

**AGENDA
BOARD OF SUPERVISORS
SONOMA COUNTY
575 ADMINISTRATION DRIVE, ROOM 102A
SANTA ROSA, CA 95403**

TUESDAY

MARCH 18, 2014

8:30 A.M.

(The regular afternoon session commences at 2:00 p.m.)

Susan Gorin	First District	Veronica A. Ferguson	County Administrator
David Rabbitt	Second District	Bruce Goldstein	County Counsel
Shirlee Zane	Third District		
Mike McGuire	Fourth District		
Efren Carrillo	Fifth District		

This is a simultaneous meeting of the Board of Supervisors of Sonoma County, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, the Board of Directors of the Sonoma County Agricultural Preservation and Open Space District, the Board of Directors of the Northern Sonoma County Air Pollution Control District, the Sonoma County Public Finance Authority, and as the governing board of all special districts having business on the agenda to be heard this date. Each of the foregoing entities is a separate and distinct legal entity.

The Board welcomes you to attend its meetings which are regularly scheduled each Tuesday at 8:30 a.m. Your interest is encouraged and appreciated.

AGENDAS AND MATERIALS: Agendas and most supporting materials are available on the Board's website at <http://www.sonoma-county.org/board/>. Due to legal, copyright, privacy or policy considerations, not all materials are posted online. Materials that are not posted are available for public inspection between 8:00 a.m. and 5:00 p.m., Monday through Friday, at 575 Administration Drive, Room 100A, Santa Rosa, CA.

SUPPLEMENTAL MATERIALS: Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Board of Supervisors office at 575 Administration Drive, Room 100A, Santa Rosa, CA, during normal business hours.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Clerk of the Board at (707) 565-2241, as soon as possible to ensure arrangements for accommodation.

Public Transit Access to the County Administration Center:

Sonoma County Transit: Rt. 20, 30, 44, 48, 60, 62

Santa Rosa CityBus: Rt. 14

Golden Gate Transit: Rt. 80

For transit information call (707) 576-RIDE or 1-800-345-RIDE or visit or <http://www.sctransit.com/>

APPROVAL OF THE CONSENT CALENDAR

The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Board Members or the public request specific items be discussed and/or removed from the Consent Calendar.

PUBLIC COMMENT

Any member of the audience desiring to address the Board on a matter on the agenda: Please walk to the podium and after receiving recognition from the Chair, please state your name and make your comments. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the subject under discussion. Each person is usually granted 3 minutes to speak; time limitations are at the discretion of the Chair. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.

8:30 A.M. CALL TO ORDER

PLEDGE OF ALLEGIANCE

I. APPROVAL OF THE AGENDA

(Items may be added or withdrawn from the agenda consistent with State law)

II. BOARD MEMBER ANNOUNCEMENTS

III. CONSENT CALENDAR

(Items 1 through 10)

PRESENTATIONS/GOLD RESOLUTIONS

(Items 1 through 2)

PRESENTATIONS AT BOARD MEETING

1. Adopt a Gold Resolution declaring March 2014 as National Professional Social Worker Month in Sonoma County. (Human Services/Health Services)
2. Adopt a Gold Resolution proclaiming March 2014 as American Red Cross Month in Sonoma County. (County Administrator)

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, McGuire, Carrillo)

AND

BOARD OF SUPERVISORS

3. Approve a Substantial Amendment to Sonoma County Consolidated Plan Action Plan for Fiscal Year 2013-14 to provide \$433,300 in HOME Investment Partnerships funds to MidPen Housing Corporation for the Sonoma Springs Family Apartments project, and authorize the Executive Director of the Community Development Commission to take all actions and execute all documents required to receive the funds from the U.S. Department of Housing and Urban Development (HUD) and to provide them in the form of a loan to MidPen Housing Corp in accordance with the amended Action Plan for Fiscal Year 2013-14, Sonoma County Funding Policies, and Community Development Commission Loan Policies.

SONOMA COUNTY WATER AGENCY

(Directors: Gorin, Rabbitt, Zane, McGuire, Carrillo)

4. 2150 West College Avenue Surplus Property Declaration –
 - (A) Adopt a Resolution determining that the Sonoma County Water Agency (Water Agency) real property located at 2150 College Avenue in Santa Rosa (Property) is no longer necessary to be retained for the uses and purposes of the Water Agency.
 - (B) Authorize the General Manager to take such steps as are necessary to accomplish the sale of the Property as required by State law, including notifying the appropriate state and local agencies of the Board’s determination and the availability of the Property.
 - (C) Authorize the General Manager to file a Notice of Exemption in accordance with the California Environmental Quality Act. (Fifth District)

COUNTY ADMINISTRATOR

5. Approve and authorize the Chair to execute a Memorandum of Understanding between the Superior Court of Sonoma County and the County of Sonoma establishing the appointment and employment of the Chief Probation Officer.

PERMIT AND RESOURCE MANAGEMENT

6. Adopt a Resolution authorizing the Chair to execute a replacement Land Conservation Act (Williamson Act) Contract for 27.08 +/- acres requested by Katherine Philippakis for Sinskey Vineyards, Inc.; 23500 Ramal Road, Sonoma; APN 135-061-004 (File No. AGP13-0025). (First District)
7. Adopt a Resolution and Conditions of Approval for a Lot Line Adjustment between two parcels under Land Conservation Act (Williamson Act) Contract owned by Sonoma County Agricultural Preserve and Open Space District and William Cresta, for properties located at 3000 and 3035 Porter Creek Road, Santa Rosa; APN's 079-090-008, 179-020-033, and 079-090-012 (File No. LLA13-0050). (First District)

TRANSPORTATION AND PUBLIC WORKS

8. Adopt a Resolution authorizing the filing of an application for Fiscal Year 2013-14 Transit Performance Initiative (TPI) Incentive Program funding in the amount of \$173,052 through the Metropolitan Transportation Commission, committing necessary matching funding and stating the assurance to complete the project. (First District)

MISCELLANEOUS

9. Approve the minutes of the Special Meeting of February 21, 2014 of the Board of Supervisors.

APPOINTMENTS/REAPPOINTMENTS

(Item 10)

10. Appoint Katherine A. Higgins to the Sonoma County Commission on the Status of Women for a term of two years expiring March 18, 2016. (Second District)

IV. REGULAR CALENDAR

(Items 11 through 17)

ECONOMIC DEVELOPMENT BOARD

- 11. Receive a presentation of the Annual Report for 2013 and the 2014 Marketing Plan prepared by Sonoma County Tourism and ongoing program initiatives.

INFORMATION SYSTEMS

- 12. Authorize the Director of the Information Systems Department to execute a Professional Services Agreement with Nexus IS, Inc. for the daily operational support of the new Cisco Unified Communications System (Voice over IP) for a total not to exceed \$821,071 for the period March 19, 2014 to March 18, 2015; and Pursuant to Government Code §7522.56 and required findings, certify the appointment of Louis Maricle as a Communications Manager Retiree Extra-Help, in order to fill a critically needed position within 180 days of his retirement, with an appointment date as early as March 24, 2014.

HEALTH SERVICES

- 13. Pursuant to Government Code §7522.56 and required findings, certify that appointment of Mr. Mark Ruddick as a Dairy Inspector (Retiree Extra-Help) is necessary to fill a critically needed position within 180 days of his retirement and approve his hiring date as early as March 18, 2014.

TRANSPORTATION AND PUBLIC WORKS

- 14. Adopt a Resolution authorizing the issuance and sale of a County Note in the amount of \$1,000,000 with a term ending March 31, 2015 to purchase land for approach protection for the Sonoma County Airport. (Fourth District)

COMMUNITY DEVELOPMENT COMMISSION

(Commissioners: Gorin, Rabbitt, Zane, McGuire, Carrillo)

- 15. Adopt a Resolution electing to have the Sonoma County Community Development Commission become subject to the Uniform Construction Cost Accounting policies and procedures of the California Uniform Public Construction Cost Accounting Commission; and adopt a Resolution introducing, reading the title of, and waiving further reading of an ordinance entitled “An Ordinance of the Sonoma County Community Development Commission Establishing an Informal Bidding Process for Certain Public Projects.” (First Reading)

BOARD OF SUPERVISORS / COUNTY ADMINISTRATOR

- 16. Board of Supervisors 2014 Priorities – (A) Receive Chair appointments to Board Ad-Hoc committees on facilities and fire services; and (B) Affirm Board priorities for 2014 identified in the Board’s February 21, 2014 Study Session.

REGULAR CALENDAR (Continued)

BOARD OF SUPERVISORS

17. Approve a fee waiver in the amount of \$362 for Phi Theta Kappa Honors Society Club for the Santa Rosa Junior College Phi Theta Kappa Student Food Pantry at the Santa Rosa Junior College Barnett Hall Kiosk. (Third District)

V. CLOSED SESSION CALENDAR

(Items 18 through 24)

18. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – Name of Case: Bodega Bay Concerned Citizens v. County of Sonoma, et al. Sonoma County Superior Court SCV 250521(Govt. Code Section 54956.9(d)(1)).
19. The Board of Directors of the Sonoma County Water Agency will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – Name of Case: City of Santa Rosa v. Cohen, et al., Sacramento County Superior Court Case No. 34-2014-80001759 (Govt. Code Section 54956.9(d)(1)).
20. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – Name of Case: County of Sonoma v. Danny Nakash Sonoma County Superior Court, SCV 253378 (Govt. Code Section 54956.9(d)(1)).
21. The Board of Supervisors will consider the following in closed session: Conference with Legal Counsel – Existing Litigation – Name of Case: Friends of Lafferty Park, et al. v. County of Sonoma, et al.; Sonoma County Superior Court Case No. SCV-253148 (Govt. Code Section 54956.9(d)(1)).
22. The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation – Title: Human Resources Department Director (Govt. Code Section 54957(b)(1)).
23. The Board of Supervisors, the Board of Directors of the Sonoma County Water Agency, the Board of Commissioners of the Community Development Commission, and the Board of Directors of the Agricultural Preservation and Open Space District will consider the following in closed session: Conference with Labor Negotiator, Agency Negotiators: Wendy Macy/Carol Allen. Employee organization: All. Unrepresented employees: All, including retired employees (Govt. Code Section 54957.6 (b)).
24. The Board of Supervisors will consider the following in closed session: Public Employee Performance Evaluation – Title: Human Services Department Director (Govt. Code Section 54957(b)(1)).

VI. REGULAR AFTERNOON CALENDAR

(Items 25 through 29)

2:00 P.M. - RECONVENE FROM CLOSED SESSION

25. Report on Closed Session.
26. **PUBLIC COMMENT ON MATTERS NOT LISTED ON THE AGENDA**
(Comments are restricted to matters within the Board's jurisdiction. The Board will hear public comments at this time for up to thirty minutes. Please be brief and limit your comments to three minutes. Any additional public comments will be heard at the conclusion of the meeting. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda, and generally may only listen.)
27. Permit and Resource Management Department: Review and possible action on the following:
- Acts and Determinations of Planning Commission/Board of Zoning Adjustments
 - Acts and Determinations of Project Review and Advisory Committee
 - Acts and Determinations of Design Review Committee
 - Acts and Determinations of Landmarks Commission
 - Administrative Determinations of the Director of Permit and Resource Management

PERMIT AND RESOURCE MANAGEMENT

28. **2:10 P.M. – ZCE09-0032 – (FOURTH DISTRICT)**
- APPLICANT: Ed Brady and Maureen McSorley, applicant for Richard and Donna Sanfilippo, owners
 - LOCATION: 1515 Gumview Road, Windsor
 - ASSESSOR'S PARCEL NO.: 066-030-078
 - ENVIRONMENTAL DOCUMENT: Categorical Exemption
 - REQUEST: Conduct a public hearing and consider adopting a Resolution and Ordinance to rezone a 2.01 acre parcel to add the Frozen Lot Size (B7) combining zone to fulfill a condition of previously approved Lot Line Adjustment and eliminate future subdivision potential for property.
29. **ADJOURNMENTS**

NOTE: The next meeting will be held on March 25, 2014.

Upcoming Hearings (All dates tentative until each agenda is finalized)

- March 25th (PM) – PLP13-0030; Use Permit and Design Review for Sonoma County Collective– 4170 Santa Rosa Avenue, Santa Rosa
- March 25th (PM) – UPE13-0065; Request for Use Permit – Republic Service of Sonoma County, 500 Meacham Road, Cotati
- March 25th (PM) – PLP12-0009, Windsor Oaks Winery, 10810 Hillview Road, Windsor
- April 8th (AM) – Housing Authority's Annual PHA Plan
- April 8th (PM) – Consolidated Fee Hearings
- April 8th (PM) – PLP08-0021; Appeal of a Board of Zoning Adjustments approval of Use Permit ; Ratna Ling Retreat Center, 35755 and 36000 Hauser Bridge Road, Cazadero



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 1
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: March 18, 2014

Vote Requirement: Majority

Department or Agency Name(s): Health Services and Human Services Departments

Staff Name and Phone Number:

Jerry Dunn 565-5750 and Rita Scardaci 565-4778

Supervisorial District(s):

All

Title: National Professional Social Worker Month

Recommended Actions:

Adopt a Resolution declaring the Month of March 2014 as National Professional Social Worker Month in Sonoma County.

Executive Summary:

In March 1984 the White House officially designated the month of March as National Professional Social Worker Month.

Each March the Sonoma County Board of Supervisors has joined with the Sonoma County Directors of the Health Services and Human Services Departments to honor Sonoma County's Social Workers. Sonoma County Social Workers impact individuals, groups, and communities. They help people succeed over individual and social challenges such as poverty, abuse, isolation, addiction, illness, disability and discrimination.

Social Workers work in many aspects of public services helping people obtain tangible services; helping communities or groups provide or improve social and health services; and participating in policy making and the legislative processes.

Social Workers demonstrate their dedication, their leadership qualities and their commitment to social change.

Prior Board Actions:

The Board of Supervisors, in years past, have honored Social Workers by declaring the Month of March as Social Worker Month.

Strategic Plan Alignment Goal 4: Civic Services and Engagement

Fiscal Summary - FY 13-14

Expenditures		Funding Source(s)	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (If Required):

None.

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:

Resolution

Related Items "On File" with the Clerk of the Board:

None.



County of Sonoma
State of California

Date: March 18, 2014

Item Number: _____

Resolution Number: _____

4/5 Vote Required

**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,
Declaring March 2014 Professional Social Worker Month In Sonoma County.**

Whereas, The County of Sonoma recognizes the value of professionally trained Social Workers to further the goals and missions that benefit the citizens of the county; and

Whereas, The Health Services and Human Services Departments have identified the need to continue to offer the highest level of services for its social work programs; and

Whereas, The County of Sonoma has over 200 Social Workers on the front lines of our communities every day; and

Whereas, Social Workers open the doors of access and opportunity for everyone, especially those in greatest need, including home visiting programs, children's medical services, child protection, foster care, child abuse prevention, adult protection, fraud prevention, in-home support services, behavioral health, and;

Whereas, Social Workers use their education, professional training, and commitment to help individuals and families solve problems and move forward with their lives; and

Whereas, Social Workers, whether in direct practice, administration, education, or policy development make an impact in all of Sonoma County;

Now, Therefore, Be It Resolved declares March 2014 to be Professional Social Worker Month in Sonoma County.

Supervisors:

Gorin:

Zane:

McGuire:

Carrillo:

Rabbitt:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 2
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: March 18, 2014

Vote Requirement: Majority

Department or Agency Name(s): County Administrator

Staff Name and Phone Number:

Veronica Ferguson

Supervisorial District(s):

All

Title: Gold Resolution proclaiming March as American Red Cross month in Sonoma County

Recommended Actions:

Adopt a Resolution proclaiming March as American Red Cross month in Sonoma County

Executive Summary:

March is American Red Cross Month. American Red Cross staff and volunteers are on the front lines every day. They serve communities across the country, they volunteer their time, give blood, take life-saving courses or provide financial donations to help those in need. They work tirelessly to help in time of disaster, or the comfort of a helping hand. They provide round-the-clock support to members of the military, veterans and their families, and teach lifesaving classes in CPR, disaster preparedness, disaster response, aquatics safety, first aid, Nurse Assistant Training and International Humanitarian Law.

The American Red Cross responds to nearly 70,000 disasters big and small in this country every year. It provides 24-hour support to members of the military, veterans and their families – in war zones, military hospitals and on military installations around the world; collects and distributes about 40 percent of the nation's blood supply and trains millions of people in first aid, water safety and other life-saving skills.

The American Red Cross has been active in our area since 1898, when Sonoma County volunteers made sandwiches for the men of Company E as they marched away to fight in the Spanish-American War. The American National Red Cross officially chartered the Chapter in 1917.

Today, with three counties, and a combined population of 640,000 people in 7,000 square miles, the Chapter has one of the fastest growing populations in the state. More than 400 Red Cross volunteers live in- and serve Sonoma County, helping more than 15,000 Sonoma County residents lead better, safer lives. The attached Resolution proclaims the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies.

Prior Board Actions:			
Strategic Plan Alignment		Goal 1: Safe, Healthy, and Caring Community	
Fiscal Summary - FY 13-14			
Expenditures		Funding Source(s)	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$
Narrative Explanation of Fiscal Impacts (If Required):			
None			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Resolution			
Related Items "On File" with the Clerk of the Board:			



County of Sonoma
State of California

Date: March 18, 2014

Item Number: _____

Resolution Number: _____

4/5 Vote Required

**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,
Proclaiming March as American Red Cross Month in Sonoma County and Honoring the Staff
and Volunteers of the Red Cross of Sonoma, Mendocino, and Lake Counties for Their
Dedication and Service to Community**

Whereas, through their volunteers, the Red Cross provides round-the-clock support to members of the military, veterans and their families, and teach lifesaving classes in CPR, disaster preparedness, disaster response, aquatics safety, first aid, Nurse Assistant Training and International Humanitarian Law,

Whereas, Red Cross volunteers give their time, give their blood, take life-saving courses or provide financial donations to help those in need, and responds to nearly 70,000 disasters big and small in this country every year,

Whereas, The American Red Cross has been active in Sonoma County since 1898, with its official charter in 1917,

Whereas, the Chapter now serves a combined population of 640,000 people in 7,000 square miles, with one of the fastest growing populations in the state,

Whereas, more than 400 Red Cross volunteers live in- and serve Sonoma County, and

Whereas, each year, these volunteers help more than 15,000 Sonoma County residents lead better, safer lives,

Now, Therefore, Be It Resolved, that March 2014 is American Red Cross Month in Sonoma County

Supervisors:

Gorin:

Zane:

McGuire:

Carrillo:

Rabbitt:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.

Resolution #

Date:

Page 2



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 3
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors and Board of Commissioners

Board Agenda Date: March 18, 2014

Vote Requirement: Majority

Department or Agency Name(s): Sonoma County Community Development Commission

Staff Name and Phone Number:

John D. Haig, 565-7508

Supervisorial District(s):

All

Title: Substantial Amendment to Sonoma County Consolidated Plan Action Plan for FY 2013-14.

Recommended Actions:

Approve a Substantial Amendment to Sonoma County Consolidated Plan Action Plan for FY 2013-14 to provide \$433,300 in HOME Investment Partnerships funds to MidPen Housing Corporation for the Sonoma Springs Family Apartments project, and authorize the Executive Director of the Community Development Commission to take all actions and execute all documents required to receive the funds from the U.S. Department of Housing and Urban Development (HUD) and to provide them in the form of a loan to MidPen Housing Corp in accordance with the amended Action Plan for FY 2013-14, Sonoma County Funding Policies, and Community Development Commission Loan Policies.

Executive Summary:

This Agenda Item is seeking Board approval of a \$433,300 FY 2013-14 HOME Investment Partnerships (HOME) funding award to MidPen Housing for the Sonoma Springs Family Apartments project, and a related Substantial Amendment to the required U.S. Department of Housing and Urban Development (HUD) FY 2013-14 Action Plan listing the programs and projects that have been approved by your Board for Community Development Block Grant, HOME, and Emergency Solutions Grant funding from HUD.

In the FY 2013-14 Action Plan approved by your Board on May 7, 2013, HOME funds in the amount of \$433,300 were listed for an "Affordable Rental Housing Project t.b.d. (to-be-determined)." Following their public hearing conducted on February 26, 2013, the Sonoma County Community Development Committee had recommended this amount to the Sonoma Springs Family Apartment Project proposed by MidPen Housing Corporation for the unincorporated Agua Caliente area of Sonoma Valley. The character of the larger mixed-use development of which the proposed Family Apartments project is one component changed significantly shortly before the recommendation was presented for final approval. Lacking information as to whether the Committee would have made the same funding recommendation with knowledge of the changed circumstances, your Board 1) declined to approve the HOME funding, 2) directed staff to submit the FY 2013-14 Action Plan to HUD listing \$433,300 of HOME funds for a generic affordable rental housing project in the Urban County services area, and 3) requested that the

Committee revisit its recommendation for funding the Springs Family Apartments project based on the new information, and either confirm or change that recommendation as appropriate.

MidPen submitted a detailed revised application for HOME funds during the summer of 2013. The Springs Family Apartments Project remains a 60 unit family rental apartment complex within a larger mixed-use development, with all units targeted to low-, very low-, and extremely low-income households, except for one unrestricted manager’s unit. Following a period of Commission staff review and analysis, and 18 days after publication of an official Public Notice, the Community Development Committee held a Public Hearing on December 10, 2013, to consider whether to recommend funding for the revised Sonoma Springs Family Apartment Project. By unanimous vote, the Committee recommended that the Board of Supervisors approve MidPen’s application for \$433,300 of HOME funding.

As required by HUD regulations, a Substantial Amendment to the FY 2013-14 Action Plan must be submitted to HUD when use of funds as previously listed will be changed. This Amendment can be approved after a 30-day public comment, which was publically noticed on 01/03/14. No comments were received during this period. Upon approval by your Board, the Substantial Amendment showing the \$433,300 award to the MidPen project will be submitted to HUD. All other provisions of the FY 2013-2014 Action Plan would remain in effect.

Prior Board Actions:

- 5/7/2013:** Board approved Consolidated Plan Action Plan FY 2013-14.
- 10/16/2012:** Board approved FY 2013-14 Funding Policies for HUD and Community Services Funding.
- 5/8/2012:** Board approved Consolidated Plan Action Plan FY 2012-13.
- 11/1/2011:** Board approved FY 2012-13 Funding Policies for HUD and Community Services Funding.
- 6/22/2011:** Board transferred Community Services Funding from the Human Services Commission to CDC.
- 5/3/2011:** Board approved Consolidated Plan Action Plan FY 2011-12.

Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community

Financial assistance to develop 60 units of affordable housing for families in the Agua Caliente area of Sonoma Valley will help to provide safe and accessible housing for low-income residents of the County.

Fiscal Summary - FY 13-14

Expenditures		Funding Source(s)	
Budgeted Amount	\$ 433,300		\$
Add Appropriations Req'd.	\$	State/Federal	\$ 433,300
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$ 433,300	Total Sources	\$ 433,300

Narrative Explanation of Fiscal Impacts (If Required):

The HOME funds are included in the CDC's FY 2013-14 approved budget for use to assist an affordable rental housing development to be determined, and are therefore available for this project.

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:

Substantial Amendment to the Sonoma County Consolidated Plan Action Plan for FY 2013-14

Related Items "On File" with the Clerk of the Board:

None.



Fourth Program Year Action Plan

The CPMP Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Substantial Amendment

On May 7, 2013, the Sonoma County Board of Supervisors approved the FY 2013-14 Action Plan for the Sonoma County Consolidated Plan. HOME funds in the amount of \$433,300 were listed for an "Affordable Rental Housing Project t.b.d. (to-be-determined)." The Sonoma County Community Development Commission's advisory committee had recommended this amount to Sonoma Springs Family Apartment Project proposed by MidPen Housing Corporation for the unincorporated Agua Caliente area of Sonoma Valley, but the character of the project changed significantly subsequent to that recommendation being made. The Board of Supervisors directed staff to take the revised MidPen proposal back to the advisory committee for re-consideration, and to list the award in the Action Plan as being for a to-be-determined affordable rental housing project in the Urban County services area.

MidPen submitted a detailed revised application for HOME funds during the summer of 2013. The HOME-funded Project remained a 60 unit family rental apartment complex within a larger mixed-use development, with all units targeted to low-, very low-, and extremely low-income households, except for one unrestricted manager's unit. Eleven units will be restricted by a HOME Funding Agreement for Use of FY 2013-2014 HOME funds, secured by an Affordable Housing Agreement recorded against the property.

Following a period of Commission staff review and analysis, and 18 days after publication of an official Public Notice, the advisory committee held a public hearing on December 10, 2013, to consider whether to recommend funding for the Sonoma Springs Family Apartment Project (the "Project"). Several written comments in favor of the Project were received prior to the hearing, in addition to testimony by the Project sponsor, MidPen, during the public hearing. The written comments are attached to this Substantial Amendment.

By unanimous vote, the advisory committee recommended that the Board of Supervisors approve MidPen's application for HOME funding to the Project. In conformance with the Sonoma County adopted citizen participation plan, a Public Notice was published in the newspaper on 01/03/14 informing the public that this Substantial Amendment was available for viewing during a 30-day comment period at a number of locations, as were details of the Project and the full FY 2013-2014 Action Plan. A Public Notice was published on 03/01/14 informing the public that the Board of Supervisors would consider all comments received at their meeting on March 18, 2014 prior to their making a decision about whether to approve this Substantial Amendment.

The proposed Project would address the following priority needs, goals and objectives:

- 1) Providing decent housing;

- * increasing the availability of permanent housing that is decent, safe, sanitary, and affordable to lower-income families, particularly to members of disadvantaged minorities, without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability; and
 - * providing affordable housing that is accessible to public transportation and job opportunities.
- 2) Providing a suitable living environment;
- * improving the safety and livability of neighborhoods;
 - * eliminating blighting influences and the deterioration of property and facilities;
 - * increasing access to quality public and private facilities and services;
 - * reducing the isolation of income groups within areas through spatial de-concentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods; and
 - * conserving energy resources and using renewable energy sources.
- 3) Expanding economic opportunities;
- * creating and retaining jobs;
 - * providing jobs to lower-income persons living in areas affected by those programs and activities, or jobs resulting from carrying out activities under programs covered by the Plan;
 - * promoting access to capital and credit for development activities that support the long-term economic and social viability of the community; and
 - * promoting empowerment and self-sufficiency for lower-income persons to reduce generational poverty in federally assisted housing and public housing.

All other provisions of the FY 2013-2014 Action Plan remain in effect and this Substantial Amendment is intended to augment the Action Plan without supplanting any part of it except for the HOME funding identified herein. For further information, please contact Nick Stewart, Affordable Housing Finance Supervisor, at nick.stewart@sonoma-county.org or (707) 565-7901.

September 9, 2013

Sonoma County Community Development Committee
1440 Guerneville Road
Santa Rosa, CA 95403-4107
Attn: Chair
Via Email to: cdc@sonoma-county.org

Dear Chair and Members of the Committee:

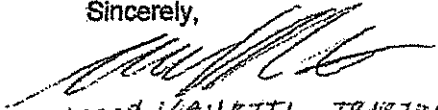
When the CDC meets at its September 10th hearing, I ask that it go on record with an unequivocal affirmation of support for the commitment of \$433,300 in HOME funding towards MidPen's family affordable development in the Springs. On the 10th, I understand that the Committee will be asked to consider three alternative uses for these funds: (1) retain the funding commitment for MidPen's family apartment project, or (2) release the commitment from the MidPen project and make it available to other the projects which applied for funds this past Spring 2013, or (3) carry the funds over into next year's funding cycle in Spring 2014.

As directed by the CDC Committee at its hearing on May 14th, MidPen has submitted detailed and thorough Springs Mixed-Use Project information to CDC staff, describing an exciting proposal for the development of a community hub that ties to the County's Hwy 12 roadway improvement project and which integrates affordable family and senior housing, neighborhood commercial, a community garden, a shared-use playground, and the Central Sonoma Valley Bikeway. Based on this, and as outlined in the CDC staff report, MidPen's current family apartment project is consistent with the original project that the Committee has previously recommended for funding approval. Just as CDC staff is recommending that the Committee approve funding for MidPen's revised family apartment project, I too urge you to take speedy and final approval action as well.

With an unequivocal affirmation of funding support by the Committee on September 10th, I understand that this item would again be brought back to the Committee for a publicly noticed hearing on October 8th, at which time the Committee would take final action on the funding recommendation, leading to a Board of Supervisors hearing on the matter 30-days thereafter.

The Springs Mixed-Use Project is a critically important community-building initiative in the Springs that must move forward in a definitive and timely fashion. Your decisive action on September 10th helps to assure that is the case, and will give MidPen – and the Springs community at large – the confidence that this vital funding commitment is firm and reliable.

Sincerely,



MARCO VAILLETTI, TRUSTEE OF THE VAILLETTI FAMILY TRUST

Cc: Supervisor Susan Gorin
County of Sonoma Board of Supervisors
575 Administration Drive, Room 100
Santa Rosa, CA 95403
Via Email to: Susan.Gorin@sonoma-county.org

020

Sonoma County Housing Advocacy Group



1930 Alderbrook Lane
Santa Rosa, California 95405
voice: (707) 636-4650
fax (707) 780 1585
e-mail: housingrights@gmail.com
web: www.hagster.org

September 9, 2013

Via e-mail to cdc@sonoma-county.org

Karen Fies, Chair
Sonoma County Community Development Committee
1440 Guerneville Road
Santa Rosa, CA 95403-4107

Attn: Chair

Dear Chair and Members of the Committee:

The Housing Advocacy Group supports the CDC's previous commitment of \$433,300 in HOME funding towards MidPen's family affordable development in the Springs area. On the 10th, your Committee will be asked to consider three alternative uses for these funds: (1) retain the funding commitment for MidPen's family apartment project, or (2) release the commitment from the MidPen project and make it available to other the projects which applied for funds this past Spring 2013, or (3) carry the funds over into next year's funding cycle in Spring 2014.

The project includes and integrates affordable family and senior housing, neighborhood commercial, a community garden, a shared-use playground, and the Central Sonoma Valley Bikeway. Based on this, and as outlined in the CDC staff report, MidPen's current family apartment project is consistent with the original project that the Committee has previously recommended for funding approval. We urge you to take speedy and final approval action so this much-needed project in the Springs can break ground in the near future.

Sincerely,

David Grabill
Sonoma County Housing Advocacy Group

Cc: Supervisor Susan Gorin
Via Email to: Susan.Gorin@sonoma-county.org

021



From: Jeannie Dulberg, Manager
Community Benefit Marin/Sonoma
99 Montecillo Road
Santa Rafael, CA 94903

Oct. 7, 2013

Kathleen Kane, Executive Director
Sonoma County Community Development Commission
1440 Guerneville Road
Santa Rosa, CA 95403
Kathleen.Kane@sonoma-county.org

Dear Ms. Kane,

Kaiser Permanente Community Benefit submits this letter in support of a proposed community garden in Boyes Hot Springs in Sonoma Valley. It is hoped that a community garden of significant size will be included as part of the new proposed affordable housing project under consideration in this area. The demographics of this area include a large low income Latino population with alarming rates of obesity, overweight, and diabetes. This area lacks fresh, affordable food within walking distance of the residents. The new garden would provide the nearby community with meaningful, hands-on opportunities to grow fresh food and participate in improving the quality of life and health of the community.

In addition to growing local healthy food, the project has the potential to provide space for nutrition and cooking classes for residents and neighboring programs and groups. Organizations expressing interest include La Luz, The Teen Center, and several local public schools. There exist a number of additional potential stakeholders. It is envisioned that in the near future, the garden could help support, and perhaps even host a Farmer's Market in the western corridor of Sonoma Valley. This would provide greater local access to fresh fruits and vegetables for residents of the Boyes Hot Springs community, many of whom are CalFresh recipients. The community garden would serve as a hub: a place that is aesthetically pleasing, contributes to a healthy lifestyle, provides recreation and education through garden activity, and produces opportunities for developing marketable skills in food growing.

We are looking forward to your enthusiastic support of such a wonderful opportunity for the Boyes Springs community.

Sincerely,

Jeannie Dulberg

Cc: Susan Gorin



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 4
(This Section for use by Clerk of the Board Only.)

To: Board of Directors, Sonoma County Water Agency

Board Agenda Date: March 18, 2014

Vote Requirement: Majority

Department or Agency Name(s): Sonoma County Water Agency

Staff Name and Phone Number:

Kevin Campbell 547-1921

Supervisorial District(s):

Fifth

Title: 2150 West College Avenue Surplus Property Declaration

Recommended Actions:

1. Adopt Resolution determining that the Sonoma County Water Agency (Water Agency) real property located at 2150 College Avenue in Santa Rosa (Property) is no longer necessary to be retained for the uses and purposes of the Water Agency.
2. Authorize the General Manager to take such steps as are necessary to accomplish the sale of the Property as required by State law, including notifying the appropriate state and local agencies of the Board's determination and the availability of the Property.
3. Authorize the General Manager to file a Notice of Exemption in accordance with the California Environmental Quality Act.

Executive Summary:

This item requests that the Board make a determination that the Property is no longer necessary to be retained for the uses and purposes of the Water Agency, and authorize the General Manager of the Water Agency to take such steps as are necessary to accomplish the sale of the Property as are required by State law, including notifying the appropriate state and local agencies of the Board's determination and the availability of the property.

HISTORY OF ITEM/BACKGROUND:

The Property (Assessor's Parcel Number 010-320-029) consists of a 7.46-acre site containing a 14,854 square foot administration/office building, a 12,055 square foot office/shop building, a 9,178 square foot office shop building, and a 1,168 square foot garage. The buildings were constructed in 1985 and formerly served as the administrative and operations/maintenance headquarters of the Water Agency. Because the Water Agency has relocated and centralized these functions at facilities at the Airport Business Center and the Airport-Larkfield-Wikiup treatment plant, the Water Agency no longer needs the Property. Water Agency staff has appraised the market value of the parcel at \$6,100,000.

A portion of the Property comprising 1.67 acres was acquired in 1985 from the City of Santa Rosa. The

Water Agency intends to reserve an easement over the 1.67-acre portion of the Property for the purpose of operation and maintenance of existing improvements on College Creek, which runs through this portion of the Property.

Section 9 of the Water Agency’s enabling act provides: “If the board determines by resolution duly passed and entered in its minutes, that any [Water Agency] property, real or personal, is no longer necessary to be retained for the uses and purposes of the [Water Agency], it may thereafter sell or otherwise dispose of said property, or lease the same, in the manner provided by law for the disposition and sale of property of counties...” This item requests that the Board adopt a resolution making such a determination.

After adoption of the resolution, Water Agency staff will notify appropriate state and local agencies of the Board’s determination as required by Sections 54222 and 54226 of the Government Code. These sections require the Water Agency to offer the Property to affordable housing and park/open space agencies and allow these agencies an opportunity to purchase the Property at its fair market value. The appropriate state and local agencies have 60 days from receipt of the Water Agency’s notification to respond with their intention to purchase the property from the Water Agency. After the Water Agency receives notice from the party intending to purchase the property, the Water Agency will enter into good faith negotiations with the party, for a period of not less than 60 days, to determine a mutually satisfactory sales price. If the Water Agency and the respective state or local agency reaches agreement for sale of the property, the Water Agency will present to the Board an agenda item for sale of the property to the respective state or local agency.

If no such agencies respond, or if negotiations with any responding agencies do not produce an agreement to sell the Property, then Water Agency will present to the Board an agenda item requesting adoption of a resolution setting the terms and conditions of sale, in accordance with Government Code Section 25526.

The General Manager has determined that the resolution at issue is exempt from the California Environmental Quality Act pursuant to Section 15312 (Surplus Government Property Sales), because the Property is no longer necessary for the operations of the Water Agency, and is not in an area of statewide, regional, or area-wide concern as identified in CEQA Guidelines Section 152206(b)(4). Water Agency staff has prepared a Notice of Exemption (on file with the Clerk). The proposed disposition of the Property also meets all the requirements of Government Code Section 65402 for consistency with the City of Santa Rosa’s General Plan.

Prior Board Actions:

None

Strategic Plan Alignment Goal 2: Economic and Environmental Stewardship

As the City of Santa Rosa has rezoned the Property for high density multi-family residential development, this item supports the County goal of economic and environmental stewardship by returning property no longer needed for office use that is located within walking distance of transit and shopping into potential residential housing. In accordance with the Government Code, this property will first be offered to local housing agencies for potential use as affordable housing.

Water Agency Organizational Goals and Strategies, Goal 2: Responsibly manage Water Agency finances

Fiscal Summary - FY 13-14

Expenditures		Funding Source(s)	
Budgeted Amount	\$ 10,000	Water Agency Gen Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$ 10,000
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$ 10,000	Total Sources	\$ 10,000

Narrative Explanation of Fiscal Impacts (If Required):

The cost to process the surplus property is estimated to be approximately \$10,000. The cost has been budgeted in the Facilities Fund (687202).

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

Attachments:

Resolution

Related Items "On File" with the Clerk of the Board:

Notice of Exemption



County of Sonoma
State of California

Date: March 18, 2014

Item Number: _____

Resolution Number: _____

4/5 Vote Required

RESOLUTION OF THE BOARD OF DIRECTORS OF SONOMA COUNTY WATER AGENCY DETERMINING THAT THE WATER AGENCY REAL PROPERTY LOCATED AT 2150 WEST COLLEGE AVENUE IN SANTA ROSA IS NO LONGER NECESSARY TO BE RETAINED FOR THE USES AND PURPOSES OF THE WATER AGENCY; AUTHORIZING THE GENERAL MANAGER OF THE WATER AGENCY TO TAKE SUCH STEPS AS ARE NECESSARY TO ACCOMPLISH THE SALE OF 2150 WEST COLLEGE AVENUE AS ARE REQUIRED BY STATE LAW, INCLUDING NOTIFYING THE APPROPRIATE STATE AND LOCAL AGENCIES OF THE BOARD'S DETERMINATION AND THE AVAILABILITY OF THE PROPERTY; AND AUTHORIZING THE GENERAL MANAGER TO FILE A NOTICE OF EXEMPTION IN ACCORDANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.

WHEREAS, the real property as described below is no longer necessary to be retained for the uses and purposes of the Sonoma County Water Agency (Water Agency), subject to reservation of an easement for continued operation and maintenance of the Water Agency's existing College Creek Channel Improvements; and

WHEREAS, the real property described below has been appraised at a value of \$6,100,000; and

WHEREAS, the General Manager has determined that the sale of the property is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15312 (Surplus Government Property Sales) because the property is no longer necessary for the operations of the Water Agency and the parcel to be sold is not in an area of statewide, regional, or area-wide concern as identified in CEQA Guidelines Section 15206(b)(4); and

WHEREAS, the Water Agency has prepared a Notice of Exemption for the surplus of real property in accordance with CEQA, the State CEQA guidelines, and the District's Procedures for the Implementation of CEQA.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Sonoma County Water Agency hereby finds, determines, and declares as follows:

1. The above recitals are true and correct.

Resolution #

Date:

Page 2

2. In accordance with Section 9 of the Water Agency's enabling act, the Board determines that the real property commonly known as Assessor's Parcel Number 010-320-029, and being all of that right, title, and interest as conveyed to the Water Agency by the City of Santa Rosa in instruments recorded on August 13, 1981, as Document Number 1981-0046206, and recorded on June 20, 1985, as Document Number 1985-039354,

Official Records of Sonoma County, California, is no longer necessary to be retained for the uses and purposes of the Water Agency, subject to reservation of an easement for the operation, and maintenance of the College Creek Channel as described in that certain quitclaim deed recorded on June 20, 1985, as Document Number 1985-039354, Official Records of Sonoma County, California.

3. The General Manager of the Sonoma County Water Agency is hereby authorized and directed to notify the City of Santa Rosa Recreation and Parks Department, the Sonoma County Regional Parks Department, the City of Santa Rosa Economic Development and Housing Department, the Sonoma County Community Development Commission, and the State Resources Agency of the Water Agency's intention to dispose of said property and to offer such property for sale to these entities at its appraised value of \$6,100,000 in conformance with Government Code Sections 54222 and 54226. If no sale of such property occurs as a result of this notice, the General Manager is authorized and directed to take such actions as are necessary to facilitate the sale of such property pursuant to law, including presenting to the Board an agenda item requesting adoption of a resolution setting the terms and conditions of sale, in accordance with Government Code Section 25526.

4. The General Manager of the Sonoma County Water Agency is hereby authorized and directed to file the Notice of Exemption with the Sonoma County Clerk in accordance with provisions of the California Environmental Quality Act.

DIRECTORS:

Gorin:

Zane:

McGuire:

Carrillo:

Rabbitt:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 5
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors of Sonoma County

Board Agenda Date: March 18, 2014

Vote Requirement: Majority

Department or Agency Name(s): County Administrator's Office

Staff Name and Phone Number:

Mary Booher, 707-565-3779

Supervisorial District(s):

County wide

Title: Memorandum of Understanding Establishing the Appointment and Employment of the Chief Probation Officer.

Recommended Actions: Approve and authorize the Board Chair to execute Memorandum of Understanding between the Superior Court of Sonoma County and the County of Sonoma establishing the appointment and employment of the Chief Probation Officer.

Executive Summary: Pursuant to California Welfare & Institutions Code section 270, for a general law city such as the County of Sonoma ("the County"), the Chief of Probation ("the Chief"), is nominated by the Juvenile Justice Commission, but is a County employee. While the position is funded by the County via a combination of State and local sources over which the Board of Supervisors has authority, California law specifically assigns the responsibility for appointment and removal of the Chief to the Superior Court. To further memorialize the historical collaborative and successful relationship the County and the Superior Court of Sonoma County ("the Court") have had in this regard, and to further memorialize and document the governance of the Chief, the County and the Court worked together to draft the Memorandum of Understanding ("MOU") on file with the Clerk of the Board.

Currently, the Board of Supervisors has no authority to discipline or even give a performance review in Closed Session to the Chief. By entering into the subject MOU, the roles of the County and the Court are delineated concerning the hiring, firing and terms of employment of the Chief. The MOU also gives the Board a greater role with respect to decisions concerning the recruitment, selection, hiring, employment and discipline of the Chief, including the ability to recommend removal or other disciplinary action, and a mandatory meet and confer process if consensus between the County and the Court cannot be obtained. It further allows the Board to give performance reviews to the Chief in Closed Session, and establishes that each party is liable for the acts and omissions of itself and its employees and agents, including future consequences of said actions and omissions. The MOU was drafted with the intent of further defining the roles of the County and the Court, and also to give the County more input into the process concerning the employment and discipline of the Chief.

Prior Board Actions:

None

Strategic Plan Alignment

Fiscal Summary - FY 13-14

Expenditures		Funding Source(s)	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (If Required):

There is no fiscal impact associated with this Memorandum of Understanding.

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

The Memorandum of Understanding has no impact on staffing.

Attachments:

Related Items "On File" with the Clerk of the Board:

Memorandum of Understanding Establishing the Appointment and Employment of the Chief Probation Officer.



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 6
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: March 18, 2014

Vote Requirement: Majority

Department or Agency Name(s): Permit and Resource Management Department

Staff Name and Phone Number:

Melinda Grosch 707-565-2397

Supervisorial District(s):

First

Title: Land Conservation Act (Williamson Act) Contract Replacement; 23500 Ramal Road, Sonoma; AGP13-0025.

Recommended Actions:

Adopt a Resolution authorizing the Chair of the Board of Supervisors to execute a replacement Land Conservation Act Contract for 27.08 +/- acres requested by Katherine Philippakis for Sinskey Vineyards, Inc.; 23500 Ramal Road, Sonoma; APN 135-061-004.

Executive Summary:

Action Requested of the Board of Supervisors: The Board previously initiated phase-out of substandard parcels, but allows owners to replace their contracts when they qualify for a different type. Sinskey Vineyards, Inc. seeks approval of a replacement Land Conservation Act Contract for prime agricultural land planted in vineyards. Your Board is requested to adopt a resolution to rescind an existing Non-Prime contract and replace it with a new Prime contract for a 27.08 +/- acre parcel within Agricultural Preserve 2-346 and authorize the Chair to execute the replacement Land Conservation Act Contract and attached Land Conservation Plan.

Location, Zoning and Project Description: The project site is located in the Sonoma Valley at 23500 Ramal Road, Sonoma. The project site is 27.08 +/- acres with a well and 21.01 +/- acres of vineyard. There is an existing agricultural storage building on the project site. The base zoning is LIA (Land Intensive Agriculture) 30 acres/dwelling unit with the following combining districts: Z (Second Unit Exclusion), SR (Scenic Resources), VOH (Valley Oak Habitat).

Background: The parcel was first placed under a Land Conservation Act Contract in 1971. The current owners conduct a vineyard operation which is considered a prime agricultural use and the soils are prime soils meeting the criteria for inclusion in the Land Conservation Act program. The 27.08 +/- acre subject parcel is less than 40 acres, the minimum size for a Non-Prime contract. Earlier this year, the Board of Supervisors initiated phase-out of undersized parcels and the subject parcel would have its Land Conservation Act Contract non-renewed. If the Board of Supervisors does not approve a

replacement contract, the property will phase out of the program over the next nine years.

As part of the Board of Supervisors' December 2011 update of the *Sonoma County Uniform Rules for Agricultural Preserves and Farmland Security Zones* ("Uniform Rules") the Board eliminated the distinction between Prime (Type I) and Non-Prime (Type II) Agricultural Preserves. This allows the County to enter into either a Prime or Non-Prime contract in any established Preserve. The subject land at issue here is within an established Preserve (2-346).

Also as part of the update of the Uniform Rules, the County has implemented use of a Land Conservation Plan which is attached to and incorporated into a Land Conservation Act Contract. The Land Conservation Plans show locations of various agricultural, open space, permitted, and compatible land uses on contracted land. Future changes to the Land Conservation Plan may be approved by the Director of PRMD and recorded on title of the subject parcel.

Replacement Prime Land Conservation Act Contract on land located within an existing Agricultural Preserve:

The Sinskey Vineyards, Inc. parcel qualifies for a Land Conservation Act Contract for prime agricultural land for the following reasons:

- a) Land is within an Agricultural Preserve: The parcel is currently located within an Agricultural Preserve 2-346. No expansion of the existing Agricultural Preserve is necessary.
- b) Agricultural Use of the Land: The land must be devoted to agricultural use. In Sonoma County this means that at least 50% of the land is used for agriculture purposes. The 27.08 +/- acre parcel has 21.01 +/- acres planted in vineyard and, therefore, exceeds the 50% requirement.
- c) Single Legal Parcel Requirement: The land proposed for the contract is comprised of a single legal parcel.
- d) Minimum Parcel Size: The land must be at least 10 acres in size for a Prime Land Conservation Act contract. The 27.08 +/- acre parcel exceeds the 10-acre minimum parcel size for a new Prime Land Conservation Act Contract.
- e) Minimum Income Requirement: For vineyard land, the minimum income requirement is \$1,000.00 per acre gross annual income. The vineyard operation generates an income ranging from \$7,839 to \$15,092 per acre gross annual income between the years of 2010 and 2012.
- f) Non-Agricultural Compatible Uses: Non agricultural uses of the land must be listed in the Uniform Rules as compatible uses. The parcel is developed with an agricultural storage building. Such uses are listed as "compatible uses" in Uniform Rule 8.3. Compatible uses must be limited to 5 acres or 15% of the total acreage, whichever is less. Here the 15% standard applies. Compatible uses occupy approximately 2,614 square feet which is within the allowable area for compatible uses.
- g) Prime Farmland: Contracts for parcels under 40 acres in size must be on designated prime farmland.

Prime farmland is defined as land planted with fruit- or nut-bearing trees, vines, bushes, or crops which have a nonbearing period of less than five years and meet the minimum income requirements. The parcel is planted with 21.01 +/- acres of vineyard comprised of Pinot Noir, Gewurztraminer, Riesling, Muscat, Pinot Gris, and Pinot Blanc that has produced the required income for the last three years, and therefore meets the definition of prime farmland.

Staff Recommendation: Staff recommends the Board of Supervisors approve the request because all of the state and local requirements for a Prime Land Conservation Act Contract for the 27.08 +/- acres within the existing Agricultural Preserve have been met.

Prior Board Actions:

On December 13, 2011, the Board approved the *Sonoma County Uniform Rules for Agricultural Preserves and Farmland Security Zones* (Resolution No. 11-0678). In addition, this Board of Supervisors Resolution authorized PRMD to non-renew substandard sized parcels unless a replacement contract is obtained.

Strategic Plan Alignment Goal 2: Economic and Environmental Stewardship

Land Conservation Act Contracts support agriculture and agribusiness by assisting in the preservation of agricultural land through the incentive of reduced property taxes in exchange for retaining the land in agricultural production.

Fiscal Summary - FY 13-14

Expenditures		Funding Source(s)	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (If Required):

Approval of the replacement Land Conservation Act Contract means that the owner will continue to pay a reduced property tax assessment based upon the value of the agricultural uses rather than the land value under Proposition 13. This results in a reduction in the County's share of property tax revenue for each parcel under a Land Conservation Act Contract. The amount of this reduction for an individual contract depends on parcel-specific variables including the Proposition 13 status of the land and the value of the agricultural crop, and is determined annually by the Assessor's office. The Board has not requested, and staff does not recommend, evaluating property tax revenue implications on a contract-by-contract basis. Instead, the Board has directed that, as a policy matter, approving new contracts is important to the County's agricultural economy and outweighs the cost in reduced property tax revenue.

Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
N/A			
Attachments:			
Attachment A: Draft Board of Supervisors Resolution			
Related Items “On File” with the Clerk of the Board:			
Land Conservation Act Contract with attached Exhibit A (legal description) and Exhibit B (Land Conservation Plan with attached Site Plan).			



County of Sonoma
State of California

Date: March 18, 2014

Item Number: _____

Resolution Number: _____

AGP13-0025 Melinda Grosch

4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Approving The Request By Sinskey Vineyards, Inc., C/O Katherine Philippakis, To 1) Rescind An Existing Land Conservation Act Contract (Williamson Act Contract) And Replace It With A New Land Conservation Act Contract And Attached Land Conservation Plan; And 2) Authorize The Chair To Execute The New Land Conservation Act Contract And Land Conservation Plan, For Prime Agricultural Land Located At 23500 Ramal Road, Sonoma; APN 135-061-004.

Whereas, a request has been made by property owners of Sinskey Vineyards Inc., c/o Katherine Philippakis, to authorize the Chair to rescind an existing Land Conservation Act (Williamson Act Contract) Contract and replace it with a new Land Conservation Act Contract and attached Land Conservation Plan, for prime agricultural land located at 23500 Ramal Road, Sonoma, APN 135-061-004, Supervisorial District No. 1; and

Whereas, on December 13, 2011, the Board of Supervisors adopted the updated *Sonoma County Uniform Rules for Agricultural Preserves and Farmland Security Zones (Uniform Rules)* (Resolution No. 11-0678); and

Whereas, consistent with the *Uniform Rules*, County Counsel has revised the Land Conservation Act Contract form, which now incorporates a Land Conservation Plan identifying the various uses of the contracted land. Future changes to identified land uses require amendment of the Land Conservation Plan. The Board, pursuant to Resolution No. 11-0678, has authorized the Director of PRMD to approve amendments to executed Land Conservation Plans; and

Whereas, the Board of Supervisors finds that the 27.08 +/- acre parcel, is currently located in Agricultural Preserve 2-346, and presently meets the requirements for a new Prime (Type I) Land Conservation Act Contract.

Now, Therefore, Be It Resolved that the Board of Supervisors makes the following specific findings concerning the requirements for a new Prime (Type I) Land Conservation Act Contract ("Contract"):

1. As required by Uniform Rule 4.2, the land proposed to be restricted by the Contract is currently located within a designated Agricultural Preserve (2-346); and

Resolution #

Date: March 18, 2014

Page 2

2. Consistent with Uniform Rule 4.2, the land is devoted to an agricultural use because more than 50% of the land is planted with a commercial vineyard, which is a prime agricultural use; and

3. As required by Uniform Rule 4.2, the land proposed to be restricted by the Contract is a single legal parcel, presently identified as APN 135-061-004; and

4. The land proposed to be restricted by the Contract is Prime farmland and is 27.08 +/- acres in size, which exceeds the 10 acre minimum parcel size requirement for a Prime Land Conservation Act Contract under Uniform Rule 4.2; and

5. As required by Uniform Rule 4.2, the land proposed to be restricted by the Contract presently meets the minimum annual commercial agricultural income requirement of \$1,000.00 per acre gross for vineyard land under a Prime Land Conservation Act Contract; and

6. All non-agricultural uses of the land are allowed as compatible uses in Uniform Rule 8.0, and consistent with Government Code Section 51238.1; and

Be It Further Resolved that the Board of Supervisors finds the requested action categorically exempt from the California Environmental Quality Act pursuant to Section 15317, of the State CEQA Guidelines, which provides that executing a new Land Conservation Act Contract is exempt from the California Environmental Quality Act.

Be It Further Resolved that the Board of Supervisors hereby grants the request by Sinskey Vineyards Inc., c/o Katherine Philippakis by approving rescission of the existing Type II contract and simultaneous replacement of that contract with a new Prime Land Conservation Act Contract and attached Land Conservation Plan, to restrict the 27.08 +/- acre parcel located at 1577 Grove Street, Sonoma, APN 135-061-004.

Be It Further Resolved that the Board of Supervisors authorizes the Chair of the Board of Supervisors to execute the Land Conservation Act Contract and attached Land Conservation Plan.

Be It Further Resolved that the Clerk of the Board of Supervisors is hereby instructed to record within 20 days and no later than December 31, 2014 (1) this Resolution and (2) the associated Land Conservation Act Contract and attached Land Conservation Plan with the Office of the Sonoma County Recorder.

Be It Further Resolved that the Board of Supervisors designates the Clerk of the Board as the custodian of the documents and other material which constitute the record of proceedings upon which the decision herein is based, including the original executed Contract and Land Conservation Plan. These documents may be found at the office of the Clerk of the Board, 575 Administration Drive, Room 100-A, Santa Rosa, California 95403.

Resolution #
Date: March 18, 2014
Page 3

Supervisors:

Gorin:

Zane:

McGuire:

Carrillo:

Rabbitt:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 07
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: March 18, 2014

Vote Requirement: Majority

Department or Agency Name(s): Permit and Resource Management Department

Staff Name and Phone Number:

Scott Hunsperger 565-2404

Supervisorial District(s):

First

Title: Lot Line Adjustment between two parcels under Land Conservation Act (Williamson Act) Contract, Sonoma County Agricultural Preserve and Open Space District and William Cresta; LLA13-0050.

Recommended Actions:

Adopt a Resolution and Conditions of Approval for a Lot Line Adjustment between two parcels under Land Conservation Contract owned by Sonoma County Agricultural Preserve and Open Space District and William Cresta, for properties located at 3000 and 3035 Porter Creek Road, Santa Rosa; APN's 079-090-008, 179-020-033, and 079-090-012.

Executive Summary:

Proposal:

This is a request for a Lot Line Adjustment between two parcels of 346.81 acres (Lot A) and 68.04 acres (Lot B) resulting in two parcels of 368.31 acres (Lot A) and 46.54 acres (Lot B). Both Lots A and B are subject to an existing non-prime (Type II) Land Conservation contract (2-448-72; Book 2624 of Records, Page 590) and both property owners have given notice to Sonoma County to non-renew the Land Conservation contract. The purpose of the Lot Line Adjustment is to adjust property lines to facilitate the sale of land to the Sonoma County Open Space District as approved by the Board on January 28, 2014, which will allow for the construction of access to a park on Lot A pending future Board approval of a County Regional Park plan for that site. Once the transaction is finalized, the owner of Lot B will enter into a new Land Conservation Act contract for grazing land, which will facilitate further agricultural investment and support agricultural viability and help preserve open space land in Sonoma County.

Lot A is an unimproved parcel with only private access road and no structures. Lot B contains three residences, agricultural accessory buildings and pasture land for cattle.

Land Conservation Act:

To facilitate a Lot Line Adjustment, Gov. Code Section 51257 permits the contracting party to rescind the

existing contract and simultaneously enter into two new contracts because the following findings can be made:

a. The new contract or contracts would enforceably restrict the adjusted boundaries of the parcel for an initial term for at least as long as the unexpired term of the rescinded contract or contracts, but for not less than 10 years.

Staff Comment: This finding can be made because the property owners of Lots A and B have agreed to the requirement of the Conditions of Approval for the Lot Line Adjustment to interrupt the Phase-out on each parcel and enter into two new contracts: a non-prime (Type II) Open Space contract for Lot A and a non-prime (Type II) grazing contract for Lot B. The new contracts for resulting Lots A and B will remain to be for not less than 10 years, renewing automatically every January 1st. The new contracts will require a separate and subsequent Board action to be scheduled at a later date.

b. There is no net decrease in the amount of the acreage restricted. In cases where both parcels involved in the Lot Line Adjustment are subject to contracts rescinded pursuant to this section, this finding will be satisfied if the aggregate acreage of the land restricted by the new contracts is at least as great as the aggregate acreage restricted by the rescinded contracts.

Staff Comment: This finding can be made because the Lot Line Adjustment will not result in any decrease in the aggregate acreage of land under contract as both parcels are currently subject to contract.

c. At least 90 percent of the land under the former contract or contracts remains under the new contract or contracts.

Staff Comment: This finding can be made because the Lot Line Adjustment results in 100% of existing Lot A and B to remain under new contracts. Overall, the land currently under contract will remain under contract.

d. After the Lot Line Adjustment, the parcels of land subject to contract will be large enough to sustain their agricultural or open space use, as defined in Section 51222.

Staff Comment: This finding can be made because the Lot Line Adjustment involves both parcels subject to a Land Conservation contract. As a result of the Lot Line Adjustment Lots A and B will continue to be large enough to sustain their respective agricultural or open space use (open space on Lot A and cattle grazing on Lot B) and will continue to meet the minimum parcel size requirement of a Non-prime contract. Resulting Lot A will be 368.31 acres under a new non-prime (Type I) open space contract that requires a minimum parcel size of 40 acres and Lot B will be 46.54 acres under a new non-prime (Type II) grazing contract that requires a minimum parcel size of 40 acres.

e. The Lot Line Adjustment would not compromise the long-term agricultural productivity of the parcel or other agricultural lands subject to a contract or contracts.

Staff Comment:

This finding can be made because the Lot Line Adjustment does not result in a decrease in the amount of land under Land Conservation Act contract because Conditions of Approval require that the existing contract on Lots A and B be rescinded and replaced with two new contracts. Lot A will continue to be in compliance with its Land Conservation contract because the parcel will be subject to a replacement open space contract and the parcel will be used as a County Park. Lot B will continue to be in compliance with its Land Conservation contract because the cattle grazing operation uses over 50% of the subject parcel and will have an income of at least \$2,000 per year.

Under the newly adopted Agricultural Preserve Uniform Rules, the minimum gross income requirements are as follows:

Vineyard: Not less than \$1,000.00 per Planted Acre

Grazing: Not less than \$2,000.00 Gross Total Income per Farm Operation and \$2.50 Gross Income per Acre of Production

Lots A and B will conform with their new non-prime (Type II) contracts under the local Agricultural Preserve and Farmland Security Zones Uniform Rules for minimum parcel size of 40 acres and minimum gross income requirement. At this time, there are no non-agricultural uses on either of the subject parcels therefore all uses are compatible with the Uniform Rules.

f. The Lot Line Adjustment is not likely to result in the removal of adjacent land from agricultural use.

Staff Comment: The Lot Line Adjustment is minor in nature and will not affect adjacent lands or their agriculture uses.

g. The Lot Line Adjustment does not result in a greater number of developable parcels than existed prior to the adjustment, or an adjusted lot that is inconsistent with the General Plan.

Staff Comment: The Lot Line Adjustment does not result in a greater number of developable parcels. Under the current General Plan land use designation of Resources and Rural Development 100 acres per dwelling unit, Lot A is eligible for a subdivision into three new parcels which would not change as a result of the Lot Line Adjustment. Under the current General Plan land use designation of Diverse Agriculture 20 acres per dwelling unit, Lot B is currently eligible for subdivision into three new parcels but will be reduced to two new parcels as a result of the Lot Line Adjustment.

Staff recommendation:

Staff recommends the Board find that all Government Code Section 51257 findings are satisfied in connection with the proposed Lot Line Adjustment, and approve the proposed Lot Line Adjustment subject to the attached Conditions of Approval. Lot A will be devoted to a new Open Space Land Conservation Contract and Lot B will continue to be devoted to a qualifying agricultural use. Conditions of Approval require that prior to recording the Grant Deeds for the Lot Line Adjustment, the property owner of Lots A and B shall submit the appropriate applications and filing fees to rescind and replace the existing contract with a new non-prime (Type II) Open Space Land Conservation contract on Lot A and a new non-prime (Type II) Land Conservation Act contract for grazing on Lot B. In addition, the property

owners shall submit a General Plan Amendment, Specific Plan Amendment, and Zone Change application to ensure that the zoning district boundaries coincide with resultant property lines and to eliminate the split zoning and land use within the adjusted area. Once the Lot Line Adjustment grant deeds are recorded, then the County can proceed with preparation of the new Land Conservation contracts, and include the new legal descriptions for each parcel. there is no increase in overall subdivision potential as a result of the Lot Line Adjustment, therefore, staff recommends approval.

Prior Board Actions:

The Board approved the fee acquisition of the 21.5-acre Cresta II property and associated temporary road easement on January 28, 2014.

The Board of Supervisors agreed to Non-renew the Land Conservation contract on Lot A on September 18, 2009 and on Lot B on January 22, 2014 (see Attachment E).

Strategic Plan Alignment Goal 2: Economic and Environmental Stewardship

The Board of Supervisors has endorsed the continuation of the County’s agricultural preserve program to preserve a maximum amount of the limited supply of agricultural, open space, scenic, and critical habitat lands within the county, to discourage premature and unnecessary conversion of such lands to urban land uses, to promote vitality in the agricultural economy, and to ensure an adequate, varied, and healthy supply of food and fiber for current and future generations. The purpose of the Lot Line Adjustment is to sell land to the Sonoma County Open Space District to allow for construction of access to a future park. Once the transaction is finalized, the owner of the resulting 46.54 acre parcel will enter a new Land Conservation Act contract for grazing land will facilitate further agricultural investment and support agricultural viability and help preserve open space land in Sonoma County.

Fiscal Summary - FY 13-14

Expenditures		Funding Source(s)	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (If Required):

Both parcels have non-renewed their Land Conservation contract and are restricted by the required 10-year phase-out, but continue to be subject to their contract until the phase-out completes. There should be no new fiscal impacts as a result of this action.

Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
N/A			
Attachments:			
Att A: Draft Board of Supervisors Resolution and Exhibit A Conditions of Approval Att B: Proposal Statement Att C: Assessor’s Parcel Maps Att D: Lot Line Adjustment Site Plan Att E: Notices of Non-Renewal of Land Conservation Contract for Lots A and B			
Related Items “On File” with the Clerk of the Board:			
None.			



County of Sonoma

State of California

Date: March 18, 2014

Item Number: _____

Resolution Number: _____

LLA13-0050 Scott Hunsperger

4/5 Vote Required

**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,
Finding The Project Exempt From CEQA And Thereby Granting A Lot Line Adjustment And
Land Conservation Contract To Sonoma County Agricultural Preserve and Open Space District
and William Cresta, For Property Located At 3000 and 3035 Porter Creek Road, Santa Rosa;
APN's 079-090-008, 179-020-033, and 079-090-012.**

Whereas, the applicant, Sonoma County Agricultural Preserve and Open Space District and William Cresta, filed a Lot Line Adjustment application with the Sonoma County Permit and Resource Management Department between two parcels of 346.81 acres and 68.04 acres in size resulting in two parcels of 368.31 acres and 46.54 acres in size, for property located at 3000 and 3035 Porter Creek Road, Santa Rosa; APN's 079-090-008, 179-020-033, and 079-090-012; Zoned RRD (Resources and Rural Development), B6-100 acre density, BR (Biotic Resource), SR (Scenic Resources), VOH (Valley Oak Habitat), and DA (Diverse Agriculture), B6-20 acre density, Z (Second Dwelling Unit Exclusion), SR (Scenic Resources); Supervisorial District No 1; and

Whereas, the purpose of the Lot Line Adjustment is to adjust property lines to improve access to a future Sonoma County park and recreation area. Lots A and B are subject to non-prime (Type II) Land Conservation Contracts and currently under phase-out: and

Whereas, Government Code Section 51257 requires that the Board of Supervisors make certain findings before an existing Land Conservation Act Contract may be rescinded and replaced to facilitate a Lot Line Adjustment.

Now, Therefore, Be It Resolved, that the Board of Supervisors makes the following findings consistent with Government Code Section 51257:

1. The replacement contracts would enforce and restrict the adjusted boundaries of the parcel for an initial term for at least as long as the unexpired term of the rescinded contract but for not less than 10 years.
2. There is no net decrease in the amount of the acreage restricted by a contract.
3. The Lot Line Adjustment results in 100 percent (100%) of the land under the original contract to remain restricted under new Non-Prime (Type II) Land Conservation contracts required as a Condition of Approval for the Lot Line Adjustment.
4. After the Lot Line Adjustment, the resultant parcels (Lots A and B) will remain large

enough to sustain their agricultural use (open space and grazing operation). Resultant Lots A and B will exceed the 40-acre minimum acreage requirement for a non-prime contracts and will exceed the minimum gross income requirement of \$2,000 per farm operation for grazing land and will be devoted to agriculture with any non-agricultural uses to be compatible with the agricultural use.

5. The Lot Line Adjustment does not compromise the long-term open space or agricultural productivity of the parcels subject to contract. The purpose of the Lot Line Adjustment is to adjust property line boundaries to improve access to a future Sonoma County park and recreation area.
6. The Lot Line Adjustment is minor in nature and will not result in the removal of adjacent land from agricultural use. The land use and zoning designations on Lot A will remain as Resources and Rural Development, 100 acres per dwelling unit and Lot B will remain Diverse Agriculture, 20 acres per dwelling unit. The parcels will have the same subdivision potential before and after the Lot Line Adjustment.
7. Conditions of approval require that prior to recording the Grant Deeds for the Lot Line Adjustment, the property owner of Lots A and B shall submit the appropriate applications and filing fees to rescind and replace the existing contract with one new non-prime (Type II) Open Space Land Conservation contract and one new non-prime (Type II) Land Conservation contract as applicable. Once the Lot Line Adjustment grant deeds are recorded, then the County can proceed with preparation of the new contracts, and include the new legal descriptions for each parcel.

Be It Further Resolved that the Board of Supervisors hereby finds that substantial evidence in the record before it supports the above findings, and further finds that the Lot Line Adjustment meets the requirements of the above findings.

Be It Further Resolved that the Board of Supervisors finds that the project described in this Resolution is exempt from the requirements of the California Environmental Quality Act by virtue of Section 15305 Class 5 of Title 14 of the California Code of Regulations (CEQA Guidelines) in that the project is a minor Lot Line Adjustment.

Be It Further Resolved that the Board of Supervisors hereby grants the requested Lot Line Adjustment subject to the Conditions of Approval in Exhibit "A," attached hereto which includes a condition to rescind and replace the existing non-prime (Type II) Land Conservation Contract on Lots A and B.

Be It Further Resolved that the Board of Supervisors designates the Clerk of the Board as the custodian of the documents and other material which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of the Clerk of the Board, 575 Administration Drive, Room 100-A, Santa Rosa, California 95403.

Resolution #
Date: March 18, 2014
Page 3

Supervisors:

Gorin:	Zane:	McGuire:	Carrillo:	Rabbitt:
Ayes:	Noes:	Absent:	Abstain:	

So Ordered.



County of Sonoma

State of California

Date: March 18, 2014

Item Number: _____

Resolution Number: _____

LLA13-0050 Scott Hunsperger

4/5 Vote Required

**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,
Finding The Project Exempt From CEQA And Thereby Granting A Lot Line Adjustment And
Land Conservation Contract To Sonoma County Agricultural Preserve and Open Space District
and William Cresta, For Property Located At 3000 and 3035 Porter Creek Road, Santa Rosa;
APN's 079-090-008, 179-020-033, and 079-090-012.**

Whereas, the applicant, Sonoma County Agricultural Preserve and Open Space District and William Cresta, filed a Lot Line Adjustment application with the Sonoma County Permit and Resource Management Department between two parcels of 346.81 acres and 68.04 acres in size resulting in two parcels of 368.31 acres and 46.54 acres in size, for property located at 3000 and 3035 Porter Creek Road, Santa Rosa; APN's 079-090-008, 179-020-033, and 079-090-012; Zoned RRD (Resources and Rural Development), B6-100 acre density, BR (Biotic Resource), SR (Scenic Resources), VOH (Valley Oak Habitat), and DA (Diverse Agriculture), B6-20 acre density, Z (Second Dwelling Unit Exclusion), SR (Scenic Resources); Supervisorial District No 1; and

Whereas, the purpose of the Lot Line Adjustment is to adjust property lines to improve access to a future Sonoma County park and recreation area. Lots A and B are subject to non-prime (Type II) Land Conservation Contracts and currently under phase-out: and

Whereas, Government Code Section 51257 requires that the Board of Supervisors make certain findings before an existing Land Conservation Act Contract may be rescinded and replaced to facilitate a Lot Line Adjustment.

Now, Therefore, Be It Resolved, that the Board of Supervisors makes the following findings consistent with Government Code Section 51257:

1. The replacement contracts would enforce and restrict the adjusted boundaries of the parcel for an initial term for at least as long as the unexpired term of the rescinded contract but for not less than 10 years.
2. There is no net decrease in the amount of the acreage restricted by a contract.
3. The Lot Line Adjustment results in 100 percent (100%) of the land under the original contract to remain restricted under new Non-Prime (Type II) Land Conservation contracts required as a Condition of Approval for the Lot Line Adjustment.
4. After the Lot Line Adjustment, the resultant parcels (Lots A and B) will remain large

enough to sustain their agricultural use (open space and grazing operation). Resultant Lots A and B will exceed the 40-acre minimum acreage requirement for a non-prime contracts and, Lot B will exceed the minimum gross income requirement of \$2,000 per farm operation for grazing land and will be devoted to agriculture with all non-agricultural uses being compatible with the agricultural use. No income is required for Lot A for qualifying open space land.

5. The Lot Line Adjustment does not compromise the long-term open space or agricultural productivity of the parcels subject to contract. The purpose of the Lot Line Adjustment is to adjust property line boundaries to improve access to a future Sonoma County park and recreation area.
6. The Lot Line Adjustment is minor in nature and will not result in the removal of adjacent land from agricultural use. The land use and zoning designations on Lots A and B will remain as Diverse Agriculture, 20 acre density and Resources and Rural Development, 100 acres per dwelling unit. However, Conditions of approval require that prior to recording the Grant Deeds for the Lot Line Adjustment, the property owner of Lot A shall submit the appropriate application to change the zoning to B7 (Frozen Lot Size) to prohibit future subdivision potential on the reconfigured 368.31 acre parcel.
7. Conditions of approval require that prior to recording the Grant Deeds for the Lot Line Adjustment, the property owner of Lots A and B shall submit the appropriate applications and filing fees to rescind and replace the existing contract with one new non-prime (Type II) Open Space Land Conservation contract and one new non-prime (Type II) Land Conservation contract as applicable. Once the Lot Line Adjustment grant deeds are recorded, then the County can proceed with preparation of the new contracts, and include the new legal descriptions for each parcel.

Be It Further Resolved that the Board of Supervisors hereby finds that substantial evidence in the record before it supports the above findings, and further finds that the Lot Line Adjustment meets the requirements of the above findings.

Be It Further Resolved that the Board of Supervisors finds that the project described in this Resolution is exempt from the requirements of the California Environmental Quality Act by virtue of Section 15305 Class 5 of Title 14 of the California Code of Regulations (CEQA Guidelines) in that the project is a minor Lot Line Adjustment.

Be It Further Resolved that the Board of Supervisors hereby grants the requested Lot Line Adjustment subject to the Conditions of Approval in Exhibit "A," attached hereto which includes a condition to rescind and replace the existing non-prime (Type II) Land Conservation Contract on Lots A and B.

Be It Further Resolved that the Board of Supervisors designates the Clerk of the Board as the custodian of the documents and other material which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of the Clerk of the Board, 575 Administration Drive, Room 100-A, Santa Rosa, California 95403.

Resolution #
Date: March 18, 2014
Page 3

Supervisors:

Gorin:	Zane:	McGuire:	Carrillo:	Rabbitt:
Ayes:	Noes:	Absent:	Abstain:	

So Ordered.

SONOMA COUNTY BOARD OF SUPERVISORS

Exhibit "A" to Resolution

Draft Conditions of Approval

Date: March 18, 2014	File No.: LLA13-0050
Staff: Scott Hunsperger	APN: 142-091-011 and -008, 142-052-023
Applicant: Sonoma County APOSD	Owner(s): Sonoma County APOSD / William Cresta

Project Description: Request for a minor Lot Line Adjustment between two parcels of 346.81 acres (Lot A) and 68.04 acres (Lot B) resulting in two parcels of 368.31 acres (Lot A) and 46.54 acres (Lot B).

NOTE: Amendments and changes to approved Lot Line Adjustment conditions may be considered by the Board of Supervisors at a later date if additional information justifies the changes and does not increase the intensity of use approved by the original approval. The Director of the Permit and Resource Management Department will determine if a public hearing is necessary and if additional fees are required.

NOTE: These conditions must be met and the application validated within 24 months (March 18, 2016) unless a request for an extension of time is received before the expiration date.

1. Submit verification to the Permit and Resource Management Department that taxes, which are a lien and termed as payable, are paid to the Treasurer/Tax Collector's Department on all parcels affected by the adjustment. The Treasurer/Tax Collector knows the amount of the tax due.
2. Submit a draft description of the parcel(s) being transferred to the County Surveyor for approval. The following note shall be placed on the deed or deeds: "The purpose of this deed is for a Lot Line Adjustment for the combination of a portion of the Lands of Sonoma County Ag Preserve and Open Space District, as described by deed recorded under Document No. 2007-122841, Sonoma County Records, APN's 079-09-008 and 079-020-033, with the Lands of Cresta, as described by deed recorded under Document No. 2003-076697, Sonoma County Records, APN 079-090-012. This deed is pursuant to an application for a Lot Line Adjustment (LLA13-0050) on file in the office of the Sonoma County Permit and Resource Management Department. It is the express intent of the signators hereto that the recordation of this deed extinguishes any underlying parcels or portions of parcels." It is the responsibility of the surveyor/engineer preparing the deeds to insure that the information contained within the combination note is correct. Note: The County Surveyor may modify the above described note.
3. Deed of Trust agreements, which encumber only portions of accepted legal lots, are violations of the Subdivision Map Act; therefore, prior to Permit and Resource Management Department approval of the deed for recordation, the applicant shall submit either recorded documents or documents to be recorded concurrently with the Lot Line Adjustment deeds, showing that any Deed of Trust agreements on the subject properties will conform with the adjusted lot boundaries.
4. After approval of the deed description by the County Surveyor, a grant deed or deeds shall be prepared and submitted to the Permit and Resource Management Department for approval prior to recording.
5. The property owner(s) shall execute a Right-to-Farm Declaration on a form provided by PRMD to be submitted before the Lot Line Adjustment is cleared by PRMD for recordation. The Right-to-Farm Declaration shall be recorded concurrently with the PRMD approved lot line adjustment grant deed(s) to reflect the newly configured parcels.

6. A site plan map of the Lot Line Adjustment shall be prepared by a licensed surveyor or civil engineer and attached to the deed(s) to be recorded. The site plan shall be subject to the review and approval of the County Surveyor. The following note shall be placed on said plan: "THIS EXHIBIT IS FOR GRAPHIC PURPOSES ONLY. Any errors or omissions on this exhibit shall not affect the deed description."
 7. Prior to PRMD stamping the grant deed(s) for the Lot Line Adjustment, the property owner of Lot A and B shall submit all application materials and applicable filing fees to rescind and replace the existing non-prime Type II Land Conservation contract with a new, non-prime Type II Open Space Land Conservation contract for Lot A and a new non-prime Type II Land Conservation contract for Lot B on the resulting adjusted parcels. Once the Lot Line Adjustment grant deeds are recorded, PRMD can proceed with processing the new contracts.
 8. As a result of the Lot Line Adjustment, the reconfigured Lot B (46.54 acres) would only allow for one residence to be located on the parcel. The property owner shall choose a combination of the following options: designate the residences as Full-time Agricultural employee dwellings, convert the buildings to another use, or demolish the residences. Lot Line Adjustments cannot result in a nonconforming number of residences on any reconfigured parcel (see Section 26-88-190(b)(2)).
 9. Prior to recordation of the Lot Line Adjustment, the applicant shall submit a Zone Change application with the appropriate filing fee to change the zoning on the resulting Lot A from DA (Diverse Agriculture), B6 20-acre density, SR (Scenic Resource Combining District), Z (Second Unit Exclusion) and RRD (Resources and Rural Development), B6-100 acre density, BR (Biotic Resource), SR (Scenic Resources), VOH (Valley Oak Habitat) to the DA (Diverse Agriculture) B7 (Frozen Lot Size), SR, Z district on 48.98 acres and RRD (Resources and Rural Development) B7 (Frozen Lot Size), SR, BR, VOH on 319.33 acres to prohibit future subdivision potential on the reconfigured parcel.
-



November 15, 2013

County of Sonoma
Permit and Resource Management
2550 Ventura Avenue
Santa Rosa, CA 95403

**Re: Proposed Lot Line Adjustment – Proposal Statement
Lands of Cresta & Sonoma County Agricultural Preserve & Open Space
APN 120-040-015, 016 & 120-070-004**

To whom it may concern:

The purpose of this letter is a Proposal Statement for the above referenced application for Lot Line Adjustment. The parcels referenced above are proposed to be adjusted to the configuration shown on the "Proposed Lot Line Adjustment Site Plan" prepared by this office. The project notes provide most of the information required by PRMD.

The purpose of this Lot Line Adjustment (LLA) is to provide acquisition of lands to the Sonoma County Agricultural Preserve and Open Space District (SCAPOS). SCAPOS holds lands around the lands of Cresta, and this proposed LLA will increase the SCAPOS holdings.

	<u>APN</u>	<u>Existing Size</u>	<u>Proposed Size</u>
Lot A (SCAPOS)	079-090-008 & 079-020-033	346.81 Acres	368.31 Acres
Lot B (Cresta)	079-090-012	68.04 Acres	46.54 Acres

It is understood that this proposed LLA will voluntarily merge any and all parcels and parcel fragments underlying the final parcel configuration.

Very truly yours,
CINQUINI & PASSARINO, INC.

James M. Dickey, PLS

COUNTY ASSESSOR'S PARCEL MAP

TAX RATE AREA
120-007

79-09



SCALE: 1"=1000'

Parcel Map No. 3229
REC. 05-16-1973 IN BK. 189, MAPS, PGS. 47-00

Parcel Map No. 4105
REC. 06-05-1975 IN BK. 221, MAPS, PGS. 50-00

Ag Pre 2-44B-72
2624/590

A	N89°13'09"W	26.49
B	S21°33'36"W	263.32
C	S73°04'57"W	164.89
D	S83°44'14"W	192.03
E	S80°08'03"W	184.21
F	S77°21'39"E	180.28
G	S81°34'46"W	125.37
H	S41°50'27"W	182.13
I	N72°53'17"E	258.49
J	S76°20'36"W	211.69
K	S87°24'08"E	252.89

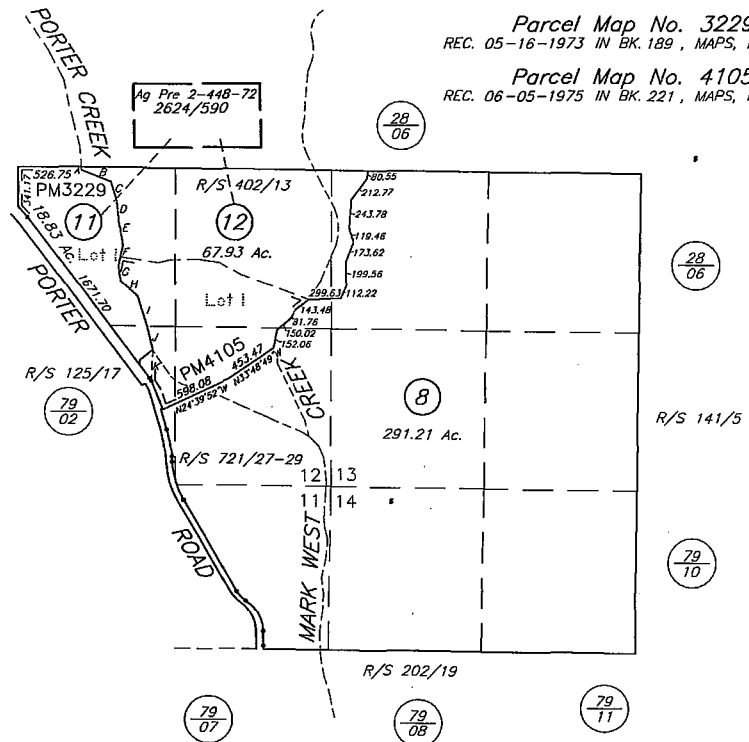


EXHIBIT C

NOTE: This map was prepared for Assessment purposes only and does not indicate either parcel legality or a valid building site. No liability is assumed for the accuracy of the data delineated. The acreages are based on the information supplied to the Assessor (i.e. recorded survey maps recorded deeds, prior assessment maps, etc.)

NOTE: Assessor's parcels do not necessarily constitute legal lots. To verify legal parcel status, check with the appropriate city or county community development or planning division.

REVISED
02-28-89=12 LF
05-25-08=COMPP/O KB
04-01-09=R/S KB
11-11-09=Corr. RL

Assessor's Map Bk. 079, Pg. 09
Sonoma County, Calif. (ACAD)

KEY 11/05/09 AG

Parcel Map No. 2089
REC. 08-03-71 IN BK. 161, MAPS, PGS. 09-00

Parcel Map No. 3374
REC. 09-25-72 IN BK. 178, MAPS, PGS. 34-00

COUNTY ASSESSOR'S PARCEL MAP

Parcel Map No. 1725
REC. 12-09-72 IN BK. 138, MAPS, PGS. 46-00

Parcel Map No. 3249
REC. 06-21-73 IN BK. 193, MAPS, PGS. 22-00

TAX RATE AREA
120-001
120-007

79-02

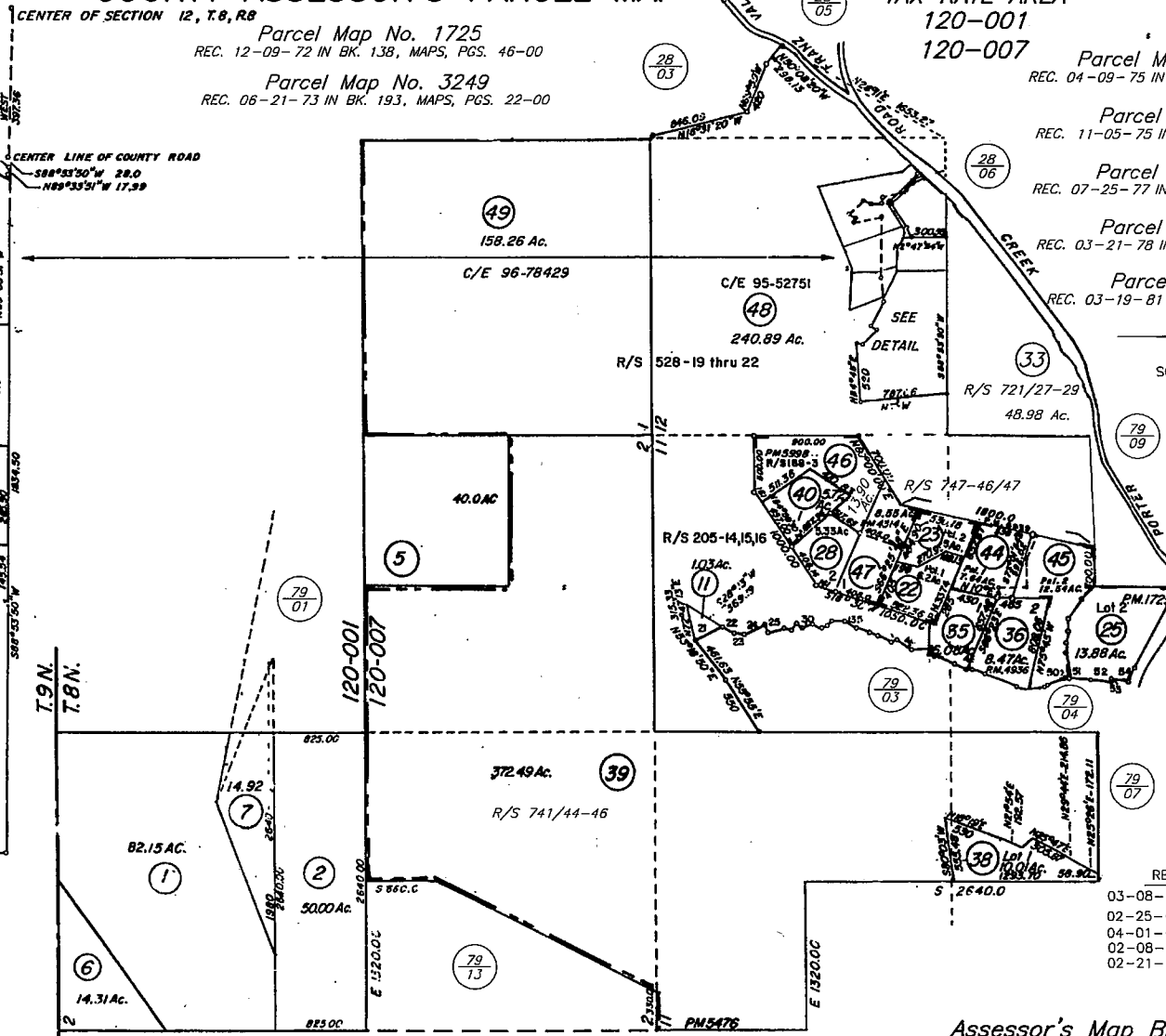
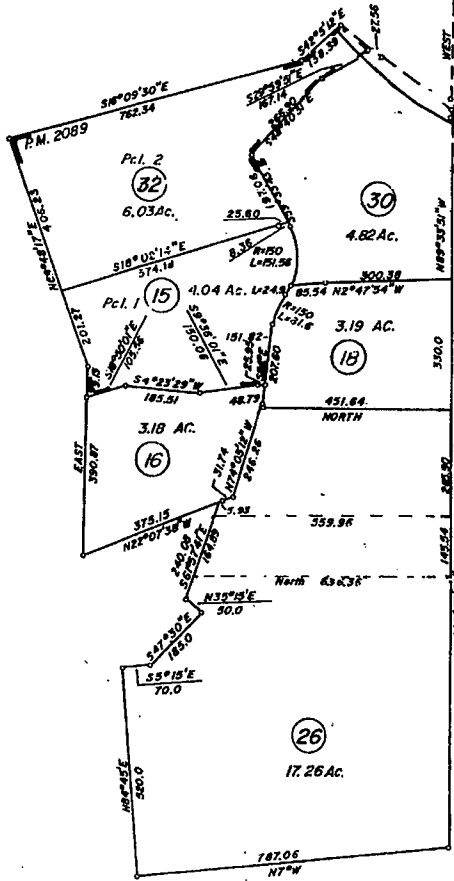
Parcel Map No. 4314-A
REC. 04-09-75 IN BK. 221, MAPS, PGS. 06-00

Parcel Map No. 4936
REC. 11-05-75 IN BK. 228, MAPS, PGS. 12-00

Parcel Map No. 5476
REC. 07-25-77 IN BK. 256, MAPS, PGS. 04-00

Parcel Map No. 5998
REC. 03-21-78 IN BK. 266, MAPS, PGS. 39-00

Parcel Map No. 6939
REC. 03-19-81 IN BK. 319, MAPS, PGS. 44-45



SCALE: 1"=1000'

21	N24°0'W	230.0
22	N29°0'W	86.0
23	N65°10'E	70.13
24	N27°40'W	196.68
25	N42°25'0"E	70.97
26	N17°24'20"W	102.87
27	N11°30'10"E	51.16
28	N44°42'20"W	77.03
29	N35°17'40"E	42.65
30	N17°24'20"W	38.22
31	N28°18'E	78.17
32	N21°16'W	65.57
33	N50°11'30"W	41.81
34	N12°11'0"E	138.07
35	N27°16'50"E	11.82
36	N20°54'40"E	129.20
37	N25°20'30"E	211.94
38	N10°28'10"E	48.52
39	N3°14'10"E	72.25
40	N24°24'0"E	85.03
41	NORTH	214.58
42	N33°41'20"W	62.51
43	R-27S	157.22
44	R-27S	131.22
45	N0°54'E	48.80
46	R-27S	121.52
47	N24°08'10"E	258.41
48	R-27S	275.70
49	N33°20'20"W	23.85
50	R-27S	215.88
51	N0°15'20"E	203.61
52	R-102S	173.43
53	S80°03'E	40.0
54	S5°57'W	290.91

NOTE: This map was prepared for Assessment purposes only and does not indicate either parcel legality or a valid building site. No liability is assumed for the accuracy of the data delineated. The acreages are based on the information supplied to the Assessor (i.e. recorded survey maps, recorded deeds, prior assessment maps, etc.)

NOTE: Assessor's parcels do not necessarily constitute legal lots. To verify legal parcel status, check with the appropriate city or county community development or planning division.

REVISED
03-08-04=L-SL
02-25-08=COMP/P-O-KB
04-01-09=R/S-KB
02-08-11=R/S-KB
02-21-12=R/S;ACCOR-KB

Assessor's Map Bk. 079, Pg. 02
Sonoma County, Calif. (ACAD)
HYBRID 2-25-08 KB



County of Sonoma Agenda Item Summary Report

Agenda Item Number: 8
(This Section for use by Clerk of the Board Only.)

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

To: Board of Supervisors

Board Agenda Date: March 18, 2014

Vote Requirement: Majority

Department or Agency Name(s): Transportation and Public Works

Staff Name and Phone Number:

Supervisory District(s):

Susan Klassen (707) 565-2231

First

Title: Application for FY 13-14 Transit Performance Initiative Funding

Recommended Actions:

Approve resolution authorizing the filing of an application for FY 13-14 Transit Performance Initiative (TPI) Incentive Program funding through the Metropolitan Transportation Commission, committing necessary matching funding and stating the assurance to complete the project.

Executive Summary:

The Transit Performance Initiative (TPI) Incentive Program provides a financial reward to public transit agencies in the San Francisco Bay Area that improve ridership and productivity. The Program is funded through the Metropolitan Transportation Commission's One Bay Area Grant federal funding program. For smaller transit operators in the region including Sonoma County Transit (SCT), the Program's funding distribution formula is based on increased passengers per hour and total annual ridership.

Sonoma County Transit's funding allocation for the FY 13-14 TPI Incentive Program is \$173,052. Projects that are focused on increasing ridership or improving productivity are eligible for the TPI Incentive Program. SCT's proposed project for the FY 13-14 Program is to assist with the replacement of two 30-foot compressed natural gas (CNG)-fueled buses that are nearing the end of their useful lives. The new 30-foot CNG-fueled buses, which will be deployed on Sonoma Valley's local bus routes, will have more efficient engines and more comfortable passenger amenities.

Deployment of the new 30-foot CNG-fueled buses on the local Sonoma Valley routes will complement SCT's planned installation of new modern bus stop shelters in Sonoma Valley and the re-branding of the local Sonoma Valley bus routes as the "Sonoma Shuttle." It is anticipated that the new CNG-fueled buses, along with the planned bus stop improvements and route re-branding, will help to increase total ridership on Sonoma Valley's local routes over the next several years.

Prior Board Actions:			
3/12/13: Resolution adopted by the Board authorizing the filing of applications with the U.S. Department of Transportation and providing required assurances for federal transit assistance. Resolution No. 13-0087.			
Strategic Plan Alignment:		Goal 1: Safe, Healthy, and Caring Community	
The timely replacement of fixed-route buses will help to ensure the provision of a safe, reliable, comfortable and cost-effective public transit system for residents and visitors.			
Fiscal Summary - FY 13-14			
Expenditures		Funding Source(s)	
Budgeted Amount	\$ 875,000	Select an item.	\$
Add Appropriations Req'd.	\$	State/Federal	\$ 700,630
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$	Local TDA Funds	\$ 174,370
Total Expenditure	\$ 875,000	Total Sources	\$ 875,000
Narrative Explanation of Fiscal Impacts (If Required):			
Federal funds of \$527,578 have already been secured from the Federal Transit Administration's Section 5311 rural transit funding program; with the addition of the \$173,052 in TPI funds, the total federal funding is \$700,630. Local matching funds in the amount of \$174,370 will come from the County's Transportation Development Act (TDA) allocation.			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
None.			
Attachments:			
Resolution			
Related Items "On File" with the Clerk of the Board:			
None.			



County of Sonoma
State of California

Date: March 18, 2014

Item Number: _____

Resolution Number: _____

4/5 Vote Required

**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,
Authorizing The Transit Systems Manager to Execute And File An Application for Regional
Discretionary Funding Assigned to the Metropolitan Transportation Commission, Committing
Any Necessary Matching Funds, And Stating The Assurance To Complete The Project.**

Whereas, the County of Sonoma – Sonoma County Transit (herein referred to as Applicant) is submitting an application to the Metropolitan Transportation Commission (MTC) for \$173,052 in funding assigned MTC for programming discretion, including but not limited to federal funding administered by the Federal Highway Administration (FHWA) such as Surface Transportation Program (STP) funding, Congestion Mitigation and Air Quality Improvement (CMAQ) funding and/or Transportation Alternatives (TA) funding (herein collectively referred to as Regional Discretionary Funding) for 30-foot Compressed Natural Gas Replacement Buses (herein referred to as Project) for the Transit Performance Initiative – Incentive Program (herein referred to as Program); and

Whereas, the Moving Ahead for Progress in the 21st Century Act (Public Law 112-141, July 6, 2012) and any extensions or successor legislation for continued funding (collectively, MAP 21) authorize various federal funding programs including, but not limited to the Surface Transportation Program (STP) (23 U.S.C. § 133), the Congestion Mitigation and Air Quality Improvement Program (CMAQ) (23 U.S.C. § 149) and the Transportation Alternatives Program (TA) (23 U.S.C. § 213); and

Whereas, state statutes, including California Streets and Highways Code 182.6 and 182.7 provide various funding programs for the programming discretion of the Metropolitan Planning Organization (MPO) and the Regional Transportation Planning Agency (RTPA); and

Whereas, pursuant to MAP-21, and any regulations promulgated thereunder, eligible project sponsors wishing to receive federal funds for a project shall submit an application first with the appropriate MPO for review and inclusion in the MPO's Transportation Improvement Program (TIP); and

Whereas, MTC is the MPO and RTPA for the nine counties of the San Francisco Bay region; and

Resolution #

Date:

Page 2

Whereas, MTC has adopted a Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) that sets out procedures governing the application and use of federal funds; and

Whereas, Applicant is an eligible sponsor for Regional Discretionary Funding; and

Whereas, as part of the application for Regional Discretionary Funding, MTC requires a resolution adopted by the responsible implementing agency stating the following:

1. the commitment of any required matching funds of at least 11.47%; and
2. that the sponsor understands that the Regional Discretionary Funding is fixed at the programmed amount, and therefore any cost increase cannot be expected to be funded with additional Regional Discretionary Funding; and
3. that the project will comply with the procedures, delivery milestones and funding deadlines specified in the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised); and
4. the assurance of the sponsor to complete the project as described in the application, and if approved, as included in MTC's federal Transportation Improvement Program (TIP); and
5. that the project will comply with all project-specific requirements as set forth in the PROGRAM; and
6. that the project (transit only) will comply with MTC Resolution No. 3866, revised, which sets forth the requirements of MTC's Transit Coordination Implementation Plan to more efficiently deliver transit projects in the region.

Now, Therefore, Be It Resolved that the Applicant is authorized to execute and file an application for funding for the Project for Regional Discretionary Funding under MAP-21 for continued funding; and

Be it Further Resolved that the Applicant by adopting this resolution does hereby state that:

1. Applicant will provide \$43,263 in matching funds; and
2. Applicant understands that the Regional Discretionary Funding for the project is fixed at the MTC approved programmed amount, and that any cost increases must be funded by the Applicant from other funds, and that Applicant does not expect any cost increases to be funded with additional Regional Discretionary Funding; and
3. Applicant understands the funding deadlines associated with these funds and will comply with the provisions and requirements of the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) and Applicant has, and will retain the expertise, knowledge and resources necessary to deliver federally-funded transportation projects, and has assigned, and will maintain a single point of contact for all FHWA-funded transportation projects to coordinate within the agency and with the respective Congestion Management Agency (CMA), MTC, Caltrans and

Resolution #

Date:

Page 3

FHWA on all communications, inquires or issues that may arise during the federal programming and delivery process for all FHWA-funded transportation projects implemented by Applicant; and

4. Project will be implemented as described in the complete application and in this resolution and, if approved, for the amount approved by MTC and programmed in the federal TIP; and
5. Applicant and the Project will comply with the requirements as set forth in MTC programming guidelines and project selection procedures for the Program; and
6. Applicant (for a transit project only) agrees to comply with the requirements of MTC's Transit Coordination Implementation Plan as set forth in MTC Resolution 3866, revised; and

Be It Further Resolved that Applicant is an eligible sponsor of Regional Discretionary Funding funded projects; and

Be It Further Resolved that Applicant is authorized to submit an application for Regional Discretionary Funding for the Project; and

Be It Further Resolved that there is no legal impediment to Applicant making applications for the funds; and

Be It Further Resolved that there is no pending or threatened litigation that might in any way adversely affect the proposed Project, or the ability of Applicant to deliver such Project; and

Be it Further Resolved that Applicant authorizes its Executive Director, General Manager, or designee to execute and file an application with MTC for Regional Discretionary Funding for the Project as referenced in this resolution; and

Be It Further Resolved that a copy of this resolution will be transmitted to the MTC in conjunction with the filing of the application; and

Be It Further Resolved that the MTC is requested to support the application for the Project described in the resolution and to include the Project, if approved, in MTC's federal TIP.

Resolution #

Date:

Page 4

Supervisors:

Gorin:

Zane:

McGuire:

Carrillo:

Rabbitt:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.



County of Sonoma
Agenda Item
Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 9
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: March 18, 2014

Vote Requirement: Majority

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:

Supervisorial District(s):

Board of Supervisors (707) 565-2241

Title: Minutes of February 21, 2014

Recommended Actions:

Approval.

Executive Summary:

Approval of Minutes of the Special Meeting of February 21, 2014 of the Board of Supervisors.

Prior Board Actions:

None.

Strategic Plan Alignment Not Applicable

Fiscal Summary - FY 13-14

Expenditures		Funding Source(s)	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (If Required):			
N/A			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
None			
Attachments:			
Minutes			
Related Items "On File" with the Clerk of the Board:			
None			

ACTION SUMMARY

**COUNTY OF SONOMA
BOARD OF SUPERVISORS
SPECIAL STUDY SESSION
FRIDAY, FEBRUARY 21, 2014**
Ray Miller Community Center
Cotati Room
216 East School Street
Cotati, CA 94931

The Board of Supervisors of the County of Sonoma met this date in adjourned session with the following members present: Susan Gorin, David Rabbitt, Shirlee Zane, Mike McGuire, Efren Carrillo

Chairman David Rabbitt presiding

Present: Veronica A. Ferguson, County Administrator
Sheryl Bratton, Assistant County Counsel

- I. Call to Order
2:09 P.M. Chairman Rabbitt called the meeting to order.
- II. Pledge of Allegiance
- III. Public comment on matters not listed on the agenda
2:10 P.M. Public comment opened
2:10 P.M. Public comment closed
- IV. Board Study Session

Chairman Rabbitt made opening remarks and provided an overview of the agenda.

Board Effectiveness

Verne Ball, Deputy County Counsel, made a presentation on quasi-judicial (land use) hearing due process procedures and Proposed Rule 22 – Quasi-adjudicatory hearings for inclusion in the Board Rules of Procedures. The Board engaged in a dialog regarding pre-hearing disclosures prior to the opening of public hearings. The Board will continue further discussion of proposed Rule 22 when the Board considers at a future meeting.

The County Administrator's Office will work with the Office of County Counsel to formulate a format that documents Board disclosures on file with the Clerk in advance of scheduled public hearings.

County Administrator Ferguson summarized the January 21, 2014 Board workshop discussion on 2013 Board meeting streamlining successes and management of public

comment. After some discussion on adjournments, the Board agreed to read into the record a couple of sentences about the person in whose memory the meeting is being adjourned.

2:50 P.M. Supervisor Carrillo left the meeting

2:57 P.M. Supervisor Carrillo rejoined the meeting

Jennifer Murray, Deputy County Administrator, reviewed suggestions made by the Board at the January 21, 2014 Board workshop on managing emotionally charged public comment. She stated that staff will follow up on the following items:

- Prepare for distribution at upcoming Board Meetings a sheet that lists Board actions taken and time lines associated with the matter of interest during public comment.
- Invite non-profit community and faith based leaders to meet with Marquez Equalibria, DOJ Conciliation Specialist to discuss their potential assistance in helping to reduce emotionally charged public comment sessions.

County Administrator Ferguson discussed Department and Agency liaison roles and responsibilities. She explained that Resolution 56467 adopted January 25, 1977 which designates certain functional categories of County departments for the purpose of establishing assignments for members of the Board, specifies that two members of the Board shall be assigned to each functional group. The next Resolution adopted by the Board (Resolution No. 62907) on January 23, 1979, establishing assignments for Board members to functional groups, assigned one member to each group. County Administrator Ferguson clarified that historically the Board has always appointed one member to each functional group, not two. Staff will add language to the Board Rules of Procedures that will supersede Resolution 56467 and reflect that one Board member shall be assigned to each functional group.

County Administrator Ferguson led the Board in a discussion regarding how Board members work together as leaders in the organization, and foster collaboration and unification among the Board.

The Board engaged in a dialog regarding inter District protocols. Board members reaffirmed their agreement to Board courtesies and communication when a Board member is invited to speak at an event that is in the District of another member.

County Administrator Ferguson discussed department head performance reviews and administrative actions.

Speaker from the audience:

Jason Klumb

Establishment of Board Priorities for 2014

The Board participated in a facilitated discussion on the following priorities for 2014:

Safe Healthy & Caring Community

Affordable Care Act Enrollment
Health and Human Services to Implement Affordable Care Act (Adult Aging Services, Homeless Plan/Services)
Tobacco Retail Ordinance
Affordable Housing
Immigrant Related Issues – (AB 60, build partnership with the DMV)
Strengthen Safety Net
Sonoma Development Center
2020 Health Goals

Economic & Environmental Stewardship

Roads Funding Plan (long term plan, tax initiative, Highway 37, bike lane plans)
Drought (agriculture, health, water supply/contractors, immediate and long term needs)
Energy and Water Sustainability
Airport Master Plan PDA
Arts Plan and Funding
Business Retention and Expansion
Runway Safety Project
Landfill
Regional Parks Deferred Maintenance Plan
Agricultural Community Support Farmers
Permitting (drilling and permitting wells, events centers, noise ordinance)
Living Wage, Jobs, Displacement
Code Enforcement Backlog prioritization

Invest in the Future

Build General Fund Reserves (GASB, legislative clean up, pension liability, Economic Development)
Comprehensive County Facilities Plan (develop long term facilities plan, land use, Sutter/Chanate campus)
PRMD Online Permitting and Customer Service
New Revenues
Pension Reform
Strengthening Neighborhoods
Countywide Online Bill Pay System

Civic Services & Engagement

Southwest Santa Rosa Annexation
Community Resiliency
Fire Service Delivery
Youth Services and Engagement
Animal Care and Control

Staff will capture some level of ongoing work and identify the items brought forth by the Board under each category for the Board's consideration at a future meeting.

Speakers from the audience:

Michael Weinberg

Myrna Speigler

Discussion of Ad Hoc Committees for 2014

The Board discussed creating two new Ad Hoc Committees with focus on Facilities and Fire Services as well as which 2013 Committees should be disbanded and which should remain. The Board will formalize 2014 Ad Hoc Committees at a future Board meeting.

V. Adjourn

5:07 P.M. The Board adjourned the meeting to February 25, 2014 at 8:30 a.m.

Respectfully submitted,

Michelle Arellano

Chief Deputy Clerk of the Board



County of Sonoma
Agenda Item
Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 10
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: March 18, 2014

Vote Requirement: No Vote Required

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:

Supervisor David Rabbitt – 707/565-2241

Supervisorial District(s):

Second District

Title: Appointment

Recommended Actions:

Appoint Katherine A. Higgins to the Sonoma County Commission on the Status of Women for a term of two years expiring 3.18.16.

Executive Summary:

Prior Board Actions:

Strategic Plan Alignment Not Applicable

Fiscal Summary - FY 13-14

Expenditures		Funding Source(s)	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (If Required):			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Related Items “On File” with the Clerk of the Board:			



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 11
(This Section for use by Clerk of the Board Only.)

To: Sonoma County Board of Supervisors

Board Agenda Date: March 18, 2014

Vote Requirement: Majority

Department or Agency Name(s): Economic Development

Staff Name and Phone Number:

Ben Stone – (707) 565-7170

Supervisorial District(s):

All.

Title: 2013 Sonoma County Tourism Annual Report

Recommended Actions:

Receive presentation of the Annual Report for 2013 and the 2014 Marketing Plan prepared by Sonoma County Tourism and ongoing program initiatives.

Executive Summary:

On November 2, 2004, the Sonoma County Board of Supervisors (Board) adopted the ordinance creating the Sonoma County Tourism Business Improvement Area (SCTBIA). Under the ordinance, lodging establishments generating annual room revenue of \$350,000 or more must pay an assessment equal to 2% of such revenue. Proceeds from assessments are used to pay for marketing and other efforts to increase overnight visitors to the county.

In January 2005, the Board appointed five members to the Sonoma County Tourism Business Improvement Area Advisory Board which is charged with advising the Board of Supervisors on the amount of the Area's Assessments and on the services, programs and activities to be funded by the Assessments, and in February 2005, appointed eight (8) of the 22-member body to the Sonoma County Tourism Bureau (SCTB) Board of Directors.

In June 2005, the Board executed an agreement with the SCTB to carry out services, activities, and programs promoting tourism to Sonoma County, funded by assessments from within the SCTBIA.

In accordance with the ordinance and state law, the SCT Board has submitted to the Board, an Annual Report for 2013. The Report contains information on the activities carried out in 2013 and the activities to be carried out in 2014. The Report also contains a budget showing that the revenues from assessments and all other sources are sufficient to carry out the services, programs, and activities set forth in the plan. Staff finds the SCTB in compliance with all the requirements of the ordinance and agreement. The following are some highlights from the report, as provided by the SCT:

Accomplishments and Objectives:

2013 Accomplishments

1. Graduated more than 900 people in the Sonoma County Certified Tourism Ambassador program, 80 percent above the goal of 500 for the first year.
2. Launched a new website that saw a 90 percent increase in web visitation, with an incremental increase in destination spending of more than \$10.6 million.
3. On the sales side, lead generation was up 6 percent with room nights booked up 9 percent, which generated an economic impact of \$5.1 million dollars. Weddings generated more than 177 leads with a 9 percent increase in definite bookings.
4. Shared the Sonoma County Brand, an initiative with the Sonoma County Vintners and Sonoma County Winegrowers (known collectively with SCT as the Trio and will be referred to as such throughout this document) with other allied entities such as Visit Santa Rosa, Petaluma Downtown Association and Visitors Center, Sebastopol Area Chamber of Commerce and Sonoma County Harvest Fair.
5. Continued pursuing international markets, building relationships with tour operators and media in the U.K., Germany, Australia, New Zealand, Canada, Mexico, and Asia.

2014 Initiatives

1. Strong year-round advertising and marketing programs that promote Sonoma County as an overnight destination, coupled with seasonal campaigns regionally to bring in business during need periods.
2. A strong, viable brand message with each ad buy, sales connection, and marketing program, which will be enhanced by the conjunctive labeling law in the wine industry.
3. Increased representation in the Chicago, Northeast U.S., and Washington, D.C. meetings and group markets.
4. Growth in leads and visitation from international markets.
5. Continued support of the \$54 million airport expansion and attraction of more air service connections to the Midwest and East Coast.
6. Continue offering the Sonoma County Certified Tourism Ambassador program.
7. Offer service training opportunities to hospitality professionals throughout the destination, in order to make excellent service a hallmark of a visit to Sonoma County.

The Board has conditionally approved on 12/10/13 the resolution approving and confirming the Annual Report for 2013, the Marketing Plan for 2014, and the levy of the Annual Assessment for the Sonoma County Tourism Business Improvement Area, for the Annual Assessment to remain effective through the upcoming calendar year, 2014.

This is the formal presentation and discussion on the Annual Report and Marketing Plan as well as other SCTB initiatives that were requested for the Board’s final approval.

Prior Board Actions:

2-26-13: 2012 Annual Report and 2013 Marketing Plan Presentation.

Strategic Plan Alignment Goal 2: Economic and Environmental Stewardship

The efforts of Sonoma County Tourism support economic development and growth through promotion of the County.

Fiscal Summary - FY 13-14

Expenditures		Funding Source(s)	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (If Required):

This item is administrative in nature and has no budgetary impacts associated. The funds collected from BIA tax fund the SCT. In addition, Sonoma County Tourism receives a portion of the Transient Occupancy Tax each Fiscal year.

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:
Related Items "On File" with the Clerk of the Board:
Business Improvement Area Ordinance No. 5525, and Sonoma County Tourism Bureau Annual Report and 2014 Marketing Plan.



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 12
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors for Sonoma County

Board Agenda Date: March 18, 2014

Vote Requirement: Majority

Department or Agency Name(s): Information Systems

Staff Name and Phone Number:

Susanne Lake (707) 565-1988

Supervisorial District(s):

All Supervisorial Districts

Title: Telecommunications System Managed Services Agreement with Nexus IS and Appointment of Retiree Extra-Help

Recommended Actions:

- a) Authorize the Director of the Information Systems Department to execute a Professional Services Agreement with Nexus IS, Inc. for the daily operational support of the new Cisco Unified Communications System (Voice over IP) for a total not to exceed \$821,071 for the period March 19, 2014 to March 18, 2015.
- b) Pursuant to Government Code §7522.56 approve the appointment of Louis Maricle as a Communications Manager Retiree Extra-Help, in order to fill a critically needed position within 180 days of his retirement, with an appointment date as early as March 24, 2014.

Executive Summary:

Background

In October 2013, the Board of Supervisors approved the implementation of a new unified communications system. This recognized that the new system will improve business operations, enhance communications and bring the County forward in current technology. The system will provide traditional telephone functionality as well as advanced technical features. New features will meet requirements for health care reform and enhance department operations with mobile and computer integrated functionality. The system will include advanced features such as voice mail integration with email, staff presence, real time chat, extension to mobile devices, single number reach, desktop sharing, one-to-one video conferencing, and emergency responder automation and notification services. Call center features include customer routing based on employee skill sets, enhanced reporting, performance indicators, and call recording. The Information Systems Department (ISD) indicated to the Board that we would bring a managed services agreement forward to augment ISD's resources for the support of the new system.

Request for Proposal and Implementation of Voice Over IPS system

In April 2013, a Request For Proposal was issued which included the procurement and implementation of the core servers, voice gateways, telecommunications software, new telephones, related peripherals, and training to all users. A vendor was sought for all hardware equipment, software, warranties and required services including planning, design, implementation, installation, and training. A managed services vendor was also sought for the ongoing maintenance, monitoring and support of the new system.

Nine vendors responded and the County received eight (8) qualified responses. The evaluation committee, made up of seven County staff members from multiple departments, was created to review and rate the RFP responses. Three vendors representing three different equipment manufacturers were selected as finalists based on management and staffing services, vendor’s knowledge of product and strength of team, experience, references and costs.

Of the three finalists, Nexus, proposing a Cisco based solution, scored 18.5% higher than the second ranked vendor for implementation services based on the criteria noted above. Nexus scored 37.5% higher than the second ranked vendor for the managed services component. Nexus is a local vendor with a business license in the City of Santa Rosa.

In October 2013, Information Systems Department entered into an agreement with Nexus for the procurement and implementation of a Cisco Systems “Voice Over IP” system, or unified communications system, and is currently in the process of implementing the Cisco System with an expected pilot launch on Thursday, March 20, 2014.

Services Agreement

The requested agreement with Nexus for the managed services component for the Voice Over IP system includes administration, maintenance and monitoring of the system for a one-year period. Total first year costs for the new system are \$771,071 with an additional \$50,000 contingency.

Start-Up Costs	\$16,256
NexusCare – Remote hardware and software support	\$206,808
NexusCare – Special Requests	\$53,500
Field Operations	\$314,507
Materials	\$180,000
Contingency	\$50,000
Total Contract	\$821,071

The current agreement with Nexus for the managed services of the County’s existing NEC system has been amended by the Director of the Information Systems Department by \$897,504 from an annual cost of \$1,158,504 to \$261,000 to continue support during the transition of all existing NEC voice network

telephone lines, switches, and servers. Many services previously performed under the current Nexus agreement are being transitioned to ISD staff allowing for the significant reduction in services from Nexus. Additionally, services under the new agreement may also be transitioned to ISD staff further reducing the overall cost of managed services.

Appointment of Retiree Extra-Help

Pursuant to the California Public Employees' Pension Reform Act (PEPRA), Government Code §7522.56, an exception can be made to reappoint a retiree as extra-help provided the governing body certifies that the appointment is necessary to fill a critically needed position, in those circumstances where 180 days from the date of retirement has not yet passed. This approval must be in a noticed public meeting and not on a consent calendar. PEPRA includes other requirements in order for a retiree to be eligible for an Extra-Help appointment, such as not having accepted a retirement incentive and not having accepted unemployment arising out of prior public appointment. The individual and delegated department staff have completed the Retiree Extra-Help Compliance Form certifying the appropriateness of the appointment.

Louis Maricle retired on February 18, 2014 with 10 years of County Service as the County Communications Manager. ISD is requesting to retain Louis as Extra help in order to assist with decommissioning the legacy NEC telecommunications system, re-establishing a demarcation point of entry in the County Data Center with AT&T, identifying County conduits, outside plant records and drawings, all which require historical knowledge. This need is temporary as we transition from current legacy system to the unified communications system and will temporarily fill the vacant Communications Manager.

ISD has consulted with the Human Resources Department which is supportive of the recommended action.

Prior Board Actions:

- 10/15/13: Board authorized ISD to executive an agreement with Nexus IS for the purchase and implementation of the Cisco System Unified Communications System.
- 2/26/13: Board authorized ISD to execute an agreement with COMgroup, Inc. for the technical specifications and project implementation of an enterprise telecommunications system.
- 7/31/12: Board approved an agreement with COMgroup, Inc. for research and analysis of the current telephone system.
- 12/08/2009: Board authorized an agreement with Nexus IS for managed services of the NEC system for the period of May 1, 2010 to June 30, 2014 with two (2) one-year extensions.

Strategic Plan Alignment Goal 3: Invest in the Future

Investment in a unified communications system will provide a more resilient and flexible infrastructure, additional features for voice and data, and improved redundancy.

Fiscal Summary - FY 13-14			
Expenditures		Funding Source(s)	
Budgeted Amount	\$ 300,292	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$ 300,292
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$ 300,292	Total Sources	\$ 300,292
Narrative Explanation of Fiscal Impacts (If Required):			
Costs of \$300,292 for remaining fiscal year are budgeted. Retiree Extra-Help appointment will be funded from vacant Communications Manager position.			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
This is a Retiree Extra-Help appointment; no permanent allocations are being added or changed.			
Attachments:			
Retiree Extra Help Certification of Compliance Form			
Related Items "On File" with the Clerk of the Board:			
Professional Services Agreement with Nexus IS for Cisco Unified Communications System Services			

Retiree Extra-Help Certification of Compliance Form

This form must be completed by all SCERA retirees and department designated management prior to a SCERA retiree member working as an extra-help employee, or when a SCERA retiree member would be providing services to the County of Sonoma through a contract. Please review Section C which details hiring requirements, eligibility and other pertinent information.

Retiree Information (to be completed by retiree)

Last Name: Maricle	First Name: Louis	Middle Initial: J.	Last 4 Digits of SSN ██████
--------------------	-------------------	--------------------	---

Date of Retirement			Expected Date of Reemployment			Expected Break in Service	
Month	Day	Year	Month	Day	Year		
02	18	2014	02	18	2014		

Job Classification JC – 1715 -Communications Manager

The **Expected Break in Service** is the number of calendar days between the Date of Retirement and the Expected Date of employment as a retiree

Part A: Break in Service Information (to be completed by retiree)

1. **Did you or will you receive within the 12 months prior to the expected date of reemployment any unemployment insurance compensation arising out of public employment in California?**
 Yes (STOP – you are not eligible for this kind of reemployment at this time; notify hiring manager/department)
 No (continue to question 2)

2. **Is this employment during an emergency to prevent stoppage of public business?**
 Yes (Skip the remaining questions and please sign below)
 No (continue to question 3)

3. **Is your Expected Break in Service at least 60 days?**
 Yes (continue to question 5)
 No (continue to question 4)

4. **If you are a general retiree member, were you 58 years of age or older on your date of retirement; or, if you are a safety retiree member, were you 50 years of age or older on your date of retirement?**
 Yes (continue to question 5)
 No (STOP – you are not eligible for this kind of reemployment at this time; notify hiring manager/department)

5. **Is your Expected Break in Service at least 180 days?**
 Yes (Skip the remaining questions and please sign below)
 No (continue to question 6)

6. **Did you receive any retirement incentive (“golden handshake”) upon retirement?**
 Yes (STOP – you are not eligible for this kind of reemployment at this time; notify hiring manager/department)
 No (continue to question 7)

7. **Is the job classification for which you wish to be considered a Public Safety Officer as defined by Penal Code and in the job specification?**
 Yes (Please sign below)
 No (you are not eligible for this kind of reemployment at this time without Board of Supervisors’ approval; notify hiring manager/department)

Retiree Extra-Help Certification of Compliance Form

I certify that my answers to the questions in Part A are true and correct to the best of my knowledge. I also understand that my reemployment must be in compliance with the terms in Section C. I certify that I had no agreement or understanding prior to my retirement to become re-employed by the County.

Retiree Signature <i>Rouis March</i>	Date <i>1/16/14</i>
---	------------------------

After you have signed above, return this form to your perspective employer/department contact.

Part B: Determination of Eligibility (to be completed and signed by the department designee)

Be sure the retiree has signed and dated Part A.

- For questions 1, 4 and 6 in Part A, did the retiree check a box that had the word **STOP** in the parenthetical after it?
 Yes (retiree is not eligible for this kind of reemployment at this time; skip the remaining questions and check 'No' on the **Determination of Eligibility** below)
 No
- Did the retiree answer 'Yes' to question 2 in Part A?
 Yes (retiree is eligible for reemployment in this capacity; skip the remaining questions and check 'Yes' on the **Determination of Eligibility** below; employment must be limited to "during an emergency to prevent stoppage of public business")
 No
- Did the retiree answer 'No' to question 5 and 'No' to question 7, in Part A?
 Yes (retiree is only eligible for reemployment with Board of Supervisor approval; skip the remaining question and check Board of Supervisor approval on the **Determination of Eligibility** below)
 No
- Did the retiree answer 'No' to question 5 and 'Yes' to question 7, in Part A?
 Yes (Retiree is eligible for reemployment; skip the next step and check 'Yes' on the **Determination of Eligibility** below. Hiring department must confirm that job class is a Public Safety Officer.)
 No
- If you answered 'No' to the four questions above and the retiree has signed and dated Part A, retiree is eligible for reemployment. Check 'Yes' on the **Determination of Eligibility** below.

Determination of Eligibility: Based on the information provided by the retiree, the retiree is eligible for post-retirement employment of or after the Expected Date of Reemployment indication on the front of this form.

- Yes, the retiree is eligible for reemployment (review requirements in Section C)
 No, the retiree is not eligible for this kind of reemployment at this time (review requirements in Section C)
 Board of Supervisor approval is required prior to the start date (review requirements in Section C)

I certify that the retiree had no agreement or understanding prior to retirement to become re-employed by the County. I further understand that reemployment must be in compliance with the Terms of Post-Retirement Service listed in Part C

Employer Representative Signature <i>Dan Frueh</i>	Date <i>02/24/2014</i>
Employer Representative Name and Title (please print) <i>Dan Frueh, Division Director</i>	Phone <i>(707) 565-2703</i>



Telecommunications System Update

Information Systems Department
March 18, 2014

John Hartwig, ISD Director

Dan Fruchey, Technical Services Director

Agenda

Solution Review

Project Status

Next Steps

Ongoing Support Plan

Services Agreement

Recommended Actions



Solution Review - the approach

- Implement Cisco Unified Communications technologies
- Consolidate networks
- Integrate phones, PC's, cell phones, and tablets
- Enhance feature set and call center capacity
- Adapt service and support capabilities



Solution Review - the benefits

- Unifies communications across all devices
- Improves business operations
- Enhances access and mobility
- Moves the County forward with current technology to help us deliver superior public service!



Solution Review – an example

- Voice mail integrated with Outlook



Voice Mail from Ben Toyoda (11 seconds) - Voice Mail (HTML)

Message Adobe PDF

Reply Reply to All Forward Call - Delete Move to Folder Create Rule Other Actions - Block Sender Not Junk Safe Lists - Categorize Follow Up Mark as Unread Find Related Select - Play Play on Phone

From: Microsoft Outlook on behalf of Ben Toyoda Sent: Tue 3/11/2014 8:06 AM
To: Susanne Lake
Subject: Voice Mail from Ben Toyoda (11 seconds)

Audio Notes:

Voice Mail Preview:

Hi Susanne it's Ben just wanna let you know that the circuits installed in the data center and we're ready for the next order so let me know if you have any questions thanks bye.

Created by Microsoft Speech Technology. [Learn More...](#)

You received a voice mail from Ben Toyoda at 2713

Caller-Id: [2713](#)
Job Title: Senior Network Analyst
Company: N/A
Work: [565-2713](#)
E-mail: Ben.Toyoda@sonoma-county.org
IM Address: btoyoda@sonoma-county.org



Project - Status

- Core hardware and software installed
- Sites reviewed for power/cabling, data circuits upgraded for quality of service
- Training curriculum/self-help guides created
- Proof of concept – test users up March 6th
- Demonstrations in process for dept. staff
- On budget, a month behind target schedule



Project - Next Steps

- ISD end-user training - Mar 17-21st
- Testing, Go/No Go decision – Mar 17-18th
- Information Systems Go Live – Mar 19-20th
- Human Services Training / Go Live – April
- Child Support Services – early May
- Campus departments – begin end of May



Ongoing Support Plan

- ISD support functions consolidated
- Services Agreement to augment efforts
 - Remote monitoring and incident response
 - Special Requests – high level engineering support
 - On-site Operations staff - incident/project services
 - Materials – for anticipated add, move, and changes
- Legacy circuits and equipment removal
 - Appointment of Retiree Extra Help Recommended
 - Critical need for historical knowledge to support timely removal effort



Services Agreement

- RFP in April 2013 included managed services component – Nexus IT ranked highest
- Recommended Contract - \$821K (\$771K + \$50K Contingency)
- Contract Period – 1 Year (Transitional)
- Existing agreement reduced by \$894K (Retaining legacy support for \$261K)
- FY 13/14 amounts are budgeted



Recommended Actions

- Authorize the department head to execute a services agreement with Nexus IS, Inc. for a total not to exceed \$821,071 for the period March 19, 2014 to March 18, 2015.
- Pursuant to Gov. Code §7522.56 approve the appointment of Louis Maricle as Retiree Extra-Help, to fill a critically needed position with an appointment date as early as March 24, 2014.





Questions?



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 13
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors of Sonoma County

Board Agenda Date: March 18, 2014

Vote Requirement: Majority

Department or Agency Name(s): Department of Health Services

Staff Name and Phone Number:

Rita Scardaci, 565-7876

Supervisorial District(s):

Countywide

Title: Health Services Appointment of Dairy Inspector Extra-Help

Recommended Actions:

Pursuant to Government Code §7522.56 and required findings, certify that appointment of Mr. Ruddick as a Dairy Inspector (Retiree Extra-Help) is necessary to fill a critically needed position within 180 days of his retirement and approve his hiring date as early as March 18, 2014.

Executive Summary:

Pursuant to the California Public Employees' Pension Reform Act of 2013, the Department of Health Services may hire an employee who has retired from the Department of Health Services within 180 days after the date of that employee's retirement if the retired person has skills needed to perform work of limited duration and the Board certifies, in a public meeting via regular calendar, the nature of the employment and that the appointment is necessary to fill a critically needed position before 180 days has passed (Government Code §7522.56(c) and §7522.56 (f)(1)). To be eligible for such appointment, the employee must not have accepted a retirement incentive upon their retirement (Government Code §7522.56(g)). Further, such an employee may work no more than 960 hours per year (Government Code §7522.56(d)).

Mark Ruddick, Dairy Inspector, retired on December 10, 2013. He had been employed with Sonoma County Department of Health Services, Environmental Health and Safety since October 31, 2000 and has been a 40-hour a week Dairy Inspector for 9 years. The Department expected to fill this position promptly; however, recruitments have failed to provide an appropriate candidate meeting the minimum qualifications of a Registered Dairy Inspector (RDI) with the California Department of Food and Agriculture (CDFA). The appointment to return Mr. Ruddick as an extra-help employee is critical to maintaining the Milk and Dairy program and in meeting requirements as designated by CDFA.

The Sonoma County Milk and Dairy program is allocated 2.0 permanent RDI staff. The retirement of Mr. Ruddick has resulted in only 1.0 full-time permanent RDI staff serving both Sonoma and Marin County dairies. With this current staff level it is difficult to provide timely test results to dairies, adjust to the constantly changing milk supply truck routes for sample collection, and travel as required throughout the area to perform inspections. The result is an unsustainable burden on staff to meet program and

state requirements. As such, it is necessary for Mr. Ruddick to return in order to ensure continued success of the local program, consistent level of service, and public safety. During his term as an extra-help employee, Mr. Ruddick will continue to conduct milk and water sampling, dairy inspections, grading and scoring.

In 1987, CDFA designated Sonoma County as an Approved Milk Inspection Service (AMIS) program to perform dairy inspections for both Sonoma and Marin counties. Recognizing the importance of dairies to our community, Sonoma County took over this designation from San Francisco to provide timely inspections and increased response to the dairies throughout the area. The Department and its Public Health laboratory currently conduct dairy inspections and milk and water sampling services for more than 100 local dairies, providing them with the benefit of a quick turn-around time on lab results and rapid response to re-sample when on occasion a sample causes a temporary reduction in the grade of the milk product.

The unique landscape of Sonoma and Marin County small dairies remains consistent and with the increasing popularity of small artisanal creameries, this program requires the knowledge and individual service provided by our local program. The state has set established requirements for milk products intending to go to market and these requirements are contingent upon the inspection and sampling services being conducted. Without qualified staff, our local program is in jeopardy of becoming an obstruction to the local dairy industry in certifying the marketable milk products.

The Department has been actively recruiting since December 2013. Although several applications were received, none of the applicants possessed the required RDI certification or passed the CDFA exam, which had a pass rate of zero. With the goal of maintaining public safety and sustaining a consistent level of local services to the milk and dairy industry, the Department would like to utilize Mr. Ruddick's nine years of experience as a Dairy Inspector with the Department of Health Services and have him continue to work as an extra-help Dairy Inspector assigned to the Milk and Dairy program.

In accordance with Government Code Section 7522.56, the Department of Health Services requests the Board certify as follows:

- Mr. Ruddick's appointment to Dairy Inspector is necessary to fill a critically needed position within 180 days of his retirement date;
- Mr. Ruddick did not accept retirement incentive upon his retirement; and
- Mr. Ruddick's appointment shall not exceed 960 hours per fiscal year.

Providing the Board of Supervisors makes the foregoing certifications, Mr. Ruddick will be hired as of March 18, 2014 as a Dairy Inspector, Retiree Extra-Help. It is anticipated that Mr. Ruddick's assistance will require him to work approximately 20 hours per week. Mr. Ruddick will not work more than 960 hours in a fiscal year. Sonoma County Human Resources was consulted and is supportive of the recommended action.

Prior Board Actions:

None

Strategic Plan Alignment Goal 1: Safe, Healthy, and Caring Community

The certification of this request will allow the Department of Health Services to continue to provide core services within the Department's Milk and Dairy Program thereby supporting the local industry and the safety of the community.

Fiscal Summary - FY 13-14			
Expenditures		Funding Source(s)	
Budgeted Amount	\$ 13,000	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$ 13,000
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$ 13,000	Total Sources	\$ 13,000
Narrative Explanation of Fiscal Impacts (If Required):			
Dairy Inspector Extra-Help expenditures will be offset by salary savings.			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Dairy Inspector - Extra-Help	\$5,214 - \$6,337		
Narrative Explanation of Staffing Impacts (If Required):			
This is an Extra-Help appointment; no permanent allocations are being added.			
Attachments:			
None			
Related Items "On File" with the Clerk of the Board:			
None			



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 14
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: March 18, 2014

Vote Requirement: Majority

Department or Agency Name(s): Transportation and Public Works

Staff Name and Phone Number:

Susan Klassen (707) 565-2231

Supervisorial District(s):

Fourth

Title: Airport Note Renewal

Recommended Actions:

Approve resolution authorizing the issuance and sale of a County Note in the amount of \$1,000,000 with a term ending March 31, 2015.

Executive Summary:

The Department of Transportation and Public Works Airport Division is seeking the renewal of County issued Note.

The Airport is seeking to issue a note in the amount of \$1,000,000 to acquire the 10-acre parcel located at 1480 Sanders Road, Windsor, CA 95492. The current note is due and payable on June 30, 2014. The property has been acquired; however, it is anticipated that Federal Aviation Administration grant funding will not be available for fiscal year 14-15 for the reimbursement of this acquisition due to the dedication of available funding resources to the Runway Safety Area Project. During fiscal year 14-15, Airport staff will consult with Treasury staff regarding the remaining renewal period for FY 15-16. If it is determined that the notes will be paid by March 31, 2015, appropriations for the principal will be requested at mid-year consolidated adjustments.

NOTE REQUEST 2015-1:

Loan Purpose	Real property acquisition at the Airport
Loan Amount	\$1,000,000
Loan Term	Note is payable March 31, 2015.
Loan Interest Rate	The most recent calendar quarter pooled interest rate plus 75 basis points rounded up to the nearest tenth estimated at 1.6%
Loan Guarantee	General Fund – though the loan is guaranteed by the General Fund, actual repayment will come from reimbursement by the FAA; explained in greater detail below

REPAYMENT SOURCE:

Principal Federal Aviation Administration 90%
 Airport Enterprise Fund 10%

Accrued Interest Airport Enterprise Fund – operational revenue

RISK OF NON-PAYMENT:

The risk that the Federal Aviation Administration will not have the funding to reimburse the County 90% of the eligible costs within the term of the loan and renewals thereof is quite low. However, to cover this unlikely downside potential, the Department of Transportation and Public Works would need to pledge its FY 14-15 contribution from the General Fund as a guarantee of loan repayment. This pledge requires an internal arrangement between the Department and the Airport Enterprise Fund as to repayment of the General Fund contribution to the Department.

At this time, it is anticipated that FAA funding will not be available during fiscal year 14-15 for the reimbursement of this acquisition due to the dedication of available funding resources to the Runway Safety Area project.

The subject Note has been reviewed and approved by County Counsel, and the County Treasurer has agreed to purchase the Note.

Prior Board Actions:

10/15/13: No. 17 Res. #13-0364 Board authorized the issuance and sale of a note for the acquisition of real property related to the Airport Master Plan and Approach Protection Plan.

Strategic Plan Alignment Goal 3: Invest in the Future

The renewal of this note supports the County’s Strategic goal of investing in the future by issuing temporary financial assistance for projects relating to the Airport Master Plan.

Fiscal Summary - FY 13-14

Expenditures		Funding Source(s)	
Budgeted Amount	\$ 16,000		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$ 16,000
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$ 16,000	Total Sources	\$ 16,000

Narrative Explanation of Fiscal Impacts (If Required):

Estimated interest for FY 14-15 is \$16,000; appropriations will be included in the FY 14-15 1st quarter consolidated budget adjustments. During fiscal year 14-15, Airport staff will consult with Treasury staff regarding the remaining renewal period for FY 15-16. If it is determined that the notes will be paid by March 31, 2015, appropriations for the principal will be requested at mid-year consolidated adjustments.

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:

Note; Resolution

Related Items "On File" with the Clerk of the Board:

None.



County of Sonoma
State of California

Date: March 18, 2014

Item Number: _____

Resolution Number: _____

4/5 Vote Required

**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California,
Authorizing The Issuance And Sale Of A Note In The Principal Amount Not To Exceed
\$1,000,000 To Purchase Land For Approach Protection For The Sonoma County Airport**

Whereas, the County of Sonoma ("County") is in need of a cash advance to purchase land of approximately 10.0 acres at the Sonoma County Airport to enhance the Airport's ability to protect the approaches to the Airport; and

Whereas, the County is authorized pursuant to Government Code Section 53850 and following to borrow money on a temporary basis, provided such borrowed amount does not exceed eighty-five percent (85%) of the estimated amount of anticipated revenues that will be used to pay back the loan; and

Whereas, the Treasurer for the County is authorized pursuant to Government Code Section 53601(d) to invest in a note and desires to loan such funds to the County.

Now, Therefore, Be It Resolved that this Board hereby finds, determines, declares, and orders as follows:

1. The Note. The \$1,000,000 Note authorized by the Resolution shall be designated "Sonoma County Department of Transportation and Public Works, Airport Series 2015-1 Note (hereinafter "The Note") and is being issued pursuant to the provisions of Government Code Section 53850 et seq. The amount of the Note is less than eighty-five (85%) of the estimated revenue the County anticipates receiving in this fiscal year from certain revenues that will be used to pay back the Note.

2. Security. The account receivable constituting the security on which the Note is being issued is the anticipated revenue from the Airport Enterprise Fund, including reimbursement anticipated from the Federal Aviation Administration. In addition the County pledges to pay the Note from any all revenue lawfully available to the County for repayment.

3. The Project. The Project consists of the purchase of approximately 10.0 acres of real property adjacent to the Sonoma County Airport. The initial estimated cost of such property includes appraisal, escrow and closing costs.

Resolution #

Date:

Page 2

4. Authorization to Borrow and Issue Note. Pursuant to the provisions of Section 53850 and following Government Code, the County shall borrow the principal sum not to exceed \$1,000,000 and shall issue a single principal amount Note to evidence said indebtedness, which Note is hereby authorized to be issued for the purpose hereinabove set forth. The Board delegates to the Director of Transportation and Public Works the authority to sell and deliver the Note to the County Treasurer in exchange for the principal sum not to exceed \$1,000,000. The note shall be issued in registered form, shall be dated March 25, 2014, and shall mature on March 31, 2015. The Note shall bear interest at the rate earned by funds invested by the Sonoma County Treasurer in his "pooled investment account" as calculated in the most recent calendar quarter, plus 75 basis points rounded to the nearest tenth. Payment shall be due at the time of maturity of the note. The interest on principal of the Note shall be payable in lawful money of the United States of America at the office of the County Treasurer of Sonoma County, California.

5. Note to be Callable and redeemable. The Note shall be callable and redeemable in whole or in part at any time following its issuance and before maturity by the Board giving the registered owner of the Note thirty (30) days' prior written notice. The price of redemption shall be the prorated unpaid balance of principal and accrues interest at the date of redemption without penalty or premium.

6. Form of Note: The Note shall be substantially the following form:

UNITED STATES OF AMERICA
STATE OF CALIFORNIA
COUNTY OF SONOMA
DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS
AIRPORT SERIES 2015 SONOMA COUNTY
(SUBJECT TO CALL AND REDEMPTION)

NOTE

No. _____

\$1,000,000

The County of Sonoma, duly organized and existing under and pursuant to the Constitution and laws of the State of California, for value received hereby promises to pay to the registered owner the principal sum not to exceed of \$1,000,000 on March 31, 2015, and to pay interest on such principal sum from the date hereof at the rate earned by funds invested by the Sonoma County Treasurer in his "pooled investment account" as calculated in the most recent calendar quarter, plus 75 basis points rounded up to the nearest tenth. The interest rate will be set based upon the period ending March 31, 2014. The principal of this Note and accumulated interest due shall be payable to the registered owner only upon presentation of this Note at maturity. Both the principal of

Resolution #

Date:

Page 3

and interest on this Note are payable in lawful money of the United States of America at the Office of the Sonoma County Treasurer.

This Note, in the principal amount not to exceed \$1,000,000, represents the entire Note issue of the Series 2015-1 Note issue, and is issued under and pursuant to the laws of the State of California, including the provisions of Section 53850 and following, of the California Government Code (the "Law"), and pursuant to a resolution (the "Resolution") adopted by the Board of Supervisors of the County of Sonoma. Reference is hereby made to the Resolution for a specific description of the security therein provided for the payment of the principal of and interest on this Note, to all of the provisions of which the registered owner hereof by his acceptance of this Note hereby consents and agrees, and each subsequent registered owner of this Note has recourse to all of the provisions of the Resolution and the Law and is bound thereby.

The Board hereby covenants and warrants that it will pay promptly, when due, the principal of this Note and interest accruing hereon, all in accordance with the terms hereof and the terms and provisions set forth in the Resolution and the applicable Law.

It is hereby certified that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this Note do exist, have happened and have been performed in due time, form and manner as required by law, and that the amount of this Note, together with all indebtedness and obligations of the County, does not exceed any limit prescribed by the Resolution or the laws of the State of California.

This Note is subject to call and redemption in whole or in part at any time prior to maturity without penalty or premium by the Department giving the registered owner thirty (30) days' prior written notice thereof.

IN WITNESS WHEREOF, the County of Sonoma has caused this Note to be signed in its name by the Chair of the Board of Supervisors and countersigned by the Clerk of the Board, and has caused this Note to be dated March 25, 2014.

Chair, Board of Supervisors

ATTEST:

Clerk of the Board

7. Authority to Execute Note. The Chair of the Board of Supervisors who may be in office at the date of the Note or at any time thereafter prior to the delivery of the Note to the signature the

Resolution #

Date:

Page 4

note and the Clerk of the Board who may be in office at the date of the note are any time there after prior to such delivery of the Note is hereby authorized and directed as such officer to countersign by use of her manual signature the Note. If any officer whose signature r countersignature appears upon the Note ceases to be an officer of the Board before the delivery of the Note to the purchasers, his or her signature or countersignature shall nevertheless be valid and of the same force and effect as if her or she had remained such officer.

8. Proceeds of Sale of the note Dedicated to the Project. The purchase price of the Note (except for the accrued interest received thereon) shall be deposited forthwith upon receipt in a special fund designated to be "Sonoma County Airport Land Acquisition" which fund has been established and is being administered by the County Auditor. All monies in said fund shall be applied to the payment of costs and expenses of the construction of the Project described in the recital paragraphs of this Resolution, including costs of issuance of the Note.

Supervisors:

Gorin:

Zane:

McGuire:

Carrillo:

Rabbitt:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.

UNITED STATES OF AMERICA
STATE OF CALIFORNIA
COUNTY OF SONOMA
DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS
AIRPORT SERIES 2015 SONOMA COUNTY
(SUBJECT TO CALL AND REDEMPTION)

NOTE

No. _____

\$1,000,000

The County of Sonoma, duly organized and existing under and pursuant to the Constitution and laws of the State of California, for value received hereby promises to pay to the registered owner the principal sum not to exceed of \$1,000,000 on March 31, 2015, and to pay interest on such principal sum from the date hereof at the rate earned by funds invested by the Sonoma County Treasurer in his "pooled investment account" as calculated in the most recent calendar quarter, plus 75 basis points rounded up to the nearest tenth. The interest rate will be set based upon the period ending March 31, 2014. The principal of this Note and accumulated interest due shall be payable to the registered owner only upon presentation of this Note at maturity. Both the principal of and interest on this Note are payable in lawful money of the United States of America at the Office of the Sonoma County Treasurer.

This Note, in the principal amount not to exceed \$1,000,000, represents the entire Note issue of the Series 2015-1 Note issue, and is issued under and pursuant to the laws of the State of California, including the provisions of Section 53850 and following, of the California Government Code (the "Law"), and pursuant to a resolution (the "Resolution") adopted by the Board of Supervisors of the County of Sonoma. Reference is hereby made to the Resolution for a specific description of the security therein provided for the payment of the principal of and interest on this Note, to all of the provisions of which the registered owner hereof by his acceptance of this Note hereby consents and agrees, and each subsequent registered owner of this Note has recourse to all of the provisions of the Resolution and the Law and is bound thereby.

The Board hereby covenants and warrants that it will pay promptly, when due, the principal of this Note and interest accruing hereon, all in accordance with the terms hereof and the terms and provisions set forth in the Resolution and the applicable Law.

It is hereby certified that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this Note do exist, have happened and have been performed in due time, form and manner as required by law, and that the

amount of this Note, together with all indebtedness and obligations of the County, does not exceed any limit prescribed by the Resolution or the laws of the State of California.

This Note is subject to call and redemption in whole or in part at any time prior to maturity without penalty or premium by the Department giving the registered owner thirty (30) days' prior written notice thereof.

IN WITNESS WHEREOF, the County of Sonoma has caused this Note to be signed in its name by the Chair of the Board of Supervisors and countersigned by the Clerk of the Board, and has caused this Note to be dated March 25, 2014.

Chair, Board of Supervisors

ATTEST:

Clerk of the Board



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 15
(This Section for use by Clerk of the Board Only.)

To: Board of Commissioners

Board Agenda Date: March 18, 2014

Vote Requirement: Majority

Department or Agency Name(s): Sonoma County Community Development Commission

Staff Name and Phone Number:

John Haig, 565-7508

Supervisory District(s):

All

Title: Adoption of Uniform Public Construction Cost Accounting Act Rules

Recommended Actions:

1. Approve a resolution electing to have the Sonoma County Community Development Commission become subject to the Uniform Construction Cost Accounting policies and procedures of the California Uniform Public Construction Cost Accounting Commission.
2. Approve a resolution introducing, reading the title of, and waiving further reading of an ordinance entitled "An Ordinance of the Sonoma County Community Development Commission Establishing an Informal Bidding Process for Certain Public Projects."

Executive Summary:

California law generally requires public agencies to let contracts for public works projects through a specific and highly regulated competitive bid process. Historically, given the programs carried out by the Sonoma County Community Development Commission, the projects initiated by the agency that required competitive bidding did not fall under the definition of "public works" projects and did not need to comply with these regulations. For non-public works projects, the Commission has adhered to the provisions of the Commission Procurement Policy adopted by your Board in 1993. However, the Commission in its capacity as governing body for the Sonoma County Housing Authority has now acquired a number of vacant and residential real properties pursuant to the dissolution of redevelopment agencies in California. When the Commission takes action to repair or develop these properties, the work will be deemed a public work project.

The California Uniform Public Construct Cost Accounting Act (UPCCAA) provides a more flexible method for complying with State public bidding requirements for public works projects. Under the UPCCAA, public works projects of less than \$45,000 can be let without a formal bidding process, or may be performed by the public agency using its own employees. Projects of less than \$175,000 can be let pursuant to a less formal bidding procedure, which does not require advertising for bids or the

preparation of detailed formal plans and specifications, but instead requires the Commission to maintain a list of qualified contractors, identified according to categories of work, and to mail a notice inviting bids to the relevant contractors, and to specified trade journals, at least ten days in advance of the bid date, thus ensuring a competitive process.

Because of the advantages of opting into the UPCCAA, both Sonoma County and the Sonoma County Water Agency have done so previously.

Opting into the UPCCAA will be of particular benefit to the Commission, since it is likely that the majority of projects made necessary by the Commission's acquisition of redevelopment housing properties will involve smaller repair and improvement projects falling under the \$45,000 limit. Thus the Commission would be able to let those contracts after conducting a less-formal and more cost-effective "request for proposals" process rather than undertaking the time and expense of a formal bidding process. Opting into the UPCCAA would not affect the requirement that contractors pay prevailing wages, nor would it exempt the Commission from complying with all other applicable provisions of the Commission's existing Procurement Policy.

To opt into the UPCCAA, your Board of Commissioners must adopt a resolution electing to become subject to the policies and procedures of the California Uniform Public Construction Cost Accounting Commission. The attached resolution would accomplish this.

To take advantage of the less formal bidding procedures authorized by the UPCCAA, the Board must also adopt an ordinance enacting such procedures for the Commission. The attached ordinance is identical to the County's informal bidding ordinance, except that it delegates authority for carrying out the informal bidding process to the Commission's Executive Director, instead of the County Purchasing Agent, in keeping with the current Commission Procurement Policy.

Prior Board Actions:

07/13/1993 – Adopted Resolution 93-0985 adopting a Procurement Policy for the Commission.

Strategic Plan Alignment Goal 2: Economic and Environmental Stewardship

Use of UPCCAA policies and procedures will allow the Commission to complete its work in a more effective and efficient manner.

Fiscal Summary - FY 13-14

Expenditures		Funding Source(s)	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (If Required):

None.

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:

1. Resolution Electing to Become Subject to UPCCAA
2. Resolution Introducing Ordinance Enacting Informal Bidding Procedures for Commission.
3. An Ordinance Establishing an Informal Bidding Procedure for Certain Public Projects

Related Items "On File" with the Clerk of the Board:

None.



County of Sonoma
State of California

Date: March 18, 2014

Item Number: _____

Resolution Number: _____

4/5 Vote Required

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE SONOMA COUNTY COMMUNITY DEVELOPMENT COMMISSION, ELECTING TO HAVE THE COMMUNITY DEVELOPMENT COMMISSION BECOME SUBJECT TO THE UNIFORM CONSTRUCTION COST ACCOUNTING POLICIES AND PROCEDURES OF THE CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING COMMISSION

WHEREAS, the Uniform Public Construction Cost Accounting Act (the “Act,” Public Resources Code §§21000 et seq.) provides allows those agencies whose governing board has by resolution elected to become subject to the uniform construction cost accounting policies and procedures of the California Uniform Public Construction Cost Accounting Commission to carry out public works projects pursuant to the provisions of the Act; and

WHEREAS, the County of Sonoma and the Sonoma County Water Agency previously elected to become subject to the uniform construction cost accounting policies and procedures of the California Uniform Public Construction Cost Accounting Commission pursuant to the Act; and

WHEREAS, the Sonoma County Community Development Commission’s construction cost accounting practices and principles are consistent with the uniform construction cost accounting policies and procedures; and

WHEREAS, the Sonoma County Community Development Commission will be enacting an informal bidding ordinance pursuant to Public Contracts Code §21204, which ordinance authorizes it to delegate to the Executive Director the authority to award informal contracts or reject all bids;

NOW, THEREFORE, the Board of Commissioners of the Sonoma County Community Development Commission hereby resolves as follows:

1. The recitals set forth above are true and correct.
2. The Sonoma County Community Development Commission elects to be subject to the uniform construction cost accounting policies and procedures

Resolution #

Date:

Page 2

of the California Uniform Public Construction Cost Accounting Commission pursuant to the Act.

3. The Executive Director shall notify the State Controller, by letter, of this election, and will send a certified copy of this resolution with the letter.

4. At such time as the Sonoma County Community Development Commission's informal bidding ordinance becomes effective, the Executive Director is hereby delegated to award Sonoma County Community Development Commission contracts of less than \$175,000 to the lowest responsible bidder within the time provided in the notice inviting informal bids or to reject all bids.

Commissioners:

Gorin:

Zane:

McGuire:

Carrillo:

Rabbitt:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.



County of Sonoma
State of California

Date: March 18, 2014

Item Number: _____

Resolution Number: _____

4/5 Vote Required

Resolution of the Board of Commissioners of the Sonoma County Community Development Commission, Introducing, Reading the Title of, and Waiving Further Reading of an Ordinance Establishing an Informal Bidding Procedure for Certain Public Projects

Whereas, an ordinance entitled “An Ordinance of the Board of Commissioners of the Sonoma County Community Development Commission, Establishing an Informal Bidding Procedure for Certain Public Projects” has been introduced and read.

Now, Therefore, Be It Resolved that further reading of the proposed ordinance is waived.

Be It Further Resolved that the Board of Commissioners will consider adoption of the proposed ordinance on March 25th, 2014 in the Board of Supervisors Chambers, 575 Administration Drive, Room 102A, Santa Rosa, California.

Commissioners:

Gorin:

Zane:

McGuire:

Carrillo:

Rabbitt:

Ayes:

Noes:

Absent:

Abstain:

So Ordered.

An Ordinance of the Board of Commissioners of the Sonoma County Community Development Commission, Establishing an Informal Bidding Procedure for Certain Public Projects

The Board of Commissioners of the Sonoma County Community Development Commission hereby ordain as follows:

SECTION I. Purpose. This ordinance establishes an informal bidding procedure to govern the selection of contractors to perform certain public projects pursuant to the authorization in Section 22034 of the California Public Contract Code, or any successor statute.

SECTION II. Authority and Scope. By resolution, the Board of Commissioners has elected to become subject to the procedures established pursuant to the Uniform Public Construction Cost Accounting Act (California Public Contract Code Section 22000 et seq.) hereinafter referred to as the “Act.” In compliance with Section 22034 of said Act, this ordinance is adopted as the procedure for letting work by informal bidding only for public projects within the limits set forth in Section 22032 subdivision (b) of said Act, as adjusted from time to time pursuant to Section 22020 of said Act. All other work not exempted from public bidding requirements shall be advertised and awarded in accordance with applicable provisions of state law and Commission policies.

SECTION III. Informal Bidding Procedures.

1. Pursuant to Section 22034(e) of the Public Contract Code, the Board of Commissioners delegates the following duties to the Commission’s Executive Director:

(a) As awarding officer, the Executive Director shall solicit bids and award contracts for public projects carried out by the Commission.

(b) The Executive Director shall maintain a list of contractors as herein provided.

(c) The Executive Director shall have the authority to consent to the substitution of subcontractors pursuant to the Subletting and Subcontracting Fair Practices Act (California Public Contract Code Section 4100 et. seq.).

2. Pursuant to Section 22050(b) of the Public Contract Code, the Board of Commissioners delegates to the Executive Director the authority to order any action pursuant to Section 22050(a)(1) in the event of an emergency.

3. Contractor listings, identified according to categories of work, shall be maintained and administered under this article by the Executive Director. Contractor listing shall be developed and maintained in accordance with minimum criteria determined by the California Uniform Construction Cost Accounting Commission. The list may be revised from time to time to remove inactive names.

4. Notice inviting informal bids:

(a) All contractors on the list for the category of work being bid and/or all construction trade journals specified in Section 22036 of the Public Contract Code, or any successor statute, shall be mailed a notice inviting informal bids unless the product or service is proprietary.

(b) The notice inviting informal bids shall include a project description in general terms, the time and place for submission of bids, and information on how to obtain more detailed information on the project.

(c) All mailing of notices to contractors and construction trade journals pursuant to subsection (b) of this section shall be completed not less than ten (10) calendar days before bids are due.

5. Contract award:

(a) The contract shall be awarded to the lowest responsible bidder if the Executive Director considers the bid to be reasonable, sufficient funds have been appropriated, and the bid is within the limits prescribed for award.

(b) If all bids received are in excess of one hundred seventy-five thousand dollars (\$175,000.00), the Board of Commissioners may by passage of a resolution by a four-fifths vote, award the contract at one hundred eighty-seven thousand dollars (\$187,000.00) or less, to the lowest responsible bidder, if it determines the cost estimate was reasonable.

(c) Upon completion of a project, the Executive Director shall record a notice of completion.

6. Changes may be made in the contract with the following limitations:

(a) Appropriated funds are available to cover the cost of the change;

(b) Neither the net sum of any individual change nor the sum of all changes in the aggregate increase the total contract amount by more than the amount specified in Section 22032(a) of the Act as may be adjusted from time to time;

(c) Neither the net sum of any individual change nor the net sum of all changes in the aggregate increases the total contract amount by more than ten percent (10%) of the amount specified in Section 22032(b) of the Act, as adjusted from time to time; and

(d) The Executive Director considers the change to be reasonable.

7. All contracts awarded pursuant to this article shall be subject to the provisions of the Subletting and Subcontracting Fair Practices Act (California Public Contract Code Section 4100 et. seq.).

8. Nothing in this article shall prohibit the Board of Commissioners from utilizing, as an alternative to the procedures set for in the Act and this article, the procedures set forth in Article 25, commencing with Section 20390, of the Public Contract Code.

SECTION IV. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance. The Board of Commissioners hereby declare that they would have passed this ordinance and every section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION V. This ordinance shall be and the same is hereby declared to be in full force and effect from and after thirty (30) days after the date of its passage and shall be published once before the expiration of fifteen (15) days after said passage, with the names of the Commissioners voting for or against the same, in the Sonoma County Press Democrat, a newspaper of general circulation published in the County of Sonoma, State of California.

In regular session of the Board of Commissioners of the Sonoma County Community Development Commission introduced on the __th day of _____, 2014, and finally passed and adopted this __th day of _____, 2014, on regular roll call of the members of said Board by the following vote:

Commissioners:

Gorin:	Zane:	McGuire:	Carrillo:	Rabbitt:
Ayes:	Noes:	Absent:	Abstain:	

WHEREUPON, the Chair declared the above and foregoing ordinance duly adopted and

SO ORDERED.

Chair, Board of Commissioners

ATTEST:

Clerk



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number:
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: March 18, 2014

Vote Requirement: Majority

Department or Agency Name(s): County Administrator

Staff Name and Phone Number:

Veronica Ferguson

Supervisorial District(s):

All

Title: Board of Supervisors 2014 Priorities

Recommended Actions:

1. Receive Chair appointments to Board Ad-Hoc committees on facilities and fire services
2. Affirm Board priorities for 2014 identified in the Board's February 21st Study Session

Executive Summary:

On February 21, 2014, the Board of Supervisors held its annual planning and priority setting study session where, among other topics, the Chair agreed to form two Ad-Hoc committees; one to address County Facilities and another to address Countywide Fire Services and Operations. The Chair will present his appointments for each Ad-Hoc committee at this time. Attached is the current Ad Hoc Committee matrix.

In addition, Supervisors highlighted issues and projects of interest for 2014. Using the County's Strategic Goals as a framework, each Supervisor provided a series of projects and areas of interest desired for significant action in 2014.

Staff from the County Administrator's Office compiled this input, and has further synthesized the information to create a series of policy objectives, consistent with the Board's previously adopted strategic outcomes, that advance the County's Strategic Goals. Various projects either currently underway or anticipated to start in 2014 are listed under each policy objective, which will help measure progress in the coming year. This information is listed below, with a summary matrix provided as an attachment.

Upon the Board's affirmation of these policy objectives and projects, the County Administrator's Office will work with the County's Department Heads to begin implementing the Board's 2014 Priorities.

Strategic Goal: Safe, Healthy and Caring Communities

Policy Objective: *Improve community's health to achieve Healthiest County by 2020.*

1. Through Covered Sonoma, continue to implement the Affordable Care Act (ACA) with emphasis on enrolling a total 40,000 into expanded MediCal or Covered California by the end of 2014.
2. Explore additional Adult/Aging Services programs in relation to Community Health Improvement projects.
3. Develop an updated homeless action plan, expand homeless/housing services consistent with the plan with a goal of increasing affordable housing inventory in the County.
4. Strengthen tobacco control and prevention efforts to include possible retail ordinance/business license, and expansion of current tobacco ordinance.
5. Develop a plan for the transition of Sonoma Developmental Center from State operation to County/Community control.

Policy Objective: *Support immigrants and families.*

1. Present implementation of AB60 with the State Department of Motor Vehicles staff in the community and explore other initiatives to support the participation and safety of immigrants in the community.
2. Work with the community on providing adequate farm worker housing, and supporting a secure and stable agricultural workforce.

Policy Objective: *Increase confidence in safety and justice services.*

1. Evaluate and implement recommendations and initiatives from the County's Community and Local Law Enforcement Task Force and related staff efforts around community resiliency.
2. Continue to pursue State and other resources to advance the County's community corrections efforts.

Strategic Goal: Economic and Environmental Stewardship

Policy Objective: *Transportation and recreation facilities support a thriving economy.*

1. Develop and implement a long-term roads plan.
2. Complete Airport and the Springs Planned Development Area planning.
3. Continue development of Airport consistent with runway safety improvements.
4. Implement a funding plan to address Regional Parks deferred maintenance.

Policy Objective: *Natural resources are protected and accessible to the public, and the local food system is valued.*

1. Continue to address the Drought, while working to ensure a safe and reliable water supply for individuals, agriculture, and business.
2. Continue Climate Adaptation efforts.
3. Expand the protection of agricultural and open space land, and open additional recreational fee lands.
4. Secure continued and successful operations of the County's Landfill.
5. Continue to implement the Healthy and Sustainable Food Systems Action Plan.

Policy Objective: *Economic development, education, and jobs for the benefit of all.*

1. Develop a systemic approach to addressing income inequality and poverty in Sonoma County, including evaluation of a "Living Wage Ordinance".

2. Continue business outreach and retention, align outreach to new businesses based on forecasts and planning through the Economic Development Board (EDB), and develop a Strategic Plan for the Arts.
3. Invest in education, linked to career opportunities and economic development trends.
4. Address challenges in permitting, building, and code compliance including implementing a permit streamlining initiative.

Strategic Goal: Invest in the Future

Policy Objective: *Ensure the long-term fiscal health of the County organization.*

1. Implement remaining components of the Board's Pension reform plan.
2. Continue to build General Fund Reserves and other fund reserves to achieve the Board's policy level.
3. Develop an organizational training and succession plan to further high performance in the County.

Policy Objective: *Develop new, ongoing revenue sources that support County priorities and neighborhood resilience.*

1. Pursue a local tax measure given sufficient levels of support.
2. Work with State and National advocates and associations to access new or existing sources of revenue that are not currently received, including grants and Statewide ballot initiatives.

Policy Objective: *Highest and best use of County facilities and systems.*

1. Complete the County's Capital Facilities Master Plan, begin planning for the Chanate campus and the Mendocino Avenue sites.
2. Develop on-line bill pay capability throughout the county operations.
3. Advance online services to include permitting and countywide systems, such as Voice over Internet Protocol (VOIP) and financial services.

Strategic Goal: Civic Services and Engagement

Policy Objective: *Community understands and informs services.*

1. Complete and begin to implement a Countywide community engagement plan.
2. Develop a model for investments in community resiliency.

Policy Objective: *Increase access to and citizen participation in County government.*

1. Expand youth seats throughout County advisory commissions.
2. Develop youth leadership/government program in partnership with local schools.
3. Evaluate establishment of a youth advisory commission/body in partnership with local schools and other jurisdictions.

Policy Objective: *Professionally manage County organization that is responsive to community needs.*

1. Conduct a review of county-wide Fire Services and operations.
2. Annexation of South West Santa Rosa, and other unincorporated islands as appropriate.
3. Continue Animal Care and Control improvements and greater integration of county wide services.

Prior Board Actions:			
March 12, 2013, the Board adopted the 2013 Priorities; February 7, 2012, the Board the 2012 Priorities; February 8, 2011, the Board Adopted the 2011 Work Plan.			
Strategic Plan Alignment			
The Priorities directly align with all County Strategic Goals			
Fiscal Summary - FY 13-14			
Expenditures		Funding Source(s)	
Budgeted Amount	\$		\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$
Narrative Explanation of Fiscal Impacts (If Required):			
Costs will be presented to the Board for consideration as appropriate with the implementation of specific Board Priority projects.			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Ad-Hoc Matrix 2014 Board Priorities Matrix			
Related Items "On File" with the Clerk of the Board:			

2014 Board of Supervisors Ad-Hoc Committee Assignments

Assignment	Creation Date	Description	Gorin	Rabbitt	Zane	McGuire	Carrillo
Ad-Hoc Committees							
Long Term Roads Plan	8/6/2013	For the purpose of looking for long-term funding strategies and solutions for addressing road needs.		X		X	
Economic Development Education and Jobs <i>(Restructured from Permit Streamlining Ad Hoc Committee of 2013)</i>	3/18/14	For the purpose of guiding development of business outreach and retention, education investments, Strategic Arts plan, and "living wage" evaluation efforts				X	X
Southwest Santa Rosa Annexation Issues	12/3/13	For the purpose of working with the City of Santa Rosa on Southwest Santa Rosa Annexation issues.			X		X
Facilities	3/18/14	For the purpose of procuring, operating, and maintaining County facilities and real estate assets to maximize the highest and best use of county facilities and systems.					
Fire Services	3/18/14	Review fire service delivery and operations county-wide.					

NOTE: Project Labor Agreements and Medicinal Marijuana Ad Hoc Committees from 2013 have been discontinued.

2014 Board of Supervisors Work Priorities

Safe, Healthy & Caring Community	Economic & Environmental Stewardship	Invest in the Future	Civic Services & Engagement
<p><i>Improve community's health to achieve Healthiest County by 2020.</i></p> <ul style="list-style-type: none"> • ACA Enrollment and implementation • Adult and Aging Services • Homeless Services/Affordable Housing • Tobacco policy • Sonoma Developmental Center 	<p><i>Transportation and recreation facilities support a thriving economy.</i></p> <ul style="list-style-type: none"> • Roads plan • Airport and Springs PDAs • Airport safety improvement • Parks deferred maintenance 	<p><i>Ensure the long-term fiscal health of the County organization.</i></p> <ul style="list-style-type: none"> • Pension reform plan • Build reserves to policy level • Implement staff training and succession program to achieve high performing organization 	<p><i>Community understands and informs services.</i></p> <ul style="list-style-type: none"> • Engagement plan • Investments for resilient neighborhoods
<p><i>Support immigrants and families.</i></p> <ul style="list-style-type: none"> • AB60 Outreach with DMV • Farm worker housing and stable agricultural workforce 	<p><i>Natural resources are protected and the local food system is valued.</i></p> <ul style="list-style-type: none"> • Drought and water use • Climate Adaptation • Protection and access to open space and regional parks • Secure Landfill operations • Food System Action Plan 	<p><i>Develop new, ongoing revenue sources that support County priorities and neighborhood resilience.</i></p> <ul style="list-style-type: none"> • Local tax measure for priorities • State and Federal advocacy 	<p><i>Increase access to and citizen participation in County government.</i></p> <ul style="list-style-type: none"> • Youth seats on boards • Collaborative leadership development with local schools • Evaluate establishment of a County youth commission
<p><i>Increase confidence in safety and justice services.</i></p> <ul style="list-style-type: none"> • Recommendations arising from the CALLE Task Force and staff • Advance community corrections efforts 	<p><i>Economic development, education, and jobs for the benefit of all.</i></p> <ul style="list-style-type: none"> • Address poverty, including living wage evaluation • Business Outreach/Retention and Strategic Plan for Arts • Ongoing education investments • Permit, building and code compliance 	<p><i>Highest and best use of County facilities and systems.</i></p> <ul style="list-style-type: none"> • Facilities master plan with focus on Chanate and Mendocino properties • On-line bill-pay capability • Advance On-line services 	<p><i>Professionally manage County organization that is responsive to community needs.</i></p> <ul style="list-style-type: none"> • Fire services • Southwest SR Annexation • Animal Care and Control



County of Sonoma
Agenda Item
Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 17
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: March 18, 2014

Vote Requirement: Majority

Department or Agency Name(s): Board of Supervisors

Staff Name and Phone Number:

Supervisor Shirlee Zane

Supervisorial District(s):

Third

Title: Fee Waiver

Recommended Actions:

Approve a Fee Waiver in the amount of \$362 for Phi Theta Kappa Honors Society Club for the SRJC Phi Theta Kappa Student Food Pantry at the Santa Rosa Junior College Barnett Hall Kiosk.

Executive Summary:

Prior Board Actions:

Strategic Plan Alignment Goal 4: Civic Services and Engagement

Fiscal Summary - FY 13-14

Expenditures		Funding Source(s)	
Budgeted Amount	\$ 362.00	County General Fund	\$ 362.00
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$ 362.00

Narrative Explanation of Fiscal Impacts (If Required):			
Staffing Impacts			
Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)
Narrative Explanation of Staffing Impacts (If Required):			
Attachments:			
Related Items “On File” with the Clerk of the Board:			



FOOD FACILITY INSPECTION REPORT (NONPERMIT) - FORM C

County of Sonoma Department of Health Services • Environmental Health and Safety

625 5th Street, Santa Rosa, CA 95404 • (707) 565-6565 • Fax (707) 565-6525 • www.sonoma-county.org/health



Facility Name <i>Ph. Theta Kappa Food Bank</i>		Address/Location <i>1501 Mendocino</i>			City/Zip <i>Santa Rosa</i>	Date <i>3/6/19</i>
Permit Holder		Mailing Address			City/Zip	Telephone
FS Cert Name		FS Cert Date		Email address		
Food Program #	PE # <i>3306</i>	SC # <i>10</i>	Dist # <i>08</i>	Time In	Time Out	Emp # <i>17</i>
Permit Status		Critical Major	Critical Minor	Non Critical	Qual	

Critical Items, Major and Minor: Related to identified foodborne illness risk factors and public health interventions to prevent illness.
 Major Critical Violation: Major violations marked below pose an imminent public health hazard and warrant immediate correction or immediate closure of a food facility.
 Minor Critical Violation: Minor violations marked below warrant immediate correction.
 Non Critical Items: Items marked out of compliance based on good retail practices that warrant correction.

CRITICAL	Non		COS	DESCRIPTION OF HEALTH CODE VIOLATION OR DIRECTIVE
	Major	Minor		
				<i>This Facility, in conjunction with the Food bank (Redwood) will distribute free food to the students 2-3 times/day, per week</i>
				<i>No Weekend Holding of Food.</i>
				<i>Contact our office when you ^{want to} submit your food permit fee waiver letter</i>
				<i>Call my phone & leave message when opening date</i>
				<i>Prior to opening:</i>
				<i>① Repair floor ② Stock Handwash with soap & paper towels</i>
				<i>This facility is approved to open as soon as fee waiver submitted</i>
				<i>No Potentially hazardous Foods Allowed</i>
				<i>Minimal Risk Level</i>

A \$ _____ reinspection fee will be charged when violations noted during an inspection are not corrected prior to the reinspection date. A reinspection will occur on or after _____

Environmental Health Specialist: *[Signature]*
 Print Name: *JARYL [Signature]*

Received by: *[Signature]*
 Print name/title: *Charlene LaBriere*

COUNTY OF SONOMA DEPARTMENT OF HEALTH SERVICES
ENVIRONMENTAL HEALTH AND SAFETY

625 5th Street ❖ Santa Rosa, CA 95404
❖ www.sonoma-county.org/health/about/publichealth_ehs.asp ❖
(707) 565-6565 ❖ FAX (707) 565-6525

RETAIL FOOD FACILITY PERMIT APPLICATION

APPLICANT: Answer all questions completely. Sign and date below. Retain last copy. Submit original to Environmental Health and Safety. *Please print or type.*

Business Name Santa Rosa Jr. College Phi Theta Kappa Phone (707) 321-8787

Address 1501 Mendocino Avenue Suite _____

City Santa Rosa State CA Zip 95401 AP# _____

Owner(s) name(s) Chantel Lapierre ~~and Robert Edmonds~~ and Robert Edmonds

Mailing address (if different from above)
Street/PO Box _____ Suite _____

City _____ State _____ Zip _____ Phone _____

Previous name of business at this location (if applicable) _____

Opening date _____ Fee enclosed \$ _____

PLEASE MAIL PAYMENT WITH THIS APPLICATION

I (we) understand that a permit is issued upon inspection of the above named food facility when it is in substantial compliance with applicable state law and county code. Fees are not prorated. The permit is valid for twelve months, or as otherwise noted on the permit, and shall be renewed annually by payment of fees determined by the Board of Supervisors.

Any permit that is not reinstated by the designated anniversary date, due to failure to submit permit fees, shall be deemed delinquent. Permits that continue to remain delinquent will be subject to late fees at intervals of thirty (30) days and sixty (60) days past the anniversary date. The amount assessed shall be included in the fee schedule approved by resolution of the Board of Supervisors with the annual budget. *County Code, Sec. 14-4(n).*

The permit may be suspended or revoked for good cause. The permit is not transferable upon change of ownership and is valid only for the location/facility listed above.

I (We) agree to operate in compliance with all applicable statutes, orders, quarantines, rules or regulations prescribed by state law; a state officer or department; or the Public Health Officer for Sonoma County.

Print name(s) Chantel Lapierre Signature(s) Chantel Lapierre Date 2/21/15

Print name(s) Robert Edmonds Signature(s) Robert Edmonds Date 2/21/15

Original application Change of ownership Renewal

For office use only:

PE _____ District _____ PR # _____ Guar. # _____

Renewal mo. _____ Seasonal Issued _____ EHS approval _____ Amount rec'd \$ _____

Cash Check Check/Credit Card Trans# _____ Date rec'd _____ By _____

TEMPORARY USE OF FACILITIES AGREEMENT

This Temporary Use of Facilities Agreement is entered into on 3/6, 2014, by and between Phi Theta Kappa Honors Society Club (“Club”) of Santa Rosa Junior College and the Sonoma County Junior College District (“District”). The Club currently has an agreement with the Redwood Empire Food Bank to distribute food to the District students.

The District agrees to allow the club, under supervision of the Director of Student Affairs and the Club Advisor, to temporarily utilize the facility described below for the sole purpose of food storage and subject to the following conditions,

1. Location of the facility: Barnett Hall Kiosk;
2. Prior to commencing the use of the facility, the Club shall submit to the District the written approval of this use from the County of Sonoma – Department of Health Services (SCDHS);
3. A key will be issued to the Director of Student Affairs;
4. The Club shall always have a member present that has a current and valid SCDHS “Food Handler Safety Certificate” during the distribution of food;
5. The entire storage area at the facility shall be maintained by the Club in a sanitary condition and kept clean and free of debris, exposed food, etc.;
6. No perishable food is allowed. All items stored at the facility shall be in approved containers;
7. All stored food shall be locked up prior to any campus closure by 5:00 p.m. (e.g. weekends and holidays);
8. The Club is responsible for any vector control costs incurred by the District;
9. The Club is responsible for any maintenance or repair costs incurred by the District directly associated with the Club’s use of the space;
10. The Club may not utilize any gas or water operated equipment at the facility;

- 11. All trash shall be promptly removed from the facility to an approved location;
- 12. A small (less than 1.7 cu ft.) electrical operated refrigerator is permitted for an agreed fee to the District;
- 13. All Club operations and functions shall comply with District policies, procedures, and all applicable local, state and federal regulations;
- 14. The District may access the facility at any time to determine compliance with this agreement;
- 15. No distribution of food is allowed from the storage facility;
- 16. Temporary food distribution is permitted from a minimum of 10 feet from the storage facility;
- 17. The District may revoke this agreement if the Club fails to comply with the above conditions. The District may cancel this Agreement without cause by providing thirty (30) days' notice to the Club;
- 18. When this agreement is terminated, the Club shall return the facility to the condition it was in at the time of the commencement of the use, ordinary wear and tear excepted;
- 19. This agreement expires on September 2, 2014.

Tony Ichsan
Dean For Facilities Planning and
Operations

Robert Ethington
Director for Student Affairs and New
Student Programs

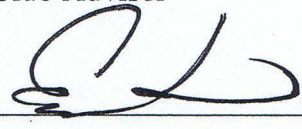
Signature Date

 3-6-14

Signature Date

Dr. Ezbon Jen
Club Advisor

Chantel LaPierre
Phi Theta Kappa, President

 3/6/14

Signature Date

 3/6/14

Signature Date

Agency/Item Statistics

Redwood Empire Food Bank

March 3, 2014 3:58 PM

edietz Page 1

No.: A375

Posting Date: 03/01/13..03/03/14

Agency No. - Agency Name

Item No.	Item Description	Quantity	Unit	Total Fees	Lbs Distributed
A375	Santa Rosa Jr. College Fnd.				
200	Oranges	1,837.60	LB	0.00	1,837.60
201	Apples	2,181.30	LB	0.00	2,181.30
202	Yams	1,320.00	LB	0.00	1,320.00
203	Onions	804.00	LB	0.00	804.00
204	Cabbage	645.00	LB	0.00	645.00
205	Broccoli	133.00	LB	0.00	133.00
206	Cauliflower	227.00	LB	0.00	227.00
207	Celery	1,340.00	LB	0.00	1,340.00
208	Mushrooms	298.40	LB	0.00	298.40
209	Bananas	240.00	LB	0.00	240.00
210	Pears	616.00	LB	0.00	616.00
211	Carrots	1,552.40	LB	0.00	1,552.40
212	Cantaloupe	378.00	LB	0.00	378.00
213	RomaineLettuce	284.00	LB	0.00	284.00
214	Corn	112.00	LB	0.00	112.00
215	Watermelon	218.00	LB	0.00	218.00
216	Grapefruit	29.00	LB	0.00	29.00
217	Bell Peppers	149.00	LB	0.00	149.00
218	Stone Fruit	254.00	LB	0.00	254.00
219	Honeydew	239.00	LB	0.00	239.00
220	Strawberries	90.60	LB	0.00	90.60
222	Tomatoes	579.40	LB	0.00	579.40
25	Potatoes	1,901.00	LB	0.00	1,901.00
29	Produce	601.60	LB	0.00	601.60
30	Beverages	22.30	LB	1.34	22.30
40	Bread / Bakery	6,090.00	LB	144.27	6,090.00
60	Grocery	545.30	LB	89.37	545.30
63	Refrigerated Grocery	477.80	LB	36.78	477.80
80	Non Food	88.00	LB	16.72	88.00
D1579	Knudsen / Sour Cream / Fat Free , 12/16 oz.	2.00	CASE	5.05	26.58
D265	Assorted Kelloggs	91.00	LB	17.29	91.00
D308	Amy's Frozen Foods	2,360.20	LB	448.45	2,360.20
D3651	C.P.C / Bulk Stick Pretzel, 7 lb.	2.00	CASE	3.04	16.00
D3698	Kelloggs / Froot Loops 16/12.2 oz.	1.00	CASE	3.23	17.00
D3701	Chobani / 15% Yogurt Very Berry 6/4 pk.	2.00	CASE	2.28	12.00
D3703	Kashi / Trail Mix 6/12 oz.	13.00	CASE	14.82	78.00
D3707	Austin / V.P Cookies & Crackers 36 ct.	17.00	CASE	12.27	64.60
D3741	Ralston / Almond Delight , 1 pound bag	62.00	LB	11.78	62.00
D3768	Pesto Pizza 12 ct. Frozen	2.00	CASE	4.62	24.30
D3772	Orville R / Ready to Eat Popcorn 8/5 oz.	3.00	CASE	2.28	12.00
D3796	Straus / Toffee Ice Cream 8/1 pint	1.00	CASE	1.29	6.80
D3801	V.F.F / Grilled Chicken/Mozzarella 6/8 oz	1.00	CASE	0.76	4.00
D3802	V.F.F / Prima Pesto Sauce 6/7 oz	6.00	CASE	3.88	20.40
D3822	Chobani / Strawberry Blueberry 3-8/3 oz	5.00	CASE	0.00	31.00
D3830	Kashi / Granola Bars P.S.F 12/8.4 oz	3.00	CASE	4.90	25.80

Agency/Item Statistics

Redwood Empire Food Bank

March 3, 2014 3:58 PM

edietz Page 2

Agency No. - Agency Name

Item No.	Item Description	Quantity	Unit	Total Fees	Lbs Distributed
D3859	Vita Coco / Coconut Water 12/17 oz.	1.00	CASE	0.85	14.20
D3873	Starbucks / Christmas Espresso 48/1.76 oz	1.00	CASE	1.18	6.20
D3878	Starbucks / Guat. Antigua 6-12/.27 oz.	10.00	CASE	4.55	24.00
D3895	Lucky Charms , Cereal 23 oz. bag	9.00	EACH	2.39	12.60
D3926	Kashi / Go Lean Crunchy Bars 144/1.76oz	2.00	CASE	8.44	44.40
D3939	S.M.W / Bacon , Breakfast Burrito 12/8 oz	2.00	CASE	2.51	13.20
D3944	Chobani / Greek Yogurt Vanilla 6-4/5.3 oz	4.00	CASE	7.30	38.40

Agency/Item Stats, Detail

D3947	Chobani / G. Yogurt CH/S/B , 6/16 ct. Tubes	3.00	CASE	0.00	46.20
NF277	Huggies / Pull-Ups Boys 2T-3T , 6/17's	8.00	CASE	13.68	72.00
NF305	Softly / Bathroom Tissue 24 ct.	4.00	CASE	5.48	28.80
NF307	Verismo / Espresso Coffee Maker 1 unit	1.00	EACH	2.09	11.00
P123	Hot Dogs , 24/16 oz.	1.00	CASE	23.87	25.00
P348	Eggs / Medium AA / Dozen	17.00	EACH	20.78	23.80
RPC	Reusable Plastic Container	11.00	EACH	55.00	1.10
A375	Agency Total			972.54	26,466.28
	Report Total			972.54	26,466.28

To Whom It May Concern

We are a distribution partner with the Redwood Empire Food Bank, through our Phi Theta Kappa Honor Society club. We have fiscal sponsorship (only on paper) from the SRJC Foundation. We currently have two safe food handling permits, and are in process of getting more people certified. We consistently give away between 800-1500 lbs. of food per week, mostly groceries, to students and members of the campus and surrounding communities. There are no qualifications for participation or receipt in this distribution; all food is freely given to those who show up with an expressed need.

The college administration has granted us a request to utilize an unused coffee kiosk on campus as a delivery and receiving point, as well as a storage facility for non-perishable, and non-refrigerated items. This will save us a tremendous amount of time and expense, since we currently go to the food bank, select and load the food, and transport it to the campus each week.

As part of draft agreement, we must secure the proper permits from Sonoma County Department of Health Services. We obviously want to make this as simple as possible of an endeavor, and of course, as cost-effective as possible.

Respectfully,

Robert W. Edmonds

Robert West Edmonds

Student Trustee
Sonoma County Junior College District
Board of Trustees 2013/14

President
Phi Theta Kappa Honor Society
Beta Gamma Delta Chapter 2012-14

Santa Rosa Junior College
1501 Mendocino Ave Santa Rosa, CA 95401
Bertolini Student Center
t. 707.722.SRJC (7752) f. 707.524.1830

SUBMIT TO:
 Board of Supervisors
 575 Administration Dr, Ste 100A
 Santa Rosa, CA 95403

COUNTY OF SONOMA

For Board of Supervisors Use Only

Fee Waiver/Board Sponsorship Request Form

1. Contact information for individual requesting fee waiver/sponsorship:

Name: _____
First Middle Last

Mailing Address: _____
Number, Street, Apt/Suite City State Zip

Phone: () _____ - _____ Email: _____
Area Code, Number

2. Name of Community Based Organization, Non-Profit, or Government Agency for which fee waiver/sponsorship is requested:

Name: _____

Mailing Address: _____
Number, Street, Apt/Suite City State Zip

Phone: () _____ - _____ Email: _____
Area Code, Number

3. Please indicate by check mark the supervisory district in which the organization or agency submitting this request is located, where the project/activity/event will be held, and the district office to whom you would like to submit this request:

Board Member and District	O Gorin District 1	David Rabbitt District 2	Shirlee Zane District 3	Mike McGuire District 4	Efren Carrillo District 5
Entity or organization location (select all that apply)					
Project/activity/event location (select all that apply)					
District office to receive request (select only one)					

4. Type of Community Based Organization, Non-profit, or Government Agency for which the fee waiver/sponsorship is requested:

City
 Special District
 Other Local Government
 School
 Non-profit or CBO

Other (please specify): _____

5. Please provide a description of the project/activity/event for which a fee waiver/sponsorship is being requested on a separate sheet of paper. Please include the number of individuals who will participate or be served, etc.

6. Please indicate if this is a one-time or annual event: One Time Annual

7. Type and amount of fee waiver/sponsorship requested. Please list all County fees you are requesting be waived/sponsored in conjunction with this project/activity/event. Please attach a copy of an estimate or receipt from the County Department or Veteran's Building Operator documenting the amount of each fee you are requesting be waived/sponsored.

Department Assessing Fee	Type of Fee	Amount of Fee

8. If your Community Based Organization, Non-Profit, or Governmental Agency has received a fee waiver/sponsorship for a similar project/activity/event in the past, please list below:

Date of Fee Waiver	Department Assessing Fee	Type of Fee	Amount of Fee
/ /			
/ /			
/ /			
/ /			

9. Does the organization or agency for which the fee waiver/sponsorship is requested receive funding from any of the following sources? If so, please specify:

- Property Tax Sales Tax Special Assessment
 User Fees

Other (please specify): _____

10. If you checked any of the boxes in number 9 above, please provide an explanation and supporting documentation regarding the inability of the organization or agency to pay the fees which you are requesting be waived/sponsored. Please attach to this form and submit with your request.

11. Will the organization or agency be charging an entry fee or be requesting a donation for the project/activity/event for which you are requesting a fee waiver/sponsorship? If so, please provide an explanation detailing why the fees to be waived/sponsored cannot be recovered through the entry fee. Please attach to this form and submit with your request.

Robert W. Edmonds

Authorized Signature

Title

/ /

Date



County of Sonoma Fee Waiver Policy

Authority: Board of Supervisors
Approval Date: June 2, 2009
Effective Date: July 1, 2009

1. Purpose

The purpose of this policy is to establish guidelines to be used to evaluate requests for fee waivers and to implement a structure and process through which consistent information for fee waiver requests will be collected and evaluated.

2. Background

Sonoma County is facing unprecedented fiscal challenges. As a result of the economic downturn, job and income losses, declining home values, and reduced consumption, the County's major sources of revenue property tax and sales tax have declined substantially. The situation is exacerbated by an increase in demand for county services. In light of this new fiscal reality, the county is reviewing all resource allocation decisions. Fee waivers, are an expense to the County General Fund. Fees are established to pay for the cost of a service provided by a county department. When a fee waiver is granted, the County General Fund pays the department in an amount equal to the fee waived.

3. Policy

The Board of Supervisors may, at their sole discretion, approve or disapprove fee waiver requests. Effective July 1, 2009, the following general guidelines will be used to assist in the determination of whether a requested fee waiver is eligible or ineligible.

Eligible for fee waivers	Ineligible for fee waivers
Community based organizations (CBO) or non-profits providing a direct service that is similar to or complimentary to a key county policy goal or direct service that the county is typically responsible for providing; e.g. emergency or economic assistance or basic sustenance needs (emergency food, shelter, etc.)	Flood elevation program fees
	Other county department fees
	Other governmental agencies – unless they can demonstrate an inability to pay the county fee
Governmental agencies that do not receive tax funding and can demonstrate an inability to pay the county fee	Fund raising events - where attendees pay a fee for admission to the event or in the case of festivals where vendors pay to participate in the event

4. Phased in Reduction for CBOs and Non-Profits

CBOs and non-profits that have received a fee waiver in the 12 months prior to the effective date of this policy, for an activity/event that may no longer be eligible under this policy, will be considered for a phased reduction in fees as follows:

- Year 1 – Up to two-thirds of the fee amount previously waived, may be waived
- Year 2 – Up to one-third of the fee amount previously waived, may be waived
- Year 3 – Fee waiver ineligible

The phased-in reduction does not apply to CBOs and non-profits who received fee waivers for a fund raising activity/event, where the CBO or non-profit has the ability to set entry or participation fees at a level necessary to cover costs, including the cost of any associated fees.

5. Fee Waiver Request Form

Fee waiver requests submitted on or after June 2, 2009, must be accompanied by a Fee Waiver Request Form (Attachment A). Copies of this form may be obtained from the County of Sonoma, Clerk of the Board of Supervisors, located at 575 Administration Drive, Room 100A, Santa Rosa, CA, 95403, or at the following website: <http://www.sonoma-county.org/board/index.htm>.

Fee Waiver Request Forms must be complete, signed, and accompanied by supporting documentation to demonstrate eligibility for the requested fee waiver. Demonstrated eligibility does not assure approval of a fee waiver request.

Completed Fee Waiver Request Forms shall be submitted to the Clerk of the Board of Supervisors at the address above. The Clerk will forward requests to the Board Member specified by the applicant.



County of Sonoma Agenda Item Summary Report

Clerk of the Board
575 Administration Drive
Santa Rosa, CA 95403

Agenda Item Number: 28
(This Section for use by Clerk of the Board Only.)

To: Board of Supervisors

Board Agenda Date: March 18, 2014

Vote Requirement: Majority

Department or Agency Name(s): Permit and Resource Management Department

Staff Name and Phone Number:

Scott Hunsperger 565-2404

Supervisorial District(s):

Fourth

Title: Zone Change to add the Frozen Lot Size (B7) Combining Zone; Ed Brady and Maureen McSorley, applicant for Richard and Donna Sanfilippo, owners; ZCE09-0032

Recommended Actions:

Adopt a Resolution and Ordinance to rezone a 2.01 acre parcel to add the Frozen Lot Size (B7) combining zone to fulfill a condition of previously approved Lot Line Adjustment and eliminate future subdivision potential for property located at 1515 Gumview Road, Windsor; APN 066-030-078.

Executive Summary:

Action Requested of the Board of Supervisors:

The Board is requested to conduct a public hearing on the proposed Zone Change and consider the Planning Commission recommendation. The proposal is to change the density from 1 acre per dwelling to Frozen Lot Size (B7) to fulfill a condition of approval of a previous Lot Line Adjustment (LLA). On June 8, 2009, the previous property owners submitted an application (LLA09-0027) requesting an LLA between two parcels of 2.09 acres and 1.97 acres, resulting in parcels of 2.05 acres and 2.01 acres in size. Since the LLA brought the 2.01 acre parcel (Lot B) over the 2.0 acre threshold that is required for subdivision potential, a Condition of Approval for the LLA required the applicant to apply for a rezoning on Lot B to ensure the parcel cannot be further subdivided. This condition was made in compliance with the County Subdivision Ordinance that prohibits LLAs from increasing subdivision potential. At the conclusion of the hearing your Board may find the proposed project exempt for CEQA and approve the Zone Change as recommended by staff and the Planning Commission.

Prior Actions:

On September 6, 2012, the Planning Commission, with a 5-0 vote, recommended that the Board of Supervisors approve the request by Ed Brady and Maureen McSorley for Richard and Donna Sanfilippo for a Zone Change from the Rural Residential (RR) 1 acre density district to the Rural Residential (RR), Frozen Lot Size (B7) district.

Location, Zoning and Project Description:

The subject property is located at 1515 Gumview Road, Windsor; APN 066-030-078; Supervisorial District No. 4. The base zoning is Rural Residential (RR) 1 acre density with no combining zones.

The proposed project is a request for a Zone Change to replace the 1 acre density with the Frozen Lot Size (B7) combining district on the 2.01 acre project site to eliminate future subdivision potential.

ISSUES DISCUSSED AT THE PLANNING COMMISSION PUBLIC HEARING

Issue #1: General Plan and Zoning Ordinance Consistency

The Zone Change is proposed to add the B7 (Frozen Lot Size) combining district on the project site which consists of a 2.01 acre parcel as required by a Condition of Approval for a previously approved and recorded Lot Line Adjustment (LLA09-0027). The Zone Change prohibits any further subdivision potential and is consistent with the Rural Residential land use designation in the General Plan and zoning. A General Plan or Specific Plan Amendment is not required.

Issue #2: Appropriateness of Request

By filing the application for a Zone Change, the property owner has fulfilled conditions of the previously approved Lot Line Adjustment. The Zone Change is appropriate because the property owner will eliminate the potential for any future development or subdivisions on the project site that did not already exist prior to the Lot Line Adjustment.

Prior Board Actions:

None.

Strategic Plan Alignment Goal 2: Economic and Environmental Stewardship

The addition of the B7 (Frozen Lot Size) combining district will eliminate further subdivision potential and therefore not allow residential density exceeding what is allowed by the Sonoma County General Plan.

Fiscal Summary - FY 13-14

Expenditures		Funding Source(s)	
Budgeted Amount	\$	County General Fund	\$
Add Appropriations Req'd.	\$	State/Federal	\$
	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
	\$		\$
Total Expenditure	\$	Total Sources	\$

Narrative Explanation of Fiscal Impacts (If Required):

None.

Staffing Impacts

Position Title (Payroll Classification)	Monthly Salary Range (A – I Step)	Additions (Number)	Deletions (Number)

Narrative Explanation of Staffing Impacts (If Required):

None.

Attachments:

- EXHIBIT A: Draft Board of Supervisors Resolution
- EXHIBIT B: Draft Ordinance and Sectional District Map
- EXHIBIT C: Planning Commission Resolution No. 12-019
- EXHIBIT D: Planning Commission Minutes dated September 6, 2012
- EXHIBIT E: Planning Commission Staff Report dated September 6, 2012

Related Items "On File" with the Clerk of the Board:

None.



County of Sonoma

State of California

Date: March 18, 2014

Item Number: _____

Resolution Number: _____

ZCE09-0032 Scott Hunsperger

4/5 Vote Required

Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, Finding That The Project Is Exempt From CEQA And Approve The Zone Change To Add The B7 (Frozen Lot Size) Combining District As Requested By Ed Brady And Maureen McSorley, Applicant For Richard And Donna Sanfilippo, Owners, For Property Located At 1515 Gumview Road, Windsor; APN 066-030-078.

Whereas, the applicant, Ed Brady and Maureen Mc Sorley, for owners Richard and Donna Sanfilippo, filed an application with the Sonoma County Permit and Resource Management Department to rezone 2.01 acres from the RR (Rural Residential), B6-1 acre density district to the RR (Rural Residential), B7 (Frozen Lot Size) district, or other appropriate districts in order to comply with Conditions of Approval of Lot Line Adjustment LLA09-0027 on property located at 1515 Gumview Road, Windsor; APN 066-030-078; Supervisorial District No. 4; and

Whereas, Section 15061(b)(3) of the California Environmental Quality Act provides that where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and

Whereas, at its regularly scheduled hearing on September 6, 2012, with a 5-0 vote, the Planning Commission recommended that the Board of Supervisors find the project exempt from CEQA and approve the Zone Change; and

Whereas, in accordance with the provisions of law, the Board of Supervisors held a public hearing on March 18, 2014, at which time all interested persons were given an opportunity to be heard.

Now, Therefore, Be It Resolved that the Board of Supervisors makes the following findings:

1. The B7 (Frozen Lot Size) Combining District rezoning is consistent with the General Plan Land Use designation of Rural Residential, one unit/per 1 acre for the subject parcel.

2. Rezoning the site to RR (Rural Residential), B7 (Frozen Lot Size) combining district assures that the parcel will not have an increase in subdivision potential and is consistent with the Subdivision Ordinance.
3. The Zone Change fulfills a Condition of Approval required for Lot Line Adjustment LLA09-0032.
4. The project is exempt from CEQA pursuant to Section 15061(b)(3).

Be It Further Resolved, that the Board of Supervisors finds the project exempt from CEQA and approve the requested Zone Change to the B7 (Frozen Lot Size) combining district.

Be It Further Resolved, that the Board of Supervisors designates the Clerk of the Board as the custodian of the documents and other material which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of the Clerk of the Board, 575 Administration Drive, Room 100-A, Santa Rosa, California 95403.

Supervisors:

Gorin:	Zane:	McGuire:	Carrillo:	Rabbitt:
Ayes:	Noes:	Absent:	Abstain:	

So Ordered.

ORDINANCE NO.

AN ORDINANCE OF THE BOARD OF SUPERVISORS, COUNTY OF SONOMA, STATE OF CALIFORNIA, AMENDING THE OFFICIAL ZONING DATABASE OF THE COUNTY OF SONOMA, ADOPTED BY REFERENCE BY SECTION 26-02-110 OF THE SONOMA COUNTY CODE, BY RECLASSIFYING CERTAIN REAL PROPERTY FROM RR (RURAL RESIDENTIAL), B6-1 ACRE DENSITY DISTRICT(S) TO THE RR (RURAL RESIDENTIAL), B7 (FROZEN LOT SIZE) DISTRICT FOR 2.01 ACRES LOCATED AT 1515 GUMVIEW ROAD, WINDSOR, APN 066-030-078.

The Board of Supervisors of the County of Sonoma, State of California, ordains as follows:

SECTION I: The Official Zoning Database (OZD) of the County, adopted by reference by Section 26-02-110 of the Sonoma County Code, is amended by reclassifying the following real property from the RR (Rural Residential), B6-1 acre density district(s) to the RR (Rural Residential), B7 (Frozen Lot Size) Combining District(s) for 2.01 acres located approximately 230 feet east of the Town of Windsor city limits, also known as 1515 Gumview Road, Windsor, APN 066-030-078. File No. ZCE09-0032. The Director of the Permit and Resource Management Department is directed to reflect this amendment to the OZD of the County as shown on Sectional District Map No. _____.

SECTION II: The Proposed Project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the State CEQA guidelines.

SECTION III: If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional and invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The Board of Supervisors hereby declares that it would have passed this Ordinance and every section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

SECTION IV: This Ordinance shall be and the same is hereby declared to be in full force and effect from and after thirty (30) days after the date of its passage and shall be published once before the expiration of fifteen (15) days after said passage, with the names of the Supervisors voting for or against the same, in a newspaper of general circulation, published in the County of Sonoma, State of California.

In regular session of the Board of Supervisors of the County of Sonoma, passed and adopted this 18th day of March, 2014, on regular roll call of the members of said Board by the following vote:

SUPERVISORS:

Gorin: Zane McGuire: Carrillo: Rabbitt:

Ayes: Noes: Absent: Abstain:

WHEREUPON, the Chair declared the above and foregoing Ordinance duly adopted and

SO ORDERED

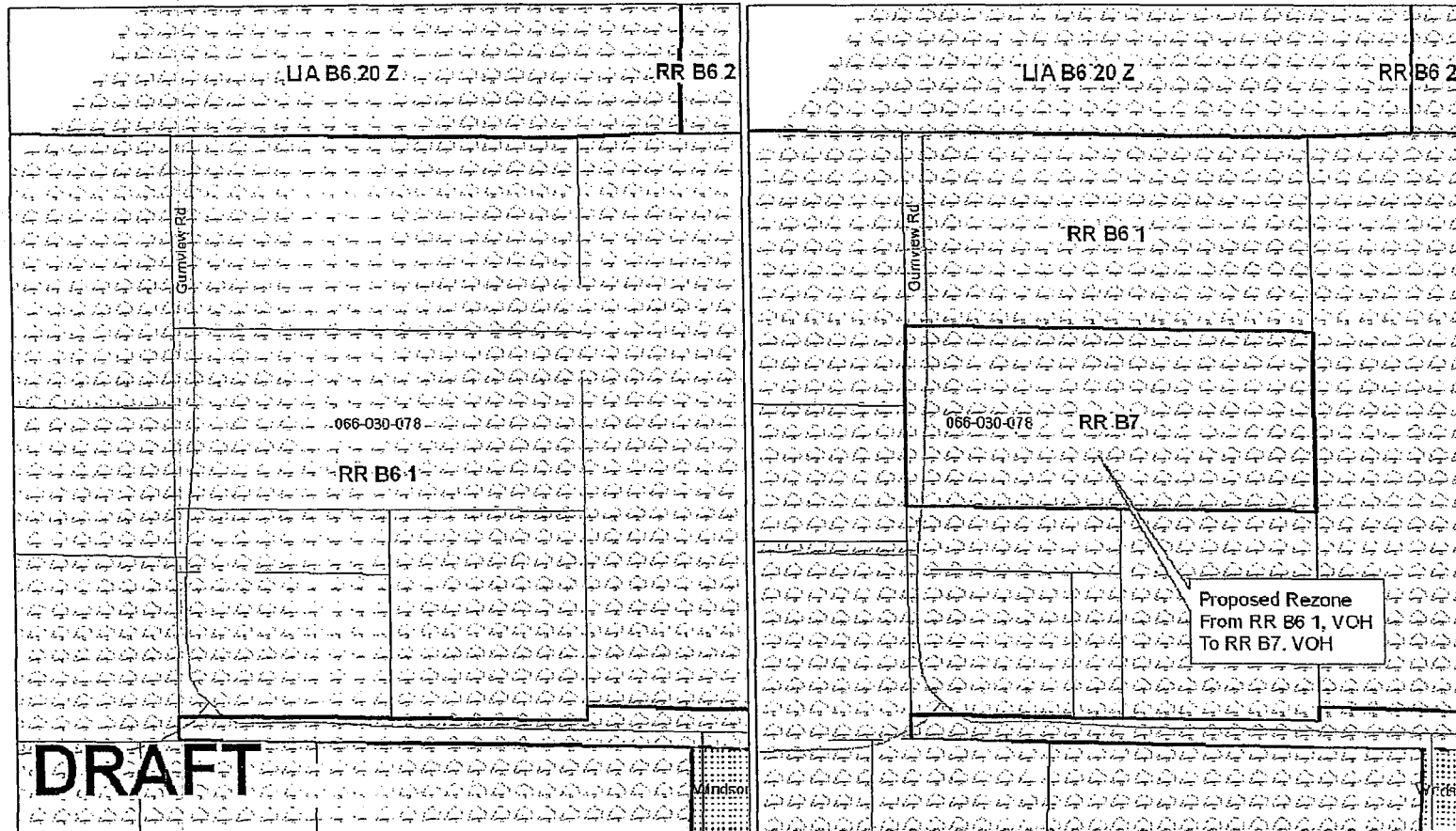
Chair, Board of Supervisors
County of Sonoma

ATTEST:

Veronica A. Ferguson
Clerk of the Board of Supervisors

Existing Zoning

Proposed Zoning



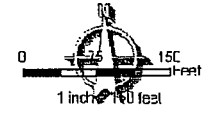
Base Map Data

- Base zoning by Area
- Highways
- Intermittent Stream
- Perennial Stream

Zoning Combining Districts

- LU Policy
- AH Affordable Housing
- HD Historic District
- BR Biotic Resource
- SD Scenic Design
- SR Scenic Resource
- VOH Valley Oak Habitat
- MR Mineral Resource

- G Geologic Hazard
- F2 Floodplain
- F1 Floodway



FILE: ZCE 09-0032
 AP # 066-030-078
 Ordinance No.
 Sectional District Map No.

Permit and Resource Management Department
 Project Review Section

2550 Ventura Avenue Santa Rosa, CA 95403
 (707) 566-1967 Fax (707) 566-1103

Author: PRWD Cartography: D. Reiner File No: S:\GIS-CATA\FRMD_BASE\PRWD_Department Projects\Project Review\Ordinance Mosato\ORDN\Chey File Not\zce09-0032.mxd Date: 3/8/09 2:12

Draft Sectional Map

ZCE09-0032

Resolution Number 12-019

County of Sonoma
Santa Rosa, California

September 6, 2012
ZCE09-0032 Cynthia Demidovich

RESOLUTION OF THE PLANNING COMMISSION, COUNTY OF SONOMA, STATE OF CALIFORNIA, RECOMMENDING THAT THE BOARD OF SUPERVISORS FIND THAT THE PROJECT IS EXEMPT FROM CEQA AND APPROVE THE ZONE CHANGE TO ADD THE B7 COMBINING DISTRICT AS REQUESTED BY ED BRADY AND MAUREEN MC SORLEY, FOR PROPERTY LOCATED AT 1515 GUMVIEW ROAD, WINDSOR; APN 066-030-078.

WHEREAS, the applicant, Ed Brady and Maureen Mc Sorley, filed an application with the Sonoma County Permit and Resource Management Department to rezone 2.01 acres from the RR (Rural Residential), B6-1 acre density district to the RR (Rural Residential), B7 (Frozen Lot Size) district, or other appropriate districts in order to comply with Conditions of Approval of Lot Line Adjustment LLA09-0027 on property located at 1515 Gumview Road, Windsor; APN 066-030-078; Supervisorial District No. 4; and

WHEREAS, Section 15061(b)(3) of the California Environmental Quality Act provides that where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and

WHEREAS, in accordance with the provisions of law, the Planning Commission held a public hearing on September 6, 2012, at which time all interested persons were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission makes the following findings:

1. The B7 (Frozen Lot Size) Combining District rezoning is consistent with the General Plan Land Use designation of Rural Residential, one unit/ per 1 acre for the subject parcel.
2. Rezoning the site to RR (Rural Residential), B7 (Frozen Lot Size) combining district assures that the parcel will not have an increase in subdivision potential and is consistent with the Subdivision Ordinance.
3. The Zone Change fulfills a Condition of Approval required for Lot Line Adjustment LLA09-0032.
4. The project is exempt from CEQA pursuant to Section 15061(b)(3).

BE IT FURTHER RESOLVED, that the Planning Commission recommends that the Board of Supervisors finds the project exempt from CEQA and approve the requested Zone Change to the B7 (Frozen Lot Size) combining district.

BE IT FURTHER RESOLVED that the Planning Commission designates the Secretary of the Planning Commission as the custodian of the documents and other material which constitute

Resolution # 12-019
September 6, 2012
Page 2

the record of proceedings upon which the decision herein is based. These documents may be found at the office of the Sonoma County Permit and Resource Management Department, 2550 Ventura Avenue, Santa Rosa, CA 95403.

THE FOREGOING RESOLUTION was introduced by Commissioner Lyles, who moved its adoption, seconded by Commissioner Davis, and adopted on roll call by the following vote:

Commissioner Fogg	Aye
Commissioner Montoya	Aye
Commissioner Shahhosseini	Aye
Commissioner Liles	Aye
Commissioner Davis	Aye

Ayes: 0 Noes: 0 Absent: 0 Abstain: 0

WHEREUPON, the Chair declared the above and foregoing Resolution duly adopted; and

SO ORDERED.



Sonoma County Combined Planning Commission
and Board of Zoning Adjustments
MINUTES

Sonoma County Permit and Resource Management Department
2550 Ventura Avenue, Santa Rosa, CA 95403
(707) 565-1900 FAX (707) 565-1103

Date: September 6, 2012
Meeting No.: 12-007

ROLL CALL

Commissioners

Dick Fogg
Shawn Montoya
Komron Shahhosseini
Jason Liles
Pam Davis

Staff Members

Jennifer Barrett
Sigrid Swedenborg
David Hardy
Bill Passaretti
Sue Gallagher, Deputy County Counsel

1:00 PM Call to order and Pledge of Allegiance
Correspondence
Board of Supervisors Actions
Commissioner Announcements/Disclosures
Public Appearances
Items scheduled on the agenda

PLANNING COMMISSION UNCONTESTED CALENDAR

Item No.1 Time: 1:05 p.m. File: ZCE09-0032
Applicant: Maureen McSorley and Ed Brady Staff: Cynthia Demidovich
Env. Doc: Categorical Exemption
Proposal: Request to rezone 2.01 acres from the RR (Rural Residential), B6-1 acre density district to the RR (Rural Residential), B7 (Frozen Lot Size) district, or other appropriate districts in order to comply with Conditions of Approval of Lot Line Adjustment LLA09-0027.
Location: 1515 Gumview Road, Windsor
APN: 066-030-004 Supervisorial District: 4
Zoning: RR (Rural Residential), B6-one acre density
Action: **Commissioner Liles** moved to recommend approval of the request to the Board of Supervisors. Seconded by **Commissioner Davis** and passed with a 5-0 vote.
Appeal Deadline: N/A
Resolution No.: 12-019

Fogg: Aye Montoya: Aye Shahhosseini: Aye Liles: Aye Davis: Aye
Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

Minutes adopted October 11, 2012



Sonoma County Planning Commission **STAFF REPORT**

Sonoma County Permit and Resource Management Department

2550 Ventura Avenue, Santa Rosa, CA 95403
(707) 565-1900 FAX (707) 565-1103

FILE: ZCE09-0032
DATE: September 6, 2012
TIME: 1:05 p.m.
STAFF: Cynthia Demidovich

Board of Supervisors Hearing will be held at later date and will be noticed at that time.

SUMMARY

Applicant: Ed Brady and Maureen McSorley

Owners: Richard and Donna Sanfilippo

Location: 1515 Gumview Road, Windsor
APN 066-030-078 Supervisorial District No.: 4

Subject: Zone Change

PROPOSAL: Request for a Zone Change on a 2.01 acre parcel from RR (Rural Residential), B6-1 acre density to the RR (Rural Residential), B7 (Frozen Lot Size).

Environmental Determination: Categorical Exemption 15061(b)(3)

General Plan: RR (Rural Residential), 1-acre density

Specific/Area Plan: None

Land Use:

Ord. Reference: 26-02-110 (Zoning Ordinance); 25-70.5(f) Sonoma County Subdivision Ordinance

Zoning: RR (Rural Residential), B6-1 acre density

Application Complete for Processing: January 14, 2010

RECOMMENDATION: Recommend the Board of Supervisors approve the request for a Zone Change to add the B7 combining district as required by Conditions of Approval for LLA09-0027.

ANALYSIS

Background:

On June 8, 2009, the previous property owners submitted an application (LLA09-0027) requesting a minor Lot Line Adjustment between two parcels of 2.09 acres, and 1.97 acres in size resulting in two parcels of 2.05 acres and 2.01 acres in size. A Condition of Approval for the Lot Line Adjustment required the applicant to apply for a rezoning on the 2.01 acre parcel (Lot B) to include the B7 (Frozen Lot Size) Combining District to ensure the parcel cannot be further subdivided because the County Subdivision Ordinance prohibits Lot Line Adjustments from increasing subdivision potential. On October 9, 2009, the previous property owner filed the required Zone Change application. On December 22, 2009, the Lot Line Adjustment deeds recorded. On January 8, 2010, a Grant Deed recorded granting ownership of the parcel to the current owners.

Project Description:

The request is to rezone the 2.01 acre parcel to include the B7 (Frozen Lot Size) combining district in order to comply with Conditions of Approval from the Lot Line Adjustment (LLA09-0032).

Site Characteristics:

The subject site is primarily flat and improved with a single family dwelling. The parcel is accessed from Gumview Road and is served by a private well and septic system.

Surrounding Land Use and Zoning:

Land uses in the immediate area consist of parcels that are primarily rural residential and developed with single family dwelling units and are zoned RR (Rural Residential), and B6-1 acre density. Parcels further north and west are large agricultural parcels cultivated with vineyard and are zoned LIA (Land Intensive Agriculture), B6-20 acre density, and Z (Second Dwelling Unit Exclusion). The Town of Windsor is located further to the east.

DISCUSSION OF ISSUES

Issue #1: General Plan, Zoning Ordinance, and Subdivision Ordinance Consistency

The subject parcel has the General Plan designation and zoning designation of RR (Rural Residential), with a one-acre density. The Subdivision Ordinance allows a Lot Line Adjustment between parcels provided the resultant parcel size does not increase subdivision potential (Section 25-70.5 (f)). The previously approved Lot Line Adjustment (LLA09-0027) approved an increase in size of the parcel from 1.97 acres to 2.01 acres. Given the site's current one acre density designation, the 1.97 acre parcel had no subdivision potential. However, the increase in parcel size to 2.01 acres allows further subdivision potential if a Zone Change to apply the B7 (Frozen Lot Size) Combining District is not placed on the parcel. By filing the application for a Zone Change, the previous property owners have fulfilled conditions of approval for the Lot Line Adjustment. The project is in conformance with the General Plan, Zoning Ordinance, and the Subdivision Ordinance as it prohibits an increase in subdivision potential on the subject parcel.

STAFF RECOMMENDATION

Staff recommends that the Planning Commission recommend that the Board of Supervisors approve the Zone Change to include the B7 (Frozen Lot Size) combining district to the subject parcel.

FINDINGS FOR RECOMMENDED ACTION

1. The B7 (Frozen Lot Size) Combining District rezoning is consistent with the General Plan Land Use designation and zoning designation of Rural Residential, one unit/ per 1 acre for the subject parcel.
2. Rezoning the site to RR (Rural Residential), B7 (Frozen Lot Size) combining district assures that the parcel will not have an increase in subdivision potential and is consistent with the Subdivision Ordinance.
3. The Zone Change fulfills a Condition of Approval required for Lot Line Adjustment LLA09-0032.
4. The project is exempt from CEQA pursuant to Section 15061(b)(3).

LIST OF ATTACHMENTS

EXHIBIT A: Draft Ordinance
EXHIBIT B: Draft Sectional District Map
EXHIBIT C: Vicinity Map
EXHIBIT D: General Plan Map
EXHIBIT E: Zoning Map
EXHIBIT F: Lot Line Adjustment Site Plan
EXHIBIT G: Draft Resolution

ORDINANCE NO.

AN ORDINANCE OF THE BOARD OF SUPERVISORS, COUNTY OF SONOMA, STATE OF CALIFORNIA, AMENDING THE OFFICIAL ZONING DATABASE OF THE COUNTY OF SONOMA, ADOPTED BY REFERENCE BY SECTION 26-02-110 OF THE SONOMA COUNTY CODE, BY RECLASSIFYING CERTAIN REAL PROPERTY FROM RR (RURAL RESIDENTIAL), B6-1 ACRE DENSITY DISTRICT(S) TO THE RR (RURAL RESIDENTIAL), B7 (FROZEN LOT SIZE) DISTRICT FOR 2.01 ACRES LOCATED AT 1515 GUMVIEW ROAD, WINDSOR, APN 066-030-078.

The Board of Supervisors of the County of Sonoma, State of California, ordains as follows:

SECTION I: The Official Zoning Database (OZD) of the County, adopted by reference by Section 26-02-110 of the Sonoma County Code, is amended by reclassifying the following real property from the RR (Rural Residential), B6-1 acre density district(s) to the RR (Rural Residential), B7 (Frozen Lot Size) Combining District(s) for 2.01 acres located approximately 230 feet east of the Town of Windsor city limits, also known as 1515 Gumview Road, Windsor, APN 066-030-078. File No. ZCE09-0032. The Director of the Permit and Resource Management Department is directed to reflect this amendment to the OZD of the County as shown on Sectional District Map No. _____.

SECTION II: If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be unconstitutional and invalid, such decision shall not affect the validity of the remaining portion of this ordinance. The Board of Supervisors hereby declares that it would have passed this ordinance and every section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

SECTION III: This ordinance shall be and the same is hereby declared to be in full force and effect from and after thirty (30) days after the date of its passage and shall be published once before the expiration of fifteen (15) days after said passage, with the names of the Supervisors voting for or against the same, in a newspaper of general circulation, published in the County of Sonoma, State of California.

In regular session of the Board of Supervisors of the County of Sonoma, passed and adopted this _____ day of _____, 2012, on regular roll call of the members of said Board by the following vote:

SUPERVISORS:

Brown: Rabbitt: McGuire: Carrillo: Zane:

Ayes: Noes: Absent: Abstain:

WHEREUPON, the Chair declared the above and foregoing ordinance duly adopted and

SO ORDERED

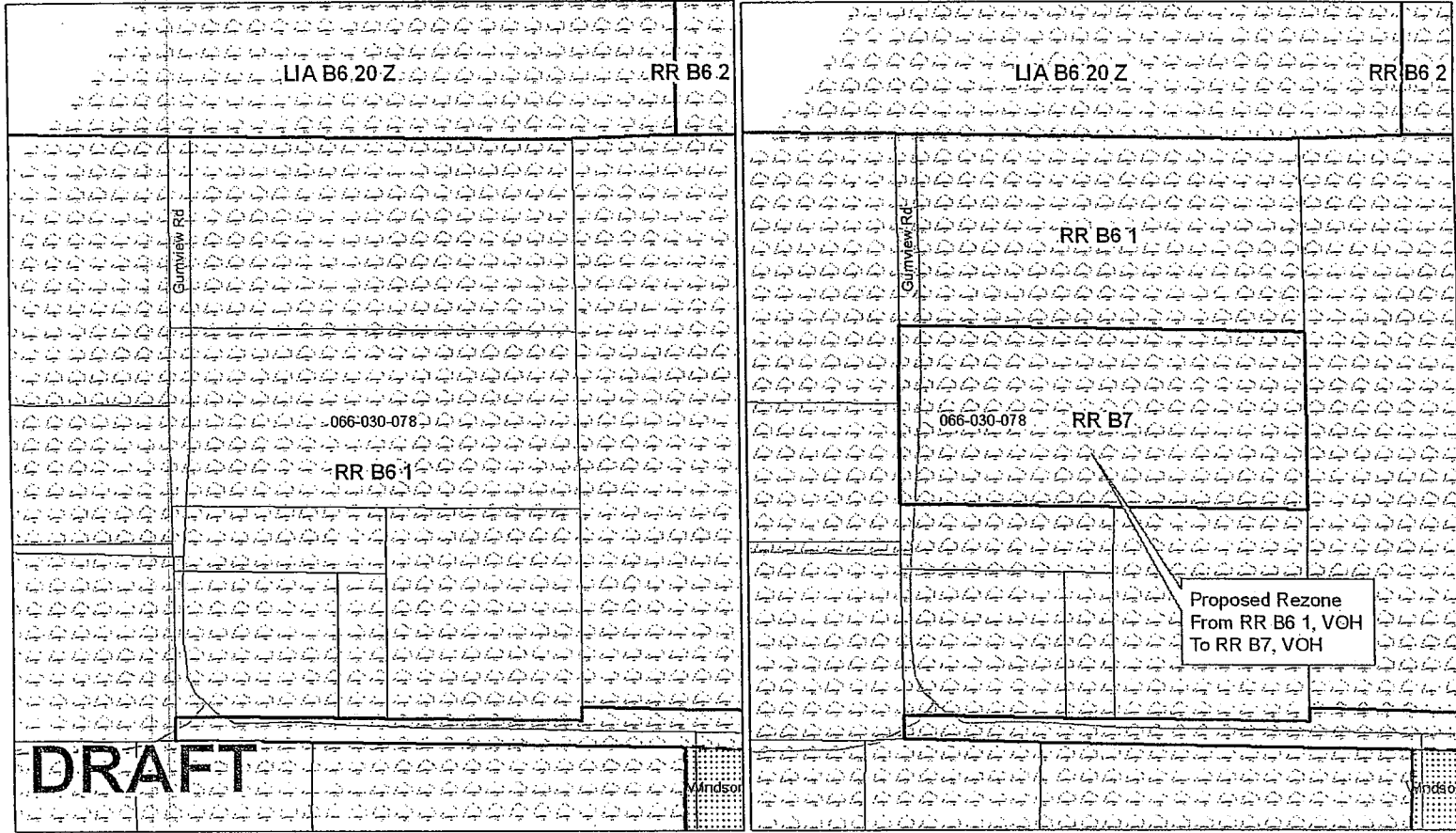
Chair, Board of Supervisors
County of Sonoma

ATTEST:

Veronica A. Ferguson
Clerk of the Board of Supervisors

Existing Zoning

Proposed Zoning



DRAFT

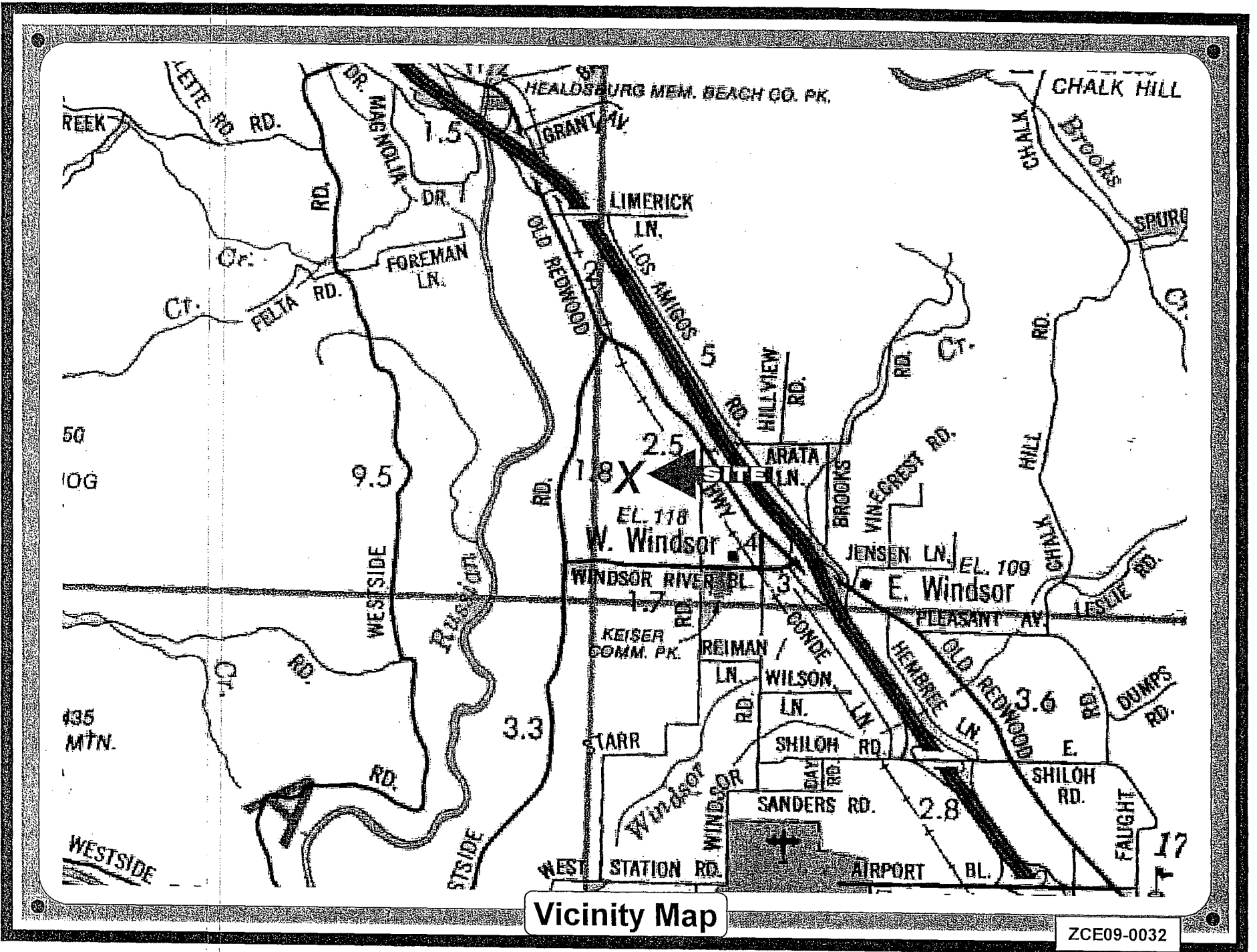
Base Map Data		Zoning Combining Districts			FILE: ZCE 09-0032 AP #: 066-030-078 Ordinance No. Sectional District Map No.
<ul style="list-style-type: none"> Base zoning by Area Highways Intermittent Stream Perennial Stream 	<ul style="list-style-type: none"> LU Policy AH Affordable Housing HD Historic District BR Biotic Resource 	<ul style="list-style-type: none"> SD Scenic Design SR Scenic Resource VOH Valley Oak Habitat MR Mineral Resource 	<ul style="list-style-type: none"> G Geologic Hazard F2 Floodplain F1 Floodway 		

Author: PRMD Cartography: D. Reinier File No: S:\GIS-DATA\PRMD_BASE\PRMD Department Projects\Project Review\Ordinance Mosaic\ORDN\C\by File Not\zce09-0032.mxd Date: 08/08/2012

Permit and Resource Management Department
 Project Review Section
 2550 Ventura Avenue, Santa Rosa, CA 95403
 (707) 565-1965 Fax (707) 565-1103

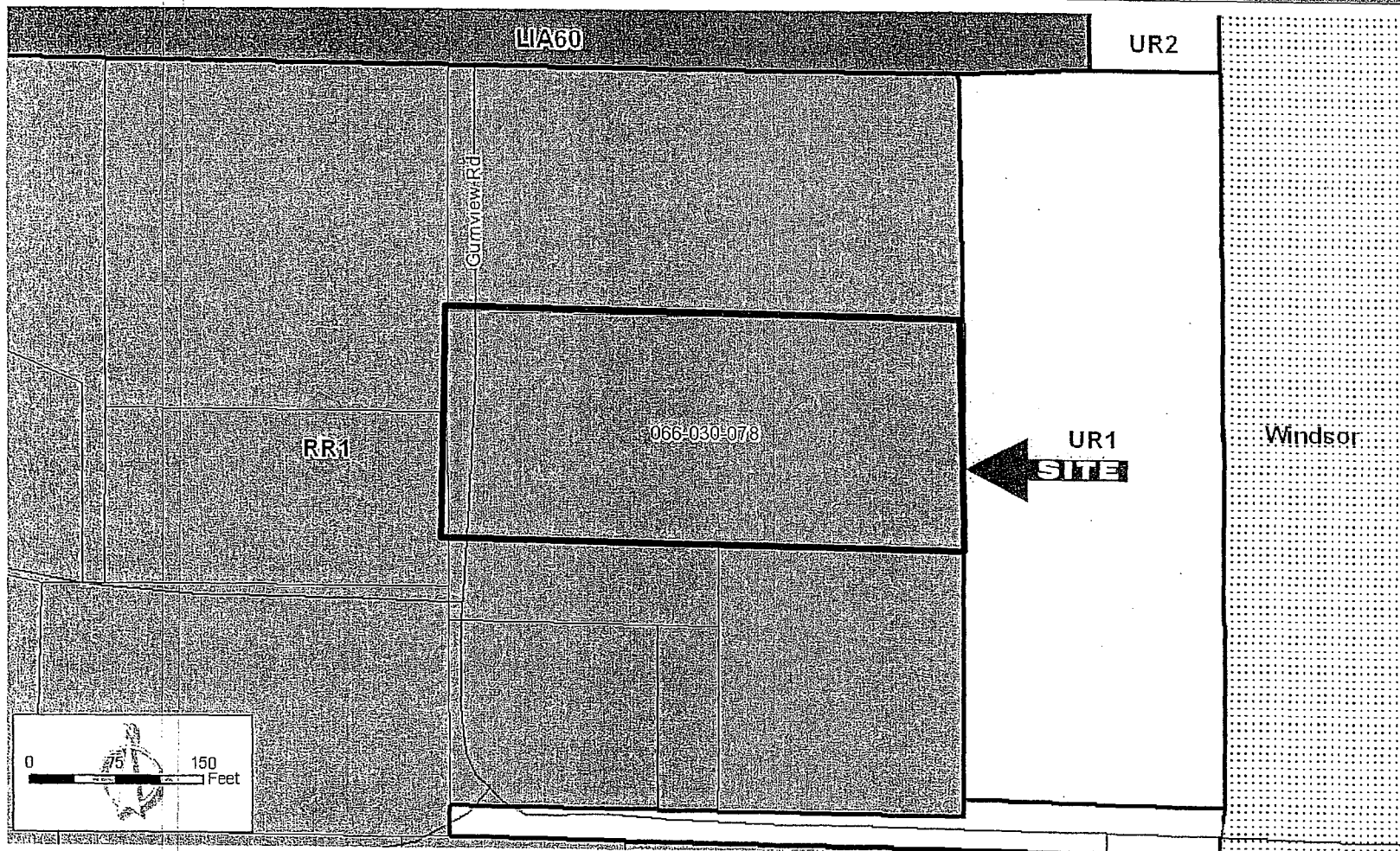
Draft Sectional Map

ZCE09-0032



Vicinity Map

ZCE09-0032



General Plan Land Use

- Diverse Agriculture
- Land Extensive Agriculture
- Land Intensive Agriculture
- Resources & Rural Development
- Rural Residential
- Urban Residential
- Recreation / Visitor-Serving Commercial

- General Commercial
- Limited Commercial
- Limited Commercial Traffic Sensitive
- General Industrial
- Limited Industrial
- Public / Quasi-Public

- Planning Area Policy
- Affordable Housing
- City

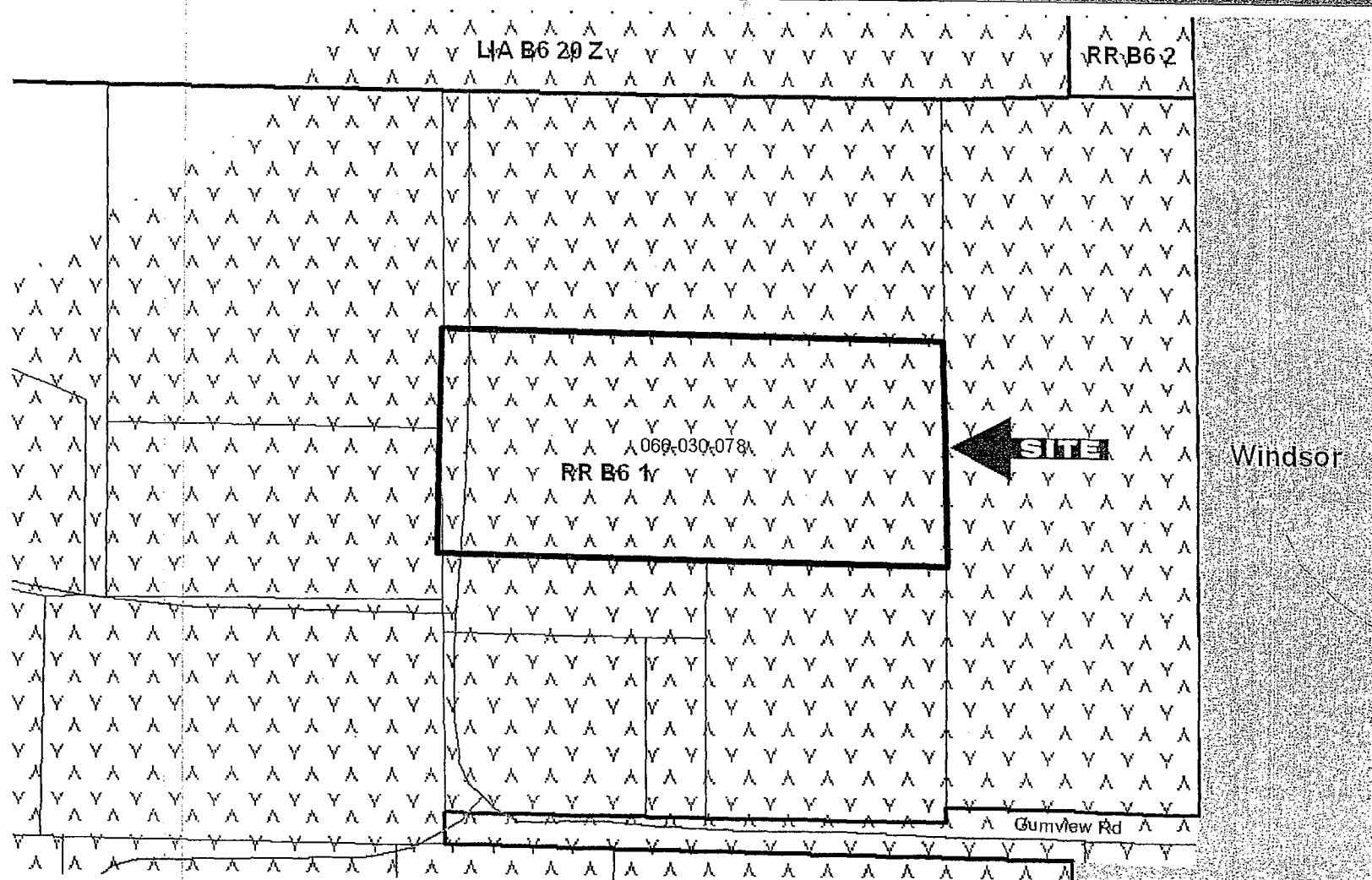
Base Map Data

- Coastal Commission Boundary
- Urban Service Area Boundary
- Highways
- Perennial Streams
- Intermittent Streams

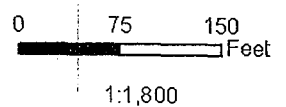
Numbers on map indicate maximum density in Acres/Unit, except Urban Residential where numbers indicate Units/Acres.

General Plan

ZCE09-0032



Zoning and Combining Districts



- | | | |
|-----------------------|------------------------|---------------------|
| City Limit | SD Scenic Design | MR Mineral Resource |
| AH Affordable Housing | SR Scenic Resource | G Geologic Hazard |
| LU Policy | VOH Valley Oak Habitat | F1 Floodway |
| HD Historic District | BR Biotic Resource | F2 Floodplain |

Zoning Map

ZCE09-0032

Resolution Number

County of Sonoma
Santa Rosa, California

September 6, 2012
ZCE09-0032 Cynthia Demidovich

RESOLUTION OF THE PLANNING COMMISSION, COUNTY OF SONOMA, STATE OF CALIFORNIA, RECOMMENDING THAT THE BOARD OF SUPERVISORS FIND THAT THE PROJECT IS EXEMPT FROM CEQA AND APPROVE THE ZONE CHANGE TO ADD THE B7 COMBINING DISTRICT AS REQUESTED BY ED BRADY AND MAUREEN MC SORLEY, FOR PROPERTY LOCATED AT 1515 GUMVIEW ROAD, WINDSOR; APN 066-030-078.

WHEREAS, the applicant, Ed Brady and Maureen Mc Sorley, filed an application with the Sonoma County Permit and Resource Management Department to rezone 2.01 acres from the RR (Rural Residential), B6-1 acre density district to the RR (Rural Residential), B7 (Frozen Lot Size) district, or other appropriate districts in order to comply with Conditions of Approval of Lot Line Adjustment LLA09-0027 on property located at 1515 Gumview Road, Windsor; APN 066-030-078; Supervisorial District No. 4; and

WHEREAS, Section 15061(b)(3) of the California Environmental Quality Act provides that where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and

WHEREAS, in accordance with the provisions of law, the Planning Commission held a public hearing on September 6, 2012, at which time all interested persons were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission makes the following findings:

1. The B7 (Frozen Lot Size) Combining District rezoning is consistent with the General Plan Land Use designation of Rural Residential, one unit/ per 1 acre for the subject parcel.
2. Rezoning the site to RR (Rural Residential), B7 (Frozen Lot Size) combining district assures that the parcel will not have an increase in subdivision potential and is consistent with the Subdivision Ordinance.
3. The Zone Change fulfills a Condition of Approval required for Lot Line Adjustment LLA09-0032.
4. The project is exempt from CEQA pursuant to Section 15061(b)(3).

BE IT FURTHER RESOLVED, that the Planning Commission recommends that the Board of Supervisors finds the project exempt from CEQA and approve the requested Zone Change to the B7 (Frozen Lot Size) combining district.

BE IT FURTHER RESOLVED that the Planning Commission designates the Secretary of the Planning Commission as the custodian of the documents and other material which constitute

Resolution #
September 6, 2012
Page 2

the record of proceedings upon which the decision herein is based. These documents may be found at the office of the Sonoma County Permit and Resource Management Department, 2550 Ventura Avenue, Santa Rosa, CA 95403.

THE FOREGOING RESOLUTION was introduced by Commissioner _____, who moved its adoption, seconded by Commissioner _____, and adopted on roll call by the following vote:

Commissioner
Commissioner
Commissioner
Commissioner
Commissioner

Ayes: Noes: Absent: Abstain:

WHEREUPON, the Chair declared the above and foregoing Resolution duly adopted; and

SO ORDERED.