

A night sky photograph featuring the Milky Way galaxy stretching diagonally across the frame. The foreground is dominated by the dark silhouette of a large, leafy tree on the left side. The sky is filled with numerous stars, and the Milky Way shows a mix of white, yellow, and reddish hues.

ADOPTED BUDGET
2015-2016

YEAR 2
ADOPTED BUDGET
2016-2017
VOLUME II

SONOMA COUNTY
CALIFORNIA

Cover Photo by Jim Nevill

Jim Nevill is a nature and surf photographer living in the 5th District of Northern California. His images and stories frequently attract media publication and interest from collectors around the world. Jim is also co-founder of Lifeschool, a non-profit organization leading teens on wilderness adventures. To see more of his work or order prints, please visit www.JimNevill.com.

Mission Statement Photo by Nadja Masura

SONOMA COUNTY MISSION



To enrich the
quality of life
in Sonoma County
through superior
public services.



COUNTY OF SONOMA

ADOPTED BUDGET

Fiscal Year 2015-2016

Presented Separately as Volume I

YEAR 2

ADOPTED BUDGET

FISCAL YEAR 2016-2017

Volume II

Board of Supervisors

Supervisor Susan Gorin, First District
Supervisor David Rabbitt, Second District
Supervisor Shirlee Zane, Third District
Supervisor James Gore, Fourth District
Supervisor Efren Carrillo, Chair, Fifth District

Recommended by
Veronica A. Ferguson, County Administrator

State Budget Schedules Compiled by
Donna M. Dunk, Auditor-Controller-Treasurer-Tax Collector

BOARD OF SUPERVISORS

Susan Gorin
District 1



David Rabbitt
District 2



Shirlee Zane
District 3



James Gore
District 4



Efren Carrillo
District 5



575 Administration Drive, Room 100A
Santa Rosa, California 95403
(707) 565-2241
www.sonoma-county.org

Government

DIRECTORY OF ELECTIVE & APPOINTED OFFICERS

Elective Officers

Board of Supervisors

Supervisor, District One	Susan Gorin
Supervisor, District Two	David Rabbitt
Supervisor, District Three	Shirlee Zane
Supervisor, District Four	James Gore
Supervisor, District Five	Efren Carrillo (Chair)
Auditor-Controller-Treasurer-Tax Collector (Appointed April 2016)	Donna M. Dunk
County Clerk-Recorder-Assessor	William F. Rousseau
District Attorney	Jill Ravitch
Sheriff-Coroner	Steve Freitas

Appointed Officers & Department Heads

Agricultural Commissioner-Sealer of Weights & Measures	Tony Linegar
Agricultural Preservation & Open Space District General Manager	Bill Keene
Child Support Services Director	Jennifer Traumann
Community Development Commission Director	Kathleen Kane
County Administrator	Veronica A. Ferguson
County Counsel	Bruce Goldstein
Economic Development Director	Ben Stone
Fair Manager	Rebecca Bartling
Fire & Emergency Services Director	Alfred Terrell
General Services Director	Caroline Judy
Health Services Director	Stephan Betz
Human Resources Director	Christina Cramer
Human Services Director	Jerry Dunn
Information Systems Director	John Hartwig
Permit & Resource Management Director	Tennis Wick
Chief Probation Officer (Appointed April 2016)	David Koch
Independent Office of Law Enforcement Review & Outreach (Established FY 2016-2017)	Jerry Threet
Public Defender	Kathleen Pozzi
Regional Parks Director	Caryl Hart
Transportation & Public Works Director	Susan Klassen
U.C. Cooperative Extension Director	Stephanie Larson
Water Agency General Manager	Grant Davis

GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

*Sonoma County
California*

**For the Fiscal Year
Beginning July 1, 2015**

Jeffrey R. Emer
Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Sonoma County, California for its annual budget for the fiscal year beginning July 1, 2015.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

Table of Contents

About the 2nd Year Budget.....	1
A Guide to Reading the 2nd Year Budget.....	2
Executive Summary.....	5
Board Chairperson’s Budget Message.....	7
County Administrator’s Budget Message.....	9
Financial Policies.....	19
Financial Policies for FY 2015-2017 Budget Development.....	21
Financial Summaries.....	29
Administrative Support and Fiscal Services.....	35
Board of Supervisors/ County Administrator	37
County Counsel.....	45
Human Resources.....	49
General Services.....	53
Information Systems.....	59
Non-Departmental.....	63
Auditor-Controller Treasurer-Tax Collector.....	71
Clerk-Recorder-Assessor.....	77
Justice Services.....	83
Court Support and Grand Jury.....	85
Probation Department.....	89
District Attorney.....	95
Public Defender.....	99
Sheriff.....	103
Health & Human Services.....	109
Health Services.....	111
Human Services.....	119
In-Home Supportive Services (IHSS) Public Authority.....	125
Department of Child Support Services.....	129
Development Services.....	133
Permit & Resource Management Department	135
Community Development Commission.....	141
Fire Services Emergency Services.....	147
Transportation and Public Works.....	153
Sonoma county Water Agency.....	159
Economic Development Department.....	165
Regional Parks.....	171
Other County Services.....	177
Agricultural Preservation & Open Space District	179
Agriculture/Weights & Measures.....	185
U.C. Cooperative Extension.....	189
Fairgrounds.....	193
Advertising.....	197
Independent Office of Law Enforcement Review & Outreach.....	203
Capital Projects.....	207
Capital Projects.....	209
Capital Projects Status Report.....	219
Debt Obligations.....	233
Short Term Debt Obligations.....	235
Long Term Debt Obligations.....	236
Legal Debt Margin.....	241
State Financial Schedules.....	243
State Financial Schedules.....	245
Position Listings.....	283
Permanent Position Summary.....	285
Position Allocation and Salary Schedule.....	286
Glossary.....	309
Budget Terms.....	311



ABOUT THE 2ND YEAR BUDGET

Welcome to Year 2 of the two year budget cycle for the Fiscal Years 2015-2016 and 2016-2017, which began on July 1, 2015. This section of the budget document is designed to help readers understand

the purpose and content of the budget, as well as to locate data and/or information within the document.

THE PURPOSE OF THE BUDGET

The second year budget is the operating plan preliminarily approved by the Board in June 2015 as part of the two year FY 2015-2017 budget cycle, based upon policy direction given by the Board of Supervisors to provide services to the public within available resources. It is a vehicle for presenting plans and investment opportunities that will make Sonoma County an even better place to live and work. The County of Sonoma acts as an administrative agent for three sets of services: municipal services; countywide local services; and countywide services provided on behalf of the state and federal governments.

Municipal services pertain mainly to unincorporated areas of the County and include fire protection, emergency services and planning, Sheriff's law enforcement, building and land use regulations, road

maintenance, parks, and street lighting, water, and sewer utilities.

Countywide local services are common to most counties in the state or country. These include services of the County Clerk, Elections, Assessor, Auditor-Controller-Tax Collector, as well as criminal prevention and prosecution, public defense, probation, and detention.

Services provided on behalf of the state and federal governments, for the most part, impact all County residents and are generally related to health and human services. These efforts are funded primarily by state and federal revenue sources.

DEVELOPING THE 2ND YEAR BUDGET

Each year, the County of Sonoma goes through a collaborative development process between the County Administrator's Office and the County's departments/agencies to ensure the preparation of a balanced budget for the coming fiscal years. All County departments compile and submit financial and program information to the County Administrator's Office, where it is reconciled with other factors that may impact County operations. Examples of such factors are: Board of Supervisors' policy direction, available financing, state and federal policies, changes in the cost of doing business, capital asset needs, Strategic Plan goal areas, and the Board of Supervisors annually established policy priorities. When the County Administrator has prepared a comprehensive and sound plan, conforming to the constraints of available financing and policy, it is made available to the public and the Board of Supervisors as the "Recommended Budget." The Recommended Budget document is provided at least two weeks before a series of hearings conducted by the Board of Supervisors (generally held in June).

Based on the preliminary approved FY 2016-2017 Recommended Budget amounts, departments identified Year 2 changes necessary to align the annual operating plan with current labor agreements and update revenue projections.

The County Administrator's recommended budget will be complemented with supplemental budget adjustments, which were presented as part of public hearings materials and included in each department section.

A GUIDE TO READING THE 2ND YEAR BUDGET

The budget document covers a general overview of County services and departmental activities. It is divided into tabbed sections to help the reader navigate to specific areas of interest. The following describes what is provided within each section of the budget.

Executive Summary

Provides an introduction to the budget from the Board Chair (adopted budget only) and the County Administrator. The letter from the Board Chair identifies Board of Supervisors significant budget decisions and priorities for the upcoming fiscal years. The letter from the County Administrator to the Board of Supervisors describes the budget and process and specifically includes:

1. Financial summaries including several tables and charts that display County wide expenditures and financing by type and fund;
2. Staffing trends and total positions by County agency for the new fiscal year;
3. Strategic Plan initiatives and Board Priorities;
4. State budget impacts;
5. Budget policies that helped guide the budget development;
6. Acknowledgements.

County Overview

Contains Sonoma County information including:

1. Directory of elected and appointed officers;
2. Administrative reporting relationships; Supervisorial district map; and
3. County Governance description, general demographics, and county infrastructure data. Please refer to Adopted Budget 2015-16 Volume I, electronic version available at http://sonomacounty.ca.gov/_templates_portal/LandingPage.aspx?id=2147503505.

Departmental Budgets

The departmental budgets are categorized by functional area as noted on each tab. The first page in each section provides a list of departments within each functional area. Each department or program budget narrative includes at a minimum the following content:

1. **Budget at a Glance** - Summary of expenditures, combined sources available to finance the FY 2015-2017 budget represented as revenues/use of fund balance, and designated General Fund Contribution. Includes, total allocated staff, as well as the percent of expenses funded by the General Fund.
2. **Mission/Department Services** - Statement of the purpose and the services or activities performed by the department.
3. **Financial Summary** - Presents gross expenditures and revenues organized by each of the two fiscal years. Uses are listed by program or service delivery division and by expenditure category, and sources of funding used to support departmental service delivery activities by revenue category. Included in the revenues or sources is the departmental share of the General Fund (if any), and use of estimated non-General Fund balances. The Total Permanent Positions at the bottom of the financial summary

table provides the reader with the total number of Full Time Equivalent (FTE) Positions allocated in year 1, and recommended for year 2.

4. **Budget Changes** - This section describes major year to year changes.
5. **Objectives** - Includes the department's established two-year budget major objectives.

Capital Projects

Includes the capital project budget and also provides estimated cost and a proposed schedule for major improvements and/or repairs to County facilities costing \$25,000 or more.

Financial Schedules

This section contains tables of data, as provided by the Auditor-Controller-Treasurer Tax Collector, which cover financial information for the County budget as a whole and include total reserves, an analysis of financing sources, and funding requirements. The presentation of information included in this section meets state requirements for county budget documents.

Position Listing

This section contains a list of Full Time Equivalent (FTE) permanent positions by department. Details include classification (type of position), range (hourly rate for the classification at entry level), base number of FTEs (approved prior to the development of the new budget), number of FTEs requested, and number of FTEs recommended by the County Administrator.



EXECUTIVE SUMMARY



BOARD CHAIRPERSON'S BUDGET MESSAGE

June 16, 2016

TO: THE RESIDENTS OF SONOMA COUNTY

After holding public hearings, the Sonoma County Board of Supervisors adopted a \$1.65 billion balanced budget for Fiscal Year (FY) 2016-2017, which addressed pressing community and organizational needs. This was the second year of the County's first two year budget plan, designed to assist the Board with long term fiscal planning. The budget includes 4,112 full time equivalent employee positions across 27 departments.

Thanks to the County's fiscal discipline and continued modest regional economic growth, the FY 2016-2017 budget addresses new labor agreements and operational changes, while maintaining focus on advancing the Board's strategic priority projects. Strategic investments include:

Safe, Healthy & Caring Community

- Roseland Village development
- Sonoma Springs Neighborhood project
- Penngrove pedestrian safety improvements
- Geyserville Specific Plan to reassess community impacts from casino operations
- Funding partnerships with Sonoma Legal Aid and Social Advocates for Youth
- Initiate the replacement of law enforcement helicopter equipment
- Backfill support to partner cities given the loss of State Emergency Solution homelessness grants
- Expansion of the Behavioral Health Crisis Stabilization Unit
- Recognized the County's augmented share of In Home Support Services providers' increased wages

Economic & Environmental Stewardship

- General Fund reserve growth
- Indexed non-mandatory baseline contribution for road infrastructure
- Capital projects associated with the state's new court construction on County campus

Invest in the Future

- Augmented the County Fund for Housing
- Implementation of Fire Services review recommendations
- Sustainable Groundwater Management

- Sustainable Groundwater Management

Civic Services & Engagement

- Southwest Santa Rosa Annexation
- Strengthened vacation rentals monitoring programs

This budget documents the County's efforts to provide efficient and effective services to the public that range from opportunities for recreation in our parks to protecting the public safety through superior criminal justice services to providing safe and sustainable water sources during water scarce times. The Board is looking forward to a year of delivering superior public service while tackling a number of strategic priorities that address critical community needs.

Sincerely,



Supervisor Efrén Carrillo
Chair and Fifth District Supervisor
Sonoma County Board of Supervisors

COUNTY ADMINISTRATOR'S BUDGET MESSAGE

DATE: June 1, 2016

TO: Members of the Board of Supervisors

FROM: Veronica A. Ferguson, County Administrator

SUBJECT: Fiscal Year 2015-2017 Year 2 Recommended Budget

I am proud to submit the second fiscal year (FY) 2016-2017 budget of the County's first two-year budget plan totaling \$1.6 billion. The FY 2016-2017 budget plan supports our County's vision to invest in beautiful, thriving, and sustainable communities for all and advances programs and initiatives tied to the County's Strategic Plan goals: Safe, Healthy & Sustainable Community; Economic & Environmental Stewardship; Invest in the Future; and Civic Services & Engagement.

During the recession we challenged the organization to continue to provide essential services to the community with greatly reduced means. Through the difficult work of the Board of Supervisors, County Department Heads, and staff, we were able to reset the County's fiscal position. This budget builds upon continued economic recovery, making targeted investments while maintaining our fiscal health. Additional funding is recommended in a number of Board priority areas, including workforce housing, effective and efficient countywide fire services, and the annexation of Southwest Santa Rosa.

The recommended budget also includes additional funding for our County's labor force – recognizing the most recent labor contracts which provided cost of living increases and addressed the high cost of health care for County employees. Investing in the County's workforce respects the sacrifice employees made during the recession by accepting pay cuts to avoid more significant reductions in services and brings compensation to 95 percent of market, keeping the County competitive with other local government agencies.

A mix of additional funding due to expected growth in property tax and sales tax revenue, increases in state and federal allocations, and resourceful cost saving measures instituted by departments enable this balanced recommended budget. Adherence to the County's adopted fiscal principles ensures that all proposed budgets are presented in the context of long term operational sustainability.

New this year, as part of our shared commitment to transparency, open government, and citizen engagement, and in furtherance of the Board's outreach and engagement priority, I am proud to introduce a new budget tool that has been developed to facilitate the public's review of the Recommended Budget. The online application presents the County's operating budget in a visual style to help promote an understanding of how the budget is structured and where the County is dedicating available resources. The SoCo Budget link is <http://budget.sonomacounty.ca.gov/#!/year/default>.

The 2016-2017 Recommended Budget represents a structurally balanced operating and strategic investment plan, and provides the needed resources to continue delivering high quality public services that enrich our residents' quality of life. This summary provides the following: I. Budget Financial Overview; II. Positions Summary; III. 2015 Board Priorities; IV. Budget Next Steps; and V. Acknowledgements. The rest of this budget sets out individual departmental budgets organized by functional group under each tabbed section, which looks to help the reader navigate to specific areas of interest.

I. BUDGET FINANCIAL OVERVIEW

Introduction

The second year FY 2016-2017 total budget is \$1.6 billion, representing a \$23 million, or 1.4%, increase from the FY 2015-2016 Revised Budget. The total budget is financed with \$1.46 billion in revenues and \$177.6 million in use of fund balances.

The FY 2016-2017 projected revenues are practically unchanged at 0.5% less than the FY 2015-2016 adopted budget. While the General Fund budget includes tax revenue growth, the Special Revenue funds depict revenue reduction due an accounting change. The accounting adjustment eliminates revenue transfer appropriations between budget units to cover program costs, and establishes reimbursements as negative appropriations in order to accurately reflect net expenses in year-end financials.

The table below provides a comparison of total expenditure and revenue appropriations, and permanent positions between the first year FY 2015-2016 budget adopted a year ago in June 2015, and the second year revised FY 2016-2017 Recommended budget to be reviewed by the Board starting on June 13, 2016.

	(Year 1)	FY 2016-17 (Year 2)				
	FY 2015-16 Adopted	Approved (Jun '15)	Year 2 Changes	Revised Recomm.	Change from FY 15-16 Adopted	% Chg
Expenses & Increases to Fund Balances	1,616,650,867	1,527,353,188	112,259,161	1,639,612,349	22,961,482	1.4
Revenues	<u>1,468,992,793</u>	<u>1,434,034,894</u>	<u>28,005,006</u>	<u>1,462,039,900</u>	<u>(6,952,893)</u>	<u>(0.5)</u>
Net Cost / Use of Fund Balances	147,658,074	93,318,294	84,254,155	177,572,449	29,914,375	20.3
Positions	4,107.4	4,073.4	38.3	4,111.7	4.3	0.1

The following tables and subsequent variance discussions look to provide a high level overview of the total Recommended budget for year 2 of the two year FY 2015-2017 budget plan.

Expenditure Summary

As noted the FY 2016-2017 Recommended budget provides for \$1.6 billion in total financing uses, which are listed below by type of fund under the Board’s budget authority. In addition, following the State Budget Act reporting guidelines \$103.1 million in appropriations associated with internal transfers within Governmental funds are excluded from each of the comparative fiscal year totals, resulting in a FY 2016-2017 \$1.54 billion net total budget for state reporting purposes.

Fund Type	(Year 1)	FY 2016-17 (Year 2)				
	FY 2015-16 Adopted	Approved (Jun '15)	Year 2 Changes	Revised Recomm.	Change from FY 15-16 Adopted	% Chg
County General	431,182,225	418,268,562	25,142,338	443,410,900	12,228,675	2.8
Special Revenue	615,059,602	589,229,559	(511,729)	588,717,830	(26,341,772)	(4.3)
Capital Projects	44,423,439	8,444,750	45,270,973	53,715,723	9,292,284	20.9
Debt Service	11,904,798	12,167,149	(44,630)	12,122,519	217,721	1.8
Less Internal Transfers*	<u>(163,068,986)</u>	<u>(142,647,466)</u>	<u>52,413,634</u>	<u>(90,233,832)</u>	<u>72,835,154</u>	<u>44.7</u>
Governmental Funds	939,501,078	885,462,554	122,270,586	1,007,733,140	68,232,062	7.3
Enterprise	55,066,105	44,435,537	10,633,014	55,068,551	2,446	0.0
Internal Services	175,678,070	180,561,546	(886,268)	179,675,278	3,997,208	2.3
Sp. Districts & Agencies	<u>269,936,998</u>	<u>261,006,536</u>	<u>33,010,894</u>	<u>294,017,430</u>	<u>24,080,432</u>	<u>8.9</u>
Other Funds	500,681,173	486,003,619	42,757,640	528,761,259	28,080,086	5.6
Total Funds	<u>1,440,182,251</u>	<u>1,371,466,173</u>	<u>165,028,226</u>	<u>1,536,494,399</u>	<u>96,312,148</u>	<u>6.7</u>
Total Uses						
Inc. all Transfers	<u>1,616,650,867</u>	<u>1,527,353,188</u>	<u>112,259,161</u>	<u>1,639,612,349</u>	<u>22,961,482</u>	<u>1.4</u>

*Recently implemented accounting changes in Special Revenue Funds created a positive \$72.8 million expenditure change to Internal Transfers.

General Fund

The General Fund includes expenditures and revenues associated with the delivery of services by County agencies funded mainly with property taxes, sales taxes, fees, charges for services, or available unrestricted fund balance. The FY 2016-2017 General Fund budget totals \$443.4 million, an increase of \$12.2 million, or 2.8%, as a result of recently updated labor agreements, partially offset by the non-recurrence in FY 2016-2017 of the prior year’s \$10.7 million one-time special contribution to the Transportation & Public Works program for Pavement Preservation.

Special Revenue Funds

Special Revenue Funds account for revenues and expenditures legally restricted or committed to specific purposes and are composed predominantly of monies dedicated to Health Services, Human Services and Transportation & Public Works. The FY 2016-2017 budget totals \$588.7 million, a decrease of \$26.3 million, or 4.3%, from the prior year. The decrease is found primarily in Health Services as a result of having completed Crisis Stabilization Unit expansion during FY 2015-2016 and an accounting change requested by the Auditor-Controller-Treasurer-Tax Collector redistributing as negative Reimbursements costs previously distributed between program budgets through Operating Transfer appropriations. Although necessary to appropriately express program service costs; the change had no impact on program funding or activity levels.

Capital Projects Funds

Capital Projects Funds account for financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets within Governmental Funds only. Budgets for Enterprise Funds (financed and operated similar to a business enterprise), Internal Service Funds and Special Districts separately include capital investment appropriations within departments' budgets. The FY 2016-2017 Recommended Budget is \$53.7 million, reflecting a \$9.3 million increase due to new funding for both the inmate transport connector between the Main Adult Detention Facility (MADF) and for new MADF Behavioral Health Housing units.

Debt Service Funds

This Fund group accounts for financial resources that are restricted, committed, or assigned to expenditure for principal and interest repayment. The total FY 2016-2017 Recommended Budget of \$12.1 million varies from the prior year by \$217,700, attributed to aligning Special Districts' pass-through appropriations.

Internal Transfers Adjustment

In order to accurately represent net County budget, appropriations which merely transfer monies between Funds are excluded for State Budget Act reporting. The total FY 2016-2017 adjustment is \$90.2 million, a reduction of \$72.8 million from the prior year. This change reflects the Auditor-Controller-Treasurer-Tax Collector's guidance to utilize expenditure reimbursement accounts for operational cost distribution within departmental budget units rather than relying on Operating Transfer accounts for that purpose.

Enterprise Funds

Enterprise Funds represent operations financed and conducted similar to a business enterprise. Enterprise Funds in the FY 2016-2017 Recommended Budget support Regional Parks' marinas and fishing center; Transportation & Public Works' (TPW) Airport, Refuse, and Transit services; and the Auditor-Controller-Treasurer-Tax Collector's clean energy financing Sonoma County Energy Independence Program. The total \$55 million budget is virtually unchanged as operational expenses (except for the Airport) are for the most part derived from outside provider contracts. Although the FY 2016-2017 TPW Airport budget is increasing due to labor cost changes, additional staff to meet increased passenger volume, and facility investments to expand services, the Airport increase is fully offset by TPW-Transit budget decreases associated with non-recurring FY 2015-2016 bus equipment purchases.

Internal Service Funds

Internal Service Funds express the financing of services provided by one County department or program to another, and include central service budgets for the Auditor-Controller-Treasurer-Tax Collector (ACTTC) and Human Resources Department. The total FY 2016-2017 budget is \$179.7 million, a \$4 million increase from the prior year. The increase reflects growth in costs for the ACTTC's Enterprise Financial System (EFS) and Pension budgets related to EFS system upgrades and pension related expense for government wide reporting.

Special Districts & Agencies

Special District Funds represent independent County government units, generally established to perform a single specified service. This group of budgets include the Sonoma County Water Agency; TPW's Northern Sonoma County Air Pollution District; County Service Areas associated with fire, road, and lighting services; the Agricultural & Open Space District; and the Community Development Commission. FY 2016-2017 Special Districts and Agencies' Budgets total \$294 million, an increase of \$24 million from the prior year associated for the most part with labor changes and rebudgeting infrastructure investments included in FY 2015-2016 budget revisions and carried over to FY 2016-2017.

Financing Sources Summary

	(Year 1)	FY 2016-17 (Year 2)				
	FY 2015-16 Adopted	Approved (Jun '15)	Year 2 Changes	Revised Recomm.	Dollar Change	% Chg
Taxes	330,722,425	337,772,620	7,597,522	345,370,142	14,647,717	4.4
Licenses/Permits/Franchises	24,580,057	24,667,321	1,509,862	26,177,183	1,597,126	6.5
Fines/Forfeitures/Penalties	14,096,016	12,044,301	(32,251)	12,012,050	(2,083,966)	(14.8)
Use of Money/Property	29,671,326	25,856,392	3,167,751	29,024,143	(647,183)	(2.2)
Intergovernmental	544,862,466	538,272,380	51,080,238	589,352,618	44,490,152	8.2
Charges for Services	263,842,560	271,434,802	1,167,069	272,601,871	8,759,311	3.3
Miscellaneous Revenues	35,123,588	26,647,261	13,958,041	40,605,302	5,481,714	15.6
Other Financing Sources	49,625,739	41,452,802	2,325,839	43,778,641	(5,847,098)	(11.8)
Use of Fund Balance/ Assets	<u>147,658,074</u>	<u>93,318,294</u>	<u>84,254,155</u>	<u>177,572,449</u>	<u>29,914,375</u>	<u>20.3</u>
Total Financing Sources	<u>1,440,182,251</u>	<u>1,371,466,173</u>	<u>165,028,226</u>	<u>1,536,494,399</u>	<u>96,312,148</u>	<u>6.7</u>
<i>Plus Internal Transfers</i>	<u>176,468,616</u>	<u>155,887,015</u>	<u>(52,769,065)</u>	<u>103,117,950</u>	<u>(73,350,666)</u>	<u>(41.6)</u>
Total Sources	<u>1,616,650,867</u>	<u>1,527,353,188</u>	<u>112,259,161</u>	<u>1,639,612,349</u>	<u>22,961,482</u>	<u>1.4</u>

Taxes

This revenue group primarily represents Secured Property Tax and local Sales Tax collections, with total FY 2016-2017 budgeted Tax revenues of \$345.4 million. Based on overarching economic forecasts and estimated property value changes, the FY 2016-2017 Budget assumes a 5% increase in secured property tax revenue and an overall 4% growth for sales tax related sources, which results in a \$14.6 million, or 4.4%, change from the prior year adopted budget.

Licenses/Permits/Franchises

Estimated FY 2016-2017 Licenses/Permits/Franchises revenue growth of \$1.6 million results primarily from increased workload projections and fee adjustments within the Permit & Resource Management Department.

Fines/Forfeitures/Penalties

This type of revenue is derived primarily from three sources: fee and fine receipts allocated from the Courts to the County; penalties collected by various County programs; and appropriations from the Tax Revenue Loss Reserve (TRL), which retains property tax revenues that support County operations or specific Board priorities, also known as Teeter funds. The total FY 2016-2017 appropriation is \$12 million, or \$2 million less than the prior year adopted amount. The change stems from both a non-recurring FY 2015-2016 transfer of \$1.8 million from the TRL

accumulated balance to the Enterprise Financial System project budget for mitigation of system users' annual allocated costs; and a reduction of \$200,000 in court fines included in the Court Support Services budget.

Use of Money / Property

The FY 2016-2017 Recommended Budget for this group is decreasing by \$647,183; primarily in the Non-Departmental General Fund budget and as a result of reduced projected interest earnings for the Sonoma County Employees' Retirement Association aligned with anticipated cash balance amounts on deposit throughout the fiscal year.

Intergovernmental

This category represents state and/or federal allocations to various departments, agencies, and commissions. Total budgeted revenues are \$589.4 million. Major contributors to the FY 2016-2017 projected increase of \$44.5 million from FY 2015-2016 Adopted Budget are:

- \$5.9 million in the Community Development Commission, representing Reinvestment & Revitalization transfers from the County General fund financing various projects consistent with Board policy.
- \$5.5 million in Non-Departmental recognizing updated tribal payment projections.
- \$13.2 million in Health Services primarily due to an estimated increase in Medi-Cal managed care and Medi-Cal reimbursements for Behavioral Health services associated with service utilization growth in the Crisis Stabilization Unit.
- \$3.2 million in the Sheriff Office recognizing Proposition 172 state revenue growth and programming available tribal impact mitigation funds.
- \$6.7 million in the Sonoma County Water Agency budgets primarily from an accounting practice change to record as revenue instead of expenditure reimbursements those sanitation district funds owed to the agency for overhead expenses.
- \$7.7 million in Transportation & Public Works (TPW) reflecting the anticipated receipt of federal funding for multiple bridge projects, including the Monte Rio Bridge over the Russian River and the Hauser Bridge over the South Fork of the Gualala River as noted above in Capital Expenditures.
- \$1.8 million in Capital Projects associated with the Roseland Village project where operating transfers from the Non-Department Reinvestment & Revitalization fund are now categorized as Intergovernmental funds consistent with accounting guidance from the Auditor-Controller-Treasurer-Tax Collector.

Charges for Services / Miscellaneous

Total FY 2016-2017 revenues budgeted in this group are \$272.6 million, or an increase of \$8.8 million from the prior year. The change is mainly found in the Auditor-Controller-Treasurer-Tax Collector's Enterprise Financial System (EFS) and Pension Internal Services funds, aligning with the anticipated EFS operating cost and with increased overall wages; and in County Counsel, given their updated hourly rate as well as an added revenue stream from Human Resources Risk Management funds for the new in-house litigation group.

Operating Transfers & Use of Fund Balances

Non-recurring expenditures are primarily financed with appropriations from designated replacement funds or with monies accumulated for a specific purpose. Each department's financial summary section provides a discussion of the year-over-year changes from the Adopted FY 2015-2016 Budget to the Recommended FY 2016-2017 Budget. The majority of the total FY 2016-2017 budgeted fund balance use of \$29.9 million is from TPW's Roads budget as a result of rebudgeting the prior year's unspent Pavement Preservation program monies to carry out that program during FY 2016-2017.

Budget Policies

The Budget is balanced in compliance with the Board of Supervisors' existing financial policies, which are set forth in the section Financial Policies for FY 2015-2017 Budget Development. Consistent with established financial policies, the Budget supports recurring costs with forecasted recurring revenues, without drawing on General Fund discretionary reserve. The Budget also relies on continued departmental pursuit, to the extent possible, of full cost recovery and new revenue opportunities.

II. POSITION SUMMARY

The table below illustrates changes in full-time equivalent (FTE) positions by department. The revised second year Recommended FY 2016-2017 Budget decreases total FTE's by 19.0 from the March 2016 Board revised allocation. The change is driven mainly by Human Services Department efforts to mitigate updated operational costs through the elimination of 43.5 vacant positions, offset by 24.5 new positions in various programs as listed in the table below and explained in each of the departments' subsequent narratives.

Department	FY 2015-16 (Year 1)		FY 2016-17 Approved (Year 2)				
	Adopted (Jun '15)	Revised	Approved (Jun '15)	Year 2 Changes	Revised Recomm.	Change from Adopted	Change from 15-16 Revised
Agricultural Commissioner	33.3	33.3	33.3	0.0	33.3	0.0	0.0
Auditor-Controller-Treas-Tax Coll.	92.0	93.0	92.0	1.0	93.0	1.0	0.0
Child Support Services	96.5	96.5	97.5	(1.0)	96.5	0.0	0.0
Clerk-Recorder-Assessor	108.8	108.8	108.8	0.0	108.8	0.0	0.0
Community Development	42.0	43.0	42.0	1.0	43.0	1.0	0.0
Board of Supervisors	21.0	21.0	19.8	1.3	21.0	0.0	0.0
County Administrator	20.6	20.6	18.6	3.0	21.6	1.0	1.0
County Counsel	38.0	40.3	38.0	4.3	42.3	4.3	2.0
District Attorney	120.8	124.8	120.8	4.0	124.8	4.0	0.0
Economic Develop Board	12.3	12.5	9.3	2.3	11.5	(0.8)	(1.0)
Fire and Emergency Services	24.8	24.8	23.3	1.5	24.8	0.0	0.0
General Services	117.5	119.5	118.5	2.0	120.5	3.0	1.0
Health Services	600.9	600.7	588.1	12.6	600.7	(0.2)	0.0
Human Resources	59.5	60.5	57.5	3.5	61.0	1.5	0.5
Human Services	970.6	973.1	970.6	(41.0)	929.6	(41.0)	(43.5)
Information Systems	116.5	116.5	116.5	0.0	116.5	0.0	0.0
Permit and Resource Mgmt	112.0	113.0	106.0	13.0	119.0	7.0	6.0
Probation	288.6	288.6	290.1	(1.5)	288.6	0.0	0.0
Public Defender	50.0	50.0	49.0	1.0	50.0	0.0	0.0
Regional Parks	87.0	88.0	85.0	3.0	88.0	1.0	0.0
Sheriff/Adult Detention	646.0	649.5	637.0	15.5	652.5	6.5	3.0
Agriculture & Open Space Dist.	26.5	27.5	26.5	1.0	27.5	1.0	0.0
Ind Offc of Law Enf Rev & Outreach	0.0	2.0	0.0	2.0	2.0	2.0	0.0
Water Agency	222.8	222.8	221.8	5.0	226.8	4.0	4.0
Transport & Public Works	162.0	163.0	162.0	9.0	171.0	9.0	8.0
UC Cooperative Extension	7.0	7.0	6.0	1.0	7.0	0.0	0.0
Fairgrounds	30.8	30.8	35.8	(5.0)	30.8	0.0	0.0
Totals	4,107.4	4,130.7	4,073.4	38.3	4,111.7	4.3	(19.0)

III. 2016 BOARD PRIORITIES

The budget document reflects efforts to fulfill the Board’s 2016 Work Priorities. These issues and projects of interest require significant action and leadership within a twelve month period. Implementation costs are included in different budgets throughout the document.

Safe, Healthy & Caring Community	Economic & Environmental Stewardship	Invest in the Future	Civic Services & Engagement
<p>Increase the affordable housing inventory in the County.</p> <p>Strengthen mental health services’ safety net (focus on services).</p> <p>Provide access to preschool for all Sonoma County children.</p> <p>Address the safety, health, environmental and economic impacts of marijuana.</p>	<p>Implement the Sustainable Groundwater Management Act (SGMA).</p>	<p>Ensure the long-term fiscal health of the County:</p> <ul style="list-style-type: none"> • Increase revenues such as: <ul style="list-style-type: none"> ▪ Sales tax ▪ Transient Occupancy Tax ▪ General obligation bonds • Increase reserves • Reduce debt • Pension reform 	<p>Identify opportunities for streamlined County governance.</p>
<p>Advocate for continued services and proposed reuse of the Sonoma Developmental Center.</p>	<p>Develop a Russian River sustainability initiative.</p>	<p>Identify solutions to address safety concerns at Penngrove SMART crossing.</p> <p>Complete planning for the Chanate campus.</p>	<p>Advance Southwest Santa Rosa Annexation efforts.</p>
Core Principles			
<p>Maximize on the investments already made.</p>	<p>Balance between investment and natural resources.</p>	<p>Long term predictable and sustainable finances.</p>	<p>Strengthen collaborative relationships.</p>

IV. BUDGET PROCESS – NEXT STEPS

This first two-year FY 2015-2016 & 2016-2017 Budget was reviewed, adopted, and approved on June 16, 2015. The Year 2, or FY 2016-2017 Revised Recommended Budget is to be available for public review by June 3, 2016. Budget Hearings are scheduled to begin on June 13, 2013 and may be continued from day to day as needed for a maximum of 14 calendar days. Per State law, the Board will adopt the second year FY 2016-2017 Budget, containing such revisions as the Board of Supervisors determines at the conclusion of the Hearings.

At the beginning of the public hearings, the Board will be presented with a supplemental package containing additional information and recommendations as necessary to update those FY 2016-2017 programming needs which were not included in the revised budget recommendations.

At the conclusion of the public hearings, the Board of Supervisors will be asked to adopt the second year FY 2016-2017 Budget as modified per the approved Supplemental Recommended Budget Adjustment and additional Board direction during the hearings.

After the State of California adopts its budget and/or as needs arise after the close of the property tax roll and the County's Fiscal 2015-2016 books, staff will return with a collection of budgetary adjustments for the Board of Supervisors' consideration.

V. ACKNOWLEDGEMENT AND THANK YOU

The 2016-2017 Recommended Budget plan resulted from a collaborative development process between the County Administrator's Office (CAO) and the County's agencies and departments to ensure the preparation of a balanced budget for the coming fiscal year. All budget requests are reviewed through the following lenses: Board of Supervisors' policy direction, available financing, state and federal policies, changes in the cost of doing business, capital asset needs, Strategic Plan goal areas, and the Board of Supervisors' annually-established policy priorities.

This effort benefited from many partnerships. In particular, those with former Auditor-Controller-Treasurer-Tax Collector David Sundstrom, appointed Auditor-Controller-Treasurer-Tax Collector Donna Dunk and Budget Accountant-Auditor Olena Chandler, who verified overall account balancing and accuracy; Information Systems Director John Hartwig and the IT team, who quickly addressed CAO staff's requests to keep the Hyperion budget system operating smoothly under sustained peak demand; and Director of Human Resources Christina Cramer, whose professional team members Ans Van Egmond and Tamara Kallhoff processed position changes and verified Board-approved position allocations.

The County Administrator's Office team warrants a special thanks for the development of the second year FY 2016-2017 budget as they managed to analyze and develop processes helping the organization complete a two year budget plan, which took a bit of brain twisting given the two-year view of data. In particular, I wish to thank Christina Rivera, Deputy County Administrator and the County's Budget Manager, who kept the CAO Team focused on achieving a balanced two year budget and led the overall budget process. The CAO team includes Michelle Arellano, Caluha Barnes, Mary Booher, Natalie Brunamonte (Hyperion Administrator), Peter Bruland, Hannah Euser, Lois Hopkins, Nikolas Klein, Sita Kuteira, Robert Lawton (interim Deputy County Administrator), Joanna Lutman (lead Budget document coordinator), Liz Parra, Karen Spitler, Rebecca Wachsberg (Deputy County Administrator), Terri Wright, and Diana Wilson. I am honored and thankful to have a CAO team who maintain a positive attitude and strong teamwork in the completion of this important process.

Once a budget is adopted, it is Sonoma County's employees who bring it to life through their work in our community. Therefore, I want to express my appreciation to each member of the County staff for their dedication to public service. Only with such a workforce can we fulfill our mission to enrich the quality of life in Sonoma County.

My deepest gratitude goes to Sonoma County's Board of Supervisors. Their leadership and guidance always takes into account the best interests of our residents while constantly challenging County staff to remain creative and innovative. Thank you for your service, and thank you for the unparalleled public service opportunity you have given me.



FINANCIAL POLICIES



FINANCIAL POLICIES FOR FY 2015-2017 BUDGET DEVELOPMENT

Annually, the Board of Supervisors/Board of Directors provide policy direction to guide the County Administrator in the development of the Recommended Budget. The policy document is organized into basic fiscal principles and general government accounting standards.

BASIC FISCAL PRINCIPLES

Balanced Budget and Fiscal Discipline

- The budget must balance resources with expenditure appropriations. The County must live within its own means and avoid disturbing other local jurisdictions' revenue sources to resolve its deficiencies. Furthermore, any deviation from a balanced budget is not permitted by the California State Government Code, which states: "In the recommended, adopted, and final budgets the funding sources shall equal the financing uses." (Government Code §29009).
- All County departments/agencies must, when directed by the County Administrator, submit recommended options for reducing their net county costs as part of their annual budget submittal. These reduction options will be the primary source for balancing the County Administrator's recommended budget as submitted to the Board of Supervisors during difficult financial times. Reduction options will be accompanied by each department's analysis of the impact on services. Depending upon state budgetary impacts on Sonoma County, additional reductions may be requested from the County departments.
- Mid-year and third quarter reports of actual revenues and expenditures, with projections for the remainder of the year compared to revised budget, will be submitted by departments to the County Administrator, and on to the Board of Supervisors with recommendations, if necessary, for current year budget adjustments.
- In response to declining property tax and other revenues resulting from the "Great Recession", the County had been operating under a Board of Supervisors approved hiring freeze. The approved policy requires the County Administrator's approval for filling any permanent or extra-help vacant positions. In addition, all positions held vacant for 12 months or more will be deleted as part of the annual recommended budget.

Long Range Planning

- Recognizing cyclical economic downturns will occur in the future, and to maintain fiscal sustainability, program budgets will not be automatically restored as a result of fiscal recovery and/or discretionary revenue growth. Instead a review of the current public needs compared to efficiencies implemented must be completed before program and/or service expansion is considered.
- Annual budgets will not be increased or changed to the point that ongoing operating costs become overly reliant on one-time or cyclical, unreliable revenues.
- Annual budgets will be compiled with long-term sustainability in mind to operate within available ongoing revenues, except as part of a Board of Supervisors approved plan in response to unilateral state budgeting actions that may include reducing costs over a specified number of years.
- Proposed new services, public facilities, significant infrastructure and system changes, and major strategy changes should/will be analyzed for their long term impacts on operations, funding, liability and maintenance before seeking Board of Supervisors approval. New programs or services will generally not be recommended unless they further Strategic Plan goals, objectives, or strategies; are provided with a reliable funding stream sufficient to finance their costs; and the Board of Supervisors can be assured the County can control both the quality and level of services provided.
- The County Administrator, in conjunction with the County Auditor-Controller, will submit a 5 year, multi-year financial projection and solicit budget policy direction prior to compiling the Recommended Budget.

- One-time funding sources (i.e. fund balance, cyclical increases to revenues, grants) will be used to fund one-time expenditures (i.e. fixed assets, infrastructure, grant programs, Economic Uncertainty Reserves, and special one-time needs programs). An exception to this policy will be when reducing ongoing costs in accordance with a Board of Supervisors approved multi-year plan to reach a new reduced ongoing financing base as a result of state budgetary action. This plan will be called out separately in the budget message.
- The County and other Government Agencies governed by the Board of Supervisors support the funding of the employee retirement system each year at a ratio of between 95%-105% actuarial assets to liabilities. The County Administrator shall work with the Retirement System Administrator to develop a forecast of financing required for the County (and other Government Agencies governed by the Board of Supervisors) and will include options to achieve the desired funding levels along with each recommended budget.

Expenditure Management and Control

- Sonoma County, in conjunction with employee groups, will consider temporary salary and benefit cost saving programs (e.g. Mandatory Time Off, Voluntary Time Off) in lieu of service reductions or layoffs when the fiscal problem is of a temporary nature where one can reasonably predict when the fiscal problem will end.
- Federal and state program reductions will not be backfilled with County discretionary revenues except by Board of Supervisors direction. The Board of Supervisors typically does not backfill these programs due to their sheer size and magnitude on the County's financial position.
- Board policy direction is required prior to changing one-time expenses into ongoing expenses. In addition, departments will not engage in internal cost shifting to the County General Fund.

Treasury Management

- Other than amounts held with trustees under bond indenture or other restrictive agreements, the County's cash and investments shall be invested by the County Treasurer. The Treasury Oversight Committee has regulatory oversight for all monies deposited in the Treasury Pool. Such amounts are invested in accordance with investment policy guidelines established by the County Treasurer and reviewed by the Board of Supervisors. The objectives of the policy are, in order of priority, safety of principal, liquidity, and yield. The policy addresses the soundness of financial institutions in which the County will deposit funds, types of investment instruments as permitted by the California Government Code, and the percentage of the portfolio that may be invested in certain instruments with longer terms to maturity.
- Debt is incurred for the purpose of spreading capital project costs to the years in which the improvement will benefit. Debt is also incurred to reduce future costs such as refinancing (pension obligation bonds, general obligation bonds, certificates of participation) at lower interest rates.
- Sonoma County will not exceed its legal maximum debt amount. This amount is calculated annually based on 2% of the County's total assessed valuation. Sonoma County currently has no debt applicable to the legal maximum debt, leaving a 100% debt margin.
- Debt issuance and management is also subject to a separate set of policies established by the Board of Supervisors and available from the Auditor-Controller-Treasurer-Tax Collector's office.

Revenue Management

- Sonoma County will continue to advocate for more discretion over its revenue sources and to diversify and maximize discretionary revenue sources in order to resist state erosion to local revenues and improve the County's ability to manage individual revenue fluctuations.
- Programs financed by charges for services, fees, grants, and special revenue fund sources shall pay their full and fair share of all direct and indirect costs to the extent feasible and legally permitted. Including cost recovery towards future assets and/or system replacement.
- Departments requesting new or increased revenues from fees, permits and user charges shall submit these requests to the Board of Supervisors for consideration during the Board's annual fee hearing process. Requested fee increases shall include annual service improvement plans to identify efficiency and productivity measures taken or planned to minimize the level of rate increases, while improving customer service. If permissible by law, fees and charges should cover all costs of the services provided, unless otherwise directed by the Board of Supervisors, to provide for public benefit.

- Staff will use conservative but defensible estimates for major revenue sources and not unduly anticipate changes in revenue trends.

Minimum Fund Balance Policies

- Sonoma County will create and maintain a prudent level of financial resources to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. Funds will be assigned and balances will be maintained to finance anticipated future one-time expenditure needs and to allow time for the County to respond to major actions of the State of California that materially affect the County's financial position. Periodic review and updates of the County's Directory of Funds balances in excess of \$5 million, as of prior fiscal year end, will be incorporated as part of the Board of Supervisors Budget Policy workshop. Also, disposition of accumulated year-end fund balances will occur when there has been no activity in the past year and the County Administrator and Auditor-Controller-Treasurer-Tax Collector have identified them as no longer needed for their original purpose.
- Consistent with best practice recommendations from the Government Finance Officers Association of the United States and Canada, the County will strive to maintain total General Fund discretionary reserves equal to 5%-15% of annual General Fund operating revenues. This range will be further subdivided into "traffic light" increments as follows:
 - 5-10% represents the red light signaling that no further use of reserves should be made except in dire emergencies or where almost immediate replenishment is assured. Further, priority should be given to increase reserve levels.
 - The 10-15% increment of the range represents the yellow light signaling that caution should be exercised in the use of reserves and only for one-time costs. In addition, consideration should be given to increase reserve levels should resources become available.
 - Above 15%, a green light is given, adequate reserve levels have been achieved. Additional resources need not be set aside at this time for economic uncertainties but used to further other Board of Supervisors goals.
- **Fund balance**, created as a result of actual revenue and expenditure deviations from the budget, will be used to achieve and maintain the County's reserve goals and to balance the next year's budget. Reliance upon fund balance for budget balancing will be managed judiciously, taking into account its volatility and past actual activity.
- **Tax Loss Reserve Fund (TLRF)** shall maintain as a restricted reserve an amount equal to 2% of the levy. The County Administrator in conjunction with the Auditor-Controller-Treasurer-Tax Collector may recommend the use of funds in excess of the established reserve to the Board of Supervisors for the purpose of balancing the budget. In order to finance an additional one-time Roads Pavement preservation investment on November 3, 2015, the Board temporarily reduced the reserve target to 1.25% and will re-establish the 2% reserve from the future collection of penalties.
- **Tobacco Securitization** proceeds shall be maintained in two separate funds. The first shall contain the portion of the proceeds to be used only for capital improvements and shall be used for those improvements that exceed the normal level of repair and replacement needed to maintain County facilities with priority funding for planned criminal justice services projects and the completion of the Americans with Disabilities Act Transition projects. On the latter, funding will be available only AFTER all other funding sources have been exhausted. The second shall contain the portion of the proceeds that, once de-allocated, can be used for general government purposes. Given the one-time nature of these funds, the latter shall only be used for one-time investments as opposed to financing any on-going operating costs.
- **Refuse Franchise Fees** shall be accounted for in the same manner as other franchise fees in the County General Fund revenues. They shall be recorded in a separate account in order to ensure that any fund balance does not roll into County General Fund carryover balance at year-end so that the County can designate use of the funds for solid waste obligations, roads infrastructure preservation, and other Board of Supervisors priorities. If used for road infrastructure preservation, these funds are not intended to supplant on-going County General Fund contributions nor are they intended to increase any external maintenance of effort requirements imposed by outside funding sources, but may be used to satisfy previously established maintenance of effort levels.

- **Tribal Development Impact Mitigation** funds shall be accounted for separately, so that when budgeting, only those monies received in the current year shall be relied upon for financing costs in the coming budget. The Board of Supervisors shall make a determination, as new tribal developments occur, on the best uses of these funds to mitigate impacts and maintain the high quality of life in surrounding or affected communities.
- **Health Services-Medical System Expansion** funds minimum reserve level is established at \$1 million. The Board of Supervisors recognized and confirmed the remainder of the fund balance will be spent in accordance with the Partnership Health Plan of California Memorandum of Understanding spending plan agreement. Health Services staff will coordinate with the County Administrator's Office and the Partnership Health Plan to review and update the spending plan as a part of the annual budget.
- **County Health Plan-Economic Uncertainty Reserve** is established based on actuarial valuation to cover unforeseen changes in expenditures and/or revenues. In light of the upcoming implementation of the federal Affordable Care Act, Human Resources staff will provide fund balance use recommendations as part of the annual recommended budget while maintaining a minimum level of economic uncertainty reserve consistent with Actuary's valuation and as recommended by the County Administrator.
- **Water Agency - Flood Zone 2A** (Petaluma) will maintain a minimum of 6 months of operating expenditures. Funds in excess of the minimum required may accumulate to address future capital needs as approved by the Board of Directors in the annual Capital Project Plan.
- **Water Agency - Water Transmission System** is to maintain a minimum of 3-4 months of operating expenditures. Funds in excess of the minimum required may accumulate to address future capital needs as approved by the Board of Directors in the annual Capital Project Plan.
- **Reinvest and Revitalization** funds accumulated from dissolved redevelopment project areas residual funds and asset liquidation distribution proceeds are segregated into a separate committed fund for specific investment purposes guided by the Reinvest & Revitalization Funds Use Policy pending approval. Accumulated use of resources will be presented as part of the annual Recommended Budget. Funding should be considered first to continue or complete the public benefit originally intended by the former redevelopment project, second to benefit the community where the former project area was located, and third for economic development investments.
- **Roads** – One of the program's main sources of funding for maintenance services comes from gas tax. As a result of the frequent state formula allocation changes over the last five years, and to protect the County's General Fund resources, an operating reserve by way of year-end unrestricted fund balance equivalent to a minimum of 3 to 4 months of baseline operating expenses will be maintained within the Roads special revenue fund. The amount for FY 2014-2015 was established at \$5,000,000 which will be reviewed periodically against annual baseline operating budget.

GOVERNMENT ACCOUNTING STANDARDS

Fund Balance Classifications

Government Accounting Standards Board (GASB) Statement #54 was issued to improve the usefulness and understandability of governmental fund balance information. The statement provides more clearly defined categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The statement only impacts governmental fund types (General, Special Revenue, Capital Projects and Debt Service). The following more clearly defines the new fund balance classifications and examples of fund balance amounts that would generally be reported within these classifications.

- **Nonspendable Fund Balance** – amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Examples include inventory, prepaid amounts, long-term accounts receivable, and any other amounts that are not expected to be converted to cash.
- **Restricted Fund Balance** – amounts are restricted by external parties (i.e. creditors, grantors, contributors or laws/regulations of other governments) or restricted by law through constitutional provisions or enabling legislation. The majority of the County's Special Revenue Funds (i.e. Health & Human Services, Child Support Services, Road Fund, etc.) and Debt Service Funds have restricted fund balances.

- **Committed Fund Balance** – amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision making authority. An example of committed fund balance is the Board of Supervisors’ commitment to use 75% of Transient Occupancy Tax (TOT) revenues to provide funding to promote County economic development and tourism.
- **Assigned Fund Balance** – amounts constrained by the government’s intent to be used for specific purposes that are neither restricted nor committed. Assigned fund balance can also be used to eliminate the projected budgetary deficit in the subsequent year’s budget. The intent can be expressed by a) the governing body itself or b) a body or official to which the governing body has delegated the authority. General Fund carryover fund balance, Accumulated Capital Outlay (ACO) funds, and Capital Project Funds are examples of balances that can be assigned for specific purposes.
- **Unassigned Fund Balance** – a residual classification for the General Fund. The total fund balance, less restricted, committed or assigned funds, equals unassigned fund balance. The general fund is the only fund that should report a positive unassigned fund balance amount. A negative fund balance is possible in other governmental funds. Examples of unassigned fund balance include the general reserve fund and other discretionary general fund economic uncertainty funds.

Asset Inventory/Protection

Sonoma County will regularly assess the condition of its assets that support delivery of County services (i.e. public facilities, infrastructure, technology, vehicle fleet, etc.) and plan for their maintenance and eventual replacement.

- Assets with an initial cost of more than \$5,000 to \$100,000 will be capitalized as summarized in the table below:

Capital Asset Type	Capitalization Threshold	Depreciation/Amortization Period
Land	All Costs	Non-Depreciable
Buildings	\$25,000	50 Years
Building Improvements	\$25,000	50 Years
Infrastructure	\$100,000	30-50 Years
Software	\$100,000	7 Years
Non-Amortizable Intangibles	\$5,000	Non-Amortizable
Machinery and Equipment	\$5,000	5 Years

- Capital assets are recorded at historical cost or at estimated historical cost if actual historical cost is not available. Capital assets used in operations will be depreciated or amortized using the straight-line method over the lesser of the capital lease period or their estimated useful lives.
- The Board of Supervisors requires all departments to certify a detailed listing of all fixed asset inventory within their possession no later than December 15 of every other year.
- Capital replacement funds will be used to accumulate financial resources for future replacement of assets that will be retired from service. In addition, when feasible, replacement funding contributions will be included in applicable service charges from all system users. Specifically, the policy covers the following major system categories:
 - **Building & Fixed Facilities** - As part of the annual Capital Project Plan and no less than every 5 years, and guided by Comprehensive County Facilities Plan, the General Services Director will regularly assess and adjust funding requests for each facility. The funding contributions would be placed in separate funds for each set of facilities and managed by the assigned department or agency director in conjunction with the County Administrator. Contributions for these funds will be included in service charge rates (including outside partner agencies) and grant costs where feasible and would be prioritized for available discretionary funding in the annual budget process. Consideration will always be given to annual operational maintenance funding (as opposed to contributions for future major repairs) necessary to preserve health and safety and overall asset life. Project funding recommendations will follow the priority criteria in the current Administrative Policy 5-2 which includes:

- a. Required to meet compelling health, safety, legal or code compliance, a mandate of the Board of Supervisors, or a court order.
 - b. Previously approved phases of a project, which are integral to completing its initial scope.
 - c. Required to keep an existing building, facility, or complex operational. Provides measurable economic benefit or avoids economic loss to the County. Serves to maintain or improve infrastructure of the County as a general benefit to County operations and services.
 - d. Alleviates constraints and impediments to effective public access and service such as improvements regarding space limitations or inefficient layout of space in County buildings or facilities, provisions for expanded or changed programs or services, or improvements to heating, ventilation or other work environment conditions.
 - e. Improves the environmental quality or aesthetics of County facilities and complexes.
- Information Technology Assets
- a. The policy directs the Director of Information Systems in conjunction with the County Administrator's office to develop a plan to replace system components with the infrastructure contribution funding stream and potential one-time contributions within the remaining useful life of each component. The policy also directs a full infrastructure valuation of the computer and telephone communication systems every 5 years.
 - b. The Public Safety radio infrastructure replacement review and funding request is the responsibility of the Sheriff's Office in conjunction with General Services, Information Systems, and the County Administrator.

OTHER POLICIES AND METHODOLOGIES

Other policies and methodologies that may be helpful for understanding the County's budget:

Budgetary Amendments

After the budget is adopted it becomes necessary to amend the budget from time to time. Department heads have the authority to amend budgets for changes within a category (e.g., Services & Supplies). County Administrator approval is required for adjustments between categories (e.g., Services & Supplies to Fixed Assets) or between program budgets within the department.

Budgetary amendments that change total revenues or appropriations for a department require Board of Supervisors approval. These include: (1) the appropriation of revenues not included in the adopted budget, (2) reductions to estimated revenues and related appropriations when it is determined that the revenues will not be received, (3) appropriation increases supported by use of available fund balance or Appropriations for Contingencies, and (4) the transfer of monies or appropriations from one fund or department to another.

The Accounting Basis Used in the Budget

The budget is developed on a modified accrual basis for governmental fund types (General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds), adjusted for encumbrance accounting. Appropriations for encumbrances are included and appropriations for expenditures against prior year encumbrances are excluded.

Under the modified accrual basis, obligations are generally budgeted as expenses when incurred, while revenues are recognized when they become both measurable and available to finance current year obligations. Proprietary fund types (e.g., Transit and Refuse) are budgeted on a full accrual basis. Not only are obligations recognized when incurred, but revenues are also recognized when they are incurred or owed to the County.

The government-wide, proprietary and investment trust fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property and sales taxes, grants, entitlements, and donations. On an accrual basis, revenues from property tax are recognized in the year for which the taxes are levied. Revenues from sales tax are recognized when the underlying transactions take place. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

For business-type activities and enterprise funds, the County has elected under GASB Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Property Fund Accounting, to apply applicable GASB pronouncements as well as any applicable pronouncements of the Financial Accounting Standards Board, the Accounting Principles Board or any Accounting Research Bulletins issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

Fund Types Used by the County

Governmental Fund Types:

- **General Fund:** The General Fund is the general operating fund of the County. All financial resources except for those required to be accounted for in other funds are included in the General Fund.
- **Special Revenue Funds:** Special Revenue Funds account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. Sonoma County Special Revenue Funds include: Advertising, Fish & Wildlife, Road, Health Services, State Realignment, and various other restricted and committed funds.
- **Debt Service Funds:** Debt Service Funds are used to account for financial resources that are restricted, committed, or assigned to expenditure for principal and interest.
- **Capital Projects Funds:** Capital Projects Funds account for financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets (other than those in Proprietary Fund Types).

Proprietary Fund Types

- **Enterprise Funds:** Enterprise Funds account for operations (a) that are financed and operated in a manner similar to private business enterprises, where the intent of the Board is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed primarily through user charges or (b) where the Board has decided that periodic determination of revenues earned, expenses incurred, and net income or loss is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Internal Service Funds

- **Internal Service Funds:** Internal Service Funds (ISF) account for the financing of goods or services provided by one department or agency to other departments or agencies of the County or other governmental units on a cost reimbursement basis. A common use of these fund types is to account for the County's self-insurance programs. The following describes the funding and budgeting methodologies the County uses for some of the self-insurance programs.

The funding methodology for the workers' compensation and the liability insurance programs is designed to establish charges to departments to finance the current year costs at the 70% confidence level as estimated annually by an actuary. The Health ISF (county medical insurance plan) is funded based on actuarially determined trends in claims payments with the intent of maintaining a year-end fund balance equivalent to anticipated costs necessary to close out each year's activity and to cover expenses in excess of projected levels due to unexpected increases in the number or size of claims. For workers' compensation and liability insurance programs, cash reserves above and below the 70% confidence levels for outstanding liabilities for individual insurance funds are amortized on a rolling three-year basis, by decreasing or increasing rates by one-third of the difference, in accordance with Board policy. The rolling three-year amortization policy was implemented to: 1) alleviate large

fluctuations in rates caused by changes in actuarial estimates or funding status; 2) facilitate long-term rate planning; and 3) provide consistent financial policy for the internal service funds.

For budgeting purposes, claims expense for the workers' compensation and liability funds are based on the actuary's estimated loss for the budget year at the 70% confidence level. In situations where this is not expected to provide sufficient appropriations to cover actual cash payments, additional funds are budgeted under Excess Claims Expense. Claims expense for the Health ISF is based on the actuary's estimated loss for the budget year.

At the time the budget is prepared, the total year-end outstanding liability for the budget year is not known. When this information becomes available from the actuary during the budget year, the change in the total outstanding liability is recorded to the budgeted sub-object Accrued Benefit Adjustment in order to conform to accounting principles. This budgetary figure is used merely to designate cash reserves to cover the outstanding liability and does not represent a cash revenue or expenditure. The Accrued Benefit Adjustment for liability and workers' compensation is budgeted at 10% of the total liability. The accrued benefit adjustment for the County Health Plan is budgeted using the most recent 1-year trend and 10% of the total liability. The total liability is based on the prior year estimate of total liability projected forward using the most recent claims expense trend.

Within the ISF insurance funds, the budgetary information presented is not readily comparable on a year-to-year basis because expenditures and use of cash reserves are related to past years' claims experience, as well as the fiscal year for which the budget is presented. Claims payments fluctuate depending on year of settlement, rather than occurrence of the claim, so payments may be made in excess of a current year's expected claims costs. In addition, actuarial estimates of total liability may vary substantially from year to year, depending on claims history, population changes, legislation, and other factors.

Financial Summaries

This section contains a number of different summaries of the total Adopted Budget information. It shows the use of fund balance for each of the major fund groups (such as the General Fund or Special Revenue Funds), total financing sources by type (such as taxes or monies from other governments), total financing uses by groups of functions or services (such as Administration and Fiscal Services or Justice Services), and total

financing uses by types of expenditures (such as salaries and benefits or fixed assets). For more information on individual departmental budgets, see the following sections of this budget document which are grouped according to similar functions or types of services. For financial summaries presented in the required State of California schedule format, see the section labeled "State Financial Schedules" toward the end of the document.

CHANGES IN FUND BALANCES ADOPTED FY 2016-2017

Description	Estimated Available Fund Balance/Retained Earnings June 30, 2016	Total Adopted Financing Sources (Revenues & Use of Fund Balances*)	Total Adopted Financing Uses (Expenditures & Contributions to Reserves or Designations)	Estimated Available Fund Balance/Retained Earnings June 30, 2017
General Funds	125,602,801	430,367,854	448,080,264	107,890,391
Special Revenue Funds	163,425,815	520,960,486	597,661,993	86,724,308
Debt Service Funds	8,805,123	12,122,519	12,122,519	8,805,123
Subtotal - County Operating	297,833,739	963,450,859	1,057,864,776	203,419,822
Capital Projects	13,171,005	43,525,445	54,931,725	1,764,725
Subtotal County Funds	311,004,744	1,006,976,304	1,112,796,501	205,184,547
Less: Operating Transfers	0	(92,495,612)	(92,495,612)	0
Total County Funds	311,004,744	914,480,692	1,020,300,889	205,184,547
Enterprise Funds	10,589,600	49,697,207	55,068,551	5,218,256
Internal Service Funds	35,253,538	160,001,496	179,675,278	15,579,756
Special Districts	240,625,422	249,648,087	295,390,830	194,882,679
Grand Total	597,473,304	1,373,827,481	1,550,435,549	420,865,238

*Use of fund balance included in this column is limited to the amount needed to finance increases to reserves/designations.

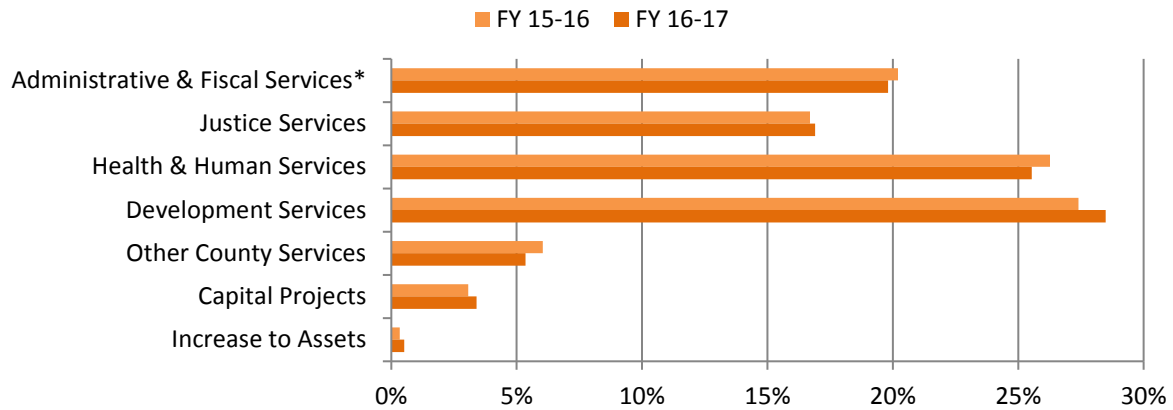
All other uses of fund balance are determined based on the excess of Financing Uses over Financing Sources and reflected as a decrease to the estimated ending fund balance.

COUNTY BUDGET FINANCING SOURCES AND USES SUMMARY FY 2014-2015 THROUGH FY 2016-2017

Description	Actual 2014-15	Estimated 2015-16	Recommended Revised 2016-17	Adopted 2016-17
Financing Sources				
Taxes	326,427,053	336,994,089	345,370,142	345,370,142
Licenses/Permits/Franchises	24,667,190	26,745,644	26,177,183	26,177,183
Fines/Forfeitures/Penalties	17,274,615	23,537,688	12,012,050	13,289,258
Use of Money/Property	26,227,703	36,848,739	29,024,143	29,024,143
Intergovernmental Revenues	482,245,993	544,178,140	589,352,618	591,633,178
Charges for Services	266,777,174	286,300,409	272,601,871	273,812,564
Miscellaneous Revenues	50,894,187	43,245,876	40,605,302	42,646,602
Other Financing Sources	60,828,297	105,211,907	43,778,641	43,941,839
Use of Fund Balance/Net Assets	49,299,304	111,825,158	177,572,449	184,540,640
Total Financing Sources	1,304,641,516	1,514,887,650	1,536,494,399	1,550,435,549
Uses of Financing by Function				
Administrative & Fiscal Services	239,092,107	345,653,770	306,570,219	307,061,813
Justice Services	224,396,836	238,595,966	255,150,565	262,064,511
Health & Human Services	344,471,541	369,970,634	392,067,955	395,971,418
Development Services	387,314,650	391,858,224	448,510,415	441,676,420
Other County Services	30,718,872	79,251,859	73,787,027	83,020,345
Capital Projects	17,457,057	45,000	51,492,470	52,708,470
Increase to Fund Balance/Net Assets	61,190,453	89,512,197	8,915,748	7,932,572
Total Financing Uses	1,304,641,516	1,514,887,650	1,536,494,399	1,550,435,549
Uses of Financing by Type				
Salaries & Benefits*	518,671,041	519,282,101	595,874,026	603,741,459
Services & Supplies	454,835,964	493,217,392	518,723,864	519,065,392
Other Charges	355,145,791	437,230,010	505,981,318	510,649,666
Fixed Assets	91,451,598	89,020,919	168,362,542	173,017,152
Operating Transfers	57,295,881	109,222,960	44,462,786	44,625,982
Reimbursements	(233,953,712)	(224,065,929)	(311,657,885)	(312,682,350)
Appropriations for Contingencies	4,500	1,468,000	5,832,000	4,085,676
Increase to Fund Balance/Net Assets	61,190,453	89,512,197	8,915,748	7,932,572
Total Financing Uses	1,304,641,516	1,514,887,650	1,536,494,399	1,550,435,549
*Total Permanent Positions (FTE)	3,936	4,131	4,112	4,147

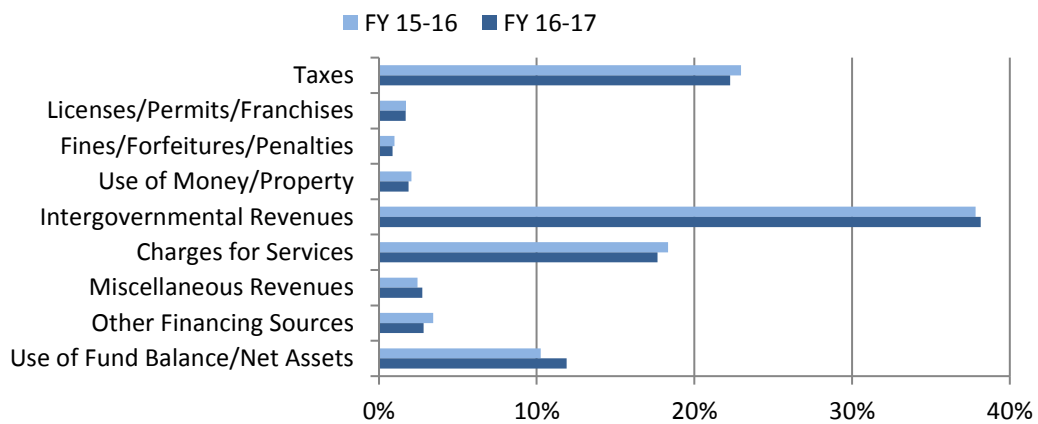
COUNTY BUDGET – ALL FUNDS

FY 2015-2016 \$1.44 Billion, FY 2016-2017 \$1.55 Billion Uses-All Funds



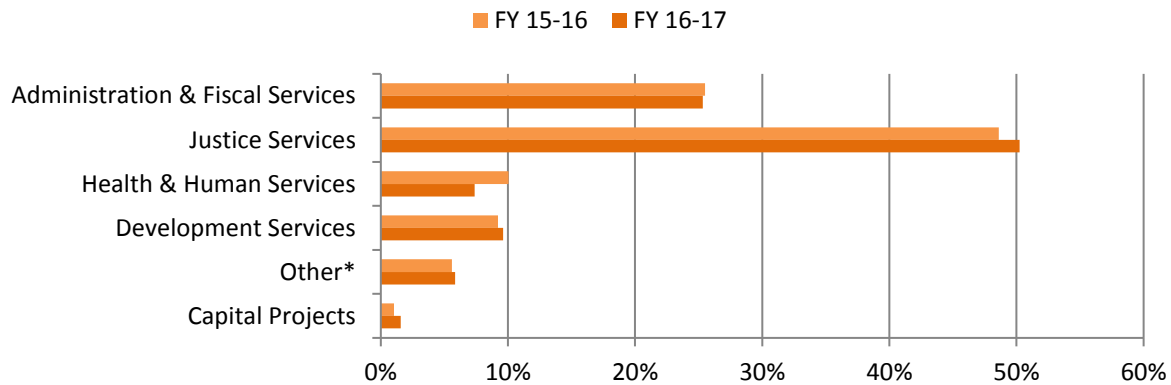
*Administrative Support & Fiscal Services includes Non-Departmental, which contains fund transfers, non-Administrative & Fiscal departments, and County's self-insurance expenses allocated to user departments. Without these budget units, Administrative & Fiscal Services would represent 9% and 6.6% of the fiscal years' totals.

FY 2015-2016 \$1.44 Billion, FY 2016-2017 \$1.55 Billion Sources-All Funds



GENERAL FUND

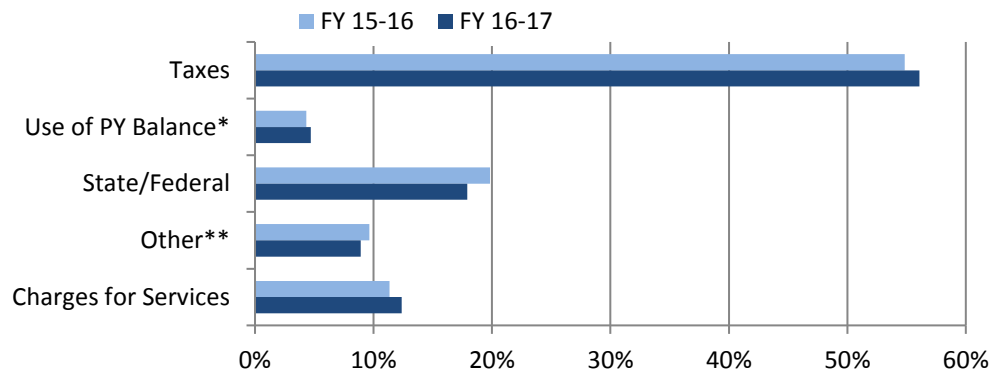
FY 2015-2016 \$428.9 Million, FY 2016-2017 \$446.1 Million Uses-General Fund



(Excludes General Reserve Fund and Accumulated Capital Outlay (ACO) Funds)

*Other - Includes General Government Transfers (FY 2015-2016 \$15.2 million, FY 2016-2017 \$15.9 million), Other County Services (FY 2015-2016 \$6.9 million, FY 2016-2017 \$7.1 million), and Increases to Fund Balance (FY 2015-2016 \$1.8 million, FY 2016-2017 \$2.9 million).

FY 2015-2016 \$428.9 Million, FY 2016-2017 \$446.1 Million Sources-General Fund



(Excludes General Reserve Fund and Accumulated Capital Outlay (ACO) Funds)

*Use of Prior Year Fund Balance – Includes \$20.9 million carryover fund balance.

**Other - Includes Licenses/Permits/Franchises (FY 2015-2016 \$15.5 million, FY 2016-2017 \$16.4 million), Fines/Forfeitures/Penalties (FY 2015-2016 \$9.7 million, FY 2016-2017 \$7.7 million), Use of Money/Property (FY 2015-2016 \$5.6 million, FY 2016-2017 \$5.3 million), Miscellaneous Revenues (FY 2015-2016 \$4.2 million, FY 2016-2017 \$4.3 million), and Other Financing Sources (FY 2015-2016 \$6.2 million, FY 2016-2017 \$6.1 million).



ADMINISTRATIVE SUPPORT AND FISCAL SERVICES

Board of Supervisors / County Administrator

County Counsel

Human Resources

General Services

Information Systems

Non Departmental

Auditor-Controller-Treasurer-Tax Collector

County Clerk-Recorder-Assessor



BOARD OF SUPERVISORS/ COUNTY ADMINISTRATOR

Veronica A. Ferguson
County Administrator

The Department’s mission is to enrich the quality of life in Sonoma County through superior public service and investing in beautiful, thriving and sustainable communities for all.

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$7,631,871	\$8,324,047
Total Revenues/Use of Fund Balance	\$2,847,153	\$3,100,034
Total General Fund Contribution	\$4,784,718	\$5,224,014
Total Staff	41.55	42.55
% Funded by General Fund	62.69%	62.76%

DEPARTMENT SERVICES

The Board of Supervisors is the elected legislative and executive body of Sonoma County and also the governing body for such special districts as the Sonoma County Water Agency, Community Development Commission, Sonoma County Agricultural Preservation and Open Space District, Northern Sonoma County Air Pollution Control District, and Sonoma County Public Finance Authority.

Major activities include: direct **Supervisorial District services** including intake of residents’ concerns, data research and Advertising grants facilitation; and **Clerk of the Board** functions such as record keeping and meeting coordination (including Assessment Appeals).

The County Administrator’s Office carries out the policy direction of the Board of Supervisors and serves the public by collaboratively leading and supporting the County organization. In partnership with the community, the Board of Supervisors and County Administrator’s Office actively implement measures consistent with the County’s Strategic Plan goals of Safe Healthy & Caring Community, Economic &

Environmental Stewardship, Investing in the Future, and Civic Services & Engagement.

Major activities include: overall County **Budget & Policy** coordination, which includes fiscal planning, resource allocation recommendations, **Strategic Plan Implementation**; and **Community Engagement** through legislative advocacy, public information and community outreach.

In addition, the County Administrator’s Office oversees Non-Departmental, Court Support Operations and Capital Project budgets, which are included in separate sections of the budget document.

For more information, call (707) 565-2431, or visit <http://sonomacounty.ca.gov/CAO>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Supervisory Districts	2,457,336	2,457,336	2,457,336	102,389	2,559,725	102,389	4.2
Board Clerk	1,112,103	1,112,103	596,906	616,019	1,212,925	100,822	9.1
Budget & Policy	3,617,122	3,767,122	3,268,081	755,702	4,023,783	256,661	6.8
Community Engagement	295,310	295,310	295,310	232,305	527,615	232,305	78.7
Total Expenditures by Program	7,481,871	7,631,871	6,617,633	1,706,414	8,324,048	692,177	9.1
Expenditures by Category							
Salaries and Benefits	6,697,389	6,697,389	6,118,815	1,353,187	7,472,002	774,613	11.6
Services and Supplies	758,706	908,706	786,374	45,793	832,167	(76,539)	(8.4)
Other Charges	0	0	0	0	0	0	0.0
Capital Expenditures	0	0	0	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	25,776	25,776	37,032	(17,154)	19,878	(5,898)	(22.9)
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	7,481,871	7,631,871	6,942,221	1,381,826	8,324,047	692,176	9.1
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	4,634,718	4,784,718	4,083,748	1,140,266	5,224,014	439,296	9.2
Use of Fund Balance	0	0	0	0	0	0	0.0
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0	0	0	0.0
Intergovernmental Revenues	440,000	440,000	440,000	0	440,000	0	0.0
Fines, Forfeitures, Penalties	0	0	0	0	0	0	0.0
Revenue - Use of Money & Property	0	0	0	0	0	0	0.0
Charges for Services	482,000	482,000	482,000	222,836	704,836	222,836	46.2
Miscellaneous Revenue	46,000	46,000	46,000	0	46,000	0	0.0
Other Financing Sources	404,530	404,530	454,470	(22,378)	432,092	27,562	6.8
Special Items	0	0	0	0	0	0	0.0
Reimbursements	1,474,624	1,474,624	1,436,004	41,102	1,477,106	2,482	0.2
Total Revenues/Use of Fund Balance	7,481,871	7,631,871	6,942,221	1,381,826	8,324,047	692,177	9.1
Total Permanent Positions	41.55	41.55	38.30	4.25	42.55	1.00	2.41

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$8.3 million, financed with \$3.1 million of revenue and reimbursements, and \$5.2 million of General Fund. Appropriations are increasing by \$692,200, or 9.1%, compared to the FY 2015-2016 Revised Budget primarily due to salaries and benefits changes and the Public Information & Relations position added to implement a community outreach plan.

The Department's General Fund support is increasing by \$424,300, or 9.2% to account for anticipated changes to salary and benefit costs based on labor negotiations, revised Enterprise Financial System annual allocation, and funding for a Public Information Officer.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$774,600, or 11.6%. This is the result of anticipated salary and benefit changes of approximately \$285,000 based on labor negotiations; the addition of a Public Information Officer within the Community Engagement program with a \$220,000 annual cost; and elimination of approximately \$270,000 in one-time salary savings associated with prior year high vacancy levels within the Budget & Policy services.
- Service and Supplies are expected to decrease by \$76,500, or 8.4% primarily due to a \$150,000 one-time expense associated with implementing a portion of the Community and Local Law Enforcement Task Force recommendations. The projected decrease is offset by a \$73,500 increase in internal service charges for the Enterprise Financial System (EFS), Human Resources Management System, and baseline information systems services.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund contribution is increasing by \$439,300, or 9.2%, from the FY 2015-2016 Revised Budget to account for changes to salary and benefits, above-mentioned position changes, and increases to internal service charges specifically associated with EFS revised cost allocation methodology.
- Charges for Services are increasing by \$223,800, or 46.2%, recognizing full year funding for the administrator position and extra help supporting the new budget system EFS: Hyperion.

FY 2015-2017 OBJECTIVES UPDATE

- Partner with the City of Santa Rosa to complete the annexation of Roseland and other southwest Santa Rosa unincorporated area islands.
 - **In Progress:** County Administrator's Office staff and the County's Southwest Santa Rosa Annexation Ad Hoc Committee, working with several other County departments, are in the process of negotiating a pre-annexation agreement to address the sharing of additional costs associated with the provision of services and infrastructure projects that will be incurred before and after annexation. Negotiations are on track to produce a pre-annexation agreement and to enable the County to support the City of Santa Rosa with the annexation process in FY 2016-2017.
- Implement the Community and Local Law Enforcement Task Force recommendations including a civilian oversight program.
 - **Completed:** The Independent Office of Law Enforcement Review and Outreach (IOLERO) was created in August 2015 and the new director began work in April 2016, completing the implantation of a civilian review program.
 - **In Progress:** County Administrator's Office staff presented the final report to Board and received direction on remaining Task Force recommendations to be implemented including: completion of Andy's Unity Park

(Regional Parks Department); implement a mural project integrated into the Roseland Community Development project (Community Development Commission); issue Request for Proposal (RFP) to provide one-time seed funding to support the expansion of the Student Congress program (County Administrator's Office); issue RFP to provide one-time seed funding to support the establishment of a Restorative Practices Collaborative (County Administrator's Office); and issue RFP for on-going support of expanded restorative practices program in schools (County Administrator's Office).

- Lead the County's ability to increase staffing capacity by ensuring maximum utilization of the new Hyperion budget tool functionalities, which is expected to provide increased financial transparency and robust multi-year fiscal planning opportunities.
 - **In Progress:** Hyperion was launched in FY 2015-2016. The focus of the first year was on staff training and end user acceptance of the system, as well as implementing refinements to maximize the efficiency of the system. In FY 2016-2017, the County Administrator's Office will launch additional elements of the system, including the multi-year forecasting tool, and will optimize reporting options.
- Coordinate the Healthcare Task Force initiative, which aims to reduce healthcare plan costs by working with stakeholders to identify cost savings opportunities.
 - **Completed:** In collaboration with the Human Resources Department, established the Healthcare Round Table with private and public sector employers, healthcare providers and labor organizations; and established the Public Sector Healthcare Task Force with public employers and labor organizations. Completed the Healthcare Task Force Report and presented the Report to the Board of Supervisors on April 26, 2016. A subcommittee of the Task Force is in the process of completing an in-depth due diligence of report recommendations as part of Phase II.
- Continue to develop the community engagement framework enhancing the County's ability to be more connected and partner with its citizenry to address key issues.
 - **In Progress:** Staff has provided a detailed work plan for a comprehensive and coordinated county-wide community engagement effort. The FY 2016-2017 budget adds a Public Information Officer who will assist with the engagement effort.
- Facilitate the disposition of the Chanate property to ensure the asset provides value added services to the community.
 - **In Progress:** A Request for Proposals was released to solicit developers. Staff is currently evaluating the proposals with the goal of bringing to the Ad Hoc Committee and Board of Supervisors an Exclusive Negotiating Agreement with the successful proposer by late summer or early fall 2016.
- Coordinate efforts toward achieving the 2015 Board-established priorities, including addressing the impacts of marijuana, increasing affordable housing, supporting the expansion of early learning opportunities, completing the development of a sustainability initiative, and continuing to ensure the long-term fiscal health of the County.
 - **Completed/ In Progress:**
 - **Safe, Healthy & Caring Community**
 - **Affordable Housing:** The Board appropriated gap funding for the Palms Inn project, enabling lease agreements serving 104 Single Room Occupancy units, including 60 veterans; received staff's Building HOMES Housing Plan, outlining a ten-year strategy to create 2,200 homeless-dedicated housing units; approved developers for the Broadway Project and Roseland Village; funded the "Code Blue" cold weather sheltering program; expanded the Homeless Outreach Services Team; and approved the use of County facilities for the Tiny Home pilot project.
 - **Universal Preschool:** The Board secured an additional 312 preschool spots by making an immediate Preschool Needs Investment of \$665,000 which leveraged nearly \$2.4 million in funding; staff completed a funding analysis and an Options for School Readiness Report; the County received a technical assistance grant from the Institute for Child Success for exploration of a Pay for Success model; and the County has a contract underway to conduct a community assessment and Education and Engagement plan
 - **Marijuana:** Sonoma County is a member of the North Coast Counties Collaborative and participated in two Marijuana Summits designed to coordinate legislative advocacy and local policy development and implementation. The County has participated in the State Legislative process and worked to influence recent medical cannabis regulation. The Board has formed an

Ad Hoc Committee comprised of Supervisors Carrillo and Gorin and directed staff to pursue a comprehensive permitting and regulatory framework. The Ad Hoc and staff are working with stakeholders to develop regulatory and revenue options for Board consideration by December 2015.

▪ **Invest in the Future**

- Fiscal Responsibility: The Board continued applying non-recurring discretionary resources to building County General Fund reserves, reaching \$49 million, or 11.4% of FY 2015-2016 General Fund budgeted revenues; and the Board reduced County debt through its approval of an extra \$3.5 million payment toward unfunded pension liabilities.
- Facilities Planning: The Board's Ad-Hoc Facilities Committee worked with staff to develop a surplus procedure for the Chanate Campus, pursuant to which a community outreach meeting was convened and a project website established; the Criminal Justice Master Plan was updated in December 2015, and the County received a \$40 million State grant for construction of an Adult Detention Mental Health Facility; and the Charles M. Schulz Sonoma County Airport completed Transportation and Public Works' biggest project, adding nearly 900 feet of runway, expanding the rental car area and rehabilitating the airline parking apron.
- Health Care Task Force: The County examined the causes of rising local health care costs, and explored possible solutions, during Public / Private Employers Round Tables held in July and August, followed by Public Sector Task Force meetings in September, October, November and December; followed by County solicitation of bids for employee health care plans to be offered beginning in June 2016.

▪ **Economic and Environmental Stewardship**

- Sustainability Initiative: The County has received an \$8 million award under the USDA Regional Conservation Partnership Program to address the following resource concerns: water sufficiency, water quality degradation, soil quality degradation and fish and wildlife habitat adequacy; the Board appropriated \$220,000 for Resource Conservation Districts to pursue state and federal grant dollars and provide land smart technical assistance to over 100 landowners; the Department of Agriculture created a new Land Stewardship Division to promote agricultural practices that protect waterways and the environment; and a County work group including the Water Agency; the Permit and Resource Management Department, County Counsel and the County Administrator's Office has initiated stakeholder assessments and research, launching a new website: <http://sonomacountygroundwater.org>

▪ **Civic Services & Engagement**

- CALLE: In May 2015, the Community and Local Law Enforcement Task Force (CALLE) recommendations were delivered to the Board; in June, the Board designated \$2.6 million for CALLE-related projects; in August, the Board established the Independent Office of Law Enforcement Review and Outreach (IOLERO), and after an extensive recruitment process, the new Director was hired and the Office launched in April 2016. The new IOLERO Director is developing a work-plan for the Office for the Board's consideration – anticipated by the end of FY 2015-2016. Additional funding was provided to substantially complete the development of Andy's Unity Park by December 2016. The Board also provided direction to staff on all remaining recommendations: funded three (3) positions in the Sheriff's Office to support the efforts of the IOLERO and the recommended community engagement efforts; provided funding for the purchase of a use-of-force training simulator for the Sheriff's Office; funded restorative justice, student congress; the mural program and efforts to support the spirit of the social action music center recommendation.
- Youth Engagement: Staff compiled an inventory of youth-related activities underway across County departments; began development of a youth engagement portal consolidating and showcasing existing County youth-related programs; and drafted preliminary recommendations for sustaining and expanding a youth engagement program that would be housed within the Human Resources Department. Staff expects to finalize and bring those recommendations to the board in FY 2016-2017.
- Fire Services Review: An Ad Hoc Fire Services Committee, comprised of Supervisors Carrillo and

Gore, was created in April 2015; further community meetings were held, and the Advisory Committee developed draft recommendations for Board consideration; the Board approved Fire Services recommendations in December 2015.

- Southwest Santa Rosa Annexation: The Annexation Ad Hoc Committee, comprised of Supervisors Carrillo and Zane, are working with councilmembers of the City of Santa Rosa to achieve the annexation of five unincorporated islands in Southwest Santa Rosa. Staff and the Ad Hoc are working with the City to negotiate a pre-annexation agreement to share the anticipated costs of consolidating the jurisdictions and providing services and infrastructure improvements going forward.

New FY 2016-2017 Objectives

- Coordinate efforts toward achieving the 2016 Board established priorities:

Safe, Healthy & Caring Communities	Economic & Environmental Stewardship	Invest in the Future	Civic Services & Engagement
<p>Increase the affordable housing inventory in the County</p> <p>Strengthen mental health services' safety net (focus on services)</p> <p>Provide access to preschool for all Sonoma County children</p> <p>Address the safety, health, environmental and economic impacts of marijuana</p>	<p>Implement the Sustainable Groundwater Management Act (SGMA)</p>	<p>Ensure the long-term fiscal health of the County:</p> <ul style="list-style-type: none"> • Increase revenues such as: <ul style="list-style-type: none"> ▪ Sales tax ▪ Transient occupancy tax ▪ General obligation bonds • Increase reserves • Reduce debt • Pension reform 	<p>Identify opportunities for streamlined County governance</p>
<p>Advocate for continued services and proposed reuse of the Sonoma Developmental Center</p>	<p>Develop a Russian River sustainability initiative</p>	<p>Identify solutions to address Penngrove/ SMART</p> <p>Complete planning for the Chanate campus</p>	<p>Advance Southwest Santa Rosa Annexation efforts</p>

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
General Fund				
Receive a \$30,000 operating transfer from the Graton Mitigation Fund to reimburse County Administrator's Office tribal relations staff work.	0.00	0	30,000	(30,000)
Increase expenditures to program staff succession efforts.	0.00	250,000	0	250,000

Budget Hearing Actions

None

Additional Directions to Staff

- Return with sales tax information for the voters to consider expanding Regional Parks services and system access.
- Return in July with the results of community survey on a TOT unincorporated rate increase.



COUNTY COUNSEL

Bruce Goldstein
County Counsel

The Sonoma County Counsel's Office is committed to providing the highest quality legal representation and advice, in a timely and responsive

manner, to assist the County, its governing Board of Supervisors, and other office clients in promoting the public interest, achieving programmatic and strategic goals, and protecting financial resources.

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$7,947,920	\$8,768,029
Total Revenues/Use of Fund Balance	\$5,933,880	\$6,555,833
Total General Fund Contribution	\$2,014,040	\$2,212,196
Total Staff	40.25	42.25
% Funded by General Fund	25.34%	25.23%

DEPARTMENT SERVICES

The Sonoma County Counsel's Office is the primary provider of legal services to County departments and over 25 special districts, including the Board of Supervisors, Grand Jury, Agricultural Preservation and Open Space District, Community Development Commission, Sonoma Marin Area Rail Transit (SMART) District, Sonoma County Water Agency, Local Agency Formation Commission (LAFCO), and the Sonoma County Transportation Authority. In addition to legally mandated services, County Counsel works proactively with client departments to minimize risk, address emerging legal issues and achieve policy objectives.

Within each of the four program areas (Litigation, Labor Law & Justice; Health & Human Services; Land Use; and Infrastructure & Public Resources) County Counsel either directly handles or coordinates outside counsel in the defense of all claims filed against the County, and proactively works to minimize risk and assist in policy development and implementation. In addition to providing daily advice on issues such as contract compliance, employment conditions and land use planning, County Counsel attorneys regularly represent County departments and agencies in various court proceedings and hearings.

The **Litigation, Labor Law and Justice Practice Group** performs a variety of legal services in connection with: trial and appellate litigation in state and federal courts, including coordination with outside counsel; administrative hearings; ordinance enactments and

policy adoptions; employee discipline, discrimination and disability issues; and general counsel advice.

The **Health and Human Services Practice Group** provides legal counsel to all divisions of the Department of Health Services and the Human Services Department. The attorneys represent the Family, Youth & Children's Division of Human Services in all phases of juvenile dependency cases, as well as the Public Guardian and Public Conservator in court proceedings.

The **Land Use Practice Group** performs legal services related to planning, zoning, building, California Environmental Quality Act, code enforcement, and tribal affairs, as well as trials and appellate litigation regarding land use matters.

The **Infrastructure and Public Resources Practice Group** performs legal services related to contracting, real property transactions, public works, fiscal services, ordinance and policy drafting and adoption, resource management, and general counsel advice.

County Counsel also manages the criminal defense conflict counsel contract.

For more information, call (707) 565-2421, or visit <http://sonomacounty.ca.gov/County-Counsel/>.

FINANCIAL SUMMARY

Program (Uses)	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Litigation, Labor Law & Justice	1,317,182	1,352,685	1,318,646	192,185	1,510,831	158,146	11.7
Health & Human Services	1,394,657	1,423,468	1,396,206	182,070	1,578,276	154,808	10.9
Land Use	2,014,455	2,068,751	2,016,693	242,760	2,259,453	190,702	9.2
Infrastructure & Public Resources	3,021,626	3,103,016	3,024,982	394,486	3,419,468	316,452	10.2
Total Expenditures by Program	7,747,920	7,947,920	7,756,527	1,011,501	8,768,029	820,109	10.3
Expenditures by Category							
Salaries and Benefits	7,206,704	7,206,704	7,206,704	917,679	8,124,383	917,679	12.7
Services and Supplies	520,426	720,426	529,034	93,822	622,856	(97,570)	(13.5)
Other Charges	0	0	0	0	0	0	0.0
Capital Expenditures	0	0	0	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	20,790	20,790	20,790	0	20,790	0	0.0
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	7,747,920	7,947,920	7,756,527	1,011,501	8,768,029	820,109	10.3
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	1,956,790	2,014,040	1,961,780	250,416	2,212,196	198,156	9.8
Use of Fund Balance	0	0	0	0	0	0	0.0
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0	0	0	0.0
Intergovernmental Revenues	0	0	0	0	0	0	0.0
Fines, Forfeitures, Penalties	0	0	0	0	0	0	0.0
Revenue - Use of Money & Property	0	0	0	0	0	0	0.0
Charges for Services	5,771,130	5,913,880	5,779,747	776,085	6,555,833	641,953	10.9
Miscellaneous Revenue	0	0	0	0	0	0	0.0
Other Financing Sources	20,000	20,000	15,000	(15,000)	0	(20,000)	(100.0)
Special Items	0	0	0	0	0	0	0.0
Reimbursements	0	0	0	0	0	0	0.0
Total Revenues/Use of Fund Balance	7,747,920	7,947,920	7,756,527	1,011,501	8,768,029	820,109	10.3
Total Permanent Positions	38.00	40.25	38.00	4.25	42.25	2.00	4.97

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$8.8 million, financed with \$6.6 million in revenues and \$2.2 million in General Fund. Appropriations are increasing by \$820,100, or 10.3%, compared to the FY 2015-2016 Revised Budget, due primarily to negotiated wage costs, new position allocations to handle more litigation in-house and additional expenses related to the County's new Enterprise Financial System and to support the new Independent Office of Law Enforcement Review and Outreach.

The Department's General Fund support is increasing by \$198,156, or 9.8%, over the prior year budget.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$917,700, or 12.7%. Of this amount, \$650,400 is attributed to negotiated wage and benefit adjustments and \$267,300 is attributed to the addition of two positions during Third Quarter Consolidated Budget Adjustments - a Legal Secretary to support the Department's in-house litigation pilot project, noted under New FY 2016-2017 Objectives, and an Administrative Aide to support the Department - combined with an increase in the hours worked by an existing Deputy County Counsel.
- Services and Supplies are expected to decrease by \$97,600, or 13.5%, including a reduction of \$200,000 in non-recurring FY 2015-2016 outside counsel costs, partially offset by a \$94,900 increase in the Department's share of Enterprise Financial System costs.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund Contribution is increasing by \$198,200, or 9.8%, over the prior revised budget mainly as a result of a labor cost adjustment anticipated for all program areas in the amount of \$162,600 and to assist with increased Enterprise Financial System costs in the amount of \$25,700. General Fund contribution was also increased to support the new Independent Office of the Law Enforcement Review and Outreach and for partial funding of additional administrative support totaling \$67,200.
- Charges for Services are expected to increase by \$642,000, or 10.9%, attributed to bringing the Department's hourly rate to \$254, an increase of \$23 from FY2015-2016, to recover salary and benefit cost increases.
- Other Financing Sources will decrease by \$20,000, or 100%, due to the removal of Information Systems Department reimbursements, since no desktop replacements are scheduled during FY 2016-2017.

FY 2015-2017 OBJECTIVES UPDATE

- Work with the County, Water Agency, and interested stakeholders to develop a governance model for new state groundwater management regulations, which were enacted to ensure groundwater is managed locally in order to preserve limited groundwater resources.
 - **In Progress:** The Department continues providing legal support to County and Agency staff and the Board Ad Hoc Committee to develop a governance model for the three groundwater basins identified by the State pursuant to the Sustainable Groundwater Management Act.
- Provide legal assistance to develop a regulatory system to address the safety, health, environmental, and economic impacts of medical cannabis and the potential legalization of recreational cannabis in 2016.
 - **In Progress:** In FY 2015-2016, the Department researched and drafted an urgency ordinance to retain local control of cannabis regulations and a Resolution of Intention, the latter of which was passed on February 2, 2016, directing staff to develop a comprehensive regulatory framework for the commercial cannabis industry. The Department will continue to provide legal counsel to the Board's Medical Cannabis Ad Hoc Committee and the Marijuana Technical Advisory Committee, participate in

the six-county North Coast Counties Collaboration, and draft a regulatory framework which is scheduled for Board consideration by December 2016.

- Assist with Labor negotiations in order to complete new Memorandum of Understandings (MOU) by the end of FY 2015-2016.
 - **In Progress:** With the majority of new labor contracts negotiated and adopted, it is anticipated that all new agreements will be completed in 2016.
- Work with Permit and Resource Management Department (PRMD) to prepare a draft of a resolution and ordinance for the Code Enforcement Enhancement Program, which will provide additional resources and tools to tackle the environmental, health, and safety impacts associated with properties that are not in compliance with building codes.
 - **Completed:** The Department successfully executed and assisted with implementation of elements of the Code Enforcement Enhancement Program (CEEP) adopted in May 2015, including partnering with PRMD for the use of delegated settlement authority to resolve cases and the identification of priority properties for County-initiated cleanup.
- Work with PRMD to prepare a draft of proposed amendments to the Vacation Rental Ordinance, which is intended to address the impacts associated with unregulated vacation rentals.
 - **Completed:** The Department worked with PRMD to draft Vacation Rental Ordinance amendments that were adopted by the Board in March 2016 to incentivize best management practices and enhance enforcement.
- Provide legal support to Local Agency Formation Commission (LAFCO) and County to address legal and governance issues related to fire and other special districts in order to efficiently and effectively meet public safety interests throughout our community.
 - **In Progress:** In FY 2015-2016, the Department provided legal counsel to LAFCO and the County in the formation of the new North Sonoma Coast Fire Protection District and provided legal counsel to the County regarding the County Fire Study and Board of Supervisors Fire Services Project. The Department will continue to provide legal services with regard to the Fire Services Project and addressing associated legal and governance issues.
- Continue legal support to Caltrans and Sonoma County Transit Authority (SCTA) for the Highway 101 improvement project right of way acquisitions to improve public safety and provide for congestion relief.
 - **Completed:** The Department worked with Caltrans and SCTA to successfully acquire all required right of ways for the Highway 101 improvement project.

New FY 2016-2017 Objectives

- Work with the Board of Supervisors Southwest Santa Rosa Annexation Ad Hoc Committee, County Administrator's Office, Auditor-Controller-Treasurer-Tax Collector, and City of Santa Rosa to finalize an agreement facilitating the City's annexation of five unincorporated islands in Southwest Santa Rosa.
- Enhance the Office's Litigation program and coordinate with Human Resources' Risk Management Division to retain more litigation defense work in-house to increase efficiency and improve results.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

Budget Hearing Actions

None

Additional Directions to Staff

None

HUMAN RESOURCES

Christina Cramer
Director

The mission of the Human Resources Department is to provide comprehensive leadership and guidance by recruiting, developing, and retaining an outstanding workforce that provides quality public services to the citizens of Sonoma County.

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$65,338,156	\$67,396,431
Total Revenues/Use of Fund Balance	\$59,606,917	\$61,062,565
Total General Fund Contribution	\$5,731,239	\$6,333,866
Total Staff	60.50	61.00
% Funded by General Fund	8.77%	9.40%

DEPARTMENT SERVICES

The Human Resources Department manages and administers a variety of programs and services and is comprised of two divisions with subunits.

The **Human Resources Division** is responsible for employment services, classification and compensation, workforce development, labor relations, equal opportunity programs, employee recognition programs, the County’s human resources information system, and special commissions. More specifically, the Division’s services are as follows:

The **Labor Relations Unit** - negotiates and administers Memorandums of Understanding and the Salary Resolution and advises departments on employee and labor relations issues.

The **Recruitment and Classification and Workforce Development Units** - provides recruitment, classification and compensation services, and temporary workforce.

Training and Human Resources Management System (HRMS) - administers County-wide training program; HRMS and position allocation; and volunteer, employee recognition and internship programs.

The **Risk Management Division** is responsible for risk mitigation services, manages purchased insurance policies and administers the County’s self-insurance programs and is organized as follows:

The **Employee Benefits Unit** - administers employee and retiree health and welfare benefits, educational assistance and fringe benefit programs.

The **Liability, Insurance Administration, Equal Employment Opportunities (EEO), and Americans with Disabilities Act (ADA) Units** - administers all tort claims filed against the County; conducts investigations and evaluates potential liability; and procures and manages all miscellaneous insurance programs to protect County assets from loss, including property, earthquake, airport and marina liability, employee faithful performance bond, medical malpractice, and watercraft. Oversees the County’s compliance with local, state, and federal laws governing EEO, non-discrimination and compliance with the ADA programs. Effective in Fiscal Year 2015-2016, the Commissions Units which include the Commission on the Status of Women and the Commission on Human Rights are now a part of the EEO Unit.

The **Disability and Safety Units** - administers Workers’ Compensation, long-term disability, medical leaves of absence including temporary transitional duty, ADA employment accommodations and medical review management; and the County’s safety program which includes all occupational safety and loss prevention efforts in compliance with Cal-OSHA regulations.

For more information, call (707) 565-2331, or visit <http://sonomacounty.ca.gov/HR>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Recruit/Classif/Labor Relations	3,551,548	3,551,548	3,551,548	483,363	4,034,911	483,363	13.6
Training & HRMS	1,288,727	1,352,527	1,147,691	129,236	1,276,927	(75,600)	(5.6)
Employee Benefits	23,685,049	23,685,049	23,685,049	137,132	23,822,181	137,132	0.6
Liability/Ins Admin./EEO/ADA	10,556,628	10,556,628	10,556,628	570,092	11,126,720	570,092	5.4
Disability & Safety Administration	20,734,981	20,734,981	20,734,981	430,261	21,165,242	430,261	2.1
Internal Transfers & Reimbursements	5,457,423	5,457,423	5,457,423	513,027	5,970,450	513,027	9.4
Total Expenditures by Program	65,274,356	65,338,156	65,133,320	2,263,111	67,396,431	2,058,275	3.2
Expenses by Category							
Salaries and Benefits	8,604,003	8,667,803	8,275,509	959,514	9,235,023	567,220	6.5
Services and Supplies	46,498,925	46,498,925	46,686,383	1,301,511	47,987,894	1,488,969	3.2
Other Charges	9,735,386	9,735,386	9,735,386	0	9,735,386	0	0.0
Capital Expenditures	0	0	0	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	436,042	436,042	436,042	2,086	438,128	2,086	0.5
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	65,274,356	65,338,156	65,133,320	2,263,111	67,396,431	2,058,275	3.2
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	5,731,239	5,731,239	5,549,140	784,726	6,333,866	602,627	10.5
Use of Fund Balance	18,243,792	18,243,792	18,244,155	(533,562)	17,710,593	(533,199)	(2.9)
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0	0	0	0.0
Intergovernmental Revenues	802,500	802,500	802,500	0	802,500	0	0.0
Fines, Forfeitures, Penalties	0	0	0	0	0	0	0.0
Revenue - Use of Money & Property	425,700	425,700	425,700	0	425,700	0	0.0
Charges for Services	35,031,318	35,095,118	35,031,318	1,500,462	36,531,780	1,436,662	4.1
Miscellaneous Revenue	0	0	0	0	0	0	0.0
Other Financing Sources	402,720	402,720	441,310	0	441,310	38,590	9.6
Special Items	0	0	0	0	0	0	0.0
Reimbursements	4,637,087	4,637,087	4,639,197	511,485	5,150,682	513,595	11.1
Total Revenues/Use of Fund Balance	65,274,356	65,338,156	65,133,320	2,263,111	67,396,431	2,058,275	3.2
Total Permanent Positions	59.50	60.50	57.50	3.50	61.00	0.50	0.83

Note: Internal transfer and reimbursement of expenses between budget sections within the Human Resources Department total \$5.9 million in FY 2016-2017, resulting in a net revised recommended budget of \$61.4 million.

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$67.4 million, financed with \$43.4 million of revenues, \$17.7 million of fund balance, and \$6.3 million from the General Fund. Appropriations are increasing by \$2 million, or 3.2%, compared to the FY 2015-2016 Revised Budget primarily due to negotiated salary and benefit cost increases.

The Department's General Fund support is increasing by \$602,600, or 10.5%, over the prior year budget as a result of the labor adjustment impacts on all program areas, support for implementation of the County's Succession Planning program, and the addition of a Human Resource Analyst III in the Recruitment and Classification division.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$567,200, or 6.5%, mainly as a result of a labor agreement costs implemented in March 2016 and anticipated for all program areas during the new fiscal year. The change includes addition of a 1.0 Human Resource Analyst III in the Recruitment and Classification division to improve turnaround on timely recruitments and to increase capacity to address classification study backlog. Although the Training and Human Resources Management System program shows a reduction of \$75,600 from the prior year, this results from shifting the costs of Commission support staff to the Equal Employment Opportunities program area, where they are part of a \$570,100 increase.
- Services and Supplies reflects an increase of \$1,489,000, or 3.2%, due primarily to projected increases in General Liability claims expense based on the most recent actuarial analysis; additional administrative expenses associated with a new service contract for a third party administrator for the Workers' Compensation Program anticipated as a result of a request for proposal to be completed during FY 2016-2017; and implementation of the County's Succession Planning program to address current gaps in talent development and succession.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund Contribution is increasing by \$602,600, or 10.5 %, mainly as a result of the labor adjustments impact across all program areas including support for the County's Succession Planning program and the addition of a Human Resource Analyst III in the Recruitment and Classification division.
- Use of Fund Balance is decreasing by \$533,200, or 2.9%, primarily within the General Liability Program. The County's increased claims activity has required rate adjustments to participating departments and agencies in order to build reserves.
- Charges for Services are increasing by \$1,436,700, or 4.1%, as a result of adjusted General Liability Rates recommended in the June 30, 2015 actuarial analysis based on the County's claims history.
- Reimbursements are increasing by \$513,600, or 11.1%, due to changes in Risk Administration staffing cost, allocated to the Division's Liability, Disability, Benefits Administration, and Safety units.

FY 2015-2017 OBJECTIVES UPDATE

- Complete a 3-year department strategic plan that guides department priorities and identifies performance metrics.
 - **Completed:** Established mission, vision, and values; developed additional performance metrics; identified key department priorities.
- Complete Phase One of workforce development programs (implementation of workforce development program and curriculum) and begin Phase Two (development of succession planning program and tools), to establish and implement programs that develop and retain an outstanding workforce.

- **In Progress:** Phase One is complete. Phase Two is in progress and will launch in 2016.
- Complete the majority of labor negotiations in the first year of the 2-year budget cycle with the objective of balancing fiscal responsibility to ensure continuity of services with a competitive work environment that will attract and retain a high quality workforce.
 - **In Progress:** Five of eleven employee organization agreements have been successfully negotiated and approved. Negotiations are anticipated to be completed by mid-2016.
- Continue the Human Resources Optimization Project and the Internal Services Management Review by evaluating outcomes and findings, developing appropriate action plans, and initiating implementation to determine how to best optimize resources to enhance services to our internal customers and the public.
 - **In Progress:** Organizational review is in process; website redesign is in process; a position was added in the FY 2015-2016 adopted budget to improve classification services; launched Ask HR to improve training and communications with departments. Continue County-wide policy/guideline review and development, including the following: Code of Conduct Policy, Extra-Help Guidelines, and Performance Management Guidelines to provide leadership and guidance to departments and ensure consistent policies and application throughout the County. Developed performance management training, pre-employment screening policy and guidelines. Additional policies and guidelines in progress.
- Upgrade, in collaboration with the Auditor-Controller-Treasurer-Tax Collector, the Human Resources Management System (HRMS) and continue development and roll-out of HRMS modules and features.
 - **In Progress:** Successfully completed system upgrade; improved employee benefits module; enhanced features for employee qualification tracking in workforce development module.
- Convert Department internet site to the new County standard Content Management System to improve user navigation and content for internal customers and the public.
 - **In Progress:** Several Department divisions/services have been launched with balance of Department sections going live 2016.
- In collaboration with the County Administrator's Office, staff the Countywide Healthcare Taskforce that engages local leaders, private and public employers, labor organizations, and local healthcare providers to explore opportunities that could lead to change and more affordability in our local healthcare options.
 - **Completed:** In collaboration with the County Administrator's Office, established Healthcare Round Table with private and public sector employers, healthcare providers, and labor organizations. Established Public Sector Health Care Task Force with public employers and labor organizations. Completed Task Force Report and presented Report to Board of Supervisors in April 2016. Phase Two-subcommittee of Task Force completing in-depth due diligence of report recommendations is in progress.

New 2016-2017 Objective

- In collaboration with the Joint Labor Management Committee, evaluate the current Healthy Habits/Employee Wellness Program and other current wellness related activities and develop program enhancements.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

Budget Hearing Actions

None

Additional Directions to Staff

None

GENERAL SERVICES

Caroline Judy
Director

The mission of the General Services Department is to efficiently plan, provide, and manage quality facilities; the purchasing of goods and services; the procurement and maintenance of vehicles and equipment; and the energy and sustainability services to support Sonoma County departments and agencies in the accomplishment of their goals.

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$40,078,899	\$41,304,695
Total Revenues/Use of Fund Balance	\$22,074,941	\$22,585,850
Total General Fund Contribution	\$18,003,958	\$18,718,845
Total Staff	120.50	120.50
% Funded by General Fund	44.92%	45.32%

DEPARTMENT SERVICES

The General Services Department provides a variety of internal service functions supporting departmental activity in County government. The Department is made up of the following six program areas: Energy and Sustainability, Fleet Operations, Purchasing, Veterans Memorial Buildings, Facilities Development and Management, and Administration.

Energy and Sustainability provides effective planning, management and control of energy use and sustainability for major portions of County operations.

Fleet Operations is responsible for the management and maintenance of the County's light and heavy duty vehicle fleets.

Purchasing is responsible for the procurement of goods and services required for County operations. The Division also executes contracts for professional services and assists departments in contract review.

The Veterans Memorial Buildings Program provides meeting space for the county's Veterans organizations and for public and non-profit groups.

Facilities Development and Management performs major and minor construction improvements to County facilities as well as providing building, equipment and janitorial maintenance and leasing, acquisition and sale of real property.

Administration provides administrative, fiscal and human resources support to the other program areas in General Services.

For more information, call (707) 565-2550, or visit <http://sonomacounty.ca.gov/GS>.

FINANCIAL SUMMARY

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Energy & Sustainability	8,910,682	8,910,682	8,904,670	318,016	9,222,686	312,004	3.5
Fleet Operations	12,053,500	12,154,980	12,060,968	(120,987)	11,939,981	(214,999)	(1.8)
Purchasing	1,488,763	1,522,001	1,477,013	78,471	1,555,484	33,483	2.2
Veterans Buildings	656,801	709,113	653,572	(21,039)	632,533	(76,580)	(10.8)
Facilities Development & Mgmt	15,228,785	15,154,860	14,602,698	1,649,765	16,252,463	1,097,603	7.2
Administration	862,902	862,902	863,352	34,415	897,767	34,865	4.0
Internal Transfers & Reimbursements	764,361	764,361	764,361	39,420	803,781	39,420	5.2
Total Expenditures by Program	39,965,794	40,078,899	39,326,634	1,978,061	41,304,695	1,225,796	3.1
Expenditures by Category							
Salaries and Benefits	15,008,499	15,136,036	15,045,236	1,689,801	16,735,037	1,599,001	10.6
Services and Supplies	16,838,478	16,790,723	16,681,024	256,595	16,937,619	146,896	0.9
Other Charges	3,903,195	3,903,195	3,863,979	0	3,863,979	(39,216)	(1.0)
Capital Expenditures	4,057,527	3,882,527	3,678,300	(400,000)	3,278,300	(604,227)	(15.6)
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	158,095	366,418	58,095	431,665	489,760	123,342	33.7
Capital Assets	0	0	0	0	0	(0)	(100.0)
Total Expenditures by Category	39,965,794	40,078,899	39,326,634	1,978,061	41,304,695	1,225,796	3.1
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	17,911,331	18,003,958	17,860,144	858,701	18,718,845	714,887	4.0
Use of Fund Balance	897,560	797,560	253,344	(222,597)	30,747	(766,813)	(96.1)
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0	0	0	0.0
Intergovernmental Revenues	1,623,835	1,623,835	1,630,705	(7,781)	1,622,924	(911)	(0.1)
Fines, Forfeitures, Penalties	78,761	78,761	87,401	0	87,401	8,640	11.0
Revenue - Use of Money & Property	487,673	487,673	475,504	(8,000)	467,504	(20,169)	(4.1)
Charges for Services	3,229,871	3,229,871	3,230,864	174,934	3,405,798	175,927	5.4
Miscellaneous Revenue	1,914,912	1,937,224	1,908,269	52,504	1,960,773	23,549	1.2
Other Financing Sources	103,690	103,690	112,750	0	112,750	9,060	8.7
Special Items	0	0	0	0	0	0	0.0
Reimbursements	13,718,161	13,816,327	13,767,653	1,130,300	14,897,953	1,081,626	7.8
Total Revenues/Use of Fund Balance	39,965,794	40,078,899	39,326,634	1,978,061	41,304,695	1,225,796	3.1
Total Permanent Positions	117.50	120.50	118.50	0.00	120.50	0.00	0.00

Note: Internal transfer and reimbursement of expenses between budget sections within the General Services Department total \$804,000 in FY 2016-2017, resulting in a net budget of \$40.5 million.

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures of \$41.3 million, financed with \$22.6 million in revenues, \$31,000 in fund balance, and \$18.7 million in General Fund. Appropriations are increasing by \$1.1 million, or 2.7%, compared to the FY 2015-2016 Revised Budget.

The Department's General Fund support is increasing by \$715,000, or 4.0%, over the prior year budget as a result of anticipated changes from labor negotiations, an increase in janitorial costs, and added financial responsibilities for the public restroom in Guerneville.

Expenditures (Uses)

- Salaries and Benefits are increasing by \$1.6 million, or 10.6%. This is the net of increases of \$605,000 associated with anticipated changes from labor negotiations, \$832,000 due to scheduled salary step increases for recently hired employees, and \$162,000 for the annualized cost of a new Limited Term Assistant Project Manager position approved during FY 2015-2016 budget adjustments.
- Services and Supplies are increasing by \$147,000, or 0.9%, due to increases of \$197,000 in utilities costs, \$193,000 in janitorial costs, \$76,000 in building and equipment maintenance costs, and \$50,000 associated with assumption of maintenance costs for the public restroom in Guerneville. These increases are partially offset by increases of \$347,000 in reimbursements for services and a decrease of \$82,000 in internal service costs.
- Other Charges are decreasing by \$39,000, or 1.0%, due to reduced debt service costs associated with long term debt in the Energy & Sustainability program for the Comprehensive Energy Project and the Los Guilicos Photovoltaic System.
- Capital Expenditures are decreasing by \$604,000, or 15.6%, due to a \$400,000 decrease in vehicle replacement costs and a \$204,000 re-designation from capital expenditures into Other Financing Uses for Animal Shelter improvements.
- Other Financing Uses reflects an increase of \$123,000, or 33.7%, due primarily to an increase of \$257,000 comprised of \$204,000 re-designated from Capital Expenditures and \$53,000 in new funding for the capital investment for the Animal Shelter in the Facilities Accumulated Capital Outlay Fund. These increases are offset by the exclusion of one-time funds from the Tidelands Funds of \$100,000 for the Spud Point Marina Fish Buyer Dock Repair and \$34,000 used to offset lost berthing fee revenue due to the shortened crab fishing season in FY 2015-2016.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund Contribution is increasing by \$715,000, or 4.0%, chiefly as a result of anticipated changes across all program areas due to labor negotiations, an increase in janitorial costs, and added financial responsibilities for the public restroom in Guerneville.
- Use of Fund Balance is decreasing by \$767,000, or 96.1%. This is due to a decrease of \$610,000 from Fleet Accumulated Capital Outlay in vehicle replacement costs; the exclusion of non-recurring FY 2015-2016 funding of \$100,000 for Spud Point Marina repair, \$34,000 for marina berthing fee reimbursements, and \$30,000 from the Tidelands Funds for abandoned boat removal costs; and \$46,000 due to reduced internal service costs for the special revenue funds. These are partially offset by an increase of \$53,000 from Facilities Accumulated Capital Outlay in new funding for Animal Shelter improvements.
- Intergovernmental Revenues decreased nominally by \$900, or 0.1%.
- Fines, Forfeitures, Penalties increased by \$8,600, or 11%, due to improved collections of parking funds.
- Revenue - Use of Money & Property is decreasing by \$20,000, or 4.1%, as a result of lower interest rates and a declining cash balance in the Special Fund accounts.
- Charges for Services are increasing by \$176,000, or 5.4%, to reflect increased fleet service charges.
- Miscellaneous Revenues are increasing by \$23,500, or 1.2%, as a result of an increase of \$71,200 from the Sonoma County Energy Independence Program and an increase of \$1,400 for revenue for repeater leases.

These are offset by a decrease of \$22,300 reflecting the exclusion of one-time revenue transferred from Regional Parks to Veterans Buildings of \$22,300, a decrease of \$14,500 in revenue in the Energy & Sustainability programs, and a decrease of \$13,200 in Fleet auction revenue.

- Other Financing Sources is increasing by \$9,000, or 8.7%, as the result of revenue from technology replacement funds for scheduled computer replacements.
- Reimbursements are increasing by \$1.1 million, or 7.8%, to reflect the increased reimbursement to offset the new Limited Term Assistant Project Manager and approved rate increases in the Fleet and Facilities Development and Management programs.

FY 2015-2017 OBJECTIVES UPDATE

- Implement recommendations related to the Chanate Complex including develop potential options for use, cost, and funding plans.
 - **In Progress:** A Request for Proposals was issued to developers for the redevelopment of the property to include mixed use housing, related neighborhood commercial, and open space. Responses are due in May 2016. During FY 2016-2017, County staff expects to review the responses, interview prospective developers, enter into a Board approved Exclusive Negotiating Agreement with the selected developer, and begin the Master Plan process.
- Support and prioritize an increase in facility maintenance work to retain value and preserve assets, and to ensure that the County's older buildings are operated in a safe, compliant, and sustainable manner.
 - **In Progress.**
- Continue barrier removal projects identified in the updated American with Disabilities Act (ADA) Transition Plan for County Facilities to improve public access.
 - **In Progress:** Staff continues with existing projects and in conjunction with Human Resources and County Counsel is updating the County ADA Transition Plan.
- Continue a lead role in engaging departments to better focus on procurement planning for services and commodities to align the County's strategic procurement position resulting in business practices that are accessible, transparent, fiscally responsible, and accountable to the public.
 - **In Progress:** Purchasing continues successful engagement with County departments resulting in wider range vendor solicitation opportunities.
- Complete California Energy Commission and Metropolitan Transportation Commission grant funded electric vehicle charging stations to upgrade technology and accessibility and expand the Sonoma County Electric Trail to support economic and environmental stewardship by reducing carbon emissions.
 - **In Progress:** Staff is working to implement the North County Electric Vehicle Infrastructure Agreement Phase 2, which was approved by the Board in March 2016. The Department is implementing an Electric Vehicle (EV) Charging connection charge, including enrolling in Department of Energy (DOE) Workplace Charging program and expanding the EV Charging network to leased and owned facilities.
- In collaboration with other departments, develop an internal operations Climate Action 2020 plan proposal for consideration by the Board of Supervisors.
 - **In Progress:** The Department is collaborating with the Regional Climate Protection Authority on the community Climate Action 2020 plan.

New FY 2016-2017 Objective

- Complete Internal Services Review process and prepare recommendations for Board of Supervisors consideration.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
Other Fund				
Decrease appropriations for MADF Connection Corridor to reflect appropriation of Courthouse Construction Fund balance that will be made at the end of June to the FY 2015-2016 budget for design contract.	0.00	(320,000)	(320,000)	0
Appropriate one-time transfer of Board contingency funds to finance the Main Adult Detention Facility to Courthouse Connector Corridor capital Project.	0.00	1,536,000	1,536,000	0

Budget Hearing Actions

Connector Project	0.00	(1,536,000)	0	(1,536,000)
-------------------	------	-------------	---	-------------

Additional Directions to Staff

None



INFORMATION SYSTEMS

John Hartwig
Director

The mission of the Information Systems Department is to maximize public service and financial savings through the implementation of technology solutions that support and enhance current and future service delivery systems of Sonoma County.

	REVISED	RECOMMENDED
BUDGET AT A GLANCE:	FY 2015-2016	FY 2016-2017
Total Expenditures	\$40,990,113	\$42,564,759
Total Revenues/Use of Fund Balance	\$40,063,000	\$41,616,272
Total General Fund Contribution	\$927,113	\$948,487
Total Staff	116.50	116.50
% Funded by General Fund	2.26%	2.23%

DEPARTMENT SERVICES

The Information Systems Department (ISD) is responsible for providing leadership, support and coordination of technological efforts in most County departments.

Major expenses include the four program areas below, as well as funding for desktop and similar equipment and County-wide technology infrastructure.

Administration - Maintains financial and internal administrative functions for all divisions. Activities support: operational and project budgeting; procurement and expense management; fair and equitable cost recovery; and human resource functions.

Information Management - Provides technical and system integration services to meet departments' needs relating to the creation, organization, storage, collection, management, and distribution of County data. Work teams specialize in web development, electronic document management, geographic information systems, and records management.

Systems and Programming - Creates and maintains application software programs for both enterprise and

department specific needs. Work teams develop, support and maintain systems for customer lines of business, integrated justice and enterprise system resources.

Technical Services - Provides technology infrastructure for the County, including: data centers, networks, telecommunications, server farms, storage systems, workstation structures, computers, mobile devices, and software licensing. Work teams specialize in maintaining secure access to information critical to departmental operations, customer remote and on-site support, public safety consortium programming and support, and telecommunications.

At the enterprise level, the services combine to effectively bridge department specific needs to produce a consistent, affordable and sustainable technology foundation.

For more information, call (707) 565-2911, or visit <http://sonomacounty.ca.gov/ISD>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Administration	2,817,978	2,817,978	2,858,089	(237,269)	2,620,820	(197,158)	(7.0)
Information Management	6,490,528	6,490,530	6,541,189	141,988	6,683,177	192,647	3.0
Systems and Programming	5,415,520	5,415,520	5,336,717	113,543	5,450,260	34,740	0.6
Technical Services	16,182,724	16,188,634	15,903,518	807,128	16,710,646	522,012	3.2
Desktop Replacement	609,793	609,793	2,269,967	(885,977)	1,383,990	774,197	127.0
Infrastructure and Replacement	1,593,738	3,214,013	1,194,907	350,000	1,544,907	(1,669,106)	(51.9)
Internal Transfers & Reimbursements	5,046,369	6,253,645	6,360,087	1,810,873	8,170,960	1,917,315	30.7
Total Expenditures by Program	38,156,650	40,990,113	40,464,474	2,100,285	42,564,759	1,574,646	3.8
Expenses by Category							
Salaries and Benefits	18,381,159	18,387,069	18,482,730	450,405	18,933,135	546,066	3.0
Services and Supplies	15,753,970	15,753,970	17,085,083	(755,284)	16,329,799	575,829	3.7
Other Charges	0	0	0	0	0	0	0.0
Capital Expenditures	1,593,738	3,214,013	1,194,907	350,000	1,544,907	(1,669,106)	(51.9)
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	2,427,783	3,635,061	3,701,754	2,055,164	5,756,918	2,121,857	58.4
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	38,156,650	40,990,113	40,464,474	2,100,285	42,564,759	1,574,646	3.8
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	927,113	927,113	929,386	19,101	948,487	21,374	2.3
Use of Fund Balance	(1,549,450)	70,827	(158,343)	(484,019)	(642,362)	(713,189)	(1,006.9)
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0	0	0	0.0
Intergovernmental Revenues	0	0	0	0	0	0	0.0
Fines, Forfeitures, Penalties	0	0	0	0	0	0	0.0
Revenue - Use of Money & Property	31,055	31,055	32,005	0	32,005	950	3.1
Charges for Services	14,025,075	14,030,985	15,019,836	(219,535)	14,800,301	769,316	5.5
Miscellaneous Revenue	0	0	0	0	0	0	0.0
Other Financing Sources	4,030,603	5,237,879	3,024,754	3,789,183	6,813,937	1,576,058	30.1
Special Items	0	0	0	0	0	0	0.0
Reimbursements	20,692,253	20,692,253	21,616,836	(1,004,446)	20,612,391	(79,863)	(0.4)
Total Revenues/Use of Fund Balance	38,156,650	40,990,113	40,464,474	2,100,285	42,564,759	1,574,646	3.8
Total Permanent Positions	116.50	116.50	116.50	0.00	116.50	0.00	0.00

Note: Internal transfer and reimbursement of expenses between budget sections within the Information Systems Department total \$8,171,000 in FY 2016-2017, resulting in a net budget of \$34,394,000.

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$42.6 million, financed with \$41.6 million of revenues, charges for services and reimbursements from internal customers and \$948,000 from the General Fund. Appropriations are increasing by \$1.6 million, or 3.8%, over the FY 2015-2016 Revised Budget as a result of anticipated labor cost growth, a larger number of scheduled desktop replacements and increased software and infrastructure investments.

The Department's General Fund support is increasing by \$21,000, or 2.3%, over the prior year due to rising labor costs and internal services charges for the Enterprise Financial System (EFS).

Expenditures (Uses)

- Salaries and Benefits are increasing by \$546,000, or 3.0%, as a result of anticipated changes to labor costs based on negotiations, spread across all program areas.
- Services and Supplies are increasing by \$575,800, or 3.7%, to fund \$475,800 of additional desktop computers planned for replacement in FY 2016-2017, and \$100,000 in software cost increases for additional licensing for storage and backup needs.
- Capital Expenditures are decreasing by \$1,669,100, or 51.9%, due to the completion during FY 2015-2016 of two non-recurring capital projects: implementation of a new legal case management system for the District Attorney and Public Defender; and replacement of the County's telecommunications system.
- Other Financing Uses reflects a \$2,121,900, or 58.4%, increase due to additional transfers between ISD's internal operating and capital investment budgetary sections. ISD collects revenue from service charges in its individual operating sections and then transfers the funds, via pass-through operating transfer expenditures, into its technology infrastructure and desktop replacement investment funds for future use.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund contribution is increasing by \$21,000, or 2.3%, due to higher labor and EFS costs in the Records budget section, as noted above.
- Use of Fund Balance is decreasing by \$713,200, because the completion during FY2015-2016 of capital projects reduced capital investment fund expenditure needs during FY 2016-2017.
- Charges for Services are increasing by \$769,300, or 5.5%, resulting from revisions to ISD's rate structure in order to offset anticipated operating cost increases.
- Other Financing Sources reflect a \$1,576,000 increase, or 30.1%, to account for the transfer of monies from ISD's individual operating sections into its capital investment funds, where they will be available to meet anticipated future year infrastructure replacement needs. Monies will be expended in future years in accordance with equipment replacement schedules based upon 5-7 year average useful life of assets.

FY 2015-2017 OBJECTIVES UPDATE

- Redevelop the Integrated Justice System to incorporate bi-directional data and document sharing between new Court case system and County justice systems to retain efficiencies ensuring data is available in a timely manner and to mitigate risks.
 - **In Progress:** Completed installation of data exchange infrastructure. In order to meet the Court's targeted "go live" date in FY 2016-2017, the data exchange development will continue and bi-directional data transfers will be tested and validated. Business processes will be reviewed for impact mitigation to support County priorities.

- Improve management of information to allow County departments and the public to better access and analyze data with expansion of Geographic Information System (GIS) analytics, web content services and electronic file storage and retrieval to decrease public records response times.
 - **In Progress:** Realigned GIS, Web, Records and electronic document management functions into a single division. Working to expand the County’s repository of electronic records and improve Public Records Act request response times through implementation of a new Document Imaging Pilot Program.
- Implement a mobile technology program that will provide secure access to County data and applications while reducing risks to the organization benefitting access to both employees and the public.
 - **Completed:** Installed secure Wi-Fi infrastructure for main campus and some remote locations improving safe access. Will continue implementing additional security and authentication methods to improve data protection.
- Enhance the County’s new Enterprise Financial System functionality to streamline business processes by leveraging additional benefits of the newly deployed system to gain efficiencies for County departments.
 - **Completed:** Added project costing, accounts receivable, billing, contracts, and reporting. Functionality enhancements will continue throughout FY 2016-2017.
- Implement updated technology features providing more real-time data to the Sonoma County Public Safety Consortium, including: officer ability to complete crime reports in the field; data gathering and sharing via California’s Smart Justice System to access statewide information; and Cal Fire 911 integration.
 - **Completed:** Implemented all features for field use by Sonoma County Public Safety Consortium members.
- Expand tools and resources for increased awareness and engagement in government services through web sites, mobile applications, social media, online data sets, and related technologies, to allow more access of public information.
 - **In Progress:** Launched “SoCo Report It”, an online service request tool, and “SoCo Data”, an online open data portal providing information on an expanding collection of County-specific datasets. Completion of the following projects is anticipated during FY 2016-2017: publishing an online list of enterprise systems to comply with Senate Bill 272 requirements, and implementation of “SoCo Budget”, an online open budget portal. Work is underway to implement such new civic engagement resources as: streaming and archival media, virtual town hall, closed captioning, agenda management, board/commission management, and constituent management.
- Expand self-service functionality to County departments of current tools for IT service management to improve service delivery, monitoring and reporting.
 - **In Progress:** Implementing a self-service portal for customers to submit and check the status of service requests online. As of the date of this report, work is underway and scheduled for completion in FY 2016-2017.

New FY 2016-2017 Objectives

- Upgrade core enterprise financial and human resource timekeeping systems to current release levels, which will help protect the County’s technology investments and assure performance and supportability.
- Shift to a “mobile-first” strategy for organizing and displaying the County’s website and applications content. Optimizing the experience for mobile device users will help ensure all members of the public continue to have reliable and easy access to the County’s information and services.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

Budget Hearing Actions

None

Additional Directions to Staff

None

NON-DEPARTMENTAL

Veronica A. Ferguson
County Administrator

To enrich the quality of life in Sonoma County through superior public services.

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	165,229,252	106,209,214
Total Revenues/Use of Fund Balance	385,172,450	341,181,753
Total General Fund Net Cost *	(219,943,198)	(234,972,539)
Total Staff	0.00	0.00
% Funded by General Fund	35.34%	39.67%

* General Fund negative net cost represents General Fund contributions supporting departments.

DEPARTMENT SERVICES

This budget includes expenditures and revenues which are not directly associated with a specific department or program. The budget consists of two major categories:

General Government-General Fund contains a variety of budgeted revenues and expenditures that are not specific to any one department. This category covers centralized program costs allocated to other departments, such as professional development, labor negotiations services, and un-claimable debt service. This category also includes General Fund financial contributions to partner agencies and non-general fund programs, such as roads, capital projects, and Community Development Commission programs.

Included in General Fund uses is the County's overall Appropriation for Contingencies, which represents discretionary funds available to the Board of Supervisors to address unanticipated needs throughout the fiscal year.

General Fund Revenues consists of centrally collected property tax, sales taxes, and reimbursements from other agencies for central County services expended out of the General Fund. These revenues finance all of the General Fund expenditures in individual departments that are not supported by their own direct revenues. This financing is shown in each of the other budgets as General Fund Contribution.

General Government-Other Funds includes special programs and projects, such as the Open Space Special Tax Account (bond proceeds), administration of Tribal sources, and segregation of tax revenues returned to the County as a result of the dissolved Redevelopment Areas. The residual Redevelopment Area property taxes finance the County's Reinvestment and Revitalization program and projects.

For more information, call (707) 565-2431, or visit <http://sonomacounty.ca.gov/>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
General Government	16,328,906	18,479,890	10,433,432	3,945,660	14,379,092	(4,100,798)	(22.2)
Capital and Infrastructure	20,714,197	30,033,818	20,708,197	45,504	20,753,701	(9,280,117)	(30.9)
Contingency Fund	4,700,000	4,081,113	5,000,000	0	5,000,000	918,887	22.5
Internal Transfers & Reimbursements ¹	1,920,000	5,804,797	1,980,000	20,000	2,000,000	(3,804,797)	(65.5)
Sub-Total General Fund	43,663,103	58,399,618	38,121,629	4,011,164	42,132,793	(16,266,825)	(27.9)
Capital and Infrastructure	6,870,787	14,447,040	2,200,423	12,922,975	15,123,398	676,358	4.7
Open Space Debt and Purchases	44,362,259	74,362,259	32,415,581	9,458,625	41,874,206	(32,488,053)	(43.7)
Reinvestment and Revitalization	6,750,359	14,208,520	424	3,532,577	3,533,001	(10,675,519)	(75.1)
Tribal Impact	2,822,507	3,181,270	2,046,724	869,265	2,915,989	(265,281)	(8.3)
Landfill Closure	630,546	630,545	630,392	(565)	629,827	(718)	(0.1)
Sub-Total Other Fund	61,436,458	106,829,634	37,293,544	26,782,877	64,076,421	(42,753,213)	(40.0)
Total Expenditures by Program	105,099,561	165,229,252	75,415,173	30,794,041	106,209,214	(59,020,038)	(35.7)
Expenses by Category							
Salaries and Benefits	440,000	440,000	440,000	0	440,000	0	0.0
Services and Supplies	7,276,079	7,276,079	7,102,430	259,401	7,361,831	85,752	1.2
Other Charges	2,648,171	3,651,113	2,363,171	947,094	3,310,265	(340,848)	(9.3)
Appropriation for Contingencies	4,700,000	4,081,113	5,000,000	0	5,000,000	918,887	22.5
Other Financing Uses	28,598,853	42,951,313	23,216,028	2,804,669	26,020,697	(16,930,616)	(39.4)
Sub-Total General Fund	43,663,103	58,399,618	38,121,629	4,011,164	42,132,793	(16,266,825)	(27.9)
Services and Supplies	402,592	402,592	2,776	(2,776)	0	(402,592)	(100.0)
Other Charges	37,350,049	40,883,049	25,406,121	13,158,876	38,564,997	(2,318,052)	(5.7)
Other Financing Uses	23,683,817	65,543,993	11,884,647	13,626,777	25,511,424	(40,032,569)	(61.1)
Sub-Total Other Fund	61,436,458	106,829,634	37,293,544	26,782,877	64,076,421	(42,753,213)	(40.0)
Total Expenditures by Category	105,099,561	165,229,252	75,415,173	30,794,041	106,209,214	(59,020,038)	(35.7)
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	0	0	0	0	0	0	-
Use of Fund Balance	33,082,679	63,085,827	8,307,837	22,496,293	30,804,130	(32,281,697)	(51.2)
Tax Revenue	256,014,643	256,394,643	260,556,667	10,915,633	271,472,300	15,077,657	5.9
Licenses, Permits, Franchises	6,086,420	6,086,420	6,118,284	(479,673)	5,638,611	(447,809)	(7.4)
Intergovernmental Revenues	5,207,000	9,070,560	5,207,000	5,514,114	10,721,114	1,650,554	18.2
Fines, Forfeitures, Penalties	5,269,148	14,569,148	3,404,148	0	3,404,148	(11,165,000)	(76.6)
Revenue - Use of Money & Property	5,415,359	5,791,569	5,135,423	5,577	5,141,000	(650,569)	(11.2)
Charges for Services	3,950,000	3,950,000	3,972,000	198,115	4,170,115	220,115	5.6
Miscellaneous Revenue	2,500	2,500	2,500	(2,500)	0	(2,500)	(100.0)
Other Financing Sources	4,362,104	19,054,174	3,105,946	12,217	3,118,163	(15,936,011)	(83.6)
Special Items	0	0	0	0	0	0	0.0
Reimbursements	7,000,000	7,167,609	7,140,000	(427,828)	6,712,172	(455,437)	(6.4)
Total Revenues/Use of Fund Balance	326,389,853	385,172,450	302,949,805	38,231,948	341,181,753	(43,990,697)	(11.4)
General Fund Net Cost²	(221,290,292)	(219,943,198)	(227,534,632)	(7,437,907)	(234,972,539)	(15,029,341)	6.8

Note 1: Internal transfer and reimbursement of expenses between sections within the Non-Department budget total \$2,000,000 in FY 2016-2017, resulting in a net budget of \$104,209,000.

Note 2: General Fund negative net cost represents the total General Fund available to finance departments' budgets.

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes General Fund and Other Fund expenditures totaling \$106.2 million. Appropriations are decreasing by \$59.0 million, or 35.7 %, compared to the FY 2015-2016 Revised Budget, as a result of eliminating non-recurring expenditures added during FY 2015-2016, and realigning General Fund investments in Capital Projects and Transportation and Public Works Roads Pavement Preservation programs, based upon the County's revised plans.

The budget includes General Fund expenditures totaling \$42.1 million and Other Fund expenditures totaling \$64.1 million, financed by tax revenue, intergovernmental revenues, fines and fees, charges for services, other financing sources, and use of fund balance totaling \$341.2 million. The excess revenues of \$235.0 million finance General Fund expenditures in individual departments that are not supported by their own direct revenues and reimbursements.

Expenditures (Uses)

General Fund

- Other Charges are decreasing by \$341,000, or 9.3%, primarily the result of transferring from Other Charges to Other Financing Uses an \$870,000 appropriation for Public Safety Proposition 172 Fire and Emergency Services, and removing \$275,000 of non-recurring fee waivers and contributions to outside organizations made by the Board of Supervisors during FY 2015-2016. The reductions are partially offset by inclusion of approximately \$800,000 in estimated County contributions toward the Roseland city-county annexation partnership.
- Appropriation for Contingencies expenditures are increasing by \$919,000, or 22.5%, to restore the total to the Board of Supervisors' baseline amount of \$5 million.
- Other Financing Uses, an expense category used to execute General Fund transfer of funds for specific priorities, is decreasing by \$16.9 million, or 39.4%, as a result of removing the following non-recurring investments:
 - \$9.3 million allocation, primarily from the Tax Revenue Loss fund, to Transportation and Public Works' Road Division for the November 10, 2015 one-time contribution towards Roads 2017 Pavement Preservation Program.
 - \$3.88 million non-recurring residual Redevelopment Property Tax amounts from the General Fund to the Reinvestment and Revitalization investment fund in FY 2015-2016.
 - \$1.8 million for one-time FY 2015-2016 payment towards final implementation of the Enterprise Financial System.
 - \$1.13 million designated in FY 2015-2016 for Registrar of Voters system upgrades.
 - \$725,000 transfer into the General Fund Reserve.
 - \$550,000 Fire Districts project review support.
 - \$500,000 Moorland Park set-aside from FY 2015-2016.
 - \$343,000 combined transfers to Fire and Emergency Services to finance access to Lexipol (state policies and training manual) and grant writing; Transportation and Public Works Small Water Districts to support Enterprise Financial System allocated costs; and Department of Health Services for National Pollutant Discharge Elimination System (NPDES) staff standby pay.
 - \$135,000 transfer to the Economic Development Board to fund a countywide Summer Arts Program, and to establish agreement with the Russian River Chamber of Commerce to establish a community security pilot program.

The above decreases for non-recurring investments are offset by the addition of \$1.28 million in Public Safety Proposition 172 Fire and Emergency Services funds, based on FY 2016-2017 growth projections over the prior year's amount of \$870,000. Expenditures are further increasing by \$180,000 due to indexing of the General Fund base \$9 million Pavement Preservation contribution, as approved by the Board on November 10, 2015.

Other Fund

- Services and Supplies are decreasing by \$403,000, or 100%, due to a one-time \$400,000 contribution to the Petaluma-Rohnert Park health center from the Graton Tribal Mitigation fund, and elimination of Enterprise Financial System cost allocations of \$3,000.
- Other Charges are decreasing by \$2.3 million, or 5.7%, primarily due to a \$2.5 million reduction within the Open Space Special Tax Account (OSSTA) for elimination of payments into the Sonoma County Agricultural Preservation and Open Space District's Stewardship Reserve. The elimination of payments was made as part of the July 2015 refunding of the Measure F Sales Tax Revenue Bonds, which included use of Stewardship Reserve funds to pay down principal and an accelerated repayment schedule, with the stewardship reserve to be rebuilt after the debt is paid. Total increased change is offset by a \$166,000 increase in Graton Tribal Mitigation fund pass-through payments to cities.
- Other Financing Uses are decreasing by \$40.0 million, or 61.1%, as a result of: decreasing by \$30.0 million the OSSTA appropriations associated with the July 2015 refunding of the Measure F Sales Tax Revenue Bonds; removing \$10.7 million Reinvestment and Revitalization Fund capital project expenditures for Roseland Plaza, Highway 12, and Pengrove pedestrian safety measures associated with operation of the Sonoma-Marin Area Rail-Transit train. With state Department of Finance commitment to the Roseland Plaza and Highway 12 projects, expenditures will now be managed directly from the Successor Agency in FY 2016-2017, rather than from the Reinvestment & Revitalization investment fund. Budget also reflects the elimination of \$709,000 one-time November 10, 2015 Board approved contribution from Refuse Franchise available fund balance towards Transportation and Public Works 2017 Pavement Preservation program. The reductions are offset by \$1.3 million of Tobacco Securitized funds for ongoing major maintenance in the Veterans Memorial Buildings.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- Use of Fund Balance is decreasing by \$32.3 million, or 51.2%, compared to the FY 2015-2016 budget due to lower anticipated expenditures in the Other Fund budget sections. The largest year-over-year reductions to Use of Fund Balance are \$22.6 million in the Open Space Special Tax Account, \$6.8 million in the Reinvestment and Revitalization Fund and \$3.3 million in the Graton Casino Mitigation Fund. The combined Use of Fund Balance for the remaining seven funds is estimated to decrease by \$780,000. The reductions are offset by an increased use of \$1.3 million of Tobacco Securitized funds for capital projects.
- Tax Revenues are increasing by \$15.1 million, or 5.9%, due mainly to \$13.1 million of new revenues based on a 5% Property Tax growth assumption derived from FY 2015-2016 third-quarter estimates; a \$1.5 million increase attributed to a 3% to 5% growth rate applied to Sales, Document, Transfer, and Transient Occupancy Taxes; and a \$500,000, or 3%, growth in Measure F sales tax revenues dedicated to the Sonoma County Agricultural Preservation and Open Space District.
- Licenses, Permits, and Franchise fee revenues are decreasing by \$448,000, or 7.4%. The reduction is due to anticipated franchise tax revenue loss of \$635,000 resulting from the planned annexation of the Roseland area by the City of Santa Rosa. The loss will be partially offset by an anticipated increase, consistent with indexing, of \$187,000 in refuse franchise fees included in the franchise agreement applied to most recent total receipts.
- Intergovernmental Revenues are increasing by \$1.7 million, or 18.2%, due primarily to the following:
 - An increase of \$3.0 million in mitigation payments from the Federated Indians of Graton Rancheria (Graton tribe), primarily as a result of realizing actual mitigation payments, in addition to a cost of living adjustment that increases Graton tribe mitigation payments.
 - Prop 172 revenue appropriation for fire services increased to \$1.25 million, based on forecasts, and moved to Intergovernmental Revenues from Other Financing Sources.
 - Addition of \$750,000 acknowledging the Dry Creek Rancheria Band of Pomo Indians' new annual payment under the Amendment to the Memorandum of Agreement dated September 22, 2015 to mitigate impacts associated with the River Rock Casino.
 - An increase of \$125,000 in estimated geothermal royalties from the state.
 - A decrease of \$3.5 million, due to the removal of one-time revenues received in FY 2015-2016 from the distribution of Redevelopment Area liquidated assets.
- Fines, Forfeitures, and Penalties revenue appropriations will decrease by \$11,065,000, or 76.6%, as a result of removing a non-recurring \$11.1 million FY 2015-2016 transfer from the Tax Revenue Loss Fund (Teeter Fund)

to finance the Roads 2017 Pavement Preservation Program and the final implementation of the Enterprise Financial System; and deleting a \$65,000 one-time FY 2015-2016 contribution to cover set up cost for Regional Parks' new coastal staff.

- Use of Money and Property revenues are decreasing by \$651,000, or 11.2%, due to lower projected interest earnings from the Sonoma County Employees' Retirement Association to align with anticipated prepay cash balances on deposit.
- Charges for Services revenues are increasing by \$220,000, or 5.6%, due to higher estimated revenues from outside agencies into the General Fund as part of the FY 2016-2017 Cost Plan allocation to state and federally funded programs.
- Other Financing Sources are decreasing by \$15.9 million, or 83.6%, as a result of the following changes:
 - Decrease by \$10.4 million in OSSTA due to the removal of a one-time payment from the Sonoma County Agricultural Preservation and Open Space District's Stewardship Reserve to pay down principal as part of the July 2015 refunding of the Measure F Sales Tax Revenue Bonds.
 - Removal of \$3.5 million in non-recurring residual Redevelopment Property Tax transferred from the General Fund to the Reinvestment and Revitalization Fund in FY 2015-2016.
 - Decrease by \$870,000 due to moving the Proposition 172 revenue appropriation to the correct Intergovernmental revenues category.
 - Removed \$725,000 non-recurring FY 2015-2016 General Fund deposit into the General Fund Reserve. The FY 2016-2017 deposit amount will be added during June 2016 budget hearings.
 - Reduced by \$360,000 the projected, on-going Redevelopment Property Tax Trust Fund tax.
- Reimbursements are decreasing by \$455,000, or 6.4%, due to excluding the District Attorney budget from the County cost allocation reimbursement calculation, given that it results in a General Fund zero net cost transaction.

FY 2015-2017 OBJECTIVES UPDATE

The Non-Departmental budget unit is administered by the County Administrator's staff. Please see departmental accomplishments and objectives under the Board of Supervisors/County Administrator's budget narrative included in the Administrative Support and Fiscal Services section.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

General Fund	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
Increase transfers to Transportation and Public Works - District Formation by \$100,000 to continue support for Cloverdale Fire Protection Districts, and by \$100,000 to provide continued support for the Fire Services Project, including consultant services and Local Area Formation Commission costs.	0.00	200,000	0	200,000

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
Reimburse the General Fund with \$3,113,257 from the Dry Creek Tribal Mitigation fund to offset costs associated with the Dry Creek Tribe's River Rock Casino.	0.00	0	3,113,257	(3,113,257)
Reduce expenditures for employee relations legal services by \$250,000. FY 2016-2017 is an off-cycle year for Memorandum of Understanding negotiations with employee bargaining groups; therefore, demand for legal services from outside contract counsel will be lower than the prior fiscal year.	0.00	(250,000)	0	(250,000)
Other Fund				
Transfer \$3,113,257 from the Dry Creek Mitigation Fund to the General Fund to reimburse law enforcement, tribal relations, and waste management services costs associated with the Dry Creek Tribe's River Rock Casino during FY 2014-2015, FY 2015-2016, and the first half of FY 2016-2017. Transfer \$30,000 from the Graton Mitigation Fund to the County Administrator's Office to fund tribal relations staff work, including contract negotiation, contract administration, and community outreach. Appropriate \$30,000 within the Graton Mitigation Fund for legal services associated with tribal relations, including contract negotiation, drafting, and administration.	0.00	3,173,257	0	3,173,257
Increase reimbursements to the Community Development Commission to augment funding for existing contracts: \$100,000 to Sonoma County Legal Aid; and \$100,000 to Social Advocates for Youth (SAY).	0.00	200,000	0	200,000
Increase reimbursements to the Community Development Commission (CDC) by \$325,000 to mitigate loss of State Emergency Solutions Grant funding. The remaining \$522,000 of the overall \$847,000 requirement will be funded by the CDC's available Reinvestment and Revitalization fund balance (5/3/16, Board item #16).	0.00	325,124	0	325,124

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
Increase Tobacco Deallocated fund transfers by \$251,745 to finance the full amount of the Human Services Department's Youth Ecology Corp contract to be expended over three years (6/14/16, Board Item #26).	0.00	251,745	0	251,745
Increase expenditure appropriations by \$330,000 to transfer Reinvestment and Revitalization funds to Transportation and Public Works' Roads Division for installation of a traffic signal at railroad crossings for the Penngrove Pedestrian Safety Improvement project (3/29/16, Board Item #29).	0.00	330,000	0	330,000

Budget Hearing Actions

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
General Fund				
Action #5 Reduce contingency appropriations to offset approved expenditures for the Main Adult Detention Facility Connector Corridor capital project.	0.00	(1,536,000)	0	(1,536,000)
Action #5 One-time transfer of Board contingency funds to finance the Main Adult Detention Facility Connector Corridor capital project.	0.00	1,536,000	0	1,536,000
Other Fund				
Actions #1, #2, #3, and #4 One-time transfer of Reinvestment and Revitalization funds to the Community Development Commission to finance: \$83,200 for offsite bilingual attorney support from Legal Aid; \$25,000 to support the Social Advocates for Youth Dream Center; \$25,000 for Social Advocates for Youth to expand Sonoma Valley outreach; and \$30,000 to fund homeless services provided by North Sonoma County Services.	0.00	163,200	0	163,200

Additional Directions to Staff

None



AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR

Donna M. Dunk
Auditor-Controller
Treasurer Tax Collector

The mission of the Auditor-Controller-Treasurer-Tax Collector is to provide reliable and relevant financial information and

quality financial services in an efficient, ethical and effective manner to the citizens of Sonoma County, while promoting fiscal responsibility and accountability

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$181,627,447	\$154,190,899
Total Revenues/Use of Fund Balance	\$176,674,106	\$148,845,107
Total General Fund Contribution	\$4,953,341	\$5,345,792
Total Staff	93.00	93.00
% Funded by General Fund	2.73%	3.47%

DEPARTMENT SERVICES

The Auditor-Controller-Treasurer-Tax Collector serves as the Chief Financial Officer of the County. The office operates two major sections: the Auditor-Controller and Treasurer-Tax Collector.

The **Auditor-Controller** section is responsible for:

General Accounting, Client Accounting, Payroll, and Property Tax, which provide essential accounting services to departments and local government agencies, including payroll processing, check issuances, budget compilation, property tax distribution, debt administration, cost plan development, and financial statement preparation;

The **Enterprise Resource Planning, Retirement, and Unemployment Internal Service Funds**, which are used for the administration of the Enterprise Financial System (EFS) and Human Resources Management System (HRMS); to collect departments' biweekly payroll amounts for employer paid pension-related activities; and to manage the County's self-insured unemployment program; and

Audit which is responsible for performing internal audits of County operations and providing financial audit services. This function reports directly to the department head.

The **Treasurer-Tax Collector** section is responsible for:

Tax Collection, which performs the efficient collection of local property taxes and delinquency collections for other County departments;

Treasury and Investment & Debt, which manage the safe and gainful investment of public funds held within the County's pooled investment fund, collect transient occupancy taxes and are responsible for the management of Countywide debt policy and the maintenance of the County's debt ratings; and

Special Assessments/Bonds/SCEIP, which facilitates bond issuances and financing for energy and water conservation improvements to qualifying property owners through voluntary assessments on their property tax bills through the Sonoma County Energy Independence Program (SCEIP).

For more information, call (707) 565-2631, or visit <http://sonomacounty.ca.gov/Auditor-Controller-Treasurer-Tax-Collector/>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Auditor/Controller							
Accounting/Payroll/Property Tax	7,694,583	7,935,911	7,802,547	194,485	7,997,032	61,121	0.8
ERP/Retirement/Unemployment	117,657,666	120,642,666	122,533,158	320,302	122,853,460	2,210,794	1.8
Audit	1,208,159	1,208,159	1,228,017	(12,114)	1,215,903	7,744	0.6
Treasurer/Tax Collector							
Tax Collections	2,437,384	2,489,712	2,364,341	(8,348)	2,355,993	(133,719)	(5.4)
Treasury/Investment & Debt	2,380,932	2,380,932	2,167,896	227,865	2,395,761	14,829	0.6
Special Assess/Bonds/SCEIP	15,613,879	45,613,879	15,876,985	(198,664)	15,678,321	(29,935,558)	(65.6)
<i>Internal Transfers & Reimbursement:</i>	1,356,188	1,356,188	1,356,188	338,241	1,694,429	338,241	24.9
Total Expenditures by Program	148,348,791	181,627,447	153,329,132	861,767	154,190,899	(27,436,548)	(15.1)
Expenditures by Category							
Salaries and Benefits	11,913,180	12,126,980	11,768,180	784,673	12,552,853	425,873	3.5
Services and Supplies	13,382,805	15,447,661	14,910,933	818,382	15,729,315	281,654	1.8
Other Charges	121,834,471	151,834,471	125,431,684	(5,789)	125,425,895	(26,408,576)	(17.4)
Capital Expenditures	0	0	0	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	1,218,335	1,218,335	1,218,335	(985,499)	232,836	(985,499)	(80.9)
Capital Assets	0	1,000,000	0	250,000	250,000	(750,000)	(75.0)
Total Expenditures by Category	148,348,791	181,627,447	153,329,132	861,767	154,190,899	(27,436,548)	(15.1)
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	4,869,685	4,953,341	4,706,086	639,706	5,345,792	392,451	7.9
Use of Fund Balance	1,401,809	1,401,809	1,502,984	(344,117)	1,158,867	(242,942)	(17.3)
Tax Revenue	1,913,977	1,913,977	1,913,997	(188,997)	1,725,000	(188,977)	(9.9)
Licenses, Permits, Franchises	0	0	0	0	0	0	0.0
Intergovernmental Revenues	4,360,205	4,360,205	4,578,015	0	4,578,015	217,810	5.0
Fines, Forfeitures, Penalties	334,862	334,862	334,862	0	334,862	0	0.0
Revenue - Use of Money & Proper	1,913,955	1,913,955	1,916,015	7,435	1,923,450	9,495	0.5
Charges for Services	124,309,452	127,504,452	129,321,672	800,723	130,122,395	2,617,943	2.1
Miscellaneous Revenue	65,100	65,100	107,855	(49,155)	58,700	(6,400)	(9.8)
Other Financing Sources	7,696,455	37,696,455	7,630,355	(124,385)	7,505,970	(30,190,485)	(80.1)
Special Items	0	0	0	0	0	0	0.0
Reimbursements	1,483,291	1,483,291	1,317,291	120,557	1,437,848	(45,443)	(3.1)
Total Revenues/Use of Fund Balance	148,348,791	181,627,447	153,329,132	861,767	154,190,899	(27,436,548)	(15.1)
Total Permanent Positions	93.00	93.00	93.00	0.00	93.00	0.00	0.00

Note: Internal transfer and reimbursement of expenses between budget sections within the Auditor-Controller-Treasurer-Tax Collector Department total \$1.7 million in FY 2016-2017, resulting in a net budget of \$152.5 million

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$154.2 million, financed with \$147.7 million in revenues, \$1.2 million in fund balance and \$5.3 million from the General Fund. Appropriations are decreasing by \$27.4 million, or 15.1%, compared to the FY 2015-2016 Revised Budget, due primarily to the elimination of \$30 million in non-recurring FY 2015-2016 debt service appropriations applied to the refinancing of Measure F Open Space District bonds.

The Department's General Fund support is increasing by \$393,000, or 7.9%, from the prior year budget. The increase includes \$220,000 to partially cover the general fund's share of ACTTC increases in negotiated labor agreement costs and \$173,000 to cover accounting services revenues no longer available due to the transfer of \$1.4 million in related general fund financial system support costs from the Auditor Controller to the Enterprise Financial System (EFS) Internal Service Fund during FY 2015-2016.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$425,000, or 3.5%, resulting primarily from negotiated labor agreement costs implemented in March 2016 and applied to all program areas during the new fiscal year.
- Other Charges are decreasing by \$26.4 million, or 17.4%, including a reduction of \$30 million attributed to one-time FY 2015-2016 payments associated with Open Space District debt refinancing and an increase of \$3.6 million reflecting additional retirement expenses resulting from new financial reporting requirements under Governmental Accounting Standards Board Pronouncement 68, which improves pension accounting and financial reporting by state and local governments.
- Other Financing Uses are decreasing by \$985,000, or 80.9%, due primarily to a reduction of \$835,000 in HRMS costs resulting from the full repayment in FY 2015-2016 of Human Resources Management System (HRMS) debt service to the Treasury Pool and a reduction of \$150,000 in computer replacement contributions from Sonoma County Energy Independence Program (SCEIP) to the Information Systems Department.
- Capital Assets are decreasing by \$750,000, or 75.0%, due primarily to the combination of a reduction of \$1.1 million in intangible assets upon implementation of the Enterprise Financial System, partially offset by an increase of \$250,000 in EFS Internal Service Fund server replacement costs.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- Use of Fund Balance is decreasing by \$243,000, or 17.3%, driven primarily by a reduction of \$365,000 in Unemployment Internal Service Fund expenditures based on an analysis of historic payments, with the goal of aligning fund balance to anticipated obligations.
- Tax Revenue is projected to decrease by \$189,000, or 9.9%, due to early payoffs on outstanding SCEIP loans as a result of homeowner mortgage refinancings.
- Intergovernmental Revenues are increasing by \$218,000, or 5.0%, due to an increase in collections passed through to the Tourism Business Improvement Area district.
- Charges for Services increased by \$2.6 million, or 2.1%, attributable to an increase of \$4.2 million to offset increases in retirement contributions and other pension expenses related to changes in accounting and reporting requirements in the Retirement Internal Service Fund (ISF), a reduction of \$830,000 in Pension Obligation Bonds (POB) charges due to a decrease in annual POB debt service requirements in the POB internal service fund, a reduction of \$435,000 in EFS user charges due to an overall decrease in projected billable support costs in the EFS Internal Service Fund (ISF), and a reduction of \$160,000 in HRMS user charges primarily related to a decrease in billable Information Systems Department (ISD) support service costs in the HRMS ISF.
- Other Financing Sources are decreasing by \$30.2 million or, 80.1%, driven primarily by the \$30 million elimination of one-time FY 2015-2016 long term debt proceeds received through issuance of the 2015A Open Space District Refunding Bonds to pay off the existing 2007A Bonds.

FY 2015-2017 OBJECTIVES UPDATE

- Complete phase 2 of the Enterprise Financial System implementation, including Hyperion budgeting, grants accounting, contract management, accounts receivable, billing, and project costing.
 - **Completed.** EFS Phase 2 went live July 2015. All modules, including the budget module-Hyperion, are now live.
- Increased efficiency and stability in the Human Resources Management System by upgrading to version 4.5 and moving it onto Microsoft supported servers to maintain warranty and ensure ongoing vendor support.
 - **Completed.** HRMS upgrade to version 4.5 was completed and went live October 2015.
- Continue to collaborate with the Permit and Resource Management Department to increase revenues from the Transient Occupancy Tax (TOT)/Vacation Rental by Owner programs by pursuing statewide legislation impacting the third-party vacation rental marketplace and by revising the TOT ordinance to require a unique registration certificate for each applicable property in the unincorporated County.
 - **In Progress.** During FY 2015-2016, completed issuance of a unique certificate number for each property that is managed by a property manager. Approximately 700 certificates were issued, which will improve tracking of TOT revenue. TOT Administration has been working with California State Association of Counties to influence SB 1102, which addresses the collection of TOT by online operators and the ability to conduct audits on those operators. PRMD and TOT Administration have been working together to identify areas of overlap relating to administration of the two vacation ordinances. This work identified the need for a shared customer facing resource between the two departments, which the Board approved May 2016.
- Identify, control and reduce risk throughout the County by beginning a three-year audit program based upon the results of a County-wide risk assessment.
 - **In Progress.** The Audit Committee approved a 2 year risk based audit plan, beginning in FY 2015-2016. An audit of Payroll operations was completed during FY 2015-2016; the Revenue audit is in progress and expected to be completed in FY 2016-2017. Audits of the General Accounting, Budget and Cash Management functions are also expected to be completed during FY 2016-2017.
- Inclusion of California Home Energy Renovation Opportunity (HERO) and California FIRST Property Assessed Clean Energy programs as new clean energy assessment options for Sonoma County property owners for the FY 2015-2016 tax roll.
 - **Completed.** Sonoma County began offering the HERO and California FIRST financing options to citizens who are interested in financing energy efficiency improvements to their homes in the beginning of June 2015.
- Contribute to the County's public accountability and fiscal transparency by obtaining the Government Finance Officers Association (GFOA) awards for the Comprehensive Annual Financial Report (CAFR), the Popular Annual Financial Report (PAFR) and the County's Adopted Budget.
 - **Completed.** The County was recognized by GFOA for excellence in financial reporting for both the CAFR and the PAFR for the fiscal year reports ending June 30, 2014. The County also received the GFOA's Distinguished Budget Presentation Award for the period ending June 30, 2014.
- Support department fiscal operations County-wide by educating and training staff on required accounting standards and best practices.
 - **Completed.** Numerous staff attended the GFOA Governmental Accounting Academy in Chicago in March of 2016. Staff throughout the department attend continuing education throughout the year. Staff with a CPA license are completing their required continuing educational requirements in order to renew their licenses. Additionally, staff participate in conferences hosted by the State Association of County Auditors, the California Association of Treasurer-Tax Collectors and the National Association of Counties, along with participation in numerous working groups such as the Accounting and Reporting Managers and Property Tax Managers.

New FY 2016-2017 Objectives

- Upgrade the Treasury cashiering software system to a web hosted platform to provide system stability and increased vendor support.
- Complete an upgrade of the Enterprise Financial System. This objective is required in order to continue system support by Oracle. This system provides a public benefit by ensuring the County can continue to pay vendors, deposit monies received and produce the County’s Annual Financial Report.
- Complete an upgrade of the Kronos Timekeeping System. This objective is required in order to continue system support by Kronos, the TimeSaver vendor. This time entry system is used by all County employees and provides a public benefit by ensuring that time is captured accurately and all provisions of the MOU’s are applied correctly.
- Provide training and mentoring opportunities to staff to prepare the next generation of managers and leaders. This objective addresses succession planning and helps to ensure that staff are adequately trained within the organization in order to continue to meet all of the required mandates of the office and tax collection services to the public.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
General Fund				
Add 1.0 FTE Assistant Auditor Controller and delete 1.0 FTE Assistant Treasurer Tax Collector classification to establish a management structure that provides for greater flexibility and strengthens the organization now and into the future.	0.00	0	0	0

Budget Hearing Actions

None

Additional Directions to Staff

None



CLERK-RECORDER-ASSESSOR

William F. Rousseau
Clerk-Recorder-Assessor

The Clerk-Recorder-Assessor is committed to assuring honest and open elections; maintaining and preserving property records and vital records; and, setting fair and equitable values for tax purposes in an accurate, timely, professional, and courteous manner.

	REVISED	RECOMMENDED
BUDGET AT A GLANCE:	FY 2015-2016	FY 2016-2017
Total Expenditures	\$23,085,162	\$23,543,372
Total Revenues/Use of Fund Balance	\$11,056,714	\$10,787,217
Total General Fund Contribution	\$12,028,448	\$12,756,155
Total Staff	108.75	108.75
% Funded by General Fund	52.10%	54.18%

DEPARTMENT SERVICES

The Clerk-Recorder-Assessor department consists of four operational divisions and one administrative support division. The Department provides essential government services and functions mandated by state law.

The Registrar of Voters conducts federal, state, and local elections; files candidate campaign statements; registers voters; and, maintains the voter registration file.

The Assessor provides accurate and timely property assessments and determines eligibility for various property tax exemptions and exclusions.

The Recorder records and maintains public documents associated with land transactions, including deeds, liens

and maps; and, documents associated with vital statistics, including births, deaths, and marriages.

The Clerk issues marriage licenses and performs marriage ceremonies; files and maintains fictitious business name statements, conflict of interest statements for statutory filers, and notary bonds; and, processes environmental documents.

Administration provides administrative, technical, and fiscal support to all divisions of the department.

For more information, call (707) 565-1888, or visit <http://sonomacounty.ca.gov/CRA/>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
County Clerk	610,581	610,581	610,380	41,505	651,885	41,304	6.8
Registrar of Voters	3,975,594	4,043,594	4,004,027	(192,113)	3,811,914	(231,680)	(5.7)
Assessor	9,158,775	9,158,775	9,361,420	173,230	9,534,650	375,875	4.1
Recorder	6,726,405	6,726,405	2,695,378	4,085,197	6,780,575	54,170	0.8
Administration	1,243,330	1,243,330	1,252,451	84,008	1,336,459	93,129	7.5
<i>Internal Transfers & Reimbursements</i>	1,302,477	1,302,477	1,311,598	116,291	1,427,889	125,412	9.6
Total Expenditures by Program	23,017,162	23,085,162	19,235,254	4,308,118	23,543,372	458,210	2.0
Expenses by Category							
Salaries and Benefits	12,736,279	12,736,279	12,841,389	339,613	13,181,002	444,723	3.5
Services and Supplies	5,883,541	5,911,541	6,072,879	(761,278)	5,311,601	(599,940)	(10.1)
Other Charges	0	0	0	0	0	0	0.0
Capital Expenditures	2,656,350	2,696,350	145,000	4,730,000	4,875,000	2,178,650	80.8
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	1,740,992	1,740,992	175,986	(217)	175,769	(1,565,223)	(89.9)
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	23,017,162	23,085,162	19,235,254	4,308,118	23,543,372	458,210	2.0
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	11,960,448	12,028,448	11,788,737	967,418	12,756,155	727,707	6.0
Use of Fund Balance	2,913,754	1,780,243	499,845	3,941,608	4,441,453	2,661,210	149.5
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	166,896	166,896	166,896	0	166,896	0	0.0
Intergovernmental Revenues	450,000	450,000	450,000	(450,000)	0	(450,000)	(100.0)
Fines, Forfeitures, Penalties	12,000	12,000	12,000	0	12,000	0	0.0
Revenue - Use of Money & Property	59,006	59,006	59,006	0	59,006	0	0.0
Charges for Services	4,405,813	4,405,813	4,489,253	0	4,489,253	83,440	1.9
Miscellaneous Revenue	78,800	78,800	78,800	10,500	89,300	10,500	13.3
Other Financing Sources	1,667,968	2,801,479	379,119	(229,818)	149,301	(2,652,178)	(94.7)
Special Items	0	0	0	0	0	0	0.0
Reimbursements	1,302,477	1,302,477	1,311,598	68,410	1,380,008	77,531	6.0
Total Revenues/Use of Fund Balance	23,017,162	23,085,162	19,235,254	4,308,118	23,543,372	458,210	2.0
Total Permanent Positions	108.75	108.75	108.75	0.00	108.75	0.00	0.00

Note: Internal transfer and reimbursement of expenses between budget sections within the Clerk-Recorder-Assessor Department total \$1.4 million in FY 2016-2017, resulting in a net revised recommended budget of \$22.1 million.

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Revised Recommended Budget includes expenditures totaling \$23.54 million, financed with \$6.3 million in revenues, \$4.44 million in fund balance, and \$12.76 million in General Fund. Appropriations are increasing by \$458,200, or 2%, compared to the FY 2015-2016 Revised Budget.

The Department's General Fund support is \$727,700, or 6%, more than the prior year budget.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$444,700, or 3.5%, primarily as a result of labor agreement costs, offset with new hires starting at the lower range of the pay scale.
- Services and Supplies reflect a decrease of \$600,000, or 10.1%, attributed to the discontinuation after FY 2015-2016 of \$450,000 in Help America Vote Act (HAVA) grant funds and their associated expenses for accessible voting systems; a reduction of \$107,500 in Enterprise Financial System (EFS) allocated costs, and the elimination of \$42,500 attributed to the completion during FY 2015-2016 of various information technology projects.
- Capital Expenditures reflect an increase of \$2.2 million, or 80%. This amount includes \$1.9 million of accumulated special revenue modernization funds for the County Clerk-Recorder co-location project. Co-location will eventually help improve staff productivity through cross-functioning, consolidate processes, and provide a single location for customer service. This initiative was introduced to the Board in June 2012 and continues as an ongoing effort. An additional \$260,000 is proposed for the purchase of a vote-by-mail signature verification and sorting system for the Registrar of Voters. This automated system will improve efficiencies and enable the office to accommodate both the steady increase in the County's vote by mail voters and the anticipated New Motor Voter Act that will automatically register Department of Motor Vehicles (DMV) identification or driver's license applicants beginning in January 2017.
- Other Financing Uses reflect a decrease of \$1.6 million, or 89.9%, due to a reduction in operating transfers from the Recorder Modernization fund to Recorder Operations, covering costs for improvements to the recording system.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund Contribution is increasing by \$727,700, or 6%, to support increased operational costs, additional information systems staff support in Administration and Registrar of Voters divisions, and funding for the vote by mail signature verification and sorting system upgrade.
- Use of Fund Balance is increasing by \$2.7 million, or 149.5%, largely as a result of the County Clerk-Recorder co-location project utilizing special revenue funds available for modernization of service delivery.
- Intergovernmental Revenues are decreasing by \$450,000, or 100%, due to the discontinuation of HAVA grant funds. HAVA grant funds remaining from FY 2015-2016 will support maintenance for accessible voting systems through spring 2018.
- Other Financing Sources are decreasing by \$2.7 million, or 94.7%, the net of \$1.6 million due to reductions in operating transfers from Recorder Modernization to Recorder Operations to cover costs for improvements to the recording system and \$1.1 million to the Registrar of Voters Accumulated Capital Outlay (ACO) fund towards the purchase of electronic poll books and a new voting system necessary to replace the current 30 year-old voting system that can no longer be maintained or supported. A voting system replacement implementation plan will be developed by 2018 to determine the total funding need.

FY 2015-2017 OBJECTIVES UPDATE

- Implement all facets of e-recording and document management to expedite processing, improve accuracy, and speed up retrieval of official records.
 - **In Progress:** The Recorder began e-recording on March 21, 2016 and will continue increasing the volume of e-recorded documents throughout FY 2016-2017.
- Implement e-filing solutions for fictitious business names and vital statistics applications to increase efficiency and streamline data retrieval.
 - **Completed:** In place, late summer 2015.
- Develop a succession plan for positions being vacated; assess current work assignments; and, reassign where appropriate, reducing costs and ensuring consistent customer service and better public access.
 - **In Progress:** Some positions and tasks have been examined to assess workflow and appropriate use of staff; however, more positions need to be evaluated.
- Execute a smooth transition to VoteCal, the new statewide voter registration system, which was scheduled to roll out during 2015-2016 to comply with new state election regulations.
 - **Completed:** VoteCal went live on February 16, 2016.
- Develop options and identify funding to replace the current voting and ballot counting systems to conduct more efficient and successful elections.
 - **In Progress:** Funding is partially secured, election legislation is pending, and potential voting systems await state certification.

New FY 2016-2017 Objective

- Increase Clerk & Recorder resource efficiencies and streamline services provided to the public by completing a classification study and co-locating the divisions.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
Other Fund				
Establish appropriations for the new e-Recording fund's budget for FY 2016-2017 from collection of fees for the first page of document recordings that went in effect on 7/1/15 and necessary for ongoing operational costs of the electronic recording delivery system that was implemented on 3/21/16; and reduce appropriations by (\$100,000) in Recorder Operations to reflect decrease in e-Recording fees and associated operational costs that will now be reflected in newly established e-Recording fund.	0.00	99,546	100,000	(454)
		(100,000)	(100,000)	0

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
Transfer \$20,000 in expenditures and revenues from Micrographics to Recorder Operations to cover staff time spent on assisting public with using micrographic media; and increase expenditure appropriations by \$9,984 in Property Tax Administration Program from available fund balance to cover baseline equipment needs, and \$4,000 in Assessor's Property Characteristics Data from available fund balance for monthly operational cost for the electronic delivery management system (EDMS).	0.00	33,984	20,000	13,984
Based on established Board policy eliminate over 12 months vacancy of 1.0 Micrographic Technician II; costs were not included in the Recommended budget, so no financial change is needed.	(1.00)	0	0	0

Budget Hearing Actions

None

Additional Directions to Staff

None



JUSTICE SERVICES

Court Support & Grand Jury

Probation

District Attorney

Public Defender

Sheriff



COURT SUPPORT AND GRAND JURY

Veronica Ferguson
County Administrator

The Court system in Sonoma County is a multi-disciplinary system relying on many partners to function efficiently. Sonoma County provides financial resources

through the Court Support Services budget to support the County’s role in this system, and to ensure fairness and equity for all involved in the Justice System. The County also supports the Grand Jury in its role as an oversight body for all governmental entities within the County.

BUDGET AT A GLANCE:	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
Total Expenditures	\$15,867,331	\$16,063,708
Total Revenues/Use of Fund Balance	\$8,112,232	\$8,128,188
Total General Fund Contribution	\$7,755,099	\$7,935,520
Total Staff	0.00	0.00
% Funded by General Fund	48.87%	49.40%

DEPARTMENT SERVICES

The Court Support Services budget provides for various court and criminal justice related expenses for which the County is financially responsible and receipt of revenues which are not included in departmental budgets.

Included in **Court Support Operations** are all revenues received by the County from specific court fines and fees. The fines and fees partially offset the cost of the County’s Maintenance of Effort (MOE) payment to the state, as determined pursuant to the terms of the Lockyer-Isenberg Trial Court Funding Act of 1997. In addition the budget provides for the Court Facility Payment, which is based on County offices being located within the Hall of Justice.

The **Alternate Public Defender** budget accounts for all costs associated with indigent defense when the Public Defender is unable to provide representation due to a conflict, such as when there are multiple defendants involved in a case. The program is budgeted here and managed by County Counsel.

The **Alternate Dispute Resolution (ADR)** Special Revenue Fund fully supports ADR services provided to the general public as an alternative to civil court proceedings. These services are intended to reduce costs and time needed for resolution by the parties involved in civil proceedings. Funding for these services

comes from fees that are added to the filing of the first paper or petitions with the Court. These fees are authorized under the Dispute Resolutions Program Act (1986).

The **Grand Jury** is composed of 19 individuals whose primary function is to examine all aspects of county and city government and special districts to ensure that they are efficient, honest, fair, and dedicated to serving the public. The Grand Jury is impaneled by the Superior Court on a fiscal year basis, and submits an annual report of their findings to the Presiding Judge of the Superior Court. The costs of the Grand Jury are charged to the County General Fund budget, as mandated by state law.

The **Courthouse Construction Fund and the Criminal Justice Construction Fund** are funded by court fees and fines, with revenues dedicated to debt service and facility improvements for the Courthouse and Criminal Justice Facilities respectively. Prior to FY 2015-2016, this budget was included in the Non-Departmental discussion under the Administrative Support and Fiscal Services tab.

For more information regarding the Grand Jury, call (707) 521-6500, or visit <http://sonoma.courts.ca.gov/>.

FINANCIAL SUMMARY

	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Program Changes							
Grand Jury	102,666	102,666	92,501	905	93,406	(9,260)	(9.0)
Court Support Operations	8,488,403	8,488,403	8,488,403	0	8,488,403	0	0.0
Alternate Public Defender Services	2,638,130	2,638,130	2,644,353	71,158	2,715,511	77,381	2.9
Alternate Dispute Resolution Program	96,493	96,493	97,010	(7,010)	90,000	(6,493)	(6.7)
Court and Criminal Justice Construction	4,984,545	4,541,639	1,461,224	3,215,164	4,676,388	134,749	3.0
Total Expenditures by Program	16,310,237	15,867,331	12,783,491	3,280,217	16,063,708	196,377	1.2
Expenditures by Category							
Services and Supplies	2,836,835	2,836,835	2,833,410	64,509	2,897,919	61,084	2.2
Other Charges	8,951,172	8,951,172	8,949,627	0	8,949,627	(1,545)	(0.0)
Other Financing Uses	4,522,230	4,079,324	1,000,454	3,215,708	4,216,162	136,838	3.4
Total Expenditures by Category	16,310,237	15,867,331	12,783,491	3,280,217	16,063,708	196,377	1.2
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	7,755,099	7,755,099	7,751,157	184,363	7,935,520	180,421	2.3
Use of Fund Balance	3,330,938	2,888,032	0	3,201,154	3,201,154	313,122	10.8
Fines, Forfeitures, Penalties	4,290,000	4,290,000	4,098,134	(115,000)	3,983,134	(306,866)	(7.2)
Revenue - Use of Money & Property	17,100	17,100	17,100	0	17,100	0	0.0
Charges for Services	917,100	917,100	917,100	9,700	926,800	9,700	1.1
Total Revenues/Use of Fund Balance	16,310,237	15,867,331	12,783,491	3,280,217	16,063,708	196,377	1.2

Total Permanent Positions	There are no Staff within this budget unit.
----------------------------------	---

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$16.1 million, financed with \$4.9 million in revenues, \$3.2 million in fund balance, and \$7.9 million from the General Fund. Appropriations are increasing by \$196,000, or 1.2%, compared to the FY 2015-2016 Revised Budget.

The Department's General Fund support is increasing by \$7.9 million, or 2.3%, over the prior year to account for increased alternate defense contract services and decreased General Fund revenues from court fines and penalties.

Expenditures (Uses)

- Services and Supplies are expected to increase by \$61,000, or 2.2%, mainly as a result of Alternate Public Defender contract growing by \$112,000 mirroring the County's labor changes as prescribed by current agreement and additional misdemeanor courtroom coverage as initiated by the Courts in January of 2016. Growth is offset by reduced internal financial system cost allocation savings of \$10,000 for Grand Jury and \$40,000 for Court Support Operations, and a decrease of \$1,000 related to the lower approved mileage rate for the Grand Jury.
- Other Financing Uses reflects an increase of \$136,000, or 3.4%, due to Courthouse Construction and Criminal Justice Construction funds transfers to support the new State Courthouse construction, including Phase 1 of the connector with the Main Adult Detention Facility, the relocation of a well, and moving of underground utilities.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- The General Fund contribution is increasing by \$180,000, or 2.3%, to offset the decrease in court fines and penalties and increased operating expenditures to meet alternate public defense service needs.
- The use of Fund Balance is increasing by \$313,122, or 10.8%, as a result of using fund balance in the Courthouse Construction fund to support the County's commitments made during the sale of land to the state for the new State Courthouse.
- Revenue from court fines and penalties continues to decline, resulting in a decrease of \$307,000, or 7.2%. This is the result in changes throughout the system, including fewer citations being issued by law enforcement, lower fines being imposed by the courts, and reduced collections of fines and penalties. This trend is consistent with other jurisdictions throughout the state.

FY 2015-2017 OBJECTIVES UPDATE

- Monitor ongoing death penalty case for potential impacts on the Alternate Public Defender Services budget.
 - **Completed:** Due to the District Attorney's decision to not pursue the death penalty in the Forestville case, there were no additional financial impacts to the County. Staff will continue monitoring future death penalty cases for potential impacts to these services.
- Work with County Counsel to ensure continuity of Alternate Public Defender Services beyond the expiration of current contract on June 30, 2016.
 - **In progress:** Staff has been working with the Contactor to develop a successor agreement, which will be brought to the Board for consideration in May 2016.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
Other Fund				
Decrease appropriations from Courthouse Construction fund balance for Main Adult Detention Facility Connection Corridor to reflect adjustments that will be made at the end of June to the FY 2015-2016 budget for design contract.	0.00	(320,000)	0	(320,000)

Budget Hearing Actions

None

Additional Directions to Staff

None

PROBATION DEPARTMENT

David Koch
Chief Probation Officer

The Sonoma County Probation Department is committed to providing the criminal justice system with professional services. Staff is dedicated to protecting the

community, serving the court, supporting crime victims and their rights, and providing justice through accountability and rehabilitation of offenders.

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$68,122,700	\$71,034,304
Total Revenues/Use of Fund Balance	\$35,465,837	\$37,570,987
Total General Fund Contribution	\$32,656,863	\$33,463,317
Total Staff	288.60	288.60
% Funded by General Fund	47.94%	47.11%

DEPARTMENT SERVICES

The Probation Department is charged with community protection and offender rehabilitation, accomplished by delivering mandated services to the court, including investigative reports and sentencing recommendations; and by departmental efforts to guide offenders granted probation. Increasingly, the Department is using evidence-based practices (EBP), those methods that have been scientifically demonstrated to reduce recidivism. Services include intensive supervision and referral to appropriate therapeutic programs, with specialty units for specific populations such as gang members, sex offenders, and mentally ill offenders.

The Probation Department consists of two major divisions:

Probation Services includes investigations and supervision of adult and juvenile offenders. The adult unit is responsible for the Mandatory Supervision and Post Release Community Supervision, as mandated by

AB 109 Realignment. This division also operates the Day Reporting Center for adult offenders.

Institutions include the Juvenile Hall, which provides temporary, safe, and secure detention for youths beyond the normal controls of the community; the Probation Camp, which is designed to address anti-social/illegal behavior and thinking patterns in youth while promoting acceptance of personal responsibility; and vocational support for the programs at Crossroads (formerly Sierra Girls Center). This division also includes the Supervised Adult Crews (SAC), which is an alternative work program for adult offenders who are assigned and transported to sites throughout Sonoma and neighboring counties, where they complete meaningful work projects.

For more information, call (707) 565-2149, or visit <http://sonomacounty.ca.gov/Probation>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Adult Investigation & Court Services	2,466,861	2,608,671	2,518,127	261,347	2,779,474	170,803	6.5
Adult Supervision	13,831,543	13,930,227	14,006,426	173,511	14,179,937	249,710	1.8
Juvenile Investigation & Court Services	2,011,282	1,920,788	2,109,478	(63,914)	2,045,564	124,776	6.5
Juvenile Supervision	8,104,880	8,836,281	7,913,011	1,213,988	9,126,999	290,718	3.3
Juvenile Hall	14,960,350	14,647,774	15,908,090	(463,650)	15,444,440	796,666	5.4
Camp	3,295,222	3,295,222	3,375,113	(40,392)	3,334,721	39,499	1.2
Supervised Adult Crews	2,043,220	2,043,220	2,093,451	(17,452)	2,075,999	32,779	1.6
Probation Administration	4,506,900	4,839,641	4,072,636	987,609	5,060,245	220,604	4.6
Internal Transfers /Reimbursements	15,550,876	16,000,876	15,898,583	1,088,342	16,986,925	986,049	6.2
Total Expenditures by Program	66,771,134	68,122,700	67,894,915	3,139,389	71,034,304	2,911,604	4.3
Expenses by Category							
Salaries and Benefits	39,447,620	39,447,620	39,987,744	336,157	40,323,901	876,281	2.2
Services and Supplies	24,013,568	25,300,134	24,662,542	2,622,726	27,285,268	1,985,134	7.8
Other Charges	3,057,848	3,122,848	2,949,409	294,265	3,243,674	120,826	3.9
Capital Expenditures	135,000	135,000	135,000	(95,000)	40,000	(95,000)	(70.4)
Appropriation for Contingencies	0	0	0	0	0	0	0
Special Items	0	0	0	0	0	0	0
Other Financing Uses	117,098	117,098	160,220	(18,759)	141,461	24,363	20.8
Capital Assets	0	0	0	0	0	0	0
Total Expenditures by Category	66,771,134	68,122,700	67,894,915	3,139,389	71,034,304	2,911,604	4.3
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	32,324,122	32,656,863	32,934,332	528,985	33,463,317	806,454	2.5
Use of Fund Balance	500,963	900,963	1,717,810	864,194	2,582,004	1,681,041	186.6
Tax Revenue	0	0	0	0	0	0	0
Licenses, Permits, Franchises	0	0	0	0	0	0	0
Intergovernmental Revenues	16,287,627	17,244,018	15,366,068	1,017,403	16,383,471	(860,547)	(5.0)
Fines, Forfeitures, Penalties	54,389	54,389	54,426	(576)	53,850	(539)	(1.0)
Revenue - Use of Money & Property	0	0	0	0	0	0	0
Charges for Services	1,054,751	1,054,752	1,055,168	161,198	1,216,366	161,614	15.3
Miscellaneous Revenue	514,300	514,300	514,300	(6,000)	508,300	(6,000)	(1.2)
Other Financing Sources	33,150	33,150	352,640	0	352,640	319,490	963.8
Special Items	0	0	0	0	0	0	0
Reimbursements	16,001,832	15,664,265	15,900,171	574,185	16,474,356	810,091	5.2
Total Revenues/Use of Fund Balance	66,771,134	68,122,700	67,894,915	3,139,389	71,034,304	2,911,604	4.3
Total Permanent Positions	288.60	288.60	290.10	(1.50)	288.60	0.00	0.00

Note: Internal transfer and reimbursement of expenses between budget sections within the Probation Department total \$17 million in FY 2016-2017, resulting in a net budget of \$53.9 million.

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$71 million, financed with \$35 million of revenue, \$2.6 million of fund balance from the probation Realignment and Juvenile Grant Funds, and \$33.4 million of General Fund. Appropriations are increasing by \$2.9, or 4.3%, compared to the FY 2015-2016 Revised Budget.

The Department's General Fund support is increasing by \$806,000, or 2.5%, from the FY 2015-2016 Revised Budget to account for anticipated changes to salary and benefit costs based on labor negotiations, support for increased Clinical Psychologist services provided by the Department of Health Services for the Juvenile population, and increases to internal service charges for Enterprise Financial System and Information Technology costs.

Expenditures (Uses)

- Salaries & Benefits are expected to increase by \$876,000, or 2.2%, mainly as a result of anticipated changes to salary and benefit costs based on labor negotiations spread across all program areas.
- Service and Supplies are expected to increase by \$2 million, or 7.8%, mainly as a result of increased General Fund support to expand Clinical Psychologist services for the Probation population, expenditures from Community Corrections Partnership (CCP) Contingency to fund high priority AB 109 Realignment programs, and an increase to contract expenditures from Juvenile Grants in support of expanded family wraparound services and truancy reduction efforts.
- Other charges are expected to increase by \$121,000, or 3.9%, as a result of the increased cost associated with diagnostic and housing services for Department of Juvenile Justice commitments.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund contribution is increasing by \$806,000, or 2.5%, to reflect anticipated changes to salary and benefit costs based on labor negotiations, increased support for Clinical Psychologist services for the probation population, and increased internal service charges.
- Use of Fund Balance is increasing by \$1.7 million or, 186.6%, primarily as a result of the increased draw on CCP Contingencies to fund high priority AB 109 Realignment program, and moderate increases to use of Juvenile Grant fund balances to fund increased position and contract service costs.
- Intergovernmental Revenues are decreasing by \$861,000, or 5.0%, to reflect the reclassification from Revenues to Reimbursements in order to comply with accounting standards. Reimbursements are increasing by a corresponding amount.
- Charges for Services is increasing by \$162,000, or 15.3%, due to an improved rate of collection of offender fines and fees in both the Adult and Juvenile divisions.
- Other Financing Sources is increasing \$319,000, or 963.8%, as a result of increased interfund transfers related to scheduled replacements of computer-related equipment.
- Reimbursements are decreasing by \$50,000 to reflect one-time costs reimbursed by grant funds. This is offset by an increase of \$861,000, due to reclassifying Intergovernmental Revenues to Reimbursements in order to comply with accounting standards. Intergovernmental Revenues are decreasing by a corresponding amount.

FY 2015-2017 OBJECTIVES UPDATE

- Enhance and refine the Department’s efforts to reduce recidivism among juvenile and adult offenders.
 - Develop expertise of sworn staff in delivering evidence based practices.
 - **In Progress:** Several staff trainings and updates have occurred across the Department, and the Department is exploring options to increase mental health services for both adult and juvenile offenders, especially clinical services for youth in detention at the Juvenile Hall and Boy’s Camp.
 - Improve data collection and outcome measurements to evaluate effectiveness of supervision and program services, to ensure the right programs are being offered to the right offenders.
 - **In Progress:** The Department has assessed and identified the resources required to enhance capacity to collect data and capture outcomes, and is exploring options to increase capacity for analysis, program development, and evaluation to measure effectiveness of supervision, intervention programs, and correctional practices.
 - Develop sanctions and incentives matrices for adult and juvenile offenders.
 - **In Progress:** Conversations with key justice system stakeholders have ensued and preliminary work on “draft” matrices has commenced.
 - Improving re-entry component of the Boys Camp and Juvenile Hall, including development of pro-social, supportive connections with community members.
 - **In Progress:** Partnerships with community based organizations and local agencies continue to assist with connecting youth to stable housing, education, and employment resources. Probation staff is partnering with the Department of Health Services to increase mental health services for both adult and juvenile offenders, especially clinical services for youth in detention at the Juvenile Hall and Boy’s Camp.
- Maintain and enhance comprehensive staff development programs supporting the acquisition and application of officer safety and case management skills.
 - **In Progress:** The Department continues to invest heavily in these critical areas, including “training for trainers” to enhance internal capacity. Also, as the Department continues to develop long-term succession plans, staff had identified a lack of qualified applicants as a significant challenge. As a result, the Department has begun to expand the student intern program in order to develop a cadre of suitable candidates adequately prepared to fill critical positions.
- Adjust Juvenile Hall staff schedule to provide a more efficient service delivery model and enhance programming for youth in detention.
 - **Complete:** The new schedule allows programming time for case management and re-entry planning for youth returning to the community.
- Invest in infrastructure, including facility equipment in the Juvenile Hall and Camp, trailers in Supervised Adult Crews, and emerging technologies to improve officer and community safety, and enhance supervision effectiveness.
 - **In Progress:** Electronic security systems were replaced at the Hall and Camp, mobile computing devices were purchased for selected field officers (pilot project), and a new trailer was purchased for Supervised Adult Crews. The Department plans to enhance productivity and increase Probation Officer safety by equipping a majority of Probation vehicles with mobile computing devices, and invest in stable connectivity infrastructure.
- Revise the County's Comprehensive Multi-Agency Juvenile Justice Plan and fully implement the Title IV-E Waiver (California Well-Being Project) to improve outcomes for delinquent youth and their families.
 - **Complete:** An update to the County’s comprehensive plan has been developed, and many key recommendations are being implemented. The Well-Being project has launched and services have been expanded to target populations.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
General Fund				
Add a 1.0 FTE Administrative Aide to support Pre-Trial Services, funded by AB109 Public Safety Realignment, approved by the Community Corrections Partnership in March 2016; replace one Executive Secretary position with one Administrative Aide position to more accurately reflect the duties of the position; no cost change.	1.00	121,557	121,557	0
Other Fund				
Increase expenditures in the AB109 Public Safety Realignment fund to fund the addition of the 1.0 Administrative Aide being added to Probation's General Fund for pre-trial services support.	0.00	121,557	0	121,557

Budget Hearing Actions

None

Additional Directions to Staff

None



DISTRICT ATTORNEY

Jill Ravitch
District Attorney

The Sonoma County District Attorney's Office is dedicated to providing the members of our community with a safe place to live by holding the guilty accountable, protecting

the innocent, and preserving the dignity of victims and their families. We shall seek truth and justice in a professional manner, while maintaining the highest ethical standards.

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$25,343,801	\$27,071,271
Total Revenues/Use of Fund Balance	\$10,773,433	\$11,303,235
Total General Fund Contribution	\$14,570,368	\$15,768,036
Total Staff	124.75	124.75
% Funded by General Fund	57.49%	58.25%

DEPARTMENT SERVICES

The District Attorney's Office is organized into five program areas.

The District Attorney's **Prosecution Division** represents the peoples' interests in prosecuting criminal cases and seeking justice for victims, represents the state's interests in juvenile delinquency hearings, and partners with local and federal law enforcement agencies to help reduce and prevent crime in our community. This division has many specialized teams including a Domestic Violence/Sexual Assault Unit; Elder Protection Unit; Gangs and Hate Crimes Unit; Writs and Appeals Unit; Narcotics Unit; Driving Under the Influence Unit; Juvenile Justice Unit; Felony Trial Unit; Misdemeanor Trial Unit; and an Environmental and Consumer Law and Fraud Unit.

The **Investigations Bureau** investigates all types of crime under the District Attorney's jurisdiction and assists prosecutors in preparing and organizing cases for court, which includes locating witnesses; organizing evidence for presentation at trial; and conducting pre-trial investigations.

The **Victim Services Unit** provides services for victims including crisis intervention; emergency assistance; referral assistance; orientation to the Criminal Justice System; court escort/court support; case status and disposition information; and victim-of-crime claims assistance.

The **Family Justice Center** focuses on family violence victims and their children by providing wrap-around services to victims through a single access point. Located on the Family Justice Center site are the District Attorney, Sonoma County Sheriff's Office and Santa Rosa Police Department's domestic violence and sexual assault teams, the Redwood Children's Center, and five community-based direct service providers offering an array of bilingual services to victims of domestic violence, sexual abuse, child abuse, and elder abuse, as well as legal assistance services, including restraining orders and temporary legal status documentation.

The **Administration** unit provides clerical and legal research support to the Prosecution Division and Investigations Bureau, as well as administrative and fiscal oversight for the Department.

For more information, call (707) 565-2311, or visit <http://sonomacounty.ca.gov/DA>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Prosecution	10,008,203	10,292,347	10,010,474	1,011,710	11,022,184	729,837	7.1
Administration	7,239,901	7,423,897	7,239,901	738,646	7,978,547	554,650	7.5
Investigations	2,684,996	2,818,677	2,684,996	260,639	2,945,635	126,958	4.5
Victim Services	1,935,131	2,079,405	1,936,664	297,874	2,234,538	155,133	7.5
Family Justice Center	919,319	824,830	917,049	37,234	954,283	129,453	15.7
<i>Internal Transfers & Reimbursements</i>	1,904,645	1,904,645	1,904,645	31,439	1,936,084	31,439	1.7
Total Expenditures by Program	24,692,195	25,343,801	24,693,729	2,377,542	27,071,271	1,727,470	6.8
Expenses by Category							
Salaries and Benefits	19,728,169	20,035,161	19,708,373	1,664,044	21,372,417	1,337,256	6.7
Services and Supplies	4,801,168	4,869,931	4,820,965	443,560	5,264,525	394,594	8.1
Other Charges	0	0	0	0	0	0	0.0
Capital Expenditures	0	0	0	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	162,858	438,709	164,391	269,938	434,329	(4,380)	(1.0)
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	24,692,195	25,343,801	24,693,729	2,377,542	27,071,271	1,727,470	6.8
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	14,570,368	14,570,368	14,527,951	1,240,085	15,768,036	1,197,668	8.2
Use of Fund Balance	(6,708)	269,143	(6,708)	63,537	56,829	(212,314)	(78.9)
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0	0	0	0.0
Intergovernmental Revenues	6,712,294	6,812,198	6,712,294	534,198	7,246,492	434,294	6.4
Fines, Forfeitures, Penalties	1,000,665	1,000,665	1,000,665	247,670	1,248,335	247,670	24.8
Revenue - Use of Money & Property	10,227	10,227	10,227	0	10,227	0	0.0
Charges for Services	0	0	0	0	0	0	0.0
Miscellaneous Revenue	246,395	246,395	246,396	0	246,396	1	0.0
Other Financing Sources	254,309	530,160	298,259	260,613	558,872	28,712	5.4
Special Items	0	0	0	0	0	0	0.0
Reimbursements	1,904,645	1,904,645	1,904,645	31,439	1,936,084	31,439	1.7
Total Revenues/Use of Fund Balance	24,692,195	25,343,801	24,693,729	2,377,542	27,071,271	1,727,470	6.8
Total Permanent Positions	120.75	124.75	120.75	4.00	124.75	0.00	0.00

Note: Internal transfer and reimbursement of expenses between budget sections within the District Attorney's Office total \$1.9 million in FY 2016-2017, resulting in a net budget of \$25.1 million.

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$27.07 million, financed with \$11.25 million in revenue and \$15.77 million in General Fund and \$55,000 in fund balance from the SB635 Family Justice Center Special Revenue Fund. Appropriations are increasing by \$1.7 million, or 6.8%, compared to the FY 2015-16 Revised Budget.

The Department's General Fund support is increasing by \$1.2 million, or 8.2%, more than the prior year revised budget to account for increased salaries and benefits, support and maintenance costs for the legal case management system, and increases to internal services.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$1.3 million, or 6.3%, across all programs. \$800,000 is attributable to anticipated changes from labor negotiations and \$500,000 reflects the FY 2016-2017 annualized costs of 4 positions added during FY 2015-2016.
- Services and Supplies will increase by \$395,000, or 8.1%, which is a combination of \$320,000 for internal services costs and \$75,000 for the support and maintenance for the legal case management system.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund Contribution is increasing by \$1.2 million, or 8.2%, to cover increased salary and benefits, as well as increased internal service costs and support costs for the legal case management system.
- Use of Fund Balance is decreasing by \$212,000, or 78.9%, in FY 2016-2017. Decreases of \$270,000 are due to the exclusion of one-time costs incurred in FY 2015-2016 for the addition of a Deputy District Attorney III and the remodel of office space for the Environmental and Consumer Law Division. The Department projects that recurring revenue will be sufficient to cover the on-going costs of this position. This is offset by the use of \$55,000 from the SB635 Family Justice Center Fund to support services provided within the Center.
- Intergovernmental Revenues are increasing by \$434,000, or 6.4%, which is a combination of \$156,000 in additional Proposition 172 revenue and increases in annual allocations for grant funding of \$105,000 from the vertical DUI grant from the Traffic of Office Safety, \$30,000 of Worker's Compensation Insurance Fraud grant, and \$143,000 of Victim Services funding from the California Office of Emergency Services.
- Fines, Forfeitures, Penalties revenue is projected to increase by \$248,000, or 24.8%, due to increased cash settlements in pending Environmental and Consumer Fraud cases.
- Other Financing Sources is increasing by \$28,000, or 5.4%, due to the increase of funds transferred from the Environmental and Consumer Law Division to the Criminal budget for the annualized cost of a new Deputy District Attorney position approved by the Board during FY 2015-16 for this program.
- Reimbursements are increasing by \$31,000, or 1.7%, to reflect increased Realignment funding for Parole Revocation Services.

FY 2015-2017 OBJECTIVES UPDATE

- Continue to investigate and prosecute those who prey on elders, handling cases of sexual and physical abuse, the infliction of mental abuse, and neglect, as well as all financial crimes, including fraud, identity theft, and forgery. Outreach efforts will continue to educate seniors about scams and how to avoid them, and to raise awareness on services.
 - **In Progress:** We continue to meet these objectives through prosecution, investigation, community outreach and education.

- Expand collaboration with criminal justice and community partners to serve victims of family violence, sexual assault, elder abuse and child abuse as the lead administrative agent of the Family Justice Center.
 - **In Progress:** We continue to work with our community partners and actively in search of collaborative grants to meet this objective.
- Develop a strategic plan to focus prosecution in the areas of greatest need, including elder protection, domestic violence, major fraud, and the development of a real estate fraud unit.
 - **In Progress:** We continue to meet these objectives through prosecution, investigation, community outreach and education.
- The District Attorney will continue to collaborate with justice partners on proven intervention and prevention programs, such as the Mayor’s Gang Task force; the Gang Resistance, Education and Training Program; Gun Information for Teens; and truancy programs for juveniles and their parents.
 - **In Progress:** Our Safe Neighborhood Deputy District Attorney continues to collaborate with our justice partners to meet this objective.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

Budget Hearing Actions

None

Additional Directions to Staff

None

PUBLIC DEFENDER

Kathleen Pozzi
Public Defender

The Sonoma County Public Defender’s office protects the life, liberty, property, and constitutional rights of each of its clients as it serves the interests of society to ensure a fair, efficient, and unbiased system of justice.

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$10,088,514	\$10,885,310
Total Revenues/Use of Fund Balance	\$374,372	\$447,531
Total General Fund Contribution	\$9,714,142	\$10,437,779
Total Staff	50.00	50.00
% Funded by General Fund	96.29%	95.89%

DEPARTMENT SERVICES

The Public Defender provides legal representation to indigent defendants and juveniles in all court proceedings where no conflict or caseload impairment exists. The office collaborates with other participants in the criminal justice system to ensure its efficient operation, while protecting the constitutionally guaranteed rights of accused persons. The Public Defender also represents persons who are not charged with a crime, but are alleged to be mentally ill, developmentally disabled or in need of conservatorship, and cannot afford an attorney.

The Public Defender’s office is made up of four program areas: **Adult Representation** focuses on the defense and representation of indigent adults, **Juvenile Representation** provides legal services to juveniles, **Investigations** supports the attorneys by providing investigative services, and **Administration** provides administrative and legal processing support to the legal and investigations staff.

For more information, call (707) 565-2791, or visit <http://sonomacounty.ca.gov/Public-Defender/>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Adult Representation	5,100,752	4,953,080	4,885,592	488,358	5,373,950	420,870	8.5
Juvenile Representation	598,044	617,664	595,569	57,394	652,963	35,299	5.7
Investigations	1,594,786	1,647,104	1,588,184	153,052	1,741,236	94,132	5.7
Administration	2,591,530	2,676,544	2,584,851	248,709	2,833,560	157,016	5.9
Internal Transfers & Reimbursements	194,122	194,122	271,954	11,647	283,601	89,479	46.1
Total Expenditures by Program	10,079,234	10,088,514	9,926,150	959,160	10,885,310	796,796	7.9
Expenditures by Category							
Salaries and Benefits	9,125,592	9,125,592	8,935,080	830,271	9,765,351	639,759	7.0
Services and Supplies	921,796	931,076	959,224	113,036	1,072,260	141,184	15.2
Other Charges	0	0	0	0	0	0	0.0
Capital Expenditures	0	0	0	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	31,846	31,846	31,846	15,853	47,699	15,853	49.8
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	10,079,234	10,088,514	9,926,150	959,160	10,885,310	796,796	7.9
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	9,704,862	9,714,142	9,473,946	963,833	10,437,779	723,637	7.4
Use of Fund Balance	0	0	0	0	0	0	0.0
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0	0	0	0.0
Intergovernmental Revenues	80,000	80,000	80,000	0	80,000	0	0.0
Fines, Forfeitures, Penalties	0	0	0	0	0	0	0.0
Revenue - Use of Money & Property	250	250	250	0	250	0	0.0
Charges for Services	100,000	100,000	100,000	0	100,000	0	0.0
Miscellaneous Revenue	0	0	0	0	0	0	0.0
Other Financing Sources	0	0	73,950	(16,320)	57,630	57,630	0.0
Special Items	0	0	0	0	0	0	0.0
Reimbursements	194,122	194,122	198,004	11,647	209,651	15,529	8.0
Total Revenues/Use of Fund Balance	10,079,234	10,088,514	9,926,150	959,160	10,885,310	796,796	7.9
Total Permanent Positions	50.00	50.00	49.00	1.00	50.00	0.00	0.00

Note: Internal transfer and reimbursement of expenses between budget sections within the Law Office of the Public Defender Department total \$283,601 in FY 2016-2017, resulting in a net budget of \$10,885,777.

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$10.8 million, financed with \$448,000 in revenue and \$10.4 million in General Fund. Appropriations are increasing by \$797,000, or 7.9%, compared to the FY 2015-2016 Revised Budget.

The Department's General Fund support is \$724,000, or 7.4%, more than the prior year to account for increased costs for salary and benefits related to anticipated changes related to labor negotiations and deferred compensation benefits that were approved through collective bargaining, as well as increased costs of legal discovery, department operation, and technology replacement.

Expenditures (Uses)

- Salaries & Benefits are expected to increase by \$640,000, or 7%, mainly as a result of anticipated changes from labor negotiations in the amount of \$484,000 and \$156,000 for deferred compensation benefits that were approved through collective bargaining.
- Service and Supply costs are increasing by \$141,000 to reflect a \$118,000 increased internal service charges, \$15,000 increased legal discovery costs resulting from a fee increase imposed by the City of Santa Rosa, and \$8,000 general operational costs.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- The General Fund contribution is increasing by \$724,000, or 7.4%, over the prior year budget to support increased operational costs.
- Other Financing Sources is increasing by \$58,000 reflecting revenue expected from the Information Systems equipment replacement fund.
- Reimbursements are increasing by \$16,000 to reflect increased realignment funds to cover Parole Revocation Services.

FY 2015-2017 OBJECTIVES UPDATE

- Continue to improve client and inter-departmental communications using holistic client-based theories and technology including implementation of an updated website that provides links to community services, public information, and department contacts.
 - **In progress:** In partnership with Information Systems Department, the Department is in the process of updating our website to enhance information available to the public. Information and web links will be provided to community services as well as the Department's information and services.
- Improve representation of non-citizen clients by providing immigration law training and resources.
 - **Completed:** With the addition of a new Immigration Specialist, the office has developed a training and attorney consultation program to improve the representation of our non-citizen clients.
- Encourage and train staff in the use of the new Legal Case Management system to increase the efficient use of data in court, reduce paper, and improve department procedures.
 - **In progress:** Staff continues to learn the new Legal Case Management System and implement its functionality into the daily business processes.
- Build statistical data reports based upon the established benchmarks using the new legal Case Management System implemented in March 2015. These reports will be used to ensure that workloads are distributed in a manner that provides consistent representation for all clients.
 - **In progress:** The Department is working closely with the vendor to create the reports required for long term workload statistics.

- Identify and implement systematic approaches to lessen the increased workload created by the approval of Proposition 47.
 - **In Progress:** Procedures are in place that prioritize the representation of clients eligible for Proposition 47 reductions of prior felony convictions to misdemeanors. The implementation of Proposition 47 has increased the misdemeanor caseload, causing the Courts to open an additional misdemeanor courtroom.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended

Budget Hearing Actions

None

Additional Directions to Staff

None

SHERIFF

Steve Freitas
Sheriff-Coroner

In partnership with our communities, we commit to provide professional, firm, fair, and compassionate public safety services, with integrity and respect.

BUDGET AT A GLANCE:	REVISED	RECOMMENDED
	FY 2015-2016	FY 2016-2017
Total Expenditures	\$162,811,483	\$169,363,851
Total Revenues/Use of Fund Balance	\$83,110,497	\$85,814,723
Total General Fund Contribution	\$79,700,986	\$83,549,128
Total Staff	649.50	652.50
% Funded by General Fund	48.95%	49.33%

DEPARTMENT SERVICES

The Sheriff’s Office is organized into two major Divisions for service delivery, **Law Enforcement** and **Detention** with **Administrative Services** supporting both Divisions and the **Telecommunications Bureau** providing County-wide radio services.

The Sheriff, under state law, is responsible for the delivery of law enforcement and related emergency services to the unincorporated areas of the County of Sonoma.

Within the **Law Enforcement** Division, the **Field Services** section includes patrol services, contracts to provide law enforcement services to the Town of Windsor and the City of Sonoma, the Helicopter and Search & Rescue Units, the Marine Unit, and Dispatch services. The **Special Units** section includes Investigations, Coroner, court security services provided to the Sonoma County Superior Court, prisoner transportation functions, Civil Bureau services, and the central repository of all criminal warrants within the Central Information Bureau.

The **Detention Division** is comprised of the **Operations** section and **Special Services** section. The **Operations** section is responsible for the operation of two adult detention facilities designed for the incarceration of

criminal offenders and persons charged with criminal offenses. While incarcerated, the County must provide all the basic living needs of an inmate, including food, clothing, and medical and mental health care. The Sheriff’s Office maximum security Main Adult Detention Facility (MADF) serves as the intake location where all arrestees are brought for booking and processing. The facility houses both pre-trial and sentenced men and women, most of whom are medium to high risk offenders, plus any inmates requiring special medical and/or mental health services. The North County Detention Facility (NCDF) houses both pre-trial and sentenced males, most of whom are low to medium risk offenders. **Detention Special Services** include specific programs operated at the MADF such as alcohol and drug treatment services, cognitive therapy for the mentally ill offenders, and General Equivalency Diploma (GED) classes.

For more information, call (707) 565-2511, or visit <http://sonomasheriff.org>.

FINANCIAL SUMMARY

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Administrative Services	8,102,449	8,191,817	7,521,292	3,276,756	10,798,048	2,606,231	31.8
Radio/Telecommunications	1,450,782	1,580,782	1,422,657	(189,616)	1,233,041	(347,741)	(22.0)
Law Enforcement Field Services	45,981,640	46,247,063	46,065,843	2,690,732	48,756,575	2,509,512	5.4
Law Enforcement Special Units	28,157,709	28,469,382	27,608,858	2,385,611	29,994,469	1,525,087	5.4
Detention Operations	37,966,426	38,252,161	37,894,343	(1,093,612)	36,800,731	(1,451,430)	(3.8)
Detention Special Services	23,655,873	23,680,872	24,002,856	1,186,108	25,188,964	1,508,092	6.4
Internal Transfers & Reimbursements	15,110,959	16,389,406	14,969,007	1,623,016	16,592,023	202,617	1.2
Total Expenditures by Program	160,425,838	162,811,483	159,484,856	9,878,995	169,363,851	6,552,368	4.0
Expenditures by Category							
Salaries and Benefits	116,195,810	116,457,181	114,951,747	5,835,544	120,787,291	4,330,110	3.7
Services and Supplies	35,242,550	35,823,866	35,436,530	3,537,206	38,973,736	3,149,870	8.8
Other Charges	7,532,680	7,532,680	7,843,333	(158,141)	7,685,192	152,512	2.0
Capital Expenditures	366,748	763,259	302,148	260,249	562,397	(200,862)	(26.3)
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	1,088,050	2,234,497	951,098	404,137	1,355,235	(879,262)	(39.3)
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	160,425,838	162,811,483	159,484,856	9,878,995	169,363,851	6,552,368	4.0
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	79,722,341	79,700,986	79,658,597	3,890,531	83,549,128	3,848,142	4.8
Use of Fund Balance	659,124	1,637,571	517,216	1,097,492	1,614,708	(22,863)	(1.4)
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	18,730	18,730	18,730	3,677	22,407	3,677	19.6
Intergovernmental Revenues	62,035,694	62,580,729	61,724,054	3,541,514	65,265,568	2,684,839	4.3
Fines, Forfeitures, Penalties	283,250	283,250	283,250	(212,666)	70,584	(212,666)	(75.1)
Revenue - Use of Money & Property	26,442	26,442	26,398	(2,078)	24,320	(2,122)	(8.0)
Charges for Services	1,172,744	1,172,744	1,172,744	(11,391)	1,161,353	(11,391)	(1.0)
Miscellaneous Revenue	803,520	803,521	803,521	272,103	1,075,624	272,103	33.9
Other Financing Sources	2,341,399	2,838,845	1,892,937	168,568	2,061,505	(777,341)	(27.4)
Special Items	0	0	0	0	0	0	0.0
Reimbursements	13,362,594	13,748,665	13,387,410	1,131,244	14,518,654	769,989	5.6
Total Revenues/Use of Fund Balance	160,425,838	162,811,483	159,484,856	9,878,995	169,363,851	6,552,368	4.0
Total Permanent Positions	646.00	649.50	637.00	15.50	652.50	3.00	0.46

Note: Internal transfer and reimbursement of expenses between budget sections within the Sheriff's Office total \$16.6 million in FY 2016-2017, resulting in a net budget of \$152.8 million.

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$169.4 million, financed with \$84.3 million in revenue, \$83.5 million in General Fund, and \$1.6 million in fund balance from the Public Safety Realignment funds and other Special Revenue funds within the Department. Appropriations are increasing by \$6 million, or 4%, compared to the FY 2015-2016 Revised Budget as a result of negotiated salary and benefit increases, three new positions for the Town of Windsor, Community Outreach and janitorial services at the Main Adult Detention Facility, as well as increases in internal services costs and contract services.

The Sheriff's Office General Fund support is increasing by \$3.8 million, or 4.8%, from the prior year.

The budget recommends the addition of 3 new positions. They include 1.0 Deputy Sheriff to support the request of the Town of Windsor and the expense associated with the additional allocation is fully offset by the Town; 1.0 Community Outreach position approved by the Board as part of the recommendations from the Community and Local Law Enforcement Task Force (CALLE); and 1.0 Janitor for the Main Adult Detention Facility.

Expenditures (Uses)

- Salaries and Benefits are increasing by \$4.3 million, or 3.7%, attributable to anticipated changes from labor negotiations across all program areas and costs associated with new positions discussed above. Staff estimates that an additional \$4.2 million will be needed to maintain the existing level of services, and staff will continue to work to identify available resources.
- Services and Supplies are expected to increase by \$3.1 million, or 8.7%, due to increases of \$2.2 million in internal service charges and \$900,000 in operational cost increases across all program areas.
- Other Charges are increasing by \$153,000, or 2%, due to increases in inmate medical care.
- Capital Expenditures are decreasing by \$201,000, or 26.3%, due to the exclusion of \$580,000 of non-recurring, FY 2015-2016 capital improvement project expenditures in the Telecommunications program, offset by increases of \$379,000 associated with the one-time costs associated with the implementation of the CALLE recommendations, including the purchase of the training simulator and equipment for new staff.
- Other Financing Uses reflect a decrease of \$879,000, or 39%, due to funding for Telecommunication construction projects being included directly in the Capital Projects budget.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund contribution is increasing by \$3.8 million, or 4.8%, primarily as a result of anticipated changes from labor negotiations, funding for new positions, and increased internal service costs.
- Use of Fund Balance is decreasing \$23,000, or 1.4%, as a result of the completion of one-time special fund projects such as the implementation of Body Worn Cameras.
- Intergovernmental Revenues are increasing by \$2.7 million, or 4.3%, consisting of increases of \$864,000 from the contract law enforcement cities based on the County's increased costs to provide these services, and \$1.2 million in Trial Court Security, and \$650,000 in Public Safety Realignment from increased sales tax revenue.
- Fines, Forfeitures, Penalties revenues are projected to decrease by \$213,000, or 75.1%. This is the result of changes throughout the system including a decrease in vehicle code fines. This trend is consistent with other jurisdictions throughout the state.
- Charges for Services are decreasing by \$11,000, or 1%, as a result of efficiencies in the delivery of services resulting in minor decreases to certain fees for service and a decrease in the wage garnishment workload.
- Miscellaneous Revenue is increasing by \$272,000, or 33.9%, attributable to an increase in revenue from the Inmate Welfare Trust to cover increases in expenses associated with the delivery of inmate programs.
- Other Financing Sources are decreasing by \$777,000, or 27.4%, due to the exclusion of one-time special projects including \$360,000 for radio microwave replacement, \$195,000 from Special Revenue funds for the purchase of vehicles and equipment for newly approved positions, \$119,000 for upgrades for the Los Guilicos Indoor Firing Range, \$71,000 for replacement and purchase of equipment from appropriate special revenue

funds, and \$32,000 from Asset Forfeiture to support the translation of the Departmental policies to be available to the public in Spanish.

- Reimbursements are increasing by \$770,000, or 5.6%, due to increased Court Security revenue from the Trial Court Security special fund to offset increases in salary and benefits and operating costs in the program.

FY 2015-2017 OBJECTIVES UPDATE

- Analyze options to replace the Sheriff's aging helicopter to ensure the Sheriff's continued ability to provide the community with air support for law enforcement, search and rescue (SAR), fire suppression, and long line emergency rescue missions.
 - **Completed:** Analysis will be shared with the County Administrator and Board for direction on next steps. The Sheriff's Office anticipates additional work on the recommended option in the coming year.
- Improve efficiencies in the County's adult detention facilities through the implementation of a Jail Management System (JMS). A new JMS system will allow for the retirement of the current obsolete UNIX system, support inmate scheduling and visiting, improve information sharing and record keeping, provide inventory control, and a multitude of other detention facility operational functions that can result in potential cost savings in the future.
 - **In Progress.**
- Explore the provision of regional pathology services to prevent future case backlogs, increase accountability and improve response times on coroner cases. Regionalization may also produce financial savings for the agencies involved.
 - **Completed:** Exploration determined that this option is not feasible as the level of interest and resources from neighboring counties cannot support the regional provision of these services at this time.
- Be responsive to the Community and Local Law Enforcement Task Force by evaluating and responding appropriately to Task Force recommendations.
 - **Completed:** The Sheriff's Office prepared two documents, *Sheriff's Office Response to Specific Task Force Recommendations* and *Sheriff's Office Resource Need to Support Specific CALLE Task Force Recommendations*. Both documents were presented to the Board at their public meeting on March 15, 2016.
- The Sheriff has requested additional staffing in order to address on-going hiring and retention needs, to analyze current patterns of retention, turnover, injury, illness and hiring rates, and to develop a strategy to implement the findings of the analysis.
 - **In Progress.**

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
General Fund				
Increase appropriations by \$135,000 for higher than anticipated permanent salary and benefit costs in Detention, which fully is offset with an increase in Prop 69 DNA Collection and Identification revenue; appropriate asset forfeiture funds of \$94,000 for a Bomb Unit canine and \$85,000 to relocate the Specialized Emergency Response Team armory; both of which are funded through asset forfeiture funds.	0.00	314,000	314,000	0
Appropriate additional General Fund net cost for a total of \$3,525,000 to offset increases in personnel costs.	0.00	3,524,920	0	3,524,920
Other Fund				
Appropriate asset forfeiture funds of \$94,000 for a Bomb Unit canine and \$85,000 to relocate the Specialized Emergency Response Team armory.	0.00	179,000	0	179,000
Expenditure increases to allow for the down payment of the helicopter replacement. Funded by Federal Asset Forfeiture revenue increases and available fund balance in the State Asset Forfeiture fund.	0.00	2,953,109	1,142,208	1,810,901

Budget Hearing Actions

None

Additional Directions to Staff

None



HEALTH & HUMAN SERVICES

Health Services

Human Services

In-Home Supportive Services (IHSS)

Child Support Services



HEALTH SERVICES

Stephan Betz
Director

The mission of the Sonoma County Department of Health Services is to promote and protect the health and well-being of every member of the community.

	REVISED	RECOMMENDED
BUDGET AT A GLANCE:	FY 2015-2016	FY 2016-2017
Total Expenditures	\$261,909,473	\$245,514,541
Total Revenues/Use of Fund Balance	\$253,262,107	\$236,791,281
Total General Fund Contribution	\$8,647,366	\$8,723,260
Total Staff	600.70	600.70
% Funded by General Fund	3.30%	3.55%

DEPARTMENT SERVICES

In partnership with the local health system, the Department of Health Services serves adults, children and families and supports community health and safety, emergency medical preparedness, disease control and clinical services. The Department’s divisions of Public Health, Behavioral Health and Health Policy, Planning and Evaluation, as well as First 5 Sonoma County, engage the community through a combination of direct services and a network of community-based contracts with provider agencies.

Public Health programs include Environmental Health and Safety; Family Health; Health Care Coordination; Disease Control and Surveillance; Public Health Preparedness; Animal Services; the Regional Public Health Laboratory; the Coastal Valleys Emergency Medical Services Agency; and support for a variety of commissions and committees.

Behavioral Health services include 24-hour crisis stabilization and detoxification; field based outreach, prevention and early intervention; mental health and substance use disorder treatment and recovery programs; technical assistance; and quality assurance and compliance monitoring of the Division’s network of treatment provider agencies.

Health Policy, Planning & Evaluation (HPPE) supports efforts of the Department and its community partners

to make Sonoma County the healthiest county in California by 2020 through the County’s partnership in the Health Action Collective Impact Initiative and through the Division’s evidence-based program evaluation and research activities in areas including early childhood education. The Division’s focus areas include violence prevention; chronic disease reduction; decreasing the incidence of obesity and the use of alcohol, tobacco and other drugs; and improving dental health.

Administration enables the Department’s operating divisions to focus on their public service missions by providing them with fiscal, accounting, personnel, information technology, risk management, facility, and fleet services.

First 5 Sonoma County champions the overarching goal that every child entering kindergarten is ready to succeed. First 5 pursues optimal child development through its early and preventative services investments in health, family support and in improving the quality of early education.

For more information, call (707) 565-4700, or visit <http://sonomacounty.ca.gov/Health-Services/>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun'15)	Year 2 Changes	Revised Recomm.	Different from 2015-16 Revised	% Change from 2015-16
Public Health	40,002,696	41,515,360	40,489,775	3,794,494	44,284,269	2,768,909	6.7
Behavioral Health	87,355,095	89,227,120	83,805,821	4,428,848	88,234,669	(992,451)	(1.1)
Health Policy, Planning, & Eval.	9,503,856	10,927,210	9,372,721	850,961	10,223,682	(703,528)	(6.4)
Administration	3,450,679	3,448,965	3,450,679	452,968	3,903,647	454,682	13.2
First 5 Sonoma County	6,750,817	8,263,467	5,734,448	438,368	6,172,816	(2,090,651)	(25.3)
Special Revenue Financing	171,318	5,450,304	171,318	6,000,000	6,171,318	721,014	13.2
Internal Transfers & Reimbursements	101,084,060	103,077,047	99,227,675	(12,703,535)	86,524,140	(16,552,907)	(16.1)
Total Expenditures by Program	248,318,521	261,909,473	242,252,437	3,262,104	245,514,541	(16,394,932)	(6.3)
Expenses by Category							
Salaries and Benefits	77,215,129	77,473,355	76,442,042	6,576,431	83,018,473	5,545,118	7.2
Services and Supplies	35,459,429	37,425,487	32,085,650	(867,242)	31,218,408	(6,207,079)	(16.6)
Other Charges	45,440,019	55,860,735	45,377,189	76,300,556	121,677,745	65,817,010	117.8
Capital Expenditures	0	66,500	0	0	0	(66,500)	(100.0)
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	90,203,944	91,083,396	88,347,556	(78,747,641)	9,599,915	(81,483,481)	(89.5)
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	248,318,521	261,909,473	242,252,437	3,262,104	245,514,541	(16,394,932)	(6.3)
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	8,647,366	8,647,366	8,647,366	75,894	8,723,260	75,894	0.9
Use of Fund Balance	10,193,392	7,749,001	4,851,378	662,164	5,513,542	(2,235,459)	(28.8)
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	5,821,611	5,942,634	5,821,611	327,499	6,149,110	206,476	3.5
Intergovernmental Revenues	103,895,417	114,477,670	104,589,156	12,483,226	117,072,382	2,594,712	2.3
Fines, Forfeitures, Penalties	1,399,198	1,399,198	1,399,198	(100,912)	1,298,286	(100,912)	(7.2)
Revenue - Use of Money & Propert	67,964	67,964	67,664	10,536	78,200	10,236	15.1
Charges for Services	4,318,393	4,340,351	4,305,750	158,659	4,464,409	124,058	2.9
Miscellaneous Revenue	1,314,302	3,121,326	1,307,302	760,107	2,067,409	(1,053,917)	(33.8)
Other Financing Sources	90,133,367	91,389,029	88,735,499	(78,803,961)	9,931,538	(81,457,491)	(89.1)
Special Items	0	0	0	0	0	0	0.0
Reimbursements	22,527,511	24,774,934	22,527,513	67,688,892	90,216,405	65,441,471	264.1
Total Revenues/Use of Fund Balance	248,318,521	261,909,473	242,252,437	3,262,104	245,514,541	(16,394,932)	(6.3)
Total Permanent Positions	599.85	600.70	587.12	13.58	600.70	0.00	0.00

Notes: Special Revenue Financing refers to funds servicing as financing mechanisms for programs in the operating divisions.
 Internal Transfers & Reimbursements of expenses between budget sections within the Department of Health Services total \$86.5 million in FY 2016-2017, resulting in a net budget of \$159 million.

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$245.5 million, financed with \$231.3 million in revenues, \$5.5 million in fund balance and \$8.7 million in General Fund. Appropriations are projected to decrease by \$16.3 million, or 6.3%, from the FY 2015-2016 Revised Budget. As discussed below, \$14.7 million of the decrease occurs within Other Financing Uses as a result of an accounting change requested by the Auditor-Controller Treasurer-Tax Collector; another decrease of \$6.2 million occurs within Services and Supplies due primarily to non-recurring FY 2015-2016 costs. Neither decrease impacts public services.

The Department's General Fund support is increasing by \$76,000, or 0.9%, from the prior year as a result of labor agreement costs for Sonoma County Animal Services.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$5.5 million, or 7.2%, due to negotiated labor agreement costs and anticipated health benefit costs.
- Services and Supplies reflects a net decrease of \$6.2 million, or 16.6%, due to the completion of \$3.4 million worth of non-recurring FY 2015-2016 costs for the Crisis Stabilization Unit (CSU) expansion; an accounting reclassification discussed below, which transfers to Other Charges \$1.3 million in Environmental Health's internal administration costs and \$800,000 in Substance Use Disorders costs. Other adjustments include a reduction of \$900,000 in countywide internal services costs, which is partially offset by increases of \$200,000 in janitorial and building maintenance costs.
- Other Charges are increasing by \$65.8 million, or 117.8%, primarily due to accounting designations required by the Auditor-Controller Treasurer-Tax Collector (ACCTC). These changes include: moving \$66.5 million from Other Financing Uses to Other Charges; and moving \$1.3 million of Environmental Health internal administration costs and \$800,000 in Substance Use Disorder costs from Services and Supplies to Other Charges. These increases are partially offset by a decrease of \$1.7 million in community-based contracts resulting from revisions to First 5 Sonoma County's Strategic Plan, reductions of \$800,000 in contracts in Behavioral Health and HPPE that align contracts with services and a reduction of \$300,000 for grants and supporting contracts that ended during FY 2015-2016.
- Capital Expenditures reflects a decrease of \$67,000, or 100%, due to the one-time FY 2015-2016 appropriations for the purchase of two Emergency Medical Services vehicles in the Public Health Division.
- Other Financing Uses are decreasing by \$81.5 million, or 89.5%, due to accounting designations moving \$66.8 million from Other Financing Uses to Other Charges as noted above. Other changes include a reduction of \$14.7 million to comply with Senate Bill 79 (SB79) statutory changes, which no longer require Realignment funding to be deposited into a pass-through account before being deposited into the Health and Behavioral Health Realignment accounts.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund Contribution is increasing by \$76,000, or 0.9%, as a result of the County's share of negotiated labor costs within Sonoma County Animal Services.
- Use of Fund Balance is decreasing by \$2.2 million, or 28.8%. Variances are net of \$5.3 million in reductions from the prior year, partially offset by \$3.1 million of increases over the prior year. The reductions to fund balance use include net gains of \$1.8 million in Mental Health Services Act (MHSA) Community and Services Support fund revenue and \$1.6 million in MHSA Early Intervention Program fund revenue, combined with expenditure reductions of \$1.5 million in community-based contracts under First 5 Sonoma County's revised strategic plan and \$400,000 in other Department-wide savings. Increases in fund balance use include \$1.5 million in the use of 1991 Health Realignment monies for Intergovernmental Transfers and \$1.5 million in 1991 Mental Health Realignment and 2011 Behavioral Health Realignment funds to cover negotiated labor contract costs.

- Licenses, Permits, Franchises is increasing \$206,000, or 3.5%, the net of \$118,000 in Board of Supervisors approved fee adjustments to help Environmental Health cover the cost of providing Food Permits and a \$74,000 increase in Animal Services as a result of increased compliance pursuant to community outreach by Animal Licensing regarding pet licensing.
- Intergovernmental Revenues is increasing \$2.6 million, or 2.3%, due to an estimated increase of \$2.9 million in Medi-Cal reimbursements for Behavioral Health services and pending adoption of the State budget, an increase of \$2.5 million in the state allocation for MHSA funding. Revenue within the Public Health Division is increasing by \$1.0 million due to the federal share in California Children’s Services, Foster Care and Child Health & Disability Programs to cover increased cost of salaries and benefits, as well as an increase of \$300,000 in state Women Infants and Children (WIC) funding. These increases are offset by the completion of the \$2.8 million California Health Facilities Financing Authority Grant activities for the CSU expansion noted above, lower growth estimates of \$750,000 in Health and Mental Health Realignment, and estimated reduction of \$300,000 in First 5 funding and a \$165,000 decrease due to the restructuring of Environmental Health’s Waste Tire funding.
- Fines, Forfeitures, Penalties is decreasing by \$101,000, or 7.2%, due to an estimated reduction in Residential Treatment and Detox court fees based on the California Safe Neighborhoods and Schools Act passed in November 2014. Passage of the legislation reduced revenues by \$136,000 for the Residential Treatment & Detox and Alcohol Abuse Education & Prevention sections, partially offset by a \$35,000 increase from Emergency Medical Services contract penalty charges.
- Revenue—Use of Money & Property is increasing by \$10,000, or 15.1%, due to an estimated increase in interest gained on 1991 Health Realignment funds held in fund balance.
- Charges for Services is increasing by \$124,000, or 2.9%, due to \$60,000 in Emergency Medical Services agreements with Sonoma and Mendocino County hospitals, Behavioral Health’s \$40,000 agreement with the Sheriff’s Office for CSU beds and for increases of \$25,000 in birth and death certificates within the Vital Statistics section.
- Miscellaneous Revenue is decreasing by \$1.0 million, or 33.8%. This amount is the net of two factors. First, the Department is deferring recognition of \$710,000 in 2011 Behavioral Health Realignment growth funds until their actual allocation and reporting by the state, which can take 12 – 14 months. The Department will recognize these funds upon receipt via a quarterly budget adjustment. Other decreases in this category are due to the completion during FY 2015-2016 of grants totaling \$253,000 within the Healthy Communities section of the Health Policy, Planning and Evaluation Division.
- Other Financing Sources reflects a decrease of \$81.5 million, or 89.1%, the net of reclassifying to Reimbursements \$66.8 million in operating transfers pursuant to a request from the ACTTC noted above; and a decrease of \$14.7 million attributed to the SB79 provision discussed above that no longer requires Realignment funds be deposited into pass-through account before being deposited directly into the Realignment accounts.
- Reimbursements is increasing \$65.4 million, or 264.1%, due to the accounting designations discussed above.

FY 2015-2017 OBJECTIVES UPDATE

- Implement the Portrait of Sonoma County’s Agenda for Action, which highlights the goals of providing universal preschool, preventing tobacco use and addressing inequality at education’s starting gate.
 - **In Progress:** As recommended in the Agenda for Action, work continues to expand targeted home visiting for low-income families during pregnancy and the first 2 years of life to reduce disparities in healthy development and break the cycle of poverty. (Public Health)
 - **In Progress:** Provide ongoing support to Health Action, Cradle-to-Career and First 5 Sonoma County in developing strategies to expand early care and education, focusing on sustainable financing planning; and assess and launch local pooled fund for sustainable financing for health prevention efforts. (Health Policy, Planning and Evaluation)

- **Completed:** Developed a Tobacco Retail License ordinance under the Sonoma County Code regulating the location, density and types of businesses that can sell tobacco products. (Health Policy, Planning and Evaluation)
- Implement the expansion of a County operated Medi-Cal Managed Care Plan for substance use disorder services, which will provide services to clients who previously did not qualify or previously experienced barriers to service access, poor treatment outcomes, or high cost of services.
 - **In Progress:** The Behavioral Health Division will begin implementing its Drug Medi-Cal Organized Delivery System expansion plan in FY 2016-2017.
- Expand targeted investments in low-income families during pregnancy and the first two years of life to build resiliency and reduce disparities in the healthy development of children through the Nurse Family Partnership and Strengthening Families Field Nursing Program, both part of the Upstream Investments Portfolio.
 - **In Progress:** The Public Health home visiting programs added 2.2 FTE Public Health Nurse to help reduce service wait lists. Work will continue in expanding investments to help more low-income families break the cycle of poverty and support healthy early childhood development. (Public Health)
- Complete the implementation of a new and expanded Behavioral Health Crisis Stabilization Unit and identify long-term facilities solutions for out-patient behavioral health services, children’s medical therapy services, public health laboratory services, and animal shelter services.
 - **In Progress:** The transition to new Medical Therapy Unit sites provided by the Sonoma County Office of Education are expected by fall 2016. Planning is underway with General Services for Animal Services facility improvements, including an expanded medical/surgical suite. Planning is underway with General Services for facility recommendations for the 5th Street Public Health building location and Public Health Lab. (Public Health)
 - **Completed:** As part of a successful Mental Health Crisis Facility Grant application through the state’s Mental Health Wellness Act of 2013, Sonoma County Behavioral Health leased and renovated a facility located at 2225 Challenger Way (The Lakes campus), providing Access and CSU services. (Behavioral Health)
- Explore funding sources for prevention and health equity, including new financing strategies such as Wellness Trusts and Social Impact Bonds.
 - **In Progress:** The Department continues tracking and supporting possible sources of expanded prevention funding, such as President Obama’s FY 2017 budget proposal to expand over 10 years (2017-2026) funding of the Maternal, Infant, Early Childhood Home Visiting Program to ensure that evidence-based home visiting services reach additional vulnerable children and families. (Public Health)

New FY 2016-2017 Objectives

- Develop the Department’s 2017-2020 Strategic Plan.
- With ongoing guidance from the Board, continue implementing strategies outlined by the Portrait of Sonoma Agenda for Action, to address the health-related social needs that improve health outcomes and reduce costs.
- Complete implementation of the Drug Medi-Cal Organized Delivery System for substance use disorder.
- Develop strategies to maintain a well-trained workforce to prepare the Department for public health accreditation.
- Enhance information technology and upgrades to improve Department operations, coordination, client care, and customer service.
- Develop performance management processes to collect, store, monitor, analyze, and report on performance data across the Department.
- Develop a comprehensive Opiate Use/Misuse prevention strategy, including coordination with the medical community on the development and adoption of opiate prescription standards and guidelines.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
General Fund				
Increase appropriations by \$149,000 for Special Projects Director position supporting the Sonoma Development Center closure to be funded 65% with General Fund support; funded by Non-Departmental in the recommended budget.	0.00	149,094	0	149,094
Other Fund				
Decrease expenditures by \$149,000 for the Special Projects Director which is now being supported 65% by General Fund. Results in an increase in Realignment Fund Balance by \$149,000.	0.00	(149,094)	0	(149,094)
Increase appropriations and associated revenues by \$180,000 to add a 1.00 FTE Clinical Psychologist for Behavioral Health Youth and Family Services. This position will be funded by Probation Department to expand integrated mental health services to better serve juvenile and adult offenders.	1.00	180,000	180,000	0
Make the following position changes: -Convert 1.0 Health Information Specialist II from Permanent to Time-Limited through 6/30/18 to support the implementation of the Tobacco Retail Licensing program; -Convert the following positions funded by AB109 from Time-Limited to Permanent, resulting in a net zero FTE change: 1.0 Eligibility Worker II, 1.70 Behavioral Health Clinician, 0.45 Staff Psychiatrist, 0.15 Forensic Psychiatrist, 0.10 Psychiatric Nurse, 1.0 AODS Specialist. Conversion is needed as the Public Safety Realignment funds are established in perpetuity and these positions are necessary to conduct core components of AB109. -Extend 1.0 Department Information System Specialist II to 6/30/18 to support the implementation of additional modules for its Avatar system and Sonoma Web Infrastructure for Treatment Services (SWITS) application	1.00	0	0	0

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
needed for the implementation of the Drug Medi-Cal Organized Delivery System 1115 Waiver. Results in a net zero FTE change. -Add 1.0 Department Information System Specialist II allocations for Administration Unit. The position will be funded with existing resources in Environmental Health to increase efficiency and advance data system needs.				
Increase appropriations and associated revenues by \$41,000 from Tobacco License Fees to support 0.75 FTE for the Tobacco Retail Licensing program (3-29-16 Item # 30). Increase appropriations and associated revenues by \$40,000 for the Blue Green Algae program funded by Advertising in the Recommended budget.	0.00	81,300	81,300	0
As approved in Q3 Consolidated adjustments, increase 1.0 FTE Advanced Life Support Coordinator to meet mandates related to Emergency Medical Systems data, quality and electronic movement of health information. Deletion of .5 FTE Psychiatric Nurse (used as an underfill) to offset allocation. Funds are included in the Recommended budget; this adjustment increases the FTE allocation for FY 2016-2017.	0.50	0	0	0
Increase appropriations and a combination of realignment, federal and other mental health-related revenues by \$1.6 million as approved during Q3 Consolidated adjustments to support 11.5 FTEs.	11.50	1,592,236	1,592,236	0
Increase appropriations by \$3 million to support an additional 22.75 FTE for phased expansion of Behavioral Health Crisis Stabilization Unit phased expansion; \$872,000 of the CSU costs will be financed with a near-term draw on available 2011 Realignment fund balance until revenue contracts with local hospitals are finalized (5/3/16, item # 29).	22.75	2,954,698	2,082,695	872,003

Budget Hearing Actions

None

Additional Directions to Staff

None



HUMAN SERVICES

Jerry Dunn
Director

The Human Services Department (HSD) protects vulnerable children and adults and promotes maximum independence and well-being for individuals and families.

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$322,777,991	\$325,126,739
Total Revenues/Use of Fund Balance	\$303,088,578	\$301,835,338
Total General Fund Contribution	\$19,689,413	\$23,291,401
Total Staff	972.05	928.55
% Funded by General Fund	6.10%	7.16%

DEPARTMENT SERVICES

The Human Services Department (HSD) includes four program divisions that provide eligibility and human services in accordance with state and federal regulations.

Adult and Aging Division works with individuals and the community to ensure the safety and well-being of vulnerable adults. Staff provides protective and supportive social services as well as community training and coordination. Staff advocates for and strives to achieve the goals of safety, health, dignity, and independence for older adults, veterans, and persons with disabilities. The division includes: Adult Protective Services (APS), In-Home Support Services (IHSS), Multipurpose Senior Services Program (MSSP), Veterans' Services, Public Administrator/Public Guardian/Public Conservator, and Area Agency on Aging.

Economic Assistance Division determines initial and ongoing eligibility for public assistance programs of low-income families with children, those disabled or unemployed, and children in foster homes to obtain food, shelter, medical and dental care, and other supportive services. The division includes: Medi-Cal, County Medical Services Program (CMSP), CalFresh, and General Assistance.

Employment and Training Division provides employment, education and training services, as well as cash assistance, for residents of Sonoma County, including youth and adults, to find employment and

become self-sufficient. The division includes: CalWORKs, Workforce Investment Act (Job Link), and the Workforce Investment Board (WIB).

Family, Youth and Children Division works with individuals and the community to ensure the safety and well-being of children. Staff provide protective and supportive social services in the belief that children and their families deserve stable nurturing homes, a supportive environment, and a sense of personal empowerment and hope. The division includes: child abuse prevention, placement of youth at Valley of the Moon Children's Home or in foster care, and adoptions.

Sonoma County Upstream Investments is an initiative which seeks to benefit all Sonoma County residents through prevention focused policies and interventions that increase equality and reduce monetary and social costs within Sonoma County.
(<http://sonomaupstream.org>).

For more information, call (707) 565-5800, or visit <http://sonomacounty.ca.gov/Human-Services/>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Adult & Aging	49,630,381	50,860,100	50,124,939	4,995,330	55,120,269	4,260,169	8.4
Economic Assistance	44,120,936	44,085,114	43,422,178	337,793	43,759,971	(325,143)	(0.7)
Employment & Training	49,094,041	49,119,360	49,366,404	(1,906,623)	47,459,781	(1,659,579)	(3.4)
Family, Youth & Children	83,544,690	83,216,758	83,297,117	609,511	83,906,628	689,870	0.8
Upstream	477,085	477,085	477,085	14,313	491,398	14,313	3.0
Internal Transfers & Reimbursements	112,805,945	95,019,575	114,521,262	(20,132,570)	94,388,692	(630,883)	(0.7)
Total Expenditures by Program	339,673,078	322,777,991	341,208,985	(16,082,246)	325,126,739	2,348,748	0.7
Expenditures by Category							
Salaries and Benefits	104,859,301	105,017,799	105,468,079	336,470	105,804,549	786,750	0.7
Services and Supplies	122,340,015	104,574,689	122,320,182	(21,018,925)	101,301,257	(3,273,432)	(3.1)
Other Charges	91,905,552	92,004,090	92,990,545	1,079,441	94,069,986	2,065,896	2.2
Capital Expenditures	132,500	655,040	77,500	22,500	100,000	(555,040)	(84.7)
Appropriation for Contingencies	0	0	0	0	0	0	0
Special Items	0	0	0	0	0	0	0
Other Financing Uses	20,435,710	20,526,373	20,352,679	3,498,268	23,850,947	3,324,574	16.2
Capital Assets	0	0	0	0	0	0	0
Administrative Control Accounts	0	0	0	0	0	0	0
Total Expenditures by Category	339,673,078	322,777,991	341,208,985	(16,082,246)	325,126,739	2,348,748	0.7
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	19,598,750	19,689,413	19,498,750	3,792,651	23,291,401	3,601,988	18.3
Use of Fund Balance	1,256,219	1,256,220	(268,877)	(276,219)	(545,096)	(1,801,316)	(143.4)
Tax Revenue	0	0	0	0	0	0	0
Licenses, Permits, Franchises	0	0	0	0	0	0	0
Intergovernmental Revenues	198,167,062	198,287,603	200,274,677	(3,051,536)	197,223,141	(1,064,462)	(0.5)
Fines, Forfeitures, Penalties	0	0	0	0	0	0	0
Revenue - Use of Money & Property	60,716	60,716	60,716	(45,146)	15,570	(45,146)	(74.4)
Charges for Services	1,202,669	1,202,669	1,207,030	0	1,207,030	4,361	0.4
Miscellaneous Revenue	6,481,717	6,909,056	5,915,427	3,187,112	9,102,539	2,193,483	31.7
Other Financing Sources	20,279,040	20,369,703	20,196,009	3,654,938	23,850,947	3,481,244	17.1
Special Items	0	0	0	0	0	0	0
Administrative Control Accounts	0	0	0	0	0	0	0
Reimbursements	92,626,905	75,002,611	94,325,253	(23,344,046)	70,981,207	(4,021,404)	(5.4)
Total Revenues/Use of Fund Balance	339,673,078	322,777,991	341,208,985	(16,082,246)	325,126,739	2,348,748	0.7
Total Permanent Positions	969.60	972.05	969.60	(43.50)	928.55	(43.50)	(4.48)

Note: Internal transfer and reimbursement of expenses between budget sections within the Human Services Department total \$94 million in FY 2016-2017, resulting in a net budget of \$235 million.

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$325.1 million, financed with \$301.8 million of revenues and \$23.3 million in General Fund. Appropriations are increasing by \$2.3 million, or 0.7%, compared to the FY 2015-2016 Revised Budget.

The Department's General Fund support is increasing by \$3.6 million, or 18.3%, over the prior year budget, primarily due to negotiated costs for IHSS provider wages.

Expenditures (Uses)

- Salaries and Benefits will rise by \$787,000, or 0.7%. This increase includes an additional \$11.7 million in negotiated labor costs, partially offset by Department efforts to manage cost increases, including \$6.2 million in salary savings from freezing approximately 70 positions through attrition and a savings of \$4.7 million through elimination of 43.5 vacant positions.
- Services and Supplies reflect a net decrease of \$3.3 million, or 3.1%, resulting from a decrease of \$3.5 million in CalWORKS case load; a decrease of \$1.5 million from one-time FY 2015-2016 expenditures, including \$475,000 for building and furniture improvements, \$290,000 in Information Technology, \$145,000 in training, \$465,000 in consulting, and \$120,000 in miscellaneous tools and supplies costs; and a decrease of \$400,000 in revenue transfer expense resulting from Realignment revenue reductions. These decreases are partially offset by an increase of \$2.1 million in County internal services costs.
- Other Charges increased by \$2.1 million, or 2.2%, as a result of a \$4.3 million increase in mandated local share of costs for IHSS provider wages. These increases are partially offset by a \$1.3 million decrease in Family Youth and Children foster care placements and direct service costs. Employment and Training client assistance costs are decreasing by \$600,000 due to caseload reductions.
- Capital Expenditures decreased by \$555,000, or 84.7%, as a result of completion during FY 2015-2016 of \$655,000 in building improvement projects, partially offset by \$100,000 in planned FY 2016-2017 capital expenditures, including a new HVAC system at Valley of the Moon and the addition of a Neighborhood Services office in Petaluma.
- Other Financing Uses increased by \$3.3 million, or 16.2%. This category records department transfers and represents the \$3.4 million General Fund contribution toward IHSS provider wages, less approximately \$100,000 in accounting adjustments.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund Contribution is increasing by \$3.6 million, or 18.3%. Additional costs include \$3.4 million for IHSS provider wages, \$110,000 for a Veteran Services Officer position, and \$100,000 for senior legal services.
- Use of Fund Balance is decreasing by \$1.8 million, or 143%, due to decreased one-time expenses and capital improvement costs as noted above. As a result of additional federal contribution earmarked for spending in future years for the Title IV-E Waiver program, \$500,000 in Title IV-E growth is increasing fund balance, hence the reduction in excess of 100%.
- Intergovernmental Revenues are decreasing by \$1.1 million, or 0.5%. This reflects a reduction of \$1.2 million in claimable federal revenue due to expense reductions, offset by a marginal increase of \$100,000 in state revenue.
- Miscellaneous Revenues are increasing by \$2.2 million, or 31.7%. The increase reflects an increase of \$2.8 million resulting from Medi-Cal cost settlement claims that can now be recognized as revenue, offset by reductions of \$450,000 in the Road to the Early Achievement and Development of Youth (READY) Grant.
- Other Financing Sources is increasing by \$3.4 million, or 17.1%. As noted above, this is due to transfer of General Fund contribution toward IHSS provider wages, less adjustments for accounting changes.

FY 2015-2017 OBJECTIVES UPDATE

- Expand human services transportation services to all regions in Sonoma County. The Sonoma Access Coordinated Transportation Services (SACTS) Consortium in partnership with over 40 organizations countywide is coordinating expansion and development of up to 9 volunteer coordinator sites,. 7 volunteer driver programs, 7 travel voucher programs, and 10 travel trainings for seniors. This effort is funded through a combination of Federal Transportation Authority and local funds.
 - **In Progress:** HSD was awarded an \$89,572 Metropolitan Transportation Commission (MTC) grant and a \$388,975 Caltrans grant for senior transportation service needs.
- Launch Aging Together Sonoma County, a new initiative to connect Sonoma County residents across their lifespan with resources and support focused on healthy aging.
 - **Completed:** The launch of the Aging Together initiative was completed. A series of community forums were held and the Department officially established the Age-Friendly Communities in Sonoma County.
- Complete Paulin Lobby remodel and intake business process redesign. Expand CalFresh Community Connections outreach to include place based services in collaboration with other divisions, departments, and community based partners.
 - **Completed:** The Paulin lobby remodel was completed in July 2015.
 - **In Progress:** The Economic Assistance Program conducted CalFresh Connections outreach at 18 sites and participated in 25 outreach events. In addition, the Department has contracts with several community-based organizations, including the Redwood Community Health Coalition and the Redwood Empire Food Bank, to provide additional CalFresh outreach.
- As part of the Northern California Career Pathways Alliance, develop career pathways for youth that provide a pipeline to high-skill, high-wage, and high-growth employment.
 - **In Progress:** In Partnership with the Northern California Career Pathways Alliance (NCCPA), the Sonoma County Workforce Investment Board (WIB) developed two roundtable forums for the purpose of aligning education with training and employment needs in an effort to help prepare youth with the skill sets needed for careers in the healthcare and manufacturing field. Two additional roundtable events are planned.
- Develop additional strategies and services for CalWORKs clients to assist in improving their economic situation, including housing, asset building, training, education, and work opportunities.
 - **In Progress:** Sonoma County was awarded a second year of new funding for State Housing Support in the amount of \$1,012,381, which provides housing assistance to CalWORKs families. To date, 80 CalWORKs families have secured permanent housing. The Employment and Training Division also launched an outreach program to clients who were sanctioned for not participating in activities designed to get them back to work, decreasing the number of clients being sanctioned.
- Increase the number of placements with relatives and extended family members in order to not only improve children's experience in foster care but also increase the number of children that leave foster care to a permanent home.
 - **In Progress:** Increased from 123 to 169 the number of children in foster care placed with relatives, representing an increase of 8%, with an overall placement percentage of 36.5%.
- Complete Strategic Planning Framework and begin implementation.
 - **In Progress:** HSD has completed the readiness phase of its strategic planning process and has completed work with a consultant to identify priorities and strategies. The Department is now working with the American Public Human Services Association (APHSA) to frame the strategic planning process across a human services value curve.
- Expand the provision of HSD services into all regions of Sonoma County through place-based services in alignment with the Portrait of Sonoma County.
 - **In Progress:** HSD has completed an analysis of community and geographic considerations and is working with General Services to identify potential service sites.

- Reduce wait times for eligibility determinations and responses to requests for services.
 - **In Progress:** HSD has implemented changes in staffing models and business processes for Economic Assistance to increase efficiencies and reduce lobby wait times. CalWORKs wait times are currently within two business days of application. Due to budgetary constraints, HSD has not been able to add all of the positions that were originally planned to reduce wait times in other program areas.
- Connect residents to basic services such as housing and food.
 - **In Progress:** The Family, Youth and Children’s Division implemented a new program for emergency housing for families through its Child Abuse Prevention Program. The Department is a partner in several County housing initiatives, including the Homeless Outreach Services Team, the Dream Center, and the Palms Inn. In addition, the Department supports the Earned Income Tax Credit program, which brings additional money into the hands of low-income Sonoma County families to better enable them to pay for housing and food.

New FY 2016-2017 Objectives

- Begin implementation of the Continuum of Care Reform, required by the adoption of Assembly Bill 403, which is a comprehensive reform effort designed to improve California’s foster care system.
- Complete the Upstream Investments systems change evaluation and submit a three-year work plan for the Board of Supervisors’ consideration and approval.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
Other Fund				
Convert 1.0 Employment & Training Coordinator funded by AB109 Public Safety Realignment from Time-Limited to Permanent, resulting in a net zero FTE change. Conversion is needed as the Public Safety Realignment funds are established in perpetuity and this position is necessary to conduct core components of AB109.	0.00	0	0	0
Appropriate \$251,745 in revenue to fund a three-year agreement for Sonoma County Youth Ecology Corp from Tobacco Deallocated funds in the Non-Departmental budget. Expenditure appropriations are authorized for the first year for \$83,915. The net cost associated with this adjustment will increase the fund balance in the Human Service's Department, the department will utilize this available fund balance to fund the agreement in FY 2017-2018 and FY 2018-2019. Board date 6/14/16, #26.	0.00	83,915	251,745	(167,830)

Budget Hearing Actions

None

Additional Directions to Staff

- Return during FY 2016-2017 quarterly budget review with recommendations to address Aging Adults housing crisis.

IN-HOME SUPPORTIVE SERVICES (IHSS) PUBLIC AUTHORITY

Jerry Dunn
Director

The mission of the Sonoma County In-Home Supportive Services (IHSS) Public Authority is to enrich the lives of IHSS clients and caregivers by providing services and support to enhance quality care giving.

BUDGET AT A GLANCE:	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
Total Expenditures	\$1,412,215	\$1,444,600
Total Revenues/Use of Fund Balance	\$1,058,945	\$1,091,330
Total General Fund Contribution	\$353,270	\$353,270
Total Staff	1.00	1.00
% Funded by General Fund	25.02%	24.45%

DEPARTMENT SERVICES

The Board of Supervisors established the **Sonoma County In-Home Supportive Services (IHSS) Public Authority** as an independent entity in 2001, with the members of the Board of Supervisors serving as the Public Authority’s Board of Directors.

The IHSS program aids low-income elderly and disabled clients in maintaining maximum independence by continuing to live in their own homes. More than 5,000 IHSS caregivers provide direct support, including shopping, cooking, housekeeping, and bathing.

The Public Authority is the caregivers’ employer of record for the purpose of collective bargaining over wages, benefits, and other conditions of employment. The Public Authority Manager ensures client access to state-mandated IHSS services through caregiver recruitment, background checks, registry maintenance, and payroll oversight.

The Board of Directors designated the Human Services Department as administrative liaison to the Public Authority and directed the Authority to utilize County services through an interagency agreement.

Under this agreement, the Director of Human Services oversees the Public Authority Manager while the

Human Services Department contracts to provide the Manager with staff support.

Expenditures and revenues in this department are limited to the IHSS program’s administrative costs. Caregivers are paid through the Human Services Department.

Accordingly, caregiver wage and benefit costs are located in the Human Services Department’s budget, as are the costs associated with 70.5 full time equivalent employees within the Department’s Adult and Aging Division who determine eligibility of potential IHSS clients.

Funding for the IHSS Public Authority’s administrative budget is governed by a Maintenance of Effort (MOE) requirement established by state law, which was most recently changed in FY 2011-2012.

For more information, call (707) 565-5900, or visit <http://sonoma-county.org/human/ihss.htm/>.

FINANCIAL SUMMARY

	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Program Uses							
IHSS - Public Authority	1,373,912	1,412,215	1,380,925	63,675	1,444,600	32,385	2.3
Total Expenditures by Program	1,373,912	1,412,215	1,380,925	63,675	1,444,600	32,385	2.3
Expenses by Category							
Salaries and Benefits	176,600	176,600	176,600	10,812	187,412	10,812	6.1
Services and Supplies	1,008,870	1,047,173	1,015,064	(47,137)	967,927	(79,246)	(7.6)
Other Charges	188,442	188,442	189,261	0	189,261	819	0.4
Capital Expenditures	0	0	0	100,000	100,000	100,000	0.0
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	0	0	0	0	0	0	0.0
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	1,373,912	1,412,215	1,380,925	63,675	1,444,600	32,385	2.3
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	353,270	353,270	353,270	0	353,270	0	0.0
Use of Fund Balance	0	0	0	0	0	0	0.0
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0	0	0	0.0
Intergovernmental Revenues	1,020,642	1,058,945	1,027,655	63,675	1,091,330	32,385	3.1
Fines, Forfeitures, Penalties	0	0	0	0	0	0	0.0
Revenue - Use of Money & Property	0	0	0	0	0	0	0.0
Charges for Services	0	0	0	0	0	0	0.0
Miscellaneous Revenue	0	0	0	0	0	0	0.0
Other Financing Sources	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Reimbursements	0	0	0	0	0	0	0.0
Total Revenues/Use of Fund Balance	1,373,912	1,412,215	1,380,925	63,675	1,444,600	32,385	2.3
Total Permanent Positions	1.00	1.00	1.00	0.00	1.00	0.00	0.00

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$1.44 million, financed with \$1.09 million of Intergovernmental Revenues and \$350,000 in General Fund. Appropriations are increasing by \$32,000, or 2.3%, compared to the FY 2015-2016 Revised Budget.

The Department's General Fund support remains unchanged from the prior year budget.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$11,000, or 6.1%, as a result of labor agreement costs.
- Services and Supplies are decreasing by \$79,000, or 7.6%, due to a reconciliation to actual costs that resulted in lower internal services costs for this agency.
- Capital Expenditures are expected to increase by \$100,000 to cover acquisition of an automated 24/7 call-in system discussed below.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- Intergovernmental Revenues are increasing by \$32,000, or 3.1%, to reflect a net increase in claimable expenditures.

FY 2015-2017 OBJECTIVES UPDATE

- Complete state eligibility requirements for 2,500 IHSS caregivers, including investigating criminal histories and providing orientation.
 - **In Progress:** To date, nearly 1,400 IHSS caregivers have completed the state eligibility requirements.
- Match 1,600 client requests for caregiver assistance with Registry caregivers.
 - **In Progress:** To date, 700 IHSS clients have been matched with a Registry caregiver.
- Add 300 new caregivers to the Registry.
 - **In Progress:** To date, 88 caregivers have been added to the Registry.

New FY 2016-2017 Objectives

- Implement an automated 24/7 call-in system enabling IHSS clients and workers to request certain forms, confirm the status of applications, and receive automated updates on the status of paychecks and submitted time sheets.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

Budget Hearing Actions

None

Additional Directions to Staff

None



DEPARTMENT OF CHILD SUPPORT SERVICES

Jennifer Traumann
Director

The mission of the Sonoma County Department of Child Support Services is to ensure that children receive the services regarding paternity and financial support to which they are legally entitled.

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$14,693,867	\$14,693,867
Total Revenues/Use of Fund Balance	\$14,693,867	\$14,693,867
Total General Fund Contribution	\$0	\$0
Total Staff	96.50	96.50
% Funded by General Fund	0.00%	0.00%

DEPARTMENT SERVICES

The Department of Child Support Services (DCSS) provides paternity and child support services to children and families in Sonoma County by seeking and enforcing court orders of paternity and financial support against non-custodial parents. DCSS is the local agency responsible for administering the federal and state child support program, which includes enforcing court orders and assuring collections and distribution of child support, thus decreasing the reliance on state and county welfare programs.

The department's current caseload includes approximately 12,000 open child support cases serving over 16,000 children. Federal and state laws govern the

department, with oversight by the California Department of Child Support Services.

The department is organized into two functions:

Child Support Enforcement, which is the core function of the department; and **Administration**, which is responsible for the oversight and fiscal management of the department.

For more information, call (866) 901-3212 or visit <http://sonomacounty.ca.gov/DCSS>.

FINANCIAL SUMMARY

	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Program Uses							
Child Support Enforcement	14,015,689	14,015,689	14,015,689	0	14,008,661	(7,028)	(0.1)
Administration	678,178	678,178	678,178	0	685,206	7,028	1.0
Total Expenditures by Program	14,693,867	14,693,867	14,693,867	0	14,693,867	0	0.0
Expenditures (Uses)							
Salaries and Benefits	11,381,865	11,381,865	11,429,405	279,119	11,708,525	326,659	2.9
Services and Supplies	3,312,002	3,312,002	3,264,462	(279,120)	2,985,342	(326,660)	(9.9)
Total Expenditures by Character	14,693,867	14,693,867	14,693,867	(0)	14,693,867	(0)	(0.0)
Revenues/Use of Fund Balance (Sources)							
Intergovernmental Revenues	14,687,867	14,687,867	14,687,867	0	14,687,867	0	0.0
Revenue - Use of Money & Property	6,000	6,000	6,000	0	6,000	0	0.0
Total Revenues/Use of Fund Balance	14,693,867	14,693,867	14,693,867	0	14,693,867	0	0.0
Total Permanent Positions	96.50	96.50	97.50	0.00	96.50	0.00	0.00

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$14.7 million, financed with \$14.7 million in revenue. Appropriations will remain unchanged from the FY 2015-2016 Revised Budget because state and federal revenues are projected to remain at FY 2015-2016 levels.

The Department's budget does not include any General Fund contribution.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$326,600, or 2.9%, due to a 4% increase in negotiated labor costs, which are offset by cost savings associated with the elimination of 1.0 vacant position during FY 2015-2016 supplemental budget hearings.
- Services and Supplies reflects a decrease of \$326,600, or 9.9%. This decrease offsets increased salary and benefit costs with state-approved administrative allocation funds that are available to cover eligible cost overruns.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- State and federal revenues are expected to remain unchanged compared to prior year revised budget amounts.

FY 2015-2017 OBJECTIVES UPDATE

- Ensure Sonoma County families in need of child support receive services by improving accessibility, expanding public information, and increasing outreach.
 - **In Progress:** The Department continues to expand outreach efforts to employer fairs and expos, and increase the number of presentations to child care agencies, schools and colleges, women's centers, and community religious and charitable organizations. Accessibility is being improved by offering services through the Family Law Courts and Human Services.
 - **Completed:** The Department increased usages of digital technology to conduct interviews, which reduces travel for families.
- Strengthen collaborative partnerships by working with Sonoma County Upstream and Health Action Economic Wellness Committee, Human Services (Economic Assistance and Job Links), Sonoma County Courts, Probation Department, District Attorney's Office, Sheriff's Office, Public Defender, and Family Justice Center to provide comprehensive services to children and families.
 - **In Progress:** Continue and strengthen these existing partnerships and other partnerships with the Child Care Planning Council, Head Start, and other child support agencies.
- Maximize use of the state-managed web-based case management system to improve outcomes, including a reduction in the timeframes for opening and enforcing child support orders, as well as increasing the amount of child support payments collected and distributed to families.
 - **In Progress:** The Department is on track to exceed Federal Fiscal Year (FFY) 2014-2015 collections by 2.5%.
 - **Completed:** The Department distributed \$29 million in child support collections in FFY 2014-2015, an increase of 1.2% over previous year. The Department's average days from monetary order to first payment is 9 days compared to statewide average of 22 days.
- Monitor and implement strategies to meet or exceed the Department's previous accomplishments with the following state and federal performance measures: paternity establishment; support order establishment; percent of child support collected compared to the amount due; number of cases which a payment is made on

past due amounts; and cost effectiveness standard of distributed child support collections per dollar of expenditure for Department expenses.

- **In Progress:** The Department is currently exceeding expectations as of the six-month review.
- Provide excellent customer service by implementing diversified methods for payments and a customer satisfaction tool to allow for feedback; and continue to work collaboratively with parents to increase stipulated child support orders.
 - **In Progress:** The Department will develop and implement a Customer Service Initiative to improve all areas of service to the public and create a “gold standard” for service delivery and accountability, which will include the development of a customer satisfaction survey.
 - **Completed:** The Department expanded payment options to include MoneyGram and PayNearMe; the Department maintains an average of 60% for stipulated child support orders, compared to the statewide average of 27.4%.
- Establish an organizational framework to address succession planning, professional development, and streamlined internal services.
 - **In Progress:** The Department will invest in and support staff development and leadership training to prepare internal staff for promotional opportunities and provide job shadowing and cross-training opportunities. Staff is being included in the development of departmental strategies, including monitoring progress and identifying areas of improvement. The Department actively participates in county and statewide initiatives that support professional development.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

Budget Hearing Actions

None

Additional Directions to Staff

None

DEVELOPMENT SERVICES

Permit & Resource Management Department

Community Development Commission

Fire & Emergency Services

Transportation & Public Works

Sonoma County Water Agency

Economic Development Department

Regional Parks



PERMIT & RESOURCE MANAGEMENT DEPARTMENT

Tennis Wick
Director

The mission of the Permit and Resource Management Department is to serve the people of Sonoma County by providing a customer-focused process for the orderly development of real property balanced with resource stewardship under the general policy direction of the Board of Supervisors and to develop and maintain standards that protect the health and safety of the public.

BUDGET AT A GLANCE:	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
Total Expenditures	\$24,254,762	\$25,742,820
Total Revenues/Use of Fund Balance	\$19,048,738	\$20,383,632
Total General Fund Contribution	\$5,206,024	\$5,359,188
Total Staff	113.00	119.00
% Funded by General Fund	21.46%	20.82%

DEPARTMENT SERVICES

The Permit and Resource Management Department (PRMD) provides a “one-stop shop” for all county land use planning and development activities. The Department is organized into three divisions: Engineering and Construction, Planning, and Customer Service Ombudsman. PRMD administrative costs are distributed to each division.

The Department budget is organized into seven sections within the three divisions.

Engineering and Construction:

Building and Safety provides code enforcement, building inspections and plan check services.

Engineering provides grading, drainage, sanitation, and flood plain management review services; issues encroachment and transportation permits; and carries out County Surveyor functions.

Well and Septic provides inspection, evaluating, permitting, and monitoring of wells and septic systems.

Planning:

Project Review evaluates and processes new development proposals to ensure conformance with the County’s General Plan and Zoning Code regulations in addition to evaluating environmental impact.

Special Projects includes staff developing and implementing the County’s General Plan, updating the Local Coastal Plan, and completing special projects as directed by the Board of Supervisors.

Environmental Review evaluates potential environmental impacts of public projects in accordance with the California Environmental Quality Act as well as oversees Environmental Impact Reports for major private projects.

Customer Service Ombudsman:

The Ombudsman provides value-added customer service on individual projects and facilitates process improvements within the department.

For more information, call (707) 565-1900, or visit <http://sonomacounty.ca.gov/Permit-and-Resource-Management/>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Ombudsman	321,096	322,528	317,831	(5,669)	312,162	(10,366)	(3.2)
Building and Safety	9,062,212	9,099,557	8,887,077	593,634	9,480,711	381,154	4.2
Engineering	2,719,718	2,730,856	2,477,600	743,954	3,221,554	490,698	18.0
Well and Septic	2,592,657	2,602,057	2,582,609	176,452	2,759,061	157,004	6.0
Project Review	4,258,911	4,275,064	4,253,147	533,613	4,786,760	511,696	12.0
Special Projects	3,089,576	3,189,396	2,808,267	54,887	2,863,154	(326,242)	(10.2)
Environmental Review	2,029,260	2,035,304	2,060,775	258,643	2,319,418	284,114	14.0
Total Expenditures by Program	24,073,430	24,254,762	23,387,306	2,355,514	25,742,820	1,488,058	6.1
Expenditures by Category							
Salaries and Benefits	15,319,540	15,335,398	14,758,862	2,676,360	17,435,222	2,099,825	13.7
Services and Supplies	7,240,169	7,306,043	7,035,473	(265,216)	6,770,257	(535,786)	(7.3)
Other Charges	36,080	36,080	32,145	0	32,145	(3,935)	(10.9)
Capital Expenditures	0	9,600	0	0	0	(9,600)	(100.0)
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	1,477,641	1,567,641	1,560,825	(55,630)	1,505,195	(62,446)	(4.0)
Capital Assets	0	0	0	0	0	0	0.0
Administrative Control Accounts	0	0	0	0	0	0	0.0
Total Expenditures by Category	24,073,430	24,254,762	23,387,306	2,355,514	25,742,820	1,488,058	6.1
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	5,136,450	5,206,024	4,618,540	740,648	5,359,188	153,164	2.9
Use of Fund Balance	0	90,000	0	0	0	(90,000)	(100.0)
Tax Revenue	303,155	303,155	298,683	(5,000)	293,683	(9,472)	(3.1)
Licenses, Permits, Franchises	9,158,073	9,179,831	9,196,947	1,282,612	10,479,559	1,299,728	14.2
Intergovernmental Revenues	682,444	682,444	682,444	187,690	870,134	187,690	27.5
Fines, Forfeitures, Penalties	825,000	825,000	825,000	0	825,000	0	0.0
Revenue - Use of Money & Property	7,236	7,236	7,236	0	7,236	0	0.0
Charges for Services	5,967,731	5,967,731	5,897,672	706,449	6,604,121	636,390	10.7
Miscellaneous Revenue	743,854	743,854	743,884	(542,425)	201,459	(542,395)	(72.9)
Other Financing Sources	314,460	314,460	319,900	(14,460)	305,440	(9,020)	(2.9)
Special Items	0	0	0	0	0	0	0.0
Administrative Control Accounts	0	0	0	0	0	0	0.0
Reimbursements	935,027	935,027	797,000	0	797,000	(138,027)	(14.8)
Total Revenues/Use of Fund Balance	24,073,430	24,254,762	23,387,306	2,355,514	25,742,820	1,488,058	6.1
Total Permanent Positions	112.00	113.00	106.00	13.00	119.00	6.00	5.31

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures of \$25.7 million, financed with \$20.4 million of revenues and \$5.3 million from the General Fund. Appropriations are increasing by \$1.49 million, or 6.1%, over the FY 2015-2016 Revised Budget due primarily to adjustments for negotiated labor costs and additional staffing capacity, partially offset by the reduction of one-time funding used to develop the online permitting system.

The department's General Fund support is increasing by \$153,200, or 2.9%, over the prior year budget primarily due to new labor agreements.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$2.1 million, or 13.7%. This increase includes \$1.1 million as a result of new labor contracts, \$271,000 in additional extra help and overtime required to meet increased service demands, and \$755,300 for new positions. The net change of 6.0 permanent FTE over the prior year budget reflects the addition of 2.0 FTE to support the vacation rental program, 3.0 FTE to support the Engineering and Construction Division, 1.0 FTE Professional Geologist to support the Planning Division, 1.0 FTE Cashier to improve customer service, and the expiration of 1.0 FTE time-limited Administrative Services Officer following the launch of the new online permitting system.
- Services and Supplies costs reflect a decrease of \$535,800, or 7.3%, attributed chiefly to the completion of \$879,300 in FY 2015-2016 costs associated with the new permitting system, partially offset by an increase of \$313,500 in internal service costs and an increase of \$30,000 in contract costs associated with increased grant revenue.
- Other Financing Uses costs reflect a decrease of \$62,400, or 4.0%, due to a decrease in the Department's internal support services costs.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund Contribution is increasing by \$153,200, or 2.9%, resulting primarily from a 4% labor adjustment anticipated for all program areas and from increased internal service costs.
- Use of Fund Balance will decrease by \$90,000, or 100%, to adjust for a one-time prior year payment from the Aggregate Resources Management Fund to the Road Capital Improvements Fund for mining impacted road investments per the November 2015 Long Term Roads Plan financing report.
- Licenses, Permits, Franchises will increase by \$1.3 million, or 14.2%, due in part to \$844,500 projected from a combination of increased workload projections and department-wide cost-of-living fee adjustments, combined with \$258,700 in new permits related to the vacation rental program. Additional revenues of \$196,500 are anticipated from construction building permits, liquid waste disposal, grading and sewer services.
- Intergovernmental Revenues will increase by \$187,700, or 27.5%, due primarily to \$148,000 of specific grant funding related to the San Francisco Bay Water Quality Improvement Funds and \$39,700 in other additional federal and state grant funding.
- Charges for Services revenue will increase by \$636,400, or 10.7%, which includes \$608,400 due to a combination of increased workload projections and a cost of living adjustment, and an additional \$28,000 in revenue from other projects, including vacation rental noticing.
- Miscellaneous Revenue will decrease by \$542,400, or 72.9%, reflecting the removal of \$574,000 of one-time funding due to the scheduled completion of the new online permitting system implementation. This reduction is partially offset by an increase of \$31,000 in technical enhancement fees and other miscellaneous map and record counter sales.
- Reimbursements will decrease by \$138,000, or 14.8%, due to forecasted changes in project timelines related to projects for other County departments in the Environmental Review section.

FY 2015-2017 OBJECTIVES UPDATE

- Develop a seismic safety retrofit ordinance to ensure existing structures to be retrofitted to meet seismic standards to reduce damage from seismic and geological hazards.
 - **In progress:** The Department is on track to deliver a proposed Phase I draft ordinance by December 2016.
- Partner with the Sonoma County Water Agency and local water providers to determine governance options for groundwater management to sustain and protect important groundwater sources.
 - **In progress:** The Department has been working with interested stakeholders on groundwater management governance and is on schedule to meet the July 2017 milestone for formation of the Groundwater Sustainability Agencies as mandated by the California Sustainable Groundwater Management Act.
- Develop policies for wineries and agricultural promotion events in order to balance benefits to tourism and economic development with neighborhood compatibility.
 - **In progress:** The Department has been working closely with the community on developing policy options and standards for winery and agricultural promotional events and is scheduled to present issues to the Board of Supervisors with draft code amendments by March 2017.
- Complete updates to Vacation Rental Ordinance in order to support County tourism while ensuring neighborhood compatibility and protecting the general welfare of residents.
 - **Completed:** After a robust community engagement process, the Department presented Vacation Rental Ordinance code amendments that were adopted by the Board of Supervisors in March 2016 to incentivize best management practices and enhance enforcement.
 - **In progress:** The Department is in the process of implementing the new programs adopted in the ordinance with the implementation phase estimated to be completed during fall 2016.
- Develop regulations and policies for medical cannabis cultivation that are consistent with state regulations by balancing the needs of patients and communities to protect public safety, and avoid or mitigate environmental and nuisance impacts.
 - **In progress:** The Department is in the process of working with stakeholders, researching regulations and policies, and working with the Board of Supervisors' Medical Cannabis Ad Hoc Committee and is scheduled to present draft regulations to the Board of Supervisors by December 2016.
- Complete Code Enforcement program improvements to enhance regulation compliance processes and identify funding to clean up properties chronically in code violation.
 - **In progress:** The Department has procured funding and the cleanup for the first set of major cases, Phase I, is scheduled to be completed by December 2016. Phase II includes identifying further funding for the remaining major cases and is on schedule to be completed by June 2017.
- Implement the Records Project including electronic document management and digitizing historical records to provide greater access for the public.
 - **In progress:** The Department has completed two pilots to determine file breakdown costs and the scanning of microfiche and microfilm. Building off of these successful pilots, the Records Project will be presented for Board of Supervisors consideration in FY 2016-2017.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
General Fund				
Increase funding from the Advertising Program for PRMD to contract with private security firm to provide night/weekend vacation rental code enforcement in the amount of \$95,940 from Advertising contingencies.	0.00	95,940	95,940	0

Budget Hearing Actions

None

Additional Directions to Staff

None



COMMUNITY DEVELOPMENT COMMISSION

Kathleen Kane
Executive Director

The mission of the Sonoma County Community Development Commission is to promote decent and affordable housing, revitalize communities and support

public services that increase economic stability for County residents. We are committed to providing services in an effective, efficient and respectful manner.

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$76,859,420	\$74,266,584
Total Revenues/Use of Fund Balance	\$75,766,949	\$73,134,113
Total General Fund Contribution	\$1,092,471	\$1,132,471
Total Staff	43.00	43.00
% Funded by General Fund	1.42%	1.52%

DEPARTMENT SERVICES

The Sonoma County Community Development Commission (CDC) is established as a separate public and corporate entity pursuant to Section 34110 of the California Health and Safety Code, whose Board of Commissioners is comprised of the same members of the Sonoma County Board of Supervisors.

The Community Development Commission is organized into two divisions.

The **Housing Authority** provides sliding-scale rental housing assistance payments to property owners on behalf of approximately 3,000 low-income households and manages 37 affordable units in 3 residential rental properties.

The **Community Development Division** hosts a homeless services planning consortium (Sonoma County Continuum of Care), provides grant funding for public service programs operated by local non-profit community services agencies, manages affordable housing financing programs, provides construction management services for projects benefitting low-income households, and manages the assets and obligations of the Successor Agency and Housing Successor Entity, which were established as a result of the dissolution of the former redevelopment agencies in the County.

For more information, call (707) 565-7500, or visit <http://sonomacounty.ca.gov/CDC>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Rental Assistance Programs	29,597,022	29,691,413	29,509,322	(563,703)	28,945,619	(745,794)	(2.5)
Housing Finance Programs	6,621,164	10,505,062	4,556,624	4,940,292	9,496,916	(1,008,146)	(9.6)
Construction Services	7,229,993	9,730,917	6,781,040	2,232,050	9,013,090	(717,827)	(7.4)
Property & Asset Management	17,116,607	16,972,752	13,055,083	3,556,149	16,611,232	(361,520)	(2.1)
Homeless Services Planning	975,863	1,213,425	847,153	441,314	1,288,467	75,042	6.2
Community Grant Funding	1,968,962	2,020,480	2,077,979	88,905	2,166,884	146,404	7.2
<i>Internal Transfers & Reimbursements</i>	6,063,925	6,725,371	5,867,699	876,677	6,744,376	19,005	0.3
Total Expenditures by Program	69,573,536	76,859,420	62,694,900	11,571,684	74,266,584	(2,592,836)	(3.4)
Expenses by Category							
Salaries and Benefits	5,281,318	5,724,763	5,144,784	686,973	5,831,756	106,993	1.9
Services and Supplies	9,925,436	10,104,735	9,038,395	634,115	9,672,510	(432,225)	(4.3)
Other Charges	54,186,783	58,853,486	48,331,722	6,835,371	55,167,093	(3,686,393)	(6.3)
Capital Expenditures	0	0	0	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	180,000	2,176,437	180,000	3,415,225	3,595,225	1,418,788	65.2
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	69,573,536	76,859,420	62,694,900	11,571,684	74,266,584	(2,592,836)	(3.4)
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	1,092,471	1,092,471	1,092,471	40,000	1,132,471	40,000	3.7
Use of Fund Balance	12,975,776	15,078,532	7,851,290	4,765,947	12,617,237	(2,461,295)	(16.3)
Tax Revenue	3,547,062	3,422,388	3,547,062	(124,674)	3,422,388	0	0.0
Licenses, Permits, Franchises	29,500	77,037	29,500	19,500	49,000	(28,037)	(36.4)
Intergovernmental Revenues	39,586,785	46,729,567	39,446,665	6,033,211	45,479,876	(1,249,691)	(2.7)
Fines, Forfeitures, Penalties	0	0	0	0	0	0	0.0
Revenue - Use of Money & Property	556,877	676,261	531,852	129,535	661,387	(14,874)	(2.2)
Charges for Services	103,848	140,825	101,262	(1,114)	100,148	(40,677)	(28.9)
Miscellaneous Revenue	634,477	757,500	534,477	0	534,477	(223,023)	(29.4)
Other Financing Sources	4,851,317	2,170,745	3,492,624	102,601	3,595,225	1,424,480	65.6
Special Items	0	0	0	0	0	0	0.0
Reimbursements	6,195,424	6,714,095	6,067,698	606,678	6,674,376	(39,719)	(0.6)
Total Revenues/Use of Fund Balance	69,573,536	76,859,420	62,694,901	11,571,684	74,266,584	(2,592,836)	(3.4)
Total Permanent Positions	42.00	43.00	42.00	0.00	43.00	0.00	0.00

Note: Internal transfer and reimbursement of expenses between budget sections within the Community Development Commission Department total \$6.7 million in FY 2016-2017, resulting in a net budget of \$67.5 million.

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$74.3 million, financed with \$60.5 million in revenues, \$12.6 million in fund balance and \$1.1 million in General Fund. Appropriations are decreasing by \$2.6 million, or 3.4%, compared to the FY 2015-2016 Revised Budget.

The Department's General Fund support is \$40,000, or 3.7%, more than the FY 2015-2016 Revised Budget.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$107,000, or 1.9%. This is a combined result of increases in negotiated labor costs, partially offset by salary savings resulting from the under filling of temporary positions at a lower than budgeted salary amount.
- Services and Supplies reflects a decrease of \$430,000, or 4.3%, resulting from the transfer of costs from the Reinvestment and Revitalization (R&R) fund to the Successor Agency because of a litigation settlement allowing Successor Agency funding of the Roseland Mixed Use Project (Project) expenses. These costs are made up of program delivery and administration expenditures associated with the Project. Because this litigation was pending during FY 2015-2016 budget preparation, the Project was budgeted in both R&R and the Successor Agency to allow for spending if litigation was settled successfully. Therefore, the Project requires no corresponding increase in Successor Agency funds for FY 2016-2017.
- Other Charges reflects a reduction of \$3.7 million, or 6.3%, primarily due to diminished project expenses. Specifically, this change includes a decrease of \$2 million in Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) expenditures due to the completion of multi-year projects, combined with a decrease of \$1.9 million in R&R project appropriations resulting from the litigation settlement discussed above and a \$950,000 decrease in Housing Choice Voucher program project expenses, reflecting the difficulty voucher holders have in locating units in the current rental housing market. These decreases are partially offset by an increase of \$1.1 million in Advertising funding to support workforce housing development and additional homeless service support.
- Other Financing Uses reflects a \$1.4 million, or 65.2%, increase as a result of increased transfers out from the R&R fund to other funds based on the Board of Supervisors' approved FY 2016-2017 R&R plan, which includes increases of \$950,000 for the County Fund for Housing and \$480,000 for the Housing and Commercial Rehabilitation Loan Program.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- Use of Fund Balance is decreasing by \$2.5 million, or 16.3%. This decrease is primarily due to programs requiring less use of cash balances than budgeted in FY 2015-2016 and projected available cash on hand at the beginning of FY 2016-2017 being less than in FY 2015-2016, reflecting its use for projects in the prior year. Application of Housing Choice Voucher fund monies decreased by \$500,000, the use of County Fund for Housing monies decreased by \$700,000; and R&R fund use decreased by \$1.5 million. These reductions were partially offset by corresponding increases of \$100,000 from the CDC Housing Fund for supplementation of other CDC programs such as Continuum of Care Management and Emergency Shelter Grant (ESG); an increase of \$60,000 in Mobile Home fund use to offset reduced mobile home park fee receipts and an increase of \$40,000 in the use of Flood Program fund monies resulting from a one-time FY 2015-2016 supplement to the CDBG fund not expected to recur in FY 2016-2017.
- Intergovernmental Revenue is decreasing by \$1.3 million, or 2.7%, due to a reduction of \$2 million in CDBG and HOME funds, a reduction of \$250,000 in Housing Choice Vouchers, and a decrease of \$170,000 in CalHome funding, partially offset by a \$1.1 million increase in Advertising funding.
- Miscellaneous Revenue is expected to decrease by \$220,000, or 29.4%, due to unanticipated loan payoffs that were received in FY 2015-2016, for which debt service payments are not expected to continue in FY 2016-2017.

- Other Financing Sources are increasing by \$1.4 million, or 65.6%, which corresponds with increased transfers out from R&R based on the Board of Supervisors' approved FY 2016-2017 plan as described above in Other Financing Uses.

FY 2015-2017 OBJECTIVES UPDATE

- Implement the Housing Plan to End Homelessness, and the 10-Year Homeless Action Plan.
 - **In Progress:** The Community Development Commission has launched the Implementation Work Plan for *Building HOMES: A Policy Maker's Toolbox for Ending Homelessness (Toolbox)* approved by the Board in January 2016. Over two dozen presentations of the Toolbox have occurred. The Commission is in the process of planning a Countywide Summit and a series of regional summits to launch the ongoing public communications effort. From the Summits, it is expected that ongoing working groups will be established to move forward the policy, land use, regulatory, and funding efforts required to create 2,200 new homeless-dedicated units. The following Continuum of Care initiatives have been launched: SSI/SSDI Access initiative; partnering with Health agencies for provision of intensive services; collaborative landlord outreach; and promulgating evidence based practices in homeless services.
- Promote new and existing housing and shelter options, day labor centers, and services supporting the continuum of care system, including the Homeless Outreach Services Team (HOST) Pilot Project.
 - **In Progress:** An additional \$700,000 in funding or in-kind contributions has been added to sustain the HOST project in Santa Rosa, and expand the project to South County, lower Russian River, and Sonoma Valley. In FY 2015-2016, CDC staff coordinated and played a central role in advocating for sustained state funding for shelters and RapidRe-Housing, and will administer state funds in the coming year. Code Blue winter shelter efforts provided 1,324 bed nights of expanded shelter to 536 people during extreme weather. The Commission has submitted a funding request to the Department of Housing and Urban Development (HUD) for 16 units of permanent supportive housing to be located on the site of the planned Guerneville Homeless Center and has issued a Request for Proposals for homeless-dedicated Project Based Voucher units.
- Increase the number of housing units that are affordable, accessible, and available to lower-income residents including special needs subpopulations identified in the Sonoma County Housing Element.
 - **In Progress:** In FY 2015-2016, the Commission increased and maintained existing housing stock through its approval of \$2,387,562 in loans to support development of 118 new affordable housing units and 13 units of new transitional housing, and \$1,085,740 in loans and grants to assist rehabilitation of 101 existing affordable homes for lower-income residents. The selection criteria for awarding funds prioritizes special needs populations such as large families, farmworkers, persons with disabilities and seniors, particularly persons experiencing or at risk of becoming homeless.
- Utilize property acquired through redevelopment dissolution to provide affordable housing.
 - **In Progress:** Two single family homes and a 34-unit apartment complex acquired through redevelopment dissolution are being used as affordable rental housing. Developers have been selected for the Roseland Neighborhood Village Project, which will include approximately 70 units of new affordable housing, and for the Broadway property in Sonoma, which will provide 53 new affordable rental units.
- Assist in prevention of homelessness and promote stable housing for nearly 3,000 low-income households by providing rental subsidies through the Housing Choice Voucher and similar programs.
 - **In Progress:** The Commission provides housing assistance to the nearly 3,000 very low-income households throughout the County, except for Santa Rosa, through Housing Authority administered rental assistance programs. The Housing Authority will continue seeking new funding opportunities to expand its rental assistance efforts.
- Secure additional federal funding for rental housing assistance programs to assist chronically homeless individuals with disabilities.

- **In Progress:** The Housing Authority has continued to apply for additional Continuum of Care Special Programs funding to serve chronically homeless, disabled persons and households. Additionally, the Housing Authority has applied for HOME Tenant Based Rental Assistance funds to provide rental subsidies to homeless individuals and households.
- Place and manage all affordable housing funds available from the County Fund for Housing and federally-funded housing programs via competitive processes for affordable housing developers.
 - **In Progress:** CDC manages two competitive application processes each year, resulting in the allocation of all available funds in the County Fund for Housing and the federally funded HOME and CDBG programs. In FY 2015-2016, the CDC provided six loans to affordable housing developers: two loans totaling \$1,500,000 from the County Fund for Housing; three loans totaling \$716,570 from the HOME funds, and one loan of \$170,992 from the CDBG fund.

New FY 2016-2017 Objectives

- CDC will use a FY 2016-2017 allocation of \$1 million from Advertising Program funds as seed money to leverage other public and private funds in creating a proposed Workforce Housing Development trust fund to operate countywide. Through participation of key partners, including local municipalities and the business community, these funds will provide a catalyst for the creation of the many new rental units needed to sustain a productive workforce and economic vitality in the County.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

Other Fund	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
Program available Reinvestment and Revitalization funds to augment existing contracts: \$100,000 to Sonoma County Legal Aid to expand tenant legal assistance; and \$100,000 to Social Advocates for Youth (SAY) to support homeless youth at the SAY Dream Center.	0.00	200,000	200,000	0
Program available Reinvestment and Revitalization funds to augment State Federal Emergency Solutions Grant (ESG) funding, \$800,000 toward grant support and \$47,000 towards administrative costs.	0.00	847,000	325,124	521,876

Budget Hearing Actions

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
Other Fund				
<p>Actions #1, #2, #3, and #4</p> <p>Program available Reinvestment and Revitalization funds to finance: \$83,200 for off-site bilingual attorney support from Legal Aid; \$25,000 to support the Social Advocates for Youth Dream Center; \$25,000 for Social Advocates for Youth to expand Sonoma Valley outreach; and \$30,000 to fund homeless services provided by North Sonoma County Services.</p>	0.00	163,200	0	163,200

Additional Directions to Staff

- Work with Legal Aid of Sonoma to develop a funding agreement that provides tenant protection services countywide.
- Return during FY 2016-2017 quarterly budget review with recommendations to address Aging Adults housing crisis.
- Return with an analysis on how the remaining one-time R&R funds could be invested given the many worthy community organizations applications for which base CDC funding is not enough. Recommendation may be in the form of an add-back list for the CDC competitive application process.
- Provide additional information on Labor Centers' request for a future Board action.

FIRE SERVICES EMERGENCY SERVICES

Alfred Terrell
Director

The Fire and Emergency Services Department’s mission is to provide exceptional service dedicated to protecting life, property, and the environment.

BUDGET AT A GLANCE:	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
Total Expenditures	\$12,758,302	\$9,976,665
Total Revenues/Use of Fund Balance	\$11,926,784	\$9,130,295
Total General Fund Contribution	\$831,518	\$846,370
Total Staff	24.75	24.75
% Funded by General Fund	6.52%	8.48%

DEPARTMENT SERVICES

The Fire and Emergency Services Department (FES) is dedicated to protecting the life and property of Sonoma County residents and visitors and the environment of the County. It does so through five program areas:

Hazardous Materials Services regulates storage and handling of materials at approximately 1,400 businesses to ensure the safety of the people of Sonoma County. It also responds to emergency incidents involving hazardous materials.

Fire Operations provides fire and emergency response services in County Service Area (CSA) #40. The Department provides management and command and control oversight for 13 volunteer fire companies that respond to fires, calls for medical assistance, and other emergencies in many rural locations in the County.

Fire Prevention helps to prevent fires, and minimize the harm to persons and property when fires do occur, through code enforcement inspections and plan review. It also conducts fire investigations to determine the origin and cause of fires in CSA #40 as well as within certain contracted fire districts.

The Department provides **Emergency Management Services** to support the County Administrator’s role as Director of Emergency Services and coordinates emergency preparedness and response among cities, special districts, and the state.

The Department’s **Administration** unit provides fiscal and other administrative services to support the core program areas.

For more information, call (707) 565-1152, or visit <http://sonomacounty.ca.gov/Fire-and-Emergency-Services/>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Hazardous Materials	1,547,484	1,577,484	1,556,596	39,986	1,596,582	19,098	1.2
Fire Operations	4,308,916	5,267,541	4,051,033	(225,802)	3,825,231	(1,442,310)	(27.4)
Fire Prevention	1,249,415	1,249,416	1,088,790	247,019	1,335,809	86,393	6.9
Emergency Management	1,953,968	2,704,714	1,936,379	27,000	1,963,379	(741,335)	(27.4)
Administration	903,079	903,079	908,505	12,058	920,563	17,484	1.9
Internal Transfers & Reimbursements	1,056,069	1,056,069	1,071,644	(736,543)	335,101	(720,968)	(68.3)
Total Expenditures by Program	11,018,931	12,758,302	10,612,947	(636,282)	9,976,665	(2,781,637)	(21.8)
Expenditures by Category							
Salaries and Benefits	4,382,824	4,382,824	4,211,986	393,160	4,605,146	222,322	5.1
Services and Supplies	5,148,771	6,748,559	4,913,714	(283,566)	4,630,148	(2,118,411)	(31.4)
Other Charges	96,180	96,180	96,180	(25,573)	70,607	(25,573)	(26.6)
Capital Expenditures	291,351	430,934	274,351	18,000	292,351	(138,583)	(32.2)
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	1,099,805	1,099,805	1,116,716	(738,303)	378,413	(721,392)	(65.6)
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	11,018,931	12,758,302	10,612,947	(636,282)	9,976,665	(2,781,637)	(21.8)
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	831,518	831,518	672,398	173,972	846,370	14,852	1.8
Use of Fund Balance	420,330	420,330	115,806	156,299	272,105	(148,225)	(35.3)
Tax Revenue	3,445,267	3,445,267	3,507,721	(1,237,292)	2,270,429	(1,174,838)	(34.1)
Licenses, Permits, Franchises	1,506,434	1,506,434	1,506,434	46,595	1,553,029	46,595	3.1
Intergovernmental Revenues	1,392,385	2,442,993	1,278,909	263,653	1,542,562	(900,431)	(36.9)
Fines, Forfeitures, Penalties	0	0	0	0	0	0	0.0
Revenue - Use of Money & Propert	16,700	16,700	16,750	(2,100)	14,650	(2,050)	(12.3)
Charges for Services	1,263,554	1,263,554	1,263,554	27,268	1,290,822	27,268	2.2
Miscellaneous Revenue	405,750	405,750	405,750	313,103	718,853	313,103	77.2
Other Financing Sources	1,736,993	2,425,756	1,845,624	(377,780)	1,467,844	(957,912)	(39.5)
Special Items	0	0	0	0	0	0	0.0
Reimbursements	0	0	0	0	0	0	0.0
Total Revenues/Use of Fund Balance	11,018,931	12,758,302	10,612,947	(636,282)	9,976,665	(2,781,637)	(21.8)
Total Permanent Positions	24.75	24.75	23.25	1.50	24.75	0.00	0.00

Note: Internal transfer and reimbursement of expenses between budget sections within the Fire and Emergency Services Department total \$335,101 in FY 2016-2017, resulting in a net budget of \$9,641,564.

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommend Budget includes expenditures totaling \$10 million, financed with \$8.9 million in revenues, \$272,000 in fund balance and \$846,000 in General Fund. Appropriations are decreasing by \$2.8 million, or 22%, compared to the FY 2015-2016 Revised Budget. This decrease is primarily due to the formation of the North Sonoma Coast Fire Protection District from areas formerly contained in County Service Area (CSA) #40, as well as decreases in one-time expenditures associated with the Fire Services Project and a decrease due to the ending of Homeland Security Grants.

The Department's General Fund support is increasing by \$15,000, or 1.8%, from the prior year budget to account for increases in Salaries and Benefits costs.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$222,000, or 5.1%, primarily as a result of a \$187,000 increase due to the labor adjustment implemented in March 2016 and anticipated in the new fiscal year for all program areas, as well as a \$35,000 increase in extra help to support the Hazardous Vegetation and Combustible Materials Abatement Ordinance pilot program.
- Services and Supplies are expected to decrease by \$2.1 million, or 31.4%. Of this amount, Fire Operations will decrease by approximately \$1.4 million and Emergency Services will decrease by approximately \$837,000. The Fire Operations reductions are the net of three factors: the elimination of \$862,000 due to the annexation of Annapolis and Sea Ranch to the North Sonoma Coast Fire Protection District; \$330,000 in non-recurring FY 2015-2016 costs for the County's Fire Services Project; and \$175,000 expended in FY 2015-2016 to upgrade Lakeville Volunteer Fire Company's water tender. The Emergency Services reductions of \$837,000 are due predominantly to two factors: the completion of \$688,000 in FY 2015-2016 federal Homeland Security grants, the FY 2016-2017 award and timing of which are not now known and for which budget amendments will be proposed upon receipt; and non-recurring FY 2015-2016 grants in the amounts of \$119,000 for flood mitigation planning and \$30,000 for oil spill equipment. These declines are partially offset by a \$52,000 increase in Fire Prevention, mainly tied to a \$40,000 increase for implementation of the vegetation abatement pilot program.
- Capital Expenditures are declining by \$139,000, or 32.2%, due to the completion of one-time Homeland Security Grants for capital acquisitions, including a mobile satellite antenna and other equipment for the Sheriff's Office.
- Other Financing Uses reflects a decrease of \$721,000, or 65.6%, primarily due to elimination of the \$794,000 transfer between CSA #40 and CSA #40 – Sea Ranch budgets upon formation of the North Sonoma Coast Fire Protection District, partially offset by a \$75,000 transfer from CSA #40 to Fire Prevention to pay for the pilot program for the vegetation abatement ordinance.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- Use of Fund Balance is decreasing by \$148,000, or 35.3%, the net of \$175,000 in non-recurring prior year use for the Lakeville Volunteer Fire Company water tender noted above; eliminating the \$58,000 CSA #40-Sea Ranch budget due to creation of the North Sonoma Coast Fire Protection District; and increases of \$75,000 related to the Hazardous Vegetation and Combustible Materials Abatement Ordinance pilot program and \$10,000 in miscellaneous accounts.
- Tax Revenue reflects a decrease of \$1.2 million, or 34.1%, due to the transfer to the North Sonoma Coast Fire Protection District of property tax revenue for fire services in the newly formed District.
- Intergovernmental Revenues will decrease by \$900,000, or 36.9%, due substantially to reductions of \$729,000 in federal Homeland Security grants noted above and for which budget amendments will be proposed upon receipt during FY 2016-2017. Grants of \$119,000 from the Department of Water Resources for flood mitigation planning and \$30,000 from the Department of Fish and Wildlife for Oil Spill Prevention and Response were completed during FY 2015-2016.

- Miscellaneous Revenue increases by \$313,000, or 77.2%, due to anticipated funding of \$303,000 in funding from the funding allocated for implementation of the Fire Services Project to backfill CSA #40 for tax revenue lost due to the formation of the North Sonoma Coast Fire Protection District that was not offset by decreases in expenses. Funding will come from funds allocated to the Fire Services Project in accordance with recommendations of the Fire Services Project. There is an additional increase of \$10,000 in reimbursement revenue due to the partial offset by other programmatic areas of increased administrative salary costs.
- Other Financing Sources decreases in the amount of \$958,000, or 39.5%, primarily due to the elimination of the \$794,000 transfer between CSA #40 and CSA #40-Sea Ranch with the creation of the Northern Sonoma Coast Fire Protection District on April 1, 2016, as well as a decrease of \$330,000 in transfers to CSA #40 due to the removal of funding for one-time expenses related to the Fire Services Project, and increases of \$97,000 in transfers from the Information Services Department to Emergency Management for a scheduled server replacement and \$75,000 due to transfers related to the vegetation abatement pilot program.

FY 2015-2017 OBJECTIVES UPDATE

- Support the Board of Supervisors' goal of creating a more effective, efficient, and sustainable fire service delivery system throughout Sonoma County through the completion of the Fire Service Project. Recommendations will be made in the fall of 2015, with implementation of changes in FY 2016-2017.
 - **In progress.** Fire Service Project recommendations were approved by the Board of Supervisors on December 8, 2015. The recommendation to establish a Regional Model with 7 regional councils and a County-Wide Advisory Council is being implemented. Council members have been appointed and will provide input to the Board of Supervisors, including recommendations for collaborative efforts of fire agencies county-wide and recommendations for the distribution of funding provided by the County for fire services.
- Begin marketing and offering "SoCo Alert" (Sonoma County Alert) to the public for voluntary enrollment to receive emergency text warning and notification messages from the Operational Area Telephone Emergency Notification System.
 - **Completed.** The Board of Supervisors approved a software services contract executed March 1, 2016. Implementation, testing and training occurred on the new SoCo Alert system. Marketing materials and videos were created, a public signup outreach plan developed and an initial event was conducted during the Bodega Bay Fisherman's Fest. Deployment approaches completion at this writing and should be completed in FY 2016-2017. Ongoing marketing will continue encouraging enrollment.
- Develop the local Emergency Operations Center Logistics Plan in accordance with regional guidance and design, and conduct an Emergency Operations Center functional exercise in conjunction with Urban Shield Yellow Command 2015.
 - **Completed.** Plan developed, exercise conducted, and improvement action plan implemented. Lessons learned and additional capabilities being incorporated into Urban Shield Yellow Command 2016 regional exercise.
- Work with the Hazardous Material Program regulated businesses to bring reporting compliance for the California Environmental Reporting System to 90% or better.
 - **Completed.** 91.1% of businesses now meet State electronic reporting standards.
- Help residents better manage their fire risk by offering free curbside chipping and providing convenient public access to wildland fire hazard maps and educational mitigation materials on the County website.
 - **Completed.** In 2015 20,500 cubic yards of material were chipped at 214 sites. Chipping Program is ongoing to support continued fire fuels reduction.
- Conduct an analysis of county emergency response and critical facilities identified as being in wildland fire zones to verify reliable water sources for fire suppression and develop a strategy to make improvements.
 - **In progress.** The Fire Marshall will conduct this analysis during FY 2016-2017.
- Continue to strengthen the level of fire services provided in County Fire CSA #40 by implementing fire apparatus fuel and maintenance programs for Volunteer Fire Company (VFC) and County Fire owned

apparatus; continuing fire apparatus replacement efforts; and launching the construction process for a new fire station in Lakeville as funding allows.

- **In progress.** Re-established Standard Operating Procedure and Resource sub-committees comprised of representatives from the VFC's. These committees are working closely with the Fire Operations Division to develop and implement a vehicle inspection and maintenance program. The plan is to utilize the County Fleet Services Division, as well as a select group of authorized local vendors, for specialty work when needed.

New FY 2016-2017 Objectives

- Implement Pilot Vegetation Management Program at Fitch Mountain and Camp Meeker to support Fire Fuels Reduction using the Abatement of Hazardous Vegetation and Combustible Materials Ordinance mechanism.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

Budget Hearing Actions

None

Additional Directions to Staff

None



TRANSPORTATION AND PUBLIC WORKS

Susan Klassen
Director

The mission of the Transportation and Public Works Department is to plan, build, manage and maintain Sonoma County’s investment in quality services and infrastructure.

	REVISED	RECOMMENDED
BUDGET AT A GLANCE:	FY 2015-2016	FY 2016-2017
Total Expenditures	\$149,480,549	\$145,812,011
Total Revenues/Use of Fund Balance	\$112,724,066	\$126,537,835
Total General Fund Contribution	\$36,756,483	\$19,274,176
Total Staff	163.00	171.00
% Funded by General Fund	24.59%	13.22%

DEPARTMENT SERVICES

The Transportation and Public Works Department is responsible for critical services and infrastructure, including roads and public transit, an airport, multiple waste disposal sites, water systems, and regulation of air quality and emissions.

Road Maintenance and Improvements is responsible for corrective maintenance of County roads and bridges, pavement preservation of the roads, and major bridge repair and maintenance projects.

The **Northern Sonoma County Air Pollution Control District** was established to prevent stationary source emissions in the northern county air basin; its functions include permitting and regulation of pollutant producing businesses and organizations, issuance of burn permits and monitoring of ambient air quality.

District Services administers several small districts including street lighting, permanent road, and water districts. This division also includes the heavy equipment internal services fund, cable franchise fees and services not chargeable to other program areas.

Integrated Waste Disposal provides comprehensive waste management services and post-closure monitoring and maintenance of seven closed landfill sites.

Airport operates and maintains the Sonoma County Airport, a commercial service airport with facilities for airline passenger service and other operations including air cargo, private and corporate flights, military, search and rescue, firefighting, law enforcement, and pilot training.

Transit Services provides fixed-route bus and paratransit services.

For more information, call (707) 565-2231, or visit <http://sonomacounty.ca.gov/TPW>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Air Pollution Control District	2,320,738	2,588,262	2,321,105	414,715	2,735,820	147,558	5.70
Airport	9,817,393	12,159,080	5,415,366	6,899,804	12,315,170	156,090	1.28
Integrated Waste	6,364,343	13,418,043	4,867,759	1,534,337	6,402,096	(7,015,947)	(52.29)
Road Maintenance & Improvements	60,903,379	59,462,735	67,617,955	6,659,893	74,277,848	14,815,113	24.91
Transit Services	23,834,497	27,146,891	19,076,975	1,194,226	20,271,201	(6,875,690)	(25.33)
Other Small Districts	5,470,870	7,084,776	3,740,245	(1,086,161)	2,654,084	(4,430,692)	(62.54)
Internal Transfers & Reimbursements	25,214,476	27,620,762	23,269,016	3,886,776	27,155,792	(464,970)	(1.68)
Total Expenditures by Program	133,925,695	149,480,549	126,308,420	19,503,591	145,812,011	(3,668,538)	(2.45)
Expenses by Category							
Salaries and Benefits	21,849,764	21,864,764	21,968,558	2,327,740	24,296,297	2,431,533	11.12
Services and Supplies	50,913,423	50,547,764	48,550,749	1,114,254	49,665,003	(882,761)	(1.75)
Other Charges	13,951,553	21,906,561	7,868,411	1,047,297	8,915,708	(12,990,853)	(59.30)
Capital Expenditures	27,591,366	28,056,366	40,372,610	5,898,340	46,270,950	18,214,584	64.92
Appropriation for Contingencies	0	0	0	0	0	0	0.00
Special Items	0	0	0	0	0	0	0.00
Other Financing Uses	4,999,900	6,587,771	3,022,316	2,376,254	5,398,570	(1,189,201)	(18.05)
Capital Assets	14,619,689	20,517,323	4,525,777	6,739,706	11,265,483	(9,251,840)	(45.09)
Total Expenditures by Category	133,925,695	149,480,549	126,308,420	19,503,591	145,812,011	(3,668,538)	(2.45)
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	25,269,058	36,756,483	18,630,656	643,520	19,274,176	(17,482,307)	(47.56)
Use of Fund Balance	16,333,575	9,019,542	14,530,296	12,689,322	27,096,017	18,076,475	200.41
Tax Revenue	9,501,098	9,731,285	9,918,742	(103,230)	9,815,512	84,227	0.87
Licenses, Permits, Franchises	1,151,300	1,151,300	1,167,826	57,174	1,225,000	73,700	6.40
Intergovernmental Revenues	29,729,219	31,187,945	44,701,080	(7,283,306)	37,417,774	6,229,829	19.98
Fines, Forfeitures, Penalties	384,792	384,792	384,887	153,013	537,900	153,108	39.79
Revenue - Use of Money & Property	6,873,313	6,873,313	6,978,985	4,403,274	11,382,259	4,508,946	65.60
Charges for Services	5,184,174	11,639,862	5,411,165	355,138	5,766,303	(5,873,559)	(50.46)
Miscellaneous Revenue	18,841,290	21,666,783	6,466,992	6,577,724	13,044,716	(8,622,067)	(39.79)
Other Financing Sources	7,533,248	7,921,866	5,162,620	252,659	5,415,280	(2,506,586)	(31.64)
Special Items	0	0	0	0	0	0	0.00
Reimbursements	13,124,627	13,147,377	12,955,171	1,881,903	14,837,074	1,689,697	12.85
Total Revenues/Use of Fund Balance	133,925,695	149,480,549	126,308,420	19,627,191	145,812,011	(3,668,538)	(2.45)
Total Permanent Positions	162.00	163.00	162.00	9.00	171.00	8.00	0.05

Note: Internal transfer and reimbursement of expenses between budget sections within the Transportation and Public Works Department total \$27,155,792 in FY 2016-2017, resulting in a net revised recommended budget of \$118,656,219.

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$145.8 million, financed with \$99.4 million in revenues, \$27.1 million in fund balance and \$19.3 million in General Fund. Appropriations are decreasing by \$3.7 million, or 2.45%, compared to the FY 2015-2016 Revised Budget, due primarily to non-recurring FY 2015-2016 capital and equipment investments.

The Department's General Fund support is decreasing by \$17.5 million, or 47.5%, from the prior year budget, due primarily to FY 2015-2016 completion of the Highway 12 Sidewalk Improvement project and non-recurring allocations for Pavement Preservation Program projects.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$2,431,500, or 11%. Of this amount, approximately \$1,321,500, or 6%, is attributed to costs resulting from negotiated labor agreements, adjustments to overtime and extra help items reflecting most recent usage as well as summer 2016 construction inspection needs for the Pavement Preservation Program. Approximately \$725,000, or 3.3%, results from the addition of 5.0 FTE engineering staff positions in the Roads division, necessary for design and construction of the Bridge and 2017 Pavement Preservation Programs, for which 75% of the cost will be recovered through federal funding as noted under Reimbursements below. Another \$385,000, or 1.8%, is allocated to 3.0 FTE to support Airport operations growth, security and administration as presented in the February 9, 2016 Board report, Planning for the Future Growth of the Airport. The Recommended Budget also includes conversion from time-limited to permanent of a Senior Office Assistant to support community outreach an increased clerical support needs, as well as the extension of a time-limited Department Program Manager to continue social media and outreach efforts.
- Other Charges reflects a decrease of \$12,990,900, or 59.3%, due chiefly to the combined result of completing the \$6,500,000 Highway 12 Sidewalk Improvement project and the exclusion of last year's \$5,873,600 Sonoma County Waste Management Agency wood and green waste fees pass-thru expenditure, previously recognized as a division operating expense. To avoid overstating operations, the pass-thru revenues and expenditures will be handled through administrative appropriations beginning in FY 2016-2017.
- Capital Expenditures are increasing by \$18,214,600, or 65%, mainly due to rebudgeting during FY 2016-2017 of the 2015 Pavement Preservation program for delivery in summer of 2016 and the cost of multiple bridge projects during various stages of project delivery, including design of the Monte Rio bridge over the Russian River and a fall 2016 award for construction of Hauser Bridge over the Gualala River's South Fork.
- Other Financing Uses are decreasing by \$1,189,200, or 18.1%, mainly due to the exclusion of operating transfers between the Road fund and the Heavy Equipment internal service fund executed during FY 2015-2016 for scheduled equipment replacement.
- Capital Assets, which accounts for investments in Enterprise and Internal Services proprietary funds, are decreasing by \$9,251,800, or 45.1%, net of a reduction of \$7,711,700 in Transit Services for buses purchased during the prior year and completion of the Healdsburg Intermodal facility; a reduction of \$850,000 in Heavy Equipment fund purchases; a reduction of \$440,200 in Airport Division capital expenditures related to completion of the Apron Rehabilitation project; and a reduction of \$249,900 in the Integrated Waste Division related to completion of various site projects at closed landfills.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund Contribution is decreasing by \$17,482,300, or 47.5%, attributed to reductions including \$10,669,900 allocated by the Board during FY 2015-2016 for Pavement Preservation, and re-appropriated within Use of Fund Balance below for use during FY 2016-2017; \$6,500,000 based on prior year completion of the Highway 12 Sidewalk Improvement project; \$550,000 for Fire Services study funding, and \$250,000 of support for the Penngrove Rail Safety Project, the unexpended FY 2015-2016 balances of which are recognized in Fund Balance; and a \$61,500 decrease in Small Water System contribution for Enterprise Financial System

charges. These decreases are partially offset by increases of \$345,300 in Solid Waste Franchise fee contributions towards management of county closed landfills, \$26,000 County Cost Plan allocation adjustment, and \$180,000 to implement the first year of indexing the Pavement Preservation General Fund base contribution, as directed by the Board on November 10, 2015.

- Use of Fund Balance is increasing by \$18,076,500, or 200.4%, primarily due to re-budgeting FY 2015-2016 Pavement Preservation funds derived from the \$11,200,000 annual General Fund/Refuse Franchise contribution and the \$10,669,900 one-time November 2015 Pavement Preservation investment mainly from Tax Revenue Loss funds (Teeter) in excess of the 1.25% temporarily reduced reserve target, as well as a \$200,000 increase in Air Pollution Control District funds available for Carl Moyer heavy-duty diesel engines emission reduction grant program. For reference, note that the November 10, 2015 Board action identified an additional \$2.8 million of Teeter for additional Pavement Preservation services in FY 2016-17. The additional funding will be incorporated as part of mid-year adjustments, if after close of book funds in excess of the 1.25% reserve target are available. Fund balance use increases are partially offset by decreases including \$3,291,000 in the Integrated Waste Division, attributed to accumulated landfill concession fees charged on waste collections per the March 2015 cities and county Landfill Settlement Agreement, \$572,000 in Lighting Districts mainly related to completion of the Highway 12 Sidewalk lighting project and an estimated \$160,400 net savings in the Airport division due to increase in revenues attributed to an increase in flights expected in 2016. The remaining balances from the Fire Services study and Penngrove Rail Safety Project will be appropriated during the year as necessary.
- Licenses, Permits, Franchises reflects an increase of \$73,700, or 6.4%, due to expected growth in Air Pollution Control District permit sales based on current and prior year trends.
- Intergovernmental Revenues are increasing by \$6,229,800, or 20%, reflecting the anticipated receipt of federal funding for multiple bridge projects including the Monte Rio Bridge over the Russian River and the Hauser Bridge over the South Fork of the Gualala River noted above in Capital Expenditures.
- Fines, Forfeitures, Penalties are projected to grow by \$153,100, or 39.8%, due to increased Court collection of fines for vehicle code violations passed through to the Road Maintenance and Improvements division.
- Use of Money and Property is increasing by \$4,508,900, or 65.6%, mainly related to adjustments made to record landfill concession fees charged on waste collections as part of the cities and county Landfill Settlement Agreement approved by the Board in March 2015. Per the agreement, the waste collection concession fee is the funding stream financing closed landfills needs. Funding is accumulated within the specific Integrated Waste division funds to address closed landfill maintenance and environmental requirements.
- Charges for Services are decreasing by \$5,873,600, or 50.5%, related to the change noted above, under Other Charges, in the way the Department accounts for Sonoma County Waste Management Agency wood and green waste disposal fees.
- Miscellaneous Revenues are decreasing by \$8,622,100, or 39.8%, mainly due to grant funding reductions upon completion of the Healdsburg Intermodal facility and the execution of prior year bus purchases.
- Other Financing Sources are decreasing by \$2,506,600, or 31.6%, primarily due to a reduction of \$1,756,300 in traffic mitigation fee transfers following completion of Adobe at East Washington intersection improvements and a reduction of \$1 million in Road Fund – Heavy Equipment Fund transfers on completion of equipment replacement, partially offset by an increase of \$250,000 in internal fund transfers across the divisions.
- Reimbursements are increasing by \$1,689,700, or 12.8%, due primarily to labor cost changes and added engineering positions for delivery of capital projects, as staffing expenses are allocated from Roads Administration to federally funded capital projects and other divisions' operating costs to distribute department overall administrative cost.

FY 2015-2017 OBJECTIVES UPDATE

- Implement the Long Term Roads Plan financed with existing and potential new funding sources to address the needs of the entire County road network.

- **In Progress:** The Department continues exploring alternative mechanisms for funding Road system needs.
- Deliver two-year pavement preservation program based on Road Evaluation Framework and approved by the Board of Supervisors in spring 2015.
 - **In Progress:** The two year program is expected to be delivered during summer 2016.
- Work with the contracted Integrated Waste operator, who will construct the material recovery facility at the Central Transfer Station, to process construction and demolition materials to increase diversion of recyclable materials from landfill disposal and provide ongoing landfill capacity.
 - **In Progress:** The project is on schedule to be completed during spring 2017.
- Plan and implement deferred maintenance projects on the closed landfill sites to correct for settlement and erosion issues.
 - **In Progress:** Work commenced in FY 2015-2016 and is expected to continue throughout FY 2016-2017.
- Evaluate airport terminal remodel opportunities to improve the passenger experience. Continue efforts to attract additional commercial airlines and increase available destinations.
 - **In Progress:** New air service provider started service in May 2016; terminal design to begin during summer 2016.
- Complete the Healdsburg Intermodal Facility project, readying the facility for future Sonoma Marin Area Rail Transit (SMART) use.
 - **Completed:** June 2016.
- Successfully introduce the regional Clipper Card on Sonoma County Transit. Update Sonoma County Transit schedules and services to coordinate with SMART upon its service commencement in 2016.
 - **In Progress:** Clipper Card active; Department continues working closely with SMART to ensure smooth passenger transition between services.
- Implement enhanced change-out incentive program for woodstoves and fireplaces in the Northern Sonoma County Air Pollution Control District.
 - **In Progress:** The District began granting funds in FY 2015-2016 and expects to continue doing so through FY 2016-2017 until all funds are expended.
- Begin energy efficient lighting change out program for streetlights within the County’s unincorporated area.
 - **In Progress:** Department began implementation of change out program in FY 2015-2016 and expects to continue during FY 2016-2017.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

Other Fund	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
Increase revenue and expenditure appropriations in the District Formation Fund from Non-Departmental to provide continued consultant services for the Fire Service Project.	0.00	200,000	200,000	0

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
Increase revenue and expenditure appropriations by \$2,000,000 in the Roads Division from Successor Agency redevelopment funds for completion of the Highway 12 Sidewalk Improvement project expected to be completed in summer of 2016; and \$330,000 from Reinvestment and Revitalization funds for installation of a traffic signal at railroad crossing for the Penngrove Pedestrian Safety Improvement project.	0.00	2,330,000	2,330,000	0

Budget Hearing Actions

None

Additional Directions to Staff

None

SONOMA COUNTY WATER AGENCY

Grant Davis
General Manager

The mission of the Sonoma County Water Agency is to effectively manage the water resources in our care for the benefit of people and the environment through

resource and environmental stewardship, technical innovation, and responsible fiscal management.

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$264,659,522	\$229,703,973
Total Revenues/Use of Fund Balance	\$264,659,522	\$229,703,973
Total General Fund Contribution	\$0	\$0
Total Staff	222.75	226.75
% Funded by General Fund	0.00%	0.00%

DEPARTMENT SERVICES

The Sonoma County Water Agency is a special district founded in 1949 whose Board of Directors is comprised of the same members as the Sonoma County Board of Supervisors. The key functions of the Water Agency are **Water Supply and Transmission, Flood Control, Sanitation** services, including wastewater collection and treatment, and **Sustainability and Renewable Energy Programs**.

The Water Agency is responsible for **Water Supply and Transmission** for much of Sonoma County and beyond. As a water supplier, the Water Agency is responsible for securing and maintaining Warm Springs Dam and water rights, and encouraging water conservation and reuse to meet present and future demand. The Water Agency’s water transmission system provides wholesale domestic water supply and delivery to more than 600,000 residents of Sonoma and Marin Counties through eight primary contractors (Cities of Santa Rosa, Petaluma, Sonoma, Rohnert Park, Cotati, Valley of the Moon Water District, Town of Windsor, and North Marin Water District), a major non-contractor customer, Marin Municipal Water District, and to other smaller customers.

Pursuant to its **Flood Control** function, the Water Agency designs, constructs and maintains flood control facilities, and provides flood protection and stream maintenance for over 175 miles of creeks and waterways.

The Water Agency operates and maintains eight **Sanitation** systems which provide wastewater collection and treatment services to over 22,000 residences and businesses throughout the County.

Sustainability and Renewable Energy Programs include energy efficiency improvements, solar power and anaerobic digestion projects, and climate change research, among other activities.

For more information, call (707) 526-5370, or visit <http://sonomacounty.ca.gov/Water-Agency/>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Water Transmission and Supply	79,564,104	131,159,604	92,686,934	26,352,068	119,039,002	(12,120,602)	(9.2)
Sanitation	48,446,930	72,660,597	42,765,943	21,445,714	64,211,657	(8,448,939)	(11.6)
Flood Control	10,720,380	19,119,003	10,439,018	3,197,959	13,636,977	(5,482,026)	(28.7)
Energy Projects	1,422,418	1,743,065	1,244,803	436,360	1,681,163	(61,902)	(3.6)
<i>Internal Transfers & Reimbursements</i>	69,987,660	39,977,253	69,584,377	(38,449,203)	31,135,174	(8,842,079)	(22.1)
Total Expenditures by Program	210,141,492	264,659,522	216,721,075	12,982,898	229,703,973	(34,955,549)	(13.2)
Expenses by Category							
Salaries and Benefits	35,330,346	35,342,042	35,330,346	3,335,952	38,666,297	3,324,256	9.4
Services and Supplies	94,771,255	116,126,232	93,285,973	6,476,219	99,762,191	(16,364,041)	(14.1)
Other Charges	30,324,732	33,599,088	29,315,379	3,743,567	33,058,946	(540,142)	(1.6)
Capital Expenditures	918,500	1,253,626	850,000	25,210	875,210	(378,416)	(30.2)
Appropriation for Contingencies	517,000	517,000	362,000	170,000	532,000	15,000	2.9
Special Items	850,000	850,000	600,000	(600,000)	0	(850,000)	(100.0)
Other Financing Uses	26,437,659	39,977,253	26,284,377	4,850,797	31,135,174	(8,842,079)	(22.1)
Capital Assets	20,992,000	36,994,281	30,693,000	(5,018,846)	25,674,154	(11,320,127)	(30.6)
Total Expenditures by Category	210,141,492	264,659,522	216,721,075	12,982,898	229,703,973	(34,955,549)	(13.2)
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	0	0	0	0	0	0	0.0
Use of Fund Balance	28,912,445	65,615,235	31,322,827	10,350,507	41,673,334	(23,941,901)	(36.5)
Tax Revenue	47,236,683	47,236,683	48,865,459	194,057	49,059,516	1,822,833	3.9
Licenses, Permits, Franchises	0	0	0	0	0	0	0.0
Intergovernmental Revenues	3,949,537	7,045,321	2,872,422	7,770,309	10,642,731	3,597,410	51.1
Fines, Forfeitures, Penalties	0	0	0	0	0	0	0.0
Revenue - Use of Money & Property	12,176,728	12,188,554	8,505,536	(1,097,981)	7,407,555	(4,780,999)	(39.2)
Charges for Services	47,077,440	47,177,440	48,767,254	(6,372,669)	42,394,585	(4,782,854)	(10.1)
Miscellaneous Revenue	801,000	1,869,036	6,803,200	1,787,878	8,591,078	6,722,042	359.7
Other Financing Sources	26,437,659	39,977,253	26,284,377	4,850,797	31,135,174	(8,842,079)	(22.1)
Special Items	850,000	850,000	600,000	(600,000)	0	(850,000)	(100.0)
Reimbursements	42,700,000	42,700,000	42,700,000	(3,900,000)	38,800,000	(3,900,000)	(9.1)
Total Revenues/Use of Fund Balance	210,141,492	264,659,522	216,721,075	12,982,898	229,703,973	(34,955,549)	(13.2)
Total Permanent Positions	222.75	222.75	221.75	5.00	226.75	4.00	1.80

1) Note: Internal transfer and reimbursement of expenses between budget sections within the Sonoma County Water Agency total \$31 million in FY 2016-2017, resulting in a net budget of \$199 million.

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$229.7 million, financed with \$188 million in revenues and \$41.7 million in fund balance. Appropriations are decreasing by \$35 million, or 13.2%, compared to the FY 2015-2016 Revised Budget. This decrease is attributed to the completion during FY 2015-2016 of various projects, including flood control zone channel improvements; water transmission operations, maintenance, and construction; and sanitation capital projects.

The Department's budget does not include any County General Fund contribution.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$3.3 million, or 9.4%. Of this amount, approximately \$2.6 million is attributed to negotiated labor costs implemented during March 2016 and to the addition during FY 2015-2016 of 1.0 FTE Administrative Services Officer I to provide financial and managerial support for the pursuit and management of grants and other new revenue sources. The remaining \$700,000 results from the Recommended Budget's addition of 4.0 FTE, as discussed below.
 - Delete 1.0 vacant FTE Water Agency Programs Specialist II
 - Delete 1.0 vacant FTE Office Assistant II
 - Add 1.0 FTE Water Agency Senior Programs Specialist for strategic development of the Water Agency public affairs portfolio and other key water supply and transmission system plans.
 - Add 1.0 FTE Principal Hydrogeologist to manage implementation of water transmission system groundwater management projects in support of the Sustainable Groundwater Management Act (SGMA).
 - Add 1.0 FTE Senior Network Analyst to analyze and redefine security standards and configure critical functions such as Supervisory Control and Data Acquisition (SCADA) and business network policies and security and control systems for water and wastewater operations.
 - Add 1.0 FTE Engineering Technician III to support the sanitation operations section with regulatory reporting requirements.
 - Add 1.0 FTE Technical Writing Specialist; and
 - Add 1.0 FTE Accountant II to assist with the current and pending grant workload which includes an \$8 million federal conservation grant with the Open Space District and a \$19.8 million Department of Water Resources grant for the Advanced Quantitative Precipitation Information Project.Labor for these new positions will be paid for through the Water Agency's enterprise funds to the maximum extent possible. It is also expected that the additional successful grant applications will in turn provide increased funding to support the added team members.
- Services and Supplies are expected to decrease by \$16.4 million, or 14.1%.
 - Water Transmission System: Declines in operation and maintenance expenditures account for \$3.6 million of the decrease and are attributable to the drought, and widespread successful conservation efforts resulting in 20% lower water deliveries to meet state mandated conservation targets. These efforts led to lower costs for power, labor, and water treatment as well as cost reductions in consulting services and cathodic protection maintenance projects included in the prior year budget. In addition, the Water Agency negotiated more favorable terms for purchase of power from the Power Water Resources Pooling Authority, resulting in \$1.2 million in utility expense savings in FY 2016-2017.
 - Water Supply: District operations and contractual work will decrease by \$5.7 million due to the non-recurrence of FY 2015-2016 funding for the design phase for Miles 4, 5, and 6 of the Dry Creek Habitat Enhancement Project; funding for the construction phase will be requested in the FY 2017-2018 budget. A \$690,000 increase is attributable to conducting the final year of a two-year process to develop a governance structure for city and county entities and stakeholders under the state Sustainable Groundwater Management Act is offset by a \$900,000 decrease in contractual and district operations charges for Santa Rosa Plain, Sonoma Valley, and Petaluma groundwater studies

and modeling, as these activities were budgeted in FY 2015-2016. An additional decline of \$650,000 is related to the completion of planning and environmental impact work, including the urban water management plan update.

- Energy Projects: Funding for solar power energy and sustainability projects declines by \$120,000 due to changes in timing of potential solar power projects.
- Flood Control expenditures decreased \$5 million from FY 2015-2016. This decrease is attributable to the Water Agency having accomplished a number of projects in FY 2015-2016, including \$1.5 million in habitat enhancement and restoration projects and flood modeling projects in Zone 1A Laguna Mark West; \$1.8 million in flood control studies and channel improvement projects in Zone 2A Petaluma; and \$1.7 million in Zone 3A Valley of the Moon, with fewer projects budgeted in FY 2016-2017 to build fund balance for future projects.
- Sanitation Services saw a net increase of \$120,000, with an increase of \$1.1 million for SCADA master planning accounting, offset by reductions of \$1 million in contract maintenance services for the completion during FY 2015-2016 of previously budgeted work, including a pipeline/creek crossing assessment, creek bank repair, and tank coating projects.
- Capital Expenditures are expected to decline by \$378,400, or 30.2%, with the completion of storm water detention groundwater recharge projects in Zone 1A Laguna Mark West and Zone 3A Valley of the Moon Flood Control Zones and right of way work accomplished in FY 2015-2016 for the Warm Springs Dam Dry Creek Habitat Enhancement Project.
- Special Items are decreasing \$850,000, or 100%, as a result of accounting changes to record residual equity transfers from the Water Agency General Fund to the Sanitation Districts instead as operating transfers between government funds.
- Other Financing Uses are expected to decrease by \$8.8 million, or 22.1%, with a reduction of \$14 million in capital projects transfers due to the availability of revenue bond proceeds and grant funds offset by increases of \$5.2 million to support sanitation collection system improvements and recycled water projects.
- Capital Assets, charged to the Department's Enterprise Funds, are decreasing \$11.3 million, or 30.6%, due to completion of the FY 2015-2016 administration building roof replacement and the air conditioning improvements for the computer server (\$1.8 million) and FY 2015-2016 Sonoma Valley County Sanitation District collection system improvements, Agua Caliente Creek Crossing, and the 5th Street East recycled water pipeline projects (\$9 million), and the Water Transmission System Mirabel Fish Screen/Fish Ladder and Westside Facility projects, totaling \$5 million, partially offset by initiation of the Isolation Valves Hazard Mitigation Project, with \$4.5 million budgeted for FY 2016-2017.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- Use of Fund Balance is decreasing \$23.9 million, or 36.5%, as a result of the completion of water transmission and sanitation capital projects, the availability of grant funds, and water revenue bond proceeds to fund new water transmission capital projects.
- Tax Revenue is increasing by \$1.8 million, or 3.9%. This trend represents a two-year increase based on higher than budgeted collections in FY 2015-2016 and expected continued growth in FY 2016-2017.
- Intergovernmental Revenues are expected to increase by \$3.6 million, or 51.1%. This amount is net of a \$3.9 million increase resulting from an accounting practice change recommended by the Water Agency's financial auditors to record sanitation district funds owed to the General Fund for overhead expenses as revenue instead of reimbursements, partially offset by a \$300,000 reduction resulting from decreased water sales revenue for the support of Russian River projects and water conservation projects.
- Revenue – Use of Money and Property is expected to decrease by \$4.8 million, or 39.2%. This amount is comprised of a decrease of \$4.4 million in revenue accumulated from Water Agency enterprise funds which was used to make final payment on the administration building loan, a decrease of \$120,000 in fleet rental income attributed to reductions in vehicle travel upon the completion of various flood control habitat enhancement and restoration projects, and a reduction of \$190,000 in other interest income due to the repayment from 2015 water revenue bond proceeds of a water transmission intrafund loan used to fund construction projects.

- Charges for Services are projected to decrease by \$4.8 million, or 10.1%, due to a decrease of \$5.5 million in water transmission sales as a result of the drought and significant efforts on the part of customers to conserve water and meet state mandated reductions. This decrease is partially offset by increases of \$260,000 in Spring Lake Park recreation services and \$425,000 from power sales based on funds owed by the Power and Water Resources Pooling Authority.
- Miscellaneous Revenue is projected to increase by \$6.7 million, or 359.7%, due to an increase in federal and state grant funds. The increase is derived from the following sources: \$3 million in FEMA grants for the Isolation Valves hazard mitigation project and for the Mark Creek and Russian River Crossing hazard mitigation projects; a \$1.1 million Proposition 1E grant for the Zone 3A Valley of the Moon City Watersheds stormwater detention groundwater discharge project; \$1 million in Proposition 84 funds for a Sonoma Valley Sanitation District recycled water pipeline project and \$750,000 in Bureau of Reclamation grant funds for the District's pumping and piping upgrade project; \$535,000 from the Occidental County Sanitation District for costs associated with trucking wastewater for treatment at the Russian River County Sanitation District facility; and \$330,000 in contributions from partners for water use efficiency projects.
- Other Financing Sources are expected to decrease by \$8.8 million, or \$22.1%, represented by a reduction of \$14 million in transfers for new water transmission capital projects, due to the availability during FY 2016-2017 of revenue bond proceeds and grant funds, partially offset by an increase of \$5.2 million in support of sanitation collection system improvements and recycled water projects.
- Special Items are decreasing by \$850,000, or 100%, as a result of the change in accounts used for recording operating transfers in the enterprise financial system. Residual equity transfers from the General Fund to the Sanitation Districts are recorded as operating transfers between government funds going forward.
- Reimbursements are expected to decrease by \$3.9 million, or 9.1%. Accounting practices recommended by the Water Agency's financial auditors will record \$3.9 million in sanitation district funds owed to the General Fund for overhead expenses as revenue, rather than as reimbursements because the Water Agency and sanitation districts are separate legal entities.

FY 2015-2017 OBJECTIVES UPDATE

- Conduct two-year process to develop governance structure for city and county entities and stakeholders under the state Sustainable Groundwater Management Act to ensure that groundwater resources in Sonoma County will be sustainably managed and comply with the requirements of state law.
 - **In progress:** Local agencies have agreed on a skeleton structure for the creation of Groundwater Sustainability Agencies, with one agency in each of three mandated basins and coordination between these agencies. The Water Agency, in coordination with the County and other local agencies, is on track to form Groundwater Sustainability Agencies by June 30, 2017, in compliance with state law.
- Complete design of, and initiate construction on, Miles 2 and 3 of the Dry Creek Habitat Enhancement Project in collaboration with the US Army Corps of Engineers to continue efforts to improve habitat for listed species in compliance with the Russian River Biological Opinion.
 - **In progress:** Work consisting of hydraulic modeling, design, and construction of habitat enhancement features in Dry Creek is underway. Design of Miles 2 and 3 will be final by the end of December 2016, with construction beginning in spring of 2017 and projected to be completed by December 2017. Construction of Miles 4, 5, and 6 is expected to begin during FY 2017-2018.
- Complete construction of the Westside Facility, install educational exhibits, and initiate watershed education classes to teach Sonoma County students about their water systems.
 - **Completed:** The facility opened, with watershed education classes being conducted, as of August 2015.
- Complete construction of the Mirabel Fish Ladder, Fish Screen, and Viewing Gallery Project and initiate fish monitoring and public tours and improve access for salmonids to the upper Russian River watershed.
 - **In progress:** Construction was substantially completed during FY 2015-2016, with final work continuing through summer 2016 and official opening day anticipated for October 2016.

- Implement the National Oceanic and Atmospheric Administration funded Russian River Habitat Blueprint to restore habitat for endangered fish species; conduct drought and atmospheric rivers research to inform reservoir operations; and improve community and ecosystem resiliency to flooding and drought.
 - **In progress:** Twenty-one inversion towers have been installed for frost protection forecasting and the Lake Mendocino Forecast Informed Reservoir Operations (FIRO) preliminary feasibility study and Russian River pilot project are underway.

New FY 2016-2017 Objective

- Expand the impact of the FIRO project by executing an agreement with the Department of Water Resources for a \$19.8 million grant to lead a collaboration of federal, state, local, and academic partners to improve observing systems and numerical forecast modeling systems that will provide accurate and timely information to decision makers, allowing them to secure water supplies, mitigate flood risks, minimize water quality impacts to the Bay, and improve lead-time on projections for coastal and Bay inundation from severe storms like atmospheric rivers.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

Budget Hearing Actions

None

Additional Directions to Staff

None

ECONOMIC DEVELOPMENT DEPARTMENT

Ben Stone
Director

The Economic Development Department's mission is to foster a healthy business environment and provide services that promote the local economy.

BUDGET AT A GLANCE:	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
Total Expenditures	\$6,163,677	\$6,469,191
Total Revenues/Use of Fund Balance	\$6,163,677	\$6,469,191
Total General Fund Contribution	\$0	\$0
Total Staff	12.50	11.50
% Funded by General Fund	0.00%	0.00%

DEPARTMENT SERVICES

The Sonoma County Economic Development Department (EDD) provides services to encourage the startup, retention and expansion of Sonoma County businesses and jobs. In doing so, the EDD promotes Sonoma County as an attractive place to do business; fosters job growth; provides local businesses with tools to help them prosper; identifies and supports business clusters critical to maintaining a sound economy; and supports an employer-driven workforce development strategy. The EDD further promotes economic development by encouraging tourism through funding agreements with visitor centers that serve the unincorporated areas of the County and Sonoma County Tourism (SCT).

The EDD's budget is organized into two divisions:

Business Assistance Services, which has the primary functions of Business Retention and Expansion, Creative Sonoma and the Bilingual Business Assistance Outreach Services.

Research and Program Development, which has the primary functions of Workforce Development, Research Reports and Workshops, and Tourism.

For more information, call (707) 565-7170, or visit <http://sonomacounty.ca.gov/Economic-Development-Board/>.

FINANCIAL SUMMARY

	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Program Uses							
Business Assistance Services	2,449,821	2,556,444	2,141,345	429,191	2,570,536	14,092	0.6
Research & Program Development	3,602,233	3,607,233	3,729,259	169,396	3,898,655	291,422	8.1
<i>Internal Transfers & Reimbursements</i>	0	0	0	0	0	0	0.0
Total Expenditures by Program	6,052,054	6,163,677	5,870,604	598,587	6,469,191	305,514	5.0
Expenditures by Category							
Salaries and Benefits	1,826,089	1,827,712	1,574,724	365,815	1,940,539	112,827	6.2
Services and Supplies	4,205,432	4,315,432	4,275,347	230,495	4,505,842	190,410	4.4
Other Charges	0	0	0	0	0	0	0.0
Capital Expenditures	10,000	10,000	10,000	(900)	9,100	(900)	(9.0)
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	10,533	10,533	10,533	3,177	13,710	3,177	30.2
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	6,052,054	6,163,677	5,870,604	598,587	6,469,191	305,514	5.0
Revenues/Use of Fund Balance (Sources)							
Transient Occupancy Tax Contribution	4,853,704	4,855,327	5,201,329	610,862	5,812,191	956,864	19.7
Use of Fund Balance	0	0	0	0	0	0	0.0
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0	0	0	0.0
Intergovernmental Revenues	125,000	125,000	0	0	0	(125,000)	(100.0)
Fines, Forfeitures, Penalties	0	0	0	0	0	0	0.0
Revenue - Use of Money & Property	0	0	0	0	0	0	0.0
Charges for Services	503,000	503,000	103,000	(103,000)	0	(503,000)	(100.0)
Miscellaneous Revenue	79,000	84,000	64,000		64,000	(20,000)	(23.8)
Other Financing Sources	491,350	596,350	502,275	(378,275)	124,000	(472,350)	(79.2)
Special Items	0	0	0	0	0	0	0.0
Reimbursements	0	0	0	469,000	469,000	469,000	0.0
Total Revenues/Use of Fund Balance	6,052,054	6,163,677	5,870,604	598,587	6,469,191	305,514	5.0
Total Permanent Positions	12.25	12.50	9.25	2.25	11.50	(1.00)	(8.00)

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$6.4 million, financed with \$5.8 million in Transient Occupancy Tax proceeds and \$600,000 in other revenues. Appropriations are increasing by \$305,500, or 5%, compared to the FY 2015-2016 Revised Budget, due primarily to an increase in funding for Sonoma County Tourism (SCTB), partially offset by changes in positions and the termination of several grants.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$112,800, or 6.2%, attributable largely to increases in negotiated labor costs.
- Services and Supplies are expected to increase by \$190,400, or 4.4%, primarily caused by an increase in funding level for SCTB in the total amount of \$3.1 million and increases in rent and Internal Services Department costs, partially offset by the ending of a \$125,000 Public Utilities Commission grant for broadband access expansion. Included in this expenditure area is \$342,400 for the support of ten visitors centers located throughout the County.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- Transient Occupancy Tax (TOT) funding is increasing by \$956,900, or 19.7%, primarily due to an increase of \$364,000 in funding commitments for SCTB, a projected increase in TOT revenue, and a change in the accounting of operating transfers. The expected increase in TOT revenue is due to rising room and low vacancy rates, as well as additional properties collecting TOT. SCTB is guaranteed by contract to receive 2% of the 9% TOT.
- Intergovernmental Revenues are decreasing by \$125,000, or 100%, due to the end during FY 2015-2016 of a Public Utilities Commission grant related to broadband access.
- Charges for Services are decreasing by \$503,000, or 100%, due to their redesignation as Reimbursements to align with current accounting practices.
- Other Financing Sources are decreasing by \$472,400, or 79.2%, due to a change in the accounting treatment of operating transfers.
- Reimbursements are increasing by \$469,000, due to the redesignation of \$503,000 in Charges for Services as Reimbursements, partially offset by a \$34,000 reduction in funding from SonomaWORKS.

FY 2015-2017 OBJECTIVES UPDATE

- Expand the Creative Sonoma program to support non-profit and for-profit arts organizations and individual artists, to improve the creative economy sector.
 - **In Progress:** The Department has held 18 professional development workshops; co-sponsored the Business of Writing Conference and Next Level Music Industry Showcase & Conference; held Coffee and Conversation outreach meetings in 11 locations throughout the county; and has received and disbursed over \$200,000 in grant revenues to arts organizations and individuals. Going forward, the Department is developing a website to promote programs and services; and is receiving applications to form an advisory board to guide future development.
- Encourage business cluster development by focusing on two clusters: Outdoor Recreation and Agriculture, and establishing two councils: an Outdoor Recreation Council that will be charged with developing Sonoma County into an outdoor recreation destination and Ag Business Council that will encourage business partnerships and address common industry challenges.
 - **In Progress:** The Department has convened industry stakeholder groups from both sectors and is currently seeking applicants to serve on both advisory councils with expressions of interest from

Regional Parks, tourism and hospitality, local manufacturers, educational institutions, and Ag groups. Going forward, the Department is reviewing the feasibility of developing an Ag Business Program to fill a need not currently being addressed by existing groups in the county.

- Expand bilingual Business Assistance Program to meet the needs of the growing Latino business community.
 - **In Progress:** The Department has offered bilingual business assistance workshops on a variety of topics, including access to capital and starting and marketing local businesses. The Department is also providing individual business advising services in English / Spanish, assisting businesses with permits, micro loans, workforce development and a variety of other issues. In September 2015 the Department sponsored the first Sabores de Wine Country event showcasing Latino food and beverage purveyors, and subsequently coordinated the 2nd Latino Business Visitation Week for the Board of Supervisors, arranging business visits and tours with Latino business owners in their districts. Going forward, the Department will increase the number of bilingual workshops, continuing individual bilingual business advising, and will continue offering special industry events.
- Expand the Workforce Development Business Services program to include working with Job Link and SonomaWORKS programs to meet workforce needs of the local business community.
 - **In Progress:** The Department has assisted over 150 companies recruit for 70 positions in a variety of growing industries and have executed 65 On-the-Job Training contracts with employers through Job Link. The Department developed and launched 4 customized trainings in Hybrid car technology and lean manufacturing, resulting in new jobs and higher wages for participating clients. Going forward, the Department is working with Job Link and the Santa Rosa Junior College to develop industry-specific certification programs for demand occupations, will offer additional industry-driven customized training this year, and will explore training partnerships with the California Manufacturer's Association.
- Continue to improve business development and outreach services to better serve the needs of the business community.
 - **In Progress:** The Department has increased the number of business clients served through the business retention and expansion program, the business hotline, and business marketing services. The Department's website is being updated to improve marketing efforts and a communications strategy is in development to enhance community outreach and the branding of programs and services offered to the chambers of commerce, nine city partner agencies, and greater business community. The Department's progress and updates are presented each year in an Annual Report to the Board of Supervisors.
- Deliver a progress report on Next Economy Project (NEXt 2.0), including efforts to better connect key industry clusters in Sonoma County and continue to maintain a future-oriented outlook for Sonoma County's economy.
 - **Completed:** The Department presented the Board of Supervisors with a progress report identifying and analyzing ongoing trends, how shifts in those trends may affect the local economy, and what might be done now to leverage that information. Much of this will be achieved through strategic partnerships with public and private organizations whose missions are aligned with the following key themes: Innovative and Entrepreneurial Approaches (EDB's Year of the Entrepreneur); Skills and Talent Pipeline (Workforce Investment Board and North Coast Builders Exchange); and Healthy and Vibrant Communities (Health Action). This approach enables inclusive and efficient representation of broad and diverse cross-section of businesses in the county, and enables interactive engagement with businesses and related stakeholders.

New FY 2016-2017 Objectives

- Launch a micro-lending initiative that supports access to capital for small businesses that may not qualify for traditional financing.
- Develop a talent attraction effort to support our local employers and meet the needs of our local workforce development system.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
Other Fund				
Increase appropriations from the Advertising Program to the Economic Development Department for salary adjustment, including benefits, for the reclassification of Department Program Manager to Business Development Manager, from Advertising contingencies.	0.00	44,384	0	44,384

Budget Hearing Actions

None

Additional Directions to Staff

None



REGIONAL PARKS

Caryl Hart
Director

The mission of Sonoma County Regional Parks is to create healthy communities and contribute to the economic vitality of Sonoma County by acquiring,

developing, managing and maintaining parks and trails countywide. Regional Parks preserves irreplaceable natural and cultural resources, and offers opportunities for recreation and education to enhance the quality of life and well-being of residents and visitors to Sonoma County.

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$24,392,512	\$26,447,674
Total Revenues/Use of Fund Balance	\$19,682,168	\$21,600,737
Total General Fund Contribution	\$4,710,344	\$4,846,937
Total Staff	88.00	88.00
% Funded by General Fund	19.31%	18.33%

DEPARTMENT SERVICES

Regional Parks provides recreational, educational, social, and cultural opportunities for Sonoma County residents and visitors.

The department budget is divided into two divisions.

The **Operations and Planning Division** includes four primary areas: **Marinas**, which includes the management of Spud Point Marina, Mason’s Marina, and the Sport Fishing Center in Bodega Bay; **Park Operations**, which is responsible for operation of Regional Parks, including ensuring the safety and security of park visitors and assets; **Park Maintenance**, which is responsible for maintaining and repairing park facilities and recreational areas; and **Planning & Acquisition**, which is responsible for obtaining grants,

acquiring fee title and easements of recreational properties, and the planning and design of recreational and resource projects.

The **Community Engagement Division** has two primary areas: **Marketing & Partnerships**, which focuses on community outreach and increasing revenue and partnership opportunities for the benefit of park users and **Education Programs**, which develops and provides education, recreation and cultural experiences.

For more information, call (707) 565-2041, or visit <http://.sonomacounty.ca.gov/Regional-Parks/>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Revisions	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Operations and Planning							
Marinas	3,633,144	3,733,144	3,643,489	21,414	3,664,903	(68,241)	(1.8)
Park Operations	7,332,818	7,619,148	7,141,842	1,867,160	9,009,002	1,389,855	18.2
Park Maintenance	5,216,448	5,187,253	5,060,106	(213,167)	4,846,939	(340,314)	(6.6)
Planning and Acquisition	2,050,574	3,186,328	2,329,852	1,116,958	3,446,810	260,482	8.2
<i>Internal Transfers & Reimbursements</i>	2,176,555	2,207,686	2,094,682	358,075	2,452,757	245,071	11.1
Community Engagement							
Marketing & Partnerships	604,230	614,229	616,294	238,285	854,579	240,350	39.1
Educational Programs	1,411,694	1,481,117	1,450,466	235,161	1,685,627	204,510	13.8
Volunteer Services	0	0	0	0	0	0	0.0
<i>Internal Transfers & Reimbursements</i>	324,185	363,607	322,625	164,432	487,057	123,450	34.0
Total Expenditures by Program	22,749,648	24,392,512	22,659,356	3,788,318	26,447,674	2,055,163	8.4
Expenditures by Category							
Salaries and Benefits	12,076,710	12,232,136	11,794,324	1,431,949	13,226,273	994,137	8.1
Services and Supplies	9,342,306	9,252,066	9,514,400	972,402	10,486,802	1,234,737	13.3
Other Charges	601,833	601,833	601,833	10,000	611,833	10,000	1.7
Capital Expenditures	167,990	456,918	47,990	97,000	144,990	(311,928)	(68.3)
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	560,809	1,749,559	700,809	1,276,967	1,977,776	228,217	13.0
Capital Assets	0	100,000	0	0	0	(100,000)	(100.0)
Total Expenditures by Category	22,749,648	24,392,512	22,659,356	3,788,318	26,447,674	2,055,163	8.4
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	4,599,340	4,710,344	4,279,485	567,452	4,846,937	136,594	2.9
Use of Fund Balance	399,992	1,358,379	512,195	1,271,819	1,784,014	425,635	31.3
Tax Revenue	105,602	105,602	105,602	0	105,602	0	0.0
Licenses, Permits, Franchises	357,645	357,645	357,645	288,322	645,967	288,322	80.6
Intergovernmental Revenues	3,003,197	3,068,197	3,034,544	171,846	3,206,390	138,193	4.5
Fines, Forfeitures, Penalties	20,300	20,300	20,300	4,000	24,300	4,000	19.7
Revenue - Use of Money & Propert	1,218,225	1,218,225	1,253,225	(3,300)	1,249,925	31,700	2.6
Charges for Services	5,834,676	5,859,676	5,868,604	(75,801)	5,792,803	(66,873)	(1.1)
Miscellaneous Revenue	652,045	662,045	652,108	247,061	899,169	237,124	35.8
Other Financing Sources	2,909,806	3,361,194	2,887,332	959,317	3,846,649	485,455	14.4
Special Items	0	0	0	0	0	0	0.0
Reimbursements	3,648,820	3,670,905	3,688,316	357,602	4,045,918	375,013	10.2
Total Revenues/Use of Fund Balance	22,749,648	24,392,512	22,659,356	3,788,318	26,447,674	2,055,163	8.4
Total Permanent Positions	87.00	88.00	85.00	3.00	88.00	0.00	0.00

Note: Internal transfer and reimbursement of expenses between budget sections within the Regional Parks Department total \$487,057 in FY 2016-2017, resulting in a net budget of \$25,960,617.

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$26.4 million, financed with \$19.8 million in revenues, \$1.8 million in fund balance and \$4.8 million in General Fund. Appropriations are increasing by \$2 million, or 8.4%, compared to the FY 2015-2016 Revised Budget. The increase is primarily due to increased salary and benefit expenses related to negotiated labor agreements and enhanced services, and to increased spending on deferred maintenance at Mason's and Spud Point Marinas.

The department's General Fund support is \$137,000, or 2.9%, more than the prior year revised budget to account for increased salary and benefits due to negotiated labor costs.

Expenditures (Uses)

- Salary and Benefits increase by \$994,000, or 8.1%, primarily attributed to an increase of \$754,000 due to labor negotiations; as well as a \$120,000 increase due to the addition during the Second Quarter Consolidated Budget Adjustments of a Natural Resource Manager position that was funded only for part of FY 2015-2016; a \$108,000 increase in extra help costs for enhanced program delivery, primarily at Spring Lake Park; and \$12,000 in additional one-time funding from the Advertising Program for extra help to support outreach to the Latino community.
- Services and Supplies increase by \$1.2 million, or 13.3%. This increase includes an additional \$260,000 in reimbursements to Administrative services to cover additional labor and supply costs; \$250,000 in one-time funding from the Advertising Program to support projects in Sonoma Valley Regional Park, Helen Putnam Regional Park, Taylor Mountain Regional Park and Open Space Preserve, Riverfront Park and Healdsburg Veterans Memorial Beach, and Doran Beach; \$138,000 in interdepartmental billings and county charges; \$100,000 in Sonoma County Agricultural Preservation and Open Space District expenses due to the anticipated transfer of new properties in FY 2016-2017; a \$94,000 increase in utilities costs; \$88,000 in Regional Parks and Moore Grant expense; \$83,000 in one-time funding from the Advertising Program to pursue a partnership with California State Parks to co-manage operations at Bodega Head; \$80,000 in program expense including delivery and outreach; \$78,000 in maintenance and uniform expense; and \$9,000 in other miscellaneous changes.
- Capital Expenditures decrease by \$312,000, or 68.3%, due primarily to one-time spending on projects completed in FY 2015-2016, including \$145,000 for the purchase of lagoon recreation equipment and wedge cabins at Spring Lake Park, \$120,000 for the purchase of tractors and large vehicles, \$31,000 for the purchases of park pay stations, and \$18,000 in other miscellaneous costs.
- Other Financing Uses increased by \$228,000, or 13.0%, primarily due to offsets of one-time transfers from Parks Mitigation Funds that result in an increase of \$127,000 and other minor adjustments to transfers totaling \$6,000 in increases, along with \$17,000 in increased contributions from Parks Operations and Maintenance for capital repair and replacement projects and \$78,000 in increased transfers from the Restricted Donation Fund to support ADA-related projects and programs at Spring Lake, Taylor Mountain, and Tolay Regional Parks.
- Capital Expenditures decrease by \$100,000, or 100.0%, due to the completion in FY 2015-2016 of consulting and engineering work, with the resulting report to be utilized in the repair of the Masons Marina Fish Buying Dock.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund Contribution increases by \$137,000, or 2.9%, to account for increases in Salaries and Benefits costs.
- Use of Fund Balance increased by \$426,000, or 31.3%, resulting from an increase of \$435,000 in the use of retained earnings at Parks marinas, compensating for revenue declines attributed to the reduced salmon season and the closure of the fuel station at Mason's Marina as well as the increased expenditures on deferred maintenance and increased Salary and Benefits costs, plus a \$45,000 increase in use of Parks

Mitigation fund balance for capital projects. These increases are offset by \$54,000 in decreased capital asset purchases.

- Licenses, Permits, Franchises increase by \$288,000, or 80.6%, due to an expected increase in building activity leading to an increase in Mitigation Fees collected, with future collections expected to remain in this range.
- Intergovernmental Revenue is expected to increase by \$138,000, or 4.5%. The increase reflects additional support of \$270,000 from the Sonoma County Water Agency for the operation of Spring Lake Regional Park and \$21,000 for the operation of Riverfront Regional Park, partially offset by \$153,000 of reduced revenue from the Sonoma County Agricultural Preservation and Open Space District for transferred properties that have passed the 3-year funding window.
- Miscellaneous Revenue is expected to increase by \$237,000, or 35.8%, due to increased contributions from the Regional Parks Foundation, the Moore Foundation, the Department of Health Services/Kaiser Outreach program, and Tolay Fall Festival Pumpkin Sales.
- Other Financing Sources increase by \$485,000, or 14.4%, based on an expected increase of \$366,000 in recurring and \$400,000 in non-recurring contributions from the Advertising Program; an increase of \$62,000 in operating transfers associated with increased support from the Regional Parks Foundation; and other miscellaneous changes totaling \$19,000. These increases are partially offset by a decrease of \$148,000 in non-recurring transfers from the Tidelands Lease Fund to Marina's for dock repairs and dredging and the removal of \$214,000 in non-recurring transfers of unused Parks Mitigation Funds from completed capital projects back into the Mitigation Funds.
- Reimbursements increase by \$375,000, or 10.2%, due primarily to an increase of \$262,000 in reimbursements to Administration from fund accounts supporting other Regional Parks divisions and an increase of \$110,000 in reimbursements to the Planning division from various Federal, State, and Local Grants to cover increased staffing costs associated with the new labor agreements.

FY 2015-2017 OBJECTIVES UPDATE

- Transfer designated Sonoma County Agricultural Preservation and Open Space District fee properties including Mark West, Carrington, Poff, Calabasas, Keegan-Coppin, and Occidental Road to Regional Parks and open for public access, and expand regional parks in collaboration with partners.
 - **In Progress:** Regional Parks and the Sonoma County Agricultural Preservation and Open Space District (SCAPOS) are finalizing acquisitions for and transfers of the Mark West Creek Regional Park and Open Space Preserve. A draft conservation easement for Carrington Ranch has been prepared and Regional Parks is working with SCAPOS on details of the transfer. Resource Management Plans for Poff and Calabasas are underway. This progress will continue during FY 2016-2017.
- Address deferred and major maintenance priorities strategically to maintain facilities.
 - **In Progress:** The high priority deferred maintenance projects funded during the FY 2014-2015 budget have been substantially completed. The Department continues to strategically prioritize major maintenance projects.
- Expand our capacity to manage natural resources to ensure planning, development, maintenance and operation of our parks and trails are done in a manner that supports biodiversity and sustainability.
 - **In Progress:** Staffed a new Natural Resource Manager position. Built partnerships with California Academy of Sciences and Point Blue to monitor and assess ecological conditions in parks. Built partnership with California Native Plant Society to identify rare plant communities and remove invasive plants. Building a partnership with Pepperwood to implement the best available science on climate change over the next 50 –100 years in Sonoma County. Provided strategic direction to volunteer crews to focus on parks' ecological restoration needs. Worked with maintenance crews to promote health and reverse degradation in key forest areas. Implemented a pilot project to replace mowing with sheep grazing at Putnam to build soil biodiversity. Worked with planning staff to alter Tolay grazing plans to protect archeological sites and restore rangeland vigor. Built on partnership with Kashia Pomo to create Gualala interpretive native plant garden.

- Partner with state and local park agencies, non-profits, and business to increase collaboration and cooperation in providing services and programs, and develop and implement a comprehensive branding approach to increase revenue, visibility, and use of regional parks.
 - **In Progress:** Built and maintained partnerships with St. Joseph's Health, Kaiser Permanente, Sonoma County Department of Health Services, YMCA, and Roseland Parents Group to provide culturally relevant programming and services for Latino families. Cultivated relationships with Catholic Charities and Sonoma County Human Services to offer an annual vehicle pass for low-income residents. Attended numerous special events for diverse audiences to increase membership, park users and program attendance. Hosted monthly outreach activities at Andy's Unity Park. Partnered with local agencies to offer free swimming lessons in English and Spanish through the "Vamos a Nadar" program. Participated in county-wide initiatives with Sonoma Environmental Education Collaborative, Health Action, and Upstream Investments. Developing a comprehensive marketing approach, which includes a branding "refresh" with the production of a new Trails Challenge brochure and a new park map design produced for the first time in both English and Spanish.
- Complete and implement Sonoma County Integrated Park Plan recommendations with priority for those that most align with adopted sustainability goals of Regional Parks, and support the outdoor economy of Sonoma County.
 - **In Progress:** Regional Parks presented the draft Sonoma County Integrated Parks Plan (SCIPP) to the BOS in December 2015, additional funding was provided to complete the SCIPP with the expectation that it will be presented to the Board for adoption in late June/early July 2016.
- Educate the youth of Sonoma County on the value of our environment, and provide extensive opportunities for place-based experiences.
 - **Completed:** Expanded offerings with the new "Climate Change Agents" education program. Continue providing place-based experiences for over 18,000 students emphasizing the value of protecting our environment.
- Continue to expand investments along the Russian River to promote safe public access, water safety, tourism and environmental stewardship.
 - **In Progress:** Provided the "Russian River Water Safety Patrol" at beaches with the greatest incidence of water related emergencies. Increased participation in the life-jacket loaner program along the Russian River. Collaborated with Sonoma County Department of Health Services to create safe opportunities for environmental water monitoring. Planned opening for Healdsburg Veterans Memorial Beach with lifeguards and a greater scope of water safety outreach. Planning special events along the Russian River like the Healdsburg Water Carnival in collaboration with the Regional Parks Foundation and other stakeholders. Planning to install 8 interpretive panels on river history, function and ecology at various parks and river access points along the river.

New FY 2016-2017 Objectives

- Transfer of Tolay Creek property from Sonoma Land Trust as an addition to Tolay Lake Regional Park & Open Space Preserve.
- Commence construction, completion and dedication of Andy's Unity Park.
- Completion and dedication of the new sections of the Bodega Bay Coastal Prairie Trail.
- Completion of play structure and installation of exercise equipment along the Joe Rodota Trail at Roseland Plaza.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Budget Hearing Actions

None

Additional Directions to Staff

- Return with sales tax information for the voters to consider expanding Regional Parks' services and system access.

OTHER COUNTY SERVICES

Agricultural Preservation & Open Space District

Agriculture / Weights & Measures

U. C. Cooperative Extension

Fairgrounds

Advertising

Independent Office of Law Enforcement
Review & Outreach (IOLERO)



AGRICULTURAL PRESERVATION & OPEN SPACE DISTRICT

William Keene
Department Head

**The Sonoma County
Agricultural Preservation and
Open Space District
permanently protects the
diverse agricultural, natural
resource and scenic open
space lands of Sonoma County for future generations.**

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$75,198,152	\$44,735,704
Total Revenues/Use of Fund Balance	\$75,198,152	\$44,735,704
Total General Fund Contribution	\$0	\$0
Total Staff	27.50	27.50
% Funded by General Fund	0.00%	0.00%

DEPARTMENT SERVICES

The Sonoma County Agricultural Preservation and Open Space District (District) is a special district whose Board of Directors is comprised of the same members as the Sonoma County Board of Supervisors. The District partners with willing landowners, public agencies and non-profit organizations to permanently protect land from development through agreements with landowners (conservation easements), outright purchase of land and ongoing stewardship activities on existing easements. District acquisitions are guided by a long-range acquisition plan, "Connecting Communities and the Land," which reflects community desires and values and directs preservation to the highest priority farmlands, greenbelts, natural areas, and recreational lands.

Financing for the District comes almost exclusively from a voter-approved quarter-cent sales tax, approved in 1990 and reauthorized as Measure F in 2006. Most of this funding goes toward acquisition of land and easements, stewardship activities and department operations. Up to 10% of sales tax revenue can be used for initial public access to and operations and maintenance of recreational lands purchased by the District. Additionally, reserves are funded to allow for

ongoing stewardship should the sales tax not be reauthorized in the future.

The District is organized into three programs: **Conservation Planning**, which develops and analyzes data to ensure the highest value land is protected; **Acquisitions**, which purchases conservation easements to protect farmland, greenbelts, natural areas, and recreational lands; and **Stewardship**, which monitors conservation easements and manages properties that the District owns in fee, to ensure that the easements purchased are maintained in perpetuity. **Initial Public Access, Operations and Maintenance** reflects expenditures by the District for eligible expenses and negotiated payments to other agencies for eligible work on properties that have been transferred from the District. **Debt Service** reflects repayment of Measure F 2007 bond financing used to purchase high priority conservation easements and fee properties.

For more information, call (707) 565-7360, or visit www.sonomaopenspace.org/.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Conservation Planning	3,225,404	3,225,404	2,047,435		2,047,435	(1,177,969)	(36.5)
Acquisition	26,532,931	26,532,931	16,610,786	12,461,288	29,072,074	2,539,143	9.6
Stewardship	3,339,269	3,397,320	3,333,433	57,015	3,390,448	(6,872)	(0.2)
Initial Public Access, O&M	2,966,500	2,966,500	2,097,000		2,097,000	(869,500)	(29.3)
<i>Internal Transfers & Reimbursements</i>	4,568,622	1,568,622	3,624,122	(3,000,000)	624,122	(944,500)	(60.2)
Debt Service	7,507,375	37,507,375	7,504,625		7,504,625	(30,002,750)	
Total Expenditures by Program	48,140,101	75,198,152	35,217,401	9,518,303	44,735,704	(30,462,448)	(40.5)
Expenses by Category							
Salaries and Benefits	4,048,690	4,106,741	4,048,690	62,050	4,110,740	3,999	0.1
Services and Supplies	6,167,668	6,167,668	4,769,026	(5,035)	4,763,991	(1,403,677)	(22.8)
Other Charges	3,031,808	3,031,808	0	3,000,000	3,000,000	(31,808)	(1.0)
Capital Expenditures	22,800,000	22,800,000	15,255,000	9,460,000	24,715,000	1,915,000	8.4
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	12,091,935	39,091,935	11,144,685	(2,998,712)	8,145,973	(30,945,962)	(79.2)
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	48,140,101	75,198,152	35,217,401	9,518,303	44,735,704	(30,462,448)	(40.5)
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	0	0	0	0	0	0	0.0
Use of Fund Balance	22,096,479	52,351,810	9,542,581	12,498,301	22,042,170	(30,309,640)	(57.9)
Tax Revenue	20,800,000	20,800,000	21,320,000	0	21,320,000	520,000	2.5
Licenses, Permits, Franchises	0	0	0	0	0	0	0.0
Intergovernmental Revenues	0	0	0	250,000	250,000	250,000	0.0
Fines, Forfeitures, Penalties	0	0	0	0	0	0	0.0
Revenue - Use of Money & Property	675,000	475,000	725,000	(230,000)	495,000	20,000	4.2
Charges for Services	0	0	0	0	0	0	0.0
Miscellaneous Revenue	0	0	0	0	0	0	0.0
Other Financing Sources	4,568,622	1,571,342	3,629,820	(2,999,998)	629,822	(941,520)	(59.9)
Special Items	0	0	0	0	0	0	0.0
Reimbursements	0	0	0	0	0	0	0.0
Total Revenues/Use of Fund Balance	48,140,101	75,198,152	35,217,401	9,518,303	44,735,704	(30,462,448)	(40.5)
Total Permanent Positions	26.50	27.50	26.50	1.00	27.50	0.00	0.00

Note: Internal transfer and reimbursement of expenses between budget sections within the Sonoma County Agricultural Preservation and Open Space District total \$624,122 in FY 2016-2017, resulting in a net budget of \$44,111,582.

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$44.7 million, financed with \$22.7 million of revenues and \$22 million in fund balance. Appropriations are decreasing by \$30.5 million, or 40.5%, from the FY 2015-2016 Revised Budget, due primarily to the FY 2015-2016 refinancing of the Measure F bond, which included a non-recurring \$30 million debt principal payment.

The District's budget does not include any General Fund contribution.

Expenditures (Uses)

- Services and Supplies decrease by \$1.4 million, or 22.8%, due to a decline of \$1.2 million in consulting services and a decrease of \$197,000 in maintenance spending resulting from progress on several large, grant-funded projects. These include completion of the Moore Foundation-funded Healthy Lands and Health Economies and Climate Action Through Conservation; significant completion of the Metropolitan Transportation Commission and Bay Area Association of Governments-funded Urban Footprint project; and completion of trail projects, including East Slope Sonoma Mountain and North Sonoma Mountain Regional Park and Open Space Preserve.
- Capital expenditures increase by \$1.9 million, or 8.4%, due primarily to the potential closure of current acquisition projects during FY 2016-2017. The budget for acquisition of conservation easements has many variables and is based upon the most optimistic expectations of the number of active acquisition project closures.
- Other Financing Uses decrease by \$30.9 million, or 79.2%, due primarily to the July 2015 refunding of the Measure F Sales Tax Revenue Bonds that included a one-time \$30 million payment on the outstanding principal. In addition, there is a reduction of \$944,500 in transfers from the Initial Public Access Operations and Maintenance (IPAOM) fund to the District fund due to completion of trail projects and a reduced need for maintenance as properties are transferred to other entities. IPAOM payments to other agencies are increasing.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- Use of Fund Balance is decreasing by \$30.3 million, or 57.9%, primarily as a result of one-time use of \$30 million for debt reduction in FY 2015-2016 discussed previously. Increased acquisition appropriations of \$2.5 million are partially offset by a decrease of \$1.2 million in Conservation Planning due to project completions, and a decrease of \$869,000 in IPAOM spending due to trail work completions. An increase of \$520,000 in revenue from Measure F sales tax as well as new revenue of \$250,000 in revenue from the first year's allocation of an \$8 million grant from the Natural Resource Conservation Service's Regional Conservation Partnership Program further decrease use of fund balance.
- Tax Revenue, derived from the Measure F sales tax, is budgeted to increase by \$520,000, or 2.5%, a conservative growth estimation based on current economic conditions and consistent with FY 2015-2016 trends.
- Intergovernmental Revenues increases by \$250,000 due to revenue from a Natural Resource Conservation Service grant. No intergovernmental revenue was budgeted in FY 2015-16.
- Other Financing Sources decrease by \$941,500, or 59.9%, as a result of the previously-noted reduction in transfers from the IPAOM fund to District operations to offset costs on initial public access projects and operations and maintenance of District-owned properties.

FY 2015-2017 OBJECTIVES UPDATE

- Develop an integrated, hierarchical planning framework that will produce a long term strategic plan, annual work plans, property-specific plans, summary statistics for messaging and grants, and performance metrics.
 - **In Progress:** The District has embarked on this planning process and expects to update the Board in May 2016 as well as at regular intervals thereafter. The plan will include a significant community outreach element, expected to begin in fall 2016 and will incorporate cutting edge science and data resulting from several grant funded initiatives on climate, vegetation mapping and ecosystem services.
- Enhance community outreach and focused youth engagement via a new website, stakeholder input, 25th anniversary celebration, community meetings, diverse media strategy, land stewardship, educational programs and hosting of workshops and events.
 - **In Progress:** The District has launched its new website and has multiple youth engagement and community outreach opportunities advertised via the website and partner websites. The District is in the process of adding youth representation to the District Advisory Committee. The District is also implementing a community relations strategy which includes diverse media outreach (video, web and social media), new partnerships with the business community and a series of public workshops related to projects and initiatives.
- Complete transfer of Tier 1 properties including Carrington Ranch, Haroutunian North, Mark West Regional Park and Open Space Preserve, and Healdsburg Ridge Open Space Preserve.
 - **In Progress:** District staff is actively working on the transfer of Carrington Ranch to Sonoma County Regional Parks and Healdsburg Ridge to the City of Healdsburg and anticipates successful completion of these transfers prior to the end of June 2017. District staff is also actively working on the sale of Haroutunian North to a conservation buyer. The transfer of Mark West is on hold while the District and Regional Parks pursue the acquisition of additional lands associated with the future park and open space preserve.
- Acquire six conservation easements that protect natural and scenic resources while furthering sustainable agricultural and forestry practices and recreational opportunities and initiate ongoing stewardship of each acquisition.
 - **In Progress:** The District has acquired two conservation easements since the beginning of FY 2015-2016: the Kashia Coastal Reserve (688 acres) and Estero Ranch (547 acres). At least one additional conservation easement will be acquired prior to the end of FY 2016-2017. In addition, District staff is actively working on fourteen conservation easement acquisitions and anticipates that four of these will be completed prior to the end of June 2017.
- Present six Matching Grant projects to the Board of Directors that preserve and enhance urban open spaces with opportunities for a variety of recreational enjoyment.
 - **In Progress:** District Staff has presented one Matching Grant project, the Sebastopol Skatergarten Expansion project, to the Board of Directors since the beginning of FY 2015-2016. District staff will present two more Matching Grant projects to the Board prior to the end of FY 2015-2016. In addition, District staff is actively working on seven other Matching Grant Projects and anticipates presenting five of these projects to the Board by the end of June 2017. Also, the District welcomed applications for the 2016 Matching Grant Program cycle and will bring new project recommendations before the Board in late summer or early fall 2016.
- Establish a 2031 funding target for the Stewardship Reserve Fund through development of a model that can be continuously updated as easements are acquired.
 - **In Progress:** District staff has completed development of a model for use in establishing a funding target for the Stewardship Reserve Fund and is continuing to work with the Fiscal Oversight Commission to refine the data and assumptions of the model so that a budget recommendation can be brought to the Board for consideration.

- Increase the frequency of conservation easement monitoring visits and other opportunities for communication with easement landowners.
 - **In Progress:** Additional monitoring is being accomplished thanks to the addition of one position during FY 2015-2016 to address this objective. Staff continues to work on identifying and implementing efficiencies so that more properties can be monitored each year.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

Budget Hearing Actions

None

Additional Directions to Staff

None



AGRICULTURE/WEIGHTS & MEASURES

Tony Linegar
Agricultural
Commissioner/Sealer

The mission of the Department of Agriculture/Weights & Measures is to promote and protect agriculture, and the health and safety of our community, environment and the economy through education and the enforcement of laws and regulations.

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$5,987,711	\$6,080,187
Total Revenues/Use of Fund Balance	\$4,119,988	\$3,966,900
Total General Fund Contribution	\$1,867,723	\$2,113,287
Total Staff	33.30	33.30
% Funded by General Fund	31.19%	34.76%

DEPARTMENT SERVICES

The Department of Agriculture/Weights & Measures enforces local, state and federal laws and regulations pertaining to agriculture, the environment, human health and safety, and the marketplace. The department includes two major Divisions: **Agriculture** and **Weights & Measures**.

The **Agriculture Division's** functions include protecting public health and safety, and the environment by enforcing pesticide regulations. It also protects agriculture and the environment by administering programs that minimize the introduction and spread of pests and promotes local foods by certifying local producers and farmers markets, and inspecting organic and egg operations. Within this division, the newly-created Land Stewardship Section's charge is to protect the environment and promote the agriculture-driven economy by enforcing local ordinances (Agricultural Grading and Drainage, Vineyard Erosion and Sediment Control (VESCO),

Frost Protection, and Riparian Corridor) and providing best management practices services that aid the stewardship of private agricultural land.

The **Weights and Measures Division** protects the economy and consumers by ensuring fair and equitable business practices. The Weights and Measures Division accomplishes this by testing the accuracy of commercial weighing and measuring devices, verifying the accuracy of scanners, and checking the quantity of packaged commodities to ensure that consumers are getting what they pay for. It also investigates consumer complaints and collaborates with the District Attorney on major cases.

For more information, call (707) 565-2371, or visit <http://sonomacounty.ca.gov/Agricultural-Commissioner/>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Agriculture	4,852,566	4,909,923	4,880,181	105,573	4,985,754	75,829	1.5
Weights & Measures	1,065,198	1,077,788	1,071,259	23,174	1,094,433	16,646	1.5
Total Expenditures by Program	5,917,764	5,987,711	5,951,440	128,747	6,080,187	92,476	1.5
Expenditures by Category							
Salaries and Benefits	4,615,894	4,615,894	4,624,632	249,307	4,873,939	258,044	5.6
Services and Supplies	1,281,361	1,351,308	1,306,301	(120,561)	1,185,740	(165,569)	(12.3)
Other Charges	0	0	0	0	0	0	0.0
Capital Expenditures	0	0	0	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	20,508	20,508	20,508	0	20,508	0	0.0
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	5,917,764	5,987,711	5,951,440	128,746	6,080,187	92,476	1.5
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	1,797,776	1,867,723	1,797,774	315,513	2,113,287	245,564	13.1
Use of Fund Balance	6,135	6,135	6,654	(3,404)	3,250	(2,885)	(47.0)
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	283,448	283,448	283,448	(35,844)	247,604	(35,844)	(12.6)
Intergovernmental Revenues	2,830,499	2,830,499	2,830,499	(120,489)	2,710,010	(120,489)	(4.3)
Fines, Forfeitures, Penalties	143,651	143,651	140,030	(7,780)	132,250	(11,401)	(7.9)
Revenue - Use of Money & Property	800	800	800	0	800	0	0.0
Charges for Services	774,445	774,445	774,445	22,374	796,819	22,374	2.9
Miscellaneous Revenue	7,000	7,000	46,480	9,687	56,167	49,167	702.4
Other Financing Sources	34,010	34,010	31,310	(31,310)	0	(34,010)	(100.0)
Special Items	0	0	0	0	0	0	0.0
Reimbursements	40,000	40,000	40,000	(20,000)	20,000	(20,000)	(50.0)
Total Revenues/Use of Fund Balance	5,917,764	5,987,711	5,951,440	128,747	6,080,187	92,476	1.5
Total Permanent Positions	33.30	33.30	33.30	0.00	33.30	0.00	0.00

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$6 million, financed with \$3.9 million of revenues, \$3,300 in fund balance and \$2.1 million in General Fund. Appropriations are increasing by \$92,500, or 1.5%, over the FY 2015-2016 Revised Budget, due primarily to rising labor costs, partially offset by various savings in Services and Supplies.

The Department's General Fund support is increasing by \$245,600, or 13.1%, over the prior year to offset various revenue reductions noted below.

Expenditures (Uses)

- Salaries and Benefits are increasing by \$258,000, or 5.6%. Of this amount, \$185,000, or 4%, is attributable to negotiated labor costs and \$73,000, or 1.6%, is attributable to two staffing changes approved by the BOS in FY 2014-2015. The changes were the increase of an Administrative Services Officer allocation from 0.7 FTE to 1.0 FTE, and the deletion of a 1.0 FTE Agricultural Biologist allocation and its replacement with a 1.0 FTE Environmental Specialist. These additional costs were absorbed by the Department on a non-recurring basis during FY 2015-2016.
- Services and Supplies are decreasing by \$165,600, or 12.3%, due to a significant reduction in lease costs of approximately \$50,000 and related to the changes in the number and types of vehicles leased and adjusted vehicle lease expenses of approximately \$77,000 based on an analysis of the prior 4 years of experience, including collision repair assumptions.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund Contribution is increasing by \$254,600, or 13.1%, as a result of increases to salary and benefit costs and decreases in revenue.
- Intergovernmental Revenues are projected to decline by a net of \$120,500, or 4.3%, including a reduction of \$143,400 in Unclaimed Gas Tax (UGT). UGT reimbursement is based on State Sanctioned Agriculture Program net costs attributable in part to the FY 2015-2016 reimbursement rate decrease from \$.40 to \$.36 per dollar spent. A reduction of \$105,400 in European Grape Vine Moth funding is, partially offset by an increase of \$97,600 in pesticide use/mill tax.

FY 2015-2017 OBJECTIVES UPDATE

- Increase efficiencies and services in implementing new and existing programs within the new Land Stewardship Division.
 - **Completed:** Division programs including VESCO, Riparian Corridor, Farm Plan, Hazardous Materials, and Frost Protection are now administered under one manager/supervisor who oversees programs and staff; work processes developed resulted in improved customer service, timeliness, and records management.
- Focus activities related to European Grapevine Moth (EGVM) detection and exclusion so that the remaining area can be removed from quarantine. Detection trapping in 2015 and early 2016 resulted in no EGVM being found in Sonoma County.
 - **In Progress:** Anticipated date for quarantine removal is August 2016.
- Enhance consumer protection efforts by pursuing more cases in partnership with the District Attorney's office and other agencies.

- **In Progress:** Efforts to date have resulted in approximately 20% more consumer law cases brought over the prior year by District Attorneys' Consumer Protection Divisions statewide.
- Develop an agricultural waiver program that allows growers to comply with State Regional Water Quality Control Board's (RWQCB) requirements by leveraging existing county requirements under VESCO. This will allow growers to streamline their compliance efforts while enhancing environmental stewardship and economic sustainability.
 - **In Progress:** Development of farm water quality plan template is complete and meetings with the RWQCB will continue into fiscal year 2016-2017.
- Increase number of package inspections by approximately 10% (800 additional product inspections) to identify and correct short-weight packages and improperly labeled commodities sold at local businesses. These inspections and investigative activities increase local consumer protection and educate packers on the state and federal Fair Package and Labeling Act requirements.
 - **In Progress:** Continuing to strengthen package inspection efforts in order to identify and correct short-weight packages and improperly labeled commodities sold at local businesses. FY 2016-2017 inspection efforts are expected to increase by approximately 250 packages or five percent above FY 2015-2016 levels. These inspections and investigative activities increase local consumer protection, and educate packers on the state and federal Fair Package and Labeling Act requirements.
- Continue to expand activities to prevent the introduction and spread of exotic pests that threaten the economic viability of agriculture. Besides EGVM, recent increased threats include Glassy-Winged Sharpshooter, Asian Citrus Psyllid, and Light Brown Apple Moth.
 - **In Progress:** In FY 2015-2016, continued to conduct inspections to ensure the pests have not spread. Will pursue funds from the California Department of Food and Agriculture (CDFA) for new pesticide threats such as Asian Citrus Psyllid in FY 2016-2017.
- Replace specialized truck and crane weight testing equipment in order to reduce ongoing maintenance costs to aging equipment and improve safety. This equipment is shared under the Joint Powers Authority with neighboring counties in order to reduce cost to our County.
 - **In Progress:** The specification and bid process has been completed with the assistance of Fleet Services. The build and delivery of the project will be completed in the first quarter of FY 2016-2017, which will reduce ongoing vehicle maintenance costs.

New FY 2016-2017 Objectives

- Increase number of pesticide related inspections in sensitive areas such as in proximity to schools, residences and sensitive natural habitats.
- Fulfill CDFA grant to produce manual of Best Management Practices for erosion control in existing vineyards and orchards and complete associated outreach.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
General Fund				
Based on established Board policy eliminate over 12 months vacancy of .05 Agricultural Biologist-Standard Specialist III; costs were not included in the Recommended budget, so no financial change is needed.	-0.05	0	0	0

U.C. COOPERATIVE EXTENSION

Stephanie Larson
Director

The mission of the University of California Cooperative Extension (UCCE) is to sustain a vital agriculture environment and community in Sonoma County by

providing University of California research-based information in agriculture, natural resource management, food systems education and youth development.

BUDGET AT A GLANCE:	REVISED	RECOMMENDED
	FY 2015-2016	FY 2016-2017
Total Expenditures	\$1,121,695	\$1,263,672
Total Revenues/Use of Fund Balance	\$51,600	\$34,940
Total General Fund Contribution	\$1,070,095	\$1,228,732
Total Staff	7.00	7.00
% Funded by General Fund	95.40%	97.24%

DEPARTMENT SERVICES

Through a collaborative agreement between the University of California (UC) and Sonoma County, the UCCE provides science-based research and educational programming to assist people in Sonoma County in solving problems and creating opportunities in agriculture, natural resources and youth development. The County provides funding for clerical and field support staff, office space and operational support for the academic faculty and research staff employed by the University. The UC contributes over \$1.5 million in salary and benefits to the UC employees in the department, which is not reflected in the County budget. In addition, various UC funding sources cover expenses related to many UCCE programs. The University of California brings significant resources to the County through education and research programs that further contribute to the County’s strategic initiatives.

The UCCE is divided into six major program areas:

Horticulture provides education and research assistance, supports the Master Gardener program and promotes food waste recovery and compost systems.

Marine Science promotes the wise use of coastal resources in fishing and aquaculture and supports Coho Salmon recovery efforts.

Livestock, Rangeland and Food Systems supports local livestock and dairy industries; promotes rangelands management for increased ecosystem services; and provides training to existing and beginning farmers.

Viticulture supports wine grape growers to improve growing practices.

Integrated Pest Management researches and implements alternative pest control methods.

Sonoma County 4-H Youth Development provides volunteer training and oversight of the program supports youth development and leadership skills.

For more information, call (707) 565-2621, or visit <http://cesonoma.ucanr.edu/>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Horticulture	291,591	415,362	291,591	(107,937)	183,654	(231,708)	(55.8)
Marine	47,241	47,241	47,241	58,463	105,704	58,463	123.8
Livestock, Range and Watershed Mgmt	175,160	175,160	175,160	99,147	274,307	99,147	56.6
Viticulture	109,489	109,489	109,489	99,147	208,636	99,147	90.6
Integrated Pest Mgmt.	108,984	108,984	108,984	58,464	167,448	58,464	53.6
4-H	265,459	265,459	265,459	58,464	323,923	58,464	22.0
<i>Internal Transfers & Reimbursements</i>	0	0	0	0	0	0	0.0
Total Expenditures by Program	997,924	1,121,695	997,924	265,748	1,263,672	141,977	12.7
Expenses by Category							
Salaries and Benefits	573,907	697,678	565,907	283,898	849,805	152,127	21.8
Services and Supplies	418,753	418,753	426,753	(18,150)	408,603	(10,150)	(2.4)
Other Charges	0	0	0	0	0	0	0.0
Capital Expenditures	0	0	0	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	5,264	5,264	5,264	0	5,264	0	0.0
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	997,924	1,121,695	997,924	265,748	1,263,672	141,977	12.7
Revenues/Use of Fund Balance							
General Fund Contribution	946,324	1,070,095	929,984	298,748	1,228,732	158,637	14.8
Use of Fund Balance	0	0	0	0	0	0	0.0
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0	0	0	0.0
Intergovernmental Revenues	41,600	41,600	41,600	(33,000)	8,600	(33,000)	(79.3)
Fines, Forfeitures, Penalties	0	0	0	0	0	0	0.0
Revenue - Use of Money & Property	0	0	0	0	0	0	0.0
Charges for Services	0	0	0	0	0	0	0.0
Miscellaneous Revenue	0	0	0	0	0	0	0.0
Other Financing Sources	0	0	16,340	0	16,340	16,340	0.0
Special Items	0	0	0	0	0	0	0.0
Reimbursements	10,000	10,000	10,000	0	10,000	0	0.0
Total Revenues/Use of Fund Balance	997,924	1,121,695	997,924	265,748	1,263,672	141,977	12.7
Total Permanent Positions	7.00	7.00	6.00	1.00	7.00	0.00	0.00

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$1.26 million, financed with \$35,000 of revenues and \$1.22 million from the General Fund. Appropriations are increasing by \$142,000, or 12.7%, from the FY 2015-2016 Revised Budget, attributed primarily to labor agreement costs.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$152,100, or 21.8%, largely as a result of a 4% overall labor adjustment implemented in March 2016. Additionally, a 1.0 FTE Department Program Manager position that was funded at 0.75 FTE during FY 2015-2016 has been funded at 1.0 FTE for FY 2016-2017. The Department also experienced a loss of revenue as a result of the non-renewal of a grant that had partially funded the salary for a Sr. Agriculture Program Assistant's work on the Sudden Oak Death program, which is now fully funded by the General Fund and results in an increase in salaries and benefits.
- Services and Supplies will decrease by \$10,150, or 2.4%, to help offset the increased need for funding in Salaries and Benefits.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund contribution is increasing by \$158,600, or 14.8%, primarily as a result of labor agreement costs, an increase in County overhead costs, and a reduction in revenue anticipated for all program areas. Previous years' revenue sources are no longer available and other possibilities for revenue have not resulted in funding commitments at this time. UCCE staff has requested a no-cost extension for unused funds on a current grant which if approved, would allow a corresponding amount of General Fund support added this year to be rolled into fund balance.
- Intergovernmental Revenues will decrease by \$33,000, or 79.3%, as a result of the non-renewal for FY 2016-2017 of a federal grant for Sudden Oak Death outreach and education, as well as the non-renewal of a state grant for compost education and outreach was not renewed.

FY 2015-2017 OBJECTIVES UPDATE

- Explore opportunities to create a Community Food Systems Advocate to promote and support existing and new community food systems to increase food security.
 - **Completed:** The County funded a 1.0 FTE Department Program Manager position (working title: Community Food Systems Advocate/Master Gardener Coordinator).
- Expand the 4-H outreach program to increase participation of underserved youth, focusing on the Latino community.
 - **In Progress:** The County-funded Bilingual 4-H Outreach Coordinator will continue outreach efforts in the local community with a focus on introducing 4-H clubs to underserved populations; and the University of California has funded a full-time bilingual position that will continue outreach to underserved populations at schools by adding 4 afterschool programs to the existing 4 schools already up and running in Santa Rosa and Windsor.
- Increase Agricultural Sustainability by building networks that integrate sustainable food production, processing, distribution, enhancing environmental, economic and social health through partnerships to assist with permitting for and production from small-scale farming operations.
 - **In Progress:** Building ongoing partnerships that promote the concept of agricultural sustainability and offering learning opportunities for agricultural operations.

- Evaluate the ecosystem services provided by agriculture and rangelands, in an effort to achieve a more market-based approach to management and decision making while striving to achieve conservation in the face of climate change.
 - **In Progress:** UCCE continues to examine innovative approaches for Payment of Ecosystem Services for landowners to achieve conservation and sustainability, while meeting the County’s climate change goals.
- Establish an incubator farm where aspiring farmers and ranchers would be given access to the land, equipment, and mentorship needed to begin careers in agriculture.
 - **In Progress:** Continued planning (identifying potential lands where incubator farms could be developed) and education in the community about the benefits of the proposed incubator farm (public meetings and workshops for interested community members).

New FY 2016-2017 Objectives

- Enhance food recovery opportunities to increase food security and reduce food waste. UCCE Sonoma will collaborate with key players in the local food supply chain to identify food recovery roadblocks and solutions for reducing food waste and hunger.
- Increase composting education in the community in the wake of the closure of Sonoma Compost; the UCCE Master Gardeners will offer 8 workshops around the County (3 in Spanish) and host 6 information tables on the topics of composting and vermicomposting.
- Continue monitoring trends in the presence, abundance, and distribution of endangered Coho salmon and threatened steelhead trout throughout the southern portion of the Russian River watershed that will provide critical data that will help with efforts to protect habitat and reverse the decline in populations of these species.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
General Fund				
Based on established Board policy eliminate over 12 months vacancy of 1.0 Senior Agricultural Program Assistant.	-1.00	(104,659)	0	(104,659)

Budget Hearing Actions

None

Additional Directions to Staff

None

FAIRGROUNDS

Rebecca Bartling
Chief Executive Officer

The Fairground’s mission is to promote and protect agricultural and social values; enrich educational, cultural, and recreational well-being; and contribute

to the economic development of the County by utilizing the Fairgrounds for attractive and financially responsible programs and events on a year-round basis.

	FY 2015-2016	FY 2016-2017
BUDGET AT A GLANCE:	REVISED	RECOMMENDED
Total Expenditures	\$9,544,640	\$10,160,604
Total Revenues/Use of Fund Balance	\$9,544,640	\$10,160,604
Total General Fund Contribution	\$0	\$0
Total Staff	30.75	30.75
% Funded by General Fund	0.00%	0.00%

DEPARTMENT SERVICES

Sonoma County Fair and Exposition, Inc., under an agreement with the County of Sonoma, acts as the County’s agent to operate the County Fair and manage year-round the Sonoma County Event Center at the Fairgrounds.

The Sonoma County Board of Supervisors appoints Sonoma County Fair Board of Directors (Fair Board) and approves the Fair budget. All assets, liabilities, and net revenues of the Fair belong to the County.

The Sonoma County Event Center at the Fairgrounds provides services and hosts an array of events, most notably the annual **Sonoma County Fair**, as well as

other events sponsored by outside organizations, such as trade shows, concerts, and festivals. The Jockey Club offers year-round wagering and the recreational vehicle park (RV Park) provides a destination for travelers to stay and explore the area.

The Fair operates as an enterprise fund and beginning in 2014, the Fair aligned its fiscal year budget with the County budget.

For more information, call (707) 545-4200, or visit <http://sonomacountyfair.com/>

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (June '15)	Revised Budget	Approved Budget (June '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16	% Change from 2015-16
County Fair	2,850,840	2,850,840	2,912,541	121,245	3,033,786	182,946	6.4
Horse Racing/Satellite Wagering	1,326,994	1,326,994	1,347,641	84,296	1,431,937	104,943	7.9
Admin/Debt Service/Cap. Imp.	2,000,729	2,000,729	1,858,442	87,487	1,945,929	(54,800)	(2.7)
Interim Events	1,292,182	1,292,182	1,374,252	136,290	1,510,542	218,360	16.9
Maintenance	2,073,895	2,073,895	2,148,482	89,928	2,238,410	164,515	7.9
Total Expenditures by Program	9,544,640	9,544,640	9,641,358	519,246	10,160,604	615,964	6.5
Expenses by Category							
Salaries and Benefits	4,787,337	4,787,337	4,944,555	438,866	5,383,421	596,084	12.5
Services and Supplies	4,052,303	4,052,303	4,146,803	80,380	4,227,183	174,880	4.3
Other Charges	0	0	0	0	0	0	0
Capital Expenditures	255,000	255,000	100,000	0	100,000	(155,000)	(60.8)
Appropriation for Contingencies	0	0	0	0	0	0	0.00
Special Items	0	0	0	0	0	0	0.00
Other Financing Uses	450,000	450,000	450,000	0	450,000	0	0.00
Capital Assets	0	0	0	0	0	0	0.00
Total Expenditures by Category	9,544,640	9,544,640	9,641,358	519,246	10,160,604	615,964	6.5
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	0	0	0	0	0	0	0.0
Use of Fund Balance	562,740	562,740	683,058	(46,779)	636,279	73,539	13.1
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0	0	0	0.0
Intergovernmental Revenues	0	0	0	0	0	0	0.0
Fines, Forfeitures, Penalties	0	0	0	0	0	0	0.0
Revenue - Use of Money & Property	0	0	0	0	0	0	0.0
Charges for Services	8,715,400	8,715,400	8,831,800	541,025	9,372,825	657,425	7.5
Miscellaneous Revenue	0	0	0	0	0	0	0
Other Financing Sources	266,500	266,500	126,500	25,000	151,500	(115,000)	(43.2)
Special Items	0	0	0	0	0	0	0.0
Reimbursements	0	0	0	0	0	0	0.0
Total Revenues/Use of Fund Balance	9,544,640	9,544,640	9,641,358	519,246	10,160,604	615,964	6.5
Total Permanent Positions	30.75	30.75	35.75	(5.00)	30.75	0.00	0.00

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$10.1 million, financed with \$9.5 million in revenues and \$636,000 in fund balance. Appropriations are increasing by \$616,000, or 6.5%, compared to the FY 2015-2016 Revised Budget. The increase is primarily due to the cost of anticipated labor changes, implementation of minimum wage, and operating costs associated with a projected increase in the number of interim events.

Expenditures (Uses)

- Salaries & Benefits are increasing by \$596,000, or 12.5%, due primarily to negotiated labor cost adjustments in addition to an increase in the minimum wage. The minimum wage increase affects the over 600 seasonal workers employed during the annual County Fair. Allocations for five unfunded positions that had been vacant for over three years are deleted in the prior year budget.
- Services and Supplies are increasing by \$174,900 or 4.3%, due to growth in contract services for maintenance, turf track materials and equipment rental in racing supplies, and in utility and security charges associated with a projected increase in the number of interim events during FY 2016-2017, including facility rentals and RV Park and golf course use, as well as increases in utility expenses not directly charged to events.
- Capital Expenditures are decreasing by \$155,000, or 60.8%, as a result of a non-recurring Community Development Block Grant for ADA capital improvements included in the prior year.
- Other Financing Uses includes a \$450,000 principal payment on the Sonoma County Treasury revolving loan note issued to pay the Fair's share of a photovoltaic installation project settlement.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- Use of Fund Balance increases of \$73,500, or 13.1%, reflect anticipated operating cost growth in FY 2016-2017. The estimated ending fund balance at the end of FY 2016-2017 is \$555,900. The agency is actively seeking longer term funding alternatives to relieve fiscal challenges created by the issued debt.
- Charges for Services are increasing by \$657,400, or 7.5%, due to an increase in interim event booking revenue as a result of the Fair's rebranding efforts and outreach to a more diverse client base through the Fair's website, signage, electronic message board, and social media outlets; projected Horse Racing/Satellite wagering commissions consistent with actual FY 2015-2016 performance; and an anticipated \$1 increase in County Fair admission fees, resulting in a new full price of \$12 for adults and \$6 for children.
- Other Financing Sources are decreasing by \$115,000, or 43.2%, due to the completion of work under a non-recurring FY 2015-2016 award from the Community Development Commission for ADA restroom retrofits. Included in this revenue category is a \$40,000 award from the County's Advertising and Promotions Program supporting promotion of the county fair, a \$10,000 award for the Harvest Fair, and \$25,000 to assist with the electronic sign.

FY 2015-2017 OBJECTIVES UPDATE

- Complete a Strategic Plan to address financial sustainability, including the exploration of various financial strategies to mitigate the impact upon revenues associated with the change in the horse racing schedule.
 - **In Progress:** The Fair Board has scheduled two meetings in May 2016 to address updates to the Sonoma County Event Center's strategic plan. The primary goal of these meetings is to determine how best to utilize facilities, staff, and other resources to maximize the revenue generating potential of the event center.
- Promote the Event Center at the Fairgrounds as a tourist attraction within Sonoma County and seek funding opportunities that will expand the Fair's presence in Sonoma County tourism.

- **In Progress:** Outward-facing media, including the Event Center website, signage, electronic message board, social media, have all been refreshed to present a unified message that the Event Center is a viable venue for holding events. The Event Center continues receiving County Advertising Program funding to supplement the media costs associated with its promotional efforts.
- Continue developing a Capital Improvement Plan for facility replacement and improvements, including the continuation of fundraising and construction efforts to build the Saralee and Richard's Barn.
 - **In Progress:** Construction is well underway on Saralee and Richard's Barn. The building is expected to be in use during the 2016 Sonoma County Fair, and will generate non-fair revenue after the conclusion of the Fair. An overall Capital Improvement Plan will be discussed as part of the Strategic Planning Session in May 2016.
- Repurpose areas of the Fairgrounds property which are currently underutilized to realize opportunities for highest and best use.
 - **In Progress:** The optimal use of existing Fairgrounds property will be discussed at the May 2016 Strategic Planning Session.
- Research funding opportunities to commission an economic impact study to demonstrate the contribution of the Fairgrounds related activities to the local economy.
 - **In Progress:** The Sonoma County Event Center will partner with event promoters to prepare analysis on the impact to the local economy of selected major events, on an ad hoc basis.
- Maximize revenues for the newly branded Sonoma County Event Center at the Fairgrounds, including increased marketing efforts to bring new business and non-fair rentals.
 - **In Progress:** Rebranding and outreach efforts continue.

New FY 2016-2017 Objective

- Mitigate the cost of waste water runoff during operation of the County Fair through a storm water runoff mitigation project from a private developer and at no cost to the County or Fair. The proposed improvements will capture storm water, filter trash and sediment, encourage infiltration and harvest water for re-use. In addition, the improvements will reduce the labor and equipment cost associated with manually hauling off and relocating water that was prevented from entering storm drains.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

Budget Hearing Actions

None

Additional Directions to Staff

None

ADVERTISING

Veronica A. Ferguson
County Administrator

To encourage tourism, agriculture and economic development in the county by supporting promotional, community and cultural activities.

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$5,942,823	\$8,772,806
Total Revenues/Use of Fund Balance	\$5,942,823	\$8,772,806
Total General Fund Contribution	\$0	\$0
Total Staff	0.00	0.00
% Funded by General Fund	0.00%	0.00%

DEPARTMENT SERVICES

The Advertising Program is funded through revenues generated by the County Transient Occupancy Tax (TOT). The 9% tax is charged on all hotels, motels, bed and breakfasts, inns, and campgrounds in the unincorporated area of the County.

Per Board policy, the proceeds of this tax are distributed with 25% dedicated to the General Fund, Non-Departmental Budget (under the Administrative Support & Fiscal Services tab), and 75% for the Advertising Fund.

Out of the 75%, \$5.2 million in FY 2015-2016 and \$5.9 million in FY 2016-2017 finance the Economic Development Department budget (under the Development Services tab), which includes monies transferred to Sonoma County Tourism and the Sonoma County Visitors Centers, and the balance funds the Advertising Grant Program budget.

Through the use of Advertising Program grants to non-profit organizations for advertising and promotions activities, the County encourages tourism, agriculture and economic development through increased demand and job creation. There are three main components of the Program:

Advertising provides grants to non-profit events and organizations to promote tourism and economic development through visitor awareness and attendance. The Advertising portion of this program budget also includes funding for chambers of commerce, agricultural promotion efforts, visitor center way finding and signage, and local film documentaries.

Community Services includes grants to public safety entities to address some of the impacts of tourism, affordable and workforce housing resources, workforce development, historic and cultural preservation activities, and funding for the Regional Parks Department and event facilities, including veterans buildings, and other community activities such as the State Fair Exhibit and Library preservation efforts.

Administration includes collections and audit services, legal services, code enforcement, and overall program management.

For more information, call (707) 562-2431, or visit <http://sonomacounty.ca.gov/CAO/Services/Advertising-Program/>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Advertising	792,490	857,490	850,000	27,940	877,940	20,450	2.4
Community Services	3,889,067	3,989,067	3,745,781	2,745,726	6,491,507	2,502,440	62.7
Administration	1,041,266	1,041,266	894,266	209,093	1,103,359	62,093	6.0
Contingencies	55,000	55,000	55,000	245,000	300,000	245,000	445.5
<i>Internal Transfers & Reimbursements</i>	0	0	0	0	0	0	0.0
Total Expenditures by Program	5,777,823	5,942,823	5,545,047	3,227,759	8,772,806	2,829,983	47.6
Expenditures by Category							
Salaries and Benefits	0	0	0	0	0	0	0.0
Services and Supplies	1,808,106	1,873,106	1,633,616	(28,410)	1,605,206	(267,900)	(14.3)
Other Charges	649,000	649,000	375,000	2,135,000	2,510,000	1,861,000	286.7
Capital Expenditures	0	0	0	0	0	0	0.0
Appropriation for Contingencies	55,000	55,000	55,000	245,000	300,000	245,000	445.5
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	3,265,717	3,365,717	3,481,431	876,169	4,357,600	991,883	29.5
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	5,777,823	5,942,823	5,545,047	3,227,759	8,772,806	2,829,983	47.6
Revenues/Use of Fund Balance (Sources)							
Transient Occupancy Tax	4,911,947	4,911,947	4,770,146	(78,237)	4,691,909	(220,038)	(4.5)
Use of Fund Balance	840,876	1,005,876	749,901	3,305,996	4,055,897	3,050,021	303.2
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0	0	0	0.0
Intergovernmental Revenues	0	0	0	0	0	0	0.0
Fines, Forfeitures, Penalties	0	0	0	0	0	0	0.0
Revenue - Use of Money & Property	25,000	25,000	25,000	0	25,000	0	0.0
Charges for Services	0	0	0	0	0	0	0.0
Miscellaneous Revenue	0	0	0	0	0	0	0.0
Other Financing Sources	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Reimbursements	0	0	0	0	0	0	0.0
Total Revenues/Use of Fund Balance	5,777,823	5,942,823	5,545,047	3,227,759	8,772,806	2,829,983	47.6

Total Permanent Positions	There are no Staff within this Budget Unit.
----------------------------------	---

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$8.8 million, financed with \$4.7 million in Transient Occupancy Tax revenues and \$4.1 million in fund balance. Appropriations are increasing by \$2.8 million, or 47.6%, primarily due to the utilization of funds collected from a one-time accrual due to a change in accounting practices.

Program Uses

- The Advertising portion of this program is expected to increase by \$20,450, or 2.4%, primarily due to funding of a new electronic sign for the Sonoma County Fairgrounds.
- The Community Services portion of this program is expected to increase by \$2,502,440, or 62.7%, largely due to utilization of funds collected from a one-time accrual being distributed to non-profits and County departments. One-time investments include funding for workforce housing, fire services, parks, and Veterans Buildings.
- The Administration program is expected to increase by \$62,093, or 6%, due to an increased need for County Counsel services to provide legal guidance necessary for placing a Transient Occupancy Tax rate increase on the November 2016 General Election ballot, as well as increases to County Administrators Office and Board of Supervisors Advertising Program staffing support needs.
- Appropriation for Contingencies is expected to increase by \$245,000, or 445.5%, to address additional community needs anticipated within the Advertising Program for FY 2016-2017.
- Funding for Sonoma County Tourism, Visitors Centers, and the Economic Development Department, which includes Creative Sonoma, is provided by the Advertising Program in the total amount of \$5.9 million. Details of these expenditures are included in the Economic Development Department's program budget.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- While Transient Occupancy Tax (TOT) revenue is expected to increase overall based on actual collections of TOT, economic indicators and reports from local tourism industry experts, the portion allocated to the Advertising Program is estimated to decrease by \$220,000,237 or 4.5%, due to increases in TOT revenue slated for the Economic Development Department. Use of Fund Balance is increasing by \$3,050,021, or 303%, due to a change in accounting practices from a cash-based system to an accrual system, which made non-recurring funds available during FY 2016-2017 to address identified community needs.

FY 2015-2017 OBJECTIVES UPDATE

- Continue to support Economic Development initiatives to improve the County's tourism and economic vitality.
 - **In progress:** The Board has approved a new funding category, Workforce Development and Scholarships, to support the growing needs of the tourism industry as well as increase the overall health of the community. An amendment to the Advertising Program Policy allows specific funds for grants that will support workforce development and increase access to educational opportunities through scholarships.
- Establish strong economic uncertainty reserves to minimize the impact on grant recipients and County's economic development programs and services during economic downturn.
 - **In progress:** The Board has approved an overall commitment of 10% of fund balance to be set aside specifically for use as an economic uncertainty reserve.

New FY 2016-2017 Objectives

- Explore placing a Transient Occupancy Tax rate increase on the November 2016 General Election ballot to increase program revenues to help mitigate the impacts of tourism and support promotional, community and cultural activities in Sonoma County.

ADVERTISING FUND ALLOCATIONS BY CATEGORY

Category	Description	FY 16-17 Recommended	FY 16-17 One-Time Funds
A1	Chambers of Commerce	39,940	
A5	Signage	97,000	25,000
C	Agricultural Promotion	185,000	
E	Local Events/Orgs/Econ Develop	160,000	
F	Major County Events & Org	300,000	
H	Film Documentaries	30,000	
I	Seasonal and Off Peak Programs	41,000	
	Advertising Program Sub-total	852,940	25,000
A3	EDB & Econ. Dev. Activities	35,000	
A6	Workforce Development & Scholarships	350,000	
B1	Parks, Recreation, Event Facilities	2,681,507	450,000
B1	Veterans Buildings		400,000
B2	Community Safety Impacts	90,000	768,000
D	Historical Commissions	50,000	
G1	Departmental Activities	45,000	127,000
G2	PRMD - Housing Element Project	150,000	
G2	CDC Homeless Services	285,000	
G2	Workforce Housing Partnership		1,000,000
G2	Affordable Housing - Emergency Shelter	60,000	
	Community Services Program Sub-total	3,746,507	2,745,000
G3	ACTTC Collection	367,819	
G3	ACTTC Audit	99,850	
G4	Legal Services	51,810	
G5	CAO/BOS & EFS Admin Costs	433,880	
G5	PRMD Code Enforce Vacation Rental	150,000	
	Administration Program Sub-total	1,103,359	-
	ONE TIME FUNDING FOR TOURISM SUPPORT AND IMPACT MITIGATION (1)	2,770,000	
	TOTAL EXPENSES	8,772,806	2,770,000
	Increase to Reserve	300,000	
	Contingencies	300,000	

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
Other Fund				
Decrease contingencies \$210,324, thereby allowing an increase in appropriations to add funds - 10,000 Degrees Program in the amount of \$50,000 and Sonoma County Landmarks Commission in the amount of \$10,000; increase base allocation for Category E Supervisorial District allocations in the total amount of \$10,000; provide \$96,000 in funding to PRMD to contract with private security firm to provide night/weekend vacation rental code enforcement; available net cost of \$44,000 will be used to cover the cost in the Economic Development Department for a salary adjustment.	0.00	(210,324)	0	(210,324)
	0.00	165,940	0	165,940

Budget Hearing Actions

None

Additional Directions to Staff

None



INDEPENDENT OFFICE OF LAW ENFORCEMENT REVIEW & OUTREACH

Jerry Threet
Director

The Independent Office of Law Enforcement Review and Outreach facilitates improved relationships between County law enforcement personnel and the community through enhanced transparency, the auditing of investigations, community engagement, and policy recommendations.

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$90,706	\$527,335
Total Revenues/Use of Fund Balance	\$0	\$0
Total General Fund Contribution	\$90,706	\$527,335
Total Staff	2.00	2.00
% Funded by General Fund	100.00%	100.00%

DEPARTMENT SERVICES

The Independent Office of Law Enforcement Review and Outreach (IOLERO) is a new department established by Board action on August 19, 2015 to ensure that the goals and needs of the County and Community are met and to advance the Board’s vision of improved relationships between the community and the Sheriff’s Office. The services will include:

Community Outreach

A comprehensive Community Outreach Plan will be developed and implemented to engage the community in the review and possible recommendation of policy changes to the Sheriff’s Office. The Department will also work with the Sheriff’s Office to facilitate better understanding between law enforcement and the community through a robust outreach and engagement framework. The Office will also work with other departments to identify areas where there are frequent interactions between the Sheriff’s Office and County residents and incorporate those findings into policy recommendations and educational efforts.

Complaints & Audit of Investigations

Core missions of the Office are the review of administrative investigations conducted by the Sheriff’s Office and the review of citizen complaints. The Director will negotiate access to the requisite investigative records, as well as protocols and procedures for the audit of administrative investigations. The Office will receive, process and forward complaints as appropriate to the various law enforcement agencies. After analyzing the types and frequency of complaints, the Office will recommend appropriate policies, procedures, strategies, training, and practices, intended to reduce incidents or allegations of law enforcement misconduct.

Annual Report to the Board of Supervisors

To advance the mission of improved transparency the Office will prepare an Annual Report to the Board of Supervisors on the aggregate nature, type and frequency of investigative audits, complaints and other information deemed relevant by the Director or Board of Supervisors.

For more information, call (707) 565-1534, or visit <http://sonomacounty.ca.gov/iolero>

FINANCIAL SUMMARY

	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
Program Uses							
Administration	0	72,565	0	342,768	342,768	270,203	372.4
Audit & Review	0	4,535	0	52,734	52,734	48,198	1062.7
Community Engagement	0	9,071	0	105,467	105,467	96,396	1062.7
Advisory Bodies	0	4,535	0	26,367	26,367	21,831	481.4
<i>Internal Transfers & Reimbursements</i>	0	0	0	0	0	0	0.0
Total Expenditures by Program	0	90,706	0	527,335	527,335	436,629	481.4
Expenditures by Category							
Salaries and Benefits	0	90,706	0	396,657	396,657	305,951	337.3
Services and Supplies	0	0	0	130,678	130,678	130,678	0.0
Other Charges	0	0	0	0	0	0	0.0
Capital Expenditures	0	0	0	0	0	0	0.0
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	0	0	0	0	0	0	0.0
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	0	90,706	0	527,335	527,335	436,629	481.4
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution		90,706		527,335	527,335	436,629	481.4
Use of Fund Balance	0	0	0	0	0	0	0.0
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0	0	0	0.0
Intergovernmental Revenues	0	0	0	0	0	0	0.0
Fines, Forfeitures, Penalties	0	0	0	0	0	0	0.0
Revenue - Use of Money & Property	0	0	0	0	0	0	0.0
Charges for Services	0	0	0	0	0	0	0.0
Miscellaneous Revenue	0	0	0	0	0	0	0.0
Other Financing Sources	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Reimbursements	0	0	0	0	0	0	0.0
Total Revenues/Use of Fund Balance	0	90,706	0	527,335	527,335	436,629	481.4
Total Permanent Positions	0.00	2.00	0.00	0.00	2.00	0.00	0.00

FY 2016-2017 BUDGET CHANGES

The FY 2016-2017 Recommended Budget includes expenditures totaling \$527,000, financed with \$527,000 from the General Fund. Appropriations are increasing by \$436,629, or 481.4%, compared to the FY 2015-2016 Revised Budget. This increase is attributed to the Department's establishment during FY 2015-2016. The Recommended Budget represents the Department's first full fiscal year of operation.

The Department's General Fund support is \$527,335, or 481%, more than the prior year budget for the reasons noted above.

Expenditures (Uses)

- Salaries and Benefits are expected to increase by \$305,951, or 337.3%, as a result of FY 2016-2017 being the first full year of funding for the Department's 2.0 FTE (full-time equivalent) employees.
- Services and Supplies will increase by \$130,678, including \$47,570 to support the Department's possible relocation to permanent space, and attendant expenses; \$15,000 for the purchase of complaint management and tracking software; and \$15,000 for translation and other consultant services. The prior year budget included no expenditures under this budget character due to the Department's creation in the latter part of the fiscal year.

Revenues/Reimbursements/Use of Fund Balances (Sources)

- General Fund contribution is increasing by \$436,629, or 481.3%, reflecting the Department's creation during the prior fiscal year.

FY 2015-2017 OBJECTIVES UPDATE

As a new Department, there are no FY 2015-2016 Objectives to update.

New FY 2016-2017 Objectives

- Develop and submit first year, and long-term, work plans for Board approval.
- Build a foundation for a strong collaborative working relationship with the Sheriff's Office, including establishing procedures and protocols for audits of administrative investigations.
- Establish internal policies and procedures for the Department.
- Develop and implement a community engagement plan.
- Establish the Community Advisory Board, including a process for monthly meetings.
- Set up an effective database system for intake and tracking of public complaints.
- Investigate and procure database tracking system that will provide statistical and trend analysis of complaints.
- Develop and implement performance measures for IOLERO, including possible survey instruments.
- Begin exploration of options for resolving complaints through a mediation program.
- Issue first Annual Report to the Board of Supervisors.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

Budget Hearing Actions

None

Additional Directions to Staff

None

CAPITAL PROJECTS



CAPITAL PROJECTS

Veronica A. Ferguson
County Administrator

Capital Projects are projects that add new facilities, add capacity or life to an existing facility or preserve the value of existing assets. Projects are evaluated annually and the highest priority projects receive funding in this budget unit.

	REVISED FY 2015-2016	RECOMMENDED FY 2016-2017
BUDGET AT A GLANCE:		
Total Expenditures	\$55,212,242	\$51,732,470
Total Revenues/Use of Fund Balance	\$49,712,242	\$46,232,470
Total General Fund Contribution	\$5,500,000	\$5,500,000
Total Staff	0.00	0.00
% Funded by General Fund	9.96%	10.63%

DEPARTMENT SERVICES

The **Capital Projects** budget contains financing (exclusive of enterprise funds, road funds and special funds) for capital projects, which by definition cost \$25,000 or more and either add value to or preserve the value of a capital asset.

Capital projects are included and described in the annual Five-Year Capital Project Plan, presented to the Board of Supervisors each year. The Capital Project Plan is a planning tool and does not commit the Board of Supervisors to specific expenditures or projects.

The recommended Capital Projects budget includes new projects as well as previously identified projects contained within the Capital Project Plan that are scheduled for implementation. The budget includes projects funded by the General Fund, by Regional Parks' budget, and by sources such as the Criminal Justice Construction Fund and other departmental budgets.

The General Government projects included in this budget are generally grouped by type of facilities or location and support 81 government facilities.

County Administration Center includes the buildings at County Administrative Center, such as the county administrative buildings, Hall of Justice, Sheriff's Office Administration, La Plaza, and Family Justice Center, as well as the infrastructure that supports these facilities.

Adult Detention and Juvenile Detention: This includes the Main Adult Detention Facility, North County Detention Facility, Juvenile Hall, and Juvenile Camp.

Veterans Memorial Buildings: The County has eight Veterans Memorial buildings, located in Cloverdale, Cotati, Guerneville, Occidental, Petaluma, Santa Rosa, Sebastopol and Sonoma.

Public Safety Communications: The County maintains a network of microwave and radio-linked sites throughout the county for use by all the local agencies providing public safety services.

Regional Parks: The Capital Projects budget reflects the funding to acquire, plan and develop park properties for parks and trails. Currently, there are 55 Regional Parks and trail facilities owned by the County.

Other Facilities: This category includes projects at satellite locations or multiple locations including accessibility improvements, the new light fleet facility, health-related facilities on Chanate Road, the Animal Shelter, Heavy Fleet and other facilities in the Airport area, Fire and Emergency Services, Roseland Village, Porto Bodega dock, Electric Vehicle Charging stations, Human Services facilities, and Transportation and Public Works facilities.

In addition to the narrative, this document contains the FY 2016-2017 Capital Project Financing Table composed of a complete listing of recommended projects and descriptions of the work included in the FY 2016-2017 budget.

For more information, call (707) 565-2431, or visit <http://sonomacounty.ca.gov/General-Services/>.

FINANCIAL SUMMARY

Program Uses	FY 2015-16 (Year 1)		FY 2016-17 (Year 2)				
	Adopted Budget (Jun '15)	Revised Budget	Approved Budget (Jun '15)	Year 2 Changes	Revised Recomm.	Difference from 2015-16 Revised	% Change from 2015-16
County Administrative Center	3,770,103	4,531,120	706,000	3,521,643	4,227,643	(303,477)	(6.7)
Adult & Juvenile Detention Facilities	4,399,157	10,920,906	3,019,000	10,193,396	13,212,396	2,291,490	21.0
Veterans Memorial Buildings	394,273	831,104	0	2,407,508	2,407,508	1,576,404	189.7
Other Facilities	23,893,801	22,936,611	3,119,750	16,424,997	19,544,747	(3,391,864)	(14.8)
Public Safety Communications	1,528,469	2,278,649	475,000	189,921	664,921	(1,613,728)	(70.8)
Regional Parks	10,747,444	13,713,852	1,120,000	10,555,255	11,675,255	(2,038,597)	(14.9)
Total Expenditures by Program	44,733,247	55,212,242	8,439,750	43,292,720	51,732,470	(3,479,772)	(6.3)
Expenditures by Category							
Salaries and Benefits	0	0	0	0	0	0	0.0
Services and Supplies	7,396,394	3,857,199	200,000	2,927,770	3,127,770	(729,429)	(18.9)
Other Charges	0	0	0	0	0	0	0.0
Capital Expenditures	36,832,501	49,951,602	8,059,750	40,304,950	48,364,700	(1,586,902)	(3.2)
Appropriation for Contingencies	0	0	0	0	0	0	0.0
Special Items	0	0	0	0	0	0	0.0
Other Financing Uses	504,352	1,403,441	180,000	60,000	240,000	(1,163,441)	(82.9)
Capital Assets	0	0	0	0	0	0	0.0
Total Expenditures by Category	44,733,247	55,212,242	8,439,750	43,292,720	51,732,470	(3,479,772)	(6.3)
Revenues/Use of Fund Balance (Sources)							
General Fund Contribution	5,500,000	5,500,000	5,500,000	0	5,500,000	0	0.0
Use of Fund Balance	11,827,142	14,832,326	(5,000)	11,411,280	11,406,280	(3,426,046)	(23.1)
Tax Revenue	0	0	0	0	0	0	0.0
Licenses, Permits, Franchises	0	0	0	0	0	0	0.0
Intergovernmental Revenues	11,378,503	9,833,197	550,000	12,603,510	13,153,510	3,320,313	33.8
Fines, Forfeitures, Penalties	0	0	0	0	0	0	0.0
Revenue - Use of Money & Property	0	0	0	0	0	0	0.0
Charges for Services	0	320	0	0	0	(320)	(100.0)
Miscellaneous Revenue	1,491,625	1,596,576	0	1,340,342	1,340,342	(256,234)	(16.0)
Other Financing Sources	14,535,977	23,447,297	2,394,750	17,937,588	20,332,338	(3,114,959)	(13.3)
Special Items	0	2,526	0	0	0	(2,526)	(100.0)
Reimbursements	0	0	0	0	0	0	0.0
Total Revenues/Use of Fund Balance	44,733,247	55,212,242	8,439,750	43,292,720	51,732,470	(3,479,772)	(6.3)

Total Permanent Positions No Staff is allocated to the Capital Projects.

BUDGET CHANGES

The recommended Capital Projects budget includes new funding as well as carryover funding for priority projects that are identified in the annual Capital Projects Plan. A complete list of all projects receiving funding in FY 2016-2017 is included at the end of this narrative.

The recommended total Capital Projects Budget of \$51.7 million includes 130 capital projects (38 general Government and 92 Regional Parks). Project appropriations fall into the following categories: \$40 million in General Government projects and \$11.7 million in Regional Parks projects. Overall, expenditures are decreasing by \$3.5 million, or 6.3%, primarily due completion of 21 projects.

Annually, the Board commits \$5.5 million of County General Funds to Capital projects, targeting \$1.6 million for ADA barrier removal and \$3.9 million for General Government facilities. In addition, funding comes from other sources, such as Courthouse Construction funds, Criminal Justice Construction funds, Tobacco Securitization Funds, grant funds, and departmental funds for specific projects.

GENERAL GOVERNMENT CAPITAL PROJECTS

County Administration Center: 10 projects on the County Administrative Center total \$4.2 million, with \$3.3 million being carryover funding from prior years. New funding is being added to the new State Courthouse Support project, as described below. Other significant projects in FY 2016-2017 include completion of the Sheriff's Evidence Storage building in the summer of 2016 and the County Government Center Development project, which includes support of the process to develop the Chanate Campus in partnership with a private developer.

New State Courthouse Support - \$925,000: New funding includes \$850,000 of Courthouse construction and \$75,000 of General Fund. This project includes the relocation from state property to County property of a well that serves the Emergency Operations Center and the installation of new storm drain infrastructure at the parking lot at the Central Mechanical Plant.

Adult and Juvenile Detention Facilities: 14 projects in the Main Adult Detention Facility (MADF), the North County Detention Facility (NCDF), Juvenile Hall and Juvenile Camp total \$13.2 million, with \$8.4 million being carryover funding from prior years. New funding is being added for the MADF replacement roof and the MADF Courthouse Connector project, as discussed below. Other significant projects in FY 2016-2017 include projects to enhance the security in both MADF and NCDF and the design phase for the new Behavioral Health Housing Unit. State funding of \$40 million in support of this project will be included in the FY 2017-2018 budget.

MADF replacement roof - \$900,000: The budget includes \$900,000 of Criminal Justice Construction fund for phase 2 construction of the MADF replacement roof. Phase 3 will be completed in FY 2017-2018.

MADF Courthouse Connector - \$3.825 million: General fund of \$3.825 million is being budgeted to complete design and phase 1 construction for the new connector to transport inmates from MADF to the new Courthouse. The connector will utilize existing infrastructure to the extent possible, with new construction being needed to connect underground to the inmate intake area being designed in the new Courthouse. Additional funding needed for year 1 of \$1.8 million will be included in the Supplemental budget or in the 1st quarter Consolidated Budget Adjustment, along with recommendations of funding sources for the \$6.4 million needed for year 2.

Veterans Memorial Buildings: Ongoing major maintenance in the eight Veterans Memorial Buildings are funded through a single project. The budget includes \$ 1.7 million in new funding and \$707,000 of carryover funding for these projects. New funding includes \$1.3 million from Tobacco Securitization funds, consistent with Board direction in October 2015, and \$400,000 in one-time Advertising funding. This funding will complete the construction of the sprinkler system at Sebastopol, the design and construction for the Santa Rosa roof replacement, Guerneville HVAC repairs, and other projects in the other Veterans Memorial Buildings.

Other Facilities: 12 projects fall into this category, with total funding of \$19.5 million, including \$17.9 million in carryover funding from prior years. New funding is being added to the County Americans with Disabilities Act (ADA) Barrier Removal project as described in detail below. In addition, other significant projects include completion of the Fleet Operations and Materials Lab, the Roseland Village redevelopment project, development of office space for Neighborhood Services program in Petaluma for Human Services, facility improvements at the Department of Health Services Animal Shelter, and the installation of Electric Vehicle Charging Stations using grant funding from the California Energy Commission.

County Americans with Disabilities Act (ADA) Barrier Removal - \$1.6 million: This is the eighth year of funding to address the ADA Transition Plan priorities, as adopted in 2009, with a total project cost of \$23 million over twelve years. The FY 2016-2017 budget includes \$1.6 million of General Fund. There is also \$400,000 included in the Human Resources budget to support program oversight and non-facility changes, resulting in a \$2 million annual commitment towards implementation of the ADA plan. During FY 2016-2017, staff will update the Transition Plan and provide a status report to the Board. The projects scheduled to receive funding in FY 2016-2017 are:

<u>Project Title</u>	<u>ADA Funding</u>
MADF D-Mod Barrier Removal	\$400,000
Fairgrounds Showcase Café	\$225,000
Juvenile Justice Center path of travel	\$200,000
Fairgrounds Kraft Building restrooms	\$157,000
Los Guilicos path of travel	\$150,000
Permit and Resource Management Department public areas barrier removal	\$150,000
Transportation and Public Works signalized intersections	\$100,000
County Administrative Office lobby and counter accessibility	\$18,000
Program Administration and Reporting, including update of the Transition Plan	<u>\$200,000</u>
	\$1,600,000

Public Safety Communications: A single project is used to fund projects that construct communication towers and vaults, as well as purchase equipment for these facilities. The budget includes \$665,000 of rollover funding to complete construction on the sites located at Siri, Moonraker and Meyers Grade.

The General Government Capital Projects budget is financed with revenue of \$29 million and fund balance of \$9.3 million for a total of \$38.3 million. New funding includes \$5.5 million of General Fund, \$900,000 of Criminal Justice Construction Fund and \$850,000 of Courthouse Construction fund. Carryover funding totals \$21.7 million.

REGIONAL PARKS CAPITAL PROJECTS

The proposed Regional Parks Capital Projects budget includes \$11.68 million in appropriations, including \$2.9 million in new funding and \$8.78 million in carryover funds. Projects are broken into 4 major categories and discussed below. Ongoing operations costs associated with these projects are included in the Regional Parks budget.

Trail and Access Projects: 22 projects are identified as Trail and Access Projects, including design and construction of new trails, trail extensions, as well as path of travel barrier removal in existing parks. The budget includes \$2.21 million in carryover funding, supporting the following projects: Bodega Bay Dredging, Central Sonoma Valley Trail, Copeland Creek Trail, Helen Putnam Kelly Creek Trail, Hudeman Slough, Kenwood Plaza, Laguna Trail Phase 2 Brown Farm, Occidental to Coast Trail, Ragle Ranch Disabled Access Improvements, Sea Ranch Access Trail, SMART Trail, and West County Trail Wright to Sebastopol Road. Projects that are receiving less than \$25,000 in new funding include \$10,000 for the Bodega Bay Trail-Smith Brothers Road, \$5,000 for the Bodega Bay Trail-Coastal Prairie, \$3,000 for the Bodega Bay Trail-Coastal Harbor, \$10,000 for the Bodega Bay Trail-Coastal North Harbor and \$8,266 for the San Francisco Bay Trail-Petaluma. The budget also includes new funding for projects in this category, as discussed below.

Cloverdale River Park Phase 4 - \$25,000

Phase 4 of this project includes the construction of a new permanent restroom, group picnic facilities and other park amenities to better serve park visitors. The total project budget is \$450,000, with \$86,779 having been funded in prior years. The budget recommends \$25,000 from Park Mitigation Fees in FY 2016-2017 to pursue grant opportunities. Future year funding needed is \$339,221. In addition, the Regional Parks Foundation is also providing funding through local donations.

San Francisco Bay Trail – Sonoma - \$41,734

This project includes trail acquisition, planning and construction for approximately 7.3 miles of Class 1 trail as part of the San Francisco Bay Trail. This project will create a safe non-motorized transportation and recreation route parallel to Highway 37, from Napa/Solano County west to Sears Point along with connections across Skaggs Island north to Highway 12 and the Sonoma Schellville Trail. The Association of Bay Area Governments (ABAG) awarded \$100,000 to Regional Parks (funding split between the two Bay Trail projects) to prepare an engineering study for the Sears Point Trail Connection. The engineering study is scheduled to be completed by June 2017. The total project budget is \$1,268,000, with \$55,266 having been funded in prior years. The budget recommends \$41,743 from Park Mitigation Fees in FY 2016-2017 for trail planning work. Future year funding needed is \$1,171,000.

Sonoma Schellville Trail - \$575,000

Planning and acquisition for the remaining former railroad right of way continues in FY 2016-2017 for this 4.8 mile trail. To date, 4 trail sections have been acquired and 1 trailhead has been developed. Acquisition negotiations with Union Pacific Railroad continue. The trailhead at the southwest corner of Napa Street and 8th Street East was completed in early 2014. The first phase of Class 1 trail construction is planned for FY 2016-2017. Project funding includes Sonoma County Transportation Authority Measure M funding. The project is in the adopted 2010 Sonoma County Bicycle and Pedestrian Plan and is scheduled for completion in 2019. The total project budget is \$1,799,000, with \$334,000 having been funded in prior years. The budget recommends \$550,000 from Measure M and \$25,000 from Park Mitigation Fees in FY 2016-2017 for trail acquisition work. Future year funding needed is \$890,000.

West County Trail – Forestville Trailhead - \$50,000

This project includes two components. First is the planning, acquisition and construction of a trailhead in downtown Forestville, 0.12 mile Class 1 trail from the current trail terminus near Pajaro Lane to the intersection of Highway 116 and Mirabel Road. Additional funding is needed to complete construction in fiscal year 2016-17. The second component is a 0.4 mile Class 1 trail extension from Highway 116 to Forestville Youth Park which is anticipated to be coordinated with the planned Mirabel Road and Highway 116 intersection reconfiguration. The total project budget is \$761,000, with \$45,000 having been funded in prior years. The budget recommends \$50,000 from Park Mitigation Fees in FY 2016-2017 for trail planning work. Future year funding needed is \$666,000.

New Park Acquisition and Development: 24 projects are identified as New Park Acquisition and Development, including acquiring new parkland and the construction leading to the opening of a new public park facility. The budget includes \$2.4 million in carryover funding, which supports the following projects: Guerneville River Park, Hood to Highway 12 Trail, Hood Mountain – Lawson, Los Guilicos – Hood House, and Tolay Master Plan. Projects that are receiving less than \$25,000 in new funding include \$10,000 for the Bay Area Ridge Trail, \$10,000 for the Bellevue Creek Trail, \$5,000 for the Calabazas Creek Preserve, \$2,000 for the California Coastal Trail, \$5,000 for Carrington Ranch, \$5,000 for the Coastal Trail Kashia Pomo, \$15,000 for the Crane Creek Expansion, \$5,000 for Geyserville River Access, \$3,000 for Gualala Point Expansion, \$5,000 for Laguna Bikeway, \$5,000 for Hood Expansion, \$5,000 for the Mark West Creek Trail, \$5,000 for the Matanzas Creek Park, \$5,000 for Poff Ranch, \$10,000 for Spring Lake Park Greenway and \$5,000 for Stewarts Point Trail. The budget also includes new funding for projects in this category, as discussed below.

Hood Lower Johnson Ridge Trail - \$43,000

Construction was completed in 2014 for one-third of a mile of the Lower Johnson Ridge Trail Project at Hood

Mountain Regional Park and Open Space Preserve. Negotiations are underway for a second phase of this trail, which is also a portion of the Bay Area Ridge Trail. The total project budget is \$316,000, with \$118,000 having been funded in prior years. The budget recommends \$43,000 from Park Mitigation Fees in FY 2016-2017 for acquisition work. Future year funding needed is \$155,000.

Mark West Creek - \$134,910

This is a proposed 1,100-acre new regional park and preserve on Porter Creek Road. In partnership with Sonoma Land Trust and the SCAPOSD, active negotiation for acquisition and fundraising is ongoing. The project is scheduled for completion in 2020. The total project budget is \$5,415,000, with \$1,061,090 having been funded in prior years. In FY 2016-2017 the budget recommends \$129,910 from the Regional Parks Foundation and \$5,000 from Park Mitigation Fees for acquisition, initial public access and public access planning work. Future year funding needed is \$4,219,000.

Sonoma Mountain Environs - \$25,000

This project includes acquisition for parks and trail connections identified in the General Plan in the Sonoma Mountain environs. In partnership with SCAPOSD, Sonoma Land Trust and other partners, work is underway to evaluate feasible and appropriate opportunities. The total project budget is \$545,000, with \$5,000 having been funded in prior years. The budget recommends \$25,000 from Park Mitigation Fees in FY 2016-2017 for acquisition work. Future year funding needed is \$515,000.

Park and Trail Planning: 17 projects are identified as Park and Trail Planning, including project feasibility studies and analysis to inform future acquisition and development. The budget includes \$806,815 in carryover funding, which supports the following projects: Estero Trail, North Sonoma Mountain Regional Park and Preserve and Shiloh Ranch Phase 4. Projects that are receiving less than \$25,000 in new funding include \$10,000 for Dutch Bill Creek Bikeway, \$10,000 for Maxwell Farms Redevelopment, \$5,000 for Roseland Creek Trail, \$15,000 for the Russian River Bick Trail-Middle Reach, \$10,000 for the Russian River Water Trail-Middle Reach, \$10,000 for the Russian River Water Trail-Upper Reach, \$10,000 for the Timber Cove Trail Plan, and \$2,000 for Willow Creek. The budget also includes new funding for projects in this category, as discussed below.

Petaluma-Sebastopol Trail - \$25,000

This project considers the feasibility of a 12 mile Class 1 trail connecting Petaluma with Sebastopol. A Caltrans Sustainable Communities Transportation Planning grant, Park Mitigation Fees, City of Sebastopol \$6,564, City of Petaluma \$1,000, Sonoma County Bicycle Coalition \$11,000, and Santa Rosa Cycling Club \$5,000 are funding the Feasibility Study. The Feasibility Study will identify feasible trail alignments and cost estimates for acquisition, planning, and construction. This is scheduled for completion in 2018. The total project budget is \$4,501,000, with \$289,000 having been funded in prior years. The budget recommends \$25,000 from Park Mitigation Fees in FY 2016-2017 to initiate the study, including information gathering and community outreach. Future year funding needed is \$4,187,000.

Roseland Village Joe Rodota Trail Linear Park - \$250,000

Regional Parks is partnering with the Community Development Commission to install exercise equipment and play equipment adjacent to the Roseland Village Project as the first phase of the Joe Rodota Trail Linear Park as identified in the Sebastopol Road Urban Vision Plan 2007. The total project budget is \$250,000, with no funding in prior years. The budget recommends \$250,000 from Community Development Commission in FY 2016-2017 for planning and construction work. No future year funding is needed.

Russian River Bike Trail – Lower Reach - \$30,000

This project includes planning for a multiuse trail paralleling the Russian River from Forestville to Jenner for non-motorized recreational and alternative transportation. Conducting a feasibility study to evaluate and select a preferred alignment will be the first step. The total project budget is \$9,145,000 with \$40,000 having been funded in prior years. The budget recommends \$30,000 from Park Mitigation Fees in FY 2016-2017 for grant application and planning work. Future year funding needed is \$9,075,000.

Russian River Water Trail – Lower Reach - \$55,000

The Russian River Water Trail – Lower Reach is a coordinated system of river access sites from the Forestville River Access to Jenner. This project includes the feasibility analysis of river access sites, acquisition, planning, and construction. The project is scheduled for completion in 2020. The total project budget is \$765,000, with \$5,000 having been funded in prior years. The budget recommends \$55,000 from Park Mitigation Fees in FY 2016-2017 to continue feasibility analysis. Future year funding needed is \$705,000.

Sonoma Valley Trail - \$25,000

This project includes the planning, acquisition and development of the Sonoma Valley Trail. A Caltrans Community Based Transportation Planning grant funded the feasibility study for a 13 mile Class 1 trail connecting Sonoma with Santa Rosa. Study area starts at Agua Caliente Road (Springs Area) and follows the Highway 12 corridor to Melita Road (Santa Rosa). This trail extends north from the Central Sonoma Valley Trail project. The feasibility study was adopted in February 2016. The Feasibility Study has identified feasible trail alignments and cost estimates for acquisition, planning and construction. Project completion is estimated for 2019. The total project budget is \$5,306,000, with \$262,000 having been funded in prior years. The budget recommends \$25,000 from Park Mitigation Fees in FY 2016-2017 to complete the feasibility study. Future year funding needed is \$5,019,000.

Taylor Mountain Phase 2 - \$25,000

Phase 2 development includes the planning, design and development of 8 miles of new trails, bridges and three new trailheads. Funding is from a Recreational Trails Program grant for \$1.7 million dollars that has been recommended for funding by State Parks. Final award of the funding is expected in fall of 2016. Other funding sources include the Sonoma County Regional Parks Foundation, the Sonoma County Trails Council and Park Mitigation Fees. If funded, project planning and design will begin in FY 2016-2017, with construction anticipated in FY 2017-2018. The total project budget is \$1,832,000 with no funding in prior years. The budget recommends \$25,000 from Park Mitigation Fees in FY 2016-2017 for grant application and planning work. Future year funding needed is \$1,807,000.

Park Development Projects: 29 projects are identified as Park Development Projects, and include constructing new park facilities on existing or already acquired parkland, restoration of natural resources and/or redeveloping existing infrastructure. The budget includes \$3.3 million in carryover funding, which supports the following projects: Doran – Disabled Access Improvements, Doran Major Maintenance, Foothill Regional Park, Graton – Disabled Access Improvements, Healdsburg Veterans Memorial Beach Dam, Helen Putnam Park – two projects, Riverfront Park, Santa Rosa Creek Trail – Willowside to Guerneville, Steelhead Beach, Taylor Mountain Phase 1, Watson School, and Westside Boat Launch. Projects that are receiving less than \$25,000 in new funding include \$18,055 for Doran Boat Launch, \$15,000 for Foothill Park, \$10,000 for Larson Park Improvements, \$5,000 for Maddux Park Phase 4, \$5,000 for Stillwater Cove Expansion, \$10,000 for Stillwater Cove Major Maintenance, and \$10,000 for the West County Trail Bridge Replacement. The budget also includes new funding for projects in this category, as discussed below.

Colgan Creek Bikeway - \$40,000

This project includes constructing two new portions and the improvement of one existing portion of the Colgan Creek Trail. The first segment includes planning and constructing 0.24 miles of trail from the Santa Rosa city limits to Taylor Mountain. The second segment includes replacing and repairing pavement along the existing 1.2 mile trail located on the north side of the creek channel between Stony Point Road and Bellevue Avenue by Bellevue Elementary and Elsie Allen High School. The third segment includes the planning and construction of 1.8 trail miles from Todd Road to Llano Road and 3 trailheads along the Sonoma County Water Agency-owned channel. There is limited funding available for the project, and trail development will depend on securing grant funding. The total project budget is \$1,443,000, with no funding in prior years. The budget recommends \$40,000 from Park Mitigation Fees in FY 2016-2017 for planning work. Future year funding needed is \$1,403,000.

Healdsburg Veterans Memorial Beach Redevelopment - \$50,000

This project includes a master plan update for expanded uses, amenities and revenue generation opportunities and addresses anticipated new nearby population and adjacent land use changes. This project will improve

Russian River access, provide family-centered amenities and address new regulatory requirements for the park septic system. The total project budget is \$1,200,000, with \$25,000 having been funded in prior years. The budget recommends \$50,000 from Advertising Funds in FY 2016-2017 for planning work. Future year funding needed is \$1,125,000.

Maxwell Farms Disabled Access Improvements - \$130,000

This project involves barrier removal work including accessible parking, path of travel, renovations to an existing restroom, accessible tables, benches, and installation of high-low drinking fountains. A Community Development Commission Block Grant and County American's with Disabilities Act Program funds are funding the current phase of barrier removal work. The total project budget is \$384,000, with \$75,000 having been funded in prior years. The budget recommends \$130,000 from ADA Funding in FY 2016-2017 for development. Future year funding needed is \$179,000.

Moorland Park – Andy's Unity Park - \$500,000

This project will create a new 4.2 acre neighborhood park in Southwest Santa Rosa. The Master Plan was adopted in March 2016. Regional Parks is pursuing additional grants, donations and volunteer and in-kind services to complete the project. The total project budget is \$4,071,000, with \$2,167,000 having been funded in prior years. The budget recommends \$500,000 from CALLE funds in FY 2016-2017 for development. Future year funding needed is \$1,404,000.

Ragle Ranch Restroom - \$25,000

This project is to plan, design and construct a second restroom in a heavy use area of Ragle Ranch Regional Park without any sanitary facilities. The initial planning and design work is funded by Park Mitigation Fees. The total project budget is \$505,000, with \$45,000 having been funded in prior years. The budget recommends \$25,000 from Park Mitigation Fees in FY 2016-2017 for planning and development. Future year funding needed is \$435,000.

Sonoma Valley Regional Park Expansion - \$25,000

This project includes planning and developing trails, amenities and habitat enhancements on two properties that have been acquired, 41 acres of former Sonoma Developmental Center property and 29 acres adjacent to the park on the north. This project is scheduled for completion in 2019. The total project budget is \$490,000, with \$215,000 having been funded in prior years. The budget recommends \$25,000 from Park Mitigation Fees in FY 2016-2017 for Master Plan amendment and trail improvements. Future year funding needed is \$250,000.

Tolay Phase 1 - \$50,000

The Tolay Lake Master Plan project, currently underway, will identify the first phase of construction improvements for this new Regional Park. The first phase of park improvements is proposed to begin near the end of FY 2016-2017. This project will create the first non-restricted public access to the 3,434-acre park. The total project budget is \$1,750,000, with no funding in prior years. The budget recommends \$50,000 from Park Mitigation Fees in FY 2016-2017 for development. Future year funding needed is \$1,700,000.

Tolay Shop Replacement - \$294,000

This project is to replace the shop at Tolay Lake Regional Park, which was destroyed by fire in 2013. The project is currently at 90% design. Project bidding and construction will be completed summer-fall of 2016. The project is paid for by insurance. The total project budget is \$395,000, with \$101,000 having been funded in prior years. The budget recommends \$294,000 from insurance payment in FY 2016-2017 for development. No future year funding needs are identified.

The Regional Parks Capital Projects budget has sources that total \$12.4 million. New funding totals \$2.9 million and includes \$773,000 in Park Mitigation funds; \$550,000 in Measure M funds; \$500,000 in CALLE funds; \$294,000 insurance payment; \$250,000 in Community Development Commission funds; \$130,000 in ADA funds; \$129,910 in Regional Parks Foundation funds; \$88,000 in Major Maintenance funds; \$50,000 in Advertising funds; \$40,000 in CSA 41 Sonoma Valley funds; \$5,000 in Restricted Donation Cell Tower fund; and \$2,000 from private Foundation funding. Carryover funding totals \$9.5 million.

OPERATIONAL IMPACTS

The majority of FY 2016-2017 projects will preserve asset value by mitigating physical deterioration and maintaining the functionality of the County facilities. Certain capital investments for FY 2016-2017 will result in more efficient use of resources and extension of the useful life of existing assets, including the reroofing projects for the MADF, which will not only protect the useful life of these County-owned facility assets but also reduce energy costs by using “cool roof” roofing strategies. The more energy-efficient new Fleet Light Operations and Materials Lab facility will also reduce energy costs relative to the older facility it replaces, with preliminary estimates indicating a 20% reduction in costs associated with heating and cooling the new facility.

As staff designs the new MADF Courthouse Connector and the Behavioral Health Housing Unit, operational efficiencies will be taken into consideration during the design process.

FY 2015-2017 OBJECTIVES UPDATE

- Construct new Fleet Light Operations and Materials Testing Lab at Russell Avenue site to maintain service continuity.
 - **In progress:** Construction is expected to be completed December 31, 2016.
- Implement Phase 1 of the Clerk-Recorder-Assessor office co-location into a single service site at or near the County Administration Center.
 - **In Progress:** Staff continues efforts to secure a new office space to accommodate the Clerk-Recorder-Assessor.
- Preserve existing assets via: Phase 1 of re-roofing the MADF, resealing MADF recreation yard exterior windows; and start Family Justice Center new re-roofing.
 - **In Progress:** Phase 1 of the MADF roof and re-sealing of the recreation yard windows was completed/will be completed in May 2016. The re-roofing at the Family Justice center was completed in December 2015.
- Support changing inmate classification needs at MADF with a new Body Scanner installation, Booking Space Evaluation and Renovation, new Observation Cell and Safety Cell Conversion and Housing Safety and Security requirements implementation.
 - **In Progress:** Dayroom division walls and door hardening in R-MOD, C-MOD Visitation hardening, Booking Area improvements and support for the installation of the Body Scanner, Touchscreen software improvements for group release programming and R-MOD Visitation ADA improvements were completed during FY 2015-2016. F-MOD hardening will be completed in the Summer of 2016.
- Complete the acquisition of Mark West Creek Regional Park and Open Space Preserve.
 - **In progress:** In summer 2016, staff will bring the Board of Supervisors an item to approve the acquisition for the Mark West Creek Regional Park & Open Space Preserve and to provide staff with additional direction. In addition, moderate progress has been made on two additional acquisitions in support of this project.
- Complete the master plan and development of Sonoma Valley Regional Park Expansion.
 - **In progress:** Regional Parks presented the draft Master Plan to the community in April 2016 and anticipates completing the environmental document and bringing it to the Board for adoption in November/December 2016.
- Complete the master plan and development of Moorland Park Phase 1.
 - **In Progress:** Andy’s Unity Park Master Plan was adopted in spring 2016, initial development is anticipated to be completed during the fall 2016.
- Complete construction of the Doran Cove restrooms in fall 2016, after the end of the camping season.
 - **Completed:** Doran Cove restroom opened in spring 2016.

New FY 2016-2017 Objectives

- Design and begin construction on the MADF Courthouse connector and other projects related to the new State Courthouse construction.
- Develop the Criteria Documents for the Behavioral Health Housing Unit Design-Build project.
- Update the Americans with Disabilities Act Self Evaluation and Transition Plan.
- Complete transfer of Tolay Creek property from Sonoma Land Trust as an addition to Tolay Lake Regional Park and Open Space Preserve and complete Environmental Studies for possible public access in 2017.
- Design and begin construction of Taylor Mountain Phase 2 to open 8 miles of new trail and 3 new trailheads.
- Construct Westside Park boat launch facility improvements to support recreational and commercial boating.
- Completion and dedication of play structure and installation of exercise equipment along the Joe Rodota Trail at Roseland Plaza.

APPENDIX

For additional project information for all new and ongoing projects in the Recommended Budget, please refer to the following Capital Projects Status Report.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

Other Fund	FTE	Gross Expenditures	Revenues and Reimbursements	Net Cost
Decrease appropriations for MADF Connection Corridor to reflect appropriation of Courthouse Construction Fund balance that will be made at the end of June to the FY 2015-2016 budget for design contract.	0.00	(320,000)	(320,000)	0
Appropriate one-time transfer of Board contingency funds to finance the Main Adult Detention Facility to Courthouse Connector Corridor capital project.	0.00	1,536,000	1,536,000	0
Budget Hearing Actions				
Connector Project	0.00	(1,536,000)	0	(1,536,000)

Additional Directions to Staff

None

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 16-17 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	FY Project Initiated	Completed in 16/17 (Y/N)
GENERAL GOVERNMENT CAPITAL PROJECTS								
County Administration Center								
Sheriff Building New Evidence Storage	Add storage building to meet increasing demand for evidence storage space for mandated periods of time.	2,031,507	796,717	1,234,790	-	39.2%	2013/14	Y
2755 Mendocino Avenue Office Building	Renovation of 2755 Mendocino Avenue building for the Family Justice Center, including replacement of roof and mechanical screen.	7,755,250	7,651,557	103,693	-	98.7%	2009/10	Y
Central Mechanical Plant Boilers	Replace boilers to meet emissions standards per BAAQMD Regulation 9, Rule7.	586,000	238,650	167,878	179,472	40.7%	2013/14	N
Motor Pool Lot Relocation	Relocate Fleet parking space due to the sale of the existing property to State Courts for the new courthouse facility.	328,557	37,570	290,987	-	11.4%	2013/14	Y
Central Mechanical Plant Energy Improvements	Installation of additional energy efficiency measures identified in the September 2008 Investment Grade Audit Report prepared by Aircon Energy.	23,575,184	23,264,151	311,033	-	98.7%	2001/02	Y
County Government Center Development Phase 1a	Construct a new office building to house county services with the highest priority space needs at the County Center campus.	1,009,000	436,792	272,208	300,000	43.3%	2014/15	N
CAO Carpet Replacement	Reconfigure spaces to improve accessibility, enhance meeting options and address privacy issues. Replace 20 year old, worn carpet with reduced maintenance carpet tiles. Apply current code to uncompleted 1991 HVAC upgrade and complete work. This will require moving out all of the staff and furniture for duration of construction & hazmat work.	1,231,000	7,333	222,667	1,001,000	0.6%	2015/16	N
La Plaza A HVAC Replacement	Replace HVAC units for La Plaza A.	250,000	-	250,000	-	0.0%	2015/16	Y
HOJ South Elevator Repair	Perform repairs to the elevator as recommended in the assessment report.	326,546	17,887	308,659	-	5.5%	2011/12	Y
New State Courthouse Coordination Support	Provide ongoing proactive County staff coordination of impacts on County Administration Center land and infrastructure resulting from the new State courthouse project.	1,420,000	39,162	1,065,727	315,111	2.8%	2013/14	N
I County Administration Center		38,513,044	32,489,819	4,227,642	1,795,583	84.4%		
Adult Detention Facilities								
Main Adult Detention Facility Bunk Installation	Continued phased installation of additional bunks in single bunk cells to increase capacity.	395,563	313,930	81,633	-	79.4%	2004/05	Y

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 16-17 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	FY Project Initiated	Completed in 16/17 (Y/N)
Main Adult Detention Facility PTZ Cameras	Install new pan-tilt-zoom cameras in housing modules to provide increased monitoring for officer safety.	191,002	74,410	116,592	-	39.0%	2009/10	Y
Main Adult Detention Facility A/B Dayroom and Rec Yard Subdivision	Divide housing modules A and B into upper & lower sub-dayrooms, and recreation yards to facilitate inmate population management and increase out-of-cell activity.	684,585	580,392	104,193	-	84.8%	2012/13	Y
Main Adult Detention Facility R-Mod Dayroom Divider	Sub-divide existing dayroom to allow inmates more time out of their cells per Title 15 guidelines.	381,068	365,402	15,666	-	95.9%	2012/13	Y
Main Adult Detention Facility R-Mod Metal Door Replacement	Replace existing doors with high-security metal doors commensurate with the population in this module.	475,000	441,606	33,394	0	93.0%	2012/13	Y
Main Adult Detention Facility Roof	Re-roof older Main Adult Detention Facility critical-condition roof area (phased replacement).	4,252,000	1,525,918	1,318,082	1,408,000	35.9%	2013/14	N
Main Adult Detention Facility Electrical Security	Assessment of security and communication systems in all County detention facilities; improvements to priority items.	900,000	127,861	257,067	515,072	14.2%	2014/15	N
Main Adult Detention Facility Booking Space Evaluation and Renovation	Expand/improve the Main Adult Detention Facility booking area for increased and safer processing flow, per Criminal Justice Master Plan Needs Assessment Phase 1.	144,605	99,933	44,672	-	69.1%	2014/15	Y
Main Adult Detention Facility Rec Yard Window Sealing	Reseal all windows, repair cracks and penetrations. Exterior windows at Main Adult Detention Facility recreation yards are leaking, allowing water intrusion and damage over time. Phased work. Asset preservation priority.	400,000	19,212	380,788	-	4.8%	2015/16	N
Main Adult Detention Facility Housing Safety and Security	Construct improvements to the housing modules to allow for better management of the inmate population and provide safety and security for inmates and staff. This includes replacement of wood doors with steel doors, installation of new locks and controls and sub-dividing the housing modules.	475,415	22,883	452,532	-	4.8%	2015/16	N
Behavioral Health Housing Unit	Construction of Behavioral Health Housing Unit at the Main Adult Detention Facility utilizing SB 863 funding awarded in November 2015.	46,200,000	41,141	6,158,859	40,000,000	0.1%	2015/16	N

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 16-17 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	FY Project Initiated	Completed in 16/17 (Y/N)
Main Adult Detention Facility Courthouse Connection Corridor	Design and construct a new secure inmate transfer connection between existing court holding in the Main Adult Detention Facility and the new State court house. The County is obligated to have the tunnel/courts facility interface completed by January 2018 which is the beginning of construction for the courts facility structure.	12,139,000	-	3,825,000	8,314,000	0.0%	2016/17	N
Main Adult Detention Facility Laundry Conveyor Replacement	Replacement of Laundry Conveyor used for inmate clothing and property.	550,000	-	350,000	200,000	0.0%	2015/16	Y
North County Detention Facility Perimeter Security	Replace/upgrade North County Detention Facility perimeter security fence system.	924,562	907,936	16,626	-	98.2%	2013/14	Y
Total Adult Detention Facilities		68,112,800	4,520,624	13,155,104	50,437,072	6.6%		
Los Guilicos and Juvenile Detention								
Los Guilicos Indoor Firing Range Upgrades	Replace the existing target track system with a new reliable system to be used for mandated quarterly law enforcement training.	200,000	142,706	57,294	-	71.4%	2013/14	Y
Subtotal Los Guilicos		200,000	142,706	57,294		71.4%		
Veterans' Memorial/Community Svc. Bldgs.								
Vets Buildings Repairs	Sebastopol Sprinkger system, Santa Rosa Roof replacement, Guerneville HVAC repairs, Cloverdale auditorium upgrades, Petaluma Driveway refurbishment and kitchen renovations at various locations.	7,712,184	5,304,676	2,407,508	-	68.8%	1998/99	Ongoing
Subtotal Memorial Buildings		7,712,184	5,304,676	2,407,508		68.8%		
Other Facilities								
Facility Planning	Various planning efforts to develop projects for inclusion in the Annual Capital Improvement Plan.	2,444,796	2,252,618	192,178	-	92.1%	2011/12	Ongoing
Water Conservation	Initial landscape water conservation projects at County facilities.	152,000	141,344	10,656	-	93.0%	2000/01	Y
2009 ADA SETP Improvements	Remove physical barriers per the approved County of Sonoma 2009 updated ADA Transition Plan.	23,095,000	7,441,181	5,875,023	9,778,796	32.2%	2009/10	N
Redevelopment Improvements	Roseland property maintenance of groundwater monitoring well, and ongoing sampling and test result reporting to the State Water Quality Board.	6,164,747	1,777,614	3,653,414	733,719	28.8%	2010/11	N
Hazardous Materials Mgt/Abatement	Continuation of phased abatement to address hazmat found in County facilities in the course of other projects for which abatement was otherwise Nt foreseen.	1,899,437	1,881,584	17,853	-	99.1%	2002/03	Ongoing

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 16-17 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	FY Project Initiated	Completed in 16/17 (Y/N)
Human Services Improvement Projects	Valley of the Moon Children's Center air isolation unit repairs, development of Neighborhood Services, and planning for relocation of Adult and Aging with lease expiration in May 2017.	5,072,215	4,052,215	1,020,000	-	79.9%	2005/06	Ongoing
Fleet/Materials Lab Relocation	The budget includes funds for a portion of the project management of the Fleet Maintenance facility move. This project also includes certain modifications to the HVAC controls and systems in the County Administration Building.	9,666,841	2,481,238	7,185,603	-	25.7%	2011/12	Y
Fire and Emergency Services CSA #41 Equipment Storage Building	Construction of basic fire suppression equipment and truck storage garage for Lakeville upon completion of lease negotiations for the facility site.	915,320	485,963	429,357	-	53.1%	2012/13	N
CEC Electric Vehicle Station Grant	Upgrade existing vehicle charging stations and install new charging stations in Guerneville and Cloverdale.	500,000	87,158	412,842	-	17.4%	2014/15	N
SR Road Yard Emergency Generator	Install new generator to power Department Operations Center for emergencies.	150,000	31,850	118,150	-	21.2%	2014/15	Y
DHS Animal Services Facility Improvements	Expansion of the surgical unit and office space and kennel renovations for the mitigation of heat, cold, and noise.	607,165	17,845	589,320	-	2.9%	2015/16	N
TPW Annapolis Road Yard Siding Preservation	Preserve and replace deteriorated exterior siding.	178,581	138,229	40,352	-	77.4%	2015/16	Y
Subtotal Other Facilities		50,846,102	20,788,839	19,544,748	10,512,515	40.9%		
<u>Communications Projects</u>								
Communications-Towers	Complete construction for Siri, Moonraker, and Meyers Grade. Next priority projects are Sears Point for construction and Tracen Two Rock for design.	17,668,000	6,229,417	664,921	10,773,662	35.3%	2006/07	N
TOTAL COMMUNICATIONS		17,668,000	6,229,417	664,921	10,773,662	35.3%		
TOTAL GENERAL GOVERNMENT		183,052,130	69,476,081	40,057,217	73,518,832	38.0%		

REGIONAL PARKS

Bodega Bay Bicycle Trail Smith Bros. Road	This project will construct 0.65 mile of Class 1 trail along Smith Brothers Road from Bird Walk Coastal Access Trail to Lucas Wharf as part of the California Coastal Trail. Once completed, the trail will provide bicyclists and pedestrians safe passage between Doran Beach Regional Park and local businesses.	312,000	5,000	10,000	297,000	1.6%	2013-14	N
---	---	---------	-------	--------	---------	------	---------	---

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 16-17 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	FY Project Initiated	Completed in 16/17 (Y/N)
Bodega Bay Bicycle Trail Coastal Prairie	This project includes the construction of 1.1 miles of Class 1 trail from Keefe Avenue to the Nicholas Green Memorial Bell Tower, which was completed in spring 2016. Wetland mitigation monitoring will continue for a minimum of 3 years.	1,483,000	1,421,364	36,636	25,000	95.8%	2006-07	N
Bodega Bay Bicycle Trail Coastal Harbor	This project will construct 1 mile of the Coastal Harbor Trail from Lucas Wharf to Eastshore Road as part of the California Coastal Trail. The project provides a safe north-south route for walking and cycling residents and visitors to access local businesses, as well as state and county parks.	2,574,000	215,501	5,499	2,353,000	8.4%	2008-09	N
Bodega Bay Bicycle Trail Coastal North Harbor	This project will construct 0.32 mile Class 1 trail from Nicholas Green Memorial Bell Tower to Eastshore Road near the Porto Bodega Marina and RV Park. The trail will provide pedestrians and bicyclists a safe alternative to Highway 1 and help complete the California Coastal Trail. The State Coastal Conservancy awarded \$100,000 in 2016 to fund the environmental review, design and engineering, plans and specifications	1,800,000	24,700	110,300	1,665,000	1.4%	2008-09	N
Bodega Bay Dredging	Planning, permitting, and implementing marina and Bodega Harbor channel dredging.	4,277,000	46,298	230,702	4,000,000	1.1%	2012-13	N
Central Sonoma Valley Trail	Planning and construction of Class I trail parallel to Highway 12 connecting schools and parks.	939,000	422,555	456,445	60,000	45.0%	2005-06	Y
Cloverdale River Park Phase 4	Construction of a new permanent restroom, group picnic facilities, and other park amenities to better serve park visitors.	450,000	13,504	97,275	339,221	3.0%	2013-14	N
Copeland Creek Trail	Plan trail connecting Sonoma State University to Crane Creek Regional Park.	1,283,000	4,512	80,488	1,198,000	0.4%	2009-10	N
Helen Putnam Kelly Creek Trail	Trail connection within Helen Putnam and additional parking to reduce parking pressures within surrounding neighborhoods and provide access to the Kelly Creek corridor.	280,000	663	4,337	275,000	0.2%	2013-14	N
Hudeman Slough	Planning for boat launch redevelopment and A.D.A. improvements.	600,000	147,476	57,524	395,000	24.6%	2010-11	N
Kenwood Plaza	Fabricate and install interpretive signs.	120,000	108,086	11,914	-	90.1%	2008-09	Y
Laguna Trail Ph 1 Kelly Farm	Multi-use trail was originally constructed using products that failed to prevent cracking. Proceeds from a claim against the contractor and product manufacturer will fund the repairs.	300,000	-	300,000	-	0.0%	2014-15	N

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 16-17 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	FY Project Initiated	Completed in 16/17 (Y/N)
Laguna Trail Ph 2 Brown Farm	Construct 3.2 miles of new Laguna de Santa Rosa trail and trailhead and 0.2 mile trail connection to the Joe Rodota Trail.	1,536,000	20,225	674,712	841,063	1.3%	2008-09	N
Occidental to Coast Trail	Planning and acquisition.	500,000	145	6,472	493,383	0.0%	2007-08	N
Ragle Ranch ADA	Planning and design for permanent restroom near the volleyball and tennis courts.	600,000	188,661	2,339	409,000	31.4%	2011-12	Y
Sea Ranch Access Trail	Relocate sections of the Bluff Top Trail public access easement and access to Walk On Beach, prepare final design and C.E.Q.A. and complete improvements.	3,710,000	95,802	11,198	3,603,000	2.6%	2004-05	Y
San Francisco Bay Trail Petaluma	The project includes trail acquisition, planning and Phase 1 construction for approximately 2 miles of Class 1 Trail as part of the San Francisco Bay Trail. This project will create a safe non-motorized transportation and recreation route linking Sears Point area with Marin County, as well as a connection to Petaluma. This project includes the Petaluma Marsh Trail.	2,036,000	-	132,389	1,903,611	0.0%	2005-06	N
San Francisco Bay Trail Sonoma	Planning and acquisition for over 7 miles of regional trail in southern Sonoma County.	1,268,000	22,428	74,572	1,171,000	1.8%	2005-06	N
SMART Trail SW-Santa Rosa	Design and construction of a 1.3 mile Class 1 trail parallel to the rail corridor.	1,128,000	1,128,000	-	-	100.0%	2008-09	Y
Sonoma Schellville Trail	Planning and acquisition for 4.8-mile trail.	1,799,000	128,643	780,357	890,000	7.2%	2005-06	N
WCT Forestville Trailhead	Planning, acquisition, and construction of a trailheads in the Forestville area.	761,000	4,248	90,752	666,000	0.6%	2008-09	Y
WCT Wright to Sebastopol Rd	Design and construct a midblock crosswalk at North Wright Road and a 0.18 mile Class 1 trail along the former railroad right of way between North Wright Road and Sebastopol Road.	334,000	419	19,581	314,000	0.1%	2013-14	Y
Bay Area Ridge Trail	The project is to acquire and develop Sonoma County's portions of the continuous 550 mile Bay Area Ridge Trail.	45,000	-	10,000	35,000	0.0%	2014-15	N

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 16-17 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	FY Project Initiated	Completed in 16/17 (Y/N)
Bellevue Creek Trail	This project includes the acquisition and development of a 4.74-mile trail from Stony Point Road to Petaluma Hill Road. . This project will create a safe non-motorized transportation and recreation route along the Water Agency's Bellevue-Wilfred channel, connecting Rohnert Park and Cotati to the regional trails. Phase 1 will construct approximately 2 trail miles from the Laguna Bikeway to the SMART Trail.	3,275,000	-	10,000	3,265,000	0.0%	2014-15	N
Calabazas Creek Preserve	This project includes acquisition and developing initial public access of the 1,290-acre Calabazas Creek Ranch located on the east side of Sonoma Valley, acquired in 2004 by the Sonoma County Agricultural Preservation and Open Space District (SCAPOS).	1,503,000	2,816	7,184	1,493,000	0.2%	2013-14	N
California Coastal Trail	This project includes the acquisition and development of Sonoma County's portion of the continuous 1200 mile California Coastal Trail.	1,000,000	5,000	2,000	993,000	0.5%	2013-14	N
Carrington Ranch	This project includes acquisition and development of initial public access of the 335-acre Carrington Ranch acquired in 2003 by the SCAPOS. Regional Parks is collaborating with SCAPOS on project funding options and the property transfer scheduled for fall 2016.	1,470,000	-	5,000	1,465,000	0.0%	2012-13	N
Coastal Trail Kashia Pomo	Trail development of an approximate 1-mile long trail easement and staging area from the Kashia Band of Pomo Indians of Stewarts Point Rancheria, acquired in 2015 in partnership with the SCAPOS, Coastal Conservancy, and the	410,000	-	5,000	405,000	0.0%	2014-15	N
Crane Creek Park Expansion	This project will acquire a 75-acre expansion for Crane Creek Regional Park to connect Copeland Creek Trail and protect of the headwaters of Hinebaugh Creek. Acquisition negotiations are in process as well as grant application preparation.	1,680,000	26,243	37,413	1,616,344	1.6%	2011-12	N
Geyserville River Access	This project includes planning and acquisition work for a new park and Russian River access in the Geyserville area to provide safe recreational access to the River.	615,000	-	5,000	610,000	0.0%	2015-16	N
Gualala Point Expansion	This project is focused on identifying available land in order to expand the park along the main and South Forks of the Gualala River to support the Gualala River Waterway Trail for improved fishing access, non-motorized boat access, trail and camping opportunities, and resource protection of redwood groves and riparian woodland.	310,000	-	3,000	307,000	0.0%	2014-15	N

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 16-17 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	FY Project Initiated	Completed in 16/17 (Y/N)
Guerneville River Park	Phase 2 includes acquisition for park expansion and access along with construction of boat launch, parking, picnic area, and pathway.	1,115,000	133,921	643,079	338,000	12.0%	2008-09	N
Hinebaugh Creek Bikeway (Laguna Bikeway)	The Laguna de Santa Rosa Bikeway is proposed to connect Rohnert Park to Sebastopol and continue north to Riverfront Regional Park. This project includes the acquisition and development of 0.54 mile Class I bike path from Stony Point Road to Hinebaugh Creek at the Rohnert Park city limits.	1,097,000	-	5,000	1,092,000	0.0%	2015-16	N
Hood Expansion	This project includes acquisition, planning and development of park expansion and Bay Area Ridge Trail and other trail linkages to Sugarloaf Ridge State Park and the Los Guilicos county facility.	931,000	86,000	5,000	840,000	9.2%	2006-07	N
Hood Lower Johnson Ridge Trail	Planning, acquisition, and construction for approximately 0.25-mile a second phase of this Bay Area Ridge trail project.	316,000	118,000	43,000	155,000	37.3%	2007-08	N
Hood to Hwy 12	Construct 0.3 miles of Bay Area Ridge Trail.	252,000	244,493	7,507	-	97.0%	2007-08	Y
Hood Lawson	Studies, planning, master plan amendment, and development to add 247 acres to Hood Mountain Regional park and Open Space Preserve.	1,296,000	42,096	557,904	696,000	3.2%	2008-09	Y
Los Guilicos - Hood House	Feasibility work on historic Hood House and surrounding land for public use.	154,000	-	4,000	150,000	0.0%	2011-12	N
Mark West Creek	Planning, acquisition, and development of new 1,100-acre regional park in the Mark West Creek watershed.	5,415,000	202,283	993,717	4,219,000	3.7%	2008-09	N
Mark West Creek Trail	This project includes the planning, acquisition and construction of a 1.4 mile Class 1 trail connecting from Old Redwood Highway to the planned SMART Trail near the Airport Industrial Area, and within the Airport Employment Center Rural Investment Area. The project is scheduled for completion in 2022.	920,000	25,982	169,018	725,000	2.8%	2011-12	N

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 16-17 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	FY Project Initiated	Completed in 16/17 (Y/N)
Matanzas Creek Park	This project includes acquiring, planning and developing two connected facilities: Matanzas Creek Regional Park and the Taylor Mountain Trail. The Matanzas Creek property is owned by the Sonoma County Water Agency. The Taylor Mountain Trail is a proposed regional trail that connects Taylor Mountain Regional Park and Open Space Preserve with Annadel State Park through lands owned by the SCAPOSD.	192,000	-	10,000	182,000	0.0%	2015-16	N
Poff Ranch	This project includes acquisition and initial public access of the 1,235-acre Poff Ranch, acquired in 2007 by the SCAPOSD. The project will implement the Poff Ranch Resource Management Plan and the implementation of Initial Public Access.	540,000	21,839	8,161	510,000	4.0%	2012-13	N
Santa Rosa SE Greenway (Spring Lake Park Greenway)	This project includes planning, acquisition and construction of the 0.50-mile greenway from Summerfield Road to Spring Lake Regional Park.	675,000	-	10,000	665,000	0.0%	2014-15	N
Sonoma Mountain Environs	Acquisition for parks and trail connections identified in the General Plan in the Sonoma Mountain environs.	545,000	481	29,519	515,000	0.1%	2013-14	N
Stewarts Point Trail	This project includes acquisition and development of approximately 0.8 miles of California Coastal Trail and a Staging area located on an easement proposed at Stewart's Point Ranch.	500,000	-	5,000	495,000	0	2014-15	N
Tolay Master Plan	Comprehensive Master Plan and studies for a 3,434-acre regional park between Petaluma and Sonoma Valley.	1,842,000	1,774,818	67,182	-	96.4%	2005-06	Y
Dutch Bill Creek Bikeway	Planning for a 5.5 mile trail from Occidental to Monte Rio. The exact location of the trail is unknown, therefore, a feasibility study will determine the most feasible trail route, cost estimates for design, acquisition and construction.	2,410,000	-	10,000	2,400,000	0.0%	2015-16	N
Estero Trail	Planning for a trail connection on the Open Space District's conservation easement on Bordessa Ranch.	420,000	120,000	-	300,000	28.6%	2011-12	N
Maxwell Farms Redevelopment	The updated Maxwell Farms Regional Park Master Plan is anticipated to be adopted in fall 2016 which identifies improved ball fields, parking, play structures, picnic areas, numerous other amenities, and resource protections. The project is scheduled for completion in 2019.	1,385,000	39,468	45,532	1,300,000	2.8%	2013-14	N

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 16-17 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	FY Project Initiated	Completed in 16/17 (Y/N)
North Sonoma Mountain Trail (North Sonoma Mountain Park & Preserve)	Master Planning and environmental compliance for the entire property underway, funded by the Open Space District.	3,221,000	1,960,454	410,546	850,000	60.9%	2008-09	N
Petaluma - Sebastopol Trail	Feasibility Study for a 12 mile Class I trail connecting Petaluma with Sebastopol.	4,501,000	29,847	284,153	4,187,000	0.7%	2011-12	N
Roseland Creek Trail	The proposed 3 mile Class 1 trail project starts at the end of the City of Santa Rosa's Roseland Creek Trail at Ludwig Road and continues along the Sonoma County Water Agency flood control channel to property owned by the City of Santa Rosa. The first phase of the project is to plan and construct 1.7 miles of trail along the Sonoma County Water Agency flood control channel from city limits to Llano Road.	1,620,000	-	5,000	1,615,000	0.0%	2015-16	N
Roseland Village Joe Rodota Trail Linear Pk	Prepare a conceptual plan, with community input, for a linear park to integrate the Joe Rodota Trail with the Roseland Village Park Plaza.	250,000	-	250,000	-	0.0%	2014-15	N
Russian River Bike Trail Lower	Planning for a multiuse trail paralleling the Russian River from Forestville to Jenner.	9,145,000	15,833	54,167	9,075,000	0.2%	2012-13	N
Russian River Bike Trail Middle	This project includes planning for a multiuse trail paralleling the Russian River from Healdsburg to Forestville. This project includes acquisition, planning, construction for a Class 1 trail and seasonal pedestrian trails paralleling the Russian River.	2,286,000	3,323	26,677	2,256,000	0.1%	2013-14	N
Russian River Water Trail Lower Reach	River access sites from Forestville to Jenner - feasibility analysis, acquisition, planning, and construction.	765,000	530	59,470	705,000	0.1%	2011-12	N
Russian River Water Trail Middle Reach	This project is a coordinated system of river access sites from Healdsburg to Forestville. As part of a comprehensive water trail plan, this includes proposed boat portage and beach and river access periodically along the river, expanded access and support facilities. This project includes the feasibility analysis of river access sites, acquisition, planning, and construction.	925,000	2,304	12,696	910,000	0.2%	2013-14	N
Russian River Water Trail Upper Reach	This project is a coordinated system of river access sites from the Mendocino County line to Healdsburg. This project includes the feasibility analysis of river access sites, acquisition, planning, and construction. The project is scheduled for completion in 2020.	779,000	54,316	39,684	685,000	7.0%	2008-09	N

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 16-17 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	FY Project Initiated	Completed in 16/17 (Y/N)
Shiloh Ranch Phase 4	Planning and construction of the 2 mile unpaved North Loop Trail.	270,000	5,706	14,294	250,000	2.1%	2013-14	N
Sonoma Valley Trail	Feasibility study for a 13 mile Class I trail connecting Santa Rosa with Sonoma.	5,306,000	251,774	35,226	5,019,000	4.7%	2011-12	N
Taylor Mtn Phase 2	Planning, design, and development of 8 miles of new trails, bridges, and pedestrian and bicycle access from Linwood Avenue, Kawana Terrace Road, and Panorama Drive.	1,832,000	-	25,000	1,807,000	0.0%	2015-16	N
Timber Cove Trail Plan	Trail feasibility work is underway to identify a 3 mile California Coastal Trail section to safely connect Stillwater Cove Regional Park to Fort Ross State Historic Park for pedestrian and bicycle access.	2,155,000	164,630	11,370	1,979,000	7.6%	2008-09	N
Willow Creek	This project focuses on collaborating with public and private partners for planning public access to Willow Creek environs including SCAPOSD protected lands.	30,000	5,000	5,000	20,000	16.7%	2012-13	N
Colgan Creek Bikeway	Construction of new and/or improving existing portions of the Colgan Creek Trail. This trail will connect to the SMART bikeway, Southwest Santa Rosa, Taylor Mountain, Laguna de Santa Rosa Trail, and residential neighborhoods near the	1,443,000	-	40,000	1,403,000	0.0%	2013-14	N
Doran ADA	Barrier removal work and accessibility enhancements at day use areas, camping areas, sanitation stations, interpretive areas, and other amenities.	890,000	377,095	12,905	500,000	42.4%	2008-09	N
Doran Boat Launch	This project includes redevelopment of the boat launch facilities at Doran Park including replacing aging structures and improving disabled access.	1,169,000	81,751	50,249	1,037,000	7.0%	2008-09	N
Doran Major Maintenance	Improvements to Doran Beach Regional Park - Cove restroom and shower building, rip rap repair, and Jetty day use paving.	964,000	575,000	-	389,000	59.6%	2013-14	N
Foothill Park	Phase 4 proposed for FY 2017-2018 includes construction of a well, restroom, picnic area, and other amenities. Phase 5 proposed for FY 2018-2019 includes Pond C renovation and construction of a fishing pier.	750,000	59,349	145,651	545,000	7.9%	2007-08	N
Graton ADA	Remove existing barriers and provide ADA improvements at a staging area and along existing sections of the West County Trail in the Graton area.	125,000	1,500	13,500	110,000	1.2%	2013-14	Y
Healdsburg Veterans Memorial Beach Dam	Design and permits for replacement of seasonal dam on Russian River.	2,427,000	265,000	-	2,162,000	10.9%	2010-11	N

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 16-17 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	FY Project Initiated	Completed in 16/17 (Y/N)
Healdsburg Veterans Memorial Beach Redevelopment	Develop Master Plan for expanded uses, amenities, and revenue generation opportunities.	1,200,000	25,000	50,000	1,125,000	2.1%	2016-17	N
Helen Putnam ADA	Barrier removal work including accessible parking, path of travel, renovations to an existing restroom, accessible tables/benches, and installation of high-low drinking fountains.	210,000	-	110,000	100,000	0.0%	2014-15	N
Helen Putnam Varnhagen Addition	Planning, environmental compliance, and development of a new trail and staging area to connect Windsor Drive to the park through a 40-acre expansion acquired in 2003.	413,000	47,233	165,767	200,000	11.4%	2002-03	Y
Hood Fire Road	Maintenance and re-grading of fire road to minimize erosion currently caused by road design that is unsuitable for the site, project will help restore and protect the natural resources within the park.	40,000	40,000	-	-	100.0%	2014-15	Y
Larson Park Improvements	A Master Plan update is in progress to guide several renovation and major maintenance projects to respond to community needs including the tennis courts, ball fields, restroom, maintenance structure, and creek access.	478,000	-	10,000	468,000	0.0%	2011-12	N
Maddux Park Phase 4	This project includes planning, design and construction of additional parking, restroom, picnic sites, paths, amenities, and an irrigation system for the baseball fields.	615,000	-	5,000	610,000	0.0%	2015-16	N
Maxwell Farms ADA	Barrier removal work, accessible parking, path of travel, restroom renovation, accessible tables/benches, and installation of high-low drinking fountains.	384,000	205	204,795	179,000	0.1%	2014-15	N
Moorland Park (Andy's Unity Park)	Design and construct a new neighborhood park at the site on the corner of Moorland and West Robles Avenues in Southwest Santa Rosa.	4,071,000	1,821,494	845,506	1,404,000	44.7%	2012-13	N
Occidental Community Center	Redevelop existing building, centralizing recreational support services.	115,000	79,611	35,389	-	69.2%	2011-12	Y
Ragle Ranch Restroom	Planning and design for a new restroom to be located in the northeast area of the park between the playground and tennis court.	505,000	45,000	25,000	435,000	8.9%	2011-12	N
Riverfront Park	Phase 3 constructs Lake BeNist and Russian River access including trails, park driveway extension, picnic and rest areas, boat portages, entry kiosk, and lakeshore and river planting restoration.	1,009,000	410,032	322,968	276,000	40.6%	2005-06	N

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 16-17 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	FY Project Initiated	Completed in 16/17 (Y/N)
Sonoma Valley Park Expansion	Plan and develop a trail extensions into the 41-acre and 29-acre expanded park areas, opening them for public use and analysis of expanding park into additional undeveloped lands of the Developmental Center.	490,000	111,764	128,236	250,000	22.8%	2007-08	N
SR Creek Trail Willowside to Guerneville	Complete construction repair of 2.14 mile Class 1 trail from Fulton to Willowside roads.	850,000	702,581	147,419	-	82.7%	2006-07	N
Steelhead Beach	Develop walk-in campground area and park entry improvements.	327,000	44,378	81,622	201,000	13.6%	2010-11	N
Stillwater Cove Expansion	This acquisition, planning and development project includes expanding Stillwater Cove Regional Park to provide additional trails, recreational opportunities and resource protection. The park will be expanded into lands designated for the park, which are currently held through a life estate.	876,000	896	10,104	865,000	0.1%	2015-16	N
Stillwater Cove Major Maintenance	This project is to replace the existing water supply, including chlorination tanks and water treatment system components, piping and related appurtenances from both water tanks throughout the entire park, including the office and residence.	182,000	-	10,000	172,000	0.0%	2015-16	N
Taylor Mtn Phase 1	Complete Master Plan and design Phase 1 including the driveway, parking, trails, restroom, picnic areas, and a natural play course off of Petaluma Hill Road.	1,287,000	1,175,873	47,127	64,000	91.4%	2008-09	Y
Tolay Phase 1	Construction improvements - non-restricted public access to the park.	1,750,000	-	50,000	1,700,000	0.0%	2014-15	N
Tolay Shop Replacement	Replacement of the shop which was destroyed by fire in 2013.	396,000	101,000	295,000	-	25.5%	2014-15	Y
Watson School	Watson School Building Restoration and access improvements of an early one-room schoolhouse for interpretation and public use.	654,000	371,500	2,500	280,000	56.8%	2005-06	N
West County Trail Bridge Replacement	This project involves the replacement of three of the wooden bridges on the Trail. These structures are at the end of their useful lifespan and require a substantial amount of park resources to maintain safe access. The long term project includes installing new abutments, retaining walls, bridges, and paving at the approaches.	1,034,000	40,590	27,410	966,000	3.9%	2008-09	N
Westside Boat Launch	Reconstruct boat ramp, adding a third launch lane, new pathways, improve parking and associated improvements.	2,213,000	498,884	1,714,116	-	22.5%	2008-09	N

Project Title	Project Description	Total Project Budget	Total Expenditures To Date	FY 16-17 Total Appropriation (Gross Exp.)	Future year funding required	% of Project Expended	FY Project Initiated	Completed in 16/17 (Y/N)
TOTAL REGIONAL PARKS		118,355,000	16,211,123	11,675,255	90,468,622	13.7%		
GENERAL GOVERNMENT CAPITAL PROJECTS		183,052,130	69,476,081	40,057,217	73,518,832	38.0%		
REGIONAL PARKS CAPITAL PROJECTS		118,355,000	16,211,123	11,675,255	90,468,622	13.7%		
GRAND TOTAL CAPITAL PROJECTS		301,407,130	85,687,204	51,732,472	163,987,454	28.4%		

DEBT OBLIGATIONS



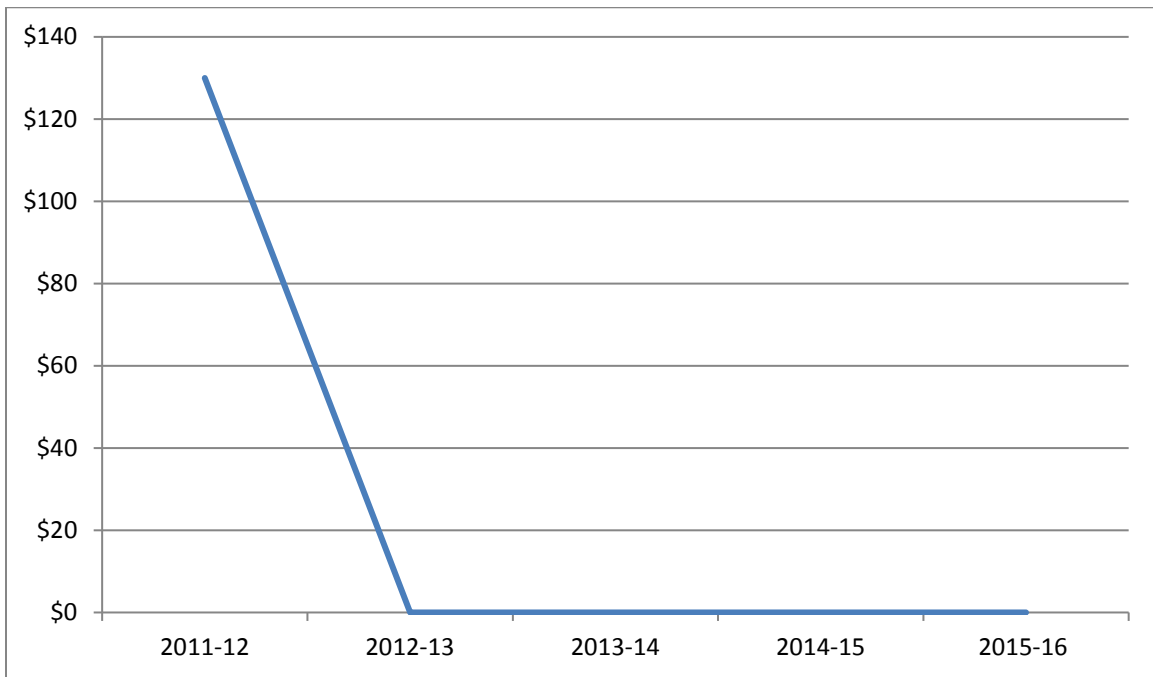
SHORT TERM DEBT OBLIGATIONS

The County General Fund experiences cash flow shortages during the year. While expenditures occur somewhat consistently throughout the Fiscal Year (FY), property taxes are collected primarily in December and April. Sonoma County has issued tax and revenue anticipation notes (TRANS) in past years to meet cash requirements for General Fund operations.

In FY 2015-2016 tax revenue anticipation notes (TRANS) were not issued. The County has analyzed General Fund cash requirements and current market conditions and has determined that TRANS will not be issued in FY 2016-2017

The following chart shows tax and revenue anticipation notes issued from FY 2011-2012 through FY 2015-2016.

Tax and Revenue Anticipation Notes



LONG TERM DEBT OBLIGATIONS

Sonoma County's long term debt obligations, excluding enterprise and special district funds, are summarized below.

Long Term Debt (estimated as of June 30, 2016):

Certificates of Participation	\$ 22,356,008
Bonds, Leases and Notes Payable	551,467,459
Accrued Vacation and Sick Leave	<u>25,639,865</u>
	<u>\$599,463,332</u>

ESTIMATED CERTIFICATES OF PARTICIPATION: \$22,356,008

2013 Certificates - \$4,290,000

A total of \$10,640,000 was issued to fully refund the 2003 Certificates originally issued to refinance the 1993 Certificates as well as finance the acquisition and improvement of an emergency homeless shelter, and finance the acquisition and construction of two courtrooms and administrative office space for the county's Juvenile Justice Center. Interest rates range from 0.08 percent to 1.55 percent and the certificates fully mature in 2017. Principal and interest payments are financed by legally available funds of the county.

2010 Certificates - \$937,528

A total of \$1,475,000 was issued to finance the acquisition, construction, rehabilitation and installation of certain improvements to the County's 370 Admin Building, and the acquisition and installation of equipment and other property for a security management system at the County's regional airport. Interest rates range from 2.89 percent to 3.80 percent and the certificates fully mature in 2023. Principal and interest payments are financed by legally available funds of the county and are collateralized by a first security interest in the security management system equipment.

2009 Certificates - \$17,128,480

A total of \$18,900,000 was issued to finance the Comprehensive Energy Efficiency Project. The interest rate is 4.98 percent and the certificates fully mature in 2026. Principal and interest payments are financed by legally available funds of the county and are fully collateralized by a combination of the Fuel Cell and the County's Sheriff Building.

ESTIMATED BONDS, LEASES AND NOTES PAYABLE: \$551,467,459

2015 Lines of Credit totaling \$2,145,535 related to the Enterprise Financial System (EFS) project. Sonoma County entered into an agreement with Oracle Credit Corporation to have the option of drawing on a line of credit in order to provide payment as invoices become due for the new financial system being acquired from Oracle Corporation. The applicable interest rate is calculated each time the line of credit is accessed; interest rates range from 3.08 percent to 3.56 percent. The outstanding debt as of June 30, 2016 totals \$1,269,899.

2014 Lines of Credit totaling \$783,180 related to the Enterprise Financial System (EFS) project. Sonoma County entered into an agreement with Oracle Credit Corporation to have the option of drawing on a line of credit in order to provide payment as invoices become due for the new financial system being acquired from Oracle Corporation. The applicable interest rate is calculated each time the line of credit is accessed; interest rates range from 2.896 percent to 3.34 percent. The outstanding debt as of June 30, 2016 totals \$372,675.

2013 Lines of Credit totaling \$1,320,634 related to the Enterprise Financial System (EFS) project. Sonoma County entered into an agreement with Oracle Credit Corporation to have the option of drawing on a line of credit in order to provide payment as invoices become due for the new financial system being acquired from Oracle Corporation. The applicable interest rate is calculated each time the line of credit is accessed; interest rates range from 2.205 percent to 3.18 percent. The outstanding debt as of June 30, 2016 totals \$499,996.

2014 Pacific Gas & Electric Loan totaling \$24,227. The loan is an energy efficiency retrofit loan payable. The interest rate is 0.00 percent. The loan will fully mature in 2020. The outstanding debt as of June 30, 2016 totals \$16,854.

2013 Pacific Gas & Electric Loan totaling \$152,309. The loan is an energy efficiency retrofit loan payable. The interest rate is 0.00 percent. The loan will fully mature in 2019. The outstanding debt as of June 30, 2016 totals \$66,501.

2013 Pacific Gas & Electric Loan totaling \$138,659.26. The loan is an energy efficiency retrofit loan payable. The interest rate is 0.00 percent. The loan will fully mature in 2018. The outstanding debt as of June 30, 2016 totals \$56,330.

2012 Pacific Gas & Electric Loan totaling \$106,806. The loan is an energy efficiency retrofit loan payable. The interest rate is 0.00 percent. The loan will fully mature in 2018. The outstanding debt as of June 30, 2016 totals \$32,754.

2015 Bonds totaling \$43,335,000 were issued by Sonoma County to refinance the Sonoma County Agricultural Preservation and Open Space bonds issued in 2007. Interest rates range from 2.00 percent to 5.00 percent. The bonds fully mature in 2023. Payments are financed by legally available funds of the county. Annual debt service payments are required to be deposited one year in advance with the trustee. Outstanding debt as of June 30, 2016 totals \$41,180,000.

2010 Bonds totaling \$289,335,000 were issued by Sonoma County to finance unfunded pension benefit obligations. Interest rates range from 0.555 percent to 6.00 percent. The bonds fully mature in 2029. Payments are financed by legally available funds of the county. Annual debt service payments are required to be deposited one year in advance with the trustee. Outstanding debt as of June 30, 2016 totals \$275,100,000.

2007 Bonds totaling \$96,885,000 were issued by Sonoma County to finance Sonoma County Agricultural Preservation and Open Space District land acquisitions. Interest rates range from 4.00 percent to 5.00 percent. The 2007 bonds were refinanced in July 2015 and now mature in 2018. Payments are financed by a voter-approved sales tax. Outstanding debt as of June 30, 2016 totals \$7,685,000.

2005 Loan Payable totaling \$83,060,000 was issued to The Sonoma County Tobacco Securitization Corporation from the California County Tobacco Securitization Agency. The proceeds of the series 2005 Tobacco Settlement Asset-Backed Refunding Bonds were used to provide additional resources and to refund the Series 2002 A and B Tobacco Settlement Asset-Backed Bonds used by the Agency. Loan repayments will be funded by future tobacco settlement revenues. Interest rates range from 4.25 percent to 5.25 percent. The bonds fully mature in 2045. Outstanding debt as of June 30, 2016 totals \$72,175,000.

2003 Bonds totaling \$231,200,000 were issued by Sonoma County to finance unfunded pension benefit obligations and for future retirement benefits related to retirement program enhancements. Interest rates range from 1.55 percent to 5.07 percent. The bonds fully mature in 2023. Payments are financed by legally available funds of the county. Annual debt service payments are required to be deposited one year in advance with the trustee. Outstanding debt as of June 30, 2016 totals \$150,150,000.

The present value of future minimum lease payments under building and equipment capital leases, as of June 30, 2016, totals \$2,862,450.

ANNUAL DEBT EXPENDITURES

Annual Expenditures Long Term Debt	Maturity Date	Actual 2011-12	Actual 2012-13	Actual 2013-14	Actual 2014-15	Estimated 2015-16
<u>Certificates of Participation:</u>						
2013(A) Refunding 2003(A)	11/2017			1,747,050	1,727,002	1,732,206
2013(B) Refunding 2003(B)	11/2017			452,158	446,022	448,488
2010 370 Admin Drive	12/2023	144,838	144,838	144,838	144,838	144,838
2009 Energy Project	10/2026	1,405,282	1,430,853	1,510,436	1,594,241	1,682,483
2007 ACTTC Remodel	11/2018	349,000	349,000	1,585,311	0	0
2003(A) 1993 Refinance	11/2017	1,835,513	1,840,760	8,455,000	0	0
2003(B) Juvenile Just Center	11/2017	473,520	475,678	2,185,000	0	0
2002 Detention Refinance	11/2012	1,869,125	1,860,375	0	0	0
1991 La Plaza Building	10/2011	788,925	0	0	0	0
		6,866,203	6,101,504	16,079,793	3,912,103	4,008,015

Annual Expenditures Long Term Debt	Maturity Date	Actual 2011-12	Actual 2012-13	Actual 2013-14	Actual 2014-15	Estimated 2015-16
<u>Bonds, Leases & Notes:</u>						
2015 Open Space						3,465,013
2015 Lines of Credit	Varies				299,948	654,532
2014 Lines of Credit	Varies			65,748	192,814	192,816
2013 Lines of Credit	Varies		50,439	286,218	282,388	282,388
2014 Energy Efficiency Loan	09/2020				3,160	4,213
2013 Energy Efficiency Loan	02/2018		8,581	25,742	25,742	25,742
2013 Energy Efficiency Loan	09/2018		4,333	25,999	25,999	25,999
2012 Energy Efficiency Loan	05/2018	5,696	17,089	17,089	17,089	17,089
HRMS Note	06/2014	825,000	884,550	1,074,073	882,120	0
2010 Pension Obligation	12/2029	16,341,349	16,341,349	18,968,485	19,964,365	21,001,697
2007 Open Space	06/2031	7,535,180	7,506,600	7,508,200	7,504,600	4,038,375
2005 Tobacco Securitization Bonds Corporation	06/2045	4,532,694	6,936,981	4,517,994	4,406,331	4,348,069
2003 Pension Obligation	12/2022	17,493,519	18,332,045	19,238,971	20,179,184	21,160,554
1993 Pension Obligation	06/2013	14,092,075	14,707,010	0	0	0
Capital Leases	Varies	1,133,721	873,722	809,668	803,990	696,838
		61,959,234	65,662,699	52,538,187	54,587,730	55,913,325
Total Expenditures		68,825,437	71,764,203	68,617,980	58,499,833	59,921,340

ESTIMATED VACATION AND SICK LEAVE: \$25,639,865

Vacation pay, which may be generally accumulated up to twelve weeks, is payable upon termination. Sick leave may be accumulated without limitation. All unused sick leave is vested and converted to service credits for employees who separate from the county due to retirement. Vacation and sick leave expected to be paid in the ensuing year is accrued in the proprietary fund types, and recorded in the Reporting Ledger of the County's General Fund for all governmental funds. The accrued amount, as of June 30, 2016, will be included in Sonoma County's FY 2015-16 Comprehensive Annual Financial Report (CAFR).

DEBT POLICIES

Debt is incurred for the purpose of spreading capital project costs to the years in which the improvement will benefit. Debt is also incurred to reduce future costs such as refinancing (pension obligation bonds, general obligation bonds, certificates of participation) at lower rates.

Sonoma County will not exceed its legal maximum debt amount. This amount is calculated annually based on 2% of the county's total assessed valuation. As shown in the chart on the following page, the County has no debt applicable to the legal maximum debt, leaving a 100% legal debt margin available.

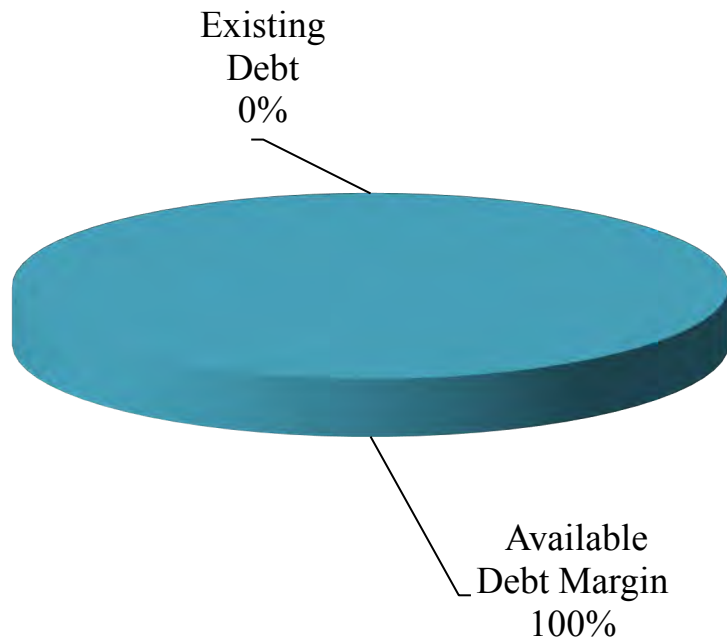
CREDIT RATING

The County of Sonoma rated debt ranges from an uninsured AA to AA+ under the Fitch rating system and an uninsured AA under the Standard and Poor's rating system.

LEGAL DEBT MARGIN

ASSESSED VALUATIONS

Estimated Assessed Value	<u>\$77,823,702,031</u>
Estimated Legal Debt Limitation – 2 percent of total assessed value	\$ 1,556,474,041
Total Debt Applicable to Limit	\$ _____ 0
Legal Debt Margin Available	<u>\$ 1,556,474,041</u>



Notes:

- (1) Assessed value does not include tax exempt property.
- (2) The legal debt limit is 2% of assessed value
- (3) The legal debt margin is the County's available borrowing authority under state finance statutes and is calculated by subtracting the debt applicable to the legal debt limit from the legal debt limit.
- (4) Bonded debt applicable to the limit only includes general obligation bonds.



STATE FINANCIAL SCHEDULES



STATE FINANCIAL SCHEDULES

The following section of this budget document includes a number of financial summary schedules required by State Budget law that allow for comparability with other counties.

They include:

- Budget Summary-All Funds (Schedule 1)
- Budget Summary-Governmental Funds (Schedule 2)
- Fund Balances-Governmental Funds (Schedule 3)
- Detail of Changes in Fund Balance-Governmental Funds (Schedule 4)
- Summary of Additional Financing Sources-Governmental Funds (Schedule 5)
- Detail of Additional Financing Sources-Governmental Funds (Schedule 6)
- Summary of Financing Uses-Governmental Funds (Schedule 7)
- Detail of Financing Uses-Governmental Funds (Schedule 8)
- Budget Summary-Non-Enterprise Special Districts/Agencies (Schedule 12)
- Fund Balances-Non-Enterprise Special Districts/Agencies (Schedule 13)
- Detail of Changes in Fund Balance-Non-Enterprise Special Districts/Agencies (Schedule 14)

Some of the State's functional categories are slightly different than those functional categories used to present groups of similar services in this budget document.

Additional note:

The state formatted detail reports supporting these financial summaries include the following:

- Financing Sources and Uses by Budget Unit-Governmental Funds (Schedule 9)
- Internal Service Fund Operational Statement (Schedule 10)
- Enterprise Fund Operational Statement (Schedule 11)
- Financing Sources & Uses-Non-Enterprise Special Districts/Agencies (Schedule 15)
- Road Fund Cost Center Detail
- Capital Asset Detail

These are presented under separate cover and are incorporated in this document by reference. See also www.sonomacounty.ca.gov/Auditor-Controller-Treasurer-Tax-Collector/ for these schedules as they become available each year.



Fund Name (1)	Total Financing Sources				Total Financing Uses		
	Unallocated Fund Balance June 30,2016 (2)	Decreases to Fund Balance/ Net Assets (3)	Additional Financing Sources (4)	Total Financing Sources (5)	Financing Uses (6)	Increases to Fund Balance/ Net Assets (7)	Total Financing Uses (8)
General Fund	0	21,335,387	426,744,877	448,080,264	444,457,291	3,622,973	448,080,264
Special Revenue Funds	0	78,787,848	518,874,146	597,661,994	595,575,650	2,086,344	597,661,994
Capital Project Funds	0	13,629,535	41,302,190	54,931,725	52,708,470	2,223,255	54,931,725
Debt Service Funds	0	0	12,122,519	12,122,519	12,122,519	0	12,122,519
Subtotals - Governmental Funds	0	113,752,770	999,043,732	1,112,796,502	1,104,863,930	7,932,572	1,112,796,502
Less: Operating Transfers	0	0	(92,495,612)	(92,495,612)	(92,495,612)	0	(92,495,612)
Total Governmental Funds	0	113,752,770	906,548,120	1,020,300,890	1,012,368,318	7,932,572	1,020,300,890
Enterprise Funds	0	5,371,344	49,697,207	55,068,551	55,068,551	0	55,068,551
Internal Service Funds	0	19,673,783	160,001,495	179,675,278	179,675,278	0	179,675,278
Special Districts & Other Agencies	0	45,742,744	249,648,087	295,390,830	295,390,830	0	295,390,830
Total Other Funds	0	70,787,870	459,346,789	530,134,659	530,134,659	0	530,134,659
Total All Funds	0	184,540,640	1,365,894,909	1,550,435,549	1,542,502,977	7,932,572	1,550,435,549

Fund Name (1)	Total Financing Sources				Total Financing Uses		
	Unallocated Fund Balance June 30,2016 (2)	Decreases to Fund Balance (3)	Additional Financing Sources (4)	Total Financing Sources (5)	Financing Uses (6)	Increases to Fund Balance (7)	Total Financing Uses (8)
10003 General	0	20,982,732	425,095,420	446,078,152	443,139,549	2,938,603	446,078,152
10500 Accumulated Capital Outlay	0	352,655	1,649,457	2,002,112	1,317,742	684,370	2,002,112
10002 Total General	0	21,335,387	426,744,877	448,080,264	444,457,291	3,622,973	448,080,264
11010 Advertising Fund	0	3,931,897	10,717,100	14,648,997	14,648,997	0	14,648,997
11050 Roads Fund	0	20,884,485	56,081,476	76,965,961	76,633,327	332,634	76,965,961
11100 Other Special Revenue Funds	0	44,566,855	35,464,091	80,030,946	79,657,199	373,747	80,030,946
11300 Public Safety Realignment	0	3,060,026	63,472,916	66,532,942	66,528,942	4,000	66,532,942
11400 Human Services Realignment	0	0	36,038,821	36,038,821	36,038,821	0	36,038,821
11500 Human Services Dept	0	6,219	168,017,821	168,024,040	167,304,894	719,146	168,024,040
11550 DCSS - Child Support Enforcement	0	0	14,693,867	14,693,867	14,693,867	0	14,693,867
11600 Dept of Health Services	0	0	67,728,453	67,728,453	67,279,719	448,734	67,728,453
11700 Public Health Funds	0	3,245,434	9,706,318	12,951,752	12,881,940	69,812	12,951,752
11800 Behavioral Health Funds	0	1,090,369	22,888,700	23,979,069	23,840,798	138,271	23,979,069
11900 Health Policy, Plan & Eval	0	0	5,137	5,137	5,137	0	5,137
11990 1991 Realignment Funds	0	2,002,563	34,059,446	36,062,009	36,062,009	0	36,062,009
11001 Total Special Revenue	0	78,787,848	518,874,146	597,661,994	595,575,650	2,086,344	597,661,994
21000 Total Capital Projects	0	13,629,535	41,302,190	54,931,725	52,708,470	2,223,255	54,931,725
31000 Total Debt Service	0	0	12,122,519	12,122,519	12,122,519	0	12,122,519
Subtotals	0	113,752,771	999,043,732	1,112,796,502	1,104,863,930	7,932,572	1,112,796,502
Operating Transfers*	0	0	(92,495,612)	(92,495,612)	(92,495,612)	0	(92,495,612)
Total Governmental Funds	0	113,752,771	906,548,120	1,020,300,890	1,012,368,318	7,932,572	1,020,300,890

*Transfers within a fund totalling \$16,247,373 have been eliminated from the above fund totals. Transfers between funds are included within the above funds and eliminated here before consolidating General County totals.

Fund Name (1)	Total Estimated Fund Balance June 30, 2016 (2)	Less: Obligated Fund Balance				Less: Unassigned Fund Balance (7)	Total Unallocated Fund Balance June 30, 2017 (8)
		Nonspendable (3)	Restricted (4)	Committed (5)	Assigned (6)		
10003 General	65,779,808	14,738,764			45,767,159	5,273,885	0
10200 General Reserve	53,053,495					53,053,495	0
10500 Accumulated Capital Outlay	6,769,498				6,769,498		0
10002 Total General	125,602,801	14,738,764	0	0	52,536,657	58,327,380	0
11010 Advertising Fund	5,303,887			5,303,887			0
11050 Roads Fund	34,836,098	690,650	34,145,448				0
11100 Other Special Revenue Funds	73,716,057		73,716,057				0
11300 2011 Public Safety Realignment	13,169,103		13,169,103				0
11400 Human Services Realignment	155,093		155,093				0
11500 Human Services Department	6,310,840		6,310,840				0
11600 Department of Health Services	3,249,385		3,249,385				0
11700 Public Health Funds	14,107,854		14,107,854				0
11800 Behavioral Health Funds	2,459,508		2,459,508				0
11900 Health Policy, Plan & Eval	4,199		4,199				0
11991 Health Realignment Fund 1991	9,776,535		9,776,535				0
11992 Mental Health Realignment 1991	337,256		337,256				0
11001 Total Special Revenue	163,425,815	690,650	157,431,278	5,303,887	0	0	0
21000 Total Capital Projects	13,171,005	0	0	0	13,171,005		0
31000 Total Debt Service	8,805,123	0	8,805,123	0	0	0	0
	311,004,744	15,429,414	166,236,401	5,303,887	65,707,662	58,327,380	0

*Fund Balance Component Definitions (encumbrances are excluded):

- 1) Nonspendable - Not in spendable form or there is a requirement to maintain intact.
- 2) Restricted - Externally enforceable limitations from outside parties, constitutional provisions or enabling legislation.
- 3) Committed - Formal action required by the Board of Supervisors.
- 4) Assigned - Set aside for intended use by Board of Supervisors or designated body or official.

Description (Identified by Fund Balance Component*) (1)	Estimated Fund Balance June 30,2016 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2017 (7)
		Recommended Revised (3)	Adopted by the Board of Supervisors (4)	Recommended Revised (5)	Adopted by the Board of Supervisors (6)	
General Fund - Nonspendable:						
10005 Inventory	251,154					251,154
10005 General Fund - Advances to Funds	9,400,000					9,400,000
10005 General Fund - Prepaid Expenses	224,403					224,403
10015 IS Replacement Fund A - Advances	900,000					900,000
10060 PW Small Water Systems-Advances	42,107					42,107
10105 Tobacco Deallocation-Advances	3,921,100					3,921,100
Subtotal - Nonspendable	14,738,764	0	0	0	0	14,738,764
General Fund - Assigned:						
10005 General Fund Balance	15,026,577	14,789,464	15,415,577		389,000	0
10005 Tech Enhancement Fee	777,000					777,000
10005 FB Assigned - PRMD - Permits	90,120					90,120
10005 FB Assigned - CALLE	661,000		389,000			272,000
10005 FB Assigned - Ag Comm	100,000					100,000
10005 FB Assigned - ISD Proj Rebdg	1,135,141					1,135,141
10005 FB Assigned - Fire Svcs P172	63,266					63,266
10010 ADA Program Fund	12,807					12,807
10015 IS Replacement Fund A	3,131,861			175,769	175,769	3,307,630
10020 IS Replacement Fund B	967,703			138,292	138,292	1,105,995
10025 Technology Investment Fund	547,773			1,000	1,000	548,773
10035 County Ctr Parking Enforcement	50,404	32,700	32,700			17,704
10040 Sonoma County Energy Watch	34,628	3,426	3,426			31,202
10045 ARM Mitigation Fund	155					155
10050 Equipmt Replacem. Fund - Regional Pks	117,628	59,500	59,500			58,128
10055 PW District Formation	65,633	15,731	15,731			49,902
10060 PW Small Water Systems	556,806	8,342	8,342			548,464
10065 PW Road Maint. District Form.	2,009			2,332	2,332	4,341
10070 Sheriff Radio Replacement	211,218					211,218
10075 Sheriff Radio Infrastructure	281,977					281,977
10080 Probation Radio/Equip Replace	281,423					281,423
10085 Probation SAC Ops. and Maint.	967,722	123,971	123,971			843,751
10090 RDA Dissolution Distributions	5,854,930	1,533,000	2,551,324			3,303,606
10095 Graton Casino Mitigation	9,224,551			2,492,691	2,432,691	11,657,242
10100 Tribal Development Impact Mitigation	4,200,000		2,363,257	750,000		1,836,743
10105 Tobacco Deallocation	1,261,101	157,174	408,919			852,182
10110 Refuse Franchise Fees	46,992			188,519	188,519	235,511
10120 Assessment Appeals	96,734					96,734
Subtotal - Assigned	45,767,159	16,723,308	21,371,747	3,748,603	3,327,603	27,723,015
General Fund - Unassigned:						
10005 State Mandates Reserve	1,773,885					1,773,885
10005 JMS System	500,000					500,000
10005 OPEB	3,000,000					3,000,000
Subtotal - Unassigned	5,273,885	0	0	0	0	5,273,885
Subtotal General Fund	65,779,808	16,723,308	21,371,747	3,748,603	3,327,603	47,735,664
General Reserve - Unassigned						
10205 General Reserve	53,053,495					53,053,495
ACO Funds - Assigned						
10505 Fleet ACO	3,528,500			357,070	357,070	3,885,570
10510 Communications ACO	811,138			325,295	325,295	1,136,433
10515 County Facilities ACO	535,326	352,655	352,655			182,671
10520 Reprographics ACO	2,049			5	5	2,054
10525 Records ACO	258,974			2,000	2,000	260,974
10530 Registrar of Voters ACO	1,633,511					1,633,511
Total ACO Funds	6,769,498	352,655	352,655	684,370	684,370	7,101,213
10002 Total General Fund	125,602,801	17,075,963	21,724,402	4,432,973	4,011,973	107,890,372

Description (Identified by Fund Balance Component*) (1)	Estimated Fund Balance June 30,2016 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2017 (7)
		Recommended Revised (3)	Adopted by the Board of Supervisors (4)	Recommended Revised (5)	Adopted by the Board of Supervisors (6)	
Advertising - Committed:						
11015 Advertising Fund	4,571,685	3,931,897	4,231,897			339,788
11015 Economic Uncertainties	732,202				300,000	1,032,202
Total Advertising	5,303,887	3,931,897	4,231,897	0	300,000	1,371,990
Roads Fund - Nonspendable:						
11051 Roads Fund-Inventory	690,650					690,650
Roads Fund - Restricted:						
11051 Roads Fund	30,009,073	20,831,551	20,831,552			9,177,521
11053 Sonoma Valley Development Fee	938,528	52,934	52,934			885,594
11054 Countywide Development Fee	3,197,847			332,634	332,634	3,530,481
Total Roads Fund	34,836,098	20,884,485	20,884,486	332,634	332,634	14,284,246
Other Special Rev Funds - Restricted:						
11101 Tidelands Leases Fund	99,036			964	964	100,000
11102 Assessor-Property Char Data	593,586			14,374	10,374	603,960
11103 Property Tax Admin Program	49,283		9,621	363		39,662
11104 Recorder-Modernization	6,195,895	4,134,610	4,134,610			2,061,285
11105 Recorder-Micrographics	1,101,426			29,501	9,501	1,110,927
11106 Clerk/Recorder VRIP	503,104			10,770	10,770	513,874
11107 Social Security Truncation	459,942	9,125	9,125			450,817
11108 Recorder Operations Fund	784,601	292,567	272,567			512,034
11109 Survey Monument Preservation	131,061					131,061
11110 PRMD Planning Administration	901,891					901,891
11111 Regional Parks Rstrd Donations	834,875	26,885	26,885			807,990
11112 Sonoma/Gualala Park Mit	43,271	15,275	15,275			27,996
11113 Cloverdale/Healdsburg Park Mit	77,713	72,838	72,838			4,875
11114 Russian Riv/Sebastopol Park Mit	276,542	241,616	241,616			34,926
11115 Santa Rosa Park Mit	116,495			5,419	5,419	121,914
11116 Rohnert Pk/Cotati/Pet Park Mit	448,972	273,687	273,687			175,285
11117 Sonoma Valley Park Mit	408,321	267,155	267,155			141,166
11118 Larkfield/Wikiup Park Mit	11,318	11,318	11,318			0
11119 PEG Access Fees	1,568,440			333,740	333,740	1,902,180
11120 Sheriff-AB1109 Fees	661,557	85,204	85,204			576,353
11121 Sheriff-AB709 Fees	271,592	24,692	24,692			246,900
11122 Sheriff-Federal Forf-DOJ	1,997,147	10,000	731,422			1,265,725
11123 Sheriff-Fed Forf-US Treas	5,576			20	20	5,596
11124 Sheriff-DMV ID Fee	893,185	864,362	864,362			28,823
11125 Asset Forfeiture Fund	2,456,758	612,000	1,880,479			576,279
11127 Detention-Jail Industries	190,798	22,470	22,470			168,328
11128 DA-Auto Insurance Fraud	67,608			200	200	67,808
11129 DA-Consumer Protection	2,328,292					2,328,292
11130 DA-SCATT	318,778					318,778
11131 DA-Family Justice Center	394,179			455	455	394,634
11132 DA-Asset Forfeiture - Justice	32,638					32,638
11133 DA-Family Justice Cntr SB635	68,424	57,483	57,483			10,941
11134 DA-Treasury Forfeiture Fund	2,963					2,963

Description (Identified by Fund Balance Component*) (1)	Estimated Fund Balance June 30,2016 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2017 (7)
		Recommended Revised (3)	Adopted by the Board of Supervisors (4)	Recommended Revised (5)	Adopted by the Board of Supervisors (6)	
Other Spec Rev Funds - Restricted (cont):						
11136 Probation-CCPIF	2,500,425	74,467	74,467			2,425,958
11137 Recorder - eRecording	0				454	454
11138 Courthouse Construction	1,134,214	1,053,636	733,636			400,578
11139 Criminal Justice Construction	2,174,134	2,147,618	2,147,618			26,516
11142 Alternate Dispute Resolution	6,261			100	100	6,361
11143 W & M Transaction Verification	10,385	5,000	5,000			5,385
11144 Tobacco Securitization/Endowment A	12,446,430	12,410,960	12,410,960			35,470
11145 Open Space Spec Tax Account-Meas F	30,650,209	20,134,206	20,134,206			10,516,003
11146 Hazardous Material Fund	308,939					308,939
11147 Fish and Wildlife	127,320			1,750	1,750	129,070
11148 Abalone Preservation Fund	2,314					2,314
11150 County Clerk Operations	60,159	60,159	60,159			0
Total Other Special Revenue Funds	73,716,057	42,907,333	44,566,855	397,655	373,746	29,522,948
2011 Public Safety Realign - Restricted:						
11304 Probation-YOBG	1,795,318	8,085	8,085			1,787,233
11306 Probation-Juv. Prob & Camp	1,958,392	295,032	295,032			1,663,360
11308 Probation-JJCPA	835,336	278,126	278,126			557,210
11310 AB109 Contingency	4,024,397	1,802,323	1,923,880			2,100,517
11312 Human Services AB118	22,480					22,480
11314 District Attorney Revocation	5,933					5,933
11316 District Attorney LLES	989					989
11318 Public Defender Revocation	6,025					6,025
11320 Sheriff Trial Court Security	3,454,988			4,000	4,000	3,458,988
11322 Shf Local Law Enf Svc - Booking Fees	13,251					13,251
11328 Shf Local Law Enf Svc - CAL-EMA	68,154					68,154
11334 Behavioral Health Account 2011	983,840		554,903	317,100		428,937
Total 2011 Public Safety Realignment	13,169,103	2,383,566	3,060,026	321,100	4,000	10,113,077
Human Svcs Realign - Restricted:						
11405 Human Svcs Realignment Operating	132,771					132,771
11415 AB 85 Family Support Fund	586					586
11410 Human Svcs CalWorks MOE	21,736					21,736
Total Human Svcs Realignment	155,093	0	0	0	0	155,093
Human Services Dept - Restricted:						
11505 Human Services Dept	3,790,708				167,831	3,958,539
11510 WP-Federal Assistance Res.	160,815			1,191	1,191	162,006
11515 WP-Wraparound	1,034,112					1,034,112
11520 Dependent Child Fund	57,024					57,024
11525 Children's Fund	106,329	6,219	6,219			100,110
11530 Title IVe Waiver Fund	1,161,852			550,124	550,124	1,711,976
Total Human Services Dept	6,310,840	6,219	6,219	551,315	719,146	7,023,767
Child Support Services - Restricted:						
11555 DCSS - Child Support Enforcement	0					0
Dept of Health Services - Restricted:						
11605 Dept of Health Services	870,429					870,429
11610 Intergovernmental Transfer	302,781			89,757	89,757	392,538
11615 Audit Reserve	2,076,175			358,976	358,976	2,435,151
Total Dept of Health Services	3,249,385	0	0	448,733	448,733	3,698,118

Description (Identified by Fund Balance Component*) (1)	Estimated Fund Balance June 30,2016 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2017 (7)
		Recommended Revised (3)	Adopted by the Board of Supervisors (4)	Recommended Revised (5)	Adopted by the Board of Supervisors (6)	
Public Health Funds - Restricted:						
11705 Animal Welfare Fund	234,828	38,341	38,341			196,487
11710 PH - Fee Stabilization Fund	11,317					11,317
11715 First 5 Sonoma County	13,237,434	3,135,763	3,135,763			10,101,671
11720 Maddy Fund	175,479					175,479
11725 Maddy/Richie Fund	252,617	71,329	71,329			181,288
11735 Hospital Preparedness Program	10,412					10,412
11740 Bioterrorism Program	11,004					11,004
11745 Vital Statistics Fund	174,763			69,812	69,812	244,575
Total Public Health Funds	14,107,854	3,245,433	3,245,433	69,812	69,812	10,932,233
Behavioral Health Funds - Restricted:						
11805 Driving Under The Influence	40					40
11810 Substance Use Memorial Fund	14,805	14,805	14,805			0
11815 Conditional Release Int. Fund	16,366	4,850	4,850			11,516
11830 Drug Abuse Educ/Prevention	4,124	4,000	4,000			124
11840 MHSA-Community Services & Support	871,746	861,262	861,262			10,484
11850 MHSA-Early Intervention	307,265			138,271	138,271	445,536
11855 MHSA-Innovation	329,542	205,452	205,452			124,090
11860 MHSA-Prudent Reserve	915,620					915,620
Total Behavioral Health Funds	2,459,508	1,090,369	1,090,369	138,271	138,271	1,507,410
Health Policy, Plan & Eval - Restricted:						
11905 Child Safety Seats	4,199					4,199
1991 Realignment Funds - Restricted:						
11991 Health Realignment Fund 1991	9,776,535	2,059,831	1,910,737			7,865,798
11992 Mental Health Realignment 1991	337,256	91,826	91,824			245,432
Total 1991 Realignment Funds	10,113,791	2,151,657	2,002,561	0	0	8,111,230
11001 Total Special Revenue Funds	163,425,815	76,600,959	79,087,846	2,259,520	2,386,342	86,724,311
21000 Capital Projects (Assigned)	13,171,005	11,406,280	11,406,280			1,764,725
31000 Debt Service (Restricted)	8,805,123					8,805,123
Total Governmental Funds	311,004,744	105,083,202	112,218,528	6,692,493	6,398,315	205,184,532

County of Sonoma
 State of California
 Summary of Additional Financing Sources by Source and Fund
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Description (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (5)	Adopted by the Board of Supervisors 2016-17 (6)
Summarization By Source:				
40000 Taxes:				
Property Taxes-CY Secured	195,604,184	204,944,163	214,770,000	214,770,000
Property Taxes-CY Unsecured	5,540,334	5,856,462	5,700,000	5,700,000
Property Taxes-CY Supplemental	2,762,627	3,156,181	2,800,000	2,800,000
Property Taxes-PY Secured	(34,663)	(50,118)	0	0
Property Taxes-PY Unsecured	118,393	116,144	0	0
Property Taxes-PY Supplemental	(6,842)	(4,799)	0	0
Sales and Use Tax	39,152,784	39,424,807	39,644,000	39,644,000
Other Taxes	21,751,194	18,501,508	19,186,400	19,186,400
	264,888,011	271,944,348	282,100,400	282,100,400
41000 Licenses, Permits and Franchises	23,373,095	25,840,656	25,228,183	25,228,183
42000 Intergovernmental Revenues:				
Intergovernmental-State	274,164,728	301,179,136	339,499,674	341,091,910
Intergovernmental-Federal	111,333,109	99,888,200	97,610,763	97,610,760
Intergovernmental-Other	34,887,381	47,789,967	51,468,841	51,468,841
	420,385,218	448,857,303	488,579,278	490,171,511
43000 Fines, Forfeitures and Penalties	17,178,206	23,505,263	11,995,850	13,273,058
44000 Revenue From Use of Money and Property	6,042,470	6,325,849	6,399,938	6,399,938
45000 Charges for Current Services	50,156,405	56,308,915	66,582,472	67,793,164
46000 Miscellaneous Revenues	20,294,573	22,039,776	18,645,190	20,686,490
47000 Other Financing Sources*	2,907,724	62,008,024	895,376	895,376
48000 Special Items	2,765,955	0	0	0
Total Summarization by Source	807,991,657	916,830,134	900,426,687	906,548,120

*Excludes 2014-15 Actual transfers totalling \$173,441,987, 2015-16 Estimated transfers totalling \$204,847,918, 2016-17 Recommended Revised transfers totalling \$103,117,950, and 2016-17 Adopted transfers totalling \$108,742,985.

County of Sonoma
 State of California
 Summary of Additional Financing Sources by Source and Fund
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Description (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (5)	Adopted by the Board of Supervisors 2016-17 (6)
Summarization by Fund:				
10003 General	410,200,220	424,319,384	424,685,483	425,095,424
10200 General Reserve	9,965,526	724,468	0	0
10500 Accumulated Capital Outlay	1,457,038	3,030,917	1,649,457	1,649,457
10002 General Fund	421,622,784	428,074,769	426,334,940	426,744,881
11010 Advertising Fund	12,859,919	10,542,121	10,717,100	10,717,099
11050 Roads Fund	39,680,704	57,863,126	53,751,476	56,081,476
11100 Other Special Revenue Funds	36,572,254	42,958,715	34,321,883	35,464,091
11300 2011 Public Safety Realignment	58,235,015	64,766,469	63,472,916	63,472,915
11400 Human Services Realignment	32,842,105	35,189,271	36,038,821	36,038,820
11500 Human Services Department	142,989,792	154,413,983	167,766,075	168,017,820
11550 DCSS - Child Support Enforcement	11,355,221	14,693,867	14,693,867	14,693,867
11600 Department of Health Services	99,891,957	122,224,674	64,695,131	67,728,453
11700 Public Health Funds	11,181,016	10,499,893	9,706,318	9,706,318
11800 Behavioral Health Funds	22,085,204	20,225,247	22,888,701	22,888,700
11900 Health Policy, Plan & Eval	4,976	5,643	5,137	5,137
11990 1991 Realignment Funds	34,137,245	35,358,029	34,059,446	34,059,446
11001 Special Revenue Funds	501,835,407	568,741,039	512,116,871	518,874,142
20000 Capital Projects	21,418,016	10,741,978	40,086,190	41,302,190
31000 Debt Service	15,972,037	93,743,681	12,122,519	12,122,519
Subtotal	960,848,244	1,101,301,467	990,660,519	999,043,732
XX Transfers*	(152,856,587)	(184,471,333)	(90,233,832)	(92,495,612)
Total Summarization by Fund	807,991,657	916,830,134	900,426,687	906,548,120

*The following transfers within a fund have been eliminated from the above fund totals: 2014-15 Actuals - \$20,585,400, 2015-16 Estimated - \$20,376,585, 2016-17 Recommended Revised - \$12,884,115 and 2016-17 Adopted -\$16,247,373. Transfers between funds are included within the above funds and eliminated here before consolidating General County totals.

County of Sonoma
 State of California
 Detail of Additional Financing Sources by Account and Fund
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
40000 <u>Taxes:</u>				
40001 Property Taxes-CY Secured:				
10003 General	195,280,391	204,944,163	214,770,000	214,770,000
31000 Debt Service	323,792	0	0	0
	<u>195,604,183</u>	<u>204,944,163</u>	<u>214,770,000</u>	<u>214,770,000</u>
40100 Property Taxes-CY Unsecured	5,540,334	5,856,462	5,700,000	5,700,000
40110 Property Taxes-CY Supplemental	2,762,627	3,156,181	2,800,000	2,800,000
40200 Property Taxes-PY Secured:				
10003 General	(46,875)	(50,118)	0	0
31000 Debt Service	12,212	0	0	0
	<u>(34,663)</u>	<u>(50,118)</u>	<u>0</u>	<u>0</u>
40210 Property Taxes-PY Unsecured	118,393	116,144	0	0
40220 Property Taxes-PY Supplemental	(6,842)	(4,799)	0	0
40300 Sales and Use Tax:				
10003 General	17,700,576	18,624,807	18,324,000	18,324,000
11100 Other Special Revenue Funds	21,452,209	20,800,000	21,320,000	21,320,000
	<u>39,152,784</u>	<u>39,424,807</u>	<u>39,644,000</u>	<u>39,644,000</u>
40400 Other Taxes:				
10003 General	9,182,183	8,379,508	8,558,300	8,558,300
11010 Advertising Fund	12,569,011	10,122,000	10,628,100	10,628,100
	<u>21,751,194</u>	<u>18,501,508</u>	<u>19,186,400</u>	<u>19,186,400</u>
40000 Total Taxes	264,888,012	271,944,348	282,100,400	282,100,400

County of Sonoma
 State of California
 Detail of Additional Financing Sources by Account and Fund
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
41000 <u>Licenses, Permits and Franchises:</u>				
41010 Animal Licenses				
11600 Department of Health Services	591,382	616,772	825,000	825,000
	591,382	616,772	825,000	825,000
41020 Business Licenses:				
10003 General	513	1,029	1,100	1,100
11600 Department of Health Services	10,657	15,999	12,000	12,000
11700 Public Health Funds	2,726,678	2,750,521	2,987,202	2,987,202
	2,737,848	2,767,549	3,000,302	3,000,302
41050 Construction Permits:				
10003 General	8,699,152	9,913,960	9,750,973	9,750,973
11050 Roads Fund	119,232	0	0	0
	8,818,384	9,913,960	9,750,973	9,750,973
41080 Road Privileges/Permits	32,228	29,176	34,145	34,145
41100 Franchises:				
10003 General	6,024,653	7,056,869	5,638,611	5,638,611
11100 Other Special Revenue Funds	339,815	342,485	325,000	325,000
11600 Department of Health Services	290,600	295,400	303,822	303,822
11700 Public Health Funds	208,457	409,524	458,865	458,865
	6,863,524	8,104,278	6,726,298	6,726,298
41130 Other Licenses/Permits:				
10003 General	928,062	1,121,505	963,352	963,352
11100 Other Special Revenue Funds	2,012,216	1,749,666	2,365,892	2,365,892
11600 Department of Health Services	624,817	665,055	663,600	663,600
11700 Public Health Funds	764,633	872,695	898,621	898,621
	4,329,729	4,408,921	4,891,465	4,891,465
41000 Total Licenses, Permits and Franchises	23,373,095	25,840,656	25,228,183	25,228,183

County of Sonoma
 State of California
 Detail of Additional Financing Sources by Account and Fund
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
42000 <u>Intergovernmental Revenues:</u>				
42010 State-Highway Users Tax:				
11050 Roads Fund	15,553,275	11,714,859	10,770,992	10,770,992
	15,553,275	11,714,859	10,770,992	10,770,992
42100 Vehicle License Fees, In-Lieu Tax:				
10003 General	14,147,858	1,914,263	759,816	759,816
11300 2011 Public Safety Realignment	5,027,879	4,284,918	14,702,049	14,702,049
11990 1991 Realignment Funds	0	13,778,055	13,512,945	13,512,945
	19,175,737	19,977,236	28,974,810	28,974,810
42120 State-Public Assistance Admin:				
11500 Human Services Department	50,581,806	31,829,947	44,434,366	44,434,366
11550 DCSS-Child Support Enforcement	4,384,240	4,993,875	4,993,875	4,993,875
11600 Department of Health Services	79,300	16,917,421	19,810,982	21,403,218
11800 Behavioral Health Funds	0	0	25,000	25,000
	55,045,347	53,741,243	69,264,223	70,856,459
42130 State-Public Assistance Programs:				
11500 Human Services Department	5,369,982	5,780,171	6,017,105	6,017,105
	5,369,982	5,780,171	6,017,105	6,017,105
42150 State-Mental Health:				
11600 Department of Health Services	871,522	1,289,852	1,320,388	1,320,388
11990 1991 Realignment Funds	12,404,700	12,644,395	12,272,014	12,272,014
	13,276,222	13,934,247	13,592,402	13,592,402
42160 State-CA Children Services:				
11600 Department of Health Services	1,282,785	1,247,579	1,369,423	1,369,423
	1,282,785	1,247,579	1,369,423	1,369,423
42170 State-Other Health:				
11400 Human Services Realignment	31,392,934	34,470,054	35,276,005	35,276,005
11500 Human Services Department	10,576	21,275,688	37,210,625	37,210,625
11600 Department of Health Services	2,293,331	2,899,132	3,716,599	3,716,599
11700 Public Health Funds	150,000	150,000	160,000	160,000
11990 1991 Realignment Funds	2,280,406	1,298,016	1,200,000	1,200,000
	36,127,247	60,092,890	77,563,229	77,563,229
42200 State-Agriculture	2,767,822	2,781,819	2,702,743	2,702,743
42250 State-Civil Defense	317,679	228,724	228,725	228,725

County of Sonoma
 State of California
 Detail of Additional Financing Sources by Account and Fund
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
42000 <u>Intergovernmental Revenues (cont):</u>				
42260 State-Construction:				
11050 Roads Fund	0	150,000	218,000	218,000
	0	150,000	218,000	218,000
42270 State-Corrections:				
10003 General	297,467	241,280	391,000	391,000
11300 2011 Public Safety Realignment	100,000	50,000	0	0
	397,467	291,280	391,000	391,000
42280 State-Disaster Relief:				
10003 General	16,872	10,000	10,000	10,000
	16,872	10,000	10,000	10,000
42285 State-Veterans Affairs:				
11500 Human Services Department	148,549	285,817	60,000	60,000
	148,549	285,817	60,000	60,000
42290 State-Homeowners Prop Tax Relf	1,261,218	1,234,801	1,300,000	1,300,000
42300 State-Prop 172-Public Safety	40,696,953	41,454,569	43,921,978	43,921,978
42310 State-Trial Courts	444,703	358,012	422,711	422,711
42350 State-Other:				
10003 General	3,792,389	3,111,775	3,985,435	3,985,435
11010 Advertising Fund	64,558	125,000	0	0
11050 Roads Fund	100,000	100,000	0	0
11100 Other Special Revenue Funds	2,232,724	2,280,113	2,174,387	2,174,387
11300 2011 Public Safety Realignment	49,595,426	57,342,019	47,356,867	47,356,867
11500 Human Services Department	546,004	528,314	500,479	500,479
11600 Department of Health Services	1,522,146	2,845,247	914,109	914,109
11700 Public Health Funds	3,847,159	3,844,104	3,675,675	3,675,675
11800 Behavioral Health Funds	19,673,284	17,719,317	20,258,524	20,258,524
23000 Miscellaneous Capital Projects	6,258	0	466,118	466,118
24000 Regional Parks	902,922	0	3,360,740	3,360,740
	82,282,870	87,895,889	82,692,334	82,692,334
Total State Revenue	274,164,728	301,179,136	339,499,675	341,091,911
42400 Fed-Public Assistance Admin:				
11500 Human Services Department	40,237,484	46,377,373	26,433,937	26,433,937
11700 Public Health Funds	33,469	0	0	0
	40,270,953	46,377,373	26,433,937	26,433,937
42410 Fed-Public Assistance Program:				
11500 Human Services Department	17,554,308	12,835,638	14,455,871	14,455,871
	17,554,308	12,835,638	14,455,871	14,455,871

County of Sonoma
 State of California
 Detail of Additional Financing Sources by Account and Fund
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
42000 <u>Intergovernmental Revenues (cont):</u>				
42420 Fed-Health Admin:				
11600 Department of Health Services	640,850	0	0	0
	640,850	0	0	0
42430 Federal Construction	2,839,355	0	0	0
	2,839,355	0	0	0
42450 Fed-In-Lieu Taxes	7,273	619	0	0
42460 Fed-Other:				
10003 General	3,308,611	3,427,180	3,687,208	3,687,208
11050 Roads Fund	9,949	4,546,742	18,447,650	18,447,650
11100 Other Special Revenue Funds	284,650	322,734	315,134	315,134
11500 Human Services Department	6,557,382	6,894,801	6,796,422	6,796,422
11550 DCSS-Child Support Enforcement	6,963,339	9,693,992	9,693,992	9,693,992
11600 Department of Health Services	29,273,065	15,754,906	16,966,834	16,966,834
11700 Public Health Funds	911,752	34,215	28,715	28,715
11800 Behavioral Health Funds	169,351	0	0	0
11990 1991 Realignment Funds	2,459,842	0	0	0
24000 Regional Parks	82,429	0	785,000	785,000
	50,020,370	40,674,570	56,720,955	56,720,955
Total Federal Revenue	111,333,109	99,888,200	97,610,763	97,610,763
42500 Other In-Lieu Taxes	1,654	0	0	0
42600 Other Government Agencies:				
10003 General	20,748,605	28,507,423	22,463,926	22,463,926
10500 Accumulated Capital Outlay	70,260	616,007	618,426	618,426
11010 Advertising Fund	117,072	4,212	0	0
11050 Roads Fund	2,040,935	2,252,916	2,629,647	2,629,647
11100 Other Special Revenue Funds	28,633	0	0	0
11500 Human Services Department	17,729	17,946	0	0
11600 Department of Health Services	3,729,984	6,586,953	6,627,622	6,627,622
11700 Public Health Funds	596,674	429,122	13,552	13,552
11990 1991 Realignment Funds	0	5,019,233	6,000,000	6,000,000
22300 Memorial Buildings	0	0	25,000	25,000
23000 Miscellaneous Capital Projects	163,305	0	3,969,909	3,969,909
24000 Regional Parks	1,733,413	0	4,546,744	4,546,744
31100 Special Assessments	4,211,462	4,356,205	4,574,015	4,574,015
Total Other Revenue	33,458,071	47,790,017	51,468,841	51,468,841
42700 PY Intergovernmental Revenues				
10003 General	243,054	0	0	0
11050 Roads Fund	(37,033)	0	0	0
11600 Department of Health Services	50,493	(50)	0	0
24000 Regional Parks	1,171,142	0	0	0
	1,427,656	(50)	0	0
42000 Total Intergovernmental Revenues	420,385,218	448,857,303	488,579,278	490,171,511

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
43000 <u>Fines, Forfeitures and Penalties:</u>				
43001 Vehicle Code Fines:				
10003 General	140,788	278,842	139,651	139,651
11050 Roads Fund	534,711	505,071	530,000	530,000
11900 Health Policy, Plan & Eval	1,636	3,272	5,000	5,000
	677,136	787,185	674,651	674,651
43100 Other Court Fines:				
10003 General	2,680,588	2,584,712	2,479,684	2,614,684
11100 Other Special Revenue Funds	139,994	113,616	179,736	179,736
11600 Department of Health Services	9,434	1,640	1,500	1,500
11700 Public Health Funds	1,018,202	1,044,835	1,044,829	1,044,829
11800 Behavioral Health Funds	92,871	118,114	125,000	125,000
11900 Health Policy, Plan & Eval	86	38	57	57
	3,941,176	3,862,955	3,830,806	3,965,806
43200 Forfeitures/Penalties:				
10003 General	1,083,675	1,076,676	1,208,466	1,208,466
11100 Other Special Revenue Funds	4,531,793	2,557,731	2,421,017	3,563,225
11600 Department of Health Services	140,935	121,467	118,400	118,400
11700 Public Health Funds	61,771	192,000	0	0
11800 Behavioral Health Funds	2,710	3,239	3,500	3,500
	5,820,885	3,951,113	3,751,383	4,893,591
43300 Penalties/Costs on Taxes				
10003 General	3,739,010	14,904,010	3,739,010	3,739,010
10200 General Reserve	3,000,000	0	0	0
	6,739,010	14,904,010	3,739,010	3,739,010
43000 Total Fines, Forfeitures and Penalties	17,178,206	23,505,263	11,995,850	13,273,058
44000 <u>Revenue From Use of Money and Property:</u>				
44001 Investment Income:				
10003 General	5,100,774	5,055,819	4,757,962	4,757,962
10200 General Reserve	(306,868)	0	0	0
10500 Accumulated Capital Outlay	11,845	17,299	19,005	19,005
11010 Advertising Fund	13,634	25,000	25,000	25,000
11050 Roads Fund	10,658	136,244	173,100	173,100
11100 Other Special Revenue Funds	92,807	310,288	549,322	549,322
11300 2011 Public Safety Realignment	151,930	72,438	14,000	14,000
11400 Human Services Realignment	90,866	(32,545)	3,000	3,000
11500 Human Services Department	(1,983)	80,710	9,570	9,570
11550 DCSS-Child Support Enforcement	7,642	6,000	6,000	6,000
11600 Department of Health Services	(254,233)	(181,709)	(180,776)	(180,776)
11700 Public Health Funds	10,092	131,435	127,228	127,228
11800 Behavioral Health Funds	40,977	53,941	49,068	49,068
11900 Health Policy, Plan & Eval	(17)	80	80	80

County of Sonoma
 State of California
 Detail of Additional Financing Sources by Account and Fund
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
44000 <u>Revenue From Use of Money and Property (cont):</u>				
44001 Investment Income (cont):				
11900 1991 Realignment Funds	159,131	124,182	76,000	76,000
21100 Administration Center	(13,268)	0	0	0
21500 Hall of Justice	(424)	0	0	0
21600 Main Adult Detention Facility	(10,261)	0	0	0
22000 North Cnty Detention Facility	(2,935)	0	0	0
22100 Los Guilucos	(1,524)	0	0	0
22200 Health - Chanate	73	0	0	0
22300 Memorial Buildings	(171)	0	0	0
23000 Miscellaneous Capital Projects	(44,417)	0	0	0
24000 Regional Parks	13,314	0	0	0
31100 Special Assessments	(4,365)	0	2,500	2,500
31300 Bonds Debt Service	1,451	0	0	0
31400 Tobacco Settlement Bonds	215,400	0	0	0
	5,280,126	5,799,183	5,631,058	5,631,058
44100 Rents/Concessions:				
10003 General	504,733	481,437	566,822	566,822
10500 Accumulated Capital Outlay	0	(6,330)	0	0
11100 Other Special Revenue Funds	14,872	51,558	202,058	202,058
11600 Department of Health Services	242,738	0	0	0
	762,343	526,665	768,880	768,880
44000 Total Revenue From Use of Money and Property	6,042,470	6,325,849	6,399,938	6,399,938
45000 <u>Charges for Current Services:</u>				
45001 Assessment & Tax Collect Fees:				
10003 General	6,662,763	7,134,222	7,394,456	7,394,456
11100 Other Special Revenue Funds	22,694	20,513	23,125	23,125
31100 Special Assessments	0	40,718	42,754	42,754
	6,685,457	7,195,453	7,460,335	7,460,335
45020 Auditing & Accounting Fees	263,175	95,450	71,375	71,375
45030 Communication Services	17,364	80,482	17,177	17,177
45040 Election Services	743,687	378,528	532,200	532,200
45050 Legal Services	26,080	15,639	12,000	12,000
45060 Planning & Engineering Services:				
10003 General	2,265,534	2,774,432	3,183,011	3,183,011
11050 Roads Fund	2,335	5,000	5,000	5,000
11100 Other Special Revenue Funds	365,668	348,750	337,800	337,800
11700 Public Health Funds	11,540	9,937	9,937	9,937
	2,645,077	3,138,119	3,535,748	3,535,748

County of Sonoma
 State of California
 Detail of Additional Financing Sources by Account and Fund
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
45000 <u>Charges for Current Services (cont):</u>				
45070 Agricultural Services:				
10003 General	768,168	767,170	787,585	787,585
11600 Department of Health Services	4,457	18,996	20,000	20,000
	<u>772,625</u>	<u>786,166</u>	<u>807,585</u>	<u>807,585</u>
45080 Civil Process Services:				
10003 General	116,208	120,816	136,304	136,304
11100 Other Special Revenue Funds	204,966	174,807	144,851	144,851
	<u>321,174</u>	<u>295,623</u>	<u>281,155</u>	<u>281,155</u>
45090 Court Fees and Costs:				
10003 General	355,814	339,568	382,040	382,040
11100 Other Special Revenue Funds	78,981	90,127	90,000	90,000
	<u>434,795</u>	<u>429,695</u>	<u>472,040</u>	<u>472,040</u>
45100 Estate Fees:				
11500 Human Services Department	72,045	103,705	99,193	99,193
	<u>72,045</u>	<u>103,705</u>	<u>99,193</u>	<u>99,193</u>
45120 Humane Services:				
11600 Department of Health Services	200,971	247,423	237,999	237,999
	<u>200,971</u>	<u>247,423</u>	<u>237,999</u>	<u>237,999</u>
45130 Law Enforcement Services:				
10003 General	1,637,900	1,587,741	1,476,698	1,476,698
11100 Other Special Revenue Funds	0	10,000	0	0
	<u>1,637,900</u>	<u>1,597,741</u>	<u>1,476,698</u>	<u>1,476,698</u>
45150 Recording Fees:				
10003 General	389,820	407,000	450,000	450,000
11100 Other Special Revenue Funds	1,825,831	1,752,236	1,923,919	1,923,919
11500 Human Services Department	86,776	86,352	89,998	89,998
11600 Department of Health Services	40,969	36,840	42,000	42,000
11700 Public Health Funds	18,028	16,350	17,117	17,117
	<u>2,361,424</u>	<u>2,298,778</u>	<u>2,523,034</u>	<u>2,523,034</u>
45170 Road and Street Services:				
10003 General	360,803	556,290	747,333	747,333
11050 Roads Fund	1,616,356	1,353,701	1,666,288	1,666,288
	<u>1,977,159</u>	<u>1,909,991</u>	<u>2,413,621</u>	<u>2,413,621</u>

County of Sonoma
 State of California
 Detail of Additional Financing Sources by Account and Fund
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
45000 <u>Charges for Current Services (cont):</u>				
45180 Health Fees:				
10003 General	109,104	112,938	120,983	120,983
11600 Department of Health Services	441,720	487,475	349,652	349,652
11700 Public Health Funds	(21,477)	(22,000)	0	0
11800 Behavioral Health Funds	2,049,237	1,986,383	2,417,109	2,417,109
	2,578,584	2,564,796	2,887,744	2,887,744
45190 Mental Health Services:				
11600 Department of Health Services	265,203	283,947	261,347	1,472,039
11800 Behavioral Health Funds	65,355	0	0	0
	330,558	283,947	261,347	1,472,039
45200 California Childrens Services:				
11600 Department of Health Services	540	740	0	0
	540	740	0	0
45220 Sanitation Services:				
10003 General	22,600	45,600	0	0
11700 Public Health Funds	202,395	0	0	0
	224,995	45,600	0	0
45250 Institutional Care/Services				
10003 General	210,893	237,848	194,749	194,749
11600 Department of Health Services	1,290	1,400	0	0
	212,183	239,248	194,749	194,749
45270 Educational Services	7,188	7,444	7,734	7,734
45290 Parks and Recreation Services:				
10003 General	4,132,543	4,278,260	4,268,254	4,268,254
11100 Other Special Revenue Funds	60,705	0	78,000	78,000
	4,193,249	4,278,260	4,346,254	4,346,254
45300 Other Charges for Services:				
10003 General	6,192,854	6,742,425	8,463,981	8,463,981
10500 Accumulated Capital Outlay	247,150	247,015	169,276	169,276
11010 Advertising Fund	115,396	28,527	0	0
11050 Roads Fund	25	0	0	0
11100 Other Special Revenue Funds	1,131,905	1,060,732	1,081,095	1,081,095
11500 Human Services Department	740,372	1,012,042	1,017,147	1,017,147
11600 Department of Health Services	684,438	716,273	975,098	975,098
11700 Public Health Funds	130,867	129,494	134,100	134,100
31100 Special Assessments	(1,108,664)	0	0	0
	8,134,343	9,936,507	11,840,697	11,840,697

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
45000 <u>Charges for Current Services (cont):</u>				
45400 Prior Year Revenue:				
45401 Revenue Appl PY Chgs for Svcs				
10003 General	34,357	0	0	0
11600 Department of Health Services	(3,743)	0	0	0
	30,615	0	0	0
45500 Interfund Revenue				
10003 General	16,133,568	20,170,108	27,022,932	27,022,932
10500 Accumulated Capital Outlay	65,059	117,733	0	0
11050 Roads Fund	23	0	50	50
11100 Other Special Revenue Funds	84,931	89,292	80,064	80,064
11500 Human Services Department	889	894	692	692
11600 Department of Health Services	748	1,552	50	50
	16,285,218	20,379,579	27,103,788	27,103,788
45000 Total Charges for Current Services	50,156,405	56,308,915	66,582,472	67,793,164
46000 <u>Miscellaneous Revenues:</u>				
46001 Other Sales Revenue:				
10003 General	724,479	663,108	706,200	706,200
10500 Accumulated Capital Outlay	212,656	200,682	237,750	237,750
11100 Other Special Revenue Funds	150,924	115,518	178,300	178,300
11600 Department of Health Services	620	34	0	0
	1,088,678	979,342	1,122,250	1,122,250
46020 Miscellaneous Revenues:				
10003 General	12,517,051	4,141,181	3,569,324	3,569,324
10500 Accumulated Capital Outlay	17,021	5,000	5,000	5,000
11010 Advertising Fund	(28,674)	91,032	64,000	64,000
11050 Roads Fund	1,613,697	1,726,517	1,130,000	3,130,000
11100 Other Special Revenue Funds	928,181	293,440	244,326	244,326
11300 2011 Public Safety Realignment	3,359,780	3,017,094	1,400,000	1,400,000
11400 Human Services Realignment	614,891	0	0	0
11500 Human Services Department	1,946,205	7,704,305	7,702,539	7,702,539
11600 Department of Health Services	(6,582,883)	3,800,652	1,986,909	2,028,209
11700 Public Health Funds	17,872	268,983	70,000	70,000
11800 Behavioral Health Funds	(8,581)	9,977	10,500	10,500
11900 Health Policy, Plan & Eval	3,270	2,253	0	0
21100 Administration Center	20,458	0	117,340	117,340
24000 Regional Parks	59,393	0	1,223,002	1,223,002
31100 Special Assessments	8,512	0	0	0
31400 Tobacco Settlement Bonds	4,719,704	0	0	0
	19,205,895	21,060,434	17,522,939	19,564,239
46000 Total Miscellaneous Revenues	20,294,573	22,039,776	18,645,190	20,686,490

County of Sonoma
 State of California
 Detail of Additional Financing Sources by Account and Fund
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
47000 <u>Other Financing Sources:</u>				
47XXX Operating/Residual Equity Transfers:				
10003 General	1,912,123	144,315	145,400	145,400
11100 Other Special Revenue Funds	239,973	10,456,237	239,976	239,976
11600 Department of Health Services	2,933	0	0	0
11700 Public Health Funds	70,971	29,649	0	0
23000 Miscellaneous Capital Projects	530,350	0	0	0
24000 Regional Parks	127,146	0	10,000	10,000
	2,883,497	10,630,201	395,376	395,376
47110 Long Term Debt Proceeds:				
10003 General	24,227	0	0	0
31300 Bonds Debt Service	0	50,378,783	0	0
	24,227	50,378,783	0	0
47120 Other Financing Sources				
10003 General	0	999,040	0	0
24000 Regional Parks	0	0	500,000	500,000
	0	999,040	500,000	500,000
47000 Total Other Financing Sources*	2,907,724	62,008,024	895,376	895,376
48000 <u>Special Items</u>				
48001 Special & Extraordinary Items				
10003 General	15,000	0	0	0
11050 Roads Fund	534,810	0	0	0
21100 Administration Center	392,942	0	0	0
24000 Regional Parks	1,823,203	0	0	0
	2,765,955	0	0	0
Total All Governmental Funds	807,991,657	916,830,134	900,426,687	906,548,120

*Excludes 2014-15 Actual transfers totalling \$173,441,987, 2015-16, Estimated transfers totalling \$204,847,918, 2016-17 Recommended Revised transfers totalling \$103,117,950, and 2016-17 Adopted transfers totalling \$108,742,985.

County of Sonoma
 State of California
 Summary of Financing Uses by Function and Fund
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Description (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
Summarization By Function:				
General/Capital Projects	118,515,102	136,356,849	202,233,868	204,046,234
Public Protection	260,121,826	278,089,782	301,640,194	308,649,266
Public Ways/Facilities	40,234,956	37,714,281	74,417,006	76,947,006
Health/Sanitation	123,014,703	136,294,802	139,993,957	143,750,188
Public Assistance	215,383,159	226,789,749	244,988,452	245,072,367
Education	835,683	1,106,383	1,248,408	1,143,749
Recreation/Cultural Services	14,604,546	15,632,013	17,172,988	17,172,988
Debt Service	16,896,783	92,283,081	12,122,519	12,122,519
Total Financing Uses by Function	789,606,758	924,266,940	993,817,392	1,008,904,317
Appropriations for Contingencies:				
10003 General	0	1,381,000	5,000,000	3,464,000
Subtotal Financing Uses	789,606,758	925,647,940	998,817,392	1,012,368,317
Increases to Fund Balance:				
10003 General			3,748,603	2,938,603
10200 General Reserve - County			0	0
10500 Accumulated Capital Outlay			684,370	684,370
11010 Advertising Fund			0	0
11050 Roads Fund			332,634	332,634
11100 Other Special Revenue Funds			397,655	373,747
11300 2011 Public Safety Realignment			321,100	4,000
11500 Human Services Department			551,316	719,146
11600 Department of Health Services			448,734	448,734
11700 Public Health Funds			69,812	69,812
11800 Behavioral Health Funds			138,271	138,271
11990 1991 Realignment Funds			0	0
21000 Capital Projects			2,223,253	2,223,255
Total Increases to Fund Balance	0	0	8,915,748	7,932,572
Total Financing Uses	789,606,758	925,647,940	1,007,733,140	1,020,300,890

County of Sonoma
 State of California
 Summary of Financing Uses by Function and Fund
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Description (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
Summarization By Fund:				
10003 General	397,396,834	426,429,045	441,408,788	446,078,152
10500 Accumulated Capital Outlay	2,808,175	2,129,741	2,002,112	2,002,112
10002 Total General	400,205,009	428,558,786	443,410,900	448,080,264
11010 Advertising Fund	10,542,205	8,681,780	14,648,997	14,648,997
11050 Roads Fund	40,739,917	37,215,590	74,635,961	76,965,961
11100 Other Special Revenue Funds	30,319,485	89,674,552	77,229,216	80,030,946
11300 2011 Public Safety Realignment	55,386,375	58,356,308	65,856,482	66,532,942
11400 Human Services Realignment	38,566,094	35,189,272	36,038,821	36,038,821
11500 Human Services Department	144,937,282	153,193,450	167,772,294	168,024,039
11550 DCSS-Child Support Enforcement	11,355,221	13,223,304	14,693,867	14,693,867
11600 Department of Health Services	111,527,761	121,808,174	64,695,131	67,728,453
11700 Public Health Funds	13,403,229	13,640,807	12,951,751	12,951,752
11800 Behavioral Health Funds	20,872,177	24,545,020	23,979,070	23,979,070
11900 Health Policy, Planning & Evaluation Funds	11,212	5,040	5,137	5,137
11990 1991 Realignment Funds	30,124,284	33,699,107	36,211,103	36,062,009
11001 Total Special Revenue	507,785,242	589,232,406	588,717,830	597,661,994
20000 Total Capital Projects	17,576,311	45,000	53,715,723	54,931,725
31000 Total Debt Service	16,896,783	92,283,081	12,122,519	12,122,519
Subtotals	942,463,345	1,110,119,273	1,097,966,972	1,112,796,502
XX Operating Transfers*	(152,856,587)	(184,471,333)	(90,233,832)	(92,495,612)
Total Financing Uses	789,606,758	925,647,940	1,007,733,140	1,020,300,890

*The following transfers within a fund have been eliminated from the above fund totals: 2014-15 Actuals - \$20,585,400, 2015-16 Estimated - \$20,376,585, 2016-17 Recommended Revised - \$12,884,115, and 2016-17 Adopted -\$16,247,373. Transfers between funds are included within the above funds and eliminated here before consolidating General County totals.

County of Sonoma
 State of California
 Detail of Financing Uses by Function, Activity and Budget Unit
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Description (Function, Activity and Budget Unit) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
<u>General:</u>				
<u>Legislative/Administrative</u>				
Board of Supervisors 150101XX	2,769,663	3,142,178	3,364,261	3,364,261
County Administrator 150201XX	2,204,247	2,943,376	3,416,100	3,666,100
General Services 210101XX	902,943	896,640	888,571	888,571
Total Legislative/Administrative	5,876,853	6,982,194	7,668,931	7,918,931
<u>Finance</u>				
Assessment Appeals Board 15010200	20,106	45,917	46,703	46,703
Purchasing 21030100	1,316,423	1,293,132	1,456,680	1,456,680
Assessor 13020100	9,186,441	9,257,843	10,089,485	10,089,485
Assessor-Prop Character Data 13020300	16,706	20,951	18,998	22,998
Assessor-Prop Tax Admin 13020400	6,480	9,649	0	9,984
Auditor-Controller 110101XX	9,147,881	7,863,909	8,310,852	8,310,852
Treasurer-Tax Collector 110102XX	3,574,014	3,718,196	3,836,139	3,836,139
ACTTC-Audit 11010300	844,333	837,523	990,644	990,644
ACTTC-Administration 11010400	936,303	979,973	1,005,885	1,005,885
Total Finance	25,048,685	24,027,093	25,755,386	25,769,370
<u>Counsel</u>				
County Counsel 17010100	5,069,136	7,616,678	8,747,239	8,747,239
Total Counsel	5,069,136	7,616,678	8,747,239	8,747,239
<u>Human Resources</u>				
Human Resources 230101XX	4,529,420	5,134,886	5,798,742	5,798,742
Total Human Resources	4,529,420	5,134,886	5,798,742	5,798,742
<u>Elections</u>				
Registrar of Voters 13030100	4,194,600	3,925,767	4,072,559	4,072,559
Total Elections	4,194,600	3,925,767	4,072,559	4,072,559
<u>Communications</u>				
Communications-Telephone 25010134	2,520,327	499,404	(90,285)	(90,285)
Total Communications	2,520,327	499,404	(90,285)	(90,285)
<u>Property Management</u>				
Energy Division 21030300	7,637,571	8,380,498	8,561,550	8,561,550
Real Estate Program 21020300	3,008,209	2,986,590	3,289,253	3,289,253
Facilities Operations 21020400	4,665,203	5,234,046	5,293,206	5,293,206
County Facilities ACO 21040100	83,304	0	0	0
SCEW-Administration 21040301	282,634	381,427	373,600	373,600
Tidelands Leases Fund 21040500	113,140	211,020	50,594	50,594
Total Property Management	15,790,060	17,193,581	17,568,203	17,568,203

County of Sonoma
 State of California
 Detail of Financing Uses by Function, Activity and Budget Unit
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Description (Function, Activity and Budget Unit) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
<u>General (Cont):</u>				
<u>Capital Improvements</u>				
Capital Improvements 40000000	17,457,056	45,000	51,492,470	52,708,470
Total Capital Improvements	17,457,056	45,000	51,492,470	52,708,470
<u>Promotion</u>				
Economic Development 19010100	2,559,722	2,929,384	2,868,905	2,913,289
Tourism Council 19010200	2,561,194	0	3,117,576	3,117,576
Advertising 16030100	2,327,139	2,826,146	4,415,206	4,234,882
Total Promotion	7,448,055	5,755,530	10,401,687	10,265,747
<u>Other General</u>				
Insurance 23010500	1,304,972	1,425,000	1,590,057	1,590,057
ADA Program 23011000	174,077	241,657	400,000	400,000
ISD Administration 25010111	108,036	133,094	206,777	206,777
Applications-Maintenance 2501012X	3,997,595	3,990,334	5,078,010	5,078,010
Technical Services 2501013X	4,524,678	5,582,860	9,384,829	9,384,829
Records 25010151	1,060,928	1,029,643	1,083,264	1,083,264
Electronic Document Mgmt System 25010141	33,205	168,978	222,511	222,511
Reprographics 25010161	396,089	408,447	310,344	310,344
IS Replacement-B 25011100	140,505	0	106,940	106,940
HRMS Fund 25012000	7,120	0	0	0
Architect 21020100	155,404	245,206	106,730	106,730
Architect-Local Projects 21020200	1,031,442	1,129,033	1,121,630	1,121,630
Fleet 210304XX	3,244,185	2,838,264	3,417,395	3,417,395
Fleet ACO 21040200	(261,967)	1,224,472	606,956	606,956
Survey Monument Preservation 26010300	6,523	40,500	40,500	40,500
Employee Benefits 16020100	2,079,825	3,359,875	4,321,288	4,071,288
Other General Government 16020200	(1,822,980)	(509,859)	(701,741)	(701,741)
Other Financing Sources/Uses 16021200	1,475,541	3,074,779	2,436,267	2,436,267
OFSU - Courthouse Const. 16010500	446,022	442,560	461,224	461,224
Tobacco - Securitized 16020700	0	0	47,990	47,990
Refuse Franchise Fees 16020400	1,046,739	869,116	985,092	985,092
Medical Marijuana 16040100	11,164	0	0	0
RDA Dissolution Distribution Fund 16021100	720,000	1,200,000	3,533,000	4,221,324
Tribal Mitigation - Graton 16020800	1,170,009	1,427,873	1,688,914	1,718,914
Open Space Spec Tax Account-Measure F 16040400	9,531,796	36,854,884	34,370,956	34,370,956
Total Other General	30,580,910	65,176,716	70,818,934	71,287,258
Total General	118,515,102	136,356,849	202,233,866	204,046,234

County of Sonoma
 State of California
 Detail of Financing Uses by Function, Activity and Budget Unit
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Description (Function, Activity and Budget Unit) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
<u>Public Protection:</u>				
<u>Judicial</u>				
Sheriff-Court Security 30014700	380,620	706,994	366,778	366,778
DA - Criminal 18010101	17,994,050	18,386,606	20,034,608	20,034,608
DA - Victim Witness 18010102	1,416,907	1,597,244	1,919,487	1,919,487
DA - Consumer Protection Fund 18010400	620,026	898,734	909,301	909,301
DA - SCATT 18010500	566,846	831,000	897,022	897,022
DA - Family Justice Center 18010600	485,931	636,570	746,912	746,912
DA - Family Justice Center SB635 18010700	30,000	0	0	0
DA - Asset Forfeiture-Justice 18010800	0	0	5,075	5,075
PSR - DA Revocation 18013000	158,329	73,704	73,704	73,704
PSR - DA Local Law Enforcement Services 18013500	151,020	114,699	114,749	114,749
Public Defender 28010100	9,408,532	10,063,342	10,547,711	10,547,711
Public Defender Revocation 28010200	167,049	100,395	80,250	80,250
Grand Jury 16010100	91,884	85,538	92,408	92,408
Court Support Operations 16010200	10,718,215	10,959,797	11,203,914	11,203,914
Courts-Alternate Dispute Resolutions 16010300	112,020	93,620	90,000	90,000
Total Judicial	42,301,429	44,548,243	47,081,919	47,081,919
<u>Police Protection</u>				
Sheriff-Admin 300101XX	7,590,872	8,909,257	10,246,452	10,246,452
Law Enforcement-Admin 300102XX	3,011,814	3,548,757	4,343,730	4,343,730
Sheriff-Dispatch 30012000	3,993,516	3,951,629	4,536,240	4,536,240
Sheriff-Telecommunication 30012300	1,103,394	1,525,438	1,198,958	1,198,958
Sheriff-Helicopter 300143XX	1,476,184	1,338,619	1,997,368	1,997,368
Sheriff-Civil Bureau 30012100	702,570	839,127	796,546	796,546
Sheriff-Marine Unit 300144XX	979,677	1,007,738	1,227,648	1,227,648
Sheriff-Patrol 300140XX	30,450,590	32,137,364	31,578,202	33,434,662
Sheriff-Windsor 300141XX	4,808,535	5,055,266	5,501,555	5,501,555
Sheriff-Sonoma 300142XX	3,250,313	3,402,383	3,482,387	3,482,387
Sheriff-Investigation 300145XX	7,693,176	7,849,620	8,202,425	8,202,425
Sheriff-Records 30012200	1,835,686	2,059,021	2,294,532	2,294,532
Federal Forfeiture - DOJ 30016200	0	0	0	1,863,630
State Forfeiture 30016300	0	0	0	1,089,479
PSR-Trial Court Security 30016400	6,299,245	6,306,852	8,006,390	8,006,390
PSR-Local Law Enf-ST COPS (LED) 30016500	218,433	100,000	120,000	120,000
PSR-Local Law Enf-CAL-EMA 30016600	211,776	205,164	245,727	245,727
PSR-Local Corr-AB 109 (LED) 30016700	196,369	219,743	586,442	586,442
JAG 30016800	39,344	7,600	0	0
DMV Fee/CAL ID 30017400	372,771	1,064,424	1,195,539	1,195,539
Sheriff-Training 30010300	1,253,828	1,323,586	1,779,447	1,779,447
Total Police Protection	75,488,093	80,851,588	87,339,588	92,149,157

County of Sonoma
 State of California
 Detail of Financing Uses by Function, Activity and Budget Unit
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Description (Function, Activity and Budget Unit) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
<u>Public Protection (Cont):</u>				
<u>Detention & Correction</u>				
Sheriff-Transportation 30014800	1,265,495	1,183,839	1,473,124	1,473,124
Detention-North County Detention Facility 30020400	4,331,301	5,355,178	4,676,675	4,676,675
Detention-Main Adult Detention Facility 30020300	28,011,819	27,625,315	29,535,554	31,518,014
Detention-Administration 30020100	20,150,228	21,737,438	21,437,308	21,437,308
Detention-Jail Industries 30020500	128,990	203,536	159,470	159,470
Detention-Training 30020200	824,926	976,456	1,039,774	1,039,774
PSR-Local Law Enf-Booking Fees 30026000	791,066	791,066	791,066	791,066
PSR-Local Law Enf-ST COPS (DD) 30026100	150,988	130,000	130,000	130,000
PSR-Local Corr AB 109 (DD) 30026200	3,596,874	4,446,155	4,285,519	4,285,519
Adult Supervision Section 270111XX	6,091,253	6,223,162	6,933,358	6,933,358
Probation-Juvenile Supervision Section 270121XX	2,540,473	2,795,459	2,152,556	2,152,556
Probation-Administration 270101XX	4,250,716	4,710,056	4,813,906	4,813,906
Adult Realignment Section 270112XX	41,327	8,399	6,810	6,810
Probation-Juvenile Justice Crime Prev 27012200	276,465	12,763	4,900	4,900
Probation-Juvenile Grant Funds 27012300	0	833,907	837,631	837,631
Adult Investigations Section 270110XX	1,939,708	2,317,855	2,766,410	2,766,410
Juvenile Investigations Section 270120XX	1,734,202	1,614,758	1,789,030	1,789,030
Probation Replacement Fund 27016000	(40,278)	(36,274)	0	0
Probation-CCPIF 27017000	304,481	755,741	833,354	833,354
CCP Probation 27017100	5,355,152	7,072,638	8,253,709	8,253,709
YOBG Section 270175XX	995,797	1,194,296	1,340,193	1,340,193
Probation JPCF 27017700	1,680,089	2,017,528	2,465,554	2,465,554
Probation JJCPA 27017600	1,167,814	1,323,630	1,668,740	1,668,740
CCP Contingency 27017200	1,773,097	400,000	1,802,323	1,923,880
Juvenile Hall Section 270140XX	13,362,443	13,160,133	14,151,549	14,151,549
Probation Camp 270145XX	1,865,310	2,038,672	2,115,058	2,115,058
Supervised Adult Crews 27013000	866,424	849,918	920,935	920,935
SAC/Camp Ops & Replacement 270163XX	1,022,681	923,303	1,562,471	1,562,471
Total Detention & Correction	104,478,841	110,664,927	117,946,976	120,050,993
<u>Protection Inspection</u>				
Agricultural Commissioner 10010100	4,695,613	4,859,506	5,004,769	5,004,769
Weights & Measures 10010200	890,628	994,583	993,110	993,110
W & M Transaction Verification 10010300	960	1,257	5,100	5,100
Total Protection Inspection	5,587,201	5,855,346	6,002,978	6,002,978
<u>Other Protection</u>				
County Center Parking Enforcement 21040400	102,492	121,072	120,101	120,101
Recorder Modernization 13010300	1,231,995	211,391	4,679,772	4,679,772
Recorder Micrographics 13010400	41,470	87,742	55,124	55,124
Clerk/Recorder-VRIP Program 13010500	6,936	39,366	42,786	42,786
Social Security Truncation Prog 13010600	15,365	11,442	11,500	11,500
Recorder - eRecording 13010700	0	87,403	0	99,092
Recorder Operations 13010100	2,144,801	2,040,809	2,207,325	2,107,779
County Clerk Operations 13010200	730,313	754,924	810,046	810,046

County of Sonoma
 State of California
 Detail of Financing Uses by Function, Activity and Budget Unit
 Governmental Funds
 Fiscal Year 2016-17 (Adopted Budget)

Description (Function, Activity and Budget Unit) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
<u>Public Protection (Cont):</u>				
<u>Other Protection (Cont)</u>				
PRMD Section 260101XX	17,032,905	20,524,326	22,726,773	22,822,713
ARM Mitigation 26010200	0	33,445	33,445	33,445
PRMD Planning Admin Fund 26010400	144,753	334,966	334,966	334,966
Coroner 30014600	2,128,473	2,440,502	2,255,106	2,255,106
IOLERO - Admin 32010100	0	90,706	527,335	527,335
PH Animal Care & Control 22020106	5,077,680	5,585,491	5,595,922	5,595,922
PH Animal Welfare Fund 22020200	16,875	19,052	108,341	108,341
Fish & Wildlife 10010400	55,261	11,863	35,950	35,950
Abalone Preservation Fund 10010500	0	0	750	750
Emergency Management 20010100	1,476,008	1,556,858	1,555,497	1,555,497
Operations Area Grants 20010200	625,677	656,274	576,402	576,402
Hazardous Materials Fund 20010300	1,435,258	1,562,046	1,591,592	1,591,592
Total Other Protection	32,266,261	36,169,678	43,268,733	43,364,219
Total Public Protection	260,121,826	278,089,782	301,640,194	308,649,266
<u>Public Ways/Facilities:</u>				
<u>Public Ways</u>				
Road Administration 340101XX	39,742,200	36,987,576	74,254,248	76,584,248
PW Special Projects 34020100	83,534	133,423	132,355	132,355
PW District Formation 34020200	389,863	519,277	16,556	216,556
PW Small Water Systems 34020300	19,359	74,005	13,847	13,847
Total Public Ways	40,234,956	37,714,281	74,417,006	76,947,006
Total Public Ways/Facilities	40,234,956	37,714,281	74,417,006	76,947,006
<u>Health/Sanitation:</u>				
<u>Health</u>				
Health Services Administration 22010101	2,643,691	2,774,180	661,917	811,011
PH Environmental Health 22020102	736,573	811,418	922,606	962,606
PH Program Support 22020101	1,881,081	2,569,503	(6,522,697)	(6,522,697)
PH Disease Control 22020107	2,476,579	2,679,050	2,697,079	2,697,079
PH Family Health 22020103	4,061,900	5,409,083	5,488,571	5,488,571
PH Women Infants & Children 22020104	2,446,768	2,362,940	2,533,754	2,533,754

Description (Function, Activity and Budget Unit) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
<u>Health/Sanitation (Cont):</u>				
<u>Health (Cont)</u>				
PH Special Clinical Services 22020108	270,030	309,795	369,160	369,160
PH Emergency Medical Services 22020109	994,658	1,327,740	1,006,028	1,006,028
PH Children's Medical Services 22020105	6,273,441	6,393,137	7,386,386	7,386,386
PH Clinical Laboratory 22020110	1,196,624	1,148,305	1,245,231	1,245,231
PH Preparedness 22020111	1,113,220	1,185,938	1,195,707	1,195,707
BH Program Support 22030101	2,950,289	3,163,729	(9,651,315)	(9,651,315)
BH Acute/Forensic Services 22030102	8,897,799	12,192,027	7,562,363	10,365,291
BH Adult Contracted Services 22030103	11,963,354	12,948,234	11,423,269	11,423,269
BH Youth & Family Services 22030104	11,246,335	10,072,658	6,851,331	6,851,331
BH Mental Health Services Act 22030105	27,700,682	30,327,794	7,879,326	7,879,326
BH Substance Use Disorders 22030106	10,267,387	10,587,887	8,905,283	8,905,283
HPPE Policy, Strategy & Eval 22040103	3,694,384	3,158,457	2,364,937	2,364,937
HPPE Healthy Communities 22040102	2,819,804	3,658,398	3,873,543	3,914,843
HPPE Program Support 22040101	2,475,891	2,787,373	(2,050,902)	(2,050,902)
Tobacco Tax-Education 22050600	0	0	150,250	150,250
PH First 5 Sonoma County 22020300	6,855,131	7,628,009	6,913,560	6,913,560
PH Maddy Fund 22020500	312,099	297,914	398,813	398,813
PH Maddy/Richie Fund 22020600	581,413	503,026	724,652	724,652
Solid Waste Enforcement 22051000	0	0	25,130	25,130
Preschool Facility Project 22051100	0	53,000	0	0
Residential Tx & Detox 22051200	0	0	58,550	58,550
Alcohol Abuse Educ/Prev 22051300	0	0	65,550	65,550
Drug Abuse Educ/Prev 22051400	0	0	11,000	11,000
Alcohol & Drug Assessment Prog 22051500	0	0	1,000	1,000
PH Fee Stabilization Fund 22020400	4,367,583	4,405,615	4,506,193	4,506,193
HPPE Child Safety Seats 22040200	11,212	5,040	5,137	5,137
MHSA - Community Svcs & Support 22051600	0	0	16,084,042	16,084,042
MHSA - Early Intervention 22051800	0	0	3,932,490	3,932,490
MHSA - Innovation 22051900	0	0	1,220,378	1,220,378
BH Memorial Fund 22030300	0	0	14,880	14,880
BH ConRel Interim Fund 22030400	8,897	24,002	12,000	12,000
Health Realignment 1991 22050100	2,459,842	5,190,551	22,188,047	22,038,953
Behavioral Health Account 2011 22050200	0	0	8,889,500	9,761,503
Mental Health Realignment 1991 22050300	0	0	14,023,056	14,023,056
BH Driving Under the Influence 22030200	2,308,038	2,313,216	2,440,909	2,440,909
Vital Statistics Fund 22050900	0	6,783	55,000	55,000
Intergovernmental Transfer 22050500	0	0	4,132,243	4,132,243
Total Health	123,014,703	136,294,802	139,993,957	143,750,188
Total Health/Sanitation	123,014,703	136,294,802	139,993,957	143,750,188

Description (Function, Activity and Budget Unit) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
<u>Public Assistance:</u>				
<u>Administration</u>				
Discretionary General Fund 24010300	353,270	353,270	353,270	353,270
WP Realignment 24030610	(23,734,899)	(8,966,461)	0	0
WP Aid to Adoption 24030640	5,249,976	5,146,527	3,500,000	3,500,000
WP Case Service 24030641	799,365	215,289	211,944	211,944
WP Adult Other Case Services 24030650	341,638	281,885	176,194	176,194
WP IHSS & PA Program 24030651	17,640,009	18,304,437	21,753,417	21,753,417
WP Refugees 24030621	20,775	26,400	36,145	36,145
WP Wraparound Services 24039100	2,999,849	3,930,062	5,184,000	5,184,000
AB 85 Family Support Fund 24020300	40,448	1,405,847	430,509	430,509
HS Realignment Operating 24020100	30,536,625	27,226,840	29,047,257	29,047,257
CalWorks MOE 24020400	5,389,021	6,556,586	6,561,055	6,561,055
Pub Safety Realign AB 118 - HS 24020200	24,071,292	24,987,121	26,681,516	26,681,516
Title IVe Waiver Fund 24020700	6,344,937	7,843,002	8,917,408	8,917,408
Human Services - Program Administration 240301XX	107,546,929	110,398,648	107,897,202	107,981,117
Total Administration	177,599,235	197,709,454	210,749,917	210,833,832
<u>Aid Programs</u>				
WP Foster Care 24030642	8,508,648	1,989,973	3,177,785	3,177,785
WP Temp Assist Needy Families 24030630	10,675,274	7,207,079	8,618,318	8,618,318
Dependent Child Fund 24020500	45,861	35,006	64,916	64,916
Total Aid Programs	19,229,783	9,232,058	11,861,019	11,861,019
<u>General Relief</u>				
WP General Assistance 24030622	691,116	583,586	645,165	645,165
Total General Relief	691,116	583,586	645,165	645,165
<u>Veterans Services</u>				
Veterans Services 24030155	646,941	685,411	969,610	969,610
Total Veterans Services	646,941	685,411	969,610	969,610
<u>Other Assistance</u>				
Area Agency on Aging 24030153	3,259,633	2,615,535	3,311,679	3,311,679
MSSP - Senior Services 24030154	1,053,710	1,157,130	1,399,532	1,399,532
PA/PG/PC 24030156	1,372,344	1,409,713	1,202,283	1,202,283
CAPIT 24030143	175,174	173,558	155,380	155,380
Child Support Services 12010100	11,355,221	13,223,304	14,693,867	14,693,867
Total Other Assistance	17,216,083	18,579,239	20,762,740	20,762,740
Total Public Assistance	215,383,159	226,789,749	244,988,452	245,072,367

Description (Function, Activity and Budget Unit) (1)	Actual 2014-15 (2)	Estimated 2015-16 (3)	Recommended Revised 2016-17 (4)	Adopted by the Board of Supervisors 2016-17 (5)
<u>Education:</u>				
<u>Agricultural Education</u>				
UC Cooperative Extension Div 35010100	835,683	1,106,383	1,248,408	1,143,749
Total Agricultural Education	835,683	1,106,383	1,248,408	1,143,749
Total Education	835,683	1,106,383	1,248,408	1,143,749
<u>Recreation/Cultural Services:</u>				
<u>Recreation Facilities</u>				
Regional Parks Ops & Maintenance 290101XX	9,680,935	10,304,235	11,309,710	11,309,710
Park Planning 29010200	396,138	540,764	454,195	454,195
Community Engagement 290103XX	1,176,495	1,399,903	1,695,694	1,695,694
Parks Administration 29010400	222,110	122,099	191,464	191,464
Spring Lake Park 290105XX	2,513,908	2,585,105	2,846,207	2,846,207
Restricted Donations 29010700	6,925	0	45,000	45,000
Total Recreation Facilities	13,996,512	14,952,107	16,542,271	16,542,271
<u>Veterans Memorial Buildings</u>				
Veterans Buildings 21030200	608,034	679,906	630,717	630,717
Total Veterans Memorial Buildings	608,034	679,906	630,717	630,717
Total Recreation/Cultural Services	14,604,546	15,632,013	17,172,988	17,172,988
<u>Debt Service:</u>				
<u>Retirement of Long-Term Debt</u>				
Retirement of Long-Term Debt 42000000	16,896,783	92,283,081	12,122,519	12,122,519
Total Retirement of Long-Term Debt	16,896,783	92,283,081	12,122,519	12,122,519
Total Debt Service	16,896,783	92,283,081	12,122,519	12,122,519
Grand Total Financing Uses by Function*	789,606,758	924,266,940	993,817,390	1,008,904,317

*Excludes 2014-15 Actual transfers totalling \$173,441,987, 2015-16 Estimated transfers totalling \$204,847,918, 2016-17 Recommended Revised transfer totalling \$103,117,950, and 2016-17 Adopted transfers totalling \$108,742,985.

District Name (1)	Total Financing Sources				Total Financing Uses		
	Unallocated Fund Balance June 30,2016 (2)	Decreases to Fund Balance (3)	Additional Financing Sources (4)	Total Financing Sources (5)	Financing Uses (6)	Increases to Fund Balance (7)	Total Financing Uses (8)
<u>County Service Areas:</u>							
13105-13130 #40-Fire Services	0	266,992	5,700,972	5,967,964	5,967,964		5,967,964
15015-15065 #41-Lighting	0	54,274	33,822	88,096	54,989	33,107	88,096
15045-15055 #41-Parks-Sonoma Valley	0	70,523	195,026	265,549	265,549		265,549
Total County Service Areas	0	391,789	5,929,820	6,321,609	6,288,502	33,107	6,321,609
13015 Rio Nido GHAD	0	9,403	597	10,000	10,000		10,000
13025-13050 No Air Poll Control	0	817,641	2,106,974	2,924,615	2,921,315	3,300	2,924,615
15101-15201 Lighting Districts	0	559,413	680,015	1,239,428	1,238,717	711	1,239,428
13305-13325 Community Facilities	0	5,114	248,764	253,878	253,878		253,878
13335-13360 Permanent Road Districts	0	10,398	60,626	71,024	58,535	12,489	71,024
<u>Sonoma County Water Agency:</u>							
14015 General Fund	0	7,510,560	10,383,683	17,894,243	17,894,243		17,894,243
14020 Spring Lake Park	0	210,791	2,601,321	2,812,112	2,812,112		2,812,112
14025 Waste/Recycled Wat Loan	0		3,420	3,420	0	3,420	3,420
14030 Sustainability Fund	0	887,059	209,600	1,096,659	1,096,659		1,096,659
14105-14135 Special Revenue Funds	0	8,702,271	16,098,101	24,800,372	23,458,232	1,342,140	24,800,372
34105 Warm Springs Dam-DS	0	5,265,573	1,020,000	6,285,573	6,285,573		6,285,573
Total Sonoma County Water Agency	0	22,576,254	30,316,125	52,892,379	51,546,819	1,345,560	52,892,379
13395 IHSS Public Authority	0		1,444,600	1,444,600	1,444,600		1,444,600
13605-13635 So Co Ag Pres/OSD	0		37,457,778	37,457,778	37,231,079	226,699	37,457,778
<u>Community Development:</u>							
46000 Community Development	0	2,522,348	51,271,636	53,793,984	53,793,984		53,793,984
Total Community Development	0	2,522,348	51,271,636	53,793,984	53,793,984	0	53,793,984
Total Special Districts & Other Agencies	0	26,892,360	129,516,935	156,409,295	154,787,429	1,621,866	156,409,295

Fund Name (1)	Total Estimated Fund Balance June 30, 2016 (2)	Less: Obligated Fund Balance				Less: Unassigned Fund Balance (7)	Total Unallocated Fund Balance June 30, 2017 (8)
		Nonspendable (3)	Restricted (4)	Committed (5)	Assigned (6)		
<u>County Service Areas:</u>							
131XX #40-Fire Services	2,146,885		2,146,885				0
15XXX #41-Lighting	380,118		380,118				0
150XX #41-Parks	272,180		272,180				0
Total County Service Areas	2,799,183	0	2,799,183	0	0	0	0
13015 Rio Nido GHAD	101,416		101,416				0
130XX No Air Poll Control	1,983,261		1,983,261				0
15101-15120 Lighting Districts	3,744,656		3,744,656				0
13305-13325 Community Facilities	79,892		79,892				0
13335-13360 Permanent Road Districts	610,882		610,882				0
<u>Sonoma County Water Agency:</u>							
14015 General Fund	10,402,513		10,402,513				0
14020 Spring Lake Park	1,905,350		1,905,350				0
14025 Waste/Recycled Water	593,909		593,909				0
14030 Sustainability Fund	2,696,605		2,696,605				0
14105-14135 Special Revenue Funds	27,826,486		27,826,486				0
34105 Warm Springs Dam-DS	18,111,102		18,111,102				0
Total Sonoma County Water Agency	61,535,965	0	61,535,965	0	0	0	0
13395 IHSS Public Authority	1,334,391		1,334,391				0
13605-13635 So Co Ag Pres/OSD	6,183,683		6,183,683				0
46000 Community Development	88,411,087		88,411,087				0
							0
Total Special Districts & Other Agencies	166,784,416	0	166,784,416	0	0	0	0

*Fund Balance Component Definitions (encumbrances are excluded):

- 1) Nonspendable - Not in spendable form or there is a requirement to maintain intact.
- 2) Restricted - Externally enforceable limitations from outside parties, constitutional provisions or enabling legislation.
- 3) Committed - Formal action required by the Board of Supervisors.
- 4) Assigned - Set aside for intended use by Board of Supervisors or designated body or official.

	Estimated Fund Balance June 30,2016 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2017 (7)
		Recommended Revised (3)	Adopted by the Board of Supervisors (4)	Recommended Revised (5)	Adopted by the Board of Supervisors (6)	
<u>County Service Areas:</u>						
13105 #40-Fire Services (30500)	1,789,134	216,992	216,992			1,572,142
13105 #40-Fire Services-Equip (30400)	10,000					10,000
13115 #40-Fire-Dry Creek	173,139					173,139
13125 #40-Fire-Fitch Mountain	60,773	50,000	50,000			10,773
13130 #40-Fire-Wilmar	113,839					113,839
Subtotal CSA #40	2,146,885	266,992	266,992	0	0	1,879,893
15015 #41-Light-Roseland	314,983			32,940	32,940	347,923
15025 #41-Light-Meadowlark	13,674	4,881	4,881			8,793
15035 #41-Light-A.L.W.-Z5	31			167	167	198
15045 #41-Parks-Sonoma Vly	187,914	70,523	70,523			117,391
15050 #41-Parks-SV-Ernie Smith	84,266					84,266
15065 #41-Light-ABC	51,430	49,393	49,393			2,037
15101-15201 #41-Lighting Services	3,744,656	559,413	559,413		711	3,185,954
Subtotal CSA #41	4,396,954	684,210	684,210	33,107	33,818	3,746,562
Total County Service Areas	6,543,839	951,202	951,202	33,107	33,818	5,626,455
<u>Hazardous Abatement:</u>						
13015 Rio Nido GHAD	101,416	9,403	9,403			92,013
Total Hazardous Abatement	101,416	9,403	9,403	0	0	92,013
<u>Air Pollution Control:</u>						
13025 No Air Poll Control	593,966	253,907	253,907			340,059
13030 NSCAPCD-VPMP	883,602	378,203	378,203			505,399
13035 NSCAPCD-DMV Moyer	294,006	76,581	76,581			217,425
13040 NSCAPCD-Carl Moyer	14,290			2,500	2,500	16,790
13045 NSCAPCD-GAMP	88,447			800	800	89,247
13050 NSCAPCD-Community Prog	108,950	108,950	108,950			0
Total Air Pollution Control	1,983,261	817,641	817,641	3,300	3,300	1,168,920
<u>Community Facilities:</u>						
13305 CFD #4 Wilmar	12,781					12,781
13315 CFD #5 Dry Creek	11,702					11,702
13325 CFD #7 Mayacamas	55,409	5,114	5,114			50,295
Total Community Facilities	79,892	5,114	5,114	0	0	74,778
<u>Permanent Roads:</u>						
13335-13355 Permanent Roads	167,556	10,398	10,398	8,183	8,183	165,341
13360 Canon Manor Maint/Ops	443,326			4,306	4,306	447,632
Total Permanent Roads	610,882	10,398	10,398	12,489	12,489	612,973

	Estimated Fund Balance June 30, 2015 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2016 (7)
		Recommended Revised (3)	Adopted by the Board of Supervisors (4)	Recommended Revised (5)	Adopted by the Board of Supervisors (6)	
<u>Sonoma County Water Agency:</u>						
14015 General	10,152,513	7,510,560	7,510,560			2,641,953
14015 General-Restricted Assets	250,000					250,000
14020 Spring Lake Park	1,905,350	210,791	210,791			1,694,559
14025 Waste/Recycled Wat Loan	593,909			3,420	3,420	597,329
14030 Sustainability Fund	2,696,605	887,059	887,059			1,809,546
14105 Laguna Mark (1A)	6,683,911			328,938	328,938	7,012,849
14110 Petaluma (2A)	6,501,155	130,555	130,555			6,370,600
14115 Valley of the Moon (3A)	1,483,516			1,013,202	1,013,202	2,496,718
14120 Lower Russian River (5A)	1,980,031	227,286	227,286			1,752,745
14125 North Coast (7A)	59,873	14,542	14,542			45,331
14130 South Coast (8A)	2,190,210	74,740	74,740			2,115,470
14135 Warm Springs Dam	8,927,790	8,255,148	8,255,148			672,642
34105 Warm Springs Dam-DS	18,111,102	5,265,573	5,265,573			12,845,529
Total Sonoma County Water Agency	61,535,965	22,576,254	22,576,254	1,345,560	1,345,560	40,305,271
<u>IHSS Public Authority:</u>						
13395 IHSS Public Authority	1,334,391					1,334,391
Total IHSS Public Authority	1,334,391	0	0	0	0	1,334,391
<u>Open Space District:</u>						
13605 SCAPOSD-Restricted Assets	4,342,108			191,699	191,699	4,533,807
13610 SCAPOSD-Fiscal Oversight Commission	40,700					40,700
13615 SCAPOSD-Stew Reserve	21,760					21,760
13620 SCAPOSD-Coooley Reserve	172,033					172,033
13625 SCAPOSD-Moore Grant Conserv	0					0
13635 SCAPOSD-O & M - Reserved	1,607,082			35,000	35,000	1,642,082
Total Open Space District	6,183,683	0	0	226,699	226,699	6,410,382
<u>Community Development:</u>						
46000 Community Development	88,411,087	2,000,472	2,522,348			85,888,739
Total Community Development	88,411,087	2,000,472	2,522,348	0	0	85,888,739
Total Special Districts & Other Agencies	166,784,416	26,370,484	26,892,360	1,621,155	1,621,866	141,513,922

CROSS REFERENCE OF COUNTY SERVICES TO STATE FUNCTION CATEGORIES

DEPARTMENT OR DIVISION BUDGETS (as presented in this document)	STATE FUNCTION CATEGORY								
	General	Public Protection	Public Ways/ Facilities	Health/ Sanitation	Public Assistance	Education	Recreation/ Cultural	Debt	Service
<u>ADMINISTRATIVE AND FISCAL SERVICES</u>									
Board of Supervisors/County Administrator	X								
County Counsel	X								
Human Resources	X								
General Services	X								
Information Systems	X								
Employee Benefits	X								
Other General Government	X								
Auditor-Controller-Treasurer-Tax Collector	X								
County Clerk/Assessor	X								
Recorder		X							
Retirement of Long-Term Debt									X
<u>JUSTICE SERVICES</u>									
Court Support		X							
Grand Jury		X							
Probation		X							
District Attorney		X							
Public Defender		X							
Sheriff		X							
<u>HEALTH & HUMAN SERVICES</u>									
Health Services				X					
Human Services					X				
Child Support Services					X				
<u>DEVELOPMENT SERVICES</u>									
Permit and Resources Management		X							
Fire and Emergency Services		X							
Transportation and Public Works			X						
Economic Development	X								
Regional Parks							X		
<u>OTHER COUNTY SERVICES</u>									
Agricultural Commissioner		X							
University of California Cooperative Extension						X			
Advertising	X								
<u>CAPITAL IMPROVEMENTS</u>									
Capital Improvements	X								



POSITION LISTINGS



PERMANENT POSITION SUMMARY

Department	FY 15-16 (Year 1)	FY 16-17 (Year 2)
	Adopted (June '15)	Adopted (June '16)
ACTTC	92.00	93.00
Ag Pres/Open Space District	26.50	27.50
Agricultural Commissioner	33.30	33.25
Board of Supervisors/County Administrator	41.55	42.55
Child Support Services	96.50	96.50
Clerk-Recorder-Assessor	108.75	107.75
Community Development	42.00	43.00
County Counsel	38.00	42.25
District Attorney	120.75	124.75
Economic Develop Board	12.25	11.50
Fairgrounds	30.75	30.75
Fire and Emergency Services	24.75	24.75
General Services	117.50	120.50
Health Services	600.85	637.45
Human Resources	59.50	61.00
Human Services	969.55	928.55
IHSS Public Authority	1.00	1.00
Ind Office Law Enf Rvw & Outreach	0.00	2.00
Information Systems	116.50	116.50
Library*	N/A	N/A
Permit and Resource Management	112.00	119.00
Probation	288.60	289.60
Public Defender	50.00	50.00
Regional Parks	87.00	88.00
Sheriff/Adult Detention	646.00	652.50
Transport & Public Works	162.00	171.00
UC Cooperative Extension	7.00	6.00
Water Agency	222.75	226.75
TOTALS (FTE)	4107.35	4147.40

**Sonoma County Library revised Joint Powers Agreement moved budget Authority from the County Board of Supervisors to the Library Commission.*

POSITION ALLOCATION AND SALARY SCHEDULE

The “STEP” values in the following Position Allocation and Salary Schedule reflect the beginning and ending of each approved salary Step in effect at the time the Board of Supervisors adopted the budget.

See the Human Resources Department website (<http://sonomacounty.ca.gov/hr/>) for the current salary levels in effect at any time.

POSITION ALLOCATION

EFS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
AGRICULTURAL COMMISSIONER'S OFFICE						
100101	0002	OFFICE ASSISTANT II	17.01	20.67	0.80	0.80
	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	1.00	1.00
	0100	RECEPTIONIST	19.37	23.55	1.00	1.00
	0402	ACCOUNT CLERK II	19.37	23.55	0.75	0.75
	0403	SENIOR ACCOUNT CLERK	21.36	25.97	1.00	1.00
	4320	WILDLIFE SPECIALIST	21.72	26.41	1.00	1.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	1.00
	1125	AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST III	27.15	33.01	6.75	6.75
	1126	SENIOR AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST	28.53	34.68	3.00	3.00
	0826	DEPARTMENT ANALYST	31.32	38.07	1.00	1.00
	1137	DEPUTY AGRICULTURAL COMMISSION	31.38	38.15	3.00	3.00
	0988	ENVIRONMENTAL SPECIALIST	31.54	38.35	1.00	1.00
	1008	ENGINEERING TECHNICIAN IV	35.26	42.85	1.00	1.00
	1138	CHIEF DEPUTY AGRICULTURAL COMMISSIONER	36.88	44.82	1.00	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	1.00	1.00
	1140	ASSISTANT AGRICULTURAL COMMISSIONER	42.44	51.59	1.00	1.00
	1014	SENIOR ENGINEER	45.07	54.78	1.00	1.00
	1142	AGRICULTURAL COMMISSIONER-SEALER	67.18	81.66	1.00	1.00
100101 Total					27.30	27.30
100102	1125	AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST III	27.15	33.01	4.00	3.95
	1126	SENIOR AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST	28.53	34.68	1.00	1.00
	1108	CHIEF DEPUTY SEALER	36.88	44.82	1.00	1.00
100102 Total					6.00	5.95
AGRICULTURAL COMMISSIONER'S OFFICE TOTAL					33.30	33.25
AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR						
110101	0402	ACCOUNT CLERK II	19.37	23.55	1.00	1.00
	0403	SENIOR ACCOUNT CLERK	21.36	25.97	5.00	5.00
	0404	ACCOUNTING TECHNICIAN	22.62	27.50	2.00	2.00
	0405	ACCOUNTING ASSISTANT	23.62	28.71	8.00	8.00
	7384	AUDITORS PAYROLL TECHNICIAN CONFIDENTIAL	24.56	29.85	6.00	6.00
	0416	ACCOUNTANT II	29.81	36.24	10.00	10.00
	0826	DEPARTMENT ANALYST	31.32	38.07	1.00	1.00
	0421	ACCOUNTANT-AUDITOR II	34.17	41.53	8.00	8.00
	7159	DEPT INFO SYSTEMS SPECIALIST II CONFIDENTIAL	34.21	41.59	2.00	2.00
	0417	ACCOUNTANT III	35.29	42.89	2.00	2.00
	0419	SUPERVISING ACCOUNTANT	37.26	45.29	5.00	5.00
	0160	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	37.44	45.51	1.00	1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	44.67	54.30	1.00	1.00
	0438	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	45.89	55.78	5.00	5.00
	0440	ASSISTANT AUDITOR-CONTROLLER	57.94	70.42	1.00	2.00
110101 Total					58.00	59.00
110102	0402	ACCOUNT CLERK II	19.37	23.55	3.00	3.00
	0403	SENIOR ACCOUNT CLERK	21.36	25.97	7.00	7.00
	0404	ACCOUNTING TECHNICIAN	22.62	27.50	2.00	2.00
	0405	ACCOUNTING ASSISTANT	23.62	28.71	1.00	1.00
	0421	ACCOUNTANT-AUDITOR II	34.17	41.53	3.00	3.00
	0426	INVESTMENT AND DEBT OFFICER	43.62	53.01	1.00	1.00
	0429	TREASURY MANAGER	42.21	51.31	1.00	1.00
	0431	TAX COLLECTION MANAGER	42.21	51.31	1.00	1.00
	0433	ASSISTANT TREASURER-TAX COLLECTOR	52.58	63.91	1.00	0.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	1.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	24.75	30.08	1.00	1.00
	0826	DEPARTMENT ANALYST	31.32	38.07	1.00	1.00
110102 Total					23.00	22.00

POSITION ALLOCATION

EFS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
110103	0421	ACCOUNTANT-AUDITOR II	34.17	41.53	5.00	5.00
	0419	SUPERVISING ACCOUNTANT	37.26	45.29	1.00	1.00
	0427	AUDIT MANAGER	45.89	55.78	1.00	1.00
110103 Total					7.00	7.00
110104	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	24.75	30.08	1.00	1.00
	0826	DEPARTMENT ANALYST	31.32	38.07	2.00	2.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	1.00	1.00
	8108	AUDITOR CONTROLLER-TREASURER-TAX COLLECTOR	106.08		1.00	1.00
110104 Total					5.00	5.00
AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR TOTAL					93.00	93.00
DEPARTMENT OF CHILD SUPPORT SERVICES						
120101	0049	LEGAL PROCESSOR II	19.37	23.55	10.00	10.00
	0402	ACCOUNT CLERK II	19.37	23.55	1.00	1.00
	0050	SENIOR LEGAL PROCESSOR	21.29	25.87	10.00	10.00
	0412	CHILD SUPPORT FINANCIAL WORKER II	21.36	25.97	5.00	5.00
	0021	LEGAL SECRETARY II	22.26	27.06	1.00	1.00
	0413	SENIOR CHILD SUPPORT FINANCIAL WORKER	22.62	27.50	1.00	1.00
	0382	PAYROLL CLERK	22.69	27.57	1.00	1.00
	0584	CHILD SUPPORT OFFICER II	23.27	28.28	32.00	32.00
	0586	CHILD SUPPORT OFFICER III	24.98	30.37	13.50	13.50
	7022	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	25.97	31.56	1.00	1.00
	0588	CHILD SUPPORT SERVICES SUPERVISOR	29.45	35.79	9.00	9.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	32.46	39.45	1.00	1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	33.22	40.37	2.00	2.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	42.55	51.72	1.00	1.00
	3087	HUMAN SERVICES SECTION MANAGER	43.71	53.14	2.00	2.00
	0875	ASSISTANT DIRECTOR CHILD SUPPORT SERVICES	49.82	60.56	1.00	1.00
	4044	CHILD SUPPORT ATTORNEY IV	57.13	69.45	4.00	4.00
	0876	DIRECTOR OF CHILD SUPPORT SERVICES	66.83	81.23	1.00	1.00
DEPARTMENT OF CHILD SUPPORT SERVICES TOTAL					96.50	96.50
CLERK-RECORDER-ASSESSOR						
130101	0100	RECEPTIONIST	19.37	23.55	1.00	1.00
	0205	MICROGRAPHIC TECHNICIAN II	19.37	23.55	4.00	3.00
	0212	DOCUMENT RECORDER II	21.29	25.87	7.00	7.00
	0206	SUPERVISING MICROGRAPHIC TECHNICIAN	21.30	25.89	1.00	1.00
	0213	DOCUMENT RECORDER III	24.90	30.27	1.00	1.00
	0217	CHIEF DEPUTY COUNTY CLERK-RECORDER	42.21	51.31	1.00	1.00
130101 Total					15.00	14.00
130102	0049	LEGAL PROCESSOR II	19.37	23.55	3.00	3.00
	0050	SENIOR LEGAL PROCESSOR	21.29	25.87	1.00	1.00
	0052	LEGAL STAFF SUPERVISOR	24.90	30.27	1.00	1.00
130102 Total					5.00	5.00
130201	0391	ASSESSMENT CLERK	19.59	23.81	10.00	10.00
	1506	APPRAISER AIDE	20.49	24.91	4.00	4.00
	0392	ASSESSMENT PROCESS SPECIALIST	22.00	26.74	9.00	9.00
	1531	CADASTRAL MAPPING TECHNICIAN II	23.95	29.12	3.00	3.00
	0393	ASSESSMENT PROCESS SUPERVISOR	24.23	29.45	2.00	2.00
	1533	CADASTRAL MAPPING SUPERVISOR	28.14	34.21	1.00	1.00
	0394	ASSESSORS CHANGE OF OWNERSHIP SUPERVISOR	29.63	36.02	1.00	1.00
	1512	APPRAISER III	30.25	36.77	19.00	19.00
	0457	AUDITOR-APPRAISER II	30.99	37.67	6.00	6.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	33.22	40.37	2.75	2.75
	1513	APPRAISER IV	34.88	42.39	4.00	4.00
	0460	SUPERVISING AUDITOR-APPRAISER	36.25	44.06	1.00	1.00

POSITION ALLOCATION

EFS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
	0396	ASSESSMENT PROCESS MANAGER	42.21	51.31	1.00	1.00
	1520	CHIEF APPRAISER	46.41	56.42	1.00	1.00
	1522	CHIEF OF ASSESSMENT STANDARDS	46.41	56.42	1.00	1.00
	1525	CHIEF DEPUTY ASSESSOR	57.29	69.64	1.00	1.00
130201 Total					66.75	66.75
130202	0402	ACCOUNT CLERK II	19.37	23.55	1.00	1.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	24.56	29.85	1.00	1.00
	0416	ACCOUNTANT II	29.81	36.24	1.00	1.00
	7416	ACCOUNTANT II CONFIDENTIAL	30.69	37.30	1.00	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	2.00	2.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	44.67	54.30	1.00	1.00
	8105	COUNTY CLERK-RECORDER-ASSESSOR	85.34		1.00	1.00
130202 Total					8.00	8.00
	0311	STOREKEEPER	19.26	23.40	1.00	1.00
	0263	ELECTION SPECIALIST II	19.39	23.57	5.00	5.00
	0264	SENIOR ELECTION SPECIALIST	21.31	25.91	3.00	3.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	1.00
	0267	ELECTION SERVICES SUPERVISOR	26.48	32.18	1.00	0.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	33.22	40.37	1.00	1.00
	0160	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	37.44	45.51	0.00	1.00
	3084	PROGRAM DEVELOPMENT MANAGER	39.32	47.80	1.00	1.00
130301	0057	CHIEF DEPUTY REGISTRAR OF VOTERS	52.83	64.21	1.00	1.00
130301 Total					14.00	14.00
CLERK-RECORDER-ASSESSOR					108.75	107.75
COMMUNITY DEVELOPMENT COMMISSION						
140101	0002	OFFICE ASSISTANT II	17.01	20.67	4.00	4.00
	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	1.00	1.00
	0402	ACCOUNT CLERK II	19.37	23.55	2.00	2.00
	0404	ACCOUNTING TECHNICIAN	22.62	27.50	2.00	2.00
	9138	COMMUNITY DEVELOPMENT SPEC II	23.44	28.49	7.00	7.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	24.56	29.85	1.00	1.00
	0009	SENIOR OFFICE SUPPORT SUPERVISOR	25.25	30.69	1.00	1.00
	9127	EMPLOYMENT HOUSING COUNSELOR	25.55	31.06	1.00	1.00
	9137	SENIOR COMMUNITY DEVELOPMENT SPECIALIST	28.14	34.21	4.00	4.00
	0416	ACCOUNTANT II	29.81	36.24	1.00	1.00
	9136	SUPERVISING COMMUNITY DEVELOPMENT SPECIALIST	29.84	36.28	1.00	1.00
	9112	HOUSING REHABILITATION SPECIAL	30.16	36.66	3.00	3.00
	9135	COMMUNITY DEVELOPMENT ASSOCIATE	35.34	42.97	7.00	7.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	1.00	1.00
	0419	SUPERVISING ACCOUNTANT	37.26	45.29	1.00	1.00
	9124	AFFORDABLE HOUSING ASSISTANT MANAGER	40.32	49.01	1.00	1.00
	9125	COMMUNITY DEVELOPMENT ASSISTANT MANAGER	40.32	49.01	1.00	1.00
	0849	SPECIAL PROJECTS DIRECTOR PROJECT	53.12	64.58	1.00	1.00
	9126	ASSISTANT EXECUTIVE DIRECTOR CDC	53.33	64.83	2.00	2.00
	9101	EXECUTIVE DIRECTOR SONOMA COUNTY CDC	68.32	83.06	1.00	1.00
COMMUNITY DEVELOPMENT COMMISSION TOTAL					43.00	43.00
BOARD OF SUPERVISORS & COUNTY ADMINISTRATOR						
150101	7003	SENIOR OFFICE ASSISTANT CONFIDENTIAL	19.96	24.27	1.00	1.00
	7023	SECRETARY CONFIDENTIAL	21.85	26.55	2.00	2.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	2.00	2.00
	0851	BOARD OF SUPERVISORS AIDE	24.75	30.08	5.00	5.00
	0852	BOARD OF SUPERVISORS STAFF ASSISTANT	33.66	40.92	5.00	5.00
	0031	CHIEF DEPUTY CLERK OF THE BOARD	38.10	46.32	1.00	1.00
	8000	SUPERVISOR	67.93	82.58	5.00	5.00

POSITION ALLOCATION

EFS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
150101 Total					21.00	21.00
150201	0810	ADMINISTRATIVE AIDE	24.75	30.08	0.75	0.75
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	24.75	30.08	3.00	3.00
	0032	ASSISTANT TO THE COUNTY ADMINISTRATOR	33.46	40.67	1.00	1.00
	0838	ADMINISTRATIVE ANALYST III	42.55	51.72	7.00	7.00
	0838	ADMINISTRATIVE ANALYST III	42.55	51.72	0.80	0.80
	0844	LAFCO EXECUTIVE OFFICER	46.00	55.92	1.00	1.00
	0839	PRINCIPAL ADMINISTRATIVE ANALYST	50.70	61.64	3.00	3.00
	0837	DEPUTY COUNTY ADMINISTRATOR	59.68	72.53	3.00	3.00
	0840	ASSISTANT COUNTY ADMINISTRATOR	82.51	100.30	1.00	1.00
	0845	COUNTY ADMINISTRATOR	119.48		1.00	1.00
150201 Total					21.55	21.55
BOARD OF SUPERVISORS & COUNTY ADMINISTRATOR TOTAL					42.55	42.55
COUNTY COUNSEL						
170101	7101	RECEPTIONIST CONFIDENTIAL	19.96	24.27	1.00	1.00
	7021	LEGAL SECRETARY II CONFIDENTIAL	22.93	27.87	2.00	2.00
	7404	ACCOUNTING TECHNICIAN CONFIDENTIAL	23.30	28.32	1.00	1.00
	7019	LEGAL ASSISTANT CONFIDENTIAL	24.73	30.06	7.00	7.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	24.75	30.08	1.00	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	1.00	1.00
	4034	DEPUTY COUNTY COUNSEL IV	58.99	71.70	23.25	23.25
	4028	CHIEF DEPUTY COUNTY COUNSEL	64.87	78.86	4.00	4.00
	4030	ASSISTANT COUNTY COUNSEL	71.39	86.78	1.00	1.00
	4035	COUNTY COUNSEL	104.60		1.00	1.00
COUNTY COUNSEL TOTAL					42.25	42.25
DISTRICT ATTORNEY'S OFFICE						
180101	0049	LEGAL PROCESSOR II	19.37	23.55	19.00	19.00
	0023	SECRETARY	21.21	25.78	1.75	1.75
	0050	SENIOR LEGAL PROCESSOR	21.29	25.87	2.00	2.00
	7403	SENIOR ACCOUNT CLERK CONFIDENTIAL	22.00	26.74	1.00	1.00
	0571	VICTIM CLAIMS SPECIALIST II	22.10	26.87	2.00	2.00
	0021	LEGAL SECRETARY II	22.26	27.06	6.00	6.00
	7404	ACCOUNTING TECHNICIAN CONFIDENTIAL	23.30	28.32	1.00	1.00
	0019	LEGAL ASSISTANT	24.01	29.18	4.00	4.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	1.00
	0052	LEGAL STAFF SUPERVISOR	24.90	30.27	2.00	2.00
	0575	VICTIM CLAIMS SUPERVISOR	25.18	30.61	1.00	1.00
	3222	VICTIM WITNESS ADVOCATE II	25.73	31.28	8.00	8.00
	7022	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	25.97	31.56	1.00	1.00
	3219	SENIOR VICTIM WITNESS ADVOCATE	28.30	34.41	1.00	1.00
	0826	DEPARTMENT ANALYST	31.32	38.07	3.00	3.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	33.22	40.37	1.00	1.00
	3085	DEPARTMENT PROGRAM MANAGER	34.17	41.53	1.00	1.00
	4212	DISTRICT ATTORNEY INVESTIGATOR II	40.00	48.63	12.00	12.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	42.55	51.72	1.00	1.00
	4215	SENIOR DISTRICT ATTORNEY INVESTIGATOR	45.45	55.25	1.00	1.00
	4020	DEPUTY DISTRICT ATTORNEY IV	57.13	69.45	45.00	45.00
	4225	CHIEF CRIMINAL INVESTIGATOR	57.92	70.40	1.00	1.00
	4025	CHIEF DEPUTY DISTRICT ATTORNEY	64.87	78.86	5.00	5.00
	4039	ASSISTANT DISTRICT ATTORNEY LIMITED TERM	69.11	84.01	1.00	1.00
	8101	DISTRICT ATTORNEY	102.61		1.00	1.00
180101 Total					122.75	122.75
180106	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	1.00
	0850	BUSINESS DEVELOPMENT MANAGER	45.54	55.36	1.00	1.00

POSITION ALLOCATION

EFS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
<i>180106 Total</i>					2.00	2.00
DISTRICT ATTORNEY'S OFFICE TOTAL					124.75	124.75
ECONOMIC DEVELOPMENT BOARD						
190101	0810	ADMINISTRATIVE AIDE	24.75	30.08	3.75	3.75
	3085	DEPARTMENT PROGRAM MANAGER	34.17	41.53	5.75	4.75
	0850	BUSINESS DEVELOPMENT MANAGER	45.54	55.36	1.00	2.00
	0741	EXECUTIVE DIRECTOR ECONOMIC DEVELOPMENT BOARD	59.68	72.53	1.00	1.00
ECONOMIC DEVELOPMENT BOARD					11.50	11.50
EMERGENCY MANAGEMENT DIVISION						
200101	5015	MAINTENANCE WORKER II	21.53	26.18	1.50	1.50
	0777	DEPUTY EMERGENCY SERVICES COORDINATOR	31.32	38.07	2.00	2.00
	3085	DEPARTMENT PROGRAM MANAGER	34.17	41.53	1.00	1.00
	0780	EMERGENCY SERVICES COORDINATOR	43.93	53.40	1.00	1.00
	0849	SPECIAL PROJECTS DIRECTOR PROJECT	53.12	64.58	1.00	1.00
<i>200101 Total</i>					6.50	6.50
200103	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	0.50	0.50
	4519	FIRE INSPECTOR II	36.53	44.40	4.00	4.00
	4516	FIRE SERVICES OFFICER	48.36	58.79	1.00	1.00
<i>200103 Total</i>					5.50	5.50
200201	0310	MATERIALS HANDLER	18.43	22.41	1.00	1.00
	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	1.00	1.00
	0403	SENIOR ACCOUNT CLERK	21.36	25.97	1.00	1.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.75	1.75
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	1.00	1.00
	4513	SENIOR FIRE INSPECTOR	40.18	48.85	1.00	1.00
	4518	ASSISTANT FIRE CHIEF	55.78	67.81	1.00	1.00
	4520	DIRECTOR OF FIRE AND EMERGENCY SERVICES	69.88	84.93	1.00	1.00
<i>200201 Total</i>					8.75	8.75
200202	4519	FIRE INSPECTOR II	36.53	44.40	2.00	2.00
	4513	SENIOR FIRE INSPECTOR	40.18	48.85	1.00	1.00
	4518	ASSISTANT FIRE CHIEF	55.78	67.81	1.00	1.00
<i>200202 Total</i>					4.00	4.00
EMERGENCY MANAGEMENT DIVISION TOTAL					24.75	24.75
GENERAL SERVICES						
210101	0402	ACCOUNT CLERK II	19.37	23.55	2.00	2.00
	0023	SECRETARY	21.21	25.78	0.50	0.50
	0403	SENIOR ACCOUNT CLERK	21.36	25.97	1.00	1.00
	0404	ACCOUNTING TECHNICIAN	22.62	27.50	1.00	1.00
	7382	PAYROLL CLERK CONFIDENTIAL	23.37	28.41	1.00	1.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	24.56	29.85	1.00	1.00
	0419	SUPERVISING ACCOUNTANT	37.26	45.29	1.00	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	42.55	51.72	1.00	1.00
	0868	GENERAL SERVICES DEPUTY DIRECTOR	55.47	67.42	1.00	1.00
	0870	GENERAL SERVICES DIRECTOR	72.16	87.72	1.00	1.00
<i>210101 Total</i>					10.50	10.50
210201	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	3.00	3.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	2.00	2.00
	1036	PROJECT SPECIALIST	33.43	40.64	4.00	4.00
	0155	BUSINESS SYSTEMS ANALYST	34.00	41.33	1.00	1.00
	1035	ASSISTANT PROJECT SPECIALIST	29.74	36.15	1.00	1.00
	1037	SENIOR PROJECT SPECIALIST	38.42	46.70	3.00	3.00
	1038	CAPITAL PROJECT MANAGER	42.26	51.37	2.00	2.00
	1048	SENIOR CAPITAL PROJECT MANAGER	46.10	56.04	2.00	2.00

POSITION ALLOCATION

EFS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
	0868	GENERAL SERVICES DEPUTY DIRECTOR	55.47	67.42	1.00	1.00
210201 Total					19.00	19.00
210203	0023	SECRETARY	21.21	25.78	0.50	0.50
	0826	DEPARTMENT ANALYST	31.32	38.07	2.00	2.00
	0763	REAL ESTATE MANAGER	43.60	52.99	1.00	1.00
210203 Total					3.50	3.50
210204	0002	OFFICE ASSISTANT II	17.01	20.67	1.00	1.00
	5327	JANITORIAL SERVICES SUPERVISOR	20.58	25.01	1.00	1.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	2.00	2.00
	5335	BUILDING MECHANIC II	28.89	35.11	28.00	28.00
	0826	DEPARTMENT ANALYST	31.32	38.07	1.00	1.00
	1036	PROJECT SPECIALIST	33.43	40.64	2.00	2.00
	5361	ASSISTANT BUILDING SUPERINTENDENT	35.17	42.76	3.00	3.00
	5362	ASSISTANT FACILITY MANAGER	44.19	53.72	1.00	1.00
210204 Total					39.00	39.00
210301	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	1.00	1.00
	0335	BUYER	26.34	32.01	5.00	5.00
	0826	DEPARTMENT ANALYST	31.32	38.07	1.00	1.00
	0337	ASSISTANT PURCHASING AGENT	37.00	44.97	2.00	2.00
	0339	PURCHASING AGENT	42.56	51.73	1.00	1.00
210301 Total					10.00	10.00
210302	1273	EVENT SERVICES WORKER	21.53	26.18	0.50	0.50
	1275	EVENTS SERVICES SUPERVISOR	29.61	35.98	1.00	1.00
210302 Total					1.50	1.50
210303	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	3.00	3.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	4.00	4.00
	0826	DEPARTMENT ANALYST	31.32	38.07	4.00	4.00
	3085	DEPARTMENT PROGRAM MANAGER	34.17	41.53	2.00	2.00
	5364	ENERGY & SUSTAINABILITY PROGRAM MANAGER	46.45	56.46	1.00	1.00
210303 Total					14.00	14.00
	5213	MOTOR POOL ATTENDANT	15.69	19.06	1.00	1.00
210304	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	3.00	3.00
	5223	AUTOMOTIVE TECHNICIAN	25.73	31.28	6.00	6.00
	5210	WELDER	27.77	33.76	1.00	1.00
	5226	HEAVY EQUIPMENT MECHANIC II	27.77	33.76	7.00	7.00
	5230	AUTO FLEET MAINTENANCE SUPERVISOR	31.00	37.68	1.00	1.00
	0826	DEPARTMENT ANALYST	31.32	38.07	1.00	1.00
	5229	HEAVY EQUIPMENT FLEET MAINTENANCE SUPERVISOR	33.63	40.88	1.00	1.00
	5235	ASSISTANT FLEET MANAGER	39.77	48.34	1.00	1.00
	5240	FLEET MANAGER	46.25	56.22	1.00	1.00
210304 Total					23.00	23.00
GENERAL SERVICES TOTAL					120.50	120.50
DEPARTMENT OF HEALTH SERVICES						
220101	0311	STOREKEEPER	19.26	23.40	2.00	2.00
	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	3.00	3.00
	0100	RECEPTIONIST	19.37	23.55	1.00	1.00
	0402	ACCOUNT CLERK II	19.37	23.55	3.00	3.00
	0023	SECRETARY	21.21	25.78	1.00	1.00
	0403	SENIOR ACCOUNT CLERK	21.36	25.97	4.50	4.50
	7023	SECRETARY CONFIDENTIAL	21.85	26.55	1.00	1.00
	0404	ACCOUNTING TECHNICIAN	22.62	27.50	4.00	4.00
	0382	PAYROLL CLERK	22.69	27.57	3.00	3.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	24.56	29.85	1.00	1.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	5.00	5.00
	0416	ACCOUNTANT II	29.81	36.24	10.00	10.00

POSITION ALLOCATION

EFSS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
	0826	DEPARTMENT ANALYST	31.32	38.07	7.00	7.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	32.46	39.45	1.00	1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	33.22	40.37	7.00	8.00
	0417	ACCOUNTANT III	35.29	42.89	2.00	2.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	2.00	2.00
	0419	SUPERVISING ACCOUNTANT	37.26	45.29	2.00	2.00
	0437	DEPARTMENT ACCOUNTING MANAGER	40.54	49.29	1.00	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	42.55	51.72	2.00	2.00
	0118	SYSTEMS SOFTWARE ANALYST	42.68	51.87	1.00	1.00
	2420	PATIENT CARE ANALYST	42.85	52.08	1.00	1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	44.67	54.30	1.00	1.00
	0848	COMPLIANCE AND DEPARTMENT RISK MANAGER	45.31	55.08	1.00	1.00
	0850	BUSINESS DEVELOPMENT MANAGER	45.54	55.36	1.00	1.00
	0842	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	47.92	58.25	1.00	1.00
	0849	SPECIAL PROJECTS DIRECTOR PROJECT	53.12	64.58	1.00	1.00
	2676	ASSISTANT DIRECTOR OF HEALTH SERVICES	65.05	79.08	1.00	1.00
	2677	DIRECTOR OF HEALTH SERVICES	80.15	97.43	1.00	1.00
	2675	HEALTH OFFICER	84.73	102.99	1.00	1.00
220101 Total					72.50	73.50
220201	4304	ANIMAL CARE ASSISTANT	14.46	17.58	6.00	6.00
	3372	PUBLIC HEALTH AIDE II	15.90	19.34	7.10	7.10
	4307	LEAD ANIMAL CARE ASSISTANT	15.90	19.34	1.00	1.00
	0002	OFFICE ASSISTANT II	17.01	20.67	2.00	2.00
	2609	ENVIRONMENTAL HEALTH TECHNICIAN	18.54	22.53	1.00	1.00
	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	12.67	12.67
	0402	ACCOUNT CLERK II	19.37	23.55	6.00	6.00
	0501	CLINIC CLERK	19.37	23.55	1.00	1.00
	3375	PUBLIC HEALTH ASSISTANT	19.75	24.01	8.80	8.80
	2105	PUBLIC HEALTH LABORATORY TECHNICIAN II	19.99	24.30	3.00	3.00
	4303	ANIMAL HEALTH TECHNICIAN	20.69	25.15	5.50	5.50
	0542	VITAL STATISTICS TECHNICIAN	20.82	25.31	3.00	3.00
	0023	SECRETARY	21.21	25.78	2.00	2.00
	0534	MEDICAL SECRETARY	21.21	25.78	0.75	0.75
	0403	SENIOR ACCOUNT CLERK	21.36	25.97	2.50	2.50
	2263	MEDICAL RECORD CLERK III	21.39	26.00	1.00	1.00
	4301	ANIMAL CONTROL OFFICER II	21.72	26.41	13.00	13.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	7.00	7.00
	2605	PUBLIC HEALTH INVESTIGATOR	24.81	30.16	1.00	1.00
	3002	SOCIAL SERVICE WORKER II	25.55	31.06	2.00	2.00
	4306	SUPERVISING ANIMAL CONTROL OFFICER	25.96	31.55	3.00	3.00
	2185	NUTRITIONIST	26.80	32.58	3.50	3.50
	3003	SOCIAL SERVICE WORKER III	27.30	33.19	5.00	5.00
	2632	HEALTH INFORMATION SPECIALIST II	27.77	33.76	1.00	1.00
	2612	ENVIRONMENTAL HEALTH SPECIALIST II	30.27	36.79	0.72	0.72
	3004	SOCIAL SERVICE WORKER IV	30.55	37.13	1.00	1.00
	2122	PUBLIC HEALTH MICROBIOLOGIST II	30.66	37.26	4.00	4.00
	2187	SUPERVISING NUTRITIONIST	30.81	37.45	1.00	1.00
	2503	BEHAVIORAL HEALTH CLINICIAN	31.21	37.94	2.50	2.50
	0826	DEPARTMENT ANALYST	31.32	38.07	2.00	2.00
	2629	SENIOR LACTATION CONSULTANT	31.34	38.10	0.90	0.90
	2614	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	32.29	39.25	1.26	1.26
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	32.46	39.45	5.00	5.00
	3010	SOCIAL SERVICE SUPERVISOR I	32.56	39.59	2.00	2.00
	2663	ADVANCED LIFE SUPPORT COORDINATOR	33.09	40.22	0.00	1.00
	2307	OCCUP THERAPIST II CHILD THERAPY PROGRAM	33.52	40.75	5.00	5.00
	2317	PHYS THERAPIST II CHILD THERAPY PROGRAM	33.52	40.75	5.35	5.35

POSITION ALLOCATION

EFS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
	2662	EMERGENCY MEDICAL SERVICES COORDINATOR	34.72	42.20	3.00	3.00
	2564	PUBLIC HEALTH NURSE II	35.04	42.59	31.00	31.00
	2615	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	35.96	43.71	0.69	0.69
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	1.00	1.00
	2012	STAFF NURSE II	37.35	45.40	4.20	4.20
	2565	SENIOR PUBLIC HEALTH NURSE	37.67	45.79	12.00	12.00
	2091	PSYCHIATRIC NURSE	37.69	45.81	0.50	0.00
	2634	HEALTH PROGRAM MANAGER	38.21	46.45	7.00	7.00
	2570	SUPERVISING PUBLIC HEALTH NURSE	40.48	49.20	8.00	8.00
	2319	CHIEF THERAPIST CHILDREN'S THERAPY PROGRAM	41.07	49.92	1.00	1.00
	2616	ENVIRONMENTAL HEALTH PROGRAM MANAGER	41.51	50.46	1.00	1.00
	1916	NURSE PRACTITIONER-PHYSICIAN'S ASSISTANT	41.55	50.51	1.25	1.25
	0828	ADMINISTRATIVE SERVICES OFFICER II	42.55	51.72	1.00	1.00
	2636	HEALTH SERVICES SECTION MANAGER	46.36	56.35	1.00	1.00
	2665	REGIONAL EMERGENCY MEDICAL SERVICES MANAGER	46.36	56.35	1.00	1.00
	2621	ENVIRONMENTAL HEALTH AND SAFETY SECTION MANAGER	47.99	58.34	1.00	1.00
	2574	FAMILY HEALTH SECTION MANAGER	48.13	58.51	1.00	1.00
	4310	ANIMAL CARE AND CONTROL DIRECTOR	48.13	58.51	1.00	1.00
	2125	PUBLIC HEALTH LABORATORY DIRECTOR	49.34	59.98	1.00	1.00
	2541	HEALTH SERVICES DIVISION DIRECTOR	65.05	79.08	1.00	1.00
	2535	PUBLIC HEALTH PHYSICIAN	76.82	93.37	0.70	0.70
	2673	DEPUTY PUBLIC HEALTH OFFICER	80.69	98.08	1.00	1.00
	2537	FORENSIC PSYCHIATRIST	93.34	113.46	1.00	1.00
220201 Total					210.89	211.39
220203	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	1.00	1.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	1.00
	2632	HEALTH INFORMATION SPECIALIST II	27.77	33.76	3.00	3.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	32.46	39.45	1.00	1.00
	2634	HEALTH PROGRAM MANAGER	38.21	46.45	1.00	1.00
	2637	FIRST 5 SECTION MANAGER	46.36	56.35	1.00	1.00
220203 Total					8.00	8.00
220204	2612	ENVIRONMENTAL HEALTH SPECIALIST II	30.27	36.79	8.78	8.78
	2625	DAIRY INSPECTOR	30.89	37.54	2.00	2.00
	2614	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	32.29	39.25	5.74	5.74
	2615	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	35.96	43.71	2.31	2.31
220204 Total					18.83	18.83
220301	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	20.00	22.00
	0100	RECEPTIONIST	19.37	23.55	2.00	2.00
	0402	ACCOUNT CLERK II	19.37	23.55	3.00	3.00
	0505	MEDICAL UNIT CLERK	19.37	23.55	1.00	1.00
	2466	CLIENT SUPPORT SPECIALIST	19.64	23.87	1.50	1.50
	2680	AODS ASSISTANT II	19.64	23.87	1.00	1.00
	0023	SECRETARY	21.21	25.78	3.00	3.00
	0403	SENIOR ACCOUNT CLERK	21.36	25.97	2.50	2.50
	2263	MEDICAL RECORD CLERK III	21.39	26.00	1.00	1.00
	2681	AODS ASSISTANT III	21.77	26.46	1.00	1.00
	0472	ELIGIBILITY WORKER II	22.10	26.87	3.00	3.00
	0404	ACCOUNTING TECHNICIAN	22.62	27.50	2.00	2.00
	2007	LICENSED VOCATIONAL NURSE II	23.75	28.88	1.00	8.50
	2082	PSYCHIATRIC TECHNICIAN	23.75	28.88	1.50	6.00
	0474	ELIGIBILITY WORKER III	23.97	29.14	1.00	1.00
	2470	SENIOR CLIENT SUPPORT SPECIALIST	24.12	29.33	20.00	20.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	3.00	3.00
	2683	AODS COUNSELOR II	26.66	32.40	12.04	12.04
	2684	AODS SPECIALIST	27.81	33.80	6.00	6.00
	2503	BEHAVIORAL HEALTH CLINICIAN	31.21	37.94	83.83	98.33

POSITION ALLOCATION

EFSS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
	0826	DEPARTMENT ANALYST	31.32	38.07	3.00	3.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	32.46	39.45	1.00	1.00
	2505	BEHAVIORAL HEALTH CLINICAL SPECIALIST	33.59	40.82	9.00	10.00
	2525	CLINICAL PSYCHOLOGIST	36.69	44.59	0.00	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	1.00	1.00
	2091	PSYCHIATRIC NURSE	37.69	45.81	15.00	16.00
	2634	HEALTH PROGRAM MANAGER	38.21	46.45	10.30	10.30
	2013	SUPERVISING STAFF NURSE	41.19	50.06	1.00	1.00
	1916	NURSE PRACTITIONER-PHYSICIAN'S ASSISTANT	41.55	50.51	1.60	4.10
	0828	ADMINISTRATIVE SERVICES OFFICER II	42.55	51.72	1.00	1.00
	2420	PATIENT CARE ANALYST	42.85	52.08	6.00	6.00
	2015	CLIENT CARE MANAGER	44.66	54.27	3.00	4.00
	2530	ADULT YOUTH AND FAMILY SERVICES SECTION MANAGER	46.36	56.35	1.00	1.00
	2531	COMMUNITY MENTAL HEALTH SECTION MANAGER	46.36	56.35	1.00	1.00
	2636	HEALTH SERVICES SECTION MANAGER	46.36	56.35	1.00	1.00
	2694	Substance Use Disorder & Comm Recvry Svcs Sect Mgr	46.36	56.35	1.00	1.00
	2532	ACUTE FORENSICS SECTION MANAGER	48.13	58.51	1.00	1.00
	2541	HEALTH SERVICES DIVISION DIRECTOR	65.05	79.08	1.00	1.00
	2534	STAFF PSYCHIATRIST	78.07	94.89	7.95	8.20
	2540	BEHAVIORAL HEALTH MEDICAL DIRECTOR	90.76	110.32	1.00	1.00
	2537	FORENSIC PSYCHIATRIST	93.34	113.46	1.43	1.43
220301 Total					237.65	272.90
220302	0002	OFFICE ASSISTANT II	17.01	20.67	2.00	2.00
	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	1.00	1.00
	0402	ACCOUNT CLERK II	19.37	23.55	1.00	1.00
	2460	AODS INTAKE INTERVIEWER	19.64	23.87	2.00	2.00
	2683	AODS COUNSELOR II	26.66	32.40	6.13	6.13
	2684	AODS SPECIALIST	27.81	33.80	1.00	1.00
	2634	HEALTH PROGRAM MANAGER	38.21	46.45	0.70	0.70
220302 Total					13.83	13.83
220401	0002	OFFICE ASSISTANT II	17.01	20.67	1.00	1.00
	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	3.00	3.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	2.00	2.00
	2632	HEALTH INFORMATION SPECIALIST II	27.77	33.76	9.00	9.00
	2635	SENIOR HEALTH INFORMATION SPECIALIST	29.86	36.30	2.00	2.00
	0826	DEPARTMENT ANALYST	31.32	38.07	1.00	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	32.46	39.45	8.00	8.00
	2630	BIostatistician	32.83	39.90	4.00	4.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	1.00	1.00
	2634	HEALTH PROGRAM MANAGER	38.21	46.45	6.00	6.00
	2671	HEALTHY COMMUNITIES SECTION MANAGER	46.36	56.35	1.00	1.00
	2674	DIRECTOR OF HEALTH PROGRAM PLANNING AND EVALUATION	51.25	62.30	1.00	1.00
220401 Total					39.00	39.00
DEPARTMENT OF HEALTH SERVICES					600.70	637.45
HUMAN RESOURCES DEPARTMENT						
230101	7003	SENIOR OFFICE ASSISTANT CONFIDENTIAL	19.96	24.27	2.00	2.00
	7023	SECRETARY CONFIDENTIAL	21.85	26.55	0.00	0.00
	7803	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	23.81	28.94	6.00	6.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	24.56	29.85	1.00	1.00
	0853	COMMISSION COORDINATOR	25.99	31.58	1.00	1.00
	0826	DEPARTMENT ANALYST	31.32	38.07	0.00	0.00
	3085	DEPARTMENT PROGRAM MANAGER	34.17	41.53	1.00	1.00
	7159	DEPT INFO SYSTEMS SPECIALIST II CONFIDENTIAL	34.21	41.59	2.00	2.00
	0804	HUMAN RESOURCES ANALYST III PROJECT	36.99	44.96	0.50	0.50
	0807	HUMAN RESOURCES ANALYST III	36.99	44.96	10.00	10.00

POSITION ALLOCATION

EFS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	1.00	1.00
	0808	SUPERVISING HUMAN RESOURCES ANALYST	42.50	51.66	2.00	2.00
	0809	TRAINING MANAGER	43.56	52.95	1.00	1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	44.67	54.30	1.00	1.00
	0813	RECRUITMENT & CLASSIFICATION MANAGER	48.87	59.40	1.00	1.00
	0814	EMPLOYEE RELATIONS MANAGER	60.38	73.40	1.00	1.00
	0815	ASSISTANT HUMAN RESOURCES DIRECTOR	61.41	74.64	1.00	1.00
	0816	DIRECTOR HUMAN RESOURCES	74.04	90.00	1.00	1.00
230101 Total					32.50	32.50
230110	0807	HUMAN RESOURCES ANALYST III	36.99	44.96	1.00	1.00
230110 Total					1.00	1.00
230201	7003	SENIOR OFFICE ASSISTANT CONFIDENTIAL	19.96	24.27	3.50	3.50
	7403	SENIOR ACCOUNT CLERK CONFIDENTIAL	22.00	26.74	1.00	1.00
	7803	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	23.81	28.94	3.00	3.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	24.75	30.08	1.00	1.00
	0826	DEPARTMENT ANALYST	31.32	38.07	1.00	1.00
	0417	ACCOUNTANT III	35.29	42.89	1.00	1.00
	0767	RISK MANAGEMENT ANALYST II	36.74	44.67	10.00	10.00
	0768	RISK MANAGEMENT ANALYST III	42.26	51.37	5.00	5.00
	0811	EQUAL EMPLOYMENT OPPORTUNITY MANAGER	45.57	55.39	1.00	1.00
	0765	RISK MANAGER	48.60	59.07	1.00	1.00
230201 Total					27.50	27.50
HUMAN RESOURCES DEPARTMENT TOTAL					61.00	61.00
HUMAN SERVICES DEPARTMENT						
240301	3372	PUBLIC HEALTH AIDE II	15.90	19.34	2.00	2.00
	5370	RESIDENTIAL SERVICE WORKER	16.45	19.99	3.00	3.00
	0002	OFFICE ASSISTANT II	17.01	20.67	24.50	24.50
	0204	MICROGRAPHIC TECHNICIAN I	17.57	21.36	6.00	6.00
	3352	HUMAN SERVICES AIDE II	18.35	22.30	18.00	18.00
	0310	MATERIALS HANDLER	18.43	22.41	3.00	3.00
	6228	COOK	18.55	22.54	2.00	2.00
	0311	STOREKEEPER	19.26	23.40	2.00	2.00
	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	68.50	68.50
	0205	MICROGRAPHIC TECHNICIAN II	19.37	23.55	4.00	4.00
	0402	ACCOUNT CLERK II	19.37	23.55	15.00	15.00
	3353	SOCIAL WORK ASSISTANT	19.71	23.97	9.00	9.00
	3350	HOME CARE SUPPORT SPECIALIST	19.75	24.01	5.00	5.00
	0023	SECRETARY	21.21	25.78	4.00	4.00
	0050	SENIOR LEGAL PROCESSOR	21.29	25.87	5.00	5.00
	0403	SENIOR ACCOUNT CLERK	21.36	25.97	10.80	10.80
	0312	SENIOR STOREKEEPER	21.37	25.98	1.00	1.00
	7023	SECRETARY CONFIDENTIAL	21.85	26.55	1.00	1.00
	6230	CHEF	21.94	26.67	0.75	0.75
	0472	ELIGIBILITY WORKER II	22.10	26.87	164.25	164.25
	0606	VETERANS CLAIMS WORKER II	22.41	27.25	4.00	4.00
	0404	ACCOUNTING TECHNICIAN	22.62	27.50	3.00	3.00
	0382	PAYROLL CLERK	22.69	27.57	2.00	2.00
	0007	OFFICE SUPPORT SUPERVISOR	22.95	27.91	16.00	16.00
	7382	PAYROLL CLERK CONFIDENTIAL	23.37	28.41	2.00	2.00
	7007	OFFICE SUPPORT SUPERVISOR CONFIDENTIAL	23.64	28.73	1.00	1.00
	0474	ELIGIBILITY WORKER III	23.97	29.14	45.00	45.00
	3030	EMPLOYMENT & TRAINING SPECIALIST	23.97	29.14	31.50	31.50
	3021	CHILDREN'S RESIDENTIAL CARE COUNSELOR II	24.09	29.27	23.00	23.00
	3112	JUVENILE CORRECTIONAL COUNSELOR II	24.09	29.27	4.00	4.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	24.56	29.85	1.00	1.00

POSITION ALLOCATION

EFSS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
	0608	SENIOR VETERANS CLAIMS WORKER	24.58	29.88	1.00	1.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	15.00	15.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	24.75	30.08	1.00	1.00
	0052	LEGAL STAFF SUPERVISOR	24.90	30.27	1.00	1.00
	0157	DEPARTMENT INFORMATION SYSTEMS TECHNICIAN II	25.21	30.64	1.00	1.00
	0174	COMPUTER LAB SUPPORT SPECIALST	25.21	30.64	1.00	1.00
	3002	SOCIAL SERVICE WORKER II	25.55	31.06	3.00	3.00
	3031	SENIOR EMPLOYMENT & TRAINING SPECIALIST	25.86	31.44	5.00	5.00
	0069	DEPUTY PUBLIC ADMINISTRATOR-GUARDIAN-CONSERVATOR	26.19	31.84	5.00	5.00
	0476	ELIGIBILITY SUPERVISOR	27.08	32.91	28.00	28.00
	0179	PUBLIC ASSISTANCE SYSTEMS TECHNICIAN	27.27	33.14	4.00	4.00
	3003	SOCIAL SERVICE WORKER III	27.30	33.19	42.50	42.50
	3037	EMPLOYMENT & TRAINING COUNSELOR II	27.30	33.19	26.00	26.00
	3032	SUPERVISING EMPLOYMENT & TRAINING SPECIALIST	28.46	34.59	5.00	5.00
	3038	EMPLOYMENT & TRAINING COORDINATOR	28.64	34.81	10.00	10.00
	0477	PROGRAM SPECIALIST	29.40	35.73	3.00	3.00
	0416	ACCOUNTANT II	29.81	36.24	3.00	3.00
	0178	SUPERVISING PUBLIC ASSISTANCE SYSTEMS TECHNICIAN	30.00	36.47	1.00	1.00
	3004	SOCIAL SERVICE WORKER IV	30.55	37.13	136.25	136.25
	3024	SUPERV CHILD RESIDENTIAL CARE COUNSELOR	30.69	37.30	4.00	4.00
	3114	JUVENILE CORRECTIONAL COUNSELOR IV	30.69	37.30	2.00	2.00
	0070	SUPERVISING PUBLIC ADMIN-GUARDIAN-CONSERVATOR	31.09	37.78	1.00	1.00
	0826	DEPARTMENT ANALYST	31.32	38.07	1.00	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	32.46	39.45	33.50	33.50
	3010	SOCIAL SERVICE SUPERVISOR I	32.56	39.59	7.00	7.00
	3039	SUPERVISING EMPLOYMENT & TRAINING COUNSELOR	32.56	39.59	5.00	5.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	33.22	40.37	7.00	7.00
	3011	SOCIAL SERVICE SUPERVISOR II	34.15	41.51	22.00	22.00
	0176	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	34.22	41.60	7.00	7.00
	4246	WELFARE FRAUD INVESTIGATOR II	35.20	42.79	4.00	4.00
	0417	ACCOUNTANT III	35.29	42.89	4.00	4.00
	0173	HUMAN SERVICES SYSTEMS & PROGRAMMING ANALYST	36.76	44.69	7.00	7.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	6.00	6.00
	0610	VETERANS SERVICE OFFICER	37.08	45.07	1.00	1.00
	0419	SUPERVISING ACCOUNTANT	37.26	45.29	1.00	1.00
	4251	SENIOR WELFARE FRAUD INVESTIGATOR	37.71	45.84	1.00	1.00
	0172	HUMAN SERVICES NETWORK ANALYST	37.86	46.02	3.00	3.00
	0071	CHIEF DEPUTY PUBLIC ADMIN-GUARDIAN-CONSERVATOR	38.10	46.32	1.00	1.00
	3026	VALLEY OF THE MOON CHILDREN'S HOME MANAGER	39.32	47.80	1.00	1.00
	3084	PROGRAM DEVELOPMENT MANAGER	39.32	47.80	10.00	10.00
	0437	DEPARTMENT ACCOUNTING MANAGER	40.54	49.29	1.00	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	42.55	51.72	1.00	1.00
	4249	CHIEF WELFARE FRAUD INVESTIGATOR	43.26	52.57	1.00	1.00
	3087	HUMAN SERVICES SECTION MANAGER	43.71	53.14	11.00	11.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	44.67	54.30	3.00	3.00
	0175	PUBLIC ASSISTANCE SYSTEMS MANAGER	44.67	54.30	1.00	1.00
	0842	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	47.92	58.25	1.00	1.00
	3089	HUMAN SERVICES DIVISION DIRECTOR	51.23	62.27	4.00	4.00
	0170	SENIOR DEPARTMENT INFORMATION SYSTEMS MANAGER	51.37	62.44	1.00	1.00
	3088	ASSISTANT DIRECTOR HUMAN SERVICES	64.30	78.17	2.00	2.00
	3090	DIRECTOR OF HUMAN SERVICES	75.88	92.22	1.00	1.00
	240301 Total				928.55	928.55
240501	9300	IHSS PUBLIC AUTHORITY MANAGER	50.20	61.03	1.00	1.00
	240501 Total				1.00	1.00
	HUMAN SERVICES DEPARTMENT				929.55	929.55

POSITION ALLOCATION

EFS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
INFORMATION SYSTEMS DEPARTMENT						
250101	0307	MAIL MATERIALS AND RECORDS HANDLER II	19.26	23.40	8.00	8.00
	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	2.00	2.00
	0312	SENIOR STOREKEEPER	21.37	25.98	1.00	1.00
	0309	MAIL MATERIALS AND RECORDS SUPERVISOR	22.15	26.92	1.00	1.00
	0232	GRAPHICS DESIGNER PHOTOGRAPHER	23.08	28.05	2.00	2.00
	0318	MATERIALS EQUIPMENT SPECIALIST	23.37	28.41	1.00	1.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	6.00	6.00
	1222	GEOGRAPHIC INFORMATION TECHNICIAN II	29.25	35.55	4.00	4.00
	0826	DEPARTMENT ANALYST	31.32	38.07	3.00	3.00
	0152	INFORMATION TECHNOLOGY ANALYST II	32.20	39.14	15.00	15.00
	1710	SENIOR COMMUNICATIONS TECHNICIAN	33.03	40.14	1.00	1.00
	0130	PROGRAMMER ANALYST	34.00	41.33	5.00	5.00
	0058	RECORDS AND INFORMATION MANAGER	36.01	43.77	1.00	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	2.00	2.00
	0154	INFORMATION TECHNOLOGY ANALYST III	39.62	48.15	5.00	5.00
	0129	SENIOR PROGRAMMER ANALYST	40.65	49.40	17.50	17.50
	0163	SENIOR BUSINESS SYSTEMS ANALYST	40.65	49.40	3.00	3.00
	0141	NETWORK ANALYST	41.46	50.40	5.00	5.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	42.55	51.72	1.00	1.00
	0118	SYSTEMS SOFTWARE ANALYST	42.68	51.87	14.00	14.00
	0140	SENIOR NETWORK ANALYST	44.57	54.18	3.00	3.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	48.43	58.86	12.00	12.00
	0149	INFORMATION SYSTEM DIVISION DIRECTOR	55.67	67.66	3.00	3.00
	0150	INFORMATION SYSTEM DIRECTOR	72.19	87.75	1.00	1.00
INFORMATION SYSTEMS DEPARTMENT					116.50	116.50
PERMIT & RESOURCES MANAGEMENT DEPARTMENT						
260101	0002	OFFICE ASSISTANT II	17.01	20.67	1.00	1.00
	0098	TELEPHONE OPERATOR	17.28	21.00	1.00	1.00
	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	9.00	9.00
	0402	ACCOUNT CLERK II	19.37	23.55	1.00	1.00
	0023	SECRETARY	21.21	25.78	3.00	3.00
	0403	SENIOR ACCOUNT CLERK	21.36	25.97	1.00	1.00
	1200	PLANNING TECHNICIAN	21.71	26.40	1.00	1.00
	0404	ACCOUNTING TECHNICIAN	22.62	27.50	1.00	1.00
	0382	PAYROLL CLERK	22.69	27.57	1.00	1.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	1.00
	0552	PERMIT TECHNICIAN II	25.20	30.63	6.00	6.00
	1222	GEOGRAPHIC INFORMATION TECHNICIAN II	29.25	35.55	2.00	2.00
	1007	ENGINEERING TECHNICIAN III	29.38	35.71	5.00	5.00
	2612	ENVIRONMENTAL HEALTH SPECIALIST II	30.27	36.79	4.00	4.00
	1405	BUILDING INSPECTOR II	30.89	37.54	7.00	7.00
	1223	SENIOR GEOGRAPHIC INFORMATION TECHNICIAN	31.31	38.06	1.00	1.00
	0826	DEPARTMENT ANALYST	31.32	38.07	1.00	1.00
	2614	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	32.29	39.25	5.00	5.00
	1426	BUILDING PLANS EXAMINER II	32.45	39.44	3.00	3.00
	1192	CODE ENFORCEMENT INSPECTOR II	32.46	39.45	4.00	4.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	33.22	40.37	3.00	3.00
	1407	SENIOR BUILDING INSPECTOR	33.42	40.61	3.00	3.00
	0990	SENIOR ENVIRONMENTAL SPECIALIST	33.90	41.21	5.00	5.00
	3085	DEPARTMENT PROGRAM MANAGER	34.17	41.53	1.00	1.00
	1203	PLANNER III	35.05	42.60	15.00	15.00
	1428	SENIOR BUILDING PLANS EXAMINER	35.09	42.64	3.00	3.00
	1193	SENIOR CODE ENFORCEMENT INSPECTOR	35.11	42.68	3.00	3.00
	1008	ENGINEERING TECHNICIAN IV	35.26	42.85	1.00	1.00

POSITION ALLOCATION

EFS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
	0417	ACCOUNTANT III	35.29	42.89	1.00	1.00
	2615	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	35.96	43.71	1.00	1.00
	1240	CUSTOMER SERVICE SUPERVISOR	36.83	44.76	1.00	1.00
	1440	SUPERVISING BUILDING INSPECTOR	38.18	46.40	1.00	1.00
	1000	LICENSED LAND SURVEYOR	38.49	46.78	1.00	1.00
	1401	SUPERVISING PLANNER	38.56	46.87	3.00	3.00
	1194	CODE ENFORCEMENT SUPERVISOR	38.61	46.94	1.00	1.00
	1012	ENGINEER	40.92	49.75	5.00	5.00
	1081	PROFESSIONAL GEOLOGIST	40.92	49.75	1.00	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	42.55	51.72	1.00	1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	44.67	54.30	1.00	1.00
	1014	SENIOR ENGINEER	45.07	54.78	2.00	2.00
	1210	PRMD DIVISION MANAGER	46.07	56.00	1.00	1.00
	1210	PRMD DIVISION MANAGER	46.07	56.00	2.00	2.00
	1015	ENGINEERING DIVISION MANAGER	50.89	61.86	1.00	1.00
	1209	BUILDING DIVISION MANAGER	50.89	61.86	1.00	1.00
	1213	DEPUTY DIRECTOR-PLANNING	53.02	64.44	1.00	1.00
	1016	DEPUTY DIRECTOR ENGINEERING CONSTRUCTION	58.51	71.13	1.00	1.00
	1215	DIRECTOR PRMD	70.02	85.11	1.00	1.00
PERMIT & RESOURCES MANAGEMENT DEPARTMENT					119.00	119.00
PROBATION DEPARTMENT						
270101	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	1.00	1.00
	0402	ACCOUNT CLERK II	19.37	23.55	4.60	4.60
	0403	SENIOR ACCOUNT CLERK	21.36	25.97	2.00	2.00
	0404	ACCOUNTING TECHNICIAN	22.62	27.50	1.00	1.00
	0025	EXECUTIVE SECRETARY	23.84	28.97	1.00	0.00
	7022	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	25.97	31.56	0.00	1.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	1.00
	0416	ACCOUNTANT II	29.81	36.24	1.00	1.00
	3227	PROBATION OFFICER III	30.52	37.10	1.00	1.00
	0826	DEPARTMENT ANALYST	31.32	38.07	1.00	1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	33.22	40.37	1.00	1.00
	0155	BUSINESS SYSTEMS ANALYST	34.00	41.33	1.00	1.00
	3085	DEPARTMENT PROGRAM MANAGER	34.17	41.53	1.00	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	1.00	1.00
	0419	SUPERVISING ACCOUNTANT	37.26	45.29	1.00	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	42.55	51.72	1.00	1.00
	3234	PROBATION DIVISION DIRECTOR II	43.05	52.32	1.00	1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	44.67	54.30	1.00	1.00
	3238	DEPUTY CHIEF PROBATION OFFICER	52.95	64.37	2.00	2.00
	3240	CHIEF PROBATION OFFICER	67.05	81.50	1.00	1.00
270101 Total					24.60	24.60
270110	3225	PROBATION OFFICER II	27.02	32.84	3.00	3.00
	3227	PROBATION OFFICER III	30.52	37.10	10.00	10.00
	3229	PROBATION OFFICER IV	36.69	44.59	2.00	2.00
270110 Total					15.00	15.00
270111	0049	LEGAL PROCESSOR II	19.37	23.55	4.00	4.00
	3220	PROBATION ASSISTANT	20.29	24.66	1.00	1.00
	0023	SECRETARY	21.21	25.78	1.00	1.00
	0050	SENIOR LEGAL PROCESSOR	21.29	25.87	5.00	5.00
	0052	LEGAL STAFF SUPERVISOR	24.90	30.27	1.00	1.00
	3225	PROBATION OFFICER II	27.02	32.84	11.00	11.00
	3227	PROBATION OFFICER III	30.52	37.10	21.00	21.00
	3229	PROBATION OFFICER IV	36.69	44.59	4.00	4.00
	3234	PROBATION DIVISION DIRECTOR II	43.05	52.32	2.00	2.00

POSITION ALLOCATION

EFS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
270111 Total					50.00	50.00
270112	3220	PROBATION ASSISTANT	20.29	24.66	2.00	2.00
	0050	SENIOR LEGAL PROCESSOR	21.29	25.87	2.00	2.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	2.00
	3225	PROBATION OFFICER II	27.02	32.84	5.00	5.00
	3227	PROBATION OFFICER III	30.52	37.10	16.00	16.00
	0826	DEPARTMENT ANALYST	31.32	38.07	1.00	1.00
	3229	PROBATION OFFICER IV	36.69	44.59	3.00	3.00
270112 Total					30.00	31.00
270120	0050	SENIOR LEGAL PROCESSOR	21.29	25.87	2.00	2.00
	0052	LEGAL STAFF SUPERVISOR	24.90	30.27	1.00	1.00
	3225	PROBATION OFFICER II	27.02	32.84	2.00	2.00
	3227	PROBATION OFFICER III	30.52	37.10	8.00	8.00
	3229	PROBATION OFFICER IV	36.69	44.59	1.00	1.00
270120 Total					14.00	14.00
270121	0049	LEGAL PROCESSOR II	19.37	23.55	1.00	1.00
	3220	PROBATION ASSISTANT	20.29	24.66	2.00	2.00
	0023	SECRETARY	21.21	25.78	1.00	1.00
	0050	SENIOR LEGAL PROCESSOR	21.29	25.87	3.00	3.00
	3225	PROBATION OFFICER II	27.02	32.84	1.00	1.00
	3227	PROBATION OFFICER III	30.52	37.10	11.00	11.00
	0826	DEPARTMENT ANALYST	31.32	38.07	1.00	1.00
	3229	PROBATION OFFICER IV	36.69	44.59	4.00	4.00
	3234	PROBATION DIVISION DIRECTOR II	43.05	52.32	1.00	1.00
270121 Total					25.00	25.00
270122	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	1.00
	3225	PROBATION OFFICER II	27.02	32.84	4.00	4.00
	3227	PROBATION OFFICER III	30.52	37.10	4.00	4.00
270122 Total					9.00	9.00
270123	3085	DEPARTMENT PROGRAM MANAGER	34.17	41.53	1.00	1.00
270123 Total					1.00	1.00
270130	3106	PROBATION INDUSTRIES CREW SUPERVISOR	27.46	33.37	7.00	7.00
	3107	PROBATION INDUSTRIES FIELD SUPERVISOR	30.81	37.45	1.00	1.00
	3232	PROBATION DIVISION DIRECTOR I	39.12	47.55	1.00	1.00
270130 Total					9.00	9.00
270140	5370	RESIDENTIAL SERVICE WORKER	16.45	19.99	1.00	1.00
	6228	COOK	18.55	22.54	4.00	4.00
	0023	SECRETARY	21.21	25.78	1.00	1.00
	6230	CHEF	21.94	26.67	1.00	1.00
	3112	JUVENILE CORRECTIONAL COUNSELOR II	24.09	29.27	64.00	64.00
	3113	JUVENILE CORRECTIONAL COUNSELOR III	27.55	33.50	11.00	11.00
	3114	JUVENILE CORRECTIONAL COUNSELOR IV	30.69	37.30	8.00	8.00
	3232	PROBATION DIVISION DIRECTOR I	39.12	47.55	2.00	2.00
	3234	PROBATION DIVISION DIRECTOR II	43.05	52.32	1.00	1.00
270140 Total					93.00	93.00
270145	0023	SECRETARY	21.21	25.78	1.00	1.00
	6230	CHEF	21.94	26.67	1.00	1.00
	3112	JUVENILE CORRECTIONAL COUNSELOR II	24.09	29.27	4.00	4.00
	3106	PROBATION INDUSTRIES CREW SUPERVISOR	27.46	33.37	2.00	2.00
	3113	JUVENILE CORRECTIONAL COUNSELOR III	27.55	33.50	7.00	7.00
	3227	PROBATION OFFICER III	30.52	37.10	1.00	1.00
	3114	JUVENILE CORRECTIONAL COUNSELOR IV	30.69	37.30	1.00	1.00
	3232	PROBATION DIVISION DIRECTOR I	39.12	47.55	1.00	1.00
270145 Total					18.00	18.00
PROBATION DEPARTMENT TOTALS					288.60	289.60

POSITION ALLOCATION

EFS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
PUBLIC DEFENDER'S OFFICE						
280101	0049	LEGAL PROCESSOR II	19.37	23.55	3.00	3.00
	0402	ACCOUNT CLERK II	19.37	23.55	1.00	1.00
	0021	LEGAL SECRETARY II	22.26	27.06	6.00	6.00
	0052	LEGAL STAFF SUPERVISOR	24.90	30.27	1.00	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	1.00	1.00
	4196	PUBLIC DEFENDER INVESTIGATOR II	40.00	48.63	7.00	7.00
	4180	SENIOR PUBLIC DEFENDER INVESTIGATOR	42.85	52.08	1.00	1.00
	4054	DEPUTY PUBLIC DEFENDER IV	57.13	69.45	27.00	27.00
	4048	CHIEF DEPUTY PUBLIC DEFENDER	64.87	78.86	1.00	1.00
	4049	ASSISTANT PUBLIC DEFENDER	71.39	86.78	1.00	1.00
	4050	PUBLIC DEFENDER	80.93	98.37	1.00	1.00
PUBLIC DEFENDER'S OFFICE TOTALS					50.00	50.00
REGIONAL PARKS DEPARTMENT						
290101	5405	PARKS GROUNDS MAINTENANCE WORKER II	21.53	26.18	18.00	18.00
	1200	PLANNING TECHNICIAN	21.71	26.40	1.00	1.00
	4406	PARK RANGER I	22.10	26.87	10.00	10.00
	4408	PARK RANGER II	24.24	29.46	4.00	4.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	1.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	24.75	30.08	1.00	1.00
	5412	PARKS GROUNDS MAINTENANCE SUPERVISOR	24.92	30.29	2.00	2.00
	4410	PARK RANGER III	29.61	35.98	3.00	3.00
	0826	DEPARTMENT ANALYST	31.32	38.07	1.00	1.00
	1259	RECREATION AND EDUCATION SERVICES MANAGER	42.55	51.72	1.00	1.00
	1267	PARK MANAGER	46.13	56.07	1.00	1.00
290101 Total					43.00	43.00
290102	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	1.00	1.00
	1200	PLANNING TECHNICIAN	21.71	26.40	1.00	1.00
	1253	PARK PLANNER II	32.98	40.09	4.00	4.00
	3085	DEPARTMENT PROGRAM MANAGER	34.17	41.53	1.00	1.00
	1254	SENIOR PARK PLANNER	39.59	48.12	1.00	1.00
	1258	PARK PLANNING MANAGER	44.78	54.43	1.00	1.00
290102 Total					9.00	9.00
290103	1274	PARK PROGRAM ASSISTANT	21.24	25.82	1.00	1.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	1.00
	0904	MARKETING SPECIALIST	26.25	31.91	1.00	1.00
	4070	AQUATIC SPECIALIST	29.61	35.98	1.00	1.00
	1259	RECREATION AND EDUCATION SERVICES MANAGER	42.55	51.72	1.00	1.00
290103 Total					5.00	5.00
290104	0002	OFFICE ASSISTANT II	17.01	20.67	2.00	2.00
	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	2.00	2.00
	0402	ACCOUNT CLERK II	19.37	23.55	3.00	3.00
	0023	SECRETARY	21.21	25.78	1.00	1.00
	1276	BOOKING & RESERVATION COORDINATOR	22.52	27.37	1.00	1.00
	0382	PAYROLL CLERK	22.69	27.57	1.00	1.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	24.56	29.85	1.00	1.00
	0826	DEPARTMENT ANALYST	31.32	38.07	2.00	2.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	42.55	51.72	1.00	1.00
	1268	DEPUTY DIRECTOR REGIONAL PARKS	53.99	65.63	1.00	1.00
	1270	DIRECTOR OF REGIONAL PARKS	67.50	82.05	1.00	1.00
290104 Total					16.00	16.00
290105	5405	PARKS GROUNDS MAINTENANCE WORKER II	21.53	26.18	2.00	2.00
	4406	PARK RANGER I	22.10	26.87	3.00	3.00
	4408	PARK RANGER II	24.24	29.46	1.00	1.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	1.00

POSITION ALLOCATION

EFS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
	5412	PARKS GROUNDS MAINTENANCE SUPERVISOR	24.92	30.29	1.00	1.00
	4410	PARK RANGER III	29.61	35.98	1.00	1.00
	1277	ENVIRONMENTAL DISCOVERY CENTER COORDINATOR	31.32	38.07	1.00	1.00
290105 Total					10.00	10.00
290301	0023	SECRETARY	21.21	25.78	1.00	1.00
	5506	MARINA ATTENDANT	21.53	26.18	1.00	1.00
	5507	SENIOR MARINA ATTENDANT	23.04	28.00	1.00	1.00
	5335	BUILDING MECHANIC II	28.89	35.11	1.00	1.00
	5510	MARINA SUPERVISOR	33.81	41.10	1.00	1.00
290301 Total					5.00	5.00
REGIONAL PARKS DEPARTMENT TOTAL					88.00	88.00
SHERIFF'S OFFICE						
300101	0311	STOREKEEPER	19.26	23.40	1.00	1.00
	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	1.00	1.00
	0049	LEGAL PROCESSOR II	19.37	23.55	1.00	1.00
	0402	ACCOUNT CLERK II	19.37	23.55	1.00	1.00
	0403	SENIOR ACCOUNT CLERK	21.36	25.97	5.00	5.00
	7023	SECRETARY CONFIDENTIAL	21.85	26.55	1.00	1.00
	7382	PAYROLL CLERK CONFIDENTIAL	23.37	28.41	1.00	1.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	3.00	3.00
	0027	EXECUTIVE ASST TO SHERIFF	25.96	31.55	1.00	1.00
	4154	CORRECTIONAL DEPUTY II	29.25	35.55	1.00	1.00
	0416	ACCOUNTANT II	29.81	36.24	1.00	1.00
	0826	DEPARTMENT ANALYST	31.32	38.07	6.00	6.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	33.22	40.37	5.00	5.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	1.00	1.00
	0419	SUPERVISING ACCOUNTANT	37.26	45.29	1.00	1.00
	4157	CORRECTIONAL SERGEANT	37.50	45.59	1.00	1.00
	4081	DEPUTY SHERIFF II	38.50	46.80	2.00	2.00
	0908	WATER AGENCY PUBLIC INFORMATION OFFICER	38.85	47.22	1.00	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	42.55	51.72	2.00	2.00
	4095	SHERIFFS SERGEANT	45.26	55.02	4.00	4.00
	0842	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	47.92	58.25	1.00	1.00
	0170	SENIOR DEPARTMENT INFORMATION SYSTEMS MANAGER	51.37	62.44	1.00	1.00
	4114	SHERIFFS LIEUTENANT	54.56	66.32	2.00	2.00
	4120	SHERIFFS CAPTAIN	62.46	75.92	1.00	1.00
	8103	SHERIFF-CORONER	97.59		1.00	1.00
300101 Total					46.00	46.00
300102	3397	COMMUNITY SERVICES OFFICER II	20.92	25.43	2.00	2.00
	0826	DEPARTMENT ANALYST	31.32	38.07	1.00	1.00
	4124	ASSISTANT SHERIFF	72.69	88.36	1.00	1.00
300102 Total					4.00	4.00
300120	1692	COMMUNICATIONS DISPATCHER II	27.00	32.82	19.50	19.50
	1694	SENIOR COMMUNICATIONS DISPATCHER	28.29	34.39	4.00	4.00
	1696	SUPERVISING COMMUNICATIONS DISPATCHER	32.09	39.00	5.00	5.00
	1698	COMMUNICATIONS DISPATCH MANAGER	41.06	49.91	1.00	1.00
300120 Total					29.50	29.50
300121	0049	LEGAL PROCESSOR II	19.37	23.55	2.00	2.00
	3397	COMMUNITY SERVICES OFFICER II	20.92	25.43	1.00	1.00
	0028	CIVIL BUREAU SPECIALIST	25.25	30.69	1.00	1.00
	3085	DEPARTMENT PROGRAM MANAGER	34.17	41.53	1.00	1.00
300121 Total					5.00	5.00
300122	0049	LEGAL PROCESSOR II	19.37	23.55	6.00	6.00
	3397	COMMUNITY SERVICES OFFICER II	20.92	25.43	7.00	7.00
	0050	SENIOR LEGAL PROCESSOR	21.29	25.87	4.00	4.00

POSITION ALLOCATION

EFSS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
	0052	LEGAL STAFF SUPERVISOR	24.90	30.27	3.00	3.00
	0060	SHERIFFS INFORMATION BUREAU MANAGER	36.99	44.96	1.00	1.00
300122 Total					21.00	21.00
300123	1705	COMMUNICATIONS TECHNICIAN II	30.04	36.52	3.00	3.00
	1710	SENIOR COMMUNICATIONS TECHNICIAN	33.03	40.14	1.00	1.00
300123 Total					4.00	4.00
300140	3397	COMMUNITY SERVICES OFFICER II	20.92	25.43	4.00	4.00
	4081	DEPUTY SHERIFF II	38.50	46.80	105.00	105.00
	4095	SHERIFFS SERGEANT	45.26	55.02	12.00	12.00
	4114	SHERIFFS LIEUTENANT	54.56	66.32	4.00	4.00
	4120	SHERIFFS CAPTAIN	62.46	75.92	1.00	1.00
300140 Total					126.00	126.00
300141	0049	LEGAL PROCESSOR II	19.37	23.55	1.00	1.00
	3397	COMMUNITY SERVICES OFFICER II	20.92	25.43	1.00	1.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	1.00
	4081	DEPUTY SHERIFF II	38.50	46.80	18.00	18.00
	4095	SHERIFFS SERGEANT	45.26	55.02	2.00	2.00
	4114	SHERIFFS LIEUTENANT	54.56	66.32	1.00	1.00
300141 Total					24.00	24.00
	3397	COMMUNITY SERVICES OFFICER II	20.92	25.43	2.00	2.00
300142	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	1.00
	4081	DEPUTY SHERIFF II	38.50	46.80	10.00	10.00
	4095	SHERIFFS SERGEANT	45.26	55.02	2.00	2.00
	4114	SHERIFFS LIEUTENANT	54.56	66.32	1.00	1.00
300142 Total					16.00	16.00
300143	0701	HELICOPTER PILOT	38.22	46.46	2.00	2.00
	4095	SHERIFFS SERGEANT	45.26	55.02	1.00	1.00
300143 Total					3.00	3.00
300144	4081	DEPUTY SHERIFF II	38.50	46.80	3.00	3.00
	4095	SHERIFFS SERGEANT	45.26	55.02	1.00	1.00
300144 Total					4.00	4.00
300145	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	1.00	1.00
	0023	SECRETARY	21.21	25.78	2.00	2.00
	4081	DEPUTY SHERIFF II	38.50	46.80	25.00	25.00
	4095	SHERIFFS SERGEANT	45.26	55.02	6.00	6.00
	4114	SHERIFFS LIEUTENANT	54.56	66.32	1.00	1.00
300145 Total					35.00	35.00
300146	2103	FORENSIC ASSISTANT	22.47	27.31	2.00	2.00
	4081	DEPUTY SHERIFF II	38.50	46.80	4.00	4.00
	4095	SHERIFFS SERGEANT	45.26	55.02	1.00	1.00
300146 Total					7.00	7.00
300147	4154	CORRECTIONAL DEPUTY II	29.25	35.55	6.00	6.00
	4081	DEPUTY SHERIFF II	38.50	46.80	29.00	29.00
	4095	SHERIFFS SERGEANT	45.26	55.02	2.00	2.00
	4114	SHERIFFS LIEUTENANT	54.56	66.32	1.00	1.00
300147 Total					38.00	38.00
300148	4081	DEPUTY SHERIFF II	38.50	46.80	5.00	5.00
	4095	SHERIFFS SERGEANT	45.26	55.02	1.00	1.00
300148 Total					6.00	6.00
300201	5320	JANITOR	16.76	20.37	6.00	6.00
	6228	COOK	18.55	22.54	13.00	13.00
	0049	LEGAL PROCESSOR II	19.37	23.55	3.00	3.00
	3391	DETENTION ASSISTANT	20.29	24.66	16.00	16.00
	0023	SECRETARY	21.21	25.78	1.00	1.00
	6230	CHEF	21.94	26.67	2.00	2.00
	3392	SUPERVISING DETENTION ASSISTANT	22.80	27.72	2.00	2.00

POSITION ALLOCATION

EFS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
	4154	CORRECTIONAL DEPUTY II	29.25	35.55	17.00	17.00
	0060	SHERIFFS INFORMATION BUREAU MANAGER	36.99	44.96	1.00	1.00
	4157	CORRECTIONAL SERGEANT	37.50	45.59	3.00	3.00
	4164	CORRECTIONAL LIEUTENANT	54.56	66.32	3.00	3.00
	4130	SHERIFFS CAPTAIN CORRECTIONS	62.46	75.92	1.00	1.00
	4124	ASSISTANT SHERIFF	72.69	88.36	1.00	1.00
300201 Total					69.00	69.00
300203	0049	LEGAL PROCESSOR II	19.37	23.55	22.60	22.60
	0023	SECRETARY	21.21	25.78	1.00	1.00
	0050	SENIOR LEGAL PROCESSOR	21.29	25.87	3.00	3.00
	0052	LEGAL STAFF SUPERVISOR	24.90	30.27	4.00	4.00
	4154	CORRECTIONAL DEPUTY II	29.25	35.55	135.00	135.00
	4157	CORRECTIONAL SERGEANT	37.50	45.59	14.00	14.00
	4164	CORRECTIONAL LIEUTENANT	54.56	66.32	4.00	4.00
	4130	SHERIFFS CAPTAIN CORRECTIONS	62.46	75.92	1.00	1.00
300203 Total					184.60	184.60
300204	0049	LEGAL PROCESSOR II	19.37	23.55	4.40	4.40
	4154	CORRECTIONAL DEPUTY II	29.25	35.55	22.00	22.00
	4157	CORRECTIONAL SERGEANT	37.50	45.59	4.00	4.00
300204 Total					30.40	30.40
SHERIFF'S OFFICE TOTAL					652.50	652.50
AGRICULTURE PRESERVATION & OPEN SPACE DISTRICT						
310101	1280	OSD RECEPTIONIST	19.96	24.27	1.00	1.00
	0404	ACCOUNTING TECHNICIAN	22.62	27.50	1.00	1.00
	1284	OSD TECHNICIAN	23.67	28.76	4.00	4.00
	1282	OSD EXECUTIVE SECRETARY	24.56	29.85	1.00	1.00
	0902	OSD PUBLIC INFORMATION SPECIALIST	24.74	30.07	1.00	1.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	2.00	2.00
	1298	OSD ACQUISITION ASSISTANT	25.60	31.11	1.00	1.00
	1283	OSD ASSISTANT PLANNER	26.83	32.61	1.00	1.00
	1292	OSD CONSERVATION GIS ANALYST	27.06	32.89	1.00	1.00
	1285	OSD ASSOCIATE PLANNER	31.56	38.37	2.00	2.00
	1285	OSD ASSOCIATE PLANNER	31.56	38.37	1.00	1.00
	1285	OSD ASSOCIATE PLANNER	31.56	38.37	2.50	2.50
	1286	OSD STEWARD COORDINATOR	36.25	44.06	1.00	1.00
	1288	OSD LAND ACQUISITION SPECIALIST	38.64	46.97	2.00	2.00
	1297	OSD COMMUNITY RELATIONS MANAGER	38.85	47.22	1.00	1.00
	1301	OSD ADMINISTRATIVE-FISCAL MANAGER	40.56	49.31	1.00	1.00
	1299	OSD PROGRAM MANAGER	43.41	52.76	1.00	1.00
	1299	OSD PROGRAM MANAGER	43.41	52.76	1.00	1.00
	1299	OSD PROGRAM MANAGER	43.41	52.76	1.00	1.00
	1290	OSD GENERAL MANAGER	67.50	82.05	1.00	1.00
AGRICULTURE PRESERVATION & OPEN SPACE DISTRICT TOTAL					27.50	27.50
INDEPENDENT OFFICE OF LAW ENFORCEMENT & OUTREACH						
320101	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	1.00
	4600	DIRECTOR INDEPENDENT OFF OF LAW ENF REV & OUTREA	62.80	76.34	1.00	1.00
INDEPENDENT OFFICE OF LAW ENFORCEMENT & OUTREACH TOTAL					2.00	2.00
WATER AGENCY						
330101	0002	OFFICE ASSISTANT II	17.01	20.67	4.00	4.00
	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	2.00	2.00
	0402	ACCOUNT CLERK II	19.37	23.55	3.00	3.00
	0023	SECRETARY	21.21	25.78	1.00	1.00
	0403	SENIOR ACCOUNT CLERK	21.36	25.97	2.00	2.00

POSITION ALLOCATION

EFS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
	0404	ACCOUNTING TECHNICIAN	22.62	27.50	1.00	1.00
	0382	PAYROLL CLERK	22.69	27.57	0.00	0.00
	0382	PAYROLL CLERK	22.69	27.57	1.00	1.00
	5082	WATER AGENCY MAINTENANCE WORKER II	23.11	28.09	9.00	9.00
	0318	MATERIALS EQUIPMENT SPECIALIST	23.37	28.41	1.00	1.00
	0914	WATER AGENCY RESOURCE PROGRAMS TECHNICIAN II	23.74	28.86	4.00	4.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	24.56	29.85	1.00	1.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	3.00	3.00
	5222	AUTOMOTIVE MECHANIC	25.36	30.83	1.00	1.00
	0415	ACCOUNTANT I	25.59	31.10	1.00	1.00
	5086	WATER AGENCY MAINTENANCE WORKER III	26.78	32.56	8.00	8.00
	5226	HEAVY EQUIPMENT MECHANIC II	27.77	33.76	2.00	2.00
	1007	ENGINEERING TECHNICIAN III	29.38	35.71	11.00	11.00
	5087	WATER AGENCY LEAD MAINTENANCE WORKER	29.47	35.82	4.00	4.00
	0416	ACCOUNTANT II	29.81	36.24	1.00	1.00
	5032	VEGETATION CONTROL ADVISOR	29.93	36.38	1.00	1.00
	1223	SENIOR GEOGRAPHIC INFORMATION TECHNICIAN	31.31	38.06	1.00	1.00
	0826	DEPARTMENT ANALYST	31.32	38.07	3.00	3.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	31.33	38.09	5.00	5.00
	0985	TECHNICAL WRITING SPECIALIST	32.36	39.33	9.75	9.75
	0917	WATER AGENCY ENVIRONMENTAL SPECIALIST II	32.81	39.88	5.00	5.00
	1052	RIGHT OF WAY AGENT II	33.17	40.32	1.00	1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	33.22	40.37	1.00	1.00
	1036	PROJECT SPECIALIST	33.43	40.64	1.00	1.00
	0984	WATER AGENCY SENIOR PROGRAMS SPECIALIST	33.69	40.95	5.00	5.00
	0130	PROGRAMMER ANALYST	34.00	41.33	3.00	3.00
	1008	ENGINEERING TECHNICIAN IV	35.26	42.85	1.00	1.00
	0918	WATER AGENCY SENIOR ENVIRONMENTAL SPECIALIST	35.27	42.86	7.00	7.00
	0417	ACCOUNTANT III	35.29	42.89	1.00	1.00
	0767	RISK MANAGEMENT ANALYST II	36.74	44.67	1.00	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	2.00	2.00
	1056	SUPERVISING RIGHT OF WAY AGENT	37.49	45.57	1.00	1.00
	5129	WATER AGENCY MECHANIC	38.87	47.24	18.00	18.00
	1219	WATER AGENCY CAD-GIS COORDINATOR	40.56	49.31	1.00	1.00
	0129	SENIOR PROGRAMMER ANALYST	40.65	49.40	1.00	1.00
	5091	WATER AGENCY SENIOR NETWORK ANALYST	41.66	50.64	2.00	2.00
	5112	ELECTRICIAN-INSTRUMENTATION TECHNICIAN	41.92	50.96	7.00	7.00
	0768	RISK MANAGEMENT ANALYST III	42.26	51.37	1.00	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	42.55	51.72	2.00	2.00
	5126	WATER AGENCY SENIOR PLANT OPERATOR	42.74	51.95	16.00	16.00
	5132	WATER AGENCY LEAD MECHANIC	42.94	52.20	6.00	6.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	44.47	54.04	4.00	4.00
	0986	TECHNICAL WRITING MANAGER	44.47	54.04	1.00	1.00
	0140	SENIOR NETWORK ANALYST	44.57	54.18	1.00	1.00
	5098	WATER AGENCY ENVIRONMENTAL COMPLIANCE INSPECTOR	45.19	54.93	2.00	2.00
	5142	WATER AGENCY CHEMIST	45.19	54.93	4.00	4.00
	0919	WATER AGENCY PRINCIPAL ENVIRONMENTAL SPECIALIST	46.20	56.16	4.00	4.00
	0911	WATER AGENCY GOVERNMENTAL AFFAIRS MANAGER	51.13	62.15	1.00	1.00
	0136	ENGINEERING PROGRAMMING MANAGER	51.17	62.20	1.00	1.00
	0999	WATER AGENCY LAND SURVEYOR	54.76	66.57	1.00	1.00
	0996	WATER AGENCY ENVIRONMENTAL RESOURCES MANAGER	54.86	66.68	2.00	2.00
	5057	WATER AGENCY COORDINATOR	55.77	67.79	9.00	9.00
	0910	WATER AGENCY DIVISION MGR ADMINISTRATIVE SERVICES	57.94	70.42	1.00	1.00
	1032	WATER AGENCY ENGINEER IV	59.46	72.27	18.00	18.00
	1033	WATER AGENCY HYDROGEOLOGIST IV	59.46	72.27	2.00	2.00
	0994	WATER AGENCY DIV MGR - ENVIR RES & PUBLIC AFFAIRS	63.06	76.65	1.00	1.00

POSITION ALLOCATION

EFS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
	1024	WATER AGENCY PRINCIPAL ENGINEER	65.82	80.01	6.00	6.00
	1074	WATER AGENCY PRINCIPAL HYDROGEOLOGIST	65.82	80.01	1.00	1.00
	1017	DEPUTY CHIEF ENGINEER	70.75	86.00	1.00	1.00
	0912	WATER AGENCY ASSISTANT GENERAL MANAGER	71.60	87.03	2.00	2.00
	1019	WATER AGENCY CHIEF ENGINEER-DIR OF GRNDWATER MGT	79.93	97.17	1.00	1.00
	1020	WATER AGENCY GENERAL MANAGER	89.43	108.71	1.00	1.00
WATER AGENCY TOTAL					226.75	226.75
TRANSPORTATION & PUBLIC WORKS						
340101	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	3.00	3.00
	0320	YARD CLERK	19.37	23.55	1.00	1.00
	0403	SENIOR ACCOUNT CLERK	21.36	25.97	4.00	4.00
	5015	MAINTENANCE WORKER II	21.53	26.18	30.00	30.00
	5030	VEGETATION SPECIALIST	22.21	27.00	1.00	1.00
	0382	PAYROLL CLERK	22.69	27.57	1.00	1.00
	0007	OFFICE SUPPORT SUPERVISOR	22.95	27.91	1.00	1.00
	0318	MATERIALS EQUIPMENT SPECIALIST	23.37	28.41	1.00	1.00
	5061	BRIDGE WORKER	23.49	28.54	4.00	4.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	24.56	29.85	1.00	1.00
	5017	MAINTENANCE WORKER III	24.92	30.29	21.50	21.50
	5073	TRAFFIC PAINT & SIGN WORKER	24.92	30.29	4.00	4.00
	5063	SENIOR BRIDGE WORKER	26.41	32.11	3.00	3.00
	1222	GEOGRAPHIC INFORMATION TECHNICIAN II	29.25	35.55	1.00	1.00
	1007	ENGINEERING TECHNICIAN III	29.38	35.71	10.00	10.00
	5032	VEGETATION CONTROL ADVISOR	29.93	36.38	1.00	1.00
	5050	MAINTENANCE SUPERVISOR	30.42	36.98	5.50	5.50
	5076	TRAFFIC MAINTENANCE SUPERVISOR	30.42	36.98	1.00	1.00
	1009	TRAFFIC SIGNAL TECHNICIAN	30.72	37.34	1.00	1.00
	0826	DEPARTMENT ANALYST	31.32	38.07	4.00	4.00
	5066	BRIDGE SUPERVISOR	32.22	39.17	1.00	1.00
	0985	TECHNICAL WRITING SPECIALIST	32.36	39.33	1.00	1.00
	3085	DEPARTMENT PROGRAM MANAGER	34.17	41.53	1.00	1.00
	5055	PUBLIC WORKS FLEET EQUIPMENT MANAGER	34.78	42.28	1.00	1.00
	1008	ENGINEERING TECHNICIAN IV	35.26	42.85	5.00	5.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	1.00	1.00
	1000	LICENSED LAND SURVEYOR	38.49	46.78	1.00	1.00
	5058	PUBLIC WORKS OPERATIONS COORDINATOR	40.13	48.78	2.00	2.00
	1012	ENGINEER	40.92	49.75	8.00	8.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	42.55	51.72	1.00	1.00
	1055	RIGHT OF WAY MANAGER	44.42	53.99	1.00	1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	44.67	54.30	1.00	1.00
	1014	SENIOR ENGINEER	45.07	54.78	4.00	4.00
	1373	ROAD OPERATIONS DIVISION MANAGER	46.15	56.09	1.00	1.00
	1015	ENGINEERING DIVISION MANAGER	50.89	61.86	1.00	1.00
	1039	DEPUTY DIRECTOR TRANSPORTATION & OPERATIONS	66.70	81.08	1.00	1.00
	1041	DEPUTY DIRECTOR ENGINEERING & MAINTENANCE	66.70	81.08	1.00	1.00
	1042	DIRECTOR OF TRANSPORTATION & PUBLIC WORKS	77.46	94.15	1.00	1.00
340101 Total					132.00	132.00
340301	0002	OFFICE ASSISTANT II	17.01	20.67	1.00	1.00
	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	2.00	2.00
	5015	MAINTENANCE WORKER II	21.53	26.18	1.00	1.00
	0704	AIRPORT OPERATIONS SPECIALIST	23.66	28.75	7.00	7.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	1.00
	0904	MARKETING SPECIALIST	26.25	31.91	1.00	1.00
	0712	AIRPORT OPERATIONS SUPERVISOR	27.53	33.47	1.00	1.00
	1052	RIGHT OF WAY AGENT II	33.17	40.32	1.00	1.00

POSITION ALLOCATION

EFS SECTION	JOB CLASS CODE	JOB CLASSIFICATION	A STEP	I STEP	16-17 Revised RECOM	16-17 ADOPTED
	0827	ADMINISTRATIVE SERVICES OFFICER I	36.99	44.96	1.00	1.00
	0713	ASSISTANT AIRPORT MANAGER	40.13	48.78	1.00	1.00
	0714	AIRPORT MANAGER	50.88	61.83	1.00	1.00
340301 Total					18.00	18.00
340401	0002	OFFICE ASSISTANT II	17.01	20.67	1.00	1.00
	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	1.00	1.00
	1374	TRANSIT SPECIALIST II	33.24	40.40	2.00	2.00
	1377	TRANSIT SYSTEMS MANAGER	48.42	58.85	1.00	1.00
340401 Total					5.00	5.00
340501	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	1.00	1.00
	5188	REFUSE ENFORCEMENT SPECIALIST	25.71	31.26	1.00	1.00
	5186	WASTE MANAGEMENT SPECIALIST II	29.74	36.15	3.00	3.00
	0826	DEPARTMENT ANALYST	31.32	38.07	1.00	1.00
	5340	LANDFILL FACILITIES SPECIALIST	34.37	41.77	1.00	1.00
	1081	PROFESSIONAL GEOLOGIST	40.92	49.75	1.00	1.00
	5180	INTEGRATED WASTE OPERATIONS DIVISION MANAGER	46.15	56.09	1.00	1.00
	5191	WASTE MANAGEMENT AGENCY EXECUTIVE DIRECTOR	46.15	56.09	1.00	1.00
340501 Total					10.00	10.00
341601	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	1.00	1.00
	0980	AIR QUALITY SPECIALIST III	31.93	38.82	3.00	3.00
	1029	AIR QUALITY ENGINEER	40.12	48.77	1.00	1.00
	1031	AIR QUALITY MANAGER	48.50	58.96	1.00	1.00
341601 Total					6.00	6.00
TRANSPORTATION & PUBLIC WORKS TOTAL					171.00	171.00
UC COOPERATIVE EXTENSION						
350101	1122	SENIOR AGRICULTURAL PROGRAM ASSISTANT	20.87	25.37	2.00	1.00
	0810	ADMINISTRATIVE AIDE	24.75	30.08	1.00	1.00
	0826	DEPARTMENT ANALYST	31.32	38.07	2.00	2.00
	3085	DEPARTMENT PROGRAM MANAGER	34.17	41.53	2.00	2.00
UC COOPERATIVE EXTENSION TOTAL					7.00	6.00
FAIRGROUNDS						
802401	0748	FAIRGROUNDS MAINTENANCE WORKER	18.16	22.07	4.00	4.00
	0311	STOREKEEPER	19.26	23.40	1.00	1.00
	0003	SENIOR OFFICE ASSISTANT	19.37	23.55	1.00	1.00
	0742	SIMULCAST ATTENDANT	19.37	23.55	0.75	0.75
	0023	SECRETARY	21.21	25.78	2.00	2.00
	0757	FAIRGROUND PREMIUM EXHIBIT ASSISTANT	21.21	25.78	1.00	1.00
	0743	SENIOR SIMULCAST ATTENDANT	21.31	25.91	1.00	1.00
	0749	SENIOR FAIRGROUNDS MAINTENANCE WORKER	22.04	26.80	6.00	6.00
	0404	ACCOUNTING TECHNICIAN	22.62	27.50	2.00	2.00
	5226	HEAVY EQUIPMENT MECHANIC II	27.77	33.76	1.00	1.00
	5335	BUILDING MECHANIC II	28.89	35.11	4.00	4.00
	0756	INTERIM EVENTS COORDINATOR	36.23	44.04	1.00	1.00
	0759	MARKETING AND PROMOTIONS COORDINATOR	36.23	44.04	1.00	1.00
	0758	PREMIUM AND EXHIBIT COORDINATOR	37.26	45.29	1.00	1.00
	5355	FAIR GROUNDS BUILDING SUPERINTENDENT	39.13	47.57	1.00	1.00
	0761	FAIR FINANCIAL SERVICES OFFICER	40.56	49.31	1.00	1.00
	0755	DEPUTY FAIR MANAGER	42.85	52.08	1.00	1.00
	0750	FAIR MANAGER	58.53	71.15	1.00	1.00
FAIRGROUNDS TOTAL					30.75	30.75
GRAND TOTAL					4111.70	4147.40



GLOSSARY



BUDGET TERMS

A-87 COSTS - Those costs allocated to County departments under the Countywide Cost Allocation Plan to cover central administrative and overhead expenses. (A-87 refers to the federal circular that provides guidelines for these costs.)

ADOPTED BUDGET – The budget approved by the Board of Supervisors as the spending plan for the year. According to the State Budget Act legislation the Board must approve the Adopted Budget by October 2 each year.

ACCRUAL BASIS - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

APPROPRIATION - An authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. An appropriation expires at the end of the fiscal year.

APPROPRIATION LIMITS - Refers to the Gann Initiative (Proposition 4 on the November 1979 ballot), which imposed limits on the allowable annual appropriations of the state, schools, and most local agencies; limit is generally prior year appropriations factored by per capita cost increases and population changes.

APPROPRIATIONS FOR CONTINGENCIES - A budgetary amount, not to exceed 15% of specified appropriations of the fund in which it is appropriated, which is set aside to meet unforeseen expenditure requirements.

ASSESSED VALUATION - A valuation set upon real estate or other property by the County or State Board of Equalization as a basis for levying taxes.

ASSET - Resources owned or held by the County, which have monetary value.

AVAILABLE FUND BALANCE - The amount of funding available at year-end to finance the next year's budget after deducting encumbrances and reserves.

BASELINE BUDGET - Baseline is generally considered to be the financial and staff resources needed to provide the same level of ongoing services included in the prior year's budget.

CAPITAL EXPENDITURES – Expenditures resulting in the acquisition of or addition to the government's general fixed assets.

CAPITAL PROJECTS PLAN (CPP) - A multi-year plan for expenditures related to acquisition, expansion or rehabilitation to meet capital asset needs (e.g., land, buildings, and equipment related to construction).

CAPITAL PROJECTS FUND - Funds that account for the financial resources used for the acquisition or construction of major capital facilities.

CASH BASIS - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

CERTIFICATES OF PARTICIPATION (COP) – Certificates issued for the financing of capital assets. COPs represent undivided interests in the rental payments under a tax-exempt lease.

COMMUNITY FACILITIES DISTRICT (CFD) – A special financing entity through which a local government is empowered to levy special taxes and issue bonds when authorized by a 2/3 vote.

CONTINGENCY - Appropriation for unforeseen program expenditure requirements.

CONTRACTED SERVICES - Expense of services rendered under contract by professionals who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

COST ACCOUNTING - The method of accounting that provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

COST ALLOCATION PLAN - This plan, established under Federal guidelines, identifies, distributes, and allows the County to be reimbursed for the costs of services by support groups (such as Purchasing, Human Resources, CAO, County Counsel) to those departments performing functions supported by Federal/State funds.

COST-OF-LIVING ADJUSTMENT (COLA) - An increase in salaries to offset the adverse effect of inflation on compensation.

DEBT SERVICE FUND - A fund established to finance and account for the payment of interest and principal on all general obligation debt, other than that payable exclusively from special assessments and revenue debt issued for and serviced by a governmental enterprise.

DEPARTMENT – The portion of the total county organization reporting to one individual who has overall management, appointing authority and budgetary responsibility for a specified group of programs and services.

DEPRECIATION – A reduction in value over time of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

DESIGNATION - For governmental fund types, a segregation of a portion of the undesignated fund balance to indicate tentative plans for financial resource utilization in a future period, such as for general contingencies, equipment replacement, financing receivables, etc.

DISCRETIONARY REVENUE - Monies that are not legally earmarked by the state or federal government for a specified program or use. Included in this category are sales and use taxes, business license and utility user taxes, and property taxes.

DIVISION – As used in the County budget, the division is a subset of a department’s or agency’s budget that is comprised of activities, programs, and services with common objectives but as a whole are distinct from other groups of activities, programs, and services that the department or agency provides.

EMPLOYEE BENEFITS - Amounts paid on behalf of employees; these amounts are not included in the gross salary. They are fringe benefit payments and, while not paid directly to employees, they are nevertheless a part of the cost of salaries and benefits. Examples are group health or life insurance payments, contributions to employee retirement, Social Security taxes, workers' compensation payments, and unemployment insurance payments.

ENCUMBRANCES - An obligation in the form of a purchase order, contract, or other commitment that is chargeable to an appropriation. Available appropriations and fund balance are reduced by the amount of outstanding encumbrances.

ENTERPRISE FUND - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the government body is that the costs of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges.

FISCAL YEAR – Twelve month period for which a budget is prepared. The County's fiscal year is July 1 to June 30.

FIXED ASSETS – Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include land, buildings, improvements and equipment.

FULL-TIME EQUIVALENT POSITION (FTE) - A part-time position converted to the decimal equivalent of a full-time position based on total hours for the budget year. For example, a part-time typist working for 20 hours per week would be equivalent to .5 of a full-time position.

FUNCTION/FUNCTIONAL AREAS - A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. Example: "Public Protection" and "Health and Human Services" are examples of functions or functional areas in our state reporting and budget groupings, respectively.

FUND - A legal entity that provides for the segregation of monies or other revenue sources for specific restrictions, or limitations. A separate set of accounts must be maintained for each fund to show its assets, liabilities, reserves, and surplus (fund balance), as well as its income and expenditures. The assets of a fund may also be placed into separate accounts to provide for limitations on specified fund income or expenditures. Discussion on the different

types of funds can be found in the Financial & Budget Policies attachment included under the Executive Summary tab.

FUND BALANCE - The excess of assets of a fund over its liabilities. A portion of this balance may be available to finance the succeeding year's budget.

FUNDING SOURCES – The major categories of financing necessary to fund departmental activities and operations or Capital needs. Funding sources can include revenues (charges for services, tax receipts, grants and other state and federal subventions), reimbursements, and internal transfers (generally represents movement of funds internal to the department's budget unit), use of fund balance and General Fund Contribution that combined together provide financing of the cost of individual departmental budget activities.

FUNDING USES – Combined together the departmental costs for operations and some capital expenditures. The budget narratives show these funding uses in categories or major program activities.

GAAP (Generally Accepted Accounting Principles) - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GASB (Governmental Accounting Standards Board) - The authoritative accounting and financial reporting standard-setting body for government entities.

GENERAL FUND - The fund used to account for all countywide operations except those required to be accounted for in another fund.

GENERAL FUND CONTRIBUTION – The amount of funding needed to finance the gap between departmental expenditures and all other funding sources (revenues, reimbursements and use of other funds' available balances), also referred to as General Fund Net Cost.

GENERAL OBLIGATION BONDS – A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or full faith and credit bonds.

GENERAL RESERVE – Undesignated portion of the General Fund intended to be used for emergencies.

GOVERNMENTAL FUND TYPES – Funds used to account for acquisitions and other uses of balances of expendable financial resources and related current liabilities, except for transactions and accounted for in proprietary and fiduciary funds. Under current GAAP, there are four governmental fund types: general, special revenue, debt service, and capital projects.

GRANT - A contribution from one governmental unit to another, usually made for a specific purpose and time period.

INDIRECT COST - A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service. Includes support services like Budget Preparation, Accounting, Payroll Preparation, Treasury Management, Legal Services, and Human Resources (Personnel). See Cost Allocation Plan for further discussion.

INFRASTRUCTURE - The physical assets of the County (e.g., street, water, sewer, public buildings and parks).

INTERGOVERNMENTAL REVENUE - Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.

INTERNAL SERVICE FUND - A fund used to account for the financing of goods or services provided by one department or agency to another department or agency of a government.

INTERNAL TRANSFERS/REIMBURSEMENTS – Appropriations and revenues necessary to move from one budget unit to another (within a department) to properly account for revenues and expenditures. Similar to operating transfers within a department.

LONG-TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

MAINTENANCE OF EFFORT (MOE) – A requirement that a county use a specific amount of its General Fund, in order to receive a funding from specific state or federal sources.

MANDATED PROGRAMS - Mandated programs are those programs and services that the County is required to provide by specific state and/or federal law.

MATCH - The term "match" refers to the percentage of local discretionary County monies in the General Fund which, by law, must be used to match a certain amount of state and/or federal funds. For example, for the majority of welfare aid payments, the County must match every 95 state dollars they receive with 5 dollars from the County's General Fund.

MISSION STATEMENT - Depicts the department's main public service objective.

NET COUNTY COST - The amount of the operation financed by discretionary sources, principally property taxes, (also referred to as General Fund Contribution).

OBJECTIVE - Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

OBLIGATIONS - Amounts that the County may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

OPERATING TRANSFERS –Used to describe flows of assets (such as cash or goods) without equivalent flows of assets in return and without a requirement for repayment. Regular operating subsidies (mass transit) are one common example. Operating transfers are strictly limited to activities within the primary government. Equivalent situations involving outside parties, including legally separated units included within the government's financial reporting entity, but not part of the primary government (discretely presented component units) are transactions rather than interfund activity, and therefore should be reported as revenues and expenditures/expense rather than as transfers.

OTHER POST EMPLOYMENT BENEFITS (OPEB) – Non-pension benefits, such as contributions toward medical insurance that the employer may offer retirees.

OTHER FINANCING USES - Operating transfers out from one governmental fund to another.

POSITION - A position is an employment slot, an approved job for a person or persons working full-time or part-time. A position is usually listed in terms of its classification.

POSITION ALLOCATION - Documentation depicting the number and classification of regular full-time, regular part-time and limited term positions in the County, by department, as authorized by the Board of Supervisors.

PRIOR-YEAR ENCUMBRANCES - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

REALIGNMENT – Also known simply as "Realignment," refers to 1991 and 2011 transfer of program funding between the state and the counties to more accurately reflect responsibilities. Realigned programs include mental health, indigent health, foster care, welfare services, In-Home Supportive Services, certain juvenile justice programs, jail inmate housing and programs, and other miscellaneous programs.

PROPOSITION 13 - A tax limitation initiative approved by the voters in 1978. Proposition 13 provided for: 1) a 1% tax limit exclusive of tax rates to repay existing voter-approved bonded indebtedness, 2) assessment restrictions establishing 1975 level values for all property with allowable increase of 2% annually and reappraisal to current value upon change in ownership and new construction, 3) a two-thirds vote requirement to increase state taxes, and 4) a two-thirds vote of the electorate for local agencies to impose "special taxes."

REIMBURSEMENT - Payment of expenses incurred by an agency/budget unit which are paid by a different agency/budget unit. Reimbursements are recorded as a negative expenditure in the agency/budget unit that initially incurred the positive expense so that the total expenditure reported is not overstated by counting the same expense in both units. An example might be a Department's Administrative budget unit incurs payroll expenses for all accounting staff, but the services rendered directly benefit several distinct state-federal funded program services. Therefore, the Administrative unit by way of a negative expense receives a reimbursement from

each of the state-federal program budget units. Otherwise, the organization's total cost of accounting services would be overstated.

RESOLUTION - An order by the Board of Supervisors requiring less legal formality than an ordinance or statute.

SALES TAX - A tax levied on the sale of goods or services to the consumer.

REVENUE - Money received to finance ongoing County services. Examples: property taxes, sales taxes, fees, and state and federal grants.

SALARY SAVINGS - The dollar amount of salaries that can be expected to be saved due to vacancies and turnover of employees.

SCHEDULE - A listing of financial data in a form and manner prescribed by the state.

SECURED ROLL - Assessed value of real property, such as land, buildings, secured personal property, or anything permanently attached to land as determined by each County Assessor.

SECURED TAXES - Taxes levied on real properties in the county, which are "secured" by a lien on the properties.

SERVICES AND SUPPLIES - A Character of expenditure reflecting the County's costs for non-salary, capital, debt, and other financing related expenses necessary for the operations of County departments and programs.

SOURCE OF REVENUE - Revenues are classified according to their source or point of origin.

SPECIAL ASSESSMENTS - Fees that are charged to property owners in certain geographical areas for public improvements. A fee is levied only to those property owners who receive a direct benefit.

SPECIAL DISTRICTS - An independent unit of local government established to perform a single specified service. The Special Districts listed in this document are governed by the Board of Supervisors.

SPECIAL REVENUE FUND - A revenue fund used to account for the proceeds of specific revenue sources (other than special assessments, or for major capital projects) that are legally restricted to expenditures for specified purposes. The Advertising Fund and Road Fund are examples of special revenue funds.

SUBVENTION - Payments by an outside agency (usually from a higher governmental unit) for costs that originate in the County (i.e., federal/state payments to the County to offset the cost of providing Health and Welfare services).

SUPPLEMENTAL TAX ROLL - The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when change to the status of the property occurs, rather than once a year, as was previously the case.

TAXES - Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.

TAX LEVY - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TEETER PLAN - A plan whereby 100% of the secured property taxes levied are apportioned to eligible agencies instead of the historical practice of apportioning 100% of taxes that have been collected. This allows the County to finance all delinquent property taxes.

TRANSFERS IN/OUT - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRANSIENT OCCUPANCY TAX - A tax collected by a motel/hotel operator for a percentage of the room rent paid by each transient (hotel guest), which is then due the County. This is sometimes referred to as T.O.T.

TRUST FUND - Used to account for money or other property received by the County in its capacity as trustee or agent to be distributed in accordance with the conditions of the trust.

UNINCORPORATED AREA - The areas of the county outside the city boundaries.

UNSECURED TAX - A tax on properties such as office furniture, equipment, and boats that are not secured by real property owned by the assessee.

