

ADOPTED BUDGET 2019-2020



SONOMA COUNTY
CALIFORNIA

Cover Photo

"The Petaluma Turning Basin"

Eric Tobias, Petaluma, California

"I grew up in the Southern California coastal community of Venice Beach. Here, my first influences, water and an eclectic urban landscape, taught me the power of capturing a moment. Life's motion paused, preserving a feeling or memory, and setting the stage for the next moment. Venice is a place I'll always return to, for nostalgia as well as a fresh look.

In 2006 I moved to Colorado. My photography focused on the Rocky Mountains and the surprising effects real weather and the passing of time has on a place and its artifacts. I didn't see degradation but instead, beautification as objects aged and landscapes transformed under the effects of seasonal transitions.

In the Fall of 2011 I relocated for a brief stay to the state of Wisconsin. Exploring new surroundings influenced me to examine, document and interpret rural Midwestern farm life. Old barns have a story of their own and I have always been drawn to them.

In the summer of 2013 I headed back west to my home state of California. I now reside in Petaluma, a small town just north of San Francisco in the heart of the wine country.

I learned early and often in life, nothing rests for very long. One thing leads to the other and each part is crucial. I use the latest technologies to capture, interpret and share the details of life as it happens."

Creative Sonoma County

Kristen Madsen, Director

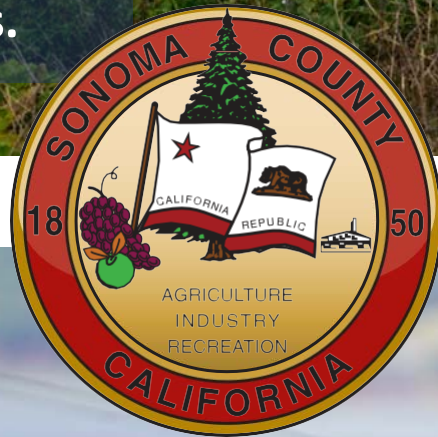
Mission Statement Photos

Bodega Head and Sonoma County Grapevines

Courtesy of Diana Wilson

SONOMA COUNTY MISSION

To enrich the
quality of life
in Sonoma County
through superior
public services.





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Sonoma County
California**

For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Sonoma County, California for its Annual Budget for the fiscal year beginning July 1, 2018.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

COUNTY OF SONOMA

ADOPTED BUDGET Fiscal Year 2019-20

Presented in June 2019 to the

Board of Supervisors

Supervisor Susan Gorin, First District
Supervisor David Rabbitt, Chair, Second District
Supervisor Shirlee Zane, Third District
Supervisor James Gore Fourth District
Supervisor Lynda Hopkins, Fifth District

By

Sheryl Bratton
County Administrator

Erick Roeser
Auditor-Controller-Treasurer-Tax Collector

Susan Gorin
District 1



David Rabbitt
District 2



Shirlee Zane
District 3



James Gore
District 4



Lynda Hopkins
District 5



County of Sonoma Board of Supervisors



(707) 565-2241

www.sonoma-county.org

You are welcome to attend the meetings of the Board of Supervisors, held most Tuesdays at 8:30 a.m.

For specific dates and times of meetings please visit the Board's Website at:

<http://sonomacounty.ca.gov/Board-of-Supervisors>

GOVERNMENT

DIRECTORY OF ELECTIVE & APPOINTED OFFICERS

Elective Officers

Board of Supervisors

Supervisor, District One	Susan Gorin
Supervisor, District Two	David Rabbitt
Supervisor, District Three	Shirlee Zane
Supervisor, District Four	James Gore
Supervisor, District Five	Lynda Hopkins
Auditor-Controller-Treasurer-Tax Collector	Erick Roeser
County Clerk-Recorder-Assessor	Deva Marie Proto
District Attorney	Jill Ravitch
Sheriff-Coroner	Mark Essick

Appointed Officers & Department Heads

Agricultural Commissioner-Sealer of Weights & Measures	Tony Linegar
Agricultural Preservation and Open Space District General Manager	Bill Keene
Child Support Services Director	Jennifer Traumann
Community Development Commission Director	Geoffrey Ross (Interim)
County Administrator	Sheryl Bratton
County Counsel	Bruce Goldstein
Emergency Management Director	Christopher Godley
Economic Development Director	Sheba Person-Whitley
General Services Director	Caroline Judy
Health Services Director	Barbie Robinson
Human Resources Director	Christina Cramer
Human Services Director	Karen Fies
Independent Office – Law Enforcement Review/Outreach Director	Karlene Navarro
Information Systems Director	John Hartwig
Permit Sonoma Director	Tennis Wick
Chief Probation Officer	David Koch
Public Defender	Kathleen Pozzi
Regional Parks Director	Bert Whitaker
Transportation & Public Works Director	Johannes J. Hovertsz
U.C. Cooperative Extension Director	Stephanie Larson
Sonoma Water General Manager	Grant Davis

ACKNOWLEDGMENTS

The following individuals are gratefully acknowledged for their contributions to the production of the budget document.

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ABOUT THE BUDGET

Welcome to the budget for the Fiscal Year (FY) 2019-20 which begins July 1, 2019. This section of the budget document is designed to help readers understand the purpose and content of the budget.

THE PURPOSE OF THE BUDGET

The budget is an operating plan that has been developed based upon policy direction given by the Board of Supervisors to provide services to the public within available resources. It is a vehicle for presenting plans and investment opportunities that will make Sonoma County an even better place to live and work. The County of Sonoma acts as an administrative agent for three sets of services: municipal services; countywide local services; and countywide services provided on behalf of the state and federal governments.

Municipal services pertain mainly to unincorporated areas of the County and include fire protection; emergency services and planning; Sheriff's law enforcement; building and land use regulations; road maintenance; parks; lighting; water and sewer utilities.

Countywide local services are common to most counties in the state or country. These include services of the County Clerk, Sheriff, Elections, Assessor, Auditor-Controller-Tax Collector, as well as criminal prevention and prosecution, public defense, probation, detention and environmental protection.

Services provided on behalf of the State and Federal governments, for the most part, impact all County residents and are generally related to health and human services. These efforts are funded primarily by state and federal revenue sources.

DEVELOPING THE BUDGET

Each year, the County of Sonoma goes through a collaborative development process between the County Administrator's Office and departments/agencies to ensure the preparation of a structurally balanced budget for the coming fiscal year. All County departments compile and submit financial and program information to the County Administrator's Office where it is reconciled with other factors that may impact County operations. Examples of such factors are: available financing, state and federal policies, changes in the cost of doing business, capital asset needs, and the Board of Supervisors annually established policy priorities. When the County Administrator has prepared a comprehensive and sound plan, conforming to the constraints of available financing and policy, it is made available to the public and the Board of Supervisors as the "Recommended Budget." The Recommended Budget document is provided at least two weeks before a series of hearings by the Board of Supervisors (generally held in June).

As the County continues to recover from the October 2017 wildfires and the 2019 flood disaster events, the organization is poised to enter into four-year agreements with labor groups providing workers equity adjustments, cost of living adjustments, and other negotiated increases. In FY 2019-20, departments received a lower General Fund Contribution (GFC) while budgeting for anticipated cost increases. Departments have assessed operations, vacancies, and mandates to deliver a structurally balanced budget. During budget hearings, the Board considered requests from department heads to restore or improve services. Approximately \$8 million of General Fund revenues were set aside for the Board to fund restorations. The restoration process allows the Board to recalibrate ongoing dollars toward priority areas. The Board deliberated department requests at Budget Hearings.

The County Administrator’s Recommended Budget is complimented with Supplemental Budget adjustments, which represent programmatic changes that are in alignment with Board direction, but were not developed in time to be included in the Recommended Budget.

During the Board of Supervisors’ public budget hearings, they considered the Recommended Budget and supplemental adjustments, restoration requests and departmental program change requests. The County Administrator prioritized the restoration and program change requests for consideration in the FY 2019-20 budget hearings. The Board of Supervisors deliberated during the public budget hearings and approved the result of deliberations and straw votes as part of the Adopted Budget.

The annual Adopted Budget document is published by October each year. Under state law, the Board of Supervisors has until October to adopt the budget.

There are several other budget related activities that occur throughout the year. The following timeline highlights the County’s typical budget process.

- January: Governor releases the proposed state budget for the upcoming fiscal year, which provides significant funding to a number of county departments/agencies.
- February: Budget Policy Workshop to receive Board concurrence on the budget development process and review the county’s midyear fiscal position.
- March: Departmental budget requests are submitted to the County Administrator. Staff prepares the Recommended Budget working with departments to incorporate established policy direction and fiscal targets.
- April: Annual Budget Workshops include department presentations on their preliminary budgets for early information to the Board.

County Administrator staff reviews department submitted budgets requests and balances the Recommended Budget. The County Administrator and Auditor Controller produces the budget document, and supplemental budget changes with financial schedules verified by the Auditor-Controller-Treasurer-Tax-Collector in preparation for budget hearings. Third quarter budget estimates and adjustments are presented and adopted, as needed.
- May: Governor releases the “May Revision” budget, which may impact County departments/agencies that significantly rely on state funding. Publish Recommended Budget online.
- June: Board of Supervisors conducts budget hearings and adopts the recommended budget with changes as determined at the budget hearings. The County Administrator and the Auditor-Controller-Tax-Collector request delegated authority to make administrative budget adjustments to close out the fiscal year.
- August: County Administrator and Auditor-Controller-Tax Collector present to the Board the year-end close results.
- September/October: County Administrator and Auditor-Controller-Tax Collector compile the Adopted Budget, which includes changes approved by the Board during budget hearings. First quarter budget adjustments are submitted for consideration by the Board as needed and the analysis will include new ongoing revenue levels and further consideration of the prioritized restoration list.
- November: Update annual revenue plan. The County Administrator’s Office and the Auditor-Controller-Treasurer-Tax-Collector establish fund level targets. The County Administrator’s Office establishes department General Fund targets.

A GUIDE TO READING THE BUDGET

The budget document covers a wide range of financial and demographic information from general overviews of county-wide data to specific departmental activities. It is divided into tabbed sections to help the reader navigate to specific areas of interest. The following summary provides general information about what is provided within each section of the budget.

Executive Summary

This section provides an introduction to the budget from the County Administrator. The letter from the County Administrator to the Board of Supervisors provides a high level description of next year's budget and may include:

1. Recovery
2. Current Priorities
3. Balanced Budget Strategies
4. Acknowledgements
5. Budgetary Overview
6. Permanent staffing by county agency;
7. Budget process next steps;

Financial Policies

This section contains the Board's approved Financial Policies for the FY 2019-20 Budget Development.

Departmental Budgets

The departmental budgets are categorized by functional area as noted on each tab. The first page in each section provides a list of departments within each functional area. Each department or program budget narrative includes at a minimum the following content:

1. **Budget at a Glance** - Summary of expenditures, combined sources available to finance the budget represented as revenues/use of fund balance, and designated General Fund Contribution. Includes total allocated staff, as well as the percent of expenses funded by the General Fund.
2. **Department Mission and Department Overview** - Statement of the purpose and the services or activities performed by the department.
3. **Organizational Program Chart** - information chart showing the major programs and/or service delivery divisions in a pictographic way. Due to the limited amount of space, only the major program areas or divisions are shown. All departmental activities fall within the chart groupings.
4. **Financial Summaries** – This series of tables show gross expenditures by program or service delivery area as well as staff allocated to each program or service delivery area. Budget Details tables also illustrate the revenues and the department's share of the General Fund (if any). Some departments move funding within the department from one program area to another is identified separately to allow the reader to see the net (true) program cost; this is illustrated in the Revenue Budget Details Table under Revenues, in the row called "Transfers/Reimbursements within the County".
5. **Accomplishments/Objectives** - Lists the department's major accomplishments achieved in the prior year and priority activities to focus on in the upcoming fiscal year.

6. Department Highlights – This portion of the narrative addresses each department’s service impacts due to funding changes. It also includes Key Issues, which highlight the major budget changes included in the recommended budget and challenges and/or opportunities the department will be working on in the coming fiscal year.

Capital Projects

This section includes the capital project budget and also provides estimated cost and a proposed schedule for major improvements and/or repairs to County facilities costing \$25,000 or more.

Position Listing

This section contains a list of full time equivalent (FTE) permanent positions by department.

Glossary

This section defines various terms utilized throughout the budget document.

EXECUTIVE SUMMARY



COUNTY OF SONOMA
BOARD OF SUPERVISORS

575 ADMINISTRATION DRIVE, RM. 100A
SANTA ROSA, CALIFORNIA 95403

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MEMBERS OF THE BOARD

DAVID RABBITT
CHAIR
SUSAN GORIN
VICE CHAIR
SHIRLEE ZANE
JAMES GORE
LYNDA HOPKINS

June 14, 2019

Dear Neighbors,

I am pleased to present the County of Sonoma's \$1.79 billion Fiscal Year (FY) 2019-20 Adopted Budget.

In October 2017, 173 square miles burned, 5,300 homes were destroyed, and 24 lives were lost in the Sonoma Complex Fires. Sonoma County continues to make recovery a priority, and has committed over \$40 million in Department Budgets focused on Recovery and Resiliency.

While the County continues its focus on Recovery, the Board is seeking in this budget to maintain important infrastructure services, such as roads, public safety, and mental health safety net services.

The FY 2019-20 Adopted Budget also reflects the warning received in the State Assembly Budget Committee report cautioning that "a recession is looming" and warns the County needs to maintain balance and rebuild reserves while the economy is strong to prepare for future shortfalls. The budget development approach was to align ongoing uses with ongoing sources and distribute only available ongoing revenues rather than budgeting year-end savings for ongoing uses.

The County total unfunded liabilities are currently valued at approximately \$1 billion. This liability is associated with post-employment benefits and will continue to be a focus of attention to achieve a fiscally resilient and sustainable organization. This means that some new labor agreements included changes to continue to share the cost of pension with employees and make a commitment to establish an Unfunded Liabilities Committee made up of management and labor to identify liability reduction strategies.

Through an investment of over \$40 million toward **Recovery and Resiliency** efforts, the Board will:

- Create a comprehensive community and alert warning system;
- Support fire service agencies with over \$8 million in funding support, including an investment on a countywide fuels reduction campaign, and additional funding for REDCOM to enhance emergency, fire and medical dispatch to unincorporated areas of the county;
- Implement a community preparedness plan to educate and empower Sonoma County residents to prepare for, respond to, and mitigate emergencies;
- Dedicate \$4.9 million for local match requirements to bring in over \$33 million in federal funds for Hazard Mitigation projects intended to reduce or eliminate long-term risk to people and property from future disasters.

The Adopted Budget plan supports the delivery of critical **Safety Net Services** delivery such as those provided by the Department of Health Services to some of our community's most needed. Funding decisions include:

- Over \$2 million in one-time County discretionary funding to continue Peer Counseling and Family Services;
- \$3.6 million to maintain Adult Services, including residential care facilities and outpatient case management programs, which both support some of the most vulnerable populations in our community; and

- Approximately \$800,000 from the Health Realignment Fund to maintain staffing essential to addressing disease control and emergency preparedness activities.

As the Chair, I am grateful to my Board colleagues for continuing their commitment to **Roads and Infrastructure** investments that support the County's mission of enriching our residents' quality of life through superior services. The 2019-20 budget plan includes:

- \$19.9 million towards essential Roads services and road pavement preservation projects, which cumulatively represents \$107.4 million in total discretionary fund contributions alone towards Roads pavement preservation since FY 2012-13;
- \$7.4 million for the upkeep of County government facilities and investment in needed capital projects including \$300,500 towards the initial exploratory stage to evaluate the opportunity to develop a County Campus.

In addition, to maintain critical community services, the Board also wanted to find a balance between funding essential services and addressing unfunded pension liabilities. To this end and to **Avert Future Costs**, the Board programmed the single largest pension liability prepayment in the history of the County of Sonoma, which is estimated to avoid interest costs of at least \$10 million over 20 years. Accelerated payments were included, as follows:

- The 2019-20 Budget also included a \$6.8 million prepayment towards pension;
- Continuation of a 3% employee contribution towards the unfunded liability;
- County contribution quell to 0.5% of payroll towards the unfunded liability.

The adopted budget will help our county better plan for the future. Through a diligent savings program the county General Fund reserve is \$43.2 million. The Board of Supervisors goal was to plan ahead to support ongoing infrastructure needs and plan for economic uncertainty.

- Took action to set aside \$5 million for unfunded infrastructure needs;
- Committed \$2.5 million to replenish County reserves; and
- Set aside \$2.5 million to create an Economic Uncertainty Fund.

A top priority of the County of Sonoma is to have a transparent and inclusive budgeting process as public participation is vital to address the needs of our community. We are grateful to our community partners and residents of our county for their engagement and for supporting a sustainable and prudent FY 2019-20 Adopted Budget.

To learn more about the budget, please visit our website at www.sonoma-county.ca.gov. If you have any questions, please contact us at publicaffairs@sonoma-county.org.

Sincerely,



David Rabbitt

Chair and Second District Supervisor

SONOMA COUNTY FY 2019-20 RECOMMENDED BUDGET

COUNTY ADMINISTRATOR'S BUDGET MESSAGE

Dear Board of Supervisors,

The Fiscal Year (FY) 2019-20 Recommended Budget is submitted for your consideration. This year the focus of the budget is on recovery, resiliency, and fiscal sustainability. The County experienced another major disaster with the February 2019 flood events that further exemplified the need to become resilient and be prepared. The [Recovery and Resiliency Framework](#) approved by the Board of Supervisors on December 11, 2018, draws from the structure, functions, roles, and principles in the Federal Emergency Management Agency's National Disaster Recovery Framework and focuses on five key strategic areas: Community Preparedness and Infrastructure, Housing, Economy, Safety Net Services, and Natural Resources. The National Association of Counties recently recognized Sonoma County's Recovery and Resiliency Framework for a prestigious 2019 Achievement Award. The FY 2019-20 Recommended Budget includes investments in these strategic priority areas, as summarized in the Recovery and Resiliency section below. The County is making great strides in these areas. With the adopted goals, our County has accepted that our long-term vision is towards a resilient future.

Recovery and Resiliency

The organization has shifted resources to support the Recovery and Resiliency Framework. The Recovery and Resiliency Framework projects include 156 actions, with the priority of the County to direct resources toward the top 10 priority projects, which could stretch availability of resources for general programs. Given the pressure on Sonoma County's budget, grants are and will remain a critical project implementation pathway for funding expanded hazard mitigation, recovery, and resiliency efforts. Pursuing externally funded grants is viewed as a primary mechanism to finance the Sonoma County Recovery and Resiliency Framework. The FY 2019-20 Recommended Budget includes more than \$39.5 million toward recovery and resiliency efforts across the five strategic areas. The following examples are highlights from departmental budgets and is not an exhaustive list of recovery efforts.¹

¹ For more information, please see department narratives in the functional area sections of the FY 2019-20 Recommended Budget.

Community Preparedness and Infrastructure

Sonoma County residents, communities, governmental and non-governmental agencies, must be better prepared and more resilient when disaster strikes with well-protected infrastructure, accurate situational awareness, and effective community warning systems. A major initiative that is funded in the FY 2019-20 Recommended Budget is the newly formed Department of Emergency Management. The \$3.6 million invested in the new department's budget will assist the County in implementing a first class comprehensive community alert and warning system. In addition, the Information Systems Department is implementing its recovery and resiliency hardening and disaster recovery improvements utilizing \$1.7 million from the Board's Recovery and Resiliency set aside in the General Fund Reserves. The IT Resiliency Program will assess, develop and implement solutions to mitigate the risks to the IT environment and help ensure improved resiliency for technology throughout a local disaster.

Fire Services and Vegetation Management

A parallel effort exists to provide additional support for fire service agencies, who are at the forefront of response both for everyday emergencies and disasters of all kinds. The FY 2019-20 Recommended Budget includes \$8.3 million for Fire Services. This includes \$900,000 of Transient Occupancy Tax funds to pay Redwood Empire Dispatch Communications Authority (REDCOM) dispatch costs for fire agencies in the unincorporated areas to support emergency fire and medical dispatch to those areas. It also includes \$1.6 million of Proposition 172 Public Safety Funding and \$3.1 million of Measure L Transient Occupancy Tax funding to encourage streamlining of fire services and support response agencies, as well as \$2.7 million of property tax and special taxes from County Service Area #40 to provide service in the areas not covered by an independent fire protection district.

On April 2, 2019, the Board approved a multi year Expanded Fuels Reduction and Landscape Resiliency Campaign which will be funded with \$900,000 annually for the next four years as a County investment. The County's investment will fund several fuels reduction oriented elements of the campaign including enhanced small parcel inspections and fuels management, abatement, and community education and engagement. New elements will aid implementation of fuel reduction on large parcels, with support for permitting and compliance efforts. Programs will help ensure that effective outreach, noticing, education, and collaboration (similar to recent and on-going projects by County entities and partners such as Fire Safe Sonoma) not only continues, but also magnifies.

Housing

In December 2018, the County and the City of Santa Rosa formed a joint powers authority (JPA) known as the Renewal Enterprise District (RED). RED regionalizes housing

production; leverages funding; shares risks and benefits of development; streamlines review and provides confidence in good housing projects; and puts equity, affordability and climate solutions in the center of local economic strategy.

The Community Development Commission's budget includes \$5.9 million for developing 175 housing units with the Roseland Village Development Project and 168 housing units on the West College Avenue site. In addition, the Community Development Commission will distribute approximately \$4.8 million in Community Development Block Grant – Disaster Recovery financing effectively doubling the number of rental homes it can finance.

The recommended budget also includes \$5.4 million for Permit Sonoma to support rapid recovery and resiliency in FY 2019-20 with its Resiliency Permit Center operation focused on rebuilds, rezoning efforts to increase affordable housing, and ensuring consistent regulations and code enforcement.

Economic Recovery – Local Workforce

In collaboration with the Economic Development Board (EDB), the Santa Rosa Junior College (SRJC) applied for a grant following the October 2017 Fires with the US Economic Development Administration (EDA) to fund a Construction Trades Center at the SRJC Petaluma Campus. The SRJC Center estimates training 500 construction workers each year and will include training in green and sustainable construction building techniques and practices as a part of the curriculum. If awarded, the grant funds will go toward the construction of a state-of-the-art training facility to offer pre-apprenticeship training with the goal of placing program graduates into jobs in the local construction industry to support recovery and rebuild efforts.

The US EDA recently notified the SRJC that this \$8 million application passed through the two stages of acceptance. The SRJC and the EDB anticipate a final decision by early FY 2019-20. A grant requirement is securing \$2 million in local match funding. This funding has been secured through a \$1 million grant from Tipping Point to the EDB and through in-lieu value of the SRJC land valued at over \$1 million. EDB continues to assist public and private organizations in Sonoma County in accessing economic recovery loans to support business lending and grants to qualified businesses. They are working closely with state-sponsored loan programs through the California Infrastructure Economic Development Bank (I-Bank), with local banks and credit unions, and with EDB micro lending partners to connect businesses with loan funding for both English and Spanish or bilingual clients seeking assistance.

Safety Net Services

Sonoma County 2-1-1 is the designated information and referral call center provider for the County and serves to connect residents in need to non-emergency health and human

service resources and programs. Sonoma County 2-1-1 also provides critical resource information to the community during times of disaster. The Board of Supervisors took a significant first step to enhance the 2-1-1 system in Sonoma County by approving the Human Services Department's request to enter into an agreement with United Way of the Wine Country to support a transition plan for the organization to assume leadership of 2-1-1 Sonoma County in FY 2019-20. The FY 2019-20 Recommended Budget includes \$209,808 for the annual service contract. The United Way 2-1-1 partnership will develop a more robust database of resources and more user-friendly website. Post-transition, United Way of the Wine Country will implement strategies to expand 2-1-1 services in Sonoma County and regionally.

The ACCESS Sonoma County project provides wrap around services for the County's homeless and vulnerable populations and is a collaborative effort between the safety net departments. The data and technology project was funded and began in FY 2018-19. The Department of Health Services plans to expand ACCESS Sonoma County Initiative with the Safety Net Collaborative to focus on mental health diversion (i.e., mentally incompetent to stand trial) and home visiting populations including \$1.8 million for the IBM contract. The Information System Department will provide continued technology consulting and services totaling \$867,700 to the ACCESS Sonoma County project to support a secure mechanism to share and exchange data across Health and Human Service Partners in order to improve outcomes for those in need. In FY 2019-20, the Community Development Commission will continue to advance, enabling stronger participation in ACCESS Sonoma County (through replacement of the Housing Authority's core system especially), and achievement of operational efficiencies.

Hazard Mitigation Grant Program (HMGP) Applications

Besides some of the investments described above, County departments and agencies have developed and submitted 28 grant proposals to the Federal Emergency Management Agency's (FEMA) Hazard Mitigation Grant Program administered by the California Office of Emergency Services (CalOES). The total cost for all projects combined is \$45 million, \$34 million of which would be funded by the grants, with a remaining local share of \$11 million. Of the \$45 million proposed, 22 projects, for a total cost \$33 million, has been recommended by CalOES to FEMA for funding.² The General Fund Recovery and Resiliency set aside includes \$5 million to be applied toward local match requirements. Five grant proposals remain in the application process, and one project has been waitlisted. The final grant awards are expected in the Fall of 2019. Due to the timing of the grant contracts, departments have not included the HMGP grant

² To assist the organization in leveraging continual recovery and resiliency opportunities, the County Administrator is recommending as a part of the FY 2019-20 Recommended Budget adding a permanent grants manager position housed in the Board of Supervisors/CAO budget in FY 2019-20.

activities in their FY 19/20 recommended budget, but will return to the Board during FY 2019-20 with an update.

Fiscal Sustainability

In FY 2019-20 the State budget looks strong but the State Assembly Budget Committee report joins a growing chorus warning, “A recession is looming”. The Committee also calls for strengthening reserves in preparation for the future. The County’s General Fund forecast predicts slowing growth in future years but does not try to predict when the next recession will hit. During the last recession, County’s General Fund Revenues fell by 9% over a three-year period between FY 2008-09 and FY 2011-12.

A major component of fiscal sustainability is a healthy reserve. The County needs to build reserves while the economy is strong to prepare for future shortfalls. The current financial policy follows the best practice to fund General Fund Reserves at two months of operating revenues, or approximately \$80 million in FY 2019-20. The current balance of General Fund Reserves is \$40.7 million as the \$2.7 million transfer programmed to fill the FY 2018-19 operational gap was not necessary due to increased FY 2017-18 tax rolls, vacancies, and the hiring freeze implemented by the Board on December 11, 2018 that helped close the gap. The County is also continuing to assess the ongoing impact to revenues and expenditures from fires and floods, as well as unfunded liabilities.

Disaster Impacts

October 2017 Wildfires. The County of Sonoma has submitted a claim to the Federal Emergency Management Agency (FEMA) totaling \$36 million; however, reimbursement depends upon the claim elements accepted by FEMA as well as the addition of costs that are still occurring in categories outside of the initial emergency response. Reimbursements from FEMA traditionally have a long life cycle. These reimbursements are not included in the forecast or the recommended budget and any funds received, would be directed to the source that paid for the disaster related costs and fulfill any audit reserve requirements in the financial policies.³ The General Fund Reserve has an assignment of \$3.9 million for the FEMA Audit Reserve to mitigate any negative finding(s) from the anticipated future Office of Inspector General (OIG) audit(s) of the County’s FEMA claim.

³ In June 2018, the Board of Supervisors updated the County’s financial policies creating a FEMA Audit Reserve equal to 20% of the total claim in the funding source where expenses occurred to mitigate the Office of Inspector General audit, which could result in elements of the claim becoming de-obligated and would go back to the federal government. FEMA claims can extend more than 20 years as evidenced by the 1994 Northridge Earthquake claim closing within the last two years.

February 2019 Floods. In February 2019, there were severe storms causing extensive flooding. The County has received State California Disaster Assistance Act (CDAA) assistance. FEMA is currently considering California Office of Emergency Services' (CalOES) recommendation for a presidential declaration of the Sonoma County 2019 flood event. Such a declaration would only be for Public Assistance. The County could become eligible for reimbursement of extraordinary response costs and damage repairs. Damage assessments have been estimated at over \$150 million in countywide flood damages, including damages to public and private property. There are at least \$20 million in damages to public property including debris removal, emergency protective measures, non-federal road and bridge systems, water control facilities, public buildings, public utilities, and park and recreational facilities. The bulk of the damage estimates – approximately \$18 million – are due to road damages.

Unfunded Liabilities

In September 2018, the Board of Supervisors approved its Ad-Hoc Pension Committee's recommended strategies for reducing the County's unfunded pension liability. In accordance with these recommendations, in FY 2019-20 the financial policies include an ongoing, structured approach for making annual advanced payments towards the County's unfunded pension liability. The annual prepayments are a baseline employer contribution equal to 0.5% of overall countywide pensionable payroll, and supplemented by optional pre-payments at the Board's discretion, should year-end savings be available. The FY 2019-20 Recommended Budget implements the Board's new policy by allocating 0.5% of pensionable payroll to be used to pay down approximately \$1.9 million of costs in FY 2019-20. In addition, the Board will have an opportunity to evaluate the use of one-time funds to match the \$1.9 million. Staff estimates that should the Board decide to pre-pay \$3 million annually toward unfunded liabilities over the next 20 years, the County could avoid \$19 million of unfunded liabilities.⁴

FY 2019-20 Budget Development – Balanced Budget Strategies

The budgeting approach for FY 2019-20 moves closer to fiscal sustainability through several key components of financial resiliency. One of the major components is presenting for a second year in a row a structurally balanced budget for the Board's consideration where departments have adjusted their operational budgets to meet higher anticipated costs along with reduced discretionary General Fund support. The central goal of this year's budget development is to align ongoing uses with ongoing sources, and align funding investments to

⁴ Presented to Board of Supervisors September 11, 2018, Pension Ad Hoc Report Appendix F: Segal Consulting - Sonoma County Employees' Retirement Association (SCERA) Accelerated County Unfunded Actuarial Accrued Liability Payments, https://sonoma-county.granicus.com/MetaViewer.php?view_id=2&clip_id=835&meta_id=250001

Board priorities. The FY 2019-20 General Fund Contribution methodology supports a structurally balanced operational budget. Departments aligning their services within available resources for ongoing sustainability will address fluctuations in expenses.

Reducing and controlling operating costs is necessary in our financially challenging post-disaster environment. Therefore, as the fiscal year operations continue, the County Administrator’s Office has worked with departments and agencies to limit countywide operating expenditure changes. This includes holding or eliminating vacancies. It is important to note, that on December 11, 2018 the Board froze positions that had been vacant more than nine months in order to begin preparing for FY 2019-20 service impacts and as previously mentioned, helped to close the FY 2018-19 gap. There are 122.95 positions reduced in the Recommended Budget in order to meet targets and changing program needs. This reduction is offset by the addition of 31.0 positions in Regional Parks as a result of Measure M activities, for a total reduction of 91.95 positions. Of the 91.95 positions to be reduced, 55.5 positions are filled.

Tax Revenue Loss - State Backfill

The Auditor-Controller-Treasurer-Tax Collector and the County Administrator submitted an estimate of FY 2019-20 property tax revenue loss resulting from the 2017 Sonoma Complex Fires disaster event to the California State Department of Finance, to look at the possibility of providing state disaster funds to backfill property tax revenues losses for a third year. For Sonoma County, the Auditor-Controller-Treasurer-Tax Collector has provided an estimate of property tax losses affecting the County’s General Fund as follows:

As of May 7, 2019

Category	FY 2017-2018 Revenue Loss Estimate	FY 2018-2019 Revenue Loss Estimate	FY 2019-2020 Revenue Loss Estimate
Property taxes - Prop 13 (1%)	\$ (3,728,000)	\$ (5,490,300)	\$ (5,591,700)
Property taxes - Backfill Received from State	\$ 3,622,000	\$ 5,135,800	\$ 0
Property taxes - Loss Estimate	\$ (106,000)	\$ (354,500)	\$ (5,591,700)

The County successfully worked with the State in FY 2018-19 to receive a backfill of \$8,757,800 for lost FY 2017-18 and FY 2018-19 property tax revenues. Given the magnitude of disasters experienced before, during, and after the Sonoma County Complex fire disaster event, there is significant uncertainty as to whether the State will grant Sonoma County a third year of property tax revenue backfill. Sonoma County was not included as a recipient of the third year backfill in the Governor’s May Revise budget. The final backfill will not be certain until the State

budget is adopted. Staff has not assumed a property tax revenue backfill in the Recommended Budget.

Consideration of Restorations and New Funding Requests

As part of the FY 2019-20 budget development, the County Administrator recommended to set aside \$8 million in ongoing General Fund revenues for the Board to consider and prioritize services to restore or add toward new funding requests during the upcoming June budget hearings. The approach is intended to provide the Board with a mechanism to restore highest priority community needs, rather than adjusting operational budgets by a certain factor without evaluating the different level of service impacts to our community. While the additional revenues will help mitigate impacts on the community and the organization by restoring some services and programs, it is not nearly enough to address the \$20 million of requests from departments to restore services.⁵

Acknowledgements

I first would like to acknowledge the Board of Supervisors for supporting the changes to budget development and the County's departments and agencies that partner with the CAO's Operations and Budget team to ensure delivery of a balanced budget to the Board for consideration. Accurate financial tables, fund balances, and position allocations are a joint effort between key departments. The County Administrator's Office with the Auditor-Controller-Treasurer-Tax Collector's Office, verify amounts in the financial system of record correspond with recommended figures. The County Administrator's Office also teams up with the Human Resources Department to process position changes and provide position control. The County Administrator's Office team is dedicated to achieving a long-term structurally balanced budget. It is my privilege to lead an excellent team of professionals and guide our financial policies and budget development.

Conclusion

The coming year holds preparedness, recovery and resiliency, and fiscal sustainability as its pillars. The FY 2019-20 Recommended Budget represents an adjustment to support core services with ongoing resources and alignment to structural balance for continued resiliency. As Maya Angelou professed:

"You may not control all the events that happen to you, but you can decide not to be reduced by them."

⁵ In addition to the \$20 million of requests from departments to restore services, there are additional requests totaling over \$18 million to fund new programs.

The FY 2019-20 Recommended Budget provides a structurally balanced budget with strategic investments that will help strengthen our community resiliency.



EXECUTIVE SUMMARY

BUDGET OVERVIEW

The total recommended uses (less operating transfers) for FY 2019-20 is \$1.79 billion. This is financed by \$1.63 billion in sources and \$164 million in use of fund balance. Use of fund balance includes use of accumulated revenues or bond funding for capital projects and other one-time costs, and total use of fund balance is decreasing from the FY 2018-19 adopted budget.

Table 1 provides a comparison of total expenditure and revenue appropriations between the FY 2018-19 Adopted Budget and the FY 2019-20 Recommended Budget.

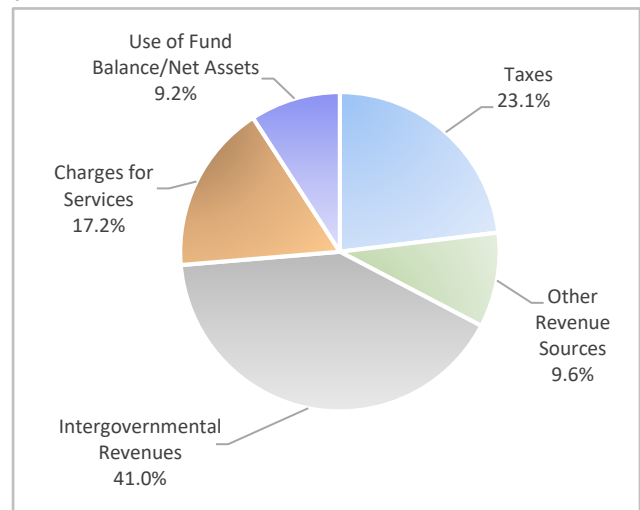
Table 1. Recommended Sources, Uses, and Net Cost/Use of Fund Balances

	FY 2018-19 Adopted	FY 2019-20 Recommended	FY 2019-20 Adopted	Change From Adopted to Adopted	Percent Change
<i>Revenues</i>	1,531,588,033	1,622,398,793	1,628,443,337	96,855,304	6.32%
<i>Net Cost/Use of Fund Balance</i>	161,444,983	153,748,751	164,222,448	2,777,465	1.72%
Total Sources	1,693,033,016	1,776,147,544	1,792,665,785	99,632,769	5.88%
Total Uses	1,693,033,016	1,776,147,544	1,792,665,785	99,632,769	5.88%
<i>Total Permanent Positions</i>	4,060.18	3,958.03	4,061.33	1.15	0.03%

A Look at Sources

Anticipated financing sources in the countywide Recommended Budget for FY 2019-20 totals \$1.79 billion. These sources are held either in the General Fund, which is available for general government purposes, or in other governmental funds restricted to specific uses. These sources include special revenue funds, special districts, Debt Service Fund, and Capital Projects Fund, as well as internal service and enterprise proprietary funds. The \$1.79 billion in sources includes \$323 million in General Fund general purpose revenues and \$1.47 billion in other sources. Given the County is a political subdivision of the state, as well as providing services for federal agencies, it receives the largest share of its funding from state and federal governments to run programs and deliver public services.

Chart 1. FY 2019-20 Total Sources: All Funds; \$1.79 Billion



General purpose revenues total \$323 million and represent approximately 18% of the total Recommended Budget. Once the County fulfills maintenance of effort (MOE), local funding match, or finances County services net cost, the Board of Supervisors then uses their discretion to determine which programs receive the remaining general purpose revenue. Table 2 provides details on the sources of General Fund, and general purpose revenue. It does not include \$17.0 million of Transient Occupancy Tax (TOT) revenue segregated by Board policy to the Community Investment Fund Program Special Revenue fund, and as directed by Measure L voter approved measure.

Chart 2. General Fund General Purpose Revenues; \$323 Million

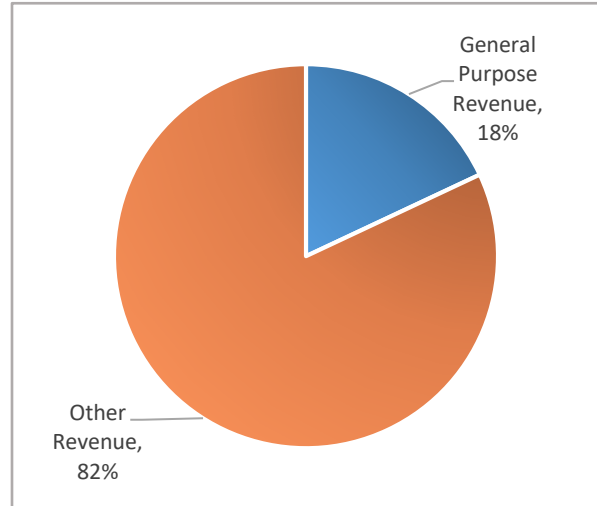


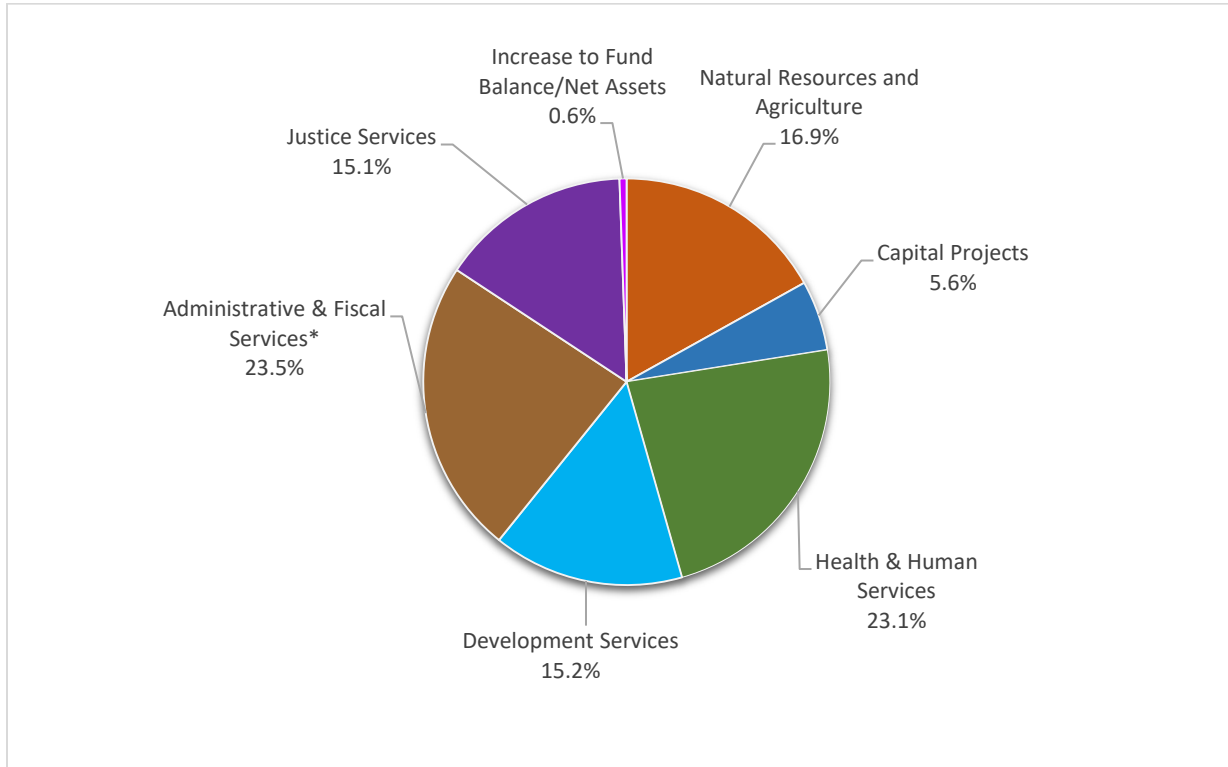
Table 2. General Fund General Purpose Revenues

Description	FY 2018-2019 Adopted	FY 2019-2020 Adopted	\$ Change from FY 2018-2019	% Change from FY 2018-2019	% Share of Budget
Property Tax	\$235,932,000	\$253,816,436	\$17,884,436	7.6%	78.5%
State Backfill of Lost Property Tax	\$5,136,800	\$0	(\$5,136,800)	-100.0%	0.0%
Sales Tax	\$19,830,000	\$21,050,000	\$1,220,000	6.2%	6.5%
Cost Plan Reimbursements	\$15,820,952	\$13,611,717	(\$2,209,235)	-14.0%	4.2%
Documentary Transfer Tax	\$5,000,000	\$5,500,000	\$500,000	10.0%	1.7%
Interest Earnings	\$5,101,000	\$4,657,000	(\$444,000)	-8.7%	1.4%
Transient Occupancy Tax	\$4,971,415	\$5,573,519	\$602,104	12.1%	1.7%
Forfeitures and Penalties	\$5,004,148	\$5,604,148	\$600,000	12.0%	1.7%
Redevelopment Residual Property Tax	\$3,000,000	\$3,300,000	\$300,000	10.0%	1.0%
Assessment & Tax Collection Fees	\$2,600,000	\$2,700,000	\$100,000	3.8%	0.8%
Franchise Fees - Cable/Utility	\$2,290,000	\$2,210,000	(\$80,000)	-3.5%	0.7%
Release of Restricted Funds (One-Time)	\$1,497,013	\$851,981	(\$645,032)	-43.1%	0.3%
Federal Geothermal Royalties	\$1,779,000	\$1,859,000	\$80,000	4.5%	0.6%
State Homeowners Property Tax Relief	\$1,200,000	\$1,200,000	\$0	0.0%	0.4%
Tribal Mitigation Reimbursement	\$680,000	\$680,000	\$0	0.0%	0.2%
General Fund Reserve Drawdown	\$2,730,951	\$0	(\$2,730,951)	-100.0%	0.0%
Other Revenue	\$695,270	\$711,381	\$16,111	2.3%	0.2%
Total General Purpose Sources	\$313,268,549	\$323,325,182	\$10,056,633	3.2%	100.0%

A Look at Uses

Chart 3 displays the total budget by type of service the County provides. These services are grouped into categories referred to in our budget as functional groups. Information on each department’s budget is presented within the functional tab sections of this document.

Chart 3. Total Recommended Uses: All Funds; \$1.79 Billion



**Administrative & Fiscal Services includes Independent Office of Law Enforcement Review and Outreach (IOLERO), Department of Emergency Management, and Court Support/Grand Jury.*

Table 3 shows how the \$323 million of general-purpose revenues, or 18% of total countywide budget sources, will be spent in FY 2019-20. Approximately \$266 million of these funds are allocated to operating departments to cover the costs of programs that are not funded by state/federal contracts, fees for services, or other funding streams. The remaining \$58 million is appropriated directly to programs or services based on Board policy direction, or other local requirements.

Table 3. Uses of the General Fund General Purpose Revenues

Department/Program/Initiative	FY 2018-2019 Adopted	FY 2019-2020 Adopted	\$ Change from FY 2018-2019	% Share of Budget
Agricultural Commissioner	1,902,254	2,045,508	143,255	0.6%
Auditor-Controller-Treasurer-Tax Coll.	5,821,045	5,692,908	(\$128,137)	1.8%
Clerk Recorder Assessor	13,117,847	13,536,349	418,503	4.2%
County Administrator	7,963,806	7,786,928	(176,878)	2.4%
County Counsel	2,678,128	(0)	(2,678,128)	0.0%
Court Support/Grand Jury	8,020,016	8,258,629	238,613	2.6%
Department of Health Services	12,109,769	8,821,115	(3,288,654)	2.7%
District Attorney's Office	16,632,237	17,356,540	724,304	5.4%
Emergency Management	0	2,545,680	2,545,680	0.8%
Fire and Emergency Services	2,128,283	0	(2,128,283)	0.0%
General Services	16,701,949	18,518,673	1,816,724	5.7%
Human Resources	6,433,651	6,670,002	236,352	2.1%
Human Services	26,556,958	25,984,329	(572,629)	8.0%
Independent Office of Law Enf Review	562,322	549,793	(12,530)	0.2%
Information Systems	916,778	569,182	(347,596)	0.2%
Permit Sonoma	3,667,430	4,058,732	391,303	1.3%
Probation	35,575,667	36,221,481	645,813	11.2%
Public Defender	10,891,563	11,593,333	701,771	3.6%
Regional Parks	4,443,202	4,450,610	7,407	1.4%
Sheriff's Office	90,411,758	89,770,664	(641,095)	27.8%
Transportation & Public Works	119,583	116,908	(2,675)	0.0%
UC Cooperative Extension	1,176,357	1,150,164	(26,193)	0.4%
Sub-Total for Departments (Net Cost)	267,830,602	265,697,528	(\$2,133,073)	82.2%
Board General Fund Contingency	3,526,887	5,000,000	1,473,113	1.5%
Board GF to Strategically Address Cuts	0	0	0	0.0%
Reserve for Known Upcoming Needs	0	6,255,836	6,255,836	1.9%
Capital Project Plan Contribution	7,966,229	8,256,179	289,950	2.6%
City of Santa Rosa (Annexation Roads)	662,000	662,000	0	0.2%
City of Santa Rosa (Annexation Payment)	749,000	770,000	21,000	0.2%
Community Development Commission	1,317,471	2,372,636	1,055,165	0.7%
District Formation Contribution	450,000	0	(450,000)	0.0%
Employee Programs	3,632,250	3,867,373	235,123	1.2%
Local Agency Formation Commission Share	266,746	279,718	12,972	0.1%
Non-Departmental County Expenses	8,316,526	11,122,057	2,805,531	3.4%
Pension Obligation Bond 2003B Interest	1,075,200	1,075,200	0	0.3%
Reinvestment & Revitalization Fund	3,000,000	3,300,000	300,000	1.0%
Roads: Operations and Pavement Pgm.	14,475,637	14,666,654	191,017	4.5%
Sub-Total for Programs/Initiatives	45,437,946	57,627,653	\$12,189,707	17.8%
Total	313,268,549	323,325,181	10,056,632	100.0%

*There is a \$175,000 Transient Occupancy Tax contribution, a dedicated source, in FY 2019-20 not included in this table of General Fund General Purpose Revenue.

**Per Board policy from the Pension Ad Hoc recommendations, a small portion not needed per the latest actuary, shifts from the % of payroll collected for Other Post-Employment Benefits (OPEB) to 0.5% of payroll collected to pre-pay unfunded liabilities.

Position Summary

Table 5 illustrates changes in full-time equivalent (FTE) positions by department. The Adopted Budget decreases allocations by 19.40 from the FY 2018-19 revised positions. The majority of these changes are due to reductions in staffing across County departments mainly in Department of Health Services and Probation.

Table 5. Position Summary

Department	FY 2018-20 Adopted	FY 2018-20 Revised	FY 2019-20 Recommended	FY 2019-20 Supplemental	FY 2019-20 Hearing Actions	FY 2019-20 Adopted*
Auditor-Controller-Treasurer-Tax Collector	101.00	103.00	102.00	0.00	0.00	102.00
Ag Pres/Open Space District	27.50	28.50	28.50	0.00	0.00	28.50
Agricultural Commissioner	36.50	36.50	36.50	0.00	2.00	38.50
Board of Supervisors/County Administrator	51.20	51.20	49.20	2.00	0.00	51.20
Child Support Services	96.50	96.50	96.50	0.00	0.00	96.50
Clerk-Recorder-Assessor	110.75	110.75	102.25	-1.00	7.50	108.75
Community Development	47.50	48.50	48.50	0.00	5.00	53.50
County Counsel	44.50	44.50	42.50	0.00	0.00	42.50
District Attorney	130.25	130.55	112.55	0.00	16.00	128.55
Emergency Management	0.00	12.00	12.00	0.00	0.00	12.00
Economic Development Board	13.50	13.50	13.50	0.00	1.00	14.50
Fairgrounds**	30.75	30.75	30.75	0.00	0.00	30.75
Fire & Emergency Services***	25.25	6.00	0.00	0.00	0.00	0.00
General Services	113.00	112.50	110.50	0.00	1.00	111.50
Health Services	571.93	573.43	528.98	-4.20	5.00	529.78
Human Resources	63.00	63.00	62.00	0.00	0.00	62.00
Human Services	877.30	882.30	876.30	2.00	11.25	889.55
IHSS Public Authority	1.00	1.00	1.00	0.00	0.00	1.00
Ind Office Law Enf & Out	2.00	2.00	2.00	0.00	0.00	2.00
Information Systems	116.50	116.50	116.50	0.00	0.00	116.50
Permit Sonoma	133.00	148.50	148.50	0.00	0.00	148.50
Probation	285.00	285.00	268.00	0.00	7.00	275.00
Public Defender	51.00	51.00	45.00	0.00	7.00	52.00
Regional Parks	92.00	92.00	123.00	0.00	0.00	123.00
Sheriff/Adult Detention	634.50	634.50	625.50	4.00	5.00	634.50
Transport & Public Works	168.00	168.00	168.00	0.00	1.00	169.00
UC Cooperative Extension	5.00	5.00	5.00	0.00	1.00	6.00
Sonoma Water	231.75	233.75	233.75	0.00	0.00	233.75
TOTALS (FTE)	4,060.18	4,080.73	3,988.78	2.80	69.75	4,061.33

*The FY 2019-2020 Adopted column reflects department allocation totals after vacant allocations have been deleted effective July 1, 2019, and filled allocations have been deleted effective October 8, 2019.

**In January 2019, the Board of Supervisors adopted the 2019 Sonoma County Fair and Exposition, Inc. Operating and Capital Improvement Budget and approved the 2019 County Employee Position Allocation List as recorded in Resolution 19-0064.

***The Fire & Emergency Services Department was disbanded effective July 1, 2019.

The County Administrator's Office works with the Board and departments to conduct a regular review of vacancies, adjusting department position allocations to reflect current needs. Any additional positions that remain vacant more than 12 months are swept in the Adopted Budget as a supplemental item.

Budget Process – Next Steps

The Board adopted the budget, containing such revisions as the Board of Supervisors determined at the conclusion of the hearings. After the State of California adopts its budget and/or as needs arise after the close of the property tax roll and the County's Fiscal 2018-19 books, staff will return with budget adjustments for the Board of Supervisors' consideration.

Financial Policies



FINANCIAL POLICIES FOR FY 2019-20 BUDGET DEVELOPMENT

Annually, the Board of Supervisors/Board of Directors provide policy direction to guide the County Administrator in the development of the Recommended Budget. The policy document is organized into basic fiscal principles and general government accounting standards.

BASIC FISCAL PRINCIPLES

Balanced Budget and Fiscal Discipline

- The budget must balance resources with expenditure appropriations. The County must live within its own means and avoid disturbing other local jurisdictions' revenue sources to resolve its deficiencies. Furthermore, any deviation from a balanced budget is not permitted by the California State Government Code, which states: "In the recommended, adopted, and final budgets the funding sources shall equal the financing uses." (Government Code §29009).
- Per the State's County Budget Act, the Board of Supervisors must adopt a "statutorily" balanced budget; however, to ensure ongoing sustainability, the County of Sonoma should strive to adopt a "structurally" balanced budget. A budget is statutorily balanced when total estimated financing sources (beginning fund balance plus revenues) equal the total appropriation (expenditures plus ending fund balance). At no time shall spending in a given year exceed total current revenues plus any fund balance carryover from the prior year. A statutorily balanced budget utilizes beginning fund balance as a financing source. In contrast, a structurally balanced budget matches total ongoing expenditures to the annual estimated revenues. In a structurally balanced budget, beginning fund balance may not be used as a financing source for ongoing expenditures. As noted in the Long Range Planning section below, the County's goals are to maintain annual expenditure increases at a conservative growth rate, and to limit expenditures to anticipated annual revenues. Ongoing expenditures shall be provided based on sound anticipated ongoing revenue and not include "one-time" items such as capital outlay, projects, or temporary program funding. Sound anticipated ongoing revenue is recurring revenue, such as, taxes and fees. As part of the FY 2017-18 Budget Adoption, the Board established a new fiscal objective of reducing reliance on fund balance for operating purposes. Therefore, by FY 2020-21 the recommended budget will align annual operating expenditures with annual operating revenues.
- All County departments/agencies must, when directed by the County Administrator, submit recommended options for reducing their net county costs as part of their annual budget submittal. These reduction options will be the primary source for balancing the County Administrator's recommended budget as submitted to the Board of Supervisors during difficult financial times. Reduction options will be accompanied by each department's analysis of the impact on services. Depending upon state budgetary impacts on Sonoma County, additional reductions may be requested from the County departments.
- Mid-year and third quarter reports of actual revenues and expenditures, with projections for the remainder of the year compared to revised budget, will be submitted by departments to the County Administrator, and on to the Board of Supervisors with recommendations, if necessary, for current year budget adjustments.
- In response to declining property tax and other revenues resulting from the "Great Recession", the County had been operating under a Board of Supervisors approved hiring freeze, which required the County Administrator's approval for filling any permanent or extra-help vacant positions. The hiring freeze policy will be inactive for FY 2019-20. In addition, all positions held vacant for 12 months or more will be deleted as part of the annual recommended budget.

Long Range Planning

- Recognizing cyclical economic downturns will occur in the future, and to maintain fiscal sustainability, program budgets will not be automatically restored as a result of fiscal recovery and/or discretionary revenue growth. Instead, a review of the current public needs compared to efficiencies implemented must be completed before program and/or service expansion is considered.
- Annual budgets will not be increased or changed to the point that ongoing operating costs become overly reliant on one-time or cyclical, unreliable revenues.
- Annual budgets will be compiled with long-term sustainability in mind to operate within available ongoing revenues, except as part of a Board of Supervisors approved plan in response to unilateral state budgeting actions that may include reducing costs over a specified number of years.
- Proposed new services, public facilities, significant infrastructure and system changes, and major strategy changes should/will be analyzed for their long term impacts on operations, funding, liability and maintenance before seeking Board of Supervisors approval. New programs or services will generally not be recommended unless they further Strategic Plan goals, objectives, or strategies; are provided with a reliable funding stream sufficient to finance their costs; and the Board of Supervisors can be assured the County can control both the quality and level of services provided.
- The County Administrator, in conjunction with the County Auditor-Controller, will submit a 5 year, multi-year financial projection and solicit budget policy direction prior to compiling the recommended budget.
- One-time funding sources (i.e. fund balance, cyclical increases to revenues, grants) will be used to fund one-time expenditures (i.e. fixed assets, infrastructure, grant programs, Economic Uncertainty Reserves, and special one-time needs programs). An exception to this policy will be when reducing ongoing costs in accordance with a Board of Supervisors approved multi-year plan to reach a new reduced ongoing financing base as a result of state budgetary action. This plan will be called out separately in the budget message.
- The County and other Government Agencies governed by the Board of Supervisors support the funding of the employee retirement system each year at a ratio of between 95%-105% actuarial assets to liabilities. The County Administrator shall work with the Retirement System Administrator to develop a forecast of financing required for the County (and other Government Agencies governed by the Board of Supervisors) and will include options to achieve the desired funding levels along with each recommended budget.
- In order to further the Board's pension reform goals, the County will implement an ongoing, structured approach for pre-paying unfunded pension liabilities on an annual basis. Effective Fiscal Year 2019-20 a baseline annual pre-payment contribution equivalent to 0.5% of pensionable payroll will be made (above and beyond the required employer contribution rate). In order to maximize employer cost avoidance as a result of pension discount costs, the pre-payment will be applied to the longest outstanding layers of the County's share of Unfunded Actuarial Accrued Liability, as determined by annual actuarial valuations of the Sonoma County Employees' Retirement Association. In addition, the Board will consider use of available one-time funding to make additional pre-payments as funding is available.
- In order to avoid significant increases in deferred maintenance costs for County facilities, the Board of Supervisors will appropriate, for a 5 year period commencing with FY 2017-18, forty percent (40%) of all new property tax growth—which is above the growth needed to keep up with inflation for existing levels of General Fund services—to the Capital Projects Budget to be used towards addressing deferred maintenance of County facilities.

Expenditure Management and Control

- Sonoma County, in conjunction with employee groups, will consider temporary salary and benefit cost saving programs (e.g. Mandatory Time Off, Voluntary Time Off) in lieu of service reductions or layoffs when the fiscal problem is of a temporary nature where one can reasonably predict when the fiscal problem will end.
- Federal and state program reductions will not be backfilled with County discretionary revenues except by Board of Supervisors direction. The Board of Supervisors typically does not backfill these programs due to their sheer size and magnitude on the County's financial position.
- Board policy direction is required prior to changing one-time expenses into ongoing expenses. In addition, departments will not engage in internal cost shifting to the County General Fund.

Treasury Management

- Other than amounts held with trustees under bond indenture or other restrictive agreements, the County's cash and investments shall be invested by the County Treasurer. The Treasury Oversight Committee has regulatory oversight for all monies deposited in the Treasury Pool. Such amounts are invested in accordance with investment policy guidelines established by the County Treasurer and reviewed by the Board of Supervisors. The objectives of the policy are, in order of priority, safety of principal, liquidity, and yield. The policy addresses the soundness of financial institutions in which the County will deposit funds, types of investment instruments as permitted by the California Government Code, and the percentage of the portfolio that may be invested in certain instruments with longer terms to maturity.
- Debt is incurred for the purpose of spreading capital project costs to the years in which the improvement will benefit. Debt is also incurred to reduce future costs such as refinancing (pension obligation bonds, general obligation bonds, certificates of participation) at lower interest rates.
- Sonoma County will not exceed its legal maximum debt amount. This amount is calculated annually based on 2% of the County's total assessed valuation. Sonoma County currently has no debt applicable to the legal maximum debt, leaving a 100% debt margin.
- Debt issuance and management is also subject to a separate set of policies established by the Board of Supervisors and available from the Auditor-Controller-Treasurer-Tax Collector's office.

Revenue Management

- Sonoma County will continue to advocate for more discretion over its revenue sources and to diversify and maximize discretionary revenue sources in order to resist state erosion to local revenues and improve the County's ability to manage individual revenue fluctuations.
- Programs financed by charges for services, fees, grants, and special revenue fund sources shall pay their full and fair share of all direct and indirect costs to the extent feasible and legally permitted. Including cost recovery towards future assets and/or system replacement.
- Departments requesting new or increased revenues from fees, permits and user charges shall submit these requests to the Board of Supervisors for consideration during the Board's annual fee hearing process. Requested fee increases shall include annual service improvement plans to identify efficiency and productivity measures taken or planned to minimize the level of rate increases, while improving customer service. If permissible by law, fees and charges should cover all costs of the services provided, unless otherwise directed by the Board of Supervisors, to provide for public benefit.
- Staff will use conservative but defensible estimates for major revenue sources and not unduly anticipate changes in revenue trends.
- Proposition 172 Public Safety Distribution – Annually, the baseline growth shall be determined as the Consumer Price Index for All Urban Consumers-San Francisco-Oakland-San Jose for the 12-month period ending the previous December 31. This will be applied to the prior year budget for each department that received funds in the previous fiscal year, to establish the new adjusted base. Growth will be any funds projected or received that exceed the adjusted base. Growth shall be split 50% fire services and 50% law enforcement, until the point in time that fire services is receiving 8% of the funding. At that point in time, growth will be allocated in a similar manner until Probation reaches a desired share. Thereafter, growth will be provided on a proportional basis and become the annual adjusted base. If there is a decline in funding (negative growth), this will be allocated proportionally using the current year adjusted base allocation ratios.
- Shared service contracts with other political jurisdictions should include full cost recovery for any portion of services provided by the County, including recovery of full future retirement costs of County employees who act as employees for the other jurisdiction, unless otherwise directed by the Board of Supervisors. Any contract being brought to the Board that does not achieve full cost recovery should be accompanied by specific information about what level of subsidy is being provided and a justification for doing so.

Minimum Fund Balance Policies

- Sonoma County will create and maintain a prudent level of financial resources to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. Funds will be assigned and balances will be maintained to finance anticipated future one-time expenditure needs and to allow time for the County to respond to major actions of the State of California that

materially affect the County's financial position. Periodic review and updates of the County's Directory of Funds balances in excess of \$3 million, not including non-cash assets, as of prior fiscal year end, will be incorporated as part of the Board of Supervisors Budget Policy Workshop. Also, disposition of accumulated year-end fund balances will occur when there has been no activity in the past year and the County Administrator and Auditor-Controller-Treasurer-Tax Collector have identified them as no longer needed for their original purpose.

- **General Fund Reserve** – The Board will maintain a minimum level of unassigned General Fund Reserve balance equal to 1/12 (8.3%) or 1 month of annual General Fund revenues. Consistent with best practice recommendations from the Government Finance Officers Association of the United States and Canada, the County will strive to maintain a total unassigned General Fund Reserve balance equal to 1/6 or 2 months of annual General Fund operating revenues.
- **Replenishing General Fund Reserve**- Anytime the Board authorizes drawdown of Reserves, staff will present a re-payment schedule which shall include the amount of state/federal reimbursements expected to be received.
- **FEMA Audit Reserve** - Specific to the 2017 wildfires to ensure that the County has adequate resources set aside to pay for any claims that are deemed ineligible by the Office of Inspector General. Based on a preliminary risk assessment, staff recommends a reserve equal to 20% of total FEMA reimbursements. The FEMA Audit Reserve will be categorized as assigned fund balance for the funding source of each project.
- **Fund balance**, created as a result of actual revenue and expenditure deviations from the budget, will be used to achieve and maintain the County's fiscal goals.
- **Tax Loss Reserve Fund (TLRF)** shall maintain as a restricted reserve an amount equal to 2% of the levy. The County Administrator in conjunction with the Auditor-Controller-Treasurer-Tax Collector may recommend the use of funds in excess of the established reserve to the Board of Supervisors for the purpose of balancing the budget. In order to finance an additional one-time Roads Pavement preservation investment on November 3, 2015, the Board temporarily reduced the reserve target to 1.25% and will re-establish the 2% reserve from the future collection of penalties.
- **Tobacco Securitization** proceeds shall be maintained in two separate funds. The first shall contain the portion of the proceeds to be used only for capital improvements and shall be used for those improvements that exceed the normal level of repair and replacement needed to maintain County facilities with priority funding for improvements to the Veteran's Memorial Buildings and the completion of the Americans with Disabilities Act Transition projects. On the latter, funding will be available only AFTER all other funding sources have been exhausted. The second shall contain the portion of the proceeds that, once de-allocated, can be used for general government purposes. Given the one-time nature of these funds, the latter shall only be used for one-time investments as opposed to financing any on-going operating costs.
- **Refuse Franchise Fees** shall be accounted for in the same manner as other franchise fees in the County General Fund revenues. They shall be recorded in a separate account in order to ensure that any fund balance does not roll into County General Fund carryover balance at year-end so that the County can designate use of the funds for solid waste obligations, roads infrastructure preservation, and other Board of Supervisors priorities. If used for road infrastructure preservation, these funds are not intended to supplant on-going County General Fund contributions nor are they intended to increase any external maintenance of effort requirements imposed by outside funding sources, but may be used to satisfy previously established maintenance of effort levels.
- **Tribal Development Impact Mitigation** funds shall be accounted for separately, so that when budgeting, only those monies received in the current year shall be relied upon for financing costs in the coming budget. The Board of Supervisors shall make a determination, as new tribal developments occur, on the best uses of these funds to mitigate impacts and maintain the high quality of life in surrounding or affected communities.
- **Health Services-Medical System Expansion** funds minimum reserve level is established at \$1 million. The Board of Supervisors recognized and confirmed the remainder of the fund balance will be spent in accordance with the Partnership Health Plan of California Memorandum of Understanding spending plan agreement. Health Services staff will coordinate with the County Administrator's Office and the Partnership Health Plan to review and update the spending plan as a part of the annual budget.
- **County Health Plan-Economic Uncertainty Reserve** is established based on actuarial valuation to cover unforeseen changes in expenditures and/or revenues, Human Resources staff will provide fund balance use

recommendations as part of the annual recommended budget while maintaining a minimum level of economic uncertainty reserve consistent with Actuary's valuation and as recommended by the County Administrator.

- **Water Agency - Flood Zone 2A** (Petaluma) will maintain a minimum of 6 months of operating expenditures. Funds in excess of the minimum required may accumulate to address future capital needs as approved by the Board of Directors in the annual Capital Project Plan.
- **Water Agency - Water Transmission System** is to maintain a minimum of 3-4 months of operating expenditures. Funds in excess of the minimum required may accumulate to address future capital needs as approved by the Board of Directors in the annual Capital Project Plan.
- **Reinvest and Revitalization** funds accumulated from dissolved redevelopment project areas residual funds and asset liquidation distribution proceeds are segregated into a separate committed fund for specific investment purposes guided by the Reinvest & Revitalization Funds Use Policy pending approval. Accumulated use of resources will be presented as part of the annual recommended budget. Funding should be considered first to continue or complete the public benefit originally intended by the former redevelopment project, second to benefit the community where the former project area was located, and third for economic development investments.
- **Roads** – One of the program's main sources of funding for maintenance services comes from gas tax. As a result of the frequent state formula allocation changes over the last five years, and to protect the County's General Fund resources, an operating reserve by way of year-end unrestricted fund balance equivalent to a minimum of 3 to 4 months of baseline operating expenses will be maintained within the Roads special revenue fund. The amount for FY 2014-15 was established at \$5,000,000 which will be reviewed periodically against annual baseline operating budget.

GOVERNMENT ACCOUNTING STANDARDS

The accounting policies of the County conform to accounting principles generally accepted in the United States of America as applicable to governmental entities. Noted below are several accounting policies considered in budget development.

Fund Balance Classifications

Government Accounting Standards Board (GASB) pronouncements aim to improve the usefulness and understandability of governmental fund balance information. Presentation requirements provide clearly defined categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. This requirement only impacts governmental fund types (General, Special Revenue, Capital Projects and Debt Service). The following defines fund balance classifications and provides examples of fund balance amounts that would generally be reported within these classifications.

•**Non-Spendable Fund Balance** – Amounts that cannot be spent because they are either (a) not spendable in form or (b) legally or contractually required to be maintained intact. Examples include inventory, prepaid amounts, deposits, and any other amounts not expected to be converted to cash.

•**Restricted Fund Balance** – Amounts with constraints placed on use that are either (a) externally imposed by creditors, grantors, contributors or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation. Several of the County's Special Revenue Funds and the Debt Service Fund have restricted fund balances.

•**Committed Fund Balance** – Amounts that can only be used for specific purposes pursuant to constraints imposed by ordinance or resolution of the County's highest decision-making authority (Board of Supervisors) and that remain binding unless removed by an equally binding action.

•**Assigned Fund Balance** – Amounts that are constrained by the County's intent to be used for specific purposes. The intent can be established by the County's highest level of decision-making authority (Board of Supervisors) or by a body or an official to which the Board has delegated the authority (i.e. County Administrator). The Board has delegated the authority to assign fund balance to the County Administrator. This is also the classification for the Capital Project Fund and a portion of the General Fund.

•**Unassigned Fund Balance** – The residual classification for the General Fund that includes amounts not contained in the other classifications. In other funds the unassigned classification is used only if the expenditures incurred for specific purposes exceed the amounts restricted, committed, or assigned to those purposes (i.e. negative fund balance). The General Fund is the only governmental fund that should report a positive unassigned fund balance amount.

Asset Inventory/Protection

Sonoma County will regularly assess the condition of its assets that support delivery of County services (i.e. public facilities, infrastructure, technology, vehicle fleet, etc.) and plan for their maintenance and eventual replacement.

Normal maintenance and repairs are charged to operations when incurred. Betterments and major improvements that significantly increase values, change capacities, or extend useful lives are capitalized.

Capital assets include land, land improvements, buildings and improvements, machinery and equipment, infrastructure (e.g. roads, bridges, sidewalks), and intangible assets (e.g. land easements and computer software). Assets purchased or constructed are reported at historical cost or at estimated historical cost if actual historical cost is not available. Donated capital assets are valued at estimated acquisition value on the date of donation.

- Assets will be capitalized as summarized in the table below:

Capital Asset Type	Capitalization Threshold	Depreciation/Amortization Period
Land	All Costs	Non-Depreciable
Buildings	\$25,000	15-50 Years
Building Improvements	\$25,000	50 Years
Infrastructure	\$100,000	25-50 Years
Software	\$25,000	3-10 Years
Non-Amortizable Intangibles	\$All Costs	Non-Amortizable
Machinery and Equipment	\$5,000	5 Years

- Capital assets used in operations will be depreciated or amortized using the straight-line method over the lesser of the capital lease period or their estimated useful lives.
- The Board of Supervisors requires all departments to certify a detailed listing of all fixed asset inventory within their possession no later than May 31 every year.
- Capital replacement funds will be used to accumulate financial resources for future replacement of assets that will be retired from service. In addition, when feasible, replacement funding contributions will be included in applicable service charges from all system users. Specifically, the policy covers the following major system categories:
 - **Building & Fixed Facilities** - As part of the annual Capital Project Plan and no less than every 5 years, and guided by Comprehensive County Facilities Plan, the General Services Director will regularly assess and adjust funding requests for each facility. The funding contributions would be placed in separate funds for each set of facilities and managed by the assigned department or agency director in conjunction with the County Administrator. Contributions for these funds will be included in service charge rates (including outside partner agencies) and grant costs where feasible and would be prioritized for available discretionary funding in the annual budget process. Consideration will always be given to annual operational maintenance funding (as opposed to contributions for future major repairs) necessary to preserve health and safety and overall asset life. Project funding recommendations will follow the priority criteria in the current Administrative Policy 5-2 which includes:
 - a. Required to meet compelling health, safety, legal or code compliance, a mandate of the Board of Supervisors, or a court order.
 - b. Previously approved phases of a project, which are integral to completing its initial scope.
 - c. Required to keep an existing building, facility, or complex operational. Provides measurable economic benefit or avoids economic loss to the County. Serves to maintain or improve infrastructure of the County as a general benefit to County operations and services.

- d. Alleviates constraints and impediments to effective public access and service such as improvements regarding space limitations or inefficient layout of space in County buildings or facilities, provisions for expanded or changed programs or services, or improvements to heating, ventilation or other work environment conditions.
 - e. Improves the environmental quality or aesthetics of County facilities and complexes.
- Information Technology Assets
- a. The policy directs the Director of Information Systems in conjunction with the County Administrator's office to develop a plan to replace system components with the infrastructure contribution funding stream and potential one-time contributions within the remaining useful life of each component. The policy also directs a full infrastructure valuation of the computer and telephone communication systems every 5 years.
 - b. The Public Safety radio infrastructure replacement review and funding request is the responsibility of the Sheriff's Office in conjunction with General Services, Information Systems, and the County Administrator.

Fund Types Used by the County

Governmental Fund Types:

- **General Fund:** Accounts for all revenues and expenditures necessary to carry out basic governmental activities of the County that are not accounted for through other funds.
- **Special Revenue Funds:** A Special Revenue Fund accounts for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. Sonoma County Special Revenue Funds include: Human Services, Health and Sanitation, Open Space Special Tax Account, and Roads, among other funds.
- **Debt Service Funds:** Debt Service Funds are used to account for financial resources that are restricted, committed, or assigned to expenditure for principal and interest.
- **Capital Projects Funds:** Capital Projects Funds account for financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets (other than those in Proprietary Fund Types).

Proprietary Fund Types

- **Enterprise Funds:** Enterprise Funds account for operations: (a) that are financed and operated in a manner similar to private business enterprises, where the intent of the Board is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed primarily through user charges; or (b) where the Board has decided that periodic determination of revenues earned, expenses incurred, and net income or loss is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Internal Service Funds

- **Internal Service Funds:** Internal Service Funds (ISF) account for the financing of goods or services provided by one department or agency to other departments or agencies of the County or other governmental units on a cost reimbursement basis. A common use of these fund types is to account for the County's self-insurance programs. The following describes the funding and budgeting methodologies the County uses for some of the self-insurance programs.

The Accounting Basis Used in the Budget

The budget is developed on a modified accrual basis for governmental fund types (General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds), adjusted for encumbrance accounting. Appropriations for encumbrances are included and appropriations for expenditures against prior year encumbrances are excluded.

Under the modified accrual basis, obligations are generally budgeted as expenses when incurred, while revenues are recognized when they become both measurable and available to finance current year obligations. Proprietary

fund types (e.g., Transit and Refuse) are budgeted on a full accrual basis. Not only are obligations recognized when incurred, but revenues are also recognized when they are incurred or owed to the County.

The government-wide, proprietary and investment trust fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property and sales taxes, grants, entitlements, and donations. On an accrual basis, revenues from property tax are recognized in the year for which the taxes are levied. Revenues from sales tax are recognized when the underlying transactions take place. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

For business-type activities and enterprise funds, the County has elected under GASB Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Property Fund Accounting, to apply applicable GASB pronouncements as well as any applicable pronouncements of the Financial Accounting Standards Board, the Accounting Principles Board or any Accounting Research Bulletins issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

OTHER POLICIES AND METHODOLOGIES

Other policies and methodologies that may be helpful for understanding the County's budget:

Budgetary Amendments

After the budget is adopted it becomes necessary to amend the budget from time to time. Department heads have the authority to amend budgets for changes within a category (e.g., Services & Supplies). County Administrator approval is required for adjustments between categories (e.g., Services & Supplies to Fixed Assets) or between program budgets within the department.

Budgetary amendments that change total revenues or appropriations for a department require Board of Supervisors approval. These include: (1) the appropriation of revenues not included in the adopted budget; (2) reductions to estimated revenues and related appropriations when it is determined that the revenues will not be received; (3) appropriation increases supported by use of available fund balance or Appropriations for Contingencies; and (4) the transfer of monies or appropriations from one fund or department to another.

Use of General Fund Contingencies

The County will commit a portion of the General Fund general purpose revenues as a Contingency Reserve to provide the Board of Supervisors: (1) for unforeseen events causing increased County costs during the fiscal year; (2) funding to invest one-time funds into potential opportunities that support the Board's Strategic Priorities; and (3) fee waivers. The Contingency Reserve should not be used to support recurring operating expenditures outside of the current fiscal year. Unless there is a justified unavoidable timing need, any decision to use Contingencies should only occur at the Board's annual budget hearing, and during mid-year budget updates

Funding Methodology for Self-Insurance Program

The following describes the funding and budgeting methodologies the County uses for some of the self-insurance programs.

The funding methodology for the workers' compensation and the liability insurance programs is designed to establish charges to departments to finance the current year costs at the 70% confidence level as estimated annually by an actuary. The Health ISF (county medical insurance plan) is funded based on actuarially determined

trends in claims payments with the intent of maintaining a year-end fund balance equivalent to anticipated costs necessary to close out each year's activity and to cover expenses in excess of projected levels due to unexpected increases in the number or size of claims. For workers' compensation and liability insurance programs, cash reserves above and below the 70% confidence levels for outstanding liabilities for individual insurance funds are amortized on a rolling three-year basis, by decreasing or increasing rates by one-third of the difference, in accordance with Board policy. The rolling three-year amortization policy was implemented to: 1) alleviate large fluctuations in rates caused by changes in actuarial estimates or funding status; 2) facilitate long-term rate planning; and 3) provide consistent financial policy for the internal service funds.

For budgeting purposes, claims expense for the workers' compensation and liability funds are based on the actuary's estimated loss for the budget year at the 70% confidence level. In situations where this is not expected to provide sufficient appropriations to cover actual cash payments, additional funds are budgeted under Excess Claims Expense. Claims expense for the Health ISF is based on the actuary's estimated loss for the budget year.

At the time the budget is prepared, the total year-end outstanding liability for the budget year is not known. When this information becomes available from the actuary during the budget year, the change in the total outstanding liability is recorded to the budgeted sub-object Accrued Benefit Adjustment in order to conform to accounting principles. This budgetary figure is used merely to designate cash reserves to cover the outstanding liability and does not represent a cash revenue or expenditure. The Accrued Benefit Adjustment for liability and workers' compensation is budgeted at 10% of the total liability. The accrued benefit adjustment for the County Health Plan is budgeted using the most recent 1-year trend and 10% of the total liability. The total liability is based on the prior year estimate of total liability projected forward using the most recent claims expense trend.

Within the ISF insurance funds, the budgetary information presented is not readily comparable on a year-to-year basis because expenditures and use of cash reserves are related to past years' claims experience, as well as the fiscal year for which the budget is presented. Claims payments fluctuate depending on year of settlement, rather than occurrence of the claim, so payments may be made in excess of a current year's expected claims costs. In addition, actuarial estimates of total liability may vary substantially from year to year, depending on claims history, population changes, legislation, and other factors.



COUNTY OVERVIEW



GOVERNMENT

DIRECTORY OF ELECTIVE & APPOINTED OFFICERS

Elected Officers

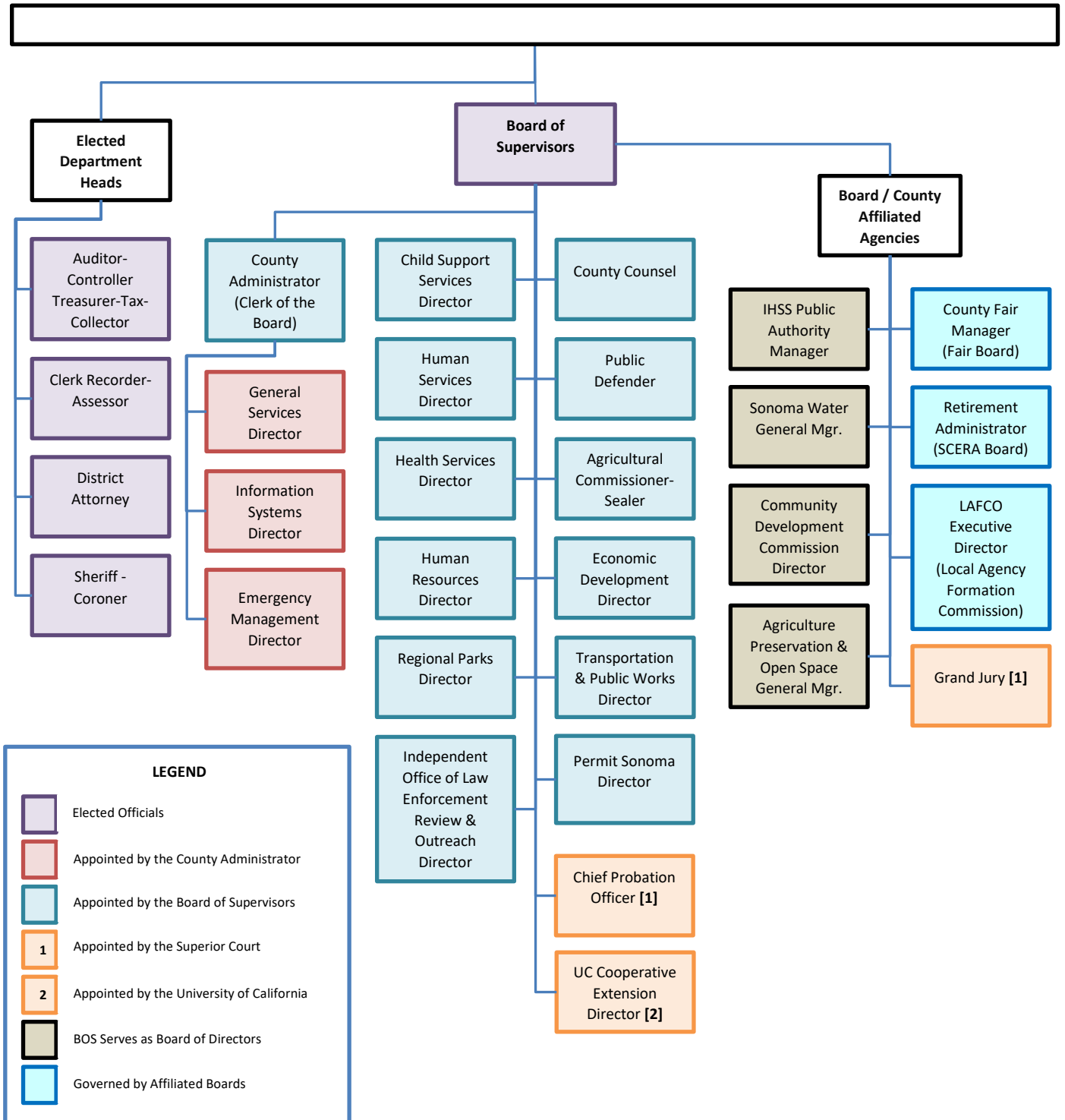
Board of Supervisors

Supervisor, District One	Susan Gorin
Supervisor, District Two	David Rabbitt
Supervisor, District Three	Shirlee Zane
Supervisor, District Four	James Gore
Supervisor, District Five	Lynda Hopkins
Auditor-Controller-Treasurer-Tax Collector	Erick Roeser
County Clerk-Recorder-Assessor	Deva Marie Proto
District Attorney	Jill Ravitch
Sheriff-Coroner	Mark Essick

Appointed Officers & Department Heads

Agricultural Commissioner-Sealer of Weights & Measures	Tony Linegar
Agricultural Preservation and Open Space District General Manager	Bill Keene
Child Support Services Director	Jennifer Traumann
Community Development Commission Director	Geoffrey Ross (Interim)
County Administrator	Sheryl Bratton
County Counsel	Bruce Goldstein
Emergency Management Director	Christopher Godley
Economic Development Director	Sheba Person-Whitley
General Services Director	Caroline Judy
Health Services Director	Barbie Robinson
Human Resources Director	Christina Cramer
Human Services Director	Karen Fies
Independent Office – Law Enforcement Review/Outreach Director	Karlene Navarro
Information Systems Director	John Hartwig
Permit Sonoma Director	Tennis Wick
Chief Probation Officer	David Koch
Public Defender	Kathleen Pozzi
Regional Parks Director	Bert Whitaker
Transportation & Public Works Director	Johannes J. Hovertsz
U.C. Cooperative Extension Director	Stephanie Larson
Sonoma Water General Manager	Grant Davis

COUNTY ORGANIZATIONAL CHART



BOARD OF SUPERVISORS



Susan Gorin First James Gore Fourth Shirlee Zane Third District Lynda Hopkins David Rabbitt Second District

You are welcome to attend the meetings of the Board of Supervisors, held most Tuesdays at 8:30 a.m. For specific dates and times of meetings please visit the Board’s website at <http://sonomacounty.ca.gov/Board-of-Supervisors/>. The Supervisors’ Chambers is located in the Sonoma County Administration Building at 575 Administration Drive, Room 102A, Santa Rosa, California, 95403, Phone (707) 565-2241.

COUNTY OVERVIEW

Sonoma County is located at the threshold between the commerce-driven San Francisco Bay Area and the spectacular beauty of northern California. The county extends over 1,500 square miles with a diverse economy that includes a world class wine region, stunning natural resources, and dozens of tourist destinations. Sonoma County is home to 499,942 people, with approximately 35 percent of the population residing in Santa Rosa. That city was also recently named as one of the nation’s “most livable communities” by Partners for Livable Communities. Residents all over Sonoma County enjoy a unique quality of life with access to cultural events, an academic community via Sonoma State University, economic opportunity, and low crime rates.

Governance

Sonoma County plays a dual role to residents, providing municipal services such as law enforcement and fire protection to unincorporated areas and providing the day-to-day operation of state and federally mandated programs. As a general-law county, Sonoma County abides by state laws that determine the number and duties of county elected officials. The county is divided into five districts that are approximately equal in population size. Each district has an elected Supervisor. District boundaries are adjusted every ten years following the release of federal census data.

The Board of Supervisors

The Board of Supervisors is comprised of five members, one from each of the five districts, elected to four-year terms. The Board establishes policies concerning growth and development, and sets priorities for all activities

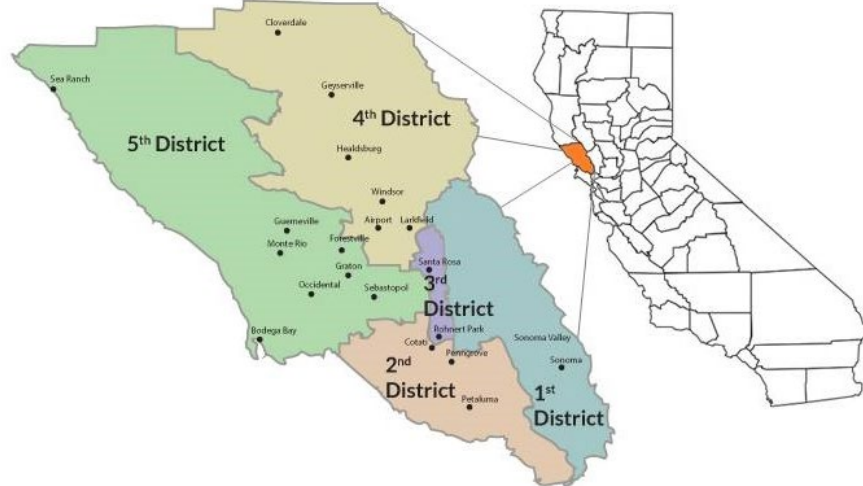
within the county. In addition, they oversee the many departments and agencies of county government that provide county-wide services, health and welfare programs, elections, and public safety programs. The Board of Supervisors is also the governing body that provides municipal services to those unincorporated areas outside of cities. The Board of Supervisors acts as the governing Board of the Sonoma County Water Agency, the Agricultural Preservation and Open Space District, various county sanitation districts, and the Community Development Commission.

The County Administrator

The Board of Supervisors appoints the County Administrator who assists the Board in managing, directing, and coordinating the operations of all county departments. The County Administrator also prepares the county budget and makes recommendations to the Board of Supervisors to promote sustainable economic growth and effective delivery of county services.

COUNTY PROFILE

SONOMA COUNTY, CALIFORNIA



REGIONAL PARKS

Sonoma County Regional Parks	
Number of Parks	56
Park Acres	12,554
Park Visits (Annual)	5,500,000
Education & Recreation Program Participants	42,293
Membership and Access Passes	29,811

Source: Sonoma County Regional Parks

ROADWAYS IN SONOMA COUNTY

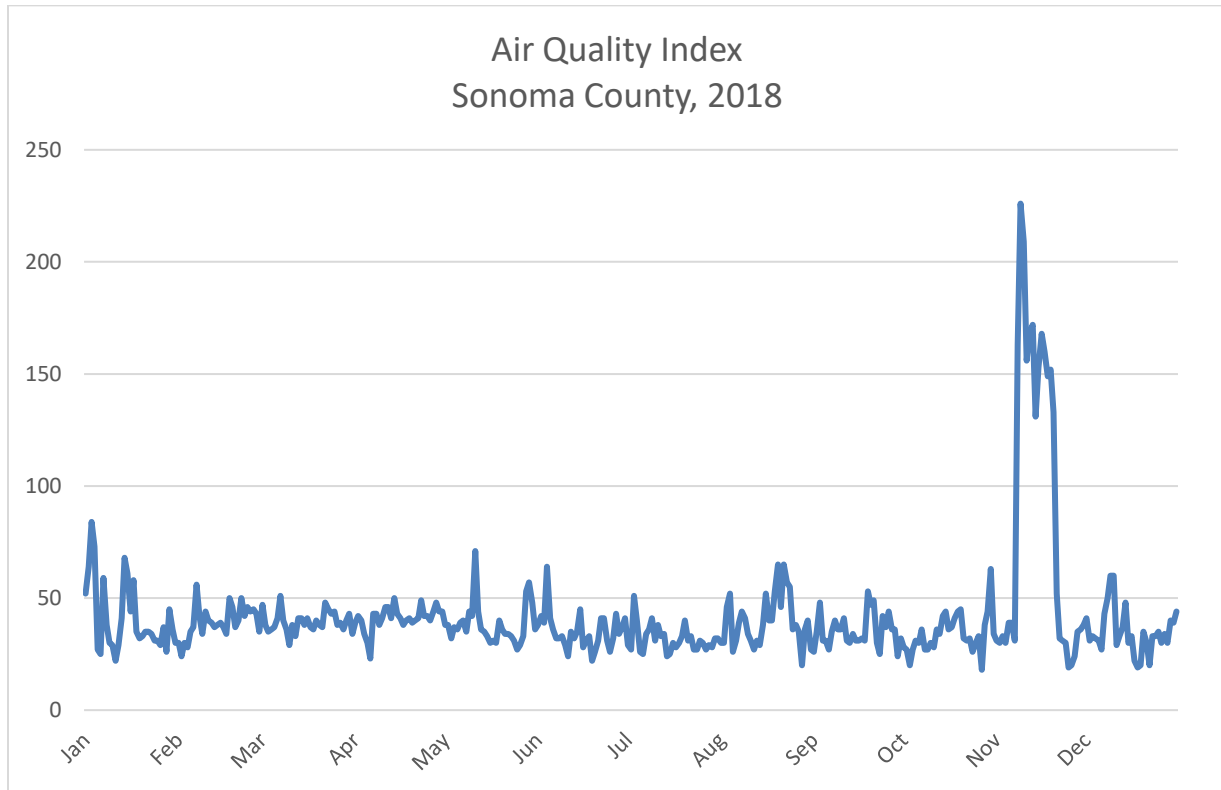
Maintained by	Bridges	Road/highway Miles
City*	111	994
County	237	1,369
State	113	592
Federal	0	10.5

* Note: City and State road and bridge numbers are from 2014 due to lack of more recent comparable data.

Source: Transportation & Public Works, CalTrans

AIR QUALITY INDEX

The Air Quality Index measures how much pollution and particulate matter is in the air. A value from 0-50 is considered good air quality. In 2018, Sonoma County's AQI was 41.5. While this value is higher than that of 2017, which had an AQI of 38.1. This is due to the Paradise November fire severely exacerbating air pollution in the final quarter of 2018. Sonoma County's air quality index has historically remained between 30 and 40.

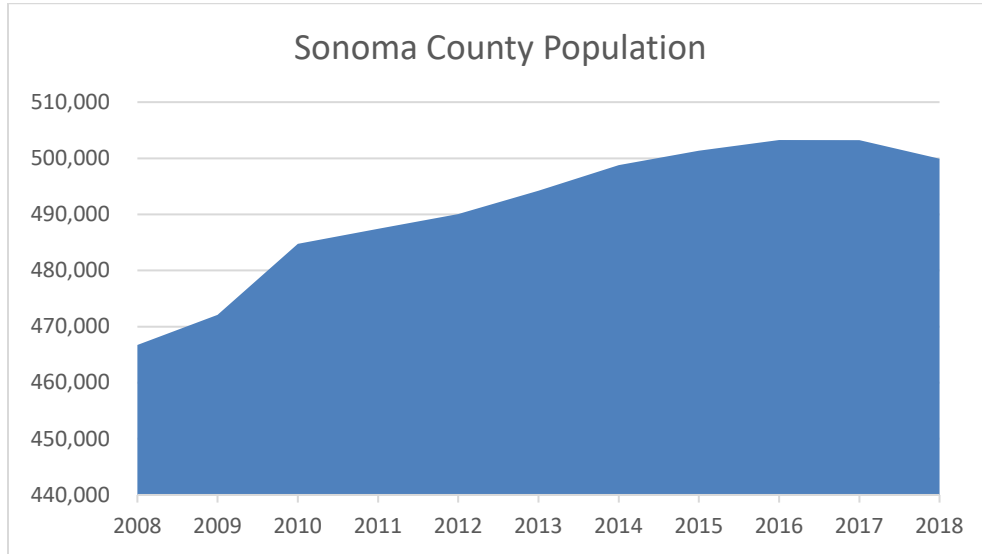


Source: Sonoma County Economic Development Board

DEMOGRAPHIC PROFILE

POPULATION

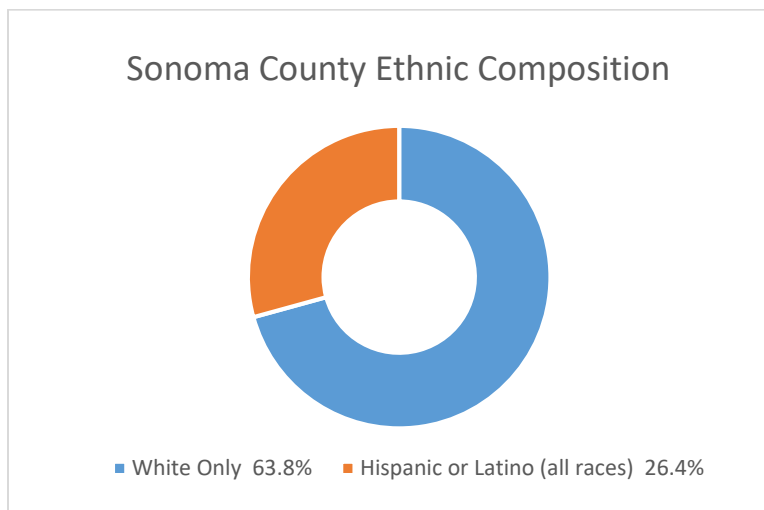
Due to the October 2017 Wildfires, Sonoma County's population has shrunk for the first time since the 1850's. Between 1950 and 2000, the County has more than quadrupled in population. In 2018, Sonoma County was home to an estimated 499,942 residents. The County has experienced population growth over the past five years until recently. However, past projections are optimistic about population growth in the county.



Source: US Census Bureau; Sonoma County Economic Development Board

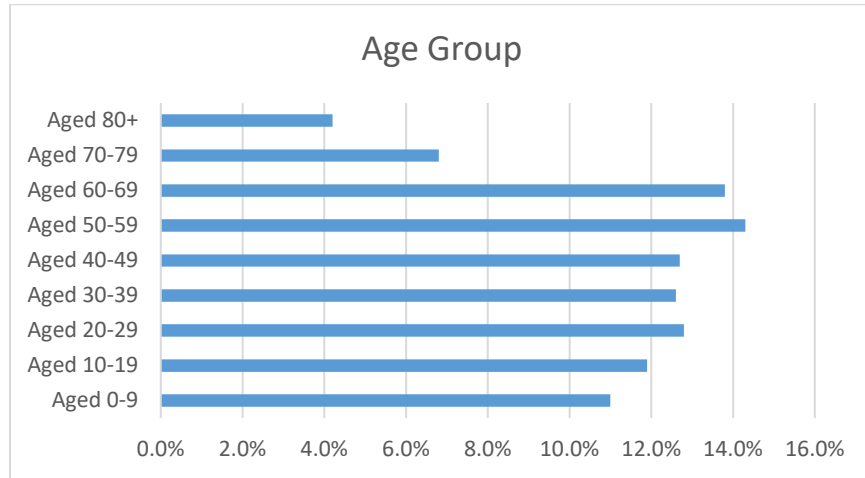
POPULATION CHARACTERISTICS

Ethnicity: In 2017, 26.4% of residents in Sonoma County identified as Hispanic. This compares to 18.9% in 2002. In 2022, 28% of residents are projected to identify as Hispanic.



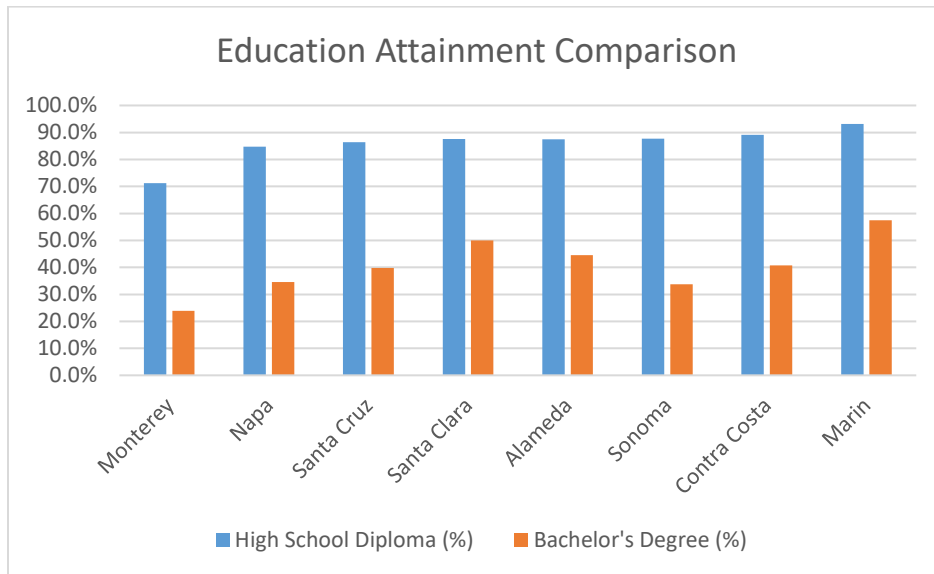
Source: Sonoma County Economic Development Board

Age: Sonoma County is experiencing a gradual ageing of its population and workforce. In 2017, residents aged 0-19 comprised of 22.9% of the total population, residents aged 20-69 comprised 66.2%, and residents aged 70+ comprised 10.1%.



Source: US Census Bureau

Education Attainment: Over the past several years, Sonoma County has seen a moderate increase in its high school graduation rate. In 2017, 87.7% of students graduated high school in four years. This compares favorably to the state average (82.5%) and the national average (87.3%). In 2010, Sonoma County’s high school graduation rate was 74.7%, showing that the county’s graduation rate increased by over 10 percentage points in five years.

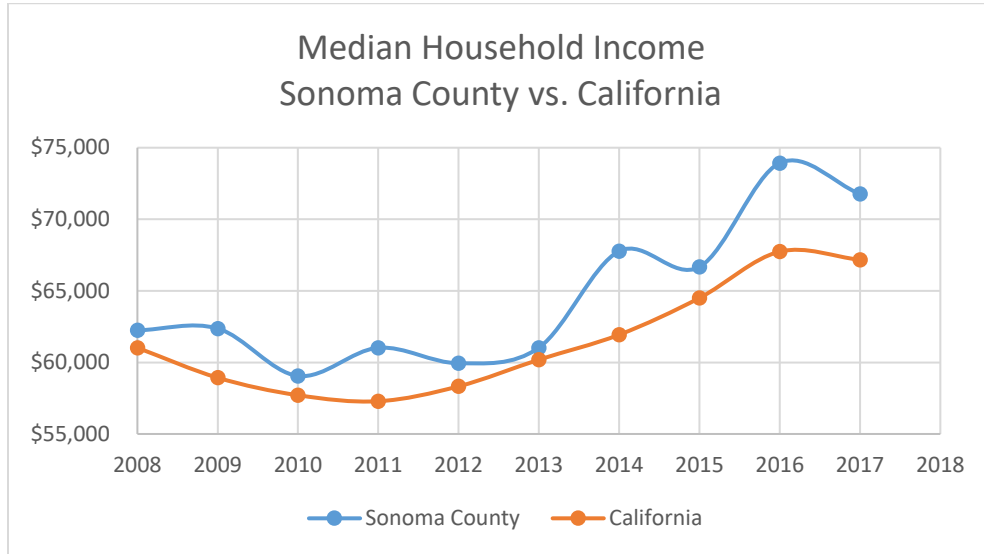


Source: Sonoma County Economy Development Board

ECONOMICS

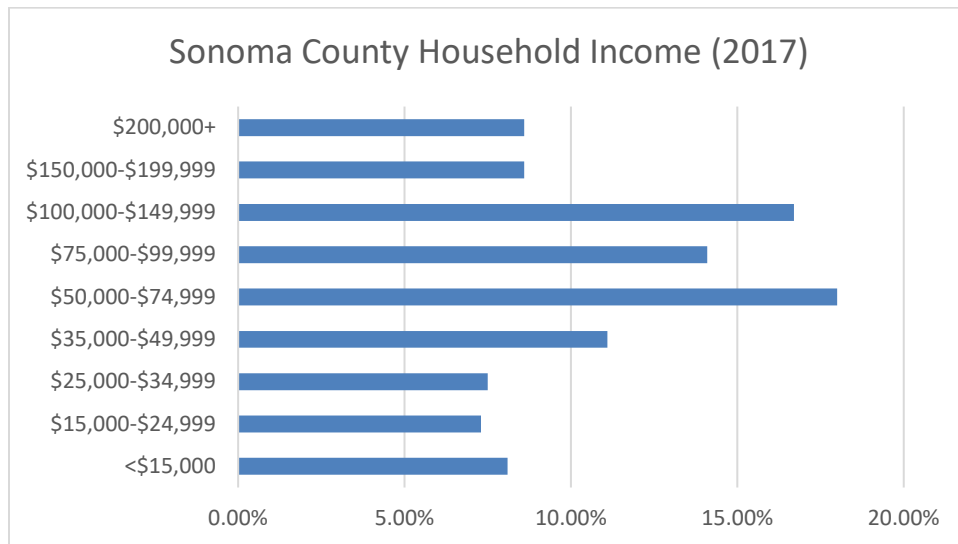
MEDIAN HOUSEHOLD INCOME

According to available data from the US Census Bureau, Sonoma County’s median household income shrank from \$73,929 in 2016 to \$71,769 in 2017. While California’s median of \$67,169 also experienced a contraction, Sonoma County’s median household income has remained consistently above California’s consecutively for over 10 years. This fall in median household income is the first contraction since 2012.



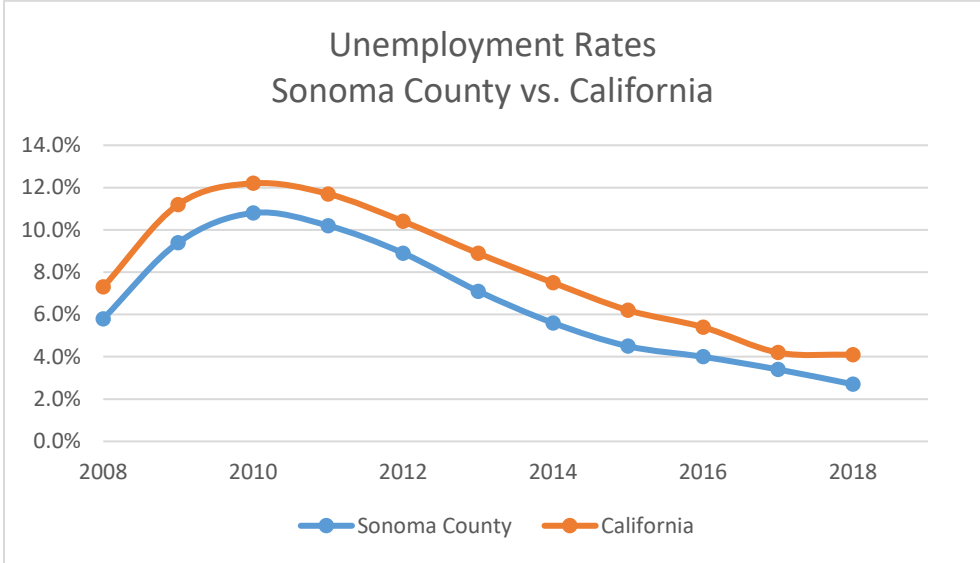
HOUSEHOLDS BY INCOME

Sonoma County’s largest income bracket groups are \$50,000-\$75,000 (18%) and \$100,000-\$150,000 (16.7%). The county’s bottom three income brackets, which make up \$0-\$35,000, account for 22.9% of households. 33.9% of households earn over \$100,000 in Sonoma County. This places the county seventh among eight comparable counties for “high-value” households.



UNEMPLOYMENT RATES

In 2018, Sonoma County’s annual unemployment rate was measured at just 2.7%. Sonoma County’s unemployment rate ranks fourth lowest in the Bay Area, among 9 counties. From 2013-2018, Sonoma County’s unemployment rate dropped from 7.1% to 2.7%. This is the second most dramatic drop in unemployment over this period of time among other Bay Area counties.



Source: State of California Employment Development Department

TOP PRIVATE EMPLOYERS

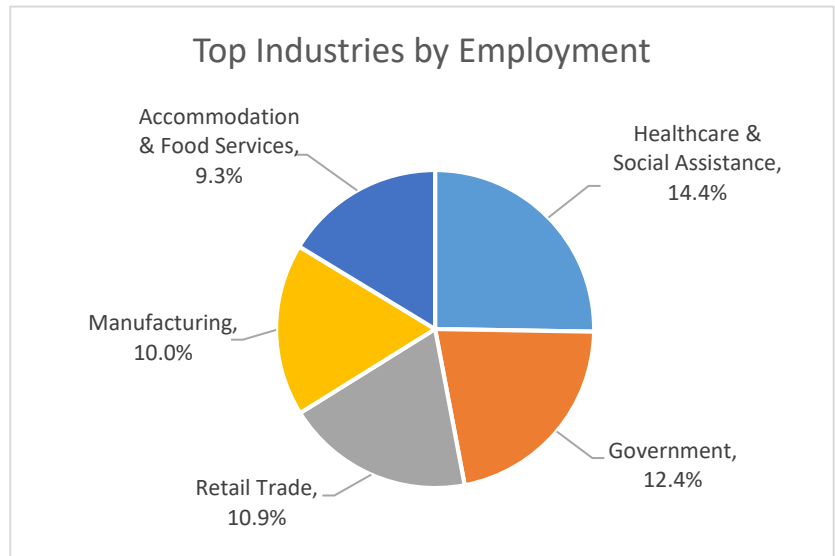
In 2019, the top private employers were dominated by healthcare, food and wine, and financial services. In sum, the top employers in healthcare: Kaiser Permanente, St. Joseph Health, and Sutter Regional Hospital, employ 6,356 workers. Within the food and wine industry, Jackson Family Wines, Amy’s Kitchen, and Oliver’s Market, employ 2,876 workers. Meanwhile, 927 workers are employed in the Banking and Finance Industry with top companies Redwood Credit Union, and Exchange Bank.

Rank	Employer	Industry	Employees
1	Kaiser Permanente Santa Rosa	Healthcare	3,671
2	St. Joseph Health, Sonoma County	Healthcare	1,640
3	Keysight Technologies	Technology	1,500
4	Jackson Family Wines- Kendall-Jackson Winery	Food and Beverage	1,071
5	Sutter Santa Rosa Regional Hospital	Healthcare	1,045
6	Amy's Kitchen	Food and Beverage	1,022
7	Oliver's Market	Food and Beverage	783
8	Hansel Auto Group	Automotive	656
9	Redwood Credit Union	Banking & Finance	521
10	Exchange Bank	Banking & Finance	406

Source: Sonoma County Economic Board

TOP INDUSTRIES BY EMPLOYMENT

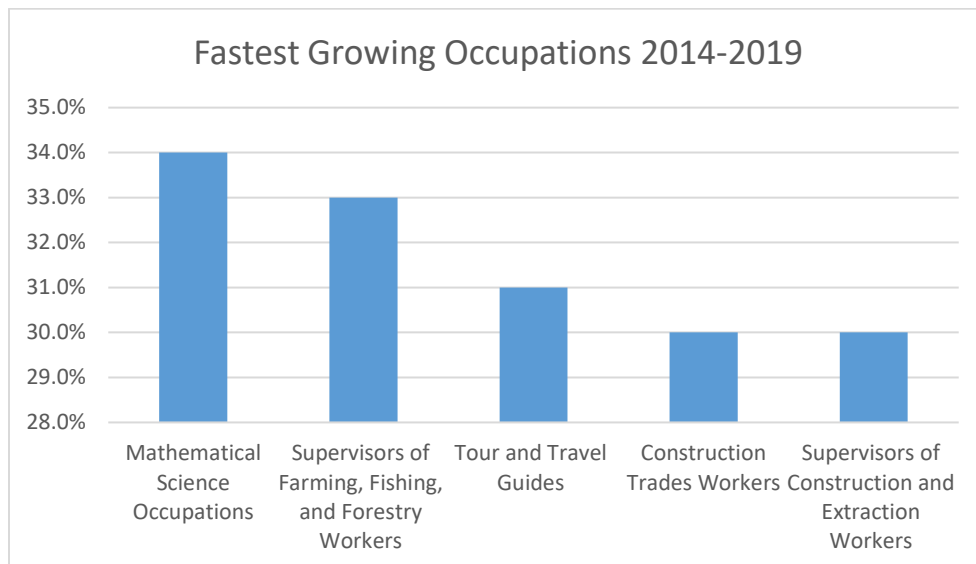
In 2017, Sonoma County's top five industries by employment were Healthcare & Social Assistance (14.4%), Government (12.4%), Retail (10.9%), Manufacturing (10.0%), and Accommodation & Food Services (9.3%). Despite a small decline in the percentage of Sonoma County's labor force employed in the Healthcare and Social Assistance Industry, this should not be mistaken for a decline in employment among healthcare firms as the Healthcare industry experienced 4% job growth between 2018 and 2019. Between 2018 and 2019, only the Banking and Finance Industry experienced a small loss in job growth by 1%. Rather, this indicates that Sonoma County is experiencing more diverse hires. However, healthcare firms still maintain the greatest share of labor force employment after a growth 51% over the past ten years.



Source: Sonoma County Economic Development Board

FASTEST GROWING OCCUPATIONS

An occupation is defined by skills and can span across industries. The occupation with the largest growth was Mathematical Science Occupations (34%). Job growth among this occupation is traditionally in the top five as technology firms continue to grow throughout the North Bay area. Other occupations experiencing significant growth are Farming, Fishing, and Forestry Worker Supervisors (33%), Tour and Travel Guides (31%), Construction Trade Workers (30%), and Construction and Extraction Worker Supervisors (30%).



Source: Sonoma County Economic Development Board

TOP AGRICULTURE COMMODITIES

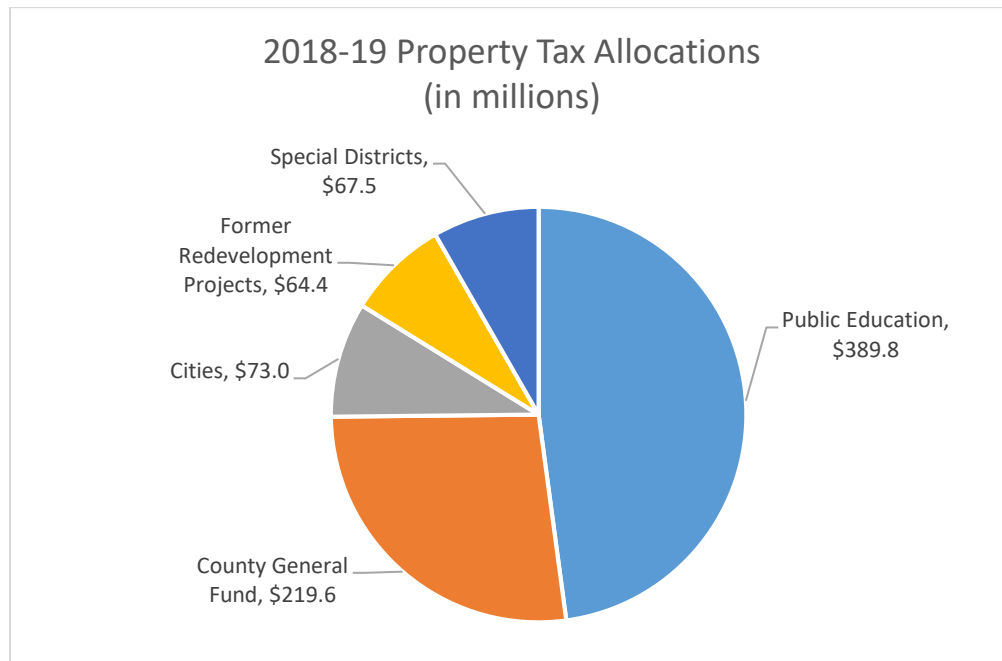
The top producing commodity in Sonoma County in 2018, by a vast margin, was Winegrapes (all varieties) at \$777,675,300. This was followed by Market Milk (\$141,249,300), Miscellaneous Livestock, Poultry, and Related Products (combined total of \$79,958,100), and Cattle and Calves (\$20,727,500).

Type	Revenue
Winegrapes - All	\$777,675,300
Market Milk	\$141,249,300
Miscellaneous Livestock and Poultry	\$41,027,300
Miscellaneous Livestock and Poultry Products	\$38,930,800
Cattle and Calves	\$20,727,500
Nursery - Ornamentals	\$20,406,500
Nursery - Miscellaneous	\$18,121,900
Sheep and Lambs	\$11,279,700
Vegetables	\$8,383,100
Nursery - Cut Flowers	\$6,145,800
Nursery - Bedding Plants	\$5,635,900
Apples - Late Varieties	\$2,419,200
Rye and Oat Silage Crops	\$1,494,200
Apples - Gravenstein	\$1,247,900
Rye and Oat Hay Crops	\$1,200,200

Source: Sonoma County Department of Agriculture/Weights & Measures
2018 Crop Report



WHERE DO YOUR PROPERTY TAX DOLLARS GO?



Source: Auditor-Controller-Treasure-Tax Collector, as of August 2019

PRINCIPAL TAXPAYERS

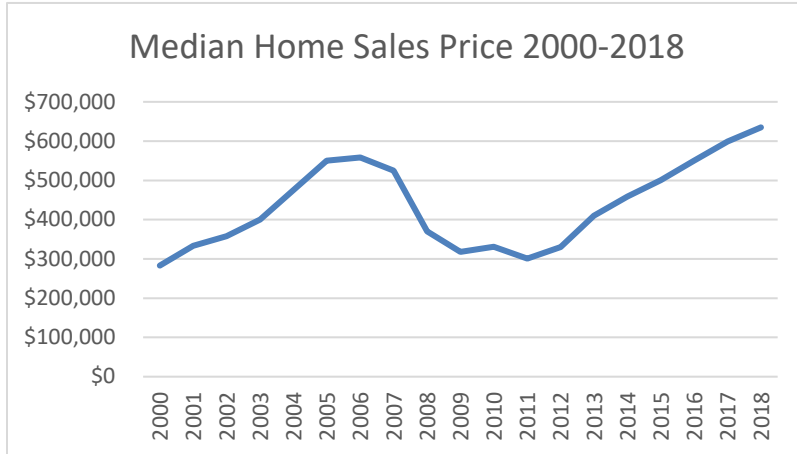
(Dollar Amounts in Thousands)

Taxpayer	Total Taxes	Percentages
Pacific Gas & Electric	\$16,447	1.51%
Geysers Power Company LLC	\$12,411	1.14%
Keysight Technologies Inc.	\$2,842	0.26%
St. Joseph Health Northern California LLC	\$1,792	0.17%
Pacific Bell Telephone Company	\$1,785	0.17%
Lytton Rancheria of California	\$1,739	0.16%
Enclave Apartments Property Owner LLC	\$1,678	0.16%
Ferrari-Carano Vineyards & Winery LLC	\$1,406	0.13%
Jackson Family Investments III LLC	\$1,336	0.13%
Foley Family Wines Inc.	\$1,228	0.12%
Total	\$42,664	3.95%

Source: Auditor-Controller-Treasure-Tax Collector, as of August 2019

HOUSING

MEDIAN HOME SALES



The median home sales price for Sonoma County in 2018 was \$535,000. This is a 6% increase from the previous year. Annual housing data changes with high volatility, but looking at three-year moving averages shows that the median home sales price grew by 85% from 2000-2007, then suffered four years of negative growth during the recession, followed by 8%-15% annual growth. The past three years have seen annual prices increase by 8.9%, 9.9%, and 8.9% respectively.

Source: Sonoma County Economic Development Board

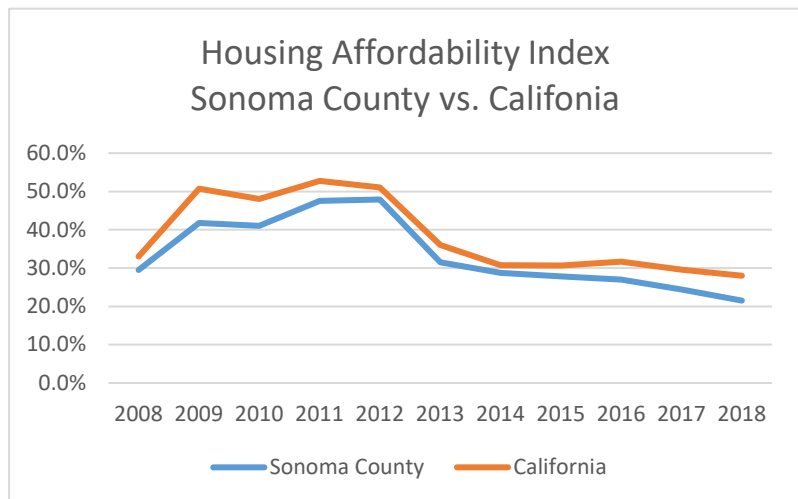
2017 WILDFIRES HOUSING IMPACT

The effects of the October 2017 wildfires on the housing market are still being understood. But the economic, social, and communal impacts of 5,300 lost homes will be felt through the county for years to come. Comparing monthly housing data from 2017-2018 (fire year) against 2016-2017 (pre-fire year) reveals some possible conclusions. Median home sales prices increased by 6.6% from September 2017 (the pre-fire baseline) to December 2017. This compares to just a 0.9% increase from September-December 2016. In the six months after the fire, prices increased by 10.4% (September 2017-March 2018). It increased by just 5.5% from September 2016-March 2017 the previous year. The fires likely increased 6-month housing prices by an estimated 5%.

Source: Sonoma County Economic Development Board

HOUSING AFFORDABILITY INDEX

The Housing Affordability Index is an indicator which measures whether the median household income is high enough to qualify for a mortgage of the median priced home. A score of 100% indicates the median household income is exactly enough for the median priced home, and a score of 50 indicates the income is half of what is required to qualify. In 2018, Sonoma County's Housing Affordability Index was 21.5%. This compares as less affordable to California, at 38%.



Source: Sonoma County Economic Development Board

FINANCIAL SUMMARIES

This section contains a number of different summaries of the total Adopted Budget information. It shows the use of fund balance for each of the major fund groups (such as the General Fund or Special Revenue Funds), total financing sources by type (such as taxes or monies from other governments), total financing uses by groups of functions or services (such as Administration and Fiscal Services or Justice Services), and total financing uses by types of expenditures (such as salaries and benefits or fixed assets).

For more information on individual departmental budgets, see the following sections of this budget document which are grouped according to similar functions or types of services.

For financial summaries presented in the required State of California schedule format, see the section labeled "State Financial Schedules" toward the end of the document.

CHANGES IN FUND BALANCES ADOPTED FY 2019-20

Description	Estimated Available Fund Balance/Retained Earnings June 30, 2019	Total Adopted Financing Sources (Revenues & Use of Fund Balances*)	Total Adopted Financing Uses (Expenditures & Contributions to Reserves or Designations)	Estimated Available Fund Balance/Retained Earnings June 30, 2020
General Funds	181,473,436	514,431,863	530,790,087	165,115,212
Special Revenue Funds	280,439,350	566,722,018	624,198,881	222,962,487
Debt Service Funds	12,777,728	12,778,625	12,778,625	12,777,728
Subtotal - County Operating	474,690,514	1,093,932,506	1,167,767,593	400,855,427
Capital Projects	12,290,855	89,078,636	100,830,890	538,601
Subtotal County Funds	486,981,369	1,183,011,142	1,268,598,483	401,394,028
Less: Operating Transfers	0	(121,758,094)	(121,758,094)	0
Total County Funds	486,981,369	1,061,253,048	1,146,840,389	401,394,028
Enterprise Funds	50,005,200	52,304,385	63,335,477	38,974,108
Internal Service Funds	31,604,197	81,476,232	98,371,021	14,709,408
Special Districts	234,704,238	331,133,357	367,782,039	198,055,556
Grand Total	803,295,004	1,526,167,022	1,676,328,926	653,133,100
<i>Retirement Internal Service Fund</i>	<i>(560,781,424)</i>	<i>112,284,459</i>	<i>116,326,859</i>	<i>(564,823,824)</i>

COUNTY BUDGET FINANCING SOURCES AND USES SUMMARY FY 2017-18 THROUGH FY 2019-20

Description	Actual 2017-18	Estimated 2018-19	Recommended 2019-20	Adopted 2019-20
Financing Sources:				
Taxes	387,138,999	392,005,057	413,410,169	413,710,169
Licenses/Permits/Franchises	30,895,642	35,500,405	34,494,509	34,494,509
Fines/Forfeitures/Penalties	13,169,733	15,559,228	12,797,798	14,997,798
Use of Money/Property	37,426,331	38,187,097	37,269,551	37,269,551
Intergovernmental Revenues	593,648,284	683,705,134	732,666,564	734,729,959
Charges for Services	261,380,152	289,308,026	307,772,840	307,791,989
Miscellaneous Revenues	74,716,989	52,607,888	39,892,082	40,192,082
Other Financing Sources	37,495,814	57,235,425	44,095,280	45,257,280
Use of Fund Balance/Net Assets	4,009,678	99,386,548	153,748,751	164,222,448
Total Financing Sources	1,439,881,622	1,663,494,808	1,776,147,544	1,792,665,785

Uses of Financing by Function:

Administrative & Fiscal Services	327,203,144	365,271,084	423,483,234	419,736,361
Justice Services	252,533,947	258,988,037	262,946,694	272,203,644
Health & Human Services	392,587,788	409,750,381	404,892,711	414,518,015
Development Services	186,673,586	215,730,576	270,187,998	272,641,229
Natural Resources and Agriculture	213,721,512	273,535,711	302,959,822	303,445,502
Capital Projects	14,729,588	93,954,548	99,592,339	100,102,890
Increase to Fund Balance/Net Assets	52,432,057	46,264,471	12,084,746	10,018,144
Total Financing Uses	1,439,881,622	1,663,494,808	1,776,147,544	1,792,665,785

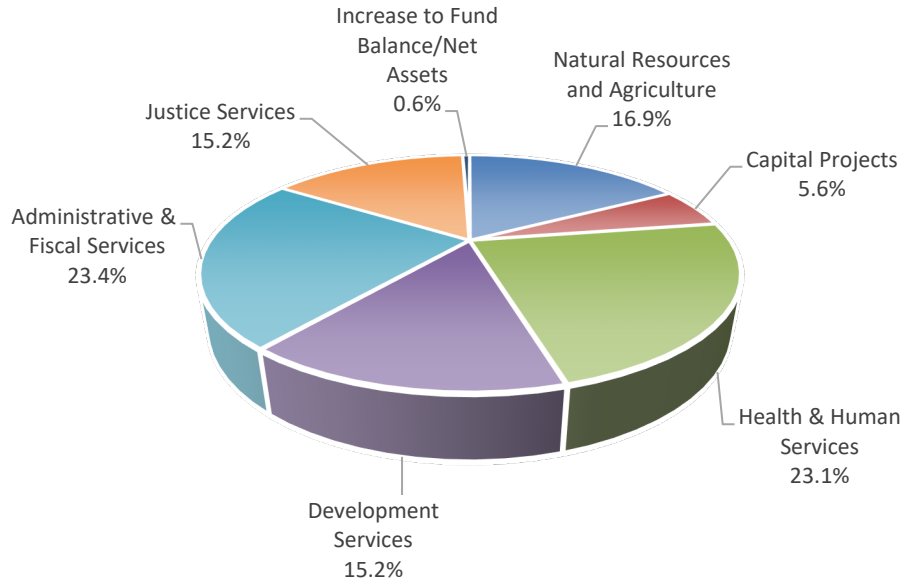
Uses of Financing by Type:

Salaries & Benefits*	602,065,171	651,072,143	685,160,801	700,635,995
Services & Supplies	542,190,838	582,996,588	605,690,844	610,747,593
Other Charges	439,690,672	472,286,342	524,875,937	533,018,716
Fixed Assets	76,168,965	180,036,465	218,080,523	219,209,074
Operating Transfers	33,350,529	57,565,690	55,108,225	55,710,224
Reimbursements	(306,016,610)	(327,416,866)	(340,501,792)	(342,202,961)
Appropriations for Contingencies	0	689,975	15,648,260	5,529,000
Increase to Fund Balance/Net Assets	52,432,057	46,264,471	12,084,746	10,018,144
Total Financing Uses	1,439,881,622	1,663,494,808	1,776,147,544	1,792,665,785

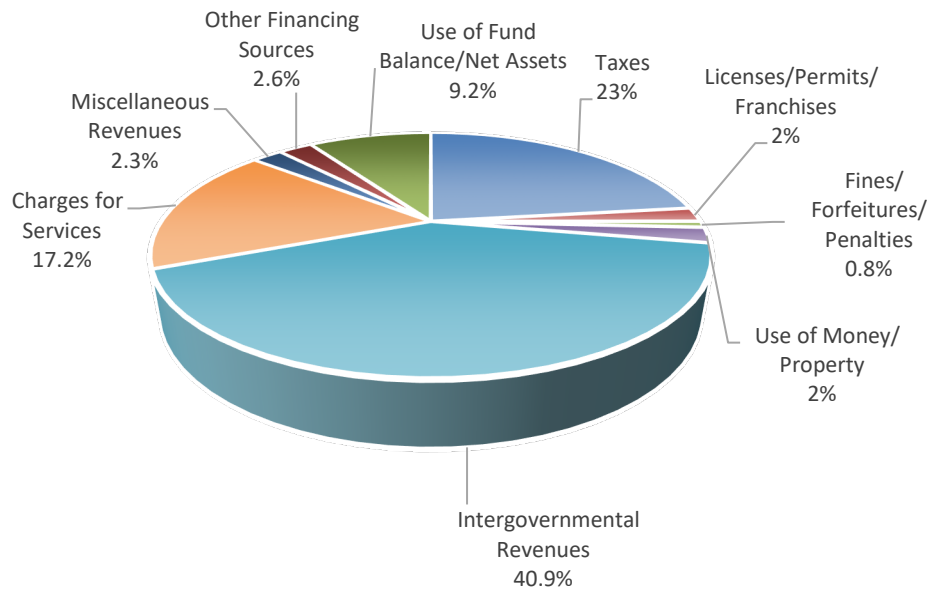
*Positions	Adopted 2017-18	Adopted 2018-19	Recommended 2019-20	Adopted 2019-20
Total Permanent FTE	4,149.35	4,060.18	3,988.78	4,061.33

COUNTY BUDGET – ALL FUNDS

FY 2019-20 \$1.79 Billion Uses - All Funds

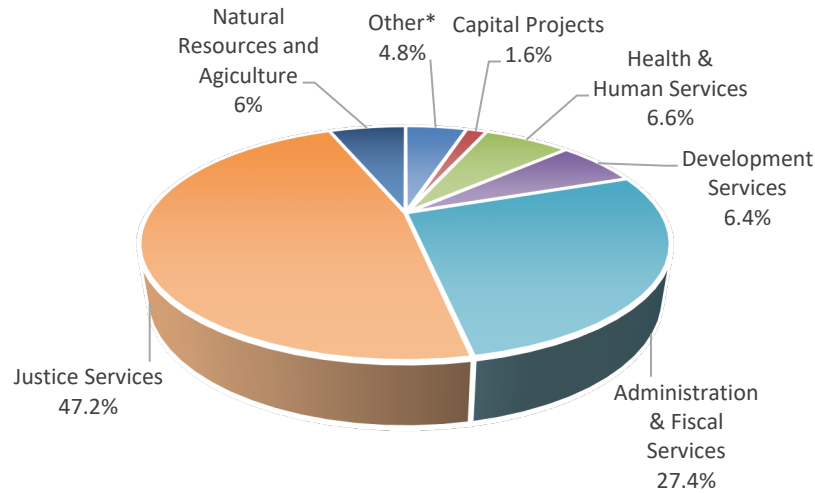


FY 2019-20 \$1.79 Billion Sources - All Funds



GENERAL FUND

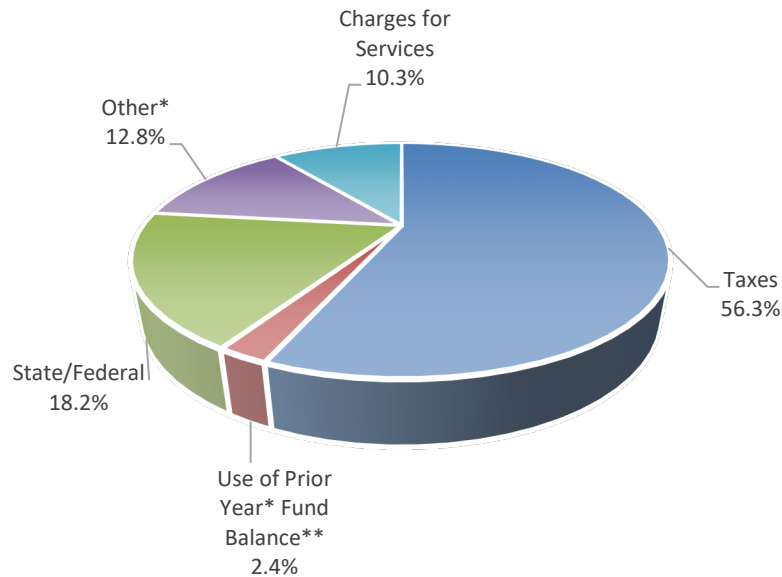
FY 2019-2020 \$517.2 Million Uses – General Fund



(Excludes General Reserve Fund and Accumulated Capital Outlay (ACO) Funds).

*Other - Includes General Government Transfers (\$18.2 million) and Increases to Fund Balance (\$6.6 million).

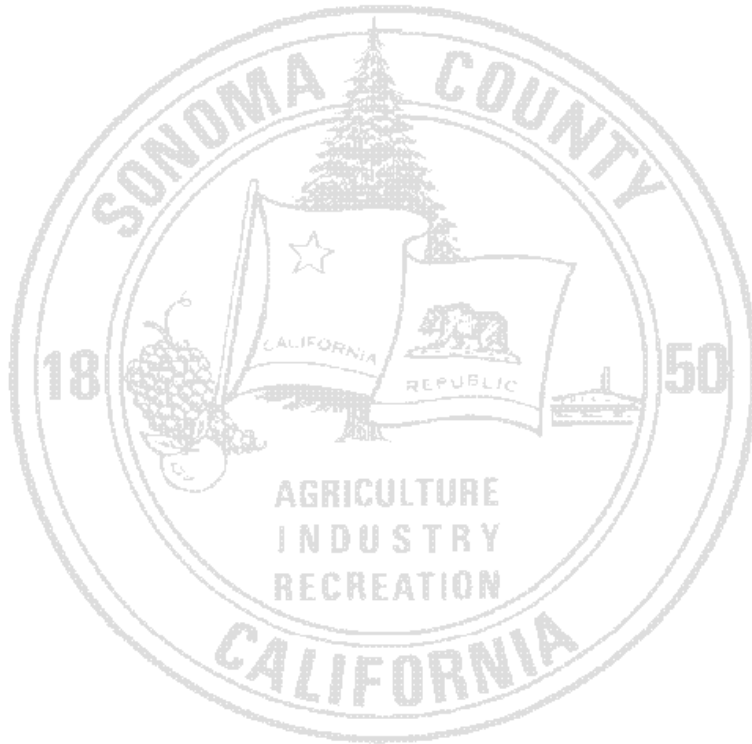
FY 2019-20 \$517.2 Million Sources – General Fund



(Excludes General Reserve Fund and Accumulated Capital Outlay (ACO) Funds)

*Other - Includes Licenses/Permits/Franchises (\$23.3 million), Fines/Forfeitures/Penalties (\$10.9 million), Use of Money/Property (\$5.7 million), Miscellaneous Revenues (\$4 million), and Other Financing Sources (\$22.2 million).

**Use of Prior Year Fund Balance - Includes \$12.7 million carryover fund balance.



ADMINISTRATIVE SUPPORT & FISCAL SERVICES

Board of Supervisors / County Administrator

County Counsel

Human Resources

General Services

Information Systems

Non Departmental

Auditor-Controller-Treasurer-Tax Collector

County Clerk-Recorder-Assessor

Independent Office of Law Enforcement
Review & Outreach

Emergency Management

Fire Services Funds

Court Support/Grand Jury



BOARD OF SUPERVISORS/ COUNTY ADMINISTRATOR

Sheryl Bratton
County Administrator

The Department’s mission is to enrich the quality of life in Sonoma County through superior public service and investing in beautiful, thriving and sustainable communities for all.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$11,840,549
Total Revenues/Use of Fund Balance	\$4,053,619
Total General Fund Contribution	\$7,786,930
Total Staff	49.20
% Funded by General Fund	65.76%

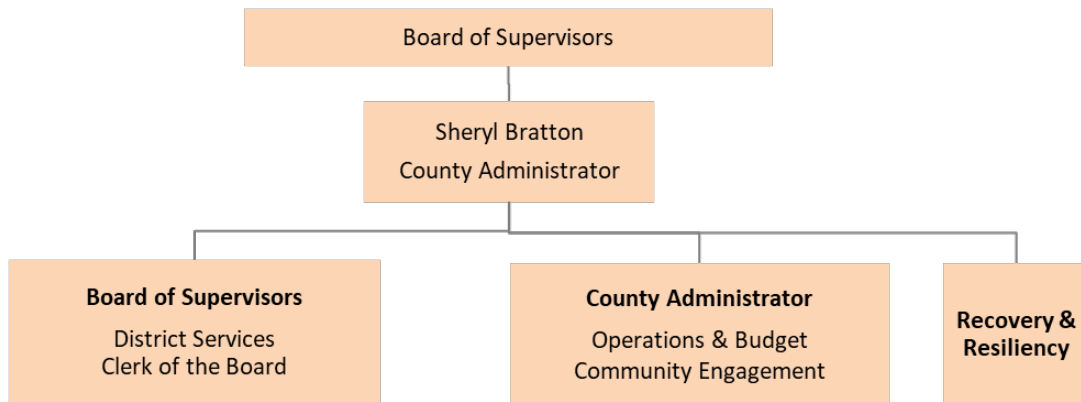
DEPARTMENT OVERVIEW

The **Board of Supervisors** is the elected legislative and executive body of Sonoma County and the governing body for such special districts as the Sonoma County Water Agency, Community Development Commission, Sonoma County Agricultural Preservation and Open Space District, and Sonoma County Public Finance Authority. Major activities include: Supervisorial District services including intake of residents’ concerns, data research and the Community Investment Grant Program (formerly Advertising) grants facilitation; and Clerk of the Board functions such as record keeping and meeting coordination including Assessment Appeals.

The **County Administrator’s Office** carries out the policy direction of the Board of Supervisors and serves the public by collaboratively leading and supporting the County organization. In partnership with the community, the Board of Supervisors and County Administrator’s Office actively implement measures consistent with the County’s Strategic Plan goals of Securing our County Safety Net, Housing for All, Rebuilding our Infrastructure, and Healthy Watersheds. Major activities include overall County budget and policy coordination, comprised of fiscal planning, resource allocation recommendations, Strategic Plan Implementation; and Community Engagement through legislative advocacy, public information and community outreach. In addition, the County Administrator’s Office staff oversees Non-Departmental, Court Support Operations, and Capital Project budgets, which are included in separate sections of the budget document. As a result of the October 2017 Wildfire disaster, the Board of Supervisors established the Office of Recovery and Resiliency (ORR). The ORR team supports post-disaster recovery, rebuild, and long-term resilience; and provides a framework for the Board of Supervisors to collaborate with the community through an optimal integration of public, private, and non-governmental recovery efforts across the community.

For more information, call (707) 565-2431, or visit <http://sonomacounty.ca.gov/CAO>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Board of Supervisors	4,511,471	5,368,857	857,386	19.0
County Administrator	5,157,981	5,360,415	202,434	3.9
Recovery and Resiliency	1,594,698	1,111,277	(483,421)	(30.3)
Total Expenditures by Program	11,264,150	11,840,549	576,399	5.1

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Board of Supervisors	26.00	26.00	0.00	0.0
County Administrator*	21.20	20.20	(1.00)	(4.7)
Recovery and Resiliency**	4.00	3.00	(1.00)	(25.0)
Total Permanent Positions	51.20	49.20	(2.00)	(3.9)

*Includes 3.2 FTE for Local Agency Formation Commission staff and eliminates 1.0 vacant Deputy County Administrator over Community and Government Affairs Management.

**Eliminates 2.0 Office of Recovery and Resiliency term-limited project positions, and adds a permanent Grants Coordinator in FY 2019-20.

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	9,169,730	9,246,176	76,446	0.8
Services and Supplies	2,071,018	2,567,613	496,595	24.0
Transfers within the County	23,402	26,760	3,358	14.3
Total Expenditures by Character	11,264,150	11,840,549	576,399	5.1
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	7,963,808	7,786,930	(176,878)	(2.2)
Fees and Charges for Services	593,828	490,541	(103,287)	(17.4)
State, Federal, & Other Govt. Revenue*	472,290	802,926	330,636	70.0
Internal County Reimbursements and Transfers	2,234,224	2,760,152	525,928	23.5
Total Revenues/Use of Fund Balance	11,264,150	11,840,549	576,399	5.1

*State, Federal, & Other Government Revenue includes transfers from Community Investment Programs (Transient Occupancy Tax) and Revitalization and Reinvestment funds.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Completed the Board's Pension Ad Hoc report and annual pension report.
- Developed Five-Year Budget Improvement Plan for Board acceptance.
- Launch mandated service inventory project with Administration and Fiscal Support and Development Services functional areas with a goal of service level budgeting after all departments participate. A service level budget helps the public better understand how the County functions and how much it costs to provide services across departments.
- Dissolved Fire and Emergency Services by transferring fire prevention and hazardous materials to Permit Sonoma and created the new Department of Emergency Management.
- Entered into contract with North Bay Fire to manage the Volunteer Fire Companies.
- Entered into tax sharing agreements with the Windsor-Rincon-Bennett Valley Fire Protection District to annex the Mountain Volunteer Fire Company and with Geyserville to annex the Knights Valley Volunteer Fire Companies.
- Enhance fire services through coordinated contracts with fire agencies to enhance or maintain service levels and support research and analysis for fire agency consolidation and a potential revenue measure.
- Launched various fee studies to ensure best practices and regulation compliance for Transportation and Public Works, Parks, Permit Sonoma, Agriculture, Weights and Measures, and Animal Services.
- Completed a live trial of 280,700 landlines and SoCo Alert subscribers testing the Wireless Emergency Alerts (WEA) system, which forces warnings onto the cellphones of people in designated areas.
- Finished Board chamber access security improvements; implemented a new automated Board agenda countywide system; and rolled out easy to use automated Fair Political Practices Commission's Form 700 filing for County employees, officials, and appointees.

FY 2019-20 Objectives

- Coordinate with County staff and Sonoma County Transportation Authority to launch a pre-tax commuter benefit program for County employees that includes SMART Eco-Passes and Enterprise Vanpools.
- Support Fire Ad Hoc and continuing efforts to improve fire protection services in Sonoma County.
- Implement recommendations from communications consultant that will result in an improved Communications and Engagement program, with a Language Access Plan, that will amplify residents' access to County information and Board policy process.
- Co-lead with United Way the work of the Local Complete Count Committee focused on reaching out to hard-to-count residents in order to ensure all or almost all county residents are counted in the 2020 Census.
- Increase grant seeking and management capacity in order to pursue recovery and resiliency external funding opportunities to achieve strategic priorities, by creating a permanent Grants Coordinator position in lieu of two project positions in the Office of Recovery and Resiliency.
- In order to deliver timely and quality information to residents, establish clear communications and community engagement roles between departments' teams and the County Administrator.

DEPARTMENT HIGHLIGHTS

Service Impacts

Major Variances:

Solved for a \$1.6 million impact from reduced revenues and increased costs to meet targets through shifting core operations to revenue-based work (increased reimbursements), reduction of Deputy County Administrator position vacant for more than 1 year, reduction of extra help (CAO), reduction of project positions (Office of Recovery and Resiliency), and salary savings (vacancies Board of Supervisors Districts 2 & 3).

Service Delivery Adjustments:

Due to the operational changes the Department is making in order to have a balanced budget; adjustments to service delivery will need to be implemented. Those service adjustments include the Operations and Budget team's reduced capacity for current service levels and new special projects, the Clerk of the Board resolution of assessment appeals will be delayed from 8 to about 16 months (within legal limits), and the Office of Recovery and Resiliency will have reduced capacity to implement Recovery & Resiliency Framework. Impacts to the implementation of the Recovery and Resiliency Framework include lower priority projects having extended implementation timetables and increased reliance on department staff to implement and report on key projects.

Key Issues

Related to the 2020 Census efforts, limited "State Hard to Count" funding may not be sufficient to maintain the Local Complete Count Committee engaged through the duration of the count. Thus, the issue is that staff may need to adjust leadership role to monthly meeting member participation.

The Clerk of the Board is leading technology implementations that streamline Board agendas and public processes. Due to the additional automation needed to deliver services, the Clerk of the Board team is taking on daily system support functions, thus reducing capacity for administrative support previously provided by staff.

The FY 2019-20 Recommended Budget includes a significant amount of non-General Fund financing as many of the department staff are directly facilitating special projects. The result of financing staff with project specific funding will reduced discretionary capacity for new unfunded projects and general County Administrator services.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Funds				
Add 1.0 Time Limited Department Analyst to serve as the Russian River Ombudsperson and provide support to the Russian River area community with the implementation of the California Regional Water Quality Control Board's mandated Total Maximum Daily Load Program, funded with a previously identified allocation of Reinvestment and Revitalization funds.	1.0	155,557	155,557	0
Increase appropriations in the Office of Recovery and Resiliency to add 1.0 time-limited Administrative Analyst III, extra help, contract/legal services, and supplies to support the 2017 October Wildfire Debris Cleanup Insurance Collection program, funded through FEMA reimbursements. Consistent with periodic Recovery Update board updates.	1.0	500,000	500,000	0

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Funds				
Cannabis Ordinance Phase 2 EIR	0.0	750,000	750,000	0
Housing Site ID Project	0.0	200,000	200,000	0

Additional Directions to Staff

Return to Board with options for infrastructure sinking fund (\$5 million) and economic uncertainty fund (\$2.5 million) approved from various discretionary fund balances.

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	9,169,730	8,856,612	9,246,176	9,731,753	562,023
Services and Supplies	2,071,018	2,504,452	2,567,613	2,737,613	666,595
Other Charges	0	0	0	950,000	950,000
Other Financing Uses	23,402	23,402	26,760	26,760	3,358
Total Expenditures by Character	11,264,150	11,384,466	11,840,549	13,446,126	2,181,976
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	7,963,808	7,555,531	7,786,930	7,786,930	(176,878)
Intergovernmental Revenues	472,290	548,963	802,926	1,302,926	830,636
Charges for Services	593,828	831,417	490,541	490,541	(103,287)
Miscellaneous Revenues	0	28,235	0	0	0
Other Financing Sources	620,712	1,077,880	1,153,640	2,259,217	1,638,505
Reimbursements	1,613,512	1,342,440	1,606,512	1,606,512	(7,000)
Total Revenues/Use of Fund Balance	11,264,150	11,384,466	11,840,549	13,446,126	2,181,976



COUNTY COUNSEL

Bruce Goldstein
Director

The Sonoma County Counsel's Office is committed to providing the highest quality legal representation and advice, in a timely and responsive manner, to assist the County, its governing Board of Supervisors, and other office clients in promoting the public interest, achieving programmatic and strategic goals, and protecting financial resources.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$10,679,990
Total Revenues/Use of Fund Balance	\$10,679,990
Total General Fund Contribution	\$0
Total Staff	42.50
% Funded by General Fund	0.00%

DEPARTMENT OVERVIEW

The Sonoma County Counsel's Office is the primary provider of legal services to County departments and over 25 special districts, including the Board of Supervisors, Grand Jury, Agricultural Preservation and Open Space District, Community Development Commission, Sonoma County Water Agency, Local Agency Formation Commission (LAFCO), and the Sonoma County Transportation Authority. County Counsel either directly handles or coordinates outside counsel in the defense of all claims filed against the County, and proactively works to minimize risk and assist in policy development and implementation within each of the five program areas:

The **Litigation, Labor Law, and Justice Practice Group** performs a variety of legal services in connection with trial and appellate litigation in state and federal courts, coordination with outside counsel, administrative hearings, ordinance enactments, policy adoptions, employment issues, and general counsel advice.

The **Health and Human Services Practice Group** provides legal counsel to all divisions of the Department of Health Services and the Human Services Department including a focus on representation in juvenile dependency cases.

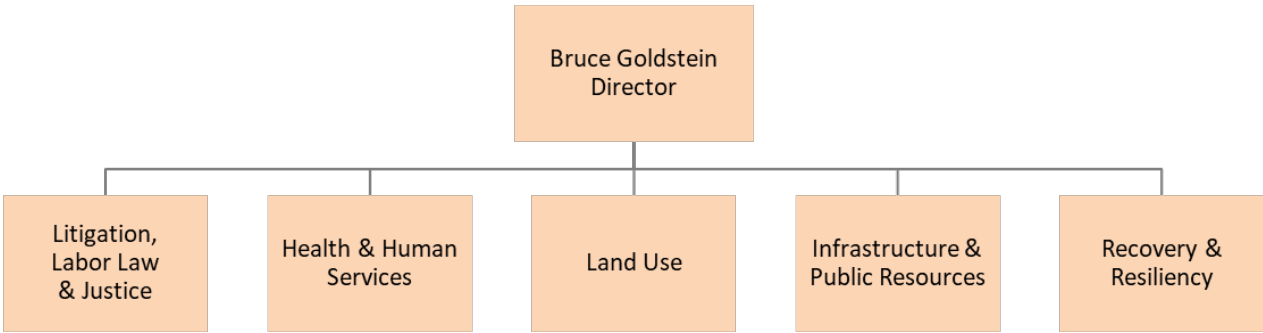
The **Land Use Practice Group** performs legal services related to planning, zoning, building, California Environmental Quality Act, code enforcement, cannabis, and tribal affairs, as well as trials and appellate litigation regarding land use matters.

The **Infrastructure and Public Resources Practice Group** performs legal services related to contracting, real property transactions, public works, fiscal services, ordinance and policy drafting, resource management, and general counsel advice.

The **Recovery and Resiliency Practice Group** performs and helps coordinate legal services related to disaster response and implementation of the Recovery and Resiliency Framework.

For more information, call (707) 565-2421, or visit <http://sonomacounty.ca.gov/County-Counsel/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Infrastructure & Public Resources	3,142,009	3,321,477	179,468	5.7
Health & Human Services	1,211,100	1,281,599	70,499	5.8
Litigation, Labor Law & Justice	2,128,458	2,776,797	648,339	30.5
Land Use	1,626,843	1,281,599	(345,244)	(21.2)
Recovery & Resiliency	2,023,728	2,018,518	(5,210)	(0.3)
Total Expenditures by Program	10,132,138	10,679,990	547,852	5.4

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Infrastructure & Public Resources	13.25	12.40	(0.85)	(6.4)
Health & Human Services	8.25	8.50	0.25	3.0
Litigation, Labor Law & Justice	10.75	12.25	1.50	14.0
Land Use	11.00	8.10	(2.90)	(26.4)
Recovery & Resiliency*	1.25	1.25	0.00	0.0
Total Permanent Positions	44.50	42.50	(2.00)	(4.5)

*FTEs will fluctuate as positions will be fluid based on subject matter

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	9,305,178	9,826,993	521,815	5.6
Services and Supplies	803,808	829,483	25,675	3.2
Transfers within the County	23,152	23,514	362	1.6
Total Expenditures by Character	10,132,138	10,679,990	547,852	5.4
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution**	2,678,128	0	(2,678,128)	(100.0)
Fees and Charges for Services	3,385,000	4,069,665	684,665	20.2
Other Departmental Revenue***	392,829	173,148	(219,681)	(55.9)
Internal County Reimbursements and Transfers	3,676,181	6,437,177	2,760,996	75.1
Total Revenues/Use of Fund Balance	10,132,138	10,679,990	547,852	5.4

**The Department is moving to a direct bill model. For FY 2019-20, the previous allocation of General Fund Contribution will be retained in the Non-Departmental budget to support the transition to the direct bill model.

***Other Departmental Revenue includes Code Enforcement Settlements and Civil Penalty fees paid and Cannabis tax revenue

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Provided legal services and leadership in fire disaster recovery and resiliency including drafting and approval of the Recovery and Resiliency Framework, debris removal, watershed protection, vegetation management and forest health initiatives, community preparedness, and drafting of multiple ordinances to facilitate and remove obstacles to the development of replacement and new housing in Sonoma County.
- Established the Secure Families Fund through the Community Foundation and funded the first pro-bono deportation defense collaborative project in Sonoma County.
- Further expanded the Office's in-house litigation capacity through strategic hiring and improved litigation tracking methodology, which increased the number of litigation cases kept in-house to 92%.
- Spearheaded formation of the Renewal Enterprise District Joint Powers Authority with the Community Development Commission and City of Santa Rosa by shepherding the formation process, drafting critical documents and serving alongside staff in multiple capacities.
- Managed the PG&E litigation to pursue recovery of damages sustained by the County, Agricultural Preservation and Open Space District, Sonoma County Water Agency, and Community Development Commission due to the Sonoma Complex Fires, and participated in California Public Utilities Commission (CPUC) wildfire-related proceedings to advocate for County and community interests.
- Advised staff, drafted legal documents, and supported response and recovery efforts for the February 2019 Winter Storms and Flooding.

FY 2019-20 Objectives

- Support key initiatives to facilitate finance, construction, and permitting of replacement and new housing by advising staff and the Board, as well as drafting ordinances and legal documentation.
- Explore legal options for new County Government Center
- Continue management of wildfire litigation against PG&E to recover damages to County and coordinate participation in CPUC wildfire-related proceedings to protect ratepayers and improve utility fire safety.
- Perform in-depth legal analysis and review to support Permit Sonoma's comprehensive planning efforts including development of a new General Plan and Development Code, extensive update of the Local Coastal Plan, Phase II Cannabis, Tree Ordinance Update, Sonoma Developmental Center, and lower Russian River Planning.
- Revise Cannabis Land Use Ordinance and review cannabis permit applications.
- Counsel and support the Office of Recovery and Resiliency on implementation of all elements of the Recovery and Resiliency Framework. Participate in legislative advocacy efforts to support Recovery and Resiliency Framework implementation.

DEPARTMENT HIGHLIGHTS

Service Impacts

Service Reductions: To accommodate both the reduced FY 2019-20 revenues and increased labor expenses, the FY 2019-20 Recommended Budget includes a reduction of 2.0 vacant positions in the Land Use Practice Group—1.0 Deputy County Counsel IV and 1.0 Legal Secretary II. These reductions equate to a loss of 1,500 legal services hours and 2,080 support staff hours. In the upcoming budget year, Land Use Group clients, such as Permit Sonoma, may experience longer response times for project review and reduced capacity for code enforcement matters.

Service Delivery Adjustments: Shortly after the 2017 Sonoma Wildfires, County Counsel formed the Recovery and Resiliency Practice Group by reallocating attorney positions from the four existing practice groups to more effectively coordinate disaster response and recovery. This Practice Group now supports the Office of Recovery and Resiliency in implementation of the Framework and other County efforts as necessary to implement the Board of Supervisor's recovery priorities. In addition, it plays a central role in new disaster response efforts, such as the February 26, 2019 Flood Event. Based on the level of resource support provided to recovery, and other disasters as they arise, there will be a corresponding reduction in legal support to County departments and agencies non-priority non-recovery work. There will be no reduction in legal services to any statutorily mandated or other required services for client departments.

Key Issues

The Office will also continue to be heavily involved in working to realize the Board's goals on development issues in the coming year. This includes facilitating the increase in affordable housing and homeless services, disaster rebuild, repurposing surplus property, and moving forward on a new County Government Center. Internally, the Office will be working closely with the Auditor-Controller-Treasurer-Tax Collector and the County Administrator's Office to begin transition to a direct bill model over the next three fiscal years for general fund clients, to align with other internal services divisions. Consistent with the direct bill model, the decrease in FY 2019-20 general fund contribution is offset by an increase to Fees and Charges for Services and Reimbursements. Additionally, the Office will focus on achieving overdue technological upgrades that will allow staff to more efficiently serve department clients (e.g., Public Records Act responses) and to be more effective in meeting the Board's interests in expanding the Office's litigation and trial capacity.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	9,305,178	9,546,542	9,826,993	9,826,993	521,815
Services and Supplies	803,808	680,251	829,483	829,483	25,675
Other Financing Uses	23,152	23,152	23,514	23,514	362
Total Expenditures by Character	10,132,138	10,249,945	10,679,990	10,679,990	547,852
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	2,678,128	2,614,161	0	0	(2,678,128)
Fees and Charges for Services	3,385,000	3,110,107	4,069,665	4,069,665	684,665
Miscellaneous Revenues	392,829	1,395,758	173,148	173,148	(219,681)
Other Financing Sources	117,270	116,973	126,350	126,350	9,080
Reimbursements	3,558,911	3,012,946	6,310,827	6,310,827	2,751,916
Total Revenues/Use of Fund Balance	10,132,138	10,249,945	10,679,990	10,679,990	547,852

HUMAN RESOURCES

Christina Cramer
Director

Human Resources provides comprehensive human resources and risk management services, through leadership, and guidance supporting organizational effectiveness for an outstanding workforce.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-2020
Total Expenditures	\$89,617,168
Total Revenues/Use of Fund Balance	\$82,947,163
Total General Fund Contribution	\$6,670,005
Total Staff	62.00
% Funded by General Fund	7.44%

DEPARTMENT OVERVIEW

Human Resources consists of two divisions: Human Resource Services, and Risk Services, Administration and Fiscal.

Human Resource Services Division supports the County through five program areas:

Human Resources Administration oversees and provides central support for the department and the division. **Employee Relations/Human Resources Information System (HRIS)** negotiates and administers Memorandums of Understanding with employee organizations, coordinates changes to the Salary Resolution covering employment terms for non-represented staff, and advises County agencies on labor relations and performance management, and provides County-wide system resources through the County’s Human Resources Information System (HRIS).

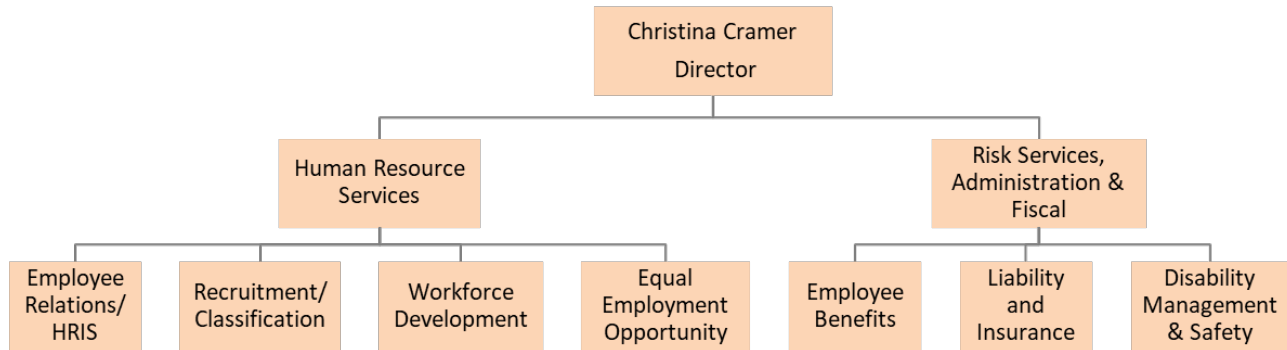
Recruitment and Classification conducts recruitments, administers the County’s job classification and compensation plan, advises on organizational structure, and oversees the County’s use of contingent workers, including interns, volunteers, and extra help. **Workforce Development** administers County- wide training and organizational development. **Equal Employment Opportunity**, oversees the County’s compliance with local, state, and federal laws governing equal employment opportunity, non-discrimination and the Americans with Disability Act (ADA); coordinates employee recognition programs; provides support to the Board of Supervisors Human Rights and Status of Women commissions.

Risk Services, Administration and Fiscal Division consists of four program areas:

Risk Services, Administration, and Fiscal oversees the division and provides fiscal and administrative support services to the department and all self-insured and purchased insurance programs. **Employee Benefits** is responsible for managing all non-pension employee and retiree benefit programs. **Liability and Insurance** administers self-insured tort claims and litigation filed against the County; and maintains all other insurance programs protecting County assets. **Disability Management and Safety** manages the self-insured Workers’ Compensation and leave management programs; provides support and guidance to County safety and risk mitigation programs in compliance with Cal-OSHA regulations.

For more information, call (707) 565-2331, or visit <http://sonomacounty.ca.gov/Human-Resources/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
HR-Human Resource Services	2,154,627	2,008,866	(145,761)	(6.8)
HR-Employee Relations/HRIS	1,599,512	1,960,952	361,440	22.6
HR-Recruitment/Classification	2,340,837	2,206,240	(134,597)	(5.7)
HR-Workforce Development	572,913	593,068	20,155	3.5
HR-Equal Employment Opportunity	776,140	805,840	29,700	3.8
Risk Services, Administration, and Fiscal	2,421,427	2,483,615	62,188	2.6
Risk-Employee Benefits	46,625,854	46,363,987	(261,867)	(0.6)
Risk-Liability/Insurance	11,887,826	12,294,673	406,847	3.4
Risk-Disability Management & Safety	20,862,793	20,899,927	37,134	0.2
Total Expenditures by Program	89,241,929	89,617,168	375,239	0.4

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
HR-Human Resource Services	3.00	3.00	0.00	0.0
HR-Employee Relations/HRIS	12.00	12.00	0.00	0.0
HR-Recruitment/Classification	12.00	12.00	0.00	0.0
HR-Workforce Development	3.00	3.00	0.00	0.0
HR-Equal Employment Opportunity	3.00	3.00	0.00	0.0
Risk Services, Administration, and Fiscal	7.00	6.00	(1.00)	(14.3)
Risk-Employee Benefits	8.00	8.00	0.00	0.0
Risk-Liability/Insurance	5.50	5.50	0.00	0.0
Risk-Disability Management & Safety	9.50	9.50	0.00	0.0
Total Permanent Positions	63.00	62.00	(1.00)	(1.6)

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	10,469,465	10,693,757	224,292	2.1
Services and Supplies	65,310,178	63,311,882	(1,998,296)	(3.1)
Other Expenses*	13,034,682	15,186,438	2,151,756	16.5
Transfers within the County	427,604	425,091	(2,513)	(0.6)
Total Expenditures by Character	89,241,929	89,617,168	375,239	0.4
Revenues/Reimb/Use of Fund Balance (Sources)				
General Fund Contribution	6,433,647	6,670,005	236,358	3.7
Use of Fund Balance	13,731,367	14,300,947	569,580	4.1
Fees and Charges for Services**	62,640,468	60,745,066	(1,895,402)	(3.0)
State, Federal, & Other Govt. Revenue	555,200	538,000	(17,200)	(3.1)
Other Departmental Revenue***	1,415,607	2,081,800	666,193	47.1
Internal County Reimbursements and Transfers	4,465,640	5,281,350	815,710	18.3
Total Revenues/Use of Fund Balance	89,241,929	89,617,168	375,239	0.4

*Other Expenses increase is primarily due to an increase in contributions to the trust fund to pay Other Post-Employment Benefits.

**Employee Benefits includes Other Post-Employment Benefits; contributions toward which appear as Charges for Services.

***Other Departmental Revenue includes Interest Earnings and Miscellaneous Revenue including Rebates.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Completed successful negotiations for one-year contract extensions with all eleven labor organizations allowing the County more time to better understand the longer term fiscal impacts of the Sonoma Complex Fires while implementing changes to benefits that make the County a more attractive employer including a comprehensive Paid Parental Leave Program and parity in medical benefits for all employees.
- Implemented a new Learning Management System (LMS) providing enhanced and efficient on-line training resources that will support disaster resiliency directives from the Board, and provide more development opportunities for the County's workforce.
- Continued support of fire recovery efforts through implementation of two new fire recovery leave programs and reinstated a disaster leave donation program for impacted County employees.
- Launched a new recruitment brand initiative promoting a strong "Employer Value Proposition" approach to advertising and outreach. Incorporated recruitment marketing strategies and enhanced social media efforts.
- Successful implementation of Next Gen software upgrade of the Human Resources Information System (HRIS) providing enhanced functionality of Employee and Manager Self-Service, and improvements to countywide human resources and payroll processing.
- Redesigned new employee orientation program centralizing key aspects of the employee on-boarding process, and improving the new employee experience.
- Graduated the third "SoCo Higher" cohort, the County's Executive Leadership program, which has to date provided leadership development to 75 managers across the County organization.
- To further support departments in the management of their workforce, instituted a pilot Human Resource "Liaison" Development Program with key County departments to develop strong human resource skills, and enhance HR intelligence throughout the organization.

FY 2019-20 Objectives

- Complete negotiations with all eleven labor organizations to achieve multi-year labor agreements providing County employees with improved salary and benefits within the County's fiscal capacity while increasing predictability and stability for County finances and employees.
- Implement Countywide Equity, Diversity and Inclusion initiative through development of a Best Practices Toolkit and required training for all County employees.
- Develop and deliver new state mandated sexual harassment training for all County employees in compliance with SB 1343 by January 1, 2020.
- In conjunction with the Department of Emergency Management, provide countywide Disaster and Emergency Response Training resources through the Learning Management System and other sources.
- Amend Civil Service Rules related to extra-help employment, and adopt Extra-help Policy and Guidelines to improve employment practices.

DEPARTMENT HIGHLIGHTS

Key Issues

The Human Resources Department is an “internal service department” providing essential human resource management and risk services to County departments and employees, directly impacting overall County operations and delivery of essential services to the community. The General Fund contribution to the Department was reduced by \$143,928 or 2%. This was offset by an increase of \$380,000 in property insurance premiums, which are budgeted in Human Resources Risk unit for the entire County organization, leading to a slight increase in total General Fund Contribution.

Two key issues are worth noting for the FY 2019-20. First, the recent implementation of a comprehensive Learning Management System provides significant service improvements for employees and managers/supervisors. Learning Management Systems provide opportunities to maximize online and mobile learning, as well as improved ability to assign and track employee development plans. The focus, post-implementation, will be to educate the organization and change the culture of learning to maximize this service improvement.

Secondly, Human Resources has experienced significant workload increases in the recent fiscal years; staffing levels have not increased commensurately. Because the Department’s workload is driven by internal service demands that cannot always be predicted, the Department will need to maintain focus on essential service levels. Examples that have contributed to this dynamic include increases in recruitment and classification needs; successive labor negotiations; and the legal requirement to meet and confer over changes to terms and conditions of employment. State and federal legislative changes require implementation, which is a significant endeavor given the size of the County organization. New initiatives will be limited to only those that are strategically critical, or are required by necessity, such as legislative compliance, risk mitigation, and assisting departments with meet and confer obligations.

The reduction in Services and Supplies of \$325,000 and a corresponding reduction in Fees and Charges in the Employee Benefits section, are due to continued declining enrollments in the self-insured County Health Plan, as employees and retirees move to other more cost effective plan options. The Department will continue to evaluate the feasibility of continuing this plan option.

Reimbursements increased by \$1.15 million due primarily to reimbursements related to the Learning Management System and a redirection of staff toward reimbursable projects. Use of Fund Balance is increasing by \$569,000 and varies from year to year based on anticipated self-insurance programs’ expenses along with funding requirement projections based on actuary valuations. The funds are managed to provide the lowest cost to County departments while providing appropriate risk coverage.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Funds				
Unneeded Fund Balance in the Malpractice Insurance Fund, \$500,000, Non-Tort Liability Fund, \$348,000, and Disability Insurance Fund, \$314,000 was allocated to meet one-time needs. Details of funded items are found in departments where funding was allocated.	0.0	\$1,162,000	\$0	\$1,162,000

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Employee Benefits*	10,469,465	(29,664,049)	10,693,757	10,693,757	224,292
Services and Supplies	69,021,794	57,940,406	63,648,587	63,648,587	(5,373,207)
Other Charges	13,034,682	7,053,152	15,186,438	15,186,438	2,151,756
Other Financing Uses	427,604	394,650	425,091	1,587,091	1,159,487
Total Expenditures by Character	92,953,545	35,724,159	89,953,873	91,115,873	(1,837,672)
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	6,433,647	6,059,582	6,670,005	6,670,005	236,358
Use of Fund Balance	13,731,367	(46,842,644)	14,300,947	15,462,947	1,731,580
Intergovernmental Revenues	555,200	518,425	538,000	538,000	(17,200)
Revenue - Use of Money & Prop	404,807	2,648,388	909,000	909,000	504,193
Charges for Services	33,640,468	61,454,243	60,745,066	60,745,066	27,104,598
Miscellaneous Revenues	30,010,800	3,457,826	1,172,800	1,172,800	(28,838,000)
Other Financing Sources	456,260	737,530	406,770	406,770	(49,490)
Reimbursements	7,720,996	7,690,809	5,211,285	5,211,285	(2,509,711)
Total Revenues/Use of Fund Balance	92,953,545	35,724,159	89,953,873	91,115,873	(1,837,672)

*Salaries and Employee Benefits actual expenditures include a GASB 75 required entry to record the change in the net Other Post Employment Benefit (OPEB) liability of the County of Sonoma for county-wide retiree benefits. Per the actuarial the FY 2017/18 Net OPEB Liability of the County of Sonoma decreased due to a change in the actuarial assumption, which is reflected as a negative expenditure. Excluding the OPEB adjustment, Salaries and Employee Benefits expenditures totaled \$9,545,794.



GENERAL SERVICES

Caroline Judy
Director

The mission of the General Services Department is to efficiently plan, provide, and manage quality facilities; the purchasing of goods and services;

the procurement and maintenance of vehicles and equipment; and the energy and sustainability services to support Sonoma County departments and agencies in the accomplishment of their goals.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$39,409,564
Total Revenues/Use of Fund Balance	\$22,286,072
Total General Fund Contribution	\$17,123,492
Total Staff	110.50
% Funded by General Fund	43.45%

DEPARTMENT OVERVIEW

The General Services Department provides a variety of internal service functions supporting County departments. The Department is made up of six divisions: Energy and Sustainability, Fleet Operations, Purchasing, Veterans Memorial Buildings, Facilities Development and Management, and Administration.

Energy and Sustainability provides effective planning, management and control of energy use and sustainability for major portions of County operations.

Fleet Operations is responsible for the management and maintenance of the County’s light and heavy duty vehicle fleets.

Purchasing is responsible for the procurement of goods and services required for County operations. The Division also executes contracts for professional services and assists departments in contract review.

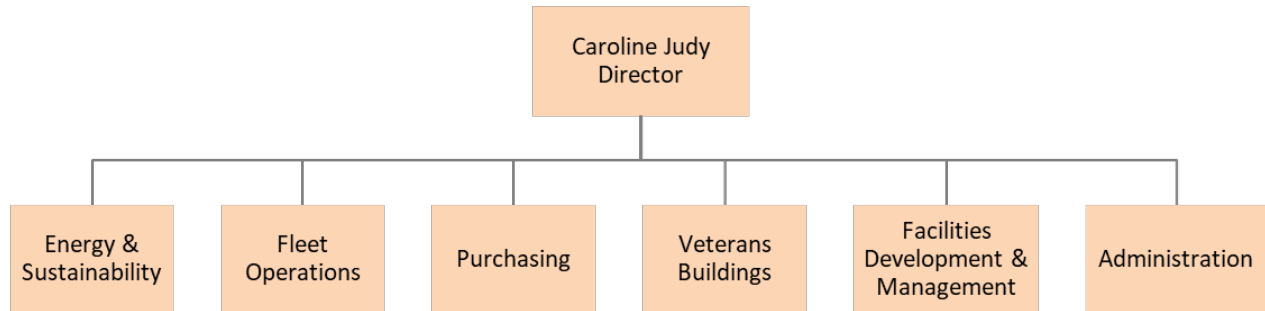
The **Veterans Memorial Buildings** Program provides meeting space for the county’s Veterans organizations and for public and non-profit groups.

Facilities Development and Management performs major and minor construction improvements to County facilities as well as providing building, equipment and janitorial maintenance and leasing, acquisition and sale of real property, security and parking enforcement.

Administration provides administrative, fiscal and human resources internally within General Services, and security and parking support services for employees and the public.

For more information, call (707) 565-2550, or visit <http://sonomacounty.ca.gov/GS>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Energy and Sustainability	8,843,553	8,901,870	58,317	0.7
Fleet Operations	11,649,509	12,503,024	853,515	7.3
Purchasing	1,498,572	1,365,006	(133,566)	(8.9)
Veterans Buildings	1,001,900	1,212,124	210,224	21.0
Facilities Development & Mgmt	13,747,816	13,287,877	(459,939)	(3.3)
Administration	1,857,212	2,139,663	282,451	15.2
Total Expenditures by Program	38,598,562	39,409,564	811,002	2.1

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Energy and Sustainability	10.00	10.00	0.00	0.0
Fleet Operations	23.00	23.00	0.00	0.0
Purchasing	7.00	8.00	1.00	14.3
Veterans Buildings	3.00	3.00	0.00	0.0
Facilities Development & Mgmt	58.50	54.50	(4.00)	(6.8)
Administration	11.00	12.00	1.00	9.1
Total Permanent Positions	112.50	110.50	(2.00)	(1.8)

Department Budget Details

Expenditures by Character	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Salaries and Employee Benefits	16,254,182	16,522,923	268,741	1.7
Services and Supplies*	15,462,887	16,382,342	919,455	5.9
Capital Expenditures	3,817,442	3,925,473	108,031	2.8
Other Expenditures	2,263,793	2,351,739	87,946	3.9
Transfers within the County**	800,258	227,087	(573,171)	(71.6)
Total Expenditures by Group	38,598,562	39,409,564	811,002	2.1

*Service and supply increase due to utility costs and increase to Fleet operational and project-related costs, offset by janitorial and security service reductions.

**Transfers in FY 2018-19 include position costs for department reorganization.

Revenues/Reimbursements/Use of Fund Balance (Sources)	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
General Fund Contribution	16,701,951	17,123,492	421,541	2.5
Use of Fund Balance*	731,736	1,374,548	642,812	87.8
Fees and Charges for Services**	3,640,344	3,428,162	(212,182)	(5.8)
State, Federal, & Other Govt. Revenue***	1,053,401	1,229,591	176,190	16.7
Other Departmental Revenue	2,961,836	2,669,211	(292,625)	(9.9)
Internal County Reimbursements and Transfers	13,509,294	13,584,560	75,266	0.6
Total Revenues/Use of Fund Balance	38,598,562	39,409,564	811,002	2.1

*Use of Fund Balance from Fleet ACO to construct new fleet parking lot.

**Adjusting for lower than anticipated productive hours in Fleet Heavy Equipment.

***Increase in utility reimbursement from Courts and increase in Green Business and BayRen program revenues.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Successfully relocated Department of Health Services from Chanate campus, and negotiated cost savings of \$1.8 million in landlord provided tenant improvements at no cost to the County.
- Responded to employees and the public's needs for the indoor air quality issues resulting from the 2018 Camp Fire smoke.
- Responded to County property damage and community needs resulting from 2019 Russian River flooding.
- Negotiated agreements with U.C. San Diego and Scripps for donation, installation, and operation of fire cameras at Sonoma Mountain, Mt. Barham, and Sleepy Mountain.
- Provided over 120 fire rebuild and solar consultations, thereby promoting resilient and climate-mindful new construction.
- Removed vacated easements impeding the Behavioral Health Housing Unit \$40 million construction award authorization by State Department of Finance.
- Trained all managers in LEAN Six Sigma at the Yellow Belt level and launched three process improvement teams resulting improved communication with customers, tracking of satisfaction and efficiency improvements, including 1,700 hour reduction in work processes and reduced vehicle downtime at Heavy Fleet.
- Issued 59 Request for Proposals for professional services, 62 bids for goods, commodities, and construction while adding 562 new bidders and achieving cost savings of \$350,000.
- Completed 7,648 preventative building maintenance and 7,998 department requested facilities work orders.

FY 2019-20 Objectives

- Complete the award phase of the Chanate campus surplus Request for Proposal, and conserve Parcel J.
- Complete procurement of Technical Advisor to prepare site feasibility analysis for a new County Government Center for Board consideration, and launch an outreach campaign for the public and County employees to gather input and build support for the new project, by November 2020.
- Collaborate with Board of State Community Corrections to progress Behavioral Health Housing Unit through Department of Finance project approval process, release Request for Proposal to shortlisted qualified bidders and begin construction by April 2020.
- Collaborate with Risk Management to evaluate liability exposure for County owned properties with significant deferred maintenance or other issues.
- Implement a 25% vehicle replacement program monthly rate reduction beginning July 1, 2019, resulting in a countywide savings of approximately \$100,000 per year.
- Expand electric vehicle charging stations at Department of Health Services leased facilities.

DEPARTMENT HIGHLIGHTS

Service Impacts

Due to the salary and benefit increases in FY 2019-20, General Services will need to make cuts to its service and supplies budget in order to meet its revenue targets. One way to achieve this is to eliminate the security patrol service contract at the County Administration Center. We will use existing parking enforcement staff during the work-week and consolidate weekend patrol at County Administration Center to responsibilities of Chanate Campus security contractor.

Another service level adjustment needed in order to meet General Services' budget is to reduce janitorial level of services in County-owned buildings by 30%. Impacts will vary by building, for example, buildings with current service levels of 3 days per week will be reduced to 2 days per week.

A time-limited Capital Project Manager position will be deleted in the FY 2019-20 budget. This position was created to facilitate Americans with Disabilities Act (ADA) project completion. Staff will assign ADA project work to all Capital Projects team members to ensure minimal impact to the overall progress on the Self Evaluation Transition Plan. In addition, the vacant Deputy Director position will be eliminated. This position has been held vacant to provide salary savings covering negotiated salary increases and reclassifications.

Key Issues

General Services is not appropriately funded to professionally manage and deliver well maintained facilities for the public and employees. On average, the County spends \$1.90/square foot on maintaining the 1.3 million square feet of occupied facilities compared to the local industry standard benchmark of \$4.07/square foot, according to the International Facility Management Association (IFMA). This lack of funding results in increasing deferred maintenance obligations for County-owned facilities. Deferred maintenance currently is over \$635 million across the entire property portfolio.

Revenues from use of Veterans Buildings continue to decline while operational expenses are increasing as a result of increased staff hours, decreased revenues from Veterans free uses, fee waivers, and higher utilities expenses. The department will be bringing forward an analysis and recommendations to address these financial concerns for future Board consideration.

Retirements of key staff with unique knowledge of property assets and systems, e.g. Facilities Operations staff who work in detention facilities. Consequently, recruiting challenges especially with Fleet and Building mechanics when competing with equivalent private sector positions offering higher compensation.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Increase appropriations for Board-approved expenditures including \$95,920 for parking enforcement at the County Center, and \$9,540 for Fire Watch Camera annual lease costs, funded through a reduction of appropriations in Non-Departmental.	0.00	105,460	0	105,460

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Extension of a time limited 1.0 FTE Assistant Project Specialist for two (2) years through 4/30/21 for the duration of the construction of the Behavioral Health Housing Unit capital project.	0.0	0	0	0
Maintain current level of Janitorial service for County buildings.	0.0	252,352	0	252,352
Add 1.0 FTE Veterans Buildings Booking and Reservations Coordinator for \$105,549 of ongoing funding, and remaining balance of \$231,476 for Veterans Buildings Extra Help for one year.	1.0	337,025	231,476	105,549
Extend funding needed through June 30, 2020 for security, fire watch and maintenance on the Chanate property until the Surplus sale process is completed.	0.0	881,818	0	881,818
New funding to switch remaining non-renewable energy accounts for County general government facilities to Sonoma Clean Power Evergreen.	0.0	132,000	132,000	0
Funding for security contract services in Guerneville.	0.0	50,000	0	50,000

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	16,254,182	15,467,175	16,522,923	16,955,868	701,686
Services and Supplies	15,462,887	16,408,883	16,382,342	17,708,052	2,245,165
Other Charges	2,263,793	2,259,177	2,351,739	2,351,739	87,946
Capital Expenditures	3,817,442	2,620,968	3,925,473	3,925,473	108,031
Other Financing Uses	800,258	320,539	227,087	227,087	(573,171)
Total Expenditures by Character	38,598,562	37,076,742	39,409,564	41,168,219	2,569,657
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	16,701,951	17,741,032	17,123,492	18,518,671	1,816,720
Use of Fund Balance	731,736	(1,726,923)	1,374,548	1,374,548	642,812
Intergovernmental Revenues	1,053,401	1,158,576	1,229,591	1,229,591	176,190
Fines, Forfeitures, Penalties	84,000	95,676	97,888	97,888	13,888
Revenue - Use of Money & Prop	815,020	1,070,089	721,974	721,974	(93,046)
Charges for Services	3,640,344	2,763,845	3,428,162	3,428,162	(212,182)
Miscellaneous Revenues	2,062,816	1,672,888	1,464,349	1,464,349	(598,467)
Other Financing Sources	82,810	1,338,921	872,942	1,236,418	1,153,608
Reimbursements	13,426,484	12,962,638	13,096,618	13,096,618	(329,866)
Total Revenues/Use of Fund Balance	38,598,562	37,076,742	39,409,564	41,168,219	2,569,657



INFORMATION SYSTEMS

John Hartwig
Director

The mission of the Information Systems Department is to maximize public service and operational efficiencies through the implementation of technology solutions that support and enhance current and future service delivery systems of Sonoma County.

BUDGET AT A GLANCE

RECOMMENDED FY 2019-20

Total Expenditures	\$50,853,043
Total Revenues/Use of Fund Balance	\$49,953,861
Total General Fund Contribution	\$899,182
Total Staff	116.50
% Funded by General Fund	1.77%

DEPARTMENT OVERVIEW

The Information Systems Department (ISD) is responsible for providing leadership, support, and coordination of technological efforts in most County departments.

Administration - Maintains financial and internal administrative functions for all divisions. Activities support: operational and project budgeting; procurement and expense management; fair and equitable cost recovery; and human resource functions.

Information Management - Provides technical and system integration services to meet departments' needs relating to the creation, organization, storage, collection, management, and distribution of County data. Work teams provide key services such as web hosting and design, document remediation, geographical information systems, document management, and records management.

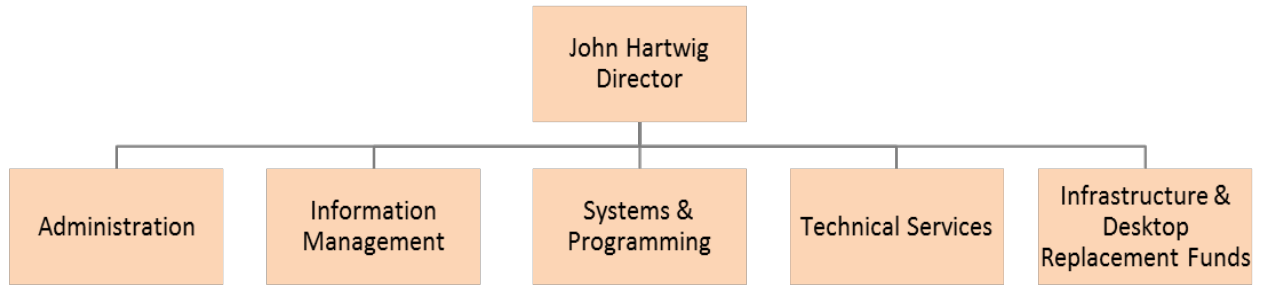
Systems and Programming - Creates and maintains application software programs for both countywide and department specific needs. Work teams develop, support, and maintain a variety of systems, including integrated justice, human resources management, and financial systems.

Technical Services - Designs, builds, and supports the core technology infrastructure that helps County workers communicate with their clients, partner agencies, and coworkers. Key infrastructure includes data centers, networks, telecommunications, server farms, storage systems, computers, mobile devices, and software. Work teams perform a variety of functions: maintaining secure access to information critical to departmental operations; providing remote and on-site technical support to customers; and providing programming and support to the multi-agency public safety consortium.

Internal Transfers, Infrastructure, and Desktop Replacement - Provides planned replacement of computers, servers, network routers, software, storage, and telephone systems to ensure assets are replaced before failure, forming a secure, reliable, affordable, and sustainable technology foundation for service delivery.

For more information, call (707) 565-2911, or visit <http://sonomacounty.ca.gov/ISD>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Administration	2,644,046	2,284,082	(359,964)	(13.6)
Information Management	8,428,600	8,727,730	299,130	3.5
Systems and Programming	5,753,074	5,500,103	(252,971)	(4.4)
Technical Services	20,014,824	20,555,516	540,692	2.7
Desktop Replacement	1,066,899	1,828,840	761,941	71.4
Infrastructure and Replacement	4,118,049	4,960,742	842,693	20.5
Internal Transfers & Reimbursements	4,732,190	6,996,030	2,263,840	47.8
Total Expenditures by Program	46,757,682	50,853,043	4,095,361	8.8

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Administration	17.00	15.00	(2.00)	(11.8)
Information Management	28.00	30.00	2.00	7.1
Systems and Programming	22.00	24.00	2.00	9.1
Technical Services	49.50	47.50	(2.00)	(4.0)
Total Permanent Positions	116.50	116.50	0.00	0.0

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	18,269,262	19,220,979	951,717	5.2
Services and Supplies	16,011,448	16,224,758	213,310	1.3
Capital Expenditures	4,118,049	4,960,742	842,693	20.5
Transfers within the County	8,358,923	10,446,564	2,087,641	25.0
Total Expenditures by Character	46,757,682	50,853,043	4,095,361	8.8
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	916,780	899,182	(17,598)	(1.9)
Fees and Charges for Services	12,277,557	14,008,332	1,730,775	14.1
Other Departmental Revenue*	32,000	30,000	(2,000)	(6.3)
Use of Fund Balance	825,749	3,422,507	2,596,758	314.5
Internal County Reimbursements and Transfers**	32,705,596	32,493,022	(212,574)	(0.6)
Total Revenues/Use of Fund Balance	46,757,682	50,853,043	4,095,361	8.8

*Includes Prior year revenue.

**Reimbursements of \$21,166,653 (reduction of \$1,932,334 from FY 18-19) and Operating Transfers of \$11,326,369 (increase of \$1,719,760 from FY 2018-19).

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Provided development and implementation services for the Access Coordinated Care to Enable Self Sufficiency (ACCESS) Sonoma project data collection and exchange environment, Enterprise Learning Management System, new Budget and Labor Forecasting and Reporting tools, and Enterprise Financial system environment update.
- Implemented numerous improvements to public access and engagement including the replacement of the system providing online Board of Supervisor meeting information with self-service access to video streaming, agendas, agenda items, and electronic archives. Developed “SoCo Report It” additions to provide the public with mobile phone applications to directly engage services from departments including Animal Services and the Independent Office of Law Enforcement Review and Outreach (IOLERO). Provided website development services for a wide range of County programs.
- Developed and implemented disaster mitigation plans to safeguard enterprise systems and data and to support disaster resiliency efforts as referenced in the adopted Sonoma County Recovery and Resiliency Framework, Goal C4. Completed initial concept proposals for future network and data center infrastructure architecture to improve reliability, availability, and stability of systems and data.
- Developed project plans to support County Information Technology Recovery and Resiliency needs.
- Collaborated with Justice Partners, including Sheriff, District Attorney, Public Defender, Probation, and Department of Child Services, to stabilize data exchanges with the Courts and to develop a roadmap to guide future enhancements and upgrades to modernize the Integrated Justice System.
- Completed project to engage County departments in developing technical and use requirements for the replacement of the current Enterprise Web Content Management system. Completed the Request for Proposal with plans to contract for implementation in Fiscal Year 2019-20.
- Completed submission of Hazard Mitigation Grant applications to support disaster recovery and resiliency efforts.

FY 2019-20 Objectives

- Make County Information Technology (IT) more resilient and continue to support County recovery and resiliency efforts and priorities. Efforts will include assessment of disaster recovery capabilities in IT infrastructure and enterprise business applications and identifying gaps that need to be addressed to improve resiliency of essential County services.
- Begin the Integrated Justice System stabilization and modernization project(s) to replace the underlying legacy technology and improve access, particularly for mobile devices to support law and justice personnel in the field. Complete Phase I conversion to a supported database environment.
- Provide continued technology consulting and services to the ACCESS Sonoma County project to support a secure mechanism to share and exchange data across Health and Human Service Partners in order to improve outcomes for those in need.
- Implement new Enterprise Web Content Management system to improve ease-of-use, scalability, resiliency, and American’s with Disabilities Act (ADA) compliance.
- Complete project to replace enterprise voice communications infrastructure, leveraging opportunities to develop technological and financial efficiencies while increasing the reliability and resiliency of our communications network.
- Expand enterprise digitization efforts to reduce use of paper products, reduce physical document storage requirements, provide access to data for analysis and decision making, and optimize efficiencies through automated workflows and archival.
- Continue to invest in technology infrastructure and desktop replacement to maintain the integrity and availability of County business applications and communications systems, while increasing training of technical staff to support evolving technology and succession planning.

- Continue collaboration with Justice Partners, including Sheriff, District Attorney, Public Defender, Probation, and Department of Child Services, to continue Integrated Justice System data exchanges with the Courts Case Management System.

DEPARTMENT HIGHLIGHTS

Service Impacts

Information Systems Department is focused on identifying and creating opportunities to improve the resiliency of information technology and respond to recovery priorities. Continuous review and risk mitigation efforts are the norm as we seek ways to use routine infrastructure replacement activity to build a new future in a more resilient manner. This includes looking for ways to replace some of our infrastructure with cloud based architectures and through distribution across campus and remote data centers.

The Information Systems Department has made strides to mitigate risks and improve the recovery and resiliency footing of the information technology environment by reprioritizing our existing resources to concentrate on resiliency efforts in alignment with the adopted Sonoma County Recovery & Resiliency Framework Goal C4. In Fiscal Year 2019-20, the department's investment in resiliency is projected to consume approximately 7,900 hours of staff resources. The department also anticipates approximately 4,000 hours of effort to respond to County additional priorities related to recovery and resiliency. Infrastructure replacement programmed in Fiscal Year 2019-20 will utilize an additional 6,600 hours. This focus on resiliency and required infrastructure replacement priorities will impact staff availability for client department projects. This will include delays in implementing new technology intended to improve processes with automation in order to drive efficiencies.

The Department will prioritize efforts to include:

- Web sites to support information sharing and outreach;
- Geographical Information Systems and maps to help collect/visualize recovery activities;
- Support continued watershed recovery and resiliency Work Group support including mapping and systems support;
- Federal Emergency Management Agency reporting applications and electronic document management for financial reporting;
- Safety Net - data integration, housing inventories, environmental reporting;
- Quick response to infrastructure and staffing related changes;
- Input and analysis for Disaster Recovery / Continuity of Operations Plan improvements and emerging resiliency initiatives;
- Support Emergency Operations Center technology systems improvements.

Key Issues

Financial and funding challenges continue with lower revenue and reimbursements from client departments projected. The Department is primarily funded by charges for services provided. Rates are being held flat and client departments are adjusting inventories and project demands consistent with their constrained budgets.

This projected reduction in income is offset by the increase in infrastructure replacement, utilizing fund balance accumulated for that purpose, as discussed in the Fiscal Year 2019-20 objectives. The increases in forecasted labor and vendor costs are being addressed by reductions in other expense areas, including administrative support.

Over 50% of staff are eligible for retirement over the next 5 years. Competition for information technology staff in the industry continues as Bay Area opportunities emerge. Significant cross-training to ensure adequate technical coverage and career growth will be essential in the coming fiscal year.

Work organization and prioritization is a challenge as Board and client department needs and requirements shift. Resiliency and Recovery priorities shift focus and set high expectations for rapid results, impacting our ability to maintain routine support and upgrade activities. County technology needs are also changing rapidly, so ensuring

that we are working on the right things and providing appropriate resources is always one of our top challenges. We are experiencing increasing operating workloads with a rapid shift to a mobile workforce.

The FY 2019-20 Recommended Budget includes General Fund support of \$1,032,806 for the Integrated Justice System of which \$725,000 included as an operating transfer for baseline costs support to backfill Court portion since they are no longer utilizing Information Systems Department (ISD) services.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Increase appropriations in Technical Support Services to receive a \$330,000 operating transfer of General Fund Recovery & Resiliency Reserves to cover expenditures associated with IT Disaster Recovery/Business Continuity Planning Consultant and department resource support (4/30/19 #47). The funding is being transferred to Technical Support Services via IS Replacement A fund.	0.00	0	330,000	(330,000)
Other Funds				
Increase appropriations to receive a \$1.7 million operating transfer from General Fund Recovery & Resiliency Reserves to IS Replacement A fund to establish an Information Technology Resiliency Program; and program an operating transfer of \$330,000 of the resiliency funds from IS Replacement A Fund to Technical Support Services section to cover expenditures associated with IT Disaster Recovery/Business Continuity Planning Consultant and department resource support (4/30/19 #47).	0.00	330,000	1,700,000	(1,370,000)

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	18,269,262	16,413,398	19,220,979	19,220,979	951,717
Services and Supplies	16,011,448	13,149,142	16,224,758	16,224,758	213,310
Other Expenditures	0	6,000	0	0	0
Capital Expenditures	4,118,049	2,869,818	4,960,742	4,960,742	842,693
Other Financing Uses	8,358,923	5,445,241	10,446,564	10,776,564	2,417,641
Total Expenditures by Character	46,757,682	37,883,599	50,853,043	51,183,043	4,425,361
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	916,780	1,227,463	899,180	569,180	(347,600)
Use of Fund Balance	825,749	(2,470,111)	3,466,206	2,096,206	1,270,457
Revenue - Use of Money & Prop	32,000	418,548	30,000	30,000	(2,000)
Charges for Services	12,277,557	8,385,385	14,008,334	14,008,334	1,730,777
Miscellaneous Revenues	0	47,579	0	0	0
Other Financing Sources	9,606,609	6,762,491	11,282,671	13,312,671	3,706,062
Reimbursements	23,098,987	23,512,244	21,166,652	21,166,652	(1,932,335)
Total Revenues/Use of Fund Balance	46,757,682	37,883,599	50,853,043	51,183,043	4,425,361

NON-DEPARTMENTAL

Sheryl Bratton
County Administrator

**Enriching the quality of life in
Sonoma County through superior
public services.**

BUDGET AT A GLANCE

RECOMMENDED FY 2019-20

Total Expenditures	\$153,324,450
Total Revenues/Use of Fund Balance	\$411,758,674
Total General Fund Contribution	(\$258,434,225)
Total Staff	0.00
% Funded by General Fund	40.14%

DEPARTMENT OVERVIEW

This budget includes revenues and expenditures which are not directly associated with a specific department. The budget consists of two major expenditure categories:

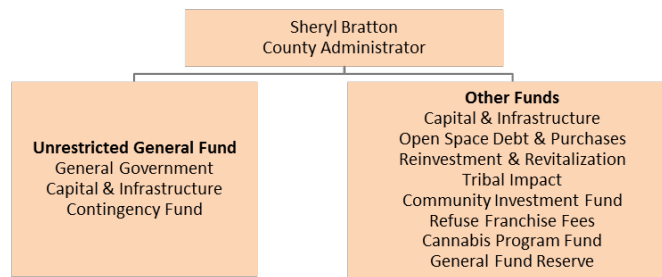
Unrestricted General Fund contains a variety of budgeted revenues and expenditures that are not specific to any one department. This category covers centralized program costs, referred to as **General Government**, such as employee development and recognition programs and specialized consultant services. The General Fund also contributes to **Capital and Infrastructure** investments, such as the Roads Pavement Preservation program and the Capital Improvement Plan. This category also includes the County's General Fund **Appropriation for Contingencies** designation, which represents unrestricted funds available to the Board of Supervisors to address unanticipated needs throughout the fiscal year.

Other Funds includes the following non-General Fund special programs and projects: (1) **Capital and Infrastructure** includes tobacco settlement fund contributions towards the Capital Improvement Plan, as well as refuse franchise fees allocated to the Roads Pavement Preservation program; (2) **Open Space Special Tax Account** records the proceeds from bonds issued as a result of Measure F, and transfers funds to the Agricultural and Open Space District to finance the Measure F expenditure plan; (3) **Reinvestment & Revitalization** represents the segregation of property taxes returned to the County as a result of the dissolved Redevelopment Areas, used to finance the County's Reinvestment and Revitalization program and projects; (4) **Tribal Impact Mitigation** administers revenue generated from tribal agreements; (5) **Community Investment Fund (CIF)** tracks Transient Occupancy Tax assigned to specific programs; (6) **Refuse Franchise Fees** collected from the County's contracted solid waste collection service provider used to support roadside litter removal, street sweeping, animal pickup, and monitoring of closed rural landfills; (7) the **Cannabis Program Fund**, which receives all Measure A Cannabis Business Tax revenue and reimburses County departments for their Cannabis program costs; and (8) the County's accumulated **General Fund Reserve**, which protects against temporary revenue shortfalls or unpredicted expenditures.

In addition to the aforementioned expenditure categories, Non-Departmental also includes centrally collected property tax, sales taxes, and reimbursements from other agencies for central County services expended out of the General Fund. These revenues finance General Fund contributions to County departments.

For more information, call (707) 565-2431, or visit <http://sonomacounty.ca.gov/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Unrestricted General Fund				
General Government	18,708,314	21,834,884	3,126,569	16.7
Capital and Infrastructure	23,103,866	23,584,833	480,967	2.1
Contingency Fund	3,526,887	13,119,260	9,592,373	272.0
<i>Internal Transfers & Reimbursements</i>	3,000,000	3,000,000	0	0.0
Sub-Total General Fund	48,339,067	61,538,977	13,199,909	27.3
Other Funds				
General Government	173,900	0	(173,900)	(100.0)
Capital and Infrastructure	12,513,608	11,969,163	(544,445)	(4.4)
Open Space Debt and Purchases	47,064,495	48,138,225	1,073,730	2.3
Reinvestment and Revitalization	8,956,481	5,249,694	(3,706,787)	(41.4)
Tribal Impact Mitigation	4,070,619	4,186,796	116,177	2.9
Community Investment Fund	11,171,768	11,771,876	600,108	5.4
Refuse Franchise Fees*	1,060,328	1,085,770	25,442	2.4
Cannabis Program Fund	1,331,374	1,563,948	232,574	17.5
General Fund Reserve	2,730,951	7,820,000	5,089,049	186.3
<i>Internal Transfers & Reimbursements</i>	0	0	0	0.0
Sub-Total Other Funds**	89,073,524	91,785,473	2,711,949	3.0
Total Expenditures by Program	137,412,591	153,324,450	15,911,858	11.6

*Refuse Franchise Fees represent the portion of fees dedicated to operational costs. An additional \$2.2 million in FY 2018-19 and FY 2019-20 is dedicated to road improvements and is included in the Capital and Infrastructure line.

**The Fire Services Fund, which structurally resides in Non-Departmental, is included in the Fire Services section within the Administrative Services and Fiscal functional group for greater transparency.

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	250,000	350,000	100,000	40.0
Services and Supplies	12,049,841	10,025,097	(2,024,744)	(16.8)
Other Expenses*	58,181,919	78,638,313	20,456,394	35.2
Transfers within the County	66,930,831	64,311,040	(2,619,791)	(3.9)
Total Expenditures by Character	137,412,591	153,324,450	15,911,859	11.6
Revenues/Reimbursements/Use of Fund Balance (Sources)				
Tax Revenue	288,213,814	310,161,402	21,947,588	7.6
Transient Occupancy Tax (incl. Measure L)	20,025,470	22,294,074	2,268,604	11.3
Fees and Charges for Services	10,657,939	10,627,455	(30,484)	(0.3)
State, Federal, & Other Govt. Revenue	16,286,434	15,006,000	(1,280,434)	(7.9)
Other Departmental Revenue**	10,461,148	8,931,148	(1,530,000)	(14.6)
Use of Fund Balance	35,701,458	28,613,551	(7,087,907)	(19.9)
Internal County Reimbursements and Transfers	22,399,918	16,125,044	(6,274,874)	(28.0)
Total Revenues/Use of Fund Balance	403,746,181	411,758,674	8,012,493	2.0
General Fund Contribution to Other Depts.***	(266,333,590)	(258,434,225)	7,899,365	(3.0)

*Other Expenses includes contributions to local municipalities and non-County agencies, such as the Community Development Commission for Housing Programs and the Agricultural Preservation & Open Space District for land preservation, as well as appropriations for Contingencies, which are increasing as described in the following narrative.

**Other Departmental Revenue includes Teeter tax loss penalties, interest earnings on retirement contribution prepayments, and franchise fees for refuse and utilities.

***The negative General Fund net cost finances General Fund contribution to County Departments and select programs.

ACCOMPLISHMENTS AND OBJECTIVES

The Non-Departmental budget unit is administered by the County Administrator’s staff. Please see departmental accomplishments and objectives under the Board of Supervisors/County Administrator’s budget narrative included in the Administrative Support and Fiscal Services section.

DEPARTMENT HIGHLIGHTS

Service Impacts

This budget unit houses the resources available to support County programs and initiatives. Given the overall net reduction of available discretionary funds, support to departments and programs was reduced by an average of 2%. The associated service impact from reduced General Fund discretionary support is reflected within each of the operational budgets.

Key Issues

- The County is still feeling the fiscal impacts of the October 2017 wildfires, which destroyed approximately 2% of the housing stock in Sonoma County. The FY 2018-19 adopted budget included \$5.1 million from the state to backfill property tax losses due to the fire. As of the May Revisions, the State Budget for FY 2019-20 does not include additional property tax backfill for Sonoma County, and no backfill revenue is included in the County's budget. This compounds the issues faced by the County to provide needed services within its available resources.

Unrestricted General Fund

- General government expenditures are increasing by 16.7%, primarily due to the inclusion of appropriations reserved for known upcoming needs that have not been sufficiently finalized to include in departmental budgets. These set asides include programming for operations and maintenance impacts from major capital projects such as the Behavioral Health Housing Unit and costs for modernization of the Integrated Justice System.
- Limited General Fund growth, combined with increased expenditures related to new labor agreements required to keep the County competitive as an employer, led to a need for departments to make cuts in the Fiscal Year 2019-20 recommended budget. In order to allow the Board to strategically address these shortfalls and new needs that are arising, Contingency Funds were increased to \$13.1 million. This includes the \$5 million in contingency funds that are included in the FY 2019-20 Recommended Budget consistent with prior years' level and an additional \$8.1 million of ongoing funding available for the Board to prevent reductions to high priority community services as described in departmental budgets. The Board of Supervisors will be able to allocate this funding to address the most critical needs during budget hearings, while maintaining a level of Contingency funding for needs that may arise over the course of the Fiscal Year.

Other Funds

- Use of Reinvestment and Revitalization funds is dropping by \$3.7 million reflecting a decrease in the use of fund balance for one-time needs in FY 2018-19. The FY 2018-19 uses included \$2.4 Million to support Behavioral Health services, \$500,000 to support the relocation of the Roseland Village Library, and \$500,000 to support vegetation management, as well as other smaller projects.
- Community Investment Fund expenditures, which are funded by a portion of Transient Occupancy Tax revenue, are increasing by \$600,000, and align with the policy approved by the Board on April 16, 2019. Funding for the vegetation management program in FY 2019-20 will come from the Community Investment Fund and is increasing to \$900,000.
- Use of Cannabis Fund increased by \$233,000 as departments expect to spend more as the program is finalized and ramps up, and due to lower departmental revenue than was initially anticipated. The largest share, \$137,000, of this increase is within the Economic Development Board, based on the need for additional resources to support Cannabis during the next phase of ordinance development. Permit Sonoma and the Department of Agriculture, Weights and Measures are also budgeting increases based on changes to salary and benefits and to the continued uncertainty over revenue generation in departments as the program takes shape. Expenditures from the Cannabis Fund, which comes from the Cannabis tax, are expected to exceed budgeted revenues of \$1.5 million by \$72,000, which will come from fund balance accrued during the first two years of collections.
- Budgeted use of General Fund Reserves increases by \$5.1 million. The \$7.8 million programmed in the General Fund Reserve represents the remaining balance of the \$8.5 million in General Fund Reserves set aside during the FY 2018-19 budget hearings to fund General Fund grant matches and recovery and resiliency

projects. The primary purpose of this funding is match requirement for recovery and resiliency grants, particularly those in the Federal Emergency Management Agency’s Hazard Mitigation Grant Program. Grants in this program are expected to be awarded in FY 2019-20 with projects completing over 36 months.

Revenues

- Tax Revenue is expected to increase by \$21.9 million, or 7.6% over the FY 2018-19 adopted budget. The largest share of this growth, \$17.9 million, comes from increases in property tax. There are two primary components to this growth:
 - Final property tax rolls came in at 4.1%, above the 2.5% projected in the FY 2018-19 budget or \$3.5 million.
 - Property tax is anticipated to grow by an additional 4% when assessment rolls are finalized.
- Most of the remaining increase in expected tax revenue growth is expected to come from Sales and Use Tax, which is anticipated to grow by \$3.4 million above the FY 2018-19 budget based on analysis by HdL, the County’s sales and use tax consultant. No growth in sales tax was projected in the FY 2018-19 budget due to uncertainty over the impact of the October 2017 wildfires.
- Transient Occupancy Tax is anticipated to grow by \$2.3 million, or 11%. Similar to Sales Tax, no growth in Transient Occupancy tax was budgeted in FY 2018-19 due to uncertainty over the impact of the fires on tourism.
- State, Federal, & Other Governmental Revenue is anticipated to decrease by \$1.3 million. This is due primarily to the drop of \$5.1 million in State backfill for Property Tax lost during the October 2017 wildfires and a re-direction of \$1.5 million for Proposition 172 Public Safety funding dedicated to Fire Services, which is now included in the Fire Services budget rather than Non-Departmental for increased transparency. These are partially offset by an increase in expected revenues to mitigate the impacts of the Graton casino. In past years only the guarantee amount has been budgeted, however growth in casino revenues over the past several years has enabled the County to project revenue above the minimum. This funding will be spent in line with County’s intergovernmental agreement with the Graton tribe regarding the Casino.
- Other Departmental Revenues decrease by \$1.5 million, reflecting the recognition of an additional \$1.6 million in Teeter reserve revenues in FY 2018-19 that was used to offset shortfalls in Behavioral Health. This was a one-time recognition of reserve fund balance, and not an ongoing revenue increase.
- Use of fund balance decreases by \$7.1 million, which is tied to the decrease in use of Reinvestment and Revitalization fund balance discussed above, as well as to an increase in anticipated revenues related to the Graton Casino, which shows as an increase in fund balance until those revenues are programmed by the Board of Supervisors.
- Reimbursements and Transfers from within the County decrease by \$6.3 million, or 28%, due primarily to three factors:
 - In the aftermath of the October 2017 wildfires, FY 2018-19 utilized a transfer of \$2.7 million from General Fund reserves to balance the General Fund Budget. Ultimately this transfer was not needed due to revenues which came in higher than anticipated, and no such transfer is programmed for FY 2019-20.
 - The Non-Departmental Adopted budget for FY 2018-19 included funding directed by the Board to Fire Services, which included receipt of a total of \$1.4 million in transfers from the Community Investment Program and Reinvestment and Revitalization funds to pay for dispatch services and vegetation management. While these commitments continue and increase in the FY 2019-20 Budget, they are now reflected in Fire Services (dispatch) and Permit Sonoma (vegetation management), and not in Non-Departmental.
 - The General Fund receives reimbursement for certain support services from non-General Fund programs and departments in accordance with the Federal Office of Management and Budget Uniform Guidance, or commonly referred to as “Cost Plan”. These payments are set to decrease by \$2 million in FY 2019-20 due to adjustments in cost and a correction of FY 2017-18 recoverable costs, which were lower than budgeted in part because resources in administrative departments were dedicated to the response to the October 2017 wildfires and not to general County support.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Increase revenue for redevelopment residual property tax in line with projections and program transfer to the Reinvestment and Revitalization fund in line with policy.	0	300,000	300,000	0
Reduce General Fund Contingencies by \$200,000 to fund the Santa Rosa Plain Groundwater Sustainability agency, and by \$228,346 to fund the Sheriff Body Worn Camera cost increases.	0	(428,346)	0	(428,346)
Increase appropriations in Other General Government by \$200,000 to fund the Santa Rosa Plain Groundwater Sustainability Agency and reduce appropriations by \$105,460 to offset increased costs for Fire Watch Camera annual leases and Parking Enforcement in General Services.	0	94,540	0	94,540
Other Funds				
Adjust appropriations in Reinvestment and Revitalization funds to allow for maximum Board flexibility by decreasing funding for County Fund for Housing in the Community Development Commission by \$2 million and increasing revenue by \$300,000 to recognize the transfer of redevelopment residual property tax revenue from the General Fund. Also transfer \$155,577 to the County Administrator's Office to fund the Russian River Total Maximum Daily Load Ombudsperson. Funding was previously budgeted in contract costs, for no net change on this item.	0	(2,000,000)	300,000	(2,300,000)
Increase appropriations in Graton Casino Mitigation funds to transfer \$1.1 million designated for improvements to roads in the vicinity of the Casino to Transportation and Public Works to fund repairs on Labath Avenue and Shistler Avenue (5/21/19) and to transfer an additional \$843,601 to the Sheriff's office to update based on increased staffing costs previously approved mitigation activities.	0	1,943,600	0	1,943,600

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Increase appropriations in the Community Investment Fund to transfer \$175,000 to Transportation and Public Works - District Formation to provide funding to support communities seeking to establish special districts to provide self-generated funding for municipal challenges (4/16/2019).	0	175,000	0	175,000
Increase appropriations of Measure L funds by \$114,704 to transfer additional funding to Transportation and Public Works to align budget to revenue expectations in line with policy that 20% of Measure L funds go toward roads capital improvements, and by \$103,557 to increase funding of affordable housing in line with increased revenue targets. Adjustment is consistent with FY 2018-19 Budget Hearing actions programming new Measure L funds.	0	218,261	0	218,261

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Increase appropriations in Other General Government by \$800,000 to fund efficiency studies, including review of the possible creation of a combined Health and Human Services agency and of internal service efficiency.	0	800,000	0	800,000
Increase appropriations in Other Financing Sources and Uses by \$500,000 for education around a potential sales tax measure to fund Fire Services, funded with a transfer of available discretionary fund balance.	0	500,000	500,000	0
Reduce appropriations for contingencies by \$7.69 million to reflect use of General Fund set aside for the Board to prioritize operational needs in various departments, resulting in \$5 million in budgeted appropriations for contingencies. Cost decreases are offset by increases in other departments.	0	(7,690,914)	0	(7,690,914)
Increase revenue appropriations by \$2.2 million to reflect the receipt of funds from the Teeter reserve for use on various projects.	0	0	2,200,000	(2,200,000)

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Increase appropriations in Other General Government to provide funding for the Community Development Commission, including an increase in ongoing General Fund support of \$236,000 to support a Central Compliance Specialist and a Housing Ombudsperson and one time increases of \$799,000 for the County Fund for Housing and \$50,000 for Legal Aid contracts related to housing. Funding from Legal Aid is a pass through of Recovery and Resiliency Reserve and is funded by a transfer from the reserve.	0	1,084,638	50,000	1,034,638
Increase appropriations in Other Financing Sources and Uses in order to fund one-time transfers to the Economic Development Board to support Creative Sonoma, \$300,000, and the Tourism Council, \$398,000; and to Health Services, \$401,000, to support adult contract services.	0	1,099,331	0	1,099,331
Increase appropriations in Other Financing Sources and Uses by \$217,000 for transfers to fund to the Clerk-Recorder-Assessor to fund 2.5 ongoing FTE positions.	0	216,535	0	216,535
Increase appropriations in Other Financing Sources and Uses by \$113,000 for potential funding of security services in the Springs area.	0	112,892	0	112,892
Increase revenue appropriations in Other Financing Sources and Uses to receive transfers from Graton Tribal Mitigation, \$3,147,000, Reinvestment and Revitalization, \$72,000, Cannabis Fund, \$995,000, Recovery and Resiliency reserve set-aside, \$13,000, Non-Tort Liability, \$5,000, and Disability Insurance, \$50,000. Funding, along with a portion of General Fund, will be utilized to create a new \$5 million Infrastructure Sinking fund per Board direction. Fund will be created when Staff return to the Board with recommendations on fund use policy.	0	0	4,281,578	(4,281,578)
Other Funds				
Increase appropriations in General Fund Reserves by \$1.2 million to record transfers of the reserve set-aside for Recovery and Resiliency projects. Funded items include time-limited appraisers and prescribed burn program assistant, community preparedness outreach, 211 system enhancements, and funding for legal aid.	0	1,200,000	0	1,200,000

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Increase appropriations in the Graton Tribal Mitigation Fund by \$9.19 million for transfer to departments for one-time and ongoing items. Individual items funded are described in departmental narratives.	0	9,185,053	0	9,185,053
Increase appropriations in the Reinvestment and Revitalization fund by \$2.3 million to provide ongoing funding for Department of Health Services Residential Care Facilities and Adult contract services.	0	2,300,000	0	2,300,000
Increase appropriations in the Reinvestment and Revitalization fund by \$1.72 million to utilize fund balance for one-time support of the County Fund for Housing, the Lower Russian River Area Specific Plan, and Health Services Residential care facility costs.	0	1,722,804	0	1,722,804
Increase appropriations in the Cannabis Fund to use accumulated Cannabis tax revenue for projects including implementation of the Cannabis Ordinance Phase II environmental impact report, funding for a time-limited position to develop and implement a program around hemp production, and repairs at the Sport Fishing dock.	0	2,397,612	0	2,397,612

Additional Directions to Staff

Staff are directed to establish a new Infrastructure Sinking Fund with \$5 million from various sources. Staff will return to the Board with recommendations for policies related to the fund.

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Employee Benefits	250,000	254,115	350,000	350,000	100,000
Services and Supplies	12,049,841	9,745,473	10,025,097	11,154,060	(895,781)
Other Charges	49,355,376	35,093,860	51,556,109	52,055,452	2,700,076
Appropriation for Contingenc	3,576,887	0	13,119,260	5,000,000	1,423,113
Other Financing Uses	72,180,487	76,005,632	78,273,984	97,884,944	25,704,457
Total Expenditures by Character	137,412,591	121,099,080	153,324,450	166,444,456	29,031,865
Revenues/Reimbursements/Use of Fund Balance (Sources)					
Tax Revenue	288,213,814	311,578,674	310,161,403	310,461,403	22,247,589
Transient Occupancy Tax (incl. Measure L)	20,025,470	22,376,985	22,294,074	22,294,074	2,268,604
Use of Fund Balance	35,701,458	(12,140,939)	28,613,551	45,344,881	9,643,423
Licenses, Permits, Franchises	6,351,954	7,426,583	6,315,782	6,315,782	(36,172)
Intergovernmental Revenues	16,286,434	21,350,191	15,006,000	15,006,000	(1,280,434)
Fines, Forfeitures, Penalties	5,004,148	5,004,148	3,404,148	5,604,148	600,000
Revenue - Use of Money & Prop	5,457,000	9,997,844	5,527,000	5,527,000	70,000
Charges for Services	4,305,985	4,581,062	4,311,673	4,311,673	5,688
Miscellaneous Revenues	0	6,790,763	0	0	0
Other Financing Sources	7,934,879	14,722,856	3,680,000	8,811,578	876,699
Reimbursements	14,465,039	14,402,630	12,445,044	12,445,044	(2,019,995)
Total Revenues/Use of Fund Balance	403,746,181	406,090,797	411,758,675	436,121,583	32,375,402



AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR

Erick Roeser
**Auditor-Controller-
Treasurer-Tax Collector**

The mission of the Auditor-Controller-Treasurer-Tax Collector is to provide reliable and relevant financial information and quality financial services in an efficient, ethical, and effective manner to the citizens of Sonoma County, while promoting fiscal responsibility and accountability.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-2020
Total Expenditures	\$163,645,862
Total Revenues/Use of Fund Balance	\$157,952,955
Total General Fund Contribution	\$5,692,907
Total Staff	102.00
% Funded by General Fund	3.48%

DEPARTMENT OVERVIEW

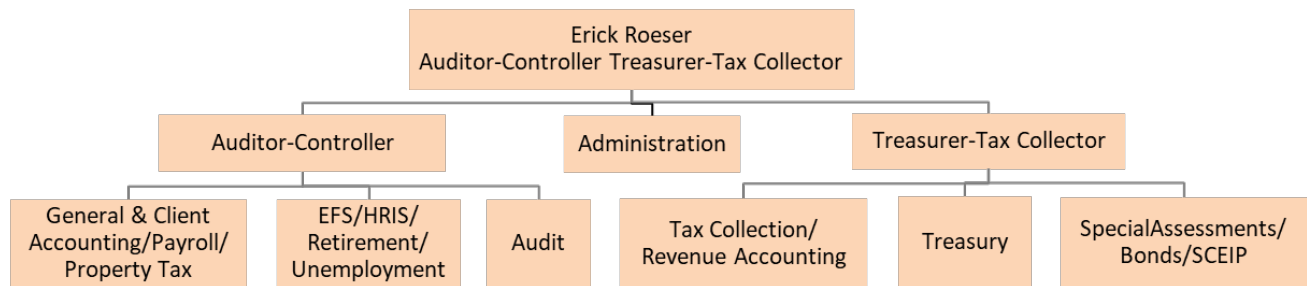
The Auditor-Controller-Treasurer-Tax Collector serves as the Chief Financial Officer of the County. The office operates two major sections, the **Auditor-Controller** and **Treasurer-Tax Collector**, and the **Administration** unit, which is responsible for overseeing the department-wide budget, operations, and human resources matters.

The **Auditor-Controller** section is responsible for: **General and Client Accounting, Payroll, and Property Tax**, which provide essential accounting services to departments and local government agencies, including payroll processing, check issuances, budget schedules compilation, property tax distribution, debt administration, cost plan development, and financial statement preparation; **Internal Service Funds**, which are used to support the Enterprise Financial System (EFS), the Human Resources Information System (HRIS), the County's self-insured unemployment program, and the County's post-employment related activities including assets, liabilities, and employer retirement contributions; and **Audit**, which performs internal audits of County operations and provides financial audit services.

The **Treasurer-Tax Collector** section is responsible for: **Tax Collection**, which performs the collection of local property taxes, transient occupancy taxes and cannabis taxes, manages the parking citation administration and adjudication program, and delinquency collections for other County departments; **Treasury**, which manages the safe investment of public funds in the Pooled Investment Fund on behalf of the County, Schools, and Special Districts. The Treasury is also responsible for management of the daily cash flow needs of the Pooled Investment Fund participants, administers the County's debt policy, maintains the County's debt ratings, and manages the employee deferred compensation program; and **Special Assessments/Bonds/SCEIP**, which facilitates bond issuances and financing for energy and water conservation improvements to qualifying property owners through voluntary assessments on their property tax bills under the Sonoma County Energy Independence Program (SCEIP).

For more information, call (707) 565-2631, or visit <http://sonomacounty.ca.gov/Auditor-Controller-Treasurer-Tax-Collector/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Auditor/Controller				
Accounting/Payroll/Property Tax	9,614,893	10,353,240	738,347	7.7
Audit	1,196,193	1,280,728	84,535	7.1
Internal Service Funds - ERP/Retirement/Unemployment	130,335,652	127,907,269	(2,428,383)	(1.9)
Internal Transfers & Reimbursements	1,826,629	2,753,800	927,171	50.8
Treasurer/Tax Collector				
Tax Collections	2,322,038	0	(2,322,038)	(100.0)
Tax Collections/Revenue Accounting*	0	4,056,618	4,056,618	100.0
Treasury/Investment & Debt	3,356,904	0	(3,356,904)	(100.0)
Treasury*	0	1,805,321	1,805,321	100.0
Special Assess/Bonds/SCEIP	8,856,451	14,127,912	5,271,461	59.5
Internal Transfers & Reimbursements	199,000	199,000	0	0.0
Administration				
Administration	1,090,788	1,161,974	71,186	6.5
Total Expenditures by Program	158,798,548	163,645,862	4,847,314	3.1

*Effective FY 2019-20 Treasury/Investment & Debt programs were reorganized with Revenue Accounting joining Tax Collections and Treasury forming its own business unit.

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Auditor/Controller				
Accounting/Payroll/Property Tax	52.00	51.00	(1.00)	(1.9)
Enterprise Resource Planning Systems**	9.00	11.00	2.00	22.2
Audit***	7.00	8.00	1.00	14.3
Treasurer/Tax Collector				
Tax Collections	12.00	0.00	(12.00)	(100.0)
Tax Collections/Revenue Accounting*	0.00	21.00	21.00	100.0
Treasury/Investment & Debt	16.00	0.00	(16.00)	(100.0)
Treasury*	0.00	6.00	6.00	100.0
Special Assess/Bonds/SCEIP	0.00	0.00	0.00	0.0
Administration				
Administration	5.00	5.00	0.00	0.0
Total Permanent Positions	101.00	102.00	1.00	1.0

*Effective FY 19-20 Treasury/Investment & Debt program was restructured with the Treasury/Investment function forming the Treasury program and the remaining functions joining with Tax Collection to form the new Tax Collections/Revenue Accounting program.

**Enterprise Resource Planning Systems increased by 2 positions with the transfer of existing positions dedicated to Enterprise Financial System activities from the County Administrator's Office and General Services.

***Audit increased by one position with the transfer of an allocation from the Accounting unit.

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	49,523,581	50,364,383	840,802	1.7
Services and Supplies	14,750,395	15,016,332	265,937	1.8
Other Expenses*	94,309,147	97,989,584	3,680,437	3.9
Transfers within the County	215,425	275,563	60,138	27.9
Total Expenditures by Character	158,798,548	163,645,862	4,847,314	3.1
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	5,821,040	5,692,907	(128,133)	(2.2)
Fees and Charges for Services**	131,115,133	133,154,321	2,039,188	1.6
Other Departmental Revenue***	672,762	6,162,262	5,489,500	816.0
Use of Fund Balance	8,212,459	4,724,771	(3,487,688)	(42.5)
Internal County Reimbursements and Transfers	12,977,154	13,911,601	934,447	7.2
Total Revenues/Use of Fund Balance	158,798,548	163,645,862	4,847,314	3.1

*Other Expenses mainly include Internal Service Fund expenses and Debt Service payments.

**Fees and Charges for Services primarily include payments for retirement collected from departments and employees, which adjust based on overall county wages.

***Other Departmental Revenue includes Teeter Tax Loss Penalties (annual ongoing allocation), Parking Fines, and Sonoma County Energy Independence Program (SCEIP) Interest Earnings, and revenues associated with repayment of the Tobacco Settlement Bonds. The bond payment revenues and expenditures were previously not recorded in the budget, but have been added to increase transparency.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Implemented Government Accounting Standards Board (GASB) Statement No. 75 for the FY 2017-18 reporting period, which improves and creates additional transparency for the County's accounting and financial reporting for post-employment benefits other than pensions.
- Completed an Enterprise Financial System PeopleSoft system update, which included security enhancements, implementation of a new fluid user interface and ElasticSearch search engine, virtualization of SQL servers, and many other technical and functional enhancements.
- Contributed to the County's public accountability and fiscal transparency by obtaining the Government Finance Officers Association's awards for the Comprehensive Annual Financial Report, Popular Annual Financial Report, and the County's Distinguished Budget Presentation.
- Completed an upgrade to the Human Resources Information System in partnership with Human Resources and Information Systems partners. The upgrade aligns the application with the latest developer support and also assists to stabilize the system thereby ensuring future viability for Human Resources and Payroll functionality.
- Identified and commenced implementation of a Transient Occupancy Tax (TOT) database tax collection system to create operational and administrative efficiencies for the collection of the County TOT.
- Added a dedicated full time Investment Officer, approved as part of the FY 2018-19 Adopted Budget, to provide additional safety and security for the investment of funds held in the County Treasury Pooled Investment Fund (Treasury Pool) thereby ensuring a greater level of continuity and support for the management of the cash flow needs of the Treasury Pool participants.
- The Disaster Finance Team, comprised primarily of dedicated internal audit staff, made significant progress towards its objective of guiding the County through the disaster grant claiming process and maximizing the County's reimbursement from State and Federal sources for disaster response and recovery costs. In FY 2018-19 the Disaster Finance Team worked with County departments to reconcile fire related costs, including labor, submitted reimbursement claims to Cal OES, and processed more than \$10 million in mutual aid payments to 115 agencies that provided assistance to Sonoma County during the October 2017 wildfires. To date the County has received \$10.4 million of the total estimated \$37 million in disaster related costs that will ultimately be reimbursed.

FY 2019-20 Objectives

- Maintain core mandated services to our public and internal customers.
- Continue to lead the Disaster Finance Team to ensure the County maximizes State and Federal reimbursements related to the 2017 wildfires and 2019 floods.
- Implement a Fraud, Waste and Abuse Hotline to enhance the County's fraud prevention program.
- Complete an upgrade to a cloud-based version of Hyperion, the County's budget development system.
- Implement a new virtual payment option for suppliers in partnership with US Bank, which will enable vendors to receive payment faster while generating revenue via rebates to the County. The level of rebates is not known at this time.
- Continue to provide public accountability and fiscal transparency by producing award-winning financial and budget reports.
- Provide training and mentoring opportunities to staff to prepare the next generation of managers and leaders. This ongoing objective addresses succession planning and helps to ensure that staff are adequately trained within the organization in order to continue to meet the required mandates of the office, including general accounting and tax collection services.
- Establish a process to receive and distribute proceeds of Measure M, "Sonoma County Parks Improvement, Water Quality and Fire Safety Measure," in partnership with Sonoma County Regional Parks.
- Complete the implementation of a TOT database tax collection system.
- Evaluate the potential migration of the Human Resources Information System to a cloud hosted solution.

DEPARTMENT HIGHLIGHTS

Service Impacts

The Auditor-Controller-Treasurer-Tax Collector's FY 2019-20 Recommended Budget is \$163.6 million, which is an increase of \$4.8 million over the FY 2018-19 Adopted Budget. The increase is due to the inclusion of \$5.3 million in principal and interest payments for the 2005 Tobacco Settlement bonds, which were not previously included in the Auditor-Controller-Treasurer-Tax Collector budget, and have been added to improve transparency, offset by a \$441,000 reduction in the Auditor-Controller-Treasurer-Tax Collector operating budget. The impacts of the reduction in the operating budget are highlighted below.

Service Delivery Adjustments and Reductions

The elimination of a vacant Account Clerk position in the Tax Collections unit represents an 8% reduction in staffing in the unit and will result in longer wait times for walk-in and phone customers, particularly in the weeks preceding tax payment deadlines. In addition, the office will no-longer be able to perform non-mandated collection activities for Sonoma County Animal Services, a division of Sonoma County Department of Health Services. Our office has been working with the Department of Health Services on this transition.

The shifting of General Accounting resources to revenue funded areas will result in longer processing times for voucher and journal approvals. In addition, the frequency of check runs will be reduced from the current daily schedule to 3 or fewer check runs per week, resulting in longer wait times for vendor payments. A new virtual payment option will be implemented for vendors that want to receive expedited payments.

The office will reduce costs by holding an Internal Auditor position vacant and unfunded. Risk-based internal audits will be postponed to the extent that an internal audit position is held vacant and internal audit staff continue to be redirected to Disaster Finance.

Key Issues

With increased costs, reduced General Fund support, and the redirection of Audit staff to Disaster Finance and other fire recovery projects, the key issue for the Auditor-Controller-Treasurer-Tax Collector is our ability to perform mandated duties while continuing to provide excellent service to our public and internal customers.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Employee Benefits*	49,523,581	14,073,556	50,364,383	50,364,383	840,802
Services and Supplies	14,750,395	11,812,496	15,016,332	15,016,332	265,937
Other Charges	94,309,147	96,155,946	97,989,584	97,989,584	3,680,437
Other Financing Uses	215,425	212,925	275,563	275,563	60,138
Total Expenditures by Character	158,798,548	122,254,923	163,645,862	163,645,862	4,847,314
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	5,821,040	5,723,500	5,692,907	5,692,907	(128,133)
Use of Fund Balance	8,212,459	(30,380,918)	4,724,771	4,724,771	(3,487,688)
Tax Revenue	1,450,000	800,091	1,400,000	1,400,000	(50,000)
Intergovernmental Revenues	0	69,402	0	0	0
Fines, Forfeitures, Penalties	538,362	517,949	538,362	538,362	0
Revenue - Use of Money and Property	73,100	1,773,498	386,600	386,600	313,500
Charges for Services	129,665,133	124,693,605	131,754,321	131,754,321	2,089,188
Miscellaneous Revenues	61,300	5,219,974	5,237,300	5,237,300	5,176,000
Other Financing Sources	8,144,241	9,324,986	8,105,156	8,105,156	(39,085)
Reimbursements	4,832,913	4,512,836	5,806,445	5,806,445	973,532
Total Revenues/Use of Fund Balance	158,798,548	122,254,923	163,645,862	163,645,862	4,847,314

*Salaries and Employee Benefits budget includes \$35 million to book pension liabilities in line with Government Accounting Standards Board principles. The unaudited actuals do not include the final adjustment. Excluding this amount, budgeted Salary and Benefit expenditures are \$14,523,581, which is more directly comparable to the unaudited actuals.



CLERK-RECORDER-ASSESSOR

Deva Marie Proto Clerk-Recorder-Assessor

The Clerk-Recorder-Assessor is committed to assuring honest and open elections; maintaining and preserving property records and vital records; and, setting fair and equitable values for tax purposes in an accurate, timely, professional, and courteous manner.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	24,693,438
Total Revenues/Use of Fund Balance	11,439,673
Total General Fund Contribution	13,253,765
Total Staff	102.25
% Funded by General Fund	53.67%

DEPARTMENT OVERVIEW

The Clerk-Recorder-Assessor department consists of four operational divisions and one administrative support division. The Department provides essential government services and functions mandated by state law.

Registrar of Voters conducts federal, state, and local elections; files candidate campaign statements; registers voters; and, maintains the voter registration file.

Assessor, through the creation of an annual assessment roll, provides accurate and timely property assessments and determines eligibility for various property tax exemptions and exclusions.

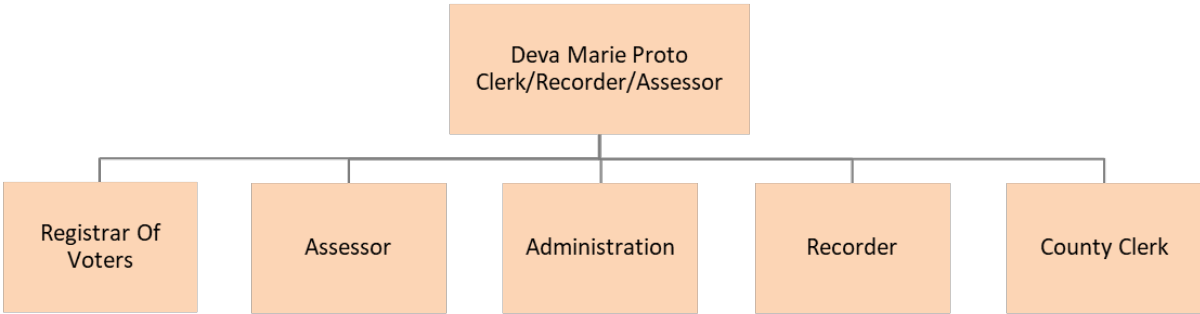
Recorder records and maintains public documents associated with land transactions, including deeds, liens and maps; and, documents associated with vital statistics, including births, deaths, and marriages.

County Clerk issues marriage licenses and performs marriage ceremonies; files and maintains fictitious business name statements, conflict of interest statements for statutory filers, and notary bonds; and, processes environmental documents.

Administration provides administrative, technical, human resources, and fiscal support to all divisions of the department.

For more information, call (707) 565-1888, or visit <http://sonomacounty.ca.gov/CRA/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
County Clerk	692,292	707,775	15,483	2.2
Recorder	2,626,876	2,549,855	(77,021)	(2.9)
Registrar of Voters	4,025,256	5,886,053	1,860,797	46.2
Assessor	9,837,822	10,333,878	496,056	5.0
Administration	1,388,834	1,377,238	(11,596)	(0.8)
<i>Internal Transfers & Reimbursements</i>	2,101,871	3,838,639	1,736,768	82.6
Total Expenditures by Program	20,672,951	24,693,438	4,020,487	19.4

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
County Clerk	5.00	5.00	0.00	0.0
Recorder	13.00	11.00	(2.00)	(15.4)
Registrar of Voters	15.00	15.00	0.00	0.0
Assessor	69.75	63.75	(6.00)	(8.6)
Administration	8.00	7.50	(0.50)	(6.3)
Total Permanent Positions	110.75	102.25	(8.50)	(7.7)

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	13,854,939	13,853,080	(1,859)	(0.0)
Services and Supplies	6,149,769	6,239,386	89,617	1.5
Capital Expenditures	140,000	2,149,780	2,009,780	1,435.6
Transfers within the County	528,243	2,451,192	1,922,949	364.0
Total Expenditures by Character	20,672,951	24,693,438	4,020,487	19.4
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	13,117,849	13,253,765	135,916	1.0
Fees and Charges for Services	4,877,318	4,031,071	(846,247)	(17.4)
State, Federal, & Other Govt. Revenue*	5,619	1,686,619	1,681,000	29,916.4
Other Departmental Revenue**	245,926	315,515	69,589	28.3
Use of Fund Balance	477,356	957,637	480,281	100.6
Internal County Reimbursements and Transfers***	1,948,883	4,448,831	2,499,948	128.3
Total Revenues/Use of Fund Balance	20,672,951	24,693,438	4,020,487	19.4

*State, Federal, & Other Govt. Revenues include \$1.68 million in State match funds for voting system replacement

**Other Departmental Revenue includes Fines, Forfeitures and Penalties - Preliminary in Change in Ownership Report fines of \$10,400, Use of Money and Property is interest earned of \$230,615, and Miscellaneous Revenue is sales & cash overages of \$74,500

***Internal County Reimbursements and Transfers include operating transfer of \$1.68 million in State match funds for voting system replacement.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Completed 1964 to 1980 Records project that allows members of the public to search and purchase online recorded documents from 1964 to present, reducing customer wait and research time.
- Increased the number of e-Recorded documents by 52.22% and added 162 submitters who were authorized to submit recordings electronically.
- Completed the Confidential Marriage License project by importing all confidential marriage license images from 1972- 1999 from microfiche into document recording system and indexed all confidential marriage licenses from 1972-1994 to allow ability to search my name, date, and other key words greatly reducing staff time and customer wait time for record search.
- Activated online submission of Fictitious Business Name (FBN) statements allowing customers to complete and purchase FBNs to online and file via email.
- Successfully acquired, implemented and secured matching funds from the State of California to provide \$1.7 million toward the purchase of a modern voting system which debuted during the March 2019 Special Election. With the acquisition of this new voting system, Sonoma County has met the mandate by the Secretary of State for all counties to employ voting systems certified to California Voting System Standards by August 27, 2019.
- Successfully conducted two elections. The November 2018 General Election included 273,860 registered voters and produced a 78% voter turnout. The majority of those voters cast their ballot by mail, while only 42,623 turned out at the 193 polling places in the County. The March 2019 election was a special district election and featured the roll out of our new modern voting system. The election produced a 34% voter turn out. The majority of those voters cast their ballot by mail, while only 638 turned out at the 18 polling places within the district.
- Implemented multiple process improvements to streamline processes and create efficiencies in the Assessor's Office such as an electronic worksheet workflow queuing system created in order to get values keyed correctly and timely into the property tax system (Megabyte). This new way for data entry, saving information and retrieval eliminates errors due to mis-filings and files not accounted for.
- Worked with the Auditor-Controller-Treasurer-Tax Collector (ACTTC) and Office of Recovery and Resiliency to increase communication around the rebuild efforts and property tax backfill by the state related to the 2017 wild fires. This included identifying property losses, taxable value loss, and estimates of how much value was coming off the tax roll for the 2017 tax bills.

FY 2019-20 Objectives

- Continue on-going meetings with the Auditor-Controller-Treasurer-Tax Collector and the County Administrator's Office of Recovery and Resiliency to discuss rebuild and property tax state backfill efforts.
- Complete regular work of assessment of real property, businesses, boats, planes, process homeowner's exemptions, transfer of ownership, assessment appeals, business audits, and maintain nearly 7,000 assessment parcel maps that show ownership and tax rate area boundaries. Receive and review completed Local Area Formation Commission projects including, but not limited to, large fire district re-organizations, city annexations and tax rate area changes.
- Prepare for possible November 2019 and confirmed March 2020 Countywide elections by defining the districts involved, set the ballot type, update pending under 18 voters, consolidate precincts, call and confirm polling places and poll workers, train poll workers on election processes and new voting equipment.
- Rescan all maps back to 1850 for increased quality. Due to advances in technology, the department is looking to maintain images at the highest standard to ensure accurate reproduction and legibility. This includes all recorded maps (tract, parcel, license survey, highway, annexation).
- Amend the Sonoma County Documentary Transfer Tax Ordinance to allow the department to enforce payment of Documentary Transfer Tax (DTT) from eligible Legal Entity Ownership changes. The department will work to establish a procedure in which the Assessor's Office will identify these changes and the Recorder will enforce the DTT payment.

Continue to review and assess current and other off-site storage facility options for recorded documents as a means to reduce costs.

- Remodel the Clerk-Recorder-Assessor main lobby to decrease customer wait times and improve the customer service experience by placing a person in the lobby to assist and direct customers to appropriate areas of business (Assessor Business Properties, Clerk, Recorder, Recorder Copies, and Assessor Customer Service).

DEPARTMENT HIGHLIGHTS

Service Impacts

2017 Fire Recovery - The Assessor's Office has seen an increase in overall workload, via increased permit review, calamity base year value transfers and an increased number of assessments. During the FY 2018-19 budget hearings, the Board of Supervisors approved 3.0 time-limited Appraiser positions, and 3.0 time-limited support staff positions in FY 2019-20 to help with the backlog.

2019 Winter Storm and Flooding – The Assessor's Office is preparing for an increase in work related to calamity claims base year value transfers, and property and business reassessments. Impacts to FY 2019-20 and FY 2020-21 property taxes revenues will depend on the number of calamity claims filed during Fiscal Years 2018/19 and 2019/20.

Service Reductions: The FY 2019-20 Recommended Budget includes reductions due to increased labor expenses, and declining Recording revenues. Services impacted will be to areas of customer service, assessment appeals, recording services, and assessment disaster recovery response. Position reductions total 8.5 of which 1.5 are vacant, and the related service impacts for the following offices include:

- Assessor's Office: 1.0 full time Chief of Assessment Standards, 1.0 Full time Senior Clerk-Recorder-Assessor Specialist II, 1.0 Full time Department Information Specialist II, 3.0 time-limited full time Appraiser III, and funding for 1.0 time-limited full time Assessment Process Specialist and 2.0 time-limited full time Appraiser Aides that the Board approved to be added in FY 2019-20. The Assessor's office will be unable to maintain standardized procedures and operations for the office, loss of support for the Assessment mapping division, reduction of phone and counter office hours, Change in Ownership correspondence and requests will be delayed, resulting in more roll corrections, inability to maintain and improve over 50 individual databases specific to assessment process work, and inability to process fire calamity rebuilt properties in a timely manner, leading to loss in assessed value to the tax roll.
- Administrative Services: 0.5 Accountant II responsible for elections billing, billing districts and candidates for reimbursement of election costs, files for state grant reimbursements related to Registrar of Voters that will need to be absorbed by existing staff.
- Recorder: 1.0 Full time Clerk-Recorder-Assessor Supervisor and 1.0 full time Receptionist. Service reduction include impacts to quality of record keeping, risk of not meeting legally mandated document recording, indexing, and image storage rules, and reduced customer service related to searches, hours of operation, access to maps and public records.

Key Issues

Anticipated changes in elections in FY 2019-20 include possible consolidation of fire districts, and districts changing from the "odd-year" elections to the "even-year" election date, including possible detachment of geographical boundaries from existing districts. In addition, political jurisdictions may be moving from at-large elections to district based elections. These changes will result in larger elections due to an increased number of districts included on the ballot in the 2019-20 election cycle than anticipated, and will require some reconfiguration of district boundaries through the County Information Systems Department Geographic Information Systems Division. The Department is expecting a highly contested March 2020 Presidential Primary Election, on the heel of a possible countywide November 2019 election.

In FY 2019-20 state, federal, and governmental revenues are increasing by \$1.7 million due to the state's matching funds reimbursement to the County for costs incurred for the voting system replacement. Corresponding expenses are reflected under Capital Expenditures. General Fund support is increasing by \$135,250 to cover labor costs for 6.0 time-limited Assessor positions approved by the Board during the FY 2018-19 budget hearings to address the assessment backlog that resulted from the 2017 wild fires. An additional \$625,000 was included in the department's FY 2019-20 General Fund contribution to fund the 6.0 time-limited positions approved by the Board

in FY 2018-19. The Department has decided to reprioritize and repurpose these funds to support the Assessor's base budget due to increased labor costs and reduced General Fund baseline contribution in FY 2019-20.

County Reimbursements and Transfers are increasing by \$2.4 million primarily due to a \$1.7 million operating transfer from the voting system replacement accumulated fund to the Registrar of Voters operating fund for the new vote system. Reimbursements also include an additional \$540,802 in General Fund to offset the low reimbursement election year as the March 2020 Presidential Primary Election will include statewide, federal/state legislative, county, municipal and special district contests. Costs for federal, state, and county elections are borne . Costs for federal, state, and county elections are borne by the County, while the other jurisdictions (cities, schools, and special districts) reimburse the County for the cost of conducting their elections. This additional General Fund support will also cover increases in postage expense resulting from newly enacted AB 216 that requires election officials provide prepaid postage for vote by mail ballots.

In the FY 2019-20 Recommended Budget the County Clerk Division is moving from a Special Revenue fund to the General Fund. This shift is occurring after years of increasing operational costs and the inability for the Division to recover full cost of providing services due to State mandated fee setting limitations. The Clerk is using remaining FY 2018-19 Special Revenue Fund balance to balance the division budget. There are no impacts to the General Fund in FY 2019-20 due to this move.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Funds				
Based on established Board policy eliminate over 12 months vacancy of 1.0 Clerk Recorder Assessor Specialist II position. Position has been unfunded and there is no reduction to appropriations for FY 2019-20 based on this deletion.	(1.00)	0	0	0

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Restore 1.0 Chief of Assessment Standards \$158,560 and 1.0 Department Information Systems Specialist II \$124,021 in the Assessor's Division; and 0.5 vacant Administrative Accountant II \$52,182 in the Administrative Services Section.	2.50	334,763	52,182	282,581
One-time restoration of 3.0 time-limited Appraiser III positions in the Assessor's Division.	3.00	238,734	238,734	0
Other Funds				
Restore 1.0 Receptionist \$80,603 and 1.0 Clerk-Recorder-Assessor Supervisor \$83,750 in the Recorder's Division financed by a contribution of the General Fund.	2.00	164,353	164,353	0

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	13,854,939	13,588,195	13,853,080	14,590,930	735,991
Services and Supplies	6,149,769	5,651,027	6,239,386	6,239,386	89,617
Capital Expenditures	140,000	863,583	2,149,780	2,149,780	2,009,780
Other Financing Uses	528,243	883,837	2,451,192	2,451,192	1,922,949
Total Expenditures by Character	20,672,951	20,986,642	24,693,438	25,431,288	4,758,337
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	13,117,849	12,035,535	13,253,765	13,536,346	418,497
Use of Fund Balance	477,356	389,528	957,637	957,637	480,281
Licenses, Permits, Franchises	175,472	155,195	152,144	152,144	(23,328)
Intergovernmental Revenues	5,619	29,306	1,686,619	1,686,619	1,681,000
Fines, Forfeitures, Penalties	11,000	8,940	10,400	10,400	(600)
Revenue - Use of Money & Prop	149,426	437,028	230,615	230,615	81,189
Charges for Services	4,701,846	4,709,184	3,878,927	3,878,927	(822,919)
Miscellaneous Revenues	85,500	119,508	74,500	74,500	(11,000)
Other Financing Sources	479,876	1,597,880	2,993,840	3,449,109	2,969,233
Reimbursements	1,469,007	1,504,538	1,454,991	1,454,991	(14,016)
Total Revenues/Use of Fund Balance	20,672,951	20,986,642	24,693,438	25,431,288	4,758,337



INDEPENDENT OFFICE OF LAW ENFORCEMENT REVIEW & OUTREACH

Karlene Navarro
Director

The Independent Office of Law Enforcement Review and Outreach (IOLERO) provides objective, independent review and audit of Sheriff's Office administrative

investigations, proposes policy recommendations to the Sheriff's Office, and strives to strengthen the relationship between the Sheriff's Office and the community it serves through outreach and the promotion of greater transparency of law enforcement operations.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-2020
Total Expenditures	\$549,793
Total Revenues/Use of Fund Balance	\$0
Total General Fund Contribution	\$549,793
Total Staff	2.00
% Funded by General Fund	100.00%

DEPARTMENT OVERVIEW

The Independent Office of Law Enforcement Review and Outreach (IOLERO) was established by the Board of Supervisors to advance their vision of improved relationships between the community and the Sheriff's Office.

Audit and Review: To provide objective, independent and appropriate review and audit of law enforcement administrative investigations, which include allegations of misconduct, by the Sonoma County Sheriff's Office, to provide an alternate site for members of the public to file complaints against employees of the Sheriff's Office, and to help increase transparency of law enforcement operations, policies and procedures.

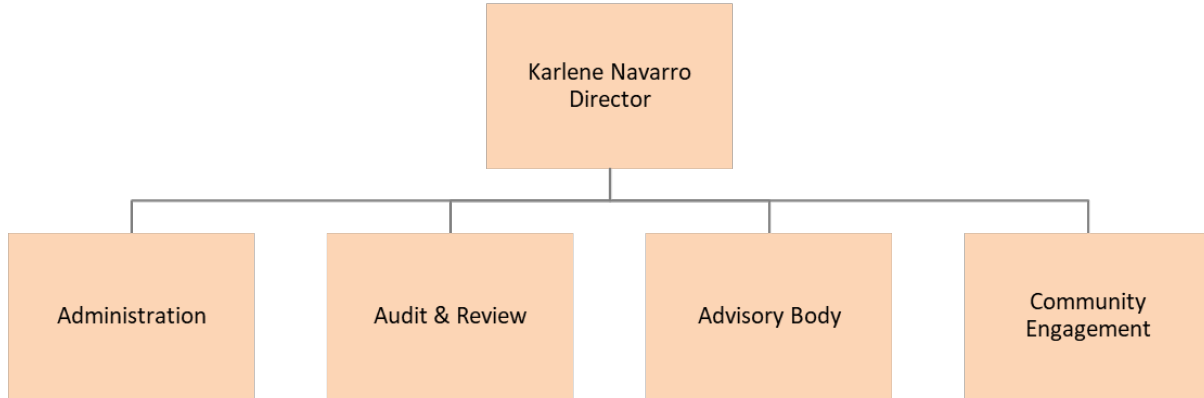
Community Engagement: To conduct outreach to and engage the communities of Sonoma County so as to strengthen the relationship between law enforcement in Sonoma County and the Community it serves.

Advisory Body: Establish a community advisory council to serve as a bridge between law enforcement, IOLERO and various communities in the county.

Administration: Includes IOLERO's day-to-day department operations and functions including identifying additional sources of income such as grants and collaborations with other departments to further the mission of IOLERO.

For more information, call (707) 565-1534, or visit <http://sonomacounty.ca.gov/iolero>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Administration	254,420	248,697	(5,723)	(2.2)
Audit & Review	153,107	149,607	(3,500)	(2.3)
Advisory Bodies	57,939	56,874	(1,065)	(1.8)
Community Engagement	96,856	94,615	(2,241)	(2.3)
Total Expenditures by Program	562,322	549,793	(12,529)	(2.2)

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-2019 Adopted	% Change from FY 2018-19 Adopted
Administration	0.78	0.78	0.00	0.0
Audit & Review	0.61	0.61	0.00	0.0
Advisory Bodies	0.26	0.26	0.00	0.0
Community Engagement	0.35	0.35	0.00	0.0
Total Permanent Positions	2.00	2.00	0.00	0.0

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	405,974	442,108	36,134	8.9
Services and Supplies	155,350	106,687	(48,663)	(31.3)
Transfers within the County	998	998	0	0.0
Total Expenditures by Character	562,322	549,793	(12,529)	(2.2)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	562,322	549,793	(12,529)	(2.2)
Total Revenues/Use of Fund Balance	562,322	549,793	(12,529)	(2.2)

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Issued 111 page Annual Report, summarizing the activities and findings of the Office for the period August 1, 2017 – July 31, 2018. Assisted with the implementation of a new Annual Report protocol that included the opportunity for a written response by the Sheriff's Office.
- Coordinated and staffed monthly meetings of the IOLERO Community Advisory Council (CAC) to review and make recommendations on Sheriff's Office policies and procedures to the IOLERO Director.
- IOLERO staff and CAC members participated in numerous community outreach events, such as the annual Roseland Cinco de Mayo Celebration, "A Day On, Not A Day Off" Martin Luther King Jr. event at Community Baptist Church, and the Santa Rosa Juneteenth Festival. Examples of IOLERO staff presentations include the Santa Rosa Junior College Public Safety Academy, and classes at Sonoma State University.

FY 2019-20 Objectives

- Consult with Information Systems Department for further development of, modifications to, and training for IOLERO staff on Access case management system which will track IOLERO case files including demographic information, case-related statistics, summary and status of case.
- Consult with Information Systems Department for further development of, modifications to, and training for IOLERO staff on Sonoma County Report It ("SoCo Report It"). SoCo Report It provides a mobile application ("app") and website for use by the public to allow immediate electronic filing of a complaint.
- Expand the role of the CAC in order to broaden community outreach efforts in designated, focused sections of the county. For example, IOLERO will begin holding its monthly meeting in a different area of the county each month. The May 2019 meeting is scheduled to be held in West Windsor and the June 2019 meeting will be held in Boyes Hot Springs. Historically, all meetings have been held in Santa Rosa at the county complex. Additionally, IOLERO will attempt to participate in at least one community event per month with the assistance of the CAC members. The IOLERO director is meeting with each CAC member individually to brainstorm and prepare for these exciting changes. As of April 18, 2019 the IOLERO director has met with five of seven members and the remaining meetings will be completed by May 1, 2019.
- Explore collaboration with other departments including the Sheriff's Office and Public Defender's Office for youth-focused community outreach programs and partner with the Homeless Services and Human Services Departments to assist with outreach and communication efforts.
- Increase marketing of IOLERO's services and mission.
- Consult with a professional survey agency to design an effective, neutral, statistically reliable survey in order to gather the opinions and viewpoints of the Sonoma County community-at-large regarding ongoing relations with the Sheriff's Office and IOLERO since the establishment of IOLERO, in light of recent policy changes by the Sheriff's Office including the implementation of body worn cameras, the release of records pursuant to SB 1421, and outreach efforts by the Sheriff's Office and IOLERO.
- Complete and present to the Board of Supervisors the Third Annual Report.

DEPARTMENT HIGHLIGHTS

Service Impacts

Decreased General Fund contribution and increased labor costs will have the most significant impact on IOLERO's services. These limitations will result in a significant reduction to IOLERO's Restorative Resources contract. Restorative Resources provides services to at-risk middle school students in Sonoma County to prevent future negative contact with law enforcement and the criminal justice system by developing skills in the areas of accountability, empathy, and conflict-resolution. Collaboration with Restorative Resources will be significantly reduced and the contract will likely terminate early resulting in IOLERO no longer participating in this proactive, youth-focused community outreach program.

FY 2019-2020 departmental objectives such as the further development of, and ongoing support for a case management system, mobile app, deployment of a county-wide survey, and new youth-focused and homeless outreach programs also may be impacted by the reduction to IOLERO's budget.

IOLERO will likely not be able to fund the costs associated with the National Association for Civilian Oversight of Law Enforcement (NACOLE) Annual Conference for CAC members.

Key Issues

The IOLERO staff met with unique challenges as they began transitioning into their new roles due to the lack of overlap in employment by the prior director, lack of an onboarding plan and lack of documentation about the day-to-day operation of the office and auditing process.

Establish a relationship of trust and communication between the new IOLERO director and stakeholders such as the Sheriff's Office, Community Advisory Council, and the public.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Authorize use of Graton Tribal Mitigation funds for an extra help Community Engagement Coordinator to coordinate community meetings and assist with the establishment of the department's new and improved community engagement model. This is a one-time funding allocation totaling \$80,000 spread over two years.	0.00	40,000	40,000	0

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	405,974	373,149	442,108	482,108	76,134
Services and Supplies	155,350	149,828	106,687	106,687	(48,663)
Other Financing Uses	998	998	998	998	0
Total Expenditures by Character	562,322	523,975	549,793	589,793	27,471
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	562,322	523,975	549,793	549,793	(12,529)
Other Financing Sources	0	0	0	40,000	40,000
Total Revenues/Use of Fund Balance	562,322	523,975	549,793	589,793	27,471

EMERGENCY MANAGEMENT

Christopher Godley
Director of Emergency
Management

The mission of the Department of Emergency Management is to lead efforts to prepare for, mitigate, respond to, and recover from major emergencies and disasters.

BUDGET AT A GLANCE

RECOMMENDED FY 2019-20

Total Expenditures	\$3,600,718
Total Revenues/Use of Fund Balance	\$1,142,436
Total General Fund Contribution	\$2,458,282
Total Staff	12.00
% Funded by General Fund	68.27%

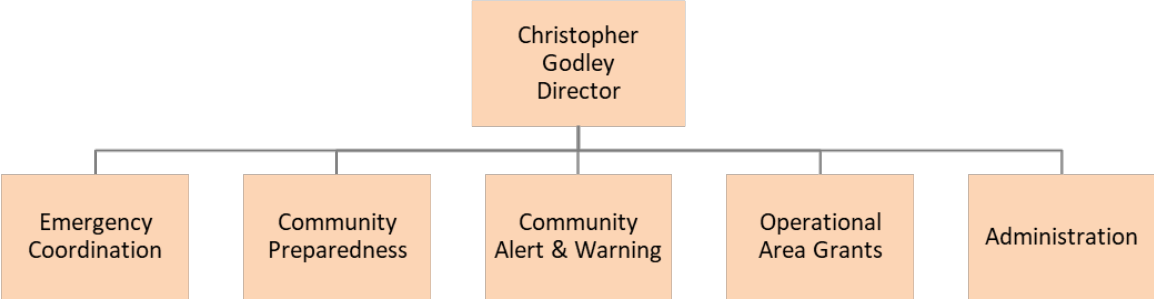
DEPARTMENT OVERVIEW

The Department of Emergency Management leads and coordinates the preparedness and response to local disasters and emergencies for the County of Sonoma. Programs administered by the Department include community disaster preparedness, public education, staff training, planning, alert and warning, incident response management, and short-term recovery. The Department develops and sustains effective relationships with residents, County staff, cities, special districts, state and federal agencies, community-based organizations, and other allied stakeholder organizations that come together to during times of crisis.

The Department is organized in four functional areas: **Emergency Management**, which is responsible for developing emergency response plans, conducting training for County staff and County-wide jurisdictions, and conducting emergency exercises to validate plans and training. This group also staffs a 24/7 Staff Duty Officer position, maintains the County's Emergency Operations Center (EOC) organization, and supports development of hazard mitigation strategies. The **Alert & Warning** section maintains the 24/7 communications technology that enables delivery of public warnings via the SoCoAlert, Wireless Emergency Alert, and Emergency Alert Systems. The **Community Preparedness** section develops individual, family, neighborhood, community and private sector disaster preparedness resources and capabilities through targeted outreach, public education, and engagement. The **Administrative Services** section coordinates homeland security grants administration and manages the department's fiscal, human resources, logistics and administrative services.

For more information, call 707-565-1152 or visit www.SoCoEmergency.org.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Administration	0	1,190,937	1,190,937	0.0
Emergency Coordination	0	520,817	520,817	0.0
Community Preparedness	0	241,415	241,415	0.0
Community Alert & Warning	0	527,113	527,113	0.0
Operational Area Grants	0	1,120,436	1,120,436	0.0
Total Expenditures by Program	0	3,600,718	3,600,718	0.0

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Administration	0.00	5.00	5.00	0.0
Emergency Coordination	0.00	4.00	4.00	0.0
Community Preparedness	0.00	1.00	1.00	0.0
Community Alert & Warning	0.00	2.00	2.00	0.0
Total Permanent Positions	0.00	12.00	12.00	0.0

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	0.0	2,156,911.0	2,156,911.0	0.0
Services and Supplies	0.0	1,300,585.0	1,300,585.0	0.0
Capital Expenditures	0.0	143,222.0	143,222.0	0.0
Total Expenditures by Character	0.0	3,600,718.0	3,600,718.0	0.0
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	0.0	2,458,282.0	2,458,282.0	0.0
State, Federal, & Other Govt. Revenue	0.0	1,142,436.0	1,142,436.0	0.0
Total Revenues/Use of Fund Balance	0.0	3,600,718.0	3,600,718.0	0.0

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Revised and extended the capabilities of current alert and warning systems. Established an Alert & Warning working group. Developed countywide guidelines for use of the NIXLE information system.
- Carried out the first major West Coast test of the Wireless Emergency Alert (WEA) system using live activation codes. Sought and assessed community feedback.
- Implemented key recommendations from the October 2017 Wildfires After Action Report including conducting EOC Leadership Team meetings, reforming the EOC organization, delivering quarterly Disaster Workshops for the Board of Supervisors, and developing the County Supervisor’s Guide to Emergency Operations.
- Developed and implemented the Sonoma County Operational Area Electrical System De-Energization Response Plan in response to potential and actual Pacific Gas & Electric utility electrical system shutoffs.
- Coordinated and supported response to winter storm and flooding incidents in February 2019.
- Completed development of the new Department of Emergency Management.
- Completed the County Continuity of Operations Plan (COOP) and department playbooks.

FY 2019-20 Objectives

- Develop and implement a first-class, comprehensive community alert & warning program.
- Continue to expand and expedite delivery of Community Preparedness Program services and resources.
- Identify at risk neighborhoods; develop and socialize community evacuation plans.
- Develop and implement a County emergency staff development training and exercise program.
- Conduct an analysis of the Sonoma County Operational Area Emergency Council to determine if an alternative organizational structure, like a Joint Powers Authority would be better suited to serve the community’s needs.

DEPARTMENT HIGHLIGHTS

Service Impacts

Delays in hiring staff to provide cost savings may result in delays in implementing some programs including community evacuation planning, revision of the County's Emergency Operations Plan, and consideration of new alert & warning technologies.

Key Issues

The Department continues to address significant requests from residents and stakeholder organizations to address a range of preparedness activities in all parts of the County. The upcoming fire season and potential for expanded electrical system de-energization will require additional coordination and planning efforts and the potential development of a Joint Power Agreement with the cities.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Funding for two-year Community Disaster Preparedness Communications and Education Program. Includes event communications, media and social campaigns, development and production of targeted literature, and promoting neighborhood networking. Identify and target efforts that directly augment community-based organizations preparedness activities. This program integrates a whole community approach, which includes vulnerable populations and individuals with access and functional needs.	0.0	500,000	440,000	60,000

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	0	888,550	2,156,911	2,156,911	2,156,911
Services and Supplies	0	1,218,578	1,300,585	1,800,585	1,800,585
Capital Expenditures	0	97,661	143,222	143,222	143,222
Other Financing Uses	0	25,094	0	0	0
Total Expenditures by Character	0	2,229,883	3,600,718	4,100,718	4,100,718
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	0	1,299,202	2,458,282	2,518,282	2,518,282
Intergovernmental Revenues	0	912,579	1,142,436	1,142,436	1,142,436
Miscellaneous Revenues	0	1	0	0	0
Other Financing Sources	0	18,101	0	440,000	440,000
Total Revenues/Use of Fund Balance	0	2,229,883	3,600,718	4,100,718	4,100,718

FIRE SERVICES FUNDS

Sheryl Bratton
County Administrator

Sonoma County is committed to working with local fire service agencies and stakeholders to improving fire protection services in Sonoma County.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$7,412,413
Total Revenues/Use of Fund Balance	\$7,412,413
Total General Fund Contribution	\$0
Total Staff	0.00
% Funded by General Fund	0.00%

DEPARTMENT OVERVIEW

The budget units making up the Fire Services Funds represent the joint effort of the Board of Supervisors to improve fire services within Sonoma County. Three different budget units representing available fire services revenue is reflected in this narrative. The project is supported through a Board of Supervisor’s Ad-Hoc Committee that works with stakeholders from the Sonoma County Fire Chiefs Association, Sonoma County Fire Labor Unions, and the Sonoma County Fire Districts Association.

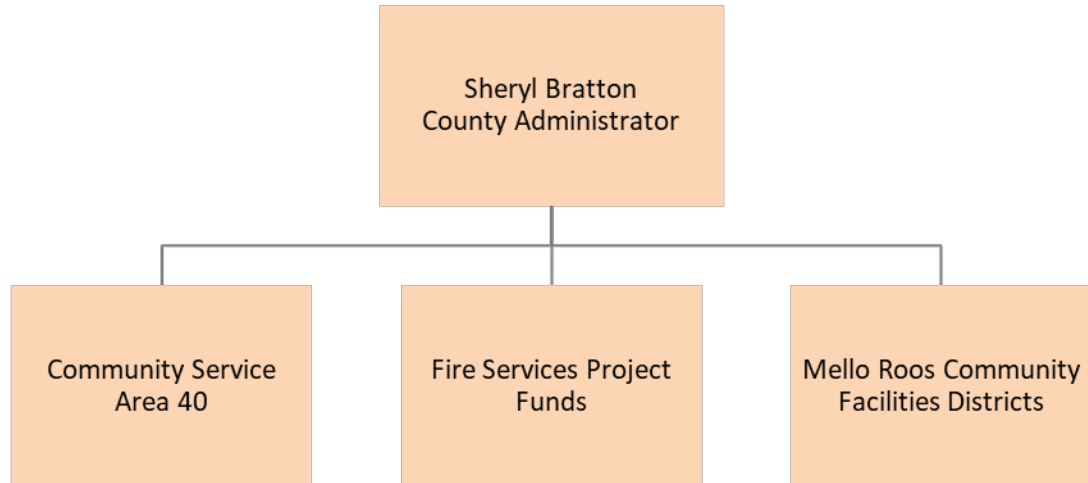
County Service Area (CSA) 40 was formed in 1993 as a special dependent district to collect property taxes to provide fire protection services to the unincorporated areas of Sonoma County that are not within the boundaries of an existing Fire Protection or Community Services District. Fire protection services have traditionally been provided through contracts with Volunteer Fire Companies. Beginning in FY 2018-19, a single contract was executed with the newly formed North Bay Fire to provide support and oversight of the Volunteer Fire Companies.

Fire Services Project Funds is a special budget unit established to support fire agencies in Sonoma County. The funding is made up of a portion of the County’s Proposition 172, Public Safety funds, which are quasi-discretionary funds that must be spent on public safety efforts. In June 2015, the Board of Supervisors adopted a policy that directed a portion of Prop 172 funding to support fire services. Beginning in Fiscal Year 2017-18, the board began directing a portion of Transient Occupancy Tax (TOT) revenue, which is a fully discretionary funding source of the Board of Supervisors, toward fire services as well. Fire Service Project Funds support contracts with Fire Protection Districts to enhance service levels throughout the County and pay dispatch costs for all Fire Protection Districts that participate in the Redwood Empire of Dispatch Communications Authority.

Mello Roos Community Facilities Districts were formed by the communities of Dry Creek, Mayacamas, and Wilmar to support their volunteer fire agencies. The revenue generated from these voter approved property taxes must be spent to support fire protection services within each of these communities.

For more information, call (707) 565-1152, or visit <http://sonomacounty.ca.gov/CAO/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Community Service Area 40 Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	1,958,155	0	(1,958,155)	(100.0)
Services and Supplies	3,441,191	2,456,500	(984,691)	(28.6)
Other Expenses*	18,443	0	(18,443)	(100.0)
Transfers within the County	9,494	0	(9,494)	(100.0)
Total Expenditures by Character	5,427,283	2,456,500	(2,970,783)	(54.7)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
Fees and Charges for Services	210,185	0	(210,185)	(100.0)
State, Federal, & Other Govt. Revenue	279,486	2,522,767	2,243,281	802.6
Other Departmental Revenue**	3,118,457	0	(3,118,457)	(100.0)
Use of Fund Balance	465,135	(66,267)	(531,402)	(114.2)
Reimbursements	1,354,020	0	(1,354,020)	(100.0)
Total Revenues/Use of Fund Balance	5,427,283	2,456,500	(2,970,783)	(54.7)

*Other Expenses include Penalties and Fines.

**Other Departmental Revenue includes Fines and Penalty fees paid and prior year revenues paid by the state.

Fire Services Project Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Services and Supplies	0	4,689,713	4,689,713	N/A
Total Expenditures by Character	0	4,689,713	4,689,713	N/A
Revenues/Reimbursements/Use of Fund Balance (Sources)				
State, Federal, & Other Govt. Revenue ¹	0	1,568,672	1,568,672	N/A
Use of Fund Balance	0	(8,366)	(8,366)	N/A
Reimbursements ²	0	3,129,407	3,129,407	N/A
Total Revenues/Use of Fund Balance	0	4,689,713	4,689,713	N/A

¹ Proposition 172 Funding

² Transient Occupancy Tax Funding

Mello Roos Community Facilities Districts

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Services and Supplies	4,636	266,200	261,564	5642.0
Other Expenses*	18,164	0	(18,164)	(100.0)
Transfers within the County	230,500	0	(230,500)	(100.0)
Total Expenditures by Character	253,300	266,200	12,900	5.1
Revenues/Reimbursements/Use of Fund Balance (Sources)				
Other Departmental Revenue**	253,300	250,900	(2,400)	(0.9)
Use of Fund Balance	0	15,300	15,300	N/A
Total Revenues/Use of Fund Balance	253,300	266,200	12,900	5.1

*Other Expenses include Penalties and Fines.

**Other Departmental Revenue includes Fines and Penalty fees paid and prior year revenues paid by the state.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Executed a 27-month agreement with North Bay Fire to provide administration and operational supervision for the Volunteer Fire Companies. In August 2018, the Sonoma County Volunteer Fire Association formally changed their non-profit 501(c)(3) name to North Bay Fire. The contract, which will provide \$5.5 million in funding during its term, represents the culmination of months of collaboration amongst the Volunteer Fire Companies (VFC) to develop a self-administration structure that would enable Sonoma County to transfer responsibilities for supporting and overseeing the VFCs. This enabled the County to wind down its Department, saving overhead expenses and allowing a greater share of available funds toward providing emergency response services.
- Authorized 27-month agreements with the Bodega Bay, Cloverdale, Geyserville, and Gold Ridge Fire Protection Districts (FPD), and North Bay Fire to enhance service levels by providing funding to support additional volunteer stipends to increase staffing, 2.0 staffing levels for Cloverdale, Geyserville, and Gold Ridge, and 24/7 paramedic coverage to the Bodega Bay FPD. The terms of the agreements are authorized through June 30, 2021, and will infuse \$4.9 million over for these agencies identified to have the most critical needs.
- Entered into a four-party tax sharing agreement with the Windsor, Rincon Valley and Bennett FPDs. The three agencies consolidated into a single agency and annexed the Mountain VFC portion of County Service Area 40. The agreement authorizes ongoing annually adjusted payments of approximately \$1.6 million to support the consolidation of this new Fire Agency. The annexation of these agencies was approved the Local Agency Formation Commission (LAFCO) on April 4, 2019.
- Entered into and a two party tax-sharing agreement with the Geyserville FPD to annex the Knights Valley VFC. The formal annexation is anticipated to be completed before the end of 2019.
- Coordinated with the Fire Ad Hoc and the Fire Chief's Associations Strategic Leadership Group to explore fire agency consolidation and a potential revenue measure.
- Continued to provide \$900,000 in financial support to subsidize REDCOM agency fees, which is the Joint Powers Authority, which provides centralized dispatching services for agencies in Sonoma County that provide emergency Fire and Emergency Medical Services (EMS) response.

FY 2019-20 Objectives

- Continue regular collaboration with the Sonoma County Fire Chief's Association, the Sonoma County Fire District's Association and Sonoma County Fire Labor Unions.
- Support efforts to explore the placements of a revenue measure on the ballot.
- Coordinate with the Volunteer Fire Companies from Camp Meeker, Fort Ross, Knights Valley and the Mayacamas to explore and implement annexations into neighboring Fire Protection Districts.
- Facilitate consolidation discussions amongst the fire agencies within Sonoma County, to include consolidations and/or absorptions of the remaining VFCs.
- Enter into a separate contract with North Bay Fire to administer the Mello Roos Community Facilities Districts funding and updates.

DEPARTMENT HIGHLIGHTS

Service Impacts

As a result of the contracts executed in FY 2018-19, fire protection service levels will be improved in Sonoma County through FY 2020-21.

Key Issues

On June 11, 2018, the Board of Directors directed staff to dissolve the Fire and Emergency Services Department and transition the activities performed by the Department. The first phase of the effort transferred the Fire Prevention and Hazard Materials programs to Permit Sonoma. The second phase established the Emergency Management Department that is included in the Administration Section of this Budget Book. The contract with North Bay Fire represents the third and final phase, which transfers the administrative responsibilities formerly performed by Fire and Emergency staff to North Bay Fire.

The contract with North Bay Fire is intended to be a transitional measure to give the VFCs time to establish partnerships and enter into consolidations with neighboring Fire Protection Districts and/or into larger regional fire agencies.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

DEPARTMENT ADOPTED BUDGET DETAILS

Community Service Area 40

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	1,958,155	920,309	1	1	(1,958,154)
Services and Supplies	3,606,791	3,872,120	2,453,232	2,453,232	(1,153,559)
Other Charges	52,443	51,305	0	0	(52,443)
Capital Expenditures	47,600	0	0	0	(47,600)
Other Financing Uses	9,494	9,494	3,268	3,268	(6,226)
Total Expenditures by Character	5,674,483	4,853,228	2,456,501	2,456,501	(3,217,982)
Revenues/Reimbursements/Use of Fund Balance (Sources)					
Use of Fund Balance	465,135	271,459	(66,266)	(66,266)	(531,401)
Tax Revenue	2,286,355	2,434,240	2,492,767	2,492,767	206,412
Intergovernmental Revenues	279,486	231,612	0	0	(279,486)
Revenue - Use of Money & Prop	25,400	82,612	30,000	30,000	4,600
Charges for Services	210,185	140,608	0	0	(210,185)
Miscellaneous Revenues	808,102	25,708	0	0	(808,102)
Other Financing Sources	1,584,520	1,666,989	0	0	(1,584,520)
Reimbursements	15,300	0	0	0	(15,300)
Total Revenues/Use of Fund Balance	5,674,483	4,853,228	2,456,501	2,456,501	(3,217,982)

Fire Services Project

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Services and Supplies	0	3,999,351	4,689,713	4,689,713	4,689,713
Total Expenditures by Character	0	3,999,351	4,689,713	4,689,713	4,689,713
Revenues/Reimbursements/Use of Fund Balance (Sources)					
Use of Fund Balance	0	(3,504,353)	(8,366)	(8,366)	(8,366)
Intergovernmental Revenues	0	2,158,051	1,568,672	1,568,672	1,568,672
Revenue - Use of Money & Prop	0	14,332	0	0	0
Miscellaneous Revenues	0	171,898	0	0	0
Other Financing Sources	0	5,159,423	3,129,407	3,129,407	3,129,407
Total Revenues/Use of Fund Balance	0	3,999,351	4,689,713	4,689,713	4,689,713

Mello Roos Community Facilities Districts

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Services and Supplies	4,636	5,705	266,200	266,200	261,564
Other Charges	18,164	18,162	0	0	(18,164)
Other Financing Uses	230,500	225,618	0	0	(230,500)
Total Expenditures by Character	253,300	249,485	266,200	266,200	12,900
Revenues/Reimbursements/Use of Fund Balance (Sources)					
Use of Fund Balance	0	(1,560)	15,300	15,300	15,300
Tax Revenue	252,000	242,956	249,500	249,500	(2,500)
Revenue - Use of Money & Prop	1,300	8,089	1,400	1,400	100
Total Revenues/Use of Fund Balance	253,300	249,485	266,200	266,200	12,900



COURT SUPPORT AND GRAND JURY

Sheryl Bratton
County Administrator

The Court system in Sonoma County is a multi-disciplinary system relying on many partners to function efficiently. Sonoma County provides financial resources through the Court Support Services budget to support the County's role in this system, and to ensure fairness and equity for all involved in the Justice System. The County also supports the Grand Jury in its role as an oversight body for all governmental entities within the County.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$14,301,883
Total Revenues/Use of Fund Balance	\$6,043,254
Total General Fund Contribution	\$8,258,629
Total Staff	0.00
% Funded by General Fund	57.75%

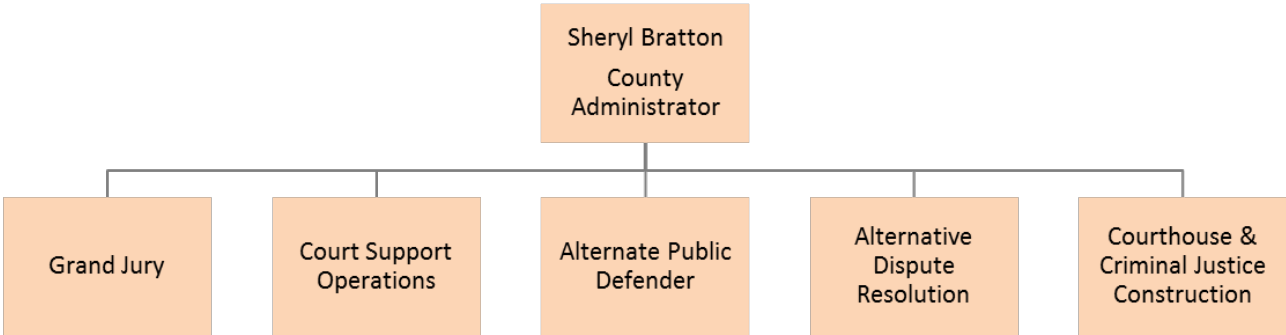
DEPARTMENT OVERVIEW

The Court Support Services budget provides for various court and criminal justice related expenses for which the County is financially responsible and receipt of revenues which are not included in departmental budgets.

Included in **Court Support Operations** are all revenues received by the County from specific court fines and fees. The fines and fees are used to partially fund the County's Maintenance of Effort (MOE) payment as required by the Lockyer-Isenberg Trial Court Funding Act of 1997 and the Court Facility Payment, pursuant to agreements with the Judicial Council for the joint use of the Hall of Justice. The **Alternate Public Defender** budget accounts for all costs associated with indigent defense when the Public Defender is unable to provide representation due to a conflict, such as when there are multiple defendants involved in a case. The program is managed by County Counsel. The **Alternate Dispute Resolution (ADR)** Special Revenue Fund fully supports ADR services provided to the general public as an alternative to civil court proceedings. These services are intended to reduce costs and time needed for resolution by the parties involved in civil proceedings. The **Grand Jury** is composed of 19 individuals whose primary function is to examine all aspects of county and city government and special districts to ensure that they are efficient, honest, fair, and dedicated to serving the public. The Grand Jury is impaneled by the Superior Court on a fiscal year basis, and submits an annual report of their findings to the Presiding Judge of the Superior Court. The costs of the Grand Jury are charged to the County General Fund budget, as mandated by state law. The **Courthouse Construction Fund and the Criminal Justice Construction Fund** are funded by court fees and fines, with revenues dedicated facility improvements for the Courthouse and Criminal Justice Facilities respectively, as included in the Capital Projects Budget.

For more information regarding the Grand Jury, call (707) 521-6500, or visit <http://sonoma.courts.ca.gov/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Grand Jury	95,602	91,531	(4,071)	(4.3)
Court Support Operations	8,488,403	8,500,903	12,500	0.1
Alternate Public Defender Services	2,475,900	2,520,900	45,000	1.8
Alternate Dispute Resolution Program	45,000	74,000	29,000	64.4
Courthouse and Criminal Justice Const.	4,200,000	3,114,549	(1,085,451)	(25.8)
Total Expenditures by Program	15,304,905	14,301,883	(1,003,022)	(6.6)

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Total Permanent Positions	0.00	0.00	0.00	0.0

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Services and Supplies	2,616,048	2,685,977	69,929	2.7
Other Expenses*	8,488,403	8,500,903	12,500	0.1
Transfers within the County	4,200,454	3,115,003	(1,085,451)	(25.8)
Total Expenditures by Character	15,304,905	14,301,883	(1,003,022)	(6.6)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	8,020,016	8,258,629	238,613	3.0
Use of Fund Balance	3,036,980	2,328,449	(708,531)	(23.3)
Fees and Charges for Service	913,619	761,705	(151,914)	(16.6)
Other Departmental Revenue**	3,332,020	2,953,100	(378,920)	(11.4)
Internal County Reimbursements and Transfers	2,270	0	(2,270)	(100.0)
Total Revenues/Use of Fund Balance	15,304,905	14,301,883	(1,003,022)	(6.6)

*Other Expenses include the County's payment to Courts under the County's established Memorandum of Understanding with the Courts and payments for the Juvenile Justice Commission.

**Other Departmental Revenue includes Fines and Penalty fees paid.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-2019 Accomplishments

- Began management of contracts for the state-mandated Juvenile Justice Commission, previously managed by Probation.
- Utilized Criminal Justice Construction Fund revenues for ongoing safety and security improvements at the Main Adult Detention Facility.

FY 2019-2020 Objectives

- Continue utilizing Criminal Justice Construction Fund to implement improvements to safety and security at the Main Adult Detention Facility and to upgrade the Dispatch Consoles at the Sheriff's Office.
- Monitor the performance of the new Alternate Defense contract for defendants requiring public defense who cannot be supported by the Public Defender.

DEPARTMENT HIGHLIGHTS

Service Impacts

The Grand Jury expenditures decrease by \$4,071 due to the completion of scheduled computer upgrades in FY 2018-19, which increased that year's budget. No service level reductions are expected.

The total Court Support budget is decreasing by 6.6 percent, or \$1.0 million. This decrease is tied to a \$1.1 million decline in the amount of funding programmed to transfer from the Courthouse and Criminal Justice Construction funds to capital projects. These funds accrue revenue over time and transfers are made as needed for budgeted capital projects, so there is significant annual variation. This decrease is reflected in the decline in Transfers within the County.

Key Issues

The State has requested transfer of all remaining Courthouse Construction Funds, which were slated to transfer after the final payment of bonded indebtedness on a court facility paid from the fund. The County is requesting that the remaining balance of \$1.1 million be utilized as currently programmed for the Main Adult Detention Center – Courthouse Connector project, which is required for operations of the new Courthouse currently under construction by the State. A determination is expected by early Fiscal 2019-20. If this request is not successful, additional funding will be needed to be diverted from County discretionary funds to complete this project. This may be in the form of reprioritizing funds from other Capital Projects or use of General Fund Contingencies.

In addition to the mandated contribution of County General Fund, Court Support is supported by court fines and fees over which the County has no control. These revenue streams have been gradually declining in recent years, and through April are coming in significantly lower for 2018-19. The FY 2019-20 Recommended Budget includes \$2.9 million in fine and penalties and \$762,000 in fee revenue, down from \$3.3 million and \$914,000, respectively, which were included in the FY 2018-19 adopted budget. The County will need to monitor these revenue streams and how State policies may affect them. To the extent that the State continues to mandate that counties provide services but takes policy actions that reduce revenue provided to support those services, they effectively create an unfunded mandate for local governments.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Services and Supplies	2,616,048	2,321,577	2,685,977	2,685,977	69,929
Other Charges	8,488,403	9,434,320	8,500,903	8,500,903	12,500
Other Financing Uses	4,200,454	1,067,450	3,115,003	3,115,003	(1,085,451)
Total Expenditures by Character	15,304,905	12,823,347	14,301,883	14,301,883	(1,003,022)
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	8,020,016	8,234,871	8,258,629	8,258,629	238,613
Use of Fund Balance	3,036,980	1,083,919	2,328,449	2,328,449	(708,531)
Fines, Forfeitures, Penalties	3,317,000	2,701,556	2,938,000	2,938,000	(379,000)
Revenue - Use of Money & Prop	15,020	93,026	15,100	15,100	80
Charges for Services	913,619	645,794	761,705	761,705	(151,914)
Other Financing Sources	2,270	64,181	0	0	(2,270)
Total Revenues/Use of Fund Balance	15,304,905	12,823,347	14,301,883	14,301,883	(1,003,022)



JUSTICE SERVICES

Probation

District Attorney

Public Defender

Sheriff



PROBATION DEPARTMENT

David Koch
Chief Probation Officer

The Sonoma County Probation Department is committed to changing lives, reducing crime, and restoring community. Staff is dedicated to serving the court, supporting crime victims and their rights, providing justice through accountability and rehabilitation of offenders, and safeguarding the community.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$84,185,884
Total Revenues/Use of Fund Balance	\$49,398,957
Total General Fund Contribution	\$34,786,927
Total Staff	268.00
% Funded by General Fund	41.32%

DEPARTMENT OVERVIEW

The Probation Department is responsible for enhancing community safety, supporting crime victims, and facilitating offender rehabilitation through positive behavior change. The Department relies on evidence-based and evidence-informed practices, which have been scientifically demonstrated to reduce recidivism.

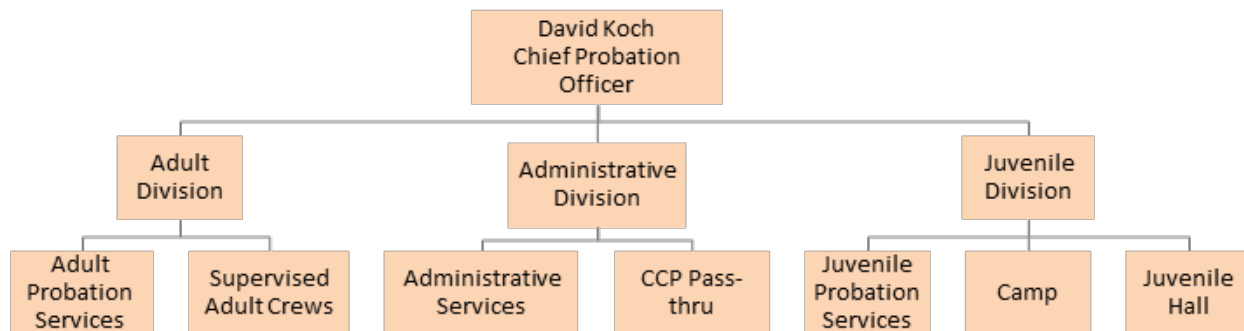
Adult Services, provides court services, community supervision, and referral to appropriate therapeutic services for adult clients, with specialty units for specific populations such as gang members, sex offenders, domestic violence perpetrators, those with a high risk to reoffend, and mentally ill offenders. Supervised Adult Crews, is an alternative work program for adult offenders who are assigned to work crews where they complete meaningful projects throughout the county. The Day Reporting Center serves high risk offenders releasing from prison/jail to community supervision offering a variety of cognitive behavioral intervention curricula, substance abuse treatment, the Positive Parenting Program, job readiness/search assistance through Job Link, benefit eligibility determinations, and continuing education options.

Juvenile Services includes the Juvenile Hall, to provide temporary, safe, and secure detention for youth in need of intensive supervision and rehabilitation in a structured environment. Probation Camp is designed to address anti-social or illegal behavior and thinking patterns in youth, while promoting acceptance of personal responsibility and opportunities for vocational training. Juvenile Investigations and Supervision consists of diversion and community-based prevention and early intervention services, as well as court services and community supervision including specialty services for delinquent foster youth in out-of-home placements, juvenile sex offenders, and mentally ill and gang affiliated youth and their families.

Administration provides fiscal, human resources, training, information technology and workplace safety support for operations, as well as vital research, planning, implementation and evaluation of evidence based programs.

For more information, call (707) 565-2149, or visit <http://sonomacounty.ca.gov/Probation>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Administration	5,897,333	5,681,353	(215,980)	(3.7)
Adult Services	18,880,440	21,252,229	2,371,789	12.6
Juvenile Services	11,386,333	11,789,276	402,943	3.5
Supervised Adult Crews	1,984,405	2,132,646	148,241	7.5
Juvenile Hall	15,174,655	15,292,593	117,938	0.8
Probation Camp	3,336,008	3,276,618	(59,390)	(1.8)
Internal Transfers and Reimbursements	21,449,267	24,761,169	3,311,902	15.4
Total Expenditures by Program	78,108,441	84,185,884	6,077,443	7.8

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Administration	28.00	26.00	(2.00)	(7.1)
Adult Services	100.00	97.00	(3.00)	(3.0)
Juvenile Services	48.00	42.00	(6.00)	(12.5)
Supervised Adult Crews	9.00	9.00	0.00	0.0
Juvenile Hall	83.00	78.00	(5.00)	(6.0)
Probation Camp	17.00	16.00	(1.00)	(5.9)
Total Permanent Positions	285.00	268.00	(17.00)	(6.0)

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	42,743,518	44,025,430	1,281,912	3.0
Services and Supplies	31,865,822	35,592,264	3,726,442	11.7
Capital Expenditures	47,000	129,000	82,000	174.5
Other Expenses*	3,293,359	4,285,681	992,322	30.1
Transfers within the County	158,742	153,509	(5,233)	(3.3)
Total Expenditures by Character	78,108,441	84,185,884	6,077,443	7.8
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	35,575,665	34,786,927	(788,738)	(2.2)
Use of Fund Balance	2,464,160	4,645,255	2,181,095	88.5
Fees and Charges for Service	1,375,147	2,382,600	1,007,453	73.3
State, Federal, and other Govt. Revenue	20,065,913	19,631,999	(433,914)	(2.2)
Other Departmental Revenue**	933,813	2,525,753	1,591,940	170.5
Internal County Reimbursements and Transfers	17,693,743	20,213,350	2,519,607	14.2
Total Revenues/Use of Fund Balance	78,108,441	84,185,884	6,077,443	7.8

*Other Expenses include grant-funded transitional housing and support for clients.

**Other Departmental Revenue includes state realignment growth revenue from FY 2018-19, resulting from higher statewide sales tax, which will be received in FY 2019-20 according to the state's annual payment schedules.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- **Family Support.** Improved family engagement strategies for all youth who enter the juvenile justice system, including: strengthening reentry services for youth in our Camp program; implementing protocols for Child and Family Teams (CFT) meetings for youth in placement; and creating a Probation handbook for both adult and juvenile clients to establish expectations, answer frequently asked questions, and help set clients up for success.
- **Collaboration.** Provided support to adult specialty courts by adding a Probation Officer as a “floater” position for programs such as the ACCESS Sonoma County collaborative, Drug Court, DUI Court, and FACT (forensic mental health) Court to serve a back-up role for coverage in each of these collaborative courts. Additionally, this officer carries a caseload of former military veterans who have become justice involved in the Sonoma County Veteran’s Accountability, Legal Outreach and Recovery (VALOR) court, and represents the department on that collaborative team. The Adult Division partnered with the California Department of Corrections and Rehabilitation (CDCR) to allow for inmates releasing from state prison to have contact via video conferencing with their assigned Probation Officer prior to release. This program improves an inmate’s chance of success during reentry to the community by allowing for pre-release coordination of services such as medical and mental health assistance, as well as housing.
- **Safety.** Improved the safety of residents in Juvenile Hall and Camp through enhanced audio/video recording and purchase of a body scanner to detect contraband, as well as implementing policy refinements to enhance facility safety. This fiscal year an additional four experienced probation officers from the Adult Division were selected as Field Training Officers. These officers provide training to new Probation Officers and have greatly improved the Department’s program, enhancing the safety of staff in the field, and ultimately the community.
- **Employee Engagement.** Completed design and installation of the Committee for Resilience and Employee Wellbeing (CREW), a trauma-informed, Department-wide system of peer support for Probation employees experiencing trauma associated with our demanding work. Created an Engagement Team to develop and implement a multi-faceted program to increase the visibility and community awareness of the role of Probation.
- **Evaluation and Fidelity.** Established an Evidence-Based Practices (EBP) Steering Committee to provide leadership in supporting the Probation Department’s public safety and wellbeing outcomes through the delivery of EBPs increasingly according to design. In partnership with an external evaluator, completed Adult Day Reporting Center process and outcome evaluations. Program improvements are being made as a result, and evidence of effectiveness in reducing recidivism was found

FY 2019-20 Objectives

- **Response Grid.** Implement policies that guide use of custodial sanctions, non-custodial sanctions, and behavioral interventions to constructively respond to delinquent youth/adult offender behavior. The practice of structuring discretion in imposing sanctions is a professional best practice that has proven effective in reducing the length of stay of violators taken into custody. Concomitant benefits include more equitable sanctions imposed by Probation Officers and greater use of non-custodial interventions.
- **Expand/Increase Child and Family Teams (CFT)** meetings at an earlier stage of delinquency proceedings. By engaging the parents and/or others who have a vested interest in the youth through the CFT process, Juvenile Probation staff can improve intra-familial communication, build rapport between the officer and team members, and give a greater level of “voice and choice” which can motivate both the family and youth to engage with service providers. An earlier CFT process also provides an ability to better investigate potential resource (foster) families within the extended social circle of the ward’s family, allowing the youth to remain in the local community, and minimize the number of children in congregate care.
- **Vocational Support.** Collaborate with other system partners, such as Human Services, to develop an employment/mentoring program that exposes clients to a variety of vocational and pro-social activities in the community, while also connecting them with potential employers.
- **Transitional Aged Youth.** Develop a comprehensive strategy to address the unique needs of the transitional aged youth (TAY) population, justice involved young adults age 18-25 who are currently adjudicated in the adult system but whose needs may be more appropriately addressed by the juvenile system. Efforts include working with state regulators to develop an in-custody program for young adult offenders at the Probation Camp, as well as revising state juvenile funding parameters to include community-based contracted services for this age group. Concurrent with this action, it is envisioned that juvenile Probation Camp operations would transition into Juvenile Hall; a capacity of 20 beds. The primary purpose is twofold: a) provide developmentally-appropriate supervision, behavioral interventions and vocational training programs to the transitional age youth population; and b) optimize use of existing facilities and vocational training programs. An added benefit of consolidating the Probation Camp into the Juvenile Hall is the ability to provide a Camp program option for young women currently housed in the Hall.
- **Adult Division Reorganization.** In the coming fiscal year, the Adult Division will re-organize operations in regard to the units responsible for supervision of offenders in the community. The focus of this re-organization will be the development of a unit that seeks a deepening of the use of evidence-based practices within the division. This unit will pilot the use of new technology that creates efficiencies. This team will also explore and adjust internal policies and practices in order to find the best possible balance between holding offenders accountable and providing them with rehabilitative opportunities. We also seek to establish a behavior response grid to utilize short-term custodial sanctions as a tool to promote positive behavior change while enforcing consequences. The implementation of this tool would likely result in the decline of incarceration in our county jail, reducing the bed day population.
- **Improving Outcomes for Youth (IOYouth) initiative.** Sonoma County Juvenile Probation was selected by the Council of State Governments Justice Center (CSG Justice Center)—in partnership with the Federal Office of Juvenile Justice and Delinquency Prevention at the Department of Justice—to participate in the IOYouth initiative. The IOYouth process will take place during FY 2019-20 and involves CSG Justice Center staff partnering with a jurisdiction-wide, multi-stakeholder taskforce to guide a comprehensive system review and improvement process. The CSG Justice Center will analyze case level juvenile justice data; review policies and practices; conduct on-site interviews and focus groups with probation staff, judges, attorneys, service providers, youth and families, and other system stakeholders; and survey front-line staff. Based on this assessment, the CSG Justice Center will provide the taskforce with detailed findings and recommendations for improvement, and work with taskforce members and system leadership to establish consensus for key system changes that will ensure resources are used efficiently to improve public safety and outcomes for youth. Involvement in the IOYouth initiative will provide Probation tangible solutions for achieving the best possible youth and system outcomes consistent with the Department’s mission and strategic goals.

DEPARTMENT HIGHLIGHTS

Service Impacts

Service Reductions - The level of general fund reduction to the Probation Department budget will adversely impact supervision and program services available to juvenile delinquents and adult persons under the Department's supervision. After careful review, reduction recommendations by the Department focus primarily on positions in the Adult Division (3.0 FTE) and Administration (2.0 FTE). The Adult Services positions support Superior Court felony departments and Expedited Case Resolution court, and provide direct supervision to offenders in the Drug and DUI courts as well as moderate risk mental health, sex offender and domestic violence cases. Elimination of positions will result in significant reductions in the level (intensity) of supervision for offenders under Probation Department supervision, due to larger caseloads per officer, as will accountability and behavior change programs available to adults under supervision. Administrative positions support Field Safety training for Probation Officers and accounting services collecting and disbursing fines, fees and victim restitution.

Also impacted will be staffing at Juvenile Hall (5.0 FTE), Juvenile Services (6.0 FTE), and Juvenile Probation Camp (1.0 FTE). The Department will shift resources to increase reliance on state Juvenile Special Revenue fund balances to mitigate the impacts, but this increased reliance is not sustainable over the longer term. At best these funds afford the Department 3-5 years of temporary fiscal relief providing the State legislature continues to allocate appropriate levels of funding to the juvenile justice system, *and* juvenile crime rates remain at all-time lows. Moreover, this action would not allow the Department to respond appropriately to increases in juvenile crime, implement new behavioral change programming in the Hall, or react to legislatively mandated changes.

Key Issues

Passage of Senate Bill 10 (Bail Reform) would result in changes to, and expansion of, the County's existing Pretrial Services program. The original implementation date of October 1, 2019 is now on hold as a referendum challenging this groundbreaking legislation qualified for the November 2020 ballot. As such, State funding for County-run pretrial programs is now in jeopardy. Although State funding was not expected to fully fund the program, these resources would have offset expenses incurred by the County. Even though SB 10 is on hold – given the pending referendum – the pretrial risk assessment tool currently used in Sonoma County requires review for validity/reliability determination. Updating/changing the pretrial risk assessment tool will lend more objectivity to the judicial decision-making process and likely result in more defendants released from custody to pretrial supervision. It is anticipated this activity can be accomplished by May 1, 2020.

Sonoma County has been selected by Arnold Ventures to join the "Advancing Pretrial Policy and Research Project" as one of eight Pretrial Research-Action Sites in the nation. In this role, our County will serve as a model and leader for others working on pretrial justice issues. Probation is leading this effort, and will collaborate with local Criminal Justice System organizations in partnership with the National Partnership for Pretrial Justice, the Center for Effective Public Policy (CEPP) and Research Triangle Institute International (RTI). The project will span five years, beginning in spring 2019 and continuing through spring 2024, and will focus on the quality implementation and rigorous study of the effectiveness of the Public Safety Assessment, which is a pretrial risk assessment instrument designed to guide pretrial decision making based on risk to re-offend or fail to appear for court during the pretrial phase of a criminal case. This initiative reflects the County's commitment to high-fidelity implementation and rigorous process and outcome evaluation to effectively use limited resources to maximize public safety. Senate Bill 10 (Bail Reform) requires the use of a validated pretrial risk assessment, and additional legislation (SB 36) is gaining support that would require data collection and reporting on pretrial assessment decisions and outcomes. The Pretrial Research-Action work positions the Department very favorably to comply with both of these statutory mandates.

The Department continues to struggle with addressing the mismatch between available space and service delivery needs. Due to declining juvenile referrals, we are faced with excess facility capacity at the Juvenile Justice Center (JJC) and the Probation Camp. However, the Adult Services are beyond capacity at Hall of Justice, which has

required expensive and functionally challenging lease agreements for the Day Reporting Center, Investigations/Court Services, and the Supervised Adult Crews. Administrative functions are also housed in different locations around the County's Administration Campus. This situation is negatively impacting the delivery of services to clients and families, and creating inefficiency in managing the organization.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Restore funding for 2.0 FTE Probation Officers in Adult Investigations. These positions will be funded by a recurring transfer from the Graton Tribal Mitigation Fund.	2.00	248,347	248,347	0
Restore funding for 1.0 FTE Probation Officer in Adult Supervision supporting the Drug Court. This position will be funded by a recurring transfer from the Graton Tribal Mitigation Fund.	1.00	133,373	133,373	0
Restore funding for 1.0 FTE Probation Officer in Adult Supervision. This position will be funded by a one-time transfer from the Graton Tribal Mitigation Fund in FY 2019-20 only. This position was previously funded by Senate Bill 678.	0.00	114,975	114,975	0
Allocate one-year of bridge funding for the Adult Pre-Trial Services program in FY 2019-20, funded by a one-time transfer of Graton Tribal Mitigation funds.	0.00	777,968	777,968	0
Restore funding for Juvenile Hall extra help and overtime costs in FY 2019-20 only, funded by a one-time transfer from the Graton Tribal Mitigation Fund.	0.00	229,083	229,083	0
Restore General Fund net cost for 1.0 FTE Probation Officer III assigned to the Department's Field Training Officer program.	1.00	195,000	0	195,000
Allocate ongoing General Fund net cost for 1.0 FTE Probation Officer III in Adult Supervision supporting the DUI Treatment Court. This position was previously funded by 2011 Realignment.	0.00	187,130	0	187,130
Allocate ongoing General Fund net cost for 3.0 FTE Probation Officers in Adult Supervision supporting the Adult Day Reporting Center. These positions were previously funded by 2011 Realignment.	0.00	419,906	0	419,906

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Restore ongoing General Fund net cost for 1.0 FTE Probation Officer in Juvenile Investigations.	1.00	148,188	0	148,188
Restore ongoing General Fund net cost for 1.0 FTE Probation Officer III assigned to the Juvenile Supervision Wraparound unit.	1.00	174,334	0	174,334
Restore ongoing General Fund net cost for clinical and behavioral health services for youth at the Juvenile Hall detention center.	0.00	150,000	0	150,000
Restore ongoing General Fund net cost for 1.0 FTE Probation Industries Crew Supervisor serving as the Welding Instructor at the Juvenile Probation Camp.	1.00	160,000	0	160,000

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Employee Benefits	42,743,518	40,466,275	44,025,430	46,813,734	4,070,216
Services and Supplies	31,865,822	27,962,268	35,592,264	35,592,264	3,726,442
Other Charges	3,293,359	3,361,208	4,285,681	4,435,681	1,142,322
Capital Expenditures	47,000	22,798	129,000	129,000	82,000
Other Financing Uses	158,742	158,742	153,509	153,509	(5,233)
Total Expenditures by Character	78,108,441	71,971,291	84,185,884	87,124,188	9,015,747
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	35,575,665	34,670,385	34,786,927	36,221,485	645,820
Use of Fund Balance	2,464,160	(3,380,267)	4,645,255	4,645,255	2,181,095
Intergovernmental Revenues	20,065,913	18,451,217	19,631,999	19,631,999	(433,914)
Fines, Forfeitures, Penalties	62,813	74,392	74,049	74,049	11,236
Revenue - Use of Money & Prop	60,000	1,113,171	268,560	268,560	208,560
Charges for Services	1,375,147	2,784,895	2,382,600	2,382,600	1,007,453
Miscellaneous Revenues	811,000	3,011,593	2,183,144	2,183,144	1,372,144
Other Financing Sources	206,710	172,433	48,530	1,552,276	1,345,566
Reimbursements	17,487,033	15,073,472	20,164,820	20,164,820	2,677,787
Total Revenues/Use of Fund Balance	78,108,441	71,971,291	84,185,884	87,124,188	9,015,747

DISTRICT ATTORNEY

Jill Ravitch
District Attorney

The Sonoma County District Attorney’s Office is dedicated to providing the members of our community with a safe place to live by holding the guilty accountable, protecting the innocent, and preserving the dignity of victims and their families. We shall seek truth and justice in a professional manner, while maintaining the highest ethical standards.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$29,059,186
Total Revenues/Use of Fund Balance	\$13,451,763
Total General Fund Contribution	\$15,607,423
Total Staff	112.55
% Funded by General Fund	53.71%

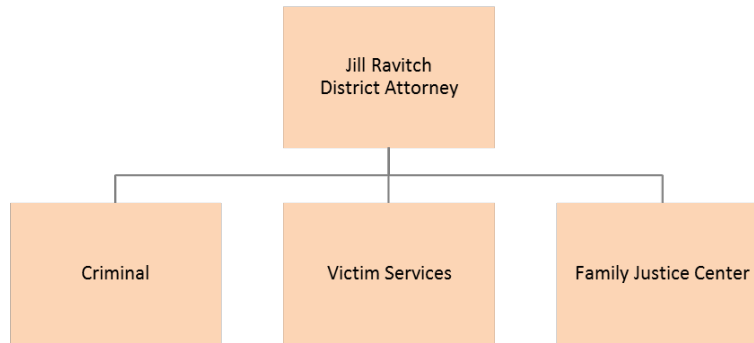
DEPARTMENT OVERVIEW

The **Criminal Division** consists of three units. The **Prosecution Unit** represents the People’s interests in prosecuting criminal cases and seeking justice for victims of crime in both adult and juvenile court and partners with local, state and federal law enforcement agencies to help reduce and prevent crime in our community. This division has many specialized teams that address Domestic Violence/Sexual Assault; Elder Protection; Gangs and Hate Crimes; Writs and Appeals; Narcotics; Driving Under the Influence; Juvenile Justice; Felony Trial, Misdemeanor Trial, and Environmental and Consumer Law and Fraud. The **Investigations Bureau** investigates all types of crime under the District Attorney's jurisdiction and assists prosecutors in preparing and organizing cases for court, which includes locating witnesses, organizing evidence for presentation at trial, and conducting pre-trial investigations. Members of the division participate on multi-agency task forces, such as the High Tech Task Force. The **Administration Unit** provides clerical and legal research support, as well as provide administrative and fiscal oversight.

The **Victim Services Division** provides crisis intervention; emergency assistance; referral assistance; orientation to the Criminal Justice System; court escort/court support; case status and case disposition information; and victim-of-crime claims assistance. The **Family Justice Center Sonoma County** focuses on family violence victims and their children by providing wrap-around services to victims through a single access point. Co-located on the Family Justice Center Sonoma County site are the District Attorney, Sonoma County Sheriff’s Office and Santa Rosa Police Department’s domestic violence and sexual assault teams; the Redwood Children’s Center; and five community-based direct service providers, Verity, Council on Aging, Legal Aid, Catholic Charities and YWCA, offering an array of bilingual services to victims of domestic violence, sexual abuse, child abuse, elder abuse, as well as mental health and legal assistance services, including restraining orders and temporary legal status documentation.

For more information, call (707) 565-2311, or visit <http://sonomacounty.ca.gov/DA>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Criminal	26,148,212	25,973,889	(174,323)	(0.7)
Victim Services	2,530,110	2,415,994	(114,116)	(4.5)
Family Justice Center	894,127	669,303	(224,824)	(25.1)
Total Expenditures by Program	29,572,449	29,059,186	(513,263)	(1.7)

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Criminal	110.00	95.00	(15.00)	(13.6)
Victim Services	17.00	15.00	(2.00)	(11.8)
Family Justice Center*	3.25	2.55	(0.70)	(21.5)
Total Permanent Positions	130.25	112.55	(17.70)	(13.6)

*The 1.0 FTE position reduction is partially offset by a 0.3 FTE Admin Aide increase, funded by a U.S. Department of Justice Polyvictimization grant, approved by the Board on January 08, 2019.

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018- 19 Adopted
Expenditures by Character				
Salaries and Benefits	23,301,604	22,720,316	(581,288)	(2.5)
Services and Supplies	6,040,910	6,222,714	181,804	3.0
Transfers within the County	229,935	116,156	(113,779)	(49.5)
Total Expenditures by Character	29,572,449	29,059,186	(513,263)	(1.7)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution*	16,632,237	15,607,423	(1,024,814)	(6.2)
Fees and Charges for Services	2,500	4,500	2,000	80.0
State, Federal, & Other Govt. Revenue	8,447,385	8,985,337	537,952	6.4
Other Departmental Revenue**	1,879,435	1,672,591	(206,844)	(11.0)
Use of Fund Balance	(725)	0	725	(100.0)
Internal County Reimbursements and Tansfers	2,611,617	2,789,335	177,718	6.8
Total Revenues/Use of Fund Balance	29,572,449	29,059,186	(513,263)	(1.7)

*The year-over-year change factors in expiration of a one-time General Fund contribution of \$671,000 in the FY 2018-2019 Adopted Budget, which drops off in the FY 2019-2020 Recommended Budget.

**Other Departmental Revenue includes Fines and Penalty fees and donations for the Family Justice Center.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- 19,358 cases referred from law enforcement agencies.
- 11,855 cases filed, including more felony cases and multi-defendant cases.
- Investigated and prosecuted 45 homicide cases. Attorneys participated in 33 Lifer Hearings, and responded to 1,437 petitions, clemency, and 2nd striker requests.
- Prosecuted approximately 2,300 Driving Under the Influence (DUI) cases for alcohol and/or drugs.
- Victim Services expanded outreach and provided various services to 3,669 individuals, including: safety planning, court accompaniment, counseling referrals, victim claims assistance, restitution, and emotional support.
- Conducted Homeless Outreach work to support homeless victims of crime.
- Implemented a new program to help victimized foster youth in collaboration with Social Advocates for Youth.
- The Family Justice Center sent kids affected by domestic violence or family trauma to Camp HOPE summer camp.

FY 2019-20 Objectives

Manage and minimize service impacts given:

- Potential department-wide staffing reductions of up to 15%;
- An increase in caseload and case complexity;
- An increase in workload resulting from legislative changes; and
- Reduction in staff availability resulting from increased employee holiday and leave time.
- Find solutions to combat staff compassion fatigue.
- Work to manage budget reduction impacts to employee morale, including anxiety due to employee job instability and work fatigue from trying to do more with less.

DEPARTMENT HIGHLIGHTS

Service Impacts

Reduced General Fund support for the Department will result in an estimated \$2.5 million budget shortfall, which necessitates a 13.6% reduction in staffing in order to balance the budget. The staffing reduction consists of 18.0 FTE permanent positions across all units and all job classifications, plus 3.0 FTE non-permanent extra-help staff. The ultimate impact will be an increase in risk to public safety, as well as increased workload for remaining staff, worker fatigue, missed deadlines, and errors.

Criminal Division – Elimination of 15.0 FTE permanent positions (attorneys, investigators and support staff) will have the following impacts:

- Inability to review and file cases, resulting in suspects remaining at large and victims being denied services;
- Inability to file cases in a timely manner, resulting in delays for victims and potential public safety risks;
- Fewer quality of life crimes being properly assessed for diversion as opposed to prosecution;
- Inability to assist law enforcement agencies will hamper their investigations; and
- Less opportunity to continue programs in schools and outreach to citizen groups.

In addition, elimination of the misdemeanor extra-help attorney unit will cause excessively high caseloads and reduce staff availability to backfill during employee absences and leaves.

Victim Services – Loss of 2.0 FTE specialized staff dedicated to meeting the trauma and justice needs of Sonoma County's victims.

Family Justice Center - Elimination of the Executive Director position (1.0 FTE), which is critical for the success and continuation of the Family Justice Center. Ultimately, this proposed reduction would likely lead to closure of the Family Justice Center at some point in the future, and end Sonoma's successful model for providing wraparound services to Sonoma County's most vulnerable populations.

Key Issues

Focus on most serious crimes and crimes involving most vulnerable victims.

Continue to prosecute environmental crimes and consumer fraud.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Restore ongoing General Fund net cost for 11.0 FTE critical prosecution staff, including attorneys, investigators, victim services advocates, and support staff.	11.00	1,481,369	0	1,481,369
Restore ongoing General Fund net cost for 3.0 FTE essential Deputy District Attorney positions needed to review and prosecute misdemeanor cases.	3.00	267,750	0	267,750
Restore 1.0 FTE Deputy District Attorney IV needed to perform critical prosecution work. This position will be funded by a recurring contribution from the Graton Tribal Mitigation Fund.	1.00	205,676	205,676	0
Restore appropriations for extra help backfill coverage for permanent staff, funded by a one-time transfer from the Graton Tribal Mitigation Fund.	0.00	217,346	217,346	0
Other Funds				
Restore 1.0 FTE Executive Director to manage the Family Justice Center. This position will be funded by a recurring contribution from the Graton Tribal Mitigation Fund.	1.00	156,843	156,843	0

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	23,301,604	23,018,945	22,720,316	25,049,300	1,747,696
Services and Supplies	6,040,910	5,387,921	6,222,714	6,222,714	181,804
Other Financing Uses	229,935	229,935	116,156	116,156	(113,779)
Total Expenditures by Character	29,572,449	28,636,801	29,059,186	31,388,170	1,815,721
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	16,632,237	16,555,974	15,607,423	17,356,542	724,305
Use of Fund Balance	(725)	(590,273)	0	0	725
Licenses, Permits, Franchises	2,500	26,763	4,500	4,500	2,000
Intergovernmental Revenues	8,447,385	8,553,417	8,985,337	8,985,337	537,952
Fines, Forfeitures, Penalties	1,566,525	1,096,814	1,512,792	1,512,792	(53,733)
Revenue - Use of Money & Prop	30,595	215,637	73,195	73,195	42,600
Miscellaneous Revenues	282,315	260,115	86,604	86,604	(195,711)
Other Financing Sources	241,420	140,762	41,270	621,135	379,715
Reimbursements	2,370,197	2,377,592	2,748,065	2,748,065	377,868
Total Revenues/Use of Fund Balance	29,572,449	28,636,801	29,059,186	31,388,170	1,815,721



PUBLIC DEFENDER

Kathleen Pozzi
Public Defender

The Sonoma County Public Defender's office protects the life, liberty, property, and constitutional rights of each of its clients as it serves the interests of society to ensure a fair, efficient, and unbiased system of justice.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$11,203,339
Total Revenues/Use of Fund Balance	\$554,157
Total General Fund Contribution	\$10,649,182
Total Staff	45.00
% Funded by General Fund	95.05%

DEPARTMENT OVERVIEW

The Public Defender has the mandated responsibility of defending any person who is not financially able to employ counsel and who is charged with the commission of any contempt or offense triable in the Superior Court, where no conflict exists.

Government Code Section 27706 sets forth the types of cases which can be handled by a County Public Defender, and this includes criminal cases, contempt cases, appeals, cases involving mental health guardianship and conservatorships, juvenile cases, any person who is required to have counsel pursuant to Penal Code Section 686.1 (defendant in a capital case), and Probate Code Section 1471 appointment in probate guardianships under specific conditions.

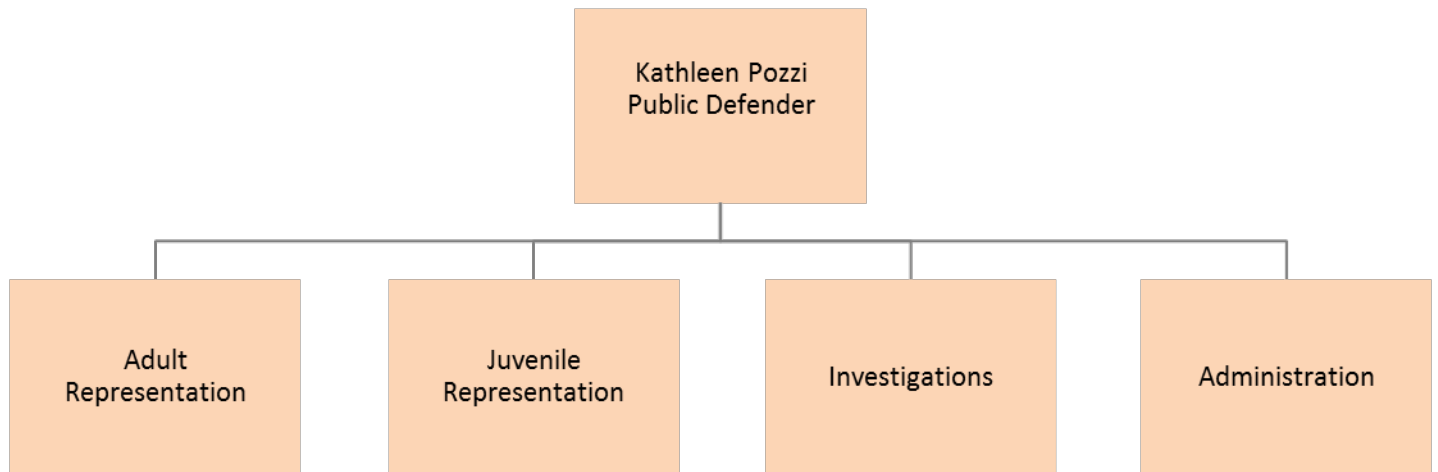
All attorneys and clients of the Law Office of the Public Defender have access to the services of the Immigration Consequences Specialist to ensure that all clients understand the potential immigration impacts related to the criminal proceedings in accordance with the mission of the Law Office of the Public Defender.

The Office collaborates with other County and criminal justice partners to strive for a holistic approach to representation, while protecting the constitutionally guaranteed rights of accused persons.

The Public Defender's office is made up of four program areas: **Adult Representation** focuses on the defense and representation of indigent adults, **Juvenile Representation** provides legal services to juveniles, **Investigations** supports the attorneys by providing investigative services, and **Administration** provides administrative and legal processing support to the legal and investigations staff.

For more information, call (707) 565-2791, or visit <http://sonomacounty.ca.gov/Public-Defender/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Adult Representation	6,380,867	5,253,121	(1,127,746)	(17.7)
Juvenile Representation	660,335	746,889	86,554	13.1
Investigations	1,760,892	1,991,705	230,813	13.1
Administration	2,639,066	3,211,624	572,558	21.7
Internal Transfers	0	0	0	0.0
Total Expenditures by Program	11,441,160	11,203,339	(237,821)	(2.1)

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Adult Representation	28.00	22.00	(6.00)	(21.43)
Juvenile Representation	3.00	3.00	0.00	0.00
Investigations	8.00	8.00	0.00	0.00
Administration	12.00	12.00	0.00	0.00
Total Permanent Positions	51.00	45.00	(6.00)	(11.76)

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommend ed Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	10,146,920	9,889,779	(257,141)	(2.5)
Services and Supplies	1,247,372	1,267,956	20,584	1.7
Capital Expenditures	0	0	0	0.0
Other Expenses	0	0	0	0.0
Transfers within the County	46,868	45,604	(1,264)	(2.7)
Total Expenditures by Character	11,441,160	11,203,339	(237,821)	(2.1)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	10,891,561	10,649,182	(242,379)	(2.2)
Fees and Charges for Services	58,000	58,000	0	0.0
State, Federal, & Other Govt. Revenue	118,650	140,000	21,350	18.0
Other Departmental Revenue*	350	500	150	42.9
Use of Fund Balance	66,000	82,500	16,500	25.0
Internal County Reimbursements and Transfers	306,599	273,157	(33,442)	(10.9)
Total Revenues/Use of Fund Balance	11,441,160	11,203,339	(237,821)	(2.1)

*Other Departmental Revenue includes interest earnings from Parole Revocation Hearings Fund balance.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Collaborated with the Department of Health Services and Human Services Department to improve wrap around services provided to homeless, including participation in the Project Hope Task Force, ACCESS Sonoma County, and the Homeless Court Collaborative.
- Updated the Department's Case Management System to improve capabilities and reduce data entry.
- Implemented procedures relating to Proposition 63 which provides for the removal of firearms and ammunition from individuals upon conviction of certain crimes.
- Participated in the efforts to improve the Superior Court's new data management system and internal processes to ensure clients are provided with accurate and timely information.

FY 2019-20 Objectives

- Evaluate individual California Department of Corrections and Rehabilitation (CDCR) inmates who may be eligible for resentencing under SB 1437. SB 1437 was signed into law in September, 2018, and mandates that every person in the CDCR who has been convicted of murder in the past must be reviewed for application to this new law. CDCR has developed a list for each County. There are 137 sentenced inmates from Sonoma County that may be eligible, going back to 1965. Each individual's case must be recreated and evaluated for eligibility of resentencing. The process to review these cases is extensive and may take as much as 2-3 weeks per case. The Department may require additional assistance as this project progresses.
- Develop a unified procedure for Mental Health Diversion (AB 1810/SB 215) with social and criminal justice partners. Department Head developed four legal documents for Court review and acceptance to standardize Petition, Waivers, Releases, etc., for universal court protocol. The Court recently adopted the use of the Department's forms. Ongoing regular meetings will continue to be held with other social and criminal justice partners to implement this new law. State funding and grants are being applied. Behavioral Health will provide the service.
- Erase criminal records in conjunction with Proposition 64 of the new AB 1793 Cannabis Conviction Legislation by December 31, 2019. There are estimated to be approximately 2,300 cases remaining, each estimated at 2.5 hours per case, or 5,750 hours annually. A unified procedure with all justice partners is required for a successful implementation process.

DEPARTMENT HIGHLIGHTS

Service Impacts

The proposed reduction of General Fund contribution in FY 2019-20 will create a significant shortfall in the department's budget. With increased costs of operations including discovery costs, extraordinary cost for experts and potential benefits/wage increases, the reduction in General Fund support results in a 10% overall shortfall. Since 95% of the department's budget costs are employee salaries and benefits, the budget reduction will result in the reduction of 6.0 FTE permanent attorney positions and extra help non-permanent staff working in equivalent attorney job classes. Reduction in attorney coverage will delay disposition of cases, thereby extending a client's exposure to lengthier incarceration, further court congestion, and increased workload for the District Attorney, Jail Detention, and Probation offices.

Clients requiring mental health and/or drug and alcohol treatment will go longer without treatment. In addition, all attorneys will spend more time in court, reducing time available for supervision of staff, committee and program duties, and other management tasks.

The Public Defender will no longer be able to take discretionary Court Appointments on Probate and Limited Conservatorships. Based on past experience, contracting this work out to private appointed counsel would be cost-prohibitive and not a feasible alternative. The Public Defender handles approximately 46 Court-appointed conservatorship cases a year. Hours spent on each case range from six hours to as much as 300 hours per year. Mandatory annual legal education must be completed by any attorney representing persons under conservatorship proceedings. With an aging population and mental health awareness, the number of Court appointments for conservatorships has increased dramatically, and this trend is expected to continue in FY 2019-20.

Post-sentencing services provided by extra-help law clerks such as expungements, reduction of charges, and re-sentencings will be delayed four to six months. These services reduce barriers to employment, education, and housing for individuals within our community.

Key Issues

The Department is responding to an increase in multiple-defendant and serious and violent charges. The time and cost of defending these clients goes up exponentially compared to a non-violent, non-serious criminal charge.

The service impacts due to budget reductions, as stated above, will also require the coordination of civil case files to private counsel which is a disruption to the client and to the office.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Restore funding for 1.0 FTE Deputy Public Defender attorney. This position will be funded by a recurring transfer from the Graton Tribal Mitigation Fund.	1.00	185,433	185,433	0
Restore ongoing General Fund net cost for 5.0 FTE Deputy Public Defender attorneys serving indigent members of the community in need of legal representation, including probate and conservatorship cases.	5.00	788,725	0	788,725
Restore ongoing General Fund net cost for extra help attorneys and law clerks providing post-sentencing services, such as expungements, reduction of charges, and re-sentencings.	0.00	155,426	0	155,426
Add appropriations for 1.0 FTE Legal Secretary to support discovery needs for AB 109 clients and parolees. This position was approved by the Community Corrections Partnership in March 2019 as part of its FY 2019-20 plan, and will be fully-funded by State 2011 Public Safety Realignment funds.	1.00	96,681	96,681	0

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Employee Benefits	10,146,920	10,561,140	9,889,779	11,116,044	969,124
Services and Supplies	1,247,372	1,639,537	1,267,956	1,267,956	20,584
Other Financing Uses	46,868	46,868	45,604	45,604	(1,264)
Total Expenditures by Character	11,441,160	12,247,545	11,203,339	12,429,604	988,444
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	10,891,561	11,665,189	10,649,182	11,593,333	701,772
Use of Fund Balance	66,000	35,440	82,500	82,500	16,500
Intergovernmental Revenues	118,650	150,416	140,000	140,000	21,350
Revenue - Use of Money & Prop	350	5,250	500	500	150
Charges for Services	58,000	47,348	58,000	58,000	0
Miscellaneous Revenues	0	44,996	0	0	0
Other Financing Sources	80,285	64,696	40,470	225,903	145,618
Reimbursements	226,314	234,210	232,687	329,368	103,054
Total Revenues/Use of Fund Balance	11,441,160	12,247,545	11,203,339	12,429,604	988,444



SHERIFF

Mark Essick
Sheriff-Coroner

In partnership with our communities, we commit to provide professional, firm, fair, and compassionate public safety services, with integrity and respect.

BUDGET AT A GLANCE

RECOMMENDED FY 2019-20

Total Expenditures	\$180,503,089
Total Revenues/Use of Fund Balance	\$91,953,758
Total General Fund Contribution	\$88,549,331
Total Staff	625.50
% Funded by General Fund	49.06%

DEPARTMENT OVERVIEW

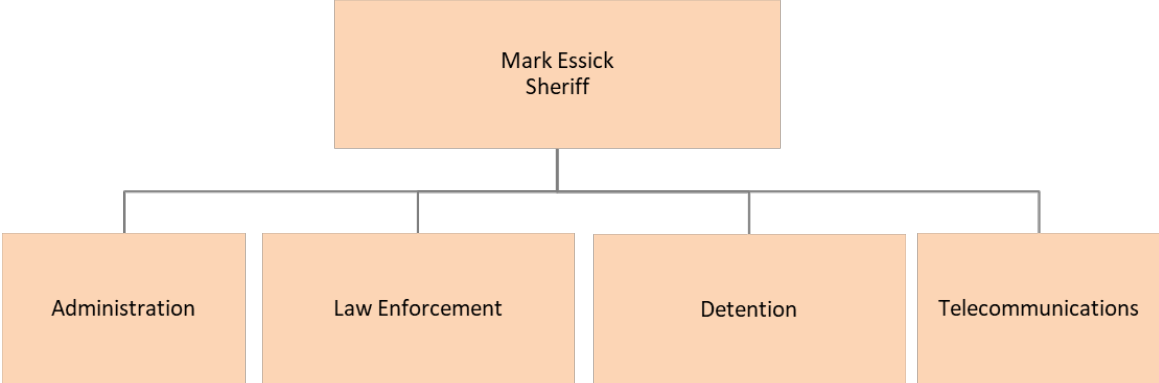
The Sheriff's Office is organized into two divisions for service delivery, **Law Enforcement** and **Detention** with two additional sections supporting service delivery, **Administrative Services** and the **Telecommunications Bureau** providing County-wide radio infrastructure and support services. The Sheriff-Coroner, under state law, is responsible for the delivery of law enforcement to the unincorporated areas of the County of Sonoma and County-wide adult detention services.

Within the **Law Enforcement** Division, Division, Field Services includes patrol services, contracts to provide law enforcement services to the Town of Windsor and the City of Sonoma, the Helicopter and Search & Rescue Units, the Marine Unit, and Dispatch services. Special Services includes Investigations, Coroner, court security services, inmate transportation, Civil Bureau, and the repository of all criminal warrants within the Central Information Bureau.

The **Detention Division** is comprised of Operations and Special Services. Operations is responsible for the operation of two adult detention facilities designed for the incarceration of criminal offenders and persons charged with criminal offenses. While incarcerated, the County must provide all the basic living needs of an inmate, including food, clothing, and medical and mental health care. The Sheriff's Office maximum security Main Adult Detention Facility serves as the intake location and the facility houses both pre-trial and sentenced men and women, most of whom are medium to high risk offenders, plus any inmates requiring special medical and/or mental health services. The North County Detention Facility houses both pre-trial and sentenced males, most of whom are low to medium risk offenders. Special Services includes Planning & Research, Training & Compliance, Institutional Services, Detention Records, and Inmate Programs including alcohol and drug treatment services, cognitive therapy for the mentally ill offenders, and General Educational Development (GED) classes.

For more information, call (707) 565-2511, or visit <http://sonomasheriff.org>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Sheriff's Administration	10,982,927	11,359,291	376,364	3.4
Law Enforcement	82,155,966	82,579,383	423,417	0.5
Detention	71,733,707	74,350,806	2,617,099	3.6
Telecommunications	1,681,146	1,564,197	(116,949)	(7.0)
Transfers & Reimbursements	10,839,839	10,649,412	(190,427)	(1.8)
Total Expenditures by Program	177,393,585	180,503,089	3,109,504	1.8

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Sheriff's Administration	47.00	44.00	(3.00)	(6.4)
Law Enforcement	297.50	291.50	(6.00)	(2.0)
Detention	285.00	285.00	0.00	0.0
Telecommunications	5.00	5.00	0.00	0.0
Total Permanent Positions	634.50	625.50	(9.00)	(1.4)

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	130,215,759	133,263,260	3,047,501	2.3
Services and Supplies	37,731,714	38,055,689	323,975	0.9
Capital Expenditures	360,500	242,866	(117,634)	(32.6)
Other Expenses*	8,031,456	8,101,816	70,360	0.9
Transfers within the County	1,054,156	839,458	(214,698)	(20.4)
Total Expenditures by Character	177,393,585	180,503,089	3,109,504	1.8
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	90,411,766	88,549,331	(1,862,435)	(2.1)
Fees and Charges for Services	1,028,805	1,246,335	217,530	21.1
State, Federal, & Other Govt. Revenue	65,416,038	68,021,653	2,605,615	4.0
Other Departmental Revenue**	1,558,557	1,472,052	(86,505)	(5.6)
Use of Fund Balance	1,148,769	1,381,313	232,544	20.2
Internal County Reimbursements and Transfers	17,829,650	19,832,405	2,002,755	11.2
Total Revenues/Use of Fund Balance	177,393,585	180,503,089	3,109,504	1.8

*Other Expenses includes capital lease payments, inmate clothing and health care, and debt service interest.

**Other Departmental Revenue includes fines and penalty fees paid, interest income, donations, inmate welfare revenue and prior year revenues paid by the state.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Developed a Sheriff's Office policy for the deployment and use of unmanned aerial vehicles (drones), which have become a valuable tool in a multitude of law enforcement situations such as search and rescue missions, active shooters, and hostage/barricaded subjects.
- As a direct result of our continued intensive hiring effort, the Sheriff's Personnel Unit completed 239 pre-employment background investigations resulting in hiring over 77 new Sheriff's Office employees. This effort included 100% filling of difficult to hire job classes such as Detention Specialist, Communications Dispatcher, and Deputy Sheriff. Additionally, 109 security clearances were conducted of individuals working in or around Sheriff's Office facilities.
- Installed recordable dayroom cameras in key locations at the Main Adult Detention Facility which will increase the safety and security of our facility for both inmates and staff.
- Successfully completed a new recruitment branding effort "Make the Right Call" and launched a new recruitment website.
- Completed several key facility improvement projects which included Americans with Disabilities Act (ADA) upgrades to inmate housing units, improvements to the exercise yards, physical security enhancements, and redesigning and rebuilding the Inmate Dental Office to modernize and increase the functional space as well as adding new safety features.
- Hosted a Spanish language Citizens Academy in addition to our English language Academy and continued our focus on community engagement efforts through the use of social media, direct deputy involvement, community appearances, and other avenues as evidenced by our information sharing in response to the 2019 Floods.
- Increased programmatic services to inmates including expanding services from Verity Advocacy and Counseling Services for sexual assault victim advocacy and educational classes including Seeking Safety and Women's Self-Esteem.
- Implemented Naloxone Program for Field Services to effectively treat and reduce fatal opiate/opioid overdoses in the field and provide additional safety for staff who may be accidentally exposed.

FY 2019-20 Objectives

- Successfully implement a Body Worn Camera Program for Correctional Deputies.
- Increase succession planning efforts by developing a professional development/promotional handbook for Sheriff's Office employees and establishing a team of volunteer professional development mentors.
- Launch the 5 Keys Charter School Program to provide a fully accredited public high school program for incarcerated adults to fulfill the general education needs in the Sheriff's detention facilities.
- Develop a comprehensive Sheriff's Office Strategic Plan and Annual Report for the community outlining Sheriff's Office activities.
- Continue to explore and implement innovative methods to improve and increase our ability to hire law enforcement and detention employees, focusing on hard to fill positions, as part of our continued intensive hiring effort.
- Obtain licensing and certification for five (5) Lanterman-Petris-Short Act (5150, 5151, 5152, 5558.5 Welfare and Institutions Code) mental health beds prior to opening the new Behavioral Health Housing Unit at the Main Adult Detention Facility.

DEPARTMENT HIGHLIGHTS

Service Impacts

The Sheriff's FY 2019-20 Recommended Budget includes total reductions of \$2,177,591 in the use of General Fund resources to meet the County Administrator's Office target. Service levels provided to the community will be impacted in the following ways:

- Community engagement and responsiveness to the public and the Board's need for information and communication will be severely hindered with the elimination of voicemail for Field Services deputy sheriffs, the closing of the Sheriff's Main Office lobby during County holidays, and the elimination of the Sheriff's Office Public Information Officer (PIO) Sergeant.
 - Voice mail is the most efficient form of communication for Deputy Sheriff's as they are not in the office, but can retrieve messages regularly throughout their shift. Eliminating voice mail reduces the ability for the public to make immediate and direct contact with a Deputy and diminishes community policing and community engagement efforts as it will be harder to stay in contact with victims and citizens. The public will have to call the main Sheriff's number and leave a message thus creating additional work for staff tasked with answering the phones, including already over tasked dispatchers during non-business hours.
 - Closing the Sheriff's Main Office front lobby during County holidays will reduce service to the community by decreasing accessibility to Sheriff's staff and information, particularly for working individuals.
 - Eliminating the Sheriff's PIO Sergeant will hinder information sharing with the public, media, and the Board by decentralizing the PIO workload as emergent information requests will have to default to the on-duty watch commander. This will result in slower dissemination of information to the community. It will be particularly acute during times of emergency. In addition, losing the PIO will negate the prior work done in developing and managing our Social Media Program and the Sheriff's Office participation with the County's Alert and Warning Program. This work includes organizing and providing training for Sheriff's staff in both areas.
- The elimination and/or reduction of extra help staff hours will hamper the Sheriff's ability to complete critical administrative projects in Detention such as policy and procedure development and the continuity of operation plan (COOP). Additionally, it will slow personnel hiring background investigations and internal affairs investigations by shifting additional workload to the full time investigators. This will result in prolonged vacancies in all job classes and decrease responsiveness to IOLERO and the public with regards to complaint investigations.
- Elimination of two (2) detectives and decreasing detective overtime will directly impact the Sheriff's Office ability to solve crimes. In particular, it will decrease our ability to work crimes against our most vulnerable populations such as the elderly. Cases such as fraud, identity theft, embezzlement, and quality of life cases will be delayed or not worked at all. The Investigations Bureau will have to prioritize crimes against people over property crimes. Some investigative work will be deferred to Patrol deputies creating the need for balancing responding to emergency calls for service with investigative follow up. Cold case investigative work will cease. The Sheriff's ability to meet the District Attorney's timelines will be in jeopardy.
- A decrease in Sheriff's Administrative/Fiscal staffing will impact remaining staff by shifting workload and decreasing internal customer services. The elimination of one Administrative Secretary will increase the workload for existing clerical staff and eliminate coverage during vacations and sick leave. During these times the public will have limited phone access to the Office and will be required to leave voice mail messages rather than have a live person direct their calls. Deleting the Account Clerk II from Sheriff's Purchasing will slow the overall purchasing process for goods and services directly supporting operations. Certain purchasing processes will have to change reducing internal customer service and delaying responsiveness to internal clients, ACTTC, and General Services Purchasing Division.
- Termination of the Detention K9 Program will increase drug activity within our Detention facilities. This may lead to an increase in drug related in-custody deaths and contribute to increased opportunities for violence as contraband is smuggled into the facilities and goes undetected.

- Converting the Detention Compliance position from a Correctional Deputy (CD) to an Administrative Aide will reduce diversity in job opportunities for CD staff, limit CD career development, hamper Detention succession planning, and lose operational expertise that is beneficial to this position.
- Reduction of law enforcement service in both the Sonoma Valley and Russian River substations will greatly impact the direct provision of services to these communities. Eliminating one of two Sergeants from each of the substations will result in a dramatic decrease in services. Supervision will be cut in half in these areas, leaving the Main Office Sergeants to cover the entire County on swing and graveyard shifts.

Eliminating the Russian River and Sonoma Valley Community Services Officers will result in closing the Substations to the public. Community members will have to come to the Sheriff's Main Office in Santa Rosa to conduct business type services. Additionally, area specific crime prevention and community policing activities will be severely decreased.

Key Issues

- Following years of change, fiscal constraints, personnel reductions, and social and political challenges, the Sheriff's Office is continuing to focus on our core mission, keeping all communities safe for residents and visitors. This renewed emphasis will challenge us to be innovative and open to community input, all while concentrating on core law enforcement and detention skills and best practices.
- Responding to increased Public Records Act request and unfunded legislative mandates, particularly in regards to SB 1421 (Release of Peace Officer Records), AB 748 (Disclosure of Peace Officer Video and Audio Recordings), and AB 953 (Racial and Identity Profiling Act).
- The Sheriff's Office will need to continue to be engaged with our county and community partners to find solutions for the County's homeless and transient population as this issue impacts the county's quality of life and criminal justice system, with a particularly disparate impact on Detention.
- Appropriate bed space for inmates suffering from highly acute mental illness.
- Increase position allocations and hiring to address the staffing needs for the Adult Detention Behavioral Health Housing Unit scheduled to open November 2021.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
True-up the Sheriff's revenue allocation from the Graton Tribal Mitigation Fund to align with ongoing expenditures for the Sheriff's previously approved Graton mitigation resources and activities. The revenue true-up corrects the funding gap and allows the Sheriff's Office to restore its top four FY 2019-20 add-backs without need for additional General Fund net cost: [1] Valley sub-station sergeant; [2] Valley sub-station community services officer; [3] River sub-station sergeant; and [4] River sub-station community services officer.	4.00	843,601	843,601	0
Appropriate funds for ongoing General Fund expenses associated with Detention's body worn camera program, funded from contingencies. This request was approved by the Board of Supervisors on March 12, 2019.	0.00	228,346	0	228,346
Appropriate telecommunications capital project funds to the Sheriff's operating budget as approved in the County's FY 2019-20 Capital Project Plan. The appropriations for this capital project were inadvertently omitted from the Recommended Budget.	0.00	728,000	728,000	0
Other Funds				
Add appropriations to the Sheriff's Telecommunications infrastructure fund. The County's Capital Project Funds are held in this infrastructure fund and then transferred to the Sheriff's operational budget as projects are completed. This allows funding to remain available for multi-year projects.	0.00	728,000	728,000	0

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Restore ongoing General Fund net cost for 2.0 FTE Detectives assigned to the Investigations Unit. These positions provide capacity to work on fraud, identity theft, embezzlement, and quality of life cases, as well as property crimes.	2.0	544,079	0	544,079
Restore ongoing General Fund net cost for 1.0 FTE Public Information Officer to manage information sharing with the public, media, and Board of Supervisors.	1.00	195,235	0	195,235
Restore ongoing General Fund net cost for 1.0 FTE Account Clerk in the Sheriff's Purchasing Unit responsible for procuring goods and services directly supporting operations.	1.00	89,375	0	89,375
Restore ongoing General Fund net cost for 1.0 FTE Secretary in the Administration Unit.	1.00	121,034	0	121,034
Restore ongoing General Fund net cost for the Detention K9 Program, which helps detect drug activity within detention facilities.	0.00	43,265	0	43,265
Restore Investigations Unit overtime, funded by a one-time transfer from the Graton Tribal Mitigation Fund in FY 2019-20 only.	0.00	67,142	67,142	0

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Employee Benefits	130,215,759	129,776,909	133,263,260	134,979,843	4,764,084
Services and Supplies	37,731,714	35,626,190	38,055,689	38,471,184	739,470
Other Charges	8,031,456	7,948,131	8,101,816	8,101,816	70,360
Capital Expenditures	360,500	313,353	242,866	970,866	610,366
Other Financing Uses	1,054,156	755,211	839,458	1,567,458	513,302
Total Expenditures by Character	177,393,585	174,419,794	180,503,089	184,091,167	6,697,582
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	90,411,766	87,939,713	88,549,331	89,770,667	(641,099)
Use of Fund Balance	1,148,769	(1,433,131)	1,381,313	1,381,313	232,544
Licenses, Permits, Franchises	22,073	43,237	19,275	19,275	(2,798)
Intergovernmental Revenues	65,416,038	65,668,758	68,021,653	68,021,653	2,605,615
Fines, Forfeitures, Penalties	212,374	1,276,216	217,382	217,382	5,008
Revenue - Use of Money & Prop	28,375	531,995	152,305	152,305	123,930
Charges for Services	1,006,732	1,405,237	1,227,060	1,227,060	220,328
Miscellaneous Revenues	1,317,808	1,594,433	1,102,365	1,102,365	(215,443)
Other Financing Sources	2,254,892	2,332,392	2,127,900	4,494,642	2,239,750
Reimbursements	15,574,758	15,060,944	17,704,505	17,704,505	2,129,747
Total Revenues/Use of Fund Balance	177,393,585	174,419,794	180,503,089	184,091,167	6,697,582



HEALTH & HUMAN SERVICES

Health Services

Human Services

In-Home Support Services (IHSS)

Department of Child Support Services



HEALTH SERVICES

Barbie Robinson
Director

The mission of the Sonoma County Department of Health Services is to promote, protect, and ensure access to services to support the health, recovery, and well-being of all in Sonoma County.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$243,360,524
Total Revenues/Use of Fund Balance	\$234,539,409
Total General Fund Contribution	\$8,821,115
Total Staff	528.98
% Funded by General Fund	3.62%

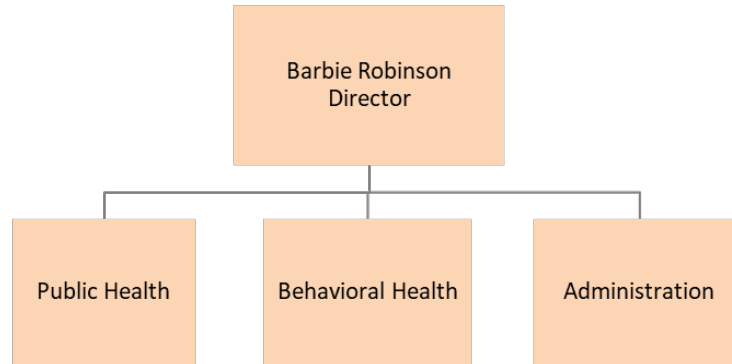
DEPARTMENT OVERVIEW

The Department of Health Services' Public Health and Behavioral Health Divisions, in partnership with the local health system, engage the community through a combination of direct services and a network of community-based contracts with provider agencies.

Public Health programs include Environmental Health and Safety; Family Health; Health Care Coordination; Women Infants and Children; Disease Control and Surveillance including Vital Statistics; Healthy Communities, Public Health Preparedness; Animal Services; the Regional Public Health Laboratory; the Coastal Valleys Emergency Medical Services Agency; Special Clinical Services; Public Health Program Support; and support for a variety of commissions and committees. **Behavioral Health** programs promote the recovery and wellness of children, youth, and adults in need of specialty mental health services and/or substance use disorder services. This is accomplished through the administration of the County Mental Health Plan (MHP) and Drug Medi-Cal fee-for-service system that provides integrated services including specialty mental health, substance use disorder treatment, case management, advocacy, outreach, and education. The Division also supports the Mental Health Board and Mental Health Services Action Steering Committee. **Administration** provides support to the Department's operating divisions including accounting, budgeting, contracting, personnel, compliance and privacy, as well as facilitating internal services from information technology, risk management, facility, and fleet partners. In addition, Administration supports the County's Health Action Collective Impact Initiative and leads the Department's health policy, planning, evaluation, and research activities.

For more information, call (707) 565-4700, or visit <http://sonomacounty.ca.gov/Health-Services/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Public Health	53,156,498	50,121,821	(3,034,677)	(5.7)
Behavioral Health	92,941,724	91,629,368	(1,312,356)	(1.4)
Administration	26,624,666	21,504,759	(5,119,907)	(19.2)
<i>Internal Transfers & Reimbursements</i>	80,859,817	80,104,576	(755,241)	(0.9)
Total Expenditures by Program	253,582,705	243,360,524	(10,222,181)	(4.0)

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget*	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted**	% Change from FY 2018-19 Adopted
Public Health	238.12	205.52	(32.60)	(13.7)
Behavioral Health	237.21	234.36	(2.85)	(1.2)
Administration	98.10	89.10	(9.00)	(9.2)
Total Permanent Positions	573.43	528.98	(44.45)	(7.8)

* Includes 1.5 FTE position adjustments approved during FY 2017-18.

** 44.5 positions are recommended for deletion in FY 2019-20.

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	82,730,661	82,621,595	(109,066)	(0.1)
Services and Supplies	40,205,902	37,767,970	(2,437,932)	(6.1)
Capital Expenditures	80,000	10,000	(70,000)	(87.5)
Other Expenses*	116,646,287	112,250,924	(4,395,363)	(3.8)
Transfers within the County	13,919,855	10,710,035	(3,209,820)	(23.1)
Total Expenditures by Character	253,582,705	243,360,524	(10,222,181)	(4.0)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	12,109,769	8,821,115	(3,288,654)	(27.2)
Fees and Charges for Services	12,205,255	11,554,061	(651,194)	(5.3)
State, Federal, & Other Govt. Revenue	121,521,721	108,413,423	(13,108,298)	(10.8)
Other Departmental Revenue**	3,509,711	6,660,241	3,150,530	89.8
Use of Fund Balance***	(1,291,069)	6,574,014	7,865,083	(609.2)
Internal County Reimbursements and Transfers	105,527,318	101,337,670	(4,189,648)	(4.0)
Total Revenues/Use of Fund Balance	253,582,705	243,360,524	(10,222,181)	(4.0)

*Other Expenses include community services contracts.

** Other Departmental Revenue includes Fines, Forfeitures and Penalties

*** Use of Fund Balance includes \$5 million related to Behavioral Health Restoration Funding received in FY 2018-19

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Strengthened Department's capacity to prepare for and respond to emergencies including facilitating Incident Command System training for the DHS workforce, health system partners (hospital, clinic, Skilled Nursing Facilities), and Medical Reserve Corp participants; conducted a Rapid Needs Assessment in September 2018 to better understand the impact of the 2017 wildfires on Sonoma County residents and to inform strategies for more effective response; developed response plans for prioritized medical-health needs (including Medical-Health Response Plan, Nursing Response Plan and Shelter Medical-Health Field Operations Guide); collaborated with County emergency response partners to design a shelter medical-health tabletop exercise to clarify organizational structure, chain of command and processes at the Emergency Operations Center (EOC), Department and Shelter level that will best serve the medical and health needs of local residents in a general population emergency shelter.
- The Department's Disease Control unit providing educational sessions to Sonoma County clinicians on screening and treatment; conducting extensive field education and screening (including at homeless encampments and gathering spots); linking people who test positive for syphilis to care, identifying and testing the sexual contacts of individuals with syphilis, and following up with all who test positive for syphilis to assure completion of treatment.
- Redesigned the Department's Behavioral Health Division's Youth and Family Services Section to focus on increasing client access for the Department's most high-need clients, improve the quality of care, and improve the caseloads of staff.
- ACCESS Sonoma County, a coordinated, client-centered service delivery model that is a collaboration of County Safety Net Departments (Health Services, Human Services, Probation, Child Support Services, Sheriff's Office, Public Defender, Community Development Commission, County Counsel, and Information Systems Department) successfully enrolled 878 clients who are high need homeless individuals with co-occurring mental health and physical health issues in outreach and engagement services providing intensive case management to 46 of the highest needs clients.
- Successfully applied for and was awarded \$2.1 million in grant funding to support the ACCESS Sonoma County Initiative.
- Developed and implemented the Department's next 5-Year Strategic Plan that defines the Department's mission, vision, and values, including the development of a detailed work plan that supports implementation of the plan's goals and strategies.
- Implemented Phase 1 of the Department's contract reform initiative that includes a competitive procurement project related to Behavioral Health youth contracts improving the efficiency, effectiveness, and value of contracted service. Board approval of the Departments' Contracting Principles for Safety Net Services Programs was on April 2, 2019.
- Strengthened compliance function by increasing staff to the Quality Management, Utilization/Service Review, and auditing functions. Implemented an improved Compliance governance structure that includes the Operational Compliance Committee and Executive Compliance Committee to better identify and mitigate Departmental risks. Identified and addressed key program integrity risks resulting in mitigating significant financial risks. Completed Board of Supervisors Compliance Awareness Training including the Board's role in the Compliance Program.
- Improved compliance with Privacy and Security laws and regulations through development of 24 privacy and security related policies, implementation of a mandatory department-wide privacy and security training, and developed a universal consent form that will allow exchange of protected health information between County departments.
- Improve the efficiency and effectiveness of Department programs and services including significant progress toward implementation of the Avatar electronic health record, implementation claiming for Medicare services, inputting care treatment plans and diagnosis codes into the claims system improving federal reimbursement, and the formation of a revenue cycle management unit designed to improve fiscal forecasting and reporting.

FY 2019-20 Objectives

- Strengthen the behavioral health continuum of care by expanding the availability of supportive housing and inpatient psychiatric services with the development and implementation of a 16-bed regional Psychiatric Health Facility and peer respite housing services to improve the quality of care to residents in need of these services which will also improve the operational capacity of the County's Crisis Stabilization Unit.
- Expand ACCESS Sonoma County Initiative with Safety Net Collaborative to focus on mental health diversion (i.e., mentally incompetent to stand trial) and home visiting populations.
- Enhance systems of care and support to reduce untreated maternal mental health disorders for pregnant women and families with young children. Improve access to early intervention services by screening for maternal mental health and removing barriers to early treatment and support.
- Complete full implementation of the Avatar electronic health record providing accurate, up-to-date, and complete information about client care at the point of care, enabling improved access to client records; improving staff-to-staff communication; enabling safer and more reliable prescribing; promote complete and compliant documentation improving federal reimbursement; and creating efficiencies that save staff resources through decreased paperwork and reduced duplication.
- Implement health information exchange improving the Department's capacity to track and securely share client protected health information within the Department and with community providers, improving efficiencies by eliminating unnecessary paperwork and handling; facilitating improved coordinated client care, providing clinicians with clinical decision support tools for more effective treatment; and more effectively engaging clients regarding their own personal health information.
- Continue to strengthen Department's administrative infrastructure to ensure the efficient and effective administration of the Department's programs and services.

DEPARTMENT HIGHLIGHTS

Service Impacts

When the Department presented its FY 2018-19 budget it was facing a \$19 million revenue gap, primarily the result of over-projected federal reimbursement in the prior fiscal years, decreased revenues, and increased costs. The Department was able to avoid significant reductions to staff and provider contracts through implementation of various fiscal strategies including reduced expenditures, implementation of strategies to maximize revenues, use of one-time funds, system redesign, and the decision by the Board of Supervisors to provide significant funding for behavioral health services. Two years of restoration funding totaling \$17.9 million was provided, of which \$15.1 million was from one-time sources of County discretionary funding, including audit reserve release (SB 90 mandated claims), Social Service Realignment, and Reinvestment and Revitalization Funds.

While the Department was able to address its FY 2018-19 revenue gap with \$9.15 million in year-one Behavioral Health Restoration funding, the Department recognized that the road to fiscal sustainability would be a multi-year process requiring continued focus on improving its operational efficiencies and maximizing its revenue.

In FY 2018-19 the Department made progress on a number of challenges designed to improve the efficiency and effectiveness of its programs and services including, but not limited to, progress toward implementation of the Avatar electronic health record, claiming for Medicare reimbursement for, inputting care treatment plans and diagnosis codes into the claims system improving federal reimbursement, enhanced compliance oversight of Department operations, and the formation of a revenue cycle management unit designed to improve fiscal forecasting, reporting, and monitoring.

The Department continues to face significant challenges in FY 2019-20 as a result of labor increases that must be absorbed despite declining or flat revenue sources. To balance the FY 2019-20 budget, the Department will have to eliminate positions, reduce contracts, and continue to rely upon one-time fund balance from sources including \$8.2 million of year two of restoration funding, \$3 million from Human Services FY 2018-19 Realignment, and \$2.3 million in Departmental fund balance.

To mitigate the impact on its programs and services, the Department will continue to identify opportunities to improve its operations including:

- Continue with the redesign of Department programs to improve service provision, maximize revenues, reduce institutional care, improve compliance with State/federal mandates, and improve utilization review processes;
- Restructure the Department's contracts to improve the efficiency, effectiveness, and value of contracted services including implement competitive procurement and performance-based contracting, active contracting monitoring, and improved collaboration and problem solving processes between Department Behavioral Health Division and community-based providers;
- Continue to improve the Department's fiscal systems including revenue forecasting, fiscal reporting processes to track service provision, program productivity, grant/contract performance and financial status, and oversight and monitoring to meet budget goals and improve services.

The painful reality is even if the Department is successful at maximizing its operational efficiencies, its existing revenues are not sufficient to fund its programs and services at their current levels.

To address the FY 2019-20 revenue gap and move the Department toward fiscal sustainability will require painful reductions to programs and services that will undoubtedly have a detrimental effect on the vulnerable populations we serve in the community – primarily the mentally ill and those with substance use disorders. The ripple effects downstream on our criminal justice system, health systems, and educational systems cannot be understated - resulting in increased incarcerations, emergency room visits, and homeless on our streets. As directed by the Board, the Department in partnership with the Community Development Commission will explore revenue measure options for consideration on the November 2020 ballot. If approved by the Board, this measure will provide much needed funding for both behavioral health and homeless services.

The Department's proposed FY 2019-20 budget includes the following budgetary changes:

Administration Division:

The Administration Division has an overall decrease of \$5.1 million from the FY 2018-19 adopted budget primarily due to the transition of First 5 Sonoma County out of the Department of Health Services into its own public entity as of July 1, 2019.

Behavioral Health Division:

The Behavioral Health Division was projected to have an approximate \$8 million budget hurdle primarily due to decreased Federal Financial Participation (FFP) and Medicare reimbursements, increased labor, and board and care costs. This budget imbalance necessitated the Department to focus on core-mandated services. To mitigate the service impacts to the most vulnerable clients, approximately 20 Full Time Equivalent (FTE), or \$3.1 million in total Salaries & Benefits, will be shifted from Realignment funded-programs to Full Service Partnership programming, which is funded by the Mental Health Services Act (Proposition 63, 1% income tax on personal income in excess of \$1 million). Approximately 100 of the most vulnerable clients will be serviced by this shift in programming. To enable the Department to make this shift towards acute service delivery needs, the following programmatic reductions are reflected in the proposed budget:

- *Elimination of Board and Care Supplemental Payments.* Board and Care supplemental payments support housing for approximately 216 clients in 19 contracted Board and Care facilities. Clients who lose placements at Board and Care facilities will require new housing and may be more continually at-risk for homelessness and face increased crisis situations that can lead to use of Hospital Emergency Department services and higher cost/longer-term care and/or incarceration. The net cost savings of this reduction is \$3.8 million.
- *Reduced Peer and Family Support Contracts.* Provide peer-run self-help centers and community-based programs that support beneficiaries that may or may not be currently receiving treatment to live as independently as possible in their recovery. Absent these services some clients will regress, resulting in an increased need for Hospital Emergency Department services, psychiatric crisis services, conservatorship, criminal justice services, placement in higher level of care and encounters with law enforcement. The net cost savings of this reduction is \$1.16 million.
- *Reduce the Crisis Stabilization Unit from 16 to 12 Beds.* Provides 24/7 crisis intervention, assessment, medication support, and up to 23 hours of supportive care for those in acute mental health crisis. Reduction in beds will result in more individuals being diverted to Hospital Emergency Department Services and an increase in acute hospitalizations. This will also increase amount of time law enforcement must spend on crisis response. The net cost savings of this reduction is \$617,000.
- *Reduction of Adult Services Team and Outpatient Contracts.* Will result in the complete elimination of case management and therapy services for approximately 500 beneficiaries. Absent outpatient supportive services it is likely that for a significant percentage of these beneficiaries' condition(s) will worsen requiring more intensive and costly mental health services and Hospital Emergency Department services, as well as increased contact with law enforcement and the criminal justice system. The net cost savings of this reduction is \$1.53 million.
- *Elimination of the Crisis, Assessment, Prevention, and Education Team.* Provides "on-call" crisis support for local schools. With the loss of this program, the Department will no longer respond to youth in psychiatric crisis at local high school and junior college campuses. The net cost savings of this reduction is \$250,000.
- *Reduction of the Workforce Education and Training Program.* Provides training to staff. Reduction in program services will result in reduced staff development trainings. The net cost savings of this reduction is \$382,000.

FY 19-20 Public Health Division:

The Public Health Division was projected to have a \$3 million budget gap primarily due to reduced revenues and associated expenditures of \$1.2 million related to the State's legislative mandate to transition the Whole Child Model program to the Partnership Health Plan, as well as increased labor costs of \$1.8 million. The recommended budget include the following reductions:

- *Reduced Disease Control Unit.* Disease control unit is responsible for protecting the community from communicable diseases such as flu, tuberculosis, sexually transmitted infections, and hepatitis. Public health nurses in this unit promote preventive services such as vaccination, educate health care partners in infection control practices and enhanced surveillance when needed, and support practitioners in diagnosing reportable conditions and identifying and disrupting outbreaks. The Disease Control Unit will be less able to respond to requests for guidance and support regarding all aspects of communicable disease from County departments and/or community partners. Disease Control team will triage services to address most pressing disease control issues within available resources. An expanded disease outbreak may require tapping into County workforce and reserves to cover unbudgeted costs. The net cost savings of this reduction is \$655,000.
- *Reduced Emergency Preparedness Unit.* The Emergency Preparedness unit provides guidance and plans using an all-hazards approach to equip all employees with the knowledge and skills needed to respond to any number of threats. This includes finalizing the agency plan for the County-wide COOP and providing regular training and exercises for department staff to work effectively in shelters and to maintain and support the overall health system. Will require greater prioritization and coordination of preparedness activities across the DHS workforce and in collaboration with Emergency Management Department and other emergency preparedness and response partners. The net cost savings of this reduction is \$130,000.
- *Significant reduction to Teen Parent Connections.* The teen parent program is designed to support pregnant teens and teen parents throughout the pregnancy and beyond to ensure healthy infants and moms using the positive youth development curriculum. Ongoing support is provided to encourage parents to graduate from high school and attend college, to prevent a subsequent pregnancy by advocating for use of effective contraception such as long acting reversible contraception, and to access all screenings and preventive care for baby and parents. Teen parents who lose access to case management from the Teen Parent Connection program are more likely to not graduate from high school, have a second teen pregnancy, become homeless, enter child welfare system, enter juvenile justice system and require other County services that lead to increased long-term County costs for safety net services (including human services, behavioral health, criminal justice, child support, child protective services, etc.). The program currently leverages funds through participating in Medi-Cal Targeted Case Management (TCM) and receiving Cal-Learn funding from Human Services. The net cost savings of this reduction is \$373,000.
- *Reduced administrative support services.* Loss of several key administrative infrastructure positions will limit the ability of Public Health program support unit to assure compliance and operational excellence across the Division. Elimination of staff will move the duties to other remaining personnel to identify priorities, efficiencies, and alternatives for loss of administrative support services. The net cost savings of this reduction is \$393,000.
- *Reduced nurse home visiting teams.* The Field Nursing Initiative and Nurse Family Partnership (NFP) programs assist pregnant women and mothers with young children who have numerous health and social challenges to their health. The NFP provides intensive support to first-time mothers during their pregnancy and has been shown to reduce pre-term birth and improve other maternal and child outcomes. The Field Nursing program offers a broad range of services and assessments to women and their young children, including screening for adverse childhood experiences and depression. Elimination of additional nurse home visiting positions is a lost opportunity for the Department to leverage federal and state funding for prevention and early intervention to vulnerable families to reduce long-term impacts. Evidence-based home visiting is one of the top 2 priorities identified for the Board of Supervisors in its "Strategies to Reduce Poverty in Sonoma" study (November 24, 2014) and has the highest return on investment compared with downstream interventions. The net cost reduction of this savings is \$521,000.
- *Eliminate Animal Care and Control Director Position.* The Animal Care and Control Director is responsible for overall management and administration of Animal Services programs and services including fiscal, human resources, training, and policy functions, and supervision of first line supervisors and professional and technical staff. Elimination of the position will result in transition of the position duties to the Animal Services Operations Manager and the current Public Health Division Director for overall supervision of the unit. The net cost reduction of this savings is \$180,000.

Key Issues

The need to strengthen the behavioral health continuum of care by expanding the availability of supportive housing and inpatient psychiatric services including the development and implementation of a 16-bed regional Psychiatric Health Facility and peer respite housing services.

To balance the FY 2019-20 budget the Department had to make reductions to staffing and community services contracts by \$10.8 million, a net budget decrease of \$10.2 million or 4.0% compared to FY 2018-19. The details of these deep reductions are discussed more fully above.

As directed by the Board, the Department in partnership with the Community Development Commission will explore revenue measure options for consideration on the November 2020 ballot. The Safety Net Departments will conduct a public information and outreach program to assess the viability of the ballot measure.

The Department will assess its home visiting programs to determine the most effective prevention and upstream strategies to meet the needs of residents in need of these services.

The Department will strengthen its disease control efforts to more proactively mitigate the risk of disease outbreaks in Sonoma County.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Funds				
Based on established Board policy eliminate positions vacant for over 12 months delete 1.0 Administrative Service Officer I, 1.2 Client Support Specialist, 1.0 Program Planning and Evaluation Analyst, and 1.0 Health Program Manager. Position has been unfunded and there is no reduction to appropriations for FY 2019-20 based on this deletion.	(4.20)	0	0	0

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Funds				
Authorize the use of \$2,250,000 in Reinvestment and Revitalization funds and \$400,000 in discretionary Community Development Commission fund balance to restore Behavioral Health Division Residential Care Facilities supplemental payments.	0.00	2,650,000	2,650,000	0
Authorize on-going use of \$300,000 in Reinvestment and Revitalization funds and \$600,000 in Graton Tribal Mitigation funds to restore funding for Behavioral Health Division Adult Outpatient Services staffing. Additional \$305,117 funded by Federal portion of Medi-Cal Reimbursement.	0.00	1,205,117	1,205,117	0
Authorize one-time use of \$400,840 in discretionary General Fund to restore Behavioral Health Division Adult Outpatient Services Contracts. Additional \$230,160 funded by Federal portion of Medi-Cal Reimbursement.	0.00	631,000	631,000	0
Authorize one-time use of Graton Tribal Mitigation Funds for Information System Department support of the ACCESS (Accessing Coordinated Care and Enhancing Self Sufficiency) Sonoma database that is necessary to ensure successful implementation of this critical safety net system.	0.00	867,600	867,600	0
Authorize the use of Graton Tribal Mitigation funds to restore Mental Health Services Act Peer and Family Support Contracts. This is a one-time funding allocation totaling \$2,062,239 spread over two years.	0.00	1,162,239	1,162,239	0

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Restore a Supervising Public Health Nurse \$205,240, Public Health Nurse II \$185,623, and Administrative Aide \$95,275 in the Public Health Disease Control Unit, funded with Health Realignment.	3.00	486,138	486,138	0
Restore a Program Planning and Evaluation Analyst \$164,775 and a Senior Office Assistant \$72,603 in Public Health Administrative Support Services, funded with Health Realignment.	2.00	237,378	237,378	0
Restore an Administrative Aide in Public Health Emergency Preparedness, funded with Health Realignment.	1.00	99,571	99,571	0
Increase expenditure appropriations in Health Services Special Revenue from available Health Realignment 1991 fund balance to restore 6.0 FTE Public Health Division positions listed above.	0.00	823,087		823,087
Lift the hiring freeze for 1.0 Supervising Environmental Health Specialist position in Public Health Division's Environmental Health Unit that is subject to the Board's hiring freeze adopted on December 11, 2018. This position is funded by fee revenue and is included in the FY 2019-20 budget.	0.00	0	0	0
Add .25 Nurse Practitioner/Physician Assistant and delete .25 FTE Supervising Public Health Nurse allocation in Public Health's Special Clinical Services Unit, to ensure appropriate staffing and coordination of the Sexual Assault Response Team (SART). No additional funds are needed.	0.00	0	0	0
Increase an existing Vital Statistics Technician (VST) position from .50 to 1.0 by deleting .50 Senior Office Assistant position. This increase will allow Public Health's Vital Statistics Office to retain staffing levels necessary to meet essential department functions. No additional funds are needed.	0.00	0	0	0
Extend term for time-limited Health Program Manager position to September 30, 2020 in Health Services Administration to allow continued management of the California Accountable Communities of Health Initiative (CACHI) and Health Action Program. The position is funded by the CACHI grant.	0.00	178,647	0	178,647

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Add 1.0 Accounting Technician \$114,332 and 1.0 Department Analyst \$150,939, and delete 1.0 Accountant II (\$147,237) and 2.0 Account Clerk II (\$211,416) in Health Services Administration. The added positions will provide technical and accounting support to the Fiscal Unit.	(1.00)	(93,382)	0	(93,382)
Reduce .50 Account Clerk II (\$36,874) and 1.0 Receptionist (\$96,742) in Health Services Administration, and 1.0 Account Clerk II (\$105,708) in Public Health Environmental Health. Position allocations were previously deleted.	0.00	(239,324)	0	(239,324)

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	82,730,661	74,382,245	82,621,595	84,495,740	1,765,079
Services and Supplies	40,205,902	39,539,708	37,767,970	38,635,570	(1,570,332)
Other Charges	116,646,287	115,051,265	111,750,924	117,017,250	370,963
Capital Expenditures	80,000	5,650	10,000	10,000	(70,000)
Special Items	0	11,396,345	500,000	500,000	500,000
Other Financing Uses	13,919,855	13,919,855	10,710,035	10,710,035	(3,209,820)
Total Expenditures by Character	253,582,705	254,295,068	243,360,524	251,368,595	(2,214,110)
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	12,109,769	12,109,769	8,821,115	9,221,955	(2,887,814)
Use of Fund Balance	(1,291,069)	(22,476,058)	6,574,014	7,243,042	8,534,111
Licenses, Permits, Franchises	7,117,814	7,128,867	7,370,696	7,370,696	252,882
Intergovernmental Revenues	121,521,721	125,454,812	108,413,423	108,948,700	(12,573,021)
Fines, Forfeitures, Penalties	1,304,219	1,067,897	1,358,429	1,358,429	54,210
Revenue - Use of Money & Prop	(93,535)	1,079,474	(124,854)	(124,854)	(31,319)
Charges for Services	5,087,441	4,126,477	4,183,365	4,183,365	(904,076)
Miscellaneous Revenues	2,299,027	14,687,297	5,426,666	5,826,666	3,527,639
Other Financing Sources	17,862,387	17,827,197	12,358,399	17,538,238	(324,149)
Special Items	0	11,396,345	0	0	0
Reimbursements	87,664,931	81,892,991	88,979,271	89,802,358	2,137,427
Total Revenues/Use of Fund Balance	253,582,705	254,295,068	243,360,524	251,368,595	(2,214,110)



HUMAN SERVICES

Karen Fies
Director

Empower, Support, Protect – The Human Services Department (Human Services) protects vulnerable children and adults and promotes maximum independence

and well-being for individuals and families. Human Services strives to meet the needs of our community and empower clients through accessible and responsive services.

BUDGET AT A GLANCE

RECOMMENDED FY 2019-20

Total Expenditures	\$335,364,799
Total Revenues/Use of Fund Balance	\$309,401,951
Total General Fund Contribution	\$25,962,848
Total Staff	876.30
% Funded by General Fund	7.74%

DEPARTMENT OVERVIEW

Human Services provides direct services to support the health, safety and well-being of more than 100,000 individuals. Services are available in seven locations, including the new South County Center in Petaluma.

The **Adult and Aging Division** helps to ensure the safety, independence and well-being of older adults, persons with disabilities and veterans and their families. Staff provides protective and supportive social services as well as community training and coordination. The Division programs include: Adult Protective Services, In-Home Supportive Services (IHSS), Multipurpose Senior Services Program, Veterans’ Services, Public Administrator/Public Guardian/Public Conservator, and Area Agency on Aging. The Division provides support for Aging Together Sonoma County, which helps prepare people of all ages to plan for aging and connect people across the generations.

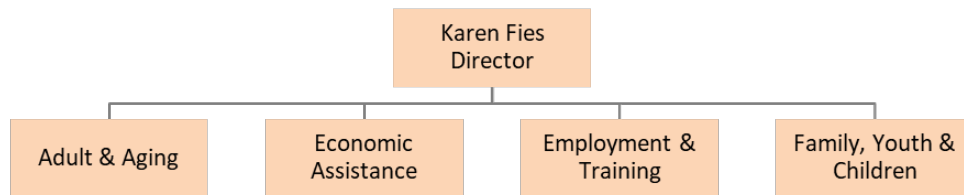
The **Economic Assistance Division** helps low-income and other individuals get medical insurance benefits, food purchasing assistance, financial help and other services to meet basic needs. Staff determines initial and ongoing eligibility for public assistance programs of low-income families with children, disabled or unemployed individuals, and children in foster care homes to obtain food, shelter, medical and dental care, and other services. The Division programs include: Medi-Cal, County Medical Services, CalFresh, and General Assistance.

The **Employment and Training Division** helps individuals and families with job search, employment and training services and financial assistance. The Division also assists employers find qualified workers and supports workforce development through community partnerships and the job center, Job Link. Staff provides employment, education, and training support for youth and adults, to assist with finding employment and becoming self-sufficient. The Division programs include: California Work Opportunity and Responsibility to Kids (CalWORKs), the Workforce Innovation and Opportunity Act, Sonoma County Youth Ecology Corps, and the Workforce Investment Board.

Family, Youth and Children Division helps ensure the safety and well-being of children and teens that experience abuse, neglect or abandonment. Staff provides protective and supportive social service to promote the ideals that children and families deserve stable, nurturing homes, a supportive environment, and a sense of personal empowerment and hope. The Division programs include: Valley of the Moon Children’s Home, child abuse prevention, child protective services, foster care eligibility and placements, and adoptions.

For more information, call (707) 565-5800, or visit <http://sonomacounty.ca.gov/Human-Services>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Adult & Aging	67,690,859	67,881,767	190,908	0.3
Economic Assistance	37,532,293	41,415,205	3,882,912	10.3
Employment & Training	48,920,231	50,199,637	1,279,406	2.6
Family, Youth & Children	85,841,513	88,758,469	2,916,956	3.4
<i>Internal Transfers & Reimbursements</i>	101,672,380	87,109,721	(14,562,659)	(14.3)
Total Expenditures by Program	341,657,276	335,364,799	(6,292,477)	(1.8)

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Adult & Aging	188.30	190.05	1.75	0.9
Economic Assistance	290.00	290.75	0.75	0.3
Employment & Training	133.00	128.75	(4.25)	(3.2)
Family, Youth & Children	266.00	266.75	0.75	0.3
Total Permanent Positions *	877.30	876.30	(1.00)	(0.1)

* The net change includes 5.0 FTE grant-funded positions added during FY 2018-19, offset by deletion of 4.0 FTE time-limited positions ending June 30, 2019, and elimination of 2.0 FTE in Employment & Training due to declining caseloads.

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	108,128,887	115,612,689	7,483,802	6.9
Services and Supplies	110,602,638	102,313,888	(8,288,750)	(7.5)
Capital Expenditures	125,000	67,275	(57,725)	(46.2)
Other Expenses **	96,086,793	91,224,099	(4,862,694)	(5.1)
Transfers within the County	26,713,958	26,146,848	(567,110)	(2.1)
Total Expenditures by Character	341,657,276	335,364,799	(6,292,477)	(1.8)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	26,556,958	25,962,848	(594,110)	(2.2)
Fees and Charges for Services	1,117,346	1,494,325	376,979	33.7
State, Federal, & Other Govt. Revenue	208,255,488	211,777,507	3,522,019	1.7
Other Departmental Revenue ***	1,047,861	2,816,278	1,768,417	168.8
Use of Fund Balance	1,222,262	3,037,004	1,814,742	148.5
Internal County Reimbursements and Transfers	103,457,361	90,276,837	(13,180,524)	(12.7)
Total Revenues/Use of Fund Balance	341,657,276	335,364,799	(6,292,477)	(1.8)

** Other Expenses include In-Home Supportive Service provider wages, Temporary Assistance for Needy Families (TANF) payments to recipients, foster care payments to providers, and employment and training program benefits for individuals.

*** Other Departmental Revenue includes interest earnings and donations/contributions received from the community for adult and youth programs.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Family, Youth & Children (FY&C) - Engaged community partners and stakeholders in the County Self-Assessment process through community meetings and focus groups that provided the basis for the 2019-2024 System Improvement Plan (SIP). This is the strategic plan that will guide the FY&C division in implementing improvements to services and policies in order to better serve children and families in Sonoma County. The SIP will be sent to the Board of Supervisors in the Summer 2019 after the California Department of Social Services (CDSS) finishes its review.
- Economic Assistance (EA) - Started a new partnership with the Adult & Aging Division to streamline enrollment into the Housing & Disability Advocacy Program (HDAP) for disabled, homeless individuals coming in for services at the Paulin Office.
- Employment & Training (E&T) - Job Link, the comprehensive one-stop career center, is on track to serve 694 job-seekers in FY 2018-19, nearly double the number receiving vocational services compared to the prior fiscal year, and linking them to over 400 businesses seeking to recruit workers. In response to the October 2017 fire disaster, starting in January of 2018, 38% of job seekers entering training and receiving supportive services have gone into construction jobs to assist in the rebuilding of Sonoma County.
- Adult & Aging (A&A) - As part of Human Services Department's response to the housing crisis in Sonoma County, the Adult and Aging Division developed new housing programs and an Area Agency on Aging (AAA) Housing Committee to support seniors and people with disabilities to secure stable housing.

FY 2019-20 Objectives

- FY&C – Develop a plan for Valley of the Moon Children's Center to implement a Short Term Residential Treatment Program (STRTP) on the same site, in addition to finalizing the structure and provision of the 10 day shelter program.
- EA – Successfully implement the CalFresh Expansion Program to enable the senior and disabled populations on Supplemental Security Insurance (SSI) to receive CalFresh benefits.
- E&T – The Workforce Investment Board (WIB) and the Employment & Training Division are focused on increasing and enhancing workforce services to local businesses that continue to struggle to find and retain skilled workers. Efforts will be concentrated on developing cohorts of job seekers and providing them with access to education, training, supportive services and placement in career pathway jobs in Sonoma County's key industries of Health Care, Construction, and Hospitality.
- A&A – Provide valuable resources and referrals for seniors and people with disabilities through the new A&A Information and Assistance Line (707-565-INFO).

DEPARTMENT HIGHLIGHTS

Service Impacts

With either flat or shrinking revenues that are outpaced by growing expenditures, the Human Services Department is consistently faced with the daunting task of providing quality services and meeting critical needs with less resources after diminished County General Fund contribution in the amount of \$594,110. The General Fund reduction will be absorbed by reducing Extra-Help and overtime hours valued at \$367,240 used to provide care for at-risk youth at Valley of the Moon Children's Center. This reduction may impact the ability of staff to provide adequate care for the children in the home, respond to increases in client population, and meet State mandated supervision ratios. The remaining General Fund reduction in the amount of \$226,868 will be managed within the Department's General Assistance budget. The General Assistance budget has been aligned with historical actuals, and also includes the 10% maximum grant increase approved by the Board on February 26, 2019. This cost savings allows the Department to redistribute General Fund dollars in order to avoid layoffs and a partial FTE reduction in its Veteran's program, Valley of the Moon Children's Center, as well as its Plan, Research, Evaluation & Engagement (Upstream) program.

In order to mitigate growing expenditures and shrinking revenues, HSD right-sized its budget in FY 2019-20 to align with historical actuals. The Department also experienced an increase in Realignment revenues by more than 4% in FY 2018-19, allowing increased use of fund balance in FY 2019-20 to support critical one-time needs and maintain efficiencies in serving clients. The Department also worked with its community partners and providers to preserve client service levels. The Department also experienced a significant decrease in its cost plan expenditures, which assisted in absorbing a 6.9% increase in labor costs. As a result of Federal and State allocation reductions, the Department anticipates significantly lower reimbursements in its Family, Youth and Children and Employment and Training divisions; however, these reductions are offset by Wraparound Services savings and anticipated caseload declines, respectively. Wraparound Services is a continuum of intensive therapeutic and comprehensive services designed towards building strengths, promoting success, safety, permanency in homes, and stability for at-risk youth. The Department will continue to be challenged with prioritizing the needs of our community's most vulnerable populations, while navigating through the constraints of funding.

Key Issues

Discontinuation of Title IV-E Waiver Funds: with the elimination of Title IV-E Waiver funds on September 30, 2019, \$10 million in annual federal revenue will decrease to \$2.25 million in the first year of the waiver ending. To offset this \$7.75 million decline, Human Services Department will revert to pre-waiver claiming to obtain \$6 million in federal funding, still leaving the department \$1.75 million short from the height of Waiver revenues, and using fund balance from the Department's Wraparound Savings account to bridge the funding gap.

State legislature voted on SB 982 / AB 1811 to increase CalWORKs Maximum Aid Payment to clients by 10%, and the State is still calculating what share, if any, should be paid by the counties. The Department will request midyear budget adjustments at a later date when this amount has been determined by the State and communicated to counties.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Funds				
The Human Services Department received a grant from the California Department of Social Services to implement the “HomeSafe” program, which assists the County’s senior citizens at risk of homelessness. The grant will fund 1.0 FTE Social Service Worker IV and 1.0 FTE Social Work Assistant to administer the program. The Department is matching the State funds with in-kind staffing costs and drawdown of 1991 Realignment fund balance. The Board of Supervisors approved resolutions to accept the grant award and add the positions on May 21, 2019.	2.00	453,333	241,026	212,307

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Match required for 6.0 FTE new Eligibility Specialists in the Economic Assistance Division.	0.00	21,481	0	21,481
Other Funds				
Add 6.0 FTE Eligibility Specialists to handle increased volume of Medi-Cal and CalFresh applications and caseloads.	6.00	716,044	21,481	694,563
Restore appropriations for Valley of the Moon Children’s Home overtime and extra help, funded by a one-time transfer from the Non-Tort Liability Fund.	0.00	343,456	343,456	0
Add 1.0 FTE Program Planning & Evaluation Analyst to maintain the Department’s Injury and Illness Prevention Plan, Emergency Action Plan, OSHA compliance, and perform ergonomic reviews. This position will also lead the Department’s Emergency Operations Center responsibility for Care and Shelter. This new position is offset by deletion of 1.0 FTE Department Analyst allocation.	0.00	7,765	0	7,765
Add 1.0 FTE Program Planning & Evaluation Analyst to administer improve the Department’s staff development training program. Costs for this new position will be funded by reduction of professional services contract costs for training services.	1.00	0	0	0

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Add 1.0 FTE Public Assistance Systems Specialist (PASS) to support staff in the Special Investigations Unit and maximize use of program-specific technologies. This new position is offset by deletion of 1.0 FTE Eligibility Worker III allocation.	0.00	40,600	0	40,600
Extend 1.0 FTE time-limited Administrative Aide for one year to support both the Road to the Early Achievement and Development of Youth (READY) project, and the data reporting needs for Family, Youth and Children's Services. The position will expire June 30, 2020.	1.00	127,642	0	127,642
Increase an existing 0.75 FTE Eligibility Worker II position by .25 FTE in the Department's Family, Youth and Children section to meet workload demands and regulatory requirements.	0.25	27,746	0	27,746
Extend 3.0 FTE time-limited Employment and Training Counselor positions in order to provide re-employment assistance for workers who have lost their jobs because their employers' businesses closing and/or otherwise being impacted by the October 2017 fires. The positions will expire June 30, 2020.	3.0	409,510	0	409,510
Add 2.0 FTE Employment & Training Specialists and delete 2.0 FTE Eligibility Workers in the Department's Employment & Training Division. The allocation change will align job duties and skillsets with clients' needs.	0.0	18,583	0	18,583
Allocate \$35,000 to fund Legal Aid's Elder Outreach Program through Fiscal Year 2019-20. The one-time transfer of funds from the Recovery & Resiliency reserve will help augment legal services to seniors in need.	0.0	35,000	35,000	0
Allocate \$125,000 to the United Way of the Wine Country to support grant-writing, marketing, and outreach efforts for the 2-1-1 program. The one-time transfer of funds from the Recovery & Resiliency reserve will help leverage \$110,000 in additional private funding.	0.0	125,000	125,000	0
Allocate \$250,000 to Council on Aging's Meals on Wheels program to provide 30,000 home-delivered meals to seniors, funded by a one-time transfer of Graton Tribal Mitigation funds.	0.0	250,000	250,000	0

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Employee Benefits	108,128,887	109,188,451	115,612,689	117,673,204	9,544,317
Services and Supplies	110,602,638	113,833,592	102,313,888	102,280,942	(8,321,696)
Other Charges	96,086,793	86,744,799	91,224,099	91,751,209	(4,335,584)
Capital Expenditures	125,000	535,220	67,275	67,275	(57,725)
Other Financing Uses	26,713,958	26,710,133	26,146,848	26,168,329	(545,629)
Total Expenditures by Character	341,657,276	337,012,195	335,364,799	337,940,959	(3,716,317)
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	26,556,958	26,556,958	25,962,848	25,984,329	(572,629)
Use of Fund Balance	1,222,262	(9,358,195)	3,037,004	4,575,720	3,353,458
Intergovernmental Revenues	208,255,488	201,599,616	211,777,507	212,004,174	3,748,686
Revenue - Use of Money & Prop	72,075	884,608	73,686	73,686	1,611
Charges for Services	1,117,346	1,421,264	1,494,325	1,494,325	376,979
Miscellaneous Revenues	975,786	9,648,308	2,742,592	2,642,592	1,666,806
Other Financing Sources	26,671,841	26,821,909	25,763,651	26,538,588	(133,253)
Reimbursements	76,785,520	79,437,727	64,513,186	64,627,545	(12,157,975)
Total Revenues/Use of Fund Balance	341,657,276	337,012,195	335,364,799	337,940,959	(3,716,317)

IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

Karen Fies
Director

The mission of the Sonoma County In-Home Supportive Services (IHSS) Public Authority is to enrich the lives of IHSS clients and caregivers by providing services and support to enhance quality care giving.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$1,383,205
Total Revenues/Use of Fund Balance	\$1,383,205
Total General Fund Contribution	\$0
Total Staff	1.00
% Funded by General Fund	0.00%

DEPARTMENT OVERVIEW

The Board of Supervisors established the **Sonoma County In-Home Supportive Services (IHSS) Public Authority** as an independent entity in 2001, with the members of the Board of Supervisors serving as the Public Authority's Board of Directors.

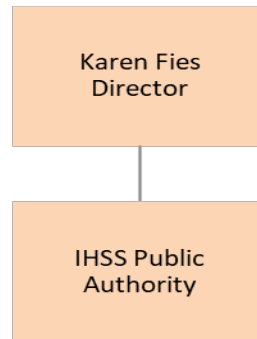
The IHSS program aids low-income elderly and people with disabilities to maintain maximum independence by continuing to live in their own homes. More than 5,000 IHSS caregivers provide direct support, including shopping, cooking, housekeeping, and bathing. The Public Authority is the care providers' employer of record for the purpose of collective bargaining over wages, benefits, and other conditions of employment. The Public Authority Manager ensures client access to state-mandated IHSS services through caregiver recruitment, background checks and registry maintenance.

The Board of Directors designated the Human Services Department as administrative liaison to the Public Authority and directed the Authority to utilize County services through an interagency agreement with the Human Services Department. Under this agreement, the Director of Human Services oversees the Public Authority Manager.

Revenues for this Department come from State and federal sources, supplemented by a contribution from the County General Fund. Expenditures are limited to the IHSS program's administrative costs, including registry recruiting, payroll, and training costs. The Public Authority contracts with the Human Services Department to provide the Public Authority Manager with staff and administrative support. Wages and benefit cost for the IHSS care providers are budgeted in the Human Services Department. The Human Services Department budget also includes the cost of the 70.8 employees who determine eligibility, services levels and care management for IHSS clients, support the Public Authority Registry, and support provider payroll functions.

For more information, call (707) 565-5900, or visit <http://sonoma-county.org/human/ihss.htm/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
IHSS Public Authority Administration	1,380,580	1,383,205	2,625	0.2
Total Expenditures by Program	1,380,580	1,383,205	2,625	0.2

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
IHSS Public Authority Administration	1.00	1.00	0.00	0.0
Total Permanent Positions	1.00	1.00	0.00	0.0

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	232,107	235,284	3,177	1.4
Services and Supplies	948,473	900,709	(47,764)	(5.0)
Other Expenses*	200,000	247,212	47,212	23.6
Total Expenditures by Character	1,380,580	1,383,205	2,625	0.2
Revenues/Reimbursements/Use of Fund Balance (Sources)				
State, Federal, & Other Govt. Revenue	1,035,963	978,000	(57,963)	(5.6)
Other Departmental Revenue	2,500	0	(2,500)	(100.0)
Use of Fund Balance	0	0	0	0.0
Internal County Reimbursements and Transfers	342,117	405,205	63,088	18.4
Total Revenues/Use of Fund Balance	1,380,580	1,383,205	2,625	0.2

*Other Expenses include a reimbursement to the Human Services Department for Public Health Aides' direct support to IHSS clients.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- 1,380 individuals completed State eligibility requirements to become new IHSS caregivers.
- 130 new caregivers have been added to the provider registry.
- 700 IHSS clients were matched with a registry caregiver.
- Implementation of, and training on, new federal over-time rules for IHSS providers in accordance with the Fair Labor Standards Act.

FY 2019-20 Objectives

- Fully implement the mandated Electronic Visit Verification, which will eliminate paper timesheets for IHSS care providers.
- Negotiate a successor agreement with Service Employees International Union Local 2015 for IHSS workers in Sonoma County.

DEPARTMENT HIGHLIGHTS

Service Impacts

N/A

Key Issues

- State general fund increases anticipated to offset some administrative costs for IHSS Maintenance of Effort (MOE), which will lessen the cost burden for counties.
- While the newly mandated Electronic Visit Verification promises to boost efficiency in the payroll processing of provider timesheets, clients have expressed concern over lack of clarity with implementation.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Employee Benefits	232,107	231,359	235,284	235,284	3,177
Services and Supplies	948,473	805,748	900,709	900,709	(47,764)
Other Charges	200,000	199,910	247,212	247,212	47,212
Total Expenditures by Character	1,380,580	1,237,017	1,383,205	1,383,205	2,625
Revenues/Reimbursements/Use of Fund Balance (Sources)					
Use of Fund Balance	0	(108,640)	0	0	0
Intergovernmental Revenues	1,035,963	1,062,543	978,000	978,000	(57,963)
Revenue - Use of Money & Prop	2,500	23,742	0	0	(2,500)
Miscellaneous Revenues	0	(82,745)	0	0	0
Other Financing Sources	342,117	342,117	405,205	405,205	63,088
Total Revenues/Use of Fund Balance	1,380,580	1,237,017	1,383,205	1,383,205	2,625



DEPARTMENT OF CHILD SUPPORT SERVICES

Jennifer Traumann
Director

The mission of the Sonoma County Department of Child Support Services is to ensure that children receive the services regarding paternity, financial and medical support to which they are legally entitled.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$14,728,317
Total Revenues/Use of Fund Balance	\$14,728,317
Total General Fund Contribution	\$0
Total Staff	96.50
% Funded by General Fund	0.00%

DEPARTMENT OVERVIEW

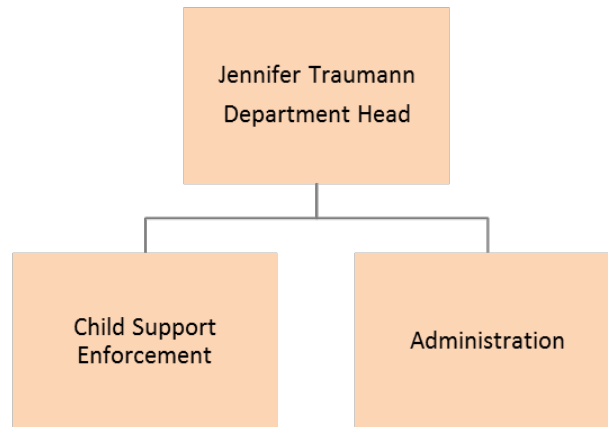
The Department of Child Support Services (DCSS) provides paternity and child support services to children and families in Sonoma County by establishing and enforcing court orders of paternity, financial and medical support. DCSS is the local agency responsible for administering the Federal and State child support program, which includes enforcing court orders and assuring collections and distribution of child support. The services provided by the department decreases the reliance on state and county assistance programs and increases self-sufficiency for families. The department's current workload includes approximately 17,200 open child support cases serving over 22,800 dependents. Federal and State laws govern the Department, with oversight by the California Department of Child Support Services.

The Department is organized into two functions:

Child Support Enforcement, which is the core function of the department; and **Administration**, which is responsible for the oversight and fiscal management of the department.

For more information, call (866) 901-3212 or visit: <http://sonomacounty.ca.gov/Child-Support-Services/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Child Support Enforcement	13,982,506	13,958,863	(23,643)	(0.2)
Administration	743,398	769,454	26,056	3.5
Total Expenditures by Program	14,725,904	14,728,317	2,413	0.0

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Child Support Enforcement	92.50	92.50	0.00	0.00
Administration	4.00	4.00	0.00	0.00
Total Permanent Positions	96.50	96.50	0.00	0.00

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	11,985,304	12,075,564	90,260	0.8
Services and Supplies	2,740,600	2,652,753	(87,847)	(3.2)
Capital Expenditures	0	0	0	0.0
Other Expenses*	0	0	0	0.0
Transfers within the County	0	0	0	0.0
Total Expenditures by Character	14,725,904	14,728,317	2,413	0.0
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	0	0	0	0.0
Fees and Charges for Services	0	0	0	0.0
State, Federal, & Other Govt. Revenue	14,719,904	14,719,904	0	0.0
Other Departmental Revenue**	6,000	6,000	0	0.0
Internal County Reimbursements and Transfers	0	2,413	2,413	0.0
Use of Fund Balance	0	0	0	0.0
Other Financing Sources	0	0	0	0.0
Total Revenues/Use of Fund Balance	14,725,904	14,728,317	2,413	0.0

*Other Expenses include Penalties and Fines.

**Other Departmental Revenue includes Fines and Penalty fees paid and prior year revenues paid by the state.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Increased child support collections by 3.2% over prior year with year-end collections totaling \$35.2 million, which exceeded the original 2% goal established by the Department by 60%.
- Continued to assist families to minimize impacts of poverty by collecting 73.3% of current support to households with minor children, outperforming state average by 6.8%.
- Ranked #1 in state for stipulated orders by gaining agreement between parents on 53.5% of child support orders, exceeding the statewide average of 29.4%.
- Expanded the Department's focus on services to families with emancipated children and exceeded our goal by 13.1% or \$510,890 by collecting a total of \$4.4 million in past due amounts for children over 18.
- Met outreach and education goals and attended 22 community and family outreach events to expand public awareness of Child Support Services.
- Outperformed statewide averages that track the delivery of first payment to families by delivering payments 47 days, or 24% earlier than the statewide average.
- Continued participation on the multi-disciplinary safety net teams to provide child support services for Access Sonoma's Phase 2, the Roseland Navigation Center, and monthly coordination planning meetings with the Safety Net Departments.

FY 2019-20 Objectives

- Increase total child support collections by 2% on both current and past due child support over prior year for \$35.9 million.
- Maintain the #1 rank for delivery of stipulated orders (agreement between parents) with a goal of 60% of the orders to be completed through parental agreements.
- Increase case openings by 5% and reduce case closings by 13% to ensure families receive support.
- Continue to reduce the number of days to deliver the first payment to families from case opening with a goal of 190 days, an improvement over the statewide average of 241 days.
- Expand public awareness of Child Support Services to the community and businesses by attending 22 community events and 10 business partner events.
- Promote professional and succession plan development by creating succession plan strategies and delivering 10 trainings and providing career development tools to child support professionals.
- Continue to support Safety Net priorities and coordination activities by participating in the Multi-Disciplinary Team Phase 3 project with IBM and dedicating two Child Support Services staff for 20 hours per week.

DEPARTMENT HIGHLIGHTS

Service Impacts

None

Key Issues

Federal and state grant allocation amounts have remained static for 18 years with no cost of living increases. Currently, the Department is adequately funded and has remained fiscally conservative to meet federal cost effectiveness measures and to mitigate continued flat funding from the state. The FY 2019-20 proposed salary and benefit increases of \$731,269 can be absorbed in the current funding allocation.

This year, Child Support agencies requested State General Fund to offset budget deficits for 21 underfunded counties. The request included Reform to California's funding allocation methodology for local child support agencies. Without reform, the Department estimates to become underfunded by FY 2021-22. The Governor has proposed an additional \$56.5 million in child support funding and a new allocation methodology for the FY 2019-20 budget.

The Department is working closely with other county child support agencies and the Child Support Director's Association to align program resources, gather data and provide information on the positive outcomes for families in preparation for allocation reform.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Employee Benefits	11,985,304	10,916,507	12,075,564	12,075,564	90,260
Services and Supplies	2,740,600	2,367,828	2,652,753	2,652,753	(87,847)
Capital Expenditures	0	30,057	0	0	0
Total Expenditures by Character	14,725,904	13,314,392	14,728,317	14,728,317	2,413
Revenues/Reimbursements/Use of Fund Balance (Sources)					
Use of Fund Balance	0	(5,845)	0	0	0
Intergovernmental Revenues	14,719,904	13,243,412	14,719,904	14,719,904	0
Revenue - Use of Money & Prop	6,000	22,853	6,000	6,000	0
Miscellaneous Revenues	0	47,660	0	0	0
Other Financing Sources	0	6,312	2,413	2,413	2,413
Total Revenues/Use of Fund Balance	14,725,904	13,314,392	14,728,317	14,728,317	2,413

DEVELOPMENT SERVICES

Permit Sonoma

Community Development Commission

Transportation & Public Works

Economic Development Department



PERMIT SONOMA

Tennis Wick
Director

The mission of Permit Sonoma (Permit and Resource Management Department) is to serve Sonoma County residents by providing a customer-focused process for resource conscious real property development, while protecting the health and safety of the public, all under the general policy direction of the Board of Supervisors.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$50,675,087
Total Revenues/Use of Fund Balance	\$46,916,355
Total General Fund Contribution	\$3,758,732
Total Staff	148.50
% Funded by General Fund	7.42%



DEPARTMENT OVERVIEW

Permit Sonoma balances environmental protection with sustainable development. The Department is organized into six divisions: Administration, Communications, Engineering and Construction, Fire, Planning, and the Resiliency Permit Center, supported by an **Ombudsman** that provides confidential representation of customers navigating the permitting process and identifies areas for process improvement throughout the Department.

The **Administration Division** provides Budget and Accounting, Customer Service, Human Resources, and Information Services to support the Department’s operational divisions.

The **Communications Division** implements the department’s communication program to provide coordinated information to the public. This work includes media relations, online engagement, and strategies to increase community participation. Staff also tracks and develops policy positions on legislation.

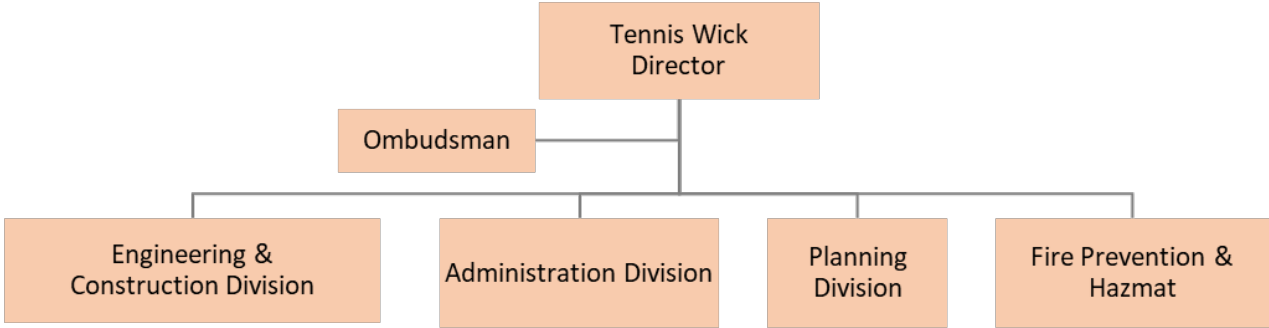
The **Engineering and Construction Division** includes four sections including, Building and Safety: performs plan check and building inspections; Engineering: conducts grading, drainage, sanitation, flood plain management, right-of-way encroachment, surveys and transportation permits; Well and Septic: performs inspection, permitting, and monitoring of wells and septic systems; and Code Enforcement: investigates and enforces violations of the County’s building, zoning, and health regulations.

The **Fire Division** has three sections: Fire Prevention, which performs fire code inspections, plan check, and fire investigation services; the Certified Unified Program Agency (CUPA), which prepares hazard materials business plans and performs audits; and Hazardous Materials, which protects life-safety, property and the environment by working in conjunction with local fire districts.

The **Planning Division** includes Project Review, which evaluates private development proposals to ensure conformance with the County’s General Plan and Zoning Code regulations; Comprehensive Planning - creates and updates the County’s guiding planning documents, including the General Plan; and Natural Resources - conducts public and private project environmental review and administers mining, storm water, groundwater and resiliency programs.

The **Resiliency Permit Center** provides pre-application, bid review, permitting and inspections for fire survivors. Permit Sonoma staff provide single point of contact real time guidance to and monitoring of 4 Leaf, Inc. that staff the Resiliency Permit Center.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Ombudsman	280,962	290,748	9,786	3.5
Engineering & Construction	10,838,140	17,142,083	6,303,943	58.2
Planning & Project Review	7,628,117	12,585,234	4,957,117	65.0
Fire Prevention & Hazmat	0	4,496,322	4,496,322	100.0
Resiliency Permit Center	6,209,666	5,411,880	(797,786)	(12.8)
Administration	9,210,700	10,748,820	1,538,120	16.7
Total Expenditures by Program	34,167,585	50,675,087	16,507,502	48.3

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Ombudsman	1.00	1.00	0.00	0.0
Engineering & Construction	64.00	64.00	0.00	0.0
Planning	36.00	36.00	0.00	0.0
Fire Prevention & Hazmat	12.50	12.50	0.00	0.0
Administration	35.00	35.00	0.00	0.0
Total Permanent Positions*	148.50	148.50	0.00	0.0

*Includes 12.5 existing FTE transferred from Fire and 3 new FTE approved to support the new Fire division.

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	19,981,151	23,015,831	3,034,680	15.2
Services and Supplies	13,667,851	27,099,380	13,431,529	98.3
Capital Expenditures	37,767	57,600	19,833	52.5
Transfers within the County	480,816	502,276	21,460	4.5
Total Expenditures by Character	34,167,585	50,675,087	16,507,502	48.3
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	3,667,432	3,758,732	91,300	2.5
Use of Fund Balance	173,390	444,608	271,218	156.4
Fees and Charges for Services	25,733,536	28,498,708	2,765,172	10.7
State, Federal, & Other Govt. Revenue	324,814	688,375	363,561	111.9
Other Departmental Revenue*	1,795,433	2,443,925	648,492	36.1
Internal County Reimbursements and Transfers	2,472,980	14,840,739	12,367,759	500.1
Total Revenues/Use of Fund Balance	34,167,585	50,675,087	16,507,502	48.3

*Other Departmental Revenue includes Fines, Forfeitures, and Penalties.

Note: Internal transfers and reimbursements of expenses between budget sections within Permit Sonoma total \$11.4 million for FY 2019-20, resulting in a net budget of \$36.2 million.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Fire and Flood Response and Recovery:
 - Continued operations and expedited permitting at the Permit Resiliency Center. 38% of fire-destroyed structures have been processed and are either in permit review, under construction, or have been rebuilt.
 - Developed General Plan and Zoning Amendments to reduce geologic report and fault setback requirements for fire rebuilds in the Geologic Hazard Area combining district.
 - Played an integral disaster-response role for the February 2019 flood events. Permit Sonoma employees staffed the Emergency Operations and Local Assistance Centers as well as conducting Rapid Evaluation Safety Assessment field operations for 2,000+ flood affected properties. Provided expedited permitting for flood recovery, with 200 permits in process or issued as of April 2019.
- Permit Sonoma’s Fire Prevention division partnered with local Fire Protection Districts to implement a Vegetation Management Inspection Program in coordination with CAL FIRE. Beginning in May 2019, the new program plans to inspect approximately 3,500 properties.
- Implemented process improvements with Code Enforcement, Survey and Plan Check sections and met metric goals for improved services. Increased transparency of department performance with an online dashboard featuring data on permit issuance timelines.
<http://sonomacounty.ca.gov/PRMD/Administration/Performance-Data/>
- Aligned Comprehensive Planning work plan with Board expectations and priorities. Examples of accomplishments include the Cannabis Ordinance update, administrative draft of the Springs Specific Plan and EIR, zoning amendments for agricultural farm stays, and marketing accommodations and vacation rentals on agricultural lands.
- Increased countywide housing opportunities and reduced housing constraints:
 - Developed zoning code updates to allow larger Accessory Dwelling Units (ADU) with reduced fees, and created a dedicated ADU planner to provide over-the-counter ADU approvals.
 - Developed Zoning code updates with provisions for new types of housing including cottage housing developments and protections for existing rental housing.
 - Identified appropriate urban sites to rezone for housing.
- Began offering electronic submissions (e-submittals) of building, grading, septic permits and plan reviews – 100% of rebuild permits were submitted online and 170 non-rebuild permits have been submitted electronically since launching the electronic submittals program in 2019.

FY 2019-20 Objectives

- **Health and Safety.** Maintain readiness in emergency operations through regular training and education; continue the Resiliency Permit Center and contacts with City and Builders Exchange to permit rebuilds of fire destroyed structures; conduct vegetation management in coordination with other county departments, local fire districts, and CalFire; finish the Onsite Wastewater Treatment Systems Manual and promulgate regulations consistent with the Board’s direction; craft new regulations for special events in the public right-of-way; and incorporate administrative citation into the Code Enforcement process to save money and time.
- **Environment and Economy.** Complete the Housing Sites project, including preparation of an Environmental Impact Report (EIR), to identify and rezone appropriate urban industrial and commercial sites to allow by-right workforce and affordable housing; initiate and scope comprehensive General Plan update; update the Comprehensive Work Plan; finish the Springs Specific Plan; continue drafting the Airport Specific Plan; finish the winery events policies and code amendments; and complete the Cloverdale Scenic Landscape Unit.
- **Business Improvements.** Continue integrating the Fire Division into Permit Sonoma through co-locating all staff in one building by reconfiguring conference space; enhance our technical capability by increasing the use of e-submittals of permits; continue records digitization, improve our processes through focus on deregulation, improve customer service through training, redesigning business workflows, and implementing organizational efficiencies; and update fees with a comprehensive fee study in coordination with the County Administrator’s Office.

- **Communications.** Expand our engagement with the community through all media platforms; upgrade Permit Sonoma’s website to better focus on customer needs; and cultivate relationships with the local media.

DEPARTMENT HIGHLIGHTS

Service Impacts

The FY 2019-20 Budget is increasing by \$16.5 million or 48% over the prior year primarily due to the transfer of the Fire Services division with a \$4.5 million budget into the Department; and a change in methodology for administrative overhead charges to accommodate the addition of the Fire Division and Resiliency Permit Division. With this change, the Department began allocating administrative overhead costs of approximately \$11 million to its direct operating units as transfers/reimbursements between budgets. Without the increased expenditure appropriations are associated with cost allocation transfers, the net year-over-year increase is approximately \$5 million or 15%.

Major Variances: Permit Sonoma continues to maintain full service capacity to the public while prioritizing permitting and processes related to fire rebuilds and flood recovery. The goal has been to maintain our expedited rebuilding process at reduced rates, while preserving our safety and enforcement presence as well as our ability to serve the rest of the building and planning community as they present new projects. The Department responsibility to respond to the community has increased due to fires and floods; much of the regularly programmed staff's time dedicated to response is not recoverable by fees. While department-wide contracts are relatively flat, contract expenses are increasing in the Permit Section due to the Department's overall backlog and work related to cannabis, project and comprehensive planning projects.

Service Delivery Adjustments: The Department will continue to support regular business as well as disaster related services by increasing contracts; and by working with the Board of Supervisors and other departments to solidify timely and practical approaches to the building, safety, enforcement, and permitting needs brought by these recent disasters. Service levels will remain the same, as the Department will continue to work with outside contractors throughout the next twelve to eighteen months. The Department makes use of contracts to manage the wide fluctuation in permit demand the Department is experiencing.

Key Issues

Many factors (fires, floods, code changes, and legislation) are contributing to a fluctuating business environment where building activity can change quickly. To ensure the Department is prepared to adapt to these changes, they will prepare an FY 2019-20 mid-year report to validate revenue assumptions and activity along with a fee study geared toward FY 2020-21 budget development. The result of this mid-year report may require the Department to return to the Board with operational adjustments during FY 2019-20 to align with revenues.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Funds				
Approved funding to review CTS regulatory permitting and mitigation effort from Fed, State, Regional, and Local Governments to better achieve conservation goals while streamlining permitting.	0.0	\$300,000	\$300,000	\$0.0
Approved funding for the Lower Russian River Area Specific Plan Phase 1.	0.0	\$200,000	\$200,000	\$0.0

Additional Directions to Staff

Three requests from Permit Sonoma will be evaluated at mid-year due to significant uncertainty over available departmental revenues to fund the existing appropriations which are discussed in the Recommended Budget Book. As such it would not be prudent to add additional positions based on expected revenues at this time. The Board directed Permit Sonoma, Auditor, and County Administrator's Office to evaluate the Permit Sonoma revenues and return in January 2020 to reconsider these program change requests and if they are supported by sufficient revenues and workload justifications.

1. Add 2.0 FTE Environmental Health Specialist II to plan check, inspect, and review construction of septic and well systems.
2. Add 1.0 FTE Engineering Tech III to perform inspections of work in the public right-of-way and ensure compliance with the public safety practices and verify roads are restored to County standards.
3. Add 1 FTE Senior Office Assistant who will perform administrative and clerical tasks currently being performed by existing professional level staff.

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	19,981,151	21,751,237	23,015,831	23,515,831	3,534,680
Services and Supplies	13,667,851	16,109,970	27,099,380	27,099,380	13,431,529
Capital Expenditures	37,767	16,528	57,600	57,600	19,833
Other Financing Uses	480,816	600,491	502,276	502,276	21,460
Total Expenditures by Character	34,167,585	38,478,226	50,675,087	51,175,087	17,007,502
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	3,667,432	4,650,617	3,758,732	4,058,732	391,300
Use of Fund Balance	173,390	(147,040)	444,608	444,608	271,218
Tax Revenue	303,858	154,774	414,518	414,518	110,660
Licenses, Permits, Franchises	18,457,284	17,134,930	18,081,036	18,081,036	(376,248)
Intergovernmental Revenues	324,814	114,770	688,375	688,375	363,561
Fines, Forfeitures, Penalties	1,160,080	3,705,907	1,932,448	1,932,448	772,368
Revenue - Use of Money & Prop	12,690	107,349	18,797	18,797	6,107
Charges for Services	7,276,252	9,137,217	10,417,672	10,417,672	3,141,420
Miscellaneous Revenues	26,525	(1,034,461)	78,162	78,162	51,637
Other Financing Sources	417,415	1,348,895	1,850,716	2,050,716	1,633,301
Special Items	292,280	0	0	0	(292,280)
Reimbursements	2,055,565	3,305,268	12,990,023	12,990,023	10,934,458
Total Revenues/Use of Fund Balance	34,167,585	38,478,226	50,675,087	51,175,087	17,007,502

COMMUNITY DEVELOPMENT COMMISSION

Margaret Van Vliet
Executive Director

The Community Development Commission’s vision is for a Sonoma County with homes for all in thriving and inclusive communities. Its mission is to open doors to permanent housing and opportunity.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$97,237,764
Total Revenues/Use of Fund Balance	\$95,948,578
Total General Fund Contribution	\$1,289,186
Total Staff	48.50
% Funded by General Fund	1.33%

DEPARTMENT OVERVIEW

The Sonoma County Community Development Commission (Commission) is the County’s lead agency for creating access to housing and ending homelessness. The Commission uses local, state and federal resources to conduct the following core programs, which were identified during a strategic planning process in FY 2018-19:

Rental Assistance is the Commission’s largest program. It includes administering almost 3,000 federal Housing Choice Vouchers and providing rental assistance to low-income households that reside in private market housing.

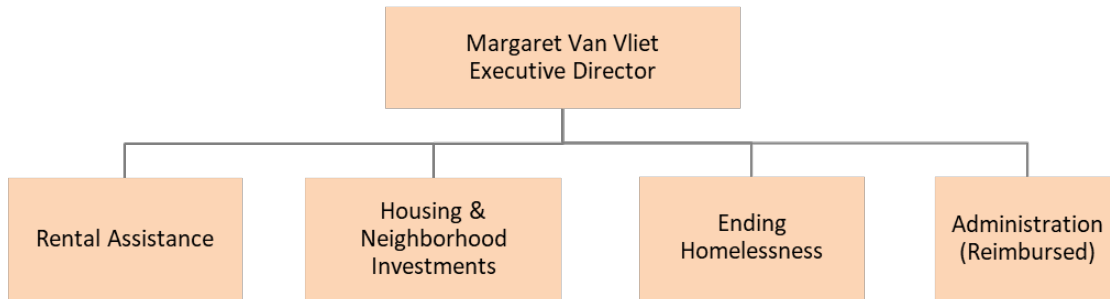
Ending Homelessness manages the system of care’s Homeless Management Information System and provides grants and contracts to local service providers in an effort to prevent and end homelessness. Within this division, the Commission is lead agency for Home Sonoma County, the regionalized and redesigned system of care that was created in FY 2018-19 to carry out federal- and state-mandated homelessness Continuum of Care efforts.

Housing and Neighborhood Investment catalyzes the development of new affordable rental housing; preserves existing affordable rental housing; repairs and upgrades homes for low-income homeowners; elevates homes to mitigate flood risks; and provides down-payment assistance to qualified homebuyers. This division also manages the assets and obligations of the Successor Agency and the Housing Successor Entity, which were established as a result of the dissolution of redevelopment agencies in 2012.

Strategic Support and Administration (Reimbursed) includes executive leadership, policy analysis and development, communications, fiscal, and administrative functions. These costs are allocated, charged to and reimbursed by the three operational program areas, based on how Commission staff time is spent.

For more information, call (707) 565-7500, or visit <http://sonomacounty.ca.gov/CDC>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-2019 Adopted Budget	FY 2019-2020 Recommended Budget	Change from FY 2018-2019 Adopted	% Change from FY 2018-2019 Adopted
Rental Assistance	34,762,310	43,808,942	9,046,632	26.0
Housing & Neighborhood Investments	21,101,020	24,631,980	3,530,960	16.7
Ending Homelessness	5,068,686	20,746,384	15,677,698	309.3
Administration - Reimbursed	7,828,228	8,050,458	222,230	2.8
Total Expenditures by Program	68,760,244	97,237,764	28,477,520	41.4

Permanent Positions by Program Area

	FY 2018-2019 Adopted Budget	FY 2019-2020 Recommended Budget	Change from FY 2018-2019 Adopted	% Change from FY 2018-2019 Adopted
Rental Assistance	17.65	16.41	(1.24)	(7.0)
Housing & Neighborhood Investments	12.10	10.97	(1.13)	(9.4)
Ending Homelessness	4.75	5.12	0.37	7.7
Administration - Reimbursed	13.00	16.00	3.00	23.1
Total Permanent Positions	47.50	48.50	1.00	2.1

Department Budget Details

	FY 2018-2019 Adopted Budget	FY 2019-2020 Recommended Budget	Change from FY 2018-2019 Adopted	% Change from FY 2018-2019 Adopted
Expenditures by Character				
Salaries and Benefits	7,308,578	7,176,859	(131,719)	(1.8)
Services and Supplies	10,931,780	10,628,986	(302,794)	(2.8)
Other Expenses*	49,607,382	78,672,019	29,064,637	58.6
Transfers within the County	912,504	759,900	(152,604)	(16.7)
Total Expenditures by Character	68,760,244	97,237,764	28,477,520	41.4
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	1,317,471	1,289,186	(28,285)	(2.1)
Fees and Charges for Services	260,727	188,527	(72,200)	(27.7)
State, Federal, & Other Govt. Revenue**	54,969,621	78,944,585	23,974,964	43.6
Other Departmental Revenue***	1,199,874	5,874,018	4,674,144	389.6
Use of Fund Balance	2,271,819	2,132,278	(139,541)	(6.1)
Internal County Reimbursements and Transfers	8,740,732	8,809,170	68,438	0.8
Total Revenues/Use of Fund Balance	68,760,244	97,237,764	28,477,520	41.4

* Other Expenses include approximately \$59 million for direct client assistance and \$19 million for construction project costs.

** Includes \$4.9 million from the Reinvestment and Revitalization funds and \$871,000 from Measure L Transient Occupancy Tax, which by Board policy is directed to support affordable housing and homeless assistance programs. Note: the recommended budget assumes use of \$1.1M in Reinvestment and Revitalization fund balance, which is programmed in the Non-Departmental budget.

*** Other Departmental Revenue includes rents on commercial and residential real estate owned, interest earned, and non-government grants awarded

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

The Commission garnered new resources across all its program areas in FY 2018-19, enabling it to expand its reach and advance the objectives and goals of the Recovery Framework.

- The Housing Authority (Rental Assistance) secured 60 new tenant-based vouchers to serve the most vulnerable households; implemented a new tenant education system to help people find and retain affordable housing; and received emergency grant funds from the U.S. Department of Housing and Urban Development (HUD), a portion of which were used to hire a time-limited housing locator. These efforts have helped new voucher holders rent homes more quickly and have steadily increased the lease-up rate, which is a key metric for future HUD funding.
- The homeless system of care was redesigned to create a unified governance, policy and investment structure. Home Sonoma County brought together leaders from incorporated cities, the County of Sonoma and the community to form the new Home Sonoma County Leadership Council, supported by a Technical Advisory Committee and staffed by the Commission which serves as lead agency. The aim of Home Sonoma County is to achieve functional zero homelessness using a Housing First strategy to administer government funding to service providers and nonprofits.
- Home Sonoma County secured \$12 million in new, one-time funding from the State of California, totaling three times the Commission's usual annual funding. These funds were incorporated into a consolidated funding solicitation that wrapped up in March 2019 and will inject substantial new resources into local efforts to end homelessness. As lead agency for the national Continuum of Care competition, the Commission's funding application resulted in two new projects launching in Sonoma County this year. One of the new projects will serve transition-age youth who would otherwise be homeless; the other will serve victims of domestic violence. This was one of the largest increases made to a local jurisdiction nationwide.
- The Commission co-sponsored two successful applications for state *No Place Like Home* funding that will lead to the production of 115 units of permanent supportive housing for individuals with severe and persistent mental illness.
- The Renewal Enterprise District (RED) Joint Powers Authority between with County and the City of Santa Rosa was formed with substantial assistance from the Commission. RED creates a new regional housing planning body that will accelerate the pace of housing development for all income levels by pooling and leveraging financing, publicly-owned land, and other assets.
- Commission leadership played a significant role in crafting the State of California's Action Plan for receipt of federal Community Development Block Grant – Disaster Recovery (CDBG-DR) funds, ensuring that available funds can be quickly deployed towards a diversity of projects. Sonoma County will receive \$4.8 million in CDBG-DR to help finance development of multi-family rental housing.
- Significant development milestones were met on two key Commission-owned housing sites that together will produce 345 units of housing (West College and Roseland Village).
- Aided by the County Fund for Housing and other Commission resources, thirty additional new affordable units – both rental and ownership were placed in service; 103 units are under construction, and eighty units received new funding commitments.
- Overall organizational capacity was increased during the year, with stronger fiscal tools that provide real-time data to inform program management; improved technical expertise aided by recruitment and training of high-skilled managers and staff; and with the aid of a strategic planning effort that includes a capacity assessment and road-map for improvements by two outside firms.

FY 2019-20 Objectives

The Commission will continue to strengthen internal systems, obtain new resources to carry out its mission, and serve greater numbers of precariously-housed people more effectively. All of these efforts will also entail deepening collaboration with the nine cities of Sonoma County, the unincorporated communities and neighborhoods, and its many business and community partners also involved in affordable housing.

- The Commission will use data and indicators of housing inequities to authentically engage minority and underserved communities in an effort to sharpen its focus and mitigate housing disparities. These processes will form the core of required federal and state planning efforts (especially related to Fair Housing), and will inform changes to policies and service delivery models.
- Strengthened public engagement and communication tools will ensure that low-income people have easier access to resources they need, and will provide ongoing feedback to inform priorities and service delivery.
- The waiting list for Rental Assistance programs will be refreshed, and the community engagement, equity, and Fair Housing initiatives will lead to program improvements. All efforts in the Rental Assistance division will be aimed at ensuring that minority and underserved communities have meaningful access to rent assistance that can stabilize families and individuals.
- Home Sonoma County will become stabilized as the new homeless system of care, and the Commission's role as lead agency for this effort will be strengthened.
- Funding administered under the one-time Homeless Emergency Aid Package in FY 2019-20 and FY 2020-21 will result in a nearly 20% drop in the number of people experiencing homelessness on a given night.
- The Commission will commit approximately \$4.8 million in CDBG-DR multifamily financing through its annual Notice of Funding Availability (NOFA), effectively doubling the number of rental homes it can finance through the County Fund for Housing.
- Roseland Village's environmental remediation and infrastructure construction will begin, and the Plaza Temporal will be operational.
- The construction of 59 affordable apartments and 109 apartments affordable to the workforce will begin on the property at 2150 West College Avenue.
- An additional 348 units are projected to be under construction during FY 2019-20 (inclusive of the 80 that received funding commitments in the prior year).
- The Commission will seek new outside resources for financing and facilitation of affordable housing development and preservation, including through the RED JPA.
- The data and technology project funded and begun in FY 2018-19 will continue to advance, enabling stronger participation by the Commission in ACCESS Sonoma County (through replacement of the Housing Authority's core system especially), and achievement of operational efficiencies.

DEPARTMENT HIGHLIGHTS

Service Impacts

Service Delivery Adjustments:

Service Reductions

- As shown in the financial tables above, CDC receives approximately 1.3% of its funding from the County General Fund. The 2% reduction in General Fund support for FY 2019-20 of \$28,000 will not require the CDC to reduce our staffing or service levels this year.

Service Delivery Adjustments

- As one of the County's key Safety Net departments, CDC will continue work to deepen programmatic alignment so that vulnerable clients being served in other parts of the system have fair and easy access to housing supports funded by CDC.
- Service delivery adjustments will also be made to ensure that all CDC programs better serve minorities, people with disabilities, and other marginalized groups. Equity in housing will be the centerpiece of the in-process strategic plan for CDC. This work is necessary both because of under-representation of Latino and other minorities in core programs, and because federal disaster resources often exacerbate inequities if communities are not intentional about recovery.

Key Issues

As shown in the Financial Summary tables above, CDC anticipates approximately \$28 million more expenditures and funding in FY 2019-20 than in the prior year. All of this increase is for direct client assistance payments, payments to non-profit service providers, and housing rehabilitation and development direct project costs.

- \$9 million of the increase is for Rental Assistance and federally funded by HUD to cover the cost of rising rental rates and additional leased units.
- \$3 million of the increase is for new development projects with \$1 million funded by HUD and \$2 million annual support funded from the County's Reinvestment & Revitalization Fund and Affordable Housing In Lieu Building Permit fees.
- \$16 million of new funding (80% from the state and 20% from private grants) which includes \$11.5 million in State Homeless Emergency Aid Program (HEAP) funding, to address Ending Homelessness which includes direct client services as well as new capital projects to increase supportive housing availability.

The anticipated increase in State, Federal and Other Governmental Revenues of approximately \$24 million covers all but \$4 million of the increased expenditures listed above which is funded by a grant from Partnership Health.

The FY 2019-20 Recommended Budget includes 1.0 time-limited Housing Locator position approved by the Board on March 12, 2019, to provide housing location and navigation services to clients of the Human Services Department's Housing Assistance Response Team.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Funds				
Increase revenue appropriations from available Transient Occupancy Tax Measure L funds by \$103,557 based on final forecast amount dedicated to affordable housing projects (4/16/19 Item #37). Decrease appropriations for the County Fund for Housing by \$2,000,000 to release Reinvestment and Revitalization funds and make this funding source available for the FY 2019-20 budget hearing deliberations (4/30/19, #45).		(2,000,000)	(1,896,443)	(103,557)

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Funds				
Add a Senior Community Development Specialist position that will serve as a central compliance specialist to coordinate cross-agency oversight of all federal and state programs. Funded with \$112,240 in discretionary General Fund and \$29,441 in State/Federal funding.	1.00	141,681	141,681	0
Add a Department Analyst to act as a Housing Ombudsperson, to improve customer service and responsiveness regarding disability accommodation, and ensure grievances within the Housing Authority or the Homeless System of Care are resolved. Funded with \$123,546 in discretionary General Fund and \$32,407 in State/Federal funding.	1.00	155,953	155,953	0
Add a two-year time-limited Senior Community Development Specialist to assist with contract administration of the State-funded Homeless Emergency Aid Program. Funded through the State Homeless Emergency Aid Program.	1.00	141,681	141,681	0
Add a Community Development Specialist to conduct all initial intake eligibility appointments for the Housing Choice Voucher program. Funded through U.S. Department of Housing and Urban Development and Special Needs Grants programs Administrative Cost allowances.	1.00	122,753	122,753	0

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Add a Senior Office Assistant to provide clerical support for the Housing Choice Voucher program, including required translation support and tracking of requests for reasonable accommodation. Funded through U.S. Department of Housing and Urban Development and Special Needs Grants programs Administrative Cost allowances.	1.00	104,974	104,974	0
Program administrative reimbursements and appropriations in various programs for personnel costs associated with the new position allocations listed above.	0.00	667,043	667,043	0
Authorize the use of \$1,201,148 in Reinvestment and Revitalization funds and \$798,852 in discretionary General Fund to provide one-time funding restoration for County Fund for Housing.	0.00	2,000,000	2,000,000	0
Authorize the use of Recovery and Resiliency Reserve funds to provide one-time funding for Legal Aid Home Tenant Housing Program.	0.00	50,000	50,000	0
Increase expenditure appropriations from discretionary CDC Agency fund balance to provide one-time funding restoration for Department of Health Services Residential Care Facilities supplemental payments.	0.00	400,000	0	400,000

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	7,308,578	5,992,162	7,176,859	7,843,901	535,323
Services and Supplies	10,931,780	9,071,274	10,628,986	11,296,029	364,249
Proprietary Capital Purchases	0	25,800	0	0	0
Other Charges	49,607,382	44,794,522	78,672,019	79,122,019	29,514,637
Other Financing Uses	912,504	2,639,040	759,900	759,900	(152,604)
Total Expenditures by Character	68,760,244	62,522,798	97,237,764	99,021,849	30,261,605
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	1,317,471	1,317,471	1,289,186	2,323,824	1,006,353
Use of Fund Balance	2,271,819	(4,434,663)	2,132,278	2,428,721	156,902
Licenses, Permits, Franchises	42,000	40,300	40,000	40,000	(2,000)
Intergovernmental Revenues	54,969,621	51,528,196	78,944,585	78,711,398	23,741,777
Fines, Forfeitures, Penalties	0	29,190	0	0	0
Revenue - Use of Money & Prop	864,874	3,388,617	2,651,521	2,651,521	1,786,647
Charges for Services	218,727	265,483	148,527	167,676	(51,051)
Miscellaneous Revenues	335,000	875,640	3,222,497	3,222,497	2,887,497
Other Financing Sources	912,504	2,639,040	759,900	759,900	(152,604)
Reimbursements	7,828,228	6,873,524	8,049,270	8,716,312	888,084
Total Revenues/Use of Fund Balance	68,760,244	62,522,798	97,237,764	99,021,849	30,261,605



TRANSPORTATION & PUBLIC WORKS

Johannes J. Hoevertsz
Director

The mission of the Transportation and Public Works Department is to plan, construct, manage, build, and maintain resiliency into Sonoma County's infrastructure by providing quality services.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$154,706,124
Total Revenues/Use of Fund Balance	\$134,671,581
Total General Fund Contribution	\$20,034,543
Total Staff	168.00
% Funded by General Fund	12.95%

DEPARTMENT OVERVIEW

The Transportation and Public Works Department plans, builds, and maintains critical infrastructure, including roads, bridges, street lighting districts, traffic signals, and a County service area with four water systems, located within the unincorporated areas of Sonoma County, and manages an airport, public transit services, and maintains multiple solid waste disposal sites.

Engineering Division plans and designs road maintenance projects, bridges, and capital improvement projects.

Road Maintenance & Operations is responsible for the repair and preservation of County roads and bridges, and other maintenance projects.

Integrated Solid Waste Management Division provides systematic services for the Central Landfill and post-closure monitoring and maintenance of seven closed landfill sites.

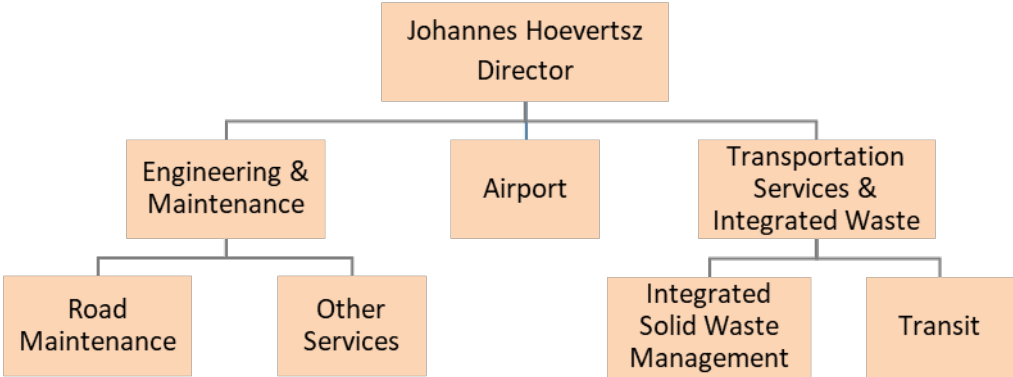
Airport Division operates and maintains the Charles M. Shultz - Sonoma County Airport, a commercial service airport with facilities for airline passenger service and other operations including air cargo, private and corporate flights, military, search and rescue, firefighting, law enforcement, and pilot training.

Transit Division provides public transit services throughout Sonoma County, including Cloverdale, Healdsburg, Windsor, Rohnert Park, Sebastopol, and Cotati. Services are also available to Sonoma State University, Santa Rosa Junior College, and connections to Sonoma Marin Area Rail Transit (SMART).

Other Services includes administration of several small districts including street lighting, permanent road, water, and assessment districts. This section also includes the heavy equipment internal services fund, a Special Projects Division, which includes projects funded by cable franchise fees and district formation, Public, Educational, and Governmental Access Channels, Cal American Water Company, and small water systems.

For more information, call (707) 565-2231, or visit <http://sonomacounty.ca.gov/TPW>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Airport	16,200,056	16,202,949	2,893	0.0
Integrated Waste	9,286,968	10,641,623	1,354,655	14.6
Road Maintenance Operations	75,632,119	65,980,962	(9,651,157)	(12.8)
Transit	25,790,645	26,027,071	236,426	0.9
Other Services	8,703,200	9,653,299	950,099	10.9
Internal Transfers & Reimbursements	21,601,757	26,200,220	4,598,463	21.3
Total Expenditures by Program	157,214,745	154,706,124	(2,508,621)	(1.6)

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Airport	20.00	20.00	0.00	0.0
Integrated Waste	11.00	11.00	0.00	0.0
Road Maintenance and Operations	132.00	132.00	0.00	0.0
Transit	5.00	5.00	0.00	0.0
Other Services	0.00	0.00	0.00	0.0
Total Permanent Positions	168.00	168.00	0.00	0.0

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018- 19 Adopted
Expenditures by Character				
Salaries and Benefits	24,006,686	25,764,493	1,757,807	7.3
Services and Supplies	54,294,810	68,300,516	14,005,706	25.8
Capital Expenditures	57,961,319	38,812,853	(19,148,466)	(33.0)
Other Expenses*	13,886,240	11,919,783	(1,966,457)	(14.2)
Transfers within the County	7,065,690	9,908,479	2,842,789	40.2
Total Expenditures by Character	157,214,745	154,706,124	(2,508,621)	(1.6)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	20,471,998	20,034,543	(437,455)	(2.1)
Use of Fund Balance	20,057,516	15,202,649	(4,854,867)	(24.2)
Fees and Charges for Services	6,198,874	7,500,719	1,301,845	21.0
State, Federal, & Other Govt. Revenue	62,449,755	53,906,125	(8,543,630)	(13.7)
Other Departmental Revenue**	26,801,987	31,466,038	4,664,051	17.4
Internal County Reimbursements and Transfers	21,234,615	26,596,050	5,361,435	25.2
Total Revenues/Use of Fund Balance	157,214,745	154,706,124	(2,508,621)	(1.6)

*Other Expenses include Penalties and Fines.

**Other Departmental Revenue includes transfers in and reimbursement for costs and services.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- 2017 Flood Projects: The design phase was completed for permanent work on sites damaged during the January and February floods, in preparation for the 2019 construction season.
- Fire Recovery Projects: Work began on projects to repair and restore infrastructure damaged in the 2017 wildfires. Work includes repairing damaged guardrails and electrical infrastructure, as well the removal of burned trees posing a hazard to road right of way. This work is expected to continue in FY 2019-20.
- Sixty-seven miles of roads were repaired as part of the FY 2018-19 Pavement Preservation Program. A total of 309 miles of County roads have been repaired since the Board began allocating funds to this program in 2012.
- The Charles M. Schulz – Sonoma County Airport debuted three new flights to Denver, Las Vegas (seasonal), and Dallas.
- The Transit Division put the first electric bus into service.
- Smart water meters were installed in collaboration with the Fitch Mountain Advisory Committee.
- In coordination with Fire and Emergency Services, received a Cal Fire grant to implement a plan for the removal of dead and dying trees and hazardous vegetation on 83 miles of roadways to increase access and reduce susceptibility to fires.

FY 2019-20 Objectives

- 2017 Winter Storm Recovery: Complete construction of remaining damaged sites that will not be completed in FY 2018-19, including roads and culverts.
- 2017 Fire Recovery: Continue the removal of 4,888 trees burned during the 2017 wildfires, not already removed during the first phase in FY 2018-19, and that currently pose a hazard to the road right of way.
- 2019 Winter Storms and Flooding: Complete initial damage assessments for identified sites in coordination with the California Office of Emergency Services (CalOES) and the Federal Emergency Management Agency (FEMA) in preparation of repairs.
- Deliver projects recommended in the FY 2019-20 Sonoma County Pavement Preservation Program.
- Continue construction of the Boyes Boulevard Bridge, a two-year project anticipated to be completed late 2020.
- Complete River Road and Hart Lane intersection improvements in Fulton to facilitate the safe passage of motorists, pedestrians, and bicyclists to enhance safety at the Sonoma Marin Area Rail Transit (SMART) crossing.
- The Department is studying and planning to address traffic impacts to public safety with improved bicycle and pedestrian facilities as the County embarks on strategic efforts to bolster and increase affordable housing units. As housing density increases, the department is seeking alternatives to vehicular traffic to alleviate congestion on County roads, establishing safe pedestrian access to other transportation methods such as bicycle lanes, bus transportation facilities, and SMART stations.

DEPARTMENT HIGHLIGHTS

Service Impacts

Fire Recovery: Transportation and Public Works continues to participate in countywide fire recovery and restoration efforts. Projects to repair infrastructure damaged by the fires will continue in Fiscal Year 2019-20 and include removal of burned trees that pose a hazard to the County road right of way, removal of vegetative debris, replacement of damaged streetlights in a County Service Area and replacement of burned guardrails as a result of the fires and/or during fire response or cleanup efforts.

The Department is currently working with public utilities to coordinate road resurfacing for underground equipment repairs for roads that were impacted by the fires, with the goal of maintaining uniformity on County roads and potential cost-share opportunities and undergrounding utilities in high fire risk areas.

Key Issues

On April 28, 2017, the Governor of California signed Senate Bill (SB) 1, The Road Repair and Accountability Act, to address basic road maintenance, rehabilitation, and critical safety needs on both the state highway and local streets and road system through fuel excise taxes and vehicle registration fee increases. FY 2017-18 was the first year Sonoma County began receiving SB 1 revenue, and the \$9.8 million anticipated in FY 2018-19 is currently funding maintenance projects and addressing Highway Use Tax Account (HUTA) revenue reductions. A measure to repeal SB 1 did not pass in November 2018, establishing more certainty of this funding source. Future repeal efforts and continuity of revenues are still unknown and the Department will continue to seek additional funding opportunities for infrastructure projects that benefit transportation systems within the County through local funding, and through state and federal grants.

In addition to funding for road maintenance projects and equipment, the Transit Division will also receive additional funding through the State Transit Assistance Fund (STA). Sonoma County anticipates receiving \$2,325,000 in FY 2019-20 through the STA program, as this program was enhanced with SB-1 funds to support transit infrastructure repair and service improvements.

Transportation and Public Works has been heavily impacted by four (4) major disasters occurring within two years: the January 2017 flood, the February 2017 flood, the 2017 wildfires, and the February 2019 storm and flood event. Each of these events required immediate response by department staff to restore and protect public roads, and resources to repair damaged infrastructure. In the table below is a breakdown of disaster costs incurred to date, funding committed and/or received from State and Federal sources, Department match, and costs for restoration work to be completed that has not yet been obligated. Unfunded costs for the 2017 wildfires includes the removal of burned trees posing a risk to the road right of way, and repairs to County roads damaged as part of debris removal efforts. The Department will continue to work with local, state, and federal partners to seek reimbursement opportunities for these unplanned costs to minimize the financial impacts of these disasters.

Disaster Event	Total Cost	Committed/Received by State/Federal Sources	Department Match	Unfunded
January 2017 Floods	\$5,581,872	\$5,140,809	\$441,063	
February 2017 Floods	\$2,826,722	\$2,656,411	\$170,311	
2017 Wildfires	\$31,351,911	1,649,306	\$102,605	\$29,600,000
February 2019 Floods	\$3,847,509	\$2,885,632	\$961,877	
Total:	43,101,765	\$12,332,158	\$1,675,856	\$29,600,000

Capital projects are evaluated each fiscal year and will vary depending on available resources (staff, funding, etc.). In FY 2019-20, Capital Expenditures are expected to decrease by \$19.1 million due to completion of several one-time projects in the prior year related to 2017 flood repair sites, and 2017 wildfire hazard removal of trees located

in the public right of way. Additionally in FY 2018-19, more work was anticipated than was actually completed for other large capital projects budgeted, including Wohler Bridge and Boyes Boulevard Bridge projects. There is a correlation between capital expenditures and corresponding revenue. With delays to anticipated capital project completion schedules, state, federal, and governmental revenues are expected to decrease by \$8 million in FY 2019-20. Consequently, the Roads Maintenance Operations budget is decreasing by \$9.6 million as a result of the significant decrease in capital expenditures and corresponding revenues.

In FY 2019-20, services and supplies are increasing by \$14 million, primarily due to Pavement Preservation Program (PPP) expenditures shifting from Capital Improvements to the Road Maintenance budget. These expenditures were previously budgeted in the Capital Improvement budget and subsequently charged to Road Maintenance during the fiscal year as needed. This shift will more accurately record and capture costs in the appropriate Road Maintenance section. These costs include project staff time, contractors, and consultants for road treatments (chip, fog, slurry seal, etc.), and for road repairs caused by storm damages (culverts, slip outs, etc.).

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Funds				
Increase revenue appropriations in District Formation for operating transfer from available Transient Occupancy Tax funds for professional services to establish Districts that will enable communities to provide self-generated funding to address municipal challenges. Expenditures will be added as specific uses are approved (4/16/19 Item #37).	0.00	0	175,000	(175,000)
Increase expenditure appropriations in Road Maintenance from Graton Mitigation funds for road repairs to Labath Avenue and Whistler Avenue, located in the vicinity of the Graton Casino as part of the FY 2019-20 Pavement Preservation Program (5/21/19 Item #37). Expenditure appropriations will be programmed in the budget for Summer 2020 roads projects.	0.00	0	1,100,000	(1,100,000)
Increase revenue appropriations in Roads Capital Improvement from available Transient Occupancy Tax Measure L funds. Roads Capital receives 20% of Measure L revenue for road repairs and improvements, and the final forecast is \$114,704 above the original budgeted amount (4/16/19 Item #37).	0.00	0	114,704	(114,704)

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Funds				
Add an Office Assistant II to provide support in the Transit Division's public information office and clerical assistance to staff, primarily in the area of mailing, processing, receiving and coordinating American with Disabilities Act (ADA) paratransit service applications.	1.00	86,465	0	86,465
Add 1.0 Engineering Technician III and delete 1.0 Refuse Enforcement Specialist position in the Integrated Waste Division to properly support ongoing expanding regulatory environmental requirements associated with the legacy landfill sites and support services to small water districts.	0.00	18,961	0	18,961

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	24,006,686	21,687,695	25,764,493	25,869,919	1,863,233
Services and Supplies	54,294,810	55,226,585	68,300,516	68,300,516	14,005,706
Other Expenditures	13,886,240	10,785,717	11,919,783	11,919,783	(1,966,457)
Capital Expenditures	46,910,775	21,610,428	26,440,100	26,440,100	(20,470,675)
Proprietary Capital Purchases	11,050,544	3,654,172	12,372,753	12,372,753	1,322,209
Other Financing Uses	7,065,690	4,799,039	9,908,479	9,908,479	2,842,789
Total Expenditures by Character	157,214,745	117,763,636	154,706,124	154,811,550	(2,403,195)
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	20,471,998	20,583,719	20,034,543	20,034,543	(437,455)
Use of Fund Balance	20,057,516	906,476	15,202,649	13,918,371	(6,139,145)
Tax Revenue	9,631,611	10,136,146	10,434,766	10,434,766	803,155
Licenses, Permits, Franchises	376,950	1,901,312	1,505,000	1,505,000	1,128,050
Intergovernmental Revenues	62,449,755	35,617,471	53,906,125	53,906,125	(8,543,630)
Fines, Forfeitures, Penalties	421,800	317,651	423,800	423,800	2,000
Revenue - Use of Money & Prop	14,160,358	18,425,628	16,067,582	16,067,582	1,907,224
Charges for Services	5,821,924	6,212,425	5,995,719	5,995,719	173,795
Miscellaneous Revenues	2,413,218	5,462,878	4,504,890	4,504,890	2,091,672
Other Financing Sources	7,297,942	5,611,155	10,903,583	12,293,287	4,995,345
Reimbursements	14,111,673	12,588,775	15,727,467	15,727,467	1,615,794
Total Revenues/Use of Fund Balance	157,214,745	117,763,636	154,706,124	154,811,550	(2,403,195)

ECONOMIC DEVELOPMENT DEPARTMENT

Sheba Person-Whitley
Director

The Economic Development Department's mission is to foster a healthy business environment and provide services that promote the local economy.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$6,378,324
Total Revenues/Use of Fund Balance	\$6,378,324
Total General Fund Contribution	\$0
Total Staff	13.50
% Funded by General Fund	0.00%

DEPARTMENT OVERVIEW

The Sonoma County Economic Development Department (EDD) or Economic Development Board (EDB), as it is commonly referred to, provides services to encourage the startup, retention, and expansion of Sonoma County businesses and jobs. It has a ten-member advisory board composed of local business professionals appointed by the Board of Supervisors. The EDB promotes Sonoma County as an attractive place to do business; fosters job growth; provides local businesses with tools to help them prosper; identifies and supports business clusters critical to maintaining a sound economy; and supports a workforce development strategy driven by local employer needs. It further promotes economic development by encouraging tourism through funding agreements with Sonoma County Tourism (SCT) and visitor centers.

The EDB is organized into three main divisions:

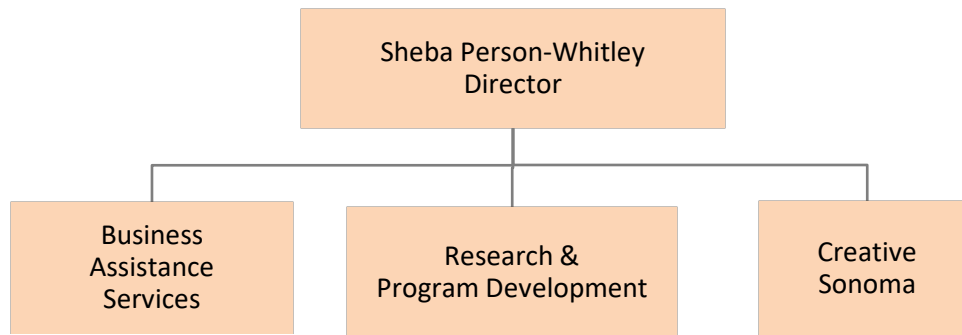
Business Assistance Services provides services in the areas of Business Retention and Expansion, Entrepreneurship and Startup, Business Market Intelligence, Cannabis, Business Diversity, and Financing and Access to Capital.

Research and Program Development, which has the primary functions of Workforce Development, Research Reports, Workshops and Tourism.

Creative Sonoma provides trainings, workshops, one-on one consulting, and arts education to the creative community of Sonoma County.

For more information, call (707) 565-7170, or visit <http://sonomacounty.ca.gov/Economic-Development-Board/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Business Assistance Services	2,406,714	2,193,187	(213,527)	(8.9)
Research and Program Development	3,422,951	3,423,114	163	0.0
Creative Sonoma	725,000	762,023	37,023	5.1
Total Expenditures by Program	6,554,665	6,378,324	(176,341)	(2.7)

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Business Assistance Services	8.75	7.75	(1.00)	(11.4)
Research and Program Development	2.75	2.75	0.00	0.0
Creative Sonoma	2.00	3.00	1.00	50.0
Total Permanent Positions	13.50	13.50	0.00	0.0

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	2,582,067	2,642,127	60,060	2.3
Services and Supplies	3,345,490	3,231,375	(114,115)	(3.4)
Other Expenditures*	612,400	490,114	(122,286)	(20.0)
Transfers within the County	14,708	14,708	0	0.0
Total Expenditures by Character	6,554,665	6,378,324	(176,341)	(2.7)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	0	0	0	0.0
Use of Fund Balance	5,878,453	5,512,132	(366,321)	(6.2)
State, Federal, & Other Govt. Revenue	67,156	195,000	127,844	190.4
Other Departmental Revenue**	114,000	154,000	40,000	35.1
Internal County Reimbursements and Transfers***	495,056	517,192	22,136	4.5
Total Revenues/Use of Fund Balance	6,554,665	6,378,324	(176,341)	(2.7)

*Other Expenses include Community Investment Fund grants for Summer Arts Youth Program, Arts Education Innovation, and Pop-up Creativity.

**Other Departmental Revenue includes the EDB Foundation contribution.

***Internal County Reimbursements include transfers from Transient Occupancy Tax for Creative Sonoma Grants and from General Fund for the Cannabis Program

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Completed Strategic Sonoma 5-Year Action Plan and presented to the Board of Supervisors on July 10, 2018 with key strategies, timelines, accountable organizations and best practices to be tracked in a report card by EDB every six months. Completed short-term Economic Recovery Plan., which will be implemented by Economic Development Board over the next five years.
- Launched an Outdoor Recreation Business Initiative to support and grow business in the outdoor recreation sector.
- Distributed more than \$200,000 from various donations to the Creative Sonoma Recovery Fund to 130 recipients that experienced physical and/or economic losses from the October 2017 fires.
- Raised \$200,000 in a Tipping Point Foundation Grant to serve as matching funds in applying for an additional \$800,000 U.S. Economic Development Administration Revolving Loan Fund Grant to establish a new \$1 million Revolving Loan Fund Pool to support small businesses with loan financing.
- Launched Talent Retention and Development Initiative with strategies to address labor shortages and industry driven workforce development needed skill and training.
- Continued development of the Cannabis program in obtaining local permits and state licensing in order to maximize tax revenues to support industry cluster development efforts.

FY 2019-20 Objectives

- Focus business retention and expansion efforts to target economic diversification and workforce development support for local businesses including business visitation program with cities and local chambers, coordination with Job Link promoting training and tax credit incentives, coordinating district visitation program for County Supervisors with businesses and trade groups.
- Continue implementation of the Strategic Sonoma 5-Year Action Plan with key strategies on supporting and growing our key industry clusters.
- Ongoing implementation of the Talent Retention and Development Initiative to address labor shortages and industry-driven workforce development, including a college experiential learning program, construction training center, completion of talent video series and talent website refresh, and hospitality apprenticeships.
- Support and advance the creative community through expanding opportunities (funding, training, research); increasing awareness, appreciation and support; serving as a resource to other divisions of government and community causes.
- Expand access to non-county financed capital programs for businesses to start, grow and expand in Sonoma County.
- Promote entrepreneurship and economic inclusion through expansion of Business Diversity outreach and technical assistance program.
- Expand the Outdoor Recreation Business Initiative to support and grow those businesses that comprise the outdoor recreation cluster and that contribute to and diversify our Tourism and Visitor economy.
- Continue development of Cannabis program; obtain local permits and state licensing in order to maximize tax revenues to support industry cluster development efforts.

DEPARTMENT HIGHLIGHTS

Service Impacts

Service Reductions – elimination of signage grants, and due to a shift in workload toward cannabis, an administrative aide position changed from 50% cannabis/50% business retention to 100% cannabis support, leaving a gap in general administrative support department-wide.

Service Delivery Adjustments – business diversity, retention, and expansion efforts shifted to recovery efforts after the 2017 fires and again after the March 2019 floods. Resources were used to help business owners impacted by these disasters through site visits, consultations, referrals to third-party resources, and assistance in applying for recovery loans and grants.

Key Issues

As the Cannabis program moves into its third year, the outlook for revenue continues to shrink from increasingly complex regulations and permitting requirements. There is an ongoing instability in the Cannabis program that has altered the short term outlook for potential revenue to focus on permit compliance and review, the second phase of aligning the County's ordinance to comply with State ordinance, and other tangent changes in the federal and state law regulating industrial hemp. The Cannabis program currently generates enough revenue to cover its expenses at the current levels of service across the supporting departments: County Counsel, Permit Sonoma, Agriculture Commissioner, Weights and Measures, Department of Health, Economic Development Board, and the County Administrator's Office.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Funds				
Add one full-time time-limited department analyst to support efforts related to development of broadband infrastructure in rural areas of Sonoma County.	1.0	\$32,271	\$32,271	\$0
Restore Creative Sonoma community arts grants one-time.	0.0	\$300,000	300,000	\$0
Restore Sonoma County Tourism Bureau marketing services one-time.	0.0	\$398,491	\$398,491	\$0

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	2,582,067	2,301,351	2,642,127	2,674,398	92,331
Services and Supplies	3,345,490	2,980,296	3,231,375	3,629,866	284,376
Other Charges	612,400	635,596	490,114	790,114	177,714
Other Financing Uses	14,708	14,708	14,708	14,708	0
Total Expenditures by Character	6,554,665	5,931,951	6,378,324	7,109,086	554,421
Revenues/Reimbursements/Use of Fund Balance (Sources)					
Use of Fund Balance	5,878,453	5,231,547	5,512,132	5,512,132	(366,321)
Intergovernmental Revenues	67,156	93,448	195,000	195,000	127,844
Revenue - Use of Money & Prop	0	0	13,000	13,000	13,000
Miscellaneous Revenues	114,000	125,498	141,000	141,000	27,000
Other Financing Sources	201,759	241,165	345,895	1,076,657	874,898
Reimbursements	293,297	240,293	171,297	171,297	(122,000)
Total Revenues/Use of Fund Balance	6,554,665	5,931,951	6,378,324	7,109,086	554,421



NATURAL RESOURCES & AGRICULTURE

Sonoma County Water Agency

Regional Parks

Agricultural Preservation & Open Space District

Agriculture / Weights & Measures

U. C. Cooperative Extension



SONOMA COUNTY WATER AGENCY

Grant Davis
General Manager



Clean. Reliable. Essential. Every Day.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$252,942,923
Total Revenues/Use of Fund Balance	\$252,942,923
Total General Fund Contribution	\$0
Total Staff	233.75
% Funded by General Fund	0.00%

DEPARTMENT OVERVIEW

The Sonoma County Water Agency (Sonoma Water) is a special district founded in 1949, whose Board of Directors is comprised of the same members as the Sonoma County Board of Supervisors. The key functions of Sonoma Water are Water Supply and Transmission, Flood Protection, and Wastewater Collection, Treatment and Reuse.

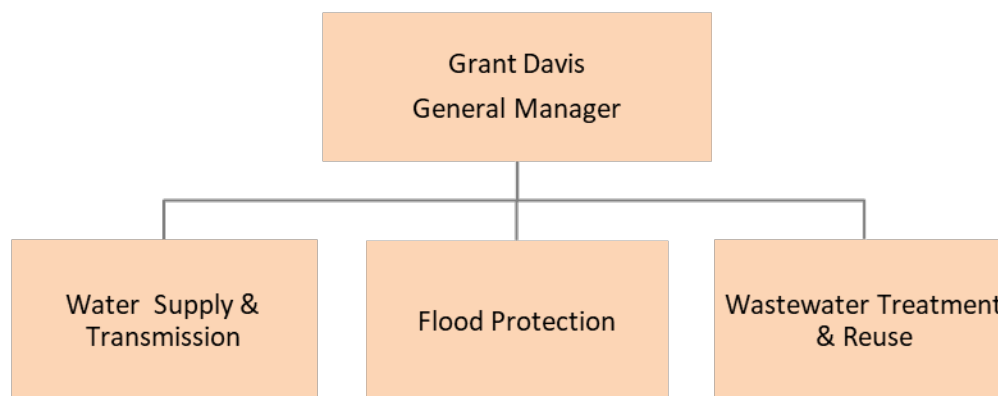
Sonoma Water is responsible for **Water Supply and Transmission** for much of Sonoma County and beyond. As a water supplier, Sonoma Water is responsible for securing and maintaining Warm Springs Dam and water rights, and encouraging water conservation and reuse to meet present and future demand. Sonoma Water’s water transmission system provides wholesale domestic water supply and delivery to more than 600,000 residents of Sonoma and Marin Counties through eight primary contractors (Cities of Santa Rosa, Petaluma, Sonoma, Rohnert Park, Cotati, Valley of the Moon Water District, Town of Windsor, and North Marin Water District), a major non-contractor customer, Marin Municipal Water District, and to other smaller customers.

Pursuant to its **Flood Protection** function, Sonoma Water designs, constructs, and maintains flood protection facilities, and provides flood protection and stream maintenance for over 175 miles of creeks and waterways.

Sonoma Water operates and maintains eight wastewater treatment and reuse systems as part of its **Sanitation** function, which provide wastewater collection and treatment services to over 22,000 residences and businesses throughout the County.

For more information, call (707) 526-5370, or visit <http://www.sonomacountywater.org>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Water Supply & Transmission	87,211,354	100,654,031	13,442,677	15.4
Wastewater Treatment & Reuse	69,738,002	71,398,279	1,660,277	2.4
Flood Protection	13,328,319	12,182,515	(1,145,804)	(8.6)
Internal Transfers and Reimbursements ¹	71,986,866	68,708,098	(3,278,768)	(4.6)
Total Expenditures by Program	242,264,541	252,942,923	10,678,382	4.4

¹) Internal transfer and reimbursement of expenses between budget sections within the Sonoma County Water Agency total \$68.7 million in FY 2019-20, resulting in a net budget of \$184.2 million.

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Water Supply & Transmission	134.24	136.24	2.00	1.5
Wastewater Treatment & Reuse	73.53	73.53	0.00	0.0
Flood Protection	23.98	23.98	0.00	0.0
Total Permanent Positions	231.75	233.75	2.00	0.9

Sonoma Water staff are not assigned to specific program areas, but work across programs as needed. Staff allocations reflect an approximate share of staff time devoted to each program area.

Department Budget Details

Expenditures by Character	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Salaries and Benefits	41,613,013	44,999,999	3,386,986	8.1
Services and Supplies	101,059,807	106,389,719	5,329,912	5.3
Capital Expenditures	28,137,184	34,558,751	6,421,567	22.8
Other Expenses ²	37,467,671	36,286,356	(1,181,315)	(3.2)
Internal Transfers	33,986,866	30,708,098	(3,278,768)	(9.6)
Total Expenditures by Character	242,264,541	252,942,923	10,678,382	4.4
Revenues/Reimbursements/Use of Fund Balance (Sources)				
Fees and Charges for Services ³	44,813,914	51,029,397	6,215,483	13.9
State, Federal, & Other Govt. Revenue	26,280,445	28,252,837	1,972,392	7.5
Other Departmental Revenue ⁴	63,430,305	70,703,934	7,273,629	11.5
Use of Fund Balance	35,753,011	34,248,657	(1,504,354)	(4.2)
Internal County Reimbursements and Transfers	71,986,866	68,708,098	(3,278,768)	(4.6)
Total Revenues/Use of Fund Balance	242,264,541	252,942,923	10,678,382	4.4

2) Other Expenses include payment on long-term debt, depreciation expenses on capital infrastructure, and payments to Regional Parks to operate Spring Lake Park.

3) Charges for Services includes sale of water and power, sewer/recycled water/water usage and hookup fees, and hauler/disposal fees.

4) Other Departmental Revenue includes property tax, sanitation rates, rental income, interest, and other minor sources.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Completed two projects to replace 8,100 feet of collection system in South Park, and initiated first year of five year program with City of Santa Rosa implementing fixed and volumetric rate structure giving customers more control over their sewer service charges.
- Decommissioned Occidental treatment plant, constructed truck fill station, and began hauling wastewater from Occidental to Airport treatment plant to comply with the North Coast Regional Water Quality Control Board Cease and Desist Order.
- Initiated relining of equalization basin at Sonoma Valley treatment plant to ensure continued consistent and predictable flow into the plant.
- Updated weather forecasts for the U.S. Army Corps of Engineers saving up to 11,650 acre-feet at Lake Mendocino, rather than releasing it to the Russian River allowing up to 17 percent more water to be potentially stored than the maximum winter time water conservation pool of 68,400 acre feet. The Lake Mendocino Forecast Informed Reservoir Operations program exemplifies how atmospheric river research and science help save water and improve flood management.
- Placed an atmospheric river “X Band” radar unit near the Sonoma County airport to provide better precipitation forecasts for the fire recovery zones. The radar is one of several to be placed throughout the San Francisco Bay area as part of a \$20 million grant by the California Department of Water Resources. The radar’s precipitation data will be used by the National Weather Service to produce hazard weather forecasts, such as mudslides and debris stream flow warnings.
- Removed over 5,000 cubic yards of sediment from Green Valley Creek to reduce the frequency of flooding of Green Valley Road.

FY 2019-20 Objectives

- Construct 10,600 feet of sewer collection system in the Larkfield Estates community damaged by the Sonoma Complex Fires and offer a low interest financing program to ease the financial burden to fire-impacted property owners and facilitate the rebuilding process.
- Replace 4,300 feet of 27-inch diameter sewer trunk main (the primary wastewater transmission pipe) in Sonoma Valley to reliably handle flows into the plant, reduce inflow and infiltration, and bring the District into compliance with its Regional Board enforcement order.
- After exceeding the Biological Opinion objective to enhance three miles of habitat by 2018, complete design of Phase 4 of the Dry Creek Habitat Enhancement Project in concert with the U.S. Army Corps, to improve in-stream conditions for protected salmon and steelhead.
- Prepare a scoping document/workplan for developing a regional water supply decision support tool to evaluate strategies and water supply projects that improve integrated water resources management and make the region more resilient to potential short- and long-term water shortages.
- Finalize a Climate Adaptation Plan that assesses climate vulnerabilities, risks, and adaptive capacity for water supply, wastewater, and flood protection, and develops, evaluates, and prioritizes adaptation strategies to improve resilience to climate impacts.
- Conduct water quality sampling to assess potential impacts to drinking water facilities from wildfire activity, and to analyze the effect of fire ash leachate on surface and groundwater quality.
- Remove sediment from the Laguna Flood Control Channel to reduce the Ludwigia infestation and mosquito production, and to remove phosphorous to generate marketable credits that can be sold under the North Coast Regional Water Quality Control Board’s Water Quality Credit Trading Framework/Nutrient Offset Program.
- In partnership with the County, Open Space District, Pepperwood Foundation, and United States Geological Survey, provide soil hazard analysis, modeling, and mapping, and measure watershed response to fire-damaged landscapes to help public agencies plan ongoing recovery efforts.

DEPARTMENT HIGHLIGHTS

Service Impacts

N/A

Key Issues

Water supply and transmission expenditures are increasing by \$13.4 million to implement critical hazard mitigation projects that leverage Federal Emergency Management Agency (FEMA) funds, pursue additional water supply storage under the Forecast Informed Reservoir Operations program, and develop climate adaptation and resiliency strategies.

Some flood zones are unfunded or minimally funded, impeding Sonoma Water's ability to fully protect the community from flooding and other climate change impacts. Procuring reliable and consistent funding represents a significant challenge. Generally, there is low public support for increased taxes or assessments to fund flood control projects.

Some small sanitation districts and zones continue to have financial shortfalls for maintenance and replacement of aging infrastructure and are subsidized by Sonoma Water's General Fund.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Proprietary Capital Purchases	26,439,634	9,063,937	33,783,421	33,783,421	7,343,787
Salaries and Employee Benefits	41,613,013	43,447,819	44,999,999	44,999,999	3,386,986
Services and Supplies	101,059,807	88,902,425	106,389,719	106,389,719	5,329,912
Other Charges	36,938,671	32,521,838	35,757,356	35,757,356	(1,181,315)
Capital Expenditures	1,697,550	440,792	775,330	775,330	(922,220)
Appropriation for Contingencies	529,000	0	529,000	529,000	0
Other Financing Uses	33,986,866	27,112,251	30,708,098	30,708,098	(3,278,768)
Total Expenditures by Character	242,264,541	201,489,062	252,942,923	252,942,923	10,678,382
Revenues/Reimbursements/Use of Fund Balance (Sources)					
Use of Fund Balance	35,753,011	(6,485,477)	34,248,657	34,248,657	(1,504,354)
Tax Revenue	53,736,918	58,606,370	58,278,024	58,278,024	4,541,106
Intergovernmental Revenues	26,280,445	22,957,001	28,252,837	28,252,837	1,972,392
Fines, Forfeitures, Penalties	0	569	0	0	0
Revenue - Use of Money & Prop	8,803,142	13,416,803	8,753,684	8,753,684	(49,458)
Charges for Services	44,813,914	47,337,209	51,029,397	51,029,397	6,215,483
Miscellaneous Revenues	890,245	2,455,713	3,672,226	3,672,226	2,781,981
Other Financing Sources	33,986,866	27,185,251	30,708,098	30,708,098	(3,278,768)
Special Items	0	36,057	0	0	0
Reimbursements	38,000,000	35,979,566	38,000,000	38,000,000	0
Total Revenues/Use of Fund Balance	242,264,541	201,489,062	252,942,923	252,942,923	10,678,382

REGIONAL PARKS

Bert Whitaker
Director

The mission of Sonoma County Regional Parks is to create healthy communities and contribute to the economic vitality of Sonoma County by acquiring, developing, managing, and maintaining parks and trails countywide. Regional Parks preserves irreplaceable natural and cultural resources, and offers opportunities for recreation and education to enhance the quality of life and well-being of residents and visitors to Sonoma County.

BUDGET AT A GLANCE

RECOMMENDED FY 2019-20

Total Expenditures	39,117,439
Total Revenues/Use of Fund Balance	34,666,823
Total General Fund Contribution	4,450,616
Total Staff	123.00
% Funded by General Fund	11.38%

DEPARTMENT OVERVIEW

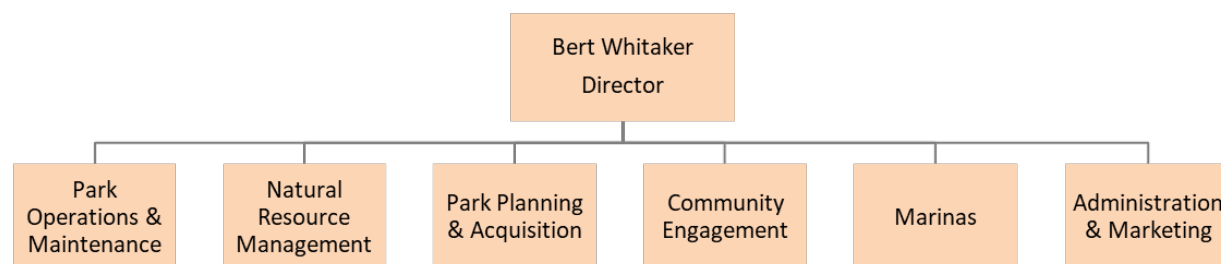
Regional Parks provides recreational, educational, social, and cultural opportunities for Sonoma County residents and visitors.

The Department has six major operational program areas: **Park Operations and Maintenance** ensures the safety and security of park visitors by providing adequate ranger patrols and well-maintained facilities; **Natural Resource Management** protects and restores the natural function of our parks, providing clean water, fish and wildlife habitat, fuels abatement, grazing and resilience to climate change; **Planning and Acquisition** oversees the build-out of our park system by leveraging grants to acquire land and easements as well as plan for and build park infrastructure; **Community Engagement** contributes to community well-being by providing health, wellness, environmental education, recreation and cultural experiences for a wide diversity of park users; **Administration and Marketing** manages the core financial, human resources, marketing and communications functions of the department; and **Marinas** oversees three Bodega Bay marinas that support commercial and recreational fishing; a seventh program area, **Pass Thru Funding**, handles the disbursement of other dedicated revenues such as Measure M sales tax to capital projects and associated operational costs.

In the coming year, the Department will continue its efforts to increase the visibility and credibility of Regional Parks as a significant community resource for recovery, healing, tourism and environmental stewardship by way of increased marketing and outreach through social media, website, blogs and local news outlets.

For more information, call (707) 565-2041, or visit <http://sonomacounty.ca.gov/Regional-Parks/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Park Operations and Maintenance	13,981,719	15,160,014	1,178,295	8.4
Natural Resource Management	459,503	1,700,295	1,240,792	270.0
Park Planning and Acquisition	1,785,446	2,353,963	568,517	31.8
Community Engagement	2,363,691	3,110,139	746,448	31.6
Administration and Marketing	3,485,610	4,354,942	869,332	24.9
Marinas	4,021,409	3,096,116	(925,293)	(23.0)
Pass-Thru Funding*	3,204,373	9,341,970	6,137,597	191.5
Total Expenditures by Program	29,301,751	39,117,439	9,815,688	33.5

*Pass-thru funding includes internal transfers of Measure M Sales Tax in FY 2019-20.

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Park Operations & Maintenance	51.00	65.00	14.00	27.5
Natural Resource Management	2.00	6.00	4.00	200.0
Park Planning and Acquisition	9.00	11.00	2.00	22.2
Community Engagement	7.00	13.00	6.00	85.7
Administration and Marketing	18.00	23.00	5.00	27.8
Marinas	5.00	5.00	0.00	0.0
Total Permanent Positions	92.00	123.00	31.00	33.7

Department Budget Details

Expenditures by Character	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Salaries and Benefits	13,879,318	17,253,360	3,374,042	24.3
Services and Supplies	10,340,445	10,841,269	500,824	4.8
Capital Expenditures	730,000	616,000	(114,000)	(15.6)
Other Expenses	480,890	480,890	0	0.0
Measure M Sales Tax*	0	7,266,767	7,266,767	0.0
Transfers within the County	3,871,098	2,659,153	(1,211,945)	(31.3)
Total Expenditures by Character	29,301,751	39,117,439	9,815,688	33.5

*Expenditure of Measure M funds includes \$1.92M in transfers to Capital Improvement Projects

General Fund Contribution	4,443,198	4,450,616	7,418	0.2
Measure M Sales Tax	0	7,488,388	7,488,388	0.0
Fees and Charges for Services	6,684,514	6,857,311	172,797	2.6
State, Federal, & Other Govt. Revenue	3,426,320	3,554,426	128,106	3.7
Other Departmental Revenue	3,583,294	2,692,891	(890,403)	(24.8)
Use of Fund Balance	3,346,593	1,081,096	(2,265,497)	(67.7)
Internal County Reimbursements and Transfers*	7,817,832	12,992,711	5,174,879	66.2
Total Revenues/Use of Fund Balance	29,301,751	39,117,439	9,815,688	33.5

*Transfers and Reimbursements includes internal transfers of Measure M funding

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Secured “Parks for All” funding through Measure M, a 1/8 cent sales tax funding county and city parks, supported by 72.6% of voters.
- Adopted the Park Master Plan and opened Tolay Lake Regional Park and Open Space Preserve for daily public access.
- Restored burned park infrastructure from the 2017 wildfires including damaged signage, fencing, trail infrastructure, culverts and bridges at Hood Mountain, Shiloh Ranch, and Sonoma Valley Regional Parks.
- Submitted grant applications to CAL OES for hazard mitigation and fuels projects in parks totaling \$1,250,000.
- Reduced fuels and burned piles along Shiloh Ranch Regional Park boundary with CALFIRE and Windsor Fire. Planned prescribed burn for Sonoma Valley Regional Park with CALFIRE.
- Completed the acquisition and transfer of Mark West Regional Park and Open Space Preserve in partnership with Ag + Open Space.
- Increased the number of low-income park passes distributed (Vehicle Entry Pass) by 72.1%.

FY 2019-20 Objectives

- Implement Year 1 of Parks Measure M projects, in accordance with the expenditure plan, and coordinate with cities to develop Annual Report to communicate park investments and the community benefits of the voter-approved funds.
- Perform repairs to failing infrastructure identified as “critical” in the Department’s deferred maintenance schedule. Collaborate with community partners and other local agencies to strategize solutions to reduce homelessness and its impacts to parks and trails.
- Expand and implement sheep, goat, and cattle grazing in open space parks to reduce fuels and promote biodiversity.
- Develop a vision and supporting policies to create a departmental organizational culture of equity, diversity, and inclusivity.
- Coordinate with Human Resources and department staff to implement a career pathway program for youth interns and field crews to gain experience in the operation and maintenance of parks, vegetation management, natural resources stewardship, and community engagement activities.
- Collaborate with CALFIRE and other partners to implement fuels reduction and prescribed burning projects at Gualala Point, Sonoma Valley, and Foothill Regional Parks.
- Enhance visitor experience and modernize campground operations with a new mobile friendly online camping reservation system.
- Upgrade park radio system countywide to enhance emergency response, public safety, and interoperability with law enforcement and first responders.

DEPARTMENT HIGHLIGHTS

The Parks Improvement, Water Quality and Fire Safety Measure M was successfully approved by voters in November 2018. The 1/8th cent sales tax is projected to provide \$11.6 million annually to support city parks, and public safety, access and natural resources in the Regional Park system.

The FY 2019-20 sales tax revenue for Regional Parks is estimated at \$7.5 million, and the Department is requesting \$7.3 million in expenditure appropriations for park projects and personnel consistent with the voter approved Expenditure Plan. The first year includes \$3.3 million in ongoing expenses including 31 new positions. First year project plans are summarized below.

- \$3.7 million to invest in Maintenance, Safety, & Recreation Services – to include deferred maintenance projects at Spring Lake, Doran, and Tolay Lake; athletic field improvements at Arnold, Maxwell Farms, and Larson; construction of the Natural Play area at Taylor Mountain; sustain and expand recreational programming to provide a variety of outdoor experiences; improve public information about parks on social media, websites, and other portals.
- \$1.9 million to Improve Access and Operations – to sustain and expand relevant and accessible programming to priority audiences including older adults, veterans, persons with disabilities, and communities of color; enhanced public and employee safety with upgrades to park radio system; upgrades to Point of Sale and Camping Reservation systems; enhance and standardize wayfinding and interpretative signage to improve visitor experience and safety.
- \$1.7 million to Protect Natural Resources – to include vegetation management efforts including enhanced grazing and prescribed burns to decrease future fire risk, reduce fuel loads, and management of invasive species; a variety of projects to improve waterways and riparian areas; development of enhanced visitor center exhibits and other interpretative materials to educate and inform park visitors about natural and cultural resources.

Key Issues

- Meeting the public demand for increased access to trails, the Russian River, outdoor facilities, and camping.
- Illegal camping and homelessness in parks and along trails.
- Aging park facilities and marinas with infrastructure requiring replacement, repairs, or renovations to remain operational, improve efficiency and sustainability.
- Increasing project costs attributed to price escalations, regulatory compliance, and public engagement.
- Expanding capacity to operate, maintain, and steward parklands with increasingly larger and more complex ecosystems experiencing the impacts of droughts, floods, and fires.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	600,000	329,285	0	0	(600,000)
Services and Supplies	13,879,318	13,865,532	17,253,360	17,253,360	3,374,042
Other Charges	10,340,445	10,382,310	10,841,269	10,841,269	500,824
Capital Expenditures	480,890	155,100	480,890	480,890	0
Proprietary Capital Purchases	130,000	81,014	616,000	616,000	486,000
Other Financing Uses	3,871,098	2,189,560	9,925,920	9,925,920	6,054,822
Total Expenditures by Character	29,301,751	27,002,801	39,117,439	39,117,439	9,815,688
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	4,443,198	4,557,783	4,450,616	4,450,616	7,418
Use of Fund Balance	3,346,593	(1,590,224)	1,081,096	1,081,096	(2,265,497)
Tax Revenue	118,675	2,162,000	7,685,117	7,685,117	7,566,442
Licenses, Permits, Franchises	500,614	739,877	494,561	494,561	(6,053)
Intergovernmental Revenues	3,426,320	3,282,372	3,554,426	3,554,426	128,106
Fines, Forfeitures, Penalties	76,800	33,379	71,800	71,800	(5,000)
Revenue - Use of Money & Prop	1,361,289	1,581,700	1,373,186	1,373,186	11,897
Charges for Services	6,183,900	6,243,969	6,362,750	6,362,750	178,850
Miscellaneous Revenues	936,530	1,165,353	1,051,176	1,051,176	114,646
Other Financing Sources	5,061,742	5,159,848	8,869,884	8,869,884	3,808,142
Special Items	90,000	106,393	0	0	(90,000)
Reimbursements	3,756,090	3,560,351	4,122,827	4,122,827	366,737
Total Revenues/Use of Fund Balance	29,301,751	27,002,801	39,117,439	39,117,439	9,815,688

AGRICULTURAL PRESERVATION & OPEN SPACE DISTRICT

William Keene
General Manager

The Sonoma County Agricultural Preservation and Open Space District permanently protects the diverse agricultural, natural resource, and scenic open space lands of Sonoma County for future generations.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$54,833,544
Total Revenues/Use of Fund Balance	\$54,833,544
Total General Fund Contribution	\$0
Total Staff	28.50
% Funded by General Fund	0.00%

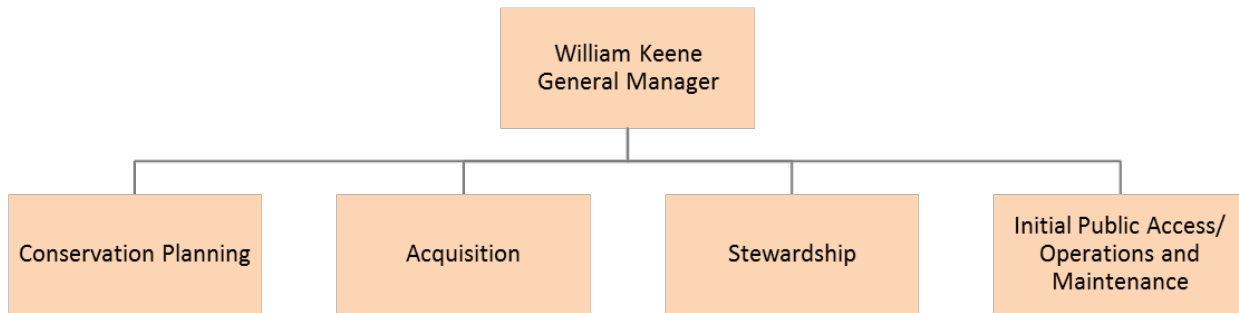
DEPARTMENT OVERVIEW

The Sonoma County Agricultural Preservation and Open Space District (Ag + Open Space) partners with willing landowners, public agencies, and non-profit organizations to permanently protect land through agreements with landowners (conservation easements), purchase of land, and stewardship activities on existing easements and fee title owned properties. Ag + Open Space acquisitions were previously guided by the 2006 long-range acquisition plan, “Connecting Communities and the Land,” which reflected community desires and values and directs preservation to the highest priority farmlands, greenbelts, natural areas, and recreational lands. Ag + Open Space is currently working towards implementation of its “Vital Lands Initiative”, which has built upon the existing guiding documents, while incorporating advanced science and current discussions with the public on future lands to be prioritized for protection in Sonoma County.

Ag + Open Space is funded by Measure F, a Sonoma County sales tax measure. Most of this funding goes toward acquisition of land and easements, stewardship activities, and department operations. Up to 10% of sales tax revenue can be used for initial public access to, and operation and maintenance of, lands purchased by Ag + Open Space.

Ag + Open Space is organized into three program areas. **Conservation Planning** develops and analyzes data to ensure the highest value land is protected. **Acquisition** purchases conservation easements and land to protect farmland, greenbelts, natural areas, and recreational lands. **Stewardship** ensures that the conservation values of lands acquired with taxpayer funds are protected in perpetuity. Ag + Open Space staff monitor and enforce conservation easements, and manage fee title owned properties. While not a separate program, **Initial Public Access, Operation and Maintenance** reflects expenditures by Ag + Open Space for eligible expenditures and negotiated payments to other agencies for eligible work on properties intended for recreational use. For more information, call (707) 565-7360, or visit <http://sonomaopenspace.org/>

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Conservation Planning	3,168,978	3,467,036	298,058	9.4
Acquisition	39,333,924	43,610,084	4,276,160	10.9
Stewardship	5,789,408	4,731,424	(1,057,984)	(18.3)
Initial Public Access, O&M	2,877,500	3,025,000	147,500	5.1
Total Expenditures by Program	51,169,810	54,833,544	3,663,734	7.2

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Conservation Planning	8.33	8.33	0.00	0.00
Acquisition	8.33	8.33	0.00	0.00
Stewardship	10.83	11.83	1.00	9.20
Total Permanent Positions	27.50	28.50	1.00	3.62

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	4,394,632	5,005,079	610,447	13.9
Services and Supplies	6,563,949	7,659,508	1,095,559	16.7
Matching Grants	3,901,270	6,361,270	2,460,000	63.1
Capital Expenditures	34,877,500	34,775,000	(102,500)	(0.3)
Transfers within the County*	1,432,459	1,032,687	(399,772)	(27.9)
Total Expenditures by Character	51,169,810	54,833,544	3,663,734	7.2
Revenues/Reimbursements/Use of Fund Balance (Sources)				
Open Space District Sales Tax Revenue	39,559,320	40,631,600	1,072,280	2.7
State, Federal & Other Govt. Revenue	5,500,000	7,750,000	2,250,000	40.9
Revenue-Use of Money & Prop	60,000	90,000	30,000	50.0
Donations and Contributions	4,585,000	5,340,500	755,500	16.5
Internal County Reimbursements and Transfers*	1,465,490	1,021,444	(444,046)	(30.3)
Total Revenues/Use of Fund Balance	51,169,810	54,833,544	3,663,734	7.2

*Transfers/reimbursements primarily consist of transfers from the Initial Public Access, Operations and Maintenance

FY 2018-19 Accomplishments

- Conservation Planning led the development of *Living in a Fire Adapted Landscape: Priorities for Resiliency, Sonoma County Natural and Working Lands*. This document represented the top recovery and resiliency priorities of over sixty agricultural and natural resource organizations (the Watershed Collaborative) convened by Ag + Open Space after the 2017 fires. This document informed and was integrated into the Board of Supervisor's Recovery and Resiliency Framework, and continues to guide Ag + Open Space priorities for long term resiliency, including data, analysis and planning, land acquisition and land stewardship.
- Conservation Planning has continued to develop new data to support land conservation prioritization and the development of the Vital Lands Initiative (VLI). New datasets include maps and models of riparian corridors, analyses of agricultural lands and forested landscapes, and the award of a grant from NASA to evaluate the lands affected by the 2017 fires and to inform future countywide resiliency planning
- Acquired three properties (McCullough 2, Wendle, and Cresta 3) totaling 368 acres and two conservation easements (Gravelly Lake and Rips Redwoods) totaling 2,579 acres.
- Transferred Mark West Regional Park and Open Space Preserve lands to Regional Parks (1,192 acres) and will bring the transfer to Carrington Ranch to Regional Parks to the Board by the end of fiscal year 2018-19.
- Accepted five new projects into the 2018 Matching Grants Program cycle totaling \$3,618,943. These projects include the City of Sebastopol's Americorps Trail Development along the Laguna de Santa Rosa, the City of Healdsburg's Badger Park Russian River Access project, Sonoma County Regional Park's Cooper Creek Addition to Taylor Mountain Regional Park & Open Space Preserve, Earth Island Institute's Helen Putnam Regional Park Extension, and the City of Petaluma's McNear Peninsula Acquisition and Access Improvements project.
- Presented two Matching Grant projects to the Board for approval (River Lane and Graton Green) both anticipated to close before the end of fiscal year 2018-19.
- Implemented post-fire natural habitat monitoring and land management practices on District owned land affected by the 2017 Sonoma Complex fires.

FY 2019-20 Objectives

- Execute key elements of the VLI via a set of Board approved implementation plans, in all of the key areas outlined in the District expenditure plan.
- In coordination with Sonoma Water, Ag + Open Space has leveraged funding from NASA for LiDAR vegetation mapping that can be used to target strategic locations for vegetation management and fuel reduction. This data will be shared with County departments to support the overall goal of fuel reduction in the County.
- Determine a funding target for the Stewardship Reserve in coordination with the District's Fiscal Oversight Commission.
- Begin creation of a centralized data center, integrating diverse data sets developed since 1990 by Ag + Open Space to ensure the efficient use of District staff and financial resources and the ability to rapidly and effectively share information with the Board, partners and the community through dashboards and other online tools.
- Acquire six conservation easements that protect natural and scenic resources while furthering sustainable agricultural practices and recreational opportunities.
- Complete the transfer of two properties (Wright Hill and Carrington) to Regional Parks while retaining a conservation easement and recreation covenant to ensure protection of conservation values and permanent public access.
- Update and refine the Matching Grant Program Guidelines and present Matching Grant projects accepted into the program during previous cycles to the Board for approval of grant agreements.
- Implement Saddle Mountain Preserve and Calabazas Creek Preserve Management Plans, including pro-active fuels reduction, invasive species management, and road work.
- Transfer regulatory open space easements (conditioned through the County's project development process) to Permit Sonoma for enforcement.
- Develop an investment strategy to achieve the Stewardship Reserve Fund target to ensure that District held easements are protected in perpetuity.

- Partner with county departments and non-profit partners to ensure the protection of the open space lands of the Sonoma Developmental Center during the State's disposition process.

DEPARTMENT HIGHLIGHTS

Service Impacts

As a non-general fund department, Ag + Open Space budget constraints are defined by the ¼ cent sales tax revenue from Measure F, which has benefited from a stable economy in recent years. However, there are still lingering impacts from the 2017 Sonoma Complex fires impacting the progress of planned projects.

The Sonoma Complex fires slowed the completion of many projects at Ag + Open Space, such as the Vital Lands Initiative, which required staff to be reassigned for long periods of time and for further collaboration with the Agricultural community. Many projects are back on track such as the transfer of the Mark West Regional Park and Open Space Preserve, which was completed in October 2018.

The Matching Grant amount up for award in the 2018 grant cycle included additional support to recovery efforts in fire-impacted communities. Because the time required to assess the impact of the fire and develop a project was less than the time available for inclusion in the Matching Grant cycle, the funding opportunity has been extended until the 2020 Matching Grant cycle, after which it will be determined if it is still required.

Also back on track, and reflected in the 11% year over year Acquisition increase, are several purchases of conservation easements that were postponed due to Ag + Open Space efforts spent on fire recovery, and landowners need for time to evaluate conservation easements in a post-fire environment.

Ag + Open Space continues to seek and create exemplary data with which to pursue acquisition of conservation easements of importance, and to steward the land through fee title property land management and monitoring of conservation easements in accordance with the easement language.

Key Issues

- Completion and the beginning of implementation of VLI is the top priority of Ag + Open Space for fiscal year 2019-2020. VLI will provide primary policy direction over the coming years for planning, acquisition and stewardship land conservation. Development and assessment of data for the implementation is key to the increase in Services and Supplies.
- Another long-range issue is the calculation of the required Stewardship Reserve and the investment strategy that will allow the reserve to earn an interest rate high enough for stewardship activities to be available in perpetuity. Creating a new, legislatively approved, investment policy for the Stewardship Endowment will provide a challenge, but will also allow use of funds that would otherwise be held back from easement acquisitions for the endowment.
- The completion of property transfers (Wright Hill and Carrington), and the associated reduced District incurred costs of land management, are key to the reduction costs of Stewardship overall. The increase for capital assets is based on the delay in closing many projects due to the fire.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended.

Supplemental Changes

None

Budget Hearing Actions

None

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	4,394,633	4,159,894	5,005,078	5,005,078	610,445
Services and Supplies	6,563,949	3,119,604	7,659,508	7,659,508	1,095,559
Other Charges	3,901,270	288,941	6,361,270	6,361,270	2,460,000
Capital Expenditures	34,877,500	18,604,158	34,775,000	34,775,000	(102,500)
Other Financing Uses	1,432,459	27,359	1,032,687	1,032,687	(399,772)
Total Expenditures by Character	51,169,811	26,199,956	54,833,543	54,833,543	3,663,732
Revenues/Reimbursements/Use of Fund Balance (Sources)					
Intergovernmental Revenues	45,059,321	25,672,412	48,381,599	48,381,599	3,322,278
Revenue - Use of Money & Prop	60,000	291,688	90,000	90,000	30,000
Miscellaneous Revenues	4,585,000	4,208,311	5,340,500	5,340,500	755,500
Other Financing Sources	1,465,490	51,550	1,021,444	1,021,444	(444,046)
Reimbursements	0	239,692	0	0	0
Total Revenues/Use of Fund Balance	51,169,811	30,463,653	54,833,543	54,833,543	3,663,732

AGRICULTURE/WEIGHTS & MEASURES

Tony Linegar
**Agricultural Commissioner/
 Sealer of Weights & Measures**

The mission of the Department of Agriculture/Weights & Measures is to promote and protect agriculture, the health and safety of our community, the environment, and the economy through education and the enforcement of laws and regulations.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$6,898,257
Total Revenues/Use of Fund Balance	\$5,037,646
Total General Fund Contribution	\$1,860,611
Total Staff	36.50
% Funded by General Fund	26.97%

DEPARTMENT OVERVIEW

The Department of Agriculture/Weights & Measures enforces local, state, and federal laws and regulations pertaining to agriculture, the environment, human health and safety, and the marketplace. The department includes three major divisions: Agriculture, Land Stewardship, and Weights & Measures.

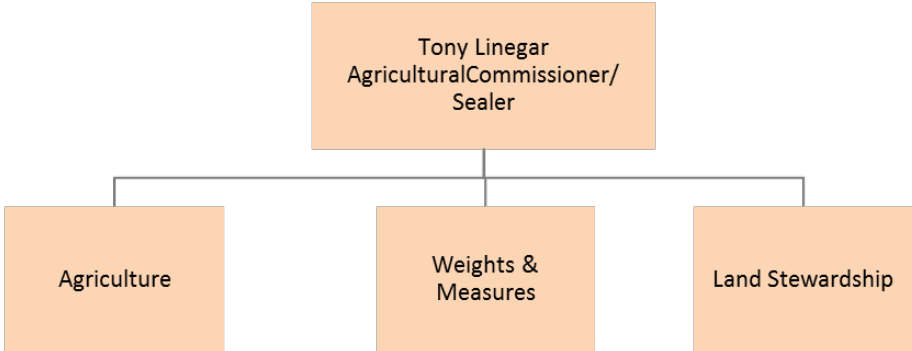
The **Agriculture Division's** functions include protecting public health and safety and the environment by enforcing pesticide regulations. It also protects agriculture and the environment by administering programs that minimize the introduction and spread of pests, promotes local foods by certifying local producers and farmers markets, and inspecting organic and egg operations. In FY 2017-2018, the Agriculture Division began working with other County departments on medical cannabis regulation and issuing permits for medical cannabis cultivation.

The **Land Stewardship Division's** charge is to protect the environment and promote the agriculture-driven economy by enforcing local ordinances (Agricultural Grading and Drainage; Vineyard and Orchard Erosion Sediment Control (VESCO); Frost Protection; and Riparian Corridor) and providing best management practices guidance that aid the stewardship of private agricultural land.

The **Weights & Measures Division** protects the economy and consumers by ensuring fair and equitable business practices. The Weights & Measures Division accomplishes this by testing the accuracy of commercial weighing and measuring devices, verifying the accuracy of scanners, and checking the quantity of packaged commodities to ensure that consumers are getting what they paid for. The Division also investigates consumer complaints and collaborates with the District Attorney on major cases.

For more information, call (707) 565-2371, or visit <http://sonomacounty.ca.gov/AWM/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Agriculture	5,050,733	5,195,541	144,808	2.9
Weights & Measures	978,412	1,029,080	50,668	5.2
Land Stewardship	582,317	673,636	91,319	15.7
Total Expenditures by Program	6,611,462	6,898,257	286,795	4.3

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Agriculture	27.50	27.50	0.00	0.00
Weights & Measures	6.00	6.00	0.00	0.00
Land Stewardship	3.00	3.00	0.00	0.00
Total Permanent Positions	36.50	36.50	0.00	0.00

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	5,222,633	5,458,778	236,145	4.5
Services and Supplies	1,366,173	1,417,151	50,978	3.7
Transfers within the County	22,656	22,328	(328)	(1.4)
Total Expenditures by Character	6,611,462	6,898,257	286,795	4.3
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	1,902,254	1,860,611	(41,643)	(2.2)
Fees and Charges for Services	1,444,493	1,405,283	(39,210)	(2.7)
State, Federal, & Other Govt. Revenue	2,927,085	3,156,495	229,410	7.8
Other Departmental Revenue*	162,400	229,000	66,600	41.0
Use of Fund Balance	3,423	2,004	(1,419)	(41.5)
Internal County Reimbursements and Transfers	171,807	244,864	73,057	42.5
Total Revenues/Use of Fund Balance	6,611,462	6,898,257	286,795	4.3

*Other Departmental Revenue includes Fines and Penalty fees paid and prior year revenues paid by the state.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- The Agricultural Division implemented the County's Cannabis Ordinance, issuing over 20 zoning permits for the outdoor cultivation of cannabis and conducting numerous site monitoring inspections. The Division has entered into a contract with the California Department of Food and Agriculture's (CDFA) CalCannabis Cultivation Licensing Division to perform local enforcement of the new state licensing regulations.
- The Agricultural Division collaborated with the California Department of Pesticide Regulation and our industry partners in implementing outreach and education to local growers regarding the new Pesticide Use Near Schools statewide regulation. The Division conducted 10 outreach sessions throughout the County, which consisted of about 450 growers, and concluded with a compliance rate of over 92% with this new regulation.
- The Weights and Measures Division registered 1,940 local businesses and device operators conducting commerce in the county, a 3.4% increase from the previous year. The Division inspected 8,256 devices including 2,634 retail motor fuel dispensers (gas pumps), 2,548 utility sub-meters, 784 heavy capacity scales including 401 dormant scales, 113 vehicle scales, 143 crane scales, 28 hopper scales, and 16 livestock scales, a 19.7% increase from the previous year.
- The Weights and Measures Division registered 762 local businesses under Sonoma County's Automated Price Lookup ordinance and conducted 801 price accuracy audits at local retailers. Inspectors verified the price accuracy of over 20,965 items offered for sale by local retailers and recorded 334 over-charges.
- The Land Stewardship Division collaborated with Permit Sonoma, County Counsel, state resource agencies, biological consultants, and stakeholders to update guidelines for biological assessment reports required for Vineyard and Orchard Erosion Sediment Control (VESCO).
- The Land Stewardship Division worked with Region 2 Water Quality Control Board and stakeholders to integrate hydrology modeling requirements imposed by new State Water Board vineyard permit to the VESCO review process. This will be an optional addition to new VESCO projects located in the Sonoma Valley.

FY 2019-20 Objectives

- Fulfill 17 contracts with the California Department of Food and Agriculture (CDFA) to bring in over \$1.5 million of revenue to the Department. These contracts are directly related to the core mandatory functions that the Department performs as an extension of CDFA at the county level and comprise a significant portion of the Department's revenue.
- Fulfill all state and local requirements for the regulation of industrial hemp.
- Maintain business price-accuracy standards as set forth by the Board of Supervisors in the County's automated price verification ordinance by registering new eligible retailers and prioritizing our inspection efforts toward failing businesses to ensure consumer protection.
- Work in an advisory role to Region 1 Water Quality Control Board on the upcoming vineyard permit.
- Continue to support County vegetation and fuel reduction efforts by preventing invasive species on lands disturbed by the fires through inspection of incoming plant shipments.
- Rolling out changes to the VESCO program, which include updated best management practice manual and biotic assessment guidelines, as well as incorporating Region 2 Water Quality Control Board requirements into projects located within the Sonoma Creek watershed.

DEPARTMENT HIGHLIGHTS

Service Impacts

The reduction of General Fund in FY 2019-20 will force the department to direct permanent staff into state funded contract work, which could result in the department not meeting its Maintenance of Effort (MOE) requirement under California Food and Agricultural Code (CDFA), which supports unclaimed gas tax funding. The CDFFA MOE requirement is the County's statutory obligation to fund agricultural programs. The redirection of resources could result in service impacts, including but not limited to:

- Reduced oversight of pesticide use.
- Reduced ability to inspect incoming plant material exposing the county to pests detrimental to agriculture.
- Limiting our capacity to provide education and outreach which affects compliance.
- Limiting our ability to collaborate on projects outside of our mandated core functions.
- Less time to conduct crop report surveys resulting in undervaluing agricultural products in the annual Sonoma County crop report.
- Delayed issuance of VESCO and cannabis permits, which may impact local economy growth.
- Delayed response to weights and measures complaints from public, including inaccurate electrical billing for mobile home parks, short firewood delivery, etc. These issues tend to affect the elderly and less advantaged members of our community.

Key Issues

The regulation of industrial hemp at the state and local level provides unique challenges similar to the implementation of cannabis regulations. The Department will be working with the Board of Supervisors and our state and local partners to determine the appropriate level of regulation that allows for this new crop to be grown in Sonoma County, while addressing the public's concerns. Initiating this program will be a draw on the Department's very limited resources.

In FY 2017-18, General Fund spending fell below unclaimed gas tax MOE requirements due to unanticipated salary savings from vacancies, redirection of resources due to the October 2017 wildfires, and an error in the County's Cost Plan, which put unclaimed gas tax revenues at risk in FY 2018-19. A similar situation occurred with the County's Cost Plan during FY 2018-19, which could also compromise revenues in FY 2019-20. To resolve the issue, the Department has requested an additional position to be considered during budget hearings to ensure work can be done in qualifying agricultural programs, both to meet MOE and statutory mandates. Without this additional position, it is unlikely the department will meet its MOE requirement in future years, which could result in a loss of between \$465,000 and \$638,000 in unclaimed gas tax revenues.

Recent budget pressures have affected inspection services in unfunded programs such as the Package Inspection Program. Recent inspection work in this program has demonstrated that the lack of robust oversight has led to problematic business practices directly affecting local consumers. One of the Weights and Measures Division's key issues is finding the resources for this unfunded program. Should the department's agriculture position request be approved by the Board in FY 2019-20, it would free up resources to allow the Division to increase inspection work in this area, resulting in an increase in local consumer protections.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Add 1.0 FTE Agricultural Biologist to address maintenance of effort requirement and leverage additional unclaimed gas tax funding.	1.0	184,899	0	184,899
Add 1.0 FTE Deputy Agricultural Commissioner to provide program development and oversight to the Hemp program. Funding provided for two years through FY 20-21.	1.0	202,388	202,388	0

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	5,222,633	5,098,610	5,458,778	5,846,065	623,432
Services and Supplies	1,366,173	154,467	1,417,151	1,417,151	50,978
Other Expenditures	22,656	22,656	22,328	22,328	(328)
Total Expenditures by Character	6,611,462	5,275,733	6,898,257	7,285,544	674,082
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	1,902,254	1,887,657	1,860,611	2,045,510	143,256
Use of Fund Balance	3,423	(51,108)	2,004	2,004	(1,419)
Licenses, Permits, Franchises	454,445	557,883	511,515	511,515	57,070
Intergovernmental Revenues	2,927,085	2,785,938	3,156,495	3,156,495	229,410
Fines, Forfeitures, Penalties	156,500	374,080	218,300	218,300	61,800
Revenue - Use of Money & Prop	800	8,456	700	700	(100)
Charges for Services	990,048	901,426	893,768	893,768	(96,280)
Miscellaneous Revenues	5,100	28,663	10,000	10,000	4,900
Other Financing Sources	171,807	164,671	244,864	447,252	275,445
Reimbursements	0	4,067	0	0	0
Total Revenues/Use of Fund Balance	6,611,462	6,661,733	6,898,257	7,285,544	674,082



U. C. COOPERATIVE EXTENSION

Stephanie Larson
Director

The mission of the University of California Cooperative Extension (UCCE) is to sustain a vital agriculture environment and community in Sonoma County by providing University of California research-based information in agriculture, natural resource management, food systems education, and youth development.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$1,180,166
Total Revenues/Use of Fund Balance	30,000
Total General Fund Contribution	\$1,150,166
Total Staff	5.00
% Funded by General Fund	97.46%

DEPARTMENT OVERVIEW

Through a collaborative agreement between the University of California, Division of Agriculture and Natural Resources (UC ANR) and Sonoma County, the University of California Cooperative Extension (UCCE), provides science-based research and educational programming in agriculture, natural resources, and youth development. The County provides funding for clerical and field support staff, office space, and operational support for the academic faculty and research staff employed by the University. The UC ANR contributes over \$1.5 million in salary and benefits to the UC employees in the department, which is not reflected in the County budget. UC funding sources also cover expenses related to many UCCE programs.

The UCCE is organized into two functional areas: **Administration**, which is responsible for the oversight and fiscal management of the department, and **Programs**. The latter supports nine major programs: **Horticulture** provides education and research assistance, supports the Master Gardener program, and promotes food waste recovery and compost systems. **Livestock and Rangeland Management** supports local livestock and grazing industries, promotes rangelands management for increased ecosystem services, and explores land opportunities for livestock and specialty crop producers. **Viticulture** supports wine grape growers and conducts research related to disease control and natural resource management; **Integrated Pest Management** researches and implements alternative pest control methods to reduce pesticide use and impacts from invasive species. **Sonoma County 4-H Youth Development** provides volunteer training and oversight of the program supports youth development, leadership skills, and Science, Technology, Engineering and Math (STEM). **Dairy** program serves to encourage environmentally sound dairy management, and improve the production and marketing of milk and milk products. **Food Systems** is a program that seeks to promote and support all aspects of the Sonoma County Healthy Food Action Plan with a focus on developing cross-organizational responses to increase availability of food grown and raised locally. **Environmental Horticulture** program promotes sound plant health care in our urbanized County, with an emphasis on Integrated Pest Management (IPM) principles.

For more information, call (707) 565-2621, or visit <http://cesonoma.ucanr.edu/>.

DEPARTMENT ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Research and Education Programs	1,029,815	1,028,253	(1,562)	(0.2)
Administration	151,532	151,913	381	0.3
Total Expenditures by Program	1,181,347	1,180,166	(1,181)	(0.1)

Permanent Positions by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Research and Education Programs	4.00	4.00	0.00	0.0
Administration	1.00	1.00	0.00	0.0
Total Permanent Positions	5.00	5.00	0.00	0.0

* Department has a total of 14 permanent positions, 5 are County employees and 9 are UC employees.

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Salaries and Benefits	704,321	723,047	18,726	2.7
Services and Supplies	471,852	451,945	(19,907)	(4.2)
Transfers within the County	5,174	5,174	0	0.0
Total Expenditures by Character	1,181,347	1,180,166	(1,181)	(0.1)
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	1,176,357	1,150,166	(26,191)	(2.2)
Transfers/Reimbursements within County	4,990	0	(4,990)	(100.0)
State, Federal, and Other Govt. Revenue	0	30,000	30,000	100.0
Total Revenues/Use of Fund Balance	1,181,347	1,180,166	(1,181)	(0.1)

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- Conducted multiple workshops to raise awareness about the benefits of prescriptive burning, grazing, and other important vegetation management tools for both public and private landowners.
- Finalized a report for the County of Sonoma based on an extensive data analysis gleaned from a gathering of over 30 individuals involved in the emergency food response during the October 2017 wildfires. This provided language for inclusion in the County of Sonoma Recovery and Resiliency Framework about emergency food response in a disaster.
- In collaboration with the nursery industry and California Department of Food and Agriculture, developed grapevine nursery production protocols to prevent incidence of planting stock infested with vine mealybugs, which remain a major emerging threat to Sonoma County vineyards.
- Assisted local dairy producers with efforts to reduce greenhouse gas emissions on dairies and to bring state funding to the community through grants.
- By way of an intentional outreach effort, expanded and diversified the 4-H youth development program through positive youth development and programs including science, healthy living, and civic engagement. 4H program enrollment increased by 141% (1,160 to 2,795), serving 3.9% of Sonoma's K-12 population; and increased outreach to Latino youth by 289%.

FY 2019-20 Objectives

- Develop water, air, and manure management practices for dairies to improve sustainability and climate mitigation.
- Work with the Office of Recovery & Resiliency, providing science based information to private and public landowners and managing agencies to encourage best management practices for forest and range landowners. Coordinate a prescribed burn program with Good Fire Alliance (GFA), a Sonoma County group of neighbors, landowners, organizations and interested people who want to use prescribed burning and grazing to manage vegetation in forest and rangelands in rural communities. UCCE's effort are to compliment the Vegetation Management Campaign.
- Work will also coordinate with Office of Recovery & Resiliency to provide education and outreach to home and landowners for compliance with Fuels Reduction and Landscape Resiliency Campaign.
- Creation of economic models on the fire impacts based on Light Detection and Ranging (LiDAR) mapping, development of a certified grazers list and cost analysis of vegetation management tools. Economic models created will provide landowners and public agencies with economic and ecological land management decision-making tools.
- Coordinate with Permit Sonoma on preliminary outreach in advance of the future update to the County's General Plan by working with agriculture organization partners, polling UCCE subscribers, and conducting educational workshops.
- In partnership with UC Davis, the County's Office of Recovery & Resiliency and the Sonoma County Animal Control division, and included in the County's Emergency Operation Plan, develop a plan for livestock owners to evacuate animals and gain re-entry onto the properties in the event of future disaster.
- Provide consultative services on the implementation of SB1383 (State of California pending legislation to reduce disposal of organic waste by 50 percent below 2014 levels by 2020 and 75 percent by 2025) in relation to the mandated food recovery and distribution aspect, leveraging UCCE Sonoma's experience chairing the Sonoma County Food Recovery Coalition for the last 3 years.
- Implement a UC Master Food Preserver program, training and certifying volunteers to deliver research-based information about home food safety and preservation to the public.
- Through the 4-H Youth Development Juntos program, strengthen college and career readiness efforts to help Sonoma County high school youth gain awareness of higher education options (like vocational, community, and four-year college options) and make a successful transition to college and adulthood.

DEPARTMENT HIGHLIGHTS

Service Impacts

In order to facilitate demand for education and outreach on best management practices on forest and rangelands, along with supporting compliance with the Fuels Reduction and Landscape Resiliency Campaign, additional staff is requested. Without additional staffing, outreach in the community will be restricted and increased interest in vegetation management, i.e. prescribed burning and grazing will not be met.

Decrease in University of California Division of Agriculture and Natural Resources (UC ANR) support for local 4-H educational programming will affect the 4-H Diversity and Club programming.

Key Issues

4-H program funding cuts: State level funding reductions will have an effect on the UC's ability to fund the 4-H program representative position, which means funding at the County level will be explored. Additionally, all funding for the 4-H diversity outreach coordinator is terminating; funding sources at the local level are being sought.

Department services and supplies reductions: Due to increasing costs for salary and benefits and a 2.2% overall reduction to the department's General Fund contribution, services and supplies level will be reduced by 4.2%.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

None

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Add 1.0 FTE Sr. Agricultural Program Assistant to provide support and coordination with the regulatory aspects of the vegetation management program. Provides increased education and outreach to both home and landowners for prescribed grazing and burning and other vegetation management tools in the County. Funding provided for one year.	1.0	98,393	98,393	0

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Salaries and Benefits	704,321	678,111	723,047	815,047	110,726
Services and Supplies	471,852	454,073	451,945	458,338	(13,514)
Other Financing Uses	5,174	5,174	5,174	5,174	0
Total Expenditures by Character	1,181,347	1,137,358	1,180,166	1,278,559	97,212
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	1,176,357	1,119,716	1,150,166	1,150,166	(26,191)
Intergovernmental Revenues	0	12,773	30,000	30,000	30,000
Miscellaneous Revenues	0	340	0	0	0
Other Financing Sources	4,990	4,529	0	98,393	93,403
Total Revenues/Use of Fund Balance	1,181,347	1,137,358	1,180,166	1,278,559	97,212



CAPITAL PROJECTS

Capital Projects

Financing Table & Status Report



CAPITAL PROJECTS

Sheryl Bratton
County Administrator

Capital Projects are projects that add new facilities, add capacity or life to an existing facility or preserve the value of existing assets. Projects are evaluated annually and the highest priority projects receive funding in this budget unit.

BUDGET AT A GLANCE	RECOMMENDED FY 2019-20
Total Expenditures	\$101,389,354
Total Revenues/Use of Fund Balance	\$95,889,354
Total General Fund Contribution	\$5,500,000
% Funded by General Fund	5.42%

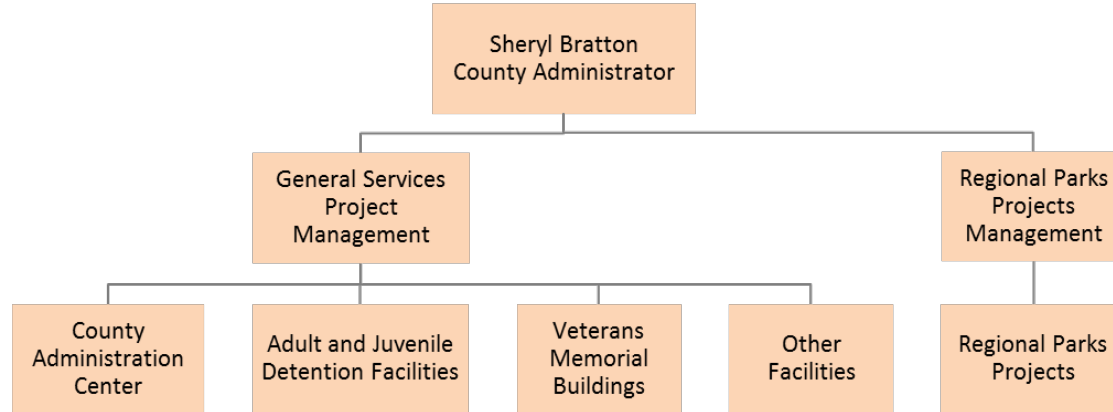
OVERVIEW

The **Capital Projects** budget contains financing (exclusive of enterprise funds, road funds and special funds) for capital projects, which by definition cost \$25,000 or more and either add value to or preserve the value of a capital asset. Capital projects are included and described in the annual Five-Year Capital Project Plan, presented to the Board of Supervisors each year. The recommended Capital Projects budget includes funding both new and continuing funding for projects contained within the Capital Project Plan. The budget includes projects funded by the General Fund, by Regional Parks’ budget, grant funding, and by sources such as the Criminal Justice Construction Fund and other departmental budgets. Capital Projects are managed by the General Services and Regional Parks Departments. Staffing associated with project management are housed in those departments and included in the departmental budgets.

The General Government projects included in this budget are grouped by type of facilities or location and support 81 government facilities, and are managed by the General Services Department. **County Administration Center** includes county administrative buildings, Hall of Justice, Sheriff’s Office Administration, La Plaza, and Family Justice Center, as well as the infrastructure that supports these facilities. **Adult Detention and Juvenile Detention** includes the Main Adult Detention Facility, North County Detention Facility, Juvenile Justice Center, and Juvenile Camp. **Veterans Memorial Buildings** includes the County’s eight Veterans Memorial buildings, located in Cloverdale, Cotati, Guerneville, Occidental, Petaluma, Santa Rosa, Sebastopol and Sonoma. **Other Facilities** includes projects at satellite locations or multiple locations including accessibility improvements, the Animal Shelter, Roseland Village, Porto Bodega dock, Electric Vehicle Charging stations, Human Services facilities, county communications tower network, and Transportation and Public Works facilities. **Regional Parks** includes the funding to acquire, plan and develop park properties for parks and trails. Currently, there are 56 Regional Parks and trail facilities owned by the County and managed by Regional Parks.

For more information, call (707) 565-2431, or visit <http://sonomacounty.ca.gov/General-Services/>

ORGANIZATIONAL CHART



FINANCIAL SUMMARIES

Expenditures by Program Area

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
County Administrative Center*	5,409,174	6,407,983	998,809	18.5
Adult & Juvenile Detention Facilities	57,458,974	57,161,034	(297,940)	(0.5)
Veteran's Memorial Buildings	1,328,355	993,736	(334,619)	(25.2)
Other Facilities	13,063,549	12,911,565	(151,984)	(1.2)
Regional Parks**	15,852,375	22,580,534	6,728,159	42.4
Adjustment for Transfers between Capital Projects	0	1,334,502	1,334,502	N/A
Total Expenditures by Program	93,112,427	101,389,354	8,276,927	8.9

* Increase in County Administrative Center funding to support Sheriff emergency operations and response.

** Regional Parks expenditure increase due to new Measure M Sales Tax and rollover funding from prior years.

Department Budget Details

	FY 2018-19 Adopted Budget	FY 2019-20 Recommended Budget	Change from FY 2018-19 Adopted	% Change from FY 2018-19 Adopted
Expenditures by Character				
Services and Supplies*	3,215,508	1,960,378	(1,255,130)	(39.0)
Capital Expenditures	89,166,919	97,631,961	8,465,042	9.5
Transfers within the County**	730,000	1,797,015	1,067,015	146.2
Total Expenditures by Character	93,112,427	101,389,354	8,276,927	8.9
Revenues/Reimbursements/Use of Fund Balance (Sources)				
General Fund Contribution	5,500,000	5,500,000	0	0.0
State, Federal, & Other Govt. Revenue	52,494,052	59,625,868	7,131,816	13.6
Miscellaneous Revenue**	1,375,475	2,738,163	1,362,688	99.1
Use of Fund Balance	12,247,262	11,613,703	(633,559)	(5.2)
Internal County Reimbursements and Transfers	21,495,638	21,911,620	415,982	1.9
Total Revenues/Use of Fund Balance	93,112,427	101,389,354	8,276,927	8.9

*Services and Supplies costs, such as planning expenses incurred before the project scope has been finalized, that cannot be capitalized under Government Accounting Standards Board guidelines.

**Expenditures on Transfers within the County and Miscellaneous Revenue primarily include transfers of funding dedicated to accessibility improvement projects, Sheriff Communications Towers, and Adult Detention Facility projects.

PROJECT DESCRIPTIONS

The majority of the FY 2019-20 capital projects represent the most critical needs for County facilities and support emergency response communications and operations. Certain capital investments this fiscal year will result in a more efficient use of resources and extend the useful life of existing assets, including completion of the Main Adult Detention Facility expansion re-roofing project. Consistent with base annual contributions, \$5.5 million of the General Fund is being dedicated to various high priority capital projects. In addition, another \$1.3 million programmed in prior years is recommended for reallocation to high priority communications projects to improve preparedness and disaster response infrastructure.

All new facility projects are a collaborative effort between the General Services design, maintenance, and operating department staff in order to ensure integration and compatibility with existing training, safety, and service practices. This team approach was utilized in the design of the new Main Adult Detention Facility Behavioral Health Unit, the Inmate Connector project, and all major capital projects since 2016.

GENERAL GOVERNMENT CAPITAL PROJECTS-Managed by General Services

County Administration Center: Five (5) projects within the County Administrative Center are included in the FY 2019-20 budget with new funding, as described below.

Sheriff's Office Generator: New funding of \$1,242,000 from the General Fund to replace the existing generator, uninterruptible power supply (UPS), and transfer switching equipment serving the Sheriff's office, which are beyond useful life and need to be replaced. This equipment ensures the continuity of operations during emergencies.

Sheriff Power System: New funding of \$100,000 from the General Fund will be used to replace the obsolete power systems supporting the Sheriff's 911 call center. Power systems are required to ensure daily public safety operations and reliable support for emergency situations. These systems replace and upgrade existing DC power to base-radios, microwave and network systems supporting Sheriff's Office and Fire/Emergency Services Dispatch centers.

Sheriff Base Radios: New funding of \$250,000 from the General Fund to replace the base radio system supporting the Sheriff's Office and Fire/Emergency Services dispatch center. The existing radio infrastructure has exceeded its reliable life cycle.

County Government Center Facility Planning Project: New funding of \$300,500 will be used for consulting services and staff support to evaluate and plan for the design and construction of new administration buildings, and to conduct outreach to employees and the community. Additional funding to complete the first phase of design and planning for County Government Center will be requested, as needed, from the Facility Investment/Deferred Maintenance fund as the project progresses in FY 2019-20.

Permit Sonoma Hearing Room Reconfiguration: New funding of \$761,300 from General Fund and available Permit Sonoma department Technology Upgrades funds of \$250,000 to reconfigure the Permit Sonoma conference room into an open office model, facilitating the colocation of the Fire Prevention and Hazmat program with Permit Sonoma, thus increasing collaboration and efficiency.

Adult and Juvenile Detention Facilities: Three (3) projects related to the Main Adult Detention Facility (MADF) are included in the FY 2019-20 budget with new funding, as described below.

Main Adult Detention Facility Housing Safety and Security: New funding of \$200,000 from the General Fund to begin a targeted replacement of high priority wood doors with steel doors and installation of new locks and controls in the housing modules to allow for better management of the inmate population and to provide safety and security for inmates and staff. Additional funding to complete door replacements is included as a Program Change Request in the FY 2019-20 Budget.

Main Adult Detention Facility Expansion Building Roof: Replacement of the MADF Expansion building roof. This section of the building roof is experiencing leaks and needs complete replacement. New funding of \$1,137,550, with \$1,093,848 from the General Fund and the remainder being reallocated from available balances in the completed MADF Phase 1 and Phase 2 roof projects.

Courthouse Construction Set Aside: The County utilized Courthouse Construction funds as part of the Board approved funding of the Inmate Connector. Staff are working with the Judicial Council to address a claim from the Court to return \$1.1 million in Courthouse Construction funding. Although staff believe this request may be resolved, it is prudent to set aside \$500,000 from the General Fund to allocate for repayment, if necessary.

Veterans Memorial Buildings: Ongoing major maintenance in the eight Veterans Memorial Buildings are funded through a single project. The budget includes \$518,362 in new funding, \$258,852 from the General Fund and \$259,510 in new funding from the FY 2019-20 Transit Occupancy Tax (Measure L) to support for various repairs at Veterans Buildings and complete design for seismic retrofit at the Petaluma Veteran’s Building in order to bring the building to current code requirements.

Other Facilities: Two (2) projects within the Other Facilities category are included in the FY 2019-20 budget with new funding, as described below.

County Americans with Disabilities Act Barrier Removal: New funding of \$1.6 million from the General Fund continues the County’s commitment to the Transition Plan priorities, as adopted in 2009. In addition to the annual funding allocation, another \$150,000 will be put towards a consulting study of all unincorporated areas in Sonoma County to evaluate further accessibility improvement needs.

Project Title	Accessibility Funding
Fairgrounds Administration Building Phase II	270,000
Main Adult Detention Facility Mod A Phase I	85,000
Main Adult Detention Facility Mod A Phase II	300,000
Main Adult Detention Facility Mod B Phase I	85,000
Main Adult Detention Facility Mod B Phase II	300,000
Los Guilicos Path of Travel	35,000
Regional Parks – various projects	240,000
Facilities Development Management Administrative Allocation	<u>285,000</u>
Total	\$1,600,000
 Additional Allocation for Unincorporated Area Study	 \$150,000

Communications Towers: New funding of \$378,000 from the General Fund to replace and upgrade the existing microwave system links between Mt. Jackson to Mt. Geyser and Mt. Oakridge to Mt. Geyser, a critical infrastructure priority. These systems support the Sheriff’s Office and the Fire/Emergency Services dispatch center. The microwave network ensures the continuance of public-safety operations and reliable support during emergencies.

REGIONAL PARKS CAPITAL PROJECTS

The proposed Regional Parks Capital Projects budget includes funding from numerous sources including Parks Measure M, Park Mitigation Funds, General Fund Accessibility funds, donations, Parks Foundation funds and County Service Area 41 Sonoma Valley Funds. Ongoing operational costs associated with these projects are included in the Regional Parks budget. There are 116 capital projects included in the FY 2019-20 budget, with 55 projects receiving new funding. Projects receiving less than \$25,000 each of new funding include Gualala Point Expansion, Helen Putnam Kelly Creek Trail, Hood Mountain Expansion, Hood Mountain McCormick Addition, Hood Santa Rosa Creek Headwaters Addition, Los Guilicos Hood House, Los Guilicos Upland Trails, Petaluma-Sebastopol Trail, Ragle Ranch Trail Renovation, Russian River Bike Trail Lower Reach, Russian River Bike Trail Middle Reach, San Francisco Bay Trail Petaluma, San Francisco Bay Trail Sonoma, Shiloh Ranch Major Maintenance, Shiloh Ranch Phase 4, Stillwater Cove Expansion, Taylor Mountain Phase 2, West County Trail Green Valley Road.

Projects receiving \$25,000 or more of new funding are described below.

Andy's Unity Park – Disabled Access Improvements: New funding of \$100,000

Provide disabled access improvements into and through the playground at Andy's Unity Park. Work includes replacing a module in the playground.

Arnold Field: New funding of \$205,000

This funding is for replacing Arnold Field lights on existing poles with Light Emitting Diode (LED) lights. This will reduce energy use and maintenance costs and reduce light pollution.

Bodega Bay Bicycle Trail Coastal Harbor North: New funding of \$35,000

This 0.32 mile section of the Bodega Bay Trail connects to the completed Coastal Prairie Trail. The trail section starts at the Bodega Bay Community Center, continues through Sonoma Coast State Park and its Bodega Dunes Campground, ending at Eastshore Road near the Porto Bodega Marina and RV Park. The trail will be located on uplands and cross seasonal wetlands, requiring boardwalks to protect habitat.

Bodega Bay Bicycle Trail Smith Brothers: New funding of \$102,500

Construct a 0.65 mile of Class 1 trail along Smith Brothers Road from the planned Coastal Harbor Trail segment to the Bird Walk Coastal Access Trail. Funding has been secured for project design and environmental review from the Sonoma County Regional Parks Foundation and Transportation Measure M. Fundraising continues in order to secure construction funding. Once completed, the trail will be located away from Highway 1 and provide bicyclists and pedestrians safe passage to Doran Beach Regional Park, Bodega Harbor Yacht Club, the Post Office, and local businesses.

Carrington Ranch: New funding of \$25,000

Project includes acquisition, master planning, and developing initial public access of the 335-acre Carrington Ranch located immediately north of Bodega Bay on Highway 1, acquired by the Sonoma County Agricultural Preservation & Open Space District. The project will update and implement initial public access and Phase 1 of the Carrington Ranch Immediate Public Use Plan completed in 2011 that contains hiking trails, boardwalks, including a section of the California Coastal Trail, interpretive features, picnic facilities, gravel parking lot, rangeland management infrastructure, and cultural and ecological resource protection. Regional Parks is collaborating with Sonoma County Agricultural Preservation & Open Space District on project funding options and planning property transfer in 2019.

Copeland Creek Trail: New Funding of \$30,000

This project includes acquisition, design and construction of a 2.6 mile Class 1 trail from Sonoma State University eastward to Crane Creek Regional Park. The project includes a mid-block signalized crossing of Petaluma Hill Road, trailhead/staging area, and switchbacks. This trail will provide a direct and safe connection for Rohnert Park, Cotati, and Sonoma State University residents to reach Crane Creek Regional Park. This project is associated with the separate Crane Creek Park Expansion project. Funding includes Sonoma County Agricultural Preservation and Open Space District Matching Grant to Rohnert Park, Metropolitan Transportation Commission, and Park Mitigation Fees. Additional funding will be sought to develop the trail.

Doran Boat Launch: New Funding of \$300,000

This boat launch is currently in need of renovations to improve universal access and to replace aging structures and supporting amenities. This project includes the design, environmental compliance, regulatory permitting, and construction of new boat launch facilities, including accessibility improvements. The design, environmental compliance, and permitting are complete and were funded by a prior year Division of Boating and Waterways planning grant. Regional Parks received Division of Boating and Waterways grant funding for construction, which is scheduled for fall 2019. Additional funding includes Disabled Access funding and dredging funding to assist with dredging of the boat launch area. Eelgrass mitigation and monitoring is required.

Dutch Bill Creek Bikeway: New funding of \$50,000

Acquisition and planning for a 5.5 mile trail from Occidental to Monte Rio along or parallel to the historic North Pacific Coast Railroad right-of-way. This project would create a safe and scenic trail within the redwood forest for residents and visitors to access the following communities and places of interests such as Occidental, Camp Meeker, Bohemia Ranch, Tyrone, Monte Rio, Monte Rio Creekside Park, vacation resorts, beaches, and the planned Russian River Trail. This project is in partnership with the Sonoma County Agricultural Preservation and Open Space District, the Gold Ridge Resource Conservation District, Monte Rio Recreation and Park District, and other organizations.

Ernie Smith Community Park: New funding of \$55,000

This project involves implementing the remaining elements in the Ernie Smith Community Park master plan, updating and renovating existing facilities to better serve the neighborhood and improving the ecological health of the park. This project includes renovating the ball fields and associated amenities as well as purchasing and installing two pedestrian/bicycle bridges near Nikki Drive and Park Tree Lane. Wetland enhancement, restoration, and interpretive signage will complement the improved circulation system. This project may be completed in phases as funding is available, with trail bridges as the top priority.

Guerneville River Park Phases 2 and 3: New funding of \$100,000

Phase 2 includes construction of an entry driveway on the east side of Highway 116, parking, boat turn around, boat launch ramp/portage, trails, and picnic area. California Boating & Waterways has awarded a grant for most of the construction funding. Remaining development funding has been awarded from the Sonoma County Agricultural Preservation & Open Space District's Matching Grant program. Construction plans are nearly complete and regulatory consultations are underway.

Healdsburg Veteran's Memorial Beach Dam: New funding of \$25,000

Regional Parks installs the Healdsburg Veterans Memorial Beach dam each summer to create recreational opportunities for the community. When installed, the dam forms the Healdsburg Pool from approximately mid-June to Labor Day weekend. Regional Parks is evaluating replacement dam structure possibilities and alternative approaches to providing river recreation, consistent with fish passage regulations and community interest.

Hood Mountain Lawson: New funding of \$210,000

This project includes completing the master plan and development of initial public access to a 247 acre expansion to Hood Mountain Regional Park and Open Space Preserve. The property was transferred from the Sonoma County Agricultural Preservation & Open Space District to the County in 2014 and the Board of Supervisors adopted the Master Plan in 2018. A bridge and two miles of trails will be constructed beginning in fall 2019. Initial Public Access and funding for the Master Plan is provided by the Sonoma County Agricultural Preservation & Open Space District and Parks for All Measure M.

Hudeman Slough Boat Launch: New funding of \$40,000

Site improvements are needed for Hudeman Slough Fishing Access to support ongoing public fishing, hunting, and boating launching activities, and improve disabled access. This facility provides access to surrounding sloughs and San Pablo Bay, is a portal to Skaggs Island, and is identified in the San Francisco Bay Area Water Trail Plan as part of a network of boating access sites for single and multi-day trips. This project includes replacement of the deteriorated and closed boat launch ramp, dock, and gangway; rehabilitation of the paved parking areas, a new gravel overflow parking area, and a new vault restroom.

Larson Park Improvements: New funding of 200,000

Several major maintenance and renovation projects are needed to respond to community needs and continue to improve the facilities at Larson Park. Work will include renovating the cracked tennis courts, improving the turf areas for play, renovating the sport field, renovating the storage and maintenance building, and installing a permanent restroom. Work is also needed to provide improved access to people of all abilities and meet the current legal standards for accessibility. Given the extent of improvements needed, Regional Parks is updating the Master Plan for the park. The Master Plan is scheduled for 2019 adoption followed by starting construction

documents. Available funding will determine how many phases it will take to complete the park renovation, currently estimated at approximately \$4 million.

Mark West Creek Park and Preserve Phase 1: New funding of \$67,000

This is proposed initial public access improvements for an 1,100-acre new regional park and preserve in the Mark West Creek watershed, offering miles of trails, vistas from 1,200 foot ridge tops, and diverse ecosystem including over three miles of creek on the northern edge of the Santa Rosa urban area. This project includes design, environmental review, permitting, and construction of staging areas, trail connections, restoration, and initial public access.

Maxwell Farms Redevelopment: New funding of \$1,540,000

The updated Master Plan was adopted in 2019 and supports a community vision for the park to meet the current and future recreational needs while preserving and enhancing the natural resource values of the floodplain and riparian environments along Sonoma Creek. Project funding commitments total \$2.6 million. Funders include the Open Space District, Sonoma Ecology Center, Sonoma Little League, Sonoma Valley Youth Soccer, Sonoma County Regional Parks Foundation, and State Housing and Community Development. Improvements will be constructed in phases, as funding is available. Phase 1 improvements are expected to start in the summer of 2019 and are anticipated to continue through 2021.

Park Access Improvements: New funding of \$25,000

This improvement project includes system-wide accessibility improvements, including assessing and prioritizing facility accessibility improvements to provide universal access to park trails, facilities, signage and interpretive amenities that extend beyond those identified in the existing Self Evaluation and Transition Plan and other mandates. Regional Parks strives to make park facilities enjoyable to the broadest possible spectrum of the community in creative, safe, and legally appropriate ways. Initial funding is identified to further develop a plan and funding strategy.

Preston River Access: New funding of \$40,000

This project is to formalize a longtime popular use area along the Russian River between the former Preston Bridge site and the Sonoma-Mendocino County line. Sonoma County acquired a portion of the former Caltrans Highway 101 right-of-way that includes river access. In 2018, Regional Parks began title work and negotiating with underlying fee title owners to secure the remainder of the area where Caltrans had only a highway easement. This project includes constructing trailheads, parking, pump out restroom, safe trails to the beaches, and other amenities.

Riverfront Park Phase 3: New funding of \$60,000

This project includes design and construction of park access for picnicking and boating. Elements include the following: a boat launch at Lake Wilson and portages between Lake Wilson, Lake Benoist, and the Russian River; additional picnic areas, trail improvements and a restroom; and redwood grove, lakeshore, and riverfront restoration. Project is funded with Sonoma County Agricultural Preservation & Open Space District Matching Grant, California Boating and Waterways grant, and Park Mitigation Fees.

San Francisco Bay Water Trail: New funding of \$30,000

The San Francisco Bay Area Water Trail is a growing network of designated launching and landing sites around San Francisco Bay that supports non-motorized small boat users to enjoy the historic, scenic, cultural, and environmental richness of San Francisco Bay and its nearby tributary waters. This project includes trailhead acquisition, planning, and construction for launching and landing sites on San Pablo Bay, Petaluma River, Sonoma Creek Estuary and surrounding navigable tidal waterways. New funding is for evaluation of several potential new sites.

Schopflin Fields Phase 3: New funding of \$200,000

This project includes the development of the final athletic field and parking as shown on the approved master plan. Regional Parks is working with non-profit sports organizations to complete field development. Revenues from field

use and Park Mitigation Fees are being proposed to leverage grant funds and private donations to fund the final field construction. New funding is for construction in 2019-2020.

Spring Lake Park Renovation: New funding of \$75,000

This project includes several major maintenance projects to provide safe, functional, accessible, and improved facilities to serve the public. Work will include replacing the sewage pump system, upgrading the electrical system for the entire park, and renovating the eight restrooms that serve the day use areas and campgrounds. This project also includes renovating and updating the amenities including the swimming lagoon, picnic facilities, paved and unpaved trails, interpretive areas, parking areas, utilities, and signage. New funding is for the sewage pump and electrical systems.

Sonoma Valley Park Expansion: New funding of \$25,000

This project includes three components. First, develop new trails on recent park expansions. Second, and focus of new funding, is to provide a permanent restroom and group picnic area. Third is the feasibility analysis of expanding the park into additional lands of the Center. The County is working with a coalition of public and private partners towards the long-term conservation of the property including wildlife corridor and natural resource protection, recreational use, and other purposes.

Steelhead Beach Phase 3: New funding of \$75,000

This project would develop a camp host site with utilities, walk-in campsites with fire rings and tables, installation of shower fixtures in the existing restroom building, and related amenities. Improvements would support the Russian River Water Trail project and allow multi-day Russian River trips, improve site security, and increase revenue. Disabled access improvements are also included. Current funding includes Community Development Commission Block Grant, County Disabled Access Program funds, and Park Mitigation Fees. New funding is for the camp host site utilities.

Stillwater Cove Renovation: New funding of \$145,000

This project includes replacing a trail bridge damaged by flooding, upgrading the campground electrical system, completing restoration of the Fort Ross Historic School, and replacing the failing water supply system. New funding is for bridge engineering and the electrical system.

Taylor Mountain Expansion: New funding of \$794,750

In partnership with Sonoma Land Trust, active negotiations are underway to acquire the Cooper Creek corridor and adjacent uplands. The Sonoma County Agricultural Preservation and Open Space District has provided funding for acquisition through its Matching Grant Program. Other sources of acquisition funding included the Sonoma County Regional Parks Foundation, State grants, Park Mitigation Fees, and trail groups. Future work will include trailhead and trail planning, with the goal of improving neighborhood and community connections to Taylor Mountain Regional Park and Open Space Preserve. New funding is for acquisition, which is scheduled to close in December 2019.

Taylor Mountain Phase 1: New funding of \$200,000

Phase 1 development includes a new park entrance, trailhead, equestrian and vehicle parking, picnic sites, a restroom, natural play area, and trails from the Petaluma Hill Road entry on the western side of this 1,100-acre park. This project is funded with a \$750,000 State Parks Statewide Parks Program grant and Park Mitigation Fees. Most of Phase 1 construction was completed except the natural play area, which is scheduled for construction in the summer of 2019. Funding and in kind services for the remaining Phase 1 work include the balance of the Statewide Parks Program grant, the Sonoma County Regional Parks Foundation, Sonoma County Trails Council, and Park Mitigation Fees.

Tolay Lake Regional Park Phase 1: New funding of \$55,000

This project includes priority improvements needed for the non-restricted public access to the Park. This include improved trail alignments, trail access to the newly incorporated Tolay Creek Ranch property into the park, well

testing and certification, rangeland fencing and trail access gate improvements, equestrian staging improvements and park signage.

Tolay Lake Regional Park Gathering Area: New funding of \$40,000

The Tolay Gathering Area is a co-management project between the Federated Indians of Graton Rancheria and Sonoma County Regional Parks. This Project will create the space for outdoor education with a presentation and programming space. This includes a stage, formal seating and informal seating, planters/seat walls, and barrier-removal and interpretive elements. New funding provides matching funds for a pending State grant.

Tolay Shop Replacement: New funding of \$95,000

This project is to replace the shop at Tolay Lake Regional Park, which was destroyed by fire in 2013. The project is currently being permitted and has been delayed by recent changes to County fire codes. Regional Parks will be seeking an occupancy type change or waiver of requirements to secure the permit. The construction bid has been awarded and work is anticipated to be completed in 2019.

Watson School Restoration: New funding of \$60,000

This project is the completion of the restoration work associated with the historic one-room schoolhouse. The remaining work includes a new roof, additional seismic upgrades, new windows, refurbished lighting, and related amenities. New funding is for roof replacement.

West County Trail Joe Rodota Bridge Replacement Phase 2: New funding of \$31,000

The 8.47 mile Joe Rodota Trail is a multi-use trail located along the former Petaluma & Santa Rosa Railroad, between the cities of Santa Rosa and Sebastopol and includes three bridges. Bridge #2 was replaced in October 2016. Bridges #1 and #3 have deteriorated and need replacement. This project includes design, engineering, permits and construction. This includes installing temporary bridges to accommodate the significant trail traffic, removing bridges, and #3, and replacing them with two single span bridges with concrete abutments. New funding leverages a \$770,000 grant from the Metropolitan Transportation Commission.

West County Trail – Occidental Road: New funding of \$510,000

This project includes acquisition and planning for a 0.87 mile Class 1 trail paralleling Occidental Road from Highway 116 to the West County Trail/Occidental Road intersection. This project would provide a trail separated from the road and close a critical trail gap. Project may be completed in collaboration with road safety improvements. New funding is for trail engineering and right-of-way acquisition.

Wohler Beach Improvements: New funding of \$60,000

This project includes improving Wohler Beach River Access by renovating the boat launch, installing a permanent restroom, upgrading and connecting river access paths, interpretive signage, and other amenities. The site sees heavy use, especially in fishing season. The project will improve the safety, health, environmental quality, and provide additional recreational and educational opportunities. Integrating with Sonoma Water's Water Education Center will address visitor issues, parking and operational issues while adding extensive value for all visitors engaged in river education. New funding leverages over \$1 million in State grant funding.

IMPACTS ON OPERATING BUDGET

To estimate each Capital Improvement Plan project's ongoing operating cost, General Services uses a portion of the current operating expense associated with the existing building, using a per square foot estimate.

For a new building, the costs of operation and maintenance are estimated using International Facilities Management Association standards. The County identifies the operating cost increases necessary for a new building at the time the item goes to the Board of Supervisors for authorization of the project.

Regional Parks similarly estimates the costs associated with long terms operations and maintenance of their projects. This is included in the Capital Improvement Plan and considered when projects are brought to the Board of Supervisors for authorization.

ACCOMPLISHMENTS AND OBJECTIVES

FY 2018-19 Accomplishments

- General Services
 - Completed 58 capital projects totaling \$34.4 million.
 - Completed multiple projects that improved conditions in the Main Adult Detention Facility (MADF) focusing on accessibility within housing units, improving and upgrading the dental suite, and completing the Phase 1 and Phase 2 reroofing projects.
 - Installed new security screener to improve safety of the Board of Supervisors public meetings.
 - Completed kitchen renovations at the Petaluma and Sonoma Veterans buildings.
 - Completed request for information and request for proposal process for County Government Center Technical Advisor.
- Regional Parks
 - Completed the Master Plan, roadway improvements to Cannon Lane, and opened Tolay Lake Regional Park for daily public access.
 - Completed the acquisition and transfer of properties to create the future Mark West Creek Regional Park & Open Space Preserve in partnership with Ag + Open Space.
 - Completed the Master Plan for the Lawson Addition to Hood Mountain Regional Park.
 - Completed the Master Plan for the Maxwell Farms Regional Park Renovation.
 - Completed the Shell campground restroom at Doran Beach.
 - Made substantial progress replacing the majority of the damaged infrastructure at Shiloh Ranch, Sonoma Valley, Schopflin and Hood Mountain Regional Parks impacted by the October 2017 wildfires.

FY 2019-20 Objectives

- General Services
 - Complete the initial scope of work for the County Government Center planning, conduct community and employee outreach, and implement parking solutions that address impacts from new Courthouse construction.
 - Continue work on the Inmate Connector project that will establish connections between the new Courthouse and the MADF.
 - Improve emergency communications infrastructure at the Sheriff's Office supporting 911 disaster response.
 - Award the design/build contract for the Behavioral Health Housing Unit ultimately improving the provision of adult behavioral health services within the inmate population.
 - Continue improving accessibility at the Fairgrounds, Sonoma Veterans Building and various signalized intersections, among other projects.
- Regional Parks
 - Complete the final projects restoring damaged infrastructure at Shiloh Ranch and Hood Mountain from the Sonoma Complex fire affected parks.
 - Address deferred maintenance by completing the replacement of the Doran Boat Launch, beginning the Joe Rodota Trail Bridge 1 and 3 replacement, and urgent repairs to Marinas.
 - Improve active recreation parks by beginning construction on Maxwell Fields renovation, completing light upgrades at Arnold Field and engineering plans for the renovation of Larson Park.
 - Complete the transfer of Carrington Ranch and begin the transfer of Wright Hill Ranch in partnership with the Ag + Open Space.
 - Develop new trails at Helen Putnam Regional Park, the West County Trail, and the Lawson addition to Hood Mountain.
 - Begin construction on 8 miles of new trails at Taylor Mountain Regional Park and Open Space Preserve
 - Complete initial public access improvements to provide limited public access at the Mark West Creek Regional Park & Open Space Preserve.

BUDGET HEARING CHANGES AND ACTIONS

Adopted as recommended with the following changes:

Supplemental Changes

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
Other Funds				
County Government Center Development Phase 1A - Increase revenue target and appropriations for necessary County Counsel and County Administrator Office staff costs associated with the potential new County Government Center.	0.0	110,000	110,000	0
Establish appropriations in Deferred Maintenance for operating transfer to County Government Center Development Phase 1A for necessary County Counsel and County Administrator Office staff costs associated with the potential new County Government Center.	0.0	110,000	0	110,000

Budget Hearing Actions

	FTE	Gross Expenditures	Revenue and Reimbursements	Net Cost
General Fund				
Construct improvements to the Main Adult Detention Facility (MADF) housing modules to allow for better management of the inmate population and provide safety and security for inmates and staff. This includes replacement of wood doors with steel doors, installation of new locks and controls, and sub-dividing the housing modules.	0.0	650,000	650,000	0
Other Funds				
Replace aging main dock and second gangway at Sport Fishing Dock in Bodega Bay to allow for increased recreational and commercial uses. Funding source is General Fund.	0.0	450,000	450,000	0

DEPARTMENT ADOPTED BUDGET DETAILS

	FY 2018-19 Adopted Budget	FY 2018-19 Actuals (Unaudited)	FY 2019-20 Recommended Budget	FY 2019-20 Adopted Budget	Variance FY 2019-20 Adopted Budget vs. FY 2018-19 Adopted Budget
Expenditures by Character					
Services and Supplies	3,215,508	933,519	1,960,378	2,070,378	(1,145,130)
Other Charges	0	25,000	0	0	0
Capital Expenditures	89,166,919	13,558,705	97,631,961	98,032,512	8,865,593
Other Financing Uses	730,000	2,456,535	1,797,015	2,635,015	1,905,015
Total Expenditures by Character	93,112,427	16,973,759	101,389,354	102,737,905	9,625,478
Revenues/Reimbursements/Use of Fund Balance (Sources)					
General Fund Contribution	5,500,000	5,500,000	5,500,000	5,500,000	0
Use of Fund Balance	12,247,262	(588,510)	11,613,703	11,752,254	(495,008)
Intergovernmental Revenues	52,494,052	2,664,120	59,625,868	59,625,868	7,131,816
Revenue - Use of Money & Prop	0	249,664	0	0	0
Charges for Services	0	(200)	0	0	0
Miscellaneous Revenues	1,375,475	126,124	2,208,163	2,208,163	832,688
Other Financing Sources	21,495,638	9,022,561	22,441,620	23,651,620	2,155,982
Total Revenues/Use of Fund Balance	93,112,427	16,973,759	101,389,354	102,737,905	9,625,478



Capital Projects Status Report
Fiscal Year 2019-20

Project Title	Project Description	Total Expenditures To Date	FY 2019-20 Rollover Budget	FY 2019-20 New Funding	Total FY 2019-20 Budget
GENERAL GOVERNMENT CAPITAL PROJECTS					
County Administration Center					
Motor Pool Lot Relocation	Relocate Fleet parking space due to the sale of the existing property to State Courts for the new courthouse facility.	455,260	3,505	-	3,505
Sheriff's Office and CMP Generators	Replace aged generators at the Sheriff's Building and Central Mechanical Plant serving critical emergency response, law enforcement and County departments.	-	-	1,242,000	1,242,000
Replace Sheriff's Power System	Replace and upgrade existing, aging, and obsolete systems that provide primary direct current (DC) power to base-radios, microwave, and network systems that support the Sheriff's Office and Fire/Emergency Service Dispatch Centers.	-	-	100,000	100,000
Replace Sheriff Base Radios	Replace aging, end of life cycle base-radios to ensure continuance of daily public-safety operations and reliable support through emergency situations.	-	-	250,000	250,000
County Government Center Development Phase 1a	Construct a new office building to house county services with the highest priority space needs at the County Center campus.	1,447,657	556,657	300,500	857,157
ISD Portable Demolition	Demolition of Information Systems Department (ISD) modular building on the north end of the ISD building. Remove building and cement slab.	61,028	24	-	24
Fleet Building Photovoltaic Array	Installation of a photovoltaic array on the new Fleet building.	20,563	2,465	-	2,465
Sheriff 911 Dispatch Console	Replace twelve aging dispatch consoles with new stations.	11,848	695,152	-	695,152
ISD Data Center Power Improvements	Replace the data center generator.	9,824	454,177	-	454,177
ISD Space Reconfiguration	Remove non-bearing walls between offices to create four large work group areas, one small conference space and open up space for related service delivery teams.	32,586	467,414	-	467,414
BOS Security Improvements	Provide metal detector equipment in the Hall north of the Board of Supervisor's entry doors. Replace counter with accessible counter topped by bullet-resistant glazing. Provide secure doors from lobby to Board of Supervisors space with remote entry controls.	29,954	40,007	-	40,007
CAO Lobby	Provide security screening equipment in the hallway outside of the CAO lobby area. Provide secondary barrier in the Board of Supervisors lobby with a smaller reception desk and "buzz-in" controls.	3,506	193,507	-	193,507
Permit Sonoma - Reconfiguration	Interior remodel and reorganization of department to modernize and better utilize existing space while allowing for the incorporation of the Fire Prevention and Hazmat staff.	-	-	1,011,300	1,011,300
New State Courthouse Coordination Support	Provide ongoing proactive County staff coordination of impacts on County Administration Center land and infrastructure resulting from the new State courthouse project.	1,439,436	1,341,276	-	1,341,276
Subtotal County Administration Center		5,456,420	3,754,183	2,903,800	6,657,983
Adult Detention Facilities					
Main Adult Detention Facility PTZ Cameras	Install new pan-tilt-zoom cameras in housing modules to provide increased monitoring for officer safety.	500,929	14,553	-	14,553
Main Adult Detention Facility Roof	Re-roof older Main Adult Detention Facility critical-condition roof area (phased replacement).	3,761,339	246,959	-	246,959
Main Adult Detention Facility Electrical Security	Assessment of security and communication systems in all County detention facilities; improvements to priority items.	496,103	38,771	-	38,771
Main Adult Detention Facility Rec Yard Window Sealing	Reseal all windows, repair cracks and penetrations. Exterior windows at Main Adult Detention Facility recreation yards are leaking, allowing water intrusion and damage over time. Phased work. Asset preservation priority.	192,324	207,675	-	207,675
Main Adult Detention Facility Housing Safety and Security	Construct improvements to the housing modules to allow for better management of the inmate population and provide safety and security for inmates and staff. This includes replacement of wood doors with steel doors, installation of new locks and controls and sub-dividing the housing modules.	449,752	7,638	200,000	207,638
Behavioral Health Housing Unit	Construction of Behavioral Health Housing Unit at the Main Adult Detention Facility utilizing SB 863 funding awarded in November 2015.	2,773,553	43,433,063	-	43,433,063
Main Adult Detention Facility Courthouse Connection Corridor	Design and construct a new secure inmate transfer connection between existing court holding in the Main Adult Detention Facility and the new State court house. The County is obligated to have the tunnel/courts facility interface completed by January 2018 which is the beginning of construction for the courts facility structure.	1,702,535	11,344,803	-	11,344,803
Main Adult Detention Facility Dental Office	Remodel existing Main Adult Detention Facility Dental Office to improve work flow and bring office into compliance with current Health Department regulations.	261,978	30,022	-	30,022

Capital Projects Status Report
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Project Title	Project Description	Total Expenditures To Date	FY 2019-20 Rollover Budget	FY 2019-20 New Funding	Total FY 2019-20 Budget
MADF Roof Expansion	Re-roof 1994 Main Adult Detention Facility expansion not included in the phased roof replacement of the original 1987 building.	-	-	1,137,550	1,137,550
Courthouse Construction Set Aside	Set aside of General Fund money for the return of Courthouse Construction Funds.	-	-	500,000	500,000
Subtotal Adult Detention Facilities		10,138,513	55,323,484	1,837,550	57,161,034
<u>Veterans' Memorial/Community Svc. Bldgs.</u>					
Vets Buildings Repairs	Petaluma Veterans Building seismic retrofitting and emergency generators, Guerneville HVAC repairs, Cloverdale auditorium upgrades, Petaluma Driveway refurbishment and kitchen renovations at various locations.	8,245,308	475,374	518,362	993,736
Subtotal Memorial Buildings		8,245,308	475,374	518,362	993,736
<u>Other Facilities</u>					
Facility Planning	Various planning efforts to develop projects for inclusion in the Annual Capital Improvement Plan.	2,423,721	20,509	-	20,509
2009 Accessibility (ADA) SETP Improvements	Remove physical barriers per the approved County of Sonoma 2009 updated Accessibility (ADA) Transition Plan and conduct survey for ADA Unincorporated Sonoma County area SETP Phase 1.	11,480,935	1,783,097	1,750,000	3,533,097
Redevelopment Improvements	Roseland Village property maintenance of groundwater monitoring well, and ongoing sampling and test result reporting to the State Water Quality Board. Includes funding from County Successor Agency Non-Housing Funds for Community Development Commission to perform remediation and construction of infrastructure improvements.	3,843,313	5,401,659	-	5,401,659
Communications-Towers	Complete construction for Siri, Moonraker, and Meyers Grade. Next priority projects are Sears Point for construction and Tracen Two Rock for design and radio microwave placement at Mt. Jackson and Mt. Oakridge.	6,894,089	1,034,273	378,000	1,412,273
Human Services Improvement Projects	Valley of the Moon Children's Center air isolation unit repairs, development of Neighborhood Services, and planning for relocation of Adult and Aging with lease expiration in May 2017.	4,881,380	803,791	-	803,791
Fire and Emergency Services CSA #41 Equipment Storage Building	Construction of basic fire suppression equipment and truck storage garage for Lakeville upon completion of lease negotiations for the facility site.	489,184	426,135	-	426,135
Porto Bodega Dock Removal	Dock repair at Porto Bodega Marina, Mason's Marina and Spud Point Marina.	102,174	216,040	-	216,040
SR Road Yard Emergency Generator	Install new generator to power Department Operations Center for emergencies.	122,754	27,265	-	27,265
Deferred Maintenance	Fund used to address building systems or equipment needing immediate repair or replacement, including Administration Buildings, Hall of Justice, Main Adult Detention Facility, North County Detention Facility, Central Mechanical Plant, Veteran's Buildings, and Marinas.	876,545	667,813	-	667,813
Behavioral Health Relocation	Consolidation of Behavioral Health Services at The Lakes complex in southwest Santa Rosa to Improve Service Delivery and Increase Efficiencies (Leases for 2235 Challenger Wav, 2255 Challenger Wav, and 2227 Capricorn Wav, Santa Rosa).	1,003,454	402,884	-	402,884
Sonoma Developmental Center	Master Plan Feasibility project working with State of California on Request for Proposal (RFP).	59,900	100	-	100
Subtotal Other Facilities		32,618,029	10,783,565	2,128,000	12,911,565
TOTAL GENERAL GOVERNMENT		56,458,270	70,336,606	7,387,712	77,724,318
ADJUSTMENT FOR TRANSFERS BETWEEN CAPITAL PROJECTS		-	1,334,502	-	1,334,502
ADJUSTED TOTAL GENERAL GOVERNMENT		56,458,270	71,671,108	7,387,712	79,058,820

REGIONAL PARKS

Andy's Unity Park (Moorland Park)	Design and construct a new neighborhood park at the site on the corner of Moorland and West Robles Avenues in Southwest Santa Rosa. Construction was completed in 2018.	5,793,234	(19,249)		(19,249)
Andy's Unity Park ADA	Provide disabled access improvements to enhance the path of travel into and through the playground at Andy's Unity Park.	-	-	100,000	100,000
Arnold Field	This project includes replacing lights on existing poles with LED lights.	-	180,000	205,000	385,000
Bay Area Ridge Trail	The project is to acquire and develop Sonoma County's portions of the continuous 550 mile Bay Area Ridge Trail.	3,495	6,497		6,497

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Project Title	Project Description	Total Expenditures To Date	FY 2019-20 Rollover Budget	FY 2019-20 New Funding	Total FY 2019-20 Budget
Bellevue Creek Trail	This project includes the acquisition and development of a 4.74-mile trail from Stony Point Road to Petaluma Hill Road. This project will create a safe non-motorized transportation and recreation route along the Water Agency's Bellevue-Wilfred channel, connecting Rohnert Park and Cotati to the regional trails. Phase 1 will construct approximately 2 trail miles from the Laguna Bikeway to the SMART Trail.	14,618	2,415		2,415
Bodega Bay Bicycle Trail Coastal Prairie	Construct 1.1 mile of Class 1 trail from Keefe Avenue south to the Bodega Bay Community Center. Construction completed in 2016. Operations and maintenance easement from State Parks to be completed. Wetland mitigation and monitoring continues through 2021.	1,265,455	36,216	-	36,216
Bodega Bay Bicycle Trail Coastal Harbor	This project will construct 1 mile of the Coastal Harbor Trail from Lucas Wharf to Eastshore Road as part of the California Coastal Trail. The project provides a safe north-south route for walking and cycling residents and visitors to access local businesses, as well as state and county parks.	6,289	1,711	-	1,711
Bodega Bay Bicycle Trail Coastal North Harbor	This project will construct 0.32 mile Class 1 trail from the Bodega Bay Community Center to Eastshore Road near the Porto Bodega Marina and RV Park. The trail will provide pedestrians and bicyclists a safe alternative to Highway 1 and help complete the California Coastal Trail. The State Coastal Conservancy awarded \$100,000 in 2016 to fund the environmental review, design and engineering, plans and specifications.	128,081	326,919	35,000	361,919
Bodega Bay Bicycle Trail Smith Bros. Road	This project will construct 0.65 mile of Class 1 trail along Smith Brothers Road from Bird Walk Coastal Access Trail to Lucas Wharf as part of the California Coastal Trail. Once completed, the trail will provide bicyclists and pedestrians safe passage between Doran Beach Regional Park and local businesses.	67,769	78,849	102,500	181,349
Bodega Bay Dredging	Planning, permitting, and implementing marina and Bodega Harbor channel dredging including access to boating facilities managed by Regional Parks.	59,315	217,332	-	217,332
Calabazas Creek Preserve	This project includes acquisition and developing initial public access of the 1,290-acre Calabazas Creek Ranch located on the east side of Sonoma Valley, acquired in 2004 by the Sonoma County Agricultural Preservation and Open Space District (SCAPOS). Property transfer is planned for FY 19-20.	3,819	8,319	-	8,319
California Coastal Trail	This project includes the acquisition and development of Sonoma County's portion of the continuous 1200 mile California Coastal Trail.	8,102	6,156	-	6,156
Carrington Ranch	This project includes acquisition, master planning, and development of initial public access of the 335-acre Carrington Ranch acquired in 2003 by the SCAPOS. Regional Parks is collaborating with SCAPOS on project funding options and the property transfer is scheduled for 2019.	19,332	3,058	25,000	28,058
Central Sonoma Valley Trail	Planning and construction of Class I trail parallel to Highway 12 connecting schools and parks.	1,078,782	15,907	-	15,907
Cloverdale River Park Phase 4	Construction of a new permanent restroom, group picnic facilities, and other park amenities to better serve park visitors.	13,504	77,275	-	77,275
Coastal Trail Kashia Pomo	This project includes planning and development of approximately 1.1 miles of California Coastal Trail including staging area with restroom and parking.	103,157	483,616	-	483,616
Colgan Creek Bikeway	Construction of new and/or improving existing portions of the Colgan Creek Trail. This trail will connect to the SMART bikeway, Southwest Santa Rosa, Taylor Mountain, Laguna de Santa Rosa Trail, and residential neighborhoods near the Sonoma County fairgrounds and Kawana Springs.	864	135	-	135
Copeland Creek Trail	Design and construction of a 2.6 mile Class 1 trail connecting Sonoma State University to Crane Creek Regional Park.	27,332	392,668	30,000	422,668
Crane Creek Park Expansion	This project will acquire a 75-acre expansion for Crane Creek Regional Park to connect Copeland Creek Trail and protect of the headwaters of Hinebaugh Creek. Acquisition negotiations are in process.	75,668	14,526	-	14,526
Doran Accessibility (ADA)	Barrier removal work and accessibility enhancements at day use areas, camping areas, sanitation stations, interpretive areas, and other amenities.	486,026	2,128	-	2,128
Doran Boat Launch	This project includes redevelopment of the boat launch facilities at Doran Park including replacing aging structures and improving disabled access.	179,218	990,783	300,000	1,290,783
Doran Major Maintenance	Improvements to Doran Beach Regional Park - Cove restroom and shower building, rip rap repair, and Jetty day use paving.	599,091	-	-	-
Doran Park Visitor Center	This project includes planning for a new visitor center. This will inform planning, design, and permitting and construction estimates.	-	-	-	-

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Project Title	Project Description	Total Expenditures To Date	FY 2019-20 Rollover Budget	FY 2019-20 New Funding	Total FY 2019-20 Budget
Doran Shell Restroom	A new accessible restroom and shower building between Gull and Shell campgrounds was installed 2018. A disabled campsite and camp host site will now be installed.	211,108	8,892	-	8,892
Dutch Bill Creek Bikeway	Planning and acquisition for a 5.5 mile trail from Occidental to Monte Rio along or parallel to the historic North Pacific Coast Railroad right-of-way.	18,974	46,130	50,000	96,130
Ernie Smith Community Park	This project includes renovating the ball fields, installing two new trail bridges, landscaping, picnic tables, trails, park benches, and wetland enhancement and restoration.	-	5,000	55,000	60,000
Estero Trail	Planning for a trail connection on the SCAPOSD's conservation easement on Bordessa Ranch.	112,061	29,585	-	29,585
FEMA Hood	This project includes replacing a 35' by 6' trail bridge with abutments and retaining wall and a 45' by 48" culvert. This work is in response to damage in Hood Mountain Regional Park related to the October 2017 wildfires. Costs are covered by County insurance. The culvert work was completed in 2018. Bridge engineering and permitting are in progress. with construction anticipated in fall 2019.	93,020	86,981	-	86,981
FEMA Parks	This project includes replacing damaged park infrastructure and amenities such as fences, signage, benches, tables, water systems, and other features. This work is in response to damage to Hood, Crane, Schopflin, Shiloh, Tolay, and Sonoma Valley Regional Parks related to the October 2017 wildfires. Repair or replacement work has been completed for approximately 70% of the work such as benches, tables, signage and fences. Work still needs to be completed to reopen the campgrounds at Hood and complete repair and improvements of trails and drainages damaged by the fire throughout the six parks. Costs are covered by county insurance.	30,690	269,311	-	269,311
FEMA Shiloh	A retaining wall on the face of a culvert on a steep slope was burned and damaged at Shiloh Ranch Regional Park during the October 2017 wildfires. What was left of the old wall has been removed and the steep slope covered with heavy black plastic and sandbags to hold it in place. An engineered design to improve the site and drainage was also completed in 2018. The remaining work will improve the drainage feature with a longer culvert and cover exposed steep slopes with large rock. Costs are covered by county insurance.	1,278	48,722	-	48,722
Foothill Park	Phase 4 proposes construction of a well, restroom, picnic area, and other amenities. Phase 5 proposes Pond C renovation and construction of a fishing pier.	30,302	129,951	-	129,951
Geyserville River Access	This project includes planning and acquisition work for a new park and Russian River access in the Geyserville area to provide safe recreational access to the River.	514	1,486	-	1,486
Gossage Creek Bikeway	Acquisition and development of a new 1.8 mile trail starting at Stony Point Road, following Gossage Creek flood control channel, and ending at Highway 116 and Stony Point.	1,560	843	-	843
Graton Accessibility (Disabled Access Improvements)	Remove existing barriers and provide accessibility improvements at a staging area and along existing sections of the West County Trail in the Graton area. Construction was completed in 2019.	155,639	9,361	-	9,361
Gualala Point Expansion	This project is focused on identifying available land in order to expand the park along the main and South Forks of the Gualala River to support the Gualala River Waterway Trail for improved fishing access, non-motorized boat access, trail and camping opportunities, and resource protection of redwood groves and riparian woodland.	24,115	7,081	3,000	10,081
Gualala Point ADA (Disabled Access Improvements)	The project consists of barrier removal work associated with accessible parking, path of travel, restrooms, picnic areas, benches and drinking fountains that serve the Gualala Visitor Center, beach restroom, campground, and Salal Trailhead Day Use facilities.	116	164,884	-	164,884
Gualala Point Major Maintenance	Replace potable water supply for the campground area.	70,313	29,687	-	29,687
Guerneville River Park	Phase 2 includes access from Highway 116 and construction of boat launch, parking, picnic area, and pathway.	243,056	877,605	100,000	977,605
Healdsburg Veterans Memorial Beach Dam	Repair work was completed in 2014 to keep the seasonal dam functional for the next seven years. Regional Parks is evaluating replacement dam structure possibilities and alternative approaches to providing river recreation, consistent with fish passage regulations and community interest. A replacement structure consisting of a new concrete sill, renovations to the fish passage structure, and new end bracing to secure the flashboards will be installed at some point in the future.	-	-	25,000	25,000
Healdsburg Veterans Memorial Beach Redevelopment	Develop Master Plan for expanded uses, amenities, and revenue generation opportunities.	74,832	125,168	-	125,168
Helen Putnam Accessibility (ADA)	Barrier removal work including accessible parking, path of travel, renovations to an existing restroom, accessible tables/benches, and installation of high-low drinking fountains. Construction is planned for 2019.	9,943	200,056	-	200,056

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Project Title	Project Description	Total Expenditures To Date	FY 2019-20 Rollover Budget	FY 2019-20 New Funding	Total FY 2019-20 Budget
Helen Putnam Kelly Creek Trail	Proposed park expansion and trail connection with additional parking to reduce parking pressures within surrounding neighborhoods and provide access to the Kelly Creek corridor.	11,725	8,275	15,000	23,275
Helen Putnam Renovation	This project includes improving trails for all-season use, trailhead staging area enhancements, pond restoration and fishing access, wildflower and oak regeneration management, and way finding and interpretive signage.	35,885	131,115	20,000	151,115
Helen Putnam Varnhagen Addition	Planning, environmental compliance, and development of a new trail and staging area to connect Windsor Drive to the park through a 40-acre expansion acquired in 2003.	74,205	120,973	-	120,973
Hood - Graywood Trail	Planning, permitting, and developing a trail and trailhead on an existing easement on the former Graywood Ranch property.	772	228	-	228
Hood - McCormick	This project includes acquisition of approximately 244 acres adjacent to Sugar Loaf Ridge State Park and Hood Mountain Regional Park.	5,158	254,842	20,000	274,842
Hood Mountain Expansion	This project includes acquisition, planning and development of park expansion and Bay Area Ridge Trail and other trail linkages to Sugarloaf Ridge State Park and the Los Guilicos county facility.	123,971	81,088	10,000	91,088
Hood Mountain Lawson	Complete master plan and construct initial public access for a 247 acre expansion to Hood Mountain Regional Park and Preserve.	187,452	413,100	210,000	623,100
Hood Lower Johnson Ridge Trail	Planning, acquisition, and construction for approximately 0.25-mile a second phase of this Bay Area Ridge Trail project.	117,574	9,348	-	9,348
Hood Santa Rosa Creek Headwaters addition	This project includes master planning and implementation of trails, repurposing and augmenting structures, and new environmental camps.	1,201	33,799	15,000	48,799
Hood to Hwy 12	Construct 0.3 miles of Bay Area Ridge Trail. Construction was completed 2016.	292,273	-	-	-
Hudeman Slough Boat Launch	Planning and construction for boat launch redevelopment and disabled access improvements.	172,717	(32,960)	40,000	7,040
Kenwood Plaza	Fabricate and install interpretive signs.	107,692	11,914	-	11,914
Laguna de Santa Rosa Bikeway (Hinebaugh)	This project includes the acquisition and development of 0.54 mile Class I bike path from Stony Point Road to Hinebaugh Creek at the Rohnert Park city limits.	106	894	-	894
Laguna Trail Phase 1 Kelly Farm	Multi-use trail was originally constructed using products that failed to prevent cracking. Proceeds from a claim against the contractor and product manufacturer will fund the repairs.	-	310,000	-	310,000
Laguna Trail Phase 2 Brown Farm	Construct 3.2 miles of new Laguna de Santa Rosa trail and trailhead and 0.2 mile trail connection to the Joe Rodota Trail.	1,027,641	373,866	-	373,866
Laguna Trail Phase 3 Balletto to Occidental Road	Planning, acquisition, and construction of a 1.2 mile trail across the former Balletto property, SCAPOSD property, Occidental Road, to Stone Farm.	5,935	-	-	-
Larson Park Improvements	A Master Plan update is in progress to guide several renovation and major maintenance projects to respond to community needs including the tennis courts, ball fields, restroom, maintenance structure, and to improve disabled access.	67,649	135,340	200,000	335,340
Los Guilicos - Hood House	Assist General Services with the restoration and re-use of the historic building, associated historical landscaping, and surrounding land for public use.	4,207	4,794	-	4,794
Los Guilicos Master Plan (Los Guilicos Upland Trails)	Master planning approximately 85 acres of the Los Guilicos county complex for public use. Proposed facility may include trails and picnic facilities.	22,285	7,980	10,000	17,980
Maddux Park Phase 4	This project includes planning, design and construction of additional parking, restroom, picnic sites, paths, amenities, and an irrigation system for the baseball fields.	-	5,000	-	5,000
Mark West Creek Initial Public Access (Transfer Agreement)	Administration and completion of bank stabilization on Mark West Creek just upstream of the second bridge on the park property, culvert replacement on the maintenance access road parallel to Mark West Creek, and removal of the in-ground pool on the former McCullough property.	-	421,173	-	421,173
Mark West Creek (Park) Phase 1	Master planning and initial public access for a new 1,100-acre regional park and preserve in the Mark West Creek watershed.	14,099	1,806,551	67,000	1,873,551
Mark West Creek Regional Park and Open Space Preserve (Acquisition)	Acquisition of a new 1,100-acre regional park and preserve in the Mark West Creek watershed was completed by SCAPOSD and transferred to Regional Parks in 2018.	364,926	257,113	-	257,113
Mark West Creek Trail	This project includes the planning, acquisition and construction of a 1.3 mile Class 1 trail connecting the Larkfield-Wikiup area to the planned SMART Trail near the Airport Industrial Area.	30,901	154,098	-	154,098

Capital Projects Status Report
Fiscal Year 2019-20

Project Title	Project Description	Total Expenditures To Date	FY 2019-20 Rollover Budget	FY 2019-20 New Funding	Total FY 2019-20 Budget
Matanzas Creek Park	Acquisition, planning, and developing Matanzas Creek Park and Taylor Mountain Trail.	914	2,602	-	2,602
Maxwell Farms Accessibility (Disabled Access Improvements)	Barrier removal work, accessible parking, path of travel, restroom renovation, accessible tables/benches, and installation of high-low drinking fountains.	8,591	196,554	-	196,554
Maxwell Farms Redevelopment	The updated Maxwell Farms Regional Park Master Plan was adopted in February 2019 and identified improved ball fields, parking, play structures, picnic areas, numerous other amenities, and resource protections. The project is scheduled for completion in 2021.	363,933	688,545	1,540,000	2,228,545
North Sonoma Mountain Trail (North Sonoma Mountain Park & Preserve)	Master Planning and environmental compliance for the entire property underway, funded by the Open Space District and cell tower revenue.	2,074,041	457,619	-	457,619
Occidental Community Center	Replace gym floor and install new outdoor signboard.	72,447	52,553	-	52,553
Occidental to Coast Trail	Planning for a future trail including accepting existing trail easements between Occidental and the Coast.	1,916	6,084	-	6,084
Park Access Improvements	System-wide accessibility improvements, including assessing and prioritizing facility accessibility improvements to provide universal access to park trails, facilities, signage and interpretive amenities.	30,096	73,200	25,000	98,200
Petaluma - Sebastopol Trail	Planning and acquisition for a 13 mile Class I trail connecting Petaluma with Sebastopol. Preferred trail alignment based on 2018 study.	315,444	28,962	-	28,962
Poff Ranch	This project includes acquisition and initial public access of the 1,235-acre Poff Ranch, acquired in 2007 by the SCAPOSD. The project will implement the Poff Ranch Resource Management Plan. Transfer of the property is planned for FY 19-20.	24,030	10,918	-	10,918
Preston River Access	This project is to formalize a longtime popular use area along the Russian River between the former Preston Bridge site and the Sonoma-Mendocino County line. Sonoma County acquired a portion of the former Caltrans Highway 101 right-of-way that includes river access. Regional Parks is negotiating with underlying fee title owners to secure the remainder of the area where Caltrans had only a highway easement. This project includes constructing trailheads, parking, pump out restroom, safe trails to the beaches, and other amenities.	-	-	40,000	40,000
Ragle Ranch Accessibility (ADA)	Design and construction of accessibility improvements.	599,237	-	-	-
Ragle Ranch Restroom	Planning and design for a new restroom to be located in the northeast area of the park between the playground and tennis court.	25,992	4,009	-	4,009
Ragle Ranch Trail Renovation	This project includes renovating existing trails in the Atascadero Marsh area of the park.	-	5,000	15,000	20,000
Riverfront Park	Phase 3 constructs Lake Wilson, Lake Benoist and Russian River access including trails, picnic areas and restroom, boat portages, and redwood grove, lakeshore and riverfront restoration.	762,233	382,847	60,000	442,847
Roseland Creek Trail	The proposed 3 mile Class 1 trail project starts at the end of the City of Santa Rosa's Roseland Creek Trail at Ludwig Road and continues along the Sonoma County Water Agency flood control channel to property owned by the City of Santa Rosa. The first phase of the project is to plan and construct 1.7 miles of trail along the Sonoma County Water Agency flood control channel from city limits to Llano Road.	1,637	807	-	807
Russian River Bike Trail Lower	Planning for a 19 mile multiuse trail paralleling the Russian River from Forestville to Jenner.	144,100	757,631	-	757,631
Russian River Bike Trail Middle	This project includes planning for a multiuse trail paralleling the Russian River from Healdsburg to Forestville. This project includes acquisition, planning, construction for a Class 1 trail and seasonal pedestrian trails.	26,267	13,734	20,000	33,734
Russian River Water Trail Lower Reach	This project is a coordinated system of river access sites from Forestville to Jenner. This project includes feasibility analysis, acquisition, planning, and construction.	10,820	40,434	-	40,434
Russian River Water Trail Middle Reach	This project is a coordinated system of river access sites from Healdsburg to Forestville. This project includes the feasibility analysis of river access sites, acquisition, planning, and construction.	7,928	12,073	-	12,073
Russian River Water Trail Upper Reach	This project is a coordinated system of river access sites from the Mendocino County line to Healdsburg. This project includes the feasibility analysis of river access sites, acquisition, planning, and construction.	74,530	54,471	-	54,471
San Francisco Bay Trail Petaluma	The project includes trail acquisition, planning and Phase 1 construction for approximately 2 miles of Class 1 Trail. This project will create a safe non-motorized transportation and recreation route linking Sears Point area with Marin County, as well as a connection to Petaluma. This project includes the Petaluma Marsh Trail.	143,060	52,233	8,991	61,224

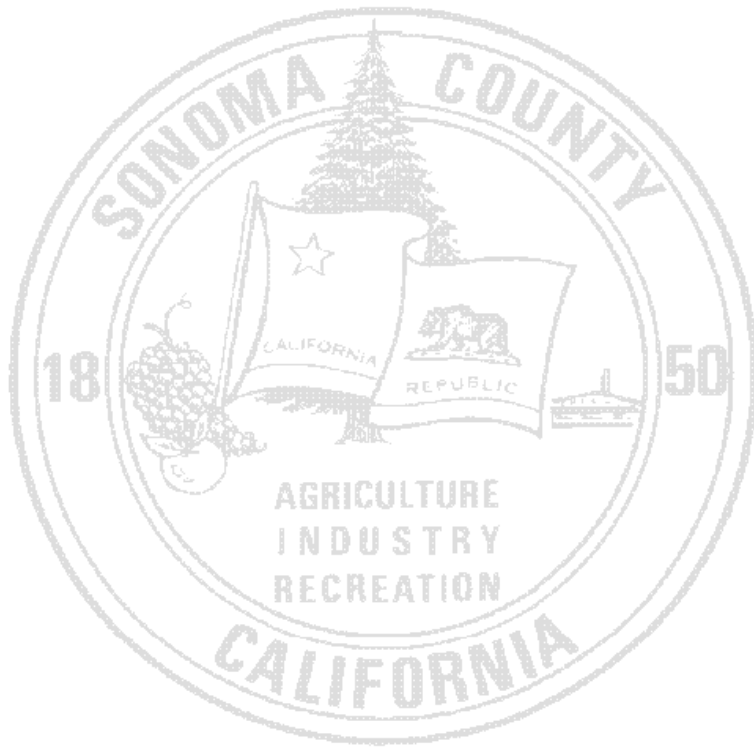
Capital Projects Status Report
Fiscal Year 2019-20

Project Title	Project Description	Total Expenditures To Date	FY 2019-20 Rollover Budget	FY 2019-20 New Funding	Total FY 2019-20 Budget
San Francisco Bay Trail Sonoma	Planning and acquisition for over 7 miles of regional trail in southern Sonoma County. This project will create a safe non-motorized transportation and recreation route linking Napa / Solano counties with the Sears Point area, as well as a connection to Sonoma.	71,559	12,867	-	12,867
San Francisco Bay Water Trail	This project includes trailhead acquisition, planning, and construction for launching and landing sites on San Pablo Bay, Petaluma River, Sonoma Creek and surrounding navigable tidal waterways.	147	5,853	30,000	35,853
Santa Rosa Creek Trail Willowside to Guerneville	Complete construction repair of 2.14 mile Class 1 trail from Fulton to Willowside roads.	702,097	137,923	-	137,923
Santa Rosa SE Greenway (Spring Lake Park Greenway)	This project includes planning, acquisition and construction of the 0.50-mile greenway from Summerfield Road to Spring Lake Regional Park.	5,296	4,704	-	4,704
Schopflin Fields Phase 3	Construct the final athletic field and parking as shown in the approved master plan and renovate the two existing fields.	29,067	3,104	200,000	203,104
Sea Ranch (Coastal) Access Trail	Relocate sections of the Bluff Top Trail public access easement and access to Walk On Beach, prepare final design and C.E.Q.A. and complete improvements.	96,570	11,076	-	11,076
Sea Ranch Bikeway	This project proposes an 8.5 mile bikeway connecting Sea Ranch Coastal Access Trails, Gualala Point Regional Park, The Sea Ranch community, and the town of Gualala.	-	-	-	-
Shiloh Ranch Major Maintenance (Shiloh Ranch Renovation)	Rehabilitating the park's pond, improving public access, and addressing deferred site stewardship.	7,845	2,155	11,500	13,655
Shiloh Ranch Phase 4	Planning and construction of the 4 mile unpaved North Loop Trail.	10,900	14,100	10,000	24,100
SLP (Spring Lake Park) Renovation	This project includes several major maintenance projects to provide safe, functional, accessible, and improved facilities to serve the public. Work will include replacing the sewage pump system, upgrading the electrical system for the entire park, and renovating the eight restrooms that serve the day use areas and campgrounds. This project also includes renovating and updating the amenities including the swimming lagoon, picnic facilities, paved and unpaved trails, interpretive areas, parking areas, utilities and signage.	-	-	75,000	75,000
SMART Trail SW-Santa Rosa	Design and construction of a 1.3 mile Class 1 trail parallel to the rail corridor.	1,118,800	-	-	-
Sonoma County Integrated Parks Plan	System-wide strategic plan to integrate parks, programs, and open spaces with regional economic, environmental, and community initiatives.	199,759	33,215	-	33,215
Sonoma Mountain Environs	Acquisition and planning for parks and trail connections identified in the General Plan in the Sonoma Mountain environs.	7,587	7,961	-	7,961
Sonoma Schellville Trail	Planning and acquisition for 4.8-mile trail.	144,618	357,803	-	357,803
Sonoma Valley Park Expansion	Plan and develop a trail extensions into recent park expansions, install a permanent restroom and group picnic area, and analysis of expanding park into additional undeveloped lands of the Developmental Center.	253,333	76,402	25,000	101,402
Sonoma Valley Trail	Planning, acquisition, and development of a 13 mile Class I trail connecting Santa Rosa with Sonoma. Preferred trail alignment based on 2016 study.	302,790	28,891	-	28,891
Steelhead Beach (Phase 3)	Develop a camp host site, walk-in campground area, install shower fixtures at existing restroom building and related park amenities. Work includes disabled access improvements.	74,534	166,019	75,000	241,019
Stewart's Point Trail	This project includes acquisition, planning, and development of approximately 0.9 miles of California Coastal Trail including staging area with parking.	80,296	320,812	-	320,812
Stillwater Cove Expansion	This acquisition, planning and development project includes expanding Stillwater Cove Regional Park to provide additional trails, recreational opportunities and resource protection. The park will be expanded into lands designated for the park, which are currently held through a life estate.	9,859	14,482	5,871	20,353
Stillwater Cove (Renovation) Major Maintenance	This project is to replace a trail bridge damaged by flooding, upgrading the campground electrical system, completing restoration of the Fort Ross Historic School, and replacing the failing water supply system.	7,274	22,726	145,000	167,726
Taylor Mountain Expansion	The project includes acquisition of the Cooper Creek corridor and adjacent uplands. Future work will include trailhead and trail planning.	22,568	5,000	794,750	799,750
Taylor Mountain Phase 1	Complete Phase 1 improvements including trails and natural play area construction.	1,513,905	180,645	200,000	380,645
Taylor Mountain Phase 2	Planning, design, and development of 8 miles of new trails, bridges, and pedestrian and bicycle access from Linwood Avenue, Kawana Terrace Road, and Panorama Drive.	175,808	1,828,752	-	1,828,752

Capital Projects Status Report
Fiscal Year 2019-20

Project Title	Project Description	Total Expenditures To Date	FY 2019-20 Rollover Budget	FY 2019-20 New Funding	Total FY 2019-20 Budget
Timber Cove Trail Plan	Trail feasibility work is underway to identify a 3 mile California Coastal Trail section to safely connect Stillwater Cove Regional Park to Fort Ross State Historic Park for pedestrian and bicycle access.	158,814	4,089	-	4,089
Tolay Cannon Lane	Asphalt paved road improvements including design engineering, minor widening, road shoulder and drainage improvements, road overlay, and signage.	494,958	5,042	-	5,042
Tolay Master Plan	Comprehensive Master Plan and studies for a 3,434-acre regional park between Petaluma and Sonoma Valley.	4,952,758	110,698	-	110,698
Tolay Lake Phase 1	This project includes priority improvements needed for the non-restricted public access to the Park. This include improved trail alignments, trail access to the newly incorporated Tolay Creek Ranch property into the park, well testing and certification, rangeland fencing and trail access gate improvements, equestrian staging improvements and park signage.	15,450	95,000	55,000	150,000
Tolay Lake Phase 2 (Gathering Area)	The Tolay Gathering Area is a co-management project with the Federated Indians of Graton Rancheria. This project includes a stage, formal and informal seating, planters/seat walls and barrier removal and interpretive elements.	-	-	40,000	40,000
Tolay Shop Replacement	Replacement of the shop which was destroyed by fire in 2013.	147,699	515,302	95,000	610,302
Watson School	Building restoration and access improvements of an early one-room schoolhouse for interpretation and public use.	375,436	22,071	60,000	82,071
West County Trail Bridge Replacement	This project replaced bridge #2 of the three wooden bridges on the trail. Work was completed in 2016.	94,096	-	-	-
West County Trail Forestville Trailhead (West County Trail-Forestville Trails)	Planning, acquisition, and construction of Class 1 trail connections and a trailhead in downtown Forestville.	101,325	218,675	-	218,675
West County Trail Green Valley Road	Acquisition and planning for a 0.26 mile Class 1 trail paralleling Green Valley Road between Ross Road and Atascadero Creek.	224	776	6,000	6,776
West County Trail Joe Rodota Bridge Replacement Phase 2	This project replaces bridges #1 and #3, providing temporary bridges during construction, installing new abutments, retaining walls, bridges, and paving at the approaches.	1,289	272,711	31,000	303,711
West County Trail Wright to Sebastopol Rd	Design and construct a midblock crosswalk at North Wright Road and a 0.18 mile Class 1 trail along the former railroad right of way between North Wright Road and Sebastopol Road.	8,696	-	-	-
West County Trail-Occidental Road	Acquisition and planning for a 0.87 mile Class 1 trail paralleling Occidental Road from Highway 116 to the trail/road intersection.	5,532	75,982	510,000	585,982
Westside Boat Launch	Reconstruct boat ramp, adding a third launch lane, new pathways and picnic areas, improve parking and fish cleaning station, and provide disabled access improvements.	2,276,879	24,252	-	24,252
Willow Creek	This project focuses on collaborating with public and private partners for planning public access to Willow Creek environs including SCAPOSD protected lands.	13,261	6,023	-	6,023
Wohler Beach Improvements	This project includes improving river access by renovating the boat launch, installing a permanent restroom, and upgrading and connecting trails.	-	5,000	60,000	65,000
TOTAL REGIONAL PARKS		31,847,291	16,804,922	5,775,612	22,580,534
GENERAL GOVERNMENT CAPITAL PROJECTS		56,458,270	71,671,108	7,387,712	79,058,820
REGIONAL PARKS CAPITAL PROJECTS		<u>31,847,291</u>	<u>16,804,922</u>	<u>5,775,612</u>	<u>22,580,534</u>
GRAND TOTAL CAPITAL PROJECTS		88,305,561	88,476,030	13,163,324	101,639,354

DEBT OBLIGATIONS



SHORT TERM DEBT OBLIGATIONS

The County General Fund experiences cash flow shortages during the year. While expenditures occur consistently throughout the Fiscal Year (FY), property taxes are collected primarily in December and April. Sonoma County has issued tax and revenue anticipation notes (TRANS) in past years to meet cash requirements for General Fund operations.

In FY 2018-20 tax revenue anticipation notes (TRANS) were not issued. The County has analyzed General Fund cash requirements and current market conditions and has determined that TRANS will not be issued in FY 2019-20.

LONG TERM DEBT OBLIGATIONS

Sonoma County's estimated long term debt obligations, excluding enterprise and special district funds, are summarized below.

Long Term Debt (estimated as of June 30, 2019):

Certificates of Participation	\$ 14,928,931
Bonds, Loans and Leases	<u>457,191,226</u>
	<u>\$ 472,120,157</u>

ESTIMATED CERTIFICATES OF PARTICIPATION:

\$14,928,931

2017 Certificates - \$14,335,000

A total of \$17,225,000 was issued to refinance the 2009 Comprehensive Energy Efficiency Project. The interest rate is 2.45% and the certificates mature in 2026. Principal and interest payments are financed by legally available funds of the County and are fully collateralized by the County's Sheriff Building.

2010 Certificates - \$593,931

A total of \$1,475,000 was issued to finance the acquisition, construction, rehabilitation and installation of certain improvements to the County's 370 Administrative Building; and the acquisition and installation of equipment and other property for a security management system at the County's regional airport. Interest rates range from 2.89% to 3.80% and the certificates mature in 2023. Principal and interest payments are financed by legally available funds of the County and are collateralized by a first security interest in the security management system equipment.

ESTIMATED BONDS, LOANS AND LEASES: \$457,191,226

2015 Agricultural Preservation and Open Space Bonds totaling \$43,335,000 were issued by Sonoma County to refinance the Sonoma County Agricultural Preservation and Open Space bonds issued in 2007. Interest rates range from 2.00% to 5.00%. The bonds mature in 2024. Payments are financed by legally available funds of the County. Annual debt service payments are required to be deposited one year in advance with the trustee. The outstanding debt as of June 30, 2019 totals \$32,440,000.

2010 Pension Obligation Bonds totaling \$289,335,000 were issued by Sonoma County to finance unfunded pension benefit obligations. Interest rates range from 0.56% to 6.00%. The bonds mature in 2029. Payments are financed by legally available funds of the County. Annual debt service payments are required to be deposited one year in advance with the trustee. The outstanding debt as of June 30, 2019 totals \$253,165,000.

2003 Pension Obligation Bonds totaling \$231,200,000 were issued by Sonoma County to finance unfunded pension benefit obligations and for future retirement benefits related to retirement program enhancements. Interest rates range from 1.55% to 5.07%. The bonds mature in 2022. Payments are financed by legally available funds of the County. Annual debt service payments are required to be deposited one year in advance with the trustee. The outstanding debt as of June 30, 2019 totals \$99,205,000.

2005 Tobacco Securitization Loan Payable totaling \$83,060,000 was issued to the Sonoma County Tobacco Securitization Corporation from the California County Tobacco Securitization Agency. The proceeds of the series 2005 Tobacco Settlement Asset-Backed Refunding Bonds were used to provide additional resources and to refund the Series 2002 A and B Tobacco Settlement Asset-Backed Bonds used by the Agency. Loan repayments will be funded by future tobacco settlement revenues. Interest rates range from 4.25% to 5.25%. The bonds mature in 2045. The outstanding debt as of June 30, 2019 totals \$67,970,000.

2012-2014 Pacific Gas & Electric Loans totaling \$315,195. The loans are energy efficiency retrofit loans payables. The interest rate is 0.00%. The loans mature between 2018 and 2020. The outstanding debt as of June 30, 2019 totals \$4,213.

Estimated Capital lease obligations for building and equipment, as of June 30, 2019 total \$4,407,013.

ANNUAL DEBT EXPENDITURES

Annual Expenditures Long Term	Maturity Date	Actual 2014-15	Actual 2015-16	Actual 2016-17	Actual 2017-18	Estimated 2018-19
<u>Certificates of Participation:</u>						
2017 Energy Refunding 2009	Aug-26				1,771,046	1,873,464
2010 370 Admin Drive	Dec-23	144,838	144,838	144,838	144,838	144,838
2013(A) Refunding 2003(A)	Nov-17	1,727,002	1,732,206	1,731,244	1,728,291	0
2013(B) Refunding 2003(B)	Nov-17	446,022	448,488	444,377	448,449	0
2009 Energy Project	Oct-26	1,594,241	1,682,483	1,673,097	0	0
Subtotal		3,912,103	4,008,015	3,993,556	4,092,624	2,018,302
<u>Bonds, Loans & Leases:</u>						
2015 Open Space Bond	Jun-24		3,465,013	3,467,125	3,464,500	7,505,500
2010 Pension Obligation Bond	Dec-29	19,964,365	21,001,697	21,885,645	23,034,117	24,014,753
2003 Pension Obligation Bond	Dec-22	20,179,184	21,160,554	22,184,289	23,318,537	24,434,689
2005 Tobacco Securitization Corporation Loan	Jun-45	4,406,331	4,348,069	4,601,081	5,302,194	5,282,194
2012-2014 Energy Efficiency Loan	Jun-20	71,990	73,043	73,043	71,619	23,562
2007 Open Space Bond	Jun-31	7,504,600	4,038,375	4,035,625	4,038,500	0
EFS Lines of Credit	Varies	775,150	1,129,736	1,134,134	1,083,687	0
HRMS Note	Jun-14	882,120	0	0	0	0
Capital Leases	Varies	803,990	696,838	540,100	754,693	533,308
Subtotal		54,587,730	55,913,325	57,921,042	61,067,847	61,794,006
Total Expenditures		58,499,833	59,921,340	61,914,598	65,160,471	63,812,308

DEBT POLICIES

Debt is incurred for the purpose of spreading capital project costs to the years in which the improvement will benefit. Debt is also incurred to reduce future costs by refinancing (pension obligation bonds, general obligation bonds, certificates of participation) at lower rates. Sonoma County's policy is not to exceed its legal maximum debt amount.

LEGAL DEBT MARGIN

The legal debt margin is the difference between a government’s outstanding debt and the total amount it is legally allowed to borrow. The County’s legal debt limit is 2% of the assessed value of property, not including tax exempt property. The County has no debt applicable to the debt margin, therefore the legal debt margin available is \$1,803,366,536.

Computation of Legal Debt Margin June 30, 2019

Assessed Valuations:

Estimated Assessed Value	\$ <u>90,168,326,806</u>
Estimate Legal Debt Limitation – 2% of total assessed value	1,803,366,536
Total Debt Applicable to Limit	\$ <u>0</u>
Legal Debt Margin Available	\$ 1,803,366,536

CREDIT RATING

The County of Sonoma rated debt ranges from an unenhanced AA under the Fitch rating system to an unenhanced AA under the Standard & Poor’s rating system. Additionally, Standard & Poor’s has issued a AAA underlying rating for Sonoma County.

STATE FINANCIAL SCHEDULES



STATE FINANCIAL SCHEDULES

The following section of this budget document includes a number of financial summary schedules required by State Budget law that allow for comparability with other counties.

They include:

- All Funds Summary (Schedule 1)
- Governmental Funds Summary (Schedule 2)
- Fund Balance – Governmental Funds (Schedule 3)
- Obligated Fund Balances – By Governmental Funds (Schedule 4)
- Summary of Additional Financing Sources by Source and Fund (Schedule 5)
- Detail of Additional Financing Sources by Account and Fund (Schedule 6)
- Summary of Financing Uses by Function and Fund (Schedule 7)
- Detail of Financing Uses by Function, Activity and Budget Unit-Governmental Funds (Schedule 8)
- Special Districts and Other Agencies Summary – Non Enterprise (Schedule 12)
- Fund Balance–Special Districts and Other Agencies – Non Enterprise (Schedule 13)
- Obligated Fund Balances – Special Districts and Other Agencies – Non Enterprise (Schedule 14)

Some of the State’s functional categories are slightly different than those functional categories used to present groups of similar services in this budget document.

The last page in this section provides a cross-reference for the portions of the County Operating Budget as they appear in this document with the corresponding State functional category.

Additional note:

The state formatted detail reports supporting these financial summaries include the following:

- Financing Sources and Uses by Budget Unit by Object – Governmental Funds (Schedule 9)
- Operation of Internal Service Fund (Schedule 10)
- Operation of Enterprise Fund (Schedule 11)
- Financing Sources & Uses-Non-Enterprise Special Districts/Agencies (Schedule 15)
- Road Fund Cost Center Detail
- Capital Asset Detail

These are presented under separate cover and are incorporated in this document by reference. See also <http://sonomacounty.ca.gov/Auditor-Controller-Treasurer-Tax-Collector/> for these schedules as they become available each year.



Fund Name (1)	Total Financing Sources				Total Financing Uses		
	Fund Balance Available June 30, 2019 (2)	Decreases to Obligated Fund Balances (3)	Additional Financing Sources (4)	Total Financing Sources (5)	Financing Uses (6)	Increases to Obligated Fund Balances (7)	Total Financing Uses (8)
General Fund	0	23,002,475	507,787,612	530,790,087	524,145,836	6,644,251	530,790,087
Special Revenue Funds	0	60,850,756	563,348,125	624,198,881	620,824,988	3,373,893	624,198,881
Capital Project Funds	0	11,752,254	89,078,636	100,830,890	100,830,890	0	100,830,890
Debt Service Funds	0	0	12,788,625	12,788,625	12,788,625	0	12,788,625
Subtotals - Governmental Funds	0	95,605,485	1,173,002,998	1,268,608,483	1,258,590,309	10,018,144	1,268,608,483
Less: Operating Transfers	0	0	(121,758,094)	(121,758,094)	(121,758,094)	0	(121,758,094)
Total Governmental Funds	0	95,605,485	1,051,244,904	1,146,850,389	1,136,832,245	10,018,144	1,146,850,389
Enterprise Funds	0	11,031,092	52,304,385	63,335,477	63,335,477	0	63,335,477
Internal Service Funds	0	20,937,189	193,760,691	214,697,880	214,697,880	0	214,697,880
Special Districts & Other Agencies	0	36,648,682	331,133,357	367,782,039	367,782,039	0	367,782,039
Total Other Funds	0	68,616,963	577,198,433	645,815,396	645,815,396	0	645,815,396
Total All Funds	0	164,222,448	1,628,443,337	1,792,665,785	1,782,647,641	10,018,144	1,792,665,785

Fund Name (1)	Total Financing Sources				Total Financing Uses		
	Fund Balance Available June 30, 2019 (2)	Decreases to Obligated Fund Balance (3)	Additional Financing Sources (4)	Total Financing Sources (5)	Financing Uses (6)	Increases to Obligated Fund Balance (7)	Total Financing Uses (8)
10003 General	0	12,666,872	504,513,518	517,180,390	510,620,749	6,559,641	517,180,390
10200 General Reserve	0	7,547,107	0	7,547,107	7,547,107	0	7,547,107
10500 ACO Funds	0	2,788,496	3,274,094	6,062,590	5,977,980	84,610	6,062,590
10002 Total General	0	23,002,475	507,787,612	530,790,087	524,145,836	6,644,251	530,790,087
11010 Community Investment Fund	0	956,714	18,146,212	19,102,926	19,102,926	0	19,102,926
11050 Road Fund	0	2,785,135	66,637,427	69,422,562	69,422,562	0	69,422,562
11100 Other Special Revenue Funds	0	39,887,478	47,221,302	87,108,780	85,671,724	1,437,056	87,108,780
11300 2011 Public Safety Realignment	0	3,696,485	67,354,673	71,051,158	71,051,158	0	71,051,158
11400 Human Services Realignment	0	0	40,816,201	40,816,201	40,816,201	0	40,816,201
11500 Human Services Dept	0	4,701,136	174,478,464	179,179,600	179,054,184	125,416	179,179,600
11550 DCSS - Child Support Enforcement	0	1	14,728,317	14,728,318	14,728,318	0	14,728,318
11600 Dept of Health Services	0	2,575,936	70,514,115	73,090,051	72,296,518	793,533	73,090,051
11700 Public Health Funds	0	514,358	8,248,287	8,762,645	8,749,229	13,416	8,762,645
11800 Behavioral Health Funds	0	29,352	21,957,848	21,987,200	20,982,728	1,004,472	21,987,200
11990 1991 Realignment Funds	0	5,704,161	33,245,279	38,949,440	38,949,440	0	38,949,440
11001 Total Special Revenue	0	60,850,756	563,348,125	624,198,881	620,824,988	3,373,893	624,198,881
21000 Total Capital Projects	0	11,752,254	89,078,636	100,830,890	100,830,890	0	100,830,890
31000 Total Debt Service	0	0	12,788,625	12,788,625	12,788,625	0	12,788,625
Subtotals	0	95,605,485	1,173,002,998	1,268,608,483	1,258,590,339	10,018,144	1,268,608,483
Operating Transfers*	0	0	(121,758,094)	(121,758,094)	(121,758,094)	0	(121,758,094)
Total Governmental Funds	0	95,605,485	1,051,244,904	1,146,850,389	1,136,832,245	10,018,144	1,146,850,389

*Transfers within a fund totalling \$32,344,165 have been eliminated from the above fund totals. Transfers between funds are included within the above funds and eliminated here before consolidating General County totals.

Fund Name (1)	Total Fund Balance June 30, 2019 (2)	Less: Obligated Fund Balance				Less: Unassigned Fund Balance (7)	Total Fund Balance Available June 30, 2020 (8)
		Nonspendable (3)	Restricted (4)	Committed (5)	Assigned (6)		
10003 General	115,689,689	9,508,459		10,618	89,900,665	16,269,947	0
10200 General Reserve	55,150,602				11,997,107	43,153,495	0
10500 ACO Funds	10,633,145				10,633,145		0
10002 Total General	181,473,436	9,508,459	0	10,618	112,530,917	59,423,442	0
11010 Community Investment Fund	7,752,892			7,752,892			0
11050 Road	45,023,308	669,161	13,415,032	1,304,495	29,634,620		0
11100 Other Special Revenue Funds	104,002,134		104,002,134				0
11300 Public Safety Realignment	30,081,440		30,081,440				0
11400 Human Services Realignment	422,888		422,888				0
11500 Human Services Dept	29,752,795	2,843,492	26,909,303				0
11550 DCSS - Child Support Enforc.	27,774		27,774				0
11600 Dept of Health Services	33,700,101		33,700,101				0
11700 Public Health Funds	4,320,740		4,320,740				0
11800 Behavioral Health Funds	8,414,521		8,414,521				0
11900 Health Policy, Plan & Eval	0		0				0
11991 Health Realignment Funds 1991	11,794,642		11,794,642				0
11992 Mental Health Realignment 1991	5,146,115		5,146,115				0
11001 Total Special Revenue	280,439,350	3,512,653	238,234,690	9,057,387	29,634,620	0	0
21000 Total Capital Projects	904,595				904,595		0
31000 Total Debt Service	12,777,728		12,777,728				0
	475,595,109	13,021,112	251,012,418	9,068,005	143,070,132	59,423,442	0

*Fund Balance Component Definitions (encumbrances are excluded):

- 1) Nonspendable - Not in spendable form or there is a requirement to maintain intact.
- 2) Restricted - Externally enforceable limitations from outside parties, constitutional provisions or enabling legislation.
- 3) Committed - Formal action required by the Board of Supervisors.
- 4) Assigned - Set aside for intended use by Board of Supervisors or designated body or official.

Fund Name and Fund Balance Description (1)	Obligated Fund Balances June 30,2019 (2)	Decreases or Cancellations		Increases or New Obligated Fund Balances		Total Obligated Fund Balances for Budget Yr (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
General Fund - Nonspendable:						
10005 Inventory	169,997					169,997
10005 General Fund - Prepaid Expenses	255,680					255,680
10005 General Fund - Advances to Funds	4,626,550		1,619,661			3,006,889
10015 IS Replacement Fund A - Advances	200,000					200,000
10060 PW Small Water Systems-Advances	93,288					93,288
10105 Tobacco Deallocation-Advances	4,162,944					4,162,944
Subtotal - Nonspendable	9,508,459	0	1,619,661	0	0	7,888,798
General Fund - Assigned:						
10005 State Mandates Reserve	171,336					171,336
10005 JMS System	500,000					500,000
10005 OPEB	1,000,000					1,000,000
10005 Tech Enhancement Fee	588,006					588,006
10005 FB Assigned - ISD Proj Rebudget	814,369					814,369
10005 FB Assigned - Labor 1 time Costs	10,385,696					10,385,696
10005 FB Assigned - Public Defender Cap Case	20,000					20,000
10005 FB Assigned - Court Construction Repl	693,659					693,659
10005 FB Assigned - Em Mgmt Reconfig	76,404					76,404
10005 FB Assigned - UAAL Prepaid	5,000,000					5,000,000
10005 FB Assigned - Economic Uncert	2,500,000					2,500,000
10015 IS Replacement Fund A	9,514,405	1,884,342	514,342			9,000,063
10020 IS Replacement Fund B	1,733,734	24,937	24,937			1,708,797
10025 Technology Investment Fund	575,501	567,427	567,427			8,074
10035 County Ctr Parking Enforcement	124,295			3,359	3,359	127,654
10040 Sonoma County Energy Watch	201,294					201,294
10050 Equipmt Replacem. Fund - Regional Pks	86,276	59,000	59,000			27,276
10055 PW District Formation	285,972	48,500			126,500	412,472
10056 Cal-Am Franchise Fees	242,420	6,900	6,900			235,520
10060 PW Small Water Systems	437,819					437,819
10065 PW Road Maint. District Form.	1,303			15	15	1,318
10070 Sheriff Radio Replacement	221,301					221,301
10075 Sheriff Radio Infrastructure	550,276					550,276
10080 Probation Radio/Equip Replace	397,261					397,261
10085 Probation SAC Ops. and Maint.	1,351,118	212,644	212,644			1,138,474
10090 RDA Dissolution Distributions	13,634,421	2,099,694	3,822,498			9,811,923
10095 Graton Casino Mitigation	20,834,436		3,365,449	7,763,204		17,468,987
10100 Tribal Development Impact Mitigation	1,310,338					1,310,338
10110 Refuse Franchise Fees	1,493,538			820,012	820,012	2,313,550
10111 So Co Cannibas Program Fund	3,243,478	72,363	2,469,975			773,503
10135 DR - October Fires 17-18	5,757,956					5,757,956
10146 Fire Services	2,892,219			8,366	8,366	2,900,585
10147 General Disaster Fund	222,761					222,761
10148 Legal Contingency Fund	3,039,073					3,039,073
Subtotal - Assigned	89,900,665	4,975,807	11,043,172	8,594,956	958,252	79,815,745
General Fund - Committed:						
10045 ARM Mitigation Fund	10,618			2,145	2,145	12,763
General Fund - Unassigned:						
10005 General Fund	15,753,249	15			5,599,244	21,352,493
10105 Tobacco Deallocation	448,397	3,505	3,505			444,892
10010 ADA Program Fund	(10,278)	1	1			(10,279)
10120 Assessment Appeals	1					1
10130 Del Rio Woods	78,578	533	533			78,045
Subtotal Unassigned	16,269,947	4,054	4,039	0	5,599,244	21,865,152
Subtotal General Fund	115,689,689	4,979,861	12,666,872	8,597,101	6,559,641	109,582,458

Description (Identified by Fund Balance Component*) (1)	Obligated Fund Balance June 30,2019 (2)	Decreases or Cancellations		Increases or New Obligated Fund Balances		Total Obligated Fund Balances for Budget Yr (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
10205 General Reserve - Unassigned	43,153,495					43,153,495
10205 Gen Res-Assgn-FEMA Audit Reserve	4,450,000					4,450,000
10205 Gen Res-Assgn-Resiliency Fund	7,547,107	7,820,000	7,547,107			0
Subtotal General Reserve	55,150,602	7,820,000	7,547,107	0	0	47,603,495
ACO Funds - Assigned:						
10505 Fleet ACO	7,570,647	1,241,624	1,241,624			6,329,023
10510 Communications ACO	808,881	991,500	991,500			(182,619)
10515 County Facilities ACO	808,923			80,518	80,518	889,441
10520 Reprographics ACO	2,105	2,092	2,092			13
10525 Records ACO	242,394			4,092	4,092	246,486
10530 Registrar of Voters ACO	1,200,195	553,280	553,280			646,915
Subtotal ACO Funds	10,633,145	2,788,496	2,788,496	84,610	84,610	7,929,259
10002 Total General Fund	181,473,436	15,588,357	23,002,475	8,681,711	6,644,251	165,115,212
Community Investment Fund - Committed						
11015 Community Investment Fund	5,550,339	592,595	767,595			4,782,744
11015 Economic Uncertainties	1,032,201					1,032,201
11016 Community Investment Measure L	1,170,352		189,119	29,142		981,233
Total Community Investment Fund	7,752,892	592,595	956,714	29,142	0	6,796,178
Road Fund - Nonspendable:						
11051 Roads Fund - Inventory	636,168					636,168
11051 Roads Fund - Prepaid Expenses	30,968					30,968
11051 Roads Fund - Advances	2,025					2,025
Road Fund - Restricted/Committed/Assigned:						
11051 Roads Fund - Restricted	3,902,429					3,902,429
11051 Roads Fund - Assigned	29,634,620	3,824,839	2,610,135			27,024,485
11051 Roads Fund - Committed	1,304,495					1,304,495
11052 State Tribal Casino Fund - Restricted	96,623					96,623
11053 Sonoma Valley Development Fee - Restr	854,513	175,000	175,000			679,513
11054 Countywide Development Fee - Restr	8,561,467					8,561,467
Total Road Fund	45,023,308	3,999,839	2,785,135	0	0	42,238,173
Other Special Rev Funds - Restricted:						
11101 Tidelands Leases Fund	411,104	162,164	162,164			248,940
11102 Assessor-Property Char Data	626,113	60,827	60,827			565,286
11103 Property Tax Admin Program	4,651	4,735	4,735			(84)
11104 Recorder-Modernization	7,328,998	67,623	67,623			7,261,375
11105 Recorder-Micrographics	1,161,903	24,748	24,748			1,137,155
11106 Clerk/Recorder VRIP	659,215	18,418	18,418			640,797
11107 Social Security Truncation	453,400			651	651	454,051
11108 Recorder Operations Fund	199,652	217,434	217,434			(17,782)
11109 Survey Monument Preservation	214,615			27,884	27,884	242,499
11110 PRMD Planning	1,457,496	162,158	162,158			1,295,338
11111 Regional Parks Rstrd Donations	828,703	229,500	229,500			599,203
11112 Sonoma Coast Park Mit	71,300	26,447	26,447			44,853
11113 Cloverdale/Healdsburg Park Mit	136,798	109,443	109,443			27,355
11114 Russian Riv/Sebastopol Park Mit	344,208	267,562	267,562			76,646
11115 Santa Rosa Park Mit	389,789	109,521	109,521			280,268

Description (Identified by Fund Balance Component*) (1)	Obligated Fund Balance June 30,2019 (2)	Decreases or Cancellations		Increases or New Obligated Fund Balances		Total Obligated Fund Balance for Budget Yr (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
11116 Petaluma/Rohnert Pk/Cotati Park Mit	96,982	71,524	71,524			25,458
11117 Sonoma Valley Park Mit	242,488	86,729	86,729			155,759
11118 Larkfield/Wikiup Park Mit	228,843	190,716	190,716			38,127
11119 PEG Access Fees	2,602,577			370,000	370,000	2,972,577
11120 Sheriff-AB1109 Fees	277,913	92,394	92,394			185,519
11121 Sheriff-AB709 Fees	299,454			16,367	16,367	315,821
11122 Sheriff-Federal For-DOJ	1,359,103	6,000	6,000			1,353,103
11123 Sheriff-Fed For-US Treas	5,812			25	25	5,837
11124 Sheriff-DMV ID Fee	2,527,770	1,201,311	1,201,311			1,326,459
11125 Asset Forfeiture Fund	1,478,429	98,000	98,000			1,380,429
11127 Detention-Jail Industries	14,367					14,367
11129 DA-Consumer Protection	4,206,789					4,206,789
11130 DA-SCATT	1,439,191					1,439,191
11131 DA-Family Justice Center	225,308					225,308
11132 DA-Asset Forfeiture - Justice	7,420					7,420
11134 DA-Treasury Forfeiture Fund	3,127					3,127
11136 Probation-CCPIF	3,466,118	580,659	580,659			2,885,459
11137 Recorder-eRecording	23,570	11,223	11,223			12,347
11138 Courthouse Construction	39,187	1,193,659	1,193,659			(1,154,472)
11139 Criminal Justice Construction	1,865,125	1,130,890	1,130,890			734,235
11142 Alternate Dispute Resolution	31,302	3,900	3,900			27,402
11143 W & M Transaction Verification	7,319	2,254	2,254			5,065
11144 Tobacco Securitization/Endowment A	9,690,532	9,765,659	9,765,659			(75,127)
11145 Open Space Spec Tax Account-Meas F	53,171,625	22,384,225	22,384,225			30,787,400
11146 Hazardous Material Fund	580,322					580,322
11147 Fish and Wildlife	274,975			250	250	275,225
11150 County Clerk Operations	86,606					86,606
11152 EV Charging Stations	16,101	4,517	4,517			11,584
11153 Communication Tower Leases	70,099	50,120	50,120			19,979
11154 Probation Trans Housing Grant	3,465,567	468,623	468,623			2,996,944
11155 PRMD - Fire Prevention	192,594					192,594
11156 PRMD - Hazardous Materials	21,139	284,237	284,237			(263,098)
11161 Measure M - Maint, Safety, Rec	635,845	800,258	800,258			(164,413)
11162 Measure M - Access	595,151			689,111	689,111	1,284,262
11163 Measure M - Natural Resources	465,439			332,768	332,768	798,207
Total Other Special Revenue Funds	104,002,134	39,887,478	39,887,478	1,437,056	1,437,056	65,551,712
2011 Public Safety Realign - Restricted:						
11304 Probation-YOBS	3,371,994	92,500	92,500			3,279,494
11306 Probation-Juv. Prob & Camp	9,938,664	511,362	511,362			9,427,302
11308 Probation-JJCPA	2,930,726	112,596	112,596			2,818,130
11309 Local Innovation Subaccount	58,232					58,232
11310 AB109 Contingency	4,548,340	2,666,871	2,666,871			1,881,469
11312 Human Services AB 118	25,527					25,527
11314 District Attorney Revocation	83,734					83,734
11316 District Attorney LLES	211,688					211,688
11318 Public Defender Revocation	79,158	82,500	82,500			(3,342)
11320 Sheriff Trial Court Security	6,644,250					6,644,250
11322 Shf Local Law Enf Svc - Booking Fees	33,533					33,533
11324 Shf Local Law Enf Svc - ST COPS (LED)	268,529					268,529
11326 Shf Local Law Enf Svc - ST COPS (DD)	174,926					174,926
11328 Shf Local Law Enf Svc - CAL-EMA	35,950					35,950
11334 Behavioral Health	1,676,189	230,656	230,656			1,445,533
Total 2011 Public Safety Realignment	30,081,440	3,696,485	3,696,485	0	0	26,384,955

Description (Identified by Fund Balance Component*) (1)	Obligated Fund Balance June 30,2019 (2)	Decreases or Cancellations		Increases or New Obligated Fund Balances		Total Obligated Fund Balance for Budget Yr (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
Human Svcs Realign - Restricted:						
11405 Human Svcs Realignment	(58,666)					(58,666)
11410 Human Services CalWorks	401,321					401,321
11415 AB 85 Family Support Fund	80,233					80,233
Total Human Svcs Realignment	422,888	0	0	0	0	422,888
Human Services Dept - Nonspendable:						
11505 Human Services - Prepaid Expenses	2,843,492					2,843,492
Human Services Dept - Restricted:						
11505 Human Services Dept	20,669,076	2,427,420	3,966,136			16,702,940
11510 WP-Federal Assistance Res.	167,719					167,719
11515 WP-Wraparound	3,659,115	735,000	735,000			2,924,115
11520 Dependent Child Fund	162,912			100,416	100,416	263,328
11525 Children's Fund	177,973					177,973
11530 Title I/ve Waiver Fund	2,072,508			25,000	25,000	2,097,508
Total Human Services Dept	29,752,795	3,162,420	4,701,136	125,416	125,416	25,177,075
Child Support Services - Restricted:						
11555 DCSS - Child Support Enforcement	27,774	1	1			27,773
Dept of Health Services:						
11605 Dept of Health Services - Restricted	6,413,367	2,229,995	2,075,936			4,337,431
11610 Intergovernmental Transfer - Restricted	13,792,168			390,215	390,215	14,182,383
11615 Audit Reserve - Restricted	3,101,700			403,318	403,318	3,505,018
11620 First 5 Sonoma County	10,392,866	500,000	500,000			9,892,866
Total Dept of Health Services	33,700,101	2,729,995	2,575,936	793,533	793,533	31,917,698
Public Health Funds - Restricted:						
11705 Animal Welfare Fund	767,055	163,142	163,142			603,913
11710 Pbulic Health Fee Stabiliation Fund	2,794,125	151,751	151,751			2,642,374
11720 Maddy Fund	92,662	88,916	88,916			3,746
11725 Maddy/Richie Fund	61,262	95,686	95,686			(34,424)
11730 Tobacco Tax - Education	193,641			3,432	3,432	197,073
11735 Hospital Preparedness Program	2					2
11745 Vital Statistics Fund	288,332			5,843	5,843	294,175
11750 Solid Waste - EAG	500			100	100	600
11760 Child Safety Seats	18,094	14,863	14,863			3,231
11765 Tobacco Tax - Prop 56 Funds	105,067			4,041	4,041	109,108
Total Public Health Funds	4,320,740	514,358	514,358	13,416	13,416	3,819,798
Behavioral Health Funds - Restricted:						
11805 Driving Under The Influence	124,216					124,216
11810 Substance Use Memorial Fund	15,490	452	452			15,038
11815 Conditional Release Int. Fund	32,430	28,900	28,900			3,530
11820 Residential Trtmt & Detox	35,759					35,759
11825 Alcohol Abuse Educ/Revention	18,903					18,903
11830 Drug Abuse Educ/Prevention	27					27
11835 Alcohol and Drug Assessment	2					2
11840 MHSA-Community Services & Support	4,104,109			43,211	43,211	4,147,320
11845 MHSA-Capital	1,050					1,050
11850 MHSA-Early Intervention	1,984,326			10,803	10,803	1,995,129
11855 MHSA-Innovation	1,133,688			950,458	950,458	2,084,146
11860 MHSA-Prudent Reserve	964,521					964,521
Total Behavioral Health Funds	8,414,521	29,352	29,352	1,004,472	1,004,472	9,389,641

Description (Identified by Fund Balance Component*) (1)	Obligated Fund Balance June 30,2019 (2)	Decreases or Cancellations		Increases or New Obligated Fund Balances		Total Obligated Fund Balance for Budget Yr (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
1991 Realignment Funds - Restricted:						
11991 Health Realignment Fund 1991	11,794,642	1,589,296	2,412,383			9,382,259
11992 Mental Health Realignment 1991	5,146,115	3,291,778	3,291,778			1,854,337
Total 1991 Realignment Funds	16,940,757	4,881,074	5,704,161	0	0	11,236,596
11001 Total Special Revenue Funds	280,439,350	59,493,597	60,850,756	3,403,035	3,373,893	222,962,487
21000 Capital Projects (Assigned)	904,595	11,613,703	11,752,254			(10,847,659)
Note: Estimated ending negative fund balance in capital project funds will be addressed during the FY19-20 1st quarter re-budgets.						
31000 Debt Service (Restricted)	12,777,728					12,777,728
Total Governmental Funds	475,595,109	86,695,657	95,605,485	12,084,746	10,018,144	390,007,768

Description (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
Summarization By Source:				
40000 Taxes:				
Property Taxes-CY Secured	231,622,156	239,291,823	248,210,871	248,510,871
Property Taxes-CY Unsecured	5,882,551	6,487,607	5,817,144	5,817,144
Property Taxes-CY Supplemental	3,685,046	3,501,280	3,001,024	3,001,024
Property Taxes-PY Secured	(3,519)	(1,396)	2,900	2,900
Property Taxes-PY Unsecured	63,268	159,000	0	0
Property Taxes-PY Supplemental	(4,280)	(10,010)	0	0
Sales and Use Tax	45,231,151	47,025,661	53,792,388	53,792,388
Other Taxes	31,927,409	28,109,384	29,335,040	29,335,040
	318,403,782	324,563,349	340,159,367	340,459,367
41000 Licenses, Permits and Franchises	29,508,207	35,473,837	34,454,509	34,454,509
42000 Intergovernmental Revenues:				
Intergovernmental-State	322,066,717	383,581,984	390,692,687	391,454,631
Intergovernmental-Federal	124,754,536	121,359,154	116,382,040	116,882,040
Intergovernmental-Other	52,066,505	50,319,950	54,896,217	54,896,217
	498,887,758	555,261,088	561,970,944	563,232,888
43000 Fines, Forfeitures and Penalties	13,129,245	15,498,679	12,777,198	14,977,198
44000 Revenue From Use of Money and Property	9,411,542	10,092,514	7,830,229	7,830,229
45000 Charges for Current Services	55,045,734	57,216,453	65,211,676	65,211,676
46000 Miscellaneous Revenues	34,691,845	38,898,755	22,411,167	22,711,169
47000 Other Financing Sources*	3,954,877	2,318,319	1,205,870	2,367,868
48000 Special Items	310,000	354,372	0	0
Total Summarization by Source	963,342,990	1,039,677,366	1,046,020,960	1,051,244,904

*Excludes 2017-18 Actual transfers totalling \$122,170,085, 2018-19 Estimated transfers totalling \$129,900,959, 2019-20 Recommended transfers totalling \$130,875,710 and 2019-20 Adopted transfers totalling \$154,102,257.

County of Sonoma
 State of California
 Summary of Additional Financing Sources by Source and Fund
 Governmental Funds
 Fiscal Year 2019-20

Description (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
Summarization by Fund:				
10003 General	471,545,612	484,092,600	497,084,245	504,513,518
10500 Accumulated Capital Outlay	1,933,816	1,687,437	3,274,094	3,274,094
10002 General Fund	473,479,428	485,780,037	500,358,339	507,787,612
11010 Community Investment Grant Pgm	19,536,885	16,875,218	17,415,450	18,146,212
11050 Roads	60,702,304	66,545,337	65,422,723	66,637,427
11100 Other Special Revenue Funds	43,552,591	42,207,773	46,900,106	47,221,302
11300 Public Safety Realignment	66,075,115	65,831,069	67,354,673	67,354,673
11400 Human Services Realignment	39,138,816	42,832,360	40,816,201	40,816,201
11500 Human Services Department	158,376,293	167,826,656	173,576,860	174,478,464
11550 DCSS - Child Support Enforcement	12,505,978	13,686,973	14,728,317	14,728,317
11600 Department of Health Services	81,973,336	81,237,961	63,998,159	70,514,115
11700 Public Health Funds	13,037,761	7,768,727	8,248,287	8,248,287
11800 Behavioral Health Funds	21,490,967	24,449,563	21,957,848	21,957,848
11900 Health Policy, Plan & Eval	4,559	0	0	0
11990 1991 Realignment Funds	41,112,955	33,236,651	33,245,279	33,245,279
11001 Special Revenue Funds	557,507,560	562,498,288	553,663,903	563,348,125
20000 Capital Projects	15,595,638	83,625,328	87,978,636	89,078,636
31000 Debt Service	12,913,258	12,788,000	12,788,625	12,788,625
Subtotal	1,059,495,884	1,144,691,653	1,154,789,503	1,173,002,998
XX Transfers*	(96,152,894)	(105,014,287)	(108,768,543)	(121,758,094)
Total Summarization by Fund	963,342,990	1,039,677,366	1,046,020,960	1,051,244,904

*The following transfers within a fund have been eliminated from the above fund totals: 2017-18 Actuals - \$26,017,191, 2018-19 Estimated - \$24,886,672, 2019-20 Recommended - \$22,107,167, and 2019-20 Adopted \$32,344,165. Transfers between funds are included within the above funds and eliminated here before consolidating General County totals.

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
40000 <u>Taxes:</u>				
40001 Property Taxes-CY Secured:				
10003 General Fund	231,622,156	239,291,823	248,210,871	248,510,871
	231,622,156	239,291,823	248,210,871	248,510,871
40100 Property Taxes-CY Unsecured	5,882,551	6,487,607	5,817,144	5,817,144
40110 Property Taxes-CY Supplemental	3,685,046	3,501,280	3,001,024	3,001,024
40200 Property Taxes-PY Secured:				
10003 General Fund	(3,519)	(1,396)	2,900	2,900
	(3,519)	(1,396)	2,900	2,900
40210 Property Taxes-PY Unsecured	63,268	159,000	0	0
40220 Property Taxes-PY Supplemental	(4,280)	(10,010)	0	0
40300 Sales/Use Taxes:				
10003 General Fund	20,687,549	22,009,936	21,050,000	21,050,000
11100 Other Special Revenue Funds	24,543,602	25,015,725	32,742,388	32,742,388
	45,231,151	47,025,661	53,792,388	53,792,388
40400 Other Taxes:				
10003 General Fund	13,894,448	12,035,232	12,614,485	12,614,485
11010 Community Investment Fund	18,032,961	16,074,152	16,720,555	16,720,555
	31,927,409	28,109,384	29,335,040	29,335,040
40000 Total Taxes	318,403,782	324,563,349	340,159,367	340,459,367

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
41000 <u>Licenses, Permits and Franchises:</u>				
41010 Animal Licenses:				
11600 Department of Health Services	615,725	609,535	580,000	580,000
	615,725	609,535	580,000	580,000
41020 Business Licenses:				
10003 General Fund	1,254	2,000	1,000	1,000
11600 Department of Health Services	9,855	13,653	10,000	10,000
11700 Public Health Funds	3,412,251	3,619,017	4,045,747	4,045,747
	3,423,360	3,634,670	4,056,747	4,056,747
41050 Construction Permits:				
10003 General Fund	9,076,018	16,207,604	15,329,556	15,329,556
11050 Roads Fund	387,500	149,103	0	0
	9,463,518	16,356,707	15,329,556	15,329,556
41080 Road Privileges/Permits	32,401	29,272	38,237	38,237
41100 Franchises:				
10003 General Fund	7,596,794	6,737,477	6,345,782	6,345,782
11100 Other Special Revenue Funds	349,664	284,743	350,000	350,000
11600 Department of Health Services	300,192	309,900	316,100	316,100
11700 Public Health Funds	729,361	536,507	523,253	523,253
	8,976,011	7,868,627	7,535,135	7,535,135
41130 Other Licenses/Permits:				
10003 General Fund	1,244,066	1,253,872	1,602,127	1,602,127
11050 Roads Fund	1,605,701	1,332,003	1,125,000	1,125,000
11100 Other Special Revenue Funds	2,521,247	2,586,692	2,292,111	2,292,111
11600 Department of Health Services	662,741	670,044	661,500	661,500
11700 Public Health Funds	963,437	1,132,415	1,234,096	1,234,096
	6,997,192	6,975,026	6,914,834	6,914,834
41000 Total Licenses, Permits and Franchises	29,508,207	35,473,837	34,454,509	34,454,509

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
42000 <u>Intergovernmental Revenues:</u>				
42010 State-Highway Users Tax:				
11050 Roads Fund	11,013,064	11,202,542	13,876,935	13,876,935
	11,013,064	11,202,542	13,876,935	13,876,935
42100 Vehicle Lic. Fees, In-Lieu Tax:				
10003 General Fund	221,923	201,824	195,000	195,000
11300 2011 Public Safety Realignment	6,250,757	5,121,014	5,395,829	5,395,829
11400 Human Services Realignment	4,663,836	3,272,382	1,515,201	1,515,201
11990 1991 Realignment Funds	14,904,697	14,749,100	15,010,812	15,010,812
	26,041,213	23,344,320	22,116,842	22,116,842
42110 State-Other In-Lieu Tax	4,419	4,423	0	
42120 State-Public Assist Admin:				
11500 Human Services Department	18,754,683	19,183,067	19,583,377	19,583,377
11550 DCSS-Child Support Enforcement	4,770,875	4,649,401	5,004,767	5,004,767
11600 Department of Health Services	18,324,018	17,568,917	17,417,264	17,952,541
	41,849,576	41,401,385	42,005,408	42,540,685
42130 State-Public Assist Programs:				
11500 Human Services Department	6,146,553	6,409,586	9,031,857	9,031,857
	6,146,553	6,409,586	9,031,857	9,031,857
42140 State-Health Administration:				
10003 General Fund	(39)	0	0	0
11600 Department of Health Services				
	(39)	0	0	0
42150 State-Mental Health:				
11600 Department of Health Services	306,144	0	0	0
11990 1991 Realignment Funds	12,670,743	12,334,791	12,334,791	12,334,791
	12,976,887	12,334,791	12,334,791	12,334,791
42160 State-CA Children Services:				
11600 Department of Health Services	1,360,338	928,409	633,537	633,537
	1,360,338	928,409	633,537	633,537
42170 State-Other Health:				
11400 Human Services Realignment	32,059,512	34,376,092	39,297,260	39,297,260
11500 Human Services Department	40,992,344	41,772,443	44,130,240	44,130,240
11600 Department of Health Services	2,991,281	3,527,270	2,915,896	2,915,896
11700 Public Health Funds	820,943	616,725	644,698	644,698
11990 1991 Realignment Funds	1,306,114	1,200,000	1,200,000	1,200,000
	78,170,194	81,492,530	88,188,094	88,188,094

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
42000 <u>Intergovernmental Revenues (cont.):</u>				
42200 State-Agriculture	2,649,044	2,773,832	3,156,495	3,156,495
42250 State-Civil Defense	0	228,000	0	0
42260 State-Construction	100,000	100,000	0	0
42270 State-Corrections	201,240	194,040	194,040	194,040
42280 State-Disaster Relief:				
10003 General Fund	625,362	175,979	7,000	7,000
11050 Roads Fund	225,499	393,009	296,250	296,250
11550 DCSS-Child Support Enforcement	27,080	0	0	0
11600 Department of Health Services	134,644	0	0	0
11700 Public Health Funds	56,108	0	0	0
11800 Behavioral Health Funds	10	0	0	0
	1,068,703	568,988	303,250	303,250
42285 State-Veterans Affairs:				
11500 Human Services Department	210,232	157,314	124,108	124,108
	210,232	157,314	124,108	124,108
42290 State-Homeowners Prop Tax Relf	1,233,795	1,205,823	1,200,361	1,200,361
42300 State-Prop 172 Public Safety	45,634,453	47,501,576	49,163,128	49,163,128
42310 State-Trial Courts	475,584	559,443	495,745	495,745
42350 State-Other:				
10003 General Fund	4,892,746	14,093,038	6,405,540	6,405,540
10500 Accumulated Capital Outlay	0	0	1,681,000	1,681,000
11010 Community Investment Fund	121,882	93,448	125,000	125,000
11050 Roads Fund	3,878,592	9,455,380	10,841,036	10,841,036
11100 Other Special Revenue Funds	6,313,149	2,637,833	2,196,999	2,196,999
11300 2011 Public Safety Realignment	54,193,505	52,735,938	59,385,025	59,385,025
11500 Human Services Department	506,227	735,925	1,019,844	1,246,511
11600 Department of Health Services	569,381	5,957,006	1,274,485	1,274,485
11700 Public Health Funds	4,217,827	25,082	25,333	25,333
11800 Behavioral Health Funds	18,058,059	21,366,373	18,952,290	18,952,290
21600 Main Adult Detention Facility	0	40,000,000	40,000,000	40,000,000
23000 Miscellaneous Capital Projects	25,200	80,790	80,790	80,790
24000 Regional Parks	154,893	5,994,169	5,880,754	5,880,754
	92,931,461	153,174,982	147,868,096	148,094,763
Total State Revenue	322,066,717	383,581,984	390,692,687	391,454,631
42400 Federal-Public Assistance Admin:				
10003 General Fund	41,567	76,601	343,294	343,294
11500 Human Services Department	38,976,243	43,917,493	41,964,959	41,964,959
	39,017,810	43,994,094	42,308,253	42,308,253

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
42000 <u>Intergovernmental Revenues (cont.):</u>				
42410 Federal-Public Assistance Program: 11500 Human Services Department	16,778,691	13,677,008	18,830,760	18,830,760
42420 Federal-Health Admin: 11600 Department of Health Services	495,547	0	0	0
42430 Federal-Construction: 11050 Roads Fund	8,944,611	17,920,079	13,272,958	13,272,958
42440 Federal-Disaster Relief:				
10003 General Fund	14,620,113	33,253	0	500,000
11050 Roads Fund	865,806	1,303,834	888,750	888,750
11550 DCSS-Child Support Enforcement	42,197	0	0	0
11600 Department of Health Services	3,805,912	3,100,489	0	0
11700 Public Health Funds	270,680	47,831	0	0
11800 Behavioral Health Funds	64,840	0	0	0
	19,669,548	4,485,407	888,750	1,388,750
42450 Federal-In-Lieu Taxes	59,509	0	0	0
42460 Federal-Other:				
10003 General Fund	3,605,709	2,960,612	3,516,787	3,516,787
11010 Community Investment fund	0	70,000	70,000	70,000
11050 Roads Fund	16,138	8,180	0	0
11100 Other Special Revenue Funds	448,455	503,222	323,060	323,060
11500 Human Services Department	6,565,810	8,631,938	8,762,962	8,762,962
11550 DCSS-Child Support Enforcement	7,642,958	9,025,309	9,715,137	9,715,137
11600 Department of Health Services	21,038,320	19,411,521	18,256,880	18,256,880
11700 Public Health Funds	179,262	10,432	26,215	26,215
11800 Behavioral Health Funds	0	267,878	0	0
24000 Regional Parks	292,168	393,474	410,278	410,278
	39,788,820	41,282,566	41,081,319	41,081,319
Total Federal Revenue	124,754,536	121,359,154	116,382,040	116,882,040
42600 Other Government Agencies:				
10003 General Fund	23,814,327	28,264,250	28,850,249	28,850,249
10500 Accumulated Capital Outlay	63,699	62,649	70,518	70,518
11050 Roads Fund	3,650,333	2,619,034	2,389,984	2,389,984
11500 Human Services Department	240,505	420,596	243,239	243,239
11600 Department of Health Services	10,648,785	5,285,710	5,992,009	5,992,009
11700 Public Health Funds	13,257	12,956	12,997	12,997
11990 1991 Realignment Funds	11,339,503	4,171,363	4,083,175	4,083,175
22300 Memorial Buildings	425,808	640,808	44,000	44,000
23000 Miscellaneous Capital Projects	594,877	1,794,771	5,694,771	5,694,771
24000 Regional Parks	1,276,617	7,047,813	7,515,275	7,515,275
Total Other Revenue	52,067,711	50,319,950	54,896,217	54,896,217

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
42000 <u>Intergovernmental Revenues (cont.):</u>				
42700 Prior Year Intergovernmental Revenues:				
10003 General Fund	(1,206)	0	0	0
Total Prior Year Intergovernmental Revenues	(1,206)	0	0	0
42000 Total Intergovernmental Revenues	498,887,758	555,261,088	561,970,944	563,232,888
43000 <u>Fines, Forfeitures and Penalties:</u>				
43001 Vehicle Code Fines:				
10003 General Fund	417,713	345,637	392,339	392,339
11050 Roads Fund	351,331	410,000	410,000	410,000
11700 Public Health Funds	0	5,000	5,000	5,000
11900 Health Policy, Plan & Eval	1,234	0	0	0
	770,278	760,637	807,339	807,339
43100 Other Court Fines:				
10003 General Fund	2,426,310	1,439,763	1,312,521	1,312,521
11100 Other Special Revenue Funds	163,723	275,613	192,500	192,500
11600 Department of Health Services	1,537	1,500	1,500	1,500
11700 Public Health Funds	699,184	1,044,829	1,044,886	1,044,886
11800 Behavioral Health Funds	50,311	113,857	117,466	117,466
	3,341,065	2,875,562	2,668,873	2,668,873
43200 Forfeitures and Penalties:				
10003 General Fund	1,325,071	3,047,961	3,277,648	3,277,648
11100 Other Special Revenue Funds	3,187,965	3,228,716	2,094,751	2,094,751
11600 Department of Health Services	191,765	189,037	187,000	187,000
11700 Public Health Funds	444,850	54,249	0	0
11800 Behavioral Health Funds	3,280	3,507	2,577	2,577
21100 Administration Center	125,961	0	0	0
	5,278,892	6,523,470	5,561,976	5,561,976
43300 Penalties/Costs on Taxes	3,739,010	5,339,010	3,739,010	5,939,010
43000 Total Fines, Forfeitures and Penalties	13,129,245	15,498,679	12,777,198	14,977,198
44000 <u>Revenue From Use of Money and Property:</u>				
44001 Investment Income:				
10003 General Fund	5,886,000	5,412,917	5,069,010	5,069,010
10500 Accumulated Capital Outlay	122,221	199,580	116,000	116,000

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)		Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
44000	<u>Revenue From Use of Money and Property (cont.):</u>				
44001	Investment Income (cont.):				
11010	Community Investment Fund	52,922	65,537	0	0
11050	Roads Fund	351,990	403,776	300,000	300,000
11100	Other Special Revenue Funds	1,127,232	1,455,869	975,682	975,682
11300	2011 Public Safety Realignment	361,619	540,671	328,695	328,695
11400	Human Services Realignment	24,775	29,940	3,740	3,740
11500	Human Services Department	216,156	401,410	68,946	68,946
11550	DCSS-Child Support Enforcement	13,849	9,850	6,000	6,000
11600	Department of Health Services	(578,800)	(68,132)	(345,752)	(345,752)
11700	Public Health Funds	207,950	75,965	23,659	23,659
11800	Behavioral Health Funds	185,316	103,826	54,225	54,225
11900	Health Policy, Plan & Eval	196	0	0	0
11990	1991 Realignment Funds	187,512	282,910	118,014	118,014
21100	Administration Center	(14,766)	0	0	0
21500	Hall of Justice	465	0	0	0
21600	Main Adult Detention Facility	(11,124)	0	0	0
22300	Memorial Buildings	278	0	0	0
23000	Miscellaneous Capital Projects	(16,393)	0	0	0
24000	Regional Parks	1,878	0	0	0
31100	Special Assessments	408	0	0	0
31300	Bonds Debt Service	1,945	0	0	0
31400	Tobacco Settlement Bonds	229,989	230,000	230,000	230,000
		8,351,618	9,144,119	6,948,219	6,948,219
44100	Rents/Concessions:				
10003	General Fund	725,671	738,139	638,123	638,123
10500	Accumulated Capital Outlay	70,064	0	0	0
11010	Community Investment Fund	0	0	13,000	13,000
11050	Roads Fund	8,580	8,988	0	0
11100	Other Special Revenue Funds	255,609	201,268	230,887	230,887
		1,059,924	948,395	882,010	882,010
44000	Total Revenue From Use of Money and Property	9,411,542	10,092,514	7,830,229	7,830,229
45000	<u>Charges for Current Services:</u>				
45001	Assessment & Tax Collect Fees:				
10003	General Fund	7,014,861	7,734,078	7,945,671	7,945,671
11100	Other Special Revenue Funds	23,313	19,451	22,500	22,500
		7,038,174	7,753,529	7,968,171	7,968,171
45020	Auditing & Accounting Fees	130,300	73,600	74,000	74,000
45030	Communication Services	0	25,373	4,400	4,400
45040	Election Services	426,978	735,387	158,100	158,100
45050	Legal Services	868,324	664,557	201,300	201,300

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
45000 <u>Charges for Current Services (cont.):</u>				
45060 Planning & Engineering Services:				
10003 General Fund	3,070,016	2,918,418	3,874,691	3,874,691
11050 Roads Fund	159,155	86,550	100,000	100,000
11100 Other Special Revenue Funds	474,417	626,819	548,941	548,941
11700 Public Health Funds	342	12,392	12,392	12,392
	3,703,930	3,644,179	4,536,024	4,536,024
45070 Agricultural Services:				
10003 General Fund	958,389	909,493	861,868	861,868
11600 Department of Health Services	17,363	19,296	15,500	15,500
	975,752	928,789	877,368	877,368
45080 Civil Process Service:				
10003 General Fund	121,081	100,292	110,219	110,219
11100 Other Special Revenue Funds	124,208	110,310	124,208	124,208
	245,289	210,602	234,427	234,427
45090 Court Fees and Costs:				
10003 General Fund	292,676	233,988	291,662	291,662
11100 Other Special Revenue Funds	80,058	80,000	70,000	70,000
	372,734	313,988	361,662	361,662
45100 Estate Fees:				
11500 Human Services Department	182,692	39,789	100,000	100,000
	182,692	39,789	100,000	100,000
45120 Humane Services:				
11600 Department of Health Services	188,970	193,041	266,043	266,043
	188,970	193,041	266,043	266,043
45130 Law Enforcement Services:				
10003 General Fund	1,996,435	2,034,008	1,835,600	1,835,600
	1,996,435	2,034,008	1,835,600	1,835,600
45150 Recording Fees:				
10003 General Fund	348,289	285,000	484,931	484,931
11100 Other Special Revenue Funds	1,909,355	1,717,324	1,579,629	1,579,629
11500 Human Services Department	92,516	94,037	100,000	100,000
11600 Department of Health Services	36,488	31,989	35,000	35,000
11700 Public Health Funds	16,159	14,166	15,526	15,526
	2,402,807	2,142,516	2,215,086	2,215,086

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
45000 <u>Charges for Current Services (cont.):</u>				
45170 Road and Street Services:				
10003 General Fund	478,122	497,580	766,900	766,900
11050 Roads Fund	1,144,499	1,311,321	1,490,208	1,490,208
	1,622,621	1,808,901	2,257,108	2,257,108
45180 Health Fees:				
10003 General Fund	314,005	311,389	194,092	194,092
11600 Department of Health Services	300,104	397,617	348,349	348,349
11800 Behavioral Health Funds	2,268,228	2,335,262	2,300,000	2,300,000
	2,882,337	3,044,268	2,842,441	2,842,441
45190 Mental Health Services:				
11600 Department of Health Services	539,188	412,813	150,000	150,000
	539,188	412,813	150,000	150,000
45200 California Childrens Services:				
11600 Department of Health Services	440	100	0	0
	440	100	0	0
45250 Institutional Care and Services:				
10003 General Fund	221,160	175,709	176,478	176,478
11600 Department of Health Services	1,420	1,252	0	0
	222,580	176,961	176,478	176,478
45270 Educational Services	7,940	8,245	7,900	7,900
45290 Park and Recreation Services:				
10003 General Fund	4,785,045	4,873,410	4,855,000	4,855,000
11100 Other Special Revenue Funds	73,124	40,487	55,000	55,000
24000 Regional Parks	200	0	0	0
	4,858,369	4,913,897	4,910,000	4,910,000
45300 Other Charges for Services:				
10003 General Fund	8,472,260	8,221,443	9,453,723	9,453,723
10500 Accumulated Capital Outlay	204,380	202,133	247,537	247,537
11010 Community Investment Fund	71,823	0	0	0
11100 Other Special Revenue Funds	1,033,659	1,963,136	1,753,326	1,753,326
11500 Human Services Department	1,142,259	1,311,458	1,294,325	1,294,325
11600 Department of Health Services	1,003,399	892,800	942,799	942,799
11700 Public Health Funds	106,671	100,425	97,756	97,756
	12,034,451	12,691,395	13,789,466	13,789,466

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
45000 <u>Charges for Current Services (cont.):</u>				
45400 Prior Year Revenue:				
10003 General Fund	120	0	0	0
11600 Department of Health Services	15,199	0	0	0
11700 Public Health Funds	2,740	0	0	0
	18,059	0	0	0
45500 Interfund Revenue:				
10003 General Fund	14,147,922	15,200,151	22,053,083	22,053,083
10500 Accumulated Capital Outlay	95,083	75,714	74,039	74,039
11100 Other Special Revenue Funds	83,709	124,434	118,980	118,980
11500 Human Services Department	350	201	0	0
11600 Department of Health Services	300	15	0	0
	14,327,364	15,400,515	22,246,102	22,246,102
45000 Total Charges for Current Services	55,045,734	57,216,453	65,211,676	65,211,676
46000 <u>Miscellaneous Revenues:</u>				
46001 Other Sales Revenue:				
10003 General Fund	589,554	632,983	604,400	604,400
10500 Accumulated Capital Outlay	297,125	0	0	0
11100 Other Special Revenue Funds	173,386	132,362	153,900	153,900
	1,060,065	765,345	758,300	758,300
46010 Tobacco Settlement:				
31400 Tobacco Settlement Bonds	5,121,083	5,052,000	5,052,000	5,052,000
	5,121,083	5,052,000	5,052,000	5,052,000
46020 Miscellaneous Revenues:				
10003 General Fund	7,982,035	6,982,946	3,371,228	3,371,228
10500 Accumulated Capital Outlay	149,662	124,897	100,000	100,000
11010 Community Investment Fund	982,870	165,639	141,000	141,000
11050 Roads Fund	415,083	789,931	615,000	615,000
11100 Other Special Revenue Funds	244,740	443,240	139,604	139,604
11300 2011 Public Safety Realignment	5,269,234	7,433,446	2,245,124	2,245,124
11400 Human Services Realignment	2,390,693	5,153,946	0	0
11500 Human Services Department	1,566,990	4,537,592	2,742,592	2,642,592
11550 DCSS-Child Support Enforcement	(8)	0	0	0
11600 Department of Health Services	7,407,411	7,020,837	5,386,000	5,786,000
11700 Public Health Funds	623,729	97,489	150,000	150,000
11800 Behavioral Health Funds	783,464	(3,911)	2,156	2,156
11900 Health Policy, Plan & Eval	3,129	0	0	0
11990 1991 Realignment Funds	(294,101)	(500,000)	(500,000)	(500,000)
2300 Miscellaneous Capital Projects	7,092	0	0	0
24000 Regional Parks	978,674	835,358	2,208,163	2,208,163
	28,510,697	33,081,410	16,600,867	16,900,867
46000 Total Miscellaneous Revenues	34,691,845	38,898,755	22,411,167	22,711,167

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
47000 <u>Other Financing Sources:</u>				
47001 <u>Capital Assets:</u>				
10003 General Fund	634,522	29,928	0	0
10500 Accumulated Capital Outlay	331,582	369,771	385,000	385,000
11600 Department of Health Services	0	1,163	0	0
	966,104	400,862	385,000	385,000
47XXX <u>Operating/Residual Equity Transfers:</u>				
10003 General Fund	2,905,972	221,134	263,600	1,049,873
11010 Community Investment Fund	0	0	0	32,271
11100 Other Special Revenue Funds	0	0	2,270	2,270
11500 Human Services Department	0	0	0	343,456
11600 Department of Health Services	57,801	0	0	0
24000 Regional Parks	25,000	5,000	25,000	25,000
	2,988,773	226,134	290,870	1,452,870
47120 <u>Other Financing Sources:</u>				
10003 General Fund	0	1,000,000	0	0
11010 Community Investment Fund	0	161,323	0	0
24000 Regional Parks	0	530,000	530,000	530,000
	0	1,691,323	530,000	530,000
47000 Total Other Financing Sources*	3,954,877	2,318,319	1,205,870	2,367,870
48000 <u>Residual Equity Transfers In</u>				
48001 <u>Special & Extraordinary Items:</u>				
10003 General Fund	310,000	354,372	0	0
	310,000	354,372	0	0
48000 Total Residual Equity Transfers In	310,000	354,372	0	0
Total All Governmental Funds	963,342,990	1,039,677,366	1,046,020,960	1,051,244,904

*Excludes 2017-18 Actual transfers totaling \$122,170,085, 2018-19 Estimated transfers totaling \$129,900,959, 2019-20 Recommended transfers totaling \$130,875,710 and 2019-20 Adopted transfers totalling \$154,102,257

Description (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
Summarization By Function:				
General/Capital Projects	149,483,969	231,557,470	267,091,179	270,501,501
Public Protection	311,275,235	327,205,619	337,108,302	347,956,892
Public Ways/Facilities	57,049,865	58,239,944	69,575,110	69,575,110
Health/Sanitation	147,690,921	149,801,115	137,056,484	144,241,468
Public Assistance	237,541,738	252,024,159	259,838,288	262,278,608
Education	1,161,089	1,189,071	1,174,992	1,273,385
Recreation/Cultural Services	18,107,044	19,200,139	22,879,631	23,216,656
Debt Service	12,852,389	12,788,000	12,788,625	12,788,625
Total Financing Uses by Function	935,162,250	1,052,005,517	1,107,512,611	1,131,832,245
Appropriations for Contingencies:				
10003 General	0	110,975	13,119,260	5,000,000
Subtotal Financing Uses	935,162,250	1,052,116,492	1,120,631,871	1,136,832,245
Increases to Fund Balance:				
10003 General			8,597,101	6,559,641
10200 General Reserve - County			0	0
10500 ACO Funds			84,610	84,610
11010 Community Investment Fund			29,142	0
11050 Road			0	0
11100 Other Special Revenue Funds			1,437,056	1,437,056
11300 2011 Public Safety Realignment			0	0
11500 Human Svcs Dept			125,416	125,416
11600 Dept of Health Services			793,533	793,533
11700 Public Health Funds			13,416	13,416
11800 Behavioral Health Funds			1,004,472	1,004,472
11990 1991 Realignment Funds			0	0
21000 Capital Projects			0	0
Total Increases to Fund Balance	0	0	12,084,746	10,018,144
Total Financing Uses	935,162,250	1,052,116,492	1,132,716,617	1,146,850,389

County of Sonoma
 State of California
 Summary of Financing Uses by Function and Fund
 Governmental Funds
 Fiscal Year 2019-20

Description (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
Summarization By Fund:				
10003 General	472,726,377	469,146,839	502,064,106	517,180,390
10200 General Reserve	0	688,000	7,820,000	7,547,107
10500 Accumulated Capital Outlay	(564,960)	1,790,513	6,062,590	6,062,590
10002 Total General	472,161,417	471,625,352	515,946,696	530,790,087
11010 Community Investment Fund	16,817,872	17,466,250	18,008,045	19,102,926
11050 Roads	56,531,421	57,478,874	69,422,562	69,422,562
11100 Other Special Revenue Funds	40,488,056	66,590,737	86,787,584	87,108,780
11300 2011 Public Safety Realignment	62,181,414	65,180,065	71,051,158	71,051,158
11400 Human Services Realignment	38,885,522	42,832,360	40,816,201	40,816,201
11500 Human Services Department	158,690,194	168,035,881	176,739,280	179,179,600
11550 DCSS-Child Support Enforcement	12,499,031	13,690,601	14,728,318	14,728,318
11600 Department of Health Services	74,702,988	82,468,624	66,728,154	73,090,051
11700 Public Health Funds	13,405,428	7,539,644	8,762,645	8,762,645
11800 Behavioral Health Funds	21,351,326	19,804,708	21,987,200	21,987,200
11900 Health Policy, Planning & Evaluation Funds	996	0	0	0
11990 1991 Realignment Funds	35,705,726	36,579,580	38,126,353	38,949,440
11001 Total Special Revenue	531,259,974	577,667,324	613,157,500	624,198,881
20000 Total Capital Projects	15,041,279	95,050,103	99,592,339	100,830,890
31000 Total Debt Service	12,852,474	12,788,000	12,788,625	12,788,625
Subtotals	1,031,315,144	1,157,130,779	1,241,485,160	1,268,608,483
XX Operating Transfers*	(96,152,894)	(105,014,287)	(108,768,543)	(121,758,094)
Total Financing Uses	935,162,250	1,052,116,492	1,132,716,617	1,146,850,389

*The following transfers within a fund have been eliminated from the above fund totals: 2017-18 Actuals -\$26,017,191, 2018-19 Estimated - \$24,886,672, 2019-20 Recommended - \$22,107,167 and 2019-20 Adopted - \$32,344,165. Transfers between funds are included within the above funds and eliminated here before consolidating General County totals.

Description (Function, Activity and Budget Unit) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
General:				
<u>Legislative/Administrative</u>				
Board of Supervisors 150101XX	3,900,265	325,475	5,012,899	5,012,899
County Administrator 1502010X	3,608,664	8,165,737	4,083,101	4,988,678
Office of Recovery & Resiliency 15990600	181,525	1,397,017	1,111,277	1,811,277
General Services Admin 210101XX	933,558	1,049,824	1,055,710	1,055,710
Total Legislative/Administrative	8,624,012	10,938,053	11,262,987	12,868,564
<u>Finance</u>				
Assessment Appeals Board 15010200	387	0	0	0
Purchasing 21030100	1,231,200	1,182,446	1,360,287	1,360,287
Assessor 13020100	9,893,026	10,254,740	10,741,218	11,262,533
Administrative Services 13020200	(1)	0	1	52,183
Assessor-Prop Character Data 13020300	24,312	101,027	101,027	101,027
Assessor-Prop Tax Admin Prog 13020400	13,058	22,108	4,985	4,985
Auditor-Controller 110101XX	7,109,316	6,935,328	6,988,227	6,988,227
Treasurer-Tax Collector 110102XX	4,227,809	4,237,135	4,746,663	4,746,663
ACTTC-Audit 11010300	959,742	1,245,671	1,038,595	1,038,595
ACTTC-Administration 11010400	1,102,545	1,030,624	1,114,339	1,114,339
Total Finance	24,561,394	25,009,079	26,095,342	26,668,839
<u>Counsel</u>				
County Counsel 17010100	7,631,631	6,818,036	4,345,649	4,345,649
Total Counsel	7,631,631	6,818,036	4,345,649	4,345,649
<u>Human Resources</u>				
Human Resources 230101XX	4,122,344	4,772,451	4,334,830	4,334,830
Total Human Resources	4,122,344	4,772,451	4,334,830	4,334,830
<u>Elections</u>				
Registrar of Voters 13030100	4,145,777	4,718,715	6,206,525	6,206,525
Registrar of Voters ACO 13030200	0	0	63,000	63,000
Total Elections	4,145,777	4,718,715	6,269,525	6,269,525
<u>Communications</u>				
Communications-Telephone 25010134	198,755	208,895	1,925,242	1,925,242
Communications ACO 25011400	9,000	0	0	0
Total Communications	207,755	208,895	1,925,242	1,925,242
<u>Property Management</u>				
Energy 21030300	8,790,931	8,147,515	8,414,334	8,619,954
Real Estate 21020300	3,103,502	1,518,188	1,530,639	1,540,179
Facilities Operations 21020400	7,358,396	7,526,580	6,739,801	7,946,271
SCEW-Administration 21040301	278,078	310,183	224,000	224,000
Tidelands Leases Fund 21040500	24,727	28,683	96,164	96,164
Communication Towers - Lease 21040700	20,740	0	94,007	94,007
Total Property Management	19,576,374	17,531,149	17,098,945	18,520,575

Description (Function, Activity and Budget Unit) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
<u>General (Cont):</u>				
<u>Capital Improvements</u>				
Capital Improvements 40000000	14,729,585	93,954,548	99,592,339	100,102,890
Total Capital Improvements	14,729,585	93,954,548	99,592,339	100,102,890
<u>Promotion</u>				
Economic Development Board 19010100	3,150,362	3,065,273	3,161,357	3,193,628
Tourism Council 19010200	3,117,576	2,107,840	2,271,209	2,669,700
Creative Sonoma 19010300	564,158	764,334	759,753	1,059,753
Community Investment Fund 16030100	3,394,138	1,808,729	890,000	890,000
Community Investment Measure L 16030200	0	5,379,501	1,646,352	1,749,909
Total Promotion	10,226,234	13,125,677	8,728,671	9,562,990
<u>Other General</u>				
Insurance 23010500	1,385,648	1,648,258	1,980,279	1,980,279
ADA Program 23011000	375,282	380,000	380,001	380,001
ISD Administration Services 25010111	95,320	49,947	61,287	61,287
Applications-Maintenance 2501012X □	4,764,491	3,986,778	5,338,889	5,338,889
Technical Services 2501013X	2,781,489	5,672,002	10,159,526	10,159,526
Records 25010151	1,012,260	1,006,004	1,445,824	1,445,824
Electronic Document Mgmt System 25010141	296,455	173,717	309,060	309,060
Radio 25010171	2	0	(1)	(1)
IS Replacement-B 25011100	60,706	211,765	29,819	29,819
Capital Project Management 21020100	577,710	212,237	(222,957)	(222,957)
Local Projects 21020200	104,492	79,335	77,560	77,560
Fleet 210304XX □	3,094,354	3,113,932	3,453,706	3,453,706
Fleet ACO 21040200	(744,660)	674,738	2,128,200	2,128,200
EV Charging Stations 21040601	103	12,974	16,067	16,067
Survey Monument Preservation 26010300	39,522	27,879	9,409	9,409
Employee Benefits 16020100	3,513,636	3,819,172	3,824,078	3,824,078
Other General Government 16020200	(5,139,311)	(8,149,832)	(6,412,148)	(4,432,970)
Other Financing Sources/Uses 16021200	2,744,012	3,566,881	8,058,683	8,671,575
So Co Cannabis Program Fund 16021400	65,136	94,272	132,000	132,000
DR - October Fires 17-18 16021500	15,801,767	147,899	0	0
Courthouse Construction 36020200	448,449	0	0	0
Refuse Franchise Fees 16020400	901,283	960,328	985,770	985,770
RDA Dissolution Distributions 16021100	4,400,790	5,369,645	5,149,694	4,195,265
Tribal Mitigation - Graton 16020800	1,859,468	2,009,111	2,041,303	2,041,303
Tribal Mitigation - Dry Creek 16020900	60,099	71,965	40,000	40,000
Open Space Spec Tax Account-Measure F 16040400	17,160,360	29,341,860	40,631,600	40,631,600
General Fund Reserve 16020300	0	0	7,820,000	4,647,107
Total Other General	55,658,863	54,480,867	87,437,649	85,902,397
Total General	149,483,969	231,557,470	267,091,179	270,501,501

Description (Function, Activity and Budget Unit) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
<u>Public Protection:</u>				
<u>Judicial</u>				
Sheriff-Court Security 30014700	423,132	491,290	457,351	457,351
DA - Criminal 18010101	20,264,716	21,346,594	20,687,581	22,687,557
DA - Victim Witness 18010102	2,350,856	2,196,226	2,298,245	2,470,410
DA - Consumer Protection Fund 18010400	1,138,308	1,413,588	1,519,851	1,519,851
DA - SCATT 18010500	790,542	574,526	909,092	909,092
DA - Family Justice Center 18010600	530,317	660,935	404,440	561,283
PSR - DA Revocation 18013000	189,700	187,501	192,256	192,256
PSR - DA Local Law Enforcement Services 18013500	140,982	155,250	183,500	183,500
Public Defender 28010100	11,068,140	12,685,073	10,702,048	11,831,632
PSR - Public Defender Revocation 28010200	160,087	185,000	223,000	223,000
Grand Jury 36010100	77,000	94,924	91,077	91,077
Court Support Operations 36010200	8,488,402	8,488,403	8,500,903	8,500,903
Alternate Defense Counsel 36010300	2,443,482	2,505,000	2,520,900	2,520,900
Courts-Alternate Dispute Resolution 36020100	60,000	74,000	74,000	74,000
Total Judicial	48,125,664	51,058,310	48,764,244	52,222,812
<u>Police Protection</u>				
Sheriff Administration Section 30010100	11,000,290	10,991,018	11,079,497	11,485,141
Law Enforcement Section 30010200	4,889,844	4,587,789	4,167,477	4,167,477
Sheriff-Training 30010300	1,919,434	1,616,685	1,601,436	1,601,436
Sheriff-Dispatch 30012000	4,086,741	3,917,156	4,258,633	4,258,633
Sheriff-Telecommunication 30012300	1,406,779	1,544,037	1,511,109	2,239,109
Sheriff-Helicopter 30014300	7,031,709	1,722,615	2,252,586	2,252,586
Sheriff-Civil Bureau 30012100	774,686	787,397	845,336	845,336
Sheriff-Marine Unit 30014400	1,057,735	1,026,618	1,139,779	1,139,779
Sheriff-Patrol 30014000	34,448,320	35,003,803	32,994,378	33,837,979
Sheriff-Windsor 30014100	5,367,965	5,519,825	6,087,992	6,087,992
Sheriff-Sonoma 30014200	3,410,993	3,740,692	3,740,618	3,740,618
Sheriff-Investigations Section 30014500	7,837,990	7,583,974	6,786,722	7,397,944
Sheriff-Records 30012200	2,225,760	2,351,127	2,524,833	2,524,833
PSR-Trial Court Security 30016400	7,172,734	7,696,871	8,556,779	8,556,779
PSR-Local Law Enf-ST COPS (LED) 30016500	120,000	658,300	344,000	344,000
PSR-Local Law Enf-CAL-EMA 30016600	249,179	224,136	249,675	249,675
DMV Fee/CAL ID 30017400	315,920	815,125	1,541,523	1,541,523
Total Police Protection	93,316,079	89,787,168	89,682,373	92,270,840

Description (Function, Activity and Budget Unit) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
<u>Public Protection (Cont):</u>				
<u>Detention & Correction</u>				
Sheriff-Transportation 30014800	1,749,659	1,818,259	1,902,798	1,902,798
Detention-North County Detention Facility 30020400	6,000,307	6,096,810	4,376,612	4,376,612
Detention-Main Adult Detention Facility 30020300	30,855,192	31,989,503	36,132,186	36,132,186
Detention-Administration 30020100	24,257,950	25,723,813	24,392,422	24,664,033
Detention-Jail Industries 30020500	107,638	248,319	120,000	120,000
Detention-Training 30020200	1,176,368	1,590,251	1,300,398	1,300,398
PSR-Local Law Enf-Booking Fees 30026000	791,066	791,966	791,066	791,066
PSR-Local Law Enf-ST COPS (DD) 30026100	168,260	168,050	182,300	182,300
Adult Supervision Section 27011100	7,343,769	7,605,569	8,120,131	9,753,483
Probation-Juvenile Supervision Section 27012100	3,113,174	3,036,181	2,476,203	2,650,537
Probation-Administration Section 27010100	5,294,962	5,539,715	5,148,565	5,343,565
Adult Realignment Section 27011200	(2,518)	5,747	1,445	1,445
Adult Grant Funds 27011300	113,608	103,667	432,796	432,796
Probation-Juvenile Justice Crime Prev 27012200	12,219	2,181	(2,359)	(2,359)
Probation-Juvenile Grant Funds 27012300	449,387	430,630	388,454	388,454
Adult Investigations Section 27011000	2,378,293	2,579,234	2,570,942	2,819,289
Juvenile Investigations Section 27012000	1,828,533	1,847,599	2,028,204	2,176,392
Probation Replacement Fund 27016000	0	(5,980)	0	0
Probation-CCPIF 27017000	706,931	821,354	1,356,869	1,356,869
Probation Trans Housing Grant 27017300	172,299	476,648	532,183	532,183
YOBG Section 27017500	1,069,903	1,111,705	1,452,202	1,452,202
Probation JJCPA 27017600	1,448,110	1,524,273	1,706,356	1,706,356
Probation JPCF 27017700	1,320,372	1,941,536	3,727,299	3,727,299
Local Innovation Subaccount 27017800	74,010	80,420	0	0
CCP (AB109) Special Revenue Fund 27017200	12,715,741	13,056,650	15,890,818	15,890,818
Juvenile Hall Section 27014000	13,321,606	13,807,504	13,565,431	13,944,514
Probation Camp Section 27014500	2,579,396	2,279,818	2,108,542	2,268,542
Supervised Adult Crews 27013000	932,939	1,103,966	1,150,830	1,150,830
SAC/Camp Ops & Replacement 27016300	1,108,808	929,539	1,212,644	1,212,644
Total Detention & Correction	121,087,982	126,704,927	133,065,337	136,275,252
<u>Protection Inspection</u>				
Agricultural Commissioner 10010100	5,421,099	4,956,813	5,129,890	5,517,177
Weights & Measures 10010200	930,216	1,061,482	1,024,651	1,024,651
W&M Transaction Verification 10010300	2,857	5,274	2,254	2,254
Total Protection Inspection	6,354,172	6,023,569	6,156,795	6,544,082
<u>Other Protection</u>				
County Center Parking Enforcement 21040400	154,353	300,011	94,529	94,529
Recorder Modernization 13010300	339,627	499,070	656,717	656,717
Recorder Micrographics 13010400	57,942	61,274	89,000	89,000
Clerk/Recorder-VRIP Program 13010500	9,195	34,092	51,695	51,695
Social Security Truncation Prog 13010600	18,268	11,239	8,205	8,205
Recorder - eRecording 13010700	121,474	114,745	111,403	111,403
Recorder Operations 13010100	1,930,093	1,963,752	1,889,849	2,054,202
County Clerk Operations 13010200	852,605	841,025	0	0
County Clerk Operations 13010800	0	0	863,630	863,630

Description (Function, Activity and Budget Unit) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
<u>Public Protection (Cont):</u>				
<u>Other Protection (Cont)</u>				
PRMD - General 260101XX	23,417,016	25,033,918	26,356,349	26,856,349
PRMD Planning Admin. Fund 26010400	405,270	645,765	621,838	621,838
2017 Fire - General Costs 26990400	1,690,700	5,762,847	5,411,880	5,411,880
Coroner 30014600	2,711,736	2,599,959	2,621,620	2,621,620
2017 Fire - Insured Losses 30990300	661,370	0	0	0
IOLERO - Admin 32010100	517,796	573,903	548,795	588,795
PH So County Animal Services 22020106	6,130,753	6,392,312	6,301,592	6,301,592
PH Animal Welfare Fund 22020200	72,096	154,250	313,142	313,142
Fish & Wildlife 10010400	35,733	32,872	46,950	46,950
Land Stewardship Division 10010600	0	612,699	672,184	672,184
Emergency Management 20010100	1,491,879	13,331	682	682
Operations Area Grants 20010200	140,372	0	0	0
Hazardous Materials Fund 20010300	1,633,060	178,770	0	0
PRMD - Fire Prevention 26030100	0	1,682,871	2,191,012	2,191,012
PRMD - Hazardous Materials 26030200	0	1,725,613	2,128,050	2,128,050
PRMD - Chipper 26030300	0	170,000	170,000	170,000
Dept of Emerg Mgmt - Administration 38010100	0	2,061,723	1,190,937	1,190,937
Dept of Emerg Mgmt - Emerg Coorditation 38010200	0	0	520,817	520,817
Community Preparedness/Engagment 38010300	0	0	241,415	741,415
Community Alert and Warning 38010400	0	0	527,113	527,113
Dept of Emerg Mgmt-Operational Area Grant 380105XX	0	665,604	1,120,436	1,120,436
Fire Services 16021800	0	1,500,000	4,689,713	4,689,713
Total Other Protection	42,391,338	53,631,645	59,439,553	60,643,906
Total Public Protection	311,275,235	327,205,619	337,108,302	347,956,892
<u>Public Ways/Facilities:</u>				
<u>Public Ways</u>				
Road Administration 340101XX	56,912,150	57,430,194	69,368,302	69,368,302
Sonoma Vly Traffic Mitigation 34010400	(429,445)	0	0	0
PW Special Projects 34020100	130,151	119,583	116,908	116,908
PW District Formation 34020200	433,828	151,744	50,000	50,000
PW Small Water Systems 34020300	280	0	0	0
PW PEG Fund 34020500	1,901	517,673	0	0
Cal-Am Franchise Fees 34020600	1,000	20,750	39,900	39,900
Total Public Ways	57,049,865	58,239,944	69,575,110	69,575,110
Total Public Ways/Facilities	57,049,865	58,239,944	69,575,110	69,575,110

Description (Function, Activity and Budget Unit) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
<u>Health/Sanitation:</u>				
Health Services Administration 22010101	1,880,878	2,223,706	1,220,045	1,791,813
First 5 Sonoma County 22010300	0	7,969,819	500,000	500,000
Special Projects 22010102	0	531,726	977,536	1,156,183
PH Environmental Health 22020102	1,149,816	802,248	944,572	907,698
PH Program Support 22020101	(5,310,201)	(7,831,923)	(7,552,803)	(8,138,512)
PH Disease Control 22020107	2,433,039	3,137,312	3,243,658	3,729,796
PH Family Health 22020103	4,710,486	5,682,127	5,002,599	5,002,599
PH Women Infants & Children 22020104	2,535,999	2,380,173	2,853,560	2,853,560
PH Special Clinical Services 22020108	275,520	275,112	275,250	275,250
PH Emergency Medical Services 22020109	1,504,570	1,395,452	1,182,018	1,182,018
PH Health Care Coordination 22020105	7,917,173	6,622,509	5,663,539	5,663,539
PH Clinical Laboratory 22020110	1,223,813	1,280,948	1,377,290	1,377,290
PH Preparedness 22020111	886,893	1,136,153	1,187,065	1,286,636
Healthy Communities 22020112	0	3,192,832	2,636,356	2,636,356
BH Program Support 22030101	(7,454,922)	4,667,402	2,214,548	2,214,548
BH Acute/Forensic Services 22030102	9,676,356	3,126,441	3,642,340	3,642,340
BH Adult Contracted Services 22030103	9,865,753	14,155,091	6,732,246	11,218,363
BH Youth & Family Services 22030104	9,676,349	5,382,081	8,117,136	8,117,136
BH Mental Health Services Act 22030105	11,529,117	7,864,275	6,344,141	7,506,380
BH Substance Use Disorders 22030106	9,505,796	9,756,388	10,191,111	10,191,111
HPPE Policy, Strategy & Eval 22040103	3,080,744	0	0	0
HPPE Healthy Communities 22040102	2,259,437	0	0	0
HPPE Program Support 22040101	(1,315,542)	0	0	0
Tobacco Tax-Education 22050600	0	150,000	150,000	150,000
PH First 5 Sonoma County 22020300	6,881,561	0	0	0
PH Maddy Fund 22020500	369,489	381,237	487,729	487,729
PH Maddy/Richie Fund 22020600	470,630	703,856	749,009	749,009
Child Safety Seats 22020800	0	5,137	20,000	20,000
Solid Waste Enforcement 22051000	25,082	25,082	25,333	25,333
Residential Tx & Detox 22051200	3,556	29,268	64,763	64,763
Alcohol Abuse Educ/Prev 22051300	44,356	42,411	54,690	54,690
Drug Abuse Educ/Prev 22051400	2,040	2,081	1,728	1,728
Alcohol & Drug Assessment Prog 22051500	0	0	1,000	1,000
PH Fee Stabilization Fund 22020400	4,988,309	5,556,432	6,398,206	6,398,206
HPPE Child Safety Seats 22040200	996	0	0	0
MHSA - Community Svcs & Support 22051600	13,931,830	14,455,321	14,403,740	14,403,740
MHSA - Early Intervention 22051800	3,932,490	2,688,093	3,600,935	3,600,935
MHSA - Innovation 22051900	960,534	0	0	0
BH Memorial Fund 22030300	0	0	738	738
BH Interim Fund 22030400	360	360	30,000	30,000
Health Realignment 1991 22050100	23,521,273	21,225,304	19,875,410	20,698,497
Behavioral Health Account 2011 22050200	9,544,167	10,275,207	10,277,207	10,277,207
Mental Health Realignment 1991 22050300	12,184,453	15,354,276	18,250,943	18,250,943
BH Driving Under the Influence 22030200	2,476,160	2,587,174	2,825,134	2,825,134
Vital Statistics Fund 22050900	91,112	0	111,112	111,112
Intergovernmental Transfer 22050500	818,848	2,006,354	2,481,902	2,481,902
Tobacco Tax - Prop 56 Funds 22052200	507,149	563,650	494,698	494,698
MAA/TCM Audit Reserve 22050400	905,452	0	0	0
Total Health	147,690,921	149,801,115	137,056,484	144,241,468
Total Health/Sanitation	147,690,921	149,801,115	137,056,484	144,241,468

Description (Function, Activity and Budget Unit) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
<u>Public Assistance:</u>				
<u>Administration</u>				
County Mandated MOE	24010200	449,888	342,117	405,205
WP-Aid to Adoption	24030640	5,043,349	5,407,262	5,390,661
WP-Case Service	24030641	1,773,000	420,280	(471,117)
WP-Adult Other Case Services	24030650	191,336	286,048	286,048
WP-IHSS & PA Program	24030651	14,902,756	23,011,877	15,381,316
WP-Refugees	24030621	5,410	(20,048)	2,910
WP-Wraparound Services	24039100	58,937	50,000	750,000
AB 85 Family Support Fund	24020300	1,701,535	1,948,617	1,902,500
HS Realignment Operating	24020100	32,128,631	35,903,204	33,516,201
CalWorks MOE	24020400	5,055,356	4,980,539	5,397,500
Pub Safety Realign AB 118 - HS	24020200	27,017,103	27,123,200	27,274,700
Title IVe Waiver Fund	24020700	9,750,263	10,117,608	2,657,450
Human Services - Program Administration	240301XX	111,954,096	115,616,436	128,948,880
Total Administration		210,031,660	225,187,140	221,442,254
<u>Aid Programs</u>				
WP-Foster Care	24030642	2,835,801	1,065,335	6,280,960
WP-Temp Assist Needy Families	24030630	5,383,571	6,155,455	11,361,421
Dependent Child Fund	24020500	143,131	49,014	159,185
Total Aid Programs		8,362,503	7,269,804	17,801,566
<u>General Relief</u>				
WP-General Assistance	24030622	353,144	291,341	411,121
Total General Relief		353,144	291,341	411,121
<u>Veterans Services</u>				
Veterans Services	24030155	269,994	571,365	392,912
Total Veterans Services		269,994	571,365	392,912
<u>Other Assistance</u>				
Area Agency on Aging	24030153	3,298,254	2,662,002	2,562,003
MSSP - Senior Services	24030154	1,374,541	999,151	1,523,369
PA/PG/PC	24030156	1,225,694	1,195,755	800,513
CAPIT	24030143	126,917	157,000	176,232
Child Support Services	12010100	12,499,031	13,690,601	14,728,318
Total Other Assistance		18,524,437	18,704,509	19,790,435
Total Public Assistance		237,541,738	252,024,159	259,838,288

Description (Function, Activity and Budget Unit) (1)	Actual 2017-18 (2)	Estimated 2018-19 (3)	Recommended 2019-20 (4)	Adopted by the Board of Supervisors 2019-20 (5)
<u>Education:</u>				
<u>Agricultural Education</u>				
UC Cooperative Extension Div 35010100	1,161,089	1,189,071	1,174,992	1,273,385
Total Agricultural Education	1,161,089	1,189,071	1,174,992	1,273,385
Total Education	1,161,089	1,189,071	1,174,992	1,273,385
<u>Recreation/Cultural Services:</u>				
<u>Recreation Facilities</u>				
Regional Parks Ops & Maintenance 290101XX	11,602,515	11,610,120	12,326,304	12,326,304
Park Planning 29010200	586,697	584,056	794,344	794,344
Community Engagement 290103XX	1,863,195	2,030,762	3,212,731	3,212,731
Parks Administration 29010400	225,156	224,125	556,877	556,877
Spring Lake Park 290105XX	2,856,860	3,337,945	3,265,722	3,265,722
Natural Resource Management 29011500	0	362,909	1,699,841	1,699,841
Total Recreation Facilities	17,134,423	18,149,917	21,855,819	21,855,819
<u>Veterans Memorial Buildings</u>				
Veterans Buildings 21030200	972,621	1,050,222	1,023,812	1,360,837
Total Veterans Memorial Buildings	972,621	1,050,222	1,023,812	1,360,837
Total Recreation/Cultural Services	18,107,044	19,200,139	22,879,631	23,216,656
<u>Debt Service:</u>				
<u>Retirement of Long-Term Debt</u>				
Retirement of Long-Term Debt 42000000	12,852,389	12,788,000	12,788,625	12,788,625
Total Retirement of Long-Term Debt	12,852,389	12,788,000	12,788,625	12,788,625
Total Debt Service	12,852,389	12,788,000	12,788,625	12,788,625
Grand Total Financing Uses by Function*	935,162,250	1,052,005,517	1,107,512,611	1,131,832,245

*Excludes 2017-18 Actual transfers totaling \$122,170,085, 2018-19 Estimated transfers totaling \$129,900,959, 2019-20 Recommended transfers totaling \$130,875,710 and 2019-20 Adopted transfers totalling \$154,102,257.

District Name (1)	Total Financing Sources				Total Financing Uses		
	Fund Balance Available June 30,2019 (2)	Decreases to Obligated Fund Balances (3)	Additional Financing Sources (4)	Total Financing Sources (5)	Financing Uses (6)	Increases to Obligated Fund Balances (7)	Total Financing Uses (8)
<u>County Service Areas:</u>							
13105-13130 #40-Fire Services	0	0	2,522,767	2,522,767	2,456,501	66,266	2,522,767
15XXX #41-Lighting	0	57,147	2,328,718	2,385,865	2,172,176	213,689	2,385,865
15XXX #41-Parks	0	2,432	178,068	180,500	180,500	0	180,500
Total County Service Areas	0	59,579	5,029,553	5,089,132		279,955	5,089,132
13015 Rio Nido GHAD	0	9,000	1,000	10,000	10,000	0	10,000
13305-13325 Community Facilities	0	15,300	250,900	266,200	266,200	0	266,200
13335-13360 Permanent Road Districts	0	29,512	78,169	107,681	95,135	12,546	107,681
<u>Sonoma County Water Agency:</u>							
14015 General Fund	0	2,937,329	30,240,101	33,177,430	33,177,430	0	33,177,430
14020 Spring Lake Park	0	0	3,257,792	3,257,792	3,180,768	77,024	3,257,792
14025 Waste/Recycled Water Loan	0	0	9,500	9,500	0	9,500	9,500
14030 Sustainable/Renewable Energy	0	644,700	795,900	1,440,600	1,440,600	0	1,440,600
14105-14135 Special Revenue Funds	0	266,049	18,923,566	19,189,615	15,230,485	3,959,130	19,189,615
34105 Warm Springs Dam Debt Serv.	0	5,702,432	701,317	6,403,749	6,403,749	0	6,403,749
Total Sonoma County Water Agency	0	9,550,510	53,928,176	63,478,686	59,433,032	4,045,654	63,478,686
13395 IHSS Public Authority	0	0	1,383,205	1,383,205	1,383,205	0	1,383,205
13605-13635 Open Space District	0	499,675	54,833,544	55,333,219	54,833,543	499,676	55,333,219
Total Special Districts & Other Agencies	0	10,163,576	115,504,547	125,668,123	120,830,292	4,837,831	125,668,123

District/Agency Name (1)	Total Fund Balance June 30, 2019 (2)	Less: Obligated Fund Balance				Less: Unassigned Fund Balance (7)	Total Fund Balance Available June 30, 2020 (8)
		Nonspendable (3)	Restricted (4)	Committed (5)	Assigned (6)		
<u>County Service Areas:</u>							
131XX #40-Fire Services	2,352,213		2,352,213				0
15XXX #41-Lighting	8,109,625		8,109,625				0
15XXX #41-Parks	248,566		248,566				0
Total County Service Areas	10,710,404	0	10,710,404				0
13015 Rio Nido GHAD	104,280		104,280				0
13305-13325 Community Facilities	88,515		88,515				0
13335-13360 Permanent Road Districts	815,913		815,913				0
<u>Sonoma County Water Agency:</u>							
14015 General Fund	4,272,103		4,272,103				0
14020 Spring Lake Park	2,801,307		2,801,307				0
14025 Waste/Recycled Water	619,839		619,839				0
14030 Sustainability Fund	669,711		669,711				0
14105-14135 Special Revenue Funds	20,596,067		20,596,067				0
34105 Warm Springs Dam Debt Serv.	12,352,979		12,352,979				0
Total Sonoma County Water Agency	41,312,006	0	41,312,006	0	0	0	0
13395 IHSS Public Authority	619,935		619,935				0
13605-13635 Open Space District	7,711,479		7,711,479				0
Total Special Districts & Other Agencies	61,362,532	0	61,362,532	0	0	0	0

*Fund Balance Component Definitions (encumbrances are excluded):

- 1) Nonspendable - Not in spendable form or there is a requirement to maintain intact.
- 2) Restricted - Externally enforceable limitations from outside parties, constitutional provisions or enabling legislation.
- 3) Committed - Formal action required by the Board of Supervisors.
- 4) Assigned - Set aside for intended use by Board of Supervisors or designated body or official.

District/Agency Name	Obligated Fund Balances June 30,2019 (2)	Decreases or Cancellations		Increases or New Obligated Fund Balances		Total Obligated Fund Balances for Budget Yr (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
County Service Areas:						
13105 #40-Fire Services	1,876,885			66,266	66,266	1,943,151
13115 #40-Fire-Dry Creek	175,780					175,780
13125 #40-Fire-Fitch Mountain	10,266					10,266
13130 #40-Fire-Wilmar	289,282					289,282
Subtotal CSA #40	2,352,213	0	0	66,266	66,266	2,418,479
15015 #41-Lighting - Roseland	532,229					532,229
15025 #41-Lighting - Meadowlark	19,404			342	342	19,746
15035 #41-Lighting - ALW Zone 5	131					131
15045 #41-Parks-Sonoma Valley	248,188	2,432	2,432			245,756
15050 #41-Parks-SV-Ernie Smith	0					0
15055 #41-Parks-SV-Larsen	378					378
15065 #41-Airport Center Light	56,847	56,847	56,847			0
15101-15201 #41-Lighting Services	7,501,014	300	300	213,347	213,347	7,714,061
Subtotal CSA #41	8,358,191	59,579	59,579	213,689	213,689	8,512,301
Total County Service Areas	10,710,404	59,579	59,579	279,955	279,955	10,930,780
Hazardous Abatement:						
13015 Rio Nido GHAD	104,280	9,000	9,000			95,280
Total Hazardous Abatement	104,280	9,000	9,000	0	0	95,280
Community Facilities:						
13305 CFD #4 Wilmar	15,300	15,300	15,300			0
13315 CFD #5 Dry Creek	13,122					13,122
13325 CFD #7 Mayacamas	60,093					60,093
Total Community Facilities	88,515	15,300	15,300	0	0	73,215
Permanent Roads:						
13335-13355 Permanent Roads	269,225	13,911	13,911	12,546	12,546	267,860
13360 Canon Manor Maint. Ops.	546,688	15,601	15,601			531,087
Total Permanent Roads	815,913	29,512	29,512	12,546	12,546	798,947

District/Agency Name	Obligated Fund Balances June 30,2019 (2)	Decreases or Cancellations		Increases or New Obligated Fund Balances		Total Obligated Fund Balances for Budget Yr (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
<u>Sonoma County Water Agency:</u>						
14015 General	4,022,103	2,937,329	2,937,329			1,084,774
14015 General-Restricted Assets	250,000					250,000
14020 Spring Lake Park	2,801,307			77,024	77,024	2,878,331
14025 Waste/Recycled Water Loan	619,839			9,500	9,500	629,339
14030 Sustainable/Renewable Energy	669,711	644,700	644,700			25,011
14105 Laguna Mark (1A)	4,352,056			455,800	455,800	4,807,856
14110 Petaluma (2A)	3,553,266			948,500	948,500	4,501,766
14115 Valley of the Moon (3A)	3,815,058			568,600	568,600	4,383,658
14120 Lower Russian River (5A)	1,608,247	236,029	236,029			1,372,218
14125 North Coast (7A)	64,427	12,155	12,155			52,272
14130 South Coast (8A)	2,551,942	17,865	17,865			2,534,077
14135 Warm Springs Dam	4,651,071			1,986,230	1,986,230	6,637,301
34105 Warm Springs Dam Debt Serv.	12,352,979	5,702,432	5,702,432			6,650,547
Total Sonoma County Water Agency	41,312,006	9,550,510	9,550,510	4,045,654	4,045,654	35,807,150
<u>IHSS Public Authority:</u>						
13395 IHSS Public Authority	619,935					619,935
Total IHSS Public Authority	619,935	0	0	0	0	619,935
<u>Open Space District:</u>						
13605 SCAPOSD-Restricted Assets	1,924,211			499,676	499,676	2,423,887
13610 SCAPOSD-Fiscal Oversight Commission	13,418	75	75			13,343
13620 SCAPOSD-Cooley Reserve	147,392					147,392
13635 SCAPOSD-O & M - Reserved	5,626,458	499,600	499,600			5,126,858
Total Open Space District	7,711,479	499,675	499,675	499,676	499,676	7,711,480
Total Special Districts & Other Agencies						
	61,362,532	10,163,576	10,163,576	4,837,831	4,837,831	56,036,787

CROSS REFERENCE OF COUNTY SERVICES TO STATE FUNCTION CATEGORIES

DEPARTMENT OR DIVISION BUDGETS (as presented in this document)	STATE FUNCTION CATEGORY								
	General	Public Protection	Public Ways/ Facilities	Health/ Sanitation	Public Assistance	Education	Recreation/ Cultural	Debt Service	
ADMINISTRATIVE AND FISCAL SERVICES									
Board of Supervisors/County Administrator	X								
County Counsel	X								
Human Resources	X								
General Services	X								
Information Systems	X								
Non-Departmental	X								
Auditor-Controller-Treasurer-Tax Collector	X								
County Clerk/Assessor	X								
Recorder		X							
Independent Office of Law Enforcement & Outreach		X							
Emergency Management		X							
Fires Service Funds*		X							
Court Support and Grand Jury		X							
Retirement of Long-Term Debt								X	
JUSTICE SERVICES									
Probation		X							
District Attorney		X							
Public Defender		X							
Sheriff		X							
HEALTH & HUMAN SERVICES									
Health Services				X					
Human Services					X				
In-Home Supportive Services Public Authority (IHSS)					X				
Child Support Services					X				
DEVELOPMENT SERVICES									
Permit Sonoma		X							
Community Development Commission*									
Transportation and Public Works*			X						
Economic Development Department	X								
NATURAL RESOURCES & AGRICULTURE									
Sonoma County Water Agency*									
Regional Parks							X		
Agricultural Preservation and Open Space District*									
Agriculture/Weights and Measures		X							
University of California Cooperative Extension						X			
CAPITAL IMPROVEMENTS									
Capital Improvements	X								

*Special Districts, including the Community Development Commission, Sonoma County Water Agency, Agricultural Preservation and Open Space District, other Water and Sanitation District, and County Service Area #40 (Fire Services) and County Service Area #41 (Multi-Service) are not included in County spending on Schedules 7 and 8.

POSITION LISTINGS



PERMANENT POSITION SUMMARY

Department	FY 2018-20 Adopted	FY 2018-20 Revised	FY 2019-20 Recommended	FY 2019-20 Supplemental	FY 2019-20 Hearing Actions	FY 2019-20 Adopted*
Auditor-Controller- Treasurer-Tax Collector	101.00	103.00	102.00	0.00	0.00	102.00
Ag Pres/Open Space District	27.50	28.50	28.50	0.00	0.00	28.50
Agricultural Commissioner	36.50	36.50	36.50	0.00	2.00	38.50
Board of Supervisors/ County Administrator	51.20	51.20	49.20	2.00	0.00	51.20
Child Support Services	96.50	96.50	96.50	0.00	0.00	96.50
Clerk-Recorder-Assessor	110.75	110.75	102.25	-1.00	7.50	108.75
Community Development	47.50	48.50	48.50	0.00	5.00	53.50
County Counsel	44.50	44.50	42.50	0.00	0.00	42.50
District Attorney	130.25	130.55	112.55	0.00	16.00	128.55
Emergency Management	0.00	12.00	12.00	0.00	0.00	12.00
Economic Development Board	13.50	13.50	13.50	0.00	1.00	14.50
Fairgrounds**	30.75	30.75	30.75	0.00	0.00	30.75
Fire & Emergency Services***	25.25	6.00	0.00	0.00	0.00	0.00
General Services	113.00	112.50	110.50	0.00	1.00	111.50
Health Services	571.93	573.43	528.98	-4.20	5.00	529.78
Human Resources	63.00	63.00	62.00	0.00	0.00	62.00
Human Services	877.30	882.30	876.30	2.00	11.25	889.55
IHSS Public Authority	1.00	1.00	1.00	0.00	0.00	1.00
Ind Office Law Enf & Out	2.00	2.00	2.00	0.00	0.00	2.00
Information Systems	116.50	116.50	116.50	0.00	0.00	116.50
Permit Sonoma	133.00	148.50	148.50	0.00	0.00	148.50
Probation	285.00	285.00	268.00	0.00	7.00	275.00
Public Defender	51.00	51.00	45.00	0.00	7.00	52.00
Regional Parks	92.00	92.00	123.00	0.00	0.00	123.00
Sheriff/Adult Detention	634.50	634.50	625.50	4.00	5.00	634.50
Transport & Public Works	168.00	168.00	168.00	0.00	1.00	169.00
UC Cooperative Extension	5.00	5.00	5.00	0.00	1.00	6.00
Sonoma Water	231.75	233.75	233.75	0.00	0.00	233.75
TOTALS (FTE)	4,060.18	4,080.73	3,988.78	2.80	69.75	4,061.33

*The FY 2019-20 Adopted column reflects department allocation totals after vacant allocations have been deleted effective July 1, 2019, and filled allocations have been deleted effective October 8, 2019.

**In January 2019, the Board of Supervisors adopted the 2019 Sonoma County Fair and Exposition, Inc. Operating and Capital Improvement Budget and approved the 2019 County Employee Position Allocation List as recorded in Resolution 19-0064.

***The Fire & Emergency Services Department was disbanded effective July 1, 2019.

POSITION ALLOCATION AND SALARY SCHEDULE

The “STEP” values in the following Position Allocation and Salary Schedule reflect the beginning and ending of each approved salary Step in effect at the time the Board of Supervisors adopted the budget.

See the Human Resources Department website (<http://sonomacounty.ca.gov/hr/>) for the current salary levels in effect at any time.

POSITION ALLOCATION

EF5 Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20
AGRICULTURAL COMMISSIONER'S OFFICE									
100101	0002-OAII	OFFICE ASSISTANT II	18.31	22.26	0.80		0.80		0.80
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	2.00		2.00		2.00
	0100-RECEPTIONST	RECEPTIONIST	20.86	25.36	1.00		1.00		1.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	2.00		2.00		2.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00		1.00		1.00
	1125-AGBISTSPIII	AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST III	28.80	35.01	8.70		8.70	1.00	9.70
	1126-SRAGBIOSTSP	SENIOR AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST	30.27	36.79	3.00		3.00		3.00
	1137-DEPAGCOMM	DEPUTY AGRICULTURAL COMMISSION	33.29	40.47	3.00		3.00	1.00	4.00
	1138-CHFDPAAGCOMM	CHIEF DEPUTY AGRICULTURAL COMMISSIONER	37.99	46.17	1.00		1.00		1.00
	1140-ASSTAGCOMM	ASSISTANT AGRICULTURAL COMMISSIONER	43.71	53.14	1.00		1.00		1.00
	1142-AGCOMM-SEAL	AGRICULTURAL COMMISSIONER-SEALER	69.20	84.11	1.00		1.00		1.00
	4320-WILDLFSPEC	WILDLIFE SPECIALIST	23.27	28.28	1.00		1.00		1.00
	1108-CHFDEPSEAL	CHIEF DEPUTY SEALER	37.99	46.17	1.00		1.00		1.00
	1125-AGBISTSPIII	AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST III	28.80	35.01	4.00		4.00		4.00
	1126-SRAGBIOSTSP	SENIOR AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST	30.27	36.79	1.00		1.00		1.00
	0988-ENVIRSPEC	ENVIRONMENTAL SPECIALIST	34.54	41.98	1.00		1.00		1.00
	1008-ENGTECHIV	ENGINEERING TECHNICIAN IV	38.90	47.28	1.00		1.00		1.00
	1014-SRENGINEER	SENIOR ENGINEER	47.81	58.12	1.00		1.00		1.00
	AGRICULTURAL COMMISSIONER'S OFFICE TOTAL				36.50	0.00	36.50	2.00	38.50
AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR									
110101	0161-DISMGR	DEPARTMENT INFORMATION SYSTEMS MANAGER	47.85	58.16	1.00		1.00		1.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	3.00		3.00		3.00
	0404-ACCTGTCH	ACCOUNTING TECHNICIAN	24.00	29.17	1.00		1.00		1.00
	0405-ACCTGAST	ACCOUNTING ASSISTANT	25.06	30.46	4.00		4.00		4.00
	0409-EFS MGR	ENTERPRISE FINANCIAL SYSTEM MANAGER	54.23	65.92	1.00		1.00		1.00
	0416-ACCNTNTII	ACCOUNTANT II	31.62	38.43	3.00		3.00		3.00
	0417-ACCNTNTIII	ACCOUNTANT III	36.35	44.18	1.00		1.00		1.00
	0419-SPVACCNTNT	SUPERVISING ACCOUNTANT	38.38	46.66	3.00		3.00		3.00
	0421-ACTNT-AUDII	ACCOUNTANT-AUDITOR II	35.20	42.79	4.00		4.00		4.00
	0438-ACTGMGR-AC	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	49.16	59.76	1.00		1.00		1.00
	0440-ASTAUDCNT	ASSISTANT AUDITOR-CONTROLLER	59.68	72.53	1.00		1.00		1.00
	7159-DISSII-C	DEPT INFO SYSTEMS SPECIALIST II CONFIDENTIAL	36.61	44.50	1.00		1.00		1.00
	7156-BUSSYSAN-C	BUSINESS SYSTEMS ANALYST - CONFIDENTIAL	35.02	42.57	2.00		2.00		2.00
	7163-SRBUSNLT-C	SENIOR BUSINESS SYSTEMS ANALYST - CONFIDENTIAL	41.87	50.89	1.00		1.00		1.00
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	1.00		1.00		1.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	2.00		2.00		2.00
	0405-ACCTGAST	ACCOUNTING ASSISTANT	25.06	30.46	2.00		2.00		2.00
	0416-ACCNTNTII	ACCOUNTANT II	31.62	38.43	5.00		5.00		5.00
	0419-SPVACCNTNT	SUPERVISING ACCOUNTANT	38.38	46.66	1.00		1.00		1.00
	0421-ACTNT-AUDII	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00		1.00		1.00
	0438-ACTGMGR-AC	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	49.16	59.76	1.00		1.00		1.00
	0404-ACCTGTCH	ACCOUNTING TECHNICIAN	24.00	29.17	1.00		1.00		1.00
	0405-ACCTGAST	ACCOUNTING ASSISTANT	25.06	30.46	1.00		1.00		1.00
	0416-ACCNTNTII	ACCOUNTANT II	31.62	38.43	2.00		2.00		2.00
	0417-ACCNTNTIII	ACCOUNTANT III	36.35	44.18	1.00		1.00		1.00
	0421-ACTNT-AUDII	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00		1.00		1.00
	0438-ACTGMGR-AC	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	49.16	59.76	1.00		1.00		1.00
	0160-DISCOORD	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	40.10	48.75	1.00		1.00		1.00
	0419-SPVACCNTNT	SUPERVISING ACCOUNTANT	38.38	46.66	1.00		1.00		1.00
	0421-ACTNT-AUDII	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00		1.00		1.00
	0438-ACTGMGR-AC	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	49.16	59.76	1.00		1.00		1.00
	0823-ADMAIDECNF	ADMINISTRATIVE AIDE CONFIDENTIAL	25.54	31.05	1.00		1.00		1.00
	7159-DISSII-C	DEPT INFO SYSTEMS SPECIALIST II CONFIDENTIAL	36.61	44.50	2.00		2.00		2.00
	7384-AUDPRCH-C	AUDITORS PAYROLL TECHNICIAN CONFIDENTIAL	25.30	30.77	6.00		6.00		6.00
	7416-ACTNTII-C	ACCOUNTANT II CONFIDENTIAL	31.61	38.42	2.00		2.00		2.00
110102	0404-ACCTGTCH	ACCOUNTING TECHNICIAN	24.00	29.17	1.00		1.00		1.00
	0421-ACTNT-AUDII	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00		1.00		1.00
	0426-REV&DEBTMGR	INVESTMENT AND DEBT OFFICER	49.17	59.77	1.00		1.00		1.00
	0429-TREASURYMGR	TREASURY MANAGER	45.22	54.96	1.00		1.00		1.00
	0440-ASTAUDCNT	ASSISTANT AUDITOR-CONTROLLER	59.68	72.53	1.00		1.00		1.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	2.00		2.00		2.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	5.00		5.00		5.00
	0404-ACCTGTCH	ACCOUNTING TECHNICIAN	24.00	29.17	1.00		1.00		1.00
	0405-ACCTGAST	ACCOUNTING ASSISTANT	25.06	30.46	2.00		2.00		2.00
	0421-ACTNT-AUDII	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00		1.00		1.00
	0438-ACTGMGR-AC	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	49.16	59.76	1.00		1.00		1.00
	0498-CENTCOLLMGR	CENTRAL COLLECTION MANAGER	40.81	49.60	1.00		1.00		1.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	3.00		3.00		3.00
	0405-ACCTGAST	ACCOUNTING ASSISTANT	25.06	30.46	1.00		1.00		1.00
	0416-ACCNTNTII	ACCOUNTANT II	31.62	38.43	1.00		1.00		1.00
	0419-SPVACCNTNT	SUPERVISING ACCOUNTANT	38.38	46.66	1.00		1.00		1.00
	0421-ACTNT-AUDII	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
110103	0419-SPVACCNTNT	SUPERVISING ACCOUNTANT	38.38	46.66	2.00		2.00		2.00
	0421-ACTNT-AUDII	ACCOUNTANT-AUDITOR II	35.20	42.79	5.00		5.00		5.00
	0427-AUDITMGR	AUDIT MANAGER	49.16	59.76	1.00		1.00		1.00

POSITION ALLOCATION

EFS Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20
110104	0160-DISCOORD	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	40.10	48.75	1.00		1.00		1.00
	0823-ADMAIDECNF	ADMINISTRATIVE AIDE CONFIDENTIAL	25.54	31.05	1.00		1.00		1.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
	0828-ASOII	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00		1.00		1.00
	8108-ACCTC	AUDITOR CONTROLLER-TREASURER-TAX COLLECTOR	109.26	109.26	1.00		1.00		1.00
	AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR TOTAL				102.00	0.00	102.00	0.00	102.00
DEPARTMENT OF CHILD SUPPORT SERVICES									
120101	0021-LEGALSECII	LEGAL SECRETARY II	23.62	28.71	1.00		1.00		1.00
	0049-LEGALPROCI	LEGAL PROCESSOR II	20.55	24.98	11.00		11.00		11.00
	0050-SRLEGALPROC	SENIOR LEGAL PROCESSOR	22.59	27.47	10.00		10.00		10.00
	0159-DISSPECII	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	36.62	44.51	2.00		2.00		2.00
	0382-PAYROLLCLK	PAYROLL CLERK	24.07	29.25	1.00		1.00		1.00
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	1.00		1.00		1.00
	0412-CSFINWKRII	CHILD SUPPORT FINANCIAL WORKER II	22.66	27.54	4.00		4.00		4.00
	0413-SRCSFINWKR	SENIOR CHILD SUPPORT FINANCIAL WORKER	24.00	29.17	1.00		1.00		1.00
	0584-CSOII	CHILD SUPPORT OFFICER II	24.69	30.01	32.00		32.00		32.00
	0586-CSOIII	CHILD SUPPORT OFFICER III	26.50	32.21	12.50		12.50		12.50
	0588-SPVCSO	CHILD SUPPORT SERVICES SUPERVISOR	31.24	37.97	9.00		9.00		9.00
	0828-ASOII	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00		1.00		1.00
	0875-ASSTDIRCSS	ASSISTANT DIRECTOR CHILD SUPPORT SERVICES	51.31	62.37	1.00		1.00		1.00
	0876-DIRECTORCSS	DIRECTOR OF CHILD SUPPORT SERVICES	68.83	83.65	1.00		1.00		1.00
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	1.00		1.00		1.00
	3084-PROGDEVMGR	PROGRAM DEVELOPMENT MANAGER	42.12	51.20	1.00		1.00		1.00
	3087-HSDSECTMGR	HUMAN SERVICES SECTION MANAGER	45.02	54.72	2.00		2.00		2.00
	4044-CHDSPATYIV	CHILD SUPPORT ATTORNEY IV	62.69	76.20	4.00		4.00		4.00
	7022-EXELGLSEC-C	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	26.75	32.51	1.00		1.00		1.00
	DEPARTMENT OF CHILD SUPPORT SERVICES TOTAL				96.50	0.00	96.50	0.00	96.50
CLERK-RECORDER-ASSESSOR									
130101	0100-RECEPTIONST	RECEPTIONIST	20.86	25.36	0.00		0.00	1.00	1.00
	0217-CHFDEPRCRRDR	CHIEF DEPUTY COUNTY CLERK-RECORDER	43.48	52.85	1.00		1.00		1.00
	0387-CRASPECII	CLERK RECORDER ASSESSOR SPECIALIST II	20.79	25.27	3.00		3.00		3.00
	0388-SRCSRASPEC	SENIOR CLERK RECORDER ASSESSOR SPECIALIST	22.87	27.79	6.00	-1.00	5.00		5.00
	0389-CRASPV	CLERK RECORDER ASSESSOR SUPERVISOR	25.61	31.12	1.00		1.00	1.00	2.00
130102	0387-CRASPECII	CLERK RECORDER ASSESSOR SPECIALIST II	20.79	25.27	3.00		3.00		3.00
	0388-SRCSRASPEC	SENIOR CLERK RECORDER ASSESSOR SPECIALIST	22.87	27.79	1.00		1.00		1.00
	0389-CRASPV	CLERK RECORDER ASSESSOR SUPERVISOR	25.61	31.12	1.00		1.00		1.00
130201	0159-DISSPECII	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	36.62	44.51	1.75		1.75	1.00	2.75
	0387-CRASPECII	CLERK RECORDER ASSESSOR SPECIALIST II	20.79	25.27	4.00		4.00		4.00
	0391-ASMTCLK	ASSESSMENT CLERK	20.79	25.27	5.00		5.00		5.00
	0392-ASMTPROCSPC	ASSESSMENT PROCESS SPECIALIST	23.34	28.38	0.00		0.00		0.00
	0393-ASMTPROCSPV	ASSESSMENT PROCESS SUPERVISOR	25.71	31.26	2.00		2.00		2.00
	0394-ASRCHGOWSPV	ASSESSORS CHANGE OF OWNERSHIP SUPERVISOR	31.59	38.40	1.00		1.00		1.00
	0395-ASMTSPC	ASSESSMENT SPECIALIST	24.58	29.88	9.00		9.00		9.00
	0396-ASMTPROCMMGR	ASSESSMENT PROCESS MANAGER	43.91	53.38	1.00		1.00		1.00
	0457-AUD-APRII	AUDITOR-APPRAISER II	32.88	39.96	6.00		6.00		6.00
	0460-SPVAUD-APR	SUPERVISING AUDITOR-APPRAISER	38.46	46.75	1.00		1.00		1.00
	1506-APPRAIDE	APPRAISER AIDE	21.85	26.55	4.00		4.00		4.00
	1512-APPRAISRIII	APPRAISER III	32.26	39.21	19.00		19.00	3.00	22.00
	1513-APPRAISERIV	APPRAISER IV	37.19	45.20	4.00		4.00		4.00
	1520-CHFAPPRAISR	CHIEF APPRAISER	48.28	58.67	1.00		1.00		1.00
	1522-CHFASMTSTDS	CHIEF OF ASSESSMENT STANDARDS	48.28	58.67	0.00		0.00	1.00	1.00
	1525-CHFDEPASSR	CHIEF DEPUTY ASSESSOR	59.60	72.45	1.00		1.00		1.00
	1531-CADMAPTCHII	CADASTRAL MAPPING TECHNICIAN II	26.43	32.13	3.00		3.00		3.00
	1533-CADMAPSPV	CADASTRAL MAPPING SUPERVISOR	31.04	37.73	1.00		1.00		1.00
130202	0161-DISMGR	DEPARTMENT INFORMATION SYSTEMS MANAGER	47.85	58.16	1.00		1.00		1.00
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	1.00		1.00		1.00
	0416-ACCNTNTII	ACCOUNTANT II	31.62	38.43	1.00		1.00		1.00
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00		2.00		2.00
	7025-EXECSEC-C	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00		1.00		1.00
	7416-ACTNTII-C	ACCOUNTANT II CONFIDENTIAL	31.61	38.42	0.50		0.50	0.50	1.00
	8105-CLK-REC-ASR	COUNTY CLERK-RECORDER-ASSESSOR	87.90	87.90	1.00		1.00		1.00
130301	0057-ASTREGVOTER	CHIEF DEPUTY REGISTRAR OF VOTERS	54.41	66.14	1.00		1.00		1.00
	0157-DISTCHII	DEPARTMENT INFORMATION SYSTEMS TECHNICIAN II	27.82	33.81	1.00		1.00		1.00
	0160-DISCOORD	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	40.10	48.75	1.00		1.00		1.00
	0263-ELECTSPCII	ELECTION SPECIALIST II	20.57	25.00	5.00		5.00		5.00
	0264-SRELECTSPC	SENIOR ELECTION SPECIALIST	22.61	27.49	3.00		3.00		3.00
	0311-STOREKEEPER	STOREKEEPER	20.44	24.84	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	0849-SPCPRJDIR-P	SPECIAL PROJECTS DIRECTOR PROJECT	54.71	66.51	1.00		1.00		1.00
	3084-PROGDEVMGR	PROGRAM DEVELOPMENT MANAGER	42.12	51.20	1.00		1.00		1.00
	CLERK-RECORDER-ASSESSOR TOTAL				102.25	-1.00	101.25	7.50	108.75
COMMUNITY DEVELOPMENT COMMISSION									
140101	0002-OAII	OFFICE ASSISTANT II	18.31	22.26	4.00		4.00		4.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00	1.00	2.00
	0009-SROFCSUPSPV	SENIOR OFFICE SUPPORT SUPERVISOR	27.19	33.05	1.50		1.50		1.50
	0159-DISSPECII	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	36.62	44.51	1.00		1.00		1.00
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	1.00		1.00		1.00
	0404-ACCTGTCH	ACCOUNTING TECHNICIAN	24.00	29.17	2.00		2.00		2.00

POSITION ALLOCATION

EFS Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20	
	0416-ACCNTNTII	ACCOUNTANT II	31.62	38.43	1.00		1.00		1.00	
	0419-SPVACCNTNT	SUPERVISING ACCOUNTANT	38.38	46.66	1.00		1.00		1.00	
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	2.00		2.00		2.00	
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	0.00		0.00	1.00	1.00	
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00		2.00		2.00	
	0849-SPCPRJDIR-P	SPECIAL PROJECTS DIRECTOR PROJECT	54.71	66.51	1.00		1.00		1.00	
	7025-EXECSEC-C	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00		1.00		1.00	
	9101-EXECDIR-CDC	EXECUTIVE DIRECTOR SONOMA COUNTY CDC	70.37	85.53	1.00		1.00		1.00	
	9102-COMMDEVPMGR	COMMUNITY DEVELOPMENT MANAGER	51.28	62.33	1.00		1.00		1.00	
	9105-CONTRLR-CDC	CONTROLLER-CDC	49.16	59.76	1.00		1.00		1.00	
	9112-HSGREHABSPC	HOUSING REHABILITATION SPECIAL	32.69	39.73	2.00		2.00		2.00	
	9113-HSGNEG-INSP	HOUSING NEGOTIATOR-INSPECTOR	29.40	35.73	2.00		2.00		2.00	
	9124-AFHSGASTMGR	AFFORDABLE HOUSING ASSISTANT MANAGER	41.53	50.48	1.00		1.00		1.00	
	9125-CMDEVASTMGR	COMMUNITY DEVELOPMENT ASSISTANT MANAGER	41.53	50.48	1.00		1.00		1.00	
	9126-ASTED-CDC	ASSISTANT EXECUTIVE DIRECTOR CDC	61.54	74.80	1.00		1.00		1.00	
	9127-EMPHSGCOUNS	EMPLOYMENT HOUSING COUNSELOR	27.19	33.05	1.00		1.00		1.00	
	9135-COMDEVASSOC	COMMUNITY DEVELOPMENT ASSOCIATE	38.32	46.58	6.00		6.00		6.00	
	9136-SPVCOMDVSPC	SUPERVISING COMMUNITY DEVELOPMENT SPECIALIST	32.36	39.33	1.00		1.00		1.00	
	9137-SRCOMDEVSPC	SENIOR COMMUNITY DEVELOPMENT SPECIALIST	30.51	37.09	5.00		5.00	2.00	7.00	
	9138-COMDEVSPCII	COMMUNITY DEVELOPMENT SPEC II	25.41	30.88	7.00		7.00	1.00	8.00	
	COMMUNITY DEVELOPMENT COMMISSION TOTAL					48.50	0.00	48.50	5.00	53.50
BOARD OF SUPERVISORS										
150101	0851-BOSAIDE	BOARD OF SUPERVISORS AIDE	25.54	31.05	2.00		2.00		2.00	
	0862-BOSSTFASTII	BOARD OF SUPERVISOR'S STAFF ASSISTANT II	38.13	46.35	1.00		1.00		1.00	
	8000-SUPERVISOR	SUPERVISOR	74.54	0.00	1.00		1.00		1.00	
	0851-BOSAIDE	BOARD OF SUPERVISORS AIDE	25.54	31.05	2.00		2.00		2.00	
	0862-BOSSTFASTII	BOARD OF SUPERVISOR'S STAFF ASSISTANT II	38.13	46.35	1.00		1.00		1.00	
	8000-SUPERVISOR	SUPERVISOR	74.54	0.00	1.00		1.00		1.00	
	0851-BOSAIDE	BOARD OF SUPERVISORS AIDE	25.54	31.05	2.00		2.00		2.00	
	0862-BOSSTFASTII	BOARD OF SUPERVISOR'S STAFF ASSISTANT II	38.13	46.35	1.00		1.00		1.00	
	8000-SUPERVISOR	SUPERVISOR	74.54	0.00	1.00		1.00		1.00	
	0851-BOSAIDE	BOARD OF SUPERVISORS AIDE	25.54	31.05	2.00		2.00		2.00	
	0862-BOSSTFASTII	BOARD OF SUPERVISOR'S STAFF ASSISTANT II	38.13	46.35	1.00		1.00		1.00	
	8000-SUPERVISOR	SUPERVISOR	74.54	0.00	1.00		1.00		1.00	
	0851-BOSAIDE	BOARD OF SUPERVISORS AIDE	25.54	31.05	2.00		2.00		2.00	
	0862-BOSSTFASTII	BOARD OF SUPERVISOR'S STAFF ASSISTANT II	38.13	46.35	1.00		1.00		1.00	
	8000-SUPERVISOR	SUPERVISOR	74.54	0.00	1.00		1.00		1.00	
	0031-CHFDEPCLKBD	CHIEF DEPUTY CLERK OF THE BOARD	39.24	47.69	1.00		1.00		1.00	
	0823-ADMAIDECNF	ADMINISTRATIVE AIDE CONFIDENTIAL	25.54	31.05	2.00		2.00		2.00	
	7023-SECRETARY-C	SECRETARY CONFIDENTIAL	22.51	27.36	3.00		3.00		3.00	
	BOARD OF SUPERVISORS TOTAL					26.00	0.00	26.00	0.00	26.00
COUNTY ADMINISTRATOR										
150201	0032-ASSTTOCAO	ASSISTANT TO THE COUNTY ADMINISTRATOR	34.46	41.88	1.00		1.00		1.00	
	0823-ADMAIDECNF	ADMINISTRATIVE AIDE CONFIDENTIAL	25.54	31.05	3.00		3.00		3.00	
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	0.00	1.00	1.00		1.00	
	0837-DEPCAO	DEPUTY COUNTY ADMINISTRATOR	61.47	74.72	2.00		2.00		2.00	
	0838-ADMINANIII	ADMINISTRATIVE ANALYST III	43.83	53.28	5.00		5.00		5.00	
	0839-PRINADMINAN	PRINCIPAL ADMINISTRATIVE ANALYST	52.22	63.47	3.00		3.00		3.00	
	0840-ASSTCAO	ASSISTANT COUNTY ADMINISTRATOR	85.24	103.61	1.00		1.00		1.00	
	0845-CAO	COUNTY ADMINISTRATOR	127.98	0.00	1.00		1.00		1.00	
	0903-COUNTYPIO	COUNTY PUBLIC INFORMATION OFFICER	44.01	53.50	1.00		1.00		1.00	
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	0.50		0.50		0.50	
	0838-ADMINANIII	ADMINISTRATIVE ANALYST III	43.83	53.28	1.70		1.70		1.70	
	0844-LAFCOEXOFPCR	LAFCO EXECUTIVE OFFICER	55.42	67.37	1.00		1.00		1.00	
159906	0838-ADMINANIII	ADMINISTRATIVE ANALYST III	43.83	53.28	2.00	1.00	3.00		3.00	
	0856-ADMANIIIIPRJ	ADMINISTRATIVE ANALYST III - PROJECT	43.83	53.28	1.00		1.00		1.00	
	COUNTY ADMINISTRATOR TOTAL					23.20	2.00	25.20	0.00	25.20
COUNTY COUNSEL										
170101	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00	
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00		1.00		1.00	
	4028-CHFDEPCOCNS	CHIEF DEPUTY COUNTY COUNSEL	69.49	84.46	4.00		4.00		4.00	
	4030-ASTCOCNS	ASSISTANT COUNTY COUNSEL	76.47	92.95	1.00		1.00		1.00	
	4034-DEPCOCNSIV	DEPUTY COUNTY COUNSEL IV	63.19	76.81	24.75		24.75		24.75	
	4035-COCOUNSEL	COUNTY COUNSEL	112.05	0.00	1.00		1.00		1.00	
	7019-LEGALAST-C	LEGAL ASSISTANT CONFIDENTIAL	25.47	30.95	7.75		7.75		7.75	
	7021-LGLSECIJ-C	LEGAL SECRETARY II CONFIDENTIAL	23.62	28.71	0.00		0.00		0.00	
	7101-RECEPTNST-C	RECEPTIONIST CONFIDENTIAL	20.87	25.37	1.00		1.00		1.00	
	7403-ACTCLKIII-C	SENIOR ACCOUNT CLERK CONFIDENTIAL	22.66	27.54	1.00		1.00		1.00	
	COUNTY COUNSEL TOTAL					42.50	0.00	42.50	0.00	42.50
DISTRICT ATTORNEY'S OFFICE										
180101	0019-LEGALASST	LEGAL ASSISTANT	25.47	30.95	1.00		1.00		1.00	
	0019-LEGALASST	LEGAL ASSISTANT	25.47	30.95	1.00		1.00		1.00	
	0019-LEGALASST	LEGAL ASSISTANT	25.47	30.95	1.00		1.00		1.00	
	0021-LEGALSECII	LEGAL SECRETARY II	23.62	28.71	1.00		1.00		1.00	
	0021-LEGALSECII	LEGAL SECRETARY II	23.62	28.71	1.00		1.00		1.00	
	0021-LEGALSECII	LEGAL SECRETARY II	23.62	28.71	3.00		3.00	2.00	5.00	
	0023-SECRETARY	SECRETARY	22.51	27.36	0.75		0.75		0.75	

POSITION ALLOCATION

EFS Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20	
	0049-LEGALPROCI	LEGAL PROCESSOR II	20.55	24.98	1.00		1.00		1.00	
	0049-LEGALPROCI	LEGAL PROCESSOR II	20.55	24.98	13.00		13.00	3.00	16.00	
	0050-SRLEGALPROC	SENIOR LEGAL PROCESSOR	22.59	27.47	4.00		4.00		4.00	
	0052-LEGALSTFSUP	LEGAL STAFF SUPERVISOR	26.42	32.12	2.00		2.00		2.00	
	0159-DISSPECII	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	36.62	44.51	1.00		1.00		1.00	
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	1.00		1.00		1.00	
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00	
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00	
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	2.00		2.00		2.00	
	0828-ASOII	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00		1.00		1.00	
	4020-DEPDAIV	DEPUTY DISTRICT ATTORNEY IV	62.69	76.20	34.00		34.00	4.00	38.00	
	4020-DEPDAIV	DEPUTY DISTRICT ATTORNEY IV	62.69	76.20	5.00		5.00		5.00	
	4020-DEPDAIV	DEPUTY DISTRICT ATTORNEY IV	62.69	76.20	2.00		2.00		2.00	
	4025-CHFDEPDA	CHIEF DEPUTY DISTRICT ATTORNEY	69.49	84.46	4.00		4.00	1.00	5.00	
	4039-ASSTDALDTM	ASSISTANT DISTRICT ATTORNEY LIMITED TERM	76.46	92.93	1.00		1.00		1.00	
	4212-DAINVESTII	DISTRICT ATTORNEY INVESTIGATOR II	42.44	51.59	10.00		10.00	2.00	12.00	
	4215-SRDAINVEST	SENIOR DISTRICT ATTORNEY INVESTIGATOR	48.21	58.60	1.00		1.00		1.00	
	4225-CHFCRMINVST	CHIEF CRIMINAL INVESTIGATOR	61.45	74.70	1.00		1.00		1.00	
	7022-EXELGLSEC-C	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	26.75	32.51	0.00		0.00	1.00	1.00	
	7404-ACTGTCH-C	ACCOUNTING TECHNICIAN CONFIDENTIAL	24.00	29.17	1.00		1.00		1.00	
	8101-DIST ATTY	DISTRICT ATTORNEY	111.63	0.00	1.00		1.00		1.00	
	0019-LEGALASST	LEGAL ASSISTANT	25.47	30.95	1.00		1.00	1.00	2.00	
	0049-LEGALPROCI	LEGAL PROCESSOR II	20.55	24.98	1.00		1.00		1.00	
	0571-VICCLMSPCII	VICTIM CLAIMS SPECIALIST II	23.51	28.58	2.00		2.00		2.00	
	0575-VICCLMSSUPV	VICTIM CLAIMS SUPERVISOR	26.80	32.58	1.00		1.00		1.00	
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00	
	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	1.00		1.00		1.00	
	3219-SRVICWITADV	SENIOR VICTIM WITNESS ADVOCATE	30.12	36.61	1.00		1.00		1.00	
	3222-VICWITADVII	VICTIM WITNESS ADVOCATE II	27.38	33.29	7.00		7.00	1.00	8.00	
180106	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.80		1.80		1.80	
	0850-BUSDEVPMGR	BUSINESS DEVELOPMENT MANAGER	46.91	57.03	0.00		0.00	1.00	1.00	
	DISTRICT ATTORNEY'S OFFICE TOTAL					112.55	0.00	112.55	16.00	128.55
ECONOMIC DEVELOPMENT BOARD										
190101	0741-ECONDEVCRD	EXECUTIVE DIRECTOR ECONOMIC DEVELOPMENT BOARD	61.47	74.72	1.00		1.00		1.00	
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	3.75		3.75		3.75	
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00	1.00	2.00	
	0850-BUSDEVPMGR	BUSINESS DEVELOPMENT MANAGER	46.91	57.03	1.00		1.00		1.00	
	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	3.75		3.75		3.75	
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00	
190103	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00	
	0850-BUSDEVPMGR	BUSINESS DEVELOPMENT MANAGER	46.91	57.03	1.00		1.00		1.00	
	ECONOMIC DEVELOPMENT BOARD TOTAL					13.50	0.00	13.50	1.00	14.50
FIRE & EMERGENCY SERVICES										
200201	0826-DEPTANALYST	DEPARTMENT ANALYST	#REF!	#REF!	0.00		0.00		0.00	
	0310-MATHANDLER	MATERIALS HANDLER	19.55	23.77	0.00		0.00		0.00	
	0312-SRSTOREKEPR	SENIOR STOREKEEPER	22.67	27.55	0.00		0.00		0.00	
	4513-SRFIREINSP	SENIOR FIRE INSPECTOR	43.87	53.32	0.00		0.00		0.00	
	4518-FIREMARSHAL	ASSISTANT FIRE CHIEF	57.45	69.84	0.00		0.00		0.00	
	4520-DIRECTORF-E	DIRECTOR OF FIRE AND EMERGENCY SERVICES	71.98	87.50	0.00		0.00		0.00	
	FIRE & EMERGENCY SERVICES TOTAL					0.00	0.00	0.00	0.00	0.00
GENERAL SERVICES										
210101	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00	
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00		1.00		1.00	
	0828-ASOII	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00		1.00		1.00	
	0868-GSDEPDIR	GENERAL SERVICES DEPUTY DIRECTOR	57.13	69.45	0.00		0.00		0.00	
	0870-GSDIRECTOR	GENERAL SERVICES DIRECTOR	74.32	90.34	1.00		1.00		1.00	
	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	1.00		1.00		1.00	
	7025-EXECSEC-C	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00		1.00		1.00	
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	2.00		2.00		2.00	
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	1.00		1.00		1.00	
	0404-ACCTGTCH	ACCOUNTING TECHNICIAN	24.00	29.17	1.00		1.00		1.00	
	0419-SPVACCNNTNT	SUPERVISING ACCOUNTANT	38.38	46.66	1.00		1.00		1.00	
	7382-PAYROLCLK-C	PAYROLL CLERK CONFIDENTIAL	24.07	29.25	1.00		1.00		1.00	
210201	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	2.00		2.00		2.00	
	0868-GSDEPDIR	GENERAL SERVICES DEPUTY DIRECTOR	57.13	69.45	1.00		1.00		1.00	
	1035-ASSTPRJSPEC	ASSISTANT PROJECT SPECIALIST	31.86	38.72	1.00		1.00		1.00	
	1036-PROJSPEC	PROJECT SPECIALIST	35.81	43.52	6.00		6.00		6.00	
	1037-SRPROJSPEC	SENIOR PROJECT SPECIALIST	41.15	50.02	3.00		3.00		3.00	
	1038-CAPPROJMAN	CAPITAL PROJECT MANAGER	45.27	55.03	2.00		2.00		2.00	
	1048-SENCAPPROJM	SENIOR CAPITAL PROJECT MANAGER	49.38	60.02	1.00		1.00		1.00	
210203	0762-RELESTPRJSP	REAL ESTATE PROJECT SPECIALIST	37.11	45.12	3.00		3.00		3.00	
	0763-REMANAGER	REAL ESTATE MANAGER	45.00	54.69	1.00		1.00		1.00	
210204	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	3.00		3.00		3.00	
	0159-DISSPECII	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	36.62	44.51	1.00		1.00		1.00	
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00	
	3397-CSOII	COMMUNITY SERVICES OFFICER II	22.20	26.99	1.50		1.50		1.50	
	5327-JANITVCSVPV	JANITORIAL SERVICES SUPERVISOR	21.84	26.54	1.00		1.00		1.00	
	5335-BLDGMECHII	BUILDING MECHANIC II	30.65	37.25	23.00		23.00		23.00	

POSITION ALLOCATION

EF5 Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20
	5361-ASTBLDGSUPT	ASSISTANT BUILDING SUPERINTENDENT	37.32	45.37	3.00		3.00		3.00
	5362-ASTFACMGR	ASSISTANT FACILITY MANAGER	45.52	55.34	1.00		1.00		1.00
210301	0335-BUYER	BUYER	28.03	34.07	4.00		4.00		4.00
	0337-ASTPURCHAGT	ASSISTANT PURCHASING AGENT	38.11	46.33	2.00		2.00		2.00
	0339-PURCHAGT	PURCHASING AGENT	43.84	53.29	1.00		1.00		1.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
210302	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	0.50		0.50		0.50
	1273-EVENTSVWCWKR	EVENT SERVICES WORKER	23.65	28.74	0.50		0.50		0.50
	1275-EVENTSVCSVP	EVENTS SERVICES SUPERVISOR	32.52	39.53	1.00		1.00		1.00
	1276-BOOK&RESCRD	BOOKING & RESERVATION COORDINATOR	24.73	30.06	0.00		0.00	1.00	1.00
	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	1.00		1.00		1.00
210303	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	3.00		3.00		3.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	4.00		4.00		4.00
	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	1.00		1.00		1.00
	5364-EN&SUPRGMGR	ENERGY & SUSTAINABILITY PROGRAM MANAGER	48.22	58.61	1.00		1.00		1.00
210304	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	3.00		3.00		3.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
	5235-ASTFLEETMGR	ASSISTANT FLEET MANAGER	40.96	49.79	1.00		1.00		1.00
	5240-FLEETMGR	FLEET MANAGER	47.64	57.91	1.00		1.00		1.00
	5213-MOTORPOOLAT	MOTOR POOL ATTENDANT	17.23	20.94	1.00		1.00		1.00
	5223-AUTOTCH	AUTOMOTIVE TECHNICIAN	27.30	33.19	5.00		5.00		5.00
	5224-LEADAUTOTCH	LEAD AUTOMOTIVE TECHNICIAN	29.78	36.19	1.00		1.00		1.00
	5230-AUTOFLSPV	AUTO FLEET MAINTENANCE SUPERVISOR	34.04	41.38	1.00		1.00		1.00
	5210-WELDER	WELDER	29.46	35.81	1.00		1.00		1.00
	5226-HVYEQPMCHII	HEAVY EQUIPMENT TECHNICIAN	29.46	35.81	6.00		6.00		6.00
	5228-SRHVYEQPMCH	LEAD HEAVY EQUIPMENT TECHNICIAN	32.28	39.23	1.00		1.00		1.00
	5229-HVYEQLTSPV	HEAVY EQUIPMENT FLEET MAINTENANCE SUPERVISOR	36.93	44.90	1.00		1.00		1.00
	GENERAL SERVICES TOTAL				110.50	0.00	110.50	1.00	111.50
DEPARTMENT OF HEALTH SERVICES									
220101	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	3.00		3.00		3.00
	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00
	0100-RECEPTIONST	RECEPTIONIST	20.86	25.36	0.00		0.00		0.00
	0118-SYSFTWANLST	SYSTEMS SOFTWARE ANALYST	45.28	55.04	3.00		3.00		3.00
	0311-STOREKEEPER	STOREKEEPER	20.44	24.84	2.00		2.00		2.00
	0382-PAYROLLCLK	PAYROLL CLERK	24.07	29.25	3.00		3.00		3.00
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	2.00		2.00	-2.00	0.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	5.50		5.50		5.50
	0404-ACCTGTCH	ACCOUNTING TECHNICIAN	24.00	29.17	4.00		4.00	1.00	5.00
	0416-ACCNTNTII	ACCOUNTANT II	31.62	38.43	10.00		10.00	-1.00	9.00
	0417-ACCNTNTIII	ACCOUNTANT III	36.35	44.18	1.00		1.00		1.00
	0419-SPVACCNTNT	SUPERVISING ACCOUNTANT	38.38	46.66	2.00		2.00		2.00
	0437-DEPTACTMGR	DEPARTMENT ACCOUNTING MANAGER	41.76	50.76	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	7.00		7.00		7.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	11.80		11.80	1.00	12.80
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	6.00	-1.00	5.00		5.00
	0828-ASOII	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	3.00		3.00		3.00
	0842-DPTADMVDIR	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	49.36	60.00	1.00		1.00		1.00
	0848-CMPDPRSKMGR	HEALTH CARE COMPLIANCE/PRIVACY & SECURITY OFFICER	46.67	56.72	2.00		2.00		2.00
	0849-SPCPRDIR-P	SPECIAL PROJECTS DIRECTOR PROJECT	54.71	66.51	1.00		1.00		1.00
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	7.00	-1.00	6.00		6.00
	2420-PTCAREAN	PATIENT CARE ANALYST	44.63	54.24	3.00		3.00		3.00
	2630-BIOSTATSTN	BIostatistician	34.82	42.33	4.00		4.00		4.00
	2634-HLTHPROGMGR	HEALTH PROGRAM MANAGER	39.79	48.36	1.80		1.80		1.80
	2675-PHOFFICER	HEALTH OFFICER	90.76	110.32	1.00		1.00		1.00
	2676-ASSTDIRDHS	ASSISTANT DIRECTOR OF HEALTH SERVICES	67.00	81.44	1.00		1.00		1.00
	2677-DIRECTORDHS	DIRECTOR OF HEALTH SERVICES	85.85	104.35	1.00		1.00		1.00
	7023-SECRETARY-C	SECRETARY CONFIDENTIAL	22.51	27.36	1.00		1.00		1.00
	7025-EXECSEC-C	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00		1.00		1.00
	2634-HLTHPROGMGR	HEALTH PROGRAM MANAGER	39.79	48.36	1.00		1.00		1.00
220103	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	0.00		0.00		0.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	0.00		0.00		0.00
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	0.00		0.00		0.00
	2632-HISII	HEALTH INFORMATION SPECIALIST II	29.46	35.81	0.00		0.00		0.00
	2637-FIRST5SCTMG	FIRST 5 SECTION MANAGER	47.75	58.04	0.00		0.00		0.00
220201	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	0.00		0.00	1.00	1.00
	0828-ASOII	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00		1.00		1.00
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	0.00		0.00	1.00	1.00
	2541-MHSVCDIR	HEALTH SERVICES DIVISION DIRECTOR	67.00	81.44	1.00		1.00		1.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	3.00		3.00		3.00
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	0.00		0.00		0.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	1.00		1.00		1.00
	2612-EHSPCII	ENVIRONMENTAL HEALTH SPECIALIST II	33.72	40.99	0.72		0.72		0.72
	2614-SREHSPC	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	35.97	43.72	1.26		1.26		1.26
	2615-SUPVEHSPC	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	40.06	48.69	0.69		0.69		0.69
	2616-EHPROGMGR	ENVIRONMENTAL HEALTH PROGRAM MANAGER	44.47	54.04	1.00		1.00		1.00
	2620-DIRECTOREH	DIRECTOR OF ENVIRONMENTAL HEALTH	53.67	65.24	1.00		1.00		1.00

POSITION ALLOCATION

EFS Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	2.00		2.00		2.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	1.00		1.00		1.00
	2564-PHNURSEII	PUBLIC HEALTH NURSE II	39.03	47.44	11.00		11.00		11.00
	2565-SRPHNURSE	SENIOR PUBLIC HEALTH NURSE	41.96	51.00	1.00		1.00		1.00
	2570-SPVPHNURSE	SUPERVISING PUBLIC HEALTH NURSE	45.09	54.81	3.00		3.00		3.00
	2632-HISII	HEALTH INFORMATION SPECIALIST II	29.46	35.81	0.00		0.00		0.00
	2634-HLTHPROGMGR	HEALTH PROGRAM MANAGER	39.79	48.36	1.00		1.00		1.00
	3003-SOCSVCWKIII	SOCIAL SERVICE WORKER III	29.05	35.31	1.00		1.00		1.00
	3383-COMHLTHWKSP	COMMUNITY HEALTH WORKER SPECIALIST	22.25	27.05	0.00		0.00		0.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	0.90		0.90		0.90
	2185-NUTRITNST	NUTRITIONIST	28.43	34.56	3.10		3.10		3.10
	2187-SPVNUTRNST	SUPERVISING NUTRITIONIST	32.68	39.72	1.00		1.00		1.00
	2629-SRLACTNCONS	SENIOR LACTATION CONSULTANT	33.25	40.41	0.90		0.90		0.90
	2634-HLTHPROGMGR	HEALTH PROGRAM MANAGER	39.79	48.36	1.00		1.00		1.00
	3382-COMHLTHWKII	COMMUNITY HEALTH WORKER II	19.61	23.84	2.50		2.50		2.50
	3383-COMHLTHWKSP	COMMUNITY HEALTH WORKER SPECIALIST	22.25	27.05	6.90		6.90		6.90
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	3.00		3.00		3.00
	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	0.00		0.00		0.00
	2263-MEDRCCLKIII	MEDICAL RECORD CLERK III	23.03	27.99	0.00		0.00		0.00
	2307-OCTHERICTP	OCCUP THERAPIST II CHILD THERAPY PROGRAM	35.57	43.24	5.00		5.00		5.00
	2317-PHYTHRICTP	PHYS THERAPIST II CHILD THERAPY PROGRAM	35.57	43.24	5.35		5.35		5.35
	2318-SPVPT	SUPERVISING PEDIATRIC THERAPIST	41.76	50.76	2.00		2.00		2.00
	2320-MTUPROGMGR	MEDICAL THERAPY PROGRAM MANAGER	46.68	56.73	1.00		1.00		1.00
	2535-PHPHYSICIAN	PUBLIC HEALTH PHYSICIAN	82.28	100.01	0.70		0.70		0.70
	2564-PHNURSEII	PUBLIC HEALTH NURSE II	39.03	47.44	5.25		5.25		5.25
	2565-SRPHNURSE	SENIOR PUBLIC HEALTH NURSE	41.96	51.00	9.75		9.75		9.75
	2570-SPVPHNURSE	SUPERVISING PUBLIC HEALTH NURSE	45.09	54.81	2.00		2.00		2.00
	2634-HLTHPROGMGR	HEALTH PROGRAM MANAGER	39.79	48.36	1.00		1.00		1.00
	3002-SOCSVCWKRII	SOCIAL SERVICE WORKER II	27.19	33.05	1.00		1.00		1.00
	3004-SOCSVCWKRIV	SOCIAL SERVICE WORKER IV	32.41	39.40	0.00		0.00		0.00
	3010-SOCSVCSPIV	SOCIAL SERVICE SUPERVISOR I	34.65	42.12	1.00		1.00		1.00
	3383-COMHLTHWKSP	COMMUNITY HEALTH WORKER SPECIALIST	22.25	27.05	3.55		3.55		3.55
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	4.00		4.00		4.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	2.00		2.00		2.00
	2634-HLTHPROGMGR	HEALTH PROGRAM MANAGER	39.79	48.36	1.00		1.00		1.00
	4301-ACOFRII	ANIMAL CONTROL OFFICER II	23.27	28.28	11.00		11.00		11.00
	4303-ANHLTHTCH	ANIMAL HEALTH TECHNICIAN	22.17	26.94	5.50		5.50		5.50
	4304-ANCAREAST	ANIMAL CARE ASSISTANT	15.49	18.82	6.00		6.00		6.00
	4306-SUPVACOFRI	SUPERVISING ANIMAL CONTROL OFFICER	27.82	33.81	2.00		2.00		2.00
	4310-AC&C DIRCTR	ANIMAL CARE AND CONTROL DIRECTOR	51.55	62.66	0.00		0.00		0.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.37		1.37	-0.50	0.87
	0542-VITALSTTCH	VITAL STATISTICS TECHNICIAN	22.41	27.25	3.00		3.00	0.50	3.50
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	0.25		0.25	1.00	1.25
	2564-PHNURSEII	PUBLIC HEALTH NURSE II	39.03	47.44	3.90		3.90	1.00	4.90
	2565-SRPHNURSE	SENIOR PUBLIC HEALTH NURSE	41.96	51.00	1.00		1.00		1.00
	2570-SPVPHNURSE	SUPERVISING PUBLIC HEALTH NURSE	45.09	54.81	0.25		0.25	0.75	1.00
	2575-DIRPHNURSE	DIRECTOR OF PUBLIC HEALTH NURSING	52.86	64.25	1.00		1.00		1.00
	2605-PHINVEST	PUBLIC HEALTH INVESTIGATOR	26.58	32.32	2.00		2.00		2.00
	2634-HLTHPROGMGR	HEALTH PROGRAM MANAGER	39.79	48.36	1.00		1.00		1.00
	2673-DEPPHOFGR	DEPUTY PUBLIC HEALTH OFFICER	86.43	105.05	1.00		1.00		1.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	1916-FNP-PHYSAST	NURSE PRACTITIONER-PHYSICIAN'S ASSISTANT	45.85	55.73	1.00		1.00	0.25	1.25
	2012-STAFFNURSII	STAFF NURSE II	41.01	49.84	3.55		3.55		3.55
	2503-BHCL	BEHAVIORAL HEALTH CLINICIAN	34.77	42.27	2.75		2.75		2.75
	2537-FRNSICPSYCH	FORENSIC PSYCHIATRIST	102.00	123.98	0.00		0.00		0.00
	2634-HLTHPROGMGR	HEALTH PROGRAM MANAGER	39.79	48.36	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	0.75		0.75		0.75
	2662-EMSCCOORD	EMERGENCY MEDICAL SERVICES COORDINATOR	36.15	43.94	3.00		3.00		3.00
	2663-ALSCCOORD	ADVANCED LIFE SUPPORT COORDINATOR	34.45	41.87	1.00		1.00		1.00
	2665-REGEMSMGR	REGIONAL EMERGENCY MEDICAL SERVICES MANAGER	47.75	58.04	1.00		1.00		1.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	0.80		0.80		0.80
	2105-PHLABTCHII	PUBLIC HEALTH LABORATORY TECHNICIAN II	22.05	26.81	2.00		2.00		2.00
	2122-PHMICROBII	PUBLIC HEALTH MICROBIOLOGIST II	32.53	39.54	2.50		2.50		2.50
	2125-PHLABDIR	PUBLIC HEALTH LABORATORY DIRECTOR	50.82	61.77	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	0.00		0.00	1.00	1.00
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	1.00		1.00		1.00
	2122-PHMICROBII	PUBLIC HEALTH MICROBIOLOGIST II	32.53	39.54	1.50		1.50		1.50
	2632-HISII	HEALTH INFORMATION SPECIALIST II	29.46	35.81	1.00		1.00		1.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	2.00		2.00		2.00
	2632-HISII	HEALTH INFORMATION SPECIALIST II	29.46	35.81	6.00		6.00		6.00
	2634-HLTHPROGMGR	HEALTH PROGRAM MANAGER	39.79	48.36	2.00		2.00		2.00
	2635-SRHIS	SENIOR HEALTH INFORMATION SPECIALIST	31.68	38.50	0.00		0.00		0.00
	2638-SUPVHIS	SUPERVISING HEALTH INFORMATION SPECIALIST	33.96	41.28	1.00		1.00		1.00
	2671-HLTHCMSCTMG	HEALTHY COMMUNITIES SECTION MANAGER	47.75	58.04	1.00		1.00		1.00
	3382-COMHLTHWKII	COMMUNITY HEALTH WORKER II	19.61	23.84	1.00		1.00		1.00
220204	2612-EHSPCII	ENVIRONMENTAL HEALTH SPECIALIST II	33.72	40.99	13.28		13.28		13.28
	2614-SREHSPC	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	35.97	43.72	6.74		6.74		6.74
	2615-SUPVEHSPC	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	40.06	48.69	2.31		2.31		2.31

POSITION ALLOCATION

EF5 Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20
	2616-EHPROGMGR	ENVIRONMENTAL HEALTH PROGRAM MANAGER	44.47	54.04	1.00		1.00		1.00
	2625-DAIRYINSP	DAIRY INSPECTOR	34.41	41.83	1.50		1.50		1.50
220301	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	0023-SECRETARY	SECRETARY	22.51	27.36	2.00		2.00		2.00
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	1.00		1.00		1.00
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	1.00		1.00		1.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	2.00		2.00		2.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	1.50		1.50		1.50
	0404-ACCTGTCH	ACCOUNTING TECHNICIAN	24.00	29.17	1.00		1.00		1.00
	0404-ACCTGTCH	ACCOUNTING TECHNICIAN	24.00	29.17	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	2.00		2.00		2.00
	0828-ASOII	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00		1.00		1.00
	2263-MEDRCCLKIII	MEDICAL RECORD CLERK III	23.03	27.99	1.00		1.00		1.00
	2420-PTCAREAN	PATIENT CARE ANALYST	44.63	54.24	4.00		4.00		4.00
	2505-LCSWSPC	BEHAVIORAL HEALTH CLINICAL SPECIALIST	37.42	45.48	5.00		5.00		5.00
	2540-MHMEDICLDIR	MENTAL HEALTH MEDICAL DIRECTOR	97.22	118.17	1.00		1.00		1.00
	2541-MHSVCDIR	HEALTH SERVICES DIVISION DIRECTOR	67.00	81.44	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	3.00		3.00		3.00
	0505-MEDUNITCLK	MEDICAL UNIT CLERK	20.86	25.36	1.00		1.00		1.00
	1916-FNP-PHYSAST	NURSE PRACTITIONER-PHYSICIAN'S ASSISTANT	45.85	55.73	0.50		0.50		0.50
	2007-LVNI	LICENSED VOCATIONAL NURSE II	25.19	30.62	2.00		2.00		2.00
	2015-CLIENTCRMGR	CLIENT CARE MANAGER	46.00	55.92	1.00		1.00		1.00
	2082-PSYCHTCH	PSYCHIATRIC TECHNICIAN	26.20	31.85	2.00		2.00		2.00
	2091-PSYCHNURSE	PSYCHIATRIC NURSE	41.58	50.54	5.50		5.50		5.50
	2503-BHCL	BEHAVIORAL HEALTH CLINICIAN	34.77	42.27	16.98		16.98		16.98
	2505-LCSWSPC	BEHAVIORAL HEALTH CLINICAL SPECIALIST	37.42	45.48	1.00		1.00		1.00
	2532-ACUTEFRNMGR	ACUTE FORENSICS SECTION MANAGER	51.55	62.66	1.00		1.00		1.00
	2534-STAFFPSYCH	STAFF PSYCHIATRIST	84.48	102.69	0.50		0.50		0.50
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	4.00		4.00		4.00
	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00
	1916-FNP-PHYSAST	NURSE PRACTITIONER-PHYSICIAN'S ASSISTANT	45.85	55.73	0.80		0.80		0.80
	2013-SPVSTAFFNUR	SUPERVISING STAFF NURSE	45.24	54.99	1.00		1.00		1.00
	2091-PSYCHNURSE	PSYCHIATRIC NURSE	41.58	50.54	5.60		5.60		5.60
	2466-CLSUPPSPC	CLIENT SUPPORT SPECIALIST	21.04	25.57	1.20	-1.20	0.00		0.00
	2470-SRCLSUPPSPC	SENIOR CLIENT SUPPORT SPECIALIST	25.59	31.10	10.00		10.00		10.00
	2503-BHCL	BEHAVIORAL HEALTH CLINICIAN	34.77	42.27	4.00		4.00		4.00
	2505-LCSWSPC	BEHAVIORAL HEALTH CLINICAL SPECIALIST	37.42	45.48	2.00		2.00		2.00
	2534-STAFFPSYCH	STAFF PSYCHIATRIST	84.48	102.69	1.70		1.70		1.70
	2634-HLTHPROGMGR	HEALTH PROGRAM MANAGER	39.79	48.36	2.00		2.00		2.00
	3002-SOCSVCWKRII	SOCIAL SERVICE WORKER II	27.19	33.05	1.00		1.00		1.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	2007-LVNI	LICENSED VOCATIONAL NURSE II	25.19	30.62	1.00		1.00		1.00
	2091-PSYCHNURSE	PSYCHIATRIC NURSE	41.58	50.54	1.00		1.00		1.00
	2470-SRCLSUPPSPC	SENIOR CLIENT SUPPORT SPECIALIST	25.59	31.10	1.00		1.00		1.00
	2503-BHCL	BEHAVIORAL HEALTH CLINICIAN	34.77	42.27	13.80		13.80		13.80
	2530-AYCSVSCTMGR	ADULT YOUTH AND FAMILY SERVICES SECTION MANAGER	47.75	58.04	1.00		1.00		1.00
	2534-STAFFPSYCH	STAFF PSYCHIATRIST	84.48	102.69	2.70		2.70		2.70
	2634-HLTHPROGMGR	HEALTH PROGRAM MANAGER	39.79	48.36	3.00	-1.00	2.00		2.00
	2683-AODSCOUNSII	AODS COUNSELOR II	28.28	34.37	0.75		0.75		0.75
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	2503-BHCL	BEHAVIORAL HEALTH CLINICIAN	34.77	42.27	3.00		3.00		3.00
	2015-CLIENTCRMGR	CLIENT CARE MANAGER	46.00	55.92	1.00		1.00		1.00
	2634-HLTHPROGMGR	HEALTH PROGRAM MANAGER	39.79	48.36	1.00		1.00		1.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	6.00		6.00		6.00
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	1.00		1.00		1.00
	2015-CLIENTCRMGR	CLIENT CARE MANAGER	46.00	55.92	1.00		1.00		1.00
	2091-PSYCHNURSE	PSYCHIATRIC NURSE	41.58	50.54	2.00		2.00		2.00
	2420-PTCAREAN	PATIENT CARE ANALYST	44.63	54.24	1.00		1.00		1.00
	2466-CLSUPPSPC	CLIENT SUPPORT SPECIALIST	21.04	25.57	0.80		0.80		0.80
	2470-SRCLSUPPSPC	SENIOR CLIENT SUPPORT SPECIALIST	25.59	31.10	10.00		10.00		10.00
	2503-BHCL	BEHAVIORAL HEALTH CLINICIAN	34.77	42.27	32.90		32.90		32.90
	2505-LCSWSPC	BEHAVIORAL HEALTH CLINICAL SPECIALIST	37.42	45.48	3.00		3.00		3.00
	2534-STAFFPSYCH	STAFF PSYCHIATRIST	84.48	102.69	1.38		1.38		1.38
	2634-HLTHPROGMGR	HEALTH PROGRAM MANAGER	39.79	48.36	4.00		4.00		4.00
	2683-AODSCOUNSII	AODS COUNSELOR II	28.28	34.37	2.00		2.00		2.00
	2684-AODSSPC	AODS SPECIALIST	29.50	35.87	1.00		1.00		1.00
	3002-SOCSVCWKRII	SOCIAL SERVICE WORKER II	27.19	33.05	3.00		3.00		3.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	2.00		2.00		2.00
	2420-PTCAREAN	PATIENT CARE ANALYST	44.63	54.24	1.00		1.00		1.00
	2503-BHCL	BEHAVIORAL HEALTH CLINICIAN	34.77	42.27	1.00		1.00		1.00
	2505-LCSWSPC	BEHAVIORAL HEALTH CLINICAL SPECIALIST	37.42	45.48	1.00		1.00		1.00
	2632-HISII	HEALTH INFORMATION SPECIALIST II	29.46	35.81	1.00		1.00		1.00
	2638-SUPVHIS	SUPERVISING HEALTH INFORMATION SPECIALIST	33.96	41.28	1.00		1.00		1.00
	2680-AODSASSTII	AODS ASSISTANT II	21.04	25.57	1.00		1.00		1.00
	2681-AODSASSTIII	AODS ASSISTANT III	23.32	28.35	1.00		1.00		1.00
	2683-AODSCOUNSII	AODS COUNSELOR II	28.28	34.37	6.05		6.05		6.05
	2684-AODSSPC	AODS SPECIALIST	29.50	35.87	6.00		6.00		6.00
	2694-AODSSECTMGR	SUBSTANCE USE DISORDER & COMM RECVRY SVCS SECT	47.75	58.04	1.00		1.00		1.00

POSITION ALLOCATION

EFS Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20
	3002-SOCSVCWKRII	SOCIAL SERVICE WORKER II	27.19	33.05	1.00		1.00		1.00
220302	0002-OAII	OFFICE ASSISTANT II	18.31	22.26	2.00		2.00		2.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	1.00		1.00		1.00
	2460-AODSINTKINT	AODS INTAKE INTERVIEWER	21.04	25.57	2.00		2.00		2.00
	2634-HLTHPROGMGR	HEALTH PROGRAM MANAGER	39.79	48.36	1.00		1.00		1.00
	2683-AODSCOUNSII	AODS COUNSELOR II	28.28	34.37	6.70		6.70		6.70
	2684-AODSSPC	AODS SPECIALIST	29.50	35.87	1.00		1.00		1.00
	DEPARTMENT OF HEALTH SERVICES TOTAL				528.98	-4.20	524.78	5.00	529.78
HUMAN RESOURCES									
230101	0801-DEPDIRHR	DEPUTY HUMAN RESOURCES DIRECTOR	62.19	75.60	1.00		1.00		1.00
	0816-DIRECTORHR	DIRECTOR HUMAN RESOURCES	76.26	92.68	1.00		1.00		1.00
	0828-ASOII	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00		1.00		1.00
	7003-SROA-C	SENIOR OFFICE ASSISTANT CONFIDENTIAL	20.87	25.37	0.00		0.00		0.00
	7025-EXECSEC-C	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00		1.00		1.00
	7803-HRTCH-C	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	24.52	29.81	2.00		2.00		2.00
	0807-HRAIII	HUMAN RESOURCES ANALYST III	38.10	46.32	6.00		6.00		6.00
	0808-SPVHRA	SUPERVISING HUMAN RESOURCES ANALYST	43.78	53.21	2.00		2.00		2.00
	0813-R&CMGR	RECRUITMENT & CLASSIFICATION MANAGER	50.34	61.19	1.00		1.00		1.00
	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	1.00		1.00		1.00
	7803-HRTCH-C	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	24.52	29.81	3.00		3.00		3.00
	0807-HRAIII	HUMAN RESOURCES ANALYST III	38.10	46.32	1.00		1.00		1.00
	0809-TRGMGR	TRAINING MANAGER	44.87	54.54	1.00		1.00		1.00
	7003-SROA-C	SENIOR OFFICE ASSISTANT CONFIDENTIAL	20.87	25.37	1.00		1.00		1.00
	0164-HRISMGR	HUMAN RESOURCES INFORMATION SYSTEMS MANAGER	52.64	63.98	1.00		1.00		1.00
	7159-DISSII-C	DEPT INFO SYSTEMS SPECIALIST II CONFIDENTIAL	36.61	44.50	4.00		4.00		4.00
	0807-HRAIII	HUMAN RESOURCES ANALYST III	38.10	46.32	3.00		3.00		3.00
	0814-ERMGR	EMPLOYEE RELATIONS MANAGER	60.08	73.02	1.00		1.00		1.00
	7803-HRTCH-C	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	24.52	29.81	1.00		1.00		1.00
230110	0807-HRAIII	HUMAN RESOURCES ANALYST III	38.10	46.32	1.00		1.00		1.00
230201	0417-ACCNTNTIII	ACCOUNTANT III	36.35	44.18	1.00		1.00		1.00
	0765-RISKMANAGER	RISK MANAGER	50.06	60.85	1.00		1.00		1.00
	0767-RMAII	RISK MANAGEMENT ANALYST II	37.84	46.00	11.00		11.00		11.00
	0768-RMAIII	RISK MANAGEMENT ANALYST III	43.53	52.92	3.00		3.00		3.00
	0801-DEPDIRHR	DEPUTY HUMAN RESOURCES DIRECTOR	62.19	75.60	1.00		1.00		1.00
	0811-EEOUMGR	EQUAL EMPLOYMENT OPPORTUNITY MANAGER	46.94	57.06	1.00		1.00		1.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
	0858-EMPBENMGR	EMPLOYEE BENEFITS MANAGER	45.91	55.81	1.00		1.00		1.00
	7003-SROA-C	SENIOR OFFICE ASSISTANT CONFIDENTIAL	20.87	25.37	1.00		1.00		1.00
	7403-ACTCLKIII-C	SENIOR ACCOUNT CLERK CONFIDENTIAL	22.66	27.54	2.00		2.00		2.00
	7803-HRTCH-C	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	24.52	29.81	6.00		6.00		6.00
	HUMAN RESOURCES TOTAL				62.00	0.00	62.00	0.00	62.00
HUMAN SERVICES & IHSS									
240301	3088-ASSTDIRHSD	ASSISTANT DIRECTOR HUMAN SERVICES	68.88	83.73	1.00		1.00		1.00
	3090-DIRECTORHSD	DIRECTOR OF HUMAN SERVICES	81.29	98.81	1.00		1.00		1.00
	7025-EXECSEC-C	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00		1.00		1.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	0382-PAYROLLCLK	PAYROLL CLERK	24.07	29.25	3.00		3.00		3.00
	0477-PROGSPC	PROGRAM SPECIALIST	31.49	38.27	3.00		3.00		3.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	2.00		2.00		2.00
	0823-ADMAIDECNF	ADMINISTRATIVE AIDE CONFIDENTIAL	25.54	31.05	1.00		1.00		1.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00	-1.00	0.00
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00		2.00		2.00
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00		1.00		1.00
	0828-ASOII	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00		1.00		1.00
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	3.00		3.00	2.00	5.00
	3084-PROGDEVMGR	PROGRAM DEVELOPMENT MANAGER	42.12	51.20	1.00		1.00		1.00
	7382-PAYROLLCLK-C	PAYROLL CLERK CONFIDENTIAL	24.07	29.25	1.00		1.00		1.00
	0007-OFCSUPSPVP	OFFICE SUPPORT SUPERVISOR	24.71	30.04	1.00		1.00		1.00
	0007-OFCSUPSPVP	OFFICE SUPPORT SUPERVISOR	24.71	30.04	1.00		1.00		1.00
	0157-DISTCHII	DEPARTMENT INFORMATION SYSTEMS TECHNICIAN II	27.82	33.81	1.00		1.00		1.00
	0159-DISSPECII	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	36.62	44.51	6.00		6.00		6.00
	0161-DISMGR	DEPARTMENT INFORMATION SYSTEMS MANAGER	47.85	58.16	3.00		3.00		3.00
	0170-SRDISMGR	SENIOR DEPARTMENT INFORMATION SYSTEMS MANAGER	55.03	66.89	1.00		1.00		1.00
	0172-HSDNETWKAN	HUMAN SERVICES NETWORK ANALYST	41.74	50.74	3.00		3.00		3.00
	0173-HSDSYPROGAN	HUMAN SERVICES SYSTEMS & PROGRAMMING ANALYST	39.00	47.41	6.00		6.00		6.00
	0175-PUBASTSYMGR	PUBLIC ASSISTANCE SYSTEMS MANAGER	47.85	58.16	1.00		1.00		1.00
	0176-PUBASTSYSPC	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	36.66	44.55	3.00		3.00		3.00
	0178-SPVPASYSYCH	SUPERVISING PUBLIC ASSISTANCE SYSTEMS TECHNICIAN	31.83	38.68	1.00		1.00		1.00
	0179-PUBASTSYTCH	PUBLIC ASSISTANCE SYSTEMS TECHNICIAN	28.93	35.18	3.00		3.00		3.00
	0204-MICROTCHI	MICROGRAPHIC TECHNICIAN I	18.92	23.00	4.00		4.00		4.00
	0205-MICROTCHII	MICROGRAPHIC TECHNICIAN II	20.86	25.36	5.00		5.00		5.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	0.00		0.00	1.00	1.00
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	7.75		7.75		7.75
	3084-PROGDEVMGR	PROGRAM DEVELOPMENT MANAGER	42.12	51.20	2.00		2.00		2.00
	3088-ASSTDIRHSD	ASSISTANT DIRECTOR HUMAN SERVICES	68.88	83.73	1.00		1.00		1.00

POSITION ALLOCATION

EFS Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20
	0002-OAII	OFFICE ASSISTANT II	18.31	22.26	1.00		1.00		1.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	0176-PUBASTSYSPC	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	36.66	44.55	0.00		0.00	1.00	1.00
	0474-EWIII	ELIGIBILITY WORKER III	25.43	30.91	1.00		1.00	-1.00	0.00
	0476-ELIGSUPV	ELIGIBILITY SUPERVISOR	28.73	34.92	0.00		0.00		0.00
	0484-SRES	SENIOR ELIGIBILITY SPECIALIST	27.44	33.35	9.00		9.00		9.00
	0485-ESSUPV	ELIGIBILITY SPECIALIST SUPERVISOR	30.19	36.70	2.00		2.00		2.00
	3004-SOCSVCWKRIV	SOCIAL SERVICE WORKER IV	32.41	39.40	1.00		1.00		1.00
	4246-WFINVESTII	WELFARE FRAUD INVESTIGATOR II	37.35	45.40	4.00		4.00		4.00
	4249-CHFWINVEST	CHIEF WELFARE FRAUD INVESTIGATOR	45.90	55.80	1.00		1.00		1.00
	4251-SRWFINVEST	SENIOR WELFARE FRAUD INVESTIGATOR	40.28	48.95	1.00		1.00		1.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	4.00		4.00		4.00
	0007-OFCSUPSUPV	OFFICE SUPPORT SUPERVISOR	24.71	30.04	1.00		1.00		1.00
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	3.00		3.00		3.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	2.00		2.00		2.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	4.00		4.00		4.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	1.00		1.00		1.00
	0404-ACCTGTCH	ACCOUNTING TECHNICIAN	24.00	29.17	1.00		1.00		1.00
	0404-ACCTGTCH	ACCOUNTING TECHNICIAN	24.00	29.17	2.00		2.00		2.00
	0416-ACCNTNTII	ACCOUNTANT II	31.62	38.43	2.00		2.00		2.00
	0417-ACCNTNTIII	ACCOUNTANT III	36.35	44.18	2.00		2.00		2.00
	0417-ACCNTNTIII	ACCOUNTANT III	36.35	44.18	1.00		1.00		1.00
	0419-SPVACCNTNT	SUPERVISING ACCOUNTANT	38.38	46.66	1.00		1.00		1.00
	0437-DEPTACTGMGR	DEPARTMENT ACCOUNTING MANAGER	41.76	50.76	1.00		1.00		1.00
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00		1.00		1.00
	0842-DPTADMSVDIR	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	49.36	60.00	1.00		1.00		1.00
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	1.00		1.00		1.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	2.00		2.00		2.00
	0007-OFCSUPSUPV	OFFICE SUPPORT SUPERVISOR	24.71	30.04	1.00		1.00		1.00
	0311-STOREKEEPER	STOREKEEPER	20.44	24.84	1.00		1.00		1.00
	0312-SRSTOREKEPR	SENIOR STOREKEEPER	22.67	27.55	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00		1.00		1.00
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	1.00		1.00		1.00
	3084-PROGDEVMGR	PROGRAM DEVELOPMENT MANAGER	42.12	51.20	1.00		1.00		1.00
	0007-OFCSUPSUPV	OFFICE SUPPORT SUPERVISOR	24.71	30.04	1.00		1.00		1.00
	0002-OAII	OFFICE ASSISTANT II	18.31	22.26	18.00		18.00		18.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	11.00		11.00		11.00
	0007-OFCSUPSUPV	OFFICE SUPPORT SUPERVISOR	24.71	30.04	6.00		6.00		6.00
	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00
	0310-MATHANDLER	MATERIALS HANDLER	19.55	23.77	2.00		2.00		2.00
	0311-STOREKEEPER	STOREKEEPER	20.44	24.84	1.00		1.00		1.00
	0482-ESII	ELIGIBILITY SPECIALIST II	25.43	30.91	133.00		133.00	6.00	139.00
	0484-SRES	SENIOR ELIGIBILITY SPECIALIST	27.44	33.35	33.00		33.00		33.00
	0485-ESSUPV	ELIGIBILITY SPECIALIST SUPERVISOR	30.19	36.70	21.00		21.00		21.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	2.00		2.00		2.00
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	5.00		5.00		5.00
	3002-SOCSVCWKRII	SOCIAL SERVICE WORKER II	27.19	33.05	1.00		1.00		1.00
	3003-SOCSVCWKIII	SOCIAL SERVICE WORKER III	29.05	35.31	1.00		1.00		1.00
	3011-SOCSVCSVII	SOCIAL SERVICE SUPERVISOR II	36.23	44.04	1.00		1.00		1.00
	3084-PROGDEVMGR	PROGRAM DEVELOPMENT MANAGER	42.12	51.20	2.00		2.00		2.00
	3087-HSDSECTMGR	HUMAN SERVICES SECTION MANAGER	45.02	54.72	3.00		3.00		3.00
	3089-HSDDIVDIR	HUMAN SERVICES DIVISION DIRECTOR	52.77	64.14	1.00		1.00		1.00
	3352-HUMSVCAIDII	HUMAN SERVICES AIDE II	19.47	23.66	14.00		14.00		14.00
	0002-OAII	OFFICE ASSISTANT II	18.31	22.26	4.00		4.00		4.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	6.00		6.00		6.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	0007-OFCSUPSUPV	OFFICE SUPPORT SUPERVISOR	24.71	30.04	2.00		2.00		2.00
	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00
	0174-CMPLABSPSPC	COMPUTER LAB SUPPORT SPECIALST	27.82	33.81	1.00		1.00		1.00
	0176-PUBASTSYSPC	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	36.66	44.55	1.00		1.00		1.00
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	3.00		3.00		3.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	2.00		2.00		2.00
	0416-ACCNTNTII	ACCOUNTANT II	31.62	38.43	1.00		1.00		1.00
	0472-EWII	ELIGIBILITY WORKER II	23.44	28.49	2.00		2.00	-2.00	0.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	6.00		6.00		6.00
	3030-E&TSPC	EMPLOYMENT & TRAINING SPECIALIST	25.43	30.91	30.50		30.50	2.00	32.50
	3031-SRE&TSPC	SENIOR EMPLOYMENT & TRAINING SPECIALIST	27.44	33.35	5.00		5.00		5.00
	3032-SPVE&TSPC	SUPERVISING EMPLOYMENT & TRAINING SPECIALIST	30.19	36.70	5.00		5.00		5.00
	3037-E&TCOUNSII	EMPLOYMENT & TRAINING COUNSELOR II	29.05	35.31	18.00		18.00	3.00	21.00
	3038-E&TCOORD	EMPLOYMENT & TRAINING COORDINATOR	30.48	37.04	1.00		1.00		1.00
	3038-E&TCOORD	EMPLOYMENT & TRAINING COORDINATOR	30.48	37.04	9.00		9.00		9.00
	3039-SPVE&TCOUNS	SUPERVISING EMPLOYMENT & TRAINING COUNSELOR	34.65	42.12	5.00		5.00		5.00
	3084-PROGDEVMGR	PROGRAM DEVELOPMENT MANAGER	42.12	51.20	1.00		1.00		1.00
	3087-HSDSECTMGR	HUMAN SERVICES SECTION MANAGER	45.02	54.72	2.00		2.00		2.00
	3089-HSDDIVDIR	HUMAN SERVICES DIVISION DIRECTOR	52.77	64.14	1.00		1.00		1.00
	3352-HUMSVCAIDII	HUMAN SERVICES AIDE II	19.47	23.66	3.00		3.00		3.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	3.00		3.00		3.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	21.00		21.00		21.00

POSITION ALLOCATION

EF5 Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20	
	0007-OFCSUPSUPV	OFFICE SUPPORT SUPERVISOR	24.71	30.04	2.00		2.00		2.00	
	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00	
	0050-SRLEGALPROC	SENIOR LEGAL PROCESSOR	22.59	27.47	5.00		5.00		5.00	
	0052-LEGALSTFSUP	LEGAL STAFF SUPERVISOR	26.42	32.12	1.00		1.00		1.00	
	0176-PUBASTSYSPEC	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	36.66	44.55	1.00		1.00		1.00	
	0472-EWII	ELIGIBILITY WORKER II	23.44	28.49	3.75		3.75	0.25	4.00	
	0476-ELIGSUPV	ELIGIBILITY SUPERVISOR	28.73	34.92	1.00		1.00		1.00	
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00	
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	2.00		2.00		2.00	
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00	
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	3.00		3.00		3.00	
	3002-SOCSVCWKRII	SOCIAL SERVICE WORKER II	27.19	33.05	1.00		1.00		1.00	
	3003-SOCSVCWKIII	SOCIAL SERVICE WORKER III	29.05	35.31	1.00		1.00		1.00	
	3006-CPS SSW	CHILD PROTECTIVE SERVICES SOCIAL WORKER	35.85	43.58	100.50		100.50		100.50	
	3010-SOCSVCSPVI	SOCIAL SERVICE SUPERVISOR I	34.65	42.12	1.00		1.00		1.00	
	3012-CPS SSWSUP	CHILD PROTECTIVE SERVICES SOCIAL WORK SUPERVISOR	40.17	48.83	17.00		17.00		17.00	
	3084-PROGDEVMGR	PROGRAM DEVELOPMENT MANAGER	42.12	51.20	2.00		2.00		2.00	
	3087-HSDSECTMGR	HUMAN SERVICES SECTION MANAGER	45.02	54.72	1.00		1.00		1.00	
	3087-HSDSECTMGR	HUMAN SERVICES SECTION MANAGER	45.02	54.72	4.00		4.00		4.00	
	3089-HSDDIVDIR	HUMAN SERVICES DIVISION DIRECTOR	52.77	64.14	1.00		1.00		1.00	
	3353-SOCWKAST	SOCIAL WORK ASSISTANT	20.91	25.42	8.00		8.00		8.00	
	3021-CRCCI	CHILDREN'S RESIDENTIAL CARE COUNSELOR II	25.55	31.06	20.00		20.00		20.00	
	3024-SPVCRCC	SUPERV CHILD RESIDENTIAL CARE COUNSELOR	32.56	39.59	6.00		6.00		6.00	
	3026-VMCHLDHMMGR	VALLEY OF THE MOON CHILDREN'S HOME MANAGER	42.12	51.20	1.00		1.00		1.00	
	3112-JCCII	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	3.00		3.00		3.00	
	3114-JCCIV	JUVENILE CORRECTIONAL COUNSELOR IV	32.56	39.59	1.00		1.00		1.00	
	5370-RESIDSVCWKR	RESIDENTIAL SERVICE WORKER	17.45	21.21	3.00		3.00		3.00	
	6230-CHEF	CHEF	23.28	28.29	1.00		1.00		1.00	
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	2.00		2.00		2.00	
	0007-OFCSUPSUPV	OFFICE SUPPORT SUPERVISOR	24.71	30.04	1.00		1.00		1.00	
	0176-PUBASTSYSPEC	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	36.66	44.55	1.00		1.00		1.00	
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	2.00		2.00		2.00	
	3084-PROGDEVMGR	PROGRAM DEVELOPMENT MANAGER	42.12	51.20	1.00		1.00		1.00	
	3087-HSDSECTMGR	HUMAN SERVICES SECTION MANAGER	45.02	54.72	1.00		1.00		1.00	
	3089-HSDDIVDIR	HUMAN SERVICES DIVISION DIRECTOR	52.77	64.14	1.00		1.00		1.00	
	7023-SECRETARY-C	SECRETARY CONFIDENTIAL	22.51	27.36	1.00		1.00		1.00	
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	6.00		6.00		6.00	
	0007-OFCSUPSUPV	OFFICE SUPPORT SUPERVISOR	24.71	30.04	1.00		1.00		1.00	
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	7.00		7.00		7.00	
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00	
	3003-SOCSVCWKIII	SOCIAL SERVICE WORKER III	29.05	35.31	38.50		38.50		38.50	
	3004-SOCSVCWKRIV	SOCIAL SERVICE WORKER IV	32.41	39.40	8.00		8.00		8.00	
	3010-SOCSVCSPVI	SOCIAL SERVICE SUPERVISOR I	34.65	42.12	6.00		6.00		6.00	
	3011-SOCSVCSPVII	SOCIAL SERVICE SUPERVISOR II	36.23	44.04	1.00		1.00		1.00	
	3348-HMCRSPASSIS	HOME CARE SUPPORT ASSISTANT	19.32	23.49	2.00		2.00		2.00	
	3350-HMCRSUPPSPC	HOME CARE SUPPORT SPECIALIST	21.01	25.54	4.00		4.00		4.00	
	3350-HMCRSUPPSPC	HOME CARE SUPPORT SPECIALIST	21.01	25.54	1.00		1.00		1.00	
	3353-SOCWKAST	SOCIAL WORK ASSISTANT	20.91	25.42	1.00		1.00		1.00	
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	2.00		2.00		2.00	
	3004-SOCSVCWKRIV	SOCIAL SERVICE WORKER IV	32.41	39.40	28.00	1.00	29.00		29.00	
	3011-SOCSVCSPVII	SOCIAL SERVICE SUPERVISOR II	36.23	44.04	4.00		4.00		4.00	
	3087-HSDSECTMGR	HUMAN SERVICES SECTION MANAGER	45.02	54.72	1.00		1.00		1.00	
	3353-SOCWKAST	SOCIAL WORK ASSISTANT	20.91	25.42	0.00	1.00	1.00		1.00	
	0417-ACCNTNTIII	ACCOUNTANT III	36.35	44.18	1.00		1.00		1.00	
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00	
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	1.00		1.00		1.00	
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	1.00		1.00		1.00	
	3084-PROGDEVMGR	PROGRAM DEVELOPMENT MANAGER	42.12	51.20	1.00		1.00		1.00	
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00	
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	0.50		0.50		0.50	
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	1.00		1.00		1.00	
	3004-SOCSVCWKRIV	SOCIAL SERVICE WORKER IV	32.41	39.40	7.00		7.00		7.00	
	3004-SOCSVCWKRIV	SOCIAL SERVICE WORKER IV	32.41	39.40	1.00		1.00		1.00	
	3011-SOCSVCSPVII	SOCIAL SERVICE SUPERVISOR II	36.23	44.04	2.00		2.00		2.00	
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00	
	0608-VETCLMWKIII	VETERANS SERVICE SPECIALIST III	26.08	31.70	5.00		5.00		5.00	
	0610-VETSVCFCR	VETERANS SERVICE OFFICER	39.72	48.29	1.00		1.00		1.00	
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	2.00		2.00		2.00	
	0069-DEPPA-PG-PC	DEPUTY PUBLIC ADMINISTRATOR-GUARDIAN-CONSERVATOR	28.90	35.13	5.00		5.00		5.00	
	0070-SRPA-G-C	SUPERVISING PUBLIC ADMIN-GUARDIAN-CONSERVATOR	34.30	41.70	1.00		1.00		1.00	
	0071-CHFDPPA-G-C	CHIEF DEPUTY PUBLIC ADMIN-GUARDIAN-CONSERVATOR	39.24	47.69	1.00		1.00		1.00	
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	0.80		0.80		0.80	
370101	9300-IHSSPAMGR	IHSS PUBLIC AUTHORITY MANAGER	51.71	62.86	1.00		1.00		1.00	
	HUMAN SERVICES & IHHS TOTAL					877.30	2.00	879.30	11.25	890.55
	INFORMATION SYSTEMS DEPT									
250101	0150-ISDIRECTOR	INFORMATION SYSTEM DIRECTOR	75.18	91.38	1.00		1.00		1.00	
	0152-ITA II	INFORMATION TECHNOLOGY ANALYST II	34.71	42.19	1.00		1.00		1.00	
	0154-ITA III	INFORMATION TECHNOLOGY ANALYST III	42.70	51.90	1.00		1.00		1.00	
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	7.00		7.00		7.00	
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	2.00		2.00		2.00	

POSITION ALLOCATION

EFS Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20	
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00		2.00		2.00	
	0828-ASOII	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00		1.00		1.00	
	0129-SRPROGAN	SENIOR PROGRAMMER ANALYST	43.13	52.43	8.00		8.00		8.00	
	0130-PROGAN	PROGRAMMER ANALYST	36.07	43.84	1.00		1.00		1.00	
	0143-ISPRJMGR	INFORMATION SYSTEMS PROJECT MANAGER	51.88	63.05	1.00		1.00		1.00	
	0149-ISDIVDIR	INFORMATION SYSTEM DIVISION DIRECTOR	59.63	72.48	1.00		1.00		1.00	
	0129-SRPROGAN	SENIOR PROGRAMMER ANALYST	43.13	52.43	1.00		1.00		1.00	
	0130-PROGAN	PROGRAMMER ANALYST	36.07	43.84	1.00		1.00		1.00	
	0143-ISPRJMGR	INFORMATION SYSTEMS PROJECT MANAGER	51.88	63.05	1.00		1.00		1.00	
	0163-SRBUSANLYST	SENIOR BUSINESS SYSTEMS ANALYST	43.13	52.43	1.00		1.00		1.00	
	1222-GISTCHII	GEOGRAPHIC INFORMATION TECHNICIAN II	31.53	38.34	2.00		2.00		2.00	
	0118-SYSFTWANLST	SYSTEMS SOFTWARE ANALYST	45.28	55.04	1.50		1.50		1.50	
	0129-SRPROGAN	SENIOR PROGRAMMER ANALYST	43.13	52.43	5.50		5.50		5.50	
	0130-PROGAN	PROGRAMMER ANALYST	36.07	43.84	2.00		2.00		2.00	
	0143-ISPRJMGR	INFORMATION SYSTEMS PROJECT MANAGER	51.88	63.05	2.00		2.00		2.00	
	0154-ITA III	INFORMATION TECHNOLOGY ANALYST III	42.70	51.90	1.00		1.00		1.00	
	0163-SRBUSANLYST	SENIOR BUSINESS SYSTEMS ANALYST	43.13	52.43	1.00		1.00		1.00	
	0129-SRPROGAN	SENIOR PROGRAMMER ANALYST	43.13	52.43	2.00		2.00		2.00	
	0130-PROGAN	PROGRAMMER ANALYST	36.07	43.84	2.00		2.00		2.00	
	0143-ISPRJMGR	INFORMATION SYSTEMS PROJECT MANAGER	51.88	63.05	3.00		3.00		3.00	
	0149-ISDIVDIR	INFORMATION SYSTEM DIVISION DIRECTOR	59.63	72.48	1.00		1.00		1.00	
	0152-ITA II	INFORMATION TECHNOLOGY ANALYST II	34.71	42.19	3.00		3.00		3.00	
	0163-SRBUSANLYST	SENIOR BUSINESS SYSTEMS ANALYST	43.13	52.43	1.00		1.00		1.00	
	0232-GRAPHDESPHO	GRAPHICS DESIGNER PHOTOGRAPHER	24.48	29.76	1.00		1.00		1.00	
	0118-SYSFTWANLST	SYSTEMS SOFTWARE ANALYST	45.28	55.04	10.50		10.50		10.50	
	0140-SRNETWKAN	SENIOR NETWORK ANALYST	47.29	57.48	1.00		1.00		1.00	
	0141-NETWKAN	NETWORK ANALYST	43.98	53.46	2.00		2.00		2.00	
	0143-ISPRJMGR	INFORMATION SYSTEMS PROJECT MANAGER	51.88	63.05	1.00		1.00		1.00	
	0149-ISDIVDIR	INFORMATION SYSTEM DIVISION DIRECTOR	59.63	72.48	1.00		1.00		1.00	
	0152-ITA II	INFORMATION TECHNOLOGY ANALYST II	34.71	42.19	2.00		2.00		2.00	
	0140-SRNETWKAN	SENIOR NETWORK ANALYST	47.29	57.48	2.00		2.00		2.00	
	0141-NETWKAN	NETWORK ANALYST	43.98	53.46	3.00		3.00		3.00	
	0143-ISPRJMGR	INFORMATION SYSTEMS PROJECT MANAGER	51.88	63.05	1.00		1.00		1.00	
	0152-ITA II	INFORMATION TECHNOLOGY ANALYST II	34.71	42.19	11.00		11.00		11.00	
	0154-ITA III	INFORMATION TECHNOLOGY ANALYST III	42.70	51.90	3.00		3.00		3.00	
	0318-MATEQUIPC	MATERIALS EQUIPMENT SPECIALIST	24.79	30.14	1.00		1.00		1.00	
	0143-ISPRJMGR	INFORMATION SYSTEMS PROJECT MANAGER	51.88	63.05	1.00		1.00		1.00	
	0118-SYSFTWANLST	SYSTEMS SOFTWARE ANALYST	45.28	55.04	2.00		2.00		2.00	
	0129-SRPROGAN	SENIOR PROGRAMMER ANALYST	43.13	52.43	1.00		1.00		1.00	
	0130-PROGAN	PROGRAMMER ANALYST	36.07	43.84	1.00		1.00		1.00	
	0143-ISPRJMGR	INFORMATION SYSTEMS PROJECT MANAGER	51.88	63.05	1.00		1.00		1.00	
	1222-GISTCHII	GEOGRAPHIC INFORMATION TECHNICIAN II	31.53	38.34	1.00		1.00		1.00	
	0143-ISPRJMGR	INFORMATION SYSTEMS PROJECT MANAGER	51.88	63.05	1.00		1.00		1.00	
	0058-RECORDSMGR	RECORDS AND INFORMATION MANAGER	37.16	45.17	1.00		1.00		1.00	
	0155-BUSSYSAN	BUSINESS SYSTEMS ANALYST	36.07	43.84	1.00		1.00		1.00	
	0307-MAILMATRCII	MAIL MATERIALS AND RECORDS HANDLER II	20.44	24.84	6.00		6.00		6.00	
	0309-MAILMTRCSPV	MAIL MATERIALS AND RECORDS SUPERVISOR	23.49	28.54	1.00		1.00		1.00	
	0318-MATEQUIPC	MATERIALS EQUIPMENT SPECIALIST	24.79	30.14	1.00		1.00		1.00	
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00	
	1710-SRCOMMTECH	SENIOR COMMUNICATIONS TECHNICIAN	35.04	42.59	1.00		1.00		1.00	
	INFORMATION SYSTEMS DEPT TOTAL					116.50	0.00	116.50	0.00	116.50
PERMIT & RESOURCE MANAGEMENT DEPT										
260101	0002-OAII	OFFICE ASSISTANT II	18.31	22.26	1.00		1.00		1.00	
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00	
	0098-TELOPERATOR	TELEPHONE OPERATOR	18.61	22.63	1.00		1.00		1.00	
	0552-PERMITTCHII	PERMIT TECHNICIAN II	26.74	32.50	6.00		6.00		6.00	
	1240-CUSTSVCSVP	CUSTOMER SERVICE SUPERVISOR	39.07	47.48	1.00		1.00		1.00	
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00	
	0159-DISSPECII	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	36.62	44.51	4.00		4.00		4.00	
	0161-DISMGR	DEPARTMENT INFORMATION SYSTEMS MANAGER	47.85	58.16	1.00		1.00		1.00	
	1222-GISTCHII	GEOGRAPHIC INFORMATION TECHNICIAN II	31.53	38.34	2.00		2.00		2.00	
	1223-SRGISTCH	SENIOR GEOGRAPHIC INFORMATION TECHNICIAN	33.75	41.02	1.00		1.00		1.00	
	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00	
	0382-PAYROLLCLK	PAYROLL CLERK	24.07	29.25	1.00		1.00		1.00	
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	1.00		1.00		1.00	
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	2.00		2.00		2.00	
	0404-ACCTGTCH	ACCOUNTING TECHNICIAN	24.00	29.17	2.00		2.00		2.00	
	0416-ACCNTNTII	ACCOUNTANT II	31.62	38.43	1.00		1.00		1.00	
	0417-ACCNTNTIII	ACCOUNTANT III	36.35	44.18	1.00		1.00		1.00	
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	2.00		2.00		2.00	
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	2.00		2.00		2.00	
	0828-ASOII	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00		1.00		1.00	
	1210-PRMDDIVMGR	PRMD DIVISION MANAGER	47.45	57.68	1.00		1.00		1.00	
	1215-DIRECT-PRMD	DIRECTOR PRMD	73.34	89.15	1.00		1.00		1.00	
	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	1.00		1.00		1.00	
	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00	
	1016-DEPDIRENGCN	DEPUTY DIRECTOR ENGINEERING CONSTRUCTION	60.57	73.63	1.00		1.00		1.00	
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00	
	1007-ENGTECHIII	ENGINEERING TECHNICIAN III	32.41	39.40	4.00		4.00		4.00	
	1008-ENGTECHIV	ENGINEERING TECHNICIAN IV	38.90	47.28	1.00		1.00		1.00	

POSITION ALLOCATION

EFS Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20	
	1012-ENGINEER	ENGINEER	43.41	52.76	2.00		2.00		2.00	
	1014-SRENGINEER	SENIOR ENGINEER	47.81	58.12	1.00		1.00		1.00	
	1015-ENGDIVMGR	ENGINEERING DIVISION MANAGER	52.68	64.03	1.00		1.00		1.00	
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	2.00		2.00		2.00	
	1007-ENGTECHIII	ENGINEERING TECHNICIAN III	32.41	39.40	2.00		2.00		2.00	
	2612-EHSPCII	ENVIRONMENTAL HEALTH SPECIALIST II	33.72	40.99	4.00		4.00		4.00	
	2614-SREHSPC	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	35.97	43.72	4.00		4.00		4.00	
	2615-SUPVEHSPC	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	40.06	48.69	1.00		1.00		1.00	
	1000-LICLANDSURV	LICENSED LAND SURVEYOR	40.83	49.62	1.00		1.00		1.00	
	1007-ENGTECHIII	ENGINEERING TECHNICIAN III	32.41	39.40	2.00		2.00		2.00	
	1012-ENGINEER	ENGINEER	43.41	52.76	1.00		1.00		1.00	
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	2.00		2.00		2.00	
	1012-ENGINEER	ENGINEER	43.41	52.76	2.00		2.00		2.00	
	1014-SRENGINEER	SENIOR ENGINEER	47.81	58.12	1.00		1.00		1.00	
	1209-BLDGDIVMGR	BUILDING DIVISION MANAGER	52.68	64.03	1.00		1.00		1.00	
	1405-BLDGINSPII	BUILDING INSPECTOR II	33.50	40.73	7.00		7.00		7.00	
	1407-SRBLDGINS	SENIOR BUILDING INSPECTOR	36.24	44.05	3.00		3.00		3.00	
	1426-BLDGPLNEXII	BUILDING PLANS EXAMINER II	34.42	41.84	3.00		3.00		3.00	
	1428-SRBLDGPLNEX	SENIOR BUILDING PLANS EXAMINER	37.22	45.23	3.00		3.00		3.00	
	1440-SPVBLDGINS	SUPERVISING BUILDING INSPECTOR	41.41	50.33	1.00		1.00		1.00	
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00	
	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00	
	1192-CDENFINSP	CODE ENFORCEMENT INSPECTOR II	35.20	42.79	5.00		5.00		5.00	
	1193-SRCDENFINSP	SENIOR CODE ENFORCEMENT INSPECTOR	38.07	46.27	3.00		3.00		3.00	
	1194-CDENFUSPV	CODE ENFORCEMENT SUPERVISOR	41.86	50.88	1.00		1.00		1.00	
	1210-PRMDDIVMGR	PRMD DIVISION MANAGER	47.45	57.68	1.00		1.00		1.00	
	0023-SECRETARY	SECRETARY	22.51	27.36	2.00		2.00		2.00	
	1213-DEPDIR-PLNG	DEPUTY DIRECTOR-PLANNING	54.61	66.38	1.00		1.00		1.00	
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00	
	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00	
	1200-PLANNINGTCH	PLANNING TECHNICIAN	23.77	28.90	1.00		1.00		1.00	
	1203-PLANNERIII	PLANNER III	38.38	46.66	14.00		14.00		14.00	
	1210-PRMDDIVMGR	PRMD DIVISION MANAGER	47.45	57.68	1.00		1.00		1.00	
	1401-SPVPLANNER	SUPERVISING PLANNER	42.22	51.32	2.00		2.00		2.00	
	2614-SREHSPC	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	35.97	43.72	1.00		1.00		1.00	
	0990-SRENVIRSPEC	SENIOR ENVIRONMENTAL SPECIALIST	37.12	45.13	5.00		5.00		5.00	
	1081-PROGEOLOGST	PROFESSIONAL GEOLOGIST	43.41	52.76	1.00		1.00		1.00	
	1210-PRMDDIVMGR	PRMD DIVISION MANAGER	47.45	57.68	1.00		1.00		1.00	
	1203-PLANNERIII	PLANNER III	38.38	46.66	3.00		3.00		3.00	
	1210-PRMDDIVMGR	PRMD DIVISION MANAGER	47.45	57.68	1.00		1.00		1.00	
	1401-SPVPLANNER	SUPERVISING PLANNER	42.22	51.32	1.00		1.00		1.00	
260301	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00	
	4513-SRFIREINSP	SENIOR FIRE INSPECTOR	43.87	53.32	1.00		1.00		1.00	
	4518-FIREMARSHAL	ASSISTANT FIRE CHIEF	57.45	69.84	1.00		1.00		1.00	
	4519-FIREINSP	FIRE INSPECTOR II	39.88	48.47	2.00		2.00		2.00	
260302	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00	
	4516-FIREVSOFPCR	FIRE SERVICES OFFICER	49.81	60.55	1.00		1.00		1.00	
	4519-FIREINSP	FIRE INSPECTOR II	39.88	48.47	4.00		4.00		4.00	
260303	5015-MWII	MAINTENANCE WORKER II	23.65	28.74	1.50		1.50		1.50	
	PERMIT & RESOURCE MANAGEMENT DEPT TOTAL					148.50	0.00	148.50	0.00	148.50
PROBATION DEPT										
270101	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00	
	0842-DPTADMSVDIR	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	49.36	60.00	1.00		1.00		1.00	
	3227-POIII	PROBATION OFFICER III	32.81	39.88	0.00		0.00	1.00	1.00	
	3234-PRBDIVDIRII	PROBATION DIVISION DIRECTOR II	45.67	55.51	1.00		1.00		1.00	
	3238-DEPCHFO	DEPUTY CHIEF PROBATION OFFICER	56.18	68.29	2.00		2.00		2.00	
	3240-CHFPBOFCR	CHIEF PROBATION OFFICER	71.82	87.30	1.00		1.00		1.00	
	7022-EXELGLSEC-C	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	26.75	32.51	1.00		1.00		1.00	
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	4.00		4.00		4.00	
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	2.00		2.00		2.00	
	0404-ACCTGTCH	ACCOUNTING TECHNICIAN	24.00	29.17	1.00		1.00		1.00	
	0416-ACCNTNTII	ACCOUNTANT II	31.62	38.43	1.00		1.00		1.00	
	0419-SPVACCNTNT	SUPERVISING ACCOUNTANT	38.38	46.66	1.00		1.00		1.00	
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00	
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00	
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00		1.00		1.00	
	0155-BUSSYSAN	BUSINESS SYSTEMS ANALYST	36.07	43.84	1.00		1.00		1.00	
	0159-DISSPECII	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	36.62	44.51	1.00		1.00		1.00	
	0161-DISMGR	DEPARTMENT INFORMATION SYSTEMS MANAGER	47.85	58.16	1.00		1.00		1.00	
	0880-PROGPLANAN	PROGRAM PLANNING AND EVALUATION ANALYST	34.77	42.27	3.00		3.00		3.00	
	3084-PROGDEVMGR	PROGRAM DEVELOPMENT MANAGER	42.12	51.20	1.00		1.00		1.00	
270110	3225-POII	PROBATION OFFICER II	28.66	34.83	2.00		2.00	1.00	3.00	
	3227-POIII	PROBATION OFFICER III	32.81	39.88	3.00		3.00	1.00	4.00	
	3229-POIV	PROBATION OFFICER IV	38.92	47.31	2.00		2.00		2.00	
	3225-POII	PROBATION OFFICER II	28.66	34.83	3.00		3.00		3.00	
	3227-POIII	PROBATION OFFICER III	32.81	39.88	3.00		3.00		3.00	
270111	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00	
	0049-LEGALPROCI	LEGAL PROCESSOR I	20.55	24.98	3.00		3.00		3.00	
	0050-SRLEGALPROC	SENIOR LEGAL PROCESSOR	22.59	27.47	4.00		4.00		4.00	
	0052-LEGALSTFSUP	LEGAL STAFF SUPERVISOR	26.42	32.12	1.00		1.00		1.00	

POSITION ALLOCATION

EFS Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20
	3220-PROBASST	PROBATION ASSISTANT	21.53	26.18	1.00		1.00		1.00
	3234-PRBDIVDIRII	PROBATION DIVISION DIRECTOR II	45.67	55.51	2.00		2.00		2.00
	0050-SRLEGALPROC	SENIOR LEGAL PROCESSOR	22.59	27.47	1.00		1.00		1.00
	3220-PROBASST	PROBATION ASSISTANT	21.53	26.18	1.00		1.00		1.00
	3225-POII	PROBATION OFFICER II	28.66	34.83	9.00		9.00	1.00	10.00
	3227-POIII	PROBATION OFFICER III	32.81	39.88	15.00		15.00		15.00
	3229-POIV	PROBATION OFFICER IV	38.92	47.31	4.00		4.00		4.00
	3227-POIII	PROBATION OFFICER III	32.81	39.88	1.00		1.00		1.00
	3225-POII	PROBATION OFFICER II	28.66	34.83	3.00		3.00		3.00
	3227-POIII	PROBATION OFFICER III	32.81	39.88	4.00		4.00		4.00
	3229-POIV	PROBATION OFFICER IV	38.92	47.31	1.00		1.00		1.00
270112	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
	0050-SRLEGALPROC	SENIOR LEGAL PROCESSOR	22.59	27.47	1.00		1.00		1.00
	3225-POII	PROBATION OFFICER II	28.66	34.83	1.00		1.00		1.00
	3227-POIII	PROBATION OFFICER III	32.81	39.88	9.00		9.00		9.00
	3229-POIV	PROBATION OFFICER IV	38.92	47.31	2.00		2.00		2.00
	0050-SRLEGALPROC	SENIOR LEGAL PROCESSOR	22.59	27.47	1.00		1.00		1.00
	3227-POIII	PROBATION OFFICER III	32.81	39.88	4.00		4.00		4.00
	3227-POIII	PROBATION OFFICER III	32.81	39.88	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	3220-PROBASST	PROBATION ASSISTANT	21.53	26.18	3.00		3.00		3.00
	3225-POII	PROBATION OFFICER II	28.66	34.83	4.00		4.00		4.00
	3227-POIII	PROBATION OFFICER III	32.81	39.88	2.00		2.00		2.00
	3229-POIV	PROBATION OFFICER IV	38.92	47.31	1.00		1.00		1.00
270113	3227-POIII	PROBATION OFFICER III	32.81	39.88	1.00		1.00		1.00
	3227-POIII	PROBATION OFFICER III	32.81	39.88	1.00		1.00		1.00
270120	0050-SRLEGALPROC	SENIOR LEGAL PROCESSOR	22.59	27.47	2.00		2.00		2.00
	0052-LEGALSTFSUP	LEGAL STAFF SUPERVISOR	26.42	32.12	1.00		1.00		1.00
	3227-POIII	PROBATION OFFICER III	32.81	39.88	1.00		1.00		1.00
	3225-POII	PROBATION OFFICER II	28.66	34.83	1.00		1.00	1.00	2.00
	3227-POIII	PROBATION OFFICER III	32.81	39.88	6.00		6.00		6.00
	3229-POIV	PROBATION OFFICER IV	38.92	47.31	1.00		1.00		1.00
	3227-POIII	PROBATION OFFICER III	32.81	39.88	1.00		1.00		1.00
270121	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00
	0049-LEGALPROCII	LEGAL PROCESSOR II	20.55	24.98	0.00		0.00		0.00
	0050-SRLEGALPROC	SENIOR LEGAL PROCESSOR	22.59	27.47	3.00		3.00		3.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
	3234-PRBDIVDIRII	PROBATION DIVISION DIRECTOR II	45.67	55.51	1.00		1.00		1.00
	3225-POII	PROBATION OFFICER II	28.66	34.83	0.00		0.00		0.00
	3227-POIII	PROBATION OFFICER III	32.81	39.88	7.00		7.00		7.00
	3229-POIV	PROBATION OFFICER IV	38.92	47.31	2.00		2.00		2.00
	3227-POIII	PROBATION OFFICER III	32.81	39.88	5.00		5.00		5.00
	3229-POIV	PROBATION OFFICER IV	38.92	47.31	1.00		1.00		1.00
270122	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	3225-POII	PROBATION OFFICER II	28.66	34.83	4.00		4.00		4.00
	3227-POIII	PROBATION OFFICER III	32.81	39.88	0.00		0.00	1.00	1.00
	3227-POIII	PROBATION OFFICER III	32.81	39.88	2.00		2.00		2.00
270123	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	1.00		1.00		1.00
270130	3106-PRBINCRWSPV	PROBATION INDUSTRIES CREW SUPERVISOR	29.13	35.42	7.00		7.00		7.00
	3107-PRBINFLDSPV	PROBATION INDUSTRIES FIELD SUPERVISOR	32.68	39.72	1.00		1.00		1.00
	3232-PRBDIVDIRI	PROBATION DIVISION DIRECTOR I	41.50	50.45	1.00		1.00		1.00
270140	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00
	3232-PRBDIVDIRI	PROBATION DIVISION DIRECTOR I	41.50	50.45	2.00		2.00		2.00
	3234-PRBDIVDIRII	PROBATION DIVISION DIRECTOR II	45.67	55.51	1.00		1.00		1.00
	3112-JCCII	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	6.00		6.00		6.00
	3113-JCCIII	JUVENILE CORRECTIONAL COUNSELOR III	29.23	35.52	9.00		9.00		9.00
	3112-JCCII	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	25.50		25.50		25.50
	3114-JCCIV	JUVENILE CORRECTIONAL COUNSELOR IV	32.56	39.59	7.00		7.00		7.00
	3112-JCCII	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	20.50		20.50		20.50
	5370-RESIDSVCKWR	RESIDENTIAL SERVICE WORKER	17.45	21.21	1.00		1.00		1.00
	6228-COOK	COOK	19.68	23.91	4.00		4.00		4.00
	6230-CHEF	CHEF	23.28	28.29	1.00		1.00		1.00
270145	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	3232-PRBDIVDIRI	PROBATION DIVISION DIRECTOR I	41.50	50.45	1.00		1.00		1.00
	3113-JCCIII	JUVENILE CORRECTIONAL COUNSELOR III	29.23	35.52	1.00		1.00		1.00
	3112-JCCII	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	1.00		1.00		1.00
	3113-JCCIII	JUVENILE CORRECTIONAL COUNSELOR III	29.23	35.52	4.00		4.00		4.00
	3114-JCCIV	JUVENILE CORRECTIONAL COUNSELOR IV	32.56	39.59	2.00		2.00		2.00
	3106-PRBINCRWSPV	PROBATION INDUSTRIES CREW SUPERVISOR	29.13	35.42	1.00		1.00	1.00	2.00
	3112-JCCII	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	4.00		4.00		4.00
	6230-CHEF	CHEF	23.28	28.29	1.00		1.00		1.00
	PROBATION DEPT TOTAL				268.00	0.00	268.00	7.00	275.00
PUBLIC DEFENDER									
280101	0021-LEGALSECII	LEGAL SECRETARY II	23.62	28.71	1.00		1.00		1.00
	0021-LEGALSECII	LEGAL SECRETARY II	23.62	28.71	5.00		5.00	1.00	6.00
	0049-LEGALPROCII	LEGAL PROCESSOR II	20.55	24.98	3.00		3.00		3.00
	0052-LEGALSTFSUP	LEGAL STAFF SUPERVISOR	26.42	32.12	1.00		1.00		1.00
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	1.00		1.00		1.00
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00		1.00		1.00
	4048-CHFDEPPD	CHIEF DEPUTY PUBLIC DEFENDER	69.49	84.46	1.00		1.00		1.00

POSITION ALLOCATION

EFS Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20
	4049-ASTPUBDEF	ASSISTANT PUBLIC DEFENDER	76.47	92.95	1.00		1.00		1.00
	4050-PUBDEFENDER	PUBLIC DEFENDER	86.69	105.37	1.00		1.00		1.00
	4054-DEPPDIV	DEPUTY PUBLIC DEFENDER IV	60.28	73.26	1.00		1.00	1.00	2.00
	4054-DEPPDIV	DEPUTY PUBLIC DEFENDER IV	60.28	73.26	21.00		21.00	5.00	26.00
	4180-SRPDINVESTG	SENIOR PUBLIC DEFENDER INVESTIGATOR	48.21	58.60	1.00		1.00		1.00
	4196-PDINVESTII	PUBLIC DEFENDER INVESTIGATOR II	42.44	51.59	7.00		7.00		7.00
	PUBLIC DEFENDER TOTAL				45.00	0.00	45.00	7.00	52.00
REGIONAL PARKS									
290101	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	0823-ADMAIDECNF	ADMINISTRATIVE AIDE CONFIDENTIAL	25.54	31.05	1.00		1.00		1.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
	1267-PARKMGR	PARK MANAGER	47.51	57.75	1.00		1.00		1.00
	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	1.00		1.00		1.00
	4401-PARKAIDE	PARK AIDE	15.48	18.81	5.00		5.00		5.00
	4402-PKRANGERAST	PARK RANGER ASSISTANT	20.71	25.18	5.00		5.00		5.00
	4406-PARKRNGRI	PARK RANGER I	23.44	28.49	11.00		11.00		11.00
	4408-PARKRNGRII	PARK RANGER II	25.72	31.27	4.00		4.00		4.00
	4410-PARKRNGRIII	PARK RANGER III	31.42	38.19	3.00		3.00		3.00
	5405-PK&GRDMWII	PARKS GROUNDS MAINTENANCE WORKER II	23.65	28.74	21.00		21.00		21.00
	5412-P&GMAINTSPV	PARKS GROUNDS MAINTENANCE SUPERVISOR	27.37	33.27	2.00		2.00		2.00
290102	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
	1200-PLANNINGTCH	PLANNING TECHNICIAN	23.77	28.90	1.00		1.00		1.00
	1253-PARKPLNRII	PARK PLANNER II	36.11	43.90	4.00		4.00		4.00
	1254-SRPARKPLNR	SENIOR PARK PLANNER	43.34	52.69	2.00		2.00		2.00
	1258-PARKPLNGMGR	PARK PLANNING MANAGER	46.12	56.06	1.00		1.00		1.00
	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	1.00		1.00		1.00
290103	0850-BUSDEVPMGR	BUSINESS DEVELOPMENT MANAGER	46.91	57.03	1.00		1.00		1.00
	0904-MKTGSPC	MARKETING SPECIALIST	28.96	35.21	4.00		4.00		4.00
	1259-RECEDEVCMGR	RECREATION AND EDUCATION SERVICES MANAGER	43.83	53.28	1.00		1.00		1.00
	1274-PRKPROGASST	PARK PROGRAM ASSISTANT	23.26	28.27	1.00		1.00		1.00
	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	0.00		0.00		0.00
	1274-PRKPROGASST	PARK PROGRAM ASSISTANT	23.26	28.27	3.00		3.00		3.00
	1279-PRKPRGSUP	PARK PROGRAM SUPERVISOR	31.89	38.76	1.00		1.00		1.00
	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	1.00		1.00		1.00
	5405-PK&GRDMWII	PARKS GROUNDS MAINTENANCE WORKER II	23.65	28.74	1.00		1.00		1.00
290104	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	3.00		3.00		3.00
	0007-OFCSUPSUPV	OFFICE SUPPORT SUPERVISOR	24.71	30.04	1.00		1.00		1.00
	0382-PAYROLLCLK	PAYROLL CLERK	24.07	29.25	1.00		1.00		1.00
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	2.00		2.00		2.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	3.00		3.00		3.00
	0417-ACCNTNTIII	ACCOUNTANT III	36.35	44.18	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00		1.00		1.00
	0828-ASOII	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00		1.00		1.00
	1268-DEPDIRRP	DEPUTY DIRECTOR REGIONAL PARKS	55.61	67.60	1.00		1.00		1.00
	1270-DIRECTORRP	DIRECTOR OF REGIONAL PARKS	69.53	84.51	1.00		1.00		1.00
	1276-BOOK&RESRCD	BOOKING & RESERVATION COORDINATOR	24.73	30.06	1.00		1.00		1.00
	7025-EXECSEC-C	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00		1.00		1.00
290105	4401-PARKAIDE	PARK AIDE	15.48	18.81	1.00		1.00		1.00
	4402-PKRANGERAST	PARK RANGER ASSISTANT	20.71	25.18	1.00		1.00		1.00
	4406-PARKRNGRI	PARK RANGER I	23.44	28.49	3.00		3.00		3.00
	4408-PARKRNGRII	PARK RANGER II	25.72	31.27	1.00		1.00		1.00
	4410-PARKRNGRIII	PARK RANGER III	31.42	38.19	1.00		1.00		1.00
	5405-PK&GRDMWII	PARKS GROUNDS MAINTENANCE WORKER II	23.65	28.74	2.00		2.00		2.00
	5412-P&GMAINTSPV	PARKS GROUNDS MAINTENANCE SUPERVISOR	27.37	33.27	1.00		1.00		1.00
	1274-PRKPROGASST	PARK PROGRAM ASSISTANT	23.26	28.27	1.00		1.00		1.00
	1279-PRKPRGSUP	PARK PROGRAM SUPERVISOR	31.89	38.76	2.00		2.00		2.00
	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	1.00		1.00		1.00
290115	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	0.00		0.00		0.00
	1260-NATRESMGR	NATURAL RESOURCES MANAGER	43.83	53.28	1.00		1.00		1.00
	1274-PRKPROGASST	PARK PROGRAM ASSISTANT	23.26	28.27	2.00		2.00		2.00
	1279-PRKPRGSUP	PARK PROGRAM SUPERVISOR	31.89	38.76	2.00		2.00		2.00
	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	1.00		1.00		1.00
290301	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00
	5335-BLDGMECHII	BUILDING MECHANIC II	30.65	37.25	1.00		1.00		1.00
	5506-MARINAATT	MARINA ATTENDANT	23.65	28.74	1.00		1.00		1.00
	5507-SRMARINAATT	SENIOR MARINA ATTENDANT	25.30	30.77	1.00		1.00		1.00
	5510-MARINASPV	MARINA SUPERVISOR	37.12	45.13	1.00		1.00		1.00
	REGIONAL PARKS TOTAL				123.00	0.00	123.00	0.00	123.00
SHERIFF DEPT									
300101	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	0023-SECRETARY	SECRETARY	22.51	27.36	0.00		0.00	1.00	1.00
	0027-EXEASTSHF	EXECUTIVE ASST TO SHERIFF	26.74	32.50	1.00		1.00		1.00
	0049-LEGALPROCI	LEGAL PROCESSOR II	20.55	24.98	1.00		1.00		1.00
	0159-DISSPECII	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	36.62	44.51	5.00		5.00		5.00
	0170-SRDISMGR	SENIOR DEPARTMENT INFORMATION SYSTEMS MANAGER	55.03	66.89	1.00		1.00		1.00
	0312-SRSTOREKEPR	SENIOR STOREKEEPER	22.67	27.55	1.00		1.00		1.00
	0382-PAYROLLCLK	PAYROLL CLERK	24.07	29.25	2.00		2.00		2.00

POSITION ALLOCATION

EF5 Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	0.00		0.00	1.00	1.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	3.00		3.00		3.00
	0416-ACCNTNTII	ACCOUNTANT II	31.62	38.43	1.00		1.00		1.00
	0419-SPVACCNTNT	SUPERVISING ACCOUNTANT	38.38	46.66	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	3.00		3.00		3.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	7.00		7.00		7.00
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00		1.00		1.00
	0828-ASOII	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00		1.00		1.00
	0842-DPTADMSVDIR	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	49.36	60.00	1.00		1.00		1.00
	0847-SHFCHFINADM	SHERIFFS CHIEF OF FINANCIAL AND ADMINISTRATIVE	56.76	69.00	1.00		1.00		1.00
	0908-WAPIO	WATER AGENCY PUBLIC INFORMATION OFFICER	41.62	50.59	1.00		1.00		1.00
	4081-DEPSHERII	DEPUTY SHERIFF II	41.75	50.75	2.00		2.00		2.00
	4095-SHERSGT	SHERIFFS SERGEANT	48.90	59.45	3.00		3.00	1.00	4.00
	4114-SHERLT	SHERIFFS LIEUTENANT	58.97	71.68	2.00		2.00		2.00
	4120-SHERCAPT	SHERIFFS CAPTAIN	67.70	82.29	1.00		1.00		1.00
	4154-COII	CORRECTIONAL DEPUTY II	31.40	38.17	1.00		1.00		1.00
	4157-CORRSRG	CORRECTIONAL SERGEANT	40.26	48.93	1.00		1.00		1.00
	7023-SECRETARY-C	SECRETARY CONFIDENTIAL	22.51	27.36	1.00		1.00		1.00
	8103-SHR-CORONER	SHERIFF-CORONER	104.54	0.00	1.00		1.00		1.00
300102	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
	3397-CSOII	COMMUNITY SERVICES OFFICER II	22.20	26.99	1.00		1.00		1.00
	4124-ASSTSHER	ASSISTANT SHERIFF	77.93	94.73	1.00		1.00		1.00
300103	4076-DEPSHERTRN	DEPUTY SHERIFF TRAINEE	35.70	43.40	0.00		0.00		0.00
300120	1692-COMMDSPII	COMMUNICATIONS DISPATCHER II	28.64	34.81	19.50		19.50		19.50
	1694-SRCOMMDSPI	SENIOR COMMUNICATIONS DISPATCHER	31.51	38.30	2.00		2.00		2.00
	1696-SPVCOMMDISP	SUPERVISING COMMUNICATIONS DISPATCHER	35.74	43.45	4.00		4.00		4.00
	1698-COMMDSIPMGR	COMMUNICATIONS DISPATCH MANAGER	43.56	52.95	1.00		1.00		1.00
300121	0028-CIVBURSPC	CIVIL BUREAU SPECIALIST	26.79	32.57	1.00		1.00		1.00
	0049-LEGALPROCI	LEGAL PROCESSOR I	20.55	24.98	2.00		2.00		2.00
	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	1.00		1.00		1.00
	3397-CSOII	COMMUNITY SERVICES OFFICER II	22.20	26.99	1.00		1.00		1.00
300122	0049-LEGALPROCI	LEGAL PROCESSOR I	20.55	24.98	6.00		6.00		6.00
	0050-SRLEGALPROC	SENIOR LEGAL PROCESSOR	22.59	27.47	4.00		4.00		4.00
	0052-LEGALSTFSUP	LEGAL STAFF SUPERVISOR	26.42	32.12	3.00		3.00		3.00
	0060-SHFINFOMGR	SHERIFFS INFORMATION BUREAU MANAGER	38.10	46.32	1.00		1.00		1.00
	3397-CSOII	COMMUNITY SERVICES OFFICER II	22.20	26.99	7.00		7.00		7.00
300123	1705-COMMTECHII	COMMUNICATIONS TECHNICIAN II	31.87	38.73	3.00		3.00		3.00
	1710-SRCOMMTECH	SENIOR COMMUNICATIONS TECHNICIAN	35.04	42.59	1.00		1.00		1.00
	1715-COMMMGR	COMMUNICATIONS MANAGER	49.55	60.23	1.00		1.00		1.00
300140	3397-CSOII	COMMUNITY SERVICES OFFICER II	22.20	26.99	1.00	2.00	3.00		3.00
	4081-DEPSHERII	DEPUTY SHERIFF II	41.75	50.75	99.00		99.00		99.00
	4095-SHERSGT	SHERIFFS SERGEANT	48.90	59.45	8.00	2.00	10.00		10.00
	4114-SHERLT	SHERIFFS LIEUTENANT	58.97	71.68	4.00		4.00		4.00
	4120-SHERCAPT	SHERIFFS CAPTAIN	67.70	82.29	1.00		1.00		1.00
300141	0049-LEGALPROCI	LEGAL PROCESSOR I	20.55	24.98	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	3397-CSOII	COMMUNITY SERVICES OFFICER II	22.20	26.99	1.00		1.00		1.00
	4081-DEPSHERII	DEPUTY SHERIFF II	41.75	50.75	17.00		17.00		17.00
	4095-SHERSGT	SHERIFFS SERGEANT	48.90	59.45	3.00		3.00		3.00
	4114-SHERLT	SHERIFFS LIEUTENANT	58.97	71.68	1.00		1.00		1.00
300142	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	3397-CSOII	COMMUNITY SERVICES OFFICER II	22.20	26.99	2.00		2.00		2.00
	4081-DEPSHERII	DEPUTY SHERIFF II	41.75	50.75	10.00		10.00		10.00
	4095-SHERSGT	SHERIFFS SERGEANT	48.90	59.45	2.00		2.00		2.00
	4114-SHERLT	SHERIFFS LIEUTENANT	58.97	71.68	1.00		1.00		1.00
300143	0701-HELICPILOT	HELICOPTER PILOT	43.51	52.89	2.00		2.00		2.00
	4081-DEPSHERII	DEPUTY SHERIFF II	41.75	50.75	1.00		1.00		1.00
	4095-SHERSGT	SHERIFFS SERGEANT	48.90	59.45	1.00		1.00		1.00
300144	4081-DEPSHERII	DEPUTY SHERIFF II	41.75	50.75	2.00		2.00		2.00
	4095-SHERSGT	SHERIFFS SERGEANT	48.90	59.45	1.00		1.00		1.00
300145	0023-SECRETARY	SECRETARY	22.51	27.36	2.00		2.00		2.00
	4081-DEPSHERII	DEPUTY SHERIFF II	41.75	50.75	18.00		18.00	2.00	20.00
	4095-SHERSGT	SHERIFFS SERGEANT	48.90	59.45	4.00		4.00		4.00
	4114-SHERLT	SHERIFFS LIEUTENANT	58.97	71.68	1.00		1.00		1.00
300146	2103-FORENSICAST	FORENSIC ASSISTANT	23.83	28.96	2.00		2.00		2.00
	4081-DEPSHERII	DEPUTY SHERIFF II	41.75	50.75	4.00		4.00		4.00
	4095-SHERSGT	SHERIFFS SERGEANT	48.90	59.45	1.00		1.00		1.00
300147	4081-DEPSHERII	DEPUTY SHERIFF II	41.75	50.75	29.00		29.00		29.00
	4095-SHERSGT	SHERIFFS SERGEANT	48.90	59.45	2.00		2.00		2.00
	4114-SHERLT	SHERIFFS LIEUTENANT	58.97	71.68	1.00		1.00		1.00
	4154-COII	CORRECTIONAL DEPUTY II	31.40	38.17	6.00		6.00		6.00
300148	4081-DEPSHERII	DEPUTY SHERIFF II	41.75	50.75	5.00		5.00		5.00
	4095-SHERSGT	SHERIFFS SERGEANT	48.90	59.45	1.00		1.00		1.00
300201	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00
	0060-SHFINFOMGR	SHERIFFS INFORMATION BUREAU MANAGER	38.10	46.32	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	2.00		2.00		2.00
	3388-DETSPECII	DETENTION SPECIALIST II	22.20	26.99	2.00		2.00		2.00
	3391-DETNASST	DETENTION ASSISTANT	21.53	26.18	16.00		16.00		16.00
	3392-SPVDETASST	SUPERVISING DETENTION ASSISTANT	24.18	29.39	2.00		2.00		2.00
	4124-ASSTSHER	ASSISTANT SHERIFF	77.93	94.73	1.00		1.00		1.00
	4130-SHERCAPTCOR	SHERIFFS CAPTAIN CORRECTIONS	64.33	78.20	1.00		1.00		1.00

POSITION ALLOCATION

EF5 Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20
	4154-COII	CORRECTIONAL DEPUTY II	31.40	38.17	16.00		16.00		16.00
	4157-CORRSGT	CORRECTIONAL SERGEANT	40.26	48.93	3.00		3.00		3.00
	4164-CORLT	CORRECTIONAL LIEUTENANT	56.20	68.31	3.00		3.00		3.00
	5320-JANITOR	JANITOR	17.78	21.61	6.00		6.00		6.00
	6228-COOK	COOK	19.68	23.91	13.00		13.00		13.00
	6230-CHEF	CHEF	23.28	28.29	2.00		2.00		2.00
300203	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00
	3388-DETSPECII	DETENTION SPECIALIST II	22.20	26.99	21.60		21.60		21.60
	3389-SRDETSPEC	SENIOR DETENTION SPECIALIST	24.43	29.69	5.00		5.00		5.00
	3390-SPVDETSPEC	DETENTION SPECIALIST SUPERVISOR	28.59	34.76	4.00		4.00		4.00
	4130-SHERCAPTCOR	SHERIFFS CAPTAIN CORRECTIONS	64.33	78.20	1.00		1.00		1.00
	4154-COII	CORRECTIONAL DEPUTY II	31.40	38.17	135.00		135.00		135.00
	4157-CORRSGT	CORRECTIONAL SERGEANT	40.26	48.93	14.00		14.00		14.00
	4164-CORLT	CORRECTIONAL LIEUTENANT	56.20	68.31	4.00		4.00		4.00
300204	3388-DETSPECII	DETENTION SPECIALIST II	22.20	26.99	3.40		3.40		3.40
	3389-SRDETSPEC	SENIOR DETENTION SPECIALIST	24.43	29.69	1.00		1.00		1.00
	4154-COII	CORRECTIONAL DEPUTY II	31.40	38.17	22.00		22.00		22.00
	4157-CORRSGT	CORRECTIONAL SERGEANT	40.26	48.93	4.00		4.00		4.00
	SHERIFF DEPT TOTAL				625.50	4.00	629.50	5.00	634.50
AG PRESERVATION/OPEN SPACE DISTRICT									
310101	0023-OSDSECRET	OSD SECRETARY	22.51	27.36	1.00		1.00		1.00
	0404-OSDACCTGTCH	ACCOUNTING TECHNICIAN	24.00	29.17	1.00		1.00		1.00
	0810-OSDADMINAID	ADMINISTRATIVE AIDE	25.54	31.05	2.00		2.00		2.00
	1290-OSDGENMGR	OSD GENERAL MANAGER	69.53	84.51	1.00		1.00		1.00
	1301-OSDADMFSMGM	APOSD ADMINISTRATIVE AND FISCAL SERVICES MANAGER	47.27	57.46	1.00		1.00		1.00
	7025-OSDEXSECCNF	OSD EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00		1.00		1.00
	1281-OSD SRPLNR	APOSD SENIOR PLANNER	43.34	52.69	1.00		1.00		1.00
	1285-OSDASOCPPLNR	APOSD PLANNER	36.11	43.90	1.00		1.00		1.00
	1287-OSDCOMRELAS	APOSD COMMUNITY RELATIONS ASSISTANT	33.45	40.66	1.00		1.00		1.00
	1297-OSDCOMRLMGR	APOSD COMMUNITY RELATIONS SPECIALIST	39.55	48.08	1.00		1.00		1.00
	1302-OSDCNSPLNMG	APOSD CONSERVATION PLANNING MANAGER	50.10	60.90	1.00		1.00		1.00
	1305-OSDGISCOORD	APOSD GEOGRAPHIC INFORMATION SYSTEMS COORDINATOR	39.35	47.84	1.00		1.00		1.00
	1294-OSD ACQSPEC	APOSD ACQUISITIONS SPECIALIST	39.38	47.87	3.00		3.00		3.00
	1295-OSDSRACQSPC	APOSD SENIOR ACQUISITIONS SPECIALIST	45.65	55.49	1.00		1.00		1.00
	1298-OSDACQAST	APOSD ACQUISITION ASSISTANT	32.68	39.72	1.00		1.00		1.00
	1304-OSD ACQMGR	APOSD ACQUISITIONS MANAGER	50.10	60.90	1.00		1.00		1.00
	1284-OSDTCH	APOSD TECHNICIAN	27.60	33.55	4.00		4.00		4.00
	1285-OSDASOCPPLNR	APOSD PLANNER	36.11	43.90	3.50		3.50		3.50
	1286-OSDSTWCOORD	APOSD STEWARDSHIP SUPERVISOR	47.73	58.02	1.00		1.00		1.00
	1303-OSDSTWDSHMG	APOSD STEWARDSHIP MANAGER	50.10	60.90	1.00		1.00		1.00
	AG PRESERVATION/OPEN SPACE DISTRICT TOTAL				28.50	0.00	28.50	0.00	28.50
INDEPENDENT OFFICE OF LAW ENFORCEMENT REVIEW & OUTREACH									
320101	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	4600-DIR-IOLERO	DIRECTOR INDEPENDENT OFF OF LAW ENF REV & OUTREA	67.27	81.76	1.00		1.00		1.00
	INDEPENDENT OFFICE OF LAW ENFORCEMENT REVIEW & OUTREACH TOTAL				2.00	0.00	2.00	0.00	2.00
WATER AGENCY									
	0402-ACCTCLKII	ACCOUNT CLERK II	20.55	24.98	2.00		2.00		2.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	2.00		2.00		2.00
	0417-ACCNTNTIII	ACCOUNTANT III	36.35	44.18	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
330101	0002-OAII	OFFICE ASSISTANT II	18.31	22.26	2.00		2.00		2.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	3.00		3.00		3.00
	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00
	0100-RECEPTIONST	RECEPTIONIST	20.86	25.36	1.00		1.00		1.00
	0129-SRPROGAN	SENIOR PROGRAMMER ANALYST	43.13	52.43	1.00		1.00		1.00
	0136-ENGPROGMGR	ENGINEERING PROGRAMMING MANAGER	54.82	66.63	1.00		1.00		1.00
	0159-DISSPECII	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	36.62	44.51	1.00		1.00		1.00
	0159-DISSPECII	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	36.62	44.51	2.00		2.00		2.00
	0159-DISSPECII	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	36.62	44.51	1.00		1.00		1.00
	0161-DISMGR	DEPARTMENT INFORMATION SYSTEMS MANAGER	47.85	58.16	1.00		1.00		1.00
	0163-SRBUSANALYST	SENIOR BUSINESS SYSTEMS ANALYST	43.13	52.43	1.00		1.00		1.00
	0173-HSDSYPROGAN	HUMAN SERVICES SYSTEMS & PROGRAMMING ANALYST	39.00	47.41	1.00		1.00		1.00
	0318-MATEQUIPSPC	MATERIALS EQUIPMENT SPECIALIST	24.79	30.14	1.00		1.00		1.00
	0382-PAYROLLCLK	PAYROLL CLERK	24.07	29.25	1.00		1.00		1.00
	0404-ACCTGTCH	ACCOUNTING TECHNICIAN	24.00	29.17	1.00		1.00		1.00
	0416-ACCNTNTII	ACCOUNTANT II	31.62	38.43	1.00		1.00		1.00
	0767-RMAII	RISK MANAGEMENT ANALYST II	37.84	46.00	1.00		1.00		1.00
	0768-RMAIII	RISK MANAGEMENT ANALYST III	43.53	52.92	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	0823-ADMAIDECNF	ADMINISTRATIVE AIDE CONFIDENTIAL	25.54	31.05	1.00		1.00		1.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00		2.00		2.00
	0828-ASOII	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00		1.00		1.00

POSITION ALLOCATION

EFS Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20
	0828-ASOII	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00		1.00		1.00
	0828-ASOII	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00		1.00		1.00
	0910-WADVMGRADSV	WATER AGENCY DIVISION MGR ADMINISTRATIVE SERVICES	59.68	72.53	1.00		1.00		1.00
	0912-WAASSTGM	WATER AGENCY ASSISTANT GENERAL MANAGER	77.76	94.52	1.00		1.00		1.00
	0912-WAASSTGM	WATER AGENCY ASSISTANT GENERAL MANAGER	77.76	94.52	1.00		1.00		1.00
	0914-WARESPTGII	WATER AGENCY RESOURCE PROGRAMS TECHNICIAN II	25.99	31.58	4.00		4.00		4.00
	0917-WAENVSPECII	WATER AGENCY ENVIRONMENTAL SPECIALIST II	35.92	43.67	5.00		5.00		5.00
	0918-WASRENVSP	WATER AGENCY SENIOR ENVIRONMENTAL SPECIALIST	38.61	46.94	7.00		7.00		7.00
	0919-WAPRINENVSP	WATER AGENCY PRINCIPAL ENVIRONMENTAL SPECIALIST	49.11	59.70	4.00		4.00		4.00
	0981-WAPROGSPEC	WATER AGENCY PROGRAMS SPECIALIST II	34.30	41.70	2.00		2.00		2.00
	0982-WAPRINPGSPC	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	47.27	57.46	1.00		1.00		1.00
	0984-WASRPRGSPC	WATER AGENCY SENIOR PROGRAMS SPECIALIST	36.88	44.82	1.00		1.00		1.00
	0984-WASRPRGSPC	WATER AGENCY SENIOR PROGRAMS SPECIALIST	36.88	44.82	2.00		2.00		2.00
	0985-TCHWRITESPC	TECHNICAL WRITING SPECIALIST	35.70	43.40	4.00		4.00		4.00
	0985-TCHWRITESPC	TECHNICAL WRITING SPECIALIST	35.70	43.40	3.00		3.00		3.00
	0986-TCHWRITEMGR	TECHNICAL WRITING MANAGER	46.03	55.95	1.00		1.00		1.00
	0987-SRTCHWRTSPC	WATER AGENCY SENIOR TECHNICAL WRITING SPECIALIST	38.91	47.30	1.75		1.75		1.75
	0996-ENVRESRCCRD	WATER AGENCY ENVIRONMENTAL RESOURCES MANAGER	58.77	71.44	2.00		2.00		2.00
	0999-WALANDSVYR	WATER AGENCY LAND SURVEYOR	58.09	70.60	1.00		1.00		1.00
	1007-ENGTECHIII	ENGINEERING TECHNICIAN III	32.41	39.40	2.00		2.00		2.00
	1007-ENGTECHIII	ENGINEERING TECHNICIAN III	32.41	39.40	2.00		2.00		2.00
	1007-ENGTECHIII	ENGINEERING TECHNICIAN III	32.41	39.40	3.00		3.00		3.00
	1007-ENGTECHIII	ENGINEERING TECHNICIAN III	32.41	39.40	1.00		1.00		1.00
	1007-ENGTECHIII	ENGINEERING TECHNICIAN III	32.41	39.40	1.00		1.00		1.00
	1008-ENGTECHIV	ENGINEERING TECHNICIAN IV	38.90	47.28	1.00		1.00		1.00
	1017-DEPCHFENGIN	DEPUTY CHIEF ENGINEER	73.38	89.20	1.00		1.00		1.00
	1019-WACHIEFENG	WATER AGENCY CHIEF ENGINEER-DIR OF GRNDWATER MGT	82.91	100.78	1.00		1.00		1.00
	1020-GENMG-CHENG	WATER AGENCY GENERAL MANAGER	100.22	121.81	1.00		1.00		1.00
	1024-WAPRENGINER	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00		1.00		1.00
	1024-WAPRENGINER	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00		1.00		1.00
	1024-WAPRENGINER	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00		1.00		1.00
	1024-WAPRENGINER	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00		1.00		1.00
	1024-WAPRENGINER	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00		1.00		1.00
	1024-WAPRENGINER	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00		1.00		1.00
	1024-WAPRENGINER	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00		1.00		1.00
	1032-WAENGIV	WATER AGENCY ENGINEER IV	63.08	76.67	2.00		2.00		2.00
	1032-WAENGIV	WATER AGENCY ENGINEER IV	63.08	76.67	5.00		5.00		5.00
	1032-WAENGIV	WATER AGENCY ENGINEER IV	63.08	76.67	1.00		1.00		1.00
	1032-WAENGIV	WATER AGENCY ENGINEER IV	63.08	76.67	5.00		5.00		5.00
	1032-WAENGIV	WATER AGENCY ENGINEER IV	63.08	76.67	1.00		1.00		1.00
	1032-WAENGIV	WATER AGENCY ENGINEER IV	63.08	76.67	5.00		5.00		5.00
	1033-WAHYDROIV	WATER AGENCY HYDROGEOLOGIST IV	63.08	76.67	1.00		1.00		1.00
	1033-WAHYDROIV	WATER AGENCY HYDROGEOLOGIST IV	63.08	76.67	1.00		1.00		1.00
	1036-PROJSPEC	PROJECT SPECIALIST	35.81	43.52	2.00		2.00		2.00
	1036-PROJSPEC	PROJECT SPECIALIST	35.81	43.52	1.00		1.00		1.00
	1052-ROWAGENTII	RIGHT OF WAY AGENT II	36.61	44.50	1.00		1.00		1.00
	1056-SPVROWAGENT	SUPERVISING RIGHT OF WAY AGENT	41.35	50.26	1.00		1.00		1.00
	1074-WAPRNRHYDRDRO	WATER AGENCY PRINCIPAL HYDROGEOLOGIST	67.79	82.40	1.00		1.00		1.00
	1219-WACADGISCRD	WATER AGENCY CAD-GIS COORDINATOR	43.45	52.82	1.00		1.00		1.00
	1222-GISTCHII	GEOGRAPHIC INFORMATION TECHNICIAN II	31.53	38.34	1.00		1.00		1.00
	1223-SRGISTCH	SENIOR GEOGRAPHIC INFORMATION TECHNICIAN	33.75	41.02	1.00		1.00		1.00
	5032-VEGTNCNTADV	VEGETATION CONTROL ADVISOR	32.87	39.95	1.00		1.00		1.00
	5057-WACCOORD	WATER AGENCY COORDINATOR	59.74	72.62	1.00		1.00		1.00
	5057-WACCOORD	WATER AGENCY COORDINATOR	59.74	72.62	1.00		1.00		1.00
	5057-WACCOORD	WATER AGENCY COORDINATOR	59.74	72.62	3.00		3.00		3.00
	5057-WACCOORD	WATER AGENCY COORDINATOR	59.74	72.62	1.00		1.00		1.00
	5057-WACCOORD	WATER AGENCY COORDINATOR	59.74	72.62	3.00		3.00		3.00
	5082-WAMWII	WATER AGENCY MAINTENANCE WORKER II	25.37	30.84	2.00		2.00		2.00
	5082-WAMWII	WATER AGENCY MAINTENANCE WORKER II	25.37	30.84	2.00		2.00		2.00
	5086-WAMWIII	WATER AGENCY MAINTENANCE WORKER III	29.41	35.74	4.00		4.00		4.00
	5086-WAMWIII	WATER AGENCY MAINTENANCE WORKER III	29.41	35.74	10.00		10.00		10.00
	5087-WALEADMW	WATER AGENCY LEAD MAINTENANCE WORKER	32.35	39.32	1.00		1.00		1.00
	5087-WALEADMW	WATER AGENCY LEAD MAINTENANCE WORKER	32.35	39.32	2.00		2.00		2.00
	5087-WALEADMW	WATER AGENCY LEAD MAINTENANCE WORKER	32.35	39.32	1.00		1.00		1.00
	5091-WASRNTWKAN	WATER AGENCY SENIOR NETWORK ANALYST	44.20	53.73	2.00		2.00		2.00
	5098-ENVCOMPINSP	WATER AGENCY ENVIRONMENTAL COMPLIANCE INSPECTOR	47.95	58.29	2.00		2.00		2.00
	5112-ELC-INSTTCH	ELECTRICIAN-INSTRUMENTATION TECHNICIAN	44.48	54.06	7.00		7.00		7.00
	5126-WASRPLNTOP	WATER AGENCY SENIOR PLANT OPERATOR	45.34	55.11	16.00		16.00		16.00
	5129-WAMECHANIC	WATER AGENCY MECHANIC	41.24	50.13	1.00		1.00		1.00
	5129-WAMECHANIC	WATER AGENCY MECHANIC	41.24	50.13	17.00		17.00		17.00
	5132-WALEADMech	WATER AGENCY LEAD MECHANIC	45.56	55.38	6.00		6.00		6.00
	5142-WACHEMIST	WATER AGENCY CHEMIST	47.95	58.29	4.00		4.00		4.00
	5223-AUTOTCH	AUTOMOTIVE TECHNICIAN	27.30	33.19	1.00		1.00		1.00
	5226-HVYEQPMCHII	HEAVY EQUIPMENT TECHNICIAN	29.46	35.81	1.00		1.00		1.00
	5228-SRHVYEQPMCH	LEAD HEAVY EQUIPMENT TECHNICIAN	32.28	39.23	1.00		1.00		1.00
	0911-WAGOVAFCORD	WATER AGENCY GOVERNMENTAL AFFAIRS MANAGER	52.66	64.00	1.00		1.00		1.00
	0982-WAPRINPGSPC	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	47.27	57.46	1.00		1.00		1.00
	0984-WASRPRGSPC	WATER AGENCY SENIOR PROGRAMS SPECIALIST	36.88	44.82	2.00		2.00		2.00
	0994-WADMENVRESO	WATER AGENCY DIV MGR - ENVIR RES & PUBLIC AFFAIRS	67.55	82.11	1.00		1.00		1.00
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00		1.00		1.00
	0981-WAPROGSPEC	WATER AGENCY PROGRAMS SPECIALIST II	34.30	41.70	1.00		1.00		1.00
	0981-WAPROGSPEC	WATER AGENCY PROGRAMS SPECIALIST II	34.30	41.70	2.00		2.00		2.00

POSITION ALLOCATION

EFS Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20
	0982-WAPRINPGSPC	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	47.27	57.46	1.00		1.00		1.00
	0984-WASRPRGSPC	WATER AGENCY SENIOR PROGRAMS SPECIALIST	36.88	44.82	2.00		2.00		2.00
	WATER AGENCY TOTAL				233.75	0.00	233.75	0.00	233.75
TRANSPORTATION & PUBLIC WORKS									
340101	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	2.00		2.00		2.00
	0007-OFCSUPSUPV	OFFICE SUPPORT SUPERVISOR	24.71	30.04	1.00		1.00		1.00
	0007-OFCSUPSUPV	OFFICE SUPPORT SUPERVISOR	24.71	30.04	1.00		1.00		1.00
	0160-DISCOORD	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	40.10	48.75	1.00		1.00		1.00
	0318-MATEQUIPC	MATERIALS EQUIPMENT SPECIALIST	24.79	30.14	1.00		1.00		1.00
	0320-YARDCLERK	YARD CLERK	20.86	25.36	1.00		1.00		1.00
	0382-PAYROLLCLK	PAYROLL CLERK	24.07	29.25	1.00		1.00		1.00
	0403-ACCTCLKIII	SENIOR ACCOUNT CLERK	22.66	27.54	4.00		4.00		4.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	4.00		4.00		4.00
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00		1.00		1.00
	0828-ASOII	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00		1.00		1.00
	0985-TCHWRITESPC	TECHNICAL WRITING SPECIALIST	35.70	43.40	1.00		1.00		1.00
	1000-LICLANDSURV	LICENSED LAND SURVEYOR	40.83	49.62	1.00		1.00		1.00
	1007-ENGTECHIII	ENGINEERING TECHNICIAN III	32.41	39.40	12.00		12.00		12.00
	1008-ENGTECHIV	ENGINEERING TECHNICIAN IV	38.90	47.28	4.00		4.00		4.00
	1009-TRSNALTCH	TRAFFIC SIGNAL TECHNICIAN	33.90	41.21	2.00		2.00		2.00
	1012-ENGINEER	ENGINEER	43.41	52.76	7.00		7.00		7.00
	1014-SRENGINEER	SENIOR ENGINEER	47.81	58.12	4.00		4.00		4.00
	1015-ENGDIVMGR	ENGINEERING DIVISION MANAGER	52.68	64.03	1.00		1.00		1.00
	1039-DEPDIRTR-OP	DEPUTY DIRECTOR TRANSPORTATION & OPERATIONS	68.70	83.52	1.00		1.00		1.00
	1041-DPDIRENG-MN	DEPUTY DIRECTOR ENGINEERING & MAINTENANCE	68.70	83.52	1.00		1.00		1.00
	1042-DIRECTORTPW	DIRECTOR OF TRANSPORTATION & PUBLIC WORKS	79.78	96.98	1.00		1.00		1.00
	1222-GISTCHII	GEOGRAPHIC INFORMATION TECHNICIAN II	31.53	38.34	1.00		1.00		1.00
	1373-RDOPSDIVMGR	ROAD OPERATIONS DIVISION MANAGER	48.67	59.16	1.00		1.00		1.00
	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	1.00		1.00		1.00
	5015-MWII	MAINTENANCE WORKER II	23.65	28.74	6.00		6.00		6.00
	5015-MWII	MAINTENANCE WORKER II	23.65	28.74	1.00		1.00		1.00
	5015-MWII	MAINTENANCE WORKER II	23.65	28.74	3.00		3.00		3.00
	5015-MWII	MAINTENANCE WORKER II	23.65	28.74	6.00		6.00		6.00
	5015-MWII	MAINTENANCE WORKER II	23.65	28.74	6.00		6.00		6.00
	5015-MWII	MAINTENANCE WORKER II	23.65	28.74	2.00		2.00		2.00
	5017-MWIII	MAINTENANCE WORKER III	27.37	33.27	4.00		4.00		4.00
	5017-MWIII	MAINTENANCE WORKER III	27.37	33.27	2.00		2.00		2.00
	5017-MWIII	MAINTENANCE WORKER III	27.37	33.27	1.00		1.00		1.00
	5017-MWIII	MAINTENANCE WORKER III	27.37	33.27	4.00		4.00		4.00
	5017-MWIII	MAINTENANCE WORKER III	27.37	33.27	3.50		3.50		3.50
	5017-MWIII	MAINTENANCE WORKER III	27.37	33.27	4.00		4.00		4.00
	5017-MWIII	MAINTENANCE WORKER III	27.37	33.27	3.00		3.00		3.00
	5030-VEGTNSPC	VEGETATION SPECIALIST	24.39	29.64	1.00		1.00		1.00
	5032-VEGTNCNTADV	VEGETATION CONTROL ADVISOR	32.87	39.95	1.00		1.00		1.00
	5050-MAINTSPV	MAINTENANCE SUPERVISOR	33.40	40.59	0.50		0.50		0.50
	5050-MAINTSPV	MAINTENANCE SUPERVISOR	33.40	40.59	1.00		1.00		1.00
	5050-MAINTSPV	MAINTENANCE SUPERVISOR	33.40	40.59	1.00		1.00		1.00
	5050-MAINTSPV	MAINTENANCE SUPERVISOR	33.40	40.59	1.00		1.00		1.00
	5050-MAINTSPV	MAINTENANCE SUPERVISOR	33.40	40.59	1.00		1.00		1.00
	5050-MAINTSPV	MAINTENANCE SUPERVISOR	33.40	40.59	1.00		1.00		1.00
	5055-PWFLTEQMGR	PUBLIC WORKS FLEET EQUIPMENT MANAGER	35.82	43.53	1.00		1.00		1.00
	5058-PWOPSCoord	PUBLIC WORKS OPERATIONS COORDINATOR	42.32	51.44	2.00		2.00		2.00
	5061-BRIDGEMGR	BRIDGE WORKER	25.79	31.34	4.00		4.00		4.00
	5063-SRBRIDGEMGR	SENIOR BRIDGE WORKER	28.99	35.24	3.00		3.00		3.00
	5066-BRIDGESPV	BRIDGE SUPERVISOR	35.38	43.01	1.00		1.00		1.00
	5073-TRFPT&SNWKR	TRAFFIC PAINT & SIGN WORKER	27.37	33.27	4.00		4.00		4.00
	5076-TRFMINTSPV	TRAFFIC MAINTENANCE SUPERVISOR	33.40	40.59	1.00		1.00		1.00
	7025-EXECSEC-C	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00		1.00		1.00
340301	0002-OAII	OFFICE ASSISTANT II	18.31	22.26	1.00		1.00		1.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	2.00		2.00		2.00
	0704-AIRPTOPSSPC	AIRPORT OPERATIONS SPECIALIST	25.98	31.57	8.00		8.00		8.00
	0712-AIRPTOPSSPV	AIRPORT OPERATIONS SUPERVISOR	30.23	36.75	1.00		1.00		1.00
	0713-ASTAIRPTMGR	ASSISTANT AIRPORT MANAGER	41.33	50.24	1.00		1.00		1.00
	0714-AIRPTMGR	AIRPORT MANAGER	52.41	63.70	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00		1.00		1.00
	0904-MKTGSPC	MARKETING SPECIALIST	28.96	35.21	1.00		1.00		1.00
	1052-ROWAGENTII	RIGHT OF WAY AGENT II	36.61	44.50	1.00		1.00		1.00
	5015-MWII	MAINTENANCE WORKER II	23.65	28.74	2.00		2.00		2.00
340401	0002-OAII	OFFICE ASSISTANT II	18.31	22.26	1.00		1.00	1.00	2.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	1374-TRANSTSPCII	TRANSIT SPECIALIST II	36.68	44.58	2.00		2.00		2.00
	1377-TRANSTSYMGR	TRANSIT SYSTEMS MANAGER	49.87	60.62	1.00		1.00		1.00
340501	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
	1007-ENGTECHIII	ENGINEERING TECHNICIAN III	32.41	39.40	0.00		0.00	1.00	1.00
	1081-PROGEOLOGST	PROFESSIONAL GEOLOGIST	43.41	52.76	1.00		1.00		1.00
	5180-IWOPDVMGR	INTEGRATED WASTE OPERATIONS DIVISION MGR	48.67	59.16	1.00		1.00		1.00
	5186-WSTMGTSPCII	WASTE MANAGEMENT SPECIALIST II	32.82	39.89	4.00		4.00		4.00

POSITION ALLOCATION

EFS Section	Job Code	Job Classification	A STEP	I STEP	FY 19/20 Recomm Total	FY 19/20 Supp	FY 19/20 Totals with Supp	FY 19/20 Hearing Actions	Final Adopted 19/20
	5188-REFENFSPEC	REFUSE ENFORCEMENT SPECIALIST	27.87	33.87	1.00		1.00	-1.00	0.00
	5191-WSTMGTXDIR	WASTE MANAGEMENT AGENCY EXECUTIVE DIRECTOR	49.96	60.72	1.00		1.00		1.00
	5340-LDFLFACSPC	LANDFILL FACILITIES SPECIALIST	36.46	44.31	1.00		1.00		1.00
	TRANSPORTATION & PUBLIC WORKS TOTAL				168.00	0.00	168.00	1.00	169.00
UCC COOPERATIVE EXTENSION									
350101	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	0826-DEPTANALYST	DEPARTMENT ANALYST	32.32	39.29	1.00		1.00		1.00
	1122-SRAGPROGAST	SENIOR AGRICULTURAL PROGRAM ASSISTANT	22.15	26.92	1.00		1.00	1.00	2.00
	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	2.00		2.00		2.00
	UCC COOPERATIVE EXTENSION TOTAL				5.00	0.00	5.00	1.00	6.00
EMERGENCY MANAGEMENT									
380101	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00
	0774-DPDIREMGRMT	DEPUTY DIRECTOR OF EMERGENCY MANAGEMENT	55.07	66.94	1.00		1.00		1.00
	0775-DIREMGRMT	DIRECTOR OF EMERGENCY MANAGEMENT	66.09	80.33	1.00		1.00		1.00
	0810-ADMINAIDE	ADMINISTRATIVE AIDE	25.54	31.05	1.00		1.00		1.00
	0827-ASOI	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00		1.00		1.00
	3085-DEPTPROGMGR	DEPARTMENT PROGRAM MANAGER	36.61	44.50	1.00		1.00		1.00
	0773-COMMPREPMPGR	COMMUNITY PREPAREDNESS PROGRAM MANAGER	50.07	60.86	1.00		1.00		1.00
	0776-COMMALRTMG	COMMUNITY ALERT AND WARNING PROGRAM MANAGER	50.07	60.86	1.00		1.00		1.00
	0777-DEPEMSVCCRD	DEPUTY EMERGENCY SERVICES COORDINATOR	32.32	39.29	1.00		1.00		1.00
	0777-DEPEMSVCCRD	DEPUTY EMERGENCY SERVICES COORDINATOR	32.32	39.29	3.00		3.00		3.00
	EMERGENCY MANAGEMENT TOTAL				12.00	0.00	12.00	0.00	12.00
FAIRGROUNDS									
802401	0311-STOREKEEPER	STOREKEEPER	20.44	24.84	1.00		1.00		1.00
	0748-FGMW	FAIRGROUNDS MAINTENANCE WORKER	19.93	24.23	2.00		2.00		2.00
	0749-SRFGMW	SENIOR FAIRGROUNDS MAINTENANCE WORKER	24.19	29.40	3.00		3.00		3.00
	5226-HVYEQPMCHII	HEAVY EQUIPMENT MECHANIC II	29.46	35.81	1.00		1.00		1.00
	5335-BLDGMECHII	BUILDING MECHANIC II	30.65	37.25	3.00		3.00		3.00
	5355-FGBLDGSUPT	FAIR GROUNDS BUILDING SUPERINTENDENT	40.30	48.99	1.00		1.00		1.00
	0003-SROA	SENIOR OFFICE ASSISTANT	20.86	25.36	1.00		1.00		1.00
	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00
	0404-ACCTGTCH	ACCOUNTING TECHNICIAN	24.00	29.17	2.00		2.00		2.00
	0750-FAIRMGR	FAIR MANAGER	60.29	73.28	1.00		1.00		1.00
	0759-MKTG&PRMCRD	MARKETING AND PROMOTIONS COORDINATOR	38.81	47.18	1.00		1.00		1.00
	0761-FAIRFNSVOFC	FAIR FINANCIAL SERVICES OFFICER	41.78	50.78	1.00		1.00		1.00
	0742-SIMULATTDNT	SIMULCAST ATTENDANT	20.86	25.36	0.75		0.75		0.75
	0743-SRSIMATTDNT	SENIOR SIMULCAST ATTENDANT	22.95	27.91	1.00		1.00		1.00
	0023-SECRETARY	SECRETARY	22.51	27.36	1.00		1.00		1.00
	0748-FGMW	FAIRGROUNDS MAINTENANCE WORKER	19.93	24.23	2.00		2.00		2.00
	0749-SRFGMW	SENIOR FAIRGROUNDS MAINTENANCE WORKER	24.19	29.40	3.00		3.00		3.00
	0755-DEPFAIRMGR	DEPUTY FAIR MANAGER	44.14	55.26	1.00		1.00		1.00
	0756-INTRMEVCOOR	INTERIM EVENTS COORDINATOR	37.32	45.37	1.00		1.00		1.00
	5335-BLDGMECHII	BUILDING MECHANIC II	30.65	37.25	1.00		1.00		1.00
	0757-PREMEXHAST	FAIRGROUND PREMIUM EXHIBIT ASSISTANT	22.85	27.77	1.00		1.00		1.00
	0758-PREM&EXCOOR	PREMIUM AND EXHIBIT COORDINATOR	38.38	46.66	1.00		1.00		1.00
	FAIRGROUNDS TOTAL				30.75	0.00	30.75	0.00	30.75
COUNTY OF SONOMA TOTAL					3,988.78	2.80	3,991.58	69.75	4,061.33

EXTRA-HELP STAFFING

The following information is provided pursuant to an agreement made in 2019 between the County of Sonoma and Service Employees International Union (SEIU) regarding extra-help usage. Data for FY 2018-2019 include costs and hours through July 1, 2019.

Department	FY 16-17 Cost	FY 16-17 Hours	FY 17-18 Cost	FY 17-18 Hours	FY 18-19 Cost	FY 18-19 Hours
Auditor-Controller-Treasurer-Tax Collector	\$182,829	6,499	\$91,948	3,010	\$94,385	3,579
Agricultural Preservation/Open Space District	\$146,753	5,059	\$227,811	7,453	\$221,072	7,185
Agricultural Commissioner	\$487,943	23,756	\$355,593	18,169	\$387,646	19,386
Board of Supervisors/County Administrator	\$173,450	5,388	\$204,648	5,138	\$172,101	4,454
Child Support Services	\$94,401	4,195	\$70,905	2,999	\$100,264	4,006
Clerk-Recorder-Assessor	\$414,636	23,843	\$173,421	9,883	\$205,237	11,134
Community Development Commission	\$136,833	5,506	\$192,619	6,657	\$156,085	5,036
County Counsel	\$392,377	9,320	\$279,401	6,596	\$244,195	5,278
District Attorney	\$340,204	11,112	\$276,989	8,939	\$440,871	12,424
Economic Development Board	\$228,177	8,858	\$318,612	12,685	\$356,514	14,057
Emergency Management	N/A	0	N/A	0	\$16,812	522
Fire and Emergency Services	\$540,009	21,012	\$719,576	24,840	\$428,690	15,909
General Services	\$187,098	8,257	\$242,652	12,244	\$295,285	14,255
Health Services	\$2,272,488	76,465	\$1,756,800	62,057	\$1,507,192	50,019
Human Resources	\$360,141	10,836	\$195,949	5,665	\$95,438	2,667
Human Services	\$1,664,508	63,183	\$949,137	34,140	\$1,169,152	44,442
Independent Office of Law Enforcement Review and Outreach	\$1,116	0	\$1,012	0	\$16,861	68
Information Systems	\$149,079	7,890	\$176,267	8,475	\$232,732	8,911
Permit Sonoma	\$661,445	23,592	\$820,290	29,296	\$752,799	27,701
Probation	\$1,188,004	38,842	\$1,030,838	32,285	\$991,773	31,630
Public Defender	\$382,170	11,037	\$398,161	10,209	\$443,261	12,267
Regional Parks	\$2,009,150	111,814	\$2,363,210	127,647	\$2,163,421	116,084
Sheriff/Adult Detention	\$2,839,769	66,124	\$3,248,163	74,321	\$3,276,120	74,339
Transportation & Public Works	\$786,817	41,851	\$690,011	31,025	\$693,993	30,361
UC Cooperative Extension	\$9,128	457	\$47,902	2,202	\$23,776	989
Water Agency	\$1,775,634	71,156	\$2,300,696	92,704	\$2,334,168	91,462

GLOSSARY



BUDGET TERMS

A-87 COSTS (Cost Principles for State, Local, and Indian Tribal Governments) - Establishes principles for determining the allowable costs incurred by State, local, and federally-recognized Indian tribal governments (governmental units) under grants, cost reimbursement contracts, and other agreements with the Federal Government. These costs are allocated to County departments under the Countywide Cost Allocation Plan.. (A-87 refers to the federal circular that provides guidelines for these costs.)

ADD-BACK – Existing program services, supplies, or positions that are being reduced in the baseline Recommended Budget, which the department is requesting for consideration for restoration.

ADOPTED BUDGET – The budget approved by the Board of Supervisors as the spending plan for the year. According to the State Budget Act legislation the Board must approve the Adopted Budget by October 2 each year.

ACCRUAL BASIS - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

APPROPRIATION - An authorization granted by the Board of Supervisors to make expenditures and to incur obligations for specific purposes. An appropriation expires at the end of the fiscal year.

APPROPRIATION LIMITS - Refers to the Gann Initiative (Proposition 4 on the November 1979 ballot), which imposed limits on the allowable annual appropriations of tax revenue of the state, schools, and most local agencies; limit is generally prior year appropriations factored by per capita cost increases and population changes.

APPROPRIATIONS FOR CONTINGENCIES - A budgetary amount, not to exceed 15% of specified appropriations of the fund in which it is appropriated, which is set aside to meet unforeseen expenditure requirements.

ASSESSED VALUATION - A valuation set upon real estate or other property by the County or State Board of Equalization as a basis for levying taxes.

ASSET - Resource owned or held by the County, which has monetary value.

AVAILABLE FUND BALANCE FOR BUDGETING - The amount of funding available at year-end after deducting encumbrances, reserves, liabilities, and certain assets.

BASELINE BUDGET - Baseline is generally considered to be the financial and staff resources needed to provide a level of service provided in the prior year's accomplishments less any one-time sources and uses.

CAPITAL EXPENDITURES – Expenditures resulting in the acquisition of or addition to the government's general fixed assets.

CAPITAL IMPROVEMENT PLAN (CIP) - A multi-year plan for expenditures related to acquisition, expansion or rehabilitation to meet capital asset needs (e.g., land, buildings, and equipment related to construction).

CAPITAL PROJECTS FUND - Funds that account for the financial resources used for the acquisition or construction of major capital facilities.

CASH BASIS - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

CERTIFICATES OF PARTICIPATION (COP) – Certificates issued for the financing of capital assets. COPs represent undivided interests in the rental payments under a tax-exempt lease.

COMMUNITY FACILITIES DISTRICT (CFD) – A special financing entity through which a local government is empowered to levy special taxes and issue bonds when authorized by a 2/3 vote.

CONTINGENCY - Appropriation for unforeseen program expenditure requirements.

CONTRACTED SERVICES - Expense of services rendered under contract by professionals who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

COST ACCOUNTING - The method of accounting that provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

COST ALLOCATION PLAN - This plan, established under Federal guidelines, identifies, distributes, and allows the County to be reimbursed for the costs of services by support groups (such as Purchasing, Human Resources, CAO, County Counsel) to those departments performing functions supported by Federal/State funds.

COST-OF-LIVING ADJUSTMENT (COLA) - An increase in salaries to offset the adverse effect of inflation on compensation.

DEBT SERVICE FUND - A fund established to finance and account for the payment of interest and principal on all general obligation debt, other than that payable exclusively from special assessments and revenue debt issued for and serviced by a governmental enterprise.

DEPARTMENT – The portion of the total county organization reporting to one individual who has overall management, appointing authority and budgetary responsibility for a specified group of programs and services.

DEPRECIATION – A reduction in value over time of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

DESIGNATION - For governmental fund types, a segregation of a portion of the undesignated fund balance to indicate tentative plans for financial resource utilization in a future period, such as for general contingencies, equipment replacement, financing receivables, etc.

DISCRETIONARY REVENUE - Monies that are not legally earmarked by the state or federal government for a specified program or use. Included in this category are sales and use taxes, business license and utility user taxes, and property taxes.

DIVISION – As used in the County budget, the division is a subset of a department’s or agency’s budget that is comprised of activities, programs, and services with common objectives but as a whole are distinct from other groups of activities, programs, and services that the department or agency provides. Movement of appropriations at the division level during the year requires Board approval.

EMPLOYEE BENEFITS - Amounts paid on behalf of employees; these amounts are not included in the gross salary. They are fringe benefit payments and, while not paid directly to employees, they are nevertheless a part of the cost of salaries and benefits. Examples are group health or life insurance payments, contributions to employee retirement, Social Security taxes, workers' compensation payments, and unemployment insurance payments.

ENCUMBRANCES - An obligation in the form of a purchase order, contract, or other commitment that is chargeable to an appropriation. Available appropriations and fund balance are reduced by the amount of outstanding encumbrances.

ENTERPRISE FUND - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the government body is that the costs of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges.

FISCAL YEAR – Twelve month period for which a budget is applied. The County's fiscal year is July 1 to June 30.

FIXED ASSETS – Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include land, buildings, improvements and equipment.

FULL-TIME EQUIVALENT POSITION (FTE) – A full-time equivalent is equal to 2,080 hours over a fiscal year, the equivalent of a full-time schedule.

FUNCTION/FUNCTIONAL AREAS - A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. Example: "Public Protection" and "Health and Human Services" are examples of functions or functional areas in our state reporting and budget groupings, respectively.

FUND - A legal entity that provides for the segregation of monies or other revenue sources for specific restrictions, or limitations. A separate set of accounts must be maintained for each fund to show its assets, liabilities, reserves, and surplus (fund balance), as well as its income and expenditures. The assets of a fund may also be placed into separate accounts to provide for limitations on specified fund income or expenditures. Discussion on the different types of funds can be found in the Financial & Budget Policies attachment included under the Executive Summary tab.

FUND BALANCE - The excess of fund assets over its liabilities. A portion of this balance may be available to finance the succeeding year's budget, see AVAILABLE FUND BALANCE FOR BUDGETING above.

FUNDING SOURCES – The major categories of financing necessary to fund departmental activities and operations or Capital needs. Funding sources can include revenues (charges for services, tax receipts, grants and other state and federal subventions), reimbursements, and internal transfers (generally represents movement of funds internal to the department's budget unit), use of fund balance and General Fund Contribution that combined together provide financing of the cost of individual departmental budget activities.

FUNDING USES – Combined together the departmental costs for operations and some capital expenditures. The budget narratives show these funding uses in categories or major program activities.

GAAP (Generally Accepted Accounting Principles) - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GASB (Governmental Accounting Standards Board) - The authoritative accounting and financial reporting standard-setting body for government entities.

GENERAL FUND - The fund used to account for all countywide operations except those required to be accounted for in another fund.

GENERAL FUND CONTRIBUTION – The amount of funding needed to finance the gap between departmental expenditures and all other funding sources (revenues, reimbursements and use of other funds' available balances), also referred to as General Fund Net Cost. Balances at year end are swept back to the General Fund balance.

GENERAL OBLIGATION BONDS – A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or full faith and credit bonds.

GENERAL RESERVE – Undesignated portion of the General Fund intended to be used for emergencies.

GOVERNMENT FINANCE OFFICER ASSOCIATION (GFOA) – A non-profit organization that represents public finance officials throughout the United States and Canada. The association's members are federal, state/provincial, and local finance officials deeply involved in planning, financing, and implementing thousands of governmental operations in each of their jurisdictions. GFOA's mission is to promote excellence in state and local government financial management. The organization provides best practice guidance, consulting, networking opportunities, publications including books, e-books, and periodicals, recognition programs, research, and training opportunities for those in the profession.

GOVERNMENTAL FUND TYPES – Funds used to account for acquisitions and other uses of balances of expendable financial resources and related current liabilities, except for transactions and accounted for in proprietary and fiduciary funds. Under current GAAP, there are four governmental fund types: general, special revenue, debt service, and capital projects.

GRANT - A contribution of funding from one entity to another, usually made for a specific purpose and time period.

INDIRECT COST - A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service. Includes support services like Budget Preparation, Accounting, Payroll Preparation, Treasury Management, Legal Services, and Human Resources (Personnel). See Cost Allocation Plan for further discussion.

INFRASTRUCTURE - The physical assets of the County (e.g., street, water, sewer, public buildings and parks).

INTERGOVERNMENTAL REVENUE - Funds received from federal, state and other local government sources in the form of grants, shared revenues and payments in lieu of taxes.

INTERNAL SERVICE FUND - A fund used to account for the financing of goods or services provided by one department or agency to another department or agency of a government.

INTERNAL TRANSFERS/REIMBURSEMENTS – Appropriations and revenues necessary to move from one budget unit to another (within a department) to properly account for revenues and expenditures. Similar to operating transfers within a department.

LONG-TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

MAINTENANCE OF EFFORT (MOE) – A requirement that a county use a specific amount of its General Fund, in order to receive a funding from specific state or federal sources.

MANDATED PROGRAMS - Mandated programs are those programs and services that the County is required to provide by specific state and/or federal law.

MATCH - The term "match" refers to the percentage of local discretionary County monies in the General Fund which, by law, must be used to match a certain amount of state and/or federal funds. For example, for the majority of welfare aid payments, the County must match every 95 state dollars they receive with 5 dollars from the County's General Fund.

MISSION STATEMENT - Depicts the department's main public service objective.

NET COUNTY COST - The amount of the operation financed by discretionary sources, principally property taxes, (also referred to as General Fund Contribution).

OBJECTIVE - Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

OBLIGATIONS - Amounts that the County may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

OPERATING TRANSFERS –Used to describe flows of assets (such as cash or goods) without equivalent flows of assets in return and without a requirement for repayment. Regular operating subsidies (mass transit) are one common example. Operating transfers are strictly limited to activities within the primary government. Equivalent situations involving outside parties, including legally separated units included within the government's financial reporting entity, but not part of the primary government (discretely presented component units) are transactions rather than inter-fund activity, and therefore should be reported as revenues and expenditures/expense rather than as transfers.

OTHER POST EMPLOYMENT BENEFITS (OPEB) – Non-pension benefits, such as contributions toward medical insurance that the employer may offer retirees.

OTHER FINANCING USES - Operating transfers out from one governmental fund to another.

POSITION - A position is an employment slot, an approved job for a person or persons working full-time or part-time. A position is usually listed in terms of its classification.

POSITION ALLOCATION - Documentation depicting the number and classification of regular full-time, regular part-time and limited term positions in the County, by department, as authorized by the Board of Supervisors.

PRIOR-YEAR ENCUMBRANCES - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Program Change Requests – Department requests for additional resources or new programs.

PROPOSITION 13 - A tax limitation initiative approved by the voters in 1978. Proposition 13 provided for: 1) a 1% tax limit exclusive of tax rates to repay existing voter-approved bonded indebtedness, 2) assessment restrictions establishing 1975 level values for all property with allowable increase of 2% annually and reappraisal to current

value upon change in ownership and new construction, 3) a two-thirds vote requirement to increase state taxes, and 4) a two-thirds vote of the electorate for local agencies to impose "special taxes."

REALIGNMENT – Also known simply as “Realignment,” refers to 1991 and 2011 transfer of program funding between the state and the counties to more accurately reflect responsibilities. Realigned programs include mental health, indigent health, foster care, welfare services, In-Home Supportive Services, certain juvenile justice programs, jail inmate housing and programs, and other miscellaneous programs.

REIMBURSEMENT - Payment of expenses incurred by an agency/budget unit which are paid by a different agency/budget unit. Reimbursements are recorded as a negative expenditure in the agency/budget unit that initially incurred the positive expense so that the total expenditure reported is not overstated by counting the same expense in both units. An example might be a Department’s Administrative budget unit incurs payroll expenses for all accounting staff, but the services rendered directly benefit several distinct state-federal funded program services. Therefore, the Administrative unit by way of a negative expense receives a reimbursement from each of the state-federal program budget units. Otherwise, the organization’s total cost of accounting services would be overstated.

RESOLUTION - An order by the Board of Supervisors requiring less legal formality than an ordinance or statute.

SALES TAX - A tax levied on the sale of goods or services to the consumer.

REVENUE - Money received to finance County services, may be ongoing or one-time. Examples: property taxes, sales taxes, fees, and state and federal grants.

SALARY SAVINGS - The dollar amount of salaries that can be expected to be saved due to vacancies and turnover of employees.

SCHEDULE - A listing of financial data in a form and manner prescribed by the state.

SECURED ROLL - Assessed value of real property, such as land, buildings, secured personal property, or anything permanently attached to land as determined by each County Assessor.

SECURED TAXES - Taxes levied on real properties in the county, which are "secured" by a lien on the properties.

SERVICES AND SUPPLIES – A Character of expenditure reflecting the County’s costs for non-salary, capital, debt, and other financing related expenses necessary for the operations of County departments and programs.

SOURCE OF REVENUE - Revenues are classified according to their source or point of origin.

SPECIAL ASSESSMENTS - Fees that are charged to property owners in certain geographical areas for public improvements. A fee is levied only to those property owners who receive a direct benefit.

SPECIAL DISTRICTS - An independent unit of local government established to perform a single specified service. The Special Districts listed in this document are governed by the Board of Supervisors.

SPECIAL REVENUE FUND - A revenue fund used to account for the proceeds of specific revenue sources (other than special assessments, or for major capital projects) that are legally restricted to expenditures for specified purposes. The Community Investment Grant Program Fund and Road Fund are examples of special revenue funds.

SUBVENTION - Payments by an outside agency (usually from a higher governmental unit) for costs that originate in the County (i.e., federal/state payments to the County to offset the cost of providing Health and Welfare services).

Supplemental Budget – The Supplemental Budget (often referred to as “Supplementals”) allows for changes to the budget due to late information that does not involve significant policy decisions or changes due to prior Board direction.

SUPPLEMENTAL TAX ROLL - The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when change to the status of the property occurs, rather than once a year, as was previously the case.

TAXES - Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.

TAX LEVY - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TEETER PLAN - A plan whereby 100% of the secured property taxes levied are apportioned to eligible agencies instead of the historical practice of apportioning 100% of taxes that have been collected. This allows the County to finance all delinquent property taxes.

TRANSFERS IN/OUT - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRANSIENT OCCUPANCY TAX (TOT) - A tax collected by a motel/hotel operator for a percentage of the room rent paid by each transient (hotel guest), which is then due the County. This is sometimes referred to as TOT.

TRUST FUND - Used to account for money or other property received by the County in its capacity as trustee or agent to be distributed in accordance with the conditions of the trust.

UNINCORPORATED AREA - The areas of the county outside the city boundaries.

UNSECURED TAX - A tax on properties such as office furniture, equipment, and boats that are not secured by real property owned by the assessee.