

**AGENDA  
BOARD OF SUPERVISORS  
SONOMA COUNTY  
575 ADMINISTRATION DRIVE, ROOM 102A  
SANTA ROSA, CA 95403**

**TUESDAY**

**FEBRUARY 11, 2014**

**8:30 A.M.**

(The regular afternoon session commences at 2:00 p.m.)

Susan Gorin	First District	Veronica A. Ferguson	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
Mike McGuire	Fourth District		
Efren Carrillo	Fifth District		

This is a simultaneous meeting of the Board of Supervisors of Sonoma County, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District, the Board of Directors of the Northern Sonoma County Air Pollution Control District, the Sonoma County Public Finance Authority, and as the governing board of all special districts having business on the agenda to be heard this date. Each of the foregoing entities is a separate and distinct legal entity.

The Board welcomes you to attend its meetings which are regularly scheduled each Tuesday at 8:30 a.m. Your interest is encouraged and appreciated.

**AGENDAS AND MATERIALS:** Agendas and most supporting materials are available on the Board's website at <http://www.sonoma-county.org/board/>. Due to legal, copyright, privacy or policy considerations, not all materials are posted online. Materials that are not posted are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at 575 Administration Drive, Room 100A, Santa Rosa, CA.

**SUPPLEMENTAL MATERIALS:** Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Board of Supervisors office at 575 Administration Drive, Room 100A, Santa Rosa, CA, during normal business hours.

**DISABLED ACCOMMODATION:** If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Clerk of the Board at (707) 565-2241, as soon as possible to ensure arrangements for accommodation.

**Public Transit Access to the County Administration Center:**

Sonoma County Transit: Rt. 20, 30, 44, 48, 60, 62

Santa Rosa CityBus: Rt. 14

Golden Gate Transit: Rt. 80

For transit information call (707) 576-RIDE or 1-800-345-RIDE or visit or <http://www.sctransit.com/>

**APPROVAL OF THE CONSENT CALENDAR**

The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.

**PUBLIC COMMENT**

Any member of the audience desiring to address the Board on a matter on the agenda: Please walk to the podium and after receiving recognition from the Chair, please state your name and make your comments. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the subject under discussion. Each person is usually granted 3 minutes to speak; time limitations are at the discretion of the Chair. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.

## **8:30 A.M. CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

#### **I. APPROVAL OF THE AGENDA**

(Items may be added or withdrawn from the agenda consistent with State law)

#### **II. BOARD MEMBER ANNOUNCEMENTS**

#### **III. CONSENT CALENDAR**

(Items 1 through 26)

#### **PRESENTATIONS/GOLD RESOLUTIONS**

(Items 1 through 6)

##### **PRESENTATIONS AT BOARD MEETING**

1. Adopt a Gold Resolution congratulating Alba Silva on the occasion of her 100<sup>th</sup> birthday and thanking her for a lifetime of service to others. (Second District)

##### **PRESENTATIONS AT DIFFERENT DATE**

2. Adopt a Gold Resolution honoring Lisa Leeb for her commitment to the issue of homelessness and for her tenure as the Executive Director of Sonoma Overnight Support (SOS). (First District)
3. Adopt a Gold Resolution honoring Jeanette Mancini Mitchell for her contributions to fostering Italian culture in California's North Bay and for her 30 years of devotion and commitment to the North Bay Italian Cultural Foundation. (First District)
4. Adopt a Gold Resolution honoring the life of Mary West: peacemaker, citizen and women's rights advocate. (First and Third Districts)
5. Adopt a Gold Resolution recognizing and commending Detective Rick Cox, 2014 recipient of Enrique Camarena Award, Petaluma Elks Lodge 901. (Second District)
6. Adopt a Gold Resolution honoring Robert Judd for his many valuable contributions to the community through his environmental and social leadership. (Third District)

#### **AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT**

(Directors: Gorin, Rabbitt, Zane, McGuire, Carrillo)

7. Authorize the General Manager of the Sonoma County Agricultural Preservation and Open Space District to execute a professional services agreement with Conservation Strategy Group, L.L.C. for the total amount of \$180,000 for a period of three years.

**SONOMA COUNTY WATER AGENCY**  
**OCCIDENTAL COUNTY SANITATION DISTRICT**  
**RUSSIAN RIVER COUNTY SANITATION DISTRICT**  
**SOUTH PARK COUNTY SANITATION DISTRICT**  
(Directors: Gorin, Rabbitt, Zane, McGuire, Carrillo)  
**AND**  
**SONOMA VALLEY COUNTY SANITATION DISTRICT**  
(Directors: Gorin, Rabbitt, Rouse)

8. Authorize the Chair to execute an agreement with Miksis Services, Inc. to provide maintenance services for wastewater collection systems for the amount of \$150,000; agreement terminates on February 11, 2017.

**SONOMA VALLEY COUNTY SANITATION DISTRICT**  
(Directors: Gorin, Rabbitt, Rouse)

9. Agua Caliente Creek Sewer Crossing Easement Agreements and Temporary Construction Agreements –
- (A) Authorize the Water Agency staff to negotiate the acquisition of easements and temporary construction rights (collectively Property Rights) on behalf of the Sonoma Valley County Sanitation District as required for construction of Agua Caliente Creek Sewer Crossing, for the appraised value of the property rights;
  - (B) Authorize the General Manager to offer to reimburse property owners up to \$5,000 in cost for an independent appraisal of property rights and to reimburse the property owners reasonable cost upon receipt of the copy of the contracted appraisal in accordance with Code of Civil Procedure Section 1263.025;
  - (C) Authorize the General Manager to execute agreements to acquire the Property Rights on behalf of the District; to execute certificates of acceptance on behalf of the District; and to execute such other documents and take such other actions as are necessary to close the purchase transactions;
  - (D) Authorize the filing of a Notice of Exemption. (First District)

**BOARD OF SUPERVISORS**

10. Disbursement of Fiscal Year 2013/14 First District Advertising Funds – Approve Advertising Program grant awards and authorize the County Administrator to execute a contract with the following entity for advertising and promotions activities for Fiscal Year 2013/14: Sonoma Theatre Alliance, \$2,500

**COUNTY COUNSEL**

11. Authorize the Chair of the Board of Supervisors to execute the First Amendment of the Legal Services Agreement with Hanson Bridgett LLP to provide for an increase to the hourly rates it charges the County, consistent with rates Hanson Bridgett normally charges other public entity clients for representation of the County in the matter of Sonoma County Association of Retired Employees (SCARE) v. County of Sonoma (U.S. District Court, Case No. CV 09-4432). (4/5 vote required)

**GENERAL SERVICES**

12. Various License Agreements and Amendments for Public Benefit in Need of Renewal – (A) Authorize the General Services Director to execute, or renew and modify license agreements with the Licensee Organizations for the following premises: (1) The Bird Rescue Center, for premises located on County Farm Road, near Chanate Road; (2) Drug Abuse Alternatives Center (DAAC) for premises located at 1430 Neotomas Avenue, Santa Rosa (3) State of California Department of Corrections and Rehabilitation / Police and Corrections Team (PACT), for premises located at 1300 Coddington Center, Santa Rosa; (4) The River Friends of the Library, for premises located at 14900 Armstrong Woods Road, Guerneville; (5) Sonoma County Wildlife Rescue, for premises located at 171 Pythian Road, Santa Rosa; (6) Swiss-CA Foundation, for premises located at 141 Stony Circle; and (7) The Friends of Villa Grande, located at the firehouse building and adjacent land. (B) Make findings pursuant to Government Code Section 26227.

**GENERAL SERVICES / HEALTH SERVICES**

13. Authorize the General Services Director to execute a lease amendment with Coddington Enterprises for 1250-1300 Coddington Center for the Health Services Department in order to: (1) extend the lease term through September 30, 2014; (2) reduce the rental payments from \$15,123 per month (\$1.56 psf) to \$14,566 per month (\$1.50 psf); (3) specify maintenance and repairs to be performed by the landlord; and (4) provide for a \$10,000 allowance to be used by County, as needed for repairs and/or relocation expenses. (Third District)

**HUMAN SERVICES**

14. Authorize the Director of Human Services to execute amendments to service provider agreements for senior nutrition services for Council on Aging (COA), \$261,000; and Petaluma People Services Center (PPSC), \$39,000 for at total of \$300,000 Fiscal Year 2013-14. Both contracts have terms beginning July 1, 2013 and ending June 30, 2014.

**PERMIT AND RESOURCE MANAGEMENT**

15. Authorize the Chair to execute a Deed and Covenant to allow one detached farm family dwelling unit on the property located at 1995 Spring Hill Road, Petaluma, APN 020-010-044 (Thomas L. Sipes and Lucia Antonelli; File No. ZPE11-0574). (Second District)

**PERMIT AND RESOURCE MANAGEMENT**  
**AND**  
**SONOMA VALLEY COUNTY SANITATION DISTRICT**

(Directors: Gorin, Rabbitt, Rouse)

16. Adopt a Resolution authorizing the Chair of the Board of Directors to execute an Outside Service Area Agreement with the Sonoma Valley County Sanitation District for public sewer service to property located at 22540 Broadway, Sonoma, California, A.P.N. 128-422-056. (First District)



**TRANSPORTATION AND PUBLIC WORKS**

17. Approve and authorize Chair to sign construction Contract Change Order No. 1 with Ghilotti Construction Company in the amount of \$135,000 for the 2013 Pavement Preservation Project-Overlays No. C12018. (4/5 vote required) (Second and Fourth Districts)
18. Adopt a Resolution accepting the roads as shown on the improvement plans entitled "Improvement Plans for 3290-3352 Moorland Avenue Moorland Park MJS 92-189", into the County highway system for maintenance: Apricot Lane #68166, Butterfield Lane #68167, Hazelnut Lane #68168, Newton Street #68169 and the extension and renumbering of Newmark Drive #68158; and Declare Apricot Lane #68166 at Newmark Drive #68158; Butterfield Lane #68167 at Apricot Lane #68166 and at Newmark Drive #68158; Newton Street #68169 at Butterfield Lane #68167 and at Hazelnut Lane #68168; Hazelnut Lane #68168 at Moorland Avenue #68085 and at Newmark Drive #68158; and Newmark Drive #68158 at Moorland Avenue #68085 to be stop-controlled intersections. (Fifth District)

**MISCELLANEOUS**

19. Approve the minutes of the meeting of January 14, 2014 for the following: Agricultural Preservation and Open Space District, Community Development Commission, Northern Sonoma County Air Pollution Control District, Sonoma County Water Agency, and Board of Supervisors.

**APPOINTMENTS/REAPPOINTMENTS**

(Items 20 through 26)

20. Appoint John Azevedo to the Agricultural Preservation and Open Space District Advisory Committee for a term of 2 years expiring February 11, 2016 representing the District's agricultural community. (County-wide)
21. Appoint Curt Nichols to the Agricultural Preservation and Open Space District Advisory Committee for a term of 2 years expiring February 11, 2016 representing the District's business community. (County-wide)
22. Appoint Bob Williamson to the Sonoma County Employee Retirement Association Board of Trustees in the Fifth Trustee position for the term ending December 31, 2016. (Countywide)
23. Appoint Thomas Peterson to the Sonoma County Transportation Authority Citizens Committee effective February 11, 2014. (First District)
24. Appoint Bob Meade to the Green Valley Cemetery District effective February 11, 2014 for a coterminous term. (Fifth District)
25. Reappoint Melody Montero to the Community Action Partnership of Sonoma County Board of Directors for a 3 year term from February 27, 2014 to February 27, 2017. (Fourth District)
26. Reappoint Bill Harrison to the Bicycle and Pedestrian Advisory Committee for a 2 year term retroactively effective February 1, 2013 through February 1, 2015. (Fourth District)

#### **IV. REGULAR CALENDAR**

(Item 27 through 30)

##### **HUMAN SERVICES / PROBATION**

27. Approve the Sonoma County Child Welfare Services 2014-2019 System Improvement Plan and authorize submission to the California Department of Social Services.

##### **TRANSPORTATION AND PUBLIC WORKS**

28. Receive a report on Proposition 1B expenditures and authorize Chair to sign amended list of County projects to be funded in part or in total by Proposition 1B.
29. Accept an update on the Southwest Santa Rosa area Safe Routes to School Project and authorize the Chair to sign an agreement for construction management services on the project with Green Valley Consulting Engineers in a not to exceed amount of \$63,160 with a term ending December 31, 2015. (Fifth District)

##### **BOARD OF SUPERVISORS**

30. Approve request for a fee waiver in the amount of \$850 for use of the Petaluma Veterans Memorial Building Parking Lot Cruisin' the Boulevard on May 17, 2014. (Second District)

**V. CLOSED SESSION CALENDAR - NONE**

**VI. REGULAR AFTERNOON CALENDAR**

(Items 31 through 35)

**2:00 P.M. - RECONVENE**

31. Report on Closed Session.

**32. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA**

(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Please be brief and limit your comments to three minutes. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.)

33. Permit and Resource Management Department: Review and possible action on the following:

- a) Acts and Determinations of Planning Commission/Board of Zoning Adjustments
- b) Acts and Determinations of Project Review and Advisory Committee
- c) Acts and Determinations of Design Review Committee
- d) Acts and Determinations of Landmarks Commission
- e) Administrative Determinations of the Director of Permit and Resource Management

**PERMIT AND RESOURCE MANAGEMENT**

**34. 2:10 P.M. – ZCE13-0011 – (SECOND DISTRICTS)**

- a) APPLICANT: Frederick Groverman
- b) LOCATION: 4400 and 440 Ormsby Lane, Petaluma
- c) ASSESSOR'S PARCEL NO.: 137-030-039 and portion of 137-030-040
- d) ENVIRONMENTAL DOCUMENT: Categorical Exemption
- e) REQUEST: Conduct a public hearing and Adopt a Resolution and Ordinance approving a Zone Change as a condition of a previously approved Lot Line Adjustment (LLA12-0037) on a 49.24 acre parcel located

**35. ADJOURNMENTS**

**NOTE: The next meeting will be held on February 21, 2014.**

**Upcoming Hearings** (All dates tentative until each agenda is finalized)

- 1. March 11<sup>th</sup> (PM) – PLP12-0009; Appeal decision to approve a Phased Use Permit and Design Review -10810 Hillview Road, Windsor
- 2. March 18<sup>th</sup> (PM) – ZCE09-0032; Zone Change - 1515 Gumview Road, Windsor
- 3. March 25<sup>th</sup> (PM) – PLP13-0030; Use Permit and Design Review – 4170 Santa Rosa Avenue, Santa Rosa
- 4. April 8<sup>th</sup> (PM) – PLP08-0021; Appeal of a Board of Zoning Adjustments approval of a Use Permit; 35755 and 36000 Hauser Bridge Road, Cazadero



County of Sonoma  
Agenda Item  
Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 1**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** No Vote Required

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:**

Supervisor David Rabbitt, 707/565-2241

**Supervisorial District(s):**

Second District

**Title:** Gold Resolution

**Recommended Actions:**

Gold Resolution Congratulating Alba Silva on the Occasion of Her 100<sup>th</sup> Birthday and Thanking Her for a Lifetime of Service to Others

**Executive Summary:**

**Prior Board Actions:**

**Strategic Plan Alignment** Not Applicable

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

<b>Narrative Explanation of Fiscal Impacts (If Required):</b>			
<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
<b>Attachments:</b>			
<b>Related Items “On File” with the Clerk of the Board:</b>			



# County of Sonoma

## State of California

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Date: February 11, 2014

Item Number: \_\_\_\_\_

Resolution Number: \_\_\_\_\_

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4/5 Vote Required

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### **Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Congratulating Alba Silva on the Occasion of Her 100<sup>th</sup> Birthday and Thanking Her for a Lifetime of Service to Others**

**Whereas**, Alba Silva was born on February 9, 1914 at Petaluma General Hospital and has spent her entire 100 years in Petaluma; and,

**Whereas**, Ms. Silva was married for 62 years to the late Russell Silva and is the proud mother of Alvin Silva, grandmother of Christopher and Jeffrey Silva and has six great-grandchildren; and,

**Whereas**, Ms. Silva was born to Swiss-Italian immigrants, Joseph and Theresa Zucchetti, who traveled from Switzerland through Ellis Island before settling in Petaluma where she grew up speaking a Swiss-Italian dialect at home on a Petaluma dairy farm and did not learn English until she was eight-years-old. She attended Washington Grammar School and Petaluma Junior High School; and,

**Whereas**, Ms. Silva has spent her life dedicated to serving others through her many years as a doctor's nurse and her charity and volunteer work with the Catholic Ladies Aid Society, Young Ladies Institute and the Salvation Army focusing on helping those less fortunate and providing educational scholarships for needy and deserving students and was acknowledged by being elected as Grand President three times of the Catholic Ladies Aid Society, and as Grand President of the Young Ladies Institute in 1959 – she also served as the first woman president of the Redwood Empire Heart Association in 1964; and,

**Whereas**, In the 1920's Ms. Silva was chosen by the Chamber of Commerce as a "Slick Chick" as a local Petaluma egg industry promotion and she also spent many years working at the Petaluma Visitor's Center greeting tourists and visitors to further promote Sonoma county and its tourist industry; and,

**Whereas**, Ms. Silva enjoys spending time with her family and remains in vibrant health and active in community and other civic activities including the Salvation Army, Young

Resolution #

Date:

Page 2

Ladies Institute and St James Catholic Parish and intends to continue helping others in the future.

**Now, Therefore, Be It Resolved** that the Sonoma County Board of Supervisors Congratulates Alba Silva on the occasion of her 100<sup>th</sup> birthday, and thanks her for a life filled with service to others.

**Supervisors:**

Gorin:

Zane:

McGuire:

Carrillo:

Rabbitt:

Ayes:

Noes:

Absent:

Abstain:

**So Ordered.**



County of Sonoma  
Agenda Item  
Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 2**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:**

Supervisor Susan Gorin, 565-2241

**Supervisorial District(s):**

First

**Title:** Gold Resolution

**Recommended Actions:**

Adopt a Gold Resolution honoring Lisa Leeb for her Commitment to the Issue of Homelessness and for her Tenure as the Executive Director of Sonoma Overnight Support (SOS)

**Executive Summary:**

**Prior Board Actions:**

**Strategic Plan Alignment** Not Applicable

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>



<b>Narrative Explanation of Fiscal Impacts (If Required):</b>			
<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
<b>Attachments:</b>			
Resolution			
<b>Related Items “On File” with the Clerk of the Board:</b>			



# County of Sonoma

## State of California

Date: February 11, 2014

Item Number: \_\_\_\_\_

Resolution Number: \_\_\_\_\_

4/5 Vote Required

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### **Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Honoring Lisa Leeb's Commitment to the Issue of Homelessness and for her Tenure as the Executive Director of Sonoma Overnight Support (SOS)**

**WHEREAS**, Lisa Leeb was born in Munich, Germany on January 21, 1958. Her father was in the military and acted as chief negotiator for the release of the POWs in Vietnam and subsequently, the family resided in locations around the world; and

**WHEREAS**, in 1986 she married Jon Leeb and together they had two children: Hillary and Scott. At the time they met, Lisa was a nurse and as noted by John, "She has always been a person who actively cares for others;" and

**WHEREAS**, Lisa has been administering to the needs of the homeless population for over 20 years, including working at shelters, soup kitchens and family centers in the East Bay; and

**WHEREAS**, in 2006, Lisa received a Bachelor's Degree in Religious Studies and Anthropology from St. Mary's College. Of note, her final thesis was on the homeless; and

**WHEREAS**, Lisa and her family moved to Sonoma in 2007 wherein she began volunteering with Sonoma Overnight Support (SOS). SOS is an organization begun in 1996 by a group of concerned Sonoma volunteers to help those in need of emergency shelter by providing them with a warm, safe bed for the night. Today, SOS oversees three programs of vital importance to the Sonoma Valley: The Haven, Brown Baggers, and the Community Outreach Program; and

**WHEREAS**, what began in 2007 as a volunteer position for Lisa with the Board of SOS, bloomed into a full executive directorship by 2011. By all accounts, her leadership at SOS has made all of the difference. The shift was not without challenges, but as a colleague stated, "Lisa met every challenge with a heart dedicated to helping the vulnerable. It was her determination and talent that allowed SOS to keep growing and serving the homeless population in Sonoma Valley;" and

**WHEREAS**, Lisa's focus has not only been on the clients, but also in establishing relationships across Sonoma County and beyond with organizations that can provide support to the clients; and

**WHEREAS**, the community of Sonoma Valley and the SOS organization are deeply grateful to Lisa for her tremendous commitment to others, especially those who cannot care for themselves. She embodies the idea that a community shows its strength through its ability to care for its most vulnerable citizens. Lisa Leeb makes this community better and stronger through her work with SOS and with other organizations, such as the Wilmar Grief Center and the Sonoma County Sheriff's Chaplain Program.

Resolution #

Date:

Page 2

**Now, Therefore, Be It Resolved** that the Board of Supervisors of Sonoma County hereby honors Lisa Leeb for her Commitment to the Issue of Homelessness and for her tenure as the Executive Director of Sonoma Overnight Support (SOS).

**Supervisors:**

Gorin:

Zane:

McGuire:

Carrillo:

Rabbitt:

Ayes:

Noes:

Absent:

Abstain:

**So Ordered.**



County of Sonoma  
Agenda Item  
Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 3**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:**

Supervisor Shirlee Zane  
(707) 565-2241

**Supervisorial District(s):**

Third District

**Title:** Gold Resolution

**Recommended Actions:**

Gold Resolution honoring Jeanette Mancini Mitchell

**Executive Summary:**

**Prior Board Actions:**

**Strategic Plan Alignment** Goal 4: Civic Services and Engagement

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

<b>Narrative Explanation of Fiscal Impacts (If Required):</b>			
<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
<b>Attachments:</b>			
<b>Related Items “On File” with the Clerk of the Board:</b>			



# County of Sonoma

## State of California

Date: February 11, 2014

Item Number: \_\_\_\_\_

Resolution Number: \_\_\_\_\_

4/5 Vote Required

**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,  
Honoring Jeanette Mancini Mitchell For Her Contributions To Fostering Italian Culture In  
California's North Bay And For Her 30 Years Of Devotion And Commitment To The North Bay  
Italian Cultural Foundation.**

**Whereas**, retired teacher Jeanette Mancini Mitchell was born to a strong Italian culture in Santa Rosa circa 1929; and

**Whereas**, Jeanette grew up speaking Italian with her grandmothers and remembers how they began keeping the language private during World War II, when Italians in the United States came under suspicion; and

**Whereas**, seeing the need to preserve, and the benefits of celebrating, Italian culture, a small group of dedicated individuals, including Janette, founded the North Bay Italian Cultural Foundation, a California non-profit open-membership organization established in 1984. She has led 501(c)3 for 30 years, as founding President; and

**Whereas**, as a native of Santa Rosa and school teacher, Jeanette's love of Italian culture and history was the basis for establishing the Foundation's; and

**Whereas**, in 1991 Jeanette was awarded the distinguished *I Ordine di Cavaliere* from the President of the Republic of Italy for her contributions to fostering Italian culture in California's North Bay; and

**Whereas**, through Jeanette's leadership and guidance as president for 30 years, the Foundation continues to celebrate Italian traditions, promote social interaction and foster cultural awareness by sponsoring college scholarships, language classes, exhibits, educational and travel programs and musical performances.

**Now, Therefore, Be It Resolved** that the Board of Supervisors of Sonoma County honoring Jeanette Mancini Mitchell for her contributions to fostering Italian Culture in California's North Bay and for her 30 years of devotion and commitment to the North Bay Italian Cultural Foundation.

Resolution #

Date:

Page 2

**Supervisors:**

Gorin:

Zane:

McGuire:

Carrillo:

Rabbitt:

Ayes:

Noes:

Absent:

Abstain:

**So Ordered.**



County of Sonoma  
Agenda Item  
Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 4**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:**

Supervisor Susan Gorin and Supervisor Shirlee Zane, 565-2241

**Supervisorial District(s):**

First

**Title:** Gold Resolution

**Recommended Actions:**

Adopt a Resolution Honoring The Life Of Peacemaker, Citizen And Women's Rights Advocate, Mary West

**Executive Summary:**

**Prior Board Actions:**

**Strategic Plan Alignment** Not Applicable

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>



<b>Narrative Explanation of Fiscal Impacts (If Required):</b>			
<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
<b>Attachments:</b>			
Resolution			
<b>Related Items “On File” with the Clerk of the Board:</b>			



# County of Sonoma

## State of California

Date: February 11, 2014

Item Number: \_\_\_\_\_

Resolution Number: \_\_\_\_\_

4/5 Vote Required

### **Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Honoring The Life Of Mary West: Peacemaker, Citizen And Women's Rights Advocate**

**Whereas**, Mary West was born in December of 1920 – the same year women won the right to vote -- in Rio Del, a logging town near Eureka, California. She later graduated from UC Berkeley in 1942 with a degree in International Relations; and

**Whereas**, Mary married and lived in Boston during World War II and returned to California, in the 1950's, and

**Whereas**, upon reading a newspaper article about California's need for public school teachers, Mary returned to college while raising her three children, earned her teaching credential, and taught in Cupertino for twenty years, retiring in 1980; and

**Whereas**, her abiding, supportive love for her children and grandchildren was paramount in her life; and

**Whereas**, always dedicated to the principle of fairness, she advocated for women's rights, progressive values, nonviolence and social justice; and

**Whereas**, Mary was an active volunteer and contributor to Global Volunteers, for whom she taught English as a second Language in Poland and Spain and worked with "failure to thrive" infants in Romania; and

**Whereas**, she served many organizations including NOW, League of Women Voters, Democratic Club, AAUW and Women in Black. Among other activities with AAUW were chairing on-and-off both the Pro-Choice and Legislative Committees. Her responsibilities included voter/citizen public information and appearance at demonstrations and events; and

**Whereas**, Mary was active with the League's voter registration and candidate debate programs. For NOW she wrote the monthly newsletter; and organized various demonstrations and events; and

**Whereas**, in 2012, Mary was honored by the Sonoma County Commission on the Status of Women with a "Women Honoring Women" award and featured in the Press Democrat. In the article, she was described as "an inspiration not only to young women, but [also] to some not so young women."

Resolution #

Date:

Page 2

**Whereas**, the community deeply mourns the death of Mary West, who died October 28, 2013 at the age of 92 years old; however, we are fortunate to be left with not only her legacy, but also her call for continued activism. As Mary said, "We have not come far enough."

**Now, Therefore, Be It Resolved that the Sonoma County Board of Supervisors honors and celebrates the life of peacemaker, citizen and women's rights advocate, Mary West.**

**Supervisors:**

Gorin:

Zane:

McGuire:

Carrillo:

Rabbitt:

Ayes:

Noes:

Absent:

Abstain:

**So Ordered.**



County of Sonoma  
Agenda Item  
Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 5**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** No Vote Required

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:**

Supervisor David Rabbitt, 707/565-2241

**Supervisorial District(s):**

Second District

**Title:** Gold Resolution

**Recommended Actions:**

Gold Resolution Recognizing and Commending Detective Rick Cox, 2014 Recipient of Enrique Camarena Award, Petaluma Elks Lodge 901

**Executive Summary:**

**Prior Board Actions:**

**Strategic Plan Alignment** Not Applicable

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

<b>Narrative Explanation of Fiscal Impacts (If Required):</b>			
<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
<b>Attachments:</b>			
<b>Related Items “On File” with the Clerk of the Board:</b>			



County of Sonoma  
State of California

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Date: February 11, 2014

Item Number: \_\_\_\_\_

Resolution Number: \_\_\_\_\_

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4/5 Vote Required

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**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,  
Recognizing and Commending Detective Rick Cox  
2014 Recipient of Enrique Camarena Award, Petaluma Elks Lodge 901**

**Whereas,** The Enrique Camarena Award is annually conferred upon a law enforcement professional who has made an outstanding contribution in the field of drug awareness/prevention, is a positive role model committed to a healthy lifestyle and has gone above and beyond the normal responsibilities of their position to make a difference; and

**Whereas,** Petaluma Detective Rick Cox has been selected as the 2014 recipient of the Enrique Camarena Award by the Petaluma Elks Lodge 901 as nominated by his Chief of Police, Patrick Williams, as an outstanding patrol officer known for his self initiated activity which has resulted in many narcotic arrests and his work to educate community groups and young people on the dangers of drug possession, recognition and use; and,

**Whereas,** Detective Cox has been a police officer with the Petaluma Police Department for over 19 years who was selected as a K-9 Officer due to his experience and drive to combat illegal narcotics in Petaluma, and with his K-9 partner Max, has made numerous arrests of suspects for narcotic violations seizing many pounds of illegal narcotics; and,

**Whereas,** Detective Cox's hard work and excellent skills resulted in his assignment to a Drug Enforcement Agency Task Force in 2008 where he has conducted many complex investigations involving organized crime, and assisted many local law enforcement agencies with smaller narcotic investigations – in Petaluma Detective Cox has assisted in investigations which have resulted in over \$1,000,000 in asset seizures and hundreds of pounds of illegal narcotics being seized; and,

**Whereas,** Much of Detective Cox's good work goes unnoticed because of the sensitivity of the type of cases he works on, and many times he has sacrificed time with his family or without time off because a case many require constant surveillance or detailed evidence gathering; and,

Resolution #

Date:

Page 2

**Whereas**, Detective Cox has received many commendations for his work, among them are: 2011 Sonoma County Exchange Club Officer of the Year, 2010 commendation for assisting in arrest of gang members planning to commit armed robberies, 2002 – 2007 Detective Cox and his K-9 partner Max received numerous awards at K-9 trials.

**Now, Therefore, Be It Resolved** The Sonoma County Board of Supervisors recognizes and commends Detective Rick Cox as 2014 recipient of the Enrique Camarena award presented by the Petaluma Elks Lodge 910 for his outstanding service and contributions in the field of drug awareness/prevention.

**Supervisors:**

Gorin:

Zane:

McGuire:

Carrillo:

Rabbitt:

Ayes:

Noes:

Absent:

Abstain:

**So Ordered.**



County of Sonoma  
Agenda Item  
Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 6**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:**

Supervisor Shirlee Zane  
(707) 565-2241

**Supervisorial District(s):**

Third District

**Title:** Gold Resolution

**Recommended Actions:**

Gold Resolution honoring Robert Judd for his many valuable contributions to the community through his environmental and social leadership

**Executive Summary:**

**Prior Board Actions:**

**Strategic Plan Alignment** Goal 4: Civic Services and Engagement

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>



<b>Narrative Explanation of Fiscal Impacts (If Required):</b>			
<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
<b>Attachments:</b>			
<b>Related Items “On File” with the Clerk of the Board:</b>			



# County of Sonoma

## State of California

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Date: February 11, 2014

Item Number: \_\_\_\_\_

Resolution Number: \_\_\_\_\_

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4/5 Vote Required

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### **Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Honoring Robert Judd For His Many Valuable Contributions To The Community Through His Environmental And Social Leadership.**

**Whereas**, Robert Judd is retiring after a career of 17 highly productive years at Community Foundation, Sonoma County, most recently as the Foundation's first Vice President for Programs, where he has been responsible for assessing community needs and designing, implementing and evaluating responses to them through grant making, convening, and collaborative programs; and

**Whereas**, Robert led an effort lasting 4 years, with the participation of the Foundation's leadership and leaders of Sonoma County and the City of Santa Rosa, which resulted in the establishment in Santa Rosa of a new year-round shelter with over 100 beds for the homeless; and

**Whereas**, Robert convened a group of leaders of Sonoma County environmental organizations which produced an action plan for preserving the County's extraordinary biodiversity; and

**Whereas**, Robert played a leading role in establishing a process for the use of funds emanating from a large bequest aimed at improving health and human services for the people of the Springs area of Sonoma Valley; and

**Whereas**, , Robert has won the respect of the entire philanthropic community of Sonoma County for his intelligence, expertise, empathy and fairness in administering the Community Foundation's grants programs; and

**Whereas**, Robert has been a founding member of the North Bay Climate Adaptation Initiative which is a coalition of environmental organizations addressing issues of climate change which will affect Sonoma County; and

**Whereas**, even before joining the staff of Community Foundation Sonoma County, he was Director of Housing Services at the Community Action Partnership and founded the County's Continuum of Care which obtains more than a million federal dollars annually for local programs serving the homeless; and

Resolution #

Date:

Page 2

**Whereas**, Robert's work and dedication in grant making and helping solve community issues have helped make the Community Foundation a major contributor to the community and helped improve the quality of life for the people of Sonoma County.

**Now, Therefore, Be It Resolved** by the adoption of this Resolution, the County of Sonoma does hereby Honor Robert Judd for his environmental and social leadership in our community.

**Supervisors:**

Gorin:

Zane:

McGuire:

Carrillo:

Rabbitt:

Ayes:

Noes:

Absent:

Abstain:

**So Ordered.**



## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 7**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Directors of the Sonoma County Agricultural Preservation and Open Space District

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Agricultural Preservation and Open Space District

**Staff Name and Phone Number:**

Karen Gaffney, 565-7344

**Supervisorial District(s):**

County-wide

**Title:** Agricultural and Open Space Conservation: Legislative Services Agreement

### **Recommended Actions:**

Authorize the General Manager of the Sonoma County Agricultural Preservation and Open Space District to execute a professional services agreement with Conservation Strategy Group, L.L.C. for the total amount of \$180,000 for a period of three years.

### **Executive Summary:**

The Sonoma County Agricultural Preservation and Open Space District (District) seeks to continue its legislative program by entering into a Professional Services Agreement with Conservation Strategy Group, L.L.C. (C.S.G.), for a \$5,000 per month fee for work related to environmental and land conservation policy, funding, legislative research, and strategic support on issues that affect the District's mission. These include, but are not limited to:

- Securing and leveraging state funding for District projects and programs by:
  - developing and maintaining state partnerships for conservation funding
  - obtaining land acquisition and stewardship funding
  - influencing potential upcoming bonds to include agricultural and natural resource conservation
  - identifying and obtaining funding for mapping and planning (vegetation mapping, access to auction revenues via carbon sequestration, Williamson Act/agricultural lands)
  - securing increased funding for the economic valuation of conservation in Sonoma County
- Actively participating in Sonoma County and California Climate Change Programs, with a focus on:
  - implementation of A.B. 32 scoping plan and investment plan for cap and trade Allowance Revenues (e.g., seeking land conservation funding via auction revenues)
  - climate adaptation funding and demonstration projects focused on natural and agricultural lands (e.g., a green infrastructure approach to climate resiliency)
  - local government innovation programs, including a close collaboration with Sonoma

County Water Agency (S.C.W.A.), Regional Climate Protection Authority (R.C.P.A.), Sonoma County Transportation Authority (S.C.T.A.) and Sonoma County Regional Parks on projects such as Urban Footprint and S.B. 375 implementation

- Securing reliable state and local funding for protection and stewardship of park and open space lands in Sonoma County by:
  - Supporting legislation which provides funding for land acquisition (easement and fee) and land stewardship
  - Supporting state funding for integrated operations and management of state, regional and local park systems and open space lands
  
- Developing and implementing state policy recommendations resulting from District-led and other conservation initiatives (e.g., Climate Action Through Conservation, Healthy Lands & Healthy Economies, California Water Bond Measure, etc.) by:
  - Creating and supporting new financial and legal incentives for conservation of agricultural and open space lands (i.e. climate change benefits)
  - Developing a pilot program built on the Williamson Act model that factors in and rewards farm and ranch land contributions to S.B. 375 and A.B. 32 goals
  - Coordinating Sonoma Climate Action Through Conservation project with Transportation Coalition for Sustainable Communities/Urban Footprint effort

The District does not have the capacity to conduct this work in-house as it requires experienced representation at the State level and regular contact with State agencies and legislative committees. The District's State platform will continue to be coordinated with and included in the County's legislative platform, and because of the specialized nature of the work focused on conservation issues, is expected to substantially complement and leverage the County legislative platform. The District will continue to coordinate closely with other County agencies to ensure complementary agendas and efficient use of resources.

All work under this Agreement will be initiated by District staff through the Conservation Planning program. Specific details of each work assignment will be determined during contract initiation and regularly updated and approved in writing as new legislation and funding opportunities arise.

The District is requesting Board approval for an agreement not to exceed \$180,000 for a three year term.

### **History**

Since 2008, the District has worked with firms with land conservation experience to establish a more active role in securing state-level conservation funding and representation on key environmental policy issues.

The focus of the legislative program during the first two years was to: 1) ensure exposure for the District at the state level, 2) provide leadership and expertise on key land conservation issues relative to Sonoma County, and 3) develop relationships with the Legislature and state agencies, in order to

position the District to secure opportunities for state funding for its programs.

The following is a summary of the actions and outcomes related to the District's state legislative program to date:

- Development of the potential 2014 water bond – C.S.G.'s involvement in the development of the bond resulted in a higher visibility of the need for funding for land acquisition and stewardship, as well as key conservation planning initiatives such as carbon sequestration mapping, climate adaptation/resiliency planning, and the economic value of conservation. Identification and securing of state funding sources (e.g., Wildlife Conservation Board and California Natural Resources Agency) for high-priority District land conservation projects - In the last year, Conservation Strategy Group L.L.C. has been instrumental in supporting the District in meeting its goal to secure more than \$4 million in funding for at least two high-priority projects.
- Passage of AB 1962 (Statutes of 2010, Chapter 59) - This legislation authorizes a regional park or open space district to accept an irrevocable offer of dedication of an interest in real property from landowners. C.S.G. and the District worked with Assemblyman Chesbro and other supportive organizations to achieve its passage.
- Identification of new funding solutions for the long-term financial viability of the Williamson Act program - C.S.G. assisted the District in working with legislative leaders and land conservation advocates. As part of these ongoing discussions, the District is supporting policy proposals that will link agricultural land protection programs with implementation of California's climate change strategy including S.B. 375 [Steinberg, Statutes of 2008], A.B. 32 [Nunez, Statutes of 2006] and California's "Sustainable Communities" Program.
- The Parks Alliance for Sonoma County - In response to the 2011 announcement of pending State Park closures, C.S.G. supported the District in organizing the Parks Alliance by coordinating meetings and communications with state advocacy groups, state agencies and local/regional legislators.

### **Competitive Selection Process**

The District conducted a Request for Proposal (R.F.P.) process in September 2013 to identify and screen qualified contractors for the work described above, consistent with County procurement practice and Fiscal Oversight Commission direction. The R.F.P. was sent to ten firms, and advertised on the District and County websites. Six candidates submitted proposals for the Environmental Policy and Land Conservation Legislative Services R.F.P. Using established, peer reviewed selection criteria, an internal committee of District staff reviewed all of the proposals, scored each according to the pre-established criteria, and selected the top ranked candidate capable of satisfying the services needed by the District. This candidate submitted a professional and responsive proposal that clearly addressed the needs of the District, documented relevant experience, and thoughtfully responded to all the elements described in the R.F.P.

### **Background: Conservation Strategy Group**

Conservation Strategy Group has specialized capacity related to land conservation organizations such as the Sonoma County Agricultural Preservation and Open Space District— representing hundreds of private and public sector groups statewide, and garnering hundreds of millions in funding for conservation. C.S.G. wrote key elements of Proposition 50 and Proposition 84, which resulted in millions of dollars for

Sonoma County open space, water management and parks programs. C.S.G.'s work on behalf of the Sonoma County Water Agency is closely coordinated with its work on behalf of the District, allowing both entities to avoid replication and gain economies of scale. C.S.G.'s skills will leverage, contribute to and coordinate with the county legislative program and focus on land conservation funding on behalf of the District.

**Consistency with Board Direction**

The 2014-16 legislative objectives listed above are consistent with previous Board direction and Board approved documents, including the District's Three Year Work Plan (2012-2015), the District's Strategic Plan, the District's Fee Lands Strategy and the District's Acquisition Plan.

**Prior Board Actions:**

On October 15, 2012, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District authorized the General Manager to execute a one-year agreement with Conservation Strategy Group for \$60,000 to continue legislative advocacy services until September 30, 2013. On September 27, 2011, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District authorized the General Manager to execute a second amended agreement with the Law Offices of John McCaull in the amount of \$60,000 for a total of \$205,000 through September 30, 2012. On January 24, 2012, the Board approved and authorized the President of the Board of Directors to sign the Assignment and Consent Agreement, consenting to assignment between the Law Offices of John McCaull and Conservation Strategy Group, L.L.C.

**Strategic Plan Alignment**      Goal 2: Economic and Environmental Stewardship

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$ 60,000		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$ 60,000
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$ 60,000</b>	<b>Total Sources</b>	<b>\$ 60,000</b>

**Narrative Explanation of Fiscal Impacts (If Required):**

This expense is budgeted in the District's F.Y. 13/14 budget and will be budgeted for the F.Y. 14/15 and F.Y. 15/16 budgets for a total contract amount of \$180,000 over three years. The funding source is sales tax revenue.

<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
<b>Attachments:</b>			
None			
<b>Related Items “On File” with the Clerk of the Board:</b>			
1. Agreement between Sonoma County Agricultural Preservation and Open Space District and Conservation Strategy Group L.L.C.			





## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 8**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Directors, Sonoma County Water Agency and all County Sanitation Districts

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Sonoma County Water Agency and all County Sanitation Districts

**Staff Name and Phone Number:**

Erik Brown / 521-1892

**Supervisorial District(s):**

All

**Title:** Maintenance Services for Wastewater Collection Systems

### **Recommended Actions:**

Authorize Chair to execute an agreement with Miksis Services, Inc., dba Rapid Rooter to provide maintenance services for wastewater collection systems for the amount of \$150,000; agreement terminates on February 11, 2017.

### **Executive Summary:**

This item requests approval for the Chair to execute an agreement with Miksis Services, Inc., dba Rapid Rooter (\$150,000 through February 11, 2017) for maintenance services for wastewater collection systems.

### **HISTORY OF ITEM/BACKGROUND**

Sonoma County Water Agency (Water Agency) owns and operates Airport/Larkfield/Wikiup, Geyserville, Penngrove, and Sea Ranch Sanitation Zones (Zones). In addition, the Water Agency operates the Occidental, Russian River, Sonoma Valley, and South Park County Sanitation Districts (Districts) under contract with the Districts.

The Water Agency has the ongoing need for maintenance and related services at the various Zone and District wastewater collection facilities.

### **SELECTION PROCESS**

On August 6, 2013, the Water Agency issued a Request for Qualifications to the following seven firms:

1. Advanced Trenchless, Inc., Benicia, California
2. Ghilotti Construction, Santa Rosa, California
3. Hardiman Construction (Trenchless Titan), Larkspur, California
4. Miksis Services, Inc. dba Rapid Rooter (Miksis), Healdsburg, California
5. Nor-Cal Pipeline Services, Yuba City, California
6. Roy's Sewer Services, Cotati, California

7. TerraCon Pipelines, Healdsburg, California

The three firms listed below submitted Statements of Qualifications:

1. Miksis
2. Roy's Sewer Services
3. Southwest Pipeline & Trenchless Corp., Torrance/San Diego, California (responded from website posting)

The following criteria were used to evaluate each firm: Responsiveness to the work requirements (for example, understanding of local issues and regulations, site familiarity), professional qualifications and overall performance commitment; demonstrated ability to perform the work in accordance with good practices common to the industry, and Local Service Provider Preference (5% local preference weighting was given to firms from Sonoma County).

Miksis was selected to perform the work because Miksis demonstrated the highest level of experience and expertise for the required tasks.

**SERVICES TO BE PERFORMED**

Under the proposed agreement, services will include, but are not limited to, line cleaning, video inspections, mainline and manhole repair, lift station maintenance, and support for after-hours stoppages and wet weather events.

The Water Agency staff routinely perform the above services in-house. However, there are areas within the various District/Zone boundaries that are inaccessible with current equipment. Additionally, there are repair procedures, such as pipelining, that require specialized equipment. Due to the relatively infrequent need for these services, the Water Agency determined it would be more efficient to have an agreement for these services rather than expend the capital outlay to purchase the necessary equipment. Prolonged wet-weather events put a strain on staff and equipment resources. The ability to have a contractor provide additional support during wet-weather events is essential to minimize wet-weather sanitary sewer overflows, which could result in fines from the State Water Resources Control Board.

The cost of services will not exceed \$150,000; the term end date is February 11, 2017.

**Prior Board Actions:**

None

**Strategic Plan Alignment**      Goal 1: Safe, Healthy, and Caring Community

County Goal 1: Safe, Healthy, and Caring Community. This item meets this goal by ensuring community members have access to reliable solid and liquid waste management systems.

Water Agency Sanitation Goals and Strategies, Goal 2: Provide adequate rate-based revenues, while pursuing new income and cost-cutting opportunities.

**Fiscal Summary - FY 13-14**

<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$ 150,000	Water Agency Gen Fund	\$ 0
Add Appropriations Req'd.	\$ 0	State/Federal	\$ 0
	\$	Fees/Other	\$ 150,000
	\$	Use of Fund Balance	\$ 0
	\$	Contingencies	\$ 0
	\$		\$
<b>Total Expenditure</b>	<b>\$ 150,000</b>	<b>Total Sources</b>	<b>\$ 150,000</b>

**Narrative Explanation of Fiscal Impacts (If Required):**

FY 2013/2014 appropriation of \$150,000 is from the various Districts' and Zones' operations funds. No additional appropriation is required.

**Staffing Impacts**

<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)

**Narrative Explanation of Staffing Impacts (If Required):**

N/A.

**Attachments:**

None.

**Related Items "On File" with the Clerk of the Board:**

Agreement (4 Copies)



## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 9**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Directors, Sonoma Valley County Sanitation District

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Sonoma Valley County Sanitation District

**Staff Name and Phone Number:**

Dan Mason 547-1912

**Supervisorial District(s):**

First

**Title:** Agua Caliente Creek Sewer Crossing Easement Agreements and Temporary Construction Agreements

### **Recommended Actions:**

1. Authorize the Water Agency staff to negotiate the acquisition of easements and temporary construction rights (collectively Property Rights) on behalf of the Sonoma Valley County Sanitation District as required for construction of Agua Caliente Creek Sewer Crossing, for the appraised value of the property rights;
2. Authorize the General Manager to offer to reimburse property owners up to \$5,000 in cost for an independent appraisal of property rights and to reimburse the property owners reasonable cost upon receipt of the copy of the contracted appraisal in accordance with Code of Civil Procedure Section 1263.025;
3. Authorize the General Manager to execute agreements to acquire the Property Rights on behalf of the District; to execute certificates of acceptance on behalf of the District; and to execute such other documents and take such other actions as are necessary to close the purchase transactions;
4. Authorize the filing of a Notice of Exemption.

### **Executive Summary:**

This item seeks authorization for the General Manager to acquire necessary property rights for the Sonoma Valley County Sanitation District Agua Caliente Creek Crossing Sewer Trunk Main Replacement Project, to reimburse property owners up to \$5,000 for an independent appraisal of property rights needed in accordance with Code of Civil Procedure Section 263.025, and to file a Notice of Exemption in accordance with the California Environmental Quality Control Act (CEQA).

### **HISTORY OF ITEM/BACKGROUND:**

The Sonoma Valley County Sanitation District (District) proposes to replace an existing 21-inch diameter steel sewer trunk main pipeline crossing over the Agua Caliente Creek Channel with a new pipeline that would cross below the streambed (underground). The existing sewer trunk main pipeline was constructed in 1959, is located approximately 8 feet below the top of the bank of the creek, is several

feet above the ordinary high water mark at the crossing location, and currently has an exposed length of about 65 feet within the channel. Recently, the exposed sewer pipeline has been damaged both by debris floating down the creek during high flows, and by creek bank erosion caused by significant down-cutting of the channel with the resultant creek bank erosion upstream and downstream of the crossing. The creek erosion has caused the pipeline to sag near an exposed existing flexible coupling. Since the sewer pipeline was damaged, the District has made previous attempts to reinforce the pipeline and address the bank erosion situation. The prior projects addressed stabilizing the creek bank to protect a manhole, and concrete abutments that support the existing 21-inch sewer trunk main within the creek channel. However, the stabilization projects have met with limited success and the pipeline still remains susceptible to failure. There is still a high risk of damage to the pipeline, or even the possibility of it being totally compromised by floating debris during heavy rain storms and flooding, or by failure of the channel banks. This type of pipeline failure event could result in an uncontrolled release of untreated wastewater into the creek of approximately 9.3 million gallons per day, or 6,460 gallons per minute. In order to provide a long-term permanent and protected location for the sewer trunk, the District proposes to construct a new double siphon sewer crossing below the streambed of the Agua Caliente Creek channel.

In addition, a public collector sewer main located in Fairview Lane is currently maintained by the District without the benefit of a public sewer maintenance and access easement along the sewer main. The District needs to acquire a permanent easement along Fairview Lane in order to maintain this existing sewer main and also to access and maintain the proposed new Agua Caliente Creek Crossing double siphon facilities.

Staff has created a location map for the Project. (Attached as Exhibit A-1)

#### PROJECT DESCRIPTION:

The District is proposing to replace the existing pipeline that crosses the creek by constructing a new double siphon sewer crossing below the bottom of the streambed. To cross the Agua Caliente Creek underground, the District will use a pipe ramming construction method to install two parallel casings, with two carrier pipes within the casings, 4 feet below the bottom of the creek channel. The casings and pipes will be driven below the creek from a pipe-ramming pit on the south side of the creek, up to a receiving pit on the north side of the creek. Both pits will be located a minimum of 10 feet back from the top of the stream banks, which will allow the crossing to be installed without working inside of, or damaging, the creek channel. Once the double siphon creek crossing facility is in operation, the District will remove the existing sewer trunk main pipe that crosses the creek by cutting the pipe, capping the connections at the manholes on both banks, and removing the pipe with a crane. Additionally, the new sewer trunk main pipeline north of the new Agua Caliente Creek Channel Crossing will be extended to the north using a combination of guided mechanical bore and open trench methods and re-connected to the existing sewer trunk main. Also, south of the new Agua Caliente Creek Channel Crossing, the new sewer trunk main will be re-connected to the existing sewer trunk main using open trench methods.

#### ACQUISITION OF PROPERTY RIGHTS REQUIRED FOR THE PROJECT:

In order to construct the Project, the District must obtain property rights to facilitate access, construction, operation, and maintenance of the Project on and through privately owned property and property owned by Sonoma County. These rights include permanent easements and temporary

construction agreements for the period of constructing the Project. Water Agency staff has appraised the value for just compensation for the property rights required for the Project at \$185,000, and has prepared a draft Easement Agreement and a draft Temporary Construction Agreement (on file with the Clerk) that are required to construct the project. In addition, under Code of Civil Procedure Section 263.025: the District must offer to reimburse each property owner up to \$5,000 for an independent appraisal of the property rights needed by the District. The total budgeted amount for the property rights needed, including reimbursement for independent appraisals is \$270,000. Funding for the property rights is available from appropriation in the Sonoma Valley County Sanitation District Construction Fund Fiscal Year 2013/2014.

The majority of the Project will take place on four privately owned properties, owned by Eleanor Marino, Maryann Walsh, Clifford and Josephine Pedroni, and Finnish American Home Association (FAHA). The majority of the construction work, project improvements and subsequent operation and maintenance activity by District staff for the project, will be located on the property of Eleanor Marino (Assessor Parcel Number 056-611-078 and 056-611-079), where the District will locate the north pipe ramming receiving pit for the creek crossing along with a new siphon structure, which will require a permanent easement for an area large enough for access and turnaround of maintenance vehicles. Within Pedroni's property (Assessor Parcel Number 056-611-063, 056-611-064, and 056-611-065) the District will need to relocate two existing sheds, abandon a potable water well, and the install new residential water service from Valley of the Moon Water District necessary to connect the Pedroni's residence to an existing water distribution pipeline on Fairview Lane. On Maryann Walsh's property (Assessor Parcel Number 056-531-006 and 056-611-009), the north end of the new sewer trunk main pipeline will be connected to the existing sewer trunk main, and the new sewer trunk main will be extended to Buena Vida Court. On the FAHA property (Assessor Parcel Number 127-071-009), a new siphon structure at the south end of the new double siphon facilities will be located with access from the public roadway of Old Maple Avenue. In Addition to the above outlined properties the Project will take place on a portion of Old Maple Avenue with unknown ownership, title to the underlying land at this portion of Old Maple Avenue is indeterminate, and a very small area of land owned by Sonoma County and operated by Sonoma County Regional Parks (Assessor Parcel Number 127-141-027) which abuts Old Maple Avenue at this location.

The remainder of the project will affect properties located along Fairview Lane, a private road used for access to the property owner's residences with no through access. Fairview Lane has a public collector sewer main within it which is currently maintained by the District without the benefit of sewer easement rights along the sewer main. Additionally, it is anticipated that this project will result in additional impacts to both the existing roadway improvements, and the owners of the property along Fairview Lane whom rely on this roadway for access to their residences. The project includes such restorative activities necessary to address any damage caused by the construction access, but the District needs to acquire a permanent easement for sewer and maintenance access from 13 separate property owners to maintain the existing sewer main, and also to access and maintain the proposed new Agua Caliente Creek Crossing double siphon facilities.

The District needs to acquire permanent easements for sewer and maintenance access from the following owners and parcels: Michael and Kathleen Kelly (Assessor Parcel Number 056-611-018 and 056-611-045), Elarra Living Trust (Assessor Parcel Number 056-611-041), Joanne Marie Pence, Loretta

Jean Barra, and Lewis James Lopez (Assessor Parcel Number 056-611-046), Omar Dario Gutierrez (Assessor Parcel Number 056-611-047), Diane Whereat (Assessor Parcel Number 056-611-049), Stephan and Geertruida Zamlich (Assessor Parcel Number 056-611-050), Vincent and Giuseppina Pignataro (Assessor Parcel Number 056-611-051), Robert and Jo Ann Duffy (Assessor Parcel Number 056-611-052), Darius Rogers (Assessor Parcel Number 056-611-053), Maria Didonato (Assessor Parcel Number 056-611-071), Martin and Eleanor Bida (Assessor Parcel Number 056-611-072), George Hunter (Assessor Parcel Number 056-611-073), and Angelina Lucchese (Assessor Parcel Number 056-611-085, 056-611-086, 056-611-087, and 056-611-088).

**CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) COMPLIANCE:**

The District, as the lead CEQA Agency, has determined the project qualifies for a Categorical Exemption under the following sections of the CEQA Guidelines: 15301(b) (Existing Facilities); 15302(c) (Replacement or Reconstruction); and 15304(a)(f) (Minor Alteration to Land). The District has prepared a Notice of Exemption (on file with the Clerk). The District is requesting that the Board authorize the General Manager of the Water Agency to file a Notice of Exemption in accordance with the California Environmental Quality Act.

**Prior Board Actions:**

09/29/09      Approved Easement and Agreement regarding Agua Caliente Creek Bank Stabilization Work

**Strategic Plan Alignment      Goal 3: Invest in the Future**

This item supports the County Strategic plan Goal 3 by providing a long-term permanent and protected location for the sewer trunk main crossing at Agua Caliente Creek by constructing a new double siphon sewer crossing below the streambed of the creek.

Water Agency Sanitation Goals and Strategies, Goal 1: Meet or exceed environmental regulations and public health standards.

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$ 270,000		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$ 270,000
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$ 270,000</b>	<b>Total Sources</b>	<b>\$ 270,000</b>

**Narrative Explanation of Fiscal Impacts (If Required):**

Funding is available from appropriation in the Sonoma Valley County Sanitation District Construction Fund Fiscal Year 2013/2014.

**Staffing Impacts**

<b>Position Title (Payroll Classification)</b>	<b>Monthly Salary Range (A – I Step)</b>	<b>Additions (Number)</b>	<b>Deletions (Number)</b>

**Narrative Explanation of Staffing Impacts (If Required):**

**Attachments:**

Exhibit A-1

**Related Items "On File" with the Clerk of the Board:**

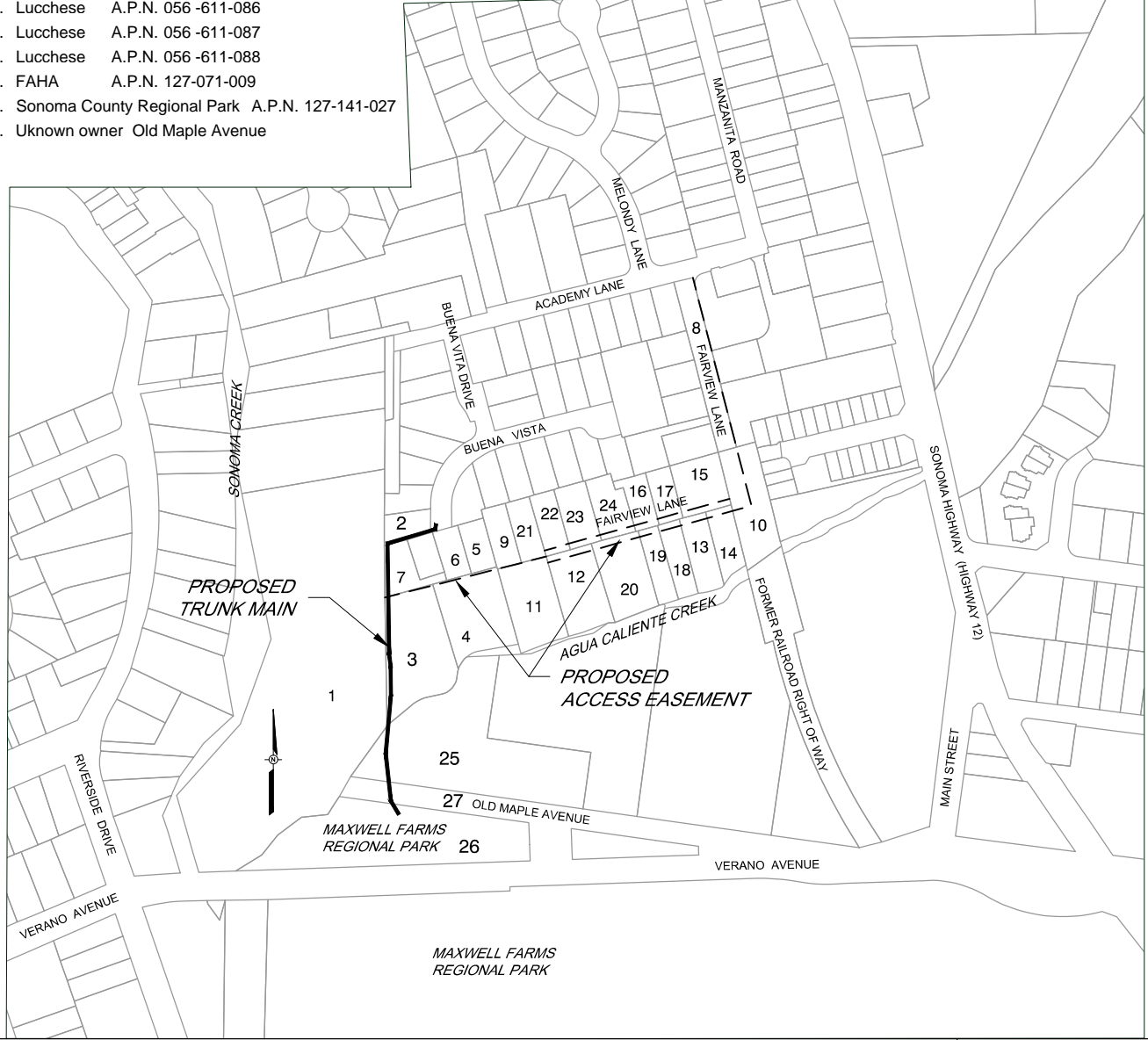
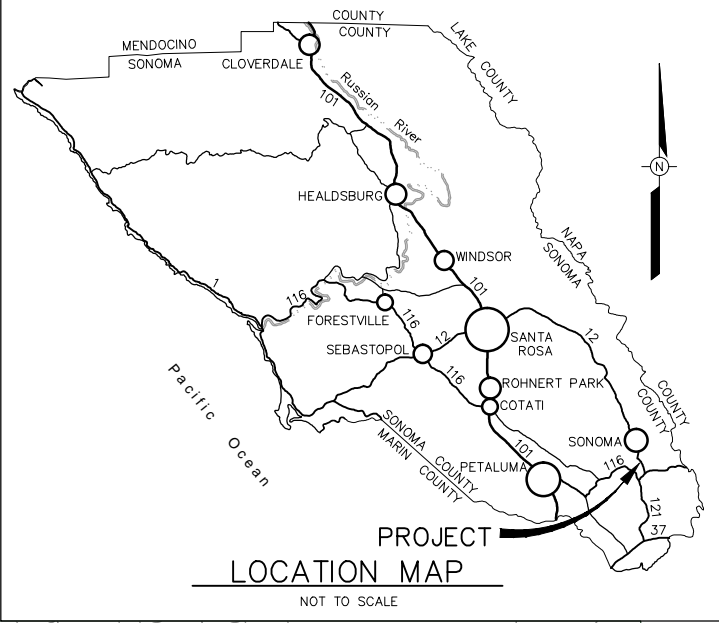
1) Draft Grant of Easement; 2) Draft Temporary Construction Easement Agreement; and 3) Notice of Exemption

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ROW/SVCSD - Agua Caliente Creek Sewer Crossing/Various/70-12-4 /File IDs 4148, 4149, 4845, 4847, 4848, 4849, 4850, 4851, 4852, 4876, 4877, 4878, 4879, 4880, 4881, 4882, 4958 & 4959



1. Walsh A.P.N. 056 -531-006
2. Walsh A.P.N. 056 -611-009
3. Marino A.P.N. 056 -611-078
4. Marino A.P.N. 056 -611-079
5. Pedroni A.P.N. 056 -611-063
6. Pedroni A.P.N. 056 -611-064
7. Pedroni A.P.N. 056 -611-065
8. Kelly A.P.N. 056 -611-018
9. The Elarra Living Trust A.P.N. 056 -611-041
10. Kelly A.P.N. 056 -611-045
11. Pence, Barra and Lopez A.P.N. 056 -611-046
12. Gutierrez A.P.N. 056 -611-047
13. Whereat A.P.N. 056 -611-049
14. ZamLich A.P.N. 056 -611-050
15. Pignataro A.P.N. 056 -611-051
16. Duffy A.P.N. 056 -611-052
17. Rogers A.P.N. 056 -611-053
18. Dinonato A.P.N. 056 -611-071
19. Bida A.P.N. 056 -611-072
20. Hunter A.P.N. 056 -611-073
21. Lucchese A.P.N. 056 -611-085
22. Lucchese A.P.N. 056 -611-086
23. Lucchese A.P.N. 056 -611-087
24. Lucchese A.P.N. 056 -611-088
25. FAHA A.P.N. 127-071-009
26. Sonoma County Regional Park A.P.N. 127-141-027
27. Unknown owner Old Maple Avenue



SONOMA VALLEY COUNTY SANITATION DISTRICT  
 AGUA CALIENTE SEWER CREEK CROSSING  
 EASEMENT AGREEMENTS AND  
 TEMPORARY CONSTRUCTION AGREEMENTS

EXHIBIT  
 A-1

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## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 10**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:**

Susan Gorin, 565-2241

**Supervisorial District(s):**

First.

**Title:** Disbursement of FY 13/14 First District Advertising Funds.

### **Recommended Actions:**

Approve Advertising Program grant awards and authorize the County Administrator to execute a contract with the following entity for advertising and promotions activities for FY 13/14: Sonoma Theatre Alliance, \$2,500.

### **Executive Summary:**

Category E – Local Events and Organizations of the Advertising and Promotions Program Policy provides grant allocations to each Supervisor, to be distributed at the Supervisor’s discretion. The First District has reviewed applications and wishes to recommend the following FY 13/14 advertising grant award:

- 1.) Sonoma Theatre Alliance, for banner advertisement in the Sonoma Valley Plaza during theatre festival season and for production of seasonal brochures; grant award of \$2,500.

Funds will be distributed upon approval of these awards by Board and execution of Advertising grant agreement contract with the entity. The contracts will be executed by the County Administrator. The contracts will require the County logo on promotional materials produced using the grant award and will require submission to the District Director and County Administrator’s Office of advertising and promotional activity receipts up to the total amount of the grant award.

### **Prior Board Actions:**

9/17/13, 9/24/13, 10/15/13, and 1/7/14 – Awarded FY 13/14 Category E grants.

**Strategic Plan Alignment** Goal 2: Economic and Environmental Stewardship

Grant funds allow non-profit partners to advertise and grow local events and encourage tourism thereby promoting economic development and growth.

<b>Fiscal Summary - FY 13-14</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$ 2,500	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$ 2,500
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$ 2,500</b>	<b>Total Sources</b>	<b>\$ 2,500</b>
<b>Narrative Explanation of Fiscal Impacts (If Required):</b>			
Funds are included in the FY 13/14 budget.			
<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
N/A.			
<b>Attachments:</b>			
FY 13/14 Grant Award Agreement Template			
<b>Related Items "On File" with the Clerk of the Board:</b>			
None.			

A G R E E M E N T

THIS AGREEMENT made and entered into this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between the COUNTY OF SONOMA, (hereinafter COUNTY) and the ENTITY, (hereinafter ADVERTISER).

W I T N E S S E T H:

WHEREAS, ADVERTISER has represented that it is aware of and understands the provisions and requirements of Government Code Section 26100 and COUNTY'S "Advertising and Promotions Program Policy" for the expenditure of funds appropriated under Section 26100, and that any expenditure made by ADVERTISER will be in compliance with Section 26100, the Advertising and Promotions Policy, and this Agreement, and

WHEREAS, COUNTY'S Board of Supervisors has relied on those representations in authorizing the execution of this Agreement, and

WHEREAS, ADVERTISER has applied for and received funding under Category E – Local Events and Organizations category of the Advertising and Promotions Program Policy, and

WHEREAS, ADVERTISER is ready, willing and able to perform the services herein provided to be performed.

NOW, THEREFORE, IT IS AGREED by and between the parties hereto as follows:

1. During the fiscal year July 1, 2013 to June 30, 2014, COUNTY shall pay to ADVERTISER the total sum of \$XXXX (hereinafter "Advertising Funds"), payable upon execution of this contract.
2. ADVERTISER must submit to the COUNTY receipts of activities performed utilizing the Advertising Funds. Activities must take place between July 1, 2013 and June 30, 2014. Receipts must be remitted to the COUNTY by July 31, 2014. If receipts are not submitted by July 31, 2014, repayment will be required of grant dollars not supported by advertising expense receipts by August 15, 2014. Failure to submit required receipts may jeopardize ability to receive future grant awards.
3. In consideration whereof, ADVERTISER promises and agrees to render the following services to COUNTY during the fiscal year July 1, 2013 to June 30, 2014:

As set forth in the attached, Exhibit A (application for funding). In the case of more than one event, Advertiser will not transfer funds between events without prior approval from the county's program coordinator.

Additionally, any Advertising conducted utilizing funds provided under this agreement must identify the "County of Sonoma – Board of Supervisors" as a sponsor. ADVERTISER may also include the Sonoma County seal logo on materials, although the seal may not replace the language noted in this section.

4. ADVERTISER agrees to keep complete books and records, and to make available and submit to audit by COUNTY all of ADVERTISER'S books, records, and financial statements upon COUNTY'S request and without prior notice.
5. ADVERTISER warrants to COUNTY that any Advertising funds paid to ADVERTISER by COUNTY pursuant to this agreement shall be expended for only those purposes authorized by Section 26100 of the Government Code of the State of California and the COUNTY's Advertising and Promotions Policy.
6. Travel expenses, such as transportation and lodging, and/or meal costs, are not allowable advertising and promotions expenses. Advertising Funds may not be used to purchase or lease fixed assets.
7. ADVERTISER agrees to submit copies of all published materials to the County Administrator's Office.
8. Indemnification:
  - a. ADVERTISER agrees to accept all responsibility for loss or damage to any person or entity, including COUNTY, and to indemnify, hold harmless, and release COUNTY, its officers, agents, and employees, from and against any actions, claims, damages, liabilities, disabilities, or expenses, that may be asserted by any person or entity, including Advertiser, that arise out of, pertain to, or related to Advertiser's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. Consultant's obligations under this Section apply whether or not there is concurrent negligence on County's part, but to the extent required by law, excluding liability due to County's conduct. County shall have the right to select its legal counsel at Consultant's expense, subject to Consultant's approval, which shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Consultant or its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts.
  - b. ADVERTISER shall be liable to COUNTY for any loss or damage to COUNTY property arising from or in connection with ADVERTISER's performance hereunder.
9. Non-Discrimination: ADVERTISER shall comply with all applicable federal, state and local laws, rules and regulations in regard to non-discrimination in employment because of race, ancestry, color, sex, age, national origin, religion, marital status, medical condition, or handicap, including the provisions of Article II of Chapter 19 of the Sonoma County Code, prohibiting discrimination in housing, employment, and services because of AIDS or HIV infection.
10. Assignment/Delegation: ADVERTISER shall not assign, sublet, transfer or delegate any interest in or duty under this agreement without written consent of COUNTY, and no assignment shall be of any force or effect whatsoever unless and until so consented.
11. Merger: This writing is intended both as the final expression of the agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement, pursuant to C.C.P. Section 1856. No modification of this agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.

12. Termination: At any time, with or without cause, COUNTY shall have the right in its sole discretion, to terminate this Agreement by giving written notice to ADVERTISER. In the event of such termination, COUNTY shall pay ADVERTISER for services rendered satisfactorily and in good faith to such date in an amount which bears the same ratio to the total fees specified in the Agreement as the services satisfactorily rendered hereunder by ADVERTISER bear to the total services otherwise required to be performed for such total fee; provided, however, that there shall be deducted from such amount the amount of damage, if any, sustained by COUNTY by virtue of the breach of the Agreement by ADVERTISER.
13. Repayment: If ADVERTISER fails to comply with the rules and requirements of the Advertising and Promotions Program Policy or the specific Category requirements under which the ADVERTISER received funds, as specified, then ADVERTISER shall, within ten days of receipt of notice of such failure by COUNTY, return all grant funds provided by COUNTY under this agreement; provided, however, that COUNTY may, in its sole discretion, allow ADVERTISER to retain some or all grant funds if COUNTY determines that the failure was inadvertent or immaterial, or that ADVERTISER has taken action to ensure that the failure will not reoccur.
14. Conflict of Interest: ADVERTISER covenants that it presently has no interest and shall not acquire any interest, direct, or indirect, which would conflict in any manner or degree with the performance of its services hereunder. ADVERTISER further covenants that in the performance of this contract no person having any such interest shall be employed.
15. Attorneys' Fees: In the event either party brings an action or proceeding for damages arising out of the other's performance under this Agreement or to establish the right or remedy of either party, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs as a part of such action or proceeding.
16. Statutory Compliance: ADVERTISER agrees to comply with all applicable federal, state and local laws, regulations, statutes and policies applicable to the services provided under this Agreement as they exist now and as they are changed, amended or modified during the term of this Agreement.
17. AIDS Discrimination: ADVERTISER agrees to comply with the provisions of Chapter 19, Article II, of the Sonoma County Code prohibiting discrimination in housing, employment, and services because of AIDS or HIV infection during the term of this Agreement and any extensions of the term.
18. No Third Party Beneficiaries: Nothing contained in this Agreement shall be construed to create and the parties do not intend to create any rights in third parties.
19. Extra or Changed Work: Extra or changed work or other changes to the Agreement may be authorized only by written amendment to this Agreement, signed by both parties. ADVERTISER expressly recognizes that, pursuant to Sonoma County Code Section 1-11, COUNTY personnel are without authorization to order extra or changed work or waive Agreement requirements. Failure of ADVERTISER to secure such written authorization for extra or changed work shall constitute a waiver of any and all right to adjustment in the Agreement price or Agreement time due to such unauthorized work and thereafter ADVERTISER shall be entitled to no compensation whatsoever for the performance of such work. ADVERTISER further expressly waives any and all right or remedy by way of restitution and quantum meruit for any and all extra work performed without such express and prior written authorization of the COUNTY.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands the day and year first above written.

COUNTY OF SONOMA

DATE: \_\_\_\_\_

By \_\_\_\_\_  
County Administrator, authorized by the  
Chair, Board of Supervisors

ATTEST: \_\_\_\_\_  
Clerk of the Board of Supervisors

DATE: \_\_\_\_\_

By \_\_\_\_\_  
ENTITY



## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 11**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** 4/5

**Department or Agency Name(s):** County Counsel

**Staff Name and Phone Number:**

Gregory T. Dion (707) 565-2421

**Supervisorial District(s):**

**Title:** Approval of First Amendment to Legal Services Agreement with Hanson Bridgett LLP

### **Recommended Actions:**

Authorize the Chair of the Board of Supervisors to execute the First Amendment of the Legal Services Agreement with Hanson Bridgett LLP to provide for an increase to the hourly rates it charges the County, consistent with rates Hanson Bridgett normally charges other public entity clients.

### **Executive Summary:**

On September 22, 2009, the Retired Employees filed a complaint in United States District Court, Northern District of California, Case No. CV 09 4432 ("SCARE"), Sonoma County Association of Retired Employees (SCARE) v. County of Sonoma.

On November 17, 2009, the Board authorized County Counsel to execute a Legal Services Agreement with Hanson Bridgett. In 2011 Hanson Bridgett voluntarily agreed to reduce its billable rate by 10 % for a period of two years. Hanson Bridgett have requested that its billable rate be increased from \$375/hour to \$400/hour for attorneys; \$175/hour for paralegals; \$200/hour for contract attorneys and \$230/hour for IT Specialists (effective January 1, 2014). These rates are consistent with the reduced rates it generally charges other public entity clients and are favorable given the level of expertise provided and complexity of the litigation. No other changes to the contract are made by this Amendment. The term of the contract is to continue through the completion of the SCARE litigation.

County Counsel believes it is in the best interest of the County to continue to retain Hanson Bridgett in the representation of the County in the SCARE lawsuit and to authorize the increase of rates. As such it will be necessary for the Board to approve and authorize the Chair of the Board to execute the First Amendment to the Legal Services Agreement which reflects the increase the billable rate by Hanson Bridgett, LLP.

### **Prior Board Actions:**



11/17/2009 – Board authorized the Legal Services Agreement with Hanson Bridgett LLP for representation of the County in the matter of Sonoma County Association of Retired Employees (SCARE) v. County of Sonoma (U.S. District Court, Case No. CV 09-4432).

**Strategic Plan Alignment** Goal 4: Civic Services and Engagement

Transparent, professional and well-managed organization.

**Fiscal Summary - FY 13-14**

<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

**Narrative Explanation of Fiscal Impacts (If Required):**

The costs associated with the rate increases negotiated in the First Amendment to the Legal Services Agreement are accounted for in the 2013/2014 County budget. No other appropriations are necessary. Legal costs for the SCARE lawsuit are funded by and are paid as a portion of the costs for the retiree health liability (OPEB Liability).

**Staffing Impacts**

<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
None			

**Narrative Explanation of Staffing Impacts (If Required):**

None.

**Attachments:**

**Related Items “On File” with the Clerk of the Board:**

First Amendment to the Legal Services Agreement between County and Hanson Bridgett LLP.



## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 12**  
(This Section for use by Clerk of the Board Only.)

**To:** Sonoma County Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** General Services / Various Other Departments

**Staff Name and Phone Number:**

José Obregón, General Services, 565-2977

**Supervisorial District(s):**

All

**Title:** Various License Agreements and Amendments for Public Benefit in Need of Renewal

### **Recommended Actions:**

(1) Authorize the General Services Director to execute, or renew and modify license agreements with the Licensee Organizations for the following premises:

(1) The Bird Rescue Center, for premises located on County Farm Road, near Chanate Road; (2) Drug Abuse Alternatives Center (DAAC) for premises located at 1430 Neotomas Avenue, Santa Rosa (3) State of California Department of Corrections and Rehabilitation / Police and Corrections Team (PACT), for premises located at 1300 Coddington Center, Santa Rosa; (4) The River Friends of the Library, for premises located at 14900 Armstrong Woods Road, Guerneville; (5) Sonoma County Wildlife Rescue, for premises located at 171 Pythian Road, Santa Rosa; (6) Swiss-CA Foundation, for premises located at 141 Stony Circle; and (7) The Friends of Villa Grande, located at the firehouse building and adjacent land.

(2) Make findings pursuant to Government Code Section 26227.

### **Executive Summary:**

#### **Multiple Real Estate Agreements in Need of Renewal**

This Board item involves one new revocable license agreement and the renewal of four license agreements ("Agreements"), and the amendment of two license agreements ("Amendments") involving real property where the County is the owner or tenant. Please see the attached Summary of Terms for the specifics of each Agreement and Amendment. All existing Agreements require renewal, in order to allow the programs to continue to operate at the current premises. For expediency and efficiency, your Board is being requested to act holistically by way of one Board item, versus the submittal of separate agenda item reports for each Agreement. In short, staff has combined the requests into one report.

#### **Public Interest**

Government Code Section 26227 states: "...allows the Board of Supervisors to contract with other public

agencies or private agencies or individuals to operate those programs which the Board of Supervisors determines will serve public purposes.” In the furtherance of those programs, the board of supervisors may make available any real county property which is not and, during the time of possession, will not be needed for county purposes, and will be used to carry out such programs, upon terms and conditions determined by the Board to be in the best interests of the county and the general public. Staff is recommending and requesting that the Board find that the services provided by these organizations will serve public purposes for the reasons stated below, and as more fully set forth in the proposed Agreements, on file with the Clerk of the Board:

1. The Bird Rescue Center operates out of two County-owned, L-shaped Quonset huts. Its mission is to rescue and rehabilitate injured wild birds of all kinds. It has provided these services at his location since 1980 and is one of a limited number of entities that provide such services in the County. This is a renewal of an existing agreement.
2. The Drug Abuse Alternative Center (DAAC) provides alternative methods of rehabilitation for clients who have drug use and alcoholism issues. The services provided by DAAC are integral to the continuum of care provided by Behavioral Health in the Department of Health Services. This is an amendment to an existing agreement.
3. The State of California Department of Corrections and Rehabilitation / Police and Corrections Team (PACT) oversees adult prisons and juvenile facilities. PACT currently occupies space with DHS in order to conduct orientation meetings for its mutual clients to describe the various services available in the community for the successful integration of the clients/parolees back into the community. This is an amendment to an existing agreement.
4. The River Friends of the Library coordinates book sales to raise supplemental funds for the Guerneville area library; supports lectures and programs such as art shows and annual Readers’ Theater, and runs the book sale shelf inside the Guerneville Library. They are dedicated to augmenting library services, programs and materials for Guerneville, Monte Rio, Occidental and Forestville. This is a renewal of an existing agreement.
5. The Sonoma County Wildlife Rescue offers the most current and innovative care in their efforts to rescue, rehabilitate and release sick, injured and orphaned animals native to Sonoma County, as the Sonoma County Wildlife Rescue is one of a limited number of entities providing such services in Sonoma County. This is a renewal of an existing agreement.
6. The Swiss-California Foundation (SCF) improves the Swiss-American relations by helping young future Swiss leaders gain a greater understanding of the America and its role in world-wide events. In addition, since the SCF occupies space with the County Economic Development Board offices, SCF serves as a resource to the EDB by providing project coordination and management assistance as deem required by EDB. This is a renewal of an existing agreement.
7. The mission of the Friends of Villa Grande (the “Friends”) is to preserve and protect the property in Villa Grande known as Patterson Point Preserve. To accomplish this goal, the Friends have requested use of space at the Villa Grande Firehouse building to store tools and equipment being used in their efforts to renovate the Villa Grande Firehouse building. Once renovated, the building will be enjoyed by the visitors to and community of Villa Grande. This is a new license agreement.

**Prior Board Actions:**

See attached Summary of Prior Board Actions.

<b>Strategic Plan Alignment</b> Goal 4: Civic Services and Engagement			
The execution and renewal of the subject agreements provides these organizations with the space needed to continue to provide services for the benefit of the constituents of the County of Sonoma.			
<b>Fiscal Summary - FY 13-14</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>
<b>Narrative Explanation of Fiscal Impacts (If Required):</b>			
No significant fiscal impact identified. Each tenant is occupying County space at no charge to the organizations.			
<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
<b>Attachments:</b>			
Summary of Agreement Terms (Attachment A); Summary of Prior Board Actions (Attachment B)			
<b>Related Items "On File" with the Clerk of the Board:</b>			
Copies of proposed agreements and amendments			

## SUMMARY OF AGREEMENT TERMS

Description	Type of Agreement	County Interest	Other Party Name / County Department	Location	Original Commencement Date	Current Expiration Date	Proposed Outside Expiration Date	Rent or Other Monetary Consideration - Current (and Proposed)	Government Code Finding, If Any
The Bird Rescue Center	License Agreement	Owner/Licensor	None	County Farm Road Santa Rosa	08/12/80	08/11/05	2019	None (no change)	Meets social needs of population under Government Code §26227 and property not needed by County for other purpose during the term
Drug Abuse Alternatives Center (DAAC)	First Amendment to License Agreement	Owner/Licensor	Department of Health Services	1430 Neotomas Avenue Santa Rosa	08/04/2010	07/31/2011	08/04/2019	None (no change)	Government Code §26227
The State of California Department of Corrections and Rehabilitation (PACT)	Second Amendment to License Agreement	Owner/Licensor	Department of Health Services	1300 Coddington Center Santa Rosa	08/08/2007	04/30/2010	09/30/2014	None (no change)	Government Code §26227
The River Friends of the Library	License Agreement	Owner/Licensor	Transportation and Public Works	14900 Armstrong Woods Road Guerneville	11/06/2008	06/30/2008 (Third Amendment)	2019	None (no change)	Government Code §26227
Sonoma County Wildlife Rescue formerly known as the Wildlife Center for Disease & Toxin Investigation	License Agreement	Owner/Licensor	None	171 Pythian Road Santa Rosa	03/14/2006	07/13/2010	2019	None (no change)	Government Code §26227
The Swiss-California Foundation	License Agreement	Owner/Licensor	Economic Development Board	141 Stony Circle Santa Rosa	06/26/2009	10/31/2011	2019	None	Government Code §26227
Friends of Villa Grande	License Agreement	Owner/Licensor	None	Villa Grande Firehouse building and adjacent land	N/A	N/A	2017	None	Government Code §26227

## **PRIOR BOARD ACTIONS**

### **Bird Rescue Center**

- 08/12/1980 Authorized Chairman to execute agreement with the Bird Rescue Center  
06/10/1980 Approval of assignment of a portion of the Old Mobile Youth Camp facility and lands adjacent thereto to the Bird Rescue Center conditioned upon final approval of a legal agreement embodying said use

### **Drug Abuse Alternative Center (DAAC):**

- 08/03/2010 Authorized the Director of Health Services to execute contracts with the Drug Abuse Alternative Center (DAAC) for residential detoxification services and California Human Development (CHD) for Bay Area Service network (BASN) adult intensive outpatient services

### **State of California Department of Corrections and Rehabilitation (PACT)**

- 08/01/2007 Posted notice of intent to enter into agreement with PACT; provided notice to the supervisory district office of intent to enter into agreement

### **The River Friends of the Library**

- 06/07/2005 Authorizing the General Services Director to renew and modify contract.

### **Sonoma County Wildlife Rescue**

- 03/14/2006 Authorizing the General Services Director or his deputy to execute a license agreement with (then-named) The Wildlife Center for Disease & Toxin Investigation

### **The Swiss-California Foundation**

- 06/24/09 Posted notice of intent to enter into agreement with Swiss-California Foundation; provided notice to the supervisory district office of intent to enter into agreement

### **The Friends of Villa Grande**

None



## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 13**  
(This Section for use by Clerk of the Board Only.)

**To:** Sonoma County Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):**

**Staff Name and Phone Number:**

Ed Buonaccorsi, GS-Real Estate, 707-565-3193  
Rita Scardaci, Health Services, 707-565-4778

**Supervisorial District(s):**

**Title:** Lease Amendment for 1250-1300 Coddington Center

### **Recommended Actions:**

Authorize the General Services Director to execute a lease amendment with Coddling Enterprises for the Department of Health Services Driving under the Influence Program office space in order to: 1) extend the lease term through September 30, 2014; 2) reduce the rental payments from \$15,123 per month (\$1.56 psf) to \$14,566 per month (\$1.50 psf); 3) specify maintenance and repairs to be performed by the landlord; and 4) provide for a \$10,000 allowance to be used by County, as needed for repairs and/or relocation expenses.

### **Executive Summary:**

**DUI Program Offices.** The Sonoma County Department of Health Services ("DHS") has occupied 9,711 sq. ft. of leased office space at 1250 and 1300 Coddington Center, Santa Rosa ("Premises") since February, 1993, where DHS has provided assessment, treatment, and counseling services through its First Offender Drunk Driving Program ("FODDP"), the Treatment Accountability for Safer Communities Program ("TASC"), and most recently, its Driving Under the Influence ("DUI") Program. These programs provide education classes and individual sessions for individuals who have been convicted of a DUI. The lease expired on April 30, 2010, and the County is leasing the Premises on a month-to-month basis, pending execution of the proposed lease amendment.

The landlord, Coddling Enterprises ("Landlord"), has informed the County of its intention to redevelop the leased Premises and adjacent properties for retail use. However, the Landlord is willing to extend the term of the County's current lease through September 30, 2014, allowing the County time to secure an alternative site for its DUI Program. The proposed rent per day during the extended term would be \$479 per day. This rate is lower than the current cost of \$497 per day and is slightly lower than the current market rates for like space in the area.

In the event that County does not secure a relocation space for its DUI Program by September 30, 2014, the proposed lease amendment allows the County to hold over beyond September 30, 2014 on a

month-to-month basis, at a rate of \$600 per day.

The option of relocating the DHS DUI staff and program to an alternate site at this time was evaluated by General Services Facilities Development & Management ("FDM") Real Estate and DHS staff. It was determined that due to the nature of the services provided and clients served by this program, a detailed and extensive search will be required to identify and secure the location and facility that will house the program in the future. That search will also include assessing the potential to co-locate this program with other like DHS programs. Securing an extension of the current lease provides staff with the time required to perform the due diligence required to find the location and secure the space that best supports program services and clients.

**Proposed amendment:** Staff has negotiated terms for the proposed lease amendment, as follows:

- Term: The month-to-month tenancy ends upon execution of the lease amendment, and the term is extended through September 30, 2014.
- Rent: A reduction in rent from \$15,123 per month to \$14,566 per month, Representing a 4% reduction, or savings of \$557 per month.
- Termination: County may terminate the lease with 30 days' written notice for non-appropriation of funds, and for any reason with 90 days' prior written notice.

**Fiscal Impact:** With the reduced rent, a savings of \$3,342 for FY 13-14 will be realized. In addition, the proposed lease amendment provides County with a \$10,000 allowance which may be used towards relocation or moving expenses into a new facility in FY 14-15. With an additional rent savings of \$1,114, for the two months in FY 14-15, a total savings of \$11,114 will be realized for FY14-15. These savings may be used by DHS DUI to help fund moving expenses.

**Long Term Health Services Space Needs and County Comprehensive Facilities Plan.** The County Comprehensive Facility Plan (CCFP) examined Health Services programs and clients for the purpose of determining the optimum synergy between program location and the delivery of program services. Based on this analysis, the CCFP recommends an integrated service delivery model that consists of the consolidation and centralization of key DHS core functions at the County Administration Center (CAC) coupled with the utilization of outlying service delivery centers. This integrated strategy balances the accessibility of services for clients with optimizing the ability to leverage program resources to maximize efficiencies. Based on this strategy, FDM and DHS staffs have determined that the services provided by the DHS DUI program currently located at 1250-1300 Coddington are in alignment with the consolidation and centralization concept proposed in the CCFP. This evaluation has been supported and confirmed by the DHS space consultant currently engaged by DHS to assist with efforts to meet the dynamic and expanding health services space needs.

The CCFP recommends that the DHS DUI program affected by the proposed lease amendment can best be delivered at external and stand-alone sites. Therefore, staff has determined that the continued use of leased space is the most viable option to meet current DHS space needs. DHS will continue to provide program services at its current location and replacement leased location in the future.

**Program relocation:** Staff is currently seeking replacement office space for the aforementioned DHS program currently housed at 1250-1300 Coddington. The proposed relocation schedule has been set



and the process is moving forward within the determined timeframe needed.

**Recommendation:** Staff recommends that the Board authorize the General Services Director to execute a lease amendment with Coddling Enterprises in order to: 1) extend the lease term through September 30, 2014; 2) reduce the rental payments from \$15,123 per month (\$1.56 psf) to \$14,566 per month (\$1.50 psf); 3) specify maintenance and repairs to be performed by the landlord; and 4) provide for a \$10,000 allowance to be used by County, as needed for repairs and/or relocation expenses.

**Prior Board Actions:**

- 01/14/14—Authorized the Clerk of the Board to publish notice of its intention to execute the proposed lease amendment with Coddling Enterprises
- 11/07/06—Authorized General Services Director to execute 1<sup>st</sup> amendment to lease
- 10/04/05—Authorized General Services Director to exercise two-year option to extend lease term
- 01/27/04—Authorized General Services Director to exercise two-year option to extend lease term
- 02/23/99—Authorized Chairman to execute new lease to include Treatment Alternatives Substance Abuse Center program
- 03/24/98—Authorized Chairman to execute amendment to extend lease term
- 02/09/93—Authorized Chairman to execute original lease

**Strategic Plan Alignment**      Goal 1: Safe, Healthy, and Caring Community

The proposed amendment will promote continuity in the delivery of needed DHS services in Sonoma County at its present location, which is convenient and familiar to its clientele.

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
Rent	\$ -3,342	Fees/Other	\$
	\$	Use of Fund Balance	\$ -3,342
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$ -3,342</b>	<b>Total Sources</b>	<b>\$ -3,342</b>

**Narrative Explanation of Fiscal Impacts (If Required):**

Under the proposed amendment, rent savings for FY13-14 would be \$3,342 (6 months X \$557/month, effective January-June 2014), and rent savings for FY14-15 would be \$11,114 (2 months X \$557/month, effective July-August 2014, plus an additional \$10,000 allowance applied towards the last month's rent in September, 2014).

<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
N/A			
<b>Attachments:</b>			
None			
<b>Related Items “On File” with the Clerk of the Board:</b>			
Copy of proposed amendment			



## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 14**  
(This Section for use by Clerk of the Board Only.)

**To:** Sonoma County Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Human Services Department

**Staff Name and Phone Number:**

Diane Kaljian 565-5950  
Tracy Repp 565-5982

**Supervisorial District(s):**

County-Wide

**Title:** Contract amendments for Senior Nutrition Programs

### **Recommended Actions:**

Authorize the Director of Human Services to execute amendments to service provider agreements for senior nutrition services for Council on Aging (COA), \$261,000; and Petaluma People Services Center (PPSC), \$39,000 for at total of \$300,000 FY 2013-14. Both contracts have terms beginning July 1, 2013 and ending June 30, 2014.

### **Executive Summary:**

Congregate and at-home meals are vital programs whose benefit to the community has been proven. Congregate meals provide not only nutrition but a social interaction for a senior who may otherwise be isolated. Home-delivered meals provide food for seniors that cannot attend the congregate site due to poor health or for those that are homebound and unable to prepare nutritious meals for themselves.

The Area Agency on Aging contracts with the Council on Aging and Petaluma People Services Center to provide about 300,000 meals per year through federal Older Americans Act funding on a fiscal year basis; July 1 through June 30. The federal funding the program receives pays for about one-third of the cost of the meals. The providers are required to fundraise to cover the rest of the budget. Without this additional funding, Council on Aging and Petaluma People Services Center run the risk of funding shortfalls and reduction of senior nutrition services.

On November 13, 2012, the Sonoma County Board of Supervisors approved the use of Human Services realignment funding to augment Human Services programs to address the "unmet needs" in the community. The Board approved allocating \$261,000 to COA and \$39,000 to PPSC for senior nutrition programs. The Human Services Department advised the Board of Supervisors that years of growing caseloads coupled with years of inadequate funding from state and federal sources had resulted in a large gap between the needs of the community and the Department's ability to meet those needs in the area of senior nutrition. The "unmet needs" County funding had term dates of 12/1/12 through

9/30/13, stretching across fiscal years, and new contracts were executed for COA and PPSC to reflect the funding source as well as the non-fiscal year term dates.

As a part of the FY 13-14 budget, the Sonoma County Board of Supervisors approved continued Human Services realignment funding to augment the unmet needs in senior nutrition programs; \$261,000 to COA and \$39,000 to PPSC with term dates of 10/1/13 through 6/30/14. Instead of continuing with separate contracts for each of the senior nutrition funding sources of Older Americans Act and County unmet needs funding, the decision was to amend the Older Americans Act contracts to include the County unmet needs allocated funding, creating one contract each for COA and PPSC to reflect both sources and equivalent fiscal years.

**Prior Board Actions:**

November 12, 2012 Board approved Unmet Needs Funding.  
June 4, 2013 Board approved Contract Renewals.

**Strategic Plan Alignment**      Goal 1: Safe, Healthy, and Caring Community

To provide services to seniors, age 60 and over that assist with maintaining health, independence, socialization, and ability to remain at home.

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$ 300,000	County General Fund	\$ 300,000
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$ 300,000</b>	<b>Total Sources</b>	<b>\$ 300,000</b>

**Narrative Explanation of Fiscal Impacts (If Required):**

The contracts have been included in the approved 13/14 budget. No additional appropriations are needed.

**Staffing Impacts**

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

<b>Narrative Explanation of Staffing Impacts (If Required):</b>
None.
<b>Attachments:</b>
None.
<b>Related Items "On File" with the Clerk of the Board:</b>
Contracts



## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 15**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Permit and Resource Management Department

**Staff Name and Phone Number:**

Scott Hunsperger 565-2404

**Supervisorial District(s):**

Second

**Title:** Grant Deed of Agricultural Easement and Covenant: Thomas L. Sipes and Lucia Antonelli;  
ZPE11-0574

### **Recommended Actions:**

Authorize the Chair of the Board of Supervisors to execute a Deed and Covenant to allow one detached farm family dwelling unit on the property located at 1995 Spring Hill Road, Petaluma, APN 020-010-044.

### **Executive Summary:**

The Land Extensive Agriculture zoning district allows for one (1) detached farm family dwelling unit per lot. A farm family dwelling unit is defined as an additional single-family dwelling incidental to the main dwelling in terms of size, location and architecture which is not leased, subleased, rented or sub-rented separately from the main dwelling nor divided by sale, and which is inhabited by a member of the farm operator's family.

A portion of the existing barn was partially converted to living space without benefit of necessary permits. The Code Enforcement section of PRMD has assessed penalty fees on the zoning permit and will assess penalty fees on the building permit for the conversion of a portion of the barn to living space. Once the building permit is obtained, this living space will be designated as the Farm Family Unit and will be occupied by the owner's daughter and her husband. The unit is 631 square feet and the remaining barn is 809 square feet. The property currently includes a 0.75 acre orchard of apple, pear, plum, and olive trees, 12 chickens, eight active bee hives, a 3,000 square foot vegetable garden, and a flock of 24 sheep with plans to expand in the future. In addition, habitat maintenance for the numerous trees on the parcel (oak, cypress, eucalyptus, pines, etc.) will also be the responsibility of the Farm Family member.

The following Zoning Code requirements (Section 26-06-010(h)(2)) must be met:

- (i) An agricultural easement having a term equal to the useful life of the structure, but in no event less than twenty (20) years, shall be offered to the county at the time of application,
- (ii) A covenant shall be recorded, in a form satisfactory to county counsel, which acknowledges

that, in the event that the agricultural use is terminated on the property, the farm family dwelling shall become a nonconforming residential use.

A Grant Deed of Agricultural Easement and Covenant (Farm Family Housing) has been prepared for the request. The easement will cover the whole property.

**Prior Board Actions:**

None.

**Strategic Plan Alignment**      Goal 2: Economic and Environmental Stewardship

The provision of the farm family units helps sustain agriculture and agricultural business while providing affordable housing for the farm family members.

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

**Narrative Explanation of Fiscal Impacts (If Required):**

Application fees cover processing costs associated with this project.

**Staffing Impacts**

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

**Narrative Explanation of Staffing Impacts (If Required):**

None.

**Attachments:**

None.

<b>Related Items “On File” with the Clerk of the Board:</b>
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Original Grant Deed of Agricultural Easement and Covenant.
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## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 16**  
(This Section for use by Clerk of the Board Only.)

**To:** Sonoma Valley County Sanitation District Board of Directors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** 2/3 - SVCSD

**Department or Agency Name(s):** Permit and Resource Management Department (P.R.M.D.);  
Sonoma County Water Agency (Water Agency)

**Staff Name and Phone Number:**

Keith Hanna; 565-3628

**Supervisory District(s):**

First District

**Title:** Outside Service Area Agreement with the Sonoma Valley County Sanitation District

### **Recommended Actions:**

Adopt a Resolution to authorize the Chair of the Board of Directors to execute an Outside Service Area Agreement with the Sonoma Valley County Sanitation District for public sewer service to property located at 22540 Broadway, Sonoma, California, A.P.N. 128-422-056.

### **Executive Summary:**

#### **Background:**

The Sonoma County Permit and Resource Management Department ("P.R.M.D.") received an application for an Outside Service Area Agreement ("Agreement") to provide public sewer service to property located at 22540 Broadway, Sonoma, CA. The application was submitted by Tito Sasaki on behalf of the property owner, Visio International Employee Pension Trust, ("Owner").

The subject property is a 30.44 acre agricultural parcel with main access off Highway 12 to the west and approximately 0.3 miles north of Highway 121, and bordered by 8<sup>th</sup> Street East to the east. The zoning designation for the property is Diverse Agriculture. The property is within a Scenic Resource corridor and a Valley Oak Habitat area. The property borders Schell Creek to the northeast. The two existing residential structures, septic system, and westerly portion of the parcel, are in the F2 Floodplain of Schell Creek, and the easterly portion is in the F1 Floodway of Schell Creek.

Existing structural development includes a main single family residence, a residential duplex, a separate garage, a water tank house, and several other outbuildings. Current agricultural uses include a pear orchard and pastureland. The main residence and duplex share a septic system. The property is served by two private wells. The existing septic system serving the property is likely more than 50 years old, pre-dating County requirements for private septic systems.

**Background continued:**

The property is within the Sonoma Valley Sanitation District Sphere of Influence Expansion amended in 2009 by the County General Plan Amendment (G.P.A. 09-0008) established by the Sonoma County 2020 General Plan and Land Use Policy ("Policy"). The Policy allows for sewer service to existing legally established uses, and to new legally established uses that will replace existing legally established uses, that do not increase the amount of sewage discharged from the property into the District's collection and treatment system above the number of Equivalent Single-family Dwelling ("E.S.D.") billing units calculated for the existing legally established uses.

The existing uses at the subject property have been calculated by P.R.M.D. staff at 2.60 E.S.D. (1.0 for the main house; 1.60 for the duplex); therefore, service will be limited to 2.60 E.S.D.'s.

Following approval of the Agreement by the District's Board of Directors, the Owner must submit an application to LAFCO for review and approval of the Agreement. The Owner is required to pay the LAFCO application fee as determined by the most recent LAFCO fee schedule. The Agreement shall not be effective until such time as it has been approved by the LAFCO Board of Directors and recorded with the Sonoma County Recorder's Office.

Pursuant to the Policy, demonstration of a failing septic system is not necessary because the property is located within the Sphere of Influence that was amended in 2009. Abandonment of the existing septic systems shall be done with permits obtained from P.R.M.D. at the time the property is connected to the public sewage collection system. Connection to a public sewer system will eliminate the potential for these systems to migrate pathogens into Schell Creek.

The P.R.M.D. Environmental Review Division has determined that the requested O.S.A.A. is exempt from California Environmental Quality Act (C.E.Q.A.) guidelines because it represents additional connections to an existing public facility. However, environmental impact mitigation measures were adopted by the Board of Supervisors on December 08, 2009, for the expansion of the District's Sphere of Influence, and the P.R.M.D. Environmental Review Division has identified specific measures that apply to the agreement, which measures are attached to the Agreement "Exhibit A.". The Applicant is required by the agreement to implement these measures during all phases of construction on the property.

To connect the property to the District's sewer collection system, the owner will be required to construct a new, approximately 650 linear feet long, side sewer from the existing uses, to a manhole in the trunk line which runs along the approximate northerly property boundary. The trunk line outfalls to the District's treatment plan on 8<sup>th</sup> Street East. The trunk line manhole is the closest point of connection. The side sewer may require a pump station near the residences due to the relative lengths of the side sewers, and to the existing locations of the residences. The proposed side sewer, and all connections, shall be designed by a registered civil engineer and be constructed in accordance with Sonoma County Water Agency ("Water Agency") "Design and Construction Standards for Sanitation Facilities" ("Standards"), and in accordance with the Water Agency requirements delineated in "Exhibit B" attached to this Agreement.

In accordance with Water Agency Standards, improvement plans for the side sewer and all connections shall be designed by a licensed civil engineer, and submitted for review and approval by P.R.M.D and the Water Agency. The improvement plans shall be signed by the Water Agency's Chief Engineer

**Background continued:**

before a Permit to Construct Sewer is issued by P.R.M.D.

When obtaining a permit from the P.R.M.D. Engineering Division to connect any of the residential buildings to the District’s sewage collection system, the owner shall pay a Sewer Connection Fee and annual Sewer Service Charges for the buildings. The total Sewer Connection fees and annual Sewer Service Charges and the level of use for the property shall not exceed the 2.60 E.S.D.s calculated for the existing uses without amendment of the Agreement.

P.R.M.D. Engineering staff and the Water Agency, on behalf of the District, recommend that the Chair of the Board of Directors of the Sonoma Valley County Sanitation District execute the Agreement between the Owner and the District for public sewer service to 22540 Broadway, Sonoma, California.

**Prior Board Actions:**

None.

**Strategic Plan Alignment**      Goal 1: Safe, Healthy, and Caring Community

Provides safe disposal of sewage.

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

**Narrative Explanation of Fiscal Impacts (If Required):**

There is no cost associated with this administrative action.

**Staffing Impacts**

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
None.			
<b>Attachments:</b>			
A. Draft Resolution B. Location map			
<b>Related Items "On File" with the Clerk of the Board:</b>			
Outside Service Area Agreement and Exhibits A and B, original.			



County of Sonoma  
State of California

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Date: February 11, 2014

Item Number: \_\_\_\_\_

Resolution Number: \_\_\_\_\_

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4/5 Vote Required

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**Resolution of the Board of Directors of the Sonoma Valley County Sanitation District, State of California, authorizing the Chair to execute an Outside Service Area Agreement between the Sonoma Valley County Sanitation District and the Visio International Employees Pension Trust, for public sewer service to property located at 22540 Broadway, Sonoma, California.**

**Whereas**, the Visio International Employees Pension Trust, hereinafter "Owner", owns Assessor Parcel Number 128-422-056, hereinafter "Parcel", located at 22540 Broadway, Sonoma, California; and

**Whereas**, the Owner has requested an Outside Service Area Agreement, hereinafter "Agreement", for public sewer service for an existing single-family dwelling and a duplex apartment building ("residences") on the Parcel; and

**Whereas**, the Sonoma County Permit and Resource Management Department, hereinafter "P.R.M.D.", has determined that the Parcel is located outside the boundary of the Sonoma Valley County Sanitation District, hereinafter "District", and is not entitled to connect to or use of District facilities; and

**Whereas**, P.R.M.D. has further determined that the Parcel is located outside the District's Urban Services Area boundary, as shown on the Sonoma County 2020 General Plan Land Use map; and

**Whereas**, the P.R.M.D. Comprehensive Planning Division has determined that the Parcel is located inside the District's 2009 amended and expanded Sphere of Influence, and that extension of public sewer service to the Parcel is subject to the provisions of the Sonoma County 2020 General Plan and Land Use Policy L.U.-2011; and

**Whereas**, the P.R.M.D. Comprehensive Planning Division has further determined that the Agreement is consistent with the provisions of the Sonoma County 2020 General Plan and Land Use Policy L.U.-2011, and that the Agreement is restricted to serve only the existing residences on the Parcel and does not authorize service for additional living units or expanded development on the Parcel; and

Resolution #

Date: February 11, 2014

Page 2

**Whereas**, the P.R.M.D. Environmental Review Division has determined that the Agreement is exempt from the provisions of the California Environmental Quality Act pursuant to Section 15301(b), "Existing Facilities", as it authorizes the permitting of an additional connection to an existing public facility; and

**Whereas**, the Sonoma County Board of Supervisors adopted environmental impact mitigation measures on December 08, 2009 for amendment and expansion of the District's Sphere of Influence; and

**Whereas**, the P.R.M.D. Environmental Review Division has identified specific environmental impact mitigation measures as being applicable to the Agreement, which measures are attached to the Agreement as "Exhibit A", and which Exhibit A shall be a part of the recorded Agreement; and

**Whereas**, the Owner shall be responsible for implementation of the specific environmental impact mitigation measures applicable to the Agreement during all phases of sewer construction both to and on the Parcel; and

**Whereas**, the Sonoma County Water Agency, hereinafter "Water Agency", operates and maintains the District's sewage collection and treatment facilities, and has stated that the District currently has sufficient sewage collection and treatment capacity available to provide a maximum of 2.60 Equivalent Single-family Dwelling ("E.S.D.") billing units of public sewer service to the Parcel; and

**Whereas**, the Water Agency has determined that the Owner shall pay all fees and costs associated with connecting the Parcel's existing residences to the District's collection system, and that connection of the two existing residential buildings shall be done in accordance with the Water Agency "Design and Construction Standards for Sanitation Facilities," and in accordance with Water Agency requirements, which requirements are attached to the Agreement as "Exhibit B", and which Exhibit B shall be a part of the recorded Agreement; and

**Whereas**, P.R.M.D. has determined that the Parcel is not located in the service area of any city or other district having the ability to provide the requested public sewer service; and

**Whereas**, P.R.M.D. has further determined that the Parcel is not currently subject to, and will not be subject to subdivision within the duration of the Agreement, and therefore extension of public sewer service to the Parcel does not increase the potential for development of the Parcel; and

**Whereas**, the Water Agency approval of the Agreement is conditioned upon the review and approval of the Agreement by the Sonoma Local Agency Formation Commission, hereinafter "LAFCO". The Agreement is based upon, and appears to be consistent with the criteria adopted by LAFCO for Outside Service Area Agreements. The Agreement shall be approved by LAFCO before it is recorded in the Sonoma County Recorder's Office.

**Now, Therefore, Be It Resolved** that the Board of Directors of the Sonoma Valley County Sanitation District hereby finds, declares, determined and orders as follows:

1. The foregoing is true and correct.
2. The Board of Directors of the District authorizes public sewer service to be provided to the Parcel pursuant to the terms and conditions of the Agreement.
3. Following approval of the Agreement by the Board of Directors, the Owner shall submit an application to LAFCO for review and approval of the Agreement.
4. The Agreement shall not be effective until such time as LAFCO has reviewed and approved the Agreement, and the Agreement has been recorded with the Sonoma County Recorder's Office as notice to any future purchasers of, or successors in interest to the Parcel.
5. The Owner shall annex, or support proceedings to annex, or support proceedings that would lead to annexation of, the Parcel to the District, and shall waive all rights to protest annexation to the District if such annexation proceedings are commenced.
6. The Owner shall have private sewer facility plans prepared by a licensed civil engineer and submitted to P.R.M.D. and to the Water Agency for review and approval. The plans shall be signed by the Chief Engineer of the Water Agency before a permit is issued by P.R.M.D. to construct the private sewer facilities.
7. The Owner shall be responsible for implementation of the specific environmental impact mitigation measures in Exhibit A of the Agreement that are applicable to the Agreement during all phases of sewer construction both to and on the Parcel, and which Exhibit A shall be a part of the recorded Agreement; and
8. The Owner shall obtain all necessary permits from P.R.M.D., and shall pay all fees and costs associated with connecting the Parcel's existing residences to the District's sewage collection system, and that connection of the existing residential buildings shall be done in accordance with the Water Agency "Design and Construction Standards for Sanitation Facilities, and in accordance with Water Agency requirements, which requirements are attached to the Agreement as Exhibit B, and which Exhibit B shall be a part of the recorded Agreement.
9. The Owner shall limit development on the Parcel requiring public sewer service to the existing residences on the Parcel.
10. Prior to the commencement of discharge of wastewater from the Parcel, the Owner shall pay District Sewer Connection Fees and annual Sewer Service Charges to P.R.M.D. for 2.60 E.S.D. billing units of public sewer service to the Parcel.
11. If the Parcel is subdivided within the duration of the Agreement, the Agreement shall become null and void, and the sewer connection to the Parcel shall be declared illegal.

Resolution #  
Date: February 11, 2014  
Page 4

**Be It Further Resolved** that the P.R.M.D. Environmental Review staff is directed to file a California Environmental Quality Act Notice of Exemption for the Agreement.

**Be It Further Resolved** that the Chair of the Board of Directors of the District is hereby authorized and directed to execute the Agreement between the District and the Owner to serve the Parcel with public sewer service that is limited to a maximum of 2.60 E.S.D.s for the existing residences on the Parcel.

**Directors:**

Gorin:

Rabbitt:

Rouse:

Ayes:

Noes:

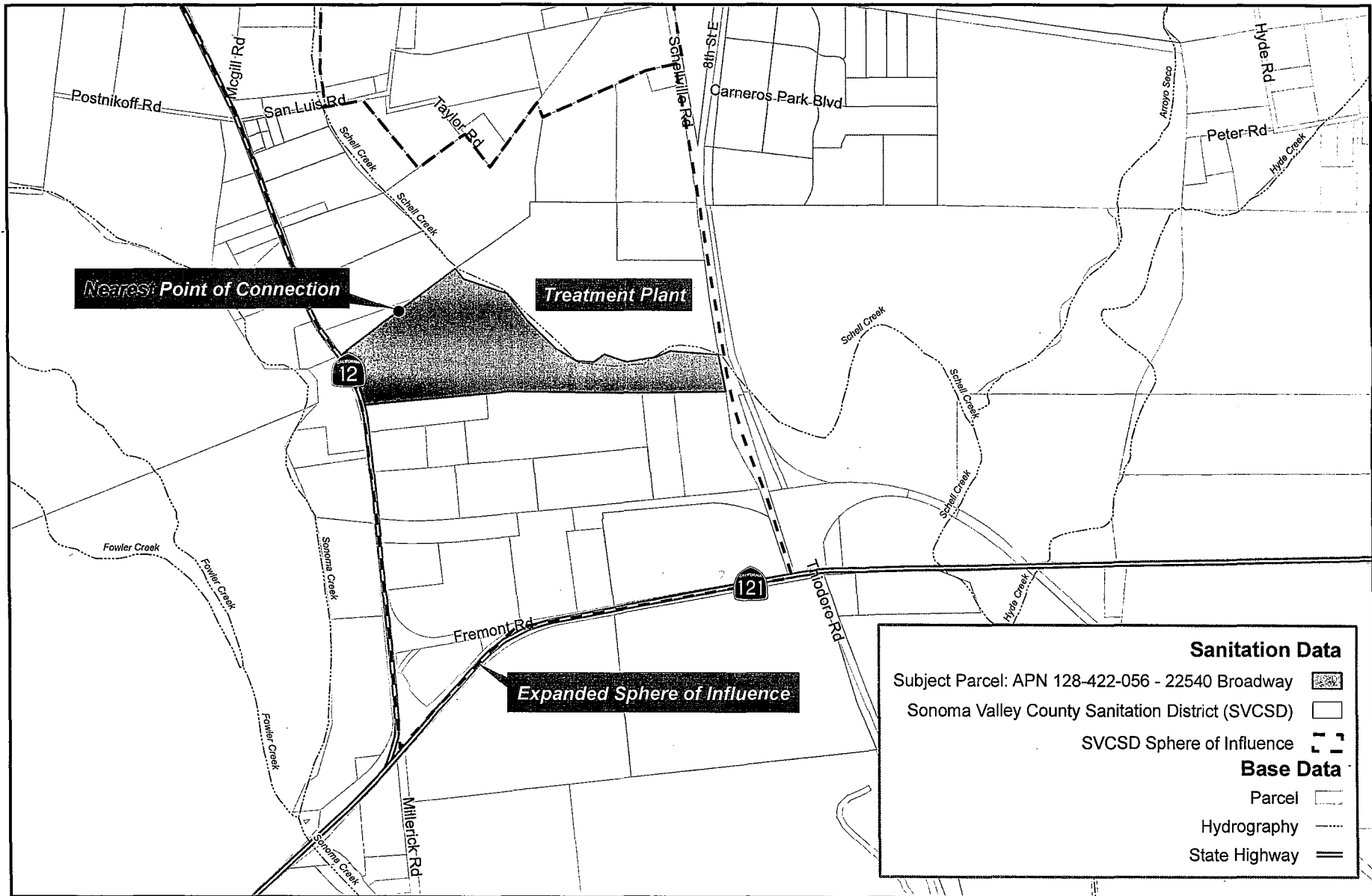
Absent:

Abstain:

**So Ordered.**



# SONOMA VALLEY COUNTY SANITATION DISTRICT OSAA SUBMITTAL



Sanitation Data	
Subject Parcel: APN 128-422-056 - 22540 Broadway	
Sonoma Valley County Sanitation District (SVCSD)	
SVCSD Sphere of Influence	
Base Data	
Parcel	
Hydrography	
State Highway	

Map Scale and Reproduction methods limit precision in physical features displayed. This map is for illustrative purpose only, and is not suitable for parcel-specific decision making. The parcels contained here-in are not intended to represent surveyed data. Site-specific studies are required to draw parcel-specific conclusions. Assessor's parcel data are current as of September 30, 2011. For more current parcel data consult the County of Sonoma Assessor's Office.

No part of this map may be copied, reproduced, or transmitted in any form or by any means without written permission from the Permit and Resource Management Department (PRMD), County of Sonoma, California.



**Permit and Resource Management Department**

2550 Ventura Avenue, Santa Rosa, California 95403  
 PHONE 707-565-1900 FAX 707-565-1103





## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 17**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** 4/5

**Department or Agency Name(s):** Transportation and Public Works

**Staff Name and Phone Number:**

Susan Klassen - (707) 565-2231

**Supervisorial District(s):**

Second and Fourth

**Title:** Construction Contract Change Order - 2013 Pavement Preservation Project- Overlays C12018

### **Recommended Actions:**

Approve and authorize Chair to sign construction Contract Change Order No. 1 with Ghilotti Construction Company in the amount of \$135,000 for the 2013 Pavement Preservation Project- Overlays No. C12018.

### **Executive Summary:**

The staff of the Department of Transportation and Public Works (TPW) is requesting the Board approve a construction contract change order for the 2013 Pavement Preservation Project- Overlays (C12018) with Ghilotti Construction Company, in the estimated amount of \$135,000. The work to be constructed under this change order includes overlays of segments of Main Street in Penngrove, and Fulton Road in Fulton that lie within the right of way of the Northwest Pacific Railroad. In 2013 both Main Street and Fulton Road were paved as part of several overlay projects. At the time these projects were released for bids, arrangements had not been completed for paving work within the rail road right-of-way. Waiting for approval would have meant delaying the entire work for another year. The projects were bid with the gaps at the rail road crossing on Main Street and Fulton Road. TPW staff has since finalized necessary permits to construct this work and recommend this be added to the 2013 Pavement Preservation Project-Overlays.

### **Prior Board Actions:**

6/18/2013: Award of construction contract for the 2013 Pavement Preservation Program-Overlays C12018 to Ghilotti Construction Company in the amount of \$5,959,363.80.

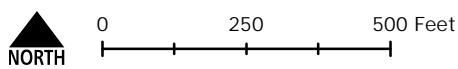
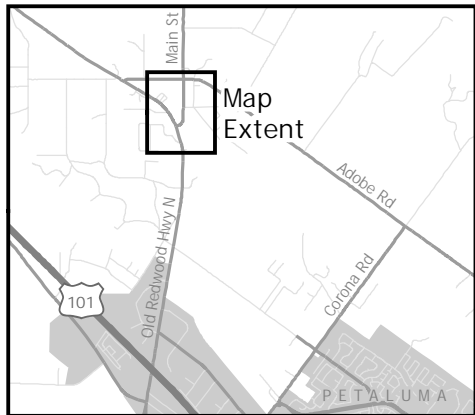
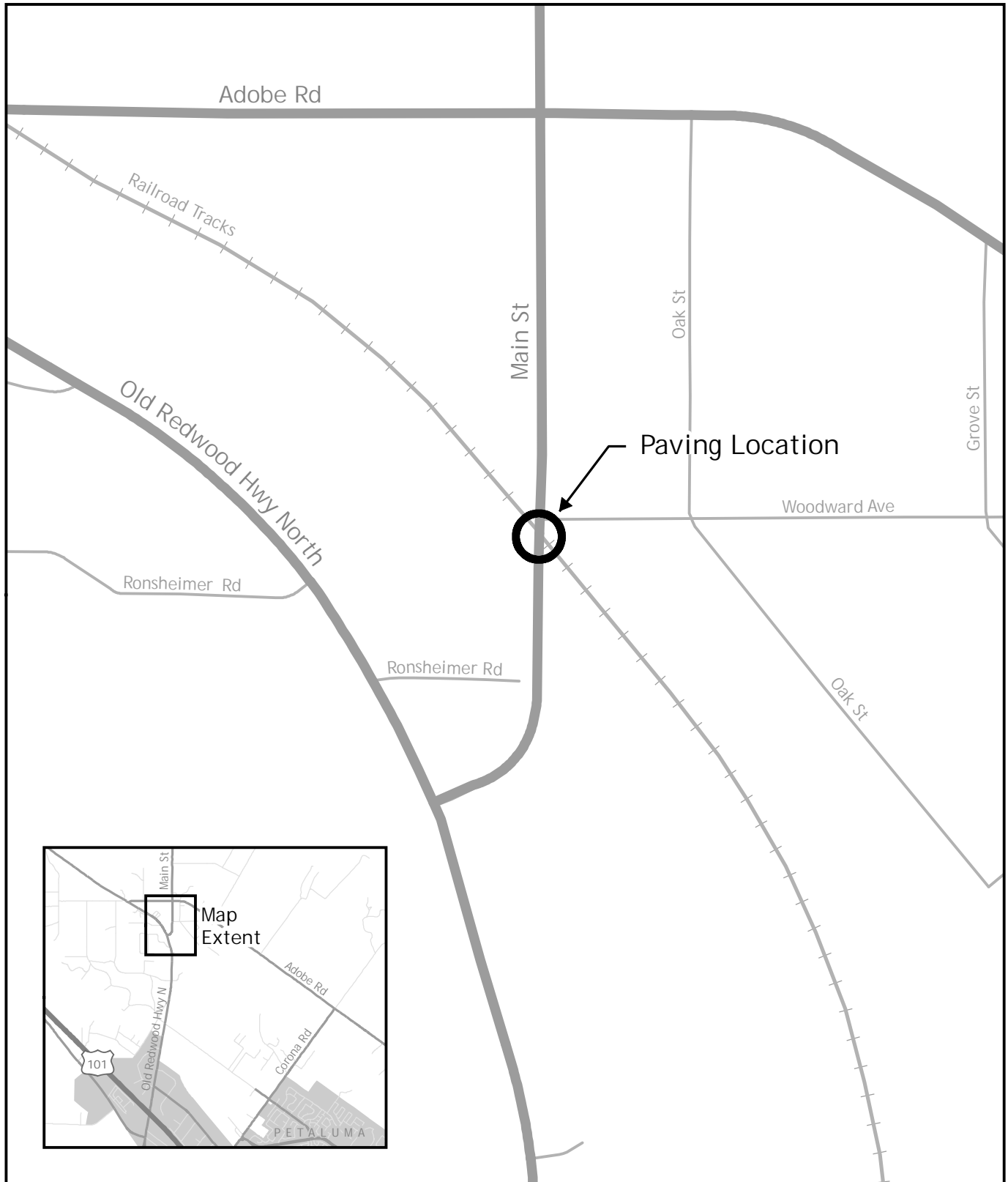
**Strategic Plan Alignment** Goal 3: Invest in the Future

This project demonstrates County's continued efforts to invest in and improve our aging road infrastructure.

<b>Fiscal Summary - FY 13-14</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$ 135,000	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$ 135,000
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$ 135,000</b>	<b>Total Sources</b>	<b>\$ 135,000</b>
<b>Narrative Explanation of Fiscal Impacts (If Required):</b>			
The main portion of the 2013 Pavement Preservation Project- Overlays was funded with FY 12-13 One-Time General Fund contribution; this change order will be funded with Proposition 1B.			
<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
None.			
<b>Attachments:</b>			
Location Map – Main Street; Location Map – Fulton Road			
<b>Related Items “On File” with the Clerk of the Board:</b>			
Change Order; Contract for 2013 Pavement Preservation Program-Overlays C12018			

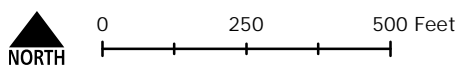
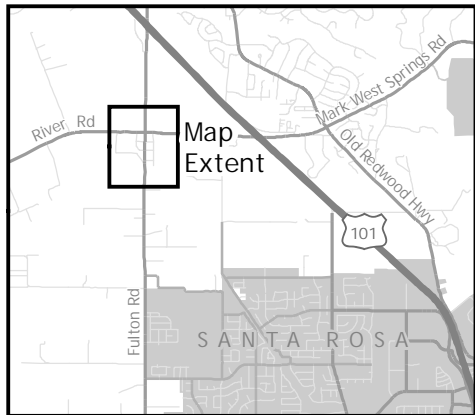
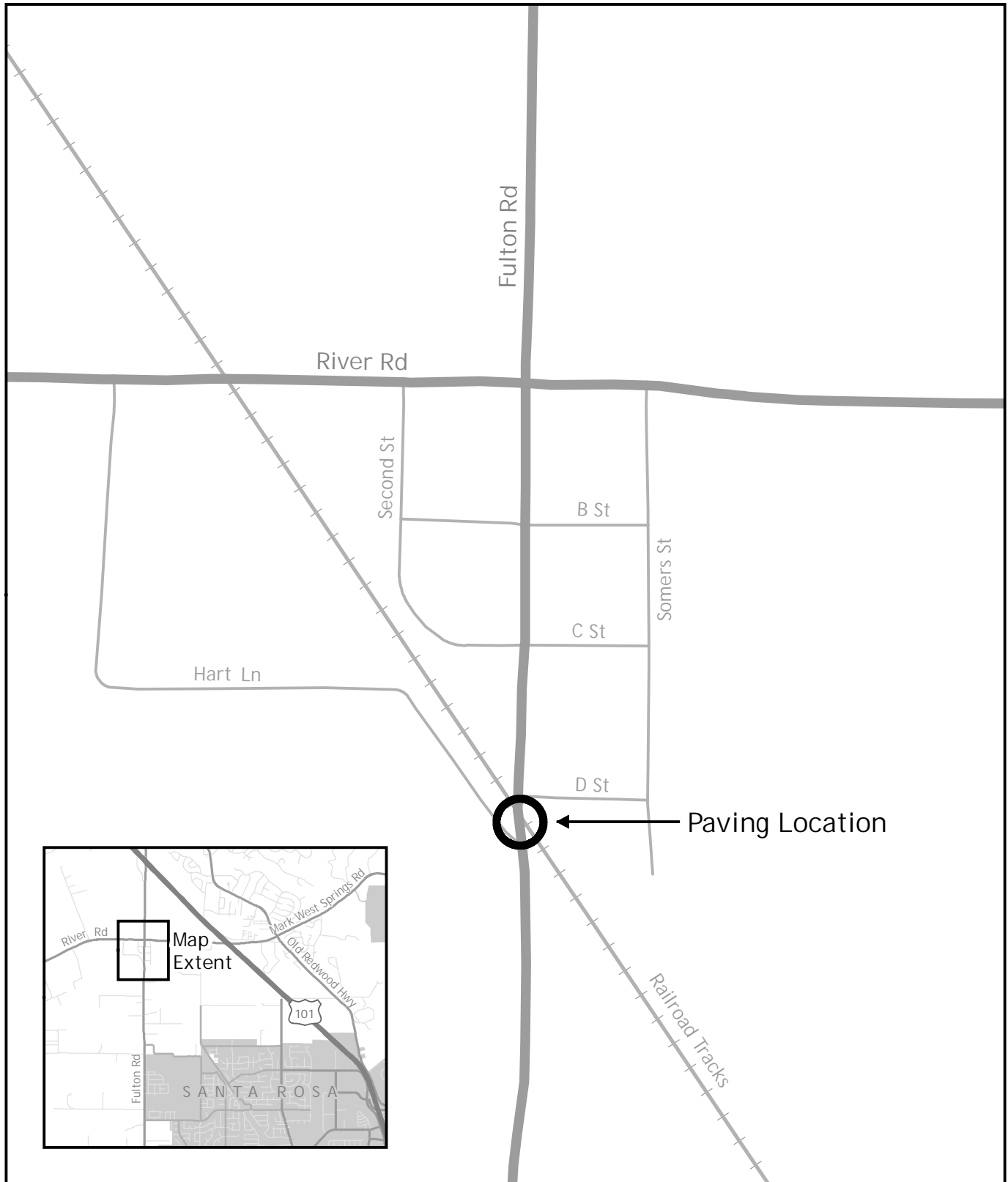
# Location Map

Main Street at Railroad Crossing (Change Order for Project No. C12018)



# Location Map

Fulton Road at Railroad Crossing (Change Order for Project No. C12018)





## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 18**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Transportation and Public Works

**Staff Name and Phone Number:**

Susan Klassen (707) 565-2231

**Supervisorial District(s):**

Fifth

**Title:** Acceptance of 0.48 Centerline Miles New Roads into County Maintained System

### **Recommended Actions:**

1. Adopt a Resolution accepting the roads as shown on the improvement plans entitled "Improvement Plans for 3290-3352 Moorland Avenue Moorland Park MJS 92-189", into the County highway system for maintenance: Apricot Lane #68166, Butterfield Lane #68167, Hazelnut Lane #68168, Newton Street #68169 and the extension and renumbering of Newmark Drive #68158.
2. Declare Apricot Lane #68166 at Newmark Drive #68158; Butterfield Lane #68167 at Apricot Lane #68166 and at Newmark Drive #68158; Newton Street #68169 at Butterfield Lane #68167 and at Hazelnut Lane #68168; Hazelnut Lane #68168 at Moorland Avenue #68085 and at Newmark Drive #68158; and Newmark Drive #68158 at Moorland Avenue #68085 to be stop-controlled intersections.

### **Executive Summary:**

The public roads associated with the construction of Moorland Park Subdivision MJS 92-189, and the subsequent work to bring them up to County standards, have been completed and accepted by the Permit and Resource Management Department (PRMD).

The new public roads that were constructed are:

- Newmark Drive
- Hazelnut Lane
- Apricot Lane
- Butterfield Lane
- Newton Street

The roadways were constructed in conjunction with approved plans entitled "Improvement Plans for Moorland Park, MJS 92-0189," approved January 12, 1998. The encroachment permit and grading permit were cleared by our inspector on June 18, 2004.

As shown on the improvements plans, Newmark Drive was extended in two components: approximately 655 feet in the north-south direction and approximately 490 feet in the east-west direction. In the interest of clarity, each one of these segments should have their own unique identity. Newmark Drive in the north-south direction will be renumbered as 68158A and the east-west direction will be numbered as 68158B.

Following the approval of the roadway improvements by PRMD’s inspector, the developer failed to comply with the requirements to close out the agreement and allow release of performance bond. Due to the delay, certain items needed to be repaired prior to Transportation and Public Work’s (TPW) acceptance of the roads into the County Maintained System, which necessitated County Counsel intervention to secure funds from the developer necessary to perform work needed to bring the new roads up to County standards. Those items were completed as of June 13, 2013.

In addition, in order to facilitate the safe and orderly movement of traffic upon County highways per the approved plans, stop signs were required at the following:

- Apricot Lane at Newmark Drive
- Butterfield Lane at Apricot Lane and at Newmark Drive
- Newton Street at Butterfield Lane and at Hazelnut Lane
- Hazelnut Lane at Newmark Drive and at Moorland Avenue

**Prior Board Actions:**

Resolution Number 93-0162 dated February 9, 1993 accepting the first portion of Newmark Drive #68158 into the County’s maintained system.

**Strategic Plan Alignment**      Goal 3: Invest in the Future

This is to ensure continued safe operation and adequate maintenance of county roads.

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$		\$
Add Appropriations Req’d.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

**Narrative Explanation of Fiscal Impacts (If Required):**

The current fiscal year impact will be minimal. The roads that are being accepted have been built to County standards and will require minimal maintenance. This action adds 0.48 centerline miles of roadway to the county maintained system.

<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
None.			
<b>Attachments:</b>			
Resolution. Location Map.			
<b>Related Items "On File" with the Clerk of the Board:</b>			
None.			





County of Sonoma  
State of California

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Date: February 11, 2014

Item Number: \_\_\_\_\_

Resolution Number: \_\_\_\_\_

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4/5 Vote Required

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**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, ACCEPTING THE ROADS AS SHOWN ON THE IMPROVEMENT PLANS ENTITLED "IMPROVEMENT PLANS FOR 3290-3352 MOORLAND AVENUE MOORLAND PARK MJS 92-189", INTO THE COUNTY HIGHWAY SYSTEM FOR MAINTENANCE: APRICOT LANE #68166, BUTTERFIELD LANE #68167, HAZELNUT LANE #68168, NEWTON STREET #68169 AND THE EXTENSION OF NEWMARK DRIVE #68158; RENUMBERING NEWMARK DRIVE #68158 AS NEWMARK DRIVE #68158A AND 68158B AND DECLARING APRICOT LANE #68166 AT NEWMARK DRIVE #68158B; BUTTERFIELD LANE #68167 AT APRICOT LANE #68166 AND AT NEWMARK DRIVE #68158A; NEWTON STREET #68169 AT BUTTERFIELD LANE #68167 AND AT HAZELNUT LANE #68168; HAZELNUT LANE #68168 AT MOORLAND AVENUE #68085 AND AT NEWMARK DRIVE #68158A; AND NEWMARK DRIVE #68158 AT MOORLAND AVENUE #68085 TO BE STOP INTERSECTIONS.**

**Whereas**, streets and Highways Code §941 provides that public or private roads may be accepted into the County highway system by resolution of the Board of Supervisors; and

**Whereas**, the county has determined that the dedicated improvements required for this road were satisfactorily completed, and accepted by the County on June 19, 2013; and

**Whereas**, the roads Apricot Lane (#68166), Butterfield Lane (#68167), Hazelnut Lane (#68168), Newton Street (#68169) and a portion of Newmark Drive (#68158) were dedicated for public use on the Final Map recorded in Book 577 of Maps, pages 8 through 10 on March 6, 1998, and;

**Whereas**, in order to facilitate the safe and orderly movement of traffic upon County highways, all traffic on Apricot Lane should come to stop before entering Newmark Drive; and all traffic on Butterfield Lane should come to stop before entering Apricot Lane or Newmark Drive; and all traffic on Newton Street should come to stop before entering Butterfield Lane or Hazelnut Lane; and all traffic on Hazelnut Lane should come to stop before entering Newmark Drive or Moorland Avenue; and all traffic on Newmark Drive should come to stop before entering Moorland avenue.

Resolution #

Date:

Page 2

**Now, Therefore, Be It Resolved** that Apricot Lane #68166, Butterfield Lane #68167, Hazelnut Lane #68168, Newton Street #68169 and the extension of Newmark Drive #68158 are hereby accepted into the County highway system for maintenance.

**Be It Further Resolved** that Apricot Lane #68166 at Newmark Drive #68158; Butterfield Lane #68167 at Apricot Lane #68166 and at Newmark Drive #68158; Newton Street #68169 at Butterfield Lane #68167 and at Hazelnut Lane #68168; Hazelnut Lane #68168 at Moorland Avenue #68085 and at Newmark Drive #68158; and Newmark Drive #68158 at Moorland Avenue #68085; are declared to be stop-controlled intersections.

**Supervisors:**

Gorin:

Zane:

McGuire:

Carrillo:

Rabbitt:

Ayes:

Noes:

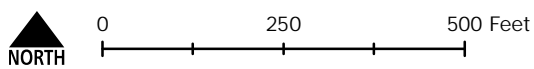
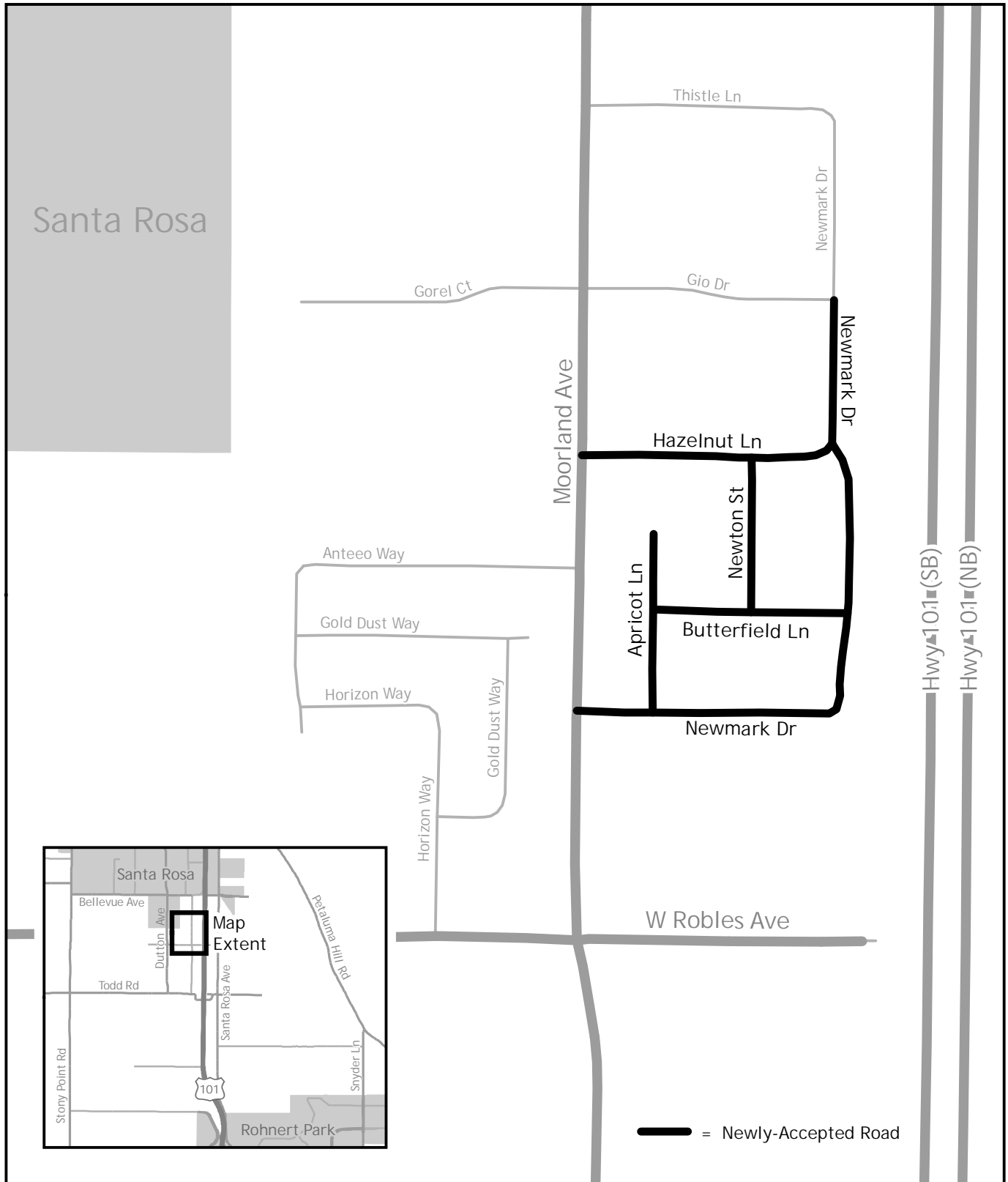
Absent:

Abstain:

**So Ordered.**

# Location Map

New Roads Accepted into the County Road System



**OWNER'S STATEMENT**

We hereby certify that we are the sole owners of and have the right, title, and interest in and to the real property included within the subdivision shown upon this map, and are the only persons whose consent is necessary to pass a clear title to said property, and we consent to the making and filing of said map of the subdivision within the border lines, and hereby dedicate to public use Newmark Drive, Moorland Avenue, Hazelnut Lane, Butterfield Lane, Newton Street, Apricot Lane and the sidewalk and public utility easements as shown on said map, within said subdivision.

Moorland Ave., LLC  
a California limited liability company, Owner  
By: YOUNG AMERICA HOMES, INC. Title: MANAGER  
By: [Signature] Title: President

**OWNER'S NOTARY**

STATE OF CALIFORNIA  
COUNTY OF SONOMA

On JAN 20, 1998 before me, L.Q. HUDSON, Notary Public, personally appeared ROBERT W. O'NEAL III and [Signature] personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), of the entity upon behalf of which the person(s) acted, executed the instruments.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year in this certificate first above written.

Signed: [Signature]  
My commission expires: JUNE 16, 2001  
L. Q. Hudson Sonoma County

**TRUSTEE'S CERTIFICATE**

Burbank Financial, Inc., a California corporation, Trustee  
Deed of Trust recorded in Doc. No. 98-224, Official Records  
of Sonoma County, hereby consents to the making and filing of this Map.

By: [Signature] Title: SR. VICE PRES.  
By: [Signature] Title: A.V.P.

**TRUSTEE'S NOTARY PUBLIC CERTIFICATE**

STATE OF CALIFORNIA  
COUNTY OF SONOMA

On 1-15-98 before me, Debra L. Jensen personally appeared Paul A. Kleener and [Signature] personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), of the entity upon behalf of which the person(s) acted, executed the instruments.

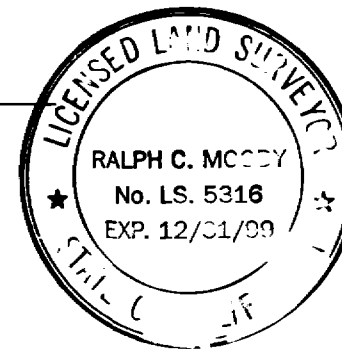
IN WITNESS WHEREOF, I have hereunto set my hand the day and year in this certificate first above written.

Signed: [Signature]  
My commission expires: 11-16-2001  
Debra L. Jensen Sonoma County

**SURVEYOR'S STATEMENT**

I, Ralph C. Moody, hereby state that I am a duly licensed Land Surveyor of the State of California and that this map was prepared by me or under my direction and is based on a field survey in conformance with the requirements of the Subdivision Map Act and local ordinance at the request of Abraham Chador in January 1996. I hereby state that this map substantially conforms to the approved or conditionally approved tentative map, if any, and the concrete monuments and iron pipes shown hereon will be placed prior to the Completion Date stated in the Subdivision Improvement Agreement and that such monuments are, or will be, sufficient to enable the survey to be retraced. Security in the amount of \$30,000.00 has been filed to insure such placement.

Dated: 1-12-98  
Ralph Moody, L.S. No. 5316  
License expires 12/31/1999

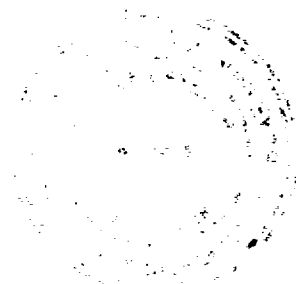


**COUNTY SURVEYOR'S STATEMENT**

I hereby state that the map of this subdivision was examined by me or under my direction; that is substantially the same as it appeared on the tentative map and any approved alterations thereof; that all provisions of the Subdivision Map Act as amended and of any local ordinances applicable at the time of approval of the tentative map have been complied with and I am satisfied that said map is technically correct.

In witness whereof, I have hereunto set my hand and affixed my official seal this 3rd day of March, 1998

Dated: \_\_\_\_\_  
County Surveyor  
[Signature]  
Deputy



**COUNTY CLERK'S STATEMENT**

I state that all bonds, money or negotiable bonds required under the provisions of the Subdivision Map Act to secure payment of taxes and assessments have been filed with and approved by the County of Sonoma, namely, bond(s) under Government Code Sections 66493(a) and 66493(c) in the sums of \$17,300.00 and \$0.00, respectively.

I further certify that said Board of Supervisors has approved this final map and has accepted, in behalf of the public Newmark Drive, Moorland Avenue, Hazelnut Lane, Butterfield Lane, Newton Street, Apricot Lane, and sidewalk easements and rejects the public utility easements., as shown on said map.

Dated: 3/4/98  
Clerk of the Board of Supervisors  
[Signature]

**TAX COLLECTOR'S STATEMENT**

According to the records in the office of the undersigned, there are no liens against this subdivision, or any part thereof, for unpaid state, county, municipal or local taxes or special assessments collected as taxes, except taxes or special assessments collected as taxes not yet payable. My estimate of taxes and special assessments collected as taxes and not yet payable is \$17,300.00.

The land in said subdivision is not subject to a special assessment or bond which may be paid in full.

Security required pursuant to Government Code Section 66493(a) and 66493(c) are hereby accepted and approved.

Dated: 1-20-98  
Tax Collector [Signature] Deputy  
County of Sonoma, State of California

**RECORDER'S CERTIFICATE**

Filed this 6th day of MARCH, 1998, at 1:32 o'clock P.M.  
in Book 577 of Maps, Page (s) 8-10 request of the County Clerk.

BERNICE A. PETERSON  
County Recorder  
[Signature] Deputy  
Doc. No. 98-22862 Fee \$12.00 Paid \$12.00

TRACT NO. 995

**MOORLAND PARK**

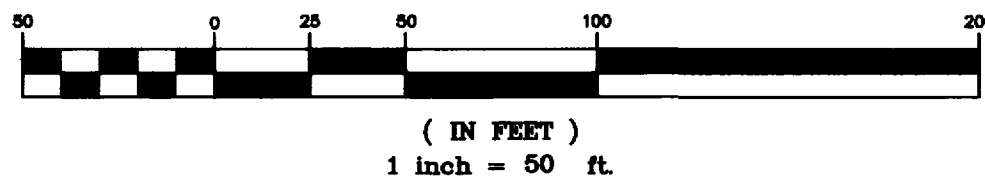
BEING A SUBDIVISION OF THE LANDS OF MOORLAND AVE., LLC,  
AS DESCRIBED BY DEEDS RECORDED AS DOC. NO. 1998-0002251  
AND \_\_\_\_\_ OFFICIAL RECORDS OF SONOMA COUNTY.

AND LYING WITHIN RANCHO LLANO DE SANTA ROSA.

COUNTY OF SONOMA STATE OF CALIFORNIA  
8.85 ACRES - 74 LOTS - PARCEL "A"  
A.P. NO. 043-152-27,28,30,39

MJS 92-189 FEBRUARY 1996 SHEET 1 OF 3

GRAPHIC SCALE



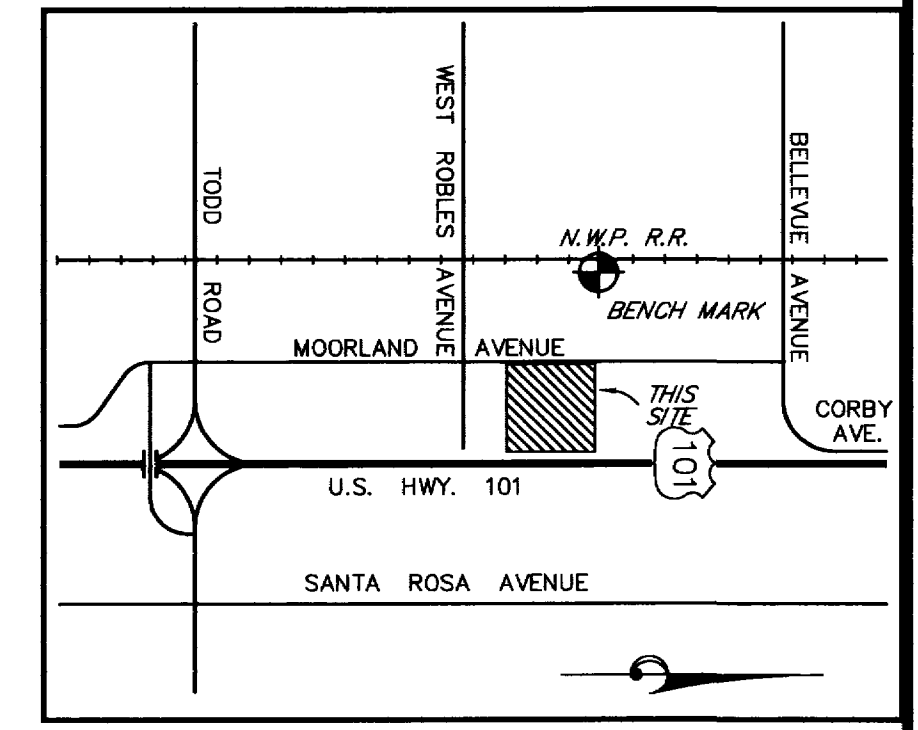
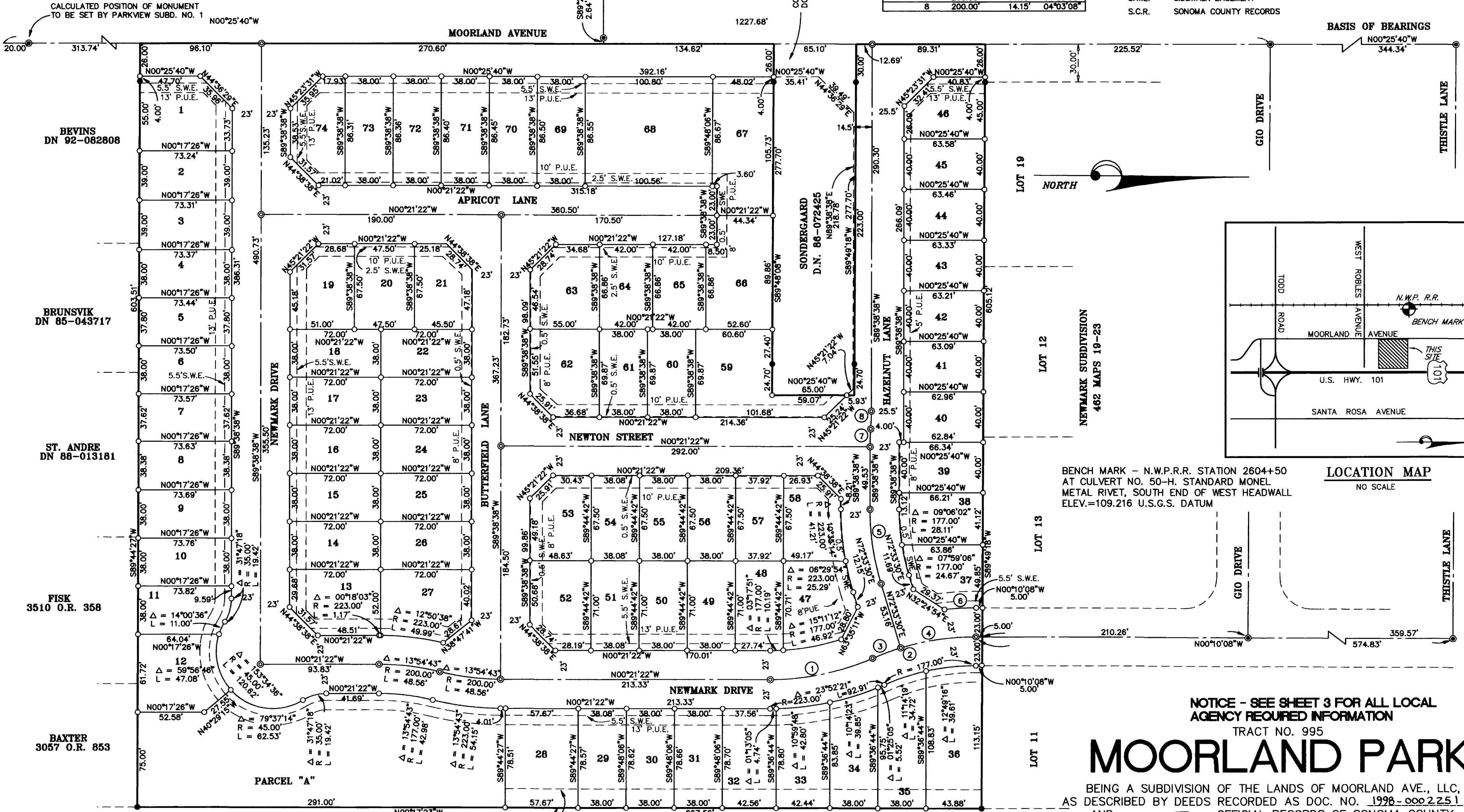
PARKVIEW SUBDIVISION NO. 1  
549 MAPS 11-14

ANTEEO PLACE  
530 MAPS 10-12

CURVE DATA

CURVE	RADIUS	LENGTH	DELTA
1	200.00'	83.33'	23°52'21"
2	200.00'	83.98'	24°03'36"
3	200.00'	23.69'	06°47'13"
4	200.00'	60.29'	17°16'22"
5	200.00'	59.64'	17°05'08"
6	223.00'	25.04'	06°26'05"
7	200.00'	14.15'	04°03'08"
8	200.00'	14.15'	04°03'08"

- LEGEND**
- ⊙ BRASS DISK IN MONUMENT WELL FOUND, TAGGED AS SHOWN
  - ⊙ SET 2" BRASS CAP IN MONUMENT WELL PER COUNTY STANDARDS (L.S. 5316)
  - IRON PIPE FOUND ( 1/2", TAGGED LS 5316, UNLESS OTHERWISE SHOWN)
  - IRON PIPE SET ( 1/2" TAGGED L.S. 5316 )
  - P.U.E. PUBLIC UTILITY EASEMENT
  - S.W.E. SIDEWALK EASEMENT
  - S.C.R. SONOMA COUNTY RECORDS



BENCH MARK - N.W.P.R.R. STATION 2604+50 AT CULVERT NO. 50-H. STANDARD MONEL METAL RIVET, SOUTH END OF WEST HEADWALL ELEV.=109.216 U.S.G.S. DATUM

**LOCATION MAP**  
NO SCALE

**NOTICE - SEE SHEET 3 FOR ALL LOCAL AGENCY REQUIRED INFORMATION**  
TRACT NO. 995

# MOORLAND PARK

BEING A SUBDIVISION OF THE LANDS OF MOORLAND AVE., LLC, AS DESCRIBED BY DEEDS RECORDED AS DOC. NO. 1998-0002251 AND OFFICIAL RECORDS OF SONOMA COUNTY.

AND LYING WITHIN RANCHO LLANO DE SANTA ROSA.

COUNTY OF SONOMA STATE OF CALIFORNIA  
8.85 ACRES - 74 LOTS - PARCEL "A"  
A.P. NO. 043-152-27,28,30,39

**NOTES**

BASIS OF BEARINGS - N00°25'40"W BETWEEN FOUND CENTERLINE MONUMENTS ON MOORLAND AVENUE AS SHOWN ON THISTLE LANE SUBD., RECORDED IN BOOK 462 OF MAPS AT PAGE 15, S.C.R. (SEE SHEET 2)

THE HEAVY BORDER INDICATES THE BOUNDARY OF THE LAND SUBDIVIDED BY THIS MAP.

ALL DISTANCES AND DIMENSIONS SHOWN HEREON ARE IN FEET AND DECIMALS THEREOF.

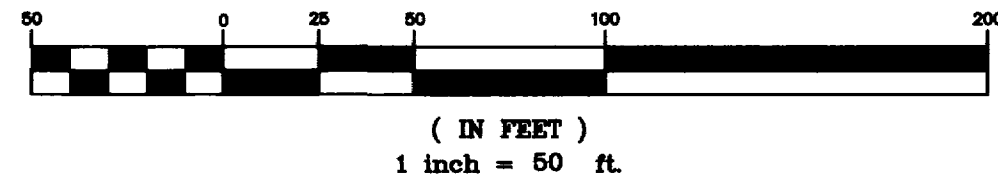
ALL EASEMENT DIMENSIONS ARE MEASURED FROM THE PROPERTY LINES.

STATE OF CALIFORNIA ( U.S. HIGHWAY 101 )

**T.D.G. CONSULTING CIVIL ENGINEERS, INC.**

Plotted: 01/05/1998

GRAPHIC SCALE



NORTH



ANTERO WAY

MOORLAND AVENUE



15' SOUNDWALL ACCESS & MAINTENANCE EASEMENT IN FAVOR OF PARCEL "A"

THE DATA SHOWN ON THIS SHEET IS FOR INFORMATIONAL PURPOSES ONLY, DESCRIBING CONDITIONS AS OF THE DATE OF FILING AND IS NOT INTENDED TO AFFECT RECORD TITLE INTEREST.

ALL DWELLINGS MUST BE CONSTRUCTED IN ACCORDANCE WITH THE IMPORTANT RESTRICTIONS AND CONSTRUCTION REQUIREMENTS SPELLED OUT IN THE FINAL REVISED ACOUSTIC STUDY. SOUND WALL SHALL BE CONSTRUCTED PRIOR TO ANY OCCUPANCY OF PHASE 1.

BUILDING SETBACKS SHALL BE PER THE APPROVED POLICY STATEMENT AND DEVELOPMENT PLAN, ON FILE WITH THE SONOMA COUNTY PLANNING DEPARTMENT. GARAGES, WHEN FACING THE STREET, SHALL BE SETBACK A MINIMUM OF 20' FROM THE BACK OF SIDEWALK.

NEW RESIDENTIAL CONSTRUCTION ON THESE PARCELS IS SUBJECT TO PAYMENT OF PARKLAND FEES IN ACCORDANCE WITH SECTION 25-58 ET. SEQ. OF THE SONOMA COUNTY SUBDIVISION ORDINANCE. EVIDENCE THAT FEES ARE PAID SHALL BE PROVIDED TO THE REGIONAL PARKS DEPARTMENT PRIOR TO THE ISSUANCE OF BUILDING PERMITS.

SEWER AND WATER METER DEMAND AND WATER METER FEES HAVE NOT BEEN, AND MUST BE, PAID PRIOR TO ISSUANCE OF BUILDING PERMITS.

SOILS REPORT - REFERENCE IS MADE TO "REPORT - GEOTECHNICAL INVESTIGATION - MOORLAND PARK SUBDIVISION - SANTA ROSA, CALIFORNIA", PREPARED BY BAUER ASSOCIATES.

AN ARCHAEOLOGICAL SURVEY OF THE SITE WAS CONDUCTED AND THE FIELD INVESTIGATION FOUND NO ARCHAEOLOGICAL RESOURCES ON THE SITE. IF ARCHAEOLOGICAL INDICATORS OR HUMAN REMAINS ARE UNCOVERED DURING DEVELOPMENT, WORK IS TO BE TEMPORARILY HALTED AND A QUALIFIED ARCHAEOLOGIST AND THE PERMIT AND RESOURCE MANAGEMENT DEPARTMENT, PLANNING DIVISION, ARE TO BE CONSULTED.

PRIOR TO ISSUANCE OF BUILDING PERMITS, A MOORLAND AVENUE TRAFFIC IMPACT FEE (ORDINANCE 3840) SHALL BE PAID.

THE 5 FOOT SOUND WALL NOTED IN THE ACOUSTIC STUDY AS AN OPTION ALONG MOORLAND AVENUE SHALL BE INSTALLED AS IT REDUCES THE NOISE IMPLACT TO BELOW 60 LDN AND IS ... "A PRACTICAL APPLICATION OF THE BEST AVAILABLE NOISE REDUCTION TECHNOLOGY..."

COPY OF FINAL NOISE REPORT SHALL BE GIVEN TO THE BUILDING DEPARTMENT.

PRIOR TO DEVELOPMENT OF PARCEL "A", MITIGATION OF POTENTIAL WETLANDS MAY BE REQUIRED.

UNDERGROUNDING OF UTILITIES IS REQUIRED. EVIDENCE THAT UNDERGROUNDING HAS BEEN DONE SHALL BE PRESENTED TO THE BUILDING INSPECTOR AT THE TIME OF FINAL INSPECTION. DEVIATION FROM THIS REQUIREMENT IS SUBJECT TO REVIEW OF THE PERMIT AND RESOURCE MANAGEMENT DIRECTOR.

SUPPLEMENTAL MAP SHEET

TRACT NO. 995

MOORLAND PARK

BEING A SUBDIVISION OF THE LANDS OF MOORLAND AVE., LLC, AS DESCRIBED BY DEEDS RECORDED AS DOC. NO. 1998-0002251 AND \_\_\_\_\_ OFFICIAL RECORDS OF SONOMA COUNTY.

AND LYING WITHIN RANCHO LLANO DE SANTA ROSA.

COUNTY OF SONOMA STATE OF CALIFORNIA  
8.85 ACRES - 74 LOTS - PARCEL "A"  
A.P. NO. 043-152-27,28,30,39

MJS 92-189

FEBRUARY 1996 SHEET 3 OF 3

T.D.G. CONSULTING CIVIL ENGINEERS, INC.

Plotted: 01/05/1998



# County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 19**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:**

Board of Supervisors (707) 565-2241

**Supervisorial District(s):**

**Title:** Minutes of January 14, 2014

**Recommended Actions:**

Approval.

**Executive Summary:**

Approval of Minutes of the Meeting of January 14, 2014 for the following: Agricultural Preservation and Open Space District, Community Development Commission, Northern Sonoma County Air Pollution Control District, Sonoma County Water Agency, and Board of Supervisors.

**Prior Board Actions:**

None.

**Strategic Plan Alignment** Not Applicable

<b>Fiscal Summary - FY 13-14</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>
<b>Narrative Explanation of Fiscal Impacts (If Required):</b>			
N/A			
<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
None			
<b>Attachments:</b>			
Minutes			
<b>Related Items "On File" with the Clerk of the Board:</b>			
None			



**ACTION SUMMARY**  
**BOARD OF SUPERVISORS**  
**SONOMA COUNTY**  
**575 ADMINISTRATION DRIVE, ROOM 102A**  
**SANTA ROSA, CA 95403**

**TUESDAY**

**JANUARY 14, 2014**

**8:30 A.M.**

Susan Gorin	First District	Veronica A. Ferguson	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
Mike McGuire	Fourth District		
Efren Carrillo	Fifth District		

This is a simultaneous meeting of the Board of Supervisors of Sonoma County, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District, the Board of Directors of the Northern Sonoma County Air Pollution Control District, and as the governing board of all special districts having business on the agenda to be heard this date.

The Board welcomes you to attend its meetings which are regularly scheduled each Tuesday at 8:30 a.m. Your interest is encouraged and appreciated.

**AGENDAS AND MATERIALS:** Agendas and most supporting materials are available on the Board's website at <http://www.sonoma-county.org/board/>. Due to legal, copyright, privacy or policy considerations, not all materials are posted online. Materials that are not posted are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at 575 Administration Drive, Room 100A, Santa Rosa, CA.

**SUPPLEMENTAL MATERIALS:** Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Board of Supervisors office at 575 Administration Drive, Room 100A, Santa Rosa, CA, during normal business hours.

**DISABLED ACCOMMODATION:** If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Clerk of the Board at (707) 565-2241, as soon as possible to ensure arrangements for accommodation.

**Public Transit Access to the County Administration Center:**

Sonoma County Transit: Rt. 20, 30, 44, 48, 60, 62

Santa Rosa CityBus: Rt. 14

Golden Gate Transit: Rt. 80

For transit information call (707) 576-RIDE or 1-800-345-RIDE or visit or <http://www.sctransit.com/>.

***APPROVAL OF THE CONSENT CALENDAR***

The Consent Calendar includes routine financial and administrative actions, are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.

***PUBLIC COMMENT***

Any member of the audience desiring to address the Board on a matter on the agenda: Please walk to the podium and after receiving recognition from the Chair, please state your name and make your comments. Closed session items may be added prior to the Board adjourning to closed session. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the subject under discussion. Each person is usually granted 3 minutes to speak; time limitations are at the discretion of the Chair.

8:32 A.M. CALL TO ORDER

8:32 A.M. Chairman Rabbitt called the meeting to order.

Supervisors Present: Susan Gorin, David Rabbitt, Shirlee Zane, Mike McGuire, Efren Carrillo

Staff Present: Veronica A. Ferguson, County Administrator and Bruce Goldstein, County Counsel

Chairman Rabbitt presiding.

**PLEDGE OF ALLEGIANCE**

I. APPROVAL OF THE AGENDA (Items may be added or withdrawn from the agenda consistent with State law)

Chairman Rabbitt announced that Regular Item #32, Establishment of 2014 Assignments for the Board of Supervisors and the Board of Directors of the Sonoma County Water Agency, would be continued to January 21, 2014.

II. BOARD MEMBER ANNOUNCEMENTS

Supervisor Carrillo provided the Board with an update regarding a meeting he and Supervisor Zane had with the City of Santa Rosa to discuss Roseland annexation.

Supervisor Gorin announced that she had attended the Sonoma Clean Power Authority meeting.

Supervisor Zane updated the Board on the Sonoma County Transportation Authority approval of a grant for the Roseland area transit planning and made a request to the Roads Ad Hoc Committee to consider looking into preservation of Heritage Roads. She also reported that she had participated in the Sonoma Clean Power Authority meeting and on a National Association of Counties Health Steering Committee teleconference.

Supervisor McGuire provided a Tree Ad Hoc Committee update; reported that he had attended the Roads Ad Hoc Committee meeting; and will be attending a Public Policy Facilitating meeting on January 17, 2014.

Chairman Rabbitt reported that a committee hearing on Senate Bill 199 Imitation Fire Arm Safety Act was being heard in Sacramento that day. He also announced that he had attended the Sonoma County Employees Retirement Association Administrative Benefit Committee meeting and provided an update on the Tree Ad Hoc and Road Ad Hoc Committees.

III. CONSENT CALENDAR (Items 1 through 28)

PRESENTATIONS/GOLD RESOLUTIONS (Items 1 through 4)

CONSENT CALENDAR (Continued)

PRESENTATIONS AT BOARD MEETING

1. Adopt a Gold Resolution recognizing youth tobacco prevention efforts in Sonoma County. (Third District)  
Board Action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution No. 14-0014
2. Adopt a Gold Resolution proclaiming Katherine Hastings as the Sonoma County Poet Laureate for the years 2014 through 2015. (Countywide)  
Board Action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution No. 14-0015
3. Adopt a Gold Resolution declaring the month of January 2014 as Eligibility Worker and Employment & Training Specialist Recognition Month. (Human Services/Health Services)  
Board Action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution No. 14-0016

PRESENTATIONS AT DIFFERENT DATE

4. Adopt a Gold Resolution recognizing the Casa Grande 2013 Varsity Football Team for their record season and the extraordinary leadership of their coaches. (Second District)  
Board Action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution No. 14-0017

SONOMA COUNTY WATER AGENCY  
(Directors: Gorin, Rabbitt, Zane, McGuire, Carrillo)

5. Authorize the Chair to execute an agreement with Pure Technologies U.S., Inc. to provide infrastructure inspection and related services on the Water Agency's water transmission system for the amount of \$313,500; agreement terminates on December 31, 2014. (First District)  
Board Action: Approved as Recommended  
UNANIMOUS VOTE
6. Authorize the Chair to execute an agreement with JDH Corrosion Consultants, Inc. to provide cathodic protection design services for Santa Rosa and Russian River - Cotati Aqueduct in the amount of \$415,540; agreement terminates on December 31, 2018.  
Board Action: Approved as Recommended  
UNANIMOUS VOTE
7. Adopt final action to determine that the execution of an Easement Agreement for a private pipeline crossing over the Water Agency's Wohler-Forestville Pipeline will not adversely

CONSENT CALENDAR (Continued)

Item #7 Continued

affect the Water Agency in any respect and will not have a significant adverse effect on the environment; Authorize the Chair to execute an Easement Agreement conveying property rights to Silverado-Sonoma Vineyards, LLC, a California Limited Liability Company; and Authorize the General Manager to file a Notice of Exemption in accordance with the California Environmental Quality Act. (4/5 vote required) (Fifth District)

Board Action: Approved as Recommended  
UNANIMOUS VOTE

AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR

8. Authorize the Auditor-Controller-Treasurer-Tax Collector to sign a two year contract with Bloomberg Finance, L.P. for \$90,000 to provide live access to the financial and investment markets for the purpose of investing funds held on deposit in the County Treasury.

Board Action: Approved as Recommended  
UNANIMOUS VOTE

AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR

AND

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

COMMUNITY DEVELOPMENT COMMISSION

NORTHERN SONOMA COUNTY AIR POLLUTION CONTROL DISTRICT

SONOMA COUNTY WATER AGENCY

(Directors/Commissioners: Gorin, Rabbitt, Zane, McGuire, Carrillo)

9. Adopt a Concurrent Resolution of the Board of Supervisors of the County of Sonoma and all Districts governed ex-officio by the Board of Supervisors renewing authorization for the County Treasurer to assume full responsibility for all transactions and expenditures related to the investment and reinvestment of funds on deposit in the County Treasury.

Board Action: Approved as Recommended  
UNANIMOUS VOTE

Approved by Resolution No. 14-0018

BOARD OF SUPERVISORS

10. Adopt a Resolution supporting Social Advocates for Youth (SAY), and SAY's efforts to provide housing and services for homeless youth in Sonoma County.

Speaker:

Duane De Witt

Board Action: Approved as Recommended  
UNANIMOUS VOTE

Approved by Resolution No. 14-0019

CONSENT CALENDAR (Continued)

GENERAL SERVICES / HEALTH SERVICES

11. Authorize the Clerk to publish a notice, declaring the Board's intention to execute a lease amendment with Coddling Enterprises for the Department of Health Services Driving under the Influence Program office space 1250-1300 Coddington Center, Santa Rosa in order to: (1) extend the lease term through September 30, 2014; (2) reduce the rental payments from \$15,123 per month (\$1.56 psf) to \$14,566 per month (\$1.50 psf); (3) specify maintenance and repairs to be performed by the landlord; and (4) provide for a \$10,000 allowance to be used by County, as needed for repairs and/or relocation expenses. (Third District)

Board Action: Approved as Recommended  
UNANIMOUS VOTE

HEALTH SERVICES

12. Accept update on Department of Health Services' applications for grant funding under the Investment in Mental Health Wellness Act of 2013; and Authorize the Director of Health Services to execute the Mental Health Crisis Facility Grant Application Certification and approve operational components and proposed funding sources under the grant.

Board Action: Approved as Recommended  
UNANIMOUS VOTE

HUMAN RESOURCES

13. Adopt a Resolution approving the Memorandum of Understanding (MOU) between the County of Sonoma and Engineers and Scientists of California (ESC) for the period of January 14, 2014 through February 29, 2016.

Board Action: Approved as Recommended  
UNANIMOUS VOTE

Approved by Resolution No. 14-0020

HUMAN RESOURCES

AND

AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT

COMMUNITY DEVELOPMENT COMMISSION

NORTHERN SONOMA COUNTY AIR POLLUTION CONTROL DISTRICT

SONOMA COUNTY WATER AGENCY

(Directors/Commissioners: Gorin, Rabbitt, Zane, McGuire, Carrillo)

14. Adopt a Concurrent Resolution amending Salary Resolution No. 95-0926 to establish the new classifications and salaries of Human Resources Analyst I - Project, Human Resources Analyst II - Project, and Human Resources Analyst III - Project, effective January 14, 2014; and adopt a Resolution amending the Department Allocation for the Human Resources Department to delete 1.0 Full Time Equivalent (F.T.E.) Senior Office Assistant and to add 1.0 F.T.E. Human Resources Technician, to delete a 0.5 F.T.E. Human Resources Analyst III and to add 1.0 F.T.E. Human Resources Analyst III - Project, effective January 14, 2014

CONSENT CALENDAR (Continued)

Item #14 Continued

Board Action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution Nos. 14-0021, 14-0022

INFORMATION SYSTEMS

15. Authorize the Chair to sign an amendment to the agreement with Signature Technology Group for Printer Maintenance Services to extend the contract for one year to January 23, 2015 for an amount not to exceed \$90,000 for the additional year, and a total contract amount not to exceed \$360,000.; and Authorize the Chair to sign an amendment to the agreement with Signature Technology Group for Data Equipment Maintenance to extend the contract for one year to January 31, 2015 for an amount not to exceed \$77,400 to cover the cost of an additional year, and a total contract amount not to exceed \$212,800.

Board Action: Approved as Recommended

UNANIMOUS VOTE

NORTHERN SONOMA COUNTY AIR POLLUTION CONTROL DISTRICT

(Directors: Gorin, Rabbitt, Zane, McGuire, Carrillo)

16. Adopt Resolution approving the District's participation in the Carl Moyer Grant Program for clean air programs and authorizing the Air Pollution Control Officer to: (1) annually file an application with the California Air Resources Board (CARB) for Carl Moyer Program funds through the statutory term of the program; (2) execute any funding agreements with CARB and other necessary actions to receive allocated funds through the statutory term of the program; (3) implement and expend the funds through a grant program in accordance with CARB guidelines, including the execution of grant funding agreements, subject to approval of County Counsel as to form; and (4) match the Carl Moyer funds received from CARB with local AB 923 funds, as may be required.

Board Action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution No. 14-0023

PERMIT AND RESOURCE MANAGEMENT

17. Adopt a Resolution upholding the Appeal (File No. ADA10-0005) and setting aside the December 16, 2010 Planning Commission decision (PC Resolution #10-039), on the grounds that the applicant (Novato Disposal Services, Inc.) has withdrawn its interpretation request and submitted a Use Permit modification application to allow the Board to more appropriately condition the project, on a 5.4 acre property located at 2543 Petaluma Blvd. South, Petaluma, APN 019-220-046 (formally 019-220-038), Second Supervisorial District. The public hearing on the proposed Use Permit modification is currently scheduled for February 11, 2014. (Second District)

Board Action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution No. 14-0024

CONSENT CALENDAR (Continued)

18. Adopt a Resolution to rescind existing Type I and Type II Williamson Act Contracts and authorize the Chair to simultaneously enter into a new Prime Land Conservation Contract for 31.31 acres requested by Elie Ouaknine for KOA Vineyards LLC; 150 Old Vine Lane, Windsor; APN's 066-280-028 and 066-280-044 (File No. AGP13-0024). (Fourth District)

Board Action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution No. 14-0025

REGIONAL PARKS

19. Authorize the Chair to execute a landscape management agreement between the County of Sonoma, Regional Parks Department and Sutter Medical Center of Santa Rosa Chanate Campus to provide landscape maintenance services for the period of January 1, 2014 through December 31, 2016 with a total revenue amount of \$93,168. (Third District)

Board Action: Approved as Recommended

UNANIMOUS VOTE

SHERIFF'S OFFICE

20. Adopt a Resolution authorizing the Sheriff to accept and execute the Anti-Drug Abuse (ADA) grant award totaling \$151,625 for the grant period from October 1, 2013 through September 30, 2014 including any amendments or modifications that do not substantially change the material terms of the agreement.

Board Action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution No. 14-0026

21. Authorize the Sheriff to execute Amendment No. 1 to agreement for testing services with Law Enforcement Psychological Services, Inc. to increase the contract value to \$55,000 for the term of the agreement from July 1, 2012 to June 30, 2015.

Board Action: Approved as Recommended

UNANIMOUS VOTE

TRANSPORTATION AND PUBLIC WORKS

22. Authorize the Director of Transportation and Public Works to execute an agreement with Christopher and Annie Desmond, totaling \$3,560,000 and any other documents required for purchase of conservation credit for mitigation related to Charles M. Schulz - Sonoma County Airport Runway Safety Improvement Project. (Fourth District)

Board Action: Approved as Recommended

UNANIMOUS VOTE

23. Adopt a Resolution authorizing the Chair to accept Grant Deed, Grant of Easement deeds, Quitclaim Deed, and land for the Adobe Road Signal at East Washington Street Project; execute Right of Way Contracts-Public Highway, including payments totaling \$36,153, which include \$5,425 for severance damages; and other technical actions; lands of Radha

CONSENT CALENDAR (Continued)

Item #23 Continued

Soami Society-Beas America (APN 136-070-043); Sonoma County Agricultural Preservation and Open Space District (open space easement interest on APN 136-070-043); Vaca (APN 136-070-004); and Gray & Nelson (APN 136-060-056). (Second District)

Board Action: Approved as Recommended

UNANIMOUS VOTE

Approved by Resolution No. 14-0027

APPOINTMENTS/REAPPOINTMENTS

(Items 24 through 28)

24. Appoint Evelyn Cheatham and Gustavo Mendoza, selected by the Mayor of Santa Rosa, to complete the balance of appointments to the Community and Local Law Enforcement Task Force. Appointments are for a one year term, expiring December 31, 2014. (County Administrator)

Board Action: Approved as Recommended

UNANIMOUS VOTE

25. Child Care Planning Council of Sonoma County - Membership -

(A) Appoint Gloria Leifried, Angela Cuellar and Kellie Noe to the Child Care Planning Council of Sonoma County, for terms beginning January 1, 2014 and ending December 31, 2015.

(B) Re-appoint Debb Reece, Missy Danneberg, Nicole "Noel" Mitchell, Cathy Vaughn, Katie Welch, Carrie Anabo, Jynx Lopez, Rebecca Hachmyer, Cheryl Scholar, Heather Sweet-Krikac, Margie Vondrak, John Eberly, Susan Harvey and Tamara Larimore to the Child Care Planning Council of Sonoma County for two-year terms beginning January 1, 2014 and ending December 31, 2015.

(C) Change Member Seat Category Appointments for currently appointed members: From Community Seat to Child Care Consumer Seat - Melanie Dodson. From Discretionary Seat to Community Seat - Ofelia Ochoa-Morris, Stephen Zollman.

(D) Authorize the Director of Human Services to sign the required certification statement regarding composition of local Planning Council membership. (Human Services)

Board Action: Approved as Recommended

UNANIMOUS VOTE

26. Appoint Carol T. Waxman, Bob Whitlock, and Albert Lerma to the Workforce Investment Board for a one year term ending January 14, 2015. (Human Services)

Board Action: Approved as Recommended

UNANIMOUS VOTE

27. Appoint Regina Romona De La Cruz to the Commission on the Status of Women to a two year term beginning on January 14, 2014 and ending on January 14, 2016. (Third District)

Board Action: Approved as Recommended

UNANIMOUS VOTE



CONSENT CALENDAR (Continued)

28. Reappoint Gail Pardini Plass to the Advisory Council to Area Agency on Aging, Sonoma County for a two year term effective January 23, 2014 through January 23, 2016. (Fourth District)

Board Action: Approved as Recommended  
UNANIMOUS VOTE

9:43 A.M. The Board recessed

10:00 A.M. The Board reconvened

IV. REGULAR CALENDAR (Items 29 through 32)

HUMAN SERVICES

29. Accept Upstream Investments Progress Report and Next Steps for 2014-2016 and approve Upstream Investments recommendations for 2014-2016.

10:00 A.M.

Present: Oscar Chavez, Assistant Director Human Services Department; Angie Dillon-Shore, Human Services Program Development Manager; Brian Vaughn, Health Services Division Director, Loren Soukup, Sonoma County First 5 Commission

Speakers:

Carol Simmons, Child Care Planning Council  
Elece Hempel, Petaluma People Services Center

Board Action: Approved as Recommended  
UNANIMOUS VOTE

REGIONAL PARKS / PERMIT AND RESOURCE MANAGEMENT  
AND  
AGRICULTURAL PRESERVATION AND OPEN SPACE DISTRICT  
(Directors: Gorin, Rabbitt, Zane, McGuire, Carrillo)

30. Accept report on progress creating a Moorland Avenue neighborhood park and adopt a Resolution authorizing application for Housing Related Parks Grant toward acquisition and development of a park in the Moorland neighborhood. (Third and Fifth Districts)

10:56 A.M.

Present: Caryl Hart, Regional Parks Director, and Jim Nantell, Regional Parks Deputy Director

Speakers:

Bill Keene, General Manager, Agricultural Preservation and Open Space District  
Jane Riley, Permit and Resource Management Department  
Colleen Fernald

Board Action: Approved as Recommended  
UNANIMOUS VOTE  
Approved by Resolution No. 14-0028

BOARD OF SUPERVISORS

31. Accept the report of the Project Labor Agreement (PLA) Ad Hoc Committee and adopt a Policy and Template Agreement for the use of PLA on future significant County construction projects.

11:27 A.M.

REGULAR CALENDAR (Continued)

Item # 31 Continued

Present: Veronica Ferguson, County Administrator; Chris Williams, Administrative Analyst;  
and Cory O'Donnell, Deputy County Counsel

Speakers:

Diana Conti  
Michael Donegun  
Jack Buckhorn  
John McEntagart  
Leon Wilmot  
Dale Krabbe  
Jeff Allee  
Matt Egan  
Mark Dohner  
Gary Thornburgh  
Julian Osterloh  
Aaron Ullyott  
Patrick Anrahan  
Ron Porcelli  
Cornelius Bracy-Cruz  
Deborah Fudge  
Gary Giuliani  
Brian Ling  
Chris Snyder  
James Merriman  
Matthew Gage  
Carl Carr  
Jonathan Hughes  
Seth Morie  
Brian Johnson  
Seth Shepard  
Lauren Gardner  
Lisa Maldonado  
Andrew Burger  
Carol Sanchez  
Chris Knerr  
Ken Boggs  
Eric Christen  
Richard Markuson  
Nicole Goehnuy  
Kevin Dayton  
Wei-Ling Huber  
Janet \_\_\_\_\_  
Akaisha Gardner  
Ella Soiland  
Jewel Soiland

REGULAR CALENDAR (Continued)  
Item #31, Public Comment Continued

Jim Smuck  
Rick Baker  
Thomas Varney  
Jason Klumb  
Bill Williams  
Mark Plubell  
Steve Witt  
Anisa Thomsen  
Deborah Burger  
Bob Williamson  
Charles O'Neil  
Eamonn O'Halloran  
James Powers  
Monica Soiland Lebon  
Troy Soiland  
Jim Persons  
Josh McGarva  
Robert Smith  
Tim Purugganan  
Paul Cohen (Sp-1)  
Aaron Nelson  
Keith Woods  
Thomas Bonfigli  
Robert Fedrick  
Glenda Kreischer  
Matt Myres  
Ken Kreischer  
Myrna Spiegler  
Pat O'Halloran  
Ed Nessinger  
Peter Tscherneff  
Trevin Pullan

1:48 P.M. The Board recessed

2:09 P.M. The Board reconvened

3:21 P.M. Supervisor Gorin left the meeting.

3:23 P.M. Supervisor Gorin joined the meeting.

Board Action: The Board took a straw vote to continue the item for final approval, with the Board's recommended changes on the Policy and Template Agreement for the use of PLA on future significant County construction projects, to January 28, 2014 on the Consent Calendar.

Straw Vote:

UNANIMOUS VOTE

REGULAR CALENDAR (Continued)

BOARD OF SUPERVISORS  
AND  
SONOMA COUNTY WATER AGENCY  
(Directors: Gorin, Rabbitt, Zane, McGuire, Carrillo)

32. Establish assignments for members of the Board of Supervisors and the Board of Directors of the Sonoma County Water Agency for the year 2014.

Item #32 was continued to January 21, 2014.

V. CLOSED SESSION CALENDAR (Item 33 through 38)

5:44 P.M. Counsel Goldstein reported on Closed Session Items #33-38.

33. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - Name of Case: Hollie Lynette Clausen v. City of Santa Rosa, et al. Sonoma County Superior Court No. SCV 253041 (Govt. Code Section 54956.9(d)(1)).

Direction was given to Counsel and staff.

34. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Existing Litigation - Name of Case: County of Sonoma v. Ritter, et al. Sonoma County Superior Court No. SCV-252236 (Govt. Code Section 54956.9(d)(1)).

Direction was given to staff and Counsel.

35. The Board of Directors of the Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Legal Counsel - Real Estate Negotiations - Name of Case: Cresta II - Location 3000 Porter Creek Rd., Santa Rosa 95404 APN: 079-090-012; Negotiator: William Cresta and Open Space District; Name of Case: McCullough II - Location: 2584 Mark West Springs Rd., Santa Rosa, CA 95404 APN: 028-060-064, -066 and -067; Negotiator: Robert Schepergerdes (Govt. Code Section 54956.8).

Direction was given to the property negotiator and Counsel.

36. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Pending Litigation - Name of Case: Vanryckeghem v. Gullion, County of Sonoma, et al., SCV-254692 (Govt. Code Section 54956.9(d)(1)).

Direction was given to staff and Counsel.

37. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel - Initiation of Litigation (Govt. Code Section 54956.9(d)(4)).

The item was continued to a future date.

38. The Board of Supervisors, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, the Board of Directors of the In-Home Supportive Services Public Authority, and the Board of Directors of the Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiator, Agency Negotiators: Wendy Macy/Carol Allen. Employee organization: All. Unrepresented employees: All, including retired employees (Govt. Code Section 54957.6 (b)).

Direction was given to the Labor Negotiator.

VI. REGULAR AFTERNOON CALENDAR (Items 39 through 43)

RECONVENE FROM CLOSED SESSION

3:55 P.M. The Board continued into the Regular Afternoon Calendar after Item #31. Closed Session convened after Item #40.

39. Report on Closed Session.

4:09 P.M. The Board convened into Closed Session after Item #40.

5:44 P.M. Counsel Goldstein reported on Closed Session Items #33-38. See Section V.

40. PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA (Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Please be brief and limit your comments to three minutes. Any additional public comments will be heard at the conclusion of the meeting.)

3:55 P.M. Public Comment Opened

Mary Morrison  
Michelle Millee  
Richard Hannan  
John Jenkel

4:09 P.M. Public Comment Closed

41. Permit and Resource Management Department: Review and possible action on the following:
- a) Acts and Determinations of Planning Commission/Board of Zoning Adjustments
  - b) Acts and Determinations of Project Review and Advisory Committee
  - c) Acts and Determinations of Design Review Committee
  - d) Acts and Determinations of Landmarks Commission
  - e) Administrative Determinations of the Director of Permit and Resource Management

5:45 P.M. No Acts and Determinations were reviewed or acted on.

42. CONVENE TO CLOSED SESSION

4:09 P.M.

43. ADJOURNMENTS

5:46 P.M. The Board adjourned the meeting in memory of John McDonald, Lin Lipetz, Anna Bachman, Louallen (Lou) Miller, Marvin Sherak, Leo Trentadue, Jack Ballenger, and Tom Mukaida. The meeting was adjourned to January 21, 2014 at 8:30 A.M.

January 14, 2014

Respectfully submitted,

Michelle Arellano  
Chief Deputy Clerk of the Board





County of Sonoma  
Agenda Item  
Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 20**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** No Vote Required

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:**

Supervisor David Rabbitt, 707/565-2241

**Supervisorial District(s):**

Second District

**Title:** Appointment

**Recommended Actions:**

Appoint John Azevedo to the Agricultural Preservation and Open Space District Advisory Committee for a term of 2 years expiring 2.11.16 representing the District's agricultural community.

**Executive Summary:**

**Prior Board Actions:**

**Strategic Plan Alignment** Not Applicable

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

<b>Narrative Explanation of Fiscal Impacts (If Required):</b>			
<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
<b>Attachments:</b>			
<b>Related Items “On File” with the Clerk of the Board:</b>			



County of Sonoma  
Agenda Item  
Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 21**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** No Vote Required

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:**

Supervisor David Rabbitt, 707/565-2241

**Supervisorial District(s):**

Second District

**Title:** Appointment

**Recommended Actions:**

Appoint Curt Nichols to the Agricultural Preservation and Open Space District Advisory Committee for a term of 2 years expiring 2.11.16 representing the District's business community.

**Executive Summary:**

**Prior Board Actions:**

**Strategic Plan Alignment** Not Applicable

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

<b>Narrative Explanation of Fiscal Impacts (If Required):</b>			
<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
<b>Attachments:</b>			
<b>Related Items “On File” with the Clerk of the Board:</b>			



## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 22**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:**

Supervisor David Rabbitt, 565-2241

**Supervisorial District(s):**

Countywide

**Title:** Appointment

### **Recommended Actions:**

Appoint Bob Williamson to the Sonoma County Employee Retirement Association Board of Trustees in the fifth trustee position for the term ending 12/31/16. (Countywide).

### **Executive Summary:**

This action appoints Bob Williamson to a recently vacated trustee position on the Sonoma County Employee Retirement Association Board for a three year term beginning immediately and ending on 12/31/16.

Retirement Board trustees number 4, 5, 6, and 9 are qualified electors of the County appointed directly by the Board of Supervisors under state law. Appointment or reappointment of trustees to these positions are required every three years and terms are staggered so that not all trustee positions are addressed each year. The previous trustee filling the fifth trustee position was Mr. Al Alys whose term expired on 12/31/13. Mr. Alys served very ably on the Retirement Board for 35 years and provided notice that the most recent term would be his last.

At the Chair's direction, staff advertised the upcoming vacancy in November 2013 and assisted with preliminary evaluation of interested parties. Staff received 4 applications of interested parties to become the fifth trustee. Staff reviewed applications, conducted interviews, and checked background references and were confident that all four individuals had the skills, experience, and aptitudes to be able to successfully perform the duties of trustee on the retirement board.

In addition, staff provided the interested individuals with a detailed summary of the expected time commitments expected of trustees in order to carry out their roles as fiduciaries of the retirement system. This commitment can range from 12-20 hours per month in meetings and preparation. In addition, there are a number of multi-day, out of county commitments annually for training and due

diligence evaluation of investment managers and other vendors supporting the retirement system.

Mr. Williamson has the necessary skills, experience, and aptitudes to successfully perform the duties of trustee. Mr. Williamson, a retired former executive with Chevron, has affirmed that he can meet the time commitments expected and, indeed, has shown his interest in this topic by attending many prior Retirement Board meetings as a general member of the public and has also participated in Board of Supervisors meetings on a variety of financial and retirement system topics as well.

Mr. Williamson’s application and resume are on-file with the Clerk and comes highly recommended by his references. He has served on the Sonoma County Grand Jury and on the Steering Committee for Sonoma Clean Power. Mr. Williamson currently serves on the Ratepayer Advisory Committee for Sonoma Clean Power.

**Prior Board Actions:**

12/14/2010 – Board reappointed Al Alys to this trustee position for the term of 1/1/11 to 12/31/13

**Strategic Plan Alignment**      Goal 4: Civic Services and Engagement

By making appointments to the Sonoma County Employee Retirement Association Board as required by law, community members are able participate as fiduciaries for the system bringing a variety of perspectives and skills and experience to this part of providing services to the public.

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

**Narrative Explanation of Fiscal Impacts (If Required):**

None

**Staffing Impacts**

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
None.			
<b>Attachments:</b>			
<b>Related Items "On File" with the Clerk of the Board:</b>			
Mr. Williamson's application and resume			



County of Sonoma  
Agenda Item  
Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 23**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:**

Supervisor Susan Gorin, 565-2241

**Supervisorial District(s):**

First District

**Title:** Appointment

**Recommended Actions:**

Appoint Thomas Peterson to the Sonoma County Transportation Authority Citizens Committee effective 02/11/2014 (First District).

**Executive Summary:**

**Prior Board Actions:**

**Strategic Plan Alignment** Goal 4: Civic Services and Engagement

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>



<b>Narrative Explanation of Fiscal Impacts (If Required):</b>			
<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
<b>Attachments:</b>			
<b>Related Items “On File” with the Clerk of the Board:</b>			



County of Sonoma  
Agenda Item  
Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 24**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):**

**Staff Name and Phone Number:**

Supervisor Efren Carrillo 565-2241

**Supervisorial District(s):**

Fifth

**Title:** Appointment

**Recommended Actions:**

Appointment of Bob Meade to the Green Valley Cemetery District effective February 11, 2014;  
coterminous (Fifth District)

**Executive Summary:**

N/A

**Prior Board Actions:**

N/A

**Strategic Plan Alignment** Goal 4: Civic Services and Engagement

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

<b>Narrative Explanation of Fiscal Impacts (If Required):</b>			
None.			
<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
None.			
<b>Attachments:</b>			
None.			
<b>Related Items “On File” with the Clerk of the Board:</b>			
None.			



County of Sonoma  
Agenda Item  
Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 25**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Board Of Supervisors

**Staff Name and Phone Number:**

Supervisor Mike McGuire, 575-3758

**Supervisorial District(s):**

Fourth District

**Title:** Appointment

**Recommended Actions:**

Reappoint Melody Montero to the Community Action Partnership of Sonoma County Board of Directors for a 3-year term from February 27, 2014 to February 27, 2017.

**Executive Summary:**

**Prior Board Actions:**

**Strategic Plan Alignment** Goal 4: Civic Services and Engagement

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

<b>Narrative Explanation of Fiscal Impacts (If Required):</b>			
<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
<b>Attachments:</b>			
<b>Related Items “On File” with the Clerk of the Board:</b>			



County of Sonoma  
Agenda Item  
Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 26**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Board Of Supervisors

**Staff Name and Phone Number:**

Supervisor Mike McGuire, 575-3758

**Supervisorial District(s):**

Fourth District

**Title:** Appointment

**Recommended Actions:**

Reappoint Bill Harrison to the Bicycle and Pedestrian Advisory Committee for a 2 year term retroactively effective February 1, 2013 through February 1, 2015.

**Executive Summary:**

**Prior Board Actions:**

**Strategic Plan Alignment** Goal 4: Civic Services and Engagement

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

<b>Narrative Explanation of Fiscal Impacts (If Required):</b>			
<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
<b>Attachments:</b>			
<b>Related Items “On File” with the Clerk of the Board:</b>			



## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 27**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Human Services Department, Probation Department

**Staff Name and Phone Number:**

Nick Honey, Human Services, 565-4343  
David Koch, Probation Department, 565-2168

**Supervisorial District(s):**

All

**Title:** Sonoma County 2014 – 2019 Child Welfare Services System Improvement Plan

### **Recommended Actions:**

Approve the Sonoma County Child Welfare Services 2014-2019 System Improvement Plan and authorize submission to the California Department of Social Services.

### **Executive Summary:**

In accordance with state law (AB 636), The Human Services and Probation Departments are required to develop a System Improvement Plan (SIP) to address the areas of need identified in the 2013 County Self Assessment (CSA) and 2013 Peer Case Review (PCR).

The SIP, CSA and PCR constitute the Child and Family Services Review (CFSR), a system focused on measuring outcomes in safety, permanency, and well-being for victims of child abuse, some of whom have been removed from their families, and for juvenile offenders who require out-of-home placement. The Sonoma County 2013 CSA report was completed and approved by the Board in August 2013. The CSA report was submitted to the California Department of Social Services (CDSS) in September 2013. The final phase, the SIP, is now complete and due to the CDSS on February 14, 2014.

The Human Services and Probation Departments held 4 community meetings and 16 focus groups during the 2013 CFSR process to dialogue with stakeholders, including foster youth, about areas of strength and weakness and to create shared solutions to areas requiring improvement. Over 300 individuals participated in these meetings representing a wide variety of child welfare and probation stakeholders including county staff, current and former foster and probation youth, foster parents, group homes, mental health, public health, Indian Child Welfare experts representing local Native American tribes, education, child care, prevention partners community-based organizations and others.

Additionally, the Human Services and Probation Departments held a peer case review on June 11-13, 2013. The peer case review provided an opportunity for Sonoma County social workers and probation officers to thoroughly explore an outcome or practice area through in-depth peer interviews about randomly selected cases. The Human Services Department selected group home placement as its focus area; Probation chose timely reunification. Feedback from the 2013 Peer Case Review highlighted Probation strengths in the areas of family involvement, youth connections, social activities, screening of placement cases and the Placement Transition



Program.

The 2013 County Self Assessment illuminated the many strengths of Sonoma County child welfare practice in the areas of child welfare and juvenile probation. Sonoma County shows consistently good outcomes in many performance categories, most notably in keeping children free from abuse in foster care, moving young children to adoptive homes when they cannot return to their birth parents and minimizing the number of times children move from one foster home to another. The 2013 CSA highlighted areas that improved since the 2010 CSA but remain below the state and national target including reunifying children and families within 12 months and preventing the recurrence of maltreatment of children in their homes. This is addressed in the SIP, as discussed below. A strength that repeatedly emerged during community meetings and focus groups was a broadly held perception of social workers and probation officers as individuals who care deeply about the children, youth and families they serve.

The 2014-2019 SIP establishes 5-year improvement goals for Child Welfare and Juvenile Probation services, and outlines 68 strategies and timeframes to improve in the underperforming outcome areas specified in the 2013 CSA. The overarching theme of the 2014-2019 SIP is engagement, in recognition of the important role that families and the community play in child protection and probation services. The Human Services Department will be requesting the approval of a new Program Development Manager position at the February 25, 2014 Board meeting. This position will help assure that the System Improvement Plan is implemented as effectively as possible to improve service quality and outcomes.

#### **Child Safety**

In the 2014-2019 SIP, the Human Services Department will emphasize prevention by focusing on enhanced community outreach and education, expansion of the evidence-based practice, Team Decision Making, and providing nuanced case management services that are tailored to a family's unique child welfare needs. The HSD hired a social worker whose primary responsibility is to provide training and education on child abuse prevention and reporting to mandated reporters and the community. In addition, the department recently implemented a new initiative, *4 Paths to Prevention*, which provides decision-trees to assist social workers in assessing the most appropriate level of intervention ranging from community-based services to court-ordered family maintenance. The HSD will continue to provide support to its contracted prevention service providers to align with the Upstream Initiative and will be conducting a collective impact program evaluation utilizing the 5 Protective Factors in 2015. The 5 Protective Factors are parental resilience, social connections, concrete supports in times of need, knowledge of child development, and social/emotional competence in children. The goals of these prevention strategies are to prevent child maltreatment and to support children to remain safely in their homes.

#### **Child Permanency**

The largest share of strategies included in the 2014-2019 System Improvement Plan are centered on children moving out of foster care into permanent families.

Firstly, the Human Services Department will be improving its own internal practices and processes to ensure that reunification, when safely possible, happens within 12 months of removal. This will be done by engaging birth families in the case planning process right away through multi-disciplinary team meetings, developing partnerships between foster and birth parents and by connecting parents early on to information and peer mentors.

Secondly, in order to move older youth out of group homes and into family settings, the HSD will focus on building a comprehensive continuum of placement options into which youth can transition when they no longer require group home care. Specifically, the department will be working with community-based organizations to recruit *treatment* foster homes, which is an intermediate level of care between group homes and traditional foster homes. It has also begun to re-design its approaches to the recruitment and retention of foster homes

with the goal of increasing the number of homes over the next five years by 10%.

The HSD assumed responsibility for the public adoptions program in July 2013. Thirdly, the 2014-2019 SIP includes specific action steps to prioritize older youth within the adoptions program without compromising the excellent adoptions outcomes Sonoma County has historically produced for younger children.

**Child and Youth Well-Being**

In response to the 2013 CSA finding of 24.4% of Sonoma County foster children were authorized for psychotropic medication, the 2014-2019 SIP makes resolution of this issue a top priority. The HSD will convene medical, court and internal stakeholders to better understand the problem and will incorporate additional checks and balances into the approval and monitoring process. The HSD has a goal of reducing the rate by 5% over five years.

**Organizational**

There were two findings of the 2013 CSA that revealed gaps and inconsistencies in HSD practices and processes. At the community meetings, stakeholders (including youth and parents) expressed that their experience of the child welfare system varies depending upon the social worker assigned. There is variation in practice across the child welfare system. The 2014-2019 SIP includes strategies to minimize variation in practice including developing a local practice model, supporting supervisors to be as effective as possible and adding to the case review process.

The second organizational finding was of gaps in the data on child and caregiver ethnicity, education, mental health information and older youth self-sufficiency indicators. The 2014-2019 SIP provides a blueprint for understanding the nature of these data gaps and correcting the policies and procedures that govern them.

**Probation**

The Probation Department will be using the 2014-2019 System Improvement Plan to focus on reunifying youth with families within 12 months. SIP strategies include increased contact between youth and parent, improved assessment of youth and family readiness to transition home, parent education and support groups and concurrent planning.

**Prior Board Actions:**

- August 2013 – Board approved 2013 Sonoma County Self-Assessment of Child Welfare Services.
- September 2010 – Board approved 2010-2013 Sonoma County System Improvement Plan.
- September 2007 – Board approved 2007-2010 Sonoma County System Improvement Plan.

**Strategic Plan Alignment      Goal 1: Safe, Healthy, and Caring Community**

This action supports the goal of a safer and healthier community by creating a comprehensive plan to provide the highest quality services to children and families involved with the child welfare or juvenile probation systems.

<b>Fiscal Summary - FY 13-14</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$ 0		\$
Add Appropriations Req'd.	\$ 0	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$ 0</b>	<b>Total Sources</b>	<b>\$</b>
<b>Narrative Explanation of Fiscal Impacts (If Required):</b>			
Costs for the activities in the 2014-2019 System Improvement Plan will be identified as part of the county budget process. There is a potential for fiscal penalties if SIP goals are not met.			
<b>Staffing Impacts</b>			
<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)
Program Development Manager		1	
<b>Narrative Explanation of Staffing Impacts (If Required):</b>			
The Human Services Department will be requesting the approval of a new Program Development Manager position at the February 25, 2014 Board meeting. This position will help assure that the System Improvement Plan is implemented as effectively as possible to improve service quality and outcomes.			
<b>Attachments:</b>			
2014-2019 Sonoma County System Improvement Plan Executive Summary			
<b>Related Items "On File" with the Clerk of the Board:</b>			
2014-2019 Sonoma County Draft System Improvement Plan 2013 Sonoma County Self-Assessment of Child Welfare Services (approved by the Board in August 2013)			

**Sonoma County Human Services Department  
Sonoma County Probation Department  
2014-2019 System Improvement Plan**

**EXECUTIVE SUMMARY**

The **2014-2019 System Improvement Plan** acts as the county’s roadmap for improvements to the child welfare and juvenile probation systems for the next five years. It also serves as the operational agreement between the county and the state in the local implementation of strategies to improve **safety, permanency** and **well-being** outcomes of children and their families.

**Development of the System Improvement Plan**

The System Improvement Plan is the culmination of the Child and Family Services Review (CFSR) process, which is a mandatory process to measure outcomes in **safety, permanency,** and **well-being** for victims of child abuse, some of whom have been removed from their families, and for juvenile offenders who require out-of-home placement. The Human Services and Probation Departments held 4 large community meetings and 16 focus groups during the 2013 CFSR process to dialogue with stakeholders about areas of strength and weakness and to create shared solutions to areas requiring improvement. Over 300 individuals participated in these meetings representing a wide variety of child welfare and probation stakeholders including county staff, current and former foster and probation youth, foster parents, group homes, mental health, public health, Indian Child Welfare experts representing local Native American tribes, education, child care, prevention partners community-based organizations and others.

**2014-2019 System Improvement Plan Strategies**

Based on information gathered during the 2013 County Self-Assessment and Peer Case Review, the following eight priority areas were identified as needing improvement:

<b>CATEGORY</b>	<b>AREA OF FOCUS</b>	<b>CFSR PERFORMANCE MEASURE</b>
SAFETY	Prevention of Child Abuse and Neglect	Recurrence of Maltreatment Substantiations and Entries to Foster Care
	Reunification*	Reunification within 12 months Re-entry following reunification
PERMANENCY	Permanency for older youth	Exits to Permanency (24 months in care)
	Develop/formalize a full continuum of placement options	Number of foster homes Percent of youth in group homes Percent of youth placed with relatives
WELL-BEING	Youth authorized for psychotropic medication	Percent of youth authorized for psychotropic medication
	Define and measure youth well-being	Youth Self-Sufficiency measures
ORGANIZATIONAL	Consistency of practice	Local measures
	Data collection and data entry	Timely Response (10-Day) ICWA Eligible Placement Status Individualized Education Plans

*\* Reunification is an area of focus for both Human Services and Probation.*

Focus on Prevention  
 Permanency for older youth  
 Define and measure well-being  
 Consistency of practice  
 Better data

2014 – 2019 Sonoma County Child Welfare System Improvement Plan Framework

ENGAGEMENT

Child protection is a community responsibility.

SAFETY	PERMANENCY		WELL-BEING	ORGANIZATIONAL			
<p><b>PREVENTION</b>            Children are free from abuse and neglect.            Children remain in their own homes whenever possible.</p>	<p><b>REUNIFICATION</b>            Children are reunified with their parents as quickly as possible and where appropriate.</p>	<p><b>EXITS TO PERMANENCY</b>            Older youth are reunified, adopted or in guardianship prior to reaching the age of majority</p>	<p><b>CONTINUUM OF PLACEMENT OPTIONS</b>            Children and youth are placed in settings that are suited to the child's needs and case plan goals. The placement system is structured to facilitate exits to permanency.</p>	<p><b>PSYCHOTROPIC MEDICATION</b>            Psychotropic medication is prescribed only to youth with clinical need for it.</p>	<p><b>YOUTH WELL-BEING</b>            "Youth well-being" is clearly defined and measured.</p>	<p><b>CONSISTENCY OF PRACTICE</b>            Expectations and practices are consistently understood and implemented.</p>	<p><b>DATA COLLECTION &amp; ENTRY</b>            Client data are collected according to best practices.</p>
<p>Team Decision Making            4 Paths to Prevention            Structured Decision Making            Prevention Services (diversion)            Community education and outreach</p>	<p>Family engagement, community involvement in case planning - TEAM            Ice Breakers            Safety Organized Practice            Parent Mentor            Parent Orientation</p>	<p>Implement Adoptions Program with added focus on adoptions of older children            Family finding            Concurrent planning during permanency planning</p>	<p>Develop/formalize "continuum" of placement options            -more foster &amp; adoptive homes            -more relative homes            -more treatment foster care            Strategic use of group homes            Targeted use of Wrap            Develop infrastructure for successful placements (assessment, placement team, LLC, TDM)</p>	<p>Analyze cause of high numbers            Develop and implement checks and balances            Monitor, review, correct            Incorporate into Quality Assurance system</p>	<p>Identify characteristics of self-sufficiency for older youth            Develop system to track self-sufficiency.</p>	<p>Develop practice model            Enhance supervisory effectiveness            Quality Assurance system</p>	<p>Develop data system for tracking children's mental health assessments            Improve data accuracy in ethnicity, contacts, education, ILP</p>
<p><u>Indicators:</u>            % Entries to foster care            % Recurrence of maltreatment            % Clients completed services            Community knowledge of child abuse and reporting            Stakeholder input</p>	<p><u>Indicators:</u>            % Timely reunification            % Re-enter foster care            % Ice Breakers            % clients complete parent orientation            % clients engaged in case planning            Stakeholder input</p>	<p><u>Indicators:</u>            % kids in care &gt;24 months exiting to permanency            % adoption of older youth            # family members "found"            % of PP kids with concurrent plan other than PPLA            Stakeholder input</p>	<p><u>Indicators:</u>            # youth in group homes            Average length of stay in GH            # treatment FH            # foster homes            # relative homes            # step downs            Stakeholder input</p>	<p><u>Indicators:</u>            % youth authorized for psychotropic medication            % authorization override            Average length of time on meds            Stakeholder input</p>	<p><u>Indicators:</u>            Accurate self-sufficiency profiles and data reports            Youth input</p>	<p><u>Indicators:</u>            Stakeholder perception of consistency            % supervisors complete training &amp; participate in learning community            % QA system developed            Stakeholder input</p>	<p><u>Indicators:</u>            Accurate youth well-being profiles and data reports            Accurate and complete ethnicity data reports</p>

All policies, programs and practices are rooted in FYC organizational values, are based on researched best practices, are locally/culturally appropriate and are implemented effectively.

## Sonoma County Probation Department

The Probation Department will focus on reunification within 12 months because the majority of youth placed in foster care through delinquency proceedings return to the home upon program completion. The national standard/goal for reunification within 12 months is 75%. Between 10/01/11 and 09/30/12, only 25% of probation youth reunified within 12 months.

The strategies developed by the Probation Department for the 2014-2019 System Improvement Plan (SIP) directly coincide with the larger evidence-based practice efforts already established by the department and it is hoped that these strategies will further strengthen the youth and families and help the department reach identified system improvement goals.

Strategies to help achieve the probation reunification goal are:

**Strategy 1:** Increase monthly contact with custodial and non-custodial parent/guardian for reunification cases.

**Strategy 2:** Create and implement a monthly parent education and support group.

**Strategy 3:** Conduct Assessment of youth and family to determine level of readiness to transition home.

**Strategy 4:** Increase concurrent planning activities.

## Evaluating Outcomes

Sonoma County is committed to providing the highest quality of services to children, youth and families. The Human Services and Probation Departments will continue to implement a variety of strategies to increase the number of evidence-based services it offers, including bonus points during the competitive procurement process, contractually required logic models and program evaluations. Further, the Sonoma County Upstream Investments Initiative, which is sponsored by the Board of Supervisors and led by the Human Services Department, provides a practical framework and support for local programs to develop an empirical basis for their services, such as literature reviews, logic models, evaluation plans, evaluations, policies and procedures, and more.

Progress toward the goals established in the 2014-2019 System Improvement Plan will be evaluated and reported on annually to both community stakeholders and the California Department of Social Services. The Human Services and Probation Departments are committed to transparency and accountability in the implementation of the SIP.

## Conclusions

The 2014-2019 System Improvement Plan provides an exciting opportunity for the Child Welfare and Juvenile Probation systems to make improvements to their policies, processes, practices and services that will result in positive outcomes for children, youth and families in Sonoma County. Buoyed by the high level of engagement of its many partner organizations in the development of the SIP, Sonoma County is looking forward to ongoing family and community involvement as it moves into the implementation phase.





Empower, Support, Protect  
Human Services

**JERRY DUNN**  
DIRECTOR,  
HUMAN SERVICES

**NICK HONEY**  
DIVISION DIRECTOR,  
FAMILY, YOUTH & CHILDREN

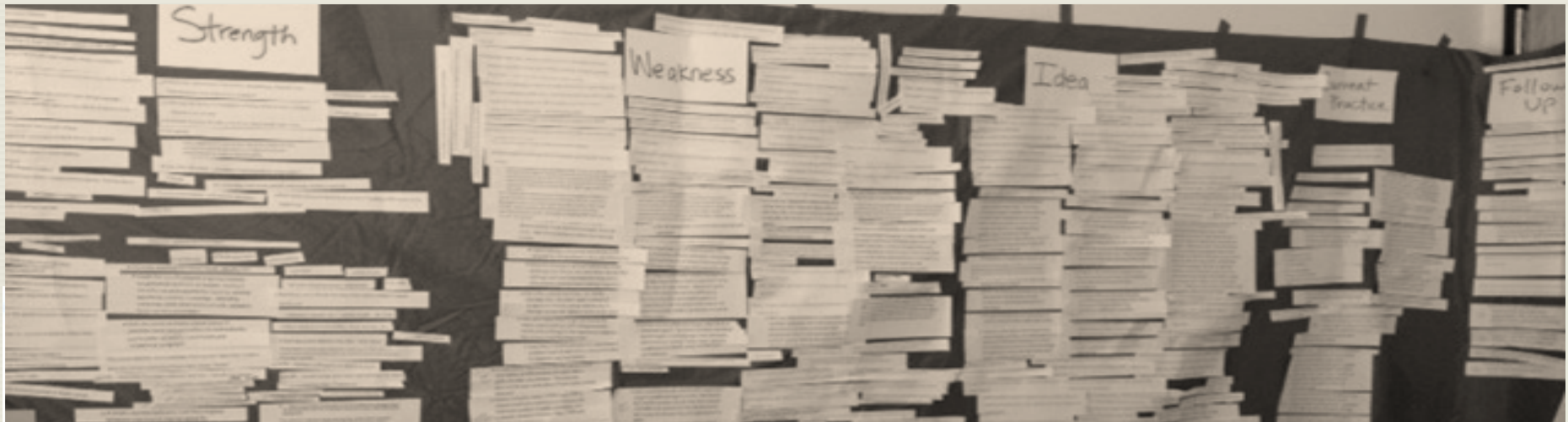
**DAVID KOCH**  
DEPUTY CHIEF,  
PROBATION



**2014-2019**  
**SYSTEM IMPROVEMENT PLAN**

**FEBRUARY 11, 2014**

# A COMMITTED COMMUNITY





# SHARED GOALS

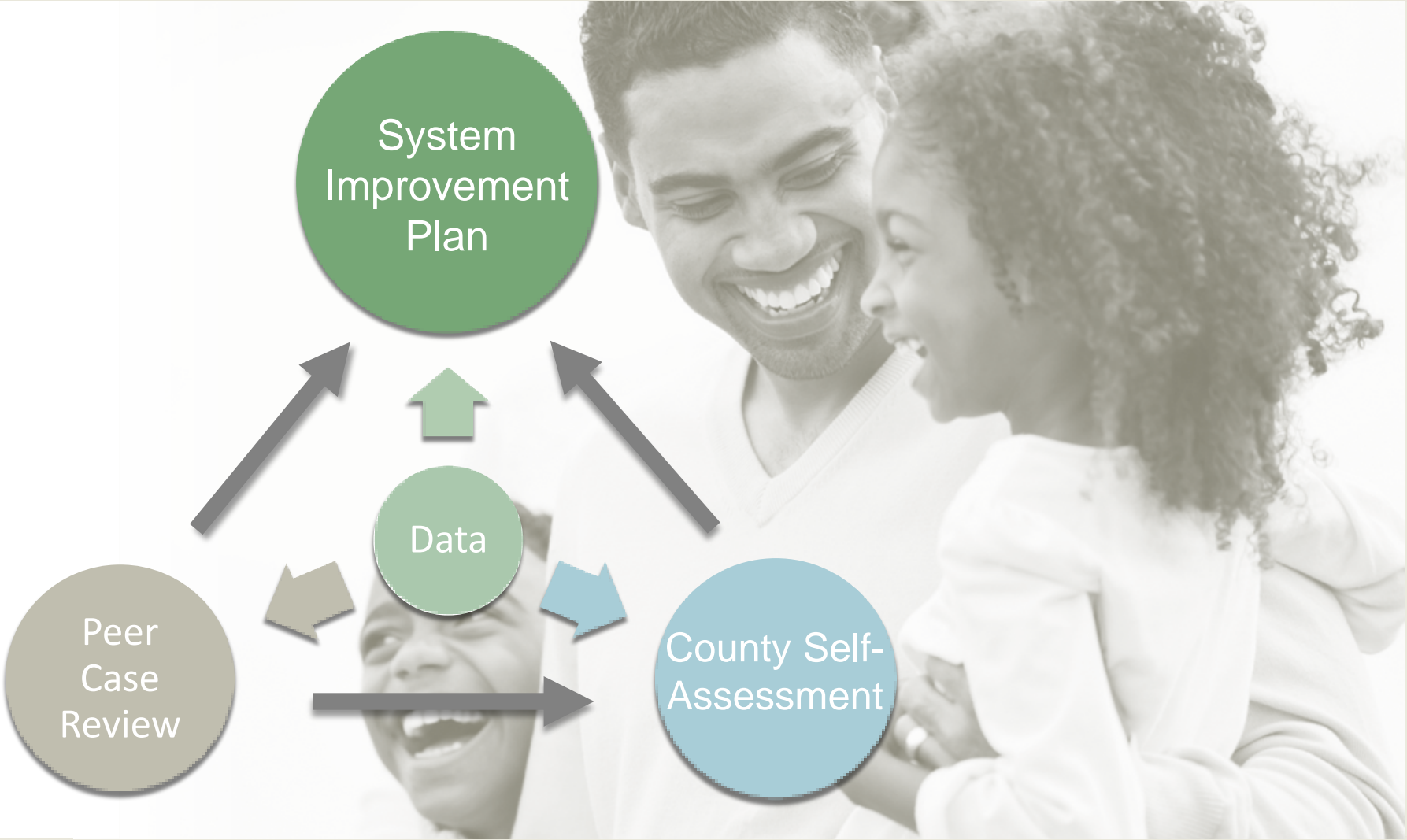


Safety

Permanency

Well-Being

# CHILD AND FAMILY SERVICES REVIEW



# ENGAGEMENT



# CHILD WELFARE SYSTEM STRENGTHS

## STRENGTHS

no maltreatment recurrence

adoption of young children

relationships with youth

placement stability

low re-entry to foster care

community prevention services





# CHILD WELFARE PRIORITIES

## Safety

Prevention of child abuse and neglect

## Permanency

Reunification

Exits to permanency

Continuum of placement options

## Well-Being

Psychotropic medication

Youth well-being

## Organizational Improvements

Consistency of practice

Data collection and entry

# CHILD WELFARE STRATEGIES

## SAFETY

### Prevention of child abuse and neglect

Outreach and  
education

Expansion of  
Team Decision  
Making

Preventive case  
management  
services

Structured  
Decision  
Making

# CHILD WELFARE STRATEGIES

## PERMANENCY

Reunification

Exits to  
permanency

Continuum of  
placement options

Birth family  
case  
planning  
engagement

Foster/birth  
parent  
partnerships

Early parent  
connections  
to mentors

Adoptions of  
older youth

Treatment  
foster  
homes

Foster home  
recruitment  
and  
retention



# CHILD WELFARE STRATEGIES

## WELL-BEING

Psychotropic medications

Youth well-being

Stakeholders analysis

Increased monitoring

Meaningful measures



# CHILD WELFARE STRATEGIES

## ORGANIZATIONAL IMPROVEMENTS

Consistency of practice

Data collection  
and entry

Practice model  
development

Supervisory  
effectiveness

Case review  
process

Mental health  
assessment  
data system

Enhanced data  
accuracy

# CHILD WELFARE PRIORITIES

Safety

Prevention of  
child abuse  
and neglect

Permanency

Reunification

Continuum  
of placement  
options

Exits to  
permanency

Well-Being

Psychotropic  
medication

Youth  
well-being

Organizational  
Improvements

Consistency  
of practice

Data  
collection  
and entry

# JUVENILE PROBATION STRATEGIES



## REUNIFICATION

Increased contact between youth and parent

Improved assessment of youth and family readiness to transition home

Parent education and support groups

Concurrent planning



# EVALUATING OUTCOMES AND INVESTING UPSTREAM



Evaluations

Annual  
Reports

Evidence  
-Based  
Services



Empower, Support, Protect  
Human Services

**JERRY DUNN**  
DIRECTOR,  
HUMAN SERVICES

**NICK HONEY**  
DIVISION DIRECTOR,  
FAMILY, YOUTH & CHILDREN

**DAVID KOCH**  
DEPUTY CHIEF,  
PROBATION



**2014-2019**

# **SYSTEM IMPROVEMENT PLAN**

**FEBRUARY 11, 2014**



## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 28**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Transportation and Public Works

**Staff Name and Phone Number:**

Susan Klassen – (707) 565-2231

**Supervisorial District(s):**

All

**Title:** Sonoma County Proposition 1B Funding Allocation List

### **Recommended Actions:**

Receive a report on Proposition 1B expenditures and authorize Chair of the Board to sign amended list of County projects to be funded in part or in total by Proposition 1B.

### **Executive Summary:**

Since the November 2006 voter approval of Proposition 1B (Prop 1B) the County has been allocated a total of \$16,697,959 within four separate appropriations. For each appropriation a list of projects was prepared by the Transportation and Public Works Department (Department), approved by the Board, and then submitted to the Department of Finance for final approval and disbursement of funds. Each of the four Prop 1B appropriations had a four year “use-it-or-lose-it” deadline for expenditure; June 30, 2014 is the deadline for expenditure of the 2009-10 Allocation, the final appropriation. As in previous years the Department has analyzed the current project list in anticipation of the pending deadline to ensure that all funds will be expended in time. With delays to some projects and savings on other projects there is currently \$1,365,000 that the Department would like to redistribute to ensure funds will be utilized and not sent back to the State. As in prior revisions, these changes are prioritized based on projects where there is certainty that funds can be expended by the deadline. The Department is seeking approval for revisions to the most current project list. A summary of the requested changes follows.

### Projects new to the funding list:

- Penngrove/ Fulton Railroad Crossings (+\$135K) – funds will be used to pave the railroad crossings on Main Street in Penngrove, and Fulton Road in Fulton, which is being approved on today’s Consent Calendar.
- Boyes Blvd over Sonoma Creek and Wohler Rd over Mark West Creek Bridge Replacements (+\$75K each) – Proposition 1B funds will be used to match and supplement to federal bridge program dollars for design and environmental.
- West Ave Safe Routes to School (+\$50K) – funds will be used to supplement the federal Safe

Routes to School grant for safety improvements to the area surrounding Sheppard Elementary and Roseland Elementary/Middle schools.

Geyserville Area Pedestrian Improvements (+\$30K) - funds will be used to start design work on pedestrians improvements around downtown Geyserville. Project will also be funded with State tribal funds.

Revised projects:

- Porter Creek Bridge Replacement (+450K) – funds will be used to match and supplement federal bridge program funds for construction and construction inspection.
- Road Maintenance – Pavement Repairs (+200K) – funds will be used to supplement the road maintenance fund for pothole patching and other pavement repairs.
- Road Maintenance-Striping and Pavement Markings (+\$150K) - funds will be used to supplement the road maintenance fund for safety striping and pavement markings.
- Hwy 116 at Mirabel Roundabout (+\$200K) – additional funds will be used for final design and Caltrans coordination costs.
- Airport Blvd Widening (-\$555K) – allocation reduced because project is now complete and these excess funds are not needed.
- Adobe at East Washington (-\$430K) –allocation reduced due to delays related to environmental permitting and right of way, original amount will not be able to be utilized by the June 30,2014 deadline. This lost funding will be backfilled with Countywide Traffic Mitigation funds.
- Mirabel Shoulders (-\$380K) – allocation reduced due to changing priorities that allocated staff to other projects such as Hwy 12 sidewalks.

Additionally as part of the approval, the Department is requesting affirmation of the Board’s approval to allocate any available interest earnings to projects as allowable under Prop 1B guidelines.

The Department recommends approval of this board item to ensure that all available Prop 1B funds are utilized within the deadline, as any funds unspent at the sunset date will be returned to the State.

**Prior Board Actions:**

3/20/2012: Board approved revisions to list of projects; 3/23/2010: Board approved list of projects for 2009-10 Appropriation and revisions to prior project lists; 4/7/2009: Board approved list of projects for 2008-09 and 2008-09 Supplemental Appropriations and revisions to 2007-08 Appropriation list; 5/6/2008: Board approved initial list of Proposition 1B projects funded by 2007-08 Appropriation.

**Strategic Plan Alignment**      Goal 3: Invest in the Future

Proposition 1B has helped the County facilitate a large number of infrastructure and safety improvement projects.



**Fiscal Summary - FY 13-14**

<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$ 1,365,000		\$
Add Appropriations Req'd.	\$	State/Federal	\$ 1,365,000
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$ 1,365,000</b>	<b>Total Sources</b>	<b>\$ 1,365,000</b>

**Narrative Explanation of Fiscal Impacts (If Required):**

Total value of the Proposition 1B allocations to the County over the past four years has been \$16,697,959. The total value of the adjustments being made as a part of this action is \$1,365,000. Appropriations are included in the FY 2013-14 Road Division budget.

**Staffing Impacts**

<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)

**Narrative Explanation of Staffing Impacts (If Required):**

None.

**Attachments:**

Project List

**Related Items "On File" with the Clerk of the Board:**

None.



Department of Transportation and Public Works  
Revised Proposition 1B Project List

<b>2007-08 - June 2012</b>	<b>Original</b>	<b>March 2012</b>	<b>February 2014</b>	<b>Status</b>
Sonoma Mountain Road Slide Repair	\$1,400,000	\$1,400,000	\$1,400,000	Complete
Road Maintenance - Pavement Repairs	\$668,598	\$945,715	\$945,715	Complete
Pavement Preservation Fed Match	\$770,000	\$770,000	\$770,000	Complete
Moorland Avenue Reconstruction	\$670,000	\$670,000	\$670,000	Complete
Penngrove Sidewalks	\$675,000	\$652,170	\$652,170	Complete
Western Ave Widening	\$600,000	\$600,000	\$600,000	Complete
River Road at Hilton Slide Repair	\$630,000	\$357,161	\$357,161	Complete
Arnold Drive Shoulders	\$330,000	\$330,000	\$330,000	Complete
Road Maintenance - Striping and Pavement Markings	\$142,600	\$292,600	\$292,600	Complete
Old Redwood Hwy Bike Lanes	\$205,000	\$205,000	\$205,000	Complete
Fulton Road Sidewalks	\$165,000	\$165,000	\$165,000	Complete
Korbel Summer Crossing Bridge	\$160,000	\$160,000	\$160,000	Complete
Watertrough Safe Routes to School	\$75,000	\$75,000	\$75,000	Complete
Alexander Valley Headwall	\$100,000	\$68,552	\$68,552	Complete
Mecham Road Drainage Improvements	\$50,000	\$50,000	\$50,000	Complete
East Shiloh at Pruitt Creek	\$100,000	\$0	\$0	Project Delayed
	<b>\$6,741,198</b>	<b>\$6,741,198</b>	<b>\$6,741,198</b>	
<b>2008-09 Supplemental - June 2013</b>				
Adobe at East Washington Signal	\$994,822	\$0	\$0	In Progress/See 09-10
Fulton at Airport Blvd Signal and Overlay	\$0	\$994,822	\$994,822	Complete
Pavement Preservation Fed Match	\$400,000	\$400,000	\$400,000	Complete
Korbel Summer Crossing Bridge	\$71,391	\$71,391	\$71,391	Complete
	<b>\$1,466,213</b>	<b>\$1,466,213</b>	<b>\$1,466,213</b>	
<b>2008-09 - June 2013</b>				
Pavement Preservation Fed Match	\$642,699	\$642,699	\$642,699	Complete
Road Maintenance - Pavement Repairs	\$400,000	\$400,000	\$400,000	Complete
	<b>\$1,042,699</b>	<b>\$1,042,699</b>	<b>\$1,042,699</b>	
<b>2009-10 - June 2014</b>				
Adobe at East Washington Signal	\$0	\$1,000,000	\$570,000	In Progress
Airport Blvd Widening from Fulton to Old Redwood Hwy	\$1,000,000	\$800,000	\$245,000	Complete
Arnold at Agua Caliente Intersection Improvements	\$1,500,000	\$1,500,000	\$1,500,000	Complete
Boyes Blvd over Sonoma Creek Bridge Replacement	\$0	\$0	\$75,000	In Progress
Fulton Road at Airport Blvd Signal and Overlay	\$800,000	\$0	\$0	Complete/See 08-09 Sup
Geyserville Pedestrian Improvements	\$0	\$0	\$30,000	In Progress
Hwy 116 at Mirabel Roundabout	\$500,000	\$500,000	\$700,000	In Progress
Mirabel Shoulder Widening	\$647,849	\$647,849	\$267,849	In Progress
Pavement Preservation Fed Match	\$0	\$275,000	\$275,000	Complete
Penngrove and Fulton Railroad Crossings	\$0	\$0	\$135,000	In Progress
Porter Creek Bridge Replacement	\$0	\$500,000	\$950,000	In Progress
Road Maintenance - Pavement Repairs	\$400,000	\$400,000	\$600,000	Complete
Road Maintenance - Striping and Pavement Markings	\$200,000	\$450,000	\$600,000	Complete
Road/Bridge Surface Rehabilitation - Various	\$1,500,000	\$1,375,000	\$1,375,000	Complete
Signalization of River Road at Laughlin	\$900,000	\$0	\$0	Not Started
West Ave Safe Routes to School	\$0	\$0	\$50,000	In Progress
Wohler Rd Over Mark West Creek Bridge Replacement	\$0	\$0	\$75,000	In Progress
	<b>\$7,447,849</b>	<b>\$7,447,849</b>	<b>\$7,447,849</b>	

Chair of the Board of Supervisors: \_\_\_\_\_ Date: \_\_\_\_\_

The approval of this list also authorizes the Department to use Proposition 1B Interest earnings on allowable expenditures.



## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 29**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Transportation and Public Works and the Department of Health Services

**Staff Name and Phone Number:**

Susan Klassen – (707) 565-2231  
Rita Scardaci – (707) 565-4778

**Supervisorial District(s):**

Fifth

**Title:** Construction Management Services for Safe Routes to School Project

### **Recommended Actions:**

- 1) Accept an update on the Southwest Santa Rosa area Safe Routes to School Project.
- 2) Authorize Chair to sign an agreement for construction management services on the project with Green Valley Consulting Engineers in a not to exceed amount of \$63,160 with a term ending December 31, 2015.

### **Executive Summary:**

The staff of the Department of Transportation and Public Works (TPW) is requesting the Board approve an agreement for construction contract management for the West Avenue, Sheppard, Roseland Elementary/Middle School Safe Routes to School Project (C11010). This project will construct pedestrian improvements in the vicinity of Sheppard Elementary School on West Avenue in spring/summer of 2014. The construction contract for the West Avenue, Sheppard, Roseland Elementary/Middle School Safe Routes to School Project (C11010) was awarded January 7<sup>th</sup>, 2014 to JA Gonsalves and Son.

The Safe Routes to School (SRTS) program is funded by the National Highway and Traffic Safety Administration (NHTSA) that provides strategies and allocates both infrastructure and non-infrastructure dollars and resources to projects and activities that promote walking and biking in school communities when safe and works to remove barriers when it is not.

The Department of Health Services (DHS) collaborates with Transportation Public Works (TPW) to deliver a comprehensive countywide SRTS program. Since 2001, Sonoma County and City Public Works departments combined have received over \$9.5 million in SRTS infrastructure funds with TPW receiving \$1.8 million of those funds to improve infrastructure and the built environment in 15 County schools and 1 district office

Data taken before and after the SRTS program was implemented has shown an overall increase in

student active transportation (walking and biking) in the schools served with an average 5% increase on the way to school and an average 3% increase on the way home from school. Furthermore, there is additional data that indicates that alternate forms of transportation (carpooling, rideshare, bussing, etc.) has also increased in many of the schools served by the program.

The SRTS program aligns with the following Health Action goal areas

Youth graduate from high school on time	
Families have the economic resources to make ends meet	
Residents are connected to their communities and participate in community life	
Residents eat healthy food	
Residents are physically active	X
Residents do not abuse alcohol or prescription drugs and do not use tobacco or illicit drugs	
Resident enjoy good mental health	
Residents take steps to prevent injury	X
Residents have health care coverage	
Residents are connected with a trusted source of prevention-focused primary care that coordinates patient care across the continuum of health care and community-based services	

The next steps for the program include the development of a countywide SRTS plan, focusing on the sustainability of programs that have already been implemented, continued expansion of the program to additional locations, and the development of a standardized local reporting and evaluation system.

Reductions in TPW staffing have made it difficult for the Department to provide contract management for multiple projects with existing County personnel. This consulting agreement will provide engineering support for the construction of this project. The consultant will serve as Resident Engineer for the project, provide contract administration, and provide construction specific tasks including materials testing, surveying and water quality inspection/testing as needed.

Green Valley Consulting Engineers was selected as the consultant for these projects following an extensive selection process. The Department advertised a Request for Qualifications (RFQ) in a newspaper of general circulation and proposals were evaluated and ranked based on each consultant's response to the following criteria: experience, project team and key staff, technical ability, relevant project experience, federal project experience and project approach. From the RFQ, a short-list of five

consulting firms was developed. Green Valley Consulting was selected for this project because of their specific experience related to this project and construction project administration. Local preference was not a consideration in the selection as federal funding is involved in the project.

**Prior Board Actions:**

1/7/2014: Award of Contract for West Avenue, Sheppard, Roseland Elementary/Middle School Safe Routes to School Project to JA Gonsalves and Son

**Strategic Plan Alignment**      Goal 1: Safe, Healthy, and Caring Community

Providing safe access to schools for children and families.

**Fiscal Summary - FY 13-14**

Expenditures		Funding Source(s)	
Budgeted Amount	\$ 63,160	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$ 63,160
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$ 63,160</b>	<b>Total Sources</b>	<b>\$ 63,160</b>

**Narrative Explanation of Fiscal Impacts (If Required):**

Funding for this agreement to be from Federal Safe Routes to School grant and Proposition 1B.

**Staffing Impacts**

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

**Narrative Explanation of Staffing Impacts (If Required):**

None.

**Attachments:**

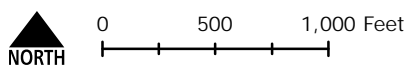
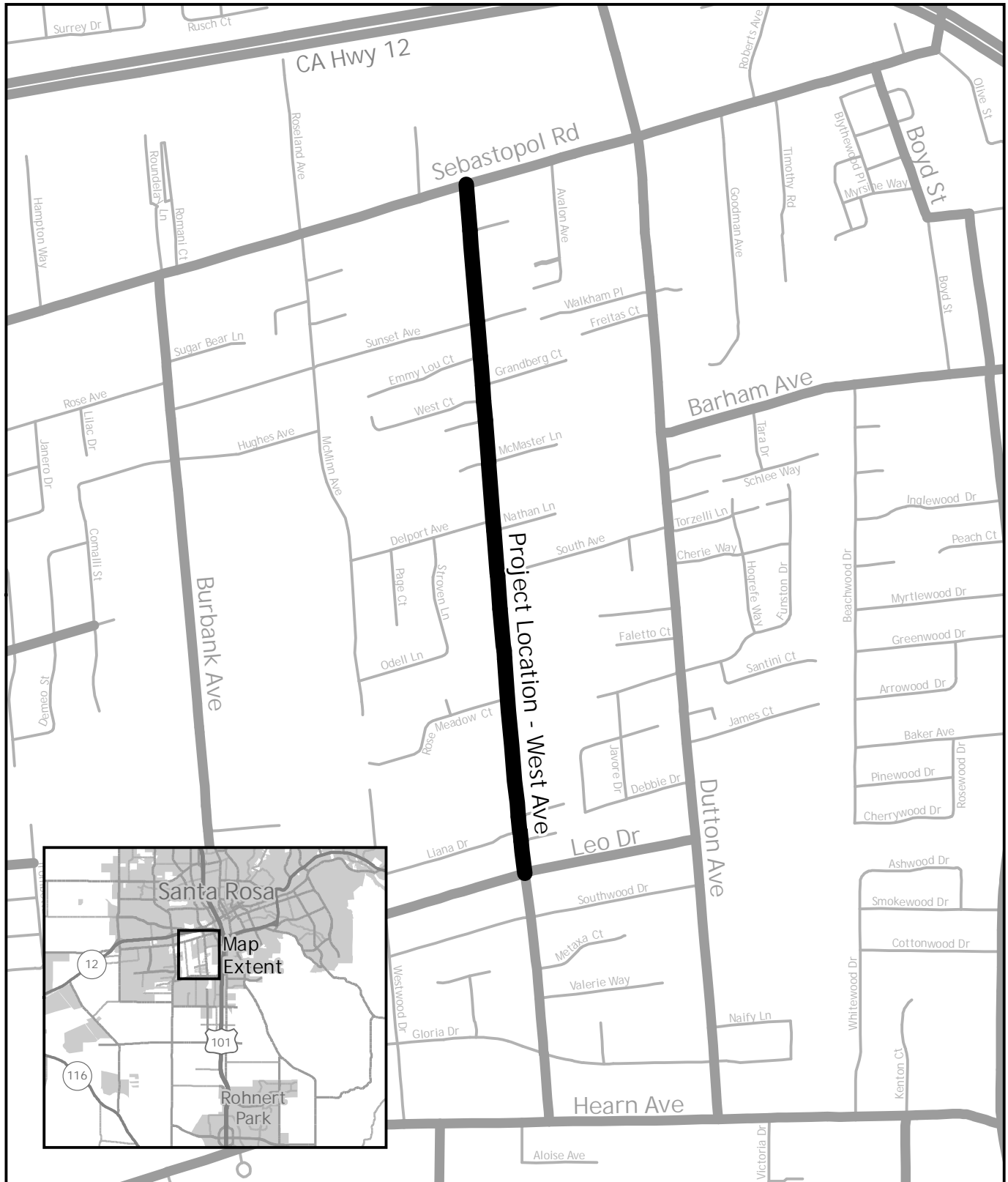
Location Map.

**Related Items "On File" with the Clerk of the Board:**

Agreement.

# Location Map

West Avenue Safe Routes to School Project (C11010)





## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 30**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Board of Supervisors

**Staff Name and Phone Number:**

Supervisor David Rabbitt

**Supervisorial District(s):**

Second District

**Title:** Fee Waiver

**Recommended Actions:**

Approve request for a fee waiver in the amount of \$850.00 for use of the Petaluma Veterans Memorial Building Parking Lot Cruisin' the Boulevard on May 17, 2014.

**Executive Summary:**

Cruisin' the Boulevard is Petaluma's Salute to American Graffiti. It is a classic car show and cruise which is an annual event, the proceeds from which are used by this 501(c)3 to donate AEDs (automated external defibrillators – 50 donated) and to fund two scholarships which to date, have helped 24 high school seniors with college expenses.

**Prior Board Actions:**

**Strategic Plan Alignment**      Goal 4: Civic Services and Engagement

**Fiscal Summary - FY 13-14**

<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$ 850.00	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$ 850.00
	\$ 850.00		\$ 850.00
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

**Narrative Explanation of Fiscal Impacts (If Required):**

**Staffing Impacts**

<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)

**Narrative Explanation of Staffing Impacts (If Required):**

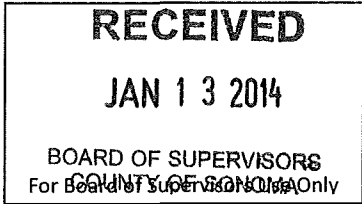
**Attachments:**

Fee Waiver Request

**Related Items "On File" with the Clerk of the Board:**

SUBMIT TO:  
 Board of Supervisors  
 575 Administration Dr, Ste 100A  
 Santa Rosa, CA 95403

**COUNTY OF SONOMA**



**Fee Waiver/Board Sponsorship Request Form**

1. Contact information for individual requesting fee waiver/sponsorship:

Name: John Furrer  
First Middle Last

Mailing Address: P.O. Box 4412 Petaluma, CA 94955 CA 94955  
Number, Street, Apt/Suite City State Zip

Phone: ( 707 ) 763 - 6315 Email: john@americangraffiti.net  
Area Code, Number

2. Name of Community Based Organization, Non-Profit, or Government Agency for which fee waiver/sponsorship is requested:

Name: Cruisin' The Boulevard, Inc.

Mailing Address: P.O. Box 4412 Petaluma, CA 94955 CA 94955  
Number, Street, Apt/Suite City State Zip

Phone: ( 707 ) 762 - 3394 Email: john@americangraffiti.net  
Area Code, Number

3. Please indicate by check mark the supervisory district in which the organization or agency submitting this request is located, where the project/activity/event will be held, and the district office to whom you would like to submit this request:

Board Member and District	Susan Gorin District 1	David Rabbitt District 2	Shirlee Zane District 3	Mike McGuire District 4	Efren Carrillo District 5
Entity or organization location (select all that apply)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Project/activity/event location (select all that apply)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
District office to receive request (select only one)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Type of Community Based Organization, Non-profit, or Government Agency for which the fee waiver/sponsorship is requested:

- City                       Special District                       Other Local Government
- School                       Non-profit or CBO

Other (please specify): \_\_\_\_\_

5. Please provide a description of the project/activity/event for which a fee waiver/sponsorship is being requested on a separate sheet of paper. Please include the number of individuals who will participate or be served, etc.

6. Please indicate if this is a one-time or annual event:                       One Time                       Annual



7. Type and amount of fee waiver/sponsorship requested. Please list all County fees you are requesting be waived/sponsored in conjunction with this project/activity/event. Please attach a copy of an estimate or receipt from the County Department or Veteran's Building Operator documenting the amount of each fee you are requesting be waived/sponsored.

Department Assessing Fee	Type of Fee	Amount of Fee
UCCR	PARKING LOT USE, PETALUMA VETERANS BUILDING	\$850.00
	5 1/2 hours - 5am to 10:30am	

8. If your Community Based Organization, Non-Profit, or Governmental Agency has received a fee waiver/sponsorship for a similar project/activity/event in the past, please list below:

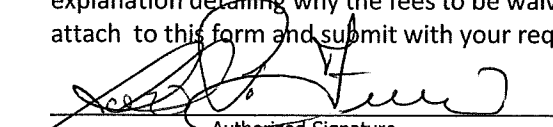
Date of Fee Waiver	Department Assessing Fee	Type of Fee	Amount of Fee
5 / 13 / 2013	County Road Division	County road useage fee	604.00
/ /			
/ /			
/ /			

9. Does the organization or agency for which the fee waiver/sponsorship is requested receive funding from any of the following sources? If so, please specify:

- Property Tax
  Sales Tax
  Special Assessment
   
 User Fees

Other (please specify): SPONSORSHIPS, CAR ENTRY FEE

10. If you checked any of the boxes in number 9 above, please provide an explanation and supporting documentation regarding the inability of the organization or agency to pay the fees which you are requesting be waived/sponsored. Please attach to this form and submit with your request.
11. Will the organization or agency be charging an entry fee or be requesting a donation for the project/activity/event for which you are requesting a fee waiver/sponsorship? If so, please provide an explanation detailing why the fees to be waived/sponsored cannot be recovered through the entry fee. Please attach to this form and submit with your request.

  
 Authorized Signature  
1 19 2014  
 Date

FOUNDING BOARD MEMBER  
 Title

**Sonoma County Veterans Memorial Buildings**  
 Managed by United Camps, Conferences & Retreats  
 1304 South Point Blvd Ste. 260  
 Petaluma CA 94954  
 800-678-5102 - Tel / 707-762-3164 - fax

## TENTATIVE RESERVATION

<b>Customer</b>	<b>Reservation:</b> 11189
Renee King	Event Name: American Graffiti staging
Cruisin' the Boulevard, Inc.	Status: Tentative
PO Box 4412	Phone: 707-762-3394
Petaluma, CA 94955	Fax: CELL: 707-548-2321
	Email Address: renee.king.gdgu@statefarm.com / King.renee58@yahoo.com
	Event Type: Private

<b>Bookings / Details</b>	<b>Quantity</b>	<b>Price</b>	<b>Amount</b>
---------------------------	-----------------	--------------	---------------

*CHEWING GUM, GLITTER, CONFETTI, CANDLES, AND SHOES ON THE WALL(S) ARE NOT PERMITTED IN OUR FACILITIES AT ANY TIME.*

*HOURS RESERVED MUST INCLUDE DECORATION, SET-UP AND CLEAN-UP.*

*CHANGES TO THIS RESERVATION MAY BE MADE UP TO 30 DAYS PRIOR TO THE EVENT DATE.*

*ADDITIONAL CHARGES WILL BE INCURRED IF YOUR EVENT RUNS BEYOND THE RESERVED TIME(S). A \$50.00 FEE WILL BE CHARGED IF CONTRACT REQUIREMENTS ARE NOT MET 30 DAYS PRIOR TO EVENT DATE OR IF CHANGES OF ANY KIND ARE REQUESTED LESS THAN 30 DAYS BEFORE EVENT DATE. FAILURE TO PAY DEPOSIT ON TIME WILL RESULT IN CANCELLATION OF YOUR RESERVATION - THE REINSTATEMENT FEE IS \$50.00.*

### **Saturday, May 17, 2014**

#### **5:00 AM - 10:30 AM American Graffiti staging (Tentative) Petaluma Parking Event - 100% of Parking Lot**

Room Charge: (5.5 hours @ \$150.00/hr)	1	\$825.00	\$825.00
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**Setup Notes:**

DUE BY November 15, 2013 -- Deposit of \$125.00, signed Tentative Reservation Contract, and signed License Agreement Form is necessary to confirm your reservation. This is a Tentative Booking.

ACTUAL EVENT TIME: 5:00am -- 10:30am (same as Reservation Time.)

\*\*\*\* CUSTOMER MUST COMPLETELY VACATE THE PARKING LOT BY 10:30am AT THE LATEST \*\*\*\*

PLEASE NOTE: While you are not being charged a security deposit, our No Trash Left Behind policy is strictly enforced. Customer will be billed staff time for any clean-up needed.

SECURITY: Not required.

INSURANCE REQUIRED: Customer to provide own Event Liability Insurance; insurance requirements and sample sheet provided \* OR \* this insurance may be purchased through UCCR for an extra fee.

ALCOHOL: No alcohol will be served.

SET-UP DETAILS: Contact Site Directors (707-568-4338) by April 17, 2014 to discuss set-up details for your event.

Sonoma County Veterans Memorial Buildings	Reservation:	11189	Tentative
<b>Bookings / Details</b>		<b>Quantity</b>	<b>Price</b>
Processing Fee:			<b>Amount</b>
Petaluma Processing Fee (not refundable)		1	\$25.00
			\$25.00
	Subtotal		\$850.00
	Grand Total		\$850.00

GRAND TOTAL MAY NOT REFLECT ALL POSSIBLE CHARGES.

THE SIGNED/DATED TENTATIVE RESERVATION AND DEPOSIT MUST BE RETURNED WITHIN 2 WEEKS OF THE DATE ON THE COVER LETTER OR THIS REQUESTED RESERVATION WILL BE CANCELLED WITHOUT FURTHER NOTICE.

PLEASE REVIEW THIS TENTATIVE RESERVATION. If any of the information is incorrect, or if you have questions or concerns, please call us at 800-678-5102. Otherwise, to hold your reservation, SIGN, DATE AND RETURN ONE COPY OF THIS FORM along with a check made payable to "UCCR" for the amount shown below to our Petaluma office noted on the top of this agreement.

Thank you for scheduling your event with us. We look forward to working with you.

AMOUNT DUE NOW: \$125.00

\_\_\_\_\_  
Sign

\_\_\_\_\_  
Date

**Cancellation:**

If the event is cancelled 90 days or more from the date held, 50% of the deposit shall be retained by United Camps (UCCR)

If the event is cancelled between 30-90 days of the date held, the entire deposit shall be retained.

If the event is cancelled 15-30 days of the date held 50% of the Rental Fee will be retained.

If the event is cancelled within 15 days of the event 100% of the Rental Fee will be retained.

\$25.00 processing fee is NOT refundable

**CLEANING/DAMAGE DEPOSITS:**

The entire cleaning/damage deposit will be forfeited if ANY of the following occur:

GUM IS FOUND IN THE FACILITY (FLOOR, ETC.)

GLITTER IS FOUND IN THE FACILITY

ALCOHOL IS BROUGHT INTO FACILITY DURING A "NON-ALCOHOL" EVENT



# County of Sonoma Fee Waiver Policy

Authority: Board of Supervisors  
Approval Date: June 2, 2009  
Effective Date: July 1, 2009

## 1. Purpose

The purpose of this policy is to establish guidelines to be used to evaluate requests for fee waivers and to implement a structure and process through which consistent information for fee waiver requests will be collected and evaluated.

## 2. Background

Sonoma County is facing unprecedented fiscal challenges. As a result of the economic downturn, job and income losses, declining home values, and reduced consumption, the County's major sources of revenue property tax and sales tax have declined substantially. The situation is exacerbated by an increase in demand for county services. In light of this new fiscal reality, the county is reviewing all resource allocation decisions. Fee waivers, are an expense to the County General Fund. Fees are established to pay for the cost of a service provided by a county department. When a fee waiver is granted, the County General Fund pays the department in an amount equal to the fee waived.

## 3. Policy

The Board of Supervisors may, at their sole discretion, approve or disapprove fee waiver requests. Effective July 1, 2009, the following general guidelines will be used to assist in the determination of whether a requested fee waiver is eligible or ineligible.

Eligible for fee waivers	Ineligible for fee waivers
Community based organizations (CBO) or non-profits providing a direct service that is similar to or complimentary to a key county policy goal or direct service that the county is typically responsible for providing; e.g. emergency or economic assistance or basic sustenance needs (emergency food, shelter, etc.)	Flood elevation program fees
	Other county department fees
	Other governmental agencies – unless they can demonstrate an inability to pay the county fee
Governmental agencies that do not receive tax funding and can demonstrate an inability to pay the county fee	Fund raising events - where attendees pay a fee for admission to the event or in the case of festivals where vendors pay to participate in the event

## 4. Phased in Reduction for CBOs and Non-Profits

CBOs and non-profits that have received a fee waiver in the 12 months prior to the effective date of this policy, for an activity/event that may no longer be eligible under this policy, will be considered for a phased reduction in fees as follows:

- Year 1 – Up to two-thirds of the fee amount previously waived, may be waived
- Year 2 – Up to one-third of the fee amount previously waived, may be waived
- Year 3 – Fee waiver ineligible

The phased-in reduction does not apply to CBOs and non-profits who received fee waivers for a fund raising activity/event, where the CBO or non-profit has the ability to set entry or participation fees at a level necessary to cover costs, including the cost of any associated fees.

##### **5. Fee Waiver Request Form**

Fee waiver requests submitted on or after June 2, 2009, must be accompanied by a Fee Waiver Request Form (Attachment A). Copies of this form may be obtained from the County of Sonoma, Clerk of the Board of Supervisors, located at 575 Administration Drive, Room 100A, Santa Rosa, CA, 95403, or at the following website: <http://www.sonoma-county.org/board/index.htm>.

Fee Waiver Request Forms must be complete, signed, and accompanied by supporting documentation to demonstrate eligibility for the requested fee waiver. Demonstrated eligibility does not assure approval of a fee waiver request.

Completed Fee Waiver Request Forms shall be submitted to the Clerk of the Board of Supervisors at the address above. The Clerk will forward requests to the Board Member specified by the applicant.



## County of Sonoma Agenda Item Summary Report

Clerk of the Board  
575 Administration Drive  
Santa Rosa, CA 95403

**Agenda Item Number: 34**  
(This Section for use by Clerk of the Board Only.)

**To:** Board of Supervisors

**Board Agenda Date:** February 11, 2014

**Vote Requirement:** Majority

**Department or Agency Name(s):** Permit and Resource Management Department

**Staff Name and Phone Number:**

Scott Hunsperger 565-2404

**Supervisorial District(s):**

Second

**Title:** Request for a Zone Change as a Condition of Approval for a previously approved Lot Line Adjustment; Frederick Groverman; ZCE13-0011.

### **Recommended Actions:**

Adopt a Resolution and Ordinance approving a Zone Change as a condition of a previously approved Lot Line Adjustment (LLA12-0037) on a 49.24 acre parcel located at 400 and 440 Ormsby Lane, Petaluma; APN 137-030-039 and portion of 137-030-040.

### **Executive Summary:**

#### Action Requested of the Board of Supervisors:

The Board is requested to conduct a public hearing on the proposed Zone Change and consider the Planning Commission recommendation. At the conclusion of the hearing your Board may find the proposed project Categorical Exempt for CEQA purposed and approve the Zone Change as recommended by staff and the Planning Commission.

#### Prior Actions:

On December 5, 2013, the Planning Commission, with a 5-0 vote, recommended that the Board of Supervisors approve the request by Frederick Groverman and William Groverman for a Zone Change as described below.

#### Location, Zoning and Project Description:

The subject property is located at 400 and 440 Ormsby Lane, Petaluma (APN 137-030-039, and portion of 137-030-040); Supervisorial District No. 2. The base zoning is DA (Diverse Agriculture), 20 acre density / 2-acre minimum district, and current combining zones include SR (Scenic Resources) and VOH (Valley Oak Habitat). The Lot Line Adjustment (LLA12-0037) was filed to reconfigure two lots from the subdivision (MNS01-0027) of 22.07 acres and a Designated Remainder of 30.49 acres resulting in two

lots of 3.32 acres and 49.24 acres. The parcel was allowed to be reduced below the 10-acre minimum lot size in the Diverse Agriculture zoning district because Section 26-08-030(b)(1) states:

*“The minimum lot size for creation of new parcels shall be ten (10) acres, except:*

*(1) Where General Plan area policies expressly provide for a different minimum lot size”*

The proposed project is a request for a Zone Change to replace the 20 acre density / 2-acre minimum with the B7 (Frozen Lot Size) combining district on the 49.24 acre project site to eliminate future subdivision potential.

ISSUES DISCUSSED AT THE PLANNING COMMISSION PUBLIC HEARING

Issue #1: General Plan, Specific Plan, and Zoning Ordinance Consistency

The proposed Zone Change proposes to add the B7 (Frozen Lot Size) combining district on the project site which consists of a 49.24 acre parcel as required by a Condition of Approval for a previously approved and recorded Lot Line Adjustment (LLA12-0037). The Zone Change prohibits any further subdivision potential and is consistent with the Diverse Agriculture land use designation in the General Plan, Sonoma Mountain Area Plan, and base zoning district (Diverse Agriculture). A General Plan or Specific Plan Amendment are not required.

Issue #2: Appropriateness of Request

By filing the application for a Zone Change, the property owner has fulfilled conditions of the previously approved Lot Line Adjustment. The Zone Change is appropriate because the property owner will eliminate the potential for any future development or subdivisions on the project site.

**Prior Board Actions:**

None.

**Strategic Plan Alignment**      Goal 2: Economic and Environmental Stewardship

The addition of the B7 (Frozen Lot Size) combining district will eliminate further subdivision potential and therefore not allow residential density exceeding what is allowed by the Sonoma County General Plan.

**Fiscal Summary - FY 13-14**

<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

**Narrative Explanation of Fiscal Impacts (If Required):**

Application fees cover processing costs associated with this project.

**Staffing Impacts**

<b>Position Title</b> (Payroll Classification)	<b>Monthly Salary Range</b> (A – I Step)	<b>Additions</b> (Number)	<b>Deletions</b> (Number)

**Narrative Explanation of Staffing Impacts (If Required):**

None.

**Attachments:**

- EXHIBIT A: Draft Board of Supervisors Resolution
- EXHIBIT B: Draft Ordinance and Sectional District Map
- EXHIBIT C: Planning Commission Resolution No. 13-018
- EXHIBIT D: Planning Commission Minutes dated December 5, 2013
- EXHIBIT E: Planning Commission Staff Report dated December 5, 2013

**Related Items "On File" with the Clerk of the Board:**

None.





County of Sonoma  
State of California

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Date: February 11, 2014

Item Number: \_\_\_\_\_

Resolution Number: \_\_\_\_\_

ZCE13-0011 Scott Hunsperger

4/5 Vote Required

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**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Finding The Proposed Project Exempt From CEQA And Approve The Zone Change As Requested By Frederick Groverman and William Groverman, For Property Located At 400 and 440 Ormsby Lane, Petaluma; APNs 137-030-039 and portion of 137- 030-040.**

**Whereas,** the applicant, Frederick Groverman and William Groverman, filed an application with the Sonoma County Permit and Resource Management Department to rezone 49.24 acres from the DA (Diverse Agriculture), B6-20 acre density/2-acre minimum, SR (Scenic Resources), VOH (Valley Oak Habitat) districts to DA (Diverse Agriculture), B7 (Frozen Lot Size), SR (Scenic Resources), VOH (Valley Oak Habitat) districts, or other appropriate district on property located at 400 and 440 Ormsby Lane, Petaluma; APN 137-030-039 and portion of 137-030-040; Supervisorial District No. 2; and

**Whereas,** Section 15061 (b) (3) of the California Code of Regulations provides that where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and

**Whereas,** in accordance with the provisions of law, the Board of Supervisors held a public hearing on February 11, 2014, at which time all interested persons were given an opportunity to be heard.

**Whereas,** the Board of Supervisors makes the following findings:

1. The proposed Zone Change to add the B7 (Frozen Lot Size) on the 49.24 acre parcel is intended to eliminate further subdivision potential and is consistent with the current land use designation of DA (Diverse Agriculture) 20-acres per dwelling/2-unit minimum which allows a maximum of two parcels over the 49.24 acres. This density has been exhausted since there are two legal, separate parcels that did not have subdivision potential prior to approval of the Lot Line Adjustment. A General Plan and Specific Plan Amendment are not required.

2. The proposed Zone Change is consistent with the Sonoma Mountain Area Plan because there is no change to the Diverse Agriculture land use designation.

Resolution #

Date: February 11, 2014

Page 2

3. The Zone Change fulfills a Condition of Approval for the previously approved and recorded Lot Line Adjustment (LLA12-0037).

4. The project is exempt from CEQA pursuant to Section 15061(b)(3).

**Now, Therefore, Be It Resolved**, that the Board of Supervisors approve the requested Zone Change.

**Be It Further Resolved** that the Board of Supervisors designates the Clerk of the Board as the custodian of the documents and other material which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of the Clerk of the Board, 575 Administration Drive, Room 100-A, Santa Rosa, California 95403.

**Supervisors:**

Gorin:

Zane:

McGuire:

Carrillo:

Rabbitt:

Ayes:

Noes:

Absent:

Abstain:

**So Ordered.**

## **ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE OF THE BOARD OF SUPERVISORS, COUNTY OF SONOMA, STATE OF CALIFORNIA, AMENDING THE OFFICIAL ZONING DATABASE OF THE COUNTY OF SONOMA, ADOPTED BY REFERENCE BY SECTION 26-02-110 OF THE SONOMA COUNTY CODE, BY RECLASSIFYING CERTAIN REAL PROPERTY FROM DA (DIVERSE AGRICULTURE), B6-20 ACRE DENSITY/2 ACRE MINIMUM, SR (SCENIC RESOURCES), VOH (VALLEY OAK HABITAT) DISTRICTS TO DA (DIVERSE AGRICULTURE), B7 (FROZEN LOT SIZE), SR (SCENIC RESOURCES), VOH (VALLEY OAK HABITAT) DISTRICTS, FOR 49.24 ACRES LOCATED AT 400 AND 440 ORMSBY LANE, PETALUMA, APN 137-030-039 AND PORTION OF 137-030-040.

The Board of Supervisors of the County of Sonoma, State of California, ordains as follows:

SECTION I: The Official Zoning Database (OZD) of the County, adopted by reference by Section 26-02-110 of the Sonoma County Code, is amended by reclassifying the following real property from the DA (Diverse Agriculture), B6-20 acre density/2-acre minimum, SR (Scenic Resources), VOH (Valley Oak Habitat) districts to DA (Diverse Agriculture), B7 (Frozen Lot Size), SR (Scenic Resources), VOH (Valley Oak Habitat) districts, for 49.24 acres located approximately 1200 feet from the intersection of Ormsby Lane and Corona Road, also known as 400 and 440 Ormsby Lane, Petaluma, APN 137-030-039 and portion of 137-030-040. File No. ZCE13-0011. The Director of the Permit and Resource Management Department is directed to reflect this amendment to the OZD of the County as shown on Sectional District Map No. \_\_\_\_\_.

SECTION II: The Proposed Project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the State CEQA guidelines.

SECTION III: If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional and invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The Board of Supervisors hereby declares that it would have passed this Ordinance and every section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

SECTION IV: This Ordinance shall be and the same is hereby declared to be in full force and effect from and after thirty (30) days after the date of its passage and shall be published once before the expiration of fifteen (15) days after said passage, with the names of the Supervisors voting for or against the same, in a newspaper of general circulation, published in the County of Sonoma, State of California.

In regular session of the Board of Supervisors of the County of Sonoma, passed and adopted this 11<sup>th</sup> day of February, 2014, on regular roll call of the members of said Board by the following vote:

SUPERVISORS:

Gorin:            Zane:            McGuire:            Carrillo:            Rabbitt:

Ayes:            Noes:            Absent:            Abstain:

WHEREUPON, the Chair declared the above and foregoing ordinance duly adopted and

SO ORDERED

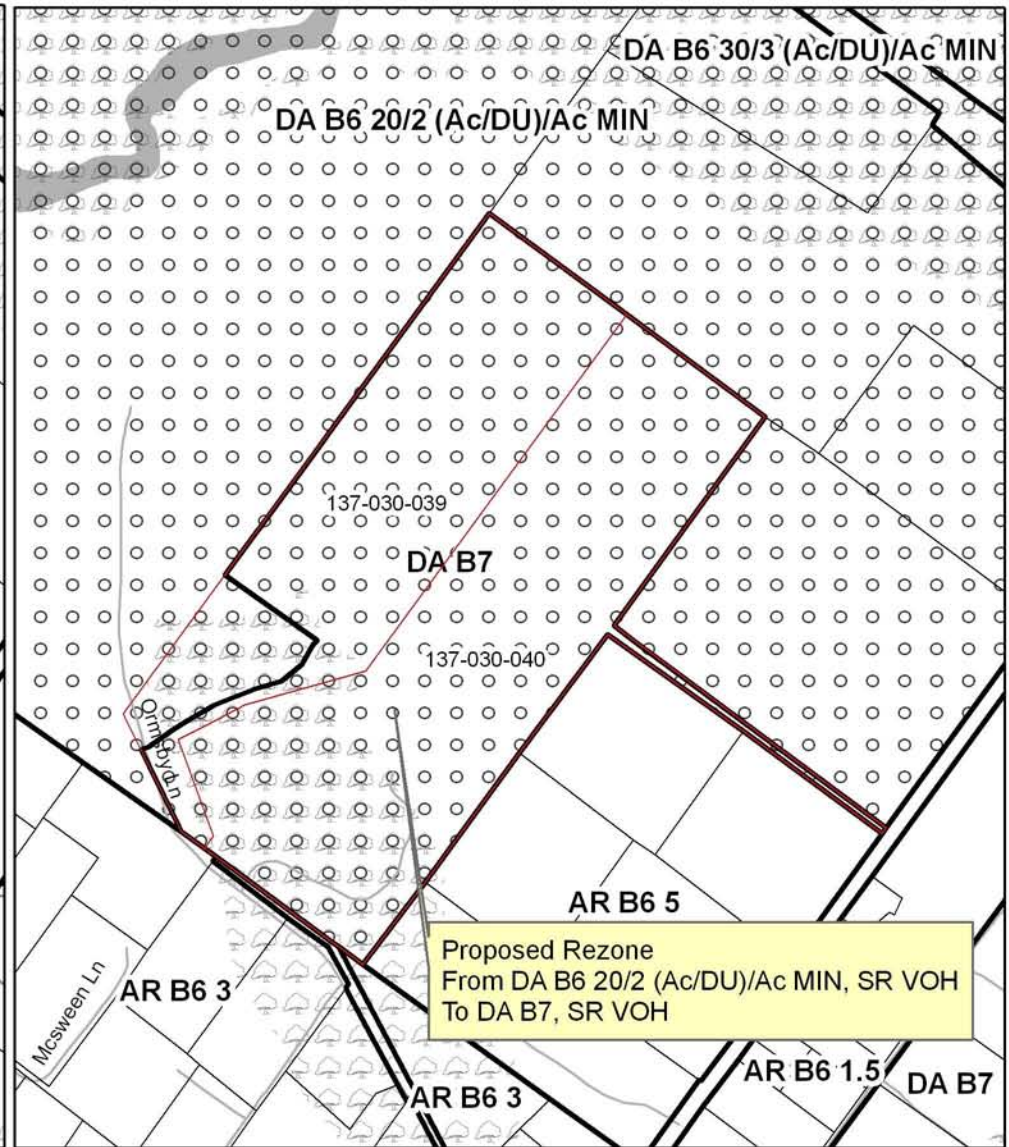
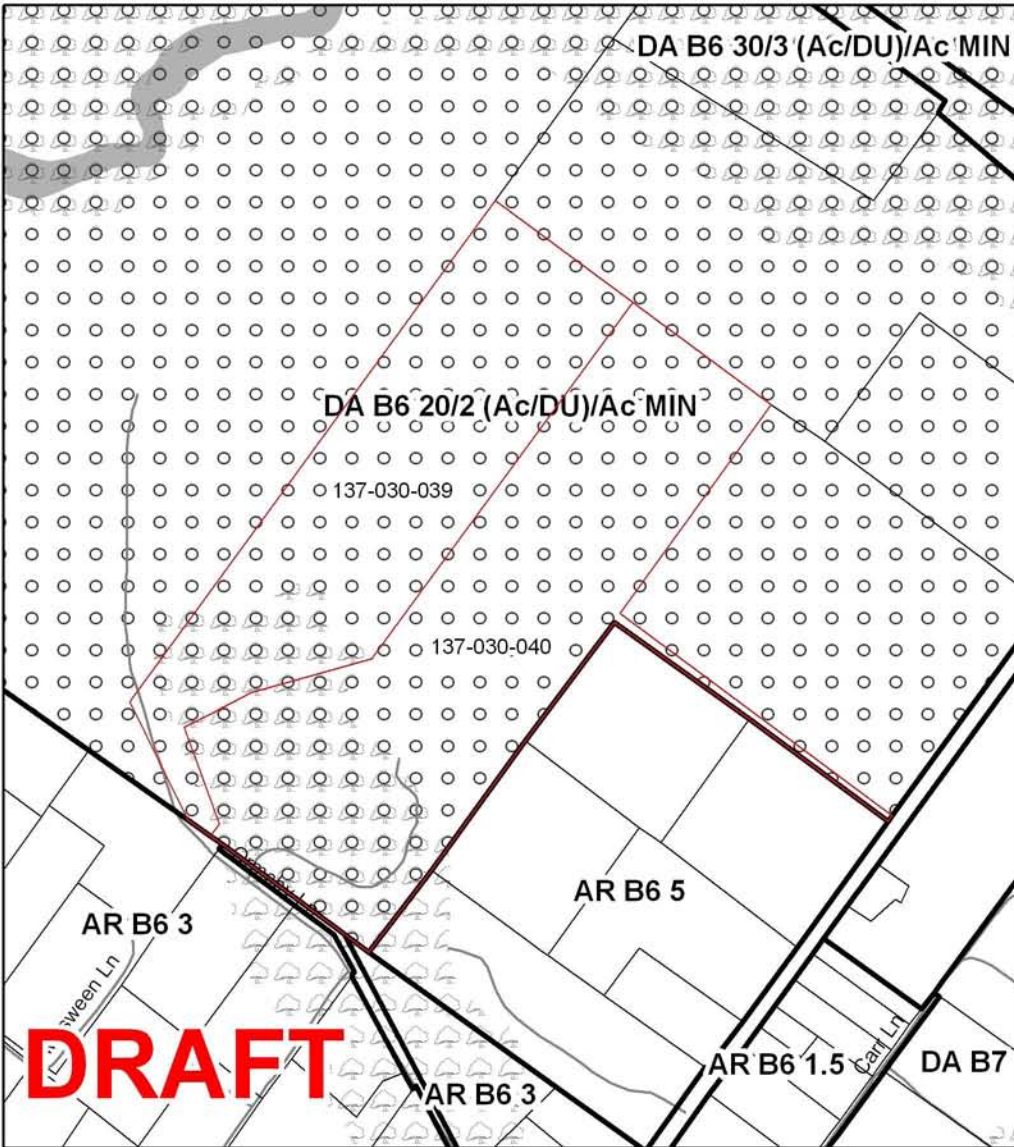
\_\_\_\_\_  
Chair, Board of Supervisors  
County of Sonoma

ATTEST:

\_\_\_\_\_  
Veronica A. Ferguson  
Clerk of the Board of Supervisors

# Existing Zoning

# Proposed Zoning



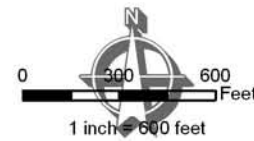
## Base Map Data

- Proposed Rezone
- Basezoning by Area
- Highways
- Intermittent Stream
- Perennial Stream

## Zoning Combining Districts

- LU Policy
- AH Affordable Housing
- HD Historic District
- BR Biotic Resource
- SD Scenic Design
- SR Scenic Resource
- VOH Valley Oak Habitat
- MR Mineral Resource

- G Geologic Hazard
- F2 Floodplain
- F1 Floodway



FILE: ZCE 13-0011  
 AP #: 137-030-039 (ptn) & -040  
 Ordinance No.  
 Sectional District Map No.

Permit and Resource Management Department  
 Project Review Section



2550 Ventura Avenue, Santa Rosa, CA 95403  
 (707) 565-1965 Fax (707) 565-1103

Resolution Number 13-018

County of Sonoma  
Santa Rosa, California

December 5, 2013  
ZCE13-0011 Scott Hunsperger

RESOLUTION OF THE PLANNING COMMISSION, COUNTY OF SONOMA, STATE OF CALIFORNIA, RECOMMENDING TO THE BOARD OF SUPERVISORS FINDING THE PROJECT EXEMPT FROM CEQA AND APPROVE THE ZONE CHANGE AS REQUESTED BY FREDERICK GROVERMAN AND WILLIAM GROVERMAN, FOR PROPERTY LOCATED AT 400 AND 440 ORMSBY LANE, PETALUMA; APN 137-030-039 AND PORTION OF 137-030-040.

WHEREAS, the applicants, Frederick Groverman and William Groverman, filed an application with the Sonoma County Permit and Resource Management Department to rezone 49.24 acres from the DA (Diverse Agriculture), B6-20 acre density/2-acre minimum, SR (Scenic Resources), VOH (Valley Oak Habitat) districts to DA (Diverse Agriculture), B7 (Frozen Lot Size), SR (Scenic Resources), VOH (Valley Oak Habitat) districts, or other appropriate district on property located at 400 and 440 Ormsby Lane, Petaluma; APN 137-030-039 and portion of 137-030-040; Supervisorial District No. 2; and

WHEREAS, the Permit Resource and Management Department (PRMD) determined that the project was exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the state CEQA Guidelines; and

WHEREAS, in accordance with the provisions of law, the Planning Commission held a public hearing on December 5, 2013, at which time all interested persons were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission makes the following findings:

1. The proposed Zone Change to add the B7 (Frozen Lot Size) on the 49.24 acre parcel is intended to eliminate further subdivision potential and is consistent with the current land use designation of DA (Diverse Agriculture) 20-acres per dwelling/2-unit minimum which allows a maximum of two parcels over the 49.24 acres. This density has been exhausted since there are two legal, separate parcels. A General Plan and Specific Plan Amendment are not required.
2. The proposed Zone Change is consistent with the Sonoma Mountain Area Plan because there is no change to the Diverse Agriculture land use designation.

3. The Zone Change is necessary to ensure that there is no future subdivision potential on the subject parcel.
4. The Zone Change fulfills a Condition of Approval for the previously approved and recorded Lot Line Adjustment (LLA12-0037).
5. The project is exempt from CEQA pursuant to Section 15061(b)(3).

BE IT FURTHER RESOLVED that the Planning Commission recommends that the Board of Supervisors find the project to be exempt from CEQA and approve the requested Zone Change.

BE IT FURTHER RESOLVED that the Planning Commission designates the Secretary of the Planning Commission as the custodian of the documents and other material which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of the Sonoma County Permit and Resource Management Department, 2550 Ventura Avenue, Santa Rosa, CA 95403.

THE FOREGOING RESOLUTION was introduced by Commissioner Montoya, who moved its adoption, seconded by Commissioner Cook, and adopted on roll call by the following vote:

Commissioner Carr	Aye
Commissioner Montoya	Aye
Commissioner Cook	Aye
Commissioner Liles	Aye
Commissioner Davis	Aye

Ayes: 5      Noes: 0      Absent: 0      Abstain: 0

WHEREUPON, the Chair declared the above and foregoing Resolution duly adopted; and

SO ORDERED.





*Sonoma County Combined Planning Commission  
and Board of Zoning Adjustments*  
**DRAFT MINUTES**

Sonoma County Permit and Resource Management Department  
2550 Ventura Avenue, Santa Rosa, CA 95403  
(707) 565-1900 FAX (707) 565-1103

Date: December 5, 2013  
Meeting No.: 13-012

**ROLL CALL**

**Commissioners**

Greg Carr  
Shawn Montoya  
Paula Cook  
Jason Liles  
Pamela Davis

**Staff Members**

Misti Harris  
Scott Hunsperger  
Chelsea Holup, Secretary  
Jennifer Barrett  
David Hurst, Chief Deputy County Counsel

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**ADA Accessibility:** The County of Sonoma does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. This hearing is located in an accessible facility. If you wish to request a copy of the agenda in an alternate format, or would like to attend this meeting and will require special assistance in order to participate, please contact Sue Dahl at (707) 565-1947 or Sue.Dahl@sonoma-county.org at least 72 hours in advance of the meeting to make arrangements.

**1:00 PM** Please Be Courteous - Turn off cell phones and pagers while the meeting is in session.

Call to order and Pledge of Allegiance

**Approval of Minutes** – October 24, 2013 deferred to future date

**Correspondence**

**Planning Commission / Board of Supervisors Actions**

**Commissioner Announcements/Disclosures**

**Public Appearances**

**Items scheduled on the agenda.**



## PLANNING COMMISSION UNCONTESTED CALENDAR

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Item No.2 Time: 1:05 p.m. File: ZCE13-0011  
Applicant: Frederick Groverman Staff: Scott Hunsperger  
Env. Doc: General exemption from the provisions of the California Environmental Quality Act (CEQA) per section 15061 (b) (3)  
Proposal: Request for a Zone change on a 49.24 acre parcel from DA (Diverse Agriculture) VOH (Valley Oak Habitat), B6-20 acre density/2-acre minimum, SR (Scenic Resource), VOH (Valley Oak Habitat) to the DA, B7 (Frozen Lot Size), SR (Scenic Resource), VOH district to fulfill a condition of approval of LLA12-0037.  
Location: 400 and 440 Ormsby Lane, Petaluma  
APN: 137-030-039 and portion of 137-030-040 Supervisorial District: 2  
Zoning: DA (Diverse Agriculture) VOH (Valley Oak Habitat), B6-20 acre density/2-acre minimum, SR (Scenic Resource), VOH (Valley Oak Habitat)

### Public Hearing Opened and Closed: 1:30

### Commission Discussion:- Commissioner Montoya asked for a correction to APNS.

Action: Commissioner Montoya moved to recommend approval to the Board of Supervisors.  
Seconded by Commissioner Cook and passed with a 5-0 vote.

Appeal Deadline: n/a  
Resolution No.: 13-018

Carr: Aye	Montoya: Aye	Cook: Aye	Liles: Aye	Davis: Aye
Ayes: 5	Noes: 0	Absent: 0	Abstain: 0	

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# Sonoma County Planning Commission STAFF REPORT

## Sonoma County Permit and Resource Management Department

2550 Ventura Avenue, Santa Rosa, CA 95403  
(707) 565-1900 FAX (707) 565-1103

**FILE:** ZCE13-0011  
**DATE:** December 5, 2013  
**TIME:** 1:05 p.m.  
**STAFF:** Scott Hunsperger, Project Planner

**Board of Supervisors Hearing will be held at a later date and will be noticed at that time.**

### SUMMARY

**Applicant:** Frederick Groverman

**Owner:** Frederick Groverman and William Groverman

**Location:** 440 and 440 Ormsby Lane, Petaluma  
APNs: 137-030-039 and portion of 137-030-040  
Supervisorial District No.: 2

**Subject:** Zone Change

**PROPOSAL:** Request for a Zone Change from DA (Diverse Agriculture), B6-20 acre density/2 acre minimum, SR (Scenic Resources), VOH (Valley Oak habitat) to DA, B7 (Frozen Lot Size), SR, VOH, as a Condition of Approval for a previously approved Lot Line Adjustment (LLA12-0037) on a 49.24 acre parcel.

**Environmental Determination:** General Exemption, Section 15061(b)(3)

**General Plan:** Diverse Agriculture 20-acre density

**Specific/Area Plan:** Sonoma Mountain; Diverse Agriculture, 10-acre density / 2-acre minimum

**Land Use:**

**Ord. Reference:** 26-02-110 (Zoning Ordinance); 25-70.3 Sonoma County Subdivision Ordinance

**Zoning:** DA (Diverse Agriculture), B6-20 acre density/2 acre minimum, SR (Scenic Resources), VOH (Valley Oak habitat)

**Application Complete for Processing:** September 30, 2013

**RECOMMENDATION:** Recommend that the Planning Commission recommend to the Board of Supervisors approval of the requested Zone Change.

## ANALYSIS

On May 2, 2006, a subdivision previously approved by PRMD (MNS01-0027) was recorded on the property creating one parcel of 22.07 acres and a Designated Remainder of 30.49 acres (Book 694 of Maps, Page 6-8). A Lot Line Adjustment (LLA12-0037) was filed to reconfigure these two lots of the subdivision, resulting in a 3.32 acre parcel and a 49.24 acre parcel. The parcel was allowed to be reduced below the 10-acre minimum lot size in the Diverse Agriculture zoning district because Section 26-08-030(b)(1) states:

*“The minimum lot size for creation of new parcels shall be ten (10) acres, except:  
(1) Where General Plan area policies expressly provide for a different minimum lot size”*

The land use designation and zoning allow for a two-acre minimum lot size so the Lot Line Adjustment was approved. The Lot Line Adjustment was recorded on September 16, 2013, under OR # 2013-093240. A Condition of Approval for the Lot Line Adjustment required a filing of a Zone Change application to place a B7 (Frozen Lot Size) over the 49.24 acre parcel to eliminate further subdivision potential amongst the two parcels. Based on the 20-acre density designated in the General Plan and zoning on the total 52.56 acres, a maximum of two parcels would be allowed and have already been granted by the subdivision and Lot Line Adjustment approvals. A Lot Line Adjustment can be approved provided that a B7 (Frozen Lot Size) is applied to eliminate further subdivision potential on the larger, resultant parcel.

### Project Description:

This request is for a Zone Change from the DA (Diverse Agriculture), B6-20 acre density/2 acre minimum, SR (Scenic Resources), VOH (Valley Oak habitat) to DA, B7 (Frozen Lot Size), SR, VOH zoning district on a 49.24 acre parcel as required by a Condition of Approval for a previously approved Lot Line Adjustment (LLA12-0037).

### Site Characteristics:

The project site is located along Ormsby Lane in Petaluma. Lot A (3.32 acres) contains an existing single family residence, accessory building, and septic system. Lot B (49.24 acres) is developed with a primary single family residence, two agricultural employee dwellings, and various accessory buildings.

### Surrounding Land Use and Zoning:

Land uses surrounding the subject site are a mix of residential and agricultural uses. To the north, east and west, parcel are zoned in the Diverse Agriculture district and to the south is Agriculture and Residential zoning with both areas primary used for single family dwellings with small family farms. A little further to the southeast is the city limits of Petaluma.

## DISCUSSION OF ISSUES

### Issue #1: General Plan, Specific Plan, and Zoning Ordinance Consistency

The proposed Zone Change proposes to add the B7 (Frozen Lot Size) combining district on the project site which consists of a 49.24 acre parcel as required by a Condition of Approval for a previously approved and recorded Lot Line Adjustment (LLA12-0037). The Zone Change prohibits any further subdivision potential and is consistent with the Diverse Agriculture land use designation in the General Plan, Sonoma Mountain Area Plan, and zoning. A General Plan or Specific Plan Amendment are not required.

**Issue #2:**      Appropriateness of Request

By filing the application for a Zone Change, the property owner has fulfilled conditions of the previously approved Lot Line Adjustment. The Zone Change is appropriate because the property owner will eliminate the potential for any future development or subdivisions on the project site.

**STAFF RECOMMENDATION**

Recommend that the Board of Supervisors approve the requested Zone Change based on the following findings:

**FINDINGS FOR RECOMMENDED ACTION**

1. The proposed Zone Change to add the B7 (Frozen Lot Size) on the 49.24 acre parcel is intended to eliminate further subdivision potential and is consistent with the current land use designation of DA (Diverse Agriculture) 20-acres per dwelling / 2-acre minimum which allows a maximum of two parcels over the 49.24 acres. This density has been exhausted since there are two legal, separate parcels. A General Plan and Specific Plan Amendment are not required.
2. The proposed zone change is consistent with the Sonoma Mountain Area Plan because there is no change to the Diverse Agriculture land use designation.
3. The Zone Change is necessary to ensure that there is no future subdivision potential on the subject parcel.
4. The Zone Change fulfills a Condition of Approval for the previously approved and recorded Lot Line Adjustment (LLA12-0037).
5. The project is exempt from CEQA pursuant to Section 15061(b)(3).

**LIST OF ATTACHMENTS**

- EXHIBIT A:      Draft Ordinance and District Sectional Map  
EXHIBIT B:      Vicinity Map  
EXHIBIT C:      General Plan Land Use Map  
EXHIBIT D:      Zoning Map  
EXHIBIT E:      Assessor's Parcel Map  
EXHIBIT F:      Lot Line Adjustment Site Plan  
EXHIBIT H:      Draft Resolution
-

## ORDINANCE NO.

AN ORDINANCE OF THE BOARD OF SUPERVISORS, COUNTY OF SONOMA, STATE OF CALIFORNIA, AMENDING THE OFFICIAL ZONING DATABASE OF THE COUNTY OF SONOMA, ADOPTED BY REFERENCE BY SECTION 26-02-110 OF THE SONOMA COUNTY CODE, BY RECLASSIFYING CERTAIN REAL PROPERTY FROM DA (DIVERSE AGRICULTURE), B6-20 ACRE DENSITY/2 ACRE MINIMUM, SR (SCENIC RESOURCES), VOH (VALLEY OAK HABITAT) DISTRICTS TO DA (DIVERSE AGRICULTURE), B7 (FROZEN LOT SIZE), SR (SCENIC RESOURCES), VOH (VALLEY OAK HABITAT) DISTRICTS, FOR 49.24 ACRES LOCATED AT 400 AND 440 ORMSBY LANE, PETALUMA, APN 137-030-039 AND PORTION OF 137-030-040.

The Board of Supervisors of the County of Sonoma, State of California, ordains as follows:

SECTION I: The Official Zoning Database (OZD) of the County, adopted by reference by Section 26-02-110 of the Sonoma County Code, is amended by reclassifying the following real property from the DA (Diverse Agriculture), B6-20 acre density/2-acre minimum, SR (Scenic Resources), VOH (Valley Oak Habitat) districts to DA (Diverse Agriculture), B7 (Frozen Lot Size), SR (Scenic Resources), VOH (Valley Oak Habitat) districts, for 49.24 acres located approximately 1200 feet from the intersection of Ormsby Lane and Corona Road, also known as 400 and 440 Ormsby Lane, Petaluma, APN 137-030-039 and portion of 137-030-040. File No. ZCE13-0011. The Director of the Permit and Resource Management Department is directed to reflect this amendment to the OZD of the County as shown on Sectional District Map No. \_\_\_\_\_.

SECTION II: The Proposed Project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the State CEQA guidelines.

SECTION III: If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional and invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The Board of Supervisors hereby declares that it would have passed this Ordinance and every section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

SECTION IV: This Ordinance shall be and the same is hereby declared to be in full force and effect from and after thirty (30) days after the date of its passage and shall be published once before the expiration of fifteen (15) days after said passage, with the names of the Supervisors voting for or against the same, in a newspaper of general circulation, published in the County of Sonoma, State of California.

In regular session of the Board of Supervisors of the County of Sonoma, passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2013, on regular roll call of the members of said Board by the following vote:

SUPERVISORS:

Gorin:            McGuire:        Carrillo:        Zane:            Rabbitt:

Ayes:            Noes:            Absent:            Abstain:

WHEREUPON, the Chair declared the above and foregoing ordinance duly adopted and

SO ORDERED

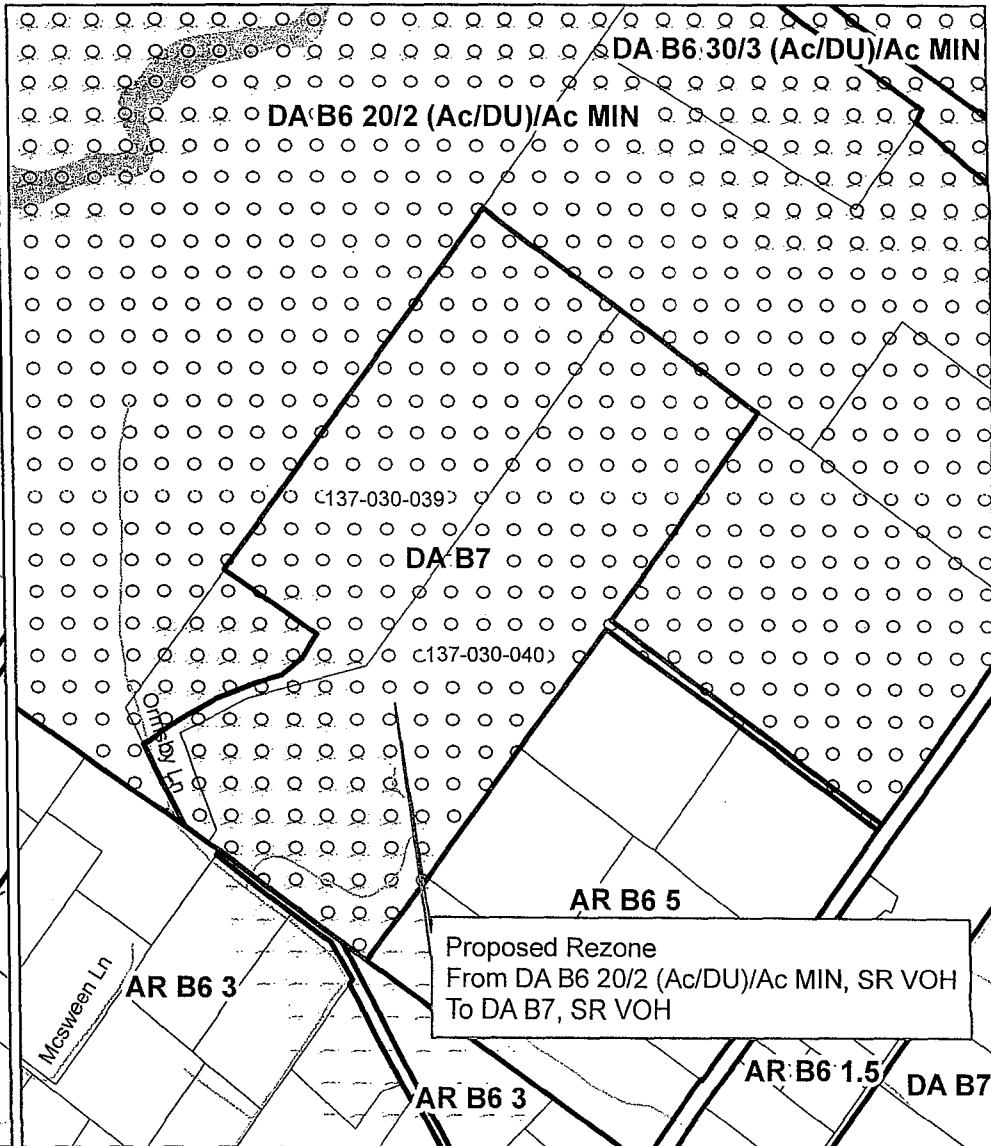
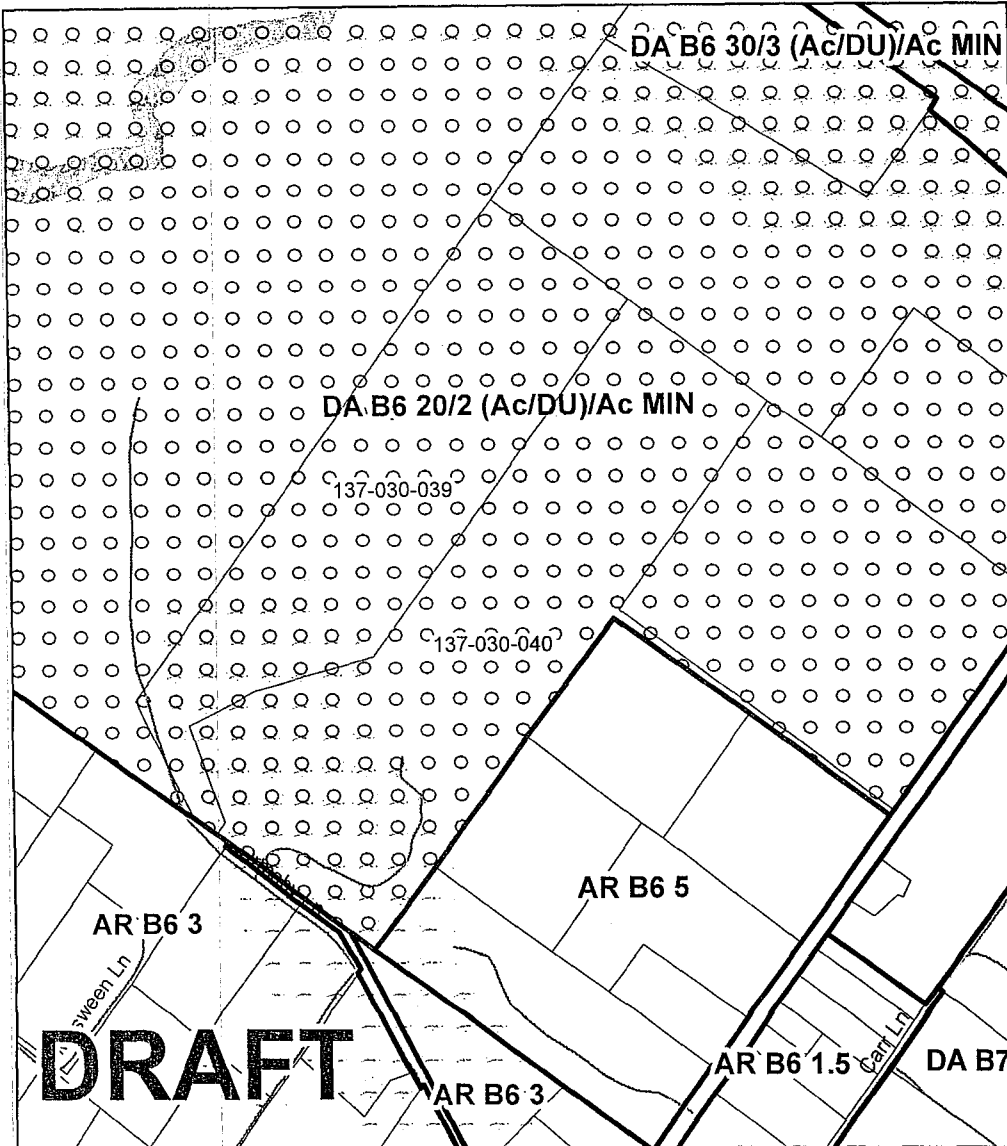
\_\_\_\_\_  
Chair, Board of Supervisors  
County of Sonoma

ATTEST:

\_\_\_\_\_  
Veronica A. Ferguson  
Clerk of the Board of Supervisors

# Existing Zoning

# Proposed Zoning



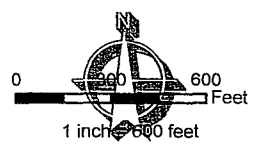
## Base Map Data

- Proposed Rezone
- Basezoning by Area
- Highways
- Intermittent Stream
- Perennial Stream

## Zoning Combining Districts

- LU Policy
- AH Affordable Housing
- HD Historic District
- BR Biotic Resource
- SD Scenic Design
- SR Scenic Resource
- VOH Valley Oak Habitat
- MR Mineral Resource

- G Geologic Hazard
- F2 Floodplain
- F1 Floodway



FILE: ZCE 13-0011  
 AP #: 137-030-039 (ptn) & -040  
 Ordinance No.  
 Sectional District Map No.

Permit and Resource Management Department  
 Project Review Section

2550 Ventura Avenue, Santa Rosa, CA 95403  
 (707) 565-1965 Fax (707) 565-1103

# Vicinity Map

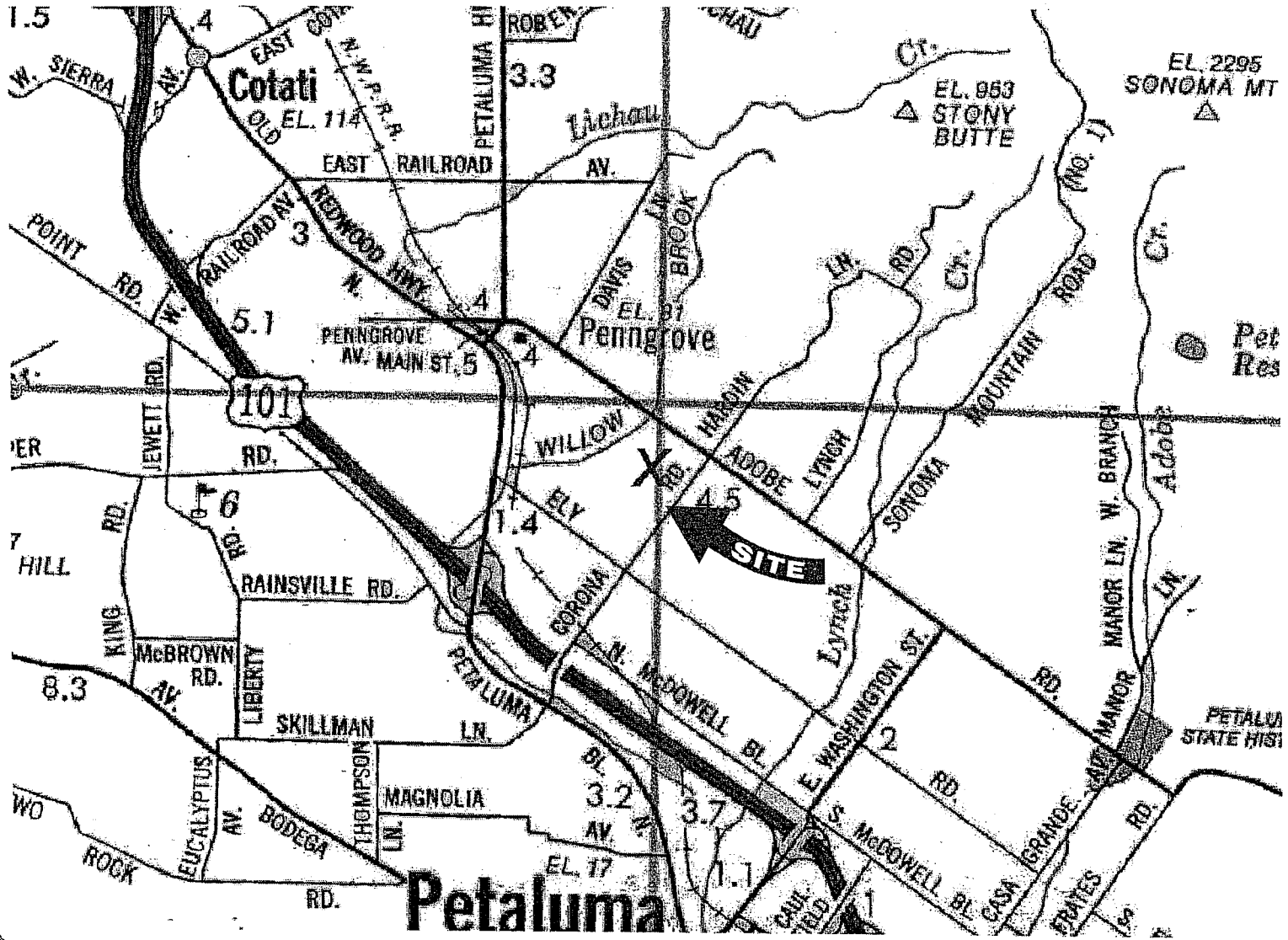


EXHIBIT B



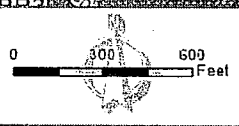
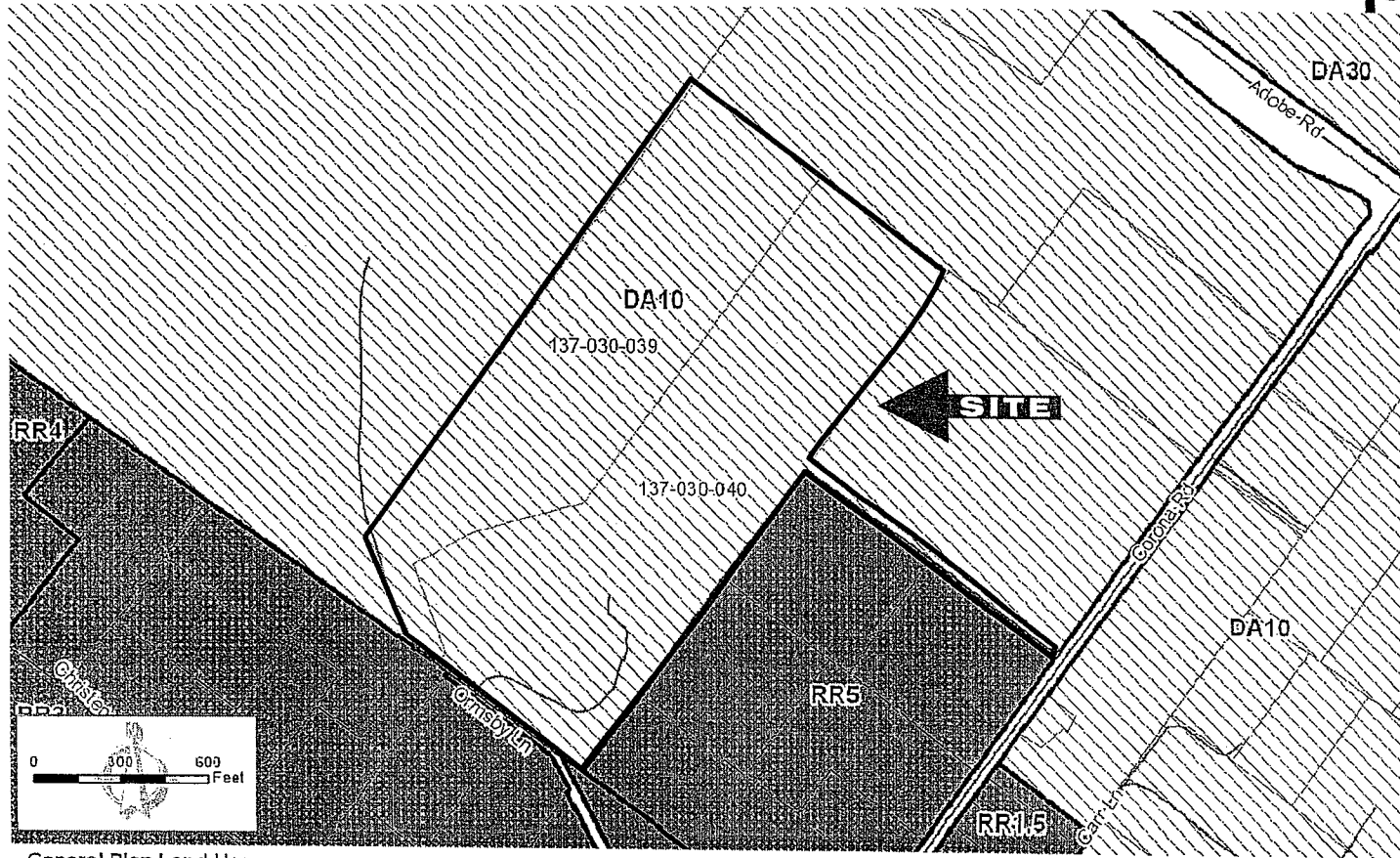
PRMD

Activity #ZCE13-0011



# General Plan Land Use Map

EXHIBIT C



**General Plan Land Use**

- Diverse Agriculture
- Land Extensive Agriculture
- Land Intensive Agriculture
- Resource and Rural Development
- Rural Residential
- Urban Residential
- Recreation / Visitor-Serving Commercial

- General Commercial
- Limited Commercial
- Limited Commercial Traffic Sensitive
- General Industrial
- Limited Industrial
- Public / Quasi Public

- Planning Area Policy
- Affordable Housing
- City

**Base Map Data**

- Coastal Commission Boundary
- Urban Service Area Boundary
- Highways
- Perennial Streams
- Intermittent Streams

Numbers on map indicate maximum density in Acres/Unit except Urban Residential where numbers indicate Units/Acres.



PRMD

Activity #ZCE13-0011

# Zoning Map

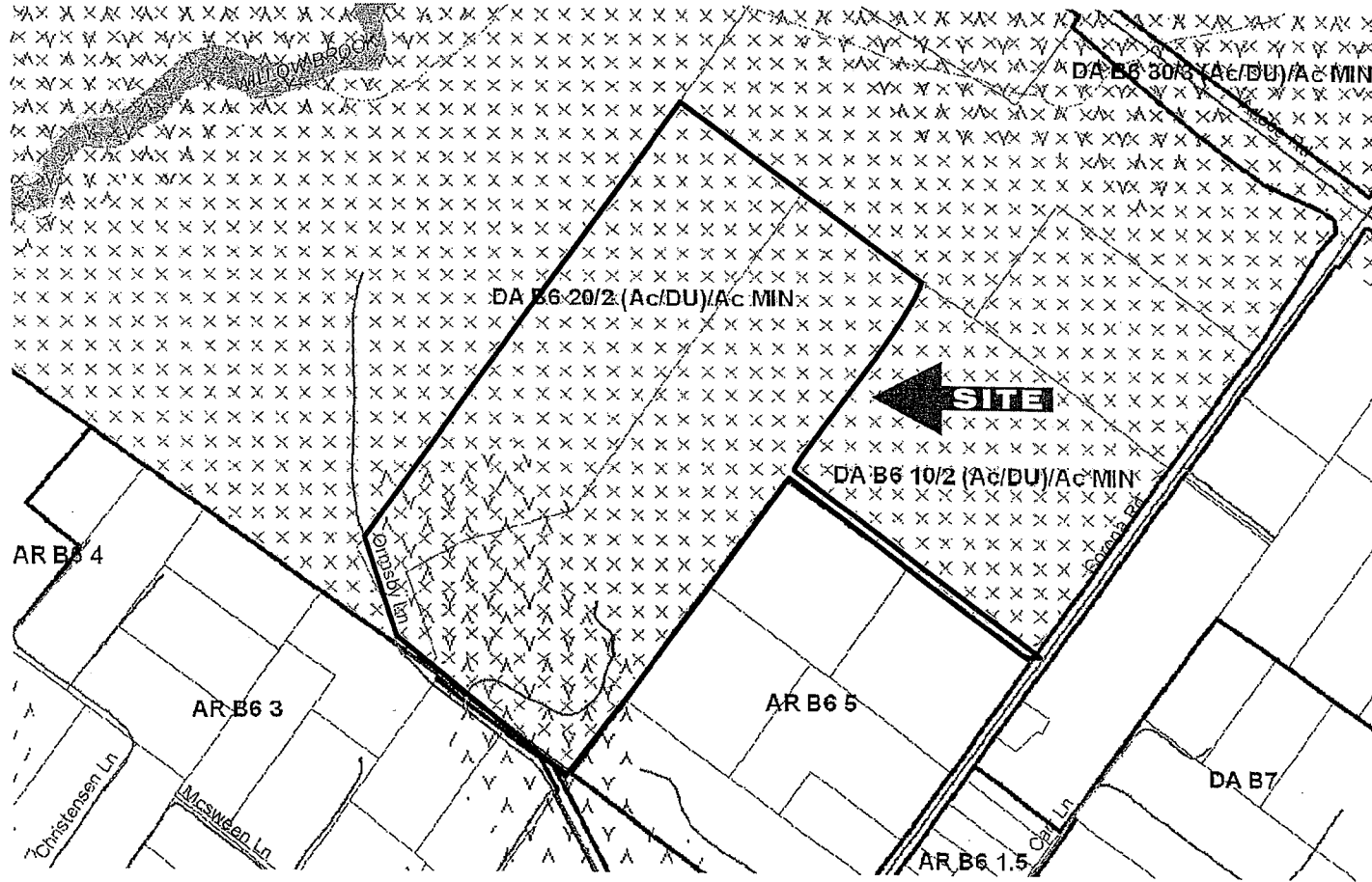
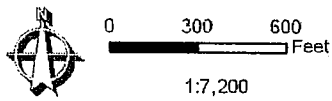


EXHIBIT D

### Zoning and Combining Districts



City Limit	SD Scenic Design	MR Mineral Resource
AH Affordable Housing	SR Scenic Resource	G Geologic Hazard
LU Policy	VOH Valley Oak Habitat	F1 Floodway
HD Historic District	BR Biologic Resource	F2 Floodplain



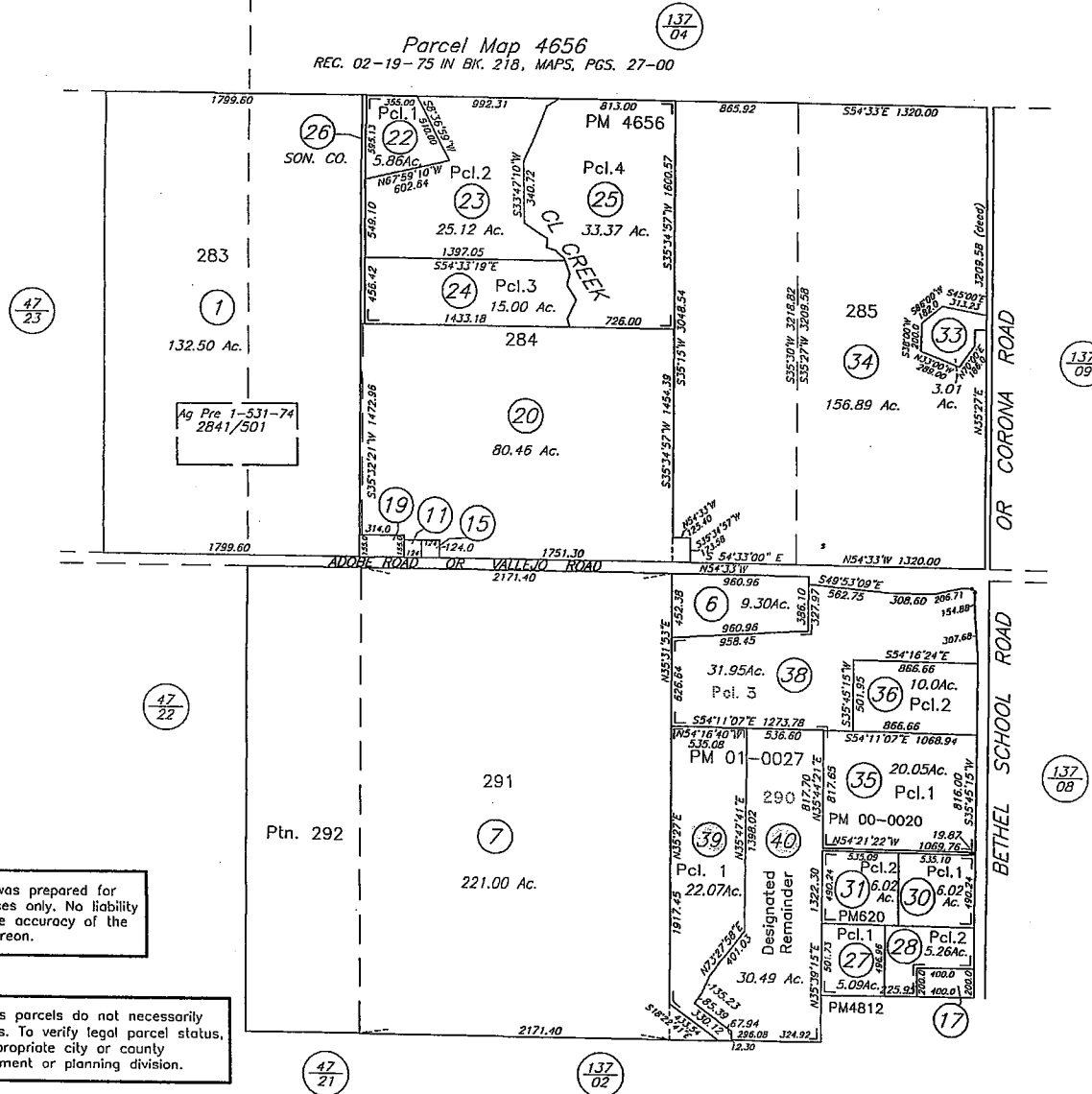
PRMD

Activity #ZCE13-0011

# COUNTY ASSESSOR'S PARCEL MAP

TAX RATE AREA 137-03  
175-003

Parcel Map 4656  
REC. 02-19-75 IN BK. 218, MAPS, PGS. 27-00



SCALE: 1" = 800'

Parcel Map No. 4812  
REC. 06-23-76 IN BK. 234, MAPS, PGS. 22-23

Parcel Map 6210  
REC. 07-27-78 IN BK. 273, MAPS, PGS. 16-00

Parcel Map No. MNS 00-0020  
REC. 12-31-02 IN BK. 644, MAPS, PGS. 01-04

Parcel Map No. MNS 01-0027  
REC. 05-02-06 IN BK. 694, MAPS, PGS. 06-08

REVISED  
12-15-03=38-KB  
08-09-06=40-KB

Assessor's Map Bk. 137, Pg. 03  
Sonoma County, Calif. (ACAD)  
KEY 8/14/09 AG

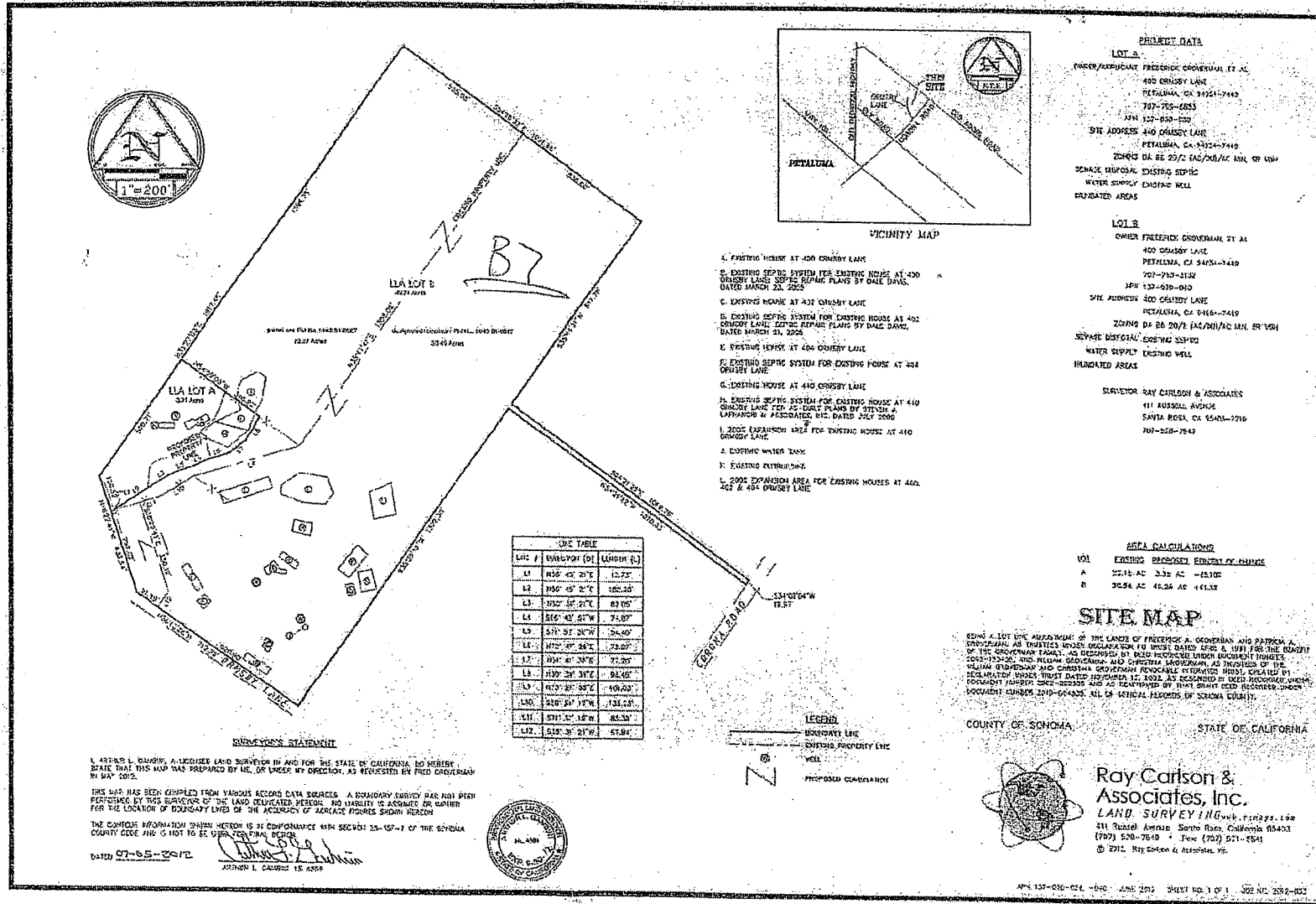
NOTE: This map was prepared for Assessment purposes only. No liability is assumed for the accuracy of the data delineated hereon.

NOTE: Assessor's parcels do not necessarily constitute legal lots. To verify legal parcel status, check with the appropriate city or county community development or planning division.

EXHIBITE

# Lot Line Adjustment Site Plan

EXHIBIT F



PRMD

Activity #ZCE13-0011

Resolution Number

County of Sonoma  
Santa Rosa, California

December 5, 2013  
ZCE13-0011 Scott Hunsperger

RESOLUTION OF THE PLANNING COMMISSION, COUNTY OF SONOMA, STATE OF CALIFORNIA, RECOMMENDING TO THE BOARD OF SUPERVISORS FINDING THE PROJECT EXEMPT FROM CEQA AND APPROVE THE ZONE CHANGE AS REQUESTED BY FREDERICK GROVERMAN AND WILLIAM GROVERMAN, FOR PROPERTY LOCATED AT 400 AND 440 ORMSBY LANE, PETALUMA; APN 137-030-039 AND PORTION OF ~~134~~ 137-030-040.

WHEREAS, the applicants, Frederick Groverman and William Groverman, filed an application with the Sonoma County Permit and Resource Management Department to rezone 49.24 acres from the DA (Diverse Agriculture), B6-20 acre density/2-acre minimum, SR (Scenic Resources), VOH (Valley Oak Habitat) districts to DA (Diverse Agriculture), B7 (Frozen Lot Size), SR (Scenic Resources), VOH (Valley Oak Habitat) districts, or other appropriate district on property located at 400 and 440 Ormsby Lane, Petaluma; APN 137-030-039 and portion of 137-030-040; Supervisorial District No. 2; and

WHEREAS, the Permit Resource and Management Department (PRMD) determined that the project was exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) of the state CEQA Guidelines; and

WHEREAS, in accordance with the provisions of law, the Planning Commission held a public hearing on December 5, 2013, at which time all interested persons were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission makes the following findings:

1. The proposed Zone Change to add the B7 (Frozen Lot Size) on the 49.24 acre parcel is intended to eliminate further subdivision potential and is consistent with the current land use designation of DA (Diverse Agriculture) 20-acres per dwelling/2-unit minimum which allows a maximum of two parcels over the 49.24 acres. This density has been exhausted since there are two legal, separate parcels. A General Plan and Specific Plan Amendment are not required.
2. The proposed Zone Change is consistent with the Sonoma Mountain Area Plan because there is no change to the Diverse Agriculture land use designation.
3. The Zone Change is necessary to ensure that there is no future subdivision potential on the subject parcel.
4. The Zone Change fulfills a Condition of Approval for the previously approved and recorded Lot Line Adjustment (LLA12-0037).
5. The project is exempt from CEQA pursuant to Section 15061(b)(3).

BE IT FURTHER RESOLVED that the Planning Commission recommends that the Board of Supervisors find the project to be exempt from CEQA and approve the requested Zone Change.

BE IT FURTHER RESOLVED that the Planning Commission designates the Secretary of the Planning Commission as the custodian of the documents and other material which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of the Sonoma County Permit and Resource Management Department, 2550 Ventura Avenue, Santa Rosa, CA 95403.

THE FOREGOING RESOLUTION was introduced by Commissioner \_\_\_\_\_, who moved its adoption, seconded by Commissioner \_\_\_\_\_, and adopted on roll call by the following vote:

Commissioner  
Commissioner  
Commissioner  
Commissioner  
Commissioner

Ayes:        Noes:        Absent:        Abstain:

WHEREUPON, the Chair declared the above and foregoing Resolution duly adopted; and

SO ORDERED.