

# COUNTY OF SONOMA



## BUDGET HEARINGS

FY 2018-2019

## HEARING MATERIALS & REPORTS

June 12 - 22, 2018

# FY 2018-19 Budget Hearing Binder

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# OFFICE OF THE COUNTY ADMINISTRATOR

## COUNTY OF SONOMA

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DATE: June 12, 2018  
TO: Members of the Board of Supervisors  
FROM: Sheryl Bratton, County Administrator  
SUBJECT: FY 2018-2019 Budget Hearings Materials & Reports Binder

Enclosed are the FY 2018-2019 Recommended Budget public hearings supplemental materials. In addition to the \$1.63 billion described in the FY 2018-2019 Recommended Budget book, which maintains core services, the County Administrator's staff has worked with departments to develop balanced budget strategies. These strategies include shifting General Fund resources toward recovery and resiliency, enhanced financial policies, and addressing certain safety net programs.

As noted, enclosed are materials providing supporting documentation to conduct the hearings. These materials include the following:

### **Budget Hearings Schedule (Tab 1)**

The Budget Hearings begin on Tuesday, June 12, at 8:30 a.m. and have been publicly noticed to continue from day-to-day not to exceed fourteen (14) calendar days but may be concluded earlier in accordance with the law.

### **Reductions and Program Change Add Requests (Tab 2)**

This section of the Budget Hearing Materials discusses budget balancing strategies employed in FY18-19, Recommended General Fund Reductions and additions, referred to as "Program Change Requests" and Program Change Requests funded outside of the General Fund.

### **New Financial Policies (Tab 3)**

Annually, as part of the mid-year budget policy workshop, the Board reaffirms financial policies from which new year budget plans are developed. As part of the budget hearings materials the County Administrator is introducing for the Board's consideration new policies consistent with the strategy to plan for the County's future. The enclosed policies are: General Fund Reserve (revised), 2017 Wildfire FEMA/OES Audit Reserve (new), Future Financial Policy Planning Update (new).

#### **Fund Balance Memo & Directory (Tab 4)**

The Fund Balance Memo and Directory presents a review of all budgetary funds with restricted uses governed by the Board. The purpose of this item is to review estimated balances and verify the appropriateness of the restrictions for each fund.

#### **Reinvestment & Revitalization Memo & Attachments (Tab 5)**

The Board provided policy direction to staff regarding the use of Reinvestment and Revitalization Funds, which are monies returned to the General Fund as a result of the dissolution of redevelopment agencies. The enclosed materials summarize the programs and projects recommended for FY 2018-2019, and provides an update on available funds.

#### **Position Allocation Details (Tab 6)**

Due to the early publication of the Recommended Budget, it did not include the full position allocation details in the Recommended Budget. This section of the Budget Hearing Binder provides the position allocation details for each department.

#### **Behavioral Health Community Contracts and Financing Restoration Plan (Tab 7)**

This information is an overview of the Department of Health Services' recommended two-year plan for Behavioral Health gaps and one-time restorations for the Board's consideration.

#### **Supplemental Budget Adjustments (Tab 8)**

The supplemental adjustments to the Recommended Budget increase total expenditures by \$40.2 million. The purpose of these adjustments is to update the Budget contained in the published Recommended Budget document to accommodate changes which may have occurred after the document went to print. This year, all supplemental changes are consistent with prior Board direction or with the Recommended Budget.

#### **Management to Line Staff Ratio and 12 Month Vacancy Report (Tab 9)**

One of the Board adopted Financial Policies is to eliminate positions vacant for longer than 12 months. A total of 102.34 FTEs have been vacant for more than 12 months. Of that total, 1.5 FTEs are recommended for deletion as a part of the Budget Hearing actions, and are reflected in Exhibit A of the Budget Resolution. 26.26 are in the Department of Health Services and were deleted in the Recommended Budget. The remaining 74.58 FTE vacancies represent positions for which departments anticipate recruitment, a job class study, or the position is being filled at a different level/capacity. A summary of the analysis by department is enclosed.

#### **State Schedules (Tab 10)**

Due to the early publication of the Recommended Budget, it did not include the State Schedules as part of the book. These schedules are instead being presented in this Budget Hearing Binder.

### **Budget to Actuals information (Tab 11)**

This portion of the Budget Hearing Materials presents a variance analysis comparing the Revised Budget to Year-End Actuals for FY 2014-15, FY 2015-16 and FY 2016-17.

### **Draft Resolutions Adopting the Budget at the Conclusion of the Public Hearings (Tab 12)**

These draft resolutions comply with state law to adopt the FY 2018-2019 Budget appropriations. Resolutions are based upon the County Administrator's Recommended Budget, Supplemental Budget Adjustments, and any further actions directed by the Board during the Budget Hearings. The first resolution references the following:

- Changes to the Recommended Budget directed by the Board (Exhibit A)
- Supplemental Budget Recommendations (Tab 9 of the Budget Hearing Binder)
- List of entities governed by the Board whose budget is being adopted (Exhibit B)
- Position allocation list for FY 2018-2019 including time or projected limited positions (Exhibit C)

In addition, the first resolution authorizes the Auditor-Controller-Treasurer-Tax Collector and County Administrator staff to take a number of actions needed to implement the adoption of the FY 2018-2019 Budget, complete actions to close out the current FY 2017-2018, and re-budget unused appropriations linked to multi-year encumbered contracts rolling forward into the new-year. The resolution also authorizes temporary cash transfers for working capital purposes, advancing to the Sonoma County Employee Retirement Association FY 2018-2019 and FY2019-2020 employer retirement contributions, and implementing the necessary payroll rates for retirement, pension obligation debt, and retiree medical or Other Post-Employment Benefits liability obligations.

Finally, as in past years, the resolution contains findings for on-going efforts to remove access barriers under the Americans with Disabilities Act, as well as language with respect to the Sonoma County Water Agency and the Warm Springs Dam Project. The Agency levies a tax at a rate necessary to pay the indebtedness to ensure a continuation of the benefits of the Warm Springs Dam/Russian River Project.

### **Departmental PowerPoints (Tab 13)**

The Departmental PowerPoint presentations are being provided in hard copy format in advance of the budget hearings for the Board's review and consideration.

## Budget Hearing Schedule 2018-2019

### Tuesday, June 12, 2018

8: 30 a.m.

- A) Board Chair Opening Remarks
- B) County Administrator Budget Overview Presentation
  - *Proposed Hearings Schedule (Tab 1)*
  - *Reductions and Program Changes Add (Tab 2)*
  - *Revised Financial Policies (Tab 3)*
  - *Fund Balance Directory Update (Tab 4)*
  - *Reinvestment & Revitalization Update (Tab 5)*
  - *Supplemental Budget Adjustments (Tab 8)*
- C) Board Selection of Budgets to be moved to Consent (no presentation)
- D) Board Affirmation of Budget Hearings Schedule
- E) Public Comment on Consent Budgets
- F) Public Comment for Items Not on the Agenda

#### DEPARTMENTAL BUDGET PRESENTATIONS/PUBLIC COMMENT

##### Morning Presentations: Health & Human Services and Community Development Commission

Health Services (page 65)

- *Authorize the Director of Health Services to execute agreements for **mental health and substance use disorder services** with a term ending on June 30, 2021.*
- *B) Authorize the Director of Health Services to execute **support services** agreements for behavioral health services with a term b with a term ending on June 30, 2021.*
- *Department Budget Overview*
- *Approval of Behavioral Health's Two-Year Fiscal Solutions Plan (Hearings Binder Tab 7)*
- *Behavioral Health FY 2018-19 Agreements (Hearings Binder Tab 7)*

Human Services (page 73)

In Home Support Services – Public Authority (page 79)

Department of Child Support Services (page 83)

Community Development Commission (page 93)

##### Afternoon Presentations\*: Justice Services

Probation Department (page 41)

District Attorney (page 47)

Public Defender (page 51)

Sheriff-Coroner (page 55)

Independent Office of Law Enforcement Review & Outreach (page 59)

##### Recap and Requests for Information

\* At the discretion of the Chair department budgets listed for the afternoon or the next day may be moved up, if time allows

**Wednesday, June 13, 2018**

9:30 a.m. County Administrator Opening Remarks

**DEPARTMENTAL BUDGET PRESENTATIONS/PUBLIC COMMENT**

**Morning Presentations\*: Natural Resources and Agriculture**

Sonoma County Water Agency (page 111)

Regional Parks (page 115)

- *Capital Projects (page 133)*

Agricultural Preservation & Open Space District (page 119)

Agriculture/Weights Measures (page 123)

U.C. Cooperative Extension (page 127)

\* At the discretion of the Chair department budgets listed for the afternoon or the next day may be moved up, if time allows

**Wednesday, June 13, 2018**

**Afternoon Presentations\*: Development Services**

Permit Sonoma (page 89)

Fire and Emergency Services (page 97)

Transportation and Public Works (page 101)

Economic Development Department (page 105)

\* At the discretion of the Chair department budgets listed for the afternoon or the next day may be moved up, if time allows

**Thursday, June 14, 2018**

9:30 a.m. County Administrator Opening Remarks

**DEPARTMENTAL BUDGET PRESENTATIONS/PUBLIC COMMENT**

**Morning Presentations\*: Administrative Support & Fiscal Services**

Board of Supervisors/County Administrator (page 3)

County Counsel (page 7)

Human Resources (page 11)

General Services (page 15)

- *Capital Projects (page 133)*

Information Systems (page 19)

Auditor-Controller-Treasurer-Tax Collector (page 27)

Clerk-Recorder-Assessor (page 31)

**Afternoon\***

Review of:

- Reductions (Budget Hearing Binder; Tab 2);
- Program Change/Add Requests (Budget Hearing Binder; Tab 2);
- New Financial Policies (Budget Hearing Binder; Tab 3)
- Supplemental Adjustments (Budget Hearing Binder; Tab 8)

\* At the discretion of the Chair department budgets listed for the afternoon or the next day may be moved up, if time allows

**Friday, June 15, 2018**

9:30 a.m. County Administrator Recap and Recommendations

Board Final Deliberations\*\*

Adoption of Budget Resolutions (Budget Hearing Binder; Tab 12) and Revised Financial Policies (Budget Hearing Binder; Tab 3)

Budget Wrap-Up (unless hearing continues, as needed, to the week of June 18, if needed).

\* At the discretion of the Chair department budgets listed for the afternoon or the next day may be moved up, if time allows

\*\* Board final budget deliberations may be moved up, if time allows





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**MICHAEL GOSSMAN**  
DEPUTY COUNTY ADMINISTRATOR

DATE: June 12, 2018  
TO: Members of the Board of Supervisors  
FROM: Sheryl Bratton, County Administrator

**SUBJECT: Reductions and Program Change Add Requests**

The FY 18-19 Recommended Budget was balanced using for the first time in many years a draw down from General Fund Reserves of \$2.7 million for the new year. In adherence to the Board's new policy to achieve a structurally balance budget, General Fund priority program improvements recommended by County Administrator's Office staff are being financed with recurring General Fund program reductions. Similar to a zero net cost approach, any additional resources proposed during the budget hearings should be funded by making deeper cuts to departments.

As part of the FY18-19 budget development process, most departments that rely on General Fund support or receive a contribution were asked to submit a reduction plan equal to 2%, 4% and 6% of their FY 18-19 Recommended Budget. As discussed in the March 20, 2018 Budget Policy Workshop, the following departments were exempt from submitting reduction plans: Humans Services, Health, Sheriff, Clerk-Recorder-Assessor, Auditor-Controller-Treasurer-Tax-Collector, and Permit Sonoma. Note that the Roads program also receives a direct contribution, but were also exempt from developing reduction options given that Roads Infrastructure is a priority investment established by the Board. In addition, four departments submitted Program Change Add requests.

**Staff proposes that all \$1.75 million of the recurring "Recommended" reductions be implemented to finance \$1.75 million in recommended recurring General Fund Program Change Add Requests.**

Department submitted reductions have been categorized as follows:

- "Recommended": These are reductions that, if executed, would have a lower impact on services provided by the County than the other proposed reductions. These are listed on the green sheets (also Attachment A). The total General Fund net cost savings for all "Recommended" reductions is \$1.78 million; \$30,000 of which are one-time and \$1.75 million of which are recurring.
- "Avoid": These are reductions that, if executed, would have a moderate impact on services provided by the County. These are listed on the yellow sheets (also Attachment B). The total General Fund net cost savings for all "Avoid" reductions is approximately \$1.1 million, all of which are recurring.
- "Not Recommended": These are reductions that, if executed, would have a significant impact on services provided by the County. These are listed on the orange sheets (also Attachment C). The

total General Fund net cost savings for all “Not Recommended” reductions is \$1.44 million, all of which are recurring

#### General Fund Add Requests

The Clerk-Recorder-Assessor, General Services, and Information Service Department submitted Program Change requests for additional, recurring General Fund support for key programs within their departments. After evaluating these requests, and considering the County benefits from implementing the changes, I am recommending that the following items be funded in the following priority order and that the new costs be financed from savings resulting from the recommended reduction options. Financial data on these requests is available in Attachment D.

1. Expanded Resources for Emergency Services Functions: expand emergency services resources to be better prepared for emergencies: Adds 5.0 positions including 2.0 positions for establishing a community alert and warning program, 1.0 position for community preparedness to support neighborhood established CERTs, COPEs and other community preparedness measures, 1.0 emergency manager position and 1.0 additional emergency services coordinator position to increase preparedness in planning, training, and exercising as well as reinforce capacities to coordinate emergency public warning, incident response and recovery; \$1,248,614.
2. Clerk-Recorder-Assessor: add 3 term-limited positions which are critically needed to stay current with increased post-disaster property assessments service demands volume; \$206,700. Detailed documentation relating to this request is on-file with the Clerk of the Board.
3. General Services: remove the time-limited designation for an Assistant Purchasing Agent and restore Buyer position eliminated on 6/30/17 to ensure strong internal controls and compliance with Purchasing Best Management Practices. Loss of this position will pose risks to the County’s procurement processes, decrease overall accuracy of the County’s financial data, and will require a significant and costly re-design of the County’s financial management system; \$296,500. Detailed documentation relating to this request is on-file with the Clerk of the Board.

The following are requests not recommended for funding at this time. Instead, staff is referring them to be evaluated by the newly established Internal Services staff workgroup to ensure they represent the highest level needs for the County.

4. Information Systems - Electronic Forms Digitization Program (EDMS)/E-form Solution: Digitize forms used by the public and staff to reduce processing time, improve records retention, and increase operational efficiencies; \$356,000.
5. Information Systems - ADA Remediation Staff Resource: Provide on-going resource to staff to support County’s remediation of public-facing documents; \$217,000.

#### Non-General Fund Add Requests

The Community Development Commission, Auditor-Controller-Treasurer-Tax-Collector, Health, Transportation and Public Works and the Economic Development Board submitted Program Change requests for additional funding from various non- General Fund sources. These requests can be found in Attachment E.

The County Administrator’s Office is recommending all but one to be funded, and is recommending partial approval for two of the requests from the Community Development Commission.

**Attachments**

Attachment A: Recommended General Fund Reductions (green pages)

Attachment B: General Fund Reductions to Avoid (yellow pages)

Attachment C: Not Recommended General Fund Reductions (orange pages)

Attachment D: General Fund Program Change Requests

Attachment E: Non-General Fund Program Change Requests

## County Administrator Recommended General Fund Reductions

*Sorted by department. No Specific Priority assigned; all are Recommended.*

ID	Dept.	Dpt's Reduction		Community Service Impact	Net Cost Change	One-time vs Recurring	FTE change	Layoffs
		Level	Reduction Title					
A1	General Services	6%	Defer desktop modernization	Continue using existing computers one year beyond the standard five-year replacement timeframe.	(29,114)	One-Time		
A2	General Services	6%	Real Estate - Reduce Agency Extra Help	Shift contract work to other full time employees	(3,840)	Recurring		
A3	General Services	6%	Energy - Delete .5 FTE vacant Senior Office Assistant and associated services and supplies	Delete clerical support, answering phones, filing and other clerical duties to be performed by other administrative staff.	(57,839)	Recurring	(0.50)	0.00
A4	General Services	6%	Energy - Delete 1.0 FTE vacant Senior Office Assistant and associated services and supplies	Reception and screening of callers and visitors for Energy, and other clerical duties to be performed by other administrative staff.	(101,112)	Recurring	(1.00)	0.00
A5	General Services	6%	Fac Ops- Delete 1.0 FTE filled Office Assistant II and associated services and supplies	Auditing of Building Mechanic time cards and work orders, and data entry of invoices in facilities database to be performed by Asst. Building Superintendents could cause delays in requests for information and reports.	(104,815)	Recurring	(1.00)	(1.00)
A6	General Services	6%	Energy - Delete 1.0 FTE vacant Administrative Aide and associated services and supplies	Shift responsibility for administrative support such as MOAs, Board items, updating project status reports, greenhouse gas reduction and cost tracking, from Admin Aide to managers. Reduce support for Energy and Sustainability efforts, outreach, education, and tabling events.	(129,635)	Recurring	(1.00)	0.00
A7	General Services	6%	Energy - Delete 1.0 FTE filled Administrative Aide and associated services and supplies	Shift responsibility for administrative support such as MOAs, Board items, updating project status reports, greenhouse gas reduction and cost tracking, from Admin Aide to managers. Reduce support for Energy and Sustainability efforts, outreach, education, and tabling events.	(129,635)	Recurring	(1.00)	(1.00)

## County Administrator Recommended General Fund Reductions

*Sorted by department. No Specific Priority assigned; all are Recommended.*

ID	Dept.	Dpt's Reduction Level	Reduction Title	Community Service Impact	Net Cost Change	One-time vs Recurring	FTE change	Layoffs
A8	General Services	6%	Architect - Delete 1.0 FTE vacant Administrative Aide and associated services and supplies	Shift responsibility for administrative support such as Future Board item updating, initiating professional services contracts, MOAs, Board items, updating project status reports, cost tracking, project reconciliation, etc. from Admin Aide to Project managers.	(136,428)	Recurring	(1.00)	0.00
A9	General Services	6%	Fac Ops - Delete 1.0 FTE vacant Building Mechanic II and associated services and supplies	Reduction in completion rates in both corrective and preventative maintenance, escalating deferred maintenance. Efforts will be made to continue priority 1 & 2 work orders with the emphasis on dropping priority 3's where possible. Reduction in customer service, slower response time to requests. County staff should be informed level of service will match reduced funding levels. Manage customer expectations. Risk in not developing staff succession plan. Complex operation and maintenance tasks will be difficult to cover with eminent departure of key staff. May result in rising S&S costs through using more vendors and subcontractors services. Anticipate increased level of equipment unplanned downtime affecting County operations. This position has been vacant since January, 2018. Longer-standing vacancies were eliminated to meet the net cost target.	(161,164)	Recurring	(1.00)	0.00
A10	General Services		Reduce 1.0 Senior Capital Project Manager	This reduction may require the use of a 3rd party to support Capital Projects planning. Potential impact to County departments as planning projects may be delayed.	(208,724)	Recurring	(1.00)	(1.00)

## County Administrator Recommended General Fund Reductions

*Sorted by department. No Specific Priority assigned; all are Recommended.*

ID	Dept.	Dpt's Reduction Level	Reduction Title	Community Service Impact	Net Cost Change	One-time vs Recurring	FTE change	Layoffs
A11	HR	2%	Reduce 1.0 Commission Coordinator assigned to commissions.	Commissioners are volunteers. The Commissions will have to take on additional time commitment and administrative responsibilities will need to be delegated to Commissioners. Could lead to more difficulty recruiting and retaining Commissioners due to time commitment to participate on Commissions. Commissions will be more challenged in achieving their objectives. Jefferson Awards to recognize outstanding achievements in the community will no longer happen.	(127,700)	Recurring	(1.00)	(1.00)
A12	IOLERO	2%	Reduce funds available in "Other Contract Services" account category for Restorative Justice services contract	Limited impact on department as this will not affect IOLERO's provision of services. May result in some public dissatisfaction if vendor reduces services.	(12,000)	Recurring	n/a	n/a
A13	IOLERO	4%	Reduce funds available in "Other Contract Services" account category for Restorative Justice services contract by an additional amount	Limited impact as this will not affect IOLERO's provision of services. May result in some public dissatisfaction if vendor reduces services.	(11,950)	Recurring	n/a	n/a
A14	IOLERO	6%	Reduce funds available in "Other Contract Services" account category for Restorative Justice services contract.	Limited impact as this will not affect IOLERO's provision of services. May result in some public dissatisfaction if vendor reduces services.	(11,950)	Recurring	n/a	n/a
A15	ISD	2%	Records - Eliminate membership, subscriptions and books used for legal reference and research regarding Public Records.	If legal expertise is needed, Records will not be able to support Counsel or other departments with tools to support position. One time or other sources would need to be used.	(9,240)	Recurring	n/a	n/a
A16	ISD	2%	IJS- Reduce Professional Services	Will not be able to obtain needed expertise for IJS system if needed.	(10,109)	Recurring	n/a	n/a
A17	ISD	4%	IJS- Reduce Professional Services	Will not be able to obtain necessary outside expertise for IJS system when needed.	(3,050)	Recurring	n/a	n/a

## County Administrator Recommended General Fund Reductions

*Sorted by department. No Specific Priority assigned; all are Recommended.*

ID	Dept.	Dpt's Reduction Level	Reduction Title	Community Service Impact	Net Cost Change	One-time vs Recurring	FTE change	Layoffs
A18	ISD	4%	IJS - Reduce Training	Prevents education in new technology and reduces ability to provide cross training and bench depth for support of key county system.	(7,350)	Recurring	n/a	n/a
A19	ISD	6%	Records - Reduce supplies	Reduces records, courier and mail supplies used for departments including courier envelopes, and other mail and records supplies. Depts may need to purchase small amounts on their own.	(3,695)	Recurring	n/a	n/a
A20	ISD	6%	IJS - Reduce Training	Prevents education in new technology and reduces ability to provide crosstraining and bench depth for support of key county system.	(6,000)	Recurring	n/a	n/a
A21	Parks	2%	Delete 1.0 FTE Vacant Planning Technician	Planning Tech has been vacant 2014, so no impact to current operations. Future staff capacity limitations could reduce/delay capital projects and major maintenance and the opportunity to leverage external funding sources will be reduced compared to having this position filled, based on capacity to implement projects.	(27,500)	Recurring	(1.00)	0.00
A22	Parks	2%	Reduce Extra-Help appropriations by 6%, affecting Seasonal Park Aide, Park Ranger Assistant, and Parks Grounds & Maintenance Worker I	Regional Parks would reduce the use of seasonal extra-help staff that provide for daily park operations and routine maintenance tasks system wide. These reductions will include decreased restroom cleaning and/or fewer garbage pickups and slower response to maintenance issues such as irrigation system repairs, mowing of athletic fields, repairing fences and gates and seasonal mowing in open space parks.	(65,268)	Recurring	n/a	n/a
A23	Parks	4%	Delete 1.0 FTE Vacant Park Ranger I	Parks Ranger position has been vacant since 5/2017. Parks along the Hwy 101 and Hwy 12 corridors will experience increased response time to park emergencies, decreased park patrols, reduced law enforcement presence, and lower overall service levels that could negatively impact visitor experience. Decreased ability to deter and investigate car break ins and illegal camping in remote areas of the parks.	(92,768)	Recurring	(1.00)	0.00

## County Administrator Recommended General Fund Reductions

*Sorted by department. No Specific Priority assigned; all are Recommended.*

ID	Dept.	Dpt's Reduction Level	Reduction Title	Community Service Impact	Net Cost Change	One-time vs Recurring	FTE change	Layoffs
A24	Probation	2%	Delete 2.0 FTE Vacant Juvenile Correction Counselor	Will be forced to rely on more expensive overtime if population goes up, or if coverage is needed to meet mandated minimum staffing requirements.	(262,180)	Recurring	(2.00)	0.00
A25	Probation	2%	Convert Vacant Juvenile Correction Counselor (JCC) III to JCC II	Less flexibility in assigning staff to programming and caseload management.	(11,480)	Recurring	0.00	0.00
A26	Public Defender	2%	Reduce fleet from five to three vehicles.	Loss of flexibility and a potential delay of cases. County vehicles are used for witness interviews, subpoena delivery, investigation and other trial preparation errands. Staff will use remaining 3 vehicles by appointment.	(8,000)	Recurring		
A27	UCCE	2%	Eliminate Vacant position and defer purchase of new vehicle for UC-funded Dairy position.	The Statewide 4-H office at the UC Division of Agriculture and Natural Resources plans to create a UC paid position to cover the duties of this position. UCCE has already budgeted salary savings based on leaving the position unfilled. A portion of these savings were planned for the purchase of a new vehicle for the Dairy Program. This vehicle purchase will be cancelled and future budget reduced accordingly.	(31,200)	Recurring	(1.00)	0.00
A28	UCCE	4%	Reduce Extra help and funding for office security enhancements	Reduce extra help budget by \$9,113 (38%) and reduce Services and supplies funding associated with security improvements at the UCCE offices.	(17,113)	Recurring	0.00	0.00
<b>Net of Recommended Items:</b>					<b>(1,780,859)</b>		<b>(13.50)</b>	<b>(4.00)</b>
<i>One-time:</i>					<i>(29,114)</i>		<i>0.00</i>	<i>0.00</i>
<i>Recurring:</i>					<i>(1,751,745)</i>		<i>(13.50)</i>	<i>(4.00)</i>



## County Administrator "Avoid" General Fund Reductions

*Sorted by department. No Specific Priority assigned; all are "Avoid"*

ID	Dept	Dpt's Reduction Level	Reduction Title	Community Service Impact	Net Cost Change	One-time vs Recurring	FTE change	Layoffs
B1	BOS/ CAO	6%	Delete vacant Deputy County Administrator Position	This position supports the CAO-BOS Government and Community Engagement Affairs program. The position provides additional capacity to support the County's communication efforts and community engagement.	(263,000)	Recurring	(1.00)	0.00
B2	Counsel	2%	Reduce General Fund client legal services by 351 hours	Services to General Fund clients will be impacted	(89,797)	Recurring	n/a	n/a
B3	Counsel	4%	Reduce General Fund client legal services by and additional 351 hours for a total reduction of 702 hours	Services to General Fund clients will be impacted	(89,797)	Recurring	n/a	n/a
B4	Counsel	6%	Reduce General Fund client legal services by and additional 351 hours for a total reduction of 1052 hours	Services to General Fund clients will be impacted	(89,797)	Recurring	n/a	na/a
B5	District Attorney	4%	Reduce 1.0 Legal Secretary	Currently vacant, not filling this position will impact the Legal Secretaries workload and could delay preparation of critical legal documents for court proceedings.	(111,826)	Recurring	1.00	0.00
B6	District Attorney	4%	Reduce 1.0 District Attorney II Investigator	Position is vacant, but planned for recruitment. Impacts regional identity theft investigations and associated resources. This will also impact our office's ability to obtain valuable computer forensic data in homicide, child molest and gang related violent crimes which will further impact our ability to prosecute these high profile cases. Local agencies will bear more responsibility to conduct complicated forensic evaluations and may decide not to pursue these investigations and criminals.	(210,824)	Recurring	1.00	0.00
B7	District Attorney	4%	Transfer 1.0 Legal process to other funding sources	Moving 1.0 Legal Processor to work on Environmental and Consumer Law programs, which is fined-based funding. While this is important work, moving the Legal Processor would impact the entry of cases, dispositions, and court filings for criminal cases.	(100,733)	Recurring	1.00	0.00
B8	HR	6%	Reduce Extra Help	Limits the ability to augment staff resources during peak workload periods or to backfill leaves or vacancies. Existing employees must work extra workload into existing duties; slows services.	(33,186)	Recurring	n/a	n/a

ID	Dept	Dpt's Reduction Level	Reduction Title	Community Service Impact	Net Cost Change	One-time vs Recurring	FTE change	Layoffs
B9	HR	4%	Reduce 1.0 Department Program Manager	Volunteer program will be reduced. Programs that rely on volunteers will be impacted; recognition events that are seen as employee retention efforts will be cut.	(162,000)	Recurring	(1.00)	(1.00)
B10	HR	6%	Reduce an HR Technician from 1.0 FTE to .75 FTE	Increased workload in the department with distribution to other support staff. Less technical staff resources to provide support to analysts, managers and internal and external customers. Service response times reduced.	(25,560)	Recurring	(0.25)	(0.25)
B11	Probation	2%	Defer equipment maintenance	Equipment maintenance and replacement will be deferred, possibly compromising the health and safety of staff and crews.	(6,331)	One-Time	0.00	0.00
<b>Net of "Avoid" Items:</b>					<b>(1,182,851)</b>		<b>0.75</b>	<b>(1.25)</b>

## County Administrator Not Recommended General Fund Reductions

*Sorted by department. No Specific Priority assigned; all are "Avoid"*

ID	Dept.	Dpt's Reduction		Community Service Impact	Net Cost Change	One-time vs Recurring	FTE change	Layoffs
		Level	Reduction Title					
C1	Ag Comm	2%	Return two (2) computers to ISD	Will eliminate computers used to coordinate EH staff routes, program reporting, and data entry. Will reduce gas tax revenue for FY 19/20 by approximately \$2,100*. Will decrease ISD revenue.	(5,409)	Recurring	n/a	n/a
C2	Ag Comm	2%	Return three (3) vehicles to Fleet	Will eliminate vehicles available for inspections, complaint responses, etc. Will reduce gas tax revenue for FY 19/20 by approximately \$8,400*. Will decrease General Services' revenue. Could increase costs due to mileage claims by staff. Could also have safety impacts if staff are using their personal vehicles to do inspections due to not having GPS available to track the vehicle and public being able to identify personal vehicles during inspections/investigations.	(19,359)	Recurring	n/a	n/a
C3	Ag Comm	2%	Reduce extra help in state mandated programs	Feed Mill Inspection – 3 local feed producers would be subject to CDFA oversight and inspection in order to be approved to produce feed ensured to be free of weed pests. Reduction in Nursery, Organic, and Certified Farmer's Market inspections, which would also result in greater state (CDFA) oversight subjecting local producers to more bureaucratic enforcement instead of having inspections performed by county staff familiar with local conditions and growers. Organic Program – State wants to expand MOU for GMO testing for monitoring for GMO use in organically grown crops throughout the state. This monitoring ensures that consumers are actually getting the organic products for which they are paying. Without extra help staff, we would not have the resources to do this sampling. These reductions would result in slower responses to pesticide use complaints and illness investigations both of which are situations where there are human health and environmental damage potential. Additionally, these reductions could result in approximately \$4,600 in gas tax revenue.	(11,557)	Recurring	n/a	n/a

## County Administrator Not Recommended General Fund Reductions

*Sorted by department. No Specific Priority assigned; all are "Avoid"*

ID	Dept.	Dpt's Reduction		Community Service Impact	Net Cost Change	One-time vs Recurring	FTE change	Layoffs
		Level	Reduction Title					
C4	Ag Comm	4%	Further Reduce extra help in state mandated programs	Feed Mill Inspection – 3 local feed producers would be subject to CDFA oversight and inspection in order to be approved to produce feed ensured to be free of weed pests. Reduction in Nursery, Organic, and Certified Farmer’s Market inspections, which would also result in greater state (CDFA) oversight subjecting local producers to more bureaucratic enforcement instead of having inspections performed by county staff familiar with local conditions and growers. Organic Program – State wants to expand MOU for GMO testing for monitoring for GMO use in organically grown crops throughout the state. This monitoring ensures that consumers are actually getting the organic products for which they are paying. Without extra help staff, we would not have the resources to do this sampling. These reductions would result in slower responses to pesticide use complaints and illness investigations both of which are situations where there are human health and environmental damage potential. Additionally, these reductions could result in approximately \$19,800* in gas tax revenue.	(38,149)	Recurring	n/a	n/a
C5	Ag Comm	6%	Further Reduce extra help in state mandated programs	Feed Mill Inspection – 3 local feed producers would be subject to CDFA oversight and inspection in order to be approved to produce feed ensured to be free of weed pests. Reduction in Nursery, Organic, and Certified Farmer’s Market inspections, which would also result in greater state (CDFA) oversight subjecting local producers to more bureaucratic enforcement instead of having inspections performed by county staff familiar with local conditions and growers. Organic Program – State wants to expand MOU for GMO testing for monitoring for GMO use in organically grown crops throughout the state. This monitoring ensures that consumers are actually getting the organic products for which they are paying. Without extra help staff, we would not have the resources to do this sampling. These reductions would result in slower responses to pesticide use complaints and illness investigations both of which are situations where there are human health and environmental damage potential. Additionally, these reductions could result in approximately \$5,300 in gas tax revenue.	(39,974)	Recurring	n/a	n/a

Attachment C

## County Administrator Not Recommended General Fund Reductions

*Sorted by department. No Specific Priority assigned; all are "Avoid"*

ID	Dept.	Dpt's Reduction Level	Reduction Title	Community Service Impact	Net Cost Change	One-time vs Recurring	FTE change	Layoffs
C6	BOS/CAO	6%	Reduce allocated extra help	Eliminates extra help resources that support Board directed special projects and priorities, and provide Supervisorial District staff extra help resources to cover absences.	(100,000)	Recurring	n/a	n/a
C7	District Attorney	6%	Voluntary Time Off for Attorneys	This would result in delayed court proceedings and increased caseload for not only the Deputy District Attorneys but for all support staff since no full casework could not be performed. Prosecution of high profile, complex cases could be severely impacted.	(483,617)	Recurring	n/a	n/a
C8	HR	6%	Eliminates operating budget for Commissions on the Status of Women and Human Rights.	Commissions will not have an operating budget. Assume also the staff support (Commissions Coordinator) has also been eliminated. The Commissions will have no fiscal resources to carry out any objectives. Mission and objectives of the Commission will be significantly limited and may result in a decreased presence in the community.	(24,000)	Recurring	n/a	n/a
C9	ISD	4%	Records - Reduce Training	Records Manager certifications are required. This cut prevents education in records management to support County's need for a certified records manager.	(9,000)	Recurring	n/a	n/a
C10	Parks	6%	Healdsburg Veterans Memorial Beach Service Level Reduction	Facility modifications to decrease the size and quality of the swimming area. A 20% reduction to daily lifeguarded swimming hours and 50% reduction in daily lifeguard staffing levels. Decreased park service levels cleaning restrooms and removing trash. Visitor safety at park will be reduced with fewer lifeguards on duty each day. The quality of the visitor experience is likely to decrease on peak use days and weekends with limited seasonal park staff available to clean restrooms and remove trash.	(92,768)	Recurring	n/a	n/a
C11	Probation	2%	Increase draw on Youth Offender Block Grand fund balance to fund sex offender treatment services historically paid for with Gen Fund.	Limits use of YOBG funds for other identified services needs, less funding available in future economic downturn cycle for critical juvenile services.	(49,912)	One-time	n/a	n/a

## County Administrator Not Recommended General Fund Reductions

*Sorted by department. No Specific Priority assigned; all are "Avoid"*

ID	Dept.	Dpt's Reduction Level	Reduction Title	Community Service Impact	Net Cost Change	One-time vs Recurring	FTE change	Layoffs
C12	Probation	2%	Reduce Probation	Duties appropriately assigned to the PA would be managed by Assistant FTE to a 0.75 position. Probation Officers, taking them away from casework with youth and families.	(25,000)	Recurring	(0.25)	(0.25)
C13	Probation	2%	Reduce appropriations for Dept. of Juvenile Justice evaluations and commitments.	This reduction would result in the department's need to request additional general fund, if there is an increase of serious 707(b) WIC crimes.	(20,000)	Recurring	n/a	n/a
C14	Probation	2%	Extra Help Reduction	Reduction to Extra Help hours, historically used to meet caseload standards and provide adequate service levels to the Court.	(60,000)	Recurring	n/a	n/a
C15	Probation	2%	Reduce the number of trainers receiving specialty premium pay.	Fewer trainers in Defensive Tactics, Firearms, Evidence based programs will result in lowering the knowledge and expertise in the unit, fewer training opportunities offered and a chance that some staff will have to travel out of county in order to meet state mandated training standards if no in-house capacity exists.	(30,000)	Recurring	n/a	n/a
C16	Probation	2%	Reduce appropriations for offender chemical urine and saliva drug testing.	These costs can fluctuate significantly based on caseload numbers and offender behaviors. If funding is reduced, public safety may be compromised by decisions on who to test and how frequently.	(30,000)	Recurring	n/a	n/a
C17	Probation	2%	Increase salary savings projected from administratively converting PO III to PO II. Savings from these conversions were meant to be used for offender supervision services, including partial funding of an additional PO II allocation.	Department will not be able to improve client service in adult through additional FTE. Client to officer ratios are currently beyond industry standards creating ineffective supervision of high risk individuals in the community.	(60,000)	Recurring	n/a	n/a

## County Administrator Not Recommended General Fund Reductions

*Sorted by department. No Specific Priority assigned; all are "Avoid"*

ID	Dept.	Dpt's Reduction Level	Reduction Title	Community Service Impact	Net Cost Change	One-time vs Recurring	FTE change	Layoffs
C18	Probation	2%	Reduce staff by 1.0 FTE, County Car and uniform/equipment.	Reducing Staffing at the Juvenile Hall limits ability to react to population changes, resulting in higher OT and Ex Help, inconsistent staffing and reduction to fidelity of programs and services delivered in detention when population increases.	(133,650)	Recurring	1.00	n/a
C19	Probation	2%	Eliminate Volunteer Stipend	Will greatly reduce our ability to rely on community volunteers who provided academic and faith-based support to our residents.	(13,000)	Recurring	n/a	n/a
C20	Probation	4%	Reduce various supplies costs, including turn in aged van and not replace.	May reduce ability to replace aging small tools and to transport youth in urgent situations by eliminating one van from fleet.	(10,737)	Recurring	n/a	n/a
C21	Probation	4%	Reduce Perm JCC II position by .5 FTE	May be difficult to find employees interested in only half-time employment. Potential for high employee turnover, which can be detrimental to residents.	(28,657)	Recurring	n/a	n/a
C22	Probation	4%	Reduce Extra Help hours for backgrounds and IT support.	Reduce Extra Help, increase time needed to complete backgrounds. Positions continue to remain unfilled, and candidates may decide to withdraw from process due to long wait times.	(17,500)	Recurring	n/a	n/a
C23	Probation	4%	Greatly reduce both in-house training delivered by consultants and travel/training to statewide professional development opportunities	These trainings are a significant component of staff development, which improves service delivery and mitigates risk, and the department's ability to meet STC hours requirements for frontline staff, managers and supervisors. If they are not available, we run a risk of having poorly trained staff and not meeting STC compliance and exposes the County to increased liability in the event of a critical incident.	(79,726)	Recurring	n/a	n/a
C24	Probation	4%	Reduce spending for Uniforms, Small Tools, Equipment.	Delay to replacing safety supplies and equipment increases risks to staff and clients, and creates higher costs down the road when multiple equipment failures occur all at once. Best practice is to replace a portion of equipment annually.	(22,500)	Recurring	n/a	n/a

## County Administrator Not Recommended General Fund Reductions

**Sorted by department. No Specific Priority assigned; all are "Avoid"**

ID	Dept.	Dpt's Reduction Level	Reduction Title	Community Service Impact	Net Cost Change	One-time vs Recurring	FTE change	Layoffs
C25	Probation	4%	Reduce number of in-house trainers receiving specialty/premium pay.	This reduction to the number of trainers receiving training premiums would undo several years effort to incentivize building internal training through a robust "train the trainer" effort. EBP delivery and program fidelity would suffer from lack of internal capacity, and safety would be compromised if we have fewer instructors available for weaponless defense and arming programs.	(25,000)	Recurring	n/a	n/a
C26	Probation	4%	Delete full time probation assistant assigned to the Day Reporting Center.	Eliminating a Prob Asst position at the Day Reporting Center will put a strain on workload of staff at the DRC. Additional staff will help with safety ratios of staffing as well.	(115,000)	Recurring	1.00	1.00
C27	Probation	4%	Reduce Extra Help in Investigations	Reduction would limit our coverage during staff training and peak vacation/holiday time frame. Without adequate coverage, Investigations may miss key mandated timeframes for providing complete and professional recommendations to the Court, exposing the department to reprimands or legal action if timeframes aren't met.	(15,000)	Recurring	n/a	n/a
C28	Probation	4%	Delete full time probation officer assigned to investigations.	Position is currently vacant. Workload in Investigations Unit is effectively being covered by existing staff. Division will be impacted by an increase in referrals and may result in overtime being utilized to cover the workload. Also, this is an entry-level position where new staff have opportunity to develop and learn Juvenile Justice System.	(94,912)	Recurring	1.00	n/a
C29	Probation	4%	Eliminate one vehicle	Reduction in vehicle access could have impacts if there are multiple transports happening at the same time and/or vehicles are being used for training out of County. This would mostly impact after hours operations when JH would not have access to Juv Probation vehicle keys.	(14,400)	Recurring	n/a	n/a
C30	Probation	4%	Reduce Overtime	Will not be achieved if population goes up, or if coverage is needed to meet mandated minimum staffing requirements.	(8,500)	Recurring	n/a	n/a
C31	Probation	4%	Delete 2.0 FTE JCC II	Will be forced to rely on more expensive overtime if population goes up, or if coverage is needed to meet mandated minimum staffing requirements.	(269,620)	Recurring	2.00	n/a



## County Administrator Not Recommended General Fund Reductions

*Sorted by department. No Specific Priority assigned; all are "Avoid"*

ID	Dept.	Dpt's Reduction Level	Reduction Title	Community Service Impact	Net Cost Change	One-time vs Recurring	FTE change	Layoffs
C32	Probation	6%	Reduce Extra Help and overtime.	Could limit opportunities to provide additional training to staff, opportunities for youth to participate in activities and field trips offsite, to provide coverage for FTEs to work on special projects, coverage for emergencies could be limited, and granting earned time off to FTE could become problematic.	(39,394)	Recurring	n/a	n/a
C33	Probation	6%	Delete Senior Account Clerk assigned to revenue desk.	Delete full time senior account clerk assigned to revenue desk. Leaving this position unfilled may delay collection on probation accounts, and inability to meet state grant reporting deadlines, including Title IV-E & CCR claims, and other juvenile grant reporting requirements. Recruitment to fill this position is underway, so may result in displacement if cut.	(97,226)	Recurring	1.00	n/a
C34	Probation	6%	County Car, Interpreting Services, Clothing/Uniform	Reducing these categories will interfere with our ability to deliver field services and meet appropriate contact standards, and compromise our ability to provide bilingual services to the maximum number of clients.	(14,500)	Recurring	n/a	n/a
C35	Probation	6%	Delete Probation Officer III assigned to specialty court	This reduction would reduce participation in one or more specialty court including Drug Court, Veteran's Court, and diminish ability to enhance mental health services while increasing workload on other probation officers. The result is diminishing capacity to appropriately manage cases and potentially reduce level of supervision for some offenders. Inability to properly supervise offenders increases risk to the community and increases likelihood of recidivism.	(164,000)	Recurring	1.00	1.00
C36	Probation	6%	Delete full time, filled probation assistant position assigned to electronic monitoring.	Workload will have to be absorbed by probation officers. This will impact ability for officers to meet supervision contact standards and other services to youth and family on existing caseloads.	(94,912)	Recurring	1.00	1.00
C37	Probation	6%	Delete 1.0 FTE PICS	Compromises our ability to appropriately cover new contracts as they are negotiated, or to cover sick/vacation hours. Any additional Ex Help or overtime costs associated with this deletion would be covered by additional revenue.	(138,530)	Recurring	1.00	n/a
C38	Probation	6%	Incremental reductions to various service and supply accounts.	Equipment maintenance and replacement will be deferred, possibly compromising the health and safety of staff and crews.	(29,340)	Recurring	n/a	n/a

Attachment C

Not Recommended GF Reductions

## County Administrator Not Recommended General Fund Reductions

*Sorted by department. No Specific Priority assigned; all are "Avoid"*

ID	Dept.	Dpt's Reduction Level	Reduction Title	Community Service Impact	Net Cost Change	One-time vs Recurring	FTE change	Layoffs
C39	Probation	6%	Reduce extra help use and multiple S/S accounts	Reducing extra help to perform background investigations would result in hiring delays to mission critical positions, exacerbating workload challenges. Reducing training appropriations reduces staff effectiveness, exposes county to liability and risks non-compliance with STC mandates.	(96,523)	Recurring	n/a	n/a
C40	Public Defender	4%	Reduce Extra-Help Staff - Clerical	Case files will be incomplete for court. Filing and Scanning will fall behind. Attorney may continue appearances if necessary discovery is not filed properly.	(26,000)	Recurring		
C41	Public Defender	4%	Reduce Extra-Help Staff - Law Clerk	Attorneys will do all their own legal research and writing. Sr. Law Clerk will be available at a very limited basis.	(185,000)	Recurring		
C42	Public Defender	4%	Reduce Attorney 1.0 FTE	Insufficient coverage of misdemeanor courtroom(s) to meet court workload. Currently 2 attorneys are staffed to each courtroom which provides adequate coverage in the event of regular absence, training, trial or other. Court partners share the burden of client interviews and all court proceedings. If both are absent, another court team provides coverage. Even at current staffing level it is common for more than one courtroom to have only 1 person attending court. Further reduction of staff delay court proceedings. Work such as Proposition 47 petitions which has been absorbed by the office without additional staff may become untenable.	(219,000)	Recurring	(1.00)	0.00

**County Administrator Not Recommended General Fund Reductions**

*Sorted by department. No Specific Priority assigned; all are "Avoid"*

ID	Dept.	Dpt's Reduction Level	Reduction Title	Community Service Impact	Net Cost Change	One-time vs Recurring	FTE change	Layoffs
C43	Public Defender	6%	Reduce an additional Attorney 1.0 FTE	There would be insufficient coverage of misdemeanor courtroom(s) to meet court workload. Currently 2 attorneys are staffed to each courtroom which currently is inadequate coverage for the current caseload in FY17-18. With regular absence, outside training, jury trials and other legal obligation, the office currently struggles to meet legal representation standards. A Reduction would impact effective representation and legal standards required by law. Court partners share the burden of client interviews and all court proceedings. If both are absent, another court team provides coverage. Even at current staffing level it is common for more than one courtroom to have only 1 person attending court. Further reduction of staff delay court proceedings. Increased workload caused by AB109, Propositions 47, 54, 57, 63 and 64 the office has absorbed without additional staff.	(219,000)	Recurring	(1.00)	0.00
C44	UCCE	6%	Reduce filled administrative aid 1 FTE position to .75 FTE.	This position supports the 4-H program, as well as administration of other UCCE-financed programs	(24,157)	Recurring	(0.25)	(0.25)
<b>Net of "Not Recommended" Items:</b>					<b>(3,294,529)</b>		<b>(2.50)</b>	<b>(0.50)</b>

County Administrator Recommended General Fund Program Change Requests

Recurring Programs; Funded with 2%/4%/6% Reductions

CAO Priority	Department	Program Change	Community Service Impact	County Administrator Comments	Net Cost Change	FTE change
GFR1	Fire & Emergency Services	Emergency Management Division Re-Organization	Strengthen the emergency services function of the County by adding 5.0 positions, including 2.0 positions for establishing a community alert and warning program, 1.0 position for community preparedness to support neighborhood established CERTs, COPEs and other community preparedness measures, 1.0 emergency manager position and 1.0 additional emergency services coordinator position to increase preparedness in planning, training, and exercising as well as reinforce capacities to coordinate emergency public warning, incident response and recovery.	Recommended	1,248,614	5.0
GFR2	CRA	Add 3 term-limited positions	Add 3 term-limited positions in FY 18-19 and 3 in FY19-20 (for a total add'l of \$401,900)- total of 2018-2021	Recommended	206,700	3.0
GFR3	General Services	Purchasing - Remove Time Limited Designation for Assistant Purchasing Agent (RFP and contracts)	This position (in addition to the Buyer) is needed to utilize the centralized purchasing system and to ensure strong internal controls, compliance with Purchasing Best Management Practices and ensure accuracy of financial data. In addition, significant and costly redesign of business processes and the financial management system would be required if these positions are not filled.	Recommended	169,711	1.0
GFR4	General Services	Purchasing - Restore Buyer eliminated on 6/30/17	This position (in addition to the Assistant Purchasing Agent) is needed to utilize the centralized purchasing system and to ensure strong internal controls, compliance with Purchasing Best Management Practices and ensure accuracy of financial data. In addition, significant and costly redesign of business processes and the financial management system would be required if these positions are not filled.	Recommended	126,747	1.0
<b>Total Recommended General Fund Recurring Adds:</b>					<b>1,751,772</b>	<b>10.0</b>

**County Administrator Supported: *Funding Needs to be Identified***

CAO Priority	Department	Program Change	Community Service Impact	County Administrator Comments	Net Cost Change	FTE change
GFR5	ISD	EDMS FTE for digitizing forms and providing electronic signature workflows	Conversion of public facing forms will ease data entry for the public and improve access to records. Reduces staff time on form processing, enabling staff to spend more time on public-oriented programs and projects	CAO Supports the concept and feels this should be evaluated by the Internal Services Committee.	356,475	2.0
GFR6	ISD	ADA Remediation resource	Provides ongoing resource to County staff to ensure the County's public facing electronic documents meet new federal American with Disability Act (ADA) regulations contained in Section 508 of the Rehabilitation Act and Section 255 of the Communication Act	CAO Supports the concept and feels this should be evaluated by the Internal Services Committee.	217,445	1.0
<b>Total Supported/Unfunded:</b>					<b>573,920</b>	<b>3.0</b>

## County Administrator Non-General Fund Program Change Requests

<b>One-time Funding</b>							
<b>ID</b>	<b>Department</b>	<b>Program Change</b>	<b>Community Service Impact</b>	<b>County Administrator Comments</b>	<b>Funding Source</b>	<b>Net Cost Change</b>	<b>FTE Add</b>
NonGFO 1	CDC	Sonoma Valley Homeless Services Capacity Building	Funding to strategically address the service gaps for Sonoma Valley residents who are experiencing housing crises, both before the 2017 fires and increasingly since fire disaster. Funds will be used to build local capacity to provide homeless services that are consistent with national best practices.	Recommended as one-time	Reinvestment & Revitalization (R&R)	250,000	-
NonGFO 2	CDC	Request for a time-limited staff position (5-years) to support the delivery of Disaster Recovery contracting and programs.	This position will provide grants management support for funding anticipated through the CDBG-DR program.	CDC's request was for on-going funding for this position. CAO recommends funding this position for up to one-year; disaster recovery grant revenues should offset the cost of this position thereafter.	R&R	150,250	1.0
NonGFO 3	ACTTC	Shared TOT Database (\$87,500 in one-time; \$12,500 in recurring costs)	The shared database will improve enforcement of the TOT ordinance, increase taxes collected, and ensure equal treatment amongst operators. It will allow taxpayers to access, calculate, and pay taxes online, which will decrease the amount of paperwork, errors and hand calculations involved in the current manual process.	Recommended as \$87,500 one-time; \$12,500 as recurring	Transient Occupancy Tax (TOT) Fund Balance	87,500	-
NonGFO 4	CDC	Technology and Data Management Infrastructure improvements	This funding is intended to provide critical improvements to the technology and data management infrastructure of the Community Development Commission.	CDC's request was for \$1,000,000. CAO recommends providing \$100,000 for CDC to work with ISD and, if needed, a consultant to assess the needs and develop a project scope, strategy and budget, in concert with the City/County redesign.	R&R	100,000	-
<b>Total One-Time Non-General Fund Requests:</b>						<b>587,750</b>	<b>1.0</b>

## County Administrator Non-General Fund Program Change Requests

Recurring Funding							
CAO Priority	Department	Program Change	Community Service Impact	County Administrator Comments	Funding Source	Net Cost Change	FTE Add
NonGFR1	ACTTC	Dedicated Treasury Pool Investment Manager	This position will enable the Treasury to more actively and optimally manage taxpayer funds invested in the Treasury Pool.	Recommended	Treasury Admin Fee	212,000	1.0
NonGFR3	Health	Add 1.0 Director of Public Health Nursing	The recent fire response effort highlighted weaknesses in the Department's emergency response and continuity of core nursing services. This position will plan and supervise a workforce of approximately 60 nurses and allied personnel. This position is required by California Code and the current structure of it being ancillary duties of a section manager is not sufficient.	Recommended; funds were included in the recommended budget for this position, but position allocations were not changed at that time; this simply adds the allocations that were funded in the budget.	Recommended Budget	-	1.0
NonGFR4	Health	Add 2.0 System Software Analysts	This position will enable the Health Department to implement new data sharing and information strategy exchanges with other departments and external health care providers to implement the ACCESS project and Whole Person Care. The work requires an advanced technical, security, and data analysis that can only be accomplished with this type of position.	Recommended; funds were included in the recommended budget for these positions, but position allocations were not changed at that time; this simply adds the allocations that were funded in the budget.	Recommended Budget	-	2.0
NonGFR5	TPW	Airport	Add 1.0 Airport Operations Specialist and 1.0 Maintenance Worker II; needed to provide direct support for commercial and general aviation operations at the Airport and in maintaining Federal Aviation Administration/Transportation Security Administration compliance, public safety, and Airport customer service standards.	Recommended	Current Airport Fees	245,115	2.0
<b>Total Recurring Non-General Fund Add Requests:</b>						<b>457,115</b>	<b>6.0</b>

Details associated with the  
Program Change Requests  
submitted by Departments are  
on-file with the Clerk of the  
Board at 575 Administration  
Drive, Room 100A, Santa Rosa,  
California.





# OFFICE OF THE COUNTY ADMINISTRATOR

## COUNTY OF SONOMA

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**SHERYL BRATTON**  
COUNTY ADMINISTRATOR

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**NIKI BERROCAL**  
DEPUTY COUNTY ADMINISTRATOR

**MIKE GOSSMAN**  
DEPUTY COUNTY ADMINISTRATOR

DATE: June 12, 2018

TO: Members of the Board of Supervisors

FROM: Sheryl Bratton, County Administrator

SUBJECT: Recommendations to Adopt Additional Financial Policies

The Board has a number of financial policies in place to provide a sufficient financial base and the resources necessary to support and sustain adequate and responsible levels of community services. The cornerstone of Sonoma County's financial policies is "fiscal integrity." The current set of financial policies can be found in the FY 2018-19 Recommended Budget book (starting at page xix), as well as the County's website at <http://sonomacounty.ca.gov/County-Administrators-Office/>.

I am recommending that the Board adopt the following additional financial policies to strengthen our ability to remain fiscally sustainable and to help us prepare for the future:

- General Fund Reserve Policy – Establishing Minimum Levels and Replenishment Policy (revised)
- Disaster Audit Reserve (new)

### **General Fund Reserve Policy (Revised)**

Given disasters will occur again and to help preserve the County's positive credit rating, staff recommends the establishment of a General Fund Reserve minimum funding level and a Replenishment plan. The benefit of this policy update is to let credit rating agencies know of the Board's fiscal discipline which will help the County maintain its positive credit rating.

Staff recommends that the Board consider complementing the current reserve target maximum (two month's General Fund revenues) with a minimum reserve amount of one month's General Fund revenues (e.g. 8.3%, or \$37.8 million starting in FY 2018-19). The FY 2018-19 Recommended Budget relies on \$2.7 million in reserves to balance, leaving the GF Reserve Balance at \$50.3 million. The table below represents the minimum balance as applied to the FY 2018-2019 Recommended Budget.

(In millions)

<b>FY 2018-19 GF Reserve Balance</b>	<b>\$</b>	<b>50.3</b>
FY 2018-19 GF Minimum Reserve Balance at 8.3%	\$	37.7

<b>Amount Available to Release Under Proposed Policy Revision</b>	<b>\$</b>	<b>12.6</b>
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In addition, staff recommends that a repayment schedule is provided when reserves are drawn down. These repayment schedules would be included in budget development and tracked by both the Auditor-Controller-Treasurer-Tax-Collector (ACTTC) and the County Administrator’s Office (CAO).

Staff recommends the following revisions to update the Minimum Fund Balance Priorities:

- 1) *The Board will maintain a minimum level of unassigned General Fund Reserve balance equal to 1/12 (8.3%) or 1 month of annual General Fund revenues.*
- 2) *Replenishing General Fund Reserve- Anytime the Board authorizes drawdown of Reserves, staff will present a re-payment schedule which shall include the amount of state/federal reimbursements expected to be received.*

### 2017 Wildfire FEMA/OES Audit Reserve

The County suffered significant damages resulting from the 2017 Sonoma Complex fires. Certain disaster related costs are claimable from Federal Emergency Management Agency (FEMA) under its Public Assistance Grant Program (Program). It is the County’s responsibility to provide evidence supporting all costs claimed are eligible for Federal and/or State Public Assistance reimbursement. As part of the Program, the Office of Inspector General (OIG) audits claims filed with FEMA. Costs deemed ineligible for reimbursement are required to be returned to the federal government. The County anticipates filing a total of approximately \$33 million in claims for emergency response, debris removal, and infrastructure repairs.

### General Fund and Non-General Fund FEMA Costs and Reimbursement Schedule

October 2017 Wildfire FEMA Claim

<b>Expenditures</b>	17-18	18-19	19-20	
Labor	\$ 5,037,000			
Disaster Fund	\$ 4,418,000			
Services and Supplies	\$ 290,000	\$ 1,845,000		
<b>Sub-total General Fund</b>	<b>\$ 9,745,000</b>	<b>\$ 1,845,000</b>	<b>\$ -</b>	
Mutual Aid Liability	\$ 9,404,000			
<b>Total General Fund</b>	<b>\$ 19,149,000</b>	<b>\$ 1,845,000</b>		
Payable to Non General Fund Departments	\$ 1,748,000	\$ 8,000,000	\$ 2,000,000	
<b>Total Expenditures</b>	<b>\$ 20,897,000</b>	<b>\$ 9,845,000</b>	<b>\$ 2,000,000</b>	<b>\$ 32,742,000</b>
<b>FEMA Reimbursements</b>				
Reimbursement Requested	\$ 20,897,000	\$ 9,845,000	\$ 2,000,000	
Deferred Reimbursement	\$ (3,134,550)	\$ 3,134,550		
<b>Total Reimbursements Recognized</b>	<b>\$ 17,762,450</b>	<b>\$ 12,979,550</b>	<b>\$ 2,000,000</b>	<b>\$ 32,742,000</b>

Staff recommends a FEMA Audit Reserve specific to the 2017 wildfires to ensure the County has adequate resources set aside to pay for any reimbursements disallowed by the OIG. The OIG generally conducts its audits several years after claims are filed, up to three years after the claim is closed out. The purpose of this policy is to establish an initial FEMA Audit Reserve and to define the procedures for increasing or decreasing the reserve.

#### Initial FEMA Audit Reserve and Risk Analysis:

The County has experienced de-obligation in the past and ACTTC and the CAO considered this risk when assessing the October 2017 wildfire FEMA claim. ACTTC staff continue to review all supporting documentation including mutual assistance documentation provided by more than 100 State and private agencies and entities. Staff consider the overall claim as high risk for an OIG audit due to the high dollar amount and complexities of supporting documentation. These factors also elevate the risk the County could experience a material disallowance. Based on this risk assessment, staff recommends an initial reserve equal to 20% of total FEMA reimbursements. The FEMA Audit Reserve will be categorized as assigned fund balance for the funding source of each project.

#### Use of FEMA Audit Reserve Funds:

The FEMA Audit Reserve fund balance assignment will be used to pay for any claims that are disallowed as a result of an OIG audit. The ACTTC, CAO, and County Counsel staff will periodically assess the reasonableness of the reserve balance and recommend an increase or decrease as necessary. Reserves will be calculated and maintained on a FEMA project by project basis.

#### Flow of Funds Financing:

All FEMA/CAL-OES reimbursements will be deposited initially into the Disaster Fund. Reimbursements for costs incurred outside of the Disaster Fund will be transferred to the fund that incurred the reimbursable costs. A 20% audit retention will be assigned in the fund balance that incurred the claimed costs. As part of the budget approval process, the ACTTC and CAO will ensure that appropriate reserves are maintained. In FY 2018-19, it is recommended that the General Fund Reserves assign \$3.9 million of fund balance, representing 20% of FEMA claim costs incurred by the General Fund.

It is difficult to determine how quickly CAL-OES will send payments after a request is submitted for a reimbursement draw-down. Once all projects are completed and closed, and the entire 2017 Sonoma Complex Fire public assistance claim is closed out, the County should expect an audit within three years. An OIG audit may occur at any time within 3 years of the close of the claim. Once the claim has been audited or the audit period closes, the remaining FEMA Audit Reserve balance within the General Fund will be applied to the re-payment of the General Fund Reserve per the recommended financial policies. Any remaining FEMA Audit Reserve balances in other funds will revert to the fund holding the reserve.

Staff recommends the following policy be added to the Minimum Fund Balance Priorities:

- **FEMA Audit Reserve** - *specific to the 2017 wildfires to ensure that the County has adequate resources set aside to pay for any claims that are deemed ineligible by the Office of Inspector General. Based on a preliminary risk assessment, staff recommends a reserve equal to 20% of total FEMA reimbursements. The FEMA Audit Reserve will be categorized as assigned fund balance for the funding source of each project.*

### **Future Financial Policy Planning Update**

The ACTTC and CAO have discussed internal controls for monitoring budgets beginning with FY 2018-19. The team reviewed the variance report that the CAO utilized to compare actual expenses to budgeted expenses, including justification for variances of 5% and \$125,000. Additionally, ACTTC verifies the Recommended Budget tables vs. the financial system to ensure accuracy.

GFOA guidance states:

Comparison of budget to actuals is the starting point for budget monitoring, but it should be expanded to include how the organization is performing related to service delivery and other programs/initiatives. To ensure this, governments should clearly articulate not only the elements and who will analyze, but also how the analysis will be utilized. If conducted consistently, thoroughly and effectively, the budget monitoring process will provide information that may lead to corrective action or operational improvement.

The GFOA recommended elements include reviewing revenues, expenditures, operations, capital, economic trends, performance measures, and root cause analysis for budget to actual variances. The basis for comparison should include previous year actuals, average of multiple years' actuals, and projections. The level of analysis should include function, fund, department, division, object, account, program, project, grant, and activity.

The ACTTC and CAO teams will be working together over the next several months to consider a number of options to strengthen internal controls and propose changes to incorporate in the FY 2019-20 budget development cycle which will begin six months from now and would need to be implemented in phases over time. The recommended changes may require additional resources to implement, in which case staff will present the proposed changes to the Board for consideration.

# TAB 3

## REDLINE VERSION OF

### FINANCIAL POLICIES FOR

# FY 2018-19 BUDGET DEVELOPMENT

Annually, the Board of Supervisors/Board of Directors provide policy direction to guide the County Administrator in the development of the Recommended Budget. The policy document is organized into basic fiscal principles and general government accounting standards.

## BASIC FISCAL PRINCIPLES

### Balanced Budget and Fiscal Discipline

- The budget must balance resources with expenditure appropriations. The County must live within its own means and avoid disturbing other local jurisdictions' revenue sources to resolve its deficiencies. Furthermore, any deviation from a balanced budget is not permitted by the California State Government Code, which states: "In the recommended, adopted, and final budgets the funding sources shall equal the financing uses." (Government Code §29009).
- Per the State's County Budget Act, the Board of Supervisors must adopt a "statutorily" balanced budget; however, to ensure ongoing sustainability, the County of Sonoma should strive to adopt a "structurally" balanced budget. A budget is statutorily balanced when total estimated financing sources (beginning fund balance plus revenues) equal the total appropriation (expenditures plus ending fund balance). At no time shall spending in a given year exceed total current revenues plus any fund balance carryover from the prior year. A statutorily balanced budget utilizes beginning fund balance as a financing source. In contrast, a structurally balanced budget matches total ongoing expenditures to the annual estimated revenues. In a structurally balanced budget, beginning fund balance may not be used as a financing source for ongoing expenditures. As noted in the Long Range Planning section below, the County's goals are to maintain annual expenditure increases at a conservative growth rate, and to limit expenditures to anticipated annual revenues. Ongoing expenditures shall be provided based on sound anticipated ongoing revenue and not include "one-time" items such as capital outlay, projects, or temporary program funding. Sound anticipated ongoing revenue is recurring revenue, such as, taxes and fees. As part of the FY 2017-18 Budget Adoption, the Board established a new fiscal objective of reducing reliance on fund balance for operating purposes. Therefore, by FY 2020-21 the recommended budget will align annual operating expenditures with annual operating revenues.
- All County departments/agencies must, when directed by the County Administrator, submit recommended options for reducing their net county costs as part of their annual budget submittal. These reduction options will be the primary source for balancing the County Administrator's recommended budget as submitted to the Board of Supervisors during difficult financial times. Reduction options will be accompanied by each department's analysis of the impact on services. Depending upon state budgetary impacts on Sonoma County, additional reductions may be requested from the County departments.
- Mid-year and third quarter reports of actual revenues and expenditures, with projections for the remainder of the year compared to revised budget, will be submitted by departments to the County Administrator, and on to the Board of Supervisors with recommendations, if necessary, for current year budget adjustments.
- In response to declining property tax and other revenues resulting from the "Great Recession", the County had been operating under a Board of Supervisors approved hiring freeze, which required the County Administrator's approval for filling any permanent or extra-help vacant positions. The hiring freeze policy will

be inactive for FY 2017-18. In addition, all positions held vacant for 12 months or more will be deleted as part of the annual recommended budget.

### Long Range Planning

- Recognizing cyclical economic downturns will occur in the future, and to maintain fiscal sustainability, program budgets will not be automatically restored as a result of fiscal recovery and/or discretionary revenue growth. Instead, a review of the current public needs compared to efficiencies implemented must be completed before program and/or service expansion is considered.
- Annual budgets will not be increased or changed to the point that ongoing operating costs become overly reliant on one-time or cyclical, unreliable revenues.
- Annual budgets will be compiled with long-term sustainability in mind to operate within available ongoing revenues, except as part of a Board of Supervisors approved plan in response to unilateral state budgeting actions that may include reducing costs over a specified number of years.
- Proposed new services, public facilities, significant infrastructure and system changes, and major strategy changes should/will be analyzed for their long term impacts on operations, funding, liability and maintenance before seeking Board of Supervisors approval. New programs or services will generally not be recommended unless they further Strategic Plan goals, objectives, or strategies; are provided with a reliable funding stream sufficient to finance their costs; and the Board of Supervisors can be assured the County can control both the quality and level of services provided.
- The County Administrator, in conjunction with the County Auditor-Controller, will submit a 5 year, multi-year financial projection and solicit budget policy direction prior to compiling the recommended budget.
- One-time funding sources (i.e. fund balance, cyclical increases to revenues, grants) will be used to fund one-time expenditures (i.e. fixed assets, infrastructure, grant programs, Economic Uncertainty Reserves, and special one-time needs programs). An exception to this policy will be when reducing ongoing costs in accordance with a Board of Supervisors approved multi-year plan to reach a new reduced ongoing financing base as a result of state budgetary action. This plan will be called out separately in the budget message.
- The County and other Government Agencies governed by the Board of Supervisors support the funding of the employee retirement system each year at a ratio of between 95%-105% actuarial assets to liabilities. The County Administrator shall work with the Retirement System Administrator to develop a forecast of financing required for the County (and other Government Agencies governed by the Board of Supervisors) and will include options to achieve the desired funding levels along with each recommended budget.
- In order to avoid significant increases in deferred maintenance costs for County facilities, the Board of Supervisors will appropriate, for a 5 year period commencing with FY 2017-18, forty percent (40%) of all new property tax growth—which is above the growth needed to keep up with inflation for existing levels of General Fund services—to the Capital Projects Budget to be used towards addressing deferred maintenance of County facilities.

### Expenditure Management and Control

- Sonoma County, in conjunction with employee groups, will consider temporary salary and benefit cost saving programs (e.g. Mandatory Time Off, Voluntary Time Off) in lieu of service reductions or layoffs when the fiscal problem is of a temporary nature where one can reasonably predict when the fiscal problem will end.
- Federal and state program reductions will not be backfilled with County discretionary revenues except by Board of Supervisors direction. The Board of Supervisors typically does not backfill these programs due to their sheer size and magnitude on the County's financial position.
- Board policy direction is required prior to changing one-time expenses into ongoing expenses. In addition, departments will not engage in internal cost shifting to the County General Fund.

### Treasury Management

- Other than amounts held with trustees under bond indenture or other restrictive agreements, the County's cash and investments shall be invested by the County Treasurer. The Treasury Oversight Committee has regulatory oversight for all monies deposited in the Treasury Pool. Such amounts are invested in accordance with investment policy guidelines established by the County Treasurer and reviewed by the Board of Supervisors. The objectives of the policy are, in order of priority, safety of principal, liquidity, and yield. The

policy addresses the soundness of financial institutions in which the County will deposit funds, types of investment instruments as permitted by the California Government Code, and the percentage of the portfolio that may be invested in certain instruments with longer terms to maturity.

- Debt is incurred for the purpose of spreading capital project costs to the years in which the improvement will benefit. Debt is also incurred to reduce future costs such as refinancing (pension obligation bonds, general obligation bonds, certificates of participation) at lower interest rates.
- Sonoma County will not exceed its legal maximum debt amount. This amount is calculated annually based on 2% of the County's total assessed valuation. Sonoma County currently has no debt applicable to the legal maximum debt, leaving a 100% debt margin.
- Debt issuance and management is also subject to a separate set of policies established by the Board of Supervisors and available from the Auditor-Controller-Treasurer-Tax Collector's office.

### Revenue Management

- Sonoma County will continue to advocate for more discretion over its revenue sources and to diversify and maximize discretionary revenue sources in order to resist state erosion to local revenues and improve the County's ability to manage individual revenue fluctuations.
- Programs financed by charges for services, fees, grants, and special revenue fund sources shall pay their full and fair share of all direct and indirect costs to the extent feasible and legally permitted. Including cost recovery towards future assets and/or system replacement.
- Departments requesting new or increased revenues from fees, permits and user charges shall submit these requests to the Board of Supervisors for consideration during the Board's annual fee hearing process. Requested fee increases shall include annual service improvement plans to identify efficiency and productivity measures taken or planned to minimize the level of rate increases, while improving customer service. If permissible by law, fees and charges should cover all costs of the services provided, unless otherwise directed by the Board of Supervisors, to provide for public benefit.
- Staff will use conservative but defensible estimates for major revenue sources and not unduly anticipate changes in revenue trends.
- Proposition 172 Public Safety Distribution – Annually, the baseline growth shall be determined as the Consumer Price Index for All Urban Consumers-San Francisco-Oakland-San Jose for the 12-month period ending the previous December 31. This will be applied to the prior year budget for each department that received funds in the previous fiscal year, to establish the new adjusted base. Growth will be any funds projected or received that exceed the adjusted base. Growth shall be split 50% fire services and 50% law enforcement, until the point in time that fire services is receiving 8% of the funding. At that point in time, growth will be allocated in a similar manner until Probation reaches a desired share. Thereafter, growth will be provided on a proportional basis and become the annual adjusted base. If there is a decline in funding (negative growth), this will be allocated proportionally using the current year adjusted base allocation ratios.

### Minimum Fund Balance Policies

- Sonoma County will create and maintain a prudent level of financial resources to protect against the need to reduce service levels or raise taxes and fees due to temporary revenue shortfalls or unpredicted one-time expenditures. Funds will be assigned and balances will be maintained to finance anticipated future one-time expenditure needs and to allow time for the County to respond to major actions of the State of California that materially affect the County's financial position. Periodic review and updates of the County's Directory of Funds balances in excess of \$3 million, not including non-cash assets, as of prior fiscal year end, will be incorporated as part of the Board of Supervisors Budget Policy Workshop. Also, disposition of accumulated year-end fund balances will occur when there has been no activity in the past year and the County Administrator and Auditor-Controller-Treasurer-Tax Collector have identified them as no longer needed for their original purpose.

**General Fund Reserve** – The Board will maintain a minimum level of unassigned General Fund Reserve balance equal to 1/12 (8.3%) or 1 month of annual General Fund revenues. Consistent with best practice recommendations from the Government Finance Officers Association of the United States and Canada, the

County will strive to maintain a total unassigned General Fund Reserve balance equal to 1/6 or 2 months of annual General Fund operating revenues.

- **Replenishing General Fund Reserve-** Anytime the Board authorizes drawdown of Reserves, staff will present a re-payment schedule which shall include the amount of state/federal reimbursements expected to be received.
- **FEMA Audit Reserve** - specific to the 2017 wildfires to ensure that the County has adequate resources set aside to pay for any claims that are deemed ineligible by the Office of Inspector General. Based on a preliminary risk assessment, staff recommends a reserve equal to 20% of total FEMA reimbursements. The FEMA Audit Reserve will be categorized as assigned fund balance for the funding source of each project.
- **Fund balance**, created as a result of actual revenue and expenditure deviations from the budget, will be used to achieve and maintain the County's reserve goals and to balance the next year's budget. Reliance upon fund balance for budget balancing will be managed judiciously, taking into account its volatility and past actual activity.
- **Tax Loss Reserve Fund (TLRF)** shall maintain as a restricted reserve an amount equal to 2% of the levy. The County Administrator in conjunction with the Auditor-Controller-Treasurer-Tax Collector may recommend the use of funds in excess of the established reserve to the Board of Supervisors for the purpose of balancing the budget. In order to finance an additional one-time Roads Pavement preservation investment on November 3, 2015, the Board temporarily reduced the reserve target to 1.25% and will re-establish the 2% reserve from the future collection of penalties.
- **Tobacco Securitization** proceeds shall be maintained in two separate funds. The first shall contain the portion of the proceeds to be used only for capital improvements and shall be used for those improvements that exceed the normal level of repair and replacement needed to maintain County facilities with priority funding for improvements to the Veteran's Memorial Buildings and the completion of the Americans with Disabilities Act Transition projects. On the latter, funding will be available only AFTER all other funding sources have been exhausted. The second shall contain the portion of the proceeds that, once de-allocated, can be used for general government purposes. Given the one-time nature of these funds, the latter shall only be used for one-time investments as opposed to financing any on-going operating costs.
- **Refuse Franchise Fees** shall be accounted for in the same manner as other franchise fees in the County General Fund revenues. They shall be recorded in a separate account in order to ensure that any fund balance does not roll into County General Fund carryover balance at year-end so that the County can designate use of the funds for solid waste obligations, roads infrastructure preservation, and other Board of Supervisors priorities. If used for road infrastructure preservation, these funds are not intended to supplant on-going County General Fund contributions nor are they intended to increase any external maintenance of effort requirements imposed by outside funding sources, but may be used to satisfy previously established maintenance of effort levels.
- **Tribal Development Impact Mitigation** funds shall be accounted for separately, so that when budgeting, only those monies received in the current year shall be relied upon for financing costs in the coming budget. The Board of Supervisors shall make a determination, as new tribal developments occur, on the best uses of these funds to mitigate impacts and maintain the high quality of life in surrounding or affected communities.
- **Health Services-Medical System Expansion** funds minimum reserve level is established at \$1 million. The Board of Supervisors recognized and confirmed the remainder of the fund balance will be spent in accordance with the Partnership Health Plan of California Memorandum of Understanding spending plan agreement. Health Services staff will coordinate with the County Administrator's Office and the Partnership Health Plan to review and update the spending plan as a part of the annual budget.
- **County Health Plan-Economic Uncertainty Reserve** is established based on actuarial valuation to cover unforeseen changes in expenditures and/or revenues, Human Resources staff will provide fund balance use recommendations as part of the annual recommended budget while maintaining a minimum level of economic uncertainty reserve consistent with Actuary's valuation and as recommended by the County Administrator.
- **Water Agency - Flood Zone 2A** (Petaluma) will maintain a minimum of 6 months of operating expenditures. Funds in excess of the minimum required may accumulate to address future capital needs as approved by the Board of Directors in the annual Capital Project Plan.



- **Water Agency - Water Transmission System** is to maintain a minimum of 3-4 months of operating expenditures. Funds in excess of the minimum required may accumulate to address future capital needs as approved by the Board of Directors in the annual Capital Project Plan.
- **Reinvest and Revitalization** funds accumulated from dissolved redevelopment project areas residual funds and asset liquidation distribution proceeds are segregated into a separate committed fund for specific investment purposes guided by the Reinvest & Revitalization Funds Use Policy pending approval. Accumulated use of resources will be presented as part of the annual recommended budget. Funding should be considered first to continue or complete the public benefit originally intended by the former redevelopment project, second to benefit the community where the former project area was located, and third for economic development investments.
- **Roads** – One of the program’s main sources of funding for maintenance services comes from gas tax. As a result of the frequent state formula allocation changes over the last five years, and to protect the County’s General Fund resources, an operating reserve by way of year-end unrestricted fund balance equivalent to a minimum of 3 to 4 months of baseline operating expenses will be maintained within the Roads special revenue fund. The amount for FY 2014-15 was established at \$5,000,000 which will be reviewed periodically against annual baseline operating budget.

## GOVERNMENT ACCOUNTING STANDARDS

### Fund Balance Classifications

Government Accounting Standards Board (GASB) Statement #54 was issued to improve the usefulness and understandability of governmental fund balance information. The statement provides more clearly defined categories to make the nature and extent of the constraints placed on a government’s fund balance more transparent. The statement only impacts governmental fund types (General, Special Revenue, Capital Projects and Debt Service). The following more clearly defines the new fund balance classifications and examples of fund balance amounts that would generally be reported within these classifications.

- **Non-Spendable Fund Balance** – amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Examples include inventory, prepaid amounts, long-term accounts receivable, and any other amounts that are not expected to be converted to cash.
- **Restricted Fund Balance** – amounts are restricted by external parties (i.e. creditors, grantors, contributors or laws/regulations of other governments) or restricted by law through constitutional provisions or enabling legislation. The majority of the County’s Special Revenue Funds (i.e. Health & Human Services, Child Support Services, Road Fund, etc.) and Debt Service Funds have restricted fund balances.
- **Committed Fund Balance** – amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision making authority. An example of committed fund balance is the Board of Supervisors’ commitment to use **67% of the first 9%** of Transient Occupancy Tax (TOT) revenues to provide funding to promote County economic development and tourism.
- **Assigned Fund Balance** – amounts constrained by the government’s intent to be used for specific purposes that are neither restricted nor committed. Assigned fund balance can also be used to eliminate the projected budgetary deficit in the subsequent year’s budget. The intent can be expressed by a) the governing body itself or b) a body or official to which the governing body has delegated the authority. General Fund carryover fund balance, Accumulated Capital Outlay (ACO) funds, and Capital Project Funds are examples of balances that can be assigned for specific purposes.
- **Unassigned Fund Balance** – a residual classification for the General Fund. The total fund balance, less restricted, committed or assigned funds, equals unassigned fund balance. The general fund is the only fund that should report a positive unassigned fund balance amount. A negative fund balance is possible in other governmental funds. Examples of unassigned fund balance include the general reserve fund and other discretionary general fund economic uncertainty funds.

### Asset Inventory/Protection

Sonoma County will regularly assess the condition of its assets that support delivery of County services (i.e. public facilities, infrastructure, technology, vehicle fleet, etc.) and plan for their maintenance and eventual replacement.

- Assets with an initial cost of more than \$5,000 to \$100,000 will be capitalized as summarized in the table below:

<b>Capital Asset Type</b>	<b>Capitalization Threshold</b>	<b>Depreciation/Amortization Period</b>
Land	All Costs	Non-Depreciable
Buildings	\$25,000	50 Years
Building Improvements	\$25,000	50 Years
Infrastructure	\$100,000	30-50 Years
Software	\$100,000	7 Years
Non-Amortizable Intangibles	\$5,000	Non-Amortizable
Machinery and Equipment	\$5,000	5 Years

- Capital assets are recorded at historical cost or at estimated historical cost if actual historical cost is not available. Capital assets used in operations will be depreciated or amortized using the straight-line method over the lesser of the capital lease period or their estimated useful lives.
- The Board of Supervisors requires all departments to certify a detailed listing of all fixed asset inventory within their possession no later than December 15 of every other year.
- Capital replacement funds will be used to accumulate financial resources for future replacement of assets that will be retired from service. In addition, when feasible, replacement funding contributions will be included in applicable service charges from all system users. Specifically, the policy covers the following major system categories:
  - Building & Fixed Facilities - As part of the annual Capital Project Plan and no less than every 5 years, and guided by Comprehensive County Facilities Plan, the General Services Director will regularly assess and adjust funding requests for each facility. The funding contributions would be placed in separate funds for each set of facilities and managed by the assigned department or agency director in conjunction with the County Administrator. Contributions for these funds will be included in service charge rates (including outside partner agencies) and grant costs where feasible and would be prioritized for available discretionary funding in the annual budget process. Consideration will always be given to annual operational maintenance funding (as opposed to contributions for future major repairs) necessary to preserve health and safety and overall asset life. Project funding recommendations will follow the priority criteria in the current Administrative Policy 5-2 which includes:
    - a. Required to meet compelling health, safety, legal or code compliance, a mandate of the Board of Supervisors, or a court order.
    - b. Previously approved phases of a project, which are integral to completing its initial scope.
    - c. Required to keep an existing building, facility, or complex operational. Provides measurable economic benefit or avoids economic loss to the County. Serves to maintain or improve infrastructure of the County as a general benefit to County operations and services.
    - d. Alleviates constraints and impediments to effective public access and service such as improvements regarding space limitations or inefficient layout of space in County buildings or facilities, provisions for expanded or changed programs or services, or improvements to heating, ventilation or other work environment conditions.
    - e. Improves the environmental quality or aesthetics of County facilities and complexes.
  - Information Technology Assets
    - a. The policy directs the Director of Information Systems in conjunction with the County Administrator’s office to develop a plan to replace system components with the infrastructure contribution funding stream and potential one-time contributions within the remaining useful life of each component. The policy also directs a full infrastructure valuation of the computer and telephone communication systems every 5 years.
    - b. The Public Safety radio infrastructure replacement review and funding request is the responsibility of the Sheriff’s Office in conjunction with General Services, Information Systems, and the County Administrator.

## OTHER POLICIES AND METHODOLOGIES

Other policies and methodologies that may be helpful for understanding the County's budget:

### **Budgetary Amendments**

After the budget is adopted it becomes necessary to amend the budget from time to time. Department heads have the authority to amend budgets for changes within a category (e.g., Services & Supplies). County Administrator approval is required for adjustments between categories (e.g., Services & Supplies to Fixed Assets) or between program budgets within the department.

Budgetary amendments that change total revenues or appropriations for a department require Board of Supervisors approval. These include: (1) the appropriation of revenues not included in the adopted budget; (2) reductions to estimated revenues and related appropriations when it is determined that the revenues will not be received; (3) appropriation increases supported by use of available fund balance or Appropriations for Contingencies; and (4) the transfer of monies or appropriations from one fund or department to another.

### **Use of General Fund Contingencies**

The County will commit a portion of the General Fund general purpose revenues as a Contingency Reserve to provide the Board of Supervisors: (1) for unforeseen events causing increased County costs during the fiscal year; (2) funding to invest one-time funds into potential opportunities that support the Board's Strategic Priorities; and (3) fee waivers. The Contingency Reserve should not be used to support recurring operating expenditures outside of the current fiscal year. Unless there is a justified unavoidable timing need, any decision to use Contingencies should only occur at the Board's annual budget hearing, and during mid-year budget updates

### **The Accounting Basis Used in the Budget**

The budget is developed on a modified accrual basis for governmental fund types (General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds), adjusted for encumbrance accounting. Appropriations for encumbrances are included and appropriations for expenditures against prior year encumbrances are excluded.

Under the modified accrual basis, obligations are generally budgeted as expenses when incurred, while revenues are recognized when they become both measurable and available to finance current year obligations. Proprietary fund types (e.g., Transit and Refuse) are budgeted on a full accrual basis. Not only are obligations recognized when incurred, but revenues are also recognized when they are incurred or owed to the County.

The government-wide, proprietary and investment trust fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property and sales taxes, grants, entitlements, and donations. On an accrual basis, revenues from property tax are recognized in the year for which the taxes are levied. Revenues from sales tax are recognized when the underlying transactions take place. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

For business-type activities and enterprise funds, the County has elected under GASB Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Property Fund Accounting, to apply applicable GASB pronouncements as well as any applicable pronouncements of the Financial Accounting Standards Board, the Accounting Principles Board or any Accounting Research Bulletins issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

## Fund Types Used by the County

### Governmental Fund Types:

- **General Fund:** The General Fund is the general operating fund of the County. All financial resources except for those required to be accounted for in other funds are included in the General Fund.
- **Special Revenue Funds:** Special Revenue Funds account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. Sonoma County Special Revenue Funds include: Advertising, Fish & Wildlife, Road, Health Services, State Realignment, and various other restricted and committed funds.
- **Debt Service Funds:** Debt Service Funds are used to account for financial resources that are restricted, committed, or assigned to expenditure for principal and interest.
- **Capital Projects Funds:** Capital Projects Funds account for financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets (other than those in Proprietary Fund Types).

### Proprietary Fund Types

- **Enterprise Funds:** Enterprise Funds account for operations: (a) that are financed and operated in a manner similar to private business enterprises, where the intent of the Board is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed primarily through user charges; or (b) where the Board has decided that periodic determination of revenues earned, expenses incurred, and net income or loss is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

### Internal Service Funds

- **Internal Service Funds:** Internal Service Funds (ISF) account for the financing of goods or services provided by one department or agency to other departments or agencies of the County or other governmental units on a cost reimbursement basis. A common use of these fund types is to account for the County's self-insurance programs. The following describes the funding and budgeting methodologies the County uses for some of the self-insurance programs.

The funding methodology for the workers' compensation and the liability insurance programs is designed to establish charges to departments to finance the current year costs at the 70% confidence level as estimated annually by an actuary. The Health ISF (county medical insurance plan) is funded based on actuarially determined trends in claims payments with the intent of maintaining a year-end fund balance equivalent to anticipated costs necessary to close out each year's activity and to cover expenses in excess of projected levels due to unexpected increases in the number or size of claims. For workers' compensation and liability insurance programs, cash reserves above and below the 70% confidence levels for outstanding liabilities for individual insurance funds are amortized on a rolling three-year basis, by decreasing or increasing rates by one-third of the difference, in accordance with Board policy. The rolling three-year amortization policy was implemented to: 1) alleviate large fluctuations in rates caused by changes in actuarial estimates or funding status; 2) facilitate long-term rate planning; and 3) provide consistent financial policy for the internal service funds.

For budgeting purposes, claims expense for the workers' compensation and liability funds are based on the actuary's estimated loss for the budget year at the 70% confidence level. In situations where this is not expected to provide sufficient appropriations to cover actual cash payments, additional funds are budgeted under Excess Claims Expense. Claims expense for the Health ISF is based on the actuary's estimated loss for the budget year.

At the time the budget is prepared, the total year-end outstanding liability for the budget year is not known. When this information becomes available from the actuary during the budget year, the change in the total outstanding liability is recorded to the budgeted sub-object Accrued Benefit Adjustment in order to conform to accounting principles. This budgetary figure is used merely to designate cash reserves to cover the outstanding liability and does not represent a cash revenue or expenditure. The Accrued Benefit Adjustment for liability and workers' compensation is budgeted at 10% of the total liability. The accrued benefit adjustment for the County Health Plan

is budgeted using the most recent 1-year trend and 10% of the total liability. The total liability is based on the prior year estimate of total liability projected forward using the most recent claims expense trend.

Within the ISF insurance funds, the budgetary information presented is not readily comparable on a year-to-year basis because expenditures and use of cash reserves are related to past years' claims experience, as well as the fiscal year for which the budget is presented. Claims payments fluctuate depending on year of settlement, rather than occurrence of the claim, so payments may be made in excess of a current year's expected claims costs. In addition, actuarial estimates of total liability may vary substantially from year to year, depending on claims history, population changes, legislation, and other factors.



# OFFICE OF THE COUNTY ADMINISTRATOR

## COUNTY OF SONOMA

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**MICHAEL GOSSMAN**  
DEPUTY COUNTY ADMINISTRATOR

**DATE:** June 12, 2018

**TO:** Members of the Board of Supervisors

**FROM:** Sheryl Bratton, County Administrator

**SUBJECT:** Fund Balance Directory

This memo presents a review of all budgetary funds with restricted uses governed by the Board. The purpose of this report is to review estimated balances and verify the appropriateness of the restrictions for each fund. The combined County and Agency fund list is estimated to have a FY 2018-19 year-end total balance of approximately \$874 million. This year, this report also includes the results of the Auditor-Controller's review of Trust (or "Fiduciary") funds. These are funds that are held by the County for outside parties and unavailable to support the government's own programs, and are described in further detail later in this report.

One of the objectives of the funds review is to assess whether funds can be released for Board priorities. This year, I am recommending that the three following fund balance amounts be released to assist in implementing a 2-year Behavioral Health backfill funding plan (totaling \$4.15 million):

1. \$1.58 million of the reserve for State Audits can be released at this time as the audit period for certain claims has expired.
2. \$2.4 million from the RDA Dissolution Distributions fund may also be directed to this purpose (see Tab 5 for further information on these funds).
3. \$173,900 in De-allocated Tobacco funds. This is a non-recurring remaining balance of funds previously programmed to finance non-capital costs and to subsidize Health Services Tobacco Retail License program implementation.

Within the General Fund, there is also available the County's main Reserves with a balance of \$50.3 million (after using the \$2.7 million FY 2018-19 draw down to balance the recommended budget). Of the available balance, we recommend up to \$8.5 million be designated to finance strategic disaster recovery and resiliency investments, for the Board's consideration later in FY 2018-19, including \$1.7 million in the Information Technology fund for Continuity of Operations during a disaster. This will leave \$41.8 million of Reserve balance sufficient to allow for a one-month of General Fund revenues, \$37.7 million for FY 2018-19. In addition, CAO staff is

recommending that \$3.9 million or 20% of submitted reimbursements to FEMA be set aside for potential audit reserves. See Tab 3 for Financial Policies recommendations

The recommended amount is based on the following factors. First, the County has submitted 25 Notices of Intent (NOIs) for grants worth \$39 million. If all grants were realized, staff estimates a minimum of \$2.6 million in General Fund match will be required. Second, the County has submitted FEMA reimbursement request for immediate disaster response activities incurred within the General Fund totaling \$19 million. We have received an expedited reimbursement of \$9 million of the initial claim which was used to balance the FY 2017-18 budget. Barring any FEMA claim de-obligations, we anticipate receiving the remaining \$10 million in reimbursement from FEMA by 2019-20 which, per Financial Policies recommendation (Tab 3) will be used to replenish General Fund Reserves.

### Introduction

The County and dependent agencies, like all governments, use different funds to properly track and avoid comingling of resources. The practice of accounting for resources by fund improves transparency and fiscal responsibility in managing the public's money. Not only does this report provide a clearer relationship between the sources and their uses, but it also allows for separation of reserve funds to address unanticipated future needs to protect continuity of vital services when the economy declines or in the event of an emergency.

Government funds are designed to report the difference between revenues, expenditures, assets, and liabilities as fund balance. Funds are typically designated as either restricted or unrestricted. There are many reasons for placing restrictions on funds. For example, there may be legal restrictions attached to certain funds set by statute. In other situations, funds may be restricted by the funding source. In addition, the Board may decide to restrict funds through adoption of a specific policy.

Unless the use of funds is already prescribed by legislation or granting agency, funds that consistently carry a \$5 million or more balance must, in compliance with the County's Financial Policies, have a Board approved fund policy. Pursuant to the Board's direction during the Fund Balances review on November 3, 2015, staff has identified funds with estimated balances of \$3 million or more.

There are approximately 570 budgetary funds and specific General Fund designations that are governed by the Board of Supervisors as well as the Board of Directors of the Water Agency, Agricultural Preservation & Open Space District, Community Development Commission, and several special districts governed by the Board, providing fire, sanitation, lighting, landscape, park, water, and other community services.

Government accounting standards require funds to be categorized either as "Governmental" or "Proprietary." "Governmental" funds record typical municipal functions such as law enforcement, while "Proprietary" funds account for goods and services provided by one department to another department, such as the cost of the Human Resources and Enterprise

Financial Systems, or to the public for a fee or charge, such as the Airport leasing airplane hangar spaces.

**GOVERNMENTAL FUNDS**

The following is a summary of the estimated FY 2018-19 year-end Governmental balances by fund type.

<b>Fund Type</b>	<b>Description</b>	<b>Fiscal Year-End 2018-19 Estimated Balance</b>
<b>Special Districts</b>	Accounts for entities’ funds established for a specific public service, e.g. Water Agency, Community Development.	\$439,865,324*
<b>Special Revenue</b>	Tracks use of funds for services primarily delivered on behalf of state/federal agencies, e.g. Health and Human Services or Road programs.	\$165,601,568
<b>General</b>	Used by the County for main operations primarily financed with tax revenue as well as fees and charges for services, e.g. Sheriff.	\$60,191,653
<b>Debt Service</b>	Ensures debt service obligations are met, e.g. Open Space Tax Bonds issued by the County.	\$ 12,777,169
<b>Capital Projects</b>	Represents non-operating resources for Parks and General government facilities (not including Roads) financed with one-time funds and outside funding.	\$2,132,376**
<b>Total</b>	<b>GOVERNMENTAL FUNDS</b>	<b>\$680,568,090</b>

**General Fund Balance**

The following provides further details on the restricted balances within the General Fund.

The \$60 million estimated restricted General Fund balance consists of the following categories (see Attachment A for details):

- \$17.8 million for Equipment Replacement – Attachment A pages 1 to 3  
Funds established to accumulate monies in anticipation of scheduled replacements such as fleet vehicles, computer desktops, facilities, technology upgrades, law enforcement communications system and devices, Probation supervised adult crew equipment, and voter equipment.
- \$6.3 million for Reinvestment and Revitalization - Attachment A page 4  
Funds represent property tax redirected from dissolved Redevelopment Areas to the County’s General Fund and segregated by Board policy to finance former Redevelopment Area projects and community improvement investments. Estimated FY 2018-19 available balance includes one-time \$2.4 million of a positive state calculation audit adjustment



received in FY 2017-18. I am recommending that these funds be directed to assist in implementing a 2-year Behavioral Health backfill funding plan.

- \$16.8 million for Tribal Impacts - Attachment A page 5  
Funds include \$15.5 million in the Graton Mitigation Fund, consisting of \$7.5 million held in pre-operating and operational reserves, \$5.5 million for law, justice, public safety, and tribal relations expenditures; \$2.5 million for health and human services and socioeconomic impacts costs; and \$1.3 million in the Dry Creek Mitigation Fund, consisting of \$1.3 million reserved for the Geyserville Specific Plan and follow up projects. During FY 2017-18 budget hearings staff was directed to identify investment options for the board's consideration. However, limited staff capacity, Graton tribal agreement renegotiations, and Disaster recovery activities have resulted delays. This project will be restarted in the fall of 2018 and staff will return by the end of 2018 with use of funds recommendations.
- \$14.0 million Restricted by the Type of Source- Attachment A page 6-8  
Funds primarily represent sources intended for a specific use, which includes accounting for advances made to implement the Human Resources and Enterprise Financial systems, and which will be repaid from users over time.
- \$5.2 million for Specific Uses - Attachment A page 9  
Funds set aside for distinct purposes such as Refuse Franchise Fees financing part of the County's Pavement Preservation program and covering landfill environmental requirements, and State Mandates audit reserve kept to address potential repayments in the event of an adverse audit. I am recommending that \$1.58 million of the available State Audits fund balance be directed to assist in implementing a 2-year Behavioral Health backfill funding plan.

#### PROPRIETARY FUNDS

Proprietary Funds are used to track business-type activities performed by the County and Agencies. For example, the Transit Division of the Transportation and Public Works Department collects fares from passengers. Given the business nature of these funds, non-cash values such as asset values and unfunded liabilities are included when reviewing fund balances. As a result, Proprietary funds are stated in term of a "Net Position" rather than a "Budgetary Fund Balance" in accordance with government accounting standards. Last year's report excluded non-liquid assets. However, to match the system or record, all assets will be accounted for going forward.

The following is a summary of the estimated FY 2018-19 year-end Proprietary Net Position (assets minus liabilities) by fund type, excluding Pension Obligations.

<b>Fund Type</b>	<b>Proprietary Funds</b>	<b>Fiscal Year-End 2018-19 Estimate</b>
<b>Enterprise</b>	Goods or services provided in exchange for a Board established fee or charge. E.g. Airport, Spud Point Marina.	\$124,033,978
<b>Internal Services</b>	Charges collected by departments/agencies for centrally provided services. E.g. Workers' Comp., Information Systems, Equipment Rentals, etc.	\$68,966,468
<b>Subtotal</b>	<b>PROPRIETARY FUNDS WITHOUT PENSION</b>	<b>\$193,000,446</b>

Pension Liabilities

<b>Fund Type</b>	<b>Proprietary Funds</b>	<b>Fiscal Year-End 2018-19 Estimate</b>
<b>Subtotal</b>	<b>PROPRIETARY FUNDS WITHOUT PENSION</b>	<b>\$193,000,446</b>
<b>Internal Services</b> <b>Retirement &amp; Pension Obligation Bonds</b>	Tracks programs' contributions for Retirement and Pension Obligation Debt. Offset by the associated net pension liability calculations in compliance with Governmental Accounting Standards Board Statement No. 68.	<b>(\$580,876,250)</b>
<b>Grand Total</b>	<b>PROPRIETARY FUNDS WITH PENSION</b>	<b>(\$387,875,803)</b>

The estimated Pension related funds combined Net Position is driven by financial reporting requirements established by the Governmental Accounting Standards Board Statement (GASB) No. 68, *Accounting and Financial Reporting for Pensions*. GASB 68 requires the liability of employers contributing to a defined benefit pension plan to be measured as the portion of the present value of projected benefit payments to be provided through the pension plan to current active and inactive employees, less the amount of the pension plan's fiduciary net position.

The \$581 million includes \$320 million associated with the County's net pension liability and \$353 million attributed to pending Pension Obligation Bond debt, offset by \$87 million value of assets within the County's Pension fund held by the Sonoma County Employees Retirement Association and by \$5 million in pension-related fund balance used to smooth rates year over year. The \$320 million net pension amount does not account for liability accounted within Proprietary Funds, as well as within the Sonoma County Water Agency and Community Development funds.

FIDUCIARY FUNDS

Fiduciary funds are assets held by the county for outside parties and unavailable to support the government's own programs. These funds are held in trust for various entities and purposes based on legal authority, Board resolution or delegated Board authority.

The Auditor-Controller-Treasurer-Tax Collector (ACTTC) recently conducted an analysis of the Fiduciary funds at the request of the County Administrator. The analysis entailed determining fund purpose and referencing legal authorities and fund sources. County Departments with oversight of the funds were identified and provided additional insight to the analysis. The results of this review are presented on the Fiduciary Fund Analysis Attachment (Attachment H).

Five funds reviewed, with a total fund balance of approximately \$245,000 combined, do not appear to meet the criteria of a Fiduciary fund and are potentially Special Revenue funds. Special Revenue funds are used to account for specific revenue sources that are restricted, committed, or assigned to expenditures for particular purposes. ACTTC requested the County departments with oversight of the 5 funds determine if these funds should be reclassified to Special Revenue by December 2018. Funds that are reclassified must create budgets for revenue, expense and transfers of the fund balances. These funds are identified in Section I of Attachment H.

Four Fiduciary funds, with a total fund balance of approximately \$194,000 combined, require further research to determine what restrictions exist over these funds. There may be a portion of the fund balances available to the County. These funds are identified in Section II of Attachment H.

Section III of Attachment H shows the actual fund balance for all other Fiduciary Funds as of FY 2016-17 year-end. Many of these are funds from other public entities, are held by the county as part of the Treasury function. Some of these funds are clearing accounts which are typically used for passing through funds to other entities and fund balances are expected to net to zero. Balances should only exist in these funds due to timing of the clearing which is dependent on when funds are received and paid out. There are two funds, described in further detail below that have large balances and are funds held in Trust for the County.

The Tax Revenue Loss Fund also known as Teeter is a Fiduciary fund. This fund can be found on page 3 of Attachment H, fund number 82140. First enacted in 1949 (Revenue & Taxation code 4703(a)), the Teeter Plan allows counties to finance property tax receipts for local agencies by borrowing money to advance cash to each taxing jurisdiction in an amount equal to the current year's delinquent property taxes. In exchange, the counties receive the penalties and interest on the delinquent taxes when collected. The law requires that 1% of the county's total property assessed value must remain in the trust to handle delinquent payments. In 2010 the Board adopted a policy increasing the minimum balance required from 1% to 2% in order to weather economic impacts to taxing entities derived from housing which may result in high levels of tax payment delinquencies. In November 2015, the Board temporarily adjusted the 2% requirement to 1.25% to address Road infrastructure needs, and provided policy direction annually thereafter to re-establish the 2% reserve from the future collection of penalties. The FY 18/19 estimated balance of \$14 million is estimated to comply with the equivalent 1.25% reserve of the FY 2018-19 Assessed Property Tax Roll to be certified to the Board by August of 2018.

The other fund with a large balance that is held in trust for the County is the PARS Trust fund, which is managed by Human Resources/Risk Management and is restricted for Other Postemployment Benefits (OPEB) and not available to the County. This fund can be found on page 3 of Attachment H; fund number 82805.

The County Medical Services Program (CMPS) holds funds for 35 California Counties; this fund provides limited-term health coverage for uninsured low-income, indigent adults that are not otherwise eligible for other publicly funded health programs. It is designed to assist counties in meeting their indigent health care responsibilities under state law. This fund can be found on page 3 of Attachment H; fund number 81410.

The scope of the analysis included Fiduciary funds as reported in the Sonoma County Comprehensive Annual Financial Report (CAFR) FY2016-17, except for Sonoma County Water Agency, Sonoma County Energy Independence Program (SCEIP) and Sonoma County Fair. These Fiduciary funds are under the purview of independent audits. Also excluded were school investment trusts and other funds not managed by ACTTC for financial accounting or reporting.

In addition to the 138 fiduciary funds in Attachment H, the review identified 69 fiduciary funds that are discontinued or have had no activity for multiple years. These funds will be deactivated in EFS.

#### County and Agency Fund balances over \$3 Million

Finally, Attachment I identifies estimated balances or net position values over \$3 million. The majority are within the Special Revenue Funds and the Enterprise type of funds. Within this group Human Services, Roads, Health Services, Water Agency, and the Airport division have funds that may serve as departmental operational reserve, if needed. Within the Internal Services funds balances exceeding the \$3 million marker include Water Agency Power Resources and Equipment funds, as well as the Human Resources managed self-insurance County Health Plan Economic Uncertainty reserve.

#### **Attachments:**

- A – General Fund
- B – Special Revenue Funds
- C – Capital Project Funds
- D – Debt Service Funds
- E – Enterprise Funds
- F – Internal Service Funds
- G – Special District Funds
- H – Fiduciary Funds
- I – County and Agency Funds over \$3million

Fund Type	Level of Discretion	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
General Fund	2-Replacement	CRA	10530	Registrar of Voters ACO	\$ 1,485,133	Accumulation of funds to replace 30 year old voting system. The FY 2018-19 proposed budget includes matching funds for this project.	No restrictions, discretionary, but board set aside for purpose of purchasing new voting system	Annual budget approval	As approved by the Board.
General Fund	2-Replacement	General Services	10505	Fleet ACO	\$ 6,622,150	Accumulates replacement portion of vehicle equipment internal fees paid by departments and agencies.	None	Annual budget approval	As included in replacement schedule.
General Fund	2-Replacement	General Services	10515	County Facilities ACO	\$ 180,696	Fund was established to manage funds for the replacement and major maintenance of county facilities that provide shared services, such as the animal shelter.	Funding is provided through a funding agreement with the City of Santa Rosa, and therefore must comply with the terms of that agreement.	Annual budget approval	Annual contributions from the city of Santa Rosa, based on animal shelter agreement.
General Fund	2-Replacement	ISD	10015	IS Replacement Fund A	\$ 4,503,934	Fund contains 1) dept. contributions for computer and equipment replacements for general fund departments allowing	GF project contributions from PY for work to be completed in Year 2.	Annual Budget Resolution	Annual contributions are fairly flat but the change in fund balance is dependent on the funds transferred
General Fund	2-Replacement	ISD	10020	IS Replacement Fund B	\$ 1,593,715	Fund contains dept. contributions for computer and equipment replacements for non-general fund departments allowing a more even expense to the department budgets and ensure depts. are replacing equipment timely.	Use for non-GF dept. computer replacements.	Annual Budget Resolution	Annual contributions are fairly flat but the change in fund balance is dependent on the funds transferred back annually to depts. to cover that year's replacement costs.
General Fund	2-Replacement	ISD	10025	Technology Investment Fund	\$ 14,547	Established as a one-time contribution for priority technology projects (\$2 M) in FY 01-02 as approved by BOS.	No restrictions on use of fund balance, considered discretionary and included in discretionary funds totals for established fund balance policy.	Annual Budget	None. Initial sum was set aside and drawn down, no plans to grow.
General Fund	2-Replacement	General Services	10035	County Ctr Parking Enforcement	\$ 47,599	Set up to accumulate dollars for capital projects identified in the 5 year plan to improve parking conditions at the County Center.	Restricted to the purpose of the fund	Board Resolution	Varies. Funding results from parking fines; used on projects as determined by the approved Capital Project Budget.

Fund Type	Level of Discretion	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
General Fund	2-Replacement	ISD	10510	Communications ACO	\$ 395,724	Accumulated Capital Outlay fund contains dept. contributions for telecommunications replacement for allowing a more even expense to the department budgets and ensure County is replacing equipment timely.		Annual Budget Resolution	Growth will occur annually to reach capital replacement needs, then funding will be used to cover County telecomm replacement. Target amount would be up approx. \$5 million.
General Fund	2-Replacement	ISD	10520	Reprographics ACO	\$ 13	Accumulated Capital Outlay fund established for replacement equipment for reprographics.		Annual Budget Resolution	None
General Fund	2-Replacement	ISD	10525	Records ACO	\$ 241,515	Accumulated Capital Outlay fund established for replacement equipment for postage equipment		Annual Budget Resolution	Growth should occur annually to reach capital replacement needs, then funding will be used to cover postage and records equipment replacement.
General Fund	2-Replacement	PRMD	10005	General Fund PRMD Tech Fees	\$ 1,035,065	The tech enhancement fee charges that are recorded in this fund by year end adjustment were originally created to cover the cost of technical enhancements at Permit Sonoma.	Spending for technology related enhancements at Permit Sonoma for increased efficiencies, customer service, and information for internal and external users.	Annual budget	Growth varies based on current departmental projects.
General Fund	2-Replacement	Probation	10080	Probation Radio/Equip Replace	\$ 381,918	Is used to manage the maintenance and replacement of protective vest, Juvenile Hall security system, hand held radios, and vehicle radios for the Probation Department.	No restrictions on use of fund balance though could create problems for future equipment replacement.	Annual Budget	Annual contributions are made based on equipment amortization schedules, the contributions presently are about \$60,000 annually. Draws from the fund are made as equipment is replaced.
General Fund	2-Replacement	Probation	10085	Probation SAC Ops. and Maint.	\$ 711,932	Fund was established to provide working capital for the Probation Camp and Supervised Adult Crew programs, as well as provide a fund to accumulate proceeds to be used for necessary equipment replacement for these programs.	No restrictions on use of fund balance though could create problems for future equipment replacement.	Annual Budget	Annual contributions are made based on equipment amortization schedules, the contributions presently are about \$60,000 annually. Draws from the fund are made as equipment is replaced.

Fund Type	Level of Discretion	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
General Fund	2-Replacement	REGIONAL PARKS	10050	Equipment Replacement Fund	\$ 84,066	To accumulate funds to replace mobile assets (e.g. tractors, mowers)	Fund Balance used to replace mobile assets (e.g. tractors, mowers)	Establishment of Equipment Replacement Fund was done in 1999 with resolution 99-1308.	Typically funded by a contribution from Operations and Maintenance.
General Fund	2-Replacement	Sheriff	10070	Sheriff Radio Replacement	\$ 216,542	Fund was established to manage capital contributions for the maintenance and replacement of radio infrastructure equipment that is part of the countywide radio system.	No restrictions on use of fund balance though could create problems for future equipment replacement.	Annual Budget	Annual contributions are made through the Capital Projects budget based on maintenance and replacement needs identified throughout the year.
General Fund	2-Replacement	Sheriff	10075	Sheriff Radio Infrastructure	\$ 352,979	Is used to manage the maintenance and replacement of protective vest, Juvenile Hall security system, hand held radios, and vehicle radios for the Probation Department.	No restrictions on use of fund balance though could create problems for future equipment replacement.	Annual Budget	Annual contributions are made based on equipment replacement schedules.
Total					<u>\$ 17,867,527</u>				

Fund Type	Level of Discretion	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
General Fund	3-Reinvestment & Revitalization	CAO	10090	RDA Dissolution Distributions	\$ 6,330,988	Tax increment apportionment for former Redevelopment Areas, which is now deposited into the General Fund after the dissolution of the state RDA program. Source finances the Board's Reinvestment & Revitalization program.	As directed by the Board of Supervisors.	Board policy adopted on 3/29/16	
				Total	<u>\$ 6,330,988</u>				



Fund Type	Level of Discretion	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
General Fund	4-Tribal	CAO/ County Counsel	10095	Graton Casino Mitigation	\$ 15,496,475	Fund activities designed to mitigate negative effects of Casino Operations.	Restricted to the purpose of the fund	Board Action	New fund and agreement. Will be mostly dependent on the proceeds of the casino.
General Fund	4-Tribal	CAO/ County Counsel	10100	Tribal Development Impact Mit.	\$ 1,289,142	Funds derived from the Memorandum of Agreement with the Dry Creek Rancheria Band of Pomo Indians.	Funds are intended to finance Dry Creek Casino unincorporated area casino impacts.	Board of Supervisors Resolution 15-0390 Memorandum amendment associated with county's tribal impact costs.	\$750,000 base adjusted with a 2% annual escalator per amended Memorandum through Dec. 31, 2030.
Total					<u>\$ 16,785,617</u>				

Fund Type	Level of Discretion	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
General Fund	5-Restricted	CAO	10005	General Fund- Unspendable	\$ 8,293,359	Restricts available General Fund to account for fund advances made to other non-General Funds. It includes funds used to finance the implementation of EFS. The balance is inventory and prepaid expenses.	Funds are Restricted according to appropriate accounting standards	Board Policy	None
General Fund	5-Restricted	CAO	10105	Tobacco Deallocation	\$ 173,900	No Specific purpose. Has been previously designated for non-capital costs for ADA Transition Plan	No restrictions on use of fund balance, considered discretionary and included in discretionary funds totals according to fund balance policy. Board goal of 15% would equal \$57M. Board could direct a different use at any time.	Annual Budget	None.
General Fund	5-Restricted	CAO	10105	Tobacco Deallocation- Non-Spendable	\$ 4,562,945	No Specific purpose. Has been previously designated for non-capital costs for ADA Transition Plan	Fund Balance amount is not currently in spendable form, it represents the long-term portion of a loan receivable from other funds. The Fund Balance will eventually become spendable when the loan is repaid.	Reporting requirement per GASB Statement No. 54	None
General Fund	5-Restricted	GENERAL SVCS	10040	Sonoma County Energy Watch	\$ 112,321	Contract program with PG&E, started in 2009. Have a 2-3 year program cycle. Funds pay for some program staffing, energy audits and program incentives.	Restricted by PG&E.	Board Resolution	Growth varies depending on deposit schedule in agreement with PGE and when projects and cost are expended from the fund.
General Fund	5-Restricted	HR	10010	ADA Program Fund	\$ (14,350)	To better track expenditures associated with implementing the ADA Self Evaluation & Transition Plan.	As directed by the Board	Resolution 09-1152 December 8, 2009	None
General Fund	5-Restricted	PRMD	10005	General Fund- PRMD Permits	\$ 90,120	This designation within the GF is to serve as a deferred revenue account to finance future permit work.	Utilized to accurately recognize outstanding obligations to Permit Sonoma Customers, and defer revenue received ahead of when the permit application work is actually completed.	Board Policy	Small growth.

Fund Type	Level of Discretion	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
General Fund	5-Restricted	PRMD	10045	ARM Mitigation Fund	\$ 6,617	Fund activities designed to mitigate negative environmental effects of gravel mining. Set up to accumulate mitigation fees. Some are passed through to other departments (i.e. Road Mitigation Fees passed to TPW). PRMD keeps mining mitigation fees for future use.	Nexus to Mitigation of Gravel Extraction impacts	Resolution 95-0450 dated 4/11/95 and Resolution Number 09-1077a dated 11/10/09	Some/small growth. Some fees are collected and passed to other departments. PRMD mitigation fees grow very slowly.
General Fund	5-Restricted	Regional Parks	10130	Del Rio Woods	\$ 65,054	Fund created to track tax apportionment from former Del Rio Woods Recreation and Park District for ongoing maintenance and improvements of Del Rio Woods facilities.	Board policy direction to follow original intention of revenues collected within former District boundaries for maintenance and improvements of Del Rio Woods beach access, parking lot and associated amenities.	Resolution 15-0400 dated 10/6/15 and 10/24/17 Item#20. Fund established and assets transferred in 2017-18.	Nominal growth if any; anticipated that majority of annual revenues will be utilized for operations, maintenance of beach access, parking lot, restrooms, and picnic facilities.
General Fund	5-Restricted	TPW	10055	PW District Formation	\$ (12,089)	The initial contribution was intended to assist with the formation of water districts. A reimbursement from non-departmental is due to this fund, which will resolve the negative balance.	No restrictions on use of fund balance. To be returned to the GF when no longer needed for the established purpose.	Resolution # 87-2000	Once funds are loaned or granted the proceeds of the loan are returned to the fund. If a district is not formed the funds are not repaid and ultimately reduce available financing of future requests.
General Fund	5-Restricted	TPW	10056	Cal-Am Franchise Fees	\$ 244,235	Provide funding for special projects in the Larkfield/Fulton area of unincorporated Sonoma County.	One time expenditures that benefit the Mark West Springs Community. These funds are not available for ongoing maintenance and any recommendation that creates an on-going maintenance need must include funding from another source. The Mark West Citizen's Advisory Committee shall consider the available funds and may make recommendations to the Board for the use of these funds.	Government Code 31010 County of Sonoma Board Resolution #16-0231 Ordinance 5861	CalAm Franchise Fees annual amount equal to 2% of the company's revenue. This amount has been between \$36k-\$38k per year historically, however they will be impacted by fires in FY 18-19
General Fund	5-Restricted	TPW	10060	PW Small Water Systems	\$ 517,013	Loans to small public water systems	Fund balance can only be used for water system loans. Interest earnings used for grants.	Resolution 92-1009/ Resolution 92-1010, Agreement with Sonoma County Water Agency	No growth anticipated.

Fund Type	Level of Discretion	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
General Fund	5-Restricted	TPW	10065	PW Road Maint. District Form.	\$ 1,294	Loans to entities for district formation activities	No restrictions on fund balance but policy direction of Board to use to start up Road Maintenance Districts	Board directed spending plan for use of FY 12-13 and FY 13-14 One Time GF Contribution to Roads.	Loans to entities for district formation activities
Total					<u>\$ 14,040,419</u>				

Fund Type	Level of Discretion	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/ Policy	Annual Growth or Contribution
General Fund	6-Specific Use	ACTTC	10005	General Fund-Mandates Audit Retention	\$ 1,755,688	Funds Represent 25% of paid claims reimbursing the County for state mandated services. <u>Of the total \$1.58M can be released given audits have been satisfied.</u>	Board Policy	Board Policy	N/A
General Fund	6-Specific Use	CAO	10005	General Fund-Fire Services Prop 172	\$ 568,851	Accumulated Proposition 172 revenue allocated for Fire Services consistent with Board approved policy.	Intended for Fire Services purposes as recommended by the Board's Fire Ad-Hoc.	Annual budget and existing budget policy	Some growth, depending on approved expenditure plan in relation to annual revenue.
General Fund	6-Specific Use	CAO	10005	General Fund-OPEB	\$ -	Established to address obligations for non-pension post-employment benefits.	Board policy (08-25-15, Item #32)	Board policy (08-25-15, Item #32)	None
General Fund	6-Specific Use	Sheriff	10005	General Fund Jail Management System	\$ 500,000	This fund was set-up in 08-09 to help with planning and initial work towards implementing a Jail Management System	Intended to build up the amount needed for the selected system	Annual Budget	
General Fund	6-Specific Use	CAO/TPW	10110	Refuse Franchise Fees	\$ 1,568,917	Recognize General Fund franchise revenues from Refuse haulers	Board policy to use for Roads and solid waste mointoring activities.	Annual Budget	Growth expected per the franchise agreements, monthly fee payments based on percentage of revenue.
General Fund	6-Specific Use	Clerk of the Board	10120	Assessment Appeals	\$ 392	Set up in FY 11/12 as a one time contribution to assist with the assessment appeal back log.	No restrictions on fund balance	Annual Budget	None, will only decrease with use.
General Fund	6-Specific Use	EDB	10111	So Co Cannabis Program Fund	\$ 773,255	To clearly identify Cannabis Business Tax revenue and reimburse departments for Cannabis Program costs.	Primary use is to cover Cannabis Program Costs	Annual Budget	Unknown at this time
				Total	<u>\$ 5,167,102</u>				
				General Fund Total	<u>\$ 60,191,653</u>				

County Department	Fund	Fund Title	Estimated 06/30/2019 Balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
AG WEIGHTS & MEASURES	11143	W&M Transaction Verification	62	The Fund will be used to pay certain extra ordinary expenses for investigations conducted by the Division of Weights and Measures. Original amount of \$25,000 from court case; used to pay for extra W&M investigation needs.	The Fund will be used for investigations determined by Weights and Measures to have a strong possibility of widespread consumer harm.	The original source of money in the Fund is a \$25,000 judgment from Superior Court Case 233008, People v Safeway, settled by the District Attorney's Environmental and Consumer Law division.	Original amount of \$25,000 from court case; used to pay for extra W&M investigation needs. Occasional growth.
AG WEIGHTS & MEASURES	11147	Fish and Wildlife	153,659	Fish and wildlife propagation and conservation.	Protection, conservation, propagation, and preservation of fish and wildlife.	California Fish and Game Code Section 13100 and September 16, 1974, Board Resolution No. 46215	County share of California Department of Fish and Game fine monies.
CAO	11015	Community Investment Fund	1,490,833	Portion of Transient Occupancy Tax revenue dedicated to encourage tourism, agriculture and economic development.	Resources are to be used to promote tourism visitors, enhance safety, and support community events and programs.	Current Board-adopted Community Investment Fund Policy.	Depends on level of grants issued and collection levels.
CAO	11015	Community Investment Fund- Economic Uncertainty Reserve	1,032,201	The Economic Uncertainty Reserve Fund can be accessed to fulfill funding commitments during an economic downturn accompanied by decreased Transient Occupancy Tax.	Should be used to fulfill funding commitments in-case of a loss of TOT revenue.	TOT funds are discretionary and guided by the Board adopted Community Investment Fund Policy.	The fund will adhere to County financial fund reserve policies, by striving to maintain a total balance of 1/6 of annual Community Investment Grant Program Fund operating revenues.
CAO	11138	Courthouse Construction	162,626	Fund Established to provide adequate court facilities	Fund use must be approved by the California Judicial Council	Government Code Section 76100 et. Seq.	Revenue is generated from Court fines and penalties, and are subject to fluctuations in caseload and collection activity.
CAO	11139	Criminal Justice Construction	69,985	Fund established to provide adequate criminal justice facilities	Funds are reserved for major projects and capital projects for County criminal justice facilities.	Government Code Section 76101 et. Seq.	Revenue is generated from Court fines and penalties, and are subject to fluctuations in caseload and collection activity.
CAO	11142	Alternate Dispute Resolution	17,063	The fund was established to receive filing fees to be used specifically for Alternative Dispute Resolution services as alternatives to the formal judicial system.	Can only be used for alternative dispute resolution programs that potentially reduce impact of claims on the civil courts.	Business & Professions code section 469, The total amount to be distributed for the support of dispute resolution programs under this section may not exceed eight dollars (\$8) per filing fee.	The funds accumulate as a result of \$8 charge on the filing of first paper or petitions in civil matters. Fund balance may grow based on filing activities and contract costs of ADR program. The Superior Court manages the fund activity and contracts. About \$150,000 is generated annually and used to support the ADR program. Unspent revenues and appropriations are carried forward.

County Department	Fund	Fund Title	Estimated 06/30/2019 Balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
CAO	11144	Tobacco Sec. / Endowment A	0	Public benefits Capital investments, as a result of deferred investments when absorbing costs due to tobacco use.	Capital improvements benefiting the public per bonding covenants.	Resolution 00-0066	One-time deposit of proceeds of bonds to be paid by tobacco sales revenues due from class action lawsuit settlement.
CAO/ACTTC	11145	OSSTA - Measure F	27,314,787	Established to receive transfer of measure C funding and sales tax revenues from Measure F. Fund finances the Open Space District's operations and capital acquisition. Is it monitored by the Auditor's Office to ensure debt service and bonding compliance.	Sales tax revenues generated from Measure F - per the Measure, proceeds are eligible only for uses approved by the Expenditure Plan - these include operating and capital acquisition activities of the Open Space District. This restriction also applies to the residual Measure C monies.	Tax Measures C & F	Growth in this fund is the result of new sales tax revenues, sales tax revenues in excess of projections and/or unspent appropriations.
CRA	11102	Assessor - Property Char Data	544,140	Support and maintain property characteristics information sources and systems.	Solely for the purpose of providing Assessor property characteristics data to the public.	408.3 Revenue and Taxation Code	Slow growth based on the sale of property data to the real estate industry.
CRA	11103	Property Tax Admin Program	4,833	Supplemental resources for the enhancement of the property tax administration system.	Approved expenditures, including positions and automation improvements, per resolution to participate in the Property Tax Admin Grant Program.	95.31 Revenue and Taxation Code/Resolution No. 02-0942	Suspended; growing only by interest earnings.
CRA	11104	Recorder - Modernization	6,915,888	To support a modernized system of recorded documents.	Solely to support, maintain, improve, and provide for the full operation for modernized creation, retention, and retrieval of information in each county's system of recorded documents.	27361 ( c ) Government Code	Fee revenue from recorded documents support this program.
CRA	11105	Recorder - Micrographics	1,147,058	To support the micrographics program in the Recorder's office.	To defray cost of converting the recorder's document storage system to micrographics.	27361.4 ( a ) Government Code/Ordinance 2709	Fee revenue from recorded documents support this program.
CRA	11106	Clerk/Recorder VRIP	590,048	To support the vital records improvement program.	Improvement in the collection and analysis of health-related birth and death certificate information, and other community health data collection and analysis.	103625 ( f ) - ( g ) Health and Safety Code/Resolution 88-2217	Fee revenues generated by related vital records services support this program. Slow growth.
CRA	11107	Social Security Truncation	447,952	Truncate social security numbers in public records to protect against identity theft.	Only for the purpose implementing the Social Security Truncation Program.	AB 1168/27301 Government Code/Resolution 07-1038	Suspended; growing only by interest earnings
CRA	11108	Recorder Operations Fund	335,674	For recording and indexing every instrument, paper, or notice required or permitted by law.	Recording operations and reimbursement costs.	SB 676/27361 Government Code/Resolution No. 10-0081; 10-0082	Fee revenue from recorded documents support this program.

County Department	Fund	Fund Title	Estimated 06/30/2019 Balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
CRA	11137	Recorder-eRecording	38,228	Support electronic recording of instruments, papers or notices	Costs related to electronic recordings	GC 27397(c)(1), Ord 6100	Fee revenues generated from document recordings - fees should not exceed costs.
CRA	11150	County Clerk Operations	78,539	To support Clerk Operations	Cover costs of providing products and services to the public		No growth
DCSS	11555	DCSS-Child Support Enforcement	19,675	Child Support Program Activities.	Activities related to the Child Support Program (Operating Fund).	OMB Circular A-87 Child Support Program	
DISTRICT ATTORNEY	11128	DA - Auto Insurance Fraud	-	Funds activities related to investigation and prosecution of auto insurance fraud.	Restricted to auto insurance fraud investigation and prosecution activities.	California Insurance Code § 1872.8 and SB 953 (1988)	Annual growth based on one dollar fee assessed.
DISTRICT ATTORNEY	11129	DA - Consumer Protection Fund	3,622,661	Funds are designated for the exclusive use by the District Attorney for the enforcement of consumer protection laws.	Used exclusively to support and enhance investigation and prosecution of violations of consumer and environmental laws.	CA Business and Professions Code § 17206 and § 17536	Funds recovered from successful fines and fees recovered from successful prosecution efforts. Percent of proceeds and actual cases determine amount received.
DISTRICT ATTORNEY	11130	District Attorney - SCATT	801,302	Funds Prosecutor and support staff assigned to auto theft task force.	Money shall not be expended to offset a reduction in any other source of funds.	CA Vehicle Code § 9250.14; Senate Bill 2139 (1990)	State grant funds to support program. Varies from year to year based on application and participants.
DISTRICT ATTORNEY	11131	DA - Family Justice Center	498,292	Support operational activities of the Family Justice Center including community based organization partners.	Restricted to use for activities of the Family Justice Center and partners.	Memorandum of understanding with Community Foundation for private donation funds.	Funds are not expected to accumulate. Operational financing is based on donations and grant awards.
DISTRICT ATTORNEY	11132	DA - Asset Forfeiture-Justice	7,275	Funds are utilized for staff training and noticing requirements when assets are forfeited.	Funds shall not be used for (a) salaries, except in limited circumstances; (b) use of forfeited property by non-law enforcement personnel; (c) payment of education-related costs; (d) government use of shared assets; (e) extraordinary expenditures.	21 U.S.C. § 881(e)(1)(A) and (e)(3), 18 U.S.C. § 981(e)(2), and 19 U.S.C. § 1616a	Funding is the result of distribution of assets to law enforcement agencies who assisted in the investigation and prosecution of narcotic convictions. Revenues are not predictable and are based on participation from the DA.
DISTRICT ATTORNEY	11134	DA - Treasury Forfeiture Fund	3,054	Used to support activities related to general narcotic law enforcement efforts.	Use restricted to the purpose of funds.	CA Health and Safety Code § 11493	Funding is the result of distribution of assets to law enforcement agencies who assisted in the investigation and prosecution of narcotic convictions. Revenues are not predictable and are based on participation from the DA.
DISTRICT ATTORNEY	11314	District Attorney Revocation	77,833	Used exclusively to fund District Attorney costs associated with revocation proceedings for realigned individuals.	Use restricted to the purpose of funds.	Assembly Bill 118 (2011)	Funds come directly from a portion of state sales tax to fund revocation activities. Not expected to carry a fund balance.



County Department	Fund	Fund Title	Estimated 06/30/2019 Balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
DISTRICT ATTORNEY	11316	District Attorney LLES	68,959	Fund Established as part of 2011 Public Safety Realignment. Funds represent the previous Citizen Option for Public Safety program for the District Attorney.	Restricted for use by the District Attorney.	AB118 Public Safety Realignment Govt. Code 29553(b)	Funds come directly from a portion of state sales tax to fund law enforcement activities.
FIRE/EMERGENCY SVCS	11146	Hazardous Materials Fund	597,538	Hazardous Materials Enforcement and Mitigation.	Restricted to use for Hazardous Materials Enforcement and Mitigation.	CUPA Program Regulations Chapter 6.95 of the CA Health and Safety Code and per Settlement/Restitution Agreements	Results of fee collection and hazardous materials clean-up or abatement action cost recovery slow growth.
GENERAL SERVICES	11101	Tidelands Leases Fund	129,099	Facility construction and improvements necessary or convenient for the promotion and accommodation of commerce and navigation of the Bodega Harbor area. Established to retain lease payments from lessees. Funds projects that benefit commerce in the area.	Can only be used for tidelands properties per the stated purpose.	Chapter 1064 of the Statutes of California, 1959.	Contributions to the fund are generally lease payments and interest earnings. Lease agreements developed by General Services.
GENERAL SERVICES	11152	EV Charging Fund	883	Fees collected from the public the use of electric vehicle charging stations.	Funds to be used for the maintenance and repair of electric vehicle charging stations.		Monthly revenue is approximately \$1,000 per month.
GENERAL SERVICES	11153	Communication Tower Leases	62	Fees collected from tenants leasing communication tower sites.	Accumulate funds for the maintenance, repairs and replacement of tower equipment.		Monthly revenue is \$3,481.
HEALTH SERVICES	11334	Behavioral Health Account 2011	407,860	Records Receipt of State Sales Tax allocations to be spent for Behavioral Health programs	By statute, Revenue can only be used for specifically named Behavioral Health programs		Annual contribution dependant on donations less allowable expenditures for client/program needs
HEALTH SERVICES	11605	Department of Health Services	0	Grant Proceeds, State & Federal Statutes, fees collected for services approved by BOS, assigned amounts for a given activity delegated by the BOS.	To be used for the administration of Health Services in accordance with the reimbursement guidelines allowed by the various funding sources.	Grant Proceeds, State & Federal Statutes, fees collected for services approved by BOS, assigned amounts for a given activity delegated by the BOS	Operating fund with nearly zero growth.
HEALTH SERVICES	11610	Intergovernmental Transfer	6,947,883	To expand services to support the local safety net through improved coordination and integration improving health services for Medi-Cal beneficiaries and other underserved populations.	To be used to expand and improve services to Medi-Cal beneficiaries.	Board Resolution No 11-0270, Welfare & Institutions Code section 14087.3, contract 09-86381 between County of Sonoma and North Sonoma County Healthcare District	Annual contribution based on allocation of Federal Medi-Cal managed care capitation rate range for Partnership HealthPlan of California.
HEALTH SERVICES	11615	Audit Reserve	3,707,039	Medicaid program; County has contracted with State.	To be used for MediCal Administrative and Targeted Case Management Activities.	Audit reserve held for 5 years (or based on audit schedule) - prudent business practice- small portion belongs to CBO's	Annual contribution based on a % of claimed MAA/TCM revenue. Funds held for 5 years then released unless internal or State audit finding.

County Department	Fund	Fund Title	Estimated 06/30/2019 Balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
HEALTH SERVICES	11620	First 5 Sonoma County	8,241,029	Funding for programs that serve and support children age 0-5 .	To be used for programs that support children age 0-5.	State Prop 10 Sec 130105 (2A)	Annual contribution redirected to First 5 Operating Fund per First 5 Commission and annual expenditure plan for fund balance is under the authority of the First 5 Commission.
HEALTH SERVICES	11705	Animal Welfare Fund	179,580	BOS authorized ACC to solicit and accept donations. Some donations must be spend in the manner prescribed by the donor.	Must be used in the manner prescribed by the donor.	Sonoma County BOS Reso #09-0323	Slow growth. Based on donations.
HEALTH SERVICES	11710	Public Hlth Fee Stabilization	2,015,537	Stabilizes costs of fee-based programs in Environmental Health to ensure costs are recovered by fees per board direction. Provides a mechanism to cover unanticipated overtime, extra help, and/or legal cost that may arise from increased permit and/or enforcement activity. The fund provides a mechanism to recover costs that could not be anticipated for inclusion in the Consolidated Fee Hearing. The fund also protects against fee fluctuations in this 100% cost recovery program.	To be used to fund programs that are funded by fees charged to those receiving services. Fines are to be retained by the local enforcement agency (EHS) for enforcement of the programs.	Various sections of County Code and State law: PRC 45010(b) Solid Waste Penalties; BOS Resolution 16-0163, DHS Fees; SCC, Chapter 14; California Retail Food Code (HSC 113700 et seq); California Safe Body Art Act (HSC 119300 et seq); Food and Agriculture Code, Div 15, Section 3201 et seq. Milk and Dairy; CCR, Title 24, Part 1, Local Detention Facilities; CCR, Title 17, Sections 30700 et seq. Organized Camps; HSC, Section 18897 et seq. organized Camps; HSC, Section 24100-24109 Swimming Facilities; CCR, Sections 65501-65551, Swimming Facilities; HSC Section 116025-116068, Swimming Pools; HSC, Section 116340 et seq, State Small Water Systems; CCR Section 64211 et seq, State Small Water Systems; PRC, Section 43000-44817, Solid Waste; CCR, Title 14 and 21, Solid Waste; HSC 6.7	Annual amount based on fees approved by Board of Supervisors, enforcement activities, additional unanticipated fee for service workload and offset by unanticipated associated costs.
HEALTH SERVICES	11720	Maddy Fund	79,601	Funds to reimburse physicians for indigent emergency medical care patients.	To be used to reimburse physicians who provide treatment to indigent emergency medical care patients.	Health & Safety Code Section 1797.98a- 1797.98g	Slow to no growth based on court fines received.

County Department	Fund	Fund Title	Estimated 06/30/2019 Balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
HEALTH SERVICES	11725	Maddy/Richie Fund	4,224	Maddy Emergency Medical services Fund to be used to reimburse physicians and hospitals for indigent emergency medical services patients.	Used to reimburse physicians who provide treatment to indigent emergency medical care patients.	SB 1773 Legislation	Slow to moderate growth. Revenue based on court fines.
HEALTH SERVICES	11730	Tobacco Tax - Education	43,263	Tobacco Tax -Education funds to be used for educational and preventative programs to deter smoking.	Used to fund educational and preventative programs to deter smoking.	State Prop 99, California Tobacco Health Protection Act of 1988.	Growth not anticipated.
HEALTH SERVICES	11735	Hospital Preparedness Program	4	Hospital Preparedness Grant	Funds must be used for disaster preparedness at healthcare facilities. Activities and expenses include: purchase of disaster supplies or equipment, trainings, exercises, and development of plans.	Board Resolution 09-1064, agreement with Calif. Dept. Public Health Supplemental Funds Agreement No. EPO 09-49	No growth. Revenues are received based on cost.
HEALTH SERVICES	11740	Bioterrorism Program	33	Public Health Emergency Preparedness	Public Health Emergency Preparedness Cooperative Agreement Programs and CA Health and Safety code 101315-101319.		No growth. Revenues are based on State allocations.
HEALTH SERVICES	11745	Vital Statistics Fund	249,985	Fees for a certified copy of a fetal death or death record to be paid to the county's Children's Trust or the states' Children's Trust.	Health & Safety Code allows funds to be used for defraying costs of collecting & reporting Vital Stats. Each year, these funds offset the cost of a partial FTE Vital Stats position, and use of these funds is reported in an Annual Report to the State.	Health and Safety Code Section 103625-103660	No growth. Revenues are based on fees paid for copies of death records.
HEALTH SERVICES	11750	Solid Waste - EAG	277	To protect public health, safety and the environment with regard to solid waste facilities.	Used for costs associated with Solid Waste Facility inspections.	Public Resources Code Section 43230	No growth. Grant revenues based on actual cost of providing service.
HEALTH SERVICES	11765	Tobacco Tax - Prop 56 Funds	109,667	To prevent tobacco related diseases and diminish tobacco use.	Funding allocated to the County must be used according to the State Comprehensive Tobacco Control Plan guidelines	Health and Safety Code Section 104375-104415	Annual contribution based on allocation of tax on sale of tobacco products. Funding anticipated to diminish over time.
HEALTH SERVICES	11805	Driving Under The Influence	13,419	Client paid fee for service - DUI program (Self-supporting).	Used for operations of the DUI program.	Health & Safety Code Section 11836 - 11838.11 (see 11837.3)	No growth. Based on fees paid by clients.
HEALTH SERVICES	11810	Substance Use Memorial Fund	381	Donations to be used for Orenda Center client's care. Used to help clients with living expenses when they are released from treatment.	Must be used in a manner prescribed by donor.	Orenda Memorial Fund policy established 9/15/09 established by community advisory group for a means for family & friends to donate to Orenda Center directly for clients.	Slow growth. Based on donations.

County Department	Fund	Fund Title	Estimated 06/30/2019 Balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
HEALTH SERVICES	11815	Conditional Release Interim Fund	13,774	Donations. To be used as described by donor. Used to help clients with living exp on an interim basis.	Can only be used to help with client living expenses on an interim basis.	PC Section 1026 or WIC 702.3	Slow growth. Based on donations.
HEALTH SERVICES	11820	Residential Treatment & Detoxification	83	Fines collected by courts for AODS treatment.	To be used to provide alcohol and other drug treatment.	Penal Code 1463.16	Annual contribution based on fines imposed on certain vehicle code violations.
HEALTH SERVICES	11825	Alcohol Abuse Education and Prevention	28,824	Fines collected by courts for AODS treatment/prev.	To be used to provide alcohol and other drug treatment and prevention.	Penal Code 1463.25	Annual contribution based on fines imposed on certain vehicle code violations.
HEALTH SERVICES	11830	Drug Abuse Education and Prevention	1,665	Fines collected by courts for AODS treatment/prev.	To be used to provide alcohol and other drug treatment and prevention.	Penal code 1463.13	Annual contribution based on fines imposed on certain vehicle code violations.
HEALTH SERVICES	11835	Alcohol and Drug Assessment	2	Fines collected by courts for AODS treatment.	Used to provide Alcohol and other drug treatment services.	AB 1916	Slow to no growth based on court fines received.
HEALTH SERVICES	11840	MHSA - Community Services & Support	27,746	Funding for programs for Community Service & Support.	To be used in accordance with the approved MHSA plan submitted to the State.	Prop 63 -- restricted to approved MHSA programs	This fund is for reporting purposes, and will continue to receive MHSA revenues from the State. Moderate growth due to economic recovery and is based on California's highest income earners.
HEALTH SERVICES	11845	MHSA - Capital	1,032	Funding for Capital Projects- and Technology.	To be used in accordance with the approved MHSA plan submitted to the State.	Prop 63 -- restricted to approved MHSA programs	This particular fund is no longer being funded. These were MHSA one-time funds used for specific activities and will be spent out by 06-30-15.
HEALTH SERVICES	11850	MHSA - Early Intervention	1,021,326	Funding for Prevention & Early Intervention.	To be used in accordance with the approved MHSA plan submitted to the State.	Prop 63 -- restricted to approved MHSA programs	This fund is for reporting purposes, and will continue to receive MHSA revenues from the State. Moderate growth due to economic recovery and is based on California's highest income earners.
HEALTH SERVICES	11855	MHSA - Innovation	189,073	Funding for new Innovative Programs.	To be used in accordance with the approved MHSA plan submitted to the State.	Prop 63 -- restricted to approved MHSA programs	This fund is for reporting purposes, and will continue to receive MHSA revenues from the State. Moderate growth due to economic recovery and is based on California's highest income earners.
HEALTH SERVICES	11860	MHSA - Prudent Reserve	953,163	Reserve Fund for MHSA programs.	To be used in accordance with the approved MHSA plan submitted to the State.	Prop 63 -- restricted to approved MHSA programs	This fund may be funded, in the future, through transfers from other MHSA funds.
HEALTH SERVICES	11865	MHSA - Education/Training	-	Funding for Workforce Education & Training.	To be used in accordance with the approved MHSA plan submitted to the State.	Prop 63 -- restricted to approved MHSA programs	This particular fund is no longer being funded. These were MHSA one-time funds used for specific activities and will be spent out by 06-30-15.

County Department	Fund	Fund Title	Estimated 06/30/2019 Balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
HEALTH SERVICES	11905	Child Safety Seats	15,799	Court fines on certain vehicle codes relating to child safety.	Per code sections, revenue must be used on child passenger restraint and bicycle safety education programs.		No anticipated growth. Revenue based on court fines.
HEALTH SERVICES	11991	Health Realignment Fund 1991	8,365,995	1991 Realignment Funds for Public Health services	To be used for providing health services specified by the state. Must support public health services transferred under 1991 Realignment.	CA Chptr 89 (1991) (AB1288 Bronzan); WIC 17609	Annual growth has been diverted to the Social Services Subaccount for 3 years, then 50% diverted for 2 additional years.
HEALTH SERVICES	11992	Mental Health Realignment 1991	1,004,565	1991 Realignment Funds for Mental Health Svcs. Purpose of fund balance is to guard against unanticipated costs, including individual placements in the psychiatric system and conservatorships.	To be used for providing health services specified by the state. Must support mental health services transferred under 1991 Realignment.	CA Chptr 89 (1991) (AB1288 Bronzan); WIC 17609	Annual growth has been diverted to the Social Services Subaccount for 3 years, then 50% diverted for 2 additional years. In addition, per State Law, this fund may receive a transfer from the 1991 Health Realignment Fund (11991) of up to 10% of prior year's receipts. Sonoma County DHS executes this transfer annually.
HUMAN SERVICES	11312	Human Services AB 118	0	AB 109 Realignment 2011.	Funds must be spent on Health and Human Services subaccount programs.	County Fiscal Letter (CFL) 11/12-18 & AB 118	Results of annual allocation statewide.
HUMAN SERVICES	11405	HS Realignment Operating	0	1991 Realignment Funds	1991 Realignment funds for Human Services programs.	AB 948 Chapter 91, Statutes of 1991 & AB 1288 Chapter 89 Statutes of 1991	Moderate growth. Based on sales tax and vehicle license fees.
HUMAN SERVICES	11410	Human Services CalWorks MOE	633	Funds the CalWORKS assistance program.	Restricted to Human Services programs.	County Fiscal Letter (CFL) 11/12-18 & AB 118	Revenues based on realignment sales tax.
HUMAN SERVICES	11415	AB 85 Family Support Fund	209,864	Funds for Family Support Assistance Programs	Restricted to Human Services programs.	County Fiscal Letter (CFL) 11/12-18 & AB 118	Revenues based on realignment sales tax.
HUMAN SERVICES	11505	Human Services Department	17,519,820	Used for matching purposes for 1991 realignment as well as the department's reserve fund should state/federal funds be insufficient to carry out a base level of services.	Restricted to Human Services programs.	Welfare and Institutions code section 17602-17602.1.	No growth. This fund is used for matching purposes for 1991 Realignment.
HUMAN SERVICES	11510	WP - Federal Assistance Res.	167,097	Results of Federal Medical Assistance Payments from the ARRA funds that were provided to Human Services to offset the increases in welfare program service demands during the recession.	Can be used for any purpose.		One time funds which will not grow or reoccur.

County Department	Fund	Fund Title	Estimated 06/30/2019 Balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
HUMAN SERVICES	11515	WP - Wraparound	2,339,450	HSD WRAP savings	State requirement: any savings must be reinvested into a child welfare service program for direct services to CWS clients.		Growth varies based on WRAP population.
HUMAN SERVICES	11520	Dependent Child Fund	103,262	Used for items for Valley of the Moon Children's Home kids.	Only to be used for Valley of the Moon Children's Home children.	Originally established as a trust fund prior to 1980 and converted to Special Revenue Fund upon implementation of GASB standard 34	Moderate growth. Based on donations to the VOMCH.
HUMAN SERVICES	11525	Children's Fund	142,660	This came to us when Human Services Commission came to Human Services. This is birth certificate \$ and donations that is then transferred to 159121 to pay for CBO contracts.	Restricted to use on child abuse prevention contracts.	AB 2994	No significant growth in recent years. Revenues are based on birth certificate fees.
HUMAN SERVICES	11530	Title I/ve Waiver Fund	23,616	Fund receives revenue for the Title I/ve Waiver. Balance is maintained for underspending of obligations within the Waiver.	Funds must be spent on expenditures defined within the Title I/ve Waiver agreement.		
PRMD	11109	Survey Monument Preservation	195,907	Fund retracement or remonument survey of major historical and division lines as authorized by the County Surveyor. Created to accumulate user fee for survey work projects.	County Survey Work.	Ordinance No. 4182 dated 4/10/89	Slow growth from fees charged on maps filed with the Recorder's Office.
PRMD	11110	PRMD Planning Administration	1,272,595	Fund a portion of costs to maintain required general plan and affiliated programs for work performed by PRMD staff and consultants. Created to accumulate fees for future General Plan work.	General Plan and affiliated programs only.	Ordinance 5777 dated April 15, 2008	Slow growth from building permit fees.
PROBATION	11154	Probation Transitional Housing	3,339,355	To receive funds from the California Department of Finance for a transitional housing program.	Fund balance is used only for California Department of Finance approved Community-Based Transitional Housing Program activities	The California Department of Finance awarded Transitional Housing Program grant funds to Sonoma County based on the stated restrictions.	None
PROBATION	11309	Local Innovation Subaccount	134,844	Receive 10% of specific Public Safety Realignment growth funds for Local Innovation Subaccount. This fund is under the authority of the Board, not the Community Corrections Partnership.	Must be used for purposes covered under AB 109, Public safety Realignment of 2011.	AB 109 Public Safety Realignment of 2011.	Slow and variable.

County Department	Fund	Fund Title	Estimated 06/30/2019 Balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
PROBATION	11310	AB109 Contingency	3,612,245	Realignment funding for local services in order to reduce the State Prison population. Local services funded include custody for non-violent, non-serious, non-sex offenders; local post-release supervision; and local planning.	Shall be used exclusively to fund provisions of AB 109 Realignment (2011). SB 87 one-time funds shall only be used for CCP-approved hiring, training, data mgmt, and planning.	AB 109 Public Safety Realignment of 2011.	Results of annual allocation statewide that are unallocated or unspent.
PROBATION	11136	Probation - CCPIF	2,932,281	Community Corrections Performance Incentives Fund (SB 678) for the purpose of improving local probation supervision practices (evidence-based practices) and capacities in order to reduce State Prison population.	Funds allocated shall be used to provide supervision and rehabilitative services for adult felony probationers and be spent on evidence-based practices and programs.	Senate Bill 678 (2009); GC § 30025(e)(6)	Revenues deposited to the Fund proceeds of state block grants based on the county's successful practices as compared to other counties in reducing the prison population by way of Evidence Based Practices that reduce recidivism.
PROBATION	11302	Probation Services AB 109	(0)	Realignment funding for local services in order to reduce the State Prison population. Local services funded include custody for non-violent, non-serious, non-sex offenders; local post-release supervision; and local planning.	Shall be used exclusively to fund provisions of AB 109 Realignment (2011). SB 87 one-time funds shall only be used for CCP-approved hiring, training, data mgmt, and planning.	Assembly Bill 118 (2011); Senate Bill 87 (2011)	Results of annual allocation statewide.
PROBATION	11304	Probation - YOBG	3,192,896	Youthful Offender Block Grant funding for development and implementation of treatment programs and services for non-707(b) offenders who will no longer be sent to State facilities.	Shall be used to enhance the capacity of county probation, mental health, drug and alcohol, and other county departments to provide appropriate rehabilitative and supervision services to youthful offenders.	Senate Bill 81 (Chapter 175, Statues of 2007); Amended in 2009 by SBX4 13, Chapter 22, Statues of 2009	Grant funds based on SC proportional share of funds. Minimal growth.
PROBATION	11306	Probation - Juv. Prob. & Camp	6,145,264	Juvenile Probation Funding for specified probation services for at-risk youth, juvenile offenders, and their families; and Camp Funding for operation of Juvenile camps/ranches.	Shall be used to target at-risk juvenile offenders and their families, and for juvenile camps.	Assembly Bill 139 (2005), Chapter 74	Grant funds based on costs. Minimal growth.
PROBATION	11308	Probation - JJCPA	2,229,765	Juvenile Justice Crime Prevention Act funds projects that have been proven to be effective in reducing crime and delinquency amount at-risk youth and young offenders.	Shall be used to implement programs targeted at prevention, intervention and suppression of juvenile criminal activity.	Assembly Bill 1913 (2000), Chapter 353	Grant funds based on SC proportional share of funds. Minimal growth.
PUBLIC DEFENDER	11318	Public Defender Revocation	46,909	Public Defender cost related to defense of state parole and post-release community supervision clients.	Use restricted to the purpose of funds.	Assembly Bills 109 & 118 (2011)	Funds come directly from a portion of state sales tax to fund revocation activities. Not expected to carry a fund balance.

County Department	Fund	Fund Title	Estimated 06/30/2019 Balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
REGIONAL PARKS	11111	Regional Parks Rstrd Donations	501,080	Developed for specific revenue sources dedicated to specific dept projects, programs or purposes.	Each category of funding has restrictions based on revenue source.	Board of Supervisors	Funding based on development fees generated in a particular zone.
REGIONAL PARKS	11112	Sonoma Coast Park Mit	18,549	The intent of Park Mitigation Fees is to establish a funding mechanism to acquire and develop new parks in order to keep pace with the growing population.	Can only be used on Capital Projects.	Government Code Section 66000-66008 and Article VI. Public Improvements, Section 25-58 of the Sonoma County Code. In addition, AB1600 provides annual reporting requirements and case law provide additional restrictions and legal parameters.	Funding based on development fees generated in a particular zone.
REGIONAL PARKS	11113	Cloverdale/Healdsburg Park MIT	5,807	The intent of Park Mitigation Fees is to establish a funding mechanism to acquire and develop new parks in order to keep pace with the growing population.	Can only be used on Capital Projects.	Government Code Section 66000-66008 and Article VI. Public Improvements, Section 25-58 of the Sonoma County Code. In addition, AB1600 provides annual reporting requirements and case law provide additional restrictions and legal parameters.	Funding based on development fees generated in a particular zone.
REGIONAL PARKS	11114	Russian Rv/Sebastopol Park MIT	139,284	The intent of Park Mitigation Fees is to establish a funding mechanism to acquire and develop new parks in order to keep pace with the growing population.	Can only be used on Capital Projects.	Government Code Section 66000-66008 and Article VI. Public Improvements, Section 25-58 of the Sonoma County Code. In addition, AB1600 provides annual reporting requirements and case law provide additional restrictions and legal parameters.	Funding based on development fees generated in a particular zone.
REGIONAL PARKS	11115	Santa Rosa Park MIT	3,067	Park Mitigation Fees to establish a funding mechanism to acquire and develop new parks in order to keep pace with the growing population. Set up to accumulate fees to be spent in the mitigation zone for park and/or recreation related capital projects.	Can only be used on Capital Projects.	Government Code Section 66000-66008 and Article VI. Public Improvements, Section 25-58 of the Sonoma County Code. In addition, AB1600 provides annual reporting requirements and case law provide additional restrictions and legal parameters.	Funding based on development fees generated in a particular zone.
REGIONAL PARKS	11116	Petaluma/Rohnert Pk/Cot Pk Mit	19,574	Park Mitigation Fees to establish a funding mechanism to acquire and develop new parks in order to keep pace with the growing population. Set up to accumulate fees to be spent in the mitigation zone for park and/or recreation related capital projects.	Can only be used on Capital Projects.	Government Code Section 66000-66008 and Article VI. Public Improvements, Section 25-58 of the Sonoma County Code. In addition, AB1600 provides annual reporting requirements and case law provide additional restrictions and legal parameters.	Funding based on development fees generated in a particular zone.



County Department	Fund	Fund Title	Estimated 06/30/2019 Balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
REGIONAL PARKS	11117	Sonoma Valley Park MIT	564	Park Mitigation Fees to establish a funding mechanism to acquire and develop new parks in order to keep pace with the growing population. Set up to accumulate fees to be spent in the mitigation zone for park and/or recreation related capital projects.	Can only be used on Capital Projects.	Government Code Section 66000-66008 and Article VI. Public Improvements, Section 25-58 of the Sonoma County Code. In addition, AB1600 provides annual reporting requirements and case law provide additional restrictions and legal parameters.	Funding based on development fees generated in a particular zone.
REGIONAL PARKS	11118	Larkfield/Wikiup Park MIT	189,300	Park Mitigation Fees to establish a funding mechanism to acquire and develop new parks in order to keep pace with the growing population. Set up to accumulate fees to be spent in the mitigation zone for park and/or recreation related capital projects.	Can only be used on Capital Projects.	Government Code Section 66000-66008 and Article VI. Public Improvements, Section 25-58 of the Sonoma County Code. In addition, AB1600 provides annual reporting requirements and case law provide additional restrictions and legal parameters.	Funding based on development fees generated in a particular zone.
SHERIFF	11120	Sheriff - AB 1109 Fees	230,845	The special fund shall be expended to supplement the county's cost for vehicle fleet replacement and equipment, maintenance, and civil process operations. Established based on code to support and enhance the Sheriff civil programs.	The special fund shall be expended to supplement the county's cost for vehicle fleet replacement and equipment, maintenance, and civil process operations.	Govt. code 26746	Funding includes interest earnings and fine and fee revenues. Slow growth.
SHERIFF	11121	Sheriff - AB 709 Fees	265,659	For purchase and maintenance of equipment and furnishings of civil Bureau. 5% can be used for department administration of the civil bureau. Established based on code to support and enhance the Sheriff civil programs.	Ninety-five percent of funds shall be expended to supplement the costs of implementation, maintenance, and purchase of equipment and furnishings the sheriff's civil program. Five percent of the moneys used for administrative costs for managing the civil program.	Govt. Code 26731	Funding includes interest earnings and fine and fee revenues. Slow growth.
SHERIFF	11122	Sheriff - Federal Forf - DOJ	165,845	Fund was established to accumulate equitably shared funds that are restricted to use law enforcement activities. Typically funds are expended for one time project needs such as deputy housing, large equipment, transportation busses, command center replacement. LE training, drug education and awareness. Asset tracking and accounting.	Equitably shared funds shall be used by law enforcement agencies for law enforcement purposes only.	US Code Section 881 (e)(3) of Title 21.	Growth based on unspent prior funds and new case activities.

County Department	Fund	Fund Title	Estimated 06/30/2019 Balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SHERIFF	11123	Sheriff - Fed Forf - US Treas	5,699	Fund was established to accumulate equitably shared funds that are restricted to use law enforcement activities. Typically funds are expended for one time project needs such as deputy housing, large equipment, transportation busses, command center replacement. LE training, drug education and awareness. Asset tracking and accounting.	Equitably shared funds shall be used by law enforcement agencies for law enforcement purposes only.	US Code Section 881 (e)(3) of Title 21.	Growth based on unspent prior funds and new case activities.
SHERIFF	11124	Sheriff - DMV ID Fee	1,725,146	Rand board determines use of funds (used for automated mobile and fixed identification devices and finger print identification).	Money allocated to a county shall be expended exclusively to fund programs that enhance the capacity of local law enforcement to provide automated mobile and fixed location fingerprint identification of individuals who may be involved in driving under the influence.	Vehicle Code Section 9250.19	Fee Revenues designated by jurisdiction. Do not accumulate.
SHERIFF	11125	Asset Forfeiture Fund	1,081,759	Exclusive to support LE efforts. More broad use compared to other asset forfeiture funds. Used for projects that can not be funded by more restricted funds. No supplantation.	Proceeds distributed pursuant to section 11489, "shall not supplant any state or local funds that would [otherwise] be made available" to the agency. This limitation is an expression of legislative intent that forfeiture proceeds should enhance law enforcement and prosecution resources.	Health and Safety Code 11489	Growth based on unspent prior funds and new case activities.
SHERIFF	11126	JAG - Justice Assistance Grant	0	Set up to receive grant funding for various criminal justice based projects.	Bureau of Justice Assistance supports law enforcement, courts, corrections, treatment, victim services, technology, and prevention initiatives that strengthen the nation's criminal justice system. Limited to the grant approved use.		No built in growth. Funding from JAG successful application and award within a given FY. May be minimal carry forward funds to be used on grant projects as approved.

County Department	Fund	Fund Title	Estimated 06/30/2019 Balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SHERIFF	11127	Detention - Jail Industries	87,526	Fund was developed to receive and separate receipts from sale of commissary items to inmates. Funding used to provide services to inmates in detention facilities.	Funds in a Jail Industries Fund restricted for operation or expansion of the jail industry program or to cover operating and construction costs of county detention facilities, and operating and construction costs of county detention facilities.	SB262 & Penal Code 4328	Growth of funds are tied to commissary sales and other sale activities.
SHERIFF	11320	Sheriff Trial Court Security	6,119,510	State revenue specifically allocated for the purpose of providing court security services to the Superior Court.	Trial Court Security Account which shall be used exclusively for Bailiff and security services provided to the Superior Court of Sonoma County.	AB118 Public Safety Realignment Penal Code 30027 ( c ) (1)	State funds based on historical costs. Used in year received. Minimal carry forward balances but not expected to accumulate.
SHERIFF	11322	SH - LLES - Booking Fees	20,667	Fund set up to receive revenues from the state. Funds are transferred to General Fund to reduce general fund contribution for the cost of detention services.	Restricted to operational activities for detention of inmates.	AB118 Public Safety Realignment Govt. Code 29553(b)	State Law required the separation of realignment funds. These revenues are based on a state formula and will not accumulate but will be used annually to support the cost of jail operations.
SHERIFF	11324	SH - LLES - ST COPS (LED)	78,165	Fund Established as part of 2011 Public Safety Realignment. Funds represent the previous Citizen Option for Public Safety program for the Law Enforcement Division of the Sheriff's Department.	Restricted for Law Enforcement Operations	AB118 Public Safety Realignment Govt. Code 29553(b)	Funds come directly from a portion of state sales tax to fund law enforcement activities.
SHERIFF	11326	SH - LLES - ST COPS (DD)	97,730	Fund Established as part of 2011 Public Safety Realignment. Funds represent the previous Citizen Option for Public Safety program for the Detention Division of the Sheriff's Department.	Restricted to operational activities for the detention of adult inmates	AB118 Public Safety Realignment Govt. Code 29553(b)	Funds come directly from a portion of state sales tax to fund law enforcement activities.
SHERIFF	11328	SH - LLES - CAL-EMA	89,182	Narcotics related activities specific to grant funding application.	Funds shall be used exclusively for Public Safety Services, as defined, and for specific services, by creating a state-mandated local program. For narcotics enforcement.	AB118 Public Safety Realignment Penal Code 13821 (b)	Funds are not expected to accumulate and will be used for purposes specified in the grant application.

County Department	Fund	Fund Title	Estimated 06/30/2019 Balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SHERIFF	11330	SH - LCC - AB 109 (LED)	0	Local Community Corrections Account which shall be used exclusively for Public Safety Services and programming.	Funds used to implement Community Corrections Partnership plan as approved by the Board of Supervisors.	AB109 & AB118	Funds may show minimal growth if costs are less than appropriated. The ending fund balance will be used to offset costs in the following year. Funding is transferred into this SRF from a trust fund based on approved realignment plan and related budget.
SHERIFF	11332	SH - LCC - AB 109 (DD)	1	Local Community Corrections Account which shall be used exclusively for Public Safety Services and programming.	Funds used to implement Community Corrections Partnership plan as approved by the Board of Supervisors.	AB109 & AB118	Funds may show minimal growth if costs are less than appropriated. Funding is transferred into this SRF from a trust fund based on approved realignment plan and related budget.
TPW	11051	Roads Fund	21,491,491	Road Fund General Operations.	Must be used for Roads, bridges and related purposes.	Highway tax code sections 2103-2106	Balance represents the multi-year pavement program.
TPW	11052	State Tribal Casino Fund	94,327	State Tribal Funds.	To offset impacts of tribal gaming on county roads around the casinos.	Govt Code 12710-12718	Stable growth. Based on agreements between tribal gaming institutions and the state.
TPW	11053	Sonoma Valley Development Fee	701,449	Traffic Mitigations-interest bearing account. To finance road projects that increase daily average trip vehicle capacity.	Road improvement projects needed due to development. If money is not earmarked or used on a specific project within 5 years it must be returned to the Developer.	County Ordinance 5877, Govt Code 6606(a), County Code 26-98-010	Grows from fees on development activity in the area per the ordinance.
TPW	11054	Countywide Development Fee	7,343,603	Traffic Mitigations-interest bearing account.	Road improvement projects needed due to development. If money is not earmarked or used on a specific project within 5 years it must be returned to the Developer.	County Ordinance 5877, Govt Code 6606(a), County Code 26-98-605(b)	Grows from fees on development activity countywide per the ordinance.
TPW	11119	PEG Access Fees	1,724,239	To promote broader public access to cable television infrastructure and public media content.	Can only be used for expenses to support public, education, and government information for the public's consumption.	Ordinance 5851 ref. to Federal Law	Funding from cable provider revenues grows slowly.
			<u>165,601,568</u>				

County Department	Fund	Fund Title	Estimated 06/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/ Resolution/Policy
CAO/General Services/Regional Parks	20000	Capital Projects Funds	2,132,376	Accumulates funds for specific multi-year projects as approved by the Board as part of the Capital Projects Plan	Defined by scope of approved project.	Annual Budget

Fund	Fund Title	Estimated Fund Balance at June 30, 2019
31105	So Co BIA	-
31115	Canon Manor West	-
31135	1997-1 Vinecrest Road	637
31140	1997-1 Escrow Fund	32,621
31145	Res-Canon Manor West	-
31160	Willowside #1	209
31305	OSD 2007A Bonds Debt Svc.	5,515,929
31405	Tobacco Settlement Bonds 05	7,227,773
<b>Total</b>		<b>12,777,169</b>

Discretion Level	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/ Resolution/Policy	Annual Growth or Contribution
Enterprise Fund	ACTTC	41701	So Co Energy Independence Prg	2,048,617	Operating Fund.	SCEIP Program only.		Based on program use, project assessment repayments and fees.
Enterprise Fund	ACTTC	41702	SCEIP CEC Revolving Fund	-	CEC Revolving Fund.	Energy Rebates, disbursements to property owners (meeting specific requirements), certain admin related expenses.	California Energy Commission	Based on program use, revolving fund, limited growth from interest income.
Enterprise Fund	ACTTC	41704	SCEIP Special Fund - 10 Year	-	Fund tracks SCEIP Loans issued with 10 Year term	SCEIP Program only.	Board of Supervisors	Based on program use, project assessment repayments and fees.
Enterprise Fund	ACTTC	41705	SCEIP Special Fund - 20 Year	-	Fund tracks SCEIP Loans issued with 20 Year term	SCEIP Program only.	Board of Supervisors	Based on program use, project assessment repayments and fees.
Enterprise Fund	REGIONAL PARKS	41111	Mason's Marina	606,053	This fund accounts for the operations of Mason's Marina.	Operations of Marina.	Board of Supervisors	No growth, marina usage revenues spent for operations.
Enterprise Fund	REGIONAL PARKS	41205	Spud Point Marina	1,483,813	This fund accounts for the operations of Spud Point Marina.	This fund balance was reserved for the replacement of the ice machine.	Board of Supervisors	Slow accumulation for replacement.
Enterprise Fund	REGIONAL PARKS	41501	Sport Fishing Center	125,419	This fund accounts for the operations of the Sport Fishing Center.	Operations.	Board of Supervisors	No growth, center usage revenues spent for operations.
Enterprise Fund	TPW	41121	IWD - Administration	23,114,844	Primary Administrative operating Fund for Refuse Enterprise. Large apparent balance is due to the fact that capital/fixed assets are included.	Refuse Enterprise costs only.		Limited growth from user fees and interest income, devoted to operations costs.
Enterprise Fund	TPW	41122	Former Rural Landfills	12,548,932	For cleanup of potential landfill leaks that may pollute water sources.	Funds are maintained to meet unanticipated costs of landfill leaks.		Pledges of revenue as needed to meet estimated liabilities.
Enterprise Fund	TPW	41123	Former Urban Landfills	123,870	For cleanup of potential landfill leaks that may pollute water sources.	Funds are maintained to meet unanticipated costs of landfill leaks.		Pledges of revenue as needed to meet estimated liabilities.
Enterprise Fund	TPW	41124	Co Contingent Liability Resrv	(26,446,207)	For cleanup of potential landfill leaks that may pollute water sources. Negative fund balance is due to liabilities that are amortized over the life of the agreement with Republic.	Funds are maintained to meet unanticipated costs of landfill leaks.		Pledges of revenue as needed to meet estimated liabilities.
Enterprise Fund	TPW	41125	Base Concession Payment Fund	40,909	Fund established to account for concession fees collected and distributed per Landfill Settlement Agreement	May only be used as outlined in the Landfill Settlement Agreement with the Cities	Board of Supervisors/Committed Cities per Settlement Agreement	None
Enterprise Fund	TPW	41126	Co Administrative Costs Fund	401,769	To cover County's administrative costs associated with the Landfill Settlement agreement with the cities.	May only be used as outlined in the Landfill Settlement Agreement with the Cities	Board of Supervisors/Committed Cities per Settlement Agreement	Limited Growth, designed to cover the costs of administration.

Discretion Level	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/ Resolution/Policy	Annual Growth or Contribution
Enterprise Fund	TPW	41127	CDS Leak Fund	2,404,963	Fund established to address potential future leaks at former Central Disposal Site	May only be used as outlined in the Landfill Settlement Agreement with the Cities	Board of Supervisors/Committed Cities per Settlement Agreement	None
Enterprise Fund	TPW	41128	Sonoma Leak Fund	2,263,658	Fund established to address potential future leaks at former Sonoma landfill.	May only be used as outlined in the Landfill Settlement Agreement with the Cities	Board of Supervisors/Committed Cities per Settlement Agreement	None
Enterprise Fund	TPW	41129	Healdsburg Leak Fund	2,677,286	Fund established to address potential future leaks at former Healdsburg landfill.	May only be used as outlined in the Landfill Settlement Agreement with the Cities	Board of Supervisors/Committed Cities per Settlement Agreement	None
Enterprise Fund	TPW	41130	Cloverdale Contingent Liabilit	135,012	To track Cloverdale's portion of the Special Concession Payment on Committed City Waste including interest earnings.	May only be used as outlined in the Landfill Settlement Agreement with the Cities	Board of Supervisors/Committed Cities per Settlement Agreement	This will grow dependent on the value of waste collected in the individual city plus interest.
Enterprise Fund	TPW	41131	Cotati Contingent Liability	122,231	To track Cotati's portion of the Special Concession Payment on Committed City Waste including interest earnings.	May only be used as outlined in the Landfill Settlement Agreement with the Cities	Board of Supervisors/Committed Cities per Settlement Agreement	This will grow dependent on the value of waste collected in the individual city plus interest.
Enterprise Fund	TPW	41132	Healdsburg Contingent Liabilit	268,030	To track Healdsburg's portion of the Special Concession Payment on Committed City Waste including interest earnings.	May only be used as outlined in the Landfill Settlement Agreement with the Cities	Board of Supervisors/Committed Cities per Settlement Agreement	This will grow dependent on the value of waste collected in the individual city plus interest.
Enterprise Fund	TPW	41133	Rohnert Park Contingent Liabil	656,877	To track Rohnert Park's portion of the Special Concession Payment on Committed City Waste including interest earnings.	May only be used as outlined in the Landfill Settlement Agreement with the Cities	Board of Supervisors/Committed Cities per Settlement Agreement	This will grow dependent on the value of waste collected in the individual city plus interest.
Enterprise Fund	TPW	41134	Santa Rosa Contingent Liabilit	2,647,660	To track Santa Rosa's portion of the Special Concession Payment on Committed City Waste including interest earnings.	May only be used as outlined in the Landfill Settlement Agreement with the Cities	Board of Supervisors/Committed Cities per Settlement Agreement	This will grow dependent on the value of waste collected in the individual city plus interest.
Enterprise Fund	TPW	41135	Sebastopol Contingent Liabilit	178,393	To track Sebastopol's portion of the Special Concession Payment on Committed City Waste including interest earnings.	May only be used as outlined in the Landfill Settlement Agreement with the Cities	Board of Supervisors/Committed Cities per Settlement Agreement	This will grow dependent on the value of waste collected in the individual city plus interest.
Enterprise Fund	TPW	41136	Sonoma Contingent Liability	189,007	To track Sonoma's portion of the Special Concession Payment on Committed City Waste including interest earnings.	May only be used as outlined in the Landfill Settlement Agreement with the Cities	Board of Supervisors/Committed Cities per Settlement Agreement	This will grow dependent on the value of waste collected in the individual city plus interest.
Enterprise Fund	TPW	41137	Windsor Contingent Liability	379,344	To track Windsor's portion of the Special Concession Payment on Committed City Waste including interest earnings.	May only be used as outlined in the Landfill Settlement Agreement with the Cities	Board of Supervisors/Committed Cities per Settlement Agreement	This will grow dependent on the value of waste collected in the individual city plus interest.



Discretion Level	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
Enterprise Fund	TPW	41138	County Spec Concess Pymt Fund	1,795,866	To track the Special Concession payment collected on County and Self Haul Waste including interest earnings.	May only be used as outlined in the Landfill Settlement Agreement with the Cities	Board of Supervisors/Committed Cities per Settlement Agreement	This will grow dependent on the value of waste collected in the individual city plus interest.
Enterprise Fund	TPW	41301	Airport Enterprise	70,033,845	Primary Operating Fund for Airport Enterprise. Large apparent balance is due to the fact that capital/fixed assets are included.	Restricted to use on Airport Enterprise.		Limited growth from airport usage revenues devoted to operations costs.
Enterprise Fund	TPW	41302	Passenger Facility Charges	781,484	To segregate activity related to Passenger Facility Charges as required by FAA Regulations.	Funding may only be used for projects meeting specific criteria established by the FAA .	Aviation Safety and Capacity Expansion Act (1990)	Slow growth from fees accumulated for project use.
Enterprise Fund	TPW	41303	Wetlands Mitigation	9,760	To segregate activity related to Wetlands.	Restricted to use on Airport Enterprise.		Limited growth from airport wetlands revenues devoted to operations costs.
Enterprise Fund	TPW	41401	Transit - Article 4	24,488,267	To fund County supported fixed-route transit services (Operations and Capital) and ADA paratransit services. Large apparent balance is due to the fact that capital/fixed assets are included.	Funds can only be used for fixed-route transit operations and capital purposes and ADA paratransit services.	Funds provided under Transit - Article 4 include Local, State and Federal transit funds specifically designated and restricted to fixed-route transit and capital purposes.	Limited growth from fares and state and federal transit funds used for operations.
Enterprise Fund	TPW	41402	Transit - Article 8	948,126	To fund County supported ADA paratransit services.	Funds can only be used for ADA paratransit services.	Regulated by State and Federal agency guidelines	Limited growth from fares and state and federal transit funds used for operations.
Enterprise Fund	TPW	41403	Transit - OHS Grant Funds	620	To keep OHS grant funds in a separate interest bearing account as required by funding source.	Can only be used on expenditures allowed by specific grant.	Restricted by guidelines of funding source.	Will only be on an individual grant basis.
Enterprise Fund	TPW	41404	Transit - Prop 1B - PTMISEA	5,527	To keep Prop 1B funds in a separate interest bearing account as required by funding source.	Can only be used on expenditures allowed by specific grant.	Restricted by guidelines of funding source.	Will only be on an individual grant basis.
Enterprise Fund	TPW	41405	Transit - Article 3	-	To fund Sonoma County Bicycle Safety Educaiton Campaign activities.	Can only be used on expenditures allowed by specific grant.	Restricted by guidelines of funding source.	Will only be on an individual grant basis.
<b>Total</b>				<b><u>124,033,978</u></b>				

County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
ACTTC	51305	Unemployment Insurance	1,174,886	To collect sufficient revenue via payroll to facilitate unemployment insurance benefits.	For use of unemployment insurance benefits.	Unemployment insurance rates are adopted annually by the Board.	Grows or decreases annually reflecting premium income and claims expenses.
ACTTC	51405	Human Resource Mgmt System	1,384,086	To annually collect user allo sufficient to pay for the operation of HRMS.	Amounts for HRMS only.	County Policy/ GAAP	Intended to zero out each year.
ACTTC	51410	Enterprise Financial System	1,020,587	Project implementation, tracks operations and maintenance costs and the associated user cost allocation.	Fund designated specifically for system implementation and support.		Fluctuation based on implementation progress, and once fully implemented the fund should zero out at year-end since user fee allocation will offset actual expenses.
ACTTC	51505	SCERA	(232,686,420)	Represents the amount that the Board Approved for Future Year Deposit from 1993 and 2003 POB Normal Cost advances.	Funds Reserved for Future Year Deposit with SCERA.	Board Resolution	Grows only by Board policy decision to increase or decrease amount on deposit with SCERA earning interest for the County.
ACTTC	51515	2003A POB	(78,060,567)	To collect sufficient revenue via payroll rates to pay the annual principal and interest payments for this POB.	Funds restricted for payment of Debt Service.	Board Resolution/GAAP	N/A - POB matured
ACTTC	51520	2003B POB	(21,083,514)	To collect sufficient revenue via payroll rates to pay the annual principal and interest payments for this POB.	Funds restricted for payment of Debt Service.	Board Resolution/GAAP	Generally remains flat in accordance with debt service payments.
ACTTC	51525	2010 POB	(253,794,423)	To collect sufficient revenue via payroll rates to pay the annual principal and interest payments for this POB.	Funds restricted for payment of Debt Service.	Board Resolution/GAAP	Generally increases in accordance with annual debt service payments.
ACTTC	51530	Debt Service Rate Norm.	4,748,674	Carryover Balance due to estimation of payroll rates. Funds used for smoothing of future year rates.	Funds restricted for payment of Debt Service.	Board Resolution 12-0357/GAAP	Grows or decreases based on differences between actual and estimated payroll upon which retirement rates are contributed.
HUMAN RESOURCES	51205	Program Administration	(1,960,305)	Administration costs for self-funded insurance programs.	To be used for administration costs only or returned to departments in rebate of insurance program rates.	BOS Authority	Intended to zero out each year.
HUMAN RESOURCES	51210	Benefits	240,882	Benefits administration rates for HR to administer for departments, somewhat new (3-4 years); set it up in ISF as net zero cost, but assumptions were off, allocated more costs to that so made it negative, but have it set up to recover over two years.	To be used for administration costs only or returned to departments in benefits administration rate rebates.	BOS Authority	Intended to zero out each year; currently negative but will recover in two years and then net zero.

County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
HUMAN RESOURCES	51215	Health Insurance	5,714,425	County Health Plan - Self-funded insurance medical plan.	Fund balance is comprised of employee and employer contributions and has been reduced for incurred claims that have not been paid as of 6/30/12. The Plan actuary also recommends an additional reserve (of 7.7 mil for 11/12) for claims fluctuations.	Established 1976 - BOS authority.	Grows or decreases annually reflecting premium income and claims expenses.
HUMAN RESOURCES	51220	Workers Compensation Ins	(2,699,738)	Self-funded insurance Workers' Compensation program.	Only for outstanding liability in worker's compensation claims costs and future rate rebates should claims result in lower cost than estimated.	Established 1976 - BOS authority.	Grows or decreases annually reflecting premium income and claims expenses.
HUMAN RESOURCES	51225	Malpractice Insurance	151,623	Self-funded insurance expense and prior years deductible expense for medical malpractice and general liability matters for Community Hospital.	Reserve to be maintained to fund open and incurred but not reported (IBNR) claims incurred prior to changes in the program through liability period (2016).	Established 1988, changes effective 6/21/92 and 7/1/96. BOS Authority.	No longer growing.
HUMAN RESOURCES	51230	General Liability Insurance	(3,278,698)	Self-funded Liability Program.	Only for outstanding liability in overall liability insurance program costs and future rate rebates should claims result in lower cost than estimated.	BOS Authority	Grows or decreases annually reflecting premium income and claims expenses.
HUMAN RESOURCES	51235	Property Insurance Deductibles	201,201	\$200k balance to pay for property insurance premium deductibles. Amt is reimbursed annually from General Insurance 006304.	\$200k balance maintained in index.	BOS Authority	Only sees income when baseline amount needs to be replenished.
HUMAN RESOURCES	51240	Cty Health Plan - Economic Res	12,095,215	County Health Plan Economic Uncertainty Reserve - comprised of employer contributions for health benefits.	To cover expenses when available sources of revenue develop at less than projected levels due to country and state recession or other changes to expected revenues.	BOS Authority	Not anticipated to grow.
HUMAN RESOURCES	51245	Non-Tort Liability	344,004	Initial funding for non-tort liability claims from 12/13 bond derivative settlement.	Intended for establishment of self-funded Non-Tort Liability Program for non-tort Liability claims.	None	Interest on fund balance only.
HUMAN RESOURCES	51250	Disability Insurance	310,556	Self-funded Disability Program General Members (discontinued effective 6/30/10). Balance is under review; may be due to state/federal programs.	Used to cover incurred but not reported claims which may occur over time from period of self insurance or to rebate purchased insurance rates.	Established 1976 - BOS authority. Discontinued 6/30/10.	No longer growing.
HUMAN RESOURCES	51255	VDT	3,936	Video Display Terminal (VDT) vision plan was terminated effective FY 10/11 as coverage was included in medical plan benefits. Remaining balance to pay for any outstanding claims.	Since Program has been discontinued for more than 1 year, remaining balance now available.	Established 1988-BOS Authority	No longer growing.
HUMAN RESOURCES	51260	LTD Safety	80,236	Self funded Disability Program related to safety members.	In discussion with CAO regarding disbursement of fund balance.	Established 1999- Board authority	No longer growing.

County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SCWA	54005	Equipment Fund	3,942,737	Charges for equipment usage. Internal service fund to consolidate equipment purchases, management overhead, and associated capital project expenditures for equipment used within the Water Agency and its enterprises. Large apparent balance is due to the fact that capital/fixed assets are included.	Internal service fund designated for equipment usage and charges for the agency and various districts, like a pass through/accounting fund.	Board Action # ?? establishing the ISF Equipment Fund. Subsequent funding resolutions.	Fund balance reserve target set by Dec 18, 2003 memo to CAO and Auditor-Controller.
SCWA	54010	Facilities Fund	32,764,296	Charges for facility rents. Internal service fund to consolidate facility debt service, overhead, maintenance and services purchases, for buildings used by the Water Agency and its enterprises. Large apparent balance is due to the fact that capital/fixed assets are included.	Internal service fund designated for facilities costs and charges for the agency and various districts, like a pass through/accounting fund.	Board Action establishing the ISF Facilities Fund. Subsequent funding resolutions.	Fund balance reserve target set by Dec 18, 2003 memo to CAO and Auditor-Controller.
SCWA	54015	Power Resources	14,937,471	Internal service fund to consolidate and socialize all electrical power purchases, management overhead, and associated capital project expenditures for power used within the Water Agency and its enterprises.	Internal service fund designated for power costs and charges for the agency and various districts, like a pass through/accounting fund.	Board Action #4 July 15, 2008 establishing the ISF Power Fund. Subsequent funding resolutions.	Fund balance reserve target set by Dec 18, 2003 memo to CAO and Auditor-Controller. While this fund was not contemplated at the time of the memo, the rationale applies and the guideline has been adopted.
TPW	51105	Heavy Equipment ISF	2,539,065	Internal Service fund-Heavy Equipment operations; fixing and	Roads Equipment Operations.	Department policy	Limited growth based upon usage rates charged on
		<b>Total</b>	<b>(511,909,781)</b>				
		<b>Minus Pension Related</b>	<b>(580,876,249.67)</b>				
		<b>Total w/o Pension</b>	<b>68,966,468</b>				

Discretionary Level	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SPECIAL DISTRICT	COM DEV COMM	46015	General Administration Fund	(0)	To collect expenditures for CDC and then apply the costs in accordance with current allocation schedules.	Restricted to all uses of other CDC funds.	See all other CDC funds.	This is a "clearing" fund to which expenses are initially charged, and from which they are subsequently distributed to other CDC funds as appropriate.
SPECIAL DISTRICT	COM DEV COMM	46020	CDC Housing Fund	2,653,810	To administer local housing programs such as Density Bonus monitoring, 1st Time Homebuyer, and other Deferred-Payment loan programs. Funds are used for home buyer loans as eligible units are resold, and to pay admin costs.	Restricted by Commission Policy for affordable housing programs as authorized by the Board of Commissioners.	Board of Commissioner Policy Decisions; See Resolutions: 87-0163; 94-0518; 98-1106; 03-0002; 04-0810	The fund balance increases and decreases from year to year, depending on level of loan activity and admin costs that are charged for related housing programs.
SPECIAL DISTRICT	COM DEV COMM	46025	MCC Program Fund	10,771	To administer a County-wide Mortgage Credit Certificate Program. Funds are used for the administration of the MCC Program as administrative costs are incurred.	Restricted to administration of the Sonoma County Mortgage Credit Certificate Program.	Cooperative Agreement between CDC and 9 incorporated municipalities in the County. Subject to tax code. See Resolutions: 94-1439; 94-1440; 94-1441.	The fund balance increases or decreases from year to year as administrative costs are either less than or more than revenues and fees collected.
SPECIAL DISTRICT	COM DEV COMM	46030	Mobile Home Ordinance Progs.	242,788	To administer the Mobile Home Space Rent Ordinance in the unincorporated County and in several local cities. Funds are used to pay administrative and legal costs as they are incurred to implement the MHRSO ordinances in the County and several cities.	Restricted to administration of Mobile Home Space Rent Ordinances (MHRSO).	Board of Supervisors Mobile Home Rent Stabilization Ordinances, and Service Agreements to administer city MHRSOs for incorporated jurisdictions (currently under contract with Windsor, Petaluma, Sebastopol, and Cotati); See Ordinance 4565.	The fund balance increases or decreases from year to year as administrative costs are either less than or more than revenues and fees collected.
SPECIAL DISTRICT	COM DEV COMM	46035	HAC Employee Program	12,347	To administer "penny per hour" housing assistance programs for County, Agency, and Special District employees represented by SEIU, Local 1021. Funds are used to pay administrative and legal costs incurred to implement the HAC trust fund programs.	Restricted to administration of the Housing Assistance Committee loan programs for SEIU employees.	Board of Supervisors policy decision to fund the "penny per hour" program; SEIU MOU; HAC Labor/ Management Committee policy decisions. See Resolution: 95-0806; and MOU between CDC, Auditor-Controller, & Treasurer-Tax Collector	The fund balance increases or decreases from year to year as administrative costs are either less than or more than revenues and fees collected.
SPECIAL DISTRICT	COM DEV COMM	46040	County General Funds	138,445	To implement County Housing Element programs, and support programs that affordable housing/community development objectives but does not provide adequate administrative funding for viability. Comprised of the annual County GF contribution.	Restricted by Board and Commission Policy and CDC Executive Decisions.	Board of Commissioners and Board of Supervisor Policy Decisions. Annual budget approval process.	No fund balance carry overs. Any fund balance at the end of the year is absorbed by the County for the next year's revenue.
SPECIAL DISTRICT	COM DEV COMM	46045	County Fund For Housing	22,544,538	To create, preserve, or promote affordable housing within Sonoma County. Funds are used for new housing rehabilitation loans as eligible applications are received, and for administrative costs to implement the program. About \$9.5M is available for budgeting as \$13M is tied up in loan portfolio assets.	Restricted to loans to developments providing affordable housing opportunities that either increase or preserve the affordable housing stock in the County.	Board of Supervisors and Board of Commissioners Policy Decisions regarding program and CDC loan policies. CAO authority letter in database.	The fund balance increases and decreases from year to year as PRMD permit fees are received and as grants and loans are made.

Discretionary Level	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SPECIAL DISTRICT	COM DEV COMM	46050	Reinvestment & Revitalization	264,202	To continue projects of the former Redevelopment Agency that were disallowed by the Department of Finance and to carry out Board specified projects specific to former Redevelopment Areas	Funds may be used at the Board of Supervisors' discretion.	Board established Reinvestment and Revitalization Funding Program	
SPECIAL DISTRICT	COM DEV COMM	46055	Homeless Outreach Service Team	102,776	To engage unsheltered homeless people living near the County's waterways and trails, connect them with services and move them into long-term housing.	Restricted to administer the Homeless Outreach Services Team project	Board of Supervisors direction in agenda items approved 8/19/2014 and 11/4/2014	
SPECIAL DISTRICT	COM DEV COMM	46060	CalWORKS Housing Support Prgm	50,677	To issue the checks and perform other administrative work of the SonomaWORKS program.	Restricted to administer the SonomaWORKS program.	MOU between Human Services Department and the Sonoma County Community Development Commission	
SPECIAL DISTRICT	COM DEV COMM	46065	BEGIN Funded Loans	3,006,353	Maintaining affordable housing stock within specified state funded housing complexes by providing low interest loans to homeowners.	Restricted to providing loans to qualified State of California Housing and Community Development Funding Restrictions and local program design.	State of California Housing and Community Development Funding Restrictions and local program.	
SPECIAL DISTRICT	COM DEV COMM	46105	Comm. Devlp. Block Grant	16,710,198	To provide loans and grants to eligible sub recipients for affordable housing, community development, economic development, and public services for lower income persons and lower-income neighborhoods.	Restricted to specified target populations, geographic areas, and eligible uses pursuant to federal regulation.	24 CFR, Part 570; Joint Powers Agreement amongst County and the 7 incorporated jurisdictions of Cloverdale, Cotati, Healdsburg, Rohnert Park, Sebastopol, Sonoma, and Windsor. See Resolution: 05-0568; Board Item from 5/8/12.	The fund balance increases and decreases from year to year depending on how quickly funded projects are completed.
SPECIAL DISTRICT	COM DEV COMM	46110	HOME Program	13,447,235	Loans to developers and sub recipients for affordable housing. Funds are committed to projects prior to the start of the fiscal year; the fund balance is reserved for the specific projects for which funds were committed and for admin costs to implement.	Restricted to specified target populations, geographic areas, and eligible uses pursuant too federal regulation housing within the community.	24 CFR Part 92. Joint Powers Agreement amongst County and the 7 incorporated jurisdictions of Cloverdale, Cotati, Healdsburg, Rohnert Park, Sebastopol, Sonoma and Windsor. See Resolution: 05-0568; See Joint Powers Agreement; Board Item from 5/8/12.	The fund balance increases and decreases from year to year depending on how quickly funded projects are completed.
SPECIAL DISTRICT	COM DEV COMM	46115	Emergency Solutions Grant	(0)	Provide grants to sub recipients for homeless prevention and assistance. Funds are committed to projects prior to the start of the fiscal year; fund balance is reserved for the specific projects for which funds were committed and for admin costs.	Restricted to general administration and program delivery via grants to local non-profit homeless services agencies.	Department of Housing and Community Development, Emergency Solutions Grants Program, State Regulations, California Code of Regulations Title 25, Division 1, Chapter 7, Subchapter 20. 6/21/2016 Resolution # 16-0245.	
SPECIAL DISTRICT	COM DEV COMM	46120	Flood Elevation	1,488,696	To provide grants to elevate flood-prone structures, particularly in the lower Russian River area.	Restricted to assist pre-approved structures at-risk of future riverine flood damage.	FEMA and CalEMA regulations and program guidebook policy. Resolutions: 97-0320; 97-0321	The fund balance increases and decreases from year to year depending on how quickly funded projects are completed.

Discretionary Level	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SPECIAL DISTRICT	COM DEV COMM	46125	Continuum Of Care Intake	23,874	To fund a single point of entry into homeless services as mandated by Housing and Urban Development (HUD)	Coordinated Intake Project expenses (primarily subcontractor costs)	HUD Continuum of Care Program Interim Rule, 24 CFR Part 578	
SPECIAL DISTRICT	COM DEV COMM	46130	Continuum Of Care Mgmt	381	To fund the Continuum of Care Coordination role	Continuum of Care planning projects only	HUD Continuum of Care Program Interim Rule, 24 CFR Part 578	
SPECIAL DISTRICT	COM DEV COMM	46135	CalHome Rehabilitation	1,081,929	Provide health and safety repairs to homes owned by low to moderate income residents of Sonoma County. Funds committed to projects prior to the start of the FY; fund balance reserved for the specific projects committed, and for admin costs.	Restricted to providing loans to qualified State of California Housing and Community Development Funding Restrictions and local program design. Homeowners to complete health and safety modification and repairs to their homes.	State of California Housing and Community Development Funding Restrictions and local program design.	The fund balance increases or decreases from year to year depending on how quickly funded projects are completed.
SPECIAL DISTRICT	COM DEV COMM	46140	R&R Funded HRLP & CRLP	1,195,395	Provide health and safety repairs to homes owned by low to moderate income residents of Sonoma County and repairs and improvements to local businesses. Funds committed to projects prior to the start of the FY; fund balance reserved for the specific projects committed, and for admin costs.	Restricted to providing loans to qualified homeowners and businesses in Sonoma County per the local program design. Homeowners to complete health and safety modification and repairs to their homes.	Board of Supervisors and Board of Commissioners Policy Decisions regarding program and CDC loan policies.	
SPECIAL DISTRICT	COM DEV COMM	46205	C of C Rental Assistance	57,668	To provide rental assistance in connection with supportive services for homeless people with disabilities. Funds are used for monthly rental assistance payments to eligible households and for administrative costs.	Use of funding is restricted to Shelter Plus Care program administration.	24 CFR Part 582; Resolution: 07-0440	The fund balance increases or decreases over time as grants are received and the number, size, & income level, and rents charge for assisted households changes.
SPECIAL DISTRICT	COM DEV COMM	46210	Housing Choice Voucher Prog.	1,936,965	HUD Housing Choice Voucher Program - Rental Assistance. Funds are used for monthly rental assistance payments to eligible households and for administrative costs.	Restricted to use for the Housing Choice Voucher (Section 8) rental assistance program.	Housing and Urban Development Funding Regulations. Health and Safety Code sections; 24 CFR Part 982. See Resolutions: 09-0003; 11-0166	The fund balance increases and decreases from year to year depending on the level of funds received and the number, size, income level & rents charged for assisted households changes.
SPECIAL DISTRICT	COM DEV COMM	46215	Homeless Mgmt. Inf. Systems	73,404	To operate the Homeless Information Management System (HMIS) for the local Continuum of Care. Funds are used for administration, management, and data collection for the HMIS.	Restricted to data collection and management of the HMIS.	24 CFR Par 583; Resolution: 07-0440	The fund balance increases or decreases from year to year as new grant funds are received and administrative costs are incurred.
SPECIAL DISTRICT	COM DEV COMM	46305	LMIHAF - Sonoma City	9,185,598	Low-Mod Income Housing Asset Fund for assets transferred from the City of Sonoma by act of law.	Loans, grants, and administration of affordable housing programs in specified geographic area.	ABx1 26, AB1484 and CA Community Redevelopment Law sections related to Low-Mod Housing Dollars	Fund balance increases or decreases as loans are made and paid off and rental revenue and expense is incurred.
SPECIAL DISTRICT	COM DEV COMM	46310	LMIHAF - Sebastopol City	4,616,723	Low-Mod Income Housing Asset Fund for assets transferred from the City of Sonoma by act of law.	Loans, grants, and administration of affordable housing programs in specified geographic area.	ABx1 26, AB1484 and CA Community Redevelopment Law sections related to Low-Mod Housing Dollars	

Discretionary Level	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SPECIAL DISTRICT	COM DEV COMM	46315	LMIHAF - Roseland	4,319,715	Low-Mod Income Housing Asset Fund for assets transferred from the Roseland RDA by act of law.	Loans, grants, and administration of affordable housing programs in specified geographic area.	ABx1 26, AB1484 and CA Community Redevelopment Law sections related to Low-Mod Housing Dollars	Fund balance increases or decreases as loans are made and paid off and rental revenue and expense is incurred.
SPECIAL DISTRICT	COM DEV COMM	46320	LMIHAF - Sonoma Valley	3,932,196	Low-Mod Income Housing Asset Fund for assets transferred from the Springs RDA by act of law.	Loans, grants, and administration of affordable housing programs in specified geographic area.	ABx1 26, AB1484 and CA Community Redevelopment Law sections related to Low-Mod Housing Dollars	Fund balance increases or decreases as loans are made or paid off.
SPECIAL DISTRICT	COM DEV COMM	46325	LMIHAF - Russian River	4,002,530	Low-Mod Income Housing Asset fund for assets transferred from the Russian River RDA by act of law.	Loans, grants, and administration of affordable housing programs in specified geographic area.	ABx1 26, AB1484 and CA Community Redevelopment Law sections related to Low-Mod Housing Dollars	Fund balance increases or decreases as loans are made or paid off.
SPECIAL DISTRICT	COM DEV COMM	46330	LMIHAF Admin Cost Fund	821,478	Low-Mod Income Housing Asset fund for administration of the Low-Mod Income Housing Assets transferred from former Redevelopment Agencies.	Administration of housing assets transferred from former Redevelopment Agencies and Low-Mod Income Housing use.	LMIHAF Policy as approved by the Board of Supervisors and the Board of Commissioners on August 19, 2014	
SPECIAL DISTRICT	COM DEV COMM	46335	Village Green II USDA Project	4,027,614	Low-Mod Income Housing Asset fund for assets transferred from the City of Sonoma by act of law.	USDA Rural Development Regulations restrict use for purposes of project expenses related to the development	USDA Rural Development Regulations	
SPECIAL DISTRICT	COM DEV COMM	46340	Rental Properties	361,259	Low-Mod Income Housing Asset fund for assets transferred from the City of Sebastopol by act of law.	Use of funding restricted to maintenance and management of housing assets in compliance with the LMIHAF policy	LMIHAF Policy as approved by the Board of Supervisors and the Board of Commissioners on August 19, 2014	
SPECIAL DISTRICT	FIRE/EMERG SVCS	13105	CSA #40 Fire Services	1,316,365	For Fire Protection within CSA#40.	For Fire Protection within CSA#40.	Resolution 93-0827/ Prop 13 allocations	Operational fund, limited growth from tax revenues.
SPECIAL DISTRICT	FIRE/EMERG SVCS	13115	CSA #40 Fire-Dry Creek	175,687	For Enhanced Fire Protection in the CSA#40 FS-Dry Creek (aka Sotoyome).	For Enhanced Fire Protection in the CSA#40 FS-Dry Creek (aka Sotoyome).	Resolution 97-0268	Operational fund, limited growth from tax revenues.
SPECIAL DISTRICT	FIRE/EMERG SVCS	13120	CSA #40 Fire-Sea Ranch	-	For Enhanced Fire Protection in the CSA#40 FS-Sea Ranch.	For Enhanced Fire Protection in the CSA#40 FS-Sea Ranch.	Resolution 93-0827	Operational fund, limited growth from tax revenues.
SPECIAL DISTRICT	FIRE/EMERG SVCS	13125	CSA #40 Fire-Fitch Mountain	1,332	For Enhanced Fire Protection in the CSA#40 FS-Fitch Mountain.	For Enhanced Fire Protection in the CSA#40 FS-Fitch Mountain.	Resolution 93-0827	Operational fund, limited growth from tax revenues.
SPECIAL DISTRICT	FIRE/EMERG SVCS	13130	CSA #40 Fire-Wilmar	231,217	For Enhanced Fire Protection in the CSA#40 FS-Wilmar.	For Enhanced Fire Protection in the CSA#40 FS-Wilmar.	Resolution 97-0267	Operational fund, limited growth from tax revenues.
SPECIAL DISTRICT	FIRE/EMERG SVCS	13305	CFD #4 Wilmar	12,751	For Enhanced Fire Protection in the CSA#40 FS-Wilmar.	For Enhanced Fire Protection in the CSA#40 FS-Wilmar.	Resolution 97-0267	Operational fund, limited growth from tax revenues.
SPECIAL DISTRICT	FIRE/EMERG SVCS	13315	CFD #5 Dry Creek	14,719	For Enhanced Fire Protection in the CSA#40 FS-Dry Creek (aka Sotoyome).	For Enhanced Fire Protection in the CSA#40 FS-Dry Creek (aka Sotoyome).	Resolution 97-0268	Operational fund, limited growth from tax revenues.
SPECIAL DISTRICT	FIRE/EMERG SVCS	13325	CFD #7 Mayacamas	54,931	For Enhanced Fire Protection in the CSA#40 FS-Mayacamas.	For Enhanced Fire Protection in the CSA#40 FS-Mayacamas.	Resolution 99-1190	Operational fund, limited growth from tax revenues.
SPECIAL DISTRICT	HUMAN SERVICES	13395	IHSS Public Authority	503,221	Established to be employer of record for in-home supportive services.	Must be used to provide in-home supportive services.	Established under Welfare and Institutions code 12302.25 & Sonoma County Ordinance Article XXIV Sec. 2	No growth intended to zero out annually. Operational fund.



Discretionary Level	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SPECIAL DISTRICT	PRMD	45105	CSA 41 Sanitation - Sea Ranch	489,766	Fund ongoing monitoring, maintenance and inspection of septic waste water treatment systems in Sea Ranch Zone2 serving properties that are not connected to sewer. Operations and management of septic waste water treatment systems.	Operations and management of septic waste water treatment systems in the zone.	Ordinance 3904 dated August 16, 1988	Varies, funded by resident charges, expended when appropriate projects and necessities arise.
SPECIAL DISTRICT	REGIONAL PARKS	15045	CSA #41 Parks - Sonoma Valley	180,767	Offset operational and maintenance expense at five Sonoma Valley Parks.	For O & M at Larson, Ernie Smith, Moran Goodman.	Board of Supervisors	Slow to no growth. Revenues based on property tax receipts.
SPECIAL DISTRICT	REGIONAL PARKS	15050	CSA #41 Parks - SV Ernie Smith	(0)	Capital improvements at Ernie Smith.	Capital Improvements.	Board of Supervisors	No growth. Fund used to pay for specific capital projects.
SPECIAL DISTRICT	REGIONAL PARKS	15055	CSA #41 Parks - SV Larsen	381	Capital improvements at Larson.	Capital Improvements.	Board of Supervisors	No discernible growth.
SPECIAL DISTRICT	SCAPOSD	13605	Open Space District	(213,697)	Ag and Open Space funded by Measure F quarter-cent sales tax in order to permanently preserve the diverse landscapes of Sonoma County. Began 1990 reauthorized 2006	Operations and acquisitions of Ag Pres & Open Space District	District Board of Directors	
SPECIAL DISTRICT	SCAPOSD	13610	Fiscal Oversight Commission	13,527	The Sonoma County Open Space Fiscal Oversight Commissions activities occur in this fund. The Commission began operations on April 1, 2011 in accordance with Reso #10-0832.	Operations and acquisitions of Ag Pres & Open Space District	District Board of Directors	
SPECIAL DISTRICT	SCAPOSD	13615	Stewardship Reserve	-	Established prior to June of 1998 for the stewardship of conservation easements (CE) and fee lands not yet opened for public recreation, which are held by the District beyond the District's lifespan.	The stewardship of conservation easements and fee lands not yet opened for public recreation, which are held by the District beyond the District's lifespan.	BOD action on 7/19/05	Slow growth. Based on interest earnings of fund balance.
SPECIAL DISTRICT	SCAPOSD	13620	Cooley Reserve	138,202	Established for public recreational outings on Cooley Ranch. Last transfer from Authority in January 2002. Donation from seller at closing for the purpose of educational outings.	Educational field outings on Cooley Ranch in Northern Sonoma County.	Sales agreement with landowner.	Slow growth. Based on interest earnings of fund balance.

Discretionary Level	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SPECIAL DISTRICT	SCAPOSD	13625	Moore Grant Conservation Ben.	-	Began on 12/1/11: The grant is to be used to support an initiative in Sonoma and Santa Cruz Counties that will evaluate the economic benefits of conservation and educate decision-makers and community leaders about these economic benefits in order to enhance and expand investment in conservation. One of the grant requirements is to calculate and apply interest earnings towards the grant efforts. To ease the financial reporting and the interest apportionment, a separate index was established. The grant has a three-year term with a final financial report due on January 15, 2015. The \$750K check arrived at the County Treasury on December 15, 2011 (AU1205587).	Grant funds for a conservation valuation program.	Funding agreement with the Moore Foundation.	Moderate growth. Based on interest earnings and donations.
SPECIAL DISTRICT	SCAPOSD	13635	Operations and Maint. Res.	4,632,985	Established to fund Operations and Maintenance at APOSD-owned properties, to facilitate initial public access, and to provide initial operating expenses on newly-transferred properties.	In accordance with Measure F, up to 10% of the sales tax revenue generated over the life of the measure can be used for the initial public access, operations maintenance of recreational lands.	Measure F Expenditure Plan	
SPECIAL DISTRICT	SCWA	14015	SCWA General Fund	21,219,216	Provide for general Agency overhead expenses; all Agency Labor; and ultimate emergency reserve for the Agency. Levels and uses set per Dec 18, 2003 memo to CAO and Auditor-Controller.	Property tax allocation is primary source of revenue. Other restrictions only from Agency Charter and general restrictions on uses of government funds.	Agency Charter - Founding legislation and Government Code. Budget approval, appropriations, adjustments, and agenda items brought to Board of Directors	Growth dependent on Property Tax Revenues.
SPECIAL DISTRICT	SCWA	14020	Spring Lake Park	2,303,238	Provide for the maintenance, operations, and capital expenses associated with Spring Lake Park. County Parks operates the park and Water Agency owns it as a flood control project.	Property taxes, Fees for Services, Concession Revenue for the fund purpose.	Budget approval by Agency Board of Directors.	The Agency through the flood control zone, owns Spring Lake Park and we pay County Parks to operate it. The fund should be stable at roughly 3 months of expenses per Dec 18, 2003 memo to CAO and Auditor-Controller.
SPECIAL DISTRICT	SCWA	14025	Waste/Recycled Water Loan	620,079	To provide interim financing for Waste/Recycled water projects.	Used for encumbrances.	Established in FY 98-99 Board approved budget	In active at this time. If used again it will be funded out of the Agency General Fund.
SPECIAL DISTRICT	SCWA	14030	Sustainable/Renewable Energy	169,913	Investigate and implement renewable energy projects for the Water Agency.	Property tax allocation transferred to the fund from the Agency General Fund.	Budget and Agenda Item / Contract Approval by the Board of Directors	Fund is dependent on Agency General Fund and will have changes in fund balance based on projects being funded.
SPECIAL DISTRICT	SCWA	14105	Zone 1A Laguna Mark West	5,964,957	Flood control in specified geographic region.	Property tax allocation for fund purpose.	Board Ordinance? Prop 13 allocation	The fund goes up and down depending on the cost of projects and timing of permits, etc.

Discretionary Level	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SPECIAL DISTRICT	SCWA	14110	Zone 2A Petaluma	3,493,461	Flood control in specified geographic region.	Property tax allocation for fund purpose.	Board Ordinance? Prop 13 allocation	The fund goes up and down depending on the cost of projects and timing of permits, etc.
SPECIAL DISTRICT	SCWA	14115	Zone 3A Valley of the Moon	3,066,490	Flood control in specified geographic region.	Property tax allocation for fund purpose.	Board Ordinance? Prop 13 allocation	N/A
SPECIAL DISTRICT	SCWA	14120	Zone 5A Lower Russian River	1,529,356	Flood control in specified geographic region.	Property tax allocation for fund purpose.	Board Ordinance? Prop 13 allocation	The fund goes up and down depending on the cost of projects and timing of permits, etc.
SPECIAL DISTRICT	SCWA	14125	Zone 7A North Coast	53,153	Flood control in specified geographic region.	Property tax allocation for fund purpose.	Board Ordinance? Prop 13 allocation	The fund goes up and down depending on the cost of projects and timing of permits, etc.
SPECIAL DISTRICT	SCWA	14130	Zone 8A South Coast	2,449,329	Flood control in specified geographic region.	Property tax allocation for fund purpose.	Board Ordinance? Prop 13 allocation	The fund goes up and down depending on the cost of projects and timing of permits, etc.
SPECIAL DISTRICT	SCWA	14135	Warm Springs Dam	(116,529)	Operation and maintenance portion of Warm Springs Dam and the Dry Creek channel immediately below the dam for both water supply and flood control.	O & M expenses for WSD and Dry Creek channel - transfer of tax proceeds to debt service fund.	voter approved measure for construction and funding of dam	This fund is not growing. It is paying for the Dry Creek Habitat Restoration projects per the Biological Opinion. It also transfers money from the sale of Treasury Strips to the Debt Service Fund to pay the USACE for building WSD.
SPECIAL DISTRICT	SCWA	34105	Warm Springs Dam Debt Serv.	35,071,042	Debt service for funding of Warm Springs Dam payments to US Army Corp of Engineers.	Debt service to USACE.	voter approved measure for construction and financing of Warm Springs Dam	Fund is declining over time as the USACE is paid for WSD.
SPECIAL DISTRICT	SCWA	43101	Occidental CSD	3,686,676	These funds were contributed to the District from the Water Agency to fund the District's Conservation Program. This balance is adjusted each year based upon actual conservation expenses incurred by the District offset by any additional Agency contributions.	Dedicated to expenses Occidental Districts incurs related to the Conservation Program.		Fluctuates based on expenses.
SPECIAL DISTRICT	SCWA	43102	Occidental CSD Expansion	945,487	Expansion/improvement of sewer systems & facilities.	For purpose of fund.	ab1600 - connection fees charged must be used only for the system improvements	Fund would temporarily grow if a capital project was being built in Occidental service area.
SPECIAL DISTRICT	SCWA	43201	Russian River CSD	20,118,627	Collection treatment and disposal of effluent in geographic region.	Sewer service and related in the specified area.	user fee by ordinance	Fund balance reserve target set by Dec 18, 2003 memo to CAO and Auditor-Controller. While this fund was not contemplated at the time of the memo, the rationale applies and the guideline has been adopted.
SPECIAL DISTRICT	SCWA	43202	Russian River - Expansion	975,763	Expansion/improvement of sewer systems & facilities.	For purpose of fund.	ab1600 - connection fees charged must be used only for the system improvements	Fund would temporarily grow if a capital project was being built in Russian River service area.
SPECIAL DISTRICT	SCWA	43203	Russian River - Revenue Bonds	281,535	Accumulate and disburse funds for repayment of 1981 revenue bonds.	Debt service.	bond documents and approval by the Board of Directors	Only used to pay debt service. No growth expected.

Discretionary Level	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SPECIAL DISTRICT	SCWA	43204	Russian River - Bonds	100,950	Accumulate and disburse funds for repayment of 1979 general obligation bonds.	Debt service.	voter approved general obligation bond	Only used to pay debt service. No growth expected.
SPECIAL DISTRICT	SCWA	43205	Russian River - Rev Bonds Res	121,740	Required reserve per State funding agreement.	Required reserve.	State loan agreement	No growth expected once 1 year of debt service has been accumulated.
SPECIAL DISTRICT	SCWA	43206	Russian River - State Loan Res	136,635	Required reserve per loan documents with State Water Resources Control Board.	Required reserve.	loan agreement	No growth expected once 1 year of debt service has been accumulated.
SPECIAL DISTRICT	SCWA	43207	RRCSD 3rd Unit WCRF	227,160	Required reserve per loan documents with State Water Resources Control Board.	Required reserve.	loan agreement	No growth expected once 1 year of debt service has been accumulated.
SPECIAL DISTRICT	SCWA	43301	Sonoma Valley CSD	59,423,647	Collection treatment and disposal of effluent in geographic region.	Sewer service and related in the specified area.	user fee by ordinance	Fund balance reserve target set by Dec 18, 2003 memo to CAO and Auditor-Controller.
SPECIAL DISTRICT	SCWA	43302	Sonoma Valley - Expansion	4,734,874	Expansion/improvement of sewer systems & facilities.	Expansion/improvement of sewer systems & facilities in district.	ab1600 - connection fees charged must be used only for the system improvements	Fund would temporarily grow if a capital project was being built in Sonoma Valley service area.
SPECIAL DISTRICT	SCWA	43304	Sonoma Valley - Glen Ellen Bnd	2,163	Accumulate and disburse funds for payment of general obligation bonds.	Debt service.	voter approved general obligation bond	Only used to pay debt service. No growth expected.
SPECIAL DISTRICT	SCWA	43305	Sonoma Valley - Revenue Bonds	(8,809,304)	Accumulate and disburse funds for payment of 1998 and 2005 revenue bonds.	Debt service.	bond documents and approval by the Board of Directors	Only used to pay debt service. No growth expected.
SPECIAL DISTRICT	SCWA	43306	Sonoma Valley-Rev Bnd Proj Fnd	-				
SPECIAL DISTRICT	SCWA	43307	Sonoma Valley - SRF Loan	(3,024,272)	Payment of State loan which financed tertiary treatment upgrades at SV treatment plant.	Debt service.	bond documents and approval by the Board of Directors	Only used to pay debt service. No growth expected.
SPECIAL DISTRICT	SCWA	43308	Sonoma Valley - SRF Loan Res	374,805	Accumulation of required loan reserve amount.	Debt service.	loan agreement	No growth expected once 1 year of debt service has been accumulated.
SPECIAL DISTRICT	SCWA	43309	Sonoma Valley - State Loan Res	161,421	Required reserve per loan documents with State Water Resources Control Board.	Debt service.	loan agreement	No growth expected once 1 year of debt service has been accumulated.
SPECIAL DISTRICT	SCWA	43310	Sonoma Valley - Wet Wtr Mit	473,444	Mitigation fees to address potential capacity deficiency related to a development project	Public improvements to mitigate the effect of the Sonoma Springs Housing Development on Sonoma Valley Sanitation District collection and treatment capacity.	California code 66001 requires SVCSO to demonstrate a reasonable relationship between fees collected as the condition for the approval of a development project and public facilities financed by the fee.	
SPECIAL DISTRICT	SCWA	43401	South Park CSD	16,717,154	Collection treatment and disposal of effluent in geographic region.	Sewer service and related in the specified area.	user fee by ordinance	Fund balance reserve target set by Dec 18, 2003 memo to CAO and Auditor-Controller. While this fund was not contemplated at the time of the memo, the rationale applies and the guideline has been adopted.

Discretionary Level	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SPECIAL DISTRICT	SCWA	43402	South Park - Expansion	5,053,152	Expansion/improvement of sewer systems & facilities.	Sewer service and related in the specified area.	ab1600 - connection fees charged must be used only for the system improvements	Fund would temporarily grow if a capital project was being built in South Park service area.
SPECIAL DISTRICT	SCWA	43403	South Park - 2000 Rev. Bonds	(1,109,937)	Accumulate and disburse funds for payment of 2005 refunding revenue bonds.	Debt service.	loan agreement	No growth expected once 1 year of debt service has been accumulated.
SPECIAL DISTRICT	SCWA	44105	Russian River Projects	(1,412,393)	Charges to Marin Municipal Water and North Marin Water in lieu of property taxes paid by Sonoma County for construction of Warm Springs Dam.	Management of the Russian River system flows and related projects.	Restructured Agreement for Water Supply and its predecessor agreements. 1991 and 1996 Agreements for water with Marin Municipal Water District. Budget approval by Board of Directors	Fund balance reserve target set by Dec 18, 2003 memo from Randy Poole and Rod Dole to Mike Chrystal.
SPECIAL DISTRICT	SCWA	44110	Recycled Water Fund	(541,750)	Transfer from the General Fund. In the past this fund was used to promote recycled water projects.	Designated for recycled water projects but could be repurposed.	Budget approval by Agency Board of Directors.	Small fund balance maintained .
SPECIAL DISTRICT	SCWA	44205	Water Transmission System	120,106,787	Operate and Maintain the water production and distribution systems. Capital projects associated with the water production and distribution system. Wholesale water charges, sale of hydro-electric power, and bond financing.	Collection of all wholesale water charges and transfer of revenue to sub-funds per the Restructured Agreement and purpose of the funds.	Restructured Agreement for Water Supply and its predecessor agreements. 1991 and 1996 Agreements for water with Marin Municipal Water District. Budget approval by Board of Directors	Fund balance reserve target set by Dec 18, 2003 memo to CAO and Auditor-Controller
SPECIAL DISTRICT	SCWA	44210	Water Management Planning	671,536	Water sales revenue for fund expenses associated with Water Planning, including the Urban Water Management Plan.	Restricted to functions related to the Urban Water Management Plan.	Restructured Agreement for Water Supply and its predecessor agreements. 1991 and 1996 Agreements for water with Marin Municipal Water District. Budget approval by Board of Directors	Funds flowing through this will increase as the next Urban Water Management Plan is worked on in about three years.
SPECIAL DISTRICT	SCWA	44215	Watershed Planning/Restoration	7,896,421	Water sales revenue for fund expenses associated with Watershed Planning and Restoration for which the Water Contractors are responsible, including compliance with parts of the Biological Opinion .	Restricted to functions for water contractor work on watershed planning and restoration.	Restructured Agreement for Water Supply and its predecessor agreements. 1991 and 1996 Agreements for water with Marin Municipal Water District. Budget approval by Board of Directors	Funds and flows through will increase as water contractors pay for the elements of the Biological Opinion which are their responsibility.
SPECIAL DISTRICT	SCWA	44220	Recycled Water/Local Supply	1,550,129	Water sales revenue for fund expenses associated with development of Recycled Water use programs and improvements to Local Water Supply for which the Water Contractors are responsible.	Designated for recycled water projects.	Restructured Agreement for Water Supply and its predecessor agreements. 1991 and 1996 Agreements for water with Marin Municipal Water District. Budget approval by Board of Directors	No increases anticipated.

Discretionary Level	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SPECIAL DISTRICT	SCWA	44225	Water Conservation	1,031,952	Water sales revenue for fund expenses associated with development of water conservation projects for which the Water Contractors are responsible.	Designated to fund conservation projects with water contractors.	Restructured Agreement for Water Supply and its predecessor agreements. 1991 and 1996 Agreements for water with Marin Municipal Water District. Budget approval by Board of Directors	Temporary increases may occur if water contractors start making payments ahead of when they do projects.
SPECIAL DISTRICT	SCWA	44230	Santa Rosa Aqueduct Capital	7,083,912	Financing and prefunding of capital projects associated with the Santa Rosa Aqueduct as defined by the Restructured Agreement.	Voluntary charges by the water contractors which receive water from the Santa Rosa Aqueduct for the purpose of the fund.	Restructured Agreement for Water Supply and its predecessor agreements. 1991 and 1996 Agreements for water with Marin Municipal Water District. Budget approval by Board of Directors	Funds built up depending on funding levels set by water contractors and the eventual application of the funds to a pipeline project.
SPECIAL DISTRICT	SCWA	44235	Petaluma Aqueduct Capital	6,785,392	Financing and prefunding of capital projects associated with the Petaluma Aqueduct as defined by the Restructured Agreement.	Voluntary charges by the water contractors which receive water from the Petaluma Aqueduct for the purpose of the fund.	Restructured Agreement for Water Supply and its predecessor agreements. 1991 and 1996 Agreements for water with Marin Municipal Water District. Budget approval by Board of Directors	Funds built up depending on funding levels set by water contractors and the eventual application of the funds to a pipeline project.
SPECIAL DISTRICT	SCWA	44240	Sonoma Aqueduct Capital	2,699,760	Financing and prefunding of capital projects associated with the Sonoma Aqueduct as defined by the Restructured Agreement.	Voluntary charges by the water contractors which receive water from the Sonoma Aqueduct for the purpose of the fund.	Restructured Agreement for Water Supply and its predecessor agreements. 1991 and 1996 Agreements for water with Marin Municipal Water District. Budget approval by Board of Directors	Funds built up depending on funding levels set by water contractors and the eventual application of the funds to a pipeline project.
SPECIAL DISTRICT	SCWA	44250	Storage Facilities	5,256,754	Finance capital projects for Storage Facilities as defined by the Restructured Agreement. Bond proceeds, transfers from O&M Fund, and grants.	Finance capital projects for Storage Facilities as defined by the Restructured Agreement. Bond proceeds, transfers from O&M Fund, and grants.	Restructured Agreement for Water Supply and its predecessor agreements. 1991 and 1996 Agreements for water with Marin Municipal Water District. Budget approval by Board of Directors	Funds built up via water sales to fund Storage projects.
SPECIAL DISTRICT	SCWA	44255	Pipeline Facilities	-	Finance capital projects for Pipeline Facilities as defined by the Restructured Agreement. Bond proceeds, transfers from O&M Fund and various Aqueduct Capital Funds, and grants.	Restricted for purposes of the bond proceeds, specifically for various aqueduct capital projects.	Restructured Agreement for Water Supply and its predecessor agreements. 1991 and 1996 Agreements for water with Marin Municipal Water District. Budget approval by Board of Directors	Funds transferred from Santa Rosa, Petaluma, and Sonoma Aqueduct funds, for pipeline capital projects. Build up and spend down should be nearly simultaneous. Fund balances should only be temporary while construction is in progress.

Discretionary Level	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SPECIAL DISTRICT	SCWA	44260	Common Facilities	13,541,091	Finance capital projects for Common Facilities as defined by the Restructured Agreement. Bond proceeds, transfers from O&M Fund, and grants.	Restricted for purposes of the bond proceeds, specifically for various capital facilities projects per agreement.	Restructured Agreement for Water Supply and its predecessor agreements. 1991 and 1996 Agreements for water with Marin Municipal Water District. Budget approval by Board of Directors	Funds should only be available during construction of Common Facilities projects.
SPECIAL DISTRICT	SCWA	44265	SCWA - ST DWR - Debt CX107	(7,435,813)	Water sales revenue. Debt service for State Loan for Collector 6.	Debt service.	Loan agreement	No significant build up of fund balance.
SPECIAL DISTRICT	SCWA	44270	SCWA - ST DWR - Reserve CX107	1,290,604	Accumulation of required loan reserve amount.	Required reserves.	Loan agreement	Only to the required 1 year annual debt service.
SPECIAL DISTRICT	SCWA	44275	Common Facilities Rev Bonds	(3,551,164)	Water sales revenue for 2003 Revenue Bond debt service. These bonds have been refinanced and retired within the last 6 months.	Debt service	Bond terms	No significant build up of fund balance.
SPECIAL DISTRICT	SCWA	44280	Storage Facilities Rev Bonds	(2,424,911)	Water sales revenue for 2003 Revenue Bond debt service. These bonds have been refinanced and retired within the last 6 months.	Debt service.	Bond terms	No significant build up of fund balance.
SPECIAL DISTRICT	SCWA	44285	Sonoma Aqueduct Revenue Bnds	(2,081,572)	Water sales revenue for 2003 Revenue Bond debt service. These bonds have been refinanced and retired within the last 6 months.	Debt service.	Bond terms	No significant build up of fund balance.
SPECIAL DISTRICT	SCWA	44290	Storage Fac Revenue Bonds 2006	(6,080,266)	Water sales revenue for 2006 Revenue Bond debt service.	Debt service.	Bond terms	No significant build up of fund balance.
SPECIAL DISTRICT	SCWA	44295	Common Fac Rev Bonds 2006/2015	(12,380,004)	Water sales revenue for 2006 Revenue Bond debt service.	Debt service.	Bond terms	No significant build up of fund balance.
SPECIAL DISTRICT	SCWA	44300	North Marin Water Deposit	648,925	North Marin deposit of funds in lieu of participation in debt service for financing Common Facility capital projects.	North Marin's share of Common Facility construction costs.	Restructured Agreement for Water Supply and its predecessor agreements. 1991 and 1996 Agreements for water with Marin Municipal Water District. Budget approval by Board of Directors	No significant build up of fund balance.
SPECIAL DISTRICT	SCWA	44305	Sonoma AQ Revenue Bonds 2015	(1,098,012)	Water sales revenue for 2015 Revenue Bond debt service.	Debt service.	Bond terms	No significant build up of fund balance.
SPECIAL DISTRICT	SCWA	44310	Common Fac Revenue Bonds 2019	(4,858,714)	Water sales revenue for 20019 Revenue Bond debt service.	Debt service.	Bond terms	No significant build up of fund balance.
SPECIAL DISTRICT	SCWA	44315	Sonoma Aq Revenue Bonds 2019	83,666	Water sales revenue for 2019 Revenue Bond debt service.	Debt service.	Bond terms	No significant build up of fund balance.
SPECIAL DISTRICT	SCWA	44405	Sea Ranch SZ1-General	882,906	Collection treatment and disposal of effluent in geographic region.	Sewer service and related in the specified area.	user fee by ordinance	Fund balance reserve target set by Dec 18, 2003 memo to CAO and Auditor-Controller.
SPECIAL DISTRICT	SCWA	44410	Sea Ranch SZ1-Expansion	313,433	Expansion/improvement of sewer systems & facilities.	Restricted to construction projects within Sea Ranch district.	ab1600 - connection fees charged must be used only for the system improvements	Fund balance reserve target set by Dec 18, 2003 memo fromto CAO and Auditor-Controller.
SPECIAL DISTRICT	SCWA	44505	Penngrove SZ-General	968,846	Collection treatment and disposal of effluent in geographic region.	Sewer service and related in the specified area.	user fee by ordinance	Fund balance reserve target set by Dec 18, 2003 memo fromto CAO and Auditor-Controller.
SPECIAL DISTRICT	SCWA	44510	Penngrove SZ-Expansion	332,655	Expansion/improvement of sewer systems & facilities	Restricted to construction projects within Penngrove district.	ab1600 - connection fees charged must be used only for the system improvements	Will depend on projects, but no big projects are anticipated at this time.

Discretionary Level	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SPECIAL DISTRICT	SCWA	44515	Penngrove SZ-Bonds	11,660	Accumulate and disburse funds for repayment of general obligation bonds.	Debt service.	voter approved general obligation bond	No increases anticipated.
SPECIAL DISTRICT	SCWA	44605	Geyserville SZ-General	547,164	Collection treatment and disposal of effluent in geographic region.	Sewer service and related in the specified area.	user fee by ordinance	Fund balance reserve target set by Dec 18, 2003 memo to CAO and Auditor-Controller.
SPECIAL DISTRICT	SCWA	44610	Geyserville SZ-Expansion	205,627	Expansion/improvement of sewer systems & facilities.	Restricted to construction projects within Geyserville district.	ab1600 - connection fees charged must be used only for the system improvements	Will depend on projects, but no big projects are anticipated at this time.
SPECIAL DISTRICT	SCWA	44615	Geyserville SZ-Bonds	15,450	Collection treatment and disposal of effluent in geographic region.	Sewer service and related in the specified area.	user fee by ordinance	Fund balance reserve target set by Dec 18, 2003 memo to CAO and Auditor-Controller.
SPECIAL DISTRICT	SCWA	44705	A.L.W. SZ-General	17,890,681	Collection treatment and disposal of effluent in geographic region.	Sewer service and related in the specified area.	user fee by ordinance	Fund balance reserve target set by Dec 18, 2003 memo to CAO and Auditor-Controller.
SPECIAL DISTRICT	SCWA	44710	A.L.W. SZ-Expansion	2,028,459	Expansion/improvement of sewer systems & facilities.	Restricted to construction projects within ALW district.	ab1600 - connection fees charged must be used only for the system improvements	Will depend on projects, but no big projects are anticipated at this time.
SPECIAL DISTRICT	SCWA	44715	A.L.W. SZ-Bonds	(2,400,349)	Accumulate and disburse funds for repayment of revenue bonds.	Debt service	Bond terms	No significant build up of fund balance.
SPECIAL DISTRICT	SCWA	44720	ALWSZ Rate Stabilization Fund	100,900	Accumulate funds to smooth rate increases	Restricted to smoothing rate increases	Water Agency Board of Directors	
SPECIAL DISTRICT	TPW	13015	Rio Nido GHAD	104,516	Geological Hazardous Abatement Dist. Improv-Maint.	Yes.	Resolution 99-0418	Original funding deposit, now interest only, limited growth.
SPECIAL DISTRICT	TPW	13335	Bittner Lane Perm. Road Dist.	17,824	Road maintenance on non-county road.	Road maintenance on Bittner Lane.	Street & Hwy code 1160-1197, Resolution 00360-1	Limited growth from property taxes for maintenance and replacement costs.
SPECIAL DISTRICT	TPW	13340	Mill Creek Ln Perm. Rd. Dist.	164,775	Road maintenance on non-county road.	Road maintenance on Mill Creek Lane.	Street & Hwy code 1160-1197, Resolution 11069-1	Limited growth from property taxes for maintenance and replacement costs.
SPECIAL DISTRICT	TPW	13345	Mirabel Height Perm. Rd. Dist.	14,145	Road maintenance on non-county road.	Road maintenance on Mirabel Heights.	Street & Hwy code 1160-1197, Resolution 21665	Limited growth from property taxes for maintenance and replacement costs.
SPECIAL DISTRICT	TPW	13350	Monte Rosa Perm. Road Dist.	25,846	Road maintenance on non-county road.	Road maintenance in Monte Rosa Division #1.	Street & Hwy code 1160-1197, Resolution 19850	Limited growth from property taxes for maintenance and replacement costs.
SPECIAL DISTRICT	TPW	13355	Peaks Pike Perm. Road Dist.	33,961	Road maintenance on non-county road.	Road maintenance on Peaks Pike Rd.	Street & Hwy code 1160-1197, Resolution 16402	Limited growth from property taxes for maintenance and replacement costs.
SPECIAL DISTRICT	TPW	13360	Canon Manor Maint. Ops.	474,946	Road Maint. /Operations-Private Roads.	Yes.	Fee Assessment per parcel Reso. 01-1318 and O/M Fund Establishment Reso. 09-0534	Limited growth from property assessments only.
SPECIAL DISTRICT	TPW	15015	CSA #41 Lighting - Roseland	502,167	Lighting District.	Lighting maintenance in Roseland area district.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15025	CSA #41 Lighting - Meadowlark	14,437	Lighting Assessment District.	Lighting maintenance in Meadowlark area district.	Lighting & Landscaping Act of 1972-Streets & Highway Code 22500 and following, Resolution 05-0266	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15035	CSA #41 Lighting - ALW Zone 5	129	Lighting District.	lighting maintenance in Airport Larkfield Wikiup Zone 5.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15065	CSA #41 Airport Center Light	56,295	Lighting District.	Lighting maintenance in Airport Business Center.		Limited growth from property taxes for operations and replacement costs.



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SPECIAL DISTRICT	TPW	15101	CSA #41 LD - Countywide	1,779,985	Lighting District	Lighting maintenance.		Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15102	CSA #41 LD - Belmont Terrace	34,988	Lighting maintenance in Belmont Terrace.	Lighting maintenance in Belmont Terrace.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15103	CSA #41 LD - Carmet	57,293	Lighting maintenance in Carmet.	Lighting maintenance in Carmet.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15104	CSA #41 LD - Cinnabar	111,374	Lighting maintenance in Cinnabar.	Lighting maintenance in Cinnabar.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15105	CSA #41 LD - Countryside Manor	8,313	Lighting maintenance in Countryside Manor.	Lighting maintenance in Countryside Manor.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15106	CSA #41 LD - Forestville	112,321	Lighting maintenance in Forestville.	Lighting maintenance in Forestville.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15107	CSA #41 LD - Geyserville	50,060	Lighting maintenance in Geyserville.	Lighting maintenance in Geyserville.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15108	CSA #41 LD - Graton	251,479	Lighting maintenance in Graton.	Lighting maintenance in Graton.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15109	CSA #41 LD - Guerneville	920,097	Lighting maintenance in Guerneville.	Lighting maintenance in Guerneville.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15110	CSA #41 LD - Jenner	151,485	Lighting maintenance in Jenner.	Lighting maintenance in Jenner.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15111	CSA #41 LD - Madrone Acres	146,144	Lighting maintenance in Madrone Acres.	Lighting maintenance in Madrone Acres.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15112	CSA #41 LD - Monte Rio	222,526	Lighting maintenance in Monte Rio.	Lighting maintenance in Monte Rio.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15113	CSA #41 LD - Pacific View	554	Lighting maintenance in Pacific View.	Lighting maintenance in Pacific View.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15114	CSA #41 LD - Penngrove	131,911	Lighting maintenance in Penngrove.	Lighting maintenance in Penngrove.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15115	CSA #41 LD - Rio Nido	361,561	Lighting maintenance in Rio Nido.	Lighting maintenance in Rio Nido.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15116	CSA #41 LD - South Park	31,585	Lighting maintenance in South Park.	Lighting maintenance in South Park.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15117	CSA #41 LD - Summer Home	55,499	Lighting maintenance in Summer Home Park.	Lighting maintenance in Summer Home Park.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15118	CSA #41 LD - Vly of the Moon	1,523,992	Lighting maintenance in Valley of the Moon.	Lighting maintenance in Valley of the Moon.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.

Discretionary Level	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SPECIAL DISTRICT	TPW	15119	CSA #41 LD - West Side	3,098	Lighting maintenance in West Side.	Lighting maintenance in West Side.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15120	CSA #41 LD - Woodside	45,199	Lighting maintenance in Woodside Club.	Lighting maintenance in Woodside Club.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	15201	So. Santa Rosa Light/Landscape	115,974	Lighting District	Lighting maintenance.	Resolution 91-1016 formed district, Resolution 93-0969 levied assessment pursuant to Landscaping & Lighting Act of 1972	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	45205	CSA #41 - Fitch Mnt Operations	2,156,551	Water District.	Fitch Mountain Water District Maintenance.	Resolution 76-54579 created CSA#24 Fitch Mountain. Resolution 93-1589 reorganized CSA#24 into CSA#41	limited growth from water sales for operational costs.
SPECIAL DISTRICT	TPW	45210	CSA #41 - Fitch Mnt Constr.	7,614	Water District.	Fitch Mountain Water District Construction.	Resolution 88-0267 approved a State Water Resources loan and grant to acquire and rehabilitate the Fitch Mountain Water System	Limited growth for occasional projects.
SPECIAL DISTRICT	TPW	45215	CSA #41 - Fitch Mnt Debt Svc	(13,199)	Water District.	Fitch Mountain Water District Debt Service.	Resolution 88-0267 approved a State Water Resources loan and grant to acquire and rehabilitate the Fitch Mountain Water System	Assessments and liability for debt service.
SPECIAL DISTRICT	TPW	45220	CSA #41 - Fitch Mnt Water Res	128,090	Water District.	Fitch Mountain Water District Reserve Fund.	Resolution 88-0267 approved a State Water Resources loan and grant to acquire and rehabilitate the Fitch Mountain Water System	Limited growth for occasional projects.
SPECIAL DISTRICT	TPW	45305	CSA #41 Water - Salmon Creek	1,902,067	Water District.	Salmon Creek Water District Operations.	Resolution 86-2264 created CSA#32 Salmon Creek. Resolution 93-1589 reorganized CSA#32 into CSA#41	Limited growth from water sales for operational costs.
SPECIAL DISTRICT	TPW	45310	CSA #41 Salmon Crk - Const.	3,903	Water District.	Salmon Creek Water District Construction.	Resolution 88-1312 accepted a loan and grant from the State Dept of Water Resources to acquire and rehabilitate the Salmon Creek Water System	Limited growth for occasional projects.
SPECIAL DISTRICT	TPW	45315	CSA #41 Salmon Crk - Debt Sv 2	(869,526)	Lighting maintenance in WAT-Salmon Creek.	Lighting maintenance in WAT-Salmon Creek.	Streets & Highway Code 19180.1, Ordinance 2639	Limited growth from property taxes for operations and replacement costs.
SPECIAL DISTRICT	TPW	45320	CSA #41 Salmon Crk - Res #2	4,176	To build required reserve related to debt service payment on system improvements funded by USDA Loan		Funds required for USDA Loan for System Improvements	
SPECIAL DISTRICT	TPW	45325	CSA #41 Salmon Crk - Depr Res	13,473	To build required reserve related to debt service payment on system improvements funded by USDA Loan		Funds required for USDA Loan for System Improvements	

Discretionary Level	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund	Restrictions on Use of Fund Balance	Legal Authority for Restrictions Statute/Ordinance/Resolution/Policy	Annual Growth or Contribution
SPECIAL DISTRICT	TPW	45405	CSA #41 Water - Freestone	334,150	Water District.	Freestone Water District Operations.	Resolution 87-2087 created CSA#33 Freestone. Resolution 93-1589 reorganized CSA#33 into CSA#41	Limited growth from water sales for operational costs.
SPECIAL DISTRICT	TPW	45410	CSA #41 Freestone - Const.	3,983	Water District.	Freestone Water District Construction.	Resolution 90-1797 approved loan and grant from the State Water Resources Dept to rehabilitate Freestone Water System	Limited growth for occasional projects.
SPECIAL DISTRICT	TPW	45415	CSA #41 Freestone DS	(97,941)	Debt Service Account for Loan needed for System Improvements.	Freestone Water District Debt Service Payments.		
SPECIAL DISTRICT	TPW	45505	CSA #41 Water - Jenner	819,144	Water District.	Jenner Water District Operations.	Resolution 88-0970 created CSA#34 Jenner. Resolution 93-1589 reorganized CSA#34 into CSA#41	Limited growth from water sales for operational costs.
SPECIAL DISTRICT	TPW	45510	CSA #41 Jenner - Construction	-	Water District.	Jenner Water District Construction.	Resolution 89-1327 approved a grant and loan under the 1984 State Safe Drinking Water Bond Act to acquire and rehabilitate the Jenner Water System	Limited growth for occasional projects.
SPECIAL DISTRICT	TPW	45515	CSA #41 Jenner - Debt Service	(6,624)	Water District.	Jenner Water District Debt Service payments.	Resolution 89-1327 approved a grant and loan under the 1984 State Safe Drinking Water Bond Act to acquire and rehabilitate the Jenner Water System	Assessments and liability for debt service.
SPECIAL DISTRICT	TPW	45520	CSA #41 Jenner - Reserve	52,783	Water District.	Jenner Water District Reserve to be held until loan defeasance.	Resolution 89-1327 approved a grant and loan under the 1984 State Safe Drinking Water Bond Act to acquire and rehabilitate the Jenner Water System	Limited growth for occasional projects.
SPECIAL DISTRICT	TPW	45525	CSA #41 Jenner - Debt Svc #2	(61,725)	Water District.	Jenner Water District Debt Service 2 payments.	Resolution 07-0920 approved a loan with the Safe Drinking Water State Revolving fund	Assessments and liability for debt service.
SPECIAL DISTRICT	TPW	45530	CSA #41 Jenner - Reserve #2	7,023	Water District.	Jenner Water District Reserve 2 to be held until loan defeasance.	Resolution 07-0920 approved a loan with the Safe Drinking Water State Revolving fund	Limited growth for occasional projects.
<b>Total</b>				<b>439,865,324</b>				

## Fiduciary Fund Analysis Exhibit

### *I. Fiduciary Funds identified as Potential Special Revenue Funds*

#	County Dept / Oversight	Fund #	Fund Name	Fund Purpose	Legal Authority / Legislation Ordinance / Board	Source of Funds	Fund Balance FY2016-17
1	County Clerk	82215	Domestic Violence Trust	Provide services to domestic violence victims. Payments made to YMCA, funds must be used for domestic violence shelter-based program. Taking 8% allowed administrative costs. <i>ACTTC requested Department determine if Funds are Special Revenue</i>	State statute PC1203.097 and WIC 18304	Defendant fees	(101)
2	District Attorney	81330	BLD ALC Analysis Clear. Trust	Funds used for payment of blood alcohol analysis fees-costs or services allowed. Statute references special account. <i>ACTTC requested Department determine if any Funds are Special Revenue</i>	State statute PC1463.17	Court Collections	237,606
3	DHS First 5	81350	Children & Families Clear. Tr.	Cigarette tax used to support First 5 programs. <i>ACTTC requested Department confirm Funds are Special Revenue</i>	Prop 10	Cigarette tax	-
4	HSD	81385	Welfare Abatement Trust	Funds held by Social Services Dept. on behalf of dependent children in foster homes. <i>ACTTC requested Department confirm Funds are Special Revenue</i>	Fund Authorization 17-030-551	HSD & DCSS deposits	5,716
5	HSD	81405	Redwood Children's Center	Donations received for Redwood Children's Center (County Program). <i>ACTTC requested Department confirm Funds are Special Revenue</i>	Fund Authorization 17-030-560 / BOS Resolution (Dec 1991)	Donations from individuals/companies	1,662

**II. Fiduciary Funds - Further Research Needed on Fund Restrictions**

#	County Dept / Oversight	Fund #	Fund Name	Fund Purpose	Legal Authority / Legislation / Ordinance / Board	Source of Funds	Fund Balance FY2016-17
1	Tax Collector	82180	1911 Clearing Trust	Release and record Special Assessment Liens. <i>ACTTC requested Department determine if any Funds are available for the General Fund, most likely immaterial with several months to determine</i>	Revenue & Taxation Code	Fees charged for providing tax code information	56,862
2	District Attorney	82240	Victim Assistance Trust	Victim/Witness Emergency. <i>Department is not clear on the legislation restrictions on this Fund which was transferred from Probation in 2002. Most likely not available to County. ACTTC requested Department determine how the Funds are to be spent/cleared</i>	Board of Supervisors (Dec 2002)	No EFS revenue	49,009
3	PRMD	82380	Permitting Trust	Security monies for various improvements. <i>ACTTC requested Department determine if any Funds are available for the General Fund, best preliminary estimate is less than \$50k; several months to determine</i>	County Agreement	Customer deposits for performance	37,353
4	District Attorney	81340	Criminalistics Lab Clear Trust	Payment to forensic labs. <i>Able to retain administrative costs of not greater than 5%; not part of the current process. ACTTC to work with Department on go forward process</i>	State statute HS 11372.5	Court Collections	50,357

**III. Fiduciary Funds - Assets Held in Trust for Various Entities and Purposes Based on Legal Authority**

#	County Dept / Oversight	Fund #	Fund Name	Fund Purpose	Legal Authority / Legislation / Ordinance / Board	Source of Funds	Fund Balance FY2016-17
1	Property Tax	82140	Tax Loss Reserve Trust	Hold Penalties and Interest Collected (Teeter)	Revenue & Taxation Code	Penalties & Interest from Apportionments	15,149,987
2	Tax Collector	81605	Tax Resource Trust	Teeter buyout trust	Revenue & Taxation Code	R & T code 97.03 and Uniform Guide Lines	33,480
3	Treasury	81410	CMSP Trust	The County Medical Services Program provides limited-term health coverage for uninsured low-income, indigent adults that are not otherwise eligible for other publicly funded health programs. It is designed to assist counties in meeting their indigent health care responsibilities under state law. Thirty-five CA counties participate in the pool	The CMSP Governing Board, est. per California law, is charged with overall program & fiscal responsibility for the program; Welfare Institutions code	State of California	307,844,727
4	ACTTC	82805	PARS Trust	OPEB irrevocable trust- funds held at PARS	Board of Supervisors	Payroll contribution	49,743,344
5	ACTTC	81150	Parking Citation Trust	Parking fee pass through, allocated to the County and cities monthly	Fund Authorization 17-030-100	Parking fees	83,372
6	Central Collections	81305	Central Collections Tax Fund	Allocates taxes to other trust funds	Revenue & Taxation Code	Property Taxes	22,984
7	DHS	81355	MAA/TCM CBO Trust	Payments to California Parenting Institute SR - Medi-Cal Administrative Activities Federal monies	Fund Authorization 17-030-613	Health Svc Deposit -State of California	(123)
8	HR Risk	81360	PSRW Trust	Public Service Employee Recognition Week	Department payments on Behalf of Employees	Departments paying for EE tickets	242
9	HSD	81380	Social Service Trust	For deposit of checks seized by the Social Services Special Investigations Division via search warrant. HSD must have Court Order to withdraw funds	Fund Authorization 17-030-550	HSD deposit	20,429
10		81390	Dependent Child Trust	Funds paid to SSA and individuals	Fund Authorization 17-030-552	HSD deposit	4,417
11		81400	Food Stamp Program Trust	Food Stamp Program	Fund Authorization 17-030-554	HSD deposit overpayments	258,425
12	Internal Audit	81470	2017 Fire-Debris Removal Ins Proceeds	Accounting for Fire related debris removal	Board of Supervisors	Property owners; Insurance payments for debris removal	-
13	Multiple	82530	PSR - Supp. Law Enf. Services	Tax allocation to Sheriff and cities	State statute	Sales Tax revenue	55,092
14	Recorder	81465	Building Homes and Jobs Trust	Collections remitted to State quarterly after deducting administrative cost	Senate Bill 2	SB2 additional recording fee	-
15	Agricultural Division	82210	Agricultural Comm Trust	Collect Surcharge & Fees related to hazmat, tech and weights and measures, land stewardship, etc and pay to state and respective pass thru agencies	State Statue	Fees and Surcharges related to hazmat, tech, weights & measures, land stewardship	15,853
16	Regional Parks	82415	Sonoma Cty Park Land Acq Trust	Acquire, maintain & operate park & recreation facilities	BOS are trustees	Santa Rosa city payments from sale of SR Plaza	127,580
17	CDC	82125	Housing Assistance Program	Assist employees with housing	SEIU MOU	SEIU payroll deductions	437,193
18		82270	Welfare Restrictions Trust	Jerry Casson Fund/Redwood Empire Food Bank, assists individuals in need	State Code	Donations from individuals/companies	16,162
19	Human	82275	PA/PG/PC Trust	Public Guardian/ Public Trust/Public Conservator	Conservatorship/Guardian/ Trustee	Holds client money and pays bills for clients	(4,924)
20	Human Res.	82355	Day of Caring Trust	Private donations to United Way Day of Caring Trust	Charitable Trust	Private Donations	4,511
21	Payroll	82115	HRA Contributions	HRA vesting - funds collected by payroll fund HRA	County MOU	Payroll contribution	1,392,870
22	PRMD	82390	State Bldg Standard Admn Trust	Paid to CA Building Standards Comm. Send state 90% quarterly can use remainder for training, books, etc.	Senate Bill	Building permit fees	7,619
23		81115	DNA Identification Trust	Court collections TC-31 remittance	State GC 76104.6 & 76104.7	Court Collections	72,762
24	Courts	82470	Incorporated Cities Trust	Allocate Fees Collected to Cities	State statute	Municipal & Justice Court fines - vehicle code-parking & criminal	97,959
25	County Counsel	82225	County Counsel I/B Dep Trust	Cash bonds required as security performance	County Counsel	Investment interest earnings	9,735

**III. Fiduciary Funds - Assets Held in Trust for Various Entities and Purposes Based on Legal Authority**

#	County Dept / Oversight	Fund #	Fund Name	Fund Purpose	Legal Authority / Legislation / Ordinance / Board	Source of Funds	Fund Balance FY2016-17
26	Courts/County Counsel	81440	Muni CT Bail Trust	Monies held pending resolution of case	Courts required	Court Collections	100,177
27	District Attorney	82235	DA Donation Trust	To purchase office amenities for use by prosecution witnesses	Board of Supervisors and restricted by donors	Private Donations	11,256
28		81335	DA Forfeiture Trust	Asset Forfeitures	AB 114 & Health & Safety Code Sec 11489	Asset sold	107,633
29		82245	JP Revolving Fund	Reimburse State Crime Victim Funeral/Burial Fund	CA Victim Compensation Fund	CA Victim Comp. Board	51,763
30	Probation	82400	Probation Officer Trust	For the benefit of adult/juvenile restitution cases	Court ordered Adult/Juvenile restitution	Private donations	197,309
31		82405	Probation Restitution Trust	Court ordered adult & juvenile restitutions to victims of crime	Welfare & Institution Codes 275-277, Penal Code 1203.04	Defendant Fees & Penalties	281,295
32		82475	Local Crime Prevention Trust	Additional fines collected for certain crimes and disbursed to local law enforcement agencies for crime prevention purposes	State statute	AB 1840 Additional fine collected in certain crimes.	213,084
33	Sheriff	81430	Sheriff's Civil Trust	Civil proceeds to be reimbursed or refunded to agents or individuals not 1099 activity	Fund Authorization 17-030-402	Sheriff & Central Collections	164,194
34		82445	Inmates Welfare Trust	Purchase items for jail inmates welfare. Reimbursements to County depts, incl. Health Services for Inmate Starting Point Program and AB 109 Inmate SUD Services	Government Sec 24351 & Penal Code Sec 4025	Profits from Jail Stores Trust Fund	1,213,627
35		82450	Jail Stores Trust	Purchase goods for resale to inmates. Profits transferred to Inmates Welfare Trust	Government Sec 24351 & Penal Code Sec 4025	Store Sales	148,008
36		82455	Sheriff's Trust	Holds seized, foreclosed, unclaimed and escheated property. Receives private and public donations and sales proceeds for Sheriff assets sold-i.e. firearms	State Statute governs distrib. of property	Escheated and forfeited funds	(3,144)
37		82460	Seized Property Trust	Money seized by Sheriff held pending court decisions. If prosecuted transferred to DA, interest to DA Asset Forfeiture Trust. If not prosecuted returned to owner	AB 114 Sections 11489 & 11495	Seized Property related to arrests-99% drug arrest related assets usually cash	128,738
38		82465	Asset Forfeiture (AB114)	Fund programs designed to combat drug abuse and divert gang activity	Health and Code Safety Section 11489/11488.4(j)	Seized asset distribution: DA Forfeiture Trust; collects 15% of the 65% seized	642,552
39	Tax Collector	82175	Subdivision Tax Trust	Collect deposits from subdivision fees/permits	Revenue & Taxation Code	Subdivision fees/permits	1,010,878
40		82185	Collection Officers Trust	Collection taxes	Revenue & Taxation Code	Property Taxes	23,465
41		82190	Redemption Officers Trust	Collection various delinquent taxes-apportioned	Revenue & Taxation Code	Delinquent secured and unsecured property taxes	4,113,294
42		82195	Transitional Tax Coll. Trust	Taxes collected and apportioned to respective agencies and refunds overpayments	Revenue & Taxation Code	Other Tax Collection Funds	1,512,000
43		82200	Spec. Assess. Inv. Earn. Trust	Interest earnings for Special Assessment Dist. subject to arbitrage calculations	Tax code	Investment interest earnings	11,105
44		82205	Treasurer Holding Trust	Deposit surplus money of personal property sales under Code Sec 2081.1	Code Sec 2081.1	Sales of personal property under Code Sec 2081.1	(101,339)

**III. Fiduciary Funds - Assets Held in Trust for Various Entities and Purposes Based on Legal Authority**

#	County Dept / Oversight	Fund #	Fund Name	Fund Purpose	Legal Authority / Legislation / Ordinance / Board	Source of Funds	Fund Balance FY2016-17
45	Property Tax	81185	Mendo Intercounty Clear. Trust	Tax collections due other counties	Revenue & Taxation Code	Property Taxes	(622)
46		81190	Napa Intercounty Clear. Trust				(340)
47		81195	Marin Intercounty Clear. Trust				(665)
48		81200	Shoreline JT Unif 2008				(45)
49		81215	SCIP - 2007-1				Funds allocated to Cal. Communities JPA
50		81220	Education Rev. Aug. Trust ERAF	Funds allocated to 81210 and schools	Revenue & Taxation Code	Property Taxes	(43,992)
51		81225	Windsor Tax Coll Trust	Allocation from Vehicles License Fee Compensation Fund	Revenue & Taxation Code	Property Taxes	(989)
52		81230	Petaluma Tax Coll Trust				(2,061)
53		81235	Sonoma Tax Coll Trust				(600)
54		81240	Santa Rosa Tax Coll Trust				(5,146)
55		81245	Cloverdale Tax Coll Trust				(558)
56		81250	Healdsburg Tax Coll Trust				(555)
57		81255	Rohnert Park Tax Coll Trust				(1,091)
58		81260	Cotati Tax Coll Trust				(516)
59		81265	Intercounty Tax CL Trust				1,335
60		81270	Delinquent Tax Trust				Hold revenue delinquent tax collections for distribution.
61		81280	Unapportioned Unsecured	Tax collections, refunds and apportionments	Revenue & Taxation Code	Property Taxes	(22,554)
62		81285	Unapportioned Secured				(11,460)
63		81290	Unapportioned CY Supp. SB813				1,787
64		81295	Unapportioned PY Supp. SB813				28,861
65		81455	PFA - Hannon Fund - 10 Year	SCEIP CY Secured property tax	Revenue & Taxation Code	Tax Collections Spec Assessment	47,545
66		81460	M/R University District	CY Secured property tax	Revenue & Taxation Code	Tax Collections Spec Assessment	17,590
67		85105	Roseland RPTTF	Redevelopment trust used to pay Successor Agency debt; remaining funds redistributed to taxing agencies	Tax code	Tax increment	3,779
68		85110	Russian River RPTTF				48,619
69		85115	Springs RPTTF				39,260
70		85205	Cloverdale RPTTF				181,072
71		85305	Cotati RPTTF				16,369
72		85405	Healdsburg RPTTF				110,411
73		85505	Petaluma RPTTF				74,597
74		85605	Rohnert Park RPTTF				61,645
75		85725	Santa Rosa RPTTF-Merged Prjcts				171,082
76	85805	Sebastopol RPTTF	3,520				
77	85905	Sonoma RPTTF	30,821				
78	86005	Windsor RPTTF	32,949				
79	82130	Business Appeals Impound Trust	Holding Trust on high dollar stipulation appeals				Revenue & Taxation Code 4703(a)
80	82135	Windsor Redevelopment Trust	Redevelopment Property Tax Trust Fund (RPTTF) Residual	Tax code	Property Taxes	2,750,634	
81	82150	Geothermal Impound Trust	Holding Trust for appeals specific to Geothermal Property	Revenue & Taxation Code	Geothermal Property tax impounds/allocations	112,590	
82	Debt Service	82105	Canon Manor Developer Trust	County funds allocable to Cannon Manner parcel waste water treatment	Sonoma County and Rohnert Park Agreement	Property Taxes	(498)
83		81120	Cloverdale ST DWR Debt Service	Debt Service Fund	State loan agreement	City of Cloverdale	368
84		82952	PFA - 2013A Bond - USDA	Restricted for Salmon Creek Sanitation Debt Service	Federal Loan docs	Property Taxes	(7,344)
85		82953	PFA - 2013B Bond - USDA				(1,770)
86		82954	PFA - Reserve A - USDA				13,532
87	82955	PFA - Reserve B - USDA	3,286				
88	Treasury	81310	Estate of Deceased Trust	Unclaimed money; escheated to state after one year	Fund Authorization 17-030-201	Attorneys and Public Admin	157
89		82155	Sebastopol Tax Coll Trust				12,666,757
90		82160	Town of Windsor Trust				13,968,834
91		82310	Rohnert Park Investment Trust				32,508,003



**III. Fiduciary Funds - Assets Held in Trust for Various Entities and Purposes Based on Legal Authority**

#	County Dept / Oversight	Fund #	Fund Name	Fund Purpose	Legal Authority / Legislation / Ordinance / Board	Source of Funds	Fund Balance FY2016-17
92	Treasury	82320	Cloverdale Investment Trust	External investment pool participant	Other Government Investment Trust	Investment interest earnings	199,157
93		82325	REMIF-Cities Ins Invest. Trust				230,211
94		82330	Cotati Investment Trust				395,963
95		82335	Healdsburg Investment Trust				-
96		82340	Vly Of The Moon Wtr Inv Trust				4,605,048
97		82345	Forestville Wtr Inv Trust				694,877
98		82350	FVL WD SSZ Conn. Fee Inv Trust				185,036
99		82360	ABAG/Cities Trust				1,962
100		82365	Cloverdale ST DWR Reserve				156,646
101		82410	Regional Parks Foundation				1,783,037
102		82420	SRJC Dorm Rev Trust				1,808,520
103		82435	SRJC Self Insurance Trust				880,572
104		82440	NBWRA Trust (North Bay Water Reuse Program Authority)				1,206,607
105		82485	Sonoma Clean Power Authority				-
106		82490	Palm Drive HCD Invstmt Trust				-
107		82425	SRJC Dorm I&R Trust				Bond Reserve Account; payments of principal & interest
108	County/CDC	84310	Sonoma Valley Debt Service	Bond debt through 2034	CA Department of Finance (DOF) ABx1 26	Tax increment from project	(11,132,538)
109		84105	Roseland	Successor Agency restricted; remitted to the CA DOF		Tax increment from project	2,709,756
110		84110	Roseland Debt Service	Wind down debt; balance to projects in the Roseland		None - Debt service complete	546,298
111		84205	Russian River	Conclude existing projects from area		Tax increment from project	1,122,998
112		84305	Sonoma Valley			3,577,536	
113		84115	Roseland Unenc. LMIHF	Cash will either be transferred to project fund or returned to CA DOF		Investment Interest Earnings	1,006
114		84210	Russian River Unenc. LMIHF			Only	3,845
115	84315	Sonoma Valley Unenc. LMIHF	10,872				
116	Clearing Account	81140	Local Transp/MTC Trust	Funds allocated to cities etc	Met Transportation Commis	MTC Federal and State funds	-
117		81145	Judicial Clearing Trust	Court collections paid to the state	Multiple state penal codes	Court Collections	1,300,655
118		81155	Insurance Premium Clear. Trust	Holds employee paid insurance premiums	Fund Authorization 17-030-905	Payroll Collections	41,282
119		81275	Tax Redemptions	Prior secured redemptions and refunds, clearing account	Revenue & Taxation Code	Property Taxes	-
120		81320	Recorder Clearing Trust	To receive monies owed General Fund and other gov. agencies. Funds allocated to GF, Cities, State etc	Fund Authorization 17-030-241	Recorder Collections	12,434
121		81345	Public Health Clearing Trust	Receives monies owed to the General fund of Sonoma County and other governmental agencies.	Fund Authorization 17-030-572	Public Health Collections	52,497
122		81365	Health Benefits Clearing Trust	2 Million balance carrying forward each year - Payroll collections for benefit payments EE & ER	Fund Authorization 17-030-062	Payroll Collections	2,147,909
123		81370	Life Insurance Clearing Trust	Employees/employer premium payments received	Fund Authorization 17-030-063	Payroll Collections	711,098
124		81375	Medical Retiree Clearing Trust	OPEB clearing account	Fund Authorization 17-030-066 10/24/2008	Payroll contribution	(650)
125		81415	Probation Officer Clr. Trust	Probation collections - paid to individuals & other counties	Fund Authorization 17-030-443; Welfare code 275-277	Probation Collections	27,301
126		81435	Muni CT Daily Deposit Trust	Court collections used to pay Superior Court remittances and citizen fee overpayment refunds	State statute	Court Collections	(1,061,996)
127		81505	Interest Clearing Trust	Interest clearing account; offset to liability account	Other Government Investments	Investment Interest earnings	(2,636,505)
128	82145	Auditors Tax Clearing Trust	Clearing Trust for various Tax dollars to be redistributed	Revenue & Taxation Code	Unapportioned tax revenue and state funds	1,132,615	
129		82385	Strong Motion Instr Clr Trust	Sent to CA Dept of Conservation. Used for installation and building earthquake measurements	State statute	Fees collected from building permit applicants	38,238

Over \$3 Million General Fund Balances

Level of Discretion	County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund
4-Tribal	CAO	10095	Graton Casino Mitigation	\$ 15,496,475	Fund activities designed to mitigate negative effects of Casino Operations. Set up to accumulate funds for future use.
5-Restricted	CAO	10005	General Fund Unspendable	\$ 8,293,359	Restricts available General Fund to account for fund advances made to other non-General Funds. It includes funds used to finance the implementation of EFS. The balance is inventory and prepaid expenses.
2-Replacement	General Services	10505	Fleet ACO	\$ 6,622,150	Accumulates replacement portion of vehicle equipment internal fees paid by departments and agencies.
3-Reinvestment & Revitalization	CAO	10090	RDA Dissolution Distributions	\$ 6,330,988	Tax increment apportionment for former Redevelopment Areas, which is now deposited into the General Fund after the dissolution of the state RDA program. Source finances the Board's Reinvestment & Revitalization program.
5-Restricted	CAO	10105	Tobacco Deallocation	\$ 4,562,945	No Specific purpose. Has been previously designated for non-capital costs for ADA Transition Plan
2-Replacement	ISD	10015	IS Replacement Fund A	\$ 4,503,934	Fund contains 1) dept. contributions for computer and equipment replacements for general fund departments allowing a more even expense to the department budgets and ensure depts. are replacing equipment timely and 2) dept. contributions for infrastructure replacement collected through annual rates and expended in varying years dependent on infrastructure replacement based on life of assets and 3) strategic funds including interest earned and balance of project GF contributions for work carried to next fiscal year.

Over \$3 Million Special Revenue Funds

Discretion Level	County Department	Fund	Fund Title	Estimated 06/30/2019 Balance	Purpose of Fund
Special Revenue Fund	TPW	11051	Roads Fund	\$ 21,491,491	Road Fund General Operations.
Special Revenue Fund	TPW	11054	Countywide Development Fee	\$ 7,343,603	Traffic Mitigations-interest bearing account.
Special Revenue Fund	CRA	11104	Recorder - Modernization	\$ 6,915,888	To support a modernized system of recorded documents.
Special Revenue Fund	DISTRICT ATTORNEY	11129	DA - Consumer Protection Fund	\$ 3,622,661	Funds are designated for the exclusive use by the District Attorney for the enforcement of consumer protection laws.
Special Revenue Fund	CAO/ACTTC	11145	Open Space Sales Tax Account - Measure F	\$ 27,314,787	Established to receive transfer of Measure C funding and sales tax revenues from Measure F. Fund finances the Open Space District's operations and capital acquisition. Is it monitored by the Auditor's Office to ensure debt service and bonding compliance.
Special Revenue Fund	PROBATION	11154	Probation Transitional Housing	\$ 3,339,355	To receive funds from the California Department of Finance for a transitional housing program.
Special Revenue Fund	PROBATION	11304	Probation - YOBG	\$ 3,192,896	Youthful Offender Block Grant funding for development and implementation of treatment programs and services for non-707(b) offenders who will no longer be sent to State facilities.
Special Revenue Fund	PROBATION	11306	Probation - Juv. Prob. & Camp	\$ 6,145,264	Juvenile Probation Funding for specified probation services for at-risk youth, juvenile offenders, and their families; and Camp Funding for operation of Juvenile camps/ranches.
Special Revenue Fund	PROBATION	11310	AB109 Contingency	\$ 3,612,245	Realignment funding for local services in order to reduce the State Prison population. Local services funded include custody for non-violent, non-serious, non-sex offenders; local post-release supervision; and local planning.
Special Revenue Fund	SHERIFF	11320	Sheriff Trial Court Security	\$ 6,119,510	State revenue specifically allocated for the purpose of providing court security services to the Superior Court.
Special Revenue Fund	HUMAN SERVICES	11505	Human Services Department	\$ 17,519,820	Used for matching purposes for 1991 realignment.
Special Revenue Fund	HEALTH SERVICES	11610	Intergovernmental Transfer	\$ 6,947,883	To expand services to support the local safety net through improved coordination and integration improving health services for Medi-Cal beneficiaries and other underserved populations.
Special Revenue Fund	HEALTH SERVICES	11615	Audit Reserve	\$ 3,707,039	Medicaid program; County has contracted with State.
Special Revenue Fund	HEALTH SERVICES	11620	First 5 Sonoma County	\$ 8,241,029	Funding for programs that serve and support children age 0-5 .
Special Revenue Fund	HEALTH SERVICES	11991	Health Realignment Fund 1991	\$ 8,365,995	1991 Realignment Funds for Public Health services

Enterprise Funds over \$3M

County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund
TPW	41301	Airport Enterprise	\$ 70,033,845	Primary Operating Fund for Airport Enterprise. Large apparent balance is due to the fact that capital/fixed assets are included.
TPW	41401	Transit - Article 4	\$ 24,488,267	To fund County supported fixed-route transit services (Operations and Capital) and ADA paratransit services. Large apparent balance is due to the fact that capital/fixed assets are included.
TPW	41121	IWD - Administration	\$ 23,114,844	Primary Administrative operating Fund for Refuse Enterprise. Large apparent balance is due to the fact that capital/fixed assets are included.
TPW	41122	Former Rural Landfills	\$ 12,548,932	For cleanup of potential landfill leaks that may pollute water sources.

Internal Service Funds over \$3M

County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund
SCWA	54010	Facilities Fund	\$ 32,764,296	Charges for facility rents. Internal service fund to consolidate and socialize facility debt service, overhead, maintenance and services purchases, for buildings used by the Water Agency and its enterprises. Large apparent balance is due to the fact that capital/fixed assets are included.
SCWA	54015	Power Resources	\$ 14,937,471	Internal service fund to consolidate and socialize all electrical power purchases, management overhead, and associated capital project expenditures for power used within the Water Agency and its enterprises.
HUMAN RESOURCES	51240	Cty Health Plan - Economic Res	\$ 12,095,215	County Health Plan Economic Uncertainty Reserve - comprised of employer contributions for health benefits.
HUMAN RESOURCES	51215	Health Insurance	\$ 5,714,425	County Health Plan - Self-funded insurance medical plan.
ACTTC	51530	Debt Service Rate Norm.	\$ 4,748,674	Carryover Balance due to estimation of payroll rates. Funds used for smoothing of future year rates.
SCWA	54005	Equipment Fund	\$ 3,942,737	Charges for equipment usage. Internal service fund to consolidate and socialize equipment purchases, management overhead, and associated capital project expenditures for equipment used within the Water Agency and its enterprises. Large apparent balance is due to the fact that capital/fixed assets are included.

Special District Funds Over \$3M

County Department	Fund	Fund Title	Estimated 6/30/2019 balance	Purpose of Fund
SCWA	44205	Water Transmission System	\$ 120,106,787	Operate and Maintain the water production and distribution systems. Capital projects associated with the water production and distribution system. Wholesale water charges, sale of hydro-electric power, and bond financing.
SCWA	43301	Sonoma Valley CSD	\$ 59,423,647	Collection treatment and disposal of effluent in geographic region.
COM DEV COMM	46045	County Fund For Housing	\$ 22,544,538	To create, preserve, or promote affordable housing within Sonoma County. Funds are used for new housing rehabilitation loans as eligible applications are received, and for administrative costs to implement the program. About \$9.5M is available for budgeting as \$13M is tied up in loan portfolio assets.
SCWA	14015	SCWA General Fund	\$ 21,219,216	Provide for general Agency overhead expenses; all Agency Labor; and ultimate emergency reserve for the Agency. Levels and uses set per Dec 18, 2003 memo to CAO and Auditor-Controller.
SCWA	43201	Russian River CSD	\$ 20,118,627	Collection treatment and disposal of effluent in geographic region.
SCWA	44705	A.L.W. SZ-General	\$ 17,890,681	Collection treatment and disposal of effluent in geographic region.
SCWA	44260	Common Facilities	\$ 13,541,091	Finance capital projects for Common Facilities as defined by the Restructured Agreement. Bond proceeds, transfers from O&M Fund, and grants.
SCWA	44250	Storage Facilities	\$ 5,256,754	Finance capital projects for Storage Facilities as defined by the Restructured Agreement. Bond proceeds, transfers from O&M Fund, and grants.
SCWA	43402	South Park - Expansion	\$ 5,053,152	Expansion/improvement of sewer systems & facilities.
SCAPOSD	13635	Operations and Maint. Res.	\$ 4,632,985	Established to fund Operations and Maintenance at APOSD-owned properties, to facilitate initial public access, and to provide initial operating expenses on newly-transferred properties.



# OFFICE OF THE COUNTY ADMINISTRATOR

## COUNTY OF SONOMA

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DEPUTY COUNTY ADMINISTRATOR

**MICHAEL GOSSMAN**  
DEPUTY COUNTY ADMINISTRATOR

June 12, 2018

To: Members of the Board of Supervisors

From: Sheryl Bratton, County Administrator

Re: FY 2018-2019 Budget: Reinvestment and Revitalization Funds (R&R)

The Reinvestment and Revitalization (R&R) fund was created by the Board following the dissolution of Redevelopment in 2012. The fund was established using the Residual Distribution (Residual Property Taxes) received from Redevelopment Property Tax Trust Fund (RPTTF) the County receives as a result of dissolution of redevelopment. Rather than distribute directly into the General Fund, the Board decided to use the funding to support the completion of former redevelopment projects, as well as countywide economic, community, and housing development projects. Consistent with the policy first adopted on May 14, 2013, the Board has annually reviewed and approved all funding recommendations, most recently on March 29, 2016, in which the policy was updated to make clear that funding should not be restricted to the former redevelopment areas and to extend the application of the policy through FY 2019-20. A new five-year plan was approved by the Board as a part of the FY 2017-18 Budget Hearings.

### Historical Revenue Summary, Revenue Projections, and Fund Balance

Attachment A provides an historical summary of revenue received in the R&R fund, which is primarily sourced from Residual Property Taxes and Asset Liquidation revenues. Residual Property Taxes are the portion of property tax revenues (RPTTF or former tax increment for all Successor Agencies in Sonoma County) that the County receives after the Auditor-Controller-Treasurer-Tax Collector (ACTTC) distributes pursuant the Dissolution Act to the Successor Agencies, affected taxing entities, and for eligible administrative costs and prior period adjustments. Asset Liquidation revenues are proceeds from the liquidation of former redevelopment assets. Also included in the historical revenue summary, are repayments from the Successor Agency for expenditures related to the Highway 12 and Roseland projects, which is discussed more fully in the Historical Funding Summary below.

The revenue received in the R&R Fund has proven quite difficult to forecast because of the unpredictable nature of asset liquidations and prior period adjustments. Since FY 2013-14, \$6.1 million has been distributed as a result of the sales of former redevelopment projects. Due to the one-time nature of these sales, these distributions are not considered ongoing revenue. Prior period adjustments have also been a challenge. Pursuant to the Dissolution Act, ACTTC has accounted for prior period adjustments, which have historically been anticipated as negative adjustments. However, the State Department of Finance (DOF) has been irregular in making these adjustments, and in April 2018, ACTTC was notified that DOF has initiated a prior period adjustment for the FY 2015-16 distribution that required the various successor agencies to make use of available cash. This determination by DOF increased the availability of Residual Property Taxes, resulting in a \$2.4 million increase that will be

distributed to the County for the second period in FY 2017-18. This increase is considered an anomaly, therefore the FY 2018-19 Recommended Budget assumes \$3 million in available ongoing revenue based on the average of Residual Property Taxes received from FY 2013-14 through FY 2016-17.

Also included is a Fund Balance Summary (Attachment B), which provides the basis for the Fund Balance estimates for FY 2018-19. The revenue estimates for FY 2017-18 include \$3 million in baseline ongoing revenue, as well as the \$2.4 million in unanticipated Residual Property Tax revenue discussed above. Also reflected is \$7.2 million in commitments or “earmarks” that have been made in past plans. Please see Attachment B for details regarding these commitments. After accounting for budgeted expenses and ongoing revenue for FY 2018-19, and the committed earmarks, the estimated uncommitted Fund Balance for FY 2018-19 is \$6.3 million.

### Historical Funding Summary

As indicated on Attachment C, the R&R Fund has financed more than \$23 million dollars towards a myriad of programs and projects since its inception in 2013. One of the primary purposes of the fund was to “backfill and/or cash flow” the Highway 12 and Roseland Plaza projects, while the County awaited the results of a lawsuit filed against the California Department of Finance (DOF) over the status of the two projects as Recognized Obligation Payment Schedules (ROPS) projects. The County was eventually successful and both Highway 12 and the Roseland projects became eligible ROPS projects, and the need for continued “backfill and/or cash flow” is no longer necessary, so that FY 2017-18 will be the last year that that R&R funds was budgeted to support these ROPs projects. Following the settlement with DOF, the Sonoma County Successor Agency (administered by the Community Development Commission) was able to repay the R&R Fund for the activities supported, which is also reflected in Attachment A.

### FY 2018-19 Budget Fiscal Policy Alignment for FY 2019-20

The FY 2018-19 Reinvestment and Revitalization Budget (Attachment D) was drafted using the guidance of the policy and R&R Plan most recently adopted by the Board (Attachments E and F) and continues to support long-standing housing, homeless, and community service activities administered by the Community Development Commission. Also included are expenditures approved by the Board to support the Office of Recovery and Resiliency and for the Total Maximum Daily Load (TMDL) Ombudsman agreement. Consistent with past practices, the FY 2018-19 Budget relies on approximately \$2.1 million of R&R Fund Balance to meet planned expenditures.

Historically, the distribution of the funds has been through the use of a five year plan that relied upon fund balances and future anticipated revenue to resource up to five years of planned expenditures. Now that the Successor Agency no longer needs the assistance of R&R Fund to cash flow the approved ROPS obligations, and to be consistent with the Board’s financial policies to match ongoing expenditures, with ongoing revenue sources, staff recommends we discontinue the use of the Five-Year R&R Plan and instead make use of an annual expenditure plan that aligns ongoing activities, like staffing and non-profit contracts with reliable ongoing sources of revenue.

Staff recommends the Board adopt a new approach to the R&R distribution as an annual planning process that prioritizes efforts while still considering the future outlook for emerging policy issues, for example maximizing housing development, fire recovery efforts, and the potential for new revenue sources, like Community Development Block Grant Disaster Recovery (CDBG-DR) and potentially a housing bond. To inform annual budget planning, staff recommends returning with future revenue and



fund analyses that identify the stable components of this resource for ongoing operations and assigning one time sources accordingly.

#### FY 2018-19 Program Add Requests

The FY 2018-19 Budget, included as Attachment D does not include three requests from the Community Development Commission for an additional \$1.4 million of R&R funds, since the requests fell outside the provisions of the most recent R&R Plan adopted by the Board. These requests will be included in Non-General Fun Program Add Requests -Tab 2 of the Budget Binder for the Board's consideration.

**Reinvestment and Revitalization Revenue Summary**

Attachment A

	<b>FY 12-13</b>	<b>FY 13-14</b>	<b>Actuals FY 14-15</b>	<b>FY 15-16</b>	<b>FY 16-17</b>	<b>Est Actual FY 17-18</b>	<b>Grand Total</b>
<b>Residual Property Taxes</b>	\$ 9,921,801	\$ 2,568,394	\$ 3,347,023	\$ 3,517,924	\$ 3,797,827	\$ 5,400,000	\$ 26,652,968
<b>Asset Distribution</b>		\$ 1,356,247	\$ 572,589	\$ 4,098,015	\$ 121,852		\$ 6,148,702
<b>Interest on Cash</b>	\$ 4,760	\$ 50,877	\$ 56,483	\$ 83,375	\$ 177,255	\$ 218,705	\$ 591,455
<b>Successor Agency Repayment</b>			\$ -	\$ 3,635,549	\$ 305,582		\$ 3,941,131
<b>Total Revenue</b>	<b>\$ 9,926,561</b>	<b>\$ 3,975,517</b>	<b>\$ 3,976,095</b>	<b>\$ 11,334,863</b>	<b>\$ 4,402,515</b>	<b>\$ 5,618,705</b>	<b>\$ 39,234,257</b>

**Fund Balance Summary  
Redevelopment Agencies (RDA) Dissolution Distribution**

**Attachment B**

	<b>Actual FY 2016-17</b>	<b>Estimated FY 2017-18</b>	<b>Projected FY 2018-19</b>
Beginning Balance	\$ 18,599,605	\$ 17,260,183	\$ 15,732,469
PLUS: Revenue	\$ 4,402,588	\$ 5,618,705	\$ 3,000,000
LESS: Expenses	\$ 5,742,010	\$ 7,146,419	\$ 5,131,481
<b>Available Fund Balance</b>	<b>\$ 17,260,183</b>	<b>\$ 15,732,469</b>	<b>\$ 13,600,988</b>
Committed/Earmarks			
1) Springs HUB			\$ 2,050,000
2) Hwy 12 Parking Mitigation			\$ 820,000
3) SW Santa Rosa Annexation			\$ 2,500,000
4) Remainder of TMDL MOU			\$ 700,000
5) Guerneville Homeless Shelter			\$ 1,200,000
<b>Total</b>			<b>\$ 7,270,000</b>
<b>Uncommitted Fund Balance</b>			<b>\$ 6,330,988</b>

- 1) Funding was earmarked in FY 2016-17 to support the Springs Community Plaza.
- 2) Funding was earmarked in FY 15-16 to supplement Successor Agency costs for Highway 12 parking mitigation efforts. The project is underway.
- 3) Funding was earmarked in FY 17-18 to finance potential SW Santa Rosa annexation costs.
- 4) Funding was earmarked in FY 17-18 to support the Total Maximum Daily Load (TMDL) efforts in the Lower Russian River area. This is the remaining balance after accounting for the Ombudsman agreement.
- 5) Funding has been earmarked since the creation of the R&R fund to support the creation of a homeless service center in the Lower Russian River area.

Reinvestment and Revitalization Expenditure Summary

Attachment C1

	Actual FY 13-14	Actual FY 14-15	Actual FY 15-16	Actual FY 16-17	Est. Actual FY 17-18	Total
CDC Various Projects	\$ 3,511,047	\$ 720,000	\$ 2,089,518	\$ 4,638,645	\$ 4,284,520	\$ 15,243,730
CDC/GSD for Roseland*		\$ 904,808				\$ 904,808
CDC/TPW for Hwy 12*	\$ 599,916	\$ 1,297,108	\$ 1,154,629			\$ 3,051,653
TPW for Penngrove			\$ 250,000	\$ 330,000	\$ 1,670,000	\$ 2,250,000
Guerneville Sheriff			\$ 102,986			\$ 102,986
Regional Parks Andy's Park				\$ 700,000		\$ 700,000
Office of Recovery & Resiliency					\$ 124,899	\$ 124,899
Total Maximum Daily Load Ombudsman					\$ 50,000	\$ 50,000
Behavioral Health Backfill					\$ 925,000	\$ 925,000
Housing Bond Exploration					\$ 92,000	\$ 92,000
<b>Total Transfers</b>	<b>- \$ 4,110,963</b>	<b>\$ 2,921,916</b>	<b>\$ 3,597,133</b>	<b>\$ 5,668,645</b>	<b>\$ 7,146,419</b>	<b>\$ 23,445,076</b>

\* Successor Agency has repaid the R&R fund use to cash flow these projects.

## Reinvestment and Revitalization Expenditure Summary

Attachment C2

### Historical List of Projects Funded

Roseland Village	\$	904,808
Highway 12	\$	3,051,653
Highway 12 Parking Mitigation	\$	8,699
Monte Rio Wastewater Feasibility	\$	116,434
Guerneville Homeless Shelter	\$	313,843
Community Service Fund	\$	1,000,000
Homeless Safe Parking	\$	590,953
Homeless Outreach Services Team	\$	885,000
Homeless Shelters**	\$	2,232,746
Legal Aid	\$	233,200
Social Advocates for Youth	\$	150,000
Day Labor Centers	\$	203,063
Guerneville Community Policing	\$	249,092
County Fund for Housing	\$	3,616,800
Housing Rehabilitation	\$	1,511,281
Tiny Homes	\$	75,000
Housing Toolbox Work Plan	\$	213,000
Russell Houses Repairs	\$	50,000
Commercial Rehabilitation	\$	1,956,750
Penngrove Pedestrian Safety	\$	2,250,000
Roseland Annexation	\$	-
Andy's Park	\$	700,000
Springs HUB	\$	-
Office of Recovery & Resiliency	\$	124,899
Total Maximum Daily Load MOU	\$	50,000
Behavioral Health Backfill	\$	925,000
Housing Bond	\$	92,000
CDC Administrative Costs	\$	1,138,703
Successor Agency Costs	\$	600,000
<b>Total</b>	\$	<b>23,242,924</b>
Difference from Att. C1 Total***	\$	202,152

\*\* Includes winter shelter funding and supplemental Emergency Solutions Grant funding

\*\*\* Difference is cash held by CDC

**FY 2018-19 Budget Summary  
Reinvestment & Revitalization Fund**

**Attachment D**

	<b>FY 2018-19 Recommended Budget</b>
Residual Property Taxes	\$ 3,000,000
<b>Total Revenue</b>	<b>\$ 3,000,000</b>
<b>Community Development Commission Projects</b>	
County Fund for Housing	\$ 2,000,000
Housing Rehabilitation*	\$ 425,000
Community Service Fund*	\$ 170,000
Rebudget Lower Russian River Homeless Services	\$ 500,000
Homeless Shelter Programs	\$ 300,000
Homeless Outreach Services Team*	\$ 130,000
Rapid ReHousing Programs	\$ 340,000
Palms Inn	\$ 95,000
CDC Project Delivery Costs	\$ 175,000
CDC Administration Costs	\$ 449,520
<b>Total Community Development Commission**</b>	<b>\$ 4,584,520</b>
<b>Office of Recovery and Resiliency Staff ***</b>	<b>\$ 271,961</b>
<b>Total Maximum Daily Load (TMDL) Ombudsman***</b>	<b>\$ 275,000</b>
<b>Total Expenditures</b>	<b>\$ 5,131,481</b>
<b>R&amp;R Fund Balance</b>	<b>\$ 2,131,481</b>

\* Activity supports CDC project delivery costs

\*\* \$4,584,520 million is included within CDC's operational budget

\*\*\* \$546,961 is included in the CAO's budget

**Sonoma County Board of Supervisors  
Policy Regarding Use of Reinvestment and Revitalization Funds  
Revised as of March 29, 2016**

Funds available to the Sonoma County Board of Supervisors as a result of the dissolution of Redevelopment Project Areas will be known as “Reinvestment and Revitalization Funds” and will be used to fund projects and programs in the following order:

1. To fund former Sonoma County Redevelopment Agency projects previously approved by the Board of Supervisors acting as the Commissioners of the Redevelopment Agency.
2. To supplement the County General Fund support for the Community Services Fund.
3. To fund former Sonoma County Redevelopment Agency programs previously approved by the Board of Supervisors acting as the Commissioners of the Redevelopment Agency.
4. To fund projects and programs in unincorporated areas of Sonoma County.
5. To fund projects and programs which promote economic development.
6. To fund affordable housing projects and programs.

Funds will primarily be used in the County’s unincorporated areas, except where the funds have historically been used for County-wide purposes (as with the Community Services Fund). They will also be needed to cover administrative costs, operating costs listed on Board-approved Recognized Obligation Payments Schedule (ROPS) if denied by the state, and Housing Successor Agency costs if other funds from the Community Development Commission are not available

This policy is intended to apply through FY 2019-2020. It will be reviewed annually, as well as specific funding recommendations.

## Reinvestment and Revitalization Fund Summary

## 5-Year Funding Plan

As of 7/1/17

Beginning Balance July 1	9,926,561	19,029,151	16,095,697	2,783,085	3,557,448	4,465,123	
<b>Estimated Revenue</b>	<b>Actual</b>	<b>Estimated</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Estimated</b>
	<b>FY 13/14-15/16</b>	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>Total</b>
Successor Agency Reimbursements for Highway 12	3,036,323	-	-	624,283	507,595	-	4,168,201
Successor Agency Reimbursements for Roseland Village	599,226	305,582	-	869,600	869,600	602,233	3,246,241
Interest on Cash, loan repayment, and misc. revenue	276,327	119,133	25,000	25,000	25,000	25,000	495,460
County Tax Apportionment	9,524,339	3,783,920	3,000,000	3,000,000	3,000,000	3,000,000	25,308,259
County Asset Liquidation Allocation	4,861,570	121,844	-	-	-	-	4,983,414
State Controller Audit Adjustment	1,074,281	-	-	-	-	-	1,074,281
<b>Total Revenue</b>	<b>19,372,066</b>	<b>4,330,479</b>	<b>3,025,000</b>	<b>4,518,883</b>	<b>4,402,195</b>	<b>3,627,233</b>	<b>49,202,417</b>
<b>Projects / Programs</b>	<b>Actual</b>	<b>Estimated</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Proposed</b>	<b>Total</b>
	<b>FY 13/14-15/16</b>	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>Budgeted</b>
<b><u>Policy Area 1 - Former RDA Projects Previously Approved</u></b>							
Highway 12 (TPW) - Reimbursed by Successor Agency	3,051,653	-	1,131,878	-	-	-	4,183,531
Hwy 12 Parking Mitigation (Funds to complete \$2.2M work)	-	20,000	806,847	-	-	-	826,847
Roseland Village Mixed Use Project - Reimbursed by Successor Agency	904,808	-	2,341,433	-	-	-	3,246,241
Monte Rio Wastewater Feasibility Studies	109,467	5,000	-	-	-	-	114,467
Russian River Water Quality Improvement	-	-	1,022,054	-	-	-	1,022,054
Guerneville Police and Security	249,092	-	-	-	-	-	249,092
Guerneville Homeless Shelter & Day Service Center	146,975	122,145	1,250,880	-	-	-	1,520,000
<b><u>Policy Area 2 - Affordable Housing Projects &amp; Programs</u></b>							
County Fund for Housing	500,000	1,116,800	2,000,000	2,000,000	2,000,000	1,000,000	8,616,800
Housing Rehab Loan Program	511,281	500,000	500,000	500,000	500,000	500,000	3,011,281
Tiny Home Pilot Project	25,000	50,000	-	-	-	-	75,000
Housing Toolbox Work Plan	70,680	142,320	-	-	-	-	213,000
Russell Houses - Repair Reserve Fund	35,252	14,748	-	-	-	-	50,000
<b><u>Policy Area 3 - Supplement GF Support for Homeless and Community Services</u></b>							
Community Services Funding - Annual Competitive Grants	600,000	200,000	200,000	200,000	200,000	200,000	1,600,000
Homeless System Support:	1,309,792	1,799,400	935,000	595,000	495,000	495,000	5,629,192
Legal Aid Gap Funding			50,000				
Lower Russian River Area Homeless Services Grants			750,000				
<b><u>Policy Area 4 - Other Project &amp; Program Priorities</u></b>							
Roseland/SW Santa Rosa Annexation Cost Sharing	-	2,500,000	-	-	-	-	2,500,000
Roseland Library & Other Potential Parks or Infrastructure Projects in SW SR	-	-	-	-	-	-	-
Andy's Unity Park	-	-	700,000	-	-	-	700,000
Day Labor Centers	203,063	-	-	-	-	-	203,063
Commercial Rehab Loan Program	1,462,750	344,000	150,000	-	-	-	1,956,750
Springs Hub Plaza & Other Projects	-	-	2,050,000	-	-	-	2,050,000
Pengrove Pedestrian Safety Improvements	250,000	-	2,000,000	-	-	-	2,250,000
<b><u>Policy Area - Administrative, Housing Successor, and ROPS Denied Costs</u></b>							
R&R Administrative Costs	539,663	299,520	299,520	299,520	299,520	299,520	2,037,263
Successor Agency Costs Denied on ROPS	300,000	150,000	150,000	150,000	-	-	750,000
<b>Total Expenditures</b>	<b>10,269,476</b>	<b>7,263,933</b>	<b>16,337,612</b>	<b>3,744,520</b>	<b>3,494,520</b>	<b>2,494,520</b>	<b>43,604,581</b>
<b>Available Balance</b>	<b>19,029,151</b>	<b>16,095,697</b>	<b>2,783,085</b>	<b>3,557,448</b>	<b>4,465,123</b>	<b>5,597,836</b>	<b>5,597,836</b>



<b>Department</b>	<b>2017-2018 FY Adopted</b>	<b>2017-2018 FY Revised</b>	<b>2018-2019 FY Recommended</b>
ACTTC	98.00	100.00	100.00
Ag Pres/Open Space District	27.50	27.50	27.50
Agricultural Commissioner	36.50	36.50	36.50
BOS/CAO	42.55	45.55	50.55
Child Support Services	96.50	96.50	96.50
Clerk-Recorder-Assessor	106.75	107.75	107.75
Community Development	43.00	46.50	46.50
County Counsel	44.25	45.50	44.50
District Attorney	128.25	130.25	130.25
Economic Development Board	12.50	14.50	14.50
Fairgrounds	30.75	30.75	30.75
Fire & Emergency Services	25.25	25.25	25.25
General Services	122.50	122.50	118.50
Health Services	649.25	650.70	543.38
Human Resources	64.00	64.00	64.00
Human Services	882.05	882.30	866.30
IHSS	1.00	1.00	1.00
Independent Office Law Enf. & Out	2.00	2.00	2.00
Information Systems	116.50	116.50	116.50
Permit & Resource Management	133.00	133.00	133.00
Probation	292.00	294.00	287.00
Public Defender	51.00	51.00	51.00
Regional Parks	90.00	92.00	92.00
Sheriff/Adult Detention	653.50	653.50	634.50
Transportation & Public Works	165.00	165.00	166.00
UC Cooperative Extension	6.00	6.00	6.00
Water Agency	229.75	231.75	231.75
<b>Grand Total</b>	<b>4,149.35</b>	<b>4,171.80</b>	<b>4,023.48</b>

**Position Allocation Detail  
FY 2018-2019 Recommended Budget**

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
<b>AGRICULTURAL COMMISSIONER'S OFFICE</b>					
100101	0002	OFFICE ASSISTANT II	17.52	21.30	0.80
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00
	0100	RECEPTIONIST	19.95	24.26	1.00
	0402	ACCOUNT CLERK II	19.95	24.26	0.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00
	0988	ENVIRONMENTAL SPECIALIST	32.49	39.49	1.00
	1008	ENGINEERING TECHNICIAN IV	36.32	44.15	1.00
	1014	SENIOR ENGINEER	47.81	58.12	1.00
	1125	AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST III	27.96	33.99	8.70
	1126	SENIOR AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST	29.39	35.72	3.00
	1137	DEPUTY AGRICULTURAL COMMISSION	32.32	39.29	3.00
	1138	CHIEF DEPUTY AGRICULTURAL COMMISSIONER	37.99	46.17	1.00
	1140	ASSISTANT AGRICULTURAL COMMISSIONER	43.71	53.14	1.00
	1142	AGRICULTURAL COMMISSIONER-SEALER	69.20	84.11	1.00
	4320	WILDLIFE SPECIALIST	22.37	27.18	1.00
<i>100101 Total</i>					30.50
100102	1108	CHIEF DEPUTY SEALER	37.99	46.17	1.00
	1125	AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST III	27.96	33.99	4.00
	1126	SENIOR AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST	29.39	35.72	1.00
<i>100102 Total</i>					6.00
<b>AGRICULTURAL COMMISSIONER'S OFFICE TOTAL</b>					<b>36.50</b>
<b>AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR</b>					
110101	0155	BUSINESS SYSTEMS ANALYST	35.02	42.57	1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	1.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	3.00
	0405	ACCOUNTING ASSISTANT	24.33	29.58	4.00
	0416	ACCOUNTANT II	30.70	37.32	3.00
	0417	ACCOUNTANT III	36.35	44.18	2.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	3.00
	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	4.00
	0438	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	47.27	57.46	2.00
	0440	ASSISTANT AUDITOR-CONTROLLER	59.68	72.53	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	0.00
	7158	DEPT INFO SYSTEMS SPECIALIST I CONFIDENTIAL	31.09	37.78	1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00
	0405	ACCOUNTING ASSISTANT	24.33	29.58	2.00
	0416	ACCOUNTANT II	30.70	37.32	5.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	2.00
	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00
	0438	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	47.27	57.46	1.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00
	0405	ACCOUNTING ASSISTANT	24.33	29.58	1.00
	0416	ACCOUNTANT II	30.70	37.32	2.00
	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00
	0438	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	47.27	57.46	1.00
	0160	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	38.56	46.87	1.00
	0416	ACCOUNTANT II	30.70	37.32	0.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00
	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00
	0438	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	47.27	57.46	1.00

**Position Allocation Detail  
FY 2018-2019 Recommended Budget**

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	7159	DEPT INFO SYSTEMS SPECIALIST II CONFIDENTIAL	35.24	42.83	2.00
	7384	AUDITORS PAYROLL TECHNICIAN CONFIDENTIAL	25.30	30.77	6.00
	7416	ACCOUNTANT II CONFIDENTIAL	31.61	38.42	2.00
<b>110101 Total</b>					<b>60.00</b>
110102	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00
	0416	ACCOUNTANT II	30.70	37.32	0.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	0.00
	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00
	0429	TREASURY MANAGER	43.48	52.85	1.00
	0433	ASSISTANT TREASURER-TAX COLLECTOR	54.16	65.84	0.00
	0440	ASSISTANT AUDITOR-CONTROLLER	59.68	72.53	1.00
	0402	ACCOUNT CLERK II	19.95	24.26	3.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	5.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00
	0405	ACCOUNTING ASSISTANT	24.33	29.58	1.00
	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00
	0431	TAX COLLECTION MANAGER	43.48	52.85	1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	3.00
	0405	ACCOUNTING ASSISTANT	24.33	29.58	2.00
	0416	ACCOUNTANT II	30.70	37.32	1.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00
	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	1.00
	0426	INVESTMENT AND DEBT OFFICER	47.28	57.47	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
<b>110102 Total</b>					<b>28.00</b>
110103	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00
	0421	ACCOUNTANT-AUDITOR II	35.20	42.79	5.00
	0427	AUDIT MANAGER	47.27	57.46	1.00
<b>110103 Total</b>					<b>7.00</b>
110104	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	2.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	0.00
	8108	AUDITOR CONTROLLER-TREASURER-TAX COLLECTOR	109.26	109.26	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	87.90	1.00
<b>110104 Total</b>					<b>5.00</b>
<b>AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR TOTAL</b>					<b>100.00</b>
<b>DEPARTMENT OF CHILD SUPPORT SERVICES</b>					
120101	0021	LEGAL SECRETARY II	22.93	123.06	1.00
	0049	LEGAL PROCESSOR II	19.95	107.74	11.00
	0050	SENIOR LEGAL PROCESSOR	21.93	107.34	10.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	100.52	2.00
	0382	PAYROLL CLERK	23.37	28.41	1.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00
	0412	CHILD SUPPORT FINANCIAL WORKER II	22.00	26.74	4.00
	0413	SENIOR CHILD SUPPORT FINANCIAL WORKER	23.30	28.32	1.00
	0584	CHILD SUPPORT OFFICER II	23.97	29.14	32.00
	0586	CHILD SUPPORT OFFICER III	25.73	31.28	12.50
	0588	CHILD SUPPORT SERVICES SUPERVISOR	30.33	36.87	9.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00
	0875	ASSISTANT DIRECTOR CHILD SUPPORT SERVICES	51.31	62.37	1.00
	0876	DIRECTOR OF CHILD SUPPORT SERVICES	68.83	83.65	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00
	3087	HUMAN SERVICES SECTION MANAGER	45.02	54.72	2.00

**Position Allocation Detail  
FY 2018-2019 Recommended Budget**

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	4044	CHILD SUPPORT ATTORNEY IV	58.84	71.52	4.00
	7022	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	26.75	32.51	1.00
<b>DEPARTMENT OF CHILD SUPPORT SERVICES TOTAL</b>					<b>96.50</b>
<b>CLERK-RECORDER-ASSESSOR</b>					
130101	0100	RECEPTIONIST	19.95	24.26	1.00
	0205	MICROGRAPHIC TECHNICIAN II	19.95	24.26	0.00
	0206	SUPERVISING MICROGRAPHIC TECHNICIAN	21.94	26.67	0.00
	0212	DOCUMENT RECORDER II	21.93	26.66	0.00
	0213	DOCUMENT RECORDER III	25.65	31.17	0.00
	0217	CHIEF DEPUTY COUNTY CLERK-RECORDER	43.48	52.85	1.00
	0387	CLERK RECORDER ASSESSOR SPECIALIST II	20.18	24.53	3.00
	0388	SENIOR CLERK RECORDER ASSESSOR SPECIALIST	22.20	26.99	6.00
	0389	CLERK RECORDER ASSESSOR SUPERVISOR	24.86	30.22	2.00
<i>130101 Total</i>					<i>13.00</i>
130102	0049	LEGAL PROCESSOR II	19.95	24.26	0.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	0.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	0.00
	0387	CLERK RECORDER ASSESSOR SPECIALIST II	20.18	24.53	3.00
	0388	SENIOR CLERK RECORDER ASSESSOR SPECIALIST	22.20	26.99	1.00
	0389	CLERK RECORDER ASSESSOR SUPERVISOR	24.86	30.22	1.00
<i>130102 Total</i>					<i>5.00</i>
130201	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	2.75
	0387	CLERK RECORDER ASSESSOR SPECIALIST II	20.18	24.53	5.00
	0391	ASSESSMENT CLERK	20.18	24.53	5.00
	0392	ASSESSMENT PROCESS SPECIALIST	22.66	27.54	9.00
	0393	ASSESSMENT PROCESS SUPERVISOR	24.96	30.35	2.00
	0394	ASSESSORS CHANGE OF OWNERSHIP SUPERVISOR	30.52	37.10	1.00
	0396	ASSESSMENT PROCESS MANAGER	43.48	52.85	1.00
	0457	AUDITOR-APPRAISER II	31.92	38.81	6.00
	0460	SUPERVISING AUDITOR-APPRAISER	37.34	45.39	1.00
	1506	APPRAISER AIDE	21.10	25.65	4.00
	1512	APPRAISER III	31.16	37.88	19.00
	1513	APPRAISER IV	35.93	43.68	4.00
	1520	CHIEF APPRAISER	47.80	58.11	1.00
	1522	CHIEF OF ASSESSMENT STANDARDS	47.80	58.11	1.00
	1525	CHIEF DEPUTY ASSESSOR	59.01	71.73	1.00
	1531	CADASTRAL MAPPING TECHNICIAN II	24.67	29.99	3.00
	1533	CADASTRAL MAPPING SUPERVISOR	28.98	35.23	1.00
<i>130201 Total</i>					<i>66.75</i>
130202	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	1.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00
	0416	ACCOUNTANT II	30.70	37.32	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	0.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00
	7416	ACCOUNTANT II CONFIDENTIAL	31.61	38.42	1.00
	8105	COUNTY CLERK-RECORDER-ASSESSOR	87.90	87.90	1.00
<i>130202 Total</i>					<i>8.00</i>
130301	0057	CHIEF DEPUTY REGISTRAR OF VOTERS	54.41	66.14	1.00
	0157	DEPARTMENT INFORMATION SYSTEMS TECHNICIAN II	25.97	31.56	1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	0.00
	0160	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	38.56	46.87	1.00
	0263	ELECTION SPECIALIST II	19.97	24.28	5.00
	0264	SENIOR ELECTION SPECIALIST	21.95	26.68	3.00
	0267	ELECTION SERVICES SUPERVISOR	27.27	33.14	0.00
	0311	STOREKEEPER	19.84	24.11	1.00

**Position Allocation Detail  
FY 2018-2019 Recommended Budget**

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0849	SPECIAL PROJECTS DIRECTOR PROJECT	54.71	66.51	1.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00
<i>130301 Total</i>					<i>15.00</i>
<b>CLERK-RECORDER-ASSESSOR TOTAL</b>					<b>107.75</b>
<b>COMMUNITY DEVELOPMENT COMMISSION</b>					
140101	0002	OFFICE ASSISTANT II	17.52	21.30	4.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0009	SENIOR OFFICE SUPPORT SUPERVISOR	26.01	31.62	1.50
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	1.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	2.00
	0416	ACCOUNTANT II	30.70	37.32	1.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00
	0849	SPECIAL PROJECTS DIRECTOR PROJECT	54.71	66.51	1.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00
	9101	EXECUTIVE DIRECTOR SONOMA COUNTY CDC	70.37	85.53	1.00
	9102	COMMUNITY DEVELOPMENT MANAGER	51.28	62.33	1.00
	9105	CONTROLLER-CDC	47.27	57.46	1.00
	9112	HOUSING REHABILITATION SPECIAL	31.06	37.75	3.00
	9113	HOUSING NEGOTIATOR-INSPECTOR	27.93	33.96	1.00
	9124	AFFORDABLE HOUSING ASSISTANT MANAGER	41.53	50.48	1.00
	9125	COMMUNITY DEVELOPMENT ASSISTANT MANAGER	41.53	50.48	1.00
	9126	ASSISTANT EXECUTIVE DIRECTOR CDC	61.54	74.80	1.00
	9127	EMPLOYMENT HOUSING COUNSELOR	26.32	31.99	1.00
	9135	COMMUNITY DEVELOPMENT ASSOCIATE	36.40	44.25	6.00
	9136	SUPERVISING COMMUNITY DEVELOPMENT SPECIALIST	30.74	37.36	1.00
	9137	SENIOR COMMUNITY DEVELOPMENT SPECIALIST	28.98	35.23	4.00
	9138	COMMUNITY DEVELOPMENT SPEC II	24.14	29.35	7.00
<b>COMMUNITY DEVELOPMENT COMMISSION TOTAL</b>					<b>46.50</b>
<b>BOARD OF SUPERVISOR &amp; COUNTY ADMINISTRATOR</b>					
150101	0851	BOARD OF SUPERVISORS AIDE	25.49	30.99	2.00
	0852	BOARD OF SUPERVISORS STAFF ASSISTANT	34.67	42.14	1.00
	8000	SUPERVISOR	71.89	87.37	1.00
	0851	BOARD OF SUPERVISORS AIDE	25.49	30.99	2.00
	0852	BOARD OF SUPERVISORS STAFF ASSISTANT	34.67	42.14	1.00
	8000	SUPERVISOR	71.89	87.37	1.00
	0851	BOARD OF SUPERVISORS AIDE	25.49	30.99	2.00
	0852	BOARD OF SUPERVISORS STAFF ASSISTANT	34.67	42.14	1.00
	8000	SUPERVISOR	71.89	87.37	1.00
	0851	BOARD OF SUPERVISORS AIDE	25.49	30.99	2.00
	0852	BOARD OF SUPERVISORS STAFF ASSISTANT	34.67	42.14	1.00
	8000	SUPERVISOR	71.89	87.37	1.00
	0851	BOARD OF SUPERVISORS AIDE	25.49	30.99	2.00
	0852	BOARD OF SUPERVISORS STAFF ASSISTANT	34.67	42.14	1.00
	8000	SUPERVISOR	71.89	87.37	1.00
	0031	CHIEF DEPUTY CLERK OF THE BOARD	39.24	47.69	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	2.00
	7003	SENIOR OFFICE ASSISTANT CONFIDENTIAL	20.56	24.99	0.00
	7023	SECRETARY CONFIDENTIAL	22.51	27.36	3.00
<i>150101 Total</i>					<i>26.00</i>
150201	0032	ASSISTANT TO THE COUNTY ADMINISTRATOR	34.46	41.88	1.00

**Position Allocation Detail  
FY 2018-2019 Recommended Budget**

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	3.00
	0837	DEPUTY COUNTY ADMINISTRATOR	61.47	74.72	3.00
	0838	ADMINISTRATIVE ANALYST III	43.83	53.28	6.00
	0839	PRINCIPAL ADMINISTRATIVE ANALYST	52.22	63.47	3.00
	0840	ASSISTANT COUNTY ADMINISTRATOR	84.99	103.31	1.00
	0845	COUNTY ADMINISTRATOR	123.06	123.06	1.00
	0903	COUNTY PUBLIC INFORMATION OFFICER	44.01	53.50	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.75
	0838	ADMINISTRATIVE ANALYST III	43.83	53.28	0.80
	0844	LAFCO EXECUTIVE OFFICER	47.38	57.59	1.00
<i>150201 Total</i>					21.55
159906	0856	ADMINISTRATIVE ANALYST III - PROJECT	43.83	53.28	3.00
<i>159906 Total</i>					3.00
<b>BOARD OF SUPERVISOR &amp; COUNTY ADMINISTRATOR TOTAL</b>					<b>50.55</b>
<b>COUNTY COUNSEL</b>					
170101	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	0.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00
	4028	CHIEF DEPUTY COUNTY COUNSEL	66.82	81.22	4.00
	4030	ASSISTANT COUNTY COUNSEL	73.53	89.38	1.00
	4034	DEPUTY COUNTY COUNSEL IV	60.76	73.86	25.75
	4035	COUNTY COUNSEL	107.74	107.74	1.00
	7019	LEGAL ASSISTANT CONFIDENTIAL	25.47	30.95	7.75
	7021	LEGAL SECRETARY II CONFIDENTIAL	23.62	28.71	1.00
	7101	RECEPTIONIST CONFIDENTIAL	20.56	24.99	1.00
	7404	ACCOUNTING TECHNICIAN CONFIDENTIAL	24.00	29.17	0.00
	7403	SENIOR ACCOUNT CLERK CONFIDENTIAL	22.66	27.54	1.00
<b>COUNTY COUNSEL TOTAL</b>					<b>44.50</b>
<b>DISTRICT ATTORNEY'S OFFICE</b>					
180101	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00
	4025	CHIEF DEPUTY DISTRICT ATTORNEY	66.82	81.22	5.00
	4039	ASSISTANT DISTRICT ATTORNEY LIMITED TERM	73.52	89.37	1.00
	7022	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	26.75	32.51	1.00
	7403	SENIOR ACCOUNT CLERK CONFIDENTIAL	22.66	27.54	1.00
	7404	ACCOUNTING TECHNICIAN CONFIDENTIAL	24.00	29.17	1.00
	8101	DISTRICT ATTORNEY	107.34	107.34	1.00
	4020	DEPUTY DISTRICT ATTORNEY IV	58.84	71.52	38.00
	4020	DEPUTY DISTRICT ATTORNEY IV	58.84	71.52	5.00
	0019	LEGAL ASSISTANT	24.73	30.06	1.00
	0021	LEGAL SECRETARY II	22.93	27.87	1.00
	0049	LEGAL PROCESSOR II	19.95	24.26	1.00
	0019	LEGAL ASSISTANT	24.73	30.06	1.00
	0023	SECRETARY	21.85	26.55	0.00
	4212	DISTRICT ATTORNEY INVESTIGATOR II	42.44	51.59	12.00
	4215	SENIOR DISTRICT ATTORNEY INVESTIGATOR	48.21	58.60	1.00
	4225	CHIEF CRIMINAL INVESTIGATOR	61.45	74.70	1.00
	4020	DEPUTY DISTRICT ATTORNEY IV	58.84	71.52	2.00
	0021	LEGAL SECRETARY II	22.93	27.87	1.00
	0019	LEGAL ASSISTANT	24.73	30.06	1.00
	0021	LEGAL SECRETARY II	22.93	27.87	5.00
	0023	SECRETARY	21.85	26.55	1.75
	0049	LEGAL PROCESSOR II	19.95	24.26	18.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	2.00

**Position Allocation Detail  
FY 2018-2019 Recommended Budget**

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	2.00
	0826	DEPARTMENT ANALYST	32.26	39.21	2.00
	0019	LEGAL ASSISTANT	24.73	30.06	2.00
	0049	LEGAL PROCESSOR II	19.95	24.26	2.00
	0571	VICTIM CLAIMS SPECIALIST II	22.76	27.68	2.00
	0575	VICTIM CLAIMS SUPERVISOR	25.94	31.53	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00
	3219	SENIOR VICTIM WITNESS ADVOCATE	29.15	35.44	1.00
	3222	VICTIM WITNESS ADVOCATE II	26.50	32.21	8.00
<b>180101 Total</b>					<b>127.75</b>
180106	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.50
	0850	BUSINESS DEVELOPMENT MANAGER	46.91	57.03	1.00
<b>180106 Total</b>					<b>2.50</b>
<b>DISTRICT ATTORNEY'S OFFICE TOTAL</b>					<b>130.25</b>
<b>ECONOMIC DEVELOPMENT BOARD</b>					
190101	0741	EXECUTIVE DIRECTOR ECONOMIC DEVELOPMENT BOARD	61.47	74.72	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	3.75
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	0850	BUSINESS DEVELOPMENT MANAGER	46.91	57.03	2.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	3.75
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	0850	BUSINESS DEVELOPMENT MANAGER	46.91	57.03	1.00
<b>ECONOMIC DEVELOPMENT BOARD TOTAL</b>					<b>14.50</b>
<b>FIRE &amp; EMERGENCY SERVICES</b>					
200101	0777	DEPUTY EMERGENCY SERVICES COORDINATOR	32.26	39.21	2.00
	0780	EMERGENCY SERVICES COORDINATOR	45.25	55.00	1.00
	0849	SPECIAL PROJECTS DIRECTOR PROJECT	54.71	66.51	0.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00
	5015	MAINTENANCE WORKER II	22.18	26.95	1.50
<b>200101 Total</b>					<b>5.50</b>
200103	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	4516	FIRE SERVICES OFFICER	49.81	60.55	1.00
	4519	FIRE INSPECTOR II	39.88	48.47	4.00
<b>200103 Total</b>					<b>6.00</b>
200201	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.75
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00
	0310	MATERIALS HANDLER	18.98	23.08	1.00
	0312	SENIOR STOREKEEPER	22.01	26.75	1.00
	4513	SENIOR FIRE INSPECTOR	43.87	53.32	1.00
	4518	ASSISTANT FIRE CHIEF	57.45	69.84	1.00
	4520	DIRECTOR OF FIRE AND EMERGENCY SERVICES	71.98	87.50	1.00
<b>200201 Total</b>					<b>9.75</b>
200202	4513	SENIOR FIRE INSPECTOR	43.87	53.32	1.00
	4518	ASSISTANT FIRE CHIEF	57.45	69.84	1.00
	4519	FIRE INSPECTOR II	39.88	48.47	2.00
<b>200202 Total</b>					<b>4.00</b>
<b>FIRE &amp; EMERGENCY SERVICES TOTAL</b>					<b>25.25</b>
<b>GENERAL SERVICES</b>					
210101	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00

**Position Allocation Detail  
FY 2018-2019 Recommended Budget**

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	0023	SECRETARY	21.85	26.55	0.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00
	0868	GENERAL SERVICES DEPUTY DIRECTOR	57.13	69.45	1.00
	0870	GENERAL SERVICES DIRECTOR	74.32	90.34	1.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00
	0402	ACCOUNT CLERK II	19.95	24.26	2.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	1.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00
	7382	PAYROLL CLERK CONFIDENTIAL	24.07	29.25	1.00
<b>210101 Total</b>					<b>11.00</b>
210201	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00
	0155	BUSINESS SYSTEMS ANALYST	35.02	42.57	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	3.00
	0868	GENERAL SERVICES DEPUTY DIRECTOR	57.13	69.45	1.00
	1035	ASSISTANT PROJECT SPECIALIST	30.63	37.23	1.00
	1036	PROJECT SPECIALIST	34.43	41.85	4.00
	1037	SENIOR PROJECT SPECIALIST	39.57	48.10	3.00
	1038	CAPITAL PROJECT MANAGER	43.53	52.92	3.00
	1048	SENIOR CAPITAL PROJECT MANAGER	47.48	57.71	2.00
<b>210201 Total</b>					<b>18.00</b>
210203	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0023	SECRETARY	21.85	26.55	0.00
	0763	REAL ESTATE MANAGER	44.91	54.60	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	2.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00
<b>210203 Total</b>					<b>5.00</b>
210204	0002	OFFICE ASSISTANT II	17.52	21.30	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	1036	PROJECT SPECIALIST	34.43	41.85	2.00
	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	1.00
	5327	JANITORIAL SERVICES SUPERVISOR	21.20	25.77	1.00
	5335	BUILDING MECHANIC II	30.65	37.25	24.00
	5361	ASSISTANT BUILDING SUPERINTENDENT	36.23	44.04	3.00
	5362	ASSISTANT FACILITY MANAGER	45.52	55.34	1.00
<b>210204 Total</b>					<b>38.00</b>
210301	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00
	0335	BUYER	27.13	32.98	4.00
	0337	ASSISTANT PURCHASING AGENT	38.11	46.33	2.00
	0339	PURCHASING AGENT	43.84	53.29	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
<b>210301 Total</b>					<b>8.00</b>
210302	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.50
	1273	EVENT SERVICES WORKER	22.18	26.95	0.50
	1275	EVENTS SERVICES SUPERVISOR	30.50	37.08	1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00
<b>210302 Total</b>					<b>3.00</b>
210303	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.50
	0810	ADMINISTRATIVE AIDE	25.49	30.99	4.00
	0826	DEPARTMENT ANALYST	32.26	39.21	4.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00
	5364	ENERGY & SUSTAINABILITY PROGRAM MANAGER	47.84	58.15	1.00
<b>210303 Total</b>					<b>12.50</b>
210304	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00



**Position Allocation Detail  
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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	5235	ASSISTANT FLEET MANAGER	40.96	49.79	1.00
	5240	FLEET MANAGER	47.64	57.91	1.00
	5213	MOTOR POOL ATTENDANT	16.16	19.65	1.00
	5223	AUTOMOTIVE TECHNICIAN	27.30	33.19	5.00
	5224	LEAD AUTOMOTIVE TECHNICIAN	29.78	36.19	1.00
	5230	AUTO FLEET MAINTENANCE SUPERVISOR	31.93	38.82	1.00
	5210	WELDER	29.46	35.81	1.00
	5226	HEAVY EQUIPMENT MECHANIC II	29.46	35.81	6.00
	5228	SENIOR HEAVY EQUIPMENT MECHANIC	32.28	39.23	1.00
	5229	HEAVY EQUIPMENT FLEET MAINTENANCE SUPERVISOR	34.64	42.11	1.00
<i>210304 Total</i>					<i>23.00</i>
<b>GENERAL SERVICES TOTAL</b>					<b>118.50</b>
<b>DEPARTMENT OF HEALTH SERVICES</b>					
220101	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00
	0023	SECRETARY	21.85	26.55	1.00
	0100	RECEPTIONIST	19.95	24.26	1.00
	0118	SYSTEMS SOFTWARE ANALYST	43.96	53.43	1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	0.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	0.00
	0311	STOREKEEPER	19.84	24.11	2.00
	0382	PAYROLL CLERK	23.37	28.41	3.00
	0402	ACCOUNT CLERK II	19.95	24.26	3.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	4.50
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	4.00
	0416	ACCOUNTANT II	30.70	37.32	10.00
	0417	ACCOUNTANT III	36.35	44.18	1.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	2.00
	0437	DEPARTMENT ACCOUNTING MANAGER	41.76	50.76	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	5.00
	0826	DEPARTMENT ANALYST	32.26	39.21	10.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	3.00
	0842	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	49.36	60.00	1.00
	0848	HEALTH CARE COMPLIANCE/PRIVACY AND SECURITY OFFICE	46.67	56.72	2.00
	0849	SPECIAL PROJECTS DIRECTOR PROJECT	54.71	66.51	1.00
	0850	BUSINESS DEVELOPMENT MANAGER	46.91	57.03	0.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00
	2420	PATIENT CARE ANALYST	44.14	53.66	2.00
	2675	HEALTH OFFICER	87.27	106.07	1.00
	2676	ASSISTANT DIRECTOR OF HEALTH SERVICES	67.00	81.44	1.00
	2677	DIRECTOR OF HEALTH SERVICES	82.55	100.34	1.00
	7023	SECRETARY CONFIDENTIAL	22.51	27.36	1.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00
<i>220101 Total</i>					<i>67.50</i>
220201	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.80
	0542	VITAL STATISTICS TECHNICIAN	21.44	26.06	3.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.00
	0826	DEPARTMENT ANALYST	32.26	39.21	0.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00
	2541	HEALTH SERVICES DIVISION DIRECTOR	67.00	81.44	1.00
	2632	HEALTH INFORMATION SPECIALIST II	29.46	35.81	1.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	0.00
	0002	OFFICE ASSISTANT II	17.52	21.30	0.00

**Position Allocation Detail  
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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00
	0023	SECRETARY	21.85	26.55	0.00
	0402	ACCOUNT CLERK II	19.95	24.26	0.50
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00
	2609	ENVIRONMENTAL HEALTH TECHNICIAN	19.10	23.22	0.00
	2612	ENVIRONMENTAL HEALTH SPECIALIST II	33.72	40.99	1.72
	2614	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	35.97	43.72	2.26
	2615	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	38.89	47.26	0.69
	2616	ENVIRONMENTAL HEALTH PROGRAM MANAGER	42.76	51.99	1.00
	2621	ENVIRONMENTAL HEALTH AND SAFETY SECTION MANAGER	49.43	60.09	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00
	2564	PUBLIC HEALTH NURSE II	39.03	47.44	14.80
	2565	SENIOR PUBLIC HEALTH NURSE	41.96	51.00	2.00
	2570	SUPERVISING PUBLIC HEALTH NURSE	43.78	53.21	3.00
	2574	FAMILY HEALTH SECTION MANAGER	49.57	60.25	0.90
	2632	HEALTH INFORMATION SPECIALIST II	29.46	35.81	1.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	1.00
	3003	SOCIAL SERVICE WORKER III	28.12	34.19	5.00
	3010	SOCIAL SERVICE SUPERVISOR I	33.54	40.77	0.00
	3375	PUBLIC HEALTH ASSISTANT	20.34	24.73	0.00
	3383	COMMUNITY HEALTH WORKER SPECIALIST	21.28	25.86	1.80
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.90
	2185	NUTRITIONIST	28.43	34.56	3.10
	2187	SUPERVISING NUTRITIONIST	31.73	38.58	1.00
	2570	SUPERVISING PUBLIC HEALTH NURSE	43.78	53.21	0.00
	2574	FAMILY HEALTH SECTION MANAGER	49.57	60.25	0.10
	2629	SENIOR LACTATION CONSULTANT	33.25	40.41	0.90
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	1.00
	3372	PUBLIC HEALTH AIDE II	16.38	19.91	0.00
	3375	PUBLIC HEALTH ASSISTANT	20.34	24.73	0.00
	3382	COMMUNITY HEALTH WORKER II	18.76	22.81	2.50
	3383	COMMUNITY HEALTH WORKER SPECIALIST	21.28	25.86	6.90
	0002	OFFICE ASSISTANT II	17.52	21.30	0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	5.80
	0023	SECRETARY	21.85	26.55	2.00
	0402	ACCOUNT CLERK II	19.95	24.26	0.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	1.50
	0534	MEDICAL SECRETARY	21.85	26.55	0.75
	2263	MEDICAL RECORD CLERK III	22.03	26.78	1.00
	2307	OCCUP THERAPIST II CHILD THERAPY PROGRAM	35.57	43.24	5.00
	2317	PHYS THERAPIST II CHILD THERAPY PROGRAM	35.57	43.24	5.35
	2318	SUPERVISING PEDIATRIC THERAPIST	40.54	49.29	2.00
	2319	CHIEF THERAPIST CHILDREN'S THERAPY PROGRAM	42.30	51.42	0.00
	2320	MEDICAL THERAPY PROGRAM MANAGER	46.63	56.68	1.00
	2535	PUBLIC HEALTH PHYSICIAN	79.12	96.17	0.70
	2564	PUBLIC HEALTH NURSE II	39.03	47.44	9.75
	2565	SENIOR PUBLIC HEALTH NURSE	41.96	51.00	9.00
	2570	SUPERVISING PUBLIC HEALTH NURSE	43.78	53.21	3.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	1.00
	2636	HEALTH SERVICES SECTION MANAGER	47.75	58.04	0.00
	3002	SOCIAL SERVICE WORKER II	26.32	31.99	1.00
	3004	SOCIAL SERVICE WORKER IV	31.47	38.24	1.00
	3010	SOCIAL SERVICE SUPERVISOR I	33.54	40.77	1.00

**Position Allocation Detail  
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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	3372	PUBLIC HEALTH AIDE II	16.38	19.91	0.00
	3375	PUBLIC HEALTH ASSISTANT	20.34	24.73	0.00
	3383	COMMUNITY HEALTH WORKER SPECIALIST	21.28	25.86	4.50
	0402	ACCOUNT CLERK II	19.95	24.26	4.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	0.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	1.00
	4301	ANIMAL CONTROL OFFICER II	22.37	27.18	11.00
	4303	ANIMAL HEALTH TECHNICIAN	21.31	25.91	5.50
	4304	ANIMAL CARE ASSISTANT	14.89	18.09	6.00
	4306	SUPERVISING ANIMAL CONTROL OFFICER	26.74	32.50	2.00
	4307	LEAD ANIMAL CARE ASSISTANT	16.38	19.91	0.00
	4310	ANIMAL CARE AND CONTROL DIRECTOR	49.57	60.25	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.87
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.25
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	0.00
	2564	PUBLIC HEALTH NURSE II	39.03	47.44	4.90
	2565	SENIOR PUBLIC HEALTH NURSE	41.96	51.00	1.00
	2570	SUPERVISING PUBLIC HEALTH NURSE	43.78	53.21	1.00
	2605	PUBLIC HEALTH INVESTIGATOR	25.55	31.06	1.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	1.00
	2673	DEPUTY PUBLIC HEALTH OFFICER	83.11	101.02	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0501	CLINIC CLERK	19.95	24.26	0.00
	1916	NURSE PRACTITIONER-PHYSICIAN'S ASSISTANT	42.80	52.03	1.00
	2012	STAFF NURSE II	38.47	46.76	3.55
	2503	BEHAVIORAL HEALTH CLINICIAN	34.77	42.27	2.75
	2537	FORENSIC PSYCHIATRIST	98.08	119.22	0.50
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.75
	2662	EMERGENCY MEDICAL SERVICES COORDINATOR	35.76	43.47	3.00
	2663	ADVANCED LIFE SUPPORT COORDINATOR	34.08	41.42	1.00
	2665	REGIONAL EMERGENCY MEDICAL SERVICES MANAGER	47.75	58.04	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	2105	PUBLIC HEALTH LABORATORY TECHNICIAN II	20.59	25.03	3.00
	2122	PUBLIC HEALTH MICROBIOLOGIST II	32.53	39.54	2.50
	2125	PUBLIC HEALTH LABORATORY DIRECTOR	50.82	61.77	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00
	2122	PUBLIC HEALTH MICROBIOLOGIST II	32.53	39.54	1.50
<b>220201 Total</b>					<b>201.29</b>
220203	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00
	2632	HEALTH INFORMATION SPECIALIST II	29.46	35.81	3.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	1.00
	2637	FIRST 5 SECTION MANAGER	47.75	58.04	1.00
<b>220203 Total</b>					<b>8.00</b>
220204	2612	ENVIRONMENTAL HEALTH SPECIALIST II	33.72	40.99	11.78
	2614	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	35.97	43.72	5.74
	2615	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	38.89	47.26	2.31
	2616	ENVIRONMENTAL HEALTH PROGRAM MANAGER	42.76	51.99	1.00
	2625	DAIRY INSPECTOR	34.41	41.83	2.00
<b>220204 Total</b>					<b>22.83</b>
220301	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00
	0023	SECRETARY	21.85	26.55	0.00

**Position Allocation Detail  
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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	0402	ACCOUNT CLERK II	19.95	24.26	2.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	3.50
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	2.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.50
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	0.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	0.50
	2263	MEDICAL RECORD CLERK III	22.03	26.78	1.00
	2420	PATIENT CARE ANALYST	44.14	53.66	5.00
	2505	BEHAVIORAL HEALTH CLINICAL SPECIALIST	37.42	45.48	1.00
	2540	MENTAL HEALTH MEDICAL DIRECTOR	93.48	113.62	0.55
	2636	HEALTH SERVICES SECTION MANAGER	47.75	58.04	0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	4.00
	0472	ELIGIBILITY WORKER II	22.76	27.68	0.00
	0505	MEDICAL UNIT CLERK	19.95	24.26	1.00
	1916	NURSE PRACTITIONER-PHYSICIAN'S ASSISTANT	42.80	52.03	0.50
	2007	LICENSED VOCATIONAL NURSE II	24.46	29.73	3.50
	2015	CLIENT CARE MANAGER	46.00	55.92	1.00
	2082	PSYCHIATRIC TECHNICIAN	24.46	29.73	1.00
	2091	PSYCHIATRIC NURSE	38.82	47.19	3.50
	2470	SENIOR CLIENT SUPPORT SPECIALIST	25.59	31.10	2.00
	2503	BEHAVIORAL HEALTH CLINICIAN	34.77	42.27	19.33
	2505	BEHAVIORAL HEALTH CLINICAL SPECIALIST	37.42	45.48	0.00
	2532	ACUTE FORENSICS SECTION MANAGER	49.57	60.25	1.00
	2534	STAFF PSYCHIATRIST	84.48	102.69	0.50
	2537	FORENSIC PSYCHIATRIST	98.08	119.22	0.00
	3002	SOCIAL SERVICE WORKER II	26.32	31.99	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00
	0100	RECEPTIONIST	19.95	24.26	0.00
	2007	LICENSED VOCATIONAL NURSE II	24.46	29.73	0.50
	2015	CLIENT CARE MANAGER	46.00	55.92	1.00
	2091	PSYCHIATRIC NURSE	38.82	47.19	1.00
	2503	BEHAVIORAL HEALTH CLINICIAN	34.77	42.27	17.05
	2525	CLINICAL PSYCHOLOGIST	38.92	47.31	1.00
	2530	ADULT YOUTH AND FAMILY SERVICES SECTION MANAGER	47.75	58.04	1.00
	2534	STAFF PSYCHIATRIST	84.48	102.69	2.20
	2537	FORENSIC PSYCHIATRIST	98.08	119.22	0.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	2.00
	2683	AODS COUNSELOR II	28.28	34.37	0.75
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	6.00
	0023	SECRETARY	21.85	26.55	3.00
	0100	RECEPTIONIST	19.95	24.26	0.00
	0472	ELIGIBILITY WORKER II	22.76	27.68	0.00
	0474	ELIGIBILITY WORKER III	24.69	30.01	0.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	0.50
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	0.50
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00
	1916	NURSE PRACTITIONER-PHYSICIAN'S ASSISTANT	42.80	52.03	0.80
	2013	SUPERVISING STAFF NURSE	42.43	51.58	1.00
	2015	CLIENT CARE MANAGER	46.00	55.92	1.00
	2082	PSYCHIATRIC TECHNICIAN	24.46	29.73	0.00
	2091	PSYCHIATRIC NURSE	38.82	47.19	9.60
	2420	PATIENT CARE ANALYST	44.14	53.66	1.00
	2466	CLIENT SUPPORT SPECIALIST	20.23	24.59	0.00
	2470	SENIOR CLIENT SUPPORT SPECIALIST	25.59	31.10	18.00
	2503	BEHAVIORAL HEALTH CLINICIAN	34.77	42.27	32.35

**Position Allocation Detail  
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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	2505	BEHAVIORAL HEALTH CLINICAL SPECIALIST	37.42	45.48	7.00
	2531	COMMUNITY MENTAL HEALTH SECTION MANAGER	47.75	58.04	1.00
	2534	STAFF PSYCHIATRIST	84.48	102.69	3.08
	2540	MENTAL HEALTH MEDICAL DIRECTOR	93.48	113.62	0.45
	2541	HEALTH SERVICES DIVISION DIRECTOR	67.00	81.44	1.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	5.00
	2636	HEALTH SERVICES SECTION MANAGER	47.75	58.04	0.00
	2683	AODS COUNSELOR II	28.28	34.37	1.00
	2684	AODS SPECIALIST	29.50	35.87	1.00
	3002	SOCIAL SERVICE WORKER II	26.32	31.99	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.00
	2503	BEHAVIORAL HEALTH CLINICIAN	34.77	42.27	1.00
	2632	HEALTH INFORMATION SPECIALIST II	29.46	35.81	1.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	0.30
	2680	AODS ASSISTANT II	20.23	24.59	0.00
	2681	AODS ASSISTANT III	22.42	27.26	0.00
	2683	AODS COUNSELOR II	28.28	34.37	4.00
	2684	AODS SPECIALIST	29.50	35.87	4.50
	2694	SUBSTANCE USE DISORDER & COMM RECVRY SVCS SECT MG	47.75	58.04	1.00
<b>220301 Total</b>					<b>196.96</b>
220302	0002	OFFICE ASSISTANT II	17.52	21.30	2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00
	2460	AODS INTAKE INTERVIEWER	20.23	24.59	2.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	0.70
	2683	AODS COUNSELOR II	28.28	34.37	3.50
	2684	AODS SPECIALIST	29.50	35.87	1.00
<b>220302 Total</b>					<b>11.20</b>
220401	0002	OFFICE ASSISTANT II	17.52	21.30	0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.50
	0826	DEPARTMENT ANALYST	32.26	39.21	1.80
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	6.00
	2630	BIostatistician	34.82	42.33	2.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	1.00
	2674	DIRECTOR OF HEALTH PROGRAM PLANNING AND EVALUATION	52.79	64.17	0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00
	2632	HEALTH INFORMATION SPECIALIST II	29.46	35.81	3.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	2.00
	2635	SENIOR HEALTH INFORMATION SPECIALIST	31.68	38.50	2.00
	2671	HEALTHY COMMUNITIES SECTION MANAGER	47.75	58.04	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.50
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00
	2630	BIostatistician	34.82	42.33	2.00
	2632	HEALTH INFORMATION SPECIALIST II	29.46	35.81	2.00
	2634	HEALTH PROGRAM MANAGER	39.36	47.85	3.80
	2635	SENIOR HEALTH INFORMATION SPECIALIST	31.68	38.50	0.00
	3382	COMMUNITY HEALTH WORKER II	18.76	22.81	1.00
<b>220401 Total</b>					<b>35.60</b>
<b>DEPARTMENT OF HEALTH SERVICES TOTAL</b>					<b>543.38</b>
<b>HUMAN RESOURCES</b>					
230101	0801	DEPUTY HUMAN RESOURCES DIRECTOR	62.19	75.60	1.00

**Position Allocation Detail  
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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	0815	ASSISTANT HUMAN RESOURCES DIRECTOR	63.25	76.88	0.00
	0816	DIRECTOR HUMAN RESOURCES	76.26	92.68	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	0.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00
	0853	COMMISSION COORDINATOR	26.77	32.55	1.00
	7003	SENIOR OFFICE ASSISTANT CONFIDENTIAL	20.56	24.99	1.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00
	7803	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	24.52	29.81	2.00
	0804	HUMAN RESOURCES ANALYST III PROJECT	38.10	46.32	0.00
	0807	HUMAN RESOURCES ANALYST III	38.10	46.32	6.00
	0808	SUPERVISING HUMAN RESOURCES ANALYST	43.78	53.21	2.00
	0813	RECRUITMENT & CLASSIFICATION MANAGER	50.34	61.19	1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00
	7803	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	24.52	29.81	3.00
	0807	HUMAN RESOURCES ANALYST III	38.10	46.32	1.00
	0809	TRAINING MANAGER	44.87	54.54	1.00
	7003	SENIOR OFFICE ASSISTANT CONFIDENTIAL	20.56	24.99	1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	0.00
	0164	HUMAN RESOURCES INFORMATION SYSTEMS MANAGER	50.62	61.53	1.00
	7159	DEPT INFO SYSTEMS SPECIALIST II CONFIDENTIAL	35.24	42.83	3.00
	0807	HUMAN RESOURCES ANALYST III	38.10	46.32	3.00
	0814	EMPLOYEE RELATIONS MANAGER	62.19	75.60	1.00
	7803	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	24.52	29.81	1.00
<b>230101 Total</b>					<b>34.00</b>
230110	0807	HUMAN RESOURCES ANALYST III	38.10	46.32	1.00
<b>230110 Total</b>					<b>1.00</b>
230201	0417	ACCOUNTANT III	36.35	44.18	1.00
	0765	RISK MANAGER	50.06	60.85	1.00
	0767	RISK MANAGEMENT ANALYST II	37.84	46.00	11.00
	0768	RISK MANAGEMENT ANALYST III	43.53	52.92	3.00
	0801	DEPUTY HUMAN RESOURCES DIRECTOR	62.19	75.60	1.00
	0811	EQUAL EMPLOYMENT OPPORTUNITY MANAGER	46.94	57.06	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	0858	EMPLOYEE BENEFITS MANAGER	45.91	55.81	1.00
	7003	SENIOR OFFICE ASSISTANT CONFIDENTIAL	20.56	24.99	1.00
	7403	SENIOR ACCOUNT CLERK CONFIDENTIAL	22.66	27.54	2.00
	7803	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	24.52	29.81	6.00
<b>230201 Total</b>					<b>29.00</b>
<b>HUMAN RESOURCES TOTAL</b>					<b>64.00</b>
<b>HUMAN SERVICES - IHSS</b>					
240301	3088	ASSISTANT DIRECTOR HUMAN SERVICES	66.23	80.50	1.00
	3090	DIRECTOR OF HUMAN SERVICES	78.16	95.00	1.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0382	PAYROLL CLERK	23.37	28.41	3.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00
	7382	PAYROLL CLERK CONFIDENTIAL	24.07	29.25	1.00
	0477	PROGRAM SPECIALIST	30.28	36.80	3.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00

**Position Allocation Detail  
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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	3.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00
	0178	SUPERVISING PUBLIC ASSISTANCE SYSTEMS TECHNICIAN	30.90	37.56	1.00
	0179	PUBLIC ASSISTANCE SYSTEMS TECHNICIAN	28.09	34.14	3.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00
	0204	MICROGRAPHIC TECHNICIAN I	18.10	22.01	4.00
	0205	MICROGRAPHIC TECHNICIAN II	19.95	24.26	4.00
	0157	DEPARTMENT INFORMATION SYSTEMS TECHNICIAN II	25.97	31.56	1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	6.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	3.00
	0170	SENIOR DEPARTMENT INFORMATION SYSTEMS MANAGER	52.91	64.32	1.00
	0172	HUMAN SERVICES NETWORK ANALYST	39.00	47.41	3.00
	0173	HUMAN SERVICES SYSTEMS & PROGRAMMING ANALYST	37.86	46.02	6.00
	0175	PUBLIC ASSISTANCE SYSTEMS MANAGER	46.01	55.93	1.00
	0176	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	35.25	42.84	3.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0023	SECRETARY	21.85	26.55	1.00
	0176	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	35.25	42.84	0.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	8.75
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	2.00
	3088	ASSISTANT DIRECTOR HUMAN SERVICES	66.23	80.50	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00
	0472	ELIGIBILITY WORKER II	22.76	27.68	0.00
	0474	ELIGIBILITY WORKER III	24.69	30.01	10.00
	0476	ELIGIBILITY SUPERVISOR	27.89	33.89	2.00
	0002	OFFICE ASSISTANT II	17.52	21.30	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	3004	SOCIAL SERVICE WORKER IV	31.47	38.24	1.00
	4246	WELFARE FRAUD INVESTIGATOR II	37.35	45.40	4.00
	4249	CHIEF WELFARE FRAUD INVESTIGATOR	45.90	55.80	1.00
	4251	SENIOR WELFARE FRAUD INVESTIGATOR	40.28	48.95	1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	1.00
	0402	ACCOUNT CLERK II	19.95	24.26	3.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	4.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	2.00
	0416	ACCOUNTANT II	30.70	37.32	2.00
	0417	ACCOUNTANT III	36.35	44.18	2.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00
	0437	DEPARTMENT ACCOUNTING MANAGER	41.76	50.76	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00
	0842	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	49.36	60.00	1.00
	0416	ACCOUNTANT II	30.70	37.32	1.00
	0417	ACCOUNTANT III	36.35	44.18	1.00
	0402	ACCOUNT CLERK II	19.95	24.26	4.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	3.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	4.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	0.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00

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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00
	0311	STOREKEEPER	19.84	24.11	1.00
	0312	SENIOR STOREKEEPER	22.01	26.75	1.00
	0023	SECRETARY	21.85	26.55	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	4.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00
	3087	HUMAN SERVICES SECTION MANAGER	45.02	54.72	3.00
	3089	HUMAN SERVICES DIVISION DIRECTOR	52.77	64.14	1.00
	0472	ELIGIBILITY WORKER II	22.76	27.68	0.00
	0482	ELIGIBILITY SPECIALIST	24.69	30.01	133.00
	0484	SENIOR ELIGIBILITY SPECIALIST	26.64	32.38	32.00
	0485	ELIGIBILITY SPECIALIST SUPERVISOR	29.31	35.64	21.00
	0474	ELIGIBILITY WORKER III	24.69	30.01	0.00
	0476	ELIGIBILITY SUPERVISOR	27.89	33.89	0.00
	3002	SOCIAL SERVICE WORKER II	26.32	31.99	1.00
	3003	SOCIAL SERVICE WORKER III	28.12	34.19	1.00
	3011	SOCIAL SERVICE SUPERVISOR II	35.17	42.76	1.00
	0002	OFFICE ASSISTANT II	17.52	21.30	18.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	11.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	6.00
	0310	MATERIALS HANDLER	18.98	23.08	2.00
	0311	STOREKEEPER	19.84	24.11	1.00
	3352	HUMAN SERVICES AIDE II	18.90	22.97	14.00
	0472	ELIGIBILITY WORKER II	22.76	27.68	2.00
	0023	SECRETARY	21.85	26.55	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	7.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00
	3087	HUMAN SERVICES SECTION MANAGER	45.02	54.72	2.00
	3089	HUMAN SERVICES DIVISION DIRECTOR	52.77	64.14	1.00
	0002	OFFICE ASSISTANT II	17.52	21.30	4.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	6.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	2.00
	3352	HUMAN SERVICES AIDE II	18.90	22.97	3.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00
	0174	COMPUTER LAB SUPPORT SPECIALST	25.97	31.56	1.00
	0176	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	35.25	42.84	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	3030	EMPLOYMENT & TRAINING SPECIALIST	24.69	30.01	30.50
	3031	SENIOR EMPLOYMENT & TRAINING SPECIALIST	26.64	32.38	5.00
	3032	SUPERVISING EMPLOYMENT & TRAINING SPECIALIST	29.31	35.64	5.00
	3037	EMPLOYMENT & TRAINING COUNSELOR II	28.12	34.19	18.00
	3038	EMPLOYMENT & TRAINING COORDINATOR	29.50	35.87	9.00
	3039	SUPERVISING EMPLOYMENT & TRAINING COUNSELOR	33.54	40.77	5.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	0.00
	0472	ELIGIBILITY WORKER II	22.76	27.68	3.75
	0476	ELIGIBILITY SUPERVISOR	27.89	33.89	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	0.00
	3002	SOCIAL SERVICE WORKER II	26.32	31.99	1.00
	3003	SOCIAL SERVICE WORKER III	28.12	34.19	1.00
	3004	SOCIAL SERVICE WORKER IV	31.47	38.24	100.50
	3010	SOCIAL SERVICE SUPERVISOR I	33.54	40.77	1.00
	3011	SOCIAL SERVICE SUPERVISOR II	35.17	42.76	17.00



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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	3087	HUMAN SERVICES SECTION MANAGER	45.02	54.72	1.00
	0023	SECRETARY	21.85	26.55	1.00
	0176	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	35.25	42.84	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	3.00
	3087	HUMAN SERVICES SECTION MANAGER	45.02	54.72	4.00
	3089	HUMAN SERVICES DIVISION DIRECTOR	52.77	64.14	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	22.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	2.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	5.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	3353	SOCIAL WORK ASSISTANT	20.30	24.69	8.00
	3021	CHILDREN'S RESIDENTIAL CARE COUNSELOR II	25.55	31.06	19.00
	3024	SUPERV CHILD RESIDENTIAL CARE COUNSELOR	32.56	39.59	6.00
	3026	VALLEY OF THE MOON CHILDREN'S HOME MANAGER	40.50	49.23	1.00
	3112	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	4.00
	3114	JUVENILE CORRECTIONAL COUNSELOR IV	32.56	39.59	1.00
	5370	RESIDENTIAL SERVICE WORKER	16.94	20.59	3.00
	6228	COOK	19.11	23.23	0.00
	6230	CHEF	22.60	27.48	1.00
	0176	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	35.25	42.84	1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	0.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	2.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00
	3087	HUMAN SERVICES SECTION MANAGER	45.02	54.72	1.00
	3089	HUMAN SERVICES DIVISION DIRECTOR	52.77	64.14	1.00
	7023	SECRETARY CONFIDENTIAL	22.51	27.36	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00
	3002	SOCIAL SERVICE WORKER II	26.32	31.99	0.00
	3003	SOCIAL SERVICE WORKER III	28.12	34.19	38.50
	3004	SOCIAL SERVICE WORKER IV	31.47	38.24	8.00
	3010	SOCIAL SERVICE SUPERVISOR I	33.54	40.77	6.00
	3011	SOCIAL SERVICE SUPERVISOR II	35.17	42.76	1.00
	3350	HOME CARE SUPPORT SPECIALIST	20.34	24.73	4.00
	3372	PUBLIC HEALTH AIDE II	16.38	19.91	2.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	6.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00
	0402	ACCOUNT CLERK II	19.95	24.26	6.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	3350	HOME CARE SUPPORT SPECIALIST	20.34	24.73	1.00
	3353	SOCIAL WORK ASSISTANT	20.30	24.69	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00
	3003	SOCIAL SERVICE WORKER III	28.12	34.19	0.00
	3004	SOCIAL SERVICE WORKER IV	31.47	38.24	26.00
	3011	SOCIAL SERVICE SUPERVISOR II	35.17	42.76	4.00
	3087	HUMAN SERVICES SECTION MANAGER	45.02	54.72	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00
	0417	ACCOUNTANT III	36.35	44.18	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	1.00
	3004	SOCIAL SERVICE WORKER IV	31.47	38.24	4.00
	3011	SOCIAL SERVICE SUPERVISOR II	35.17	42.76	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.50
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00

**Position Allocation Detail  
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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	0606	VETERANS CLAIMS WORKER II	23.08	28.05	4.00
	0608	SENIOR VETERANS CLAIMS WORKER	25.32	30.79	1.00
	0610	VETERANS SERVICE OFFICER	38.19	46.43	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	0.80
	0069	DEPUTY PUBLIC ADMINISTRATOR-GUARDIAN-CONSERVATOR	26.98	32.80	5.00
	0070	SUPERVISING PUBLIC ADMIN-GUARDIAN-CONSERVATOR	32.02	38.92	1.00
	0071	CHIEF DEPUTY PUBLIC ADMIN-GUARDIAN-CONSERVATOR	39.24	47.69	1.00
<b>240301 Total</b>					<b>866.30</b>
240501	9300	IHSS PUBLIC AUTHORITY MANAGER	51.71	62.86	0.00
<b>240501 Total</b>					<b>0.00</b>
370101	9300	IHSS PUBLIC AUTHORITY MANAGER	51.71	62.86	1.00
<b>370101 Total</b>					<b>1.00</b>
<b>HUMAN SERVICES - IHSS TOTAL</b>					<b>867.30</b>
<b>INFORMATION SYSTEMS DEPARTMENT</b>					
250101	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00
	0150	INFORMATION SYSTEM DIRECTOR	74.36	90.38	1.00
	0152	INFORMATION TECHNOLOGY ANALYST II	33.17	40.32	1.00
	0154	INFORMATION TECHNOLOGY ANALYST III	40.81	49.60	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	7.00
	0826	DEPARTMENT ANALYST	32.26	39.21	3.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00
	0129	SENIOR PROGRAMMER ANALYST	41.87	50.89	8.00
	0130	PROGRAMMER ANALYST	35.02	42.57	1.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	2.00
	0149	INFORMATION SYSTEM DIVISION DIRECTOR	57.34	69.70	1.00
	0163	SENIOR BUSINESS SYSTEMS ANALYST	41.87	50.89	0.00
	0129	SENIOR PROGRAMMER ANALYST	41.87	50.89	1.00
	0130	PROGRAMMER ANALYST	35.02	42.57	1.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	1.00
	0163	SENIOR BUSINESS SYSTEMS ANALYST	41.87	50.89	1.00
	1222	GEOGRAPHIC INFORMATION TECHNICIAN II	30.13	36.62	2.00
	0118	SYSTEMS SOFTWARE ANALYST	43.96	53.43	1.50
	0129	SENIOR PROGRAMMER ANALYST	41.87	50.89	5.50
	0130	PROGRAMMER ANALYST	35.02	42.57	2.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	2.00
	0163	SENIOR BUSINESS SYSTEMS ANALYST	41.87	50.89	1.00
	0129	SENIOR PROGRAMMER ANALYST	41.87	50.89	2.00
	0130	PROGRAMMER ANALYST	35.02	42.57	1.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	1.00
	0149	INFORMATION SYSTEM DIVISION DIRECTOR	57.34	69.70	1.00
	0152	INFORMATION TECHNOLOGY ANALYST II	33.17	40.32	3.00
	0163	SENIOR BUSINESS SYSTEMS ANALYST	41.87	50.89	1.00
	0232	GRAPHICS DESIGNER PHOTOGRAPHER	23.77	28.90	1.00
	0118	SYSTEMS SOFTWARE ANALYST	43.96	53.43	10.50
	0140	SENIOR NETWORK ANALYST	45.91	55.81	1.00
	0141	NETWORK ANALYST	42.70	51.90	2.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	1.00
	0149	INFORMATION SYSTEM DIVISION DIRECTOR	57.34	69.70	1.00
	0152	INFORMATION TECHNOLOGY ANALYST II	33.17	40.32	1.00
	0154	INFORMATION TECHNOLOGY ANALYST III	40.81	49.60	1.00
	0163	SENIOR BUSINESS SYSTEMS ANALYST	41.87	50.89	0.00
	0140	SENIOR NETWORK ANALYST	45.91	55.81	2.00
	0141	NETWORK ANALYST	42.70	51.90	3.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	1.00

**Position Allocation Detail  
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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	1.00
	0152	INFORMATION TECHNOLOGY ANALYST II	33.17	40.32	12.00
	0154	INFORMATION TECHNOLOGY ANALYST III	40.81	49.60	3.00
	0311	STOREKEEPER	19.84	24.11	0.00
	0312	SENIOR STOREKEEPER	22.01	26.75	1.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	1.00
	0118	SYSTEMS SOFTWARE ANALYST	43.96	53.43	2.00
	0129	SENIOR PROGRAMMER ANALYST	41.87	50.89	1.00
	0130	PROGRAMMER ANALYST	35.02	42.57	1.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	1.00
	1222	GEOGRAPHIC INFORMATION TECHNICIAN II	30.13	36.62	1.00
	0143	INFORMATION SYSTEMS PROJECT MANAGER	49.88	60.63	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00
	0058	RECORDS AND INFORMATION MANAGER	37.09	45.08	1.00
	0307	MAIL MATERIALS AND RECORDS HANDLER II	19.84	24.11	7.00
	0309	MAIL MATERIALS AND RECORDS SUPERVISOR	22.81	27.73	1.00
	0318	MATERIALS EQUIPMENT SPECIALIST	24.07	29.25	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0058	RECORDS AND INFORMATION MANAGER	37.09	45.08	0.00
	0226	REPROGRAPHICS TECHNICIAN II	19.79	24.06	0.00
	0227	REPROGRAPHICS TECHNICIAN III	21.55	26.20	0.00
	0228	REPROGRAPHICS SUPERVISOR	23.77	28.90	0.00
	0232	GRAPHICS DESIGNER PHOTOGRAPHER	23.77	28.90	0.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.00
	1710	SENIOR COMMUNICATIONS TECHNICIAN	35.04	42.59	1.00
<b>INFORMATION SYSTEMS DEPARTMENT TOTAL</b>					<b>116.50</b>
<b>PERMIT SONOMA</b>					
260101	0002	OFFICE ASSISTANT II	17.52	21.30	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0098	TELEPHONE OPERATOR	17.80	21.63	1.00
	0552	PERMIT TECHNICIAN II	25.96	31.55	6.00
	1240	CUSTOMER SERVICE SUPERVISOR	37.93	46.11	1.00
	0002	OFFICE ASSISTANT II	17.52	21.30	0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0098	TELEPHONE OPERATOR	17.80	21.63	0.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	4.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	0.00
	1222	GEOGRAPHIC INFORMATION TECHNICIAN II	30.13	36.62	2.00
	1223	SENIOR GEOGRAPHIC INFORMATION TECHNICIAN	32.25	39.20	1.00
	0023	SECRETARY	21.85	26.55	1.00
	0382	PAYROLL CLERK	23.37	28.41	1.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	1.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	2.00
	0417	ACCOUNTANT III	36.35	44.18	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	2.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00
	1210	PRMD DIVISION MANAGER	47.45	57.68	1.00
	1215	DIRECTOR PRMD	72.12	87.68	1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00
	0023	SECRETARY	21.85	26.55	1.00
	1016	DEPUTY DIRECTOR ENGINEERING CONSTRUCTION	60.27	73.25	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	1000	LICENSED LAND SURVEYOR	40.83	49.62	0.00

**Position Allocation Detail  
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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	4.00
	1008	ENGINEERING TECHNICIAN IV	36.32	44.15	1.00
	1012	ENGINEER	43.41	52.76	2.00
	1014	SENIOR ENGINEER	47.81	58.12	1.00
	1015	ENGINEERING DIVISION MANAGER	52.42	63.71	1.00
	1012	ENGINEER	43.41	52.76	0.00
	1014	SENIOR ENGINEER	47.81	58.12	0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	2.00
	2612	ENVIRONMENTAL HEALTH SPECIALIST II	33.72	40.99	4.00
	2614	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	35.97	43.72	4.00
	2615	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	38.89	47.26	1.00
	1000	LICENSED LAND SURVEYOR	40.83	49.62	1.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	2.00
	1012	ENGINEER	43.41	52.76	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00
	1012	ENGINEER	43.41	52.76	2.00
	1014	SENIOR ENGINEER	47.81	58.12	1.00
	1209	BUILDING DIVISION MANAGER	52.42	63.71	1.00
	1405	BUILDING INSPECTOR II	31.82	38.67	7.00
	1407	SENIOR BUILDING INSPECTOR	34.42	41.84	3.00
	1426	BUILDING PLANS EXAMINER II	33.42	40.61	3.00
	1428	SENIOR BUILDING PLANS EXAMINER	36.14	43.93	3.00
	1440	SUPERVISING BUILDING INSPECTOR	39.33	47.82	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0023	SECRETARY	21.85	26.55	1.00
	1192	CODE ENFORCEMENT INSPECTOR II	33.43	40.64	5.00
	1193	SENIOR CODE ENFORCEMENT INSPECTOR	36.16	43.95	3.00
	1194	CODE ENFORCEMENT SUPERVISOR	39.77	48.34	1.00
	1210	PRMD DIVISION MANAGER	47.45	57.68	1.00
	0023	SECRETARY	21.85	26.55	2.00
	1213	DEPUTY DIRECTOR-PLANNING	54.61	66.38	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0023	SECRETARY	21.85	26.55	1.00
	1200	PLANNING TECHNICIAN	22.36	27.17	1.00
	1203	PLANNER III	36.10	43.89	14.00
	1210	PRMD DIVISION MANAGER	47.45	57.68	1.00
	1401	SUPERVISING PLANNER	39.72	48.29	2.00
	2614	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	35.97	43.72	1.00
	0990	SENIOR ENVIRONMENTAL SPECIALIST	34.92	42.45	5.00
	1081	PROFESSIONAL GEOLOGIST	43.41	52.76	1.00
	1210	PRMD DIVISION MANAGER	47.45	57.68	1.00
	1203	PLANNER III	36.10	43.89	3.00
	1210	PRMD DIVISION MANAGER	47.45	57.68	1.00
	1401	SUPERVISING PLANNER	39.72	48.29	1.00
<b>PERMIT SONOMA</b>					<b>133.00</b>
<b>PROBATION DEPARTMENT</b>					
270101	0025	EXECUTIVE SECRETARY	24.56	29.85	0.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	0.00
	0842	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	49.36	60.00	1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	0.00
	3227	PROBATION OFFICER III	32.81	39.88	1.00
	3234	PROBATION DIVISION DIRECTOR II	45.67	55.51	1.00
	3238	DEPUTY CHIEF PROBATION OFFICER	56.18	68.29	2.00
	3240	CHIEF PROBATION OFFICER	69.06	83.95	1.00

**Position Allocation Detail  
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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	7022	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	26.75	32.51	1.00
	0402	ACCOUNT CLERK II	19.95	24.26	5.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00
	0416	ACCOUNTANT II	30.70	37.32	1.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00
	0155	BUSINESS SYSTEMS ANALYST	35.02	42.57	1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	1.00
	0880	PROGRAM PLANNING AND EVALUATION ANALYST	33.43	40.64	3.00
	3084	PROGRAM DEVELOPMENT MANAGER	40.50	49.23	1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	0.00
<i>270101 Total</i>					<i>28.00</i>
270110	3225	PROBATION OFFICER II	28.66	34.83	3.00
	3227	PROBATION OFFICER III	32.81	39.88	4.00
	3229	PROBATION OFFICER IV	38.92	47.31	2.00
<i>270110 Total</i>					<i>9.00</i>
270120	3225	PROBATION OFFICER II	28.66	34.83	3.00
<i>270120 Total</i>					<i>3.00</i>
270110	3227	PROBATION OFFICER III	32.81	39.88	3.00
<i>270110 Total</i>					<i>3.00</i>
270111	0023	SECRETARY	21.85	26.55	1.00
	0049	LEGAL PROCESSOR II	19.95	24.26	3.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	4.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	1.00
	3220	PROBATION ASSISTANT	20.90	25.41	1.00
	3234	PROBATION DIVISION DIRECTOR II	45.67	55.51	2.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	1.00
	3220	PROBATION ASSISTANT	20.90	25.41	1.00
	3225	PROBATION OFFICER II	28.66	34.83	10.00
	3227	PROBATION OFFICER III	32.81	39.88	15.00
	3229	PROBATION OFFICER IV	38.92	47.31	3.00
	3227	PROBATION OFFICER III	32.81	39.88	1.00
	3225	PROBATION OFFICER II	28.66	34.83	3.00
	3227	PROBATION OFFICER III	32.81	39.88	4.00
	3229	PROBATION OFFICER IV	38.92	47.31	1.00
<i>270111 Total</i>					<i>51.00</i>
270112	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	1.00
	3225	PROBATION OFFICER II	28.66	34.83	1.00
	3227	PROBATION OFFICER III	32.81	39.88	9.00
	3229	PROBATION OFFICER IV	38.92	47.31	2.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	0.00
	3227	PROBATION OFFICER III	32.81	39.88	4.00
	3227	PROBATION OFFICER III	32.81	39.88	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	3220	PROBATION ASSISTANT	20.90	25.41	3.00
	3225	PROBATION OFFICER II	28.66	34.83	4.00
	3227	PROBATION OFFICER III	32.81	39.88	2.00
	3229	PROBATION OFFICER IV	38.92	47.31	1.00
<i>270112 Total</i>					<i>31.00</i>
270113	3227	PROBATION OFFICER III	32.81	39.88	2.00
<i>270113 Total</i>					<i>2.00</i>

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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
270120	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	2.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	1.00
	3227	PROBATION OFFICER III	32.81	39.88	1.00
	3225	PROBATION OFFICER II	28.66	34.83	2.00
	3227	PROBATION OFFICER III	32.81	39.88	6.00
	3229	PROBATION OFFICER IV	38.92	47.31	1.00
	3227	PROBATION OFFICER III	32.81	39.88	1.00
<b>270120 Total</b>					<b>14.00</b>
270121	0023	SECRETARY	21.85	26.55	1.00
	0049	LEGAL PROCESSOR II	19.95	24.26	1.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	3.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	3234	PROBATION DIVISION DIRECTOR II	45.67	55.51	1.00
	3220	PROBATION ASSISTANT	20.90	25.41	1.00
	3225	PROBATION OFFICER II	28.66	34.83	1.00
	3227	PROBATION OFFICER III	32.81	39.88	7.00
	3229	PROBATION OFFICER IV	38.92	47.31	3.00
	3227	PROBATION OFFICER III	32.81	39.88	5.00
	3229	PROBATION OFFICER IV	38.92	47.31	1.00
<b>270121 Total</b>					<b>25.00</b>
270122	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	3225	PROBATION OFFICER II	28.66	34.83	4.00
	3227	PROBATION OFFICER III	32.81	39.88	1.00
	3227	PROBATION OFFICER III	32.81	39.88	3.00
<b>270122 Total</b>					<b>9.00</b>
270123	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00
<b>270123 Total</b>					<b>1.00</b>
270130	3106	PROBATION INDUSTRIES CREW SUPERVISOR	29.13	35.42	7.00
	3107	PROBATION INDUSTRIES FIELD SUPERVISOR	32.68	39.72	1.00
	3232	PROBATION DIVISION DIRECTOR I	41.50	50.45	1.00
<b>270130 Total</b>					<b>9.00</b>
270140	0023	SECRETARY	21.85	26.55	1.00
	3232	PROBATION DIVISION DIRECTOR I	41.50	50.45	2.00
	3234	PROBATION DIVISION DIRECTOR II	45.67	55.51	1.00
	3112	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	6.00
	3113	JUVENILE CORRECTIONAL COUNSELOR III	29.23	35.52	10.00
	3114	JUVENILE CORRECTIONAL COUNSELOR IV	32.56	39.59	0.00
	3112	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	30.50
	3114	JUVENILE CORRECTIONAL COUNSELOR IV	32.56	39.59	8.00
	3112	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	20.50
	5370	RESIDENTIAL SERVICE WORKER	16.94	20.59	1.00
	6228	COOK	19.11	23.23	4.00
	6230	CHEF	22.60	27.48	1.00
<b>270140 Total</b>					<b>85.00</b>
270145	0023	SECRETARY	21.85	26.55	1.00
	3232	PROBATION DIVISION DIRECTOR I	41.50	50.45	1.00
	3113	JUVENILE CORRECTIONAL COUNSELOR III	29.23	35.52	1.00
	3227	PROBATION OFFICER III	32.81	39.88	0.00
	3113	JUVENILE CORRECTIONAL COUNSELOR III	29.23	35.52	5.00
	3114	JUVENILE CORRECTIONAL COUNSELOR IV	32.56	39.59	1.00
	3106	PROBATION INDUSTRIES CREW SUPERVISOR	29.13	35.42	2.00
	3113	JUVENILE CORRECTIONAL COUNSELOR III	29.23	35.52	1.00
	3112	JUVENILE CORRECTIONAL COUNSELOR II	25.55	31.06	4.00
	6230	CHEF	22.60	27.48	1.00
<b>270145 Total</b>					<b>17.00</b>
<b>PROBATION DEPARTMENT TOTAL</b>					<b>287.00</b>

**Position Allocation Detail  
FY 2018-2019 Recommended Budget**

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
<b>PUBLIC DEFENDER'S OFFICE</b>					
280101	0021	LEGAL SECRETARY II	22.93	27.87	1.00
	4054	DEPUTY PUBLIC DEFENDER IV	58.84	71.52	2.00
	0021	LEGAL SECRETARY II	22.93	27.87	5.00
	0049	LEGAL PROCESSOR II	19.95	24.26	3.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	1.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00
	4048	CHIEF DEPUTY PUBLIC DEFENDER	66.82	81.22	1.00
	4049	ASSISTANT PUBLIC DEFENDER	73.53	89.38	1.00
	4050	PUBLIC DEFENDER	83.36	101.34	1.00
	4054	DEPUTY PUBLIC DEFENDER IV	58.84	71.52	26.00
	4180	SENIOR PUBLIC DEFENDER INVESTIGATOR	48.21	58.60	1.00
	4196	PUBLIC DEFENDER INVESTIGATOR II	42.44	51.59	7.00
<b>PUBLIC DEFENDER'S OFFICE TOTAL</b>					<b>51.00</b>
<b>REGIONAL PARKS DEPARTMENT</b>					
290101	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	2.00
	1200	PLANNING TECHNICIAN	22.36	27.17	0.00
	1260	NATURAL RESOURCES MANAGER	43.83	53.28	1.00
	1267	PARK MANAGER	47.51	57.75	1.00
	4406	PARK RANGER I	23.44	28.49	11.00
	4408	PARK RANGER II	25.72	31.27	4.00
	4410	PARK RANGER III	30.50	37.08	3.00
	4406	PARK RANGER I	23.44	28.49	0.00
	5405	PARKS GROUNDS MAINTENANCE WORKER II	22.18	26.95	19.00
	5412	PARKS GROUNDS MAINTENANCE SUPERVISOR	25.67	31.21	2.00
<i>290101 Total</i>					<i>45.00</i>
290102	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	1200	PLANNING TECHNICIAN	22.36	27.17	1.00
	1253	PARK PLANNER II	33.97	41.29	4.00
	1254	SENIOR PARK PLANNER	40.78	49.57	1.00
	1258	PARK PLANNING MANAGER	46.12	56.06	1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00
<i>290102 Total</i>					<i>9.00</i>
290103	0904	MARKETING SPECIALIST	27.04	32.87	1.00
	1259	RECREATION AND EDUCATION SERVICES MANAGER	43.83	53.28	1.00
	1274	PARK PROGRAM ASSISTANT	21.88	26.60	1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	0.00
	4070	AQUATIC SPECIALIST	30.50	37.08	0.00
<i>290103 Total</i>					<i>6.00</i>
290104	0002	OFFICE ASSISTANT II	17.52	21.30	0.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00
	0023	SECRETARY	21.85	26.55	0.00
	0382	PAYROLL CLERK	23.37	28.41	1.00
	0402	ACCOUNT CLERK II	19.95	24.26	2.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.00
	0417	ACCOUNTANT III	36.35	44.18	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00
	1268	DEPUTY DIRECTOR REGIONAL PARKS	55.61	67.60	1.00
	1270	DIRECTOR OF REGIONAL PARKS	69.53	84.51	1.00

**Position Allocation Detail  
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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	1276	BOOKING & RESERVATION COORDINATOR	23.20	28.20	1.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00
<b>290104 Total</b>					<b>16.00</b>
290105	4406	PARK RANGER I	23.44	28.49	3.00
	4408	PARK RANGER II	25.72	31.27	1.00
	4410	PARK RANGER III	30.50	37.08	1.00
	5405	PARKS GROUNDS MAINTENANCE WORKER II	22.18	26.95	2.00
	5412	PARKS GROUNDS MAINTENANCE SUPERVISOR	25.67	31.21	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00
	1277	ENVIRONMENTAL DISCOVERY CENTER COORDINATOR	32.26	39.21	0.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00
<b>290105 Total</b>					<b>11.00</b>
290301	0023	SECRETARY	21.85	26.55	1.00
	5335	BUILDING MECHANIC II	30.65	37.25	1.00
	5506	MARINA ATTENDANT	22.18	26.95	1.00
	5507	SENIOR MARINA ATTENDANT	23.73	28.85	1.00
	5510	MARINA SUPERVISOR	34.82	42.33	1.00
<b>290301 Total</b>					<b>5.00</b>
<b>REGIONAL PARKS DEPARTMENT TOTAL</b>					<b>92.00</b>
<b>SHERIFF'S DEPARTMENT</b>					
300101	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0023	SECRETARY	21.85	26.55	1.00
	0027	EXECUTIVE ASST TO SHERIFF	26.74	32.50	1.00
	0049	LEGAL PROCESSOR II	19.95	24.26	1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	5.00
	0170	SENIOR DEPARTMENT INFORMATION SYSTEMS MANAGER	52.91	64.32	1.00
	0311	STOREKEEPER	19.84	24.11	0.00
	0312	SENIOR STOREKEEPER	22.01	26.75	1.00
	0382	PAYROLL CLERK	23.37	28.41	2.00
	0402	ACCOUNT CLERK II	19.95	24.26	1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	3.00
	0416	ACCOUNTANT II	30.70	37.32	1.00
	0419	SUPERVISING ACCOUNTANT	38.38	46.66	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	3.00
	0826	DEPARTMENT ANALYST	32.26	39.21	7.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	2.00
	0842	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	49.36	60.00	1.00
	0908	WATER AGENCY PUBLIC INFORMATION OFFICER	40.02	48.65	1.00
	4081	DEPUTY SHERIFF II	39.66	48.21	2.00
	4095	SHERIFFS SERGEANT	46.62	56.67	4.00
	4114	SHERIFFS LIEUTENANT	56.20	68.31	2.00
	4120	SHERIFFS CAPTAIN	64.33	78.20	1.00
	4154	CORRECTIONAL DEPUTY II	31.40	38.17	1.00
	4157	CORRECTIONAL SERGEANT	40.26	48.93	1.00
	7023	SECRETARY CONFIDENTIAL	22.51	27.36	1.00
	7382	PAYROLL CLERK CONFIDENTIAL	24.07	29.25	0.00
	8103	SHERIFF-CORONER	100.52	100.52	1.00
<b>300101 Total</b>					<b>47.00</b>
300102	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	1.00
	4124	ASSISTANT SHERIFF	74.87	91.00	1.00
<b>300102 Total</b>					<b>3.00</b>
300103	4076	DEPUTY SHERIFF TRAINEE	33.78	41.06	0.00
<b>300103 Total</b>					<b>0.00</b>
300120	1692	COMMUNICATIONS DISPATCHER II	28.64	34.81	19.50



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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	1694	SENIOR COMMUNICATIONS DISPATCHER	31.51	38.30	2.00
	1696	SUPERVISING COMMUNICATIONS DISPATCHER	35.74	43.45	4.00
	1698	COMMUNICATIONS DISPATCH MANAGER	43.56	52.95	1.00
<i>300120 Total</i>					<i>26.50</i>
300121	0028	CIVIL BUREAU SPECIALIST	26.01	31.62	1.00
	0049	LEGAL PROCESSOR II	19.95	24.26	2.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00
	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	1.00
<i>300121 Total</i>					<i>5.00</i>
300122	0049	LEGAL PROCESSOR II	19.95	24.26	6.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	4.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	3.00
	0060	SHERIFFS INFORMATION BUREAU MANAGER	38.10	46.32	1.00
	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	7.00
<i>300122 Total</i>					<i>21.00</i>
300123	1705	COMMUNICATIONS TECHNICIAN II	31.87	38.73	3.00
	1715	COMMUNICATIONS MANAGER	47.64	57.91	1.00
	1710	SENIOR COMMUNICATIONS TECHNICIAN	35.04	42.59	1.00
<i>300123 Total</i>					<i>5.00</i>
300140	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	3.00
	4081	DEPUTY SHERIFF II	39.66	48.21	97.00
	4095	SHERIFFS SERGEANT	46.62	56.67	10.00
	4114	SHERIFFS LIEUTENANT	56.20	68.31	4.00
	4120	SHERIFFS CAPTAIN	64.33	78.20	1.00
<i>300140 Total</i>					<i>115.00</i>
300141	0049	LEGAL PROCESSOR II	19.95	24.26	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	1.00
	4081	DEPUTY SHERIFF II	39.66	48.21	17.00
	4095	SHERIFFS SERGEANT	46.62	56.67	3.00
	4114	SHERIFFS LIEUTENANT	56.20	68.31	1.00
<i>300141 Total</i>					<i>24.00</i>
300142	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	3397	COMMUNITY SERVICES OFFICER II	21.55	26.20	2.00
	4081	DEPUTY SHERIFF II	39.66	48.21	10.00
	4095	SHERIFFS SERGEANT	46.62	56.67	2.00
	4114	SHERIFFS LIEUTENANT	56.20	68.31	1.00
<i>300142 Total</i>					<i>16.00</i>
300143	0701	HELICOPTER PILOT	43.51	52.89	2.00
	4081	DEPUTY SHERIFF II	39.66	48.21	1.00
	4095	SHERIFFS SERGEANT	46.62	56.67	1.00
<i>300143 Total</i>					<i>4.00</i>
300144	4081	DEPUTY SHERIFF II	39.66	48.21	2.00
	4095	SHERIFFS SERGEANT	46.62	56.67	1.00
<i>300144 Total</i>					<i>3.00</i>
300145	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00
	0023	SECRETARY	21.85	26.55	2.00
	4081	DEPUTY SHERIFF II	39.66	48.21	22.00
	4095	SHERIFFS SERGEANT	46.62	56.67	4.00
	4114	SHERIFFS LIEUTENANT	56.20	68.31	1.00
<i>300145 Total</i>					<i>29.00</i>
300146	2103	FORENSIC ASSISTANT	23.14	28.14	2.00
	4081	DEPUTY SHERIFF II	39.66	48.21	4.00
	4095	SHERIFFS SERGEANT	46.62	56.67	1.00
<i>300146 Total</i>					<i>7.00</i>
300147	4081	DEPUTY SHERIFF II	39.66	48.21	29.00
	4095	SHERIFFS SERGEANT	46.62	56.67	2.00

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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	4114	SHERIFFS LIEUTENANT	56.20	68.31	1.00
	4154	CORRECTIONAL DEPUTY II	31.40	38.17	6.00
<b>300147 Total</b>					<b>38.00</b>
300148	4081	DEPUTY SHERIFF II	39.66	48.21	5.00
	4095	SHERIFFS SERGEANT	46.62	56.67	1.00
<b>300148 Total</b>					<b>6.00</b>
300201	0023	SECRETARY	21.85	26.55	1.00
	0049	LEGAL PROCESSOR II	19.95	24.26	0.00
	0060	SHERIFFS INFORMATION BUREAU MANAGER	38.10	46.32	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00
	3388	DETENTION SPECIALIST II	21.55	26.20	3.00
	3391	DETENTION ASSISTANT	20.90	25.41	16.00
	3392	SUPERVISING DETENTION ASSISTANT	23.48	28.53	2.00
	4124	ASSISTANT SHERIFF	74.87	91.00	1.00
	4130	SHERIFFS CAPTAIN CORRECTIONS	64.33	78.20	1.00
	4154	CORRECTIONAL DEPUTY II	31.40	38.17	16.00
	4157	CORRECTIONAL SERGEANT	40.26	48.93	3.00
	4164	CORRECTIONAL LIEUTENANT	56.20	68.31	3.00
	5320	JANITOR	17.26	20.98	6.00
	6228	COOK	19.11	23.23	13.00
	6230	CHEF	22.60	27.48	2.00
<b>300201 Total</b>					<b>70.00</b>
300203	0023	SECRETARY	21.85	26.55	1.00
	0049	LEGAL PROCESSOR II	19.95	24.26	0.00
	0050	SENIOR LEGAL PROCESSOR	21.93	26.66	0.00
	0052	LEGAL STAFF SUPERVISOR	25.65	31.17	0.00
	3388	DETENTION SPECIALIST II	21.55	26.20	22.60
	3389	SENIOR DETENTION SPECIALIST	23.72	28.84	3.00
	3390	DETENTION SPECIALIST SUPERVISOR	27.76	33.75	4.00
	4130	SHERIFFS CAPTAIN CORRECTIONS	64.33	78.20	1.00
	4154	CORRECTIONAL DEPUTY II	31.40	38.17	135.00
	4157	CORRECTIONAL SERGEANT	40.26	48.93	14.00
	4164	CORRECTIONAL LIEUTENANT	56.20	68.31	4.00
<b>300203 Total</b>					<b>184.60</b>
300204	0049	LEGAL PROCESSOR II	19.95	24.26	0.00
	3388	DETENTION SPECIALIST II	21.55	26.20	4.40
	4154	CORRECTIONAL DEPUTY II	31.40	38.17	22.00
	4157	CORRECTIONAL SERGEANT	40.26	48.93	4.00
<b>300204 Total</b>					<b>30.40</b>
<b>SHERIFF'S DEPARTMENT TOTAL</b>					<b>634.50</b>
<b>AGRICULTURAL PRESERVATION &amp; OPEN SPACE DISTRICT</b>					
310101	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	2.00
	1280	OSD RECEPTIONIST	20.56	24.99	1.00
	1282	OSD EXECUTIVE SECRETARY	25.30	30.77	0.00
	1290	OSD GENERAL MANAGER	69.53	84.51	1.00
	1301	OSD ADMINISTRATIVE-FISCAL MANAGER	41.78	50.78	1.00
	7025	OSD EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00
	1285	OSD ASSOCIATE PLANNER	32.51	39.52	2.00
	1292	OSD CONSERVATION GIS ANALYST	27.87	33.87	1.00
	1297	OSD COMMUNITY RELATIONS SPECIALIST	37.21	45.22	1.00
	1299	OSD PROGRAM MANAGER	44.71	54.36	1.00
	1283	OSD ASSISTANT PLANNER	27.63	33.58	0.00
	1285	OSD ASSOCIATE PLANNER	32.51	39.52	1.00
	1288	OSD LAND ACQUISITION SPECIALIST	39.80	48.37	2.00
	1298	OSD ACQUISITION ASSISTANT	26.37	32.05	1.00

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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	1299	OSD PROGRAM MANAGER	44.71	54.36	1.00
	0902	OSD PUBLIC INFORMATION SPECIALIST	25.48	30.96	1.00
	1283	OSD ASSISTANT PLANNER	27.63	33.58	1.00
	1284	OSD TECHNICIAN	24.38	29.63	4.00
	1285	OSD ASSOCIATE PLANNER	32.51	39.52	2.50
	1286	OSD STEWARD COORDINATOR	37.34	45.39	1.00
	1299	OSD PROGRAM MANAGER	44.71	54.36	1.00
<b>AGRICULTURAL PRESERVATION &amp; OPEN SPACE DISTRICT TOTAL</b>					<b>27.50</b>
<b>INDEPENDENT OFFICE OF LAW ENFORCEMENT REVIEW AND OUTREACH</b>					
320101	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
320101	4600	DIRECTOR INDEPENDENT OFF OF LAW ENF REV & OUTREA	64.68	78.62	1.00
<b>INDEPENDENT OFFICE OF LAW ENFORCEMENT REVIEW AND OUTREACH TOTAL</b>					<b>2.00</b>
<b>WATER AGENCY</b>					
330101	0402	ACCOUNT CLERK II	19.95	24.26	2.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	2.00
	0416	ACCOUNTANT II	30.70	37.32	0.00
	0417	ACCOUNTANT III	36.35	44.18	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	1.00
	0417	ACCOUNTANT III	36.35	44.18	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	0.00
	0415	ACCOUNTANT I	26.36	32.04	0.00
	0416	ACCOUNTANT II	30.70	37.32	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	2.00
	0985	TECHNICAL WRITING SPECIALIST	33.33	40.52	3.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0382	PAYROLL CLERK	23.37	28.41	1.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00
	0002	OFFICE ASSISTANT II	17.52	21.30	3.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	3.00
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	0767	RISK MANAGEMENT ANALYST II	37.84	46.00	1.00
	0768	RISK MANAGEMENT ANALYST III	43.53	52.92	1.00
	0914	WATER AGENCY RESOURCE PROGRAMS TECHNICIAN II	24.45	29.72	4.00
	0917	WATER AGENCY ENVIRONMENTAL SPECIALIST II	33.79	41.07	5.00
	0918	WATER AGENCY SENIOR ENVIRONMENTAL SPECIALIST	36.33	44.16	7.00
	0919	WATER AGENCY PRINCIPAL ENVIRONMENTAL SPECIALIST	47.59	57.84	4.00
	0996	WATER AGENCY ENVIRONMENTAL RESOURCES MANAGER	56.51	68.70	2.00
	0985	TECHNICAL WRITING SPECIALIST	33.33	40.52	0.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	2.00
	1032	WATER AGENCY ENGINEER IV	63.08	76.67	2.00
	1033	WATER AGENCY HYDROGEOLOGIST IV	63.08	76.67	1.00
	1036	PROJECT SPECIALIST	34.43	41.85	2.00
	1024	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00
	1024	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00
	1032	WATER AGENCY ENGINEER IV	63.08	76.67	5.00
	1036	PROJECT SPECIALIST	34.43	41.85	1.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	1.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	1.00
	1008	ENGINEERING TECHNICIAN IV	36.32	44.15	1.00

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EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	1219	WATER AGENCY CAD-GIS COORDINATOR	41.78	50.78	1.00
	1222	GEOGRAPHIC INFORMATION TECHNICIAN II	30.13	36.62	1.00
	1223	SENIOR GEOGRAPHIC INFORMATION TECHNICIAN	32.25	39.20	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	1017	DEPUTY CHIEF ENGINEER	72.87	88.58	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	0.00
	0826	DEPARTMENT ANALYST	32.26	39.21	0.00
	1024	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00
	1032	WATER AGENCY ENGINEER IV	63.08	76.67	1.00
	1033	WATER AGENCY HYDROGEOLOGIST IV	63.08	76.67	1.00
	1074	WATER AGENCY PRINCIPAL HYDROGEOLOGIST	67.79	82.40	1.00
	1024	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00
	1032	WATER AGENCY ENGINEER IV	63.08	76.67	5.00
	1033	WATER AGENCY HYDROGEOLOGIST IV	63.08	76.67	0.00
	1074	WATER AGENCY PRINCIPAL HYDROGEOLOGIST	67.79	82.40	0.00
	0999	WATER AGENCY LAND SURVEYOR	58.09	70.60	1.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	4.00
	1052	RIGHT OF WAY AGENT II	34.17	41.53	1.00
	1056	SUPERVISING RIGHT OF WAY AGENT	38.61	46.94	1.00
	0985	TECHNICAL WRITING SPECIALIST	33.33	40.52	3.00
	0986	TECHNICAL WRITING MANAGER	45.80	55.66	1.00
	0987	WATER AGENCY SENIOR TECHNICAL WRITING SPECIALIST	36.33	44.16	1.75
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	2.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	45.80	55.66	1.00
	0984	WATER AGENCY SENIOR PROGRAMS SPECIALIST	34.70	42.18	2.00
	0914	WATER AGENCY RESOURCE PROGRAMS TECHNICIAN II	24.45	29.72	0.00
	0917	WATER AGENCY ENVIRONMENTAL SPECIALIST II	33.79	41.07	0.00
	0918	WATER AGENCY SENIOR ENVIRONMENTAL SPECIALIST	36.33	44.16	0.00
	0919	WATER AGENCY PRINCIPAL ENVIRONMENTAL SPECIALIST	47.59	57.84	0.00
	0996	WATER AGENCY ENVIRONMENTAL RESOURCES MANAGER	56.51	68.70	0.00
	0911	WATER AGENCY GOVERNMENTAL AFFAIRS MANAGER	52.66	64.00	0.00
	0984	WATER AGENCY SENIOR PROGRAMS SPECIALIST	34.70	42.18	0.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	0.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	45.80	55.66	0.00
	0984	WATER AGENCY SENIOR PROGRAMS SPECIALIST	34.70	42.18	0.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	0.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	45.80	55.66	0.00
	0984	WATER AGENCY SENIOR PROGRAMS SPECIALIST	34.70	42.18	0.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	0.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	45.80	55.66	0.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	0.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	45.80	55.66	0.00
	0984	WATER AGENCY SENIOR PROGRAMS SPECIALIST	34.70	42.18	0.00
	0023	SECRETARY	21.85	26.55	1.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00
	0910	WATER AGENCY DIVISION MGR ADMINISTRATIVE SERVICES	59.68	72.53	1.00
	1019	WATER AGENCY CHIEF ENGINEER-DIR OF GRNDWATER MGT	82.33	100.08	1.00
	1020	WATER AGENCY GENERAL MANAGER	99.92	121.46	1.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	0.00
	0912	WATER AGENCY ASSISTANT GENERAL MANAGER	77.22	93.86	1.00
	0912	WATER AGENCY ASSISTANT GENERAL MANAGER	77.22	93.86	1.00
	5057	WATER AGENCY COORDINATOR	57.44	69.83	1.00
	5082	WATER AGENCY MAINTENANCE WORKER II	23.80	28.93	2.00
	5086	WATER AGENCY MAINTENANCE WORKER III	27.58	33.53	2.00
	5087	WATER AGENCY LEAD MAINTENANCE WORKER	30.35	36.89	1.00
	5098	WATER AGENCY ENVIRONMENTAL COMPLIANCE INSPECTOR	47.95	58.29	2.00

**Position Allocation Detail  
FY 2018-2019 Recommended Budget**

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	5082	WATER AGENCY MAINTENANCE WORKER II	23.80	28.93	2.00
	0402	ACCOUNT CLERK II	19.95	24.26	0.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	1.00
	1032	WATER AGENCY ENGINEER IV	63.08	76.67	1.00
	5032	VEGETATION CONTROL ADVISOR	30.83	37.47	1.00
	5057	WATER AGENCY COORDINATOR	57.44	69.83	1.00
	5082	WATER AGENCY MAINTENANCE WORKER II	23.80	28.93	5.00
	5086	WATER AGENCY MAINTENANCE WORKER III	27.58	33.53	6.00
	5087	WATER AGENCY LEAD MAINTENANCE WORKER	30.35	36.89	2.00
	5129	WATER AGENCY MECHANIC	41.24	50.13	1.00
	0318	MATERIALS EQUIPMENT SPECIALIST	24.07	29.25	1.00
	5057	WATER AGENCY COORDINATOR	57.44	69.83	3.00
	5087	WATER AGENCY LEAD MAINTENANCE WORKER	30.35	36.89	1.00
	5129	WATER AGENCY MECHANIC	41.24	50.13	17.00
	5132	WATER AGENCY LEAD MECHANIC	45.56	55.38	6.00
	5222	AUTOMOTIVE MECHANIC	26.90	32.70	1.00
	5226	HEAVY EQUIPMENT MECHANIC II	29.46	35.81	2.00
	0994	WATER AGENCY DIV MGR - ENVIR RES & PUBLIC AFFAIRS	64.95	78.95	1.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	1.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	45.80	55.66	1.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	2.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	45.80	55.66	1.00
	0984	WATER AGENCY SENIOR PROGRAMS SPECIALIST	34.70	42.18	2.00
	0911	WATER AGENCY GOVERNMENTAL AFFAIRS MANAGER	52.66	64.00	1.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	1.00
	0982	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	45.80	55.66	1.00
	0984	WATER AGENCY SENIOR PROGRAMS SPECIALIST	34.70	42.18	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00
	0823	ADMINISTRATIVE AIDE CONFIDENTIAL	25.49	30.99	0.00
	0981	WATER AGENCY PROGRAMS SPECIALIST II	32.27	39.22	0.00
	0994	WATER AGENCY DIV MGR - ENVIR RES & PUBLIC AFFAIRS	64.95	78.95	0.00
	0129	SENIOR PROGRAMMER ANALYST	41.87	50.89	1.00
	0130	PROGRAMMER ANALYST	35.02	42.57	3.00
	0136	ENGINEERING PROGRAMMING MANAGER	52.71	64.08	1.00
	0140	SENIOR NETWORK ANALYST	45.91	55.81	1.00
	5091	WATER AGENCY SENIOR NETWORK ANALYST	42.91	52.16	2.00
	1024	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00
	5112	ELECTRICIAN-INSTRUMENTATION TECHNICIAN	44.48	54.06	7.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	1.00
	5057	WATER AGENCY COORDINATOR	57.44	69.83	1.00
	5142	WATER AGENCY CHEMIST	47.95	58.29	4.00
	0159	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	34.22	41.60	1.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	1.00
	1024	WATER AGENCY PRINCIPAL ENGINEER	67.79	82.40	1.00
	1032	WATER AGENCY ENGINEER IV	63.08	76.67	5.00
	5057	WATER AGENCY COORDINATOR	57.44	69.83	3.00
	5126	WATER AGENCY SENIOR PLANT OPERATOR	45.34	55.11	16.00
<b>WATER AGENCY TOTAL</b>					<b>231.75</b>
<b>TRANSPORTATION &amp; PUBLIC WORKS</b>					
340101	5050	MAINTENANCE SUPERVISOR	31.33	38.09	0.50
	5061	BRIDGE WORKER	24.19	29.40	4.00
	5063	SENIOR BRIDGE WORKER	27.20	33.06	3.00
	5066	BRIDGE SUPERVISOR	33.19	40.34	1.00
	5015	MAINTENANCE WORKER II	22.18	26.95	6.00
	5017	MAINTENANCE WORKER III	25.67	31.21	4.00
	5050	MAINTENANCE SUPERVISOR	31.33	38.09	1.00

**Position Allocation Detail  
FY 2018-2019 Recommended Budget**

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00
	0320	YARD CLERK	19.95	24.26	1.00
	5015	MAINTENANCE WORKER II	22.18	26.95	1.00
	5017	MAINTENANCE WORKER III	25.67	31.21	2.00
	5015	MAINTENANCE WORKER II	22.18	26.95	2.00
	5017	MAINTENANCE WORKER III	25.67	31.21	1.00
	5050	MAINTENANCE SUPERVISOR	31.33	38.09	1.00
	5015	MAINTENANCE WORKER II	22.18	26.95	6.00
	5017	MAINTENANCE WORKER III	25.67	31.21	4.00
	5050	MAINTENANCE SUPERVISOR	31.33	38.09	1.00
	5015	MAINTENANCE WORKER II	22.18	26.95	6.00
	5017	MAINTENANCE WORKER III	25.67	31.21	3.50
	5030	VEGETATION SPECIALIST	22.88	27.80	1.00
	5050	MAINTENANCE SUPERVISOR	31.33	38.09	1.00
	5015	MAINTENANCE WORKER II	22.18	26.95	6.00
	5017	MAINTENANCE WORKER III	25.67	31.21	4.00
	5050	MAINTENANCE SUPERVISOR	31.33	38.09	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00
	0007	OFFICE SUPPORT SUPERVISOR	23.64	28.73	1.00
	0160	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	38.56	46.87	1.00
	0161	DEPARTMENT INFORMATION SYSTEMS MANAGER	46.01	55.93	0.00
	0318	MATERIALS EQUIPMENT SPECIALIST	24.07	29.25	1.00
	0382	PAYROLL CLERK	23.37	28.41	1.00
	0403	SENIOR ACCOUNT CLERK	22.00	26.74	4.00
	0826	DEPARTMENT ANALYST	32.26	39.21	4.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00
	0828	ADMINISTRATIVE SERVICES OFFICER II	43.83	53.28	1.00
	0985	TECHNICAL WRITING SPECIALIST	33.33	40.52	1.00
	1000	LICENSED LAND SURVEYOR	40.83	49.62	1.00
	1007	ENGINEERING TECHNICIAN III	30.26	36.78	12.00
	1008	ENGINEERING TECHNICIAN IV	36.32	44.15	4.00
	1009	TRAFFIC SIGNAL TECHNICIAN	31.64	38.45	2.00
	1012	ENGINEER	43.41	52.76	7.00
	1014	SENIOR ENGINEER	47.81	58.12	4.00
	1015	ENGINEERING DIVISION MANAGER	52.42	63.71	1.00
	1039	DEPUTY DIRECTOR TRANSPORTATION & OPERATIONS	68.70	83.52	1.00
	1041	DEPUTY DIRECTOR ENGINEERING & MAINTENANCE	68.70	83.52	1.00
	1042	DIRECTOR OF TRANSPORTATION & PUBLIC WORKS	79.78	96.98	1.00
	1055	RIGHT OF WAY MANAGER	47.53	57.78	0.00
	1222	GEOGRAPHIC INFORMATION TECHNICIAN II	30.13	36.62	1.00
	1373	ROAD OPERATIONS DIVISION MANAGER	47.53	57.78	1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	1.00
	5055	PUBLIC WORKS FLEET EQUIPMENT MANAGER	35.82	43.53	1.00
	5058	PUBLIC WORKS OPERATIONS COORDINATOR	41.33	50.24	2.00
	7025	EXECUTIVE SECRETARY CONFIDENTIAL	25.30	30.77	1.00
	5015	MAINTENANCE WORKER II	22.18	26.95	3.00
	5017	MAINTENANCE WORKER III	25.67	31.21	3.00
	5032	VEGETATION CONTROL ADVISOR	30.83	37.47	1.00
	5073	TRAFFIC PAINT & SIGN WORKER	25.67	31.21	4.00
	5076	TRAFFIC MAINTENANCE SUPERVISOR	31.33	38.09	1.00
	<i>340101 Total</i>				<i>132.00</i>
340301	0002	OFFICE ASSISTANT II	17.52	21.30	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	2.00
	0704	AIRPORT OPERATIONS SPECIALIST	24.37	29.62	7.00
	0712	AIRPORT OPERATIONS SUPERVISOR	28.36	34.47	1.00
	0713	ASSISTANT AIRPORT MANAGER	41.33	50.24	1.00
	0714	AIRPORT MANAGER	52.41	63.70	1.00

**Position Allocation Detail  
FY 2018-2019 Recommended Budget**

EFS Section	Job Class Code	Job Classification	A STEP	I STEP	2018-2019 RECOMM
	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0827	ADMINISTRATIVE SERVICES OFFICER I	38.10	46.32	1.00
	0904	MARKETING SPECIALIST	27.04	32.87	1.00
	1052	RIGHT OF WAY AGENT II	34.17	41.53	1.00
	5015	MAINTENANCE WORKER II	22.18	26.95	1.00
<b>340301 Total</b>					<b>18.00</b>
340401	0002	OFFICE ASSISTANT II	17.52	21.30	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	1374	TRANSIT SPECIALIST II	34.24	41.62	2.00
	1377	TRANSIT SYSTEMS MANAGER	49.87	60.62	1.00
<b>340401 Total</b>					<b>5.00</b>
340501	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	1.00
	1081	PROFESSIONAL GEOLOGIST	43.41	52.76	1.00
	5180	INTEGRATED WASTE OPERATIONS DIVISION MGR	47.53	57.78	1.00
	5186	WASTE MANAGEMENT SPECIALIST II	30.63	37.23	4.00
	5188	REFUSE ENFORCEMENT SPECIALIST	26.48	32.18	1.00
	5191	WASTE MANAGEMENT AGENCY EXECUTIVE DIRECTOR	47.53	57.78	1.00
	5340	LANDFILL FACILITIES SPECIALIST	36.46	44.31	1.00
<b>340501 Total</b>					<b>11.00</b>
341601	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00
	0980	AIR QUALITY SPECIALIST III	32.89	39.97	0.00
	1029	AIR QUALITY ENGINEER	42.56	51.73	0.00
	1031	AIR QUALITY MANAGER	49.96	60.72	0.00
<b>341601 Total</b>					<b>0.00</b>
<b>TRANSPORTATION &amp; PUBLIC WORKS TOTAL</b>					<b>166.00</b>
<b>UC COOPERATIVE EXTENSION</b>					
350101	0810	ADMINISTRATIVE AIDE	25.49	30.99	1.00
	0826	DEPARTMENT ANALYST	32.26	39.21	2.00
	1122	SENIOR AGRICULTURAL PROGRAM ASSISTANT	21.50	26.15	1.00
	3085	DEPARTMENT PROGRAM MANAGER	35.20	42.79	2.00
<b>UC COOPERATIVE EXTENSION TOTAL</b>					<b>6.00</b>
<b>FAIRGROUNDS</b>					
802401	0311	STOREKEEPER	19.84	24.11	1.00
	0748	FAIRGROUNDS MAINTENANCE WORKER	18.70	22.73	2.00
	0749	SENIOR FAIRGROUNDS MAINTENANCE WORKER	22.70	27.59	3.00
	5226	HEAVY EQUIPMENT MECHANIC II	29.46	35.81	1.00
	5335	BUILDING MECHANIC II	30.65	37.25	3.00
	5355	FAIR GROUNDS BUILDING SUPERINTENDENT	40.30	48.99	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	1.00
	0023	SECRETARY	21.85	26.55	1.00
	0404	ACCOUNTING TECHNICIAN	23.30	28.32	2.00
	0750	FAIR MANAGER	60.29	73.28	1.00
	0759	MARKETING AND PROMOTIONS COORDINATOR	37.32	45.37	1.00
	0761	FAIR FINANCIAL SERVICES OFFICER	41.78	50.78	1.00
	0742	SIMULCAST ATTENDANT	19.95	24.26	0.75
	0743	SENIOR SIMULCAST ATTENDANT	21.95	26.68	1.00
	0003	SENIOR OFFICE ASSISTANT	19.95	24.26	0.00
	0023	SECRETARY	21.85	26.55	1.00
	0748	FAIRGROUNDS MAINTENANCE WORKER	18.70	22.73	2.00
	0749	SENIOR FAIRGROUNDS MAINTENANCE WORKER	22.70	27.59	3.00
	0755	DEPUTY FAIR MANAGER	44.14	53.66	1.00
	0756	INTERIM EVENTS COORDINATOR	37.32	45.37	1.00
	5335	BUILDING MECHANIC II	30.65	37.25	1.00
	0757	FAIRGROUND PREMIUM EXHIBIT ASSISTANT	21.85	26.55	1.00

**Position Allocation Detail  
FY 2018-2019 Recommended Budget**

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	0758	PREMIUM AND EXHIBIT COORDINATOR	38.38	46.66	1.00
<b>FAIRGROUNDS TOTAL</b>					<b>30.75</b>
<b>COUNTY OF SONOMA TOTAL</b>					<b>4023.48</b>





# OFFICE OF THE COUNTY ADMINISTRATOR

## COUNTY OF SONOMA

575 ADMINISTRATION DRIVE – ROOM 104A  
SANTA ROSA, CALIFORNIA 95403-2888

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**SHERYL BRATTON**  
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**NIKI BERROCAL**  
DEPUTY COUNTY ADMINISTRATOR

**MICHAEL GOSSMAN**  
DEPUTY COUNTY ADMINISTRATOR

Date: June 12, 2018

To: Members of the Board of Supervisors

From: Sheryl Bratton, County Administrator  
Barbie Robinson, Director, Department of Health Services

Re: Behavioral Health FY 18-19 Budget Restoration Plan

As a result of a \$19 million revenue gap, it was necessary for the Department of Health Services (Department) to propose reductions to staffing and services contracts to balance the FY 18-19 Recommended Budget. Recognizing the impacts that this level of budget cuts would create, the Department and the County Administrator's Office (CAO) have worked to identify several sources of funding that could be used to restore some of the services provided by staff and through services agreements. To assist the Board with its policy deliberations, this memo provides an overview of the proposed reductions used to balance the FY 18-19 Recommended Budget and a recommended mitigation plan that details identified funding sources and recommended restorations.

### **Overview**

The Department anticipates an FY 18-19 revenue gap of \$19 million as a result of over-projection of Federal Financial Participation, reduced revenue, and reduced Mental Health Services Act Annual Adjustment. To address this funding gap, the Department developed a number of budget balancing strategies that included reducing expenditures related to staffing and contracted services, increasing revenues as a result of operational efficiencies, the transfer of staff into revenue-generating positions, and the use of one-time funds. In addition, the Department has embarked on a redesign of its behavioral health system, which includes an increased focus on core/mandated services and individuals with moderate to severe mental illness, the relocation and consolidation of behavioral health services, and greater emphasis on competitive procurement and performance measures for contracted services. The redesign was developed with the goals of improving timeliness in the provision of services and improved efficiency through a reduction in redundant efforts.

### List of Attachments:

- Attachment 1 – Restoration Plan – Proposed Position Allocation Summary
- Attachment 2 – Restoration Plan – Proposed Services Agreement Summary
- Attachment 3 – 1991 Realignment Funds Transfer Resolution
- Attachment 4 – Restoration Plan - Appropriations Details

### **FY 18-19 Recommended Budget Reductions.**

The Department's Behavioral Health Division's current year budget consists of approximately 40 percent salary and benefits costs and 40 percent contract costs. As a result, submitting a balanced budget in FY 18-19 that addressed the \$19 million revenue gap required the Department propose substantial reductions to its staffing and contract costs.

*Staffing Reductions.* In total, the FY 18-19 Recommended Budget includes a reduction of 107.32 allocated positions, including 29.43 FTE filled positions and 77.89 FTE vacant positions. The 29.43 FTE filled positions include 17.43 FTE in the Behavioral Health Division, 2 FTE positions in the Public Health Division, and 10 FTE positions in Administration. Please see Attachment 1 for a list of proposed staffing reductions included in the Department's FY 18-19 Recommended Budget.

*Contract Reductions.* In addition to the above staffing reductions, the FY 18-19 Recommended Budget also includes a reduction to approximately 70 Behavioral Health services contracts totaling \$9.3 million. This represents approximately 25 percent of the total funding allocated to services agreements currently providing mental health and substance use disorder treatment services and related support services. Please see Attachment 2 for a list of proposed contract reductions included in the Department's FY 18-19 Recommended Budget.

*Process Followed by Department to Determine Proposed Reductions.* Upon identification of the FY 18-19 revenue gap, Departmental leadership instructed Behavioral Health Division senior management to develop a strategy for submitting a balanced budget. The guiding principle utilized by Behavioral Health leadership in identifying proposed reductions was to preserve core/mandated services the Department is required to provide as the Medi-Cal Mental Health Plan. Reductions were approached analytically, consistently, and strategically. Contracted services were rated on 1-to-3 scale in terms of the Mental Health Plan mandate, with services rated at "1" most likely to be cut and services rated at "3" least likely to be cut. The formula for cost savings took into account the revenue generating potential of the different services. Since many of the existing substance use disorder services are not mandated, most of the proposed contract and staffing reductions included in the FY 18-19 Recommended Budget were to substance use disorder services.

Once the scope of the balanced budget was fully realized, effort was invested to secure feedback from the community about the service system cuts. Not surprisingly, there was great concern from many different groups about the loss of vital services. Feedback was gathered specifically from the Board of Supervisors, the Mental Health Board, contractor stakeholder meeting, and from ongoing notifications with behavioral health staff. Additionally, many County officials, contractors, and community advocacy groups requested individual meetings with Department leadership.

*Impact of Proposed Reductions.* As noted above, the proposed reductions identified by Department leadership and included in the FY 18-19 Recommended Budget will result in undesirable cuts to valued programs impacting vulnerable populations within Sonoma County. Some of the major impacts are as follows:

- 1) **Substance Use Disorder (SUD) Programs** will be diminished and in some cases eliminated. These impacted programs include Dependency Drug Court, the DUI Court Program, Drug Court, Treatment Accountability for Safer Communities (TASC), the Adolescent Treatment Program (ATP), and Starting Point, plus critical drug testing services. Closely associated with these programs are contractor services that provide residential treatment beds for SUD clients, including Women's Recovery Services (WRS), California Human Development, which runs Athena House, and the DAAC Perinatal Program. These programs collectively help to expedite individuals out of incarceration and into community based substance recovery programs, including residential treatment. With cuts to SUD programs, we can expect to see longer periods of incarceration for non-violent SUD misdemeanants, higher rates of recidivism, homelessness, and sadly, especially for parenting adults, the ripple down effect of increased numbers of children having to enter the foster youth system because their parents remain incarcerated, homeless, and/or drug dependent. Under the proposed restoration plan, the majority of these services will be restored as detailed in attached contract list.
- 2) **Adult Mental Health Residential Treatment Services** will be diminished across a variety of contracting agencies. These agencies include the Progress Foundation, which runs Parker House and the two Crisis Residential Unit (CRU) programs, the Community Support Network which runs A Step Up, Bridges and E Street, and the Buckelew organization which provides case management and intensive independent living support. With the loss of these services, many clients who are able and ready to 'step down' from high intensity care environments like acute hospitals, long-term skilled mental health facilities (called IMDs), and the Sonoma County Crisis Stabilization Unit, will be unable to do so. Fiscally, this will result in higher costs. Clinically, this will result in unnecessarily prolonged lengths of stay in highly restrictive care settings for clients that are ready to return to the community. Under the proposed restoration plan, all of these services will be fully restored.
- 3) **Adult Transportation Services** will be eliminated, which will have a severe impact on those mental health clients that are too disorganized and/or emotionally unstable to arrange for their own transportation to and from appointments. Under the proposed restoration plan, all of these services will be fully restored.
- 4) **Youth and Family Services** will experience a variety of cutbacks that will have impacts on two general areas. First, several contracting agencies that provide services to foster youth will be cut. These programs include Alternative Family Services, Seneca, TLC Child and Family Services, and Victor Treatment Centers. These programs traditionally handle highly unstable clients, so the loss of these programs could result in prolonged lengths of stay at the Crisis Stabilization Unit or acute hospitals for foster youth. Second, for the general population of children and adolescents, the combined cuts to Youth and Family Services will result in longer wait times for assessment and treatment, and a more limited scope of treatment, especially for contracted intensive outpatient services through organizations like Lifeworks and Sunny Hills. Under the proposed restoration plan, the majority of these services will be restored as detailed in attached contract list.

## **Identified Funding Sources**

Recognizing the impacts of the proposed budget cuts, the Department and the County Administrator's Office (CAO) have worked to identify several sources of one-time funding that could be used to restore some of the services provided by both staff and through services agreements.

The following include seven sources of *one-time* funding that were identified to fund the restoration of behavioral health services:

*SB 90 Children's Mental Health Mandate Repayment (\$6.5 Million).* The Governor's 2018-1019 May Revise budget included repayment of approximately \$254 million plus interest for repealed mandates related services provided by counties to seriously emotionally disturbed children between 2004 and 2011. The County Auditor estimates this will result in an approximately \$6.9 million repayment to Health and Human Services with a net of \$6.5 million after an audit reserve set aside.

*Realignment Transfer Between Social Services and Mental Health Account (\$2.8 Million).* Welfare and Institutions Code Section 17600.20(a) allows counties to transfer up to 10 percent of Realignment funds between the various sub accounts that were realigned in 1991. This provision of the Welfare and Institution Code was created to give counties flexibility to make use of Realignment funds in the best manner possible to serve the community. The Human Services Department has agreed to the transfer of \$2.8 million of 1991 Realignment this fiscal year to assist in reducing the Department's funding gap and mitigating reductions. To make this adjustment for revenue residing within the Human Services 1991 Realignment account, the transfer must be approved by the Board. Please see Attachment 3 for the transfer resolution authorizing the transfer of Realignment funds.

*County Reinvestment and Revitalization (R&R) Fund (\$2.4 Million).* As a result of a prior period adjustment made by the state, the County is set to receive an additional \$2.4 million of Residual Property Tax Distribution, increasing the available fund balance in the R&R Fund to \$6.3 million. Fund balance would be reduced to \$3.9 million if the Board approved this use. Tab 5 of the Budget Hearing Binder details the activities budgeted in FY 2018-19 with R&R Funds.

*Release of Audit Reserve (\$1.7 Million).* The County Administrator's Office recommends the use of \$1.7 million in SB 90 audit reserves that has recently been released by the Auditor-Controller-Treasurer-Tax-Collector, which is available in GF Fund Balance.

*Intergovernmental Transfer Fund Balance (\$2.8 million).* The Department proposes the one-time use of \$2.8 million in Intergovernmental Transfer to fund behavioral health services over a two year period as a bridge to a proposed ballot measure in 2020 (discussed below), leaving a fund balance of \$8 million.

*Funding from the Sheriff's Office (\$400,000).* The Sheriff's Department has committed \$400,000 to fund the Starting Point program, provides group therapy for clients prior to release from incarceration. Said funds will be transferred to the Department in FY 18-19 and memorialized in a memorandum of understanding between the Departments.

*Funding from Probation Department (\$230,000).* The Probation Department has committed \$230,000 to fund Behavioral Health staff support for the sex offender program, by providing 1.0 FTE and related supervision. Said funds will be transferred to the Department in FY 18-19 and memorialized in a memorandum of understanding between the Departments.

As noted in **Table A** below, these sources of one-time funds total \$16.85 million to mitigate the reductions to Behavioral Health staff and contract reductions.

<b>Table A: Restoration Funding Sources</b>	
<b>Funding Source</b>	<b>Amount</b>
SB 90 Children’s Mental Health Mandate Repayment	\$6,520,000
Social Services Realignment Transfer	\$2,800,000
County Reinvestment and Revitalization Funds	\$2,400,000
Audit Reserve	\$1,700,000
Intergovernmental Transfer Fund Balance	\$2,800,000
Sheriff’s Office Funding	\$400,000
Probation Funding	\$230,000
Total	\$16,850,000

Attachment 4, Behavioral Health Restoration Plan Appropriations Details, provides adjustment transactions needed for the FY 18-19 Recommended Budget.

In addition to the \$16.85 million in additional funding, the proposed restoration of staffing and contracts described below results in increased matching revenue of approximately \$3.1 million.

**Recommended Restoration Plan**

Once available funding sources were identified, the Department’s Behavioral Health Leadership Team began to work on the development of a restoration list for behavioral health staff and services contracts to restore vital services.

A key consideration was the potential for a revenue measure on the 2020 ballot to provide long-term funding for behavioral health services. Therefore, the decision was made to use one-time restoration funds to bridge services over a two-year period in FY 18-19 and FY 19-20. In addition to acting as a bridge that provides funding for vital services to 2020, the proposal to utilize restorative funding over a two-year period is necessary to avoid a revenue gap in FY 19-20 that would likely result due to the following reasons: 1) The Department has already accounted for increased efficiencies in its FY 18-19 Recommended Budget (i.e., increased productivity, increased Medicare reimbursements, etc.), 2) revenue is not projected to increase in FY 19-20 (i.e., flat 1991 realignment), 3) the risk of unexpected IMD costs could reduce available revenue to fund vital services, and 4) both the Sheriff’s Office and Probation Department funding are for one year.

*Process Followed by Department to Determine Proposed Restorations.* The Department’s process focused on restoration of services in the following three priority service areas:

- 1) **Substance Use Disorder Services:** The Department’s highest priority is to propose the restoration essential programs for individuals with substance use disorders who are at

risk of prolonged incarceration, recidivism, homelessness, and psychiatric crisis. Included in these programs are direct treatment services and residential beds. These key programs are: Therapeutic Alternative Services for Communities (TASC); California Human Development (CHD) case management for DUI Court and residential treatment at Athena House; the Adolescent Treatment Program (ATP); the DAAC Perinatal Program; and the Woman's Recovery Services Perinatal Residential Treatment Beds. Additionally, there is restorative funding for the essential drug testing that helps ensure sustained recovery. It is of particular value that we restore the DAAC Perinatal and WRS services for parents (mainly mothers) to avoid the possibility of having children placed unnecessarily in foster care.

- 2) **General Adult Mental Health Services:** The Department proposes restorative funding for multiple contract agencies that run community-based residential treatment programs. The beds in these programs are essential to help clients in the Department's Crisis Stabilization Unit, acute hospitals and long-term skilled mental health facilities (which are called IMDs) to step-down to less restrictive community-based care settings. Lacking these residential programs, clients will likely spend much more time in highly restrictive and costly care settings. Loss of revenue from prolonged stays at the CSU, acute hospitals and IMDs are a major contributor to the behavioral health division's fiscal crisis. There is also restorative funding for services related to transportation and enrollment in benefits programs like MediCal and Social Security (eligibility work) because many chronic mentally ill clients suffer from disorganized thought processes and emotions that impair their basic ability to access vital services. There is also restorative funding for program management at the Crisis Stabilization Unit to ensure program quality and efficiency as well as compliance with regulatory requirements. There is restorative funding for a post-graduate training program that provides important MST services and which has also proven to be a valuable pipeline for clinician recruitment for Sonoma County Behavioral Health. In consultation with the Human Services Department, there is also restorative funding for several contract agencies that focus services on the aging population.
- 3) **Youth and Family Services:** Due to previous staffing cutbacks, Youth and Family Services requires restorative funding to replenish its staff. Lacking this funding, there are likely to be increased delays for services, as well as limited capacity for regulatory compliance with quality management objectives. Additionally, there is restorative funding for wrap-around services and foster youth services. The restoration plan for foster youth programs was developed in consultation with the Human Services Department.

*Staffing Restorations.* The Department's FY 18-19 Recommended Budget includes the deletion of 29.43 FTE filled positions and 77.89 FTE vacant position. With the restoration of staff to priority areas identified above, this number will be reduced by 14.0 FTE filled positions including 2.0 FTE in the Behavioral Health Division, 2 FTE positions in the Public Health Division, and 10 FTE positions in Administration. In addition, the Department proposes to reduce the number of vacancies deleted by 11.62 FTE. As a result of the restoration of positions above, the total impacted allocations proposed for deletion would be reduced from 107.32 FTE to 80.27 FTE. The cost of the proposed staffing is approximately \$5.47 million. Table B below provides a

Summary of staffing restorations and Attachment 1 provides a detailed list of impacted classifications.

<b>Table B: Proposed Summary of Staffing Restorations</b>			
	<b>FY 18-19 Recommended Budget</b>	<b>Proposed Restoration</b>	<b>Net FTE Reduction</b>
<b>Filled Positions</b>	<b>29.43 FTE</b>	<b>15.43 FTE</b>	<b>14.00 FTE</b>
<b>Vacant Positions</b>	<b>77.89 FTE</b>	<b>11.62 FTE</b>	<b>66.27 FTE</b>
<b>Total Impacted Allocations</b>			<b>80.27 FTE</b>

The Department is also proposing the addition of 3.0 FTE allocations (2.0 Systems Software Analysts and 1.0 Director of Public Health Nursing) as a Position Change Request for FY 18-19 budget. The Systems Software Analysts, which will be located in Administration, are essential to support critical Department information technology systems that are expanding as a result of the new safety net initiatives the Department is undertaking. The Director of Public Health Nursing, which will be located in the Public Health Division, is being requested to fill a critical gap in the Department’s leadership structure necessary to maintain the continuity of core nursing services for the Department’s nursing workforce of approximately 60 FTE.

*Contract Restorations.* The Department’s FY 18-19 Recommended Budget includes a reduction to approximately 70 Behavioral Health services contracts totaling \$10 million. The Department proposes the restoration of approximately \$6.2 million in contracts. With the restoration of contracts to priority areas identified above, the number of impacted services contracts will be reduced to 46 with the total reduction being reduced from \$9.3 million to \$3.1 million. Attachment 2 provides a list of proposed contract reductions included in the Department’s FY 18-19 Recommended Budget and proposed restorations.

**Recommended Actions**

1. Based on the above the Department respectfully request the Board approve the Department’s FY 18-19 Recommended Budget and the following recommended actions:
2. Authorize an increase in appropriations for the FY 2018-19 Budget as indicated on Attachment 4, Restoration Plan - Appropriations Details.
3. Approve the restoration of 27.05 FTE allocations to the FY 2018-19 Budget, included on Attachment 1, Restoration Plan – Proposed Position Allocation Summary.
4. Adopt a resolution authorizing the transfer of \$2,800,000 of FY 17-18 1991 Realignment funds, from the Human Services Realignment Special Revenue Fund 11405 to the Mental Health Realignment Special Revenue Fund 11992 (Attachment 3).

## Restoration Plan - Proposed Position Allocation Summary Attachment 1

Job Classification	Division	Current FTE	Proposed Deletions (Vacant)	Proposed Deletions (Filled)	Proposed Add-Backs (Vacant)	Proposed Add-Backs (Filled)	Additional FTE	Recommended FTE FY 18-19
Account Clerk II	BH/PH	12.00	(1.00)	(0.50)				10.50
Administrative Aide	BH	18.00	(1.00)		1.00			18.00
Administrative Services Officer I	BH	5.00	(1.00)					4.00
AODS Assistant II	BH	1.00		(1.00)		1.00		1.00
AODS Assistant III	BH	1.00		(1.00)		1.00		1.00
AODS Counselor I/II	BH	18.17	(3.49)	(5.43)	1.62	5.43		16.30
AODS Specialist	BH	8.00		(1.50)		1.50		8.00
Animal Control Officer II	PH	12.00	(1.00)					11.00
BH Clinician/Intern	BH	96.08	(23.60)		4.00			76.48
BH Clinical Specialist	BH	10.00	(1.00)	(1.00)	1.00	1.00		10.00
Client Care Manager	BH	3.00		(1.00)		1.00		3.00
Client Support Specialist	BH	6.50	(6.00)	(0.50)	1.50	0.50		2.00
Community Health Worker II	PH	3.65	(0.15)					3.50
Dept. Info Systems Manager	Admin	1.00		(1.00)				0.00
Dept. Info Systems Specialist II	Admin	8.00		(8.00)				0.00
Director of HPPE	Admin	1.00		(1.00)				0.00
Director of PH Nursing	PH	0.00					1.00	1.00
Health Information Specialist II	BH/PH	13.00	(2.00)					11.00
Health Program Manager	Admin/BH/PH	25.00	(2.20)	(2.00)		2.00		22.80
Health Services Section Manager	BH/PH	2.00		(2.00)				0.00
Licensed Vocational Nurse I/II	BH	9.00	(4.50)	(0.50)	-1.00			3.00
Nurse Practitioner/Physician Asst.	BH/PH	4.55	(2.25)					2.30
Nutritionist	PH	3.50	(0.40)					3.10
Office Assistant II	Admin	3.00	(1.00)					2.00
Program Planning & Evaluation Analyst	BH/PH	17.00	(2.00)					15.00
Psychiatric Nurse	BH	17.00	(2.90)					14.10
Psychiatric Technician	BH	6.00	(4.00)	(1.00)		1.00		2.00
PH Nurse II	PH	32.20	(2.75)					29.45
Senior Office Assistant	BH	49.57	(9.20)		2.00			42.37
Social Service Supervisor I	PH	2.00	(1.00)					1.00
Social Service Worker II	BH/PH	6.00	(2.00)	(1.00)	1.00	1.00		5.00
Staff Nurse II	PH	4.20	(0.65)					3.55
Staff Psychiatrist	BH	6.58	(0.80)		0.50			6.28
Supervising PH Nurse	PH	10.00	(2.00)	(1.00)				7.00
Systems Software Analyst	Admin	1.00					2.00	3.00
<b>TOTAL</b>			<b>(77.89)</b>	<b>(29.43)</b>	<b>11.62</b>	<b>15.43</b>	<b>3.00</b>	



**Restoration Plan - Proposed Services Agreement Summary  
Attachment 2**

Agency	Service Category	FY 17-18 Contract Amount	FY 18-19 Proposed Reduction Amount	FY 18-19 Proposed Add-Back Amount	FY 18-19 Proposed Contract Amount
California Human Development	Ancillary Services	\$ 101,960	\$ (101,960)	\$	\$ 101,960
California Human Development	Ancillary Services	\$ 12,000	\$ (12,000)	\$	\$ -
California Human Development	Residential Treatment Services	\$ 657,523	\$ (328,762)	\$	\$ 328,762
Progress Foundation	Acute Inpatient and Short-Term Crisis Services	\$ 2,038,933	\$ (1,000,000)	\$	\$ 1,000,000
California Parenting Institute	Children's Mental Health Outpatient Services	\$ 651,289	\$ (214,925)	\$	\$ 214,925
Kristi Marleau	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 12,000	\$ (9,000)	\$	\$ 3,000
National Alliance on Mental Illness	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 8,078	\$ (8,078)	\$	\$ -
Petaluma Community Schools	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 84,894	\$ (84,894)	\$	\$ -
Support Our Students	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 224,705	\$ (224,705)	\$	\$ -
West County Community Services	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 76,022	\$ (76,022)	\$	\$ -
Lomi Psychotherapy Clinic	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ -	\$ 300,000	\$	\$ 300,000
Action Network	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 76,635	\$ (8,430)	\$	\$ 68,205
Acupuncture and Recovery Treatment Services	Ancillary Services	\$ 9,038	\$ (9,038)	\$	\$ -
Alliance Medical Center	Mental Health Services Act Community Partnerships	\$ 9,212	\$ (9,212)	\$	\$ -
Alternative Family Services	Children's Group Homes	\$ 300,000	\$ (30,000)	\$	\$ 300,000
Bucklew Programs	Supportive Services to Adults in Independent Living Settings	\$ 1,452,836	\$ (1,222,836)	\$	\$ 1,452,836
Bucklew Programs	Mental Health Services Act Community Partnerships	\$ 213,455	\$ (213,455)	\$	\$ -
Bucklew Programs	Mental Health Services Act Community Partnerships	\$ 100,811	\$ (100,811)	\$	\$ 100,811
Bucklew Programs	Consumer, Family Peer Support and Recovery Services	\$ 155,983	\$ (77,992)	\$	\$ 77,992
California Department of State Hospitals	Long-Term Care Facilities	\$ 1,000,000	\$ (250,000)	\$	\$ 750,000
California Human Development	Outpatient SUD Treatment Services	\$ 377,049	\$ (124,426)	\$	\$ 252,623
California Parenting Institute	Children's Mental Health Outpatient Services	\$ 122,090	\$ (122,090)	\$	\$ 122,090
California Parenting Institute	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 193,137	\$ (48,284)	\$	\$ 144,853
Catholic Charities CYO, St. Vincent's School for Boys	Children's Group Homes	\$ 125,000	\$ (25,000)	\$	\$ 100,000
Community Baptist Church	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 162,258	\$ (17,848)	\$	\$ 144,410
Community Support Network	Supportive Services to Adults in Community Care Facilities	\$ 496,461	\$ (163,832)	\$	\$ 496,461
Community Support Network	Supportive Services to Adults in Community Care Facilities	\$ 425,651	\$ (140,465)	\$	\$ 425,651

Agency	Service Category	FY 17-18 Contract Amount	FY 18-19 Proposed Reduction Amount	FY 18-19 Proposed Add-Back Amount	FY 18-19 Proposed Contract Amount
Community Support Network	Supportive Services to Adults in Community Care Facilities	\$ 206,044	\$ (67,995)	\$ 67,995	\$ 206,044
Coppertown Family Medical Center dba Alexander Valley Health Center	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 41,400	\$ (41,400)	\$ -	\$ -
Council on Aging for Seniors	Consumer, Family Peer Support and Recovery Services	\$ 83,951	\$ (12,593)	\$ 12,593	\$ 83,951
Drug Abuse Alternatives Center	Outpatient SUD Treatment Services	\$ 931,606	\$ (307,430)	\$ -	\$ 624,176
Drug Abuse Alternatives Center	Residential Non-Medical Detoxification	\$ 640,192	\$ (160,048)	\$ -	\$ 480,144
Drug Abuse Alternatives Center	Perinatal Residential and Outpatient SUD Day Treatment Services	\$ 279,632	\$ (92,279)	\$ 92,279	\$ 279,632
Drug Abuse Alternatives Center	Mental Health Services Act Community Partnerships	\$ 70,200	\$ (70,200)	\$ -	\$ -
Drug Impairment Detection Services PassPoint	Support Services	\$ 34,000	\$ (34,000)	\$ 14,400	\$ 14,400
Early Learning Institute	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 128,261	\$ (32,065)	\$ -	\$ 96,196
Goodwill Industries of Redwood Empire	Mental Health Services Act Workforce, Education and Training	\$ 278,828	\$ (139,414)	\$ -	\$ 139,414
Goodwill Industries of Redwood Empire	Mental Health Services Act Workforce, Education and Training	\$ 61,556	\$ (61,556)	\$ -	\$ -
Goodwill Industries of Redwood Empire	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 57,000	\$ (57,000)	\$ -	\$ -
Hilltop Recovery Services	Residential Treatment Services	\$ 96,000	\$ (96,000)	\$ -	\$ -
Human Services Department	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 243,387	\$ (121,694)	\$ 121,694	\$ 243,387
Individuals Now dba Social Advocates for Youth	Children's Mental Health Outpatient Services	\$ 493,636	\$ (162,900)	\$ -	\$ 330,736
Individuals Now dba Social Advocates for Youth	Children's Mental Health Outpatient Services	\$ 25,000	\$ (25,000)	\$ -	\$ -
Individuals Now dba Social Advocates for Youth	Mental Health Services Act Community Partnerships	\$ 155,000	\$ (15,500)	\$ -	\$ 139,500
Jewish Family and Children's Services	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 49,242	\$ (7,386)	\$ 7,386	\$ 49,242
Latino Service Providers of Sonoma County	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 160,000	\$ (75,000)	\$ -	\$ 85,000
Life Works	Children's Group Homes	\$ 260,000	\$ (10,000)	\$ 150,000	\$ 400,000
National Alliance on Mental Illness	Consumer, Family Peer Support and Recovery Services	\$ 284,800	\$ (142,400)	\$ -	\$ 142,400
National Alliance on Mental Illness	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 81,330	\$ (20,333)	\$ -	\$ 60,998
Petaluma People Services Center	Children's Mental Health Outpatient Services	\$ 454,869	\$ (150,107)	\$ 150,107	\$ 454,869
Petaluma People Services Center	Mental Health Services Act Community Partnerships	\$ 50,477	\$ (50,477)	\$ -	\$ -
Petaluma People Services Center	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 90,094	\$ (22,524)	\$ -	\$ 67,570
Positive Images	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 114,601	\$ (12,606)	\$ -	\$ 101,995
Progress Foundation	Supportive Services to Adults in Community Care Facilities	\$ 973,153	\$ (973,153)	\$ 973,153	\$ 973,153
Redwood Psychology Center dba Russian River Counselors	Children's Mental Health Outpatient Services	\$ 59,443	\$ (59,443)	\$ -	\$ -

Agency	Service Category	FY 17-18 Contract Amount	FY 18-19 Proposed Reduction Amount	FY 18-19 Proposed Add-Back Amount	FY 18-19 Proposed Contract Amount
Santa Rosa Community Health Centers	Mental Health Services Act Community Partnerships	\$ 218,152	\$ (218,152)	\$ -	\$ -
Santa Rosa Community Health Centers	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 93,150	\$ (93,150)	\$ -	\$ -
Seneca Residential and Day Treatment Center for Children	Children's Mental Health Outpatient Services	\$ 1,050,000	\$ (50,000)	\$ 50,000	\$ 1,050,000
Sonoma County Indian Health Project	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 68,850	\$ (68,850)	\$ -	\$ -
Sonoma County Indian Health Project	Outpatient SUD Treatment Services	\$ 41,838	\$ (20,919)	\$ -	\$ 20,919
Sunny Hills Services	Children's Mental Health Outpatient Services	\$ 585,019	\$ (193,056)	\$ -	\$ 391,963
Sunny Hills Services	Children's Group Homes	\$ 740,000	\$ (100,000)	\$ -	\$ 640,000
Support Our Students	Mental Health Services Act Workforce, Education and Training	\$ 212,672	\$ (212,672)	\$ 212,672	\$ 212,672
TLC Child and Family Services	Children's Group Homes	\$ 200,000	\$ (25,000)	\$ 25,000	\$ 200,000
Various	Long-Term Care Facilities	\$ 3,330,644	\$ (1,099,113)	\$ -	\$ 2,231,531
Various	Supportive Services to Adults in Community Care Facilities	\$ 2,349,108	\$ (587,277)	\$ -	\$ 1,761,831
West County Community Services	Consumer, Family Peer Support and Recovery Services	\$ 72,149	\$ (10,822)	\$ 10,822	\$ 72,149
West County Health Centers	Mental Health Services Act Community Partnerships	\$ 59,220	\$ (59,220)	\$ -	\$ -
Women's Recovery Services	Perinatal Residential and Outpatient SUD Day Treatment Services	\$ 333,653	\$ (83,413)	\$ 83,413	\$ 333,653
Women's Recovery Services	Residential Treatment Services	\$ 14,687	\$ (4,847)	\$ 4,847	\$ 14,687
Bucklew Programs	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 160,000	\$ -	\$ -	\$ 160,000
Bucklew Programs	Mental Health Services Act Community Partnerships	\$ 160,909	\$ -	\$ -	\$ 160,909
Community Support Network	Supportive Services to Adults in Community Care Facilities	\$ 328,044	\$ -	\$ -	\$ 328,044
Community Support Network	Supportive Services to Adults in Independent Living Settings	\$ 357,075	\$ -	\$ -	\$ 357,075
Creekside Mental Health Rehabilitation Program	Long-Term Care Facilities	\$ 2,775,825	\$ -	\$ -	\$ 2,775,825
Department of Rehabilitation (State of California)	Consumer, Family Peer Support and Recovery Services	\$ 93,000	\$ -	\$ -	\$ 93,000
Dimension Reports, LLC	Support Services	\$ 39,500	\$ -	\$ -	\$ 39,500
Drug Abuse Alternatives Center	Perinatal Residential and Outpatient SUD Day Treatment Services	\$ 59,966	\$ -	\$ -	\$ 59,966
Drug Abuse Alternatives Center	Perinatal Residential and Outpatient SUD Day Treatment Services	\$ 67,885	\$ -	\$ -	\$ 67,885
Drug Abuse Alternatives Center	Narcotic Treatment Programs	\$ 628,488	\$ -	\$ -	\$ 628,488
Drug Abuse Alternatives Center	Residential Treatment Services	\$ 1,645,462	\$ -	\$ -	\$ 1,645,462
ECHO Management Group	Support Services	\$ 40,000	\$ -	\$ -	\$ 40,000
FEI.com Inc.	Support Services	\$ 98,000	\$ -	\$ -	\$ 98,000
Goodwill Industries of Redwood Empire	Consumer, Family Peer Support and Recovery Services	\$ 74,706	\$ -	\$ -	\$ 74,706
Goodwill Industries of Redwood Empire	Consumer, Family Peer Support and Recovery Services	\$ 335,000	\$ -	\$ -	\$ 335,000

Agency	Service Category	FY 17-18 Contract Amount	FY 18-19 Proposed Reduction Amount	FY 18-19 Proposed Add-Back Amount	FY 18-19 Proposed Contract Amount
Goodwill Industries of Redwood Empire	Consumer, Family Peer Support and Recovery Services	\$ 396,277	\$ -	\$ -	\$ 396,277
Harder & Company	Support Services	\$ 100,000	\$ -	\$ -	\$ 100,000
Hearing Officers	Support Services	\$ 90,000	\$ -	\$ -	\$ 90,000
Julie A. Kawahara	Support Services	\$ 24,375	\$ -	\$ -	\$ 24,375
Lomi Psychotherapy Clinic	Mental Health Services Act Workforce, Education and Training	\$ 274,459	\$ -	\$ -	\$ 274,459
Netsmart Technologies Inc.	Support Services	\$ 631,501	\$ -	\$ -	\$ 631,501
On The Move (Voices)	Mental Health Services Act Community Partnerships	\$ 238,587	\$ -	\$ -	\$ 238,587
Santa Rosa Community Health Centers	Mental Health Services Act Community Partnerships	\$ 94,033	\$ -	\$ -	\$ 94,033
Santa Rosa Junior College - Peers Program	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ 200,000	\$ -	\$ -	\$ 200,000
Santa Rosa Treatment Program	Narcotic Treatment Programs	\$ 1,810,000	\$ -	\$ -	\$ 1,810,000
Sonoma County Indian Health Project	Mental Health Services Act Community Partnerships	\$ 81,040	\$ -	\$ -	\$ 81,040
Sunny Hills Services	Mental Health Services Act Community Partnerships	\$ 329,408	\$ -	\$ 610,592	\$ 940,000
Telecare	Supportive Services to Adults in Independent Living Settings	\$ 1,256,882	\$ -	\$ -	\$ 1,256,882
Temporary Staffing and Recruitment Services	Support Services	\$ 2,226,481	\$ -	\$ -	\$ 2,226,481
Various - Acute Inpatient Facilities (Placement based on bed availability)	Acute Inpatient and Short-Term Crisis Services	\$ 1,174,610	\$ -	\$ -	\$ 1,174,610
Victor Treatment Centers	Children's Group Homes	\$ 350,000	\$ -	\$ 150,000	\$ 500,000
West County Community Services	Consumer, Family Peer Support and Recovery Services	\$ 10,000	\$ -	\$ -	\$ 10,000
West County Community Services	Consumer, Family Peer Support and Recovery Services	\$ 166,000	\$ -	\$ -	\$ 166,000
City of Sebastopol	SUD - Prevention	\$ 46,500	\$ (6,500)	\$ -	\$ 40,000
Moore Iacofano Goltsman	SUD - Prevention	\$ 13,690	\$ (13,690)	\$ -	\$ -
Women's Recovery Services	Perinatal Residential and Outpatient SUD Day Treatment Services	\$ 13,336	\$ -	\$ -	\$ 13,336
Women's Recovery Services	Perinatal Residential and Outpatient SUD Day Treatment Services	\$ 40,000	\$ -	\$ -	\$ 40,000
Wong, Andrew J. dba AIW, Inc.	Support Services	\$ 50,000	\$ -	\$ -	\$ 50,000
Bucklew Programs	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ -	\$ 600,000	\$ -	\$ 600,000
Goodwill Industries of Redwood Empire	Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI)	\$ -	\$ 300,000	\$ -	\$ 300,000
		\$ 41,340,903	\$ (9,291,248)	\$ 6,162,634	\$ 38,212,289



# County of Sonoma

## State of California

Date: June 12, 2018

Item Number: \_\_\_\_\_

Resolution Number: \_\_\_\_\_



4/5 Vote Required

**Resolution of the Board of Supervisors of the County of Sonoma, State of California, Authorizing the Transfer of \$2,800,000 of 1991 Realignment Funds, from the Human Services Realignment Special Revenue Fund 11405 to the Mental Health Realignment Special Revenue Fund 11992**

**Whereas**, the State Legislature enacted Assembly Bill 1491 in fiscal year 1991-1992, which transferred or realigned the responsibility and funding for the provision of public health, mental health, and social services programs to county governments; and

**Whereas**, this shift of revenue and responsibility is known as Realignment and it also provides flexibility to counties to address local conditions within Welfare and Institutions Code Section 17600.20(a), which allows up to a 10% transfer of funds between the local health, mental health, and social services accounts.

**Now, Therefore, Be It Resolved** that the Board of Supervisors finds a transfer of fiscal year 2017-2018 Realignment revenue between the social service and mental health subaccounts to be the most cost effective use of available revenues to maximize client outcomes; and

**Be It Further Resolved** that the Board of Supervisors authorizes the transfer of \$2,800,000 of 1991 Realignment funds, from the Human Services Realignment Special Revenue Fund 11405 to the Mental Health Realignment Special Revenue Fund 11992.

**Supervisors:**

Gorin:

Rabbitt:

Zane:

Hopkins:

Gore:

Ayes:

Noes:

Absent:

Abstain:

**So Ordered.**

Restoration Plan - Appropriations Details

Attachment 4

Fund ID	Section ID	Section Title	Acct ID	Account Title	FY 2018-19	FY 2019-20	Source
10005	22060103	DHS General Fund Contribution	57012	Transfer Out Btwn Govt. Funds	\$ 1,700,000	\$ -	1)SB 90 Audit Reserve Release*
10090	16021100	RDA Dissolution	57012	Transfer Out Btwn Govt. Funds	\$ 2,400,000	\$ -	2) R&R Funds*
11610	22050500	Intergovernmental Transfer	53613	Intradept Expense	\$ 1,400,000	\$ 1,400,000	3) DHS IGT Funds
11992	22050300	91 Mental Health Realignment	57011	Transfer Out w/ a Fund	\$ 2,800,000	\$ -	4) HSD Realignment*
<b>Total Transfer Adjustments from Fund Balances</b>					\$ 8,300,000	\$ 1,400,000	
11605	22030101	Behavioral Health Prog Support	42121	State Public Assistance Admin	\$ 3,118,366	\$ 3,118,366	Estimated FFP for restored contracts and staffing
11605	22030101	Behavioral Health Prog Support	47102	Transfer In	\$ 1,700,000	\$ -	See #1 above
11605	22030101	Behavioral Health Prog Support	47102	Transfer In	\$ 2,400,000	\$ -	See #2 above
11605	22030101	Behavioral Health Prog Support	58017	Reimb-Materials	\$ 1,400,000	\$ 1,400,000	See #3 above
11605	22030101	Behavioral Health Prog Support	58038	Reimb-Realignment	\$ 2,800,000	\$ -	See #4 above
11605	22030101	Behavioral Health Prog Support	42358	State Other Funding	\$ 6,520,000	\$ -	Repayment from State*
11605	22030104	Youth & Family	58016	Reimb-Labor	\$ 231,000	\$ -	Reimbursement from Probation**
11605	22030106	Substance Use Disorders	45485	Client Fee Billing	\$ 7,000	\$ 7,000	Testing fees
11605	22030106	Substance Use Disorders	58016	Reimb-Labor	\$ 225,000	\$ -	Reimbursement from Sheriff**
11605	22030106	Substance Use Disorders	58037	Reimb-PS Realignment	\$ 179,074	\$ -	Reimbursement from Sheriff**
<b>Total Revenue Adjustments</b>					\$ 18,580,440	\$ 4,525,366	
11605	22030100	Behavioral Health Section	50604	Proposed Budget Adjustments	\$ 5,478,669	\$ 5,478,669	NA
11605	22030100	Behavioral Health Section	53012	Support & Care of Persons	\$ 6,162,634	\$ 5,985,834	NA
<b>Total Expenditure Adjustments</b>					\$ 11,641,303	\$ 11,464,503	* Funding will be received in 18-19 but will be expended over two years. ** Funding will be received and expended in 18-19 only.

Tab 8  
Supplemental Adjustments to FY 2018-19

**SUPPLEMENTALS FOLLOWING PRIOR BOARD DIRECTION**

	FTE	Gross Expenditure	Revenue & Reimbursement	Net Cost
<b>Administrative and Fiscal Services</b>				
<b>Board of Supervisors / County Administrator- General Fund</b>				
On April 4, 2018 the Local Agency Formation Commission (LAFCO) approve staffing changes to accommodate increased complexities and workload. Staffing changes were incorporated into the June 6, 2018 Commission approval of their FY 18-19 budget. The Commission decided to reduce Administrative Aide support by 0.25 FTE and add 0.90 Administrative Analyst I. These costs are housed in the BOS-CAO budget and are covered 100% through reimbursements from LAFCO.	0.65	136,406	136,406	0
<b>Non-Departmental - General Fund</b>				
As directed by the Board of Supervisors on May 8, 2018, General Fund contingencies will be directed in FY 2018-2019 to cover up to \$300,000 of election costs associated with the anticipated November 2018 Housing Recovery Ballot Measure, and \$85,000 will be used to finance project costs related to Sonoma Development Center transition planning and governance structure development.	0.00	(385,000)	0	(385,000)
	0.00	385,000	0	385,000
<b>Human Resources - General Fund</b>				
Consolidate current countywide recruitment advertising costs into the Human Resources budget with no net increase to current countywide annual expenditures of \$336,705. Increase job advertisement reimbursements from departments based on number of opened recruitments and enhanced marketing services based on number of FTE's.	0.00	336,705	336,705	0
Decrease Worker's Compensation costs due to lower administrative expenses. Less funds will be collected from departments as indicated below, and reimbursements to Human Resources will also be decreased.	0.00		(359,806)	359,806
<i>Agricultural Commissioner Dept</i>	0.00	(5,192)		0 (5,192)
<i>ACTTC Department</i>	0.00	(5,886)		0 (5,886)
<i>Clerk Recorder Assessor Dept</i>	0.00	(7,540)		0 (7,540)
<i>County Administrator Dept</i>	0.00	(2,669)		0 (2,669)
<i>County Counsel Department</i>	0.00	(3,374)		0 (3,374)
<i>District Attorney Department</i>	0.00	(12,224)		0 (12,224)
<i>Fire and Emergency Services</i>	0.00	(726)		0 (726)
<i>General Services Department</i>	0.00	(23,289)		0 (23,289)
<i>Human Resources Department</i>	0.00	(5,895)		0 (5,895)
<i>Information Systems Department</i>	0.00	(13,619)		0 (13,619)
<i>PRMD Department</i>	0.00	(12,559)		0 (12,559)
<i>Probation Department</i>	0.00	(32,055)		0 (32,055)
<i>Public Defender Department</i>	0.00	(3,256)		0 (3,256)
<i>Regional Parks Department</i>	0.00	(9,663)		0 (9,663)
<i>Sheriff Department</i>	0.00	(221,458)		0 (221,458)
<i>IOLERO Admin</i>	0.00	(126)		0 (126)
<i>UC Cooperative Extension Dept</i>	0.00	(275)		0 (275)
<b>Human Resources - Other Fund</b>				
The accounting and reporting required in the County's Financial Statements Retiree Health have changed per the Governmental Accounting Standards Board 74/75. In partnership with the Auditor Controller's office, the Human Resources department must now account for these activities in an Internal Services Fund. The revenues in the fund come from active employee payroll 8.8%. The expenditures in the fund are for retiree medical insurance premiums and administrative fees which include actuarial consultants and the County's legal costs.	0.00	29,037,000	29,037,000	0

**Tab 8**  
**Supplemental Adjustments to FY 2018-19**

	FTE	Gross Expenditure	Revenue & Reimbursement	Net Cost
<b>Health and Human Services</b>				
<b>Human Services- Other Fund</b>				
The Board of Supervisors approved Human Services to receive the North Bay Employment Connection grant at the March 13, 2018 Board meeting. This adjustment adds FY2018-2019 budget appropriations for the 3.0 Employment & Training Counselor positions approved by the Board on April 17, 2018.	3.00	724,200	724,200	0
The Adult & Aging division within the Human Services Department received three grants that were approved by the Board of Supervisors on April 17, 2018: (1) The Home & Community Based Alternatives grant, (2) the California Office of Emergency Services Victims of Crime Act, and (3) the Housing & Disability Advocacy Program grant. The 7.0 FTE positions needed to operate the grants were also approved, and now HSD is requesting to add appropriations for the grant revenue and corresponding position costs to the FY 2018-2019 budget.	7.00	1,657,134	1,657,134	0
On April 17, 2018, the Board of Supervisors approved the extension of 1.0 Administrative Aide position in the Planning, Research, Evaluation & Engagement unit through June 30, 2019. Human Services is now requesting to include the position in the budget for FY 2018-2019. Funding for the position is sourced from both the Ready to Early Achievement & Development of Youth program and the Child Welfare Services California Automated Response and Engagement System, both of which were pre-approved by the Board.	1.00	121,966	0	121,966
The Economic Assistance division within Human Services (HSD) is upgrading its current Administrative Services Officer I position to a Program Development Manager, which is needed to handle additional duties and supervisory capacity. The Board of Supervisors approved the position change on April 17, 2018. The additional cost of \$5,081 will be absorbed by salary savings within the division.	0.00	5,081	0	5,081
As approved by the Board of Supervisors on March 27, 2018, the Adult & Aging division within Human Services (HSD) will add \$100,000 to the FY 2018-2019 budget for Legal Aid services to senior citizens. HSD received the funding from the county General Fund in FY 2017-2018 to be set aside for expenditure in FY 2018-2019.	0.00	100,000	0	100,000
<b>Development Services</b>				
<b>Economic Development Board - Other Fund</b>				
Eliminate 1.0 FTE Administrative Aide to align departmental position allocation listing with Board approved position allocation listings. This adjustment corrects the allocation listing only; no change in expenditures or revenues is needed.	-1.00	0	0	0
<b>Natural Resources</b>				
<b>Water Agency - Other Fund</b>				
Additional appropriations for sanitation system improvements and maintenance in the Airport-Larkfield-Wikiup Sanitation Zone, \$250,000, the Geyserville Sanitation Zone, \$34,000, the Sonoma Valley County Sanitation District, \$615,000, the Russian River Sanitation District, \$256,000, and the Occidental County Sanitation District, \$351,000. Costs were not available in time for the Recommended Budget and are thus being added in supplementals, and will be funded from fund balance accrued for projects.	0.00	1,506,000	0	1,506,000
Additional appropriations for Airport-Larkfield-Wikiup Sanitation Zone, \$400,000 for final design of environmental documents for sewer main extension in the burned Larkfield Estates area, funded with a loan from the Water Agency General fund, approved 6/5/2018. Loan is recorded as an advance and does not show up as revenue, but instead makes a portion of Water Agency General Fund unspendable until the loan is repayed.	0.00	400,000	0	400,000



**Supplemental Adjustments to FY 2018-19**

	FTE	Gross Expenditure	Revenue & Reimbursement	Net Cost
<b>Water Agency - Other Fund (cont'd)</b>				
Appropriate Water Agency General Fund fund balance for upgrades to Supervisory Control and Data Acquisition hardware and software used to monitor the Water Agency infrastructure and provide water and sewer service, \$300,000; for development of an asset management plan for aging infrastructure, \$500,000; for Monte Rio and Camp Meeker Sewage Planning Projects to meet state board requirements, \$1,000,000; and to transfer to Russian River Projects for the NOAA Habitat Focus Area Water Quality Studies, \$230,000. Costs for these projects were not known at the time the recommended budget was being developed and are being added now.	0.00	2,030,000	0	2,030,000
Appropriate \$500,000 of Water Agency General Fund Fund Balance to pay for fire cameras in the Lake Sonoma Watershed, which will provide early warning of fires that could effect the water supply and serve as a pilot for a planned county-wide fire camera system. The project is being coordinated with the Office of Recovery and Resiliency and has been discussed in updates to the Board. Final approval will come to the board in Summer of 2018, and appropriate funding is being added to ensure no delays in implementing.	0.00	500,000	0	500,000
Appropriate approximately \$727,000 of revenue and \$1,210,000 of expenditures for a three-year project to monitor habitat conditions for salmonids in the Russian River Watershed partially funded by a grant from the National Oceanic and Atmospheric Administration with match from Warm Springs Dam and Watershed Planning and Restoration Funds (Board approval 4/17/2018) and \$145,000 in expenditures and revenue for repairs of Dry Creek Habitat Enhancement work that was damaged by flooding (approved 9/12/17).	0.00	1,355,000	871,862	483,138
Appropriate \$300,000 of Facilities Fund fund balance to design Airport Treatment Plant Storage Building and underground utilities for future modular office space to support fleet and fisheries programs. Appropriate \$2,000,000 in revenue and expenditures to pass through North Bay Water Reuse Program funding to member agencies for approved projects.	0.00	2,300,000	2,000,000	300,000
<b>Justices Services</b>				
<b>Sheriff - General Fund</b>				
Add grant appropriations to Marine Unit for Board approved grant, \$14,900 (4/17/18); add fire recovery appropriations for the Barham Telecommunications repairs, \$30,000; add revenues and associated expenditures from the Sheriff's Trust fund to the Detention division for the purchase of body worn cameras, \$312,000.	0.00	356,900	356,900	0
<b>TOTAL</b>	<b>10.65</b>	<b>40,206,586</b>	<b>34,760,401</b>	<b>5,446,185</b>
<b>General Fund</b>	<b>0.65</b>	<b>470,205</b>	<b>470,205</b>	<b>0</b>
<b>Other Funds</b>	<b>10.00</b>	<b>39,736,381</b>	<b>34,290,196</b>	<b>5,446,185</b>
<b>All Funds</b>	<b>10.65</b>	<b>40,206,586</b>	<b>34,760,401</b>	<b>5,446,185</b>



# OFFICE OF THE COUNTY ADMINISTRATOR

## COUNTY OF SONOMA

575 ADMINISTRATION DRIVE – ROOM 104A  
SANTA ROSA, CALIFORNIA 95403-2888  
TELEPHONE (707) 565-2431  
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**SHERYL BRATTON**  
COUNTY ADMINISTRATOR

**CHRISTINA RIVERA**  
ASSISTANT COUNTY ADMINISTRATOR

**NICOLE BERROCAL**  
DEPUTY COUNTY ADMINISTRATOR

June 12, 2018

To: Members of the Board of Supervisors

From: Sheryl Bratton, County Administrator

Re: Over 12-Months Vacancy Position Review and Management to Line Staff Ratio Review

The FY 2018-2019 Revised Recommended Budget includes 4,023.48 full-time equivalent position allocations and 11.65 new full-time equivalent (FTE) positions in the supplemental adjustments for a total of 4,034.13 full-time equivalent positions. The full position allocation list is included as Exhibit C (Tab 9) of the Resolution adopting the FY 2018-2019 Budget. This list will be updated to reflect any Board actions during the Budget Hearings.

### 12- Month Vacancy Review

One of the financial policies the Board of Supervisors adopted is to eliminate positions vacant for longer than 12 months. A total of 102.34 FTEs have been vacant for more than 12 months. Of that total, 26.26 FTEs are recommended for deletion in the Recommended Budget and an additional 1.5 FTE are recommended for deletion in the Supplemental Budget. The remaining 74.58 FTE vacancies represent positions for which departments anticipate recruitment, a job class study, or the position is being filled at a different level/capacity. A summary of the vacant positions is enclosed.

### Management to Line Staff Ratio Review

The Board has also expressed an interest in maintaining an appropriate span of control for managers to meet best practices and maximize the organization's effectiveness. The attached table provides statistics by department and below is a summary of the current ratios. Over the last several years, the County has maintained a ratio of approximately 90/10 – with 90% of the County's work force being line staff and 10% being management. Both the FY 2018-19 Recommended Budget and supplemental adjustments maintain this approximate ratio.

	<b>FY 2017-2018 Adopted</b>	<b>FY 2018-2019 Recommended</b>	<b>FY 2018-2019 Supplemental</b>
Management*	449.75	445.55	445.55
Line Staff*	3,3686.6	3,577.93	3588.58
Total FTE	4,136.35	4,023.48	4,034.13
	10.87% / 89.13%	11.07% / 88.93%	11.04% / 88.96%

\* NOTE: The adjusted line and management staff figures reflect the shifting of job classes that are management by virtue of their bargaining units, but routinely do not supervise other staff.

**Enclosures:** Over 12-Month Vacancy Review; Management to Line Staff Statistics

**Over 12 Months Position Vacancies Review  
June 2018**

		RECOMMENDED FOR DELETION
Department	FTE	Position
Department of Health Services	1.00	Animal Care Assistant
	0.50	Animal Health Technician
<b>Total FTEs</b>	<b>1.50</b>	

		DELETED IN RECOMMENDED BUDGET
Department	FTE	Position
Department of Health Services	1.00	Administrative Services Officer I
	3.24	AODS Counselor II
	7.37	Behavioral Health Clinician
	1.00	Client Support Specialist
	1.20	Health Program Manager
	3.50	Licensed Vocational Nurse II
	1.50	Nurse Practitioner-Physician's Assistant
	0.40	Nutritionist
	1.00	Psychiatric Technician
	2.75	Public Health Nurse II
	2.00	Senior Office Assistant
	1.00	Social Service Supervisor I
0.30	Staff Psychiatrist	
<b>Total FTEs</b>	<b>26.26</b>	

		REMAINING VACANCIES	
Department Name	FTE	Position	Comments
Auditor-Controller-Treasurer-Tax Collector	0.20	Accountant-Auditor II	Employee working partial time has employment rights to 1.0 FTE
	1.00	Auditors Payroll Technician Confidential	Planned Recruitment
Agricultural Commissioner Department	1.00	Senior Office Assistant	Cannabis position - hold until program workload established.
Child Support Services Department	1.10	Child Support Officer III	Planned Recruitment
	1.00	Child Support Services Supervisor	
Clerk Recorder Assessor Department	0.20	Appraiser III	Employee working partial time has employment rights to 1.0 FTE
	1.00	Cadastral Mapping Supervisor	Planned Recruitment
Community Development Commission	0.50	Community Development Associate	Planned Recruitment
County Administrator's Office	0.25	Administrative Analyst III	Employee working partial time has employment rights to 1.0 FTE
	0.38	Board Of Supervisors Aide	Hold pending increased office support needs
	1.00	Principal Administrative Analyst	In Recruitment
	1.00	Board Of Supervisors Aide	Under filled
County Counsel Department	0.20	Deputy County Counsel IV	Employee working partial time has employment rights to 1.0 FTE
	0.25	Legal Assistant Confidential	
	1.00	Legal Secretary II Confidential	Time - Limited Expiring end of year
Department of Health Services	0.50	Forensic Psychiatrist	Difficulty in recruitment; currently using contracted provider

**Over 12 Months Position Vacancies Review  
June 2018**

	0.25	Aids Counselor II	Employee working partial time has employment rights to 1.0 FTE
	0.50	Program Planning And Evaluation Analyst	
	0.50	Public Health Nurse II	
Department of Health Services (continued)	0.43	Supervising Environmental Health Specialist	Employee working partial time has employment rights to 1.0 FTE
	0.50	Public Health Nurse II	
	1.00	Public Health Nurse II	Pending funding from State
	0.57	Supervising Environmental Health Specialist	In Recruitment
	1.00	Senior Environmental Health Specialist	Planned Recruitment
	1.00	Business Development Manager	Planned Recruitment - converted to ASO II
	1.00	Department Administrative Services Director	Position required for operations
	1.00	Department Analyst	Position needed for department restructure
	1.00	Program Planning And Evaluation Analyst	
1.25	Senior Public Health Nurse		
District Attorney Department	1.00	Legal Secretary II	Position in proposed reductions
Fire and Emergency Services	1.00	Fire Inspector II	Hold pending department organizational review
	1.50	Maintenance Worker II	
General Services Department	1.00	Buyer	In Recruitment
	1.00	Building Mechanic II	Position Included in reduction
	2.00	Building Mechanic II	Planned Recruitment
Human Resources Department	1.00	Risk Management Analyst II	In Salary Savings
Human Services Department	0.20	Account Clerk II	Employee working partial time has employment rights to 1.0 FTE
	0.50	Eligibility Specialist II	
	0.20	Eligibility Specialist Supervisor	
	0.10	Home Care Support Specialist	
	0.50	Employment & Training Counselor II	Planned Recruitment
	0.50	Social Service Worker IV	
Information Systems Department	1.00	Geographic Information Technician II	In Recruitment
	1.00	Administrative Aide	Salary Savings
	1.00	Administrative Aide	
	1.00	Information Systems Project Manager	
	2.00	Mail Materials And Records Handler II	Under filled
	1.00	Mail Materials And Records Handler II	Converted to ITA II position - Planned Recruitment
	1.00	Records And Information Manager	Planned Recruitment
	1.00	Information Technology Analyst III	Hold pending client funded support
	1.00	Mail Materials And Records Handler II	
	1.00	Systems Software Analyst	Planned Recruitment
Open Space Department	1.00	OSD Assistant Planner	Recruitment pending Class and Comp Study
	1.00	OSD Associate Planner	

**Over 12 Months Position Vacancies Review  
June 2018**

		REMAINING VACANCIES	
	1.00	OSD Public Information Specialist	
	1.00	OSD Receptionist	
	0.25	Administrative Aide	
Probation Department	0.13	Program Planning And Evaluation Analyst	Employee working partial time has employment rights to 1.0 FTE
	1.00	Account Clerk II	Planned Recruitment
	10.50	Juvenile Correctional Counselor II	
	1.00	Probation Industries Crew Supervisor	
	1.00	Probation Officer II	
	2.00	Probation Officer III	
Regional Parks Department	1.00	Park Planner II	Position Included in proposed reductions
	1.00	Park Ranger I	
Sonoma County Water Agency	0.25	Department Analyst	Hold to maintain capacity
	1.00	Engineering Technician III	Planned Recruitment
Transportation & Public Works	0.50	Maintenance Supervisor	Filled as temporary promotion 6 months per year
	1.00	Engineer	In Recruitment
	1.00	Public Works Operations Coordinator	
	1.00	Senior Office Assistant	Planned Recruitment
	1.00	Vegetation Specialist	
	2.00	Engineering Technician III	Salary Savings
Fairgrounds	1.00	Accounting Technician	Planned Recruitment
	0.75	Simulcast Attendant	
UC Cooperative Extension Department	0.13	Department Program Manager	Included in proposed reductions
	1.00	Senior Agricultural Program Assistant	Planned Recruitment
<b>Total FTEs</b>	<b>74.58</b>		

**Management to Line Staff Statistics**

Department	Line 2017/2018 Supplemental		MGT 2017/2018 Supplemental		Total Alloc 2017/18		Line 2018/2019 Recommended		MGT 2018/2019 Recommended		Alloc FTE 2018/19		Line 2018/2019 Supplemental		MGT 2018/2019 Supplemental		Total Alloc FTE 2018/19	
	Alloc FTE	% Total	Alloc FTE	% Total	FTE	Suppl	Alloc FTE	% Total	Alloc FTE	% Total	Alloc FTE	Recomm	Alloc FTE	% Total	Alloc FTE	% Total	Alloc FTE	Suppl
Agricultural-Commissioners Office	31.50	86.30%	5.00	13.70%	36.50		31.50	86.30%	5.00	13.70%	36.50	31.50	86.30%	5.00	13.70%	36.50		36.50
Auditor-Controller	73.00	0.77	22.00	0.23	95.00		77.00	77.00%	23.00	23.00%	100.00	77.00	77.00%	23.00	23.00%	100.00		100.00
Department of Child Support Services	91.50	94.82%	5.00	5.18%	96.50		90.50	93.78%	6.00	6.22%	96.50	90.50	93.78%	6.00	6.22%	96.50		96.50
Clerk Recorder Assessor	94.75	88.76%	12.00	11.24%	106.75		94.75	87.94%	13.00	12.06%	107.75	94.75	87.94%	13.00	12.06%	107.75		107.75
Community Development Commission	34.00	79.07%	9.00	20.93%	43.00		37.50	80.65%	9.00	19.35%	46.50	37.50	80.65%	9.00	19.35%	46.50		46.50
Board of Supervisors	10.00	47.62%	11.00	52.38%	21.00		15.00	57.69%	11.00	42.31%	26.00	15.00	57.69%	11.00	42.31%	26.00		26.00
County Administrator's Office	14.55	67.52%	7.00	32.48%	21.55		16.55	67.41%	8.00	32.59%	24.55	17.20	68.25%	8.00	31.75%	25.20		25.20
County Counsel	36.25	83.82%	7.00	16.18%	43.25		37.50	84.27%	7.00	15.73%	44.50	37.50	84.27%	7.00	15.73%	44.50		44.50
District Attorneys Office	117.25	91.42%	11.00	8.58%	128.25		119.25	91.55%	11.00	8.45%	130.25	119.25	91.55%	11.00	8.45%	130.25		130.25
Economic Development Board	3.75	30.00%	8.75	70.02%	12.50		6.75	46.55%	7.75	53.45%	14.50	6.75	50.00%	6.75	50.00%	13.50		13.50
Fire and Emergency Services Department	18.25	72.28%	7.00	27.72%	25.25		18.25	72.28%	7.00	27.72%	25.25	18.25	72.28%	7.00	27.72%	25.25		25.25
General Services Department	102.50	84.36%	19.00	15.64%	121.50		97.50	82.28%	21.00	17.72%	118.50	97.50	82.28%	21.00	17.72%	118.50		118.50
Department of Health Services	575.25	88.60%	74.00	11.40%	649.25		480.58	88.44%	62.80	11.56%	543.38	480.58	88.44%	62.80	11.56%	543.38		543.38
Human Resources Department	46.00	71.88%	18.00	28.13%	64.00		46.00	71.88%	18.00	28.13%	64.00	46.00	71.88%	18.00	28.13%	64.00		64.00
Human Services Department	824.05	93.42%	58.00	6.58%	882.05		809.30	93.42%	57.00	6.58%	866.30	820.30	93.50%	57.00	6.50%	877.30		877.30
IHSS Public Authority	0.00	0.00%	1.00	100.00%	1.00		0.00	0.00%	1.00	100.00%	1.00	0.00	0.00%	1.00	100.00%	1.00		1.00
Ind Office of Law Enf Review & Outreach	1.00	50.00%	1.00	50.00%	2.00		1.00	50.00%	1.00	50.00%	2.00	1.00	50.00%	1.00	50.00%	2.00		2.00
Information Systems Department	96.50	82.83%	20.00	17.17%	116.50		96.50	82.83%	20.00	17.17%	116.50	96.50	82.83%	20.00	17.17%	116.50		116.50
Permit Sonoma	113.00	90.40%	12.00	9.60%	125.00		120.00	90.23%	13.00	9.77%	133.00	120.00	90.23%	13.00	9.77%	133.00		133.00
Probation Department	274.00	93.84%	18.00	6.16%	292.00		269.00	93.73%	18.00	6.27%	287.00	269.00	93.73%	18.00	6.27%	287.00		287.00
Public Defender's Office	47.00	92.16%	4.00	7.84%	51.00		47.00	92.16%	4.00	7.84%	51.00	47.00	92.16%	4.00	7.84%	51.00		51.00
Regional Parks Department	80.00	88.89%	10.00	11.11%	90.00		82.00	89.13%	10.00	10.87%	92.00	82.00	89.13%	10.00	10.87%	92.00		92.00
Sheriff	617.50	94.49%	36.00	5.51%	653.50		598.50	94.33%	36.00	5.67%	634.50	598.50	94.33%	36.00	5.67%	634.50		634.50
So Co Ag Preserv and Open Space District	22.50	81.82%	5.00	18.18%	27.50		22.50	81.82%	5.00	18.18%	27.50	22.50	81.82%	5.00	18.18%	27.50		27.50
Water Agency	187.75	81.72%	42.00	18.28%	229.75		187.75	81.01%	44.00	18.99%	231.75	187.75	81.01%	44.00	18.99%	231.75		231.75
Transportation and Public Works	147.00	89.09%	18.00	10.91%	165.00		148.00	89.16%	18.00	10.84%	166.00	148.00	89.16%	18.00	10.84%	166.00		166.00
UC Cooperative Extension	4.00	66.67%	2.00	33.33%	6.00		4.00	66.67%	2.00	33.33%	6.00	4.00	66.67%	2.00	33.33%	6.00		6.00
Fairgrounds	23.75	77.24%	7.00	22.76%	30.75		23.75	77.24%	7.00	22.76%	30.75	23.75	77.24%	7.00	22.76%	30.75		30.75

<b>Total FTE</b>	<b>3,686.60</b>	<b>89.13%</b>	<b>449.75</b>	<b>10.87%</b>	<b>4,136.35</b>		<b>3,577.93</b>	<b>88.93%</b>	<b>445.55</b>	<b>11.07%</b>	<b>4,023.48</b>	<b>3,589.58</b>	<b>88.98%</b>	<b>444.55</b>	<b>11.02%</b>	<b>4,034.13</b>		<b>4,034.13</b>
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Fund Name (1)	Total Financing Sources				Total Financing Uses		
	Unallocated Fund Balance June 30,2018 (2)	Decreases to Fund Balance/ Net Assets (3)	Additional Financing Sources (4)	Total Financing Sources (5)	Financing Uses (6)	Increases to Fund Balance/ Net Assets (7)	Total Financing Uses (8)
General Fund	0	7,270,050	461,131,421	468,401,471	464,355,557	4,045,914	468,401,471
Special Revenue Funds	0	57,494,199	537,741,555	595,235,754	590,559,685	4,676,069	595,235,754
Capital Project Funds	0	12,247,262	80,315,165	92,562,427	92,562,427	0	92,562,427
Debt Service Funds	0	0	7,506,000	7,506,000	7,506,000	0	7,506,000
Subtotals - Governmental Funds	0	77,011,511	1,086,694,141	1,163,705,652	1,154,983,669	8,721,983	1,163,705,652
Less: Operating Transfers	0	0	(98,317,585)	(98,317,585)	(98,317,585)	0	(98,317,585)
Total Governmental Funds	0	77,011,511	988,376,556	1,065,388,067	1,056,666,084	8,721,983	1,065,388,067
Enterprise Funds	0	12,243,791	49,886,759	62,130,550	62,130,550	0	62,130,550
Internal Service Funds	0	22,857,296	160,953,278	183,810,574	183,810,574	0	183,810,574
Special Districts & Other Agencies	0	34,405,184	285,322,625	319,727,809	319,727,809	0	319,727,809
Total Other Funds	0	69,506,271	496,162,662	565,668,933	565,668,933	0	565,668,933
Total All Funds	0	146,517,782	1,484,539,218	1,631,057,000	1,622,335,017	8,721,983	1,631,057,000

Fund Name (1)	Total Financing Sources				Total Financing Uses		
	Unallocated Fund Balance June 30,2018 (2)	Decreases to Fund Balance (3)	Additional Financing Sources (4)	Total Financing Sources (5)	Financing Uses (6)	Increases to Fund Balance (7)	Total Financing Uses (8)
10003 General	0	3,706,607	459,694,443	463,401,050	459,752,136	3,648,914	463,401,050
10200 General Reserve	0	2,730,951	0	2,730,951	2,730,951	0	2,730,951
10500 ACO Funds	0	832,492	1,436,978	2,269,470	1,872,470	397,000	2,269,470
10002 Total General	0	7,270,050	461,131,421	468,401,471	464,355,557	4,045,914	468,401,471
11010 Community Investment Grant Pgm	0	523,130	15,436,970	15,960,100	15,960,100	0	15,960,100
11050 Road	0	6,799,106	69,961,813	76,760,919	76,431,919	329,000	76,760,919
11100 Other Special Revenue Funds	0	41,228,386	36,393,715	77,622,101	77,561,636	60,465	77,622,101
11300 2011 Public Safety Realignment	0	2,388,384	65,497,754	67,886,138	67,711,444	174,694	67,886,138
11400 Human Services Realignment	0	0	38,316,000	38,316,000	38,316,000	0	38,316,000
11500 Human Services Dept	0	1,246,759	169,545,898	170,792,657	170,541,113	251,544	170,792,657
11550 DCSS - Child Support Enforcement	0	0	14,725,904	14,725,904	14,725,904	0	14,725,904
11600 Dept of Health Services	0	2,456,960	67,026,651	69,483,611	66,269,964	3,213,647	69,483,611
11700 Public Health Funds	0	661,201	7,941,188	8,602,389	8,585,233	17,156	8,602,389
11800 Behavioral Health Funds	0	32,686	19,412,095	19,444,781	19,396,219	48,562	19,444,781
11990 1991 Realignment Funds	0	2,157,587	33,483,567	35,641,154	35,060,153	581,001	35,641,154
11001 Total Special Revenue	0	57,494,199	537,741,555	595,235,754	590,559,685	4,676,069	595,235,754
21000 Total Capital Projects	0	12,247,262	80,315,165	92,562,427	92,562,427	0	92,562,427
31000 Total Debt Service	0	0	7,506,000	7,506,000	7,506,000	0	7,506,000
Subtotals	0	77,011,511	1,086,694,141	1,163,705,652	1,154,983,669	8,721,983	1,163,705,652
Operating Transfers*	0	0	(98,317,585)	(98,317,585)	(98,317,585)	0	(98,317,585)
Total Governmental Funds	0	77,011,511	988,376,556	1,065,388,067	1,056,666,084	8,721,983	1,065,388,067

\*Transfers within a fund totalling \$20,504,662 have been eliminated from the above fund totals. Transfers between funds are included within the above funds and eliminated here before consolidating General County totals.



Fund Name (1)	Total Estimated Fund Balance June 30, 2018 (2)	Less: Obligated Fund Balance				Less: Unassigned Fund Balance (7)	Total Unallocated Fund Balance June 30, 2019 (8)
		Nonspendable (3)	Restricted (4)	Committed (5)	Assigned (6)		
10003 General	56,638,867	13,372,915		5,235	37,814,105	5,446,612	0
10200 General Reserve	53,053,495					53,053,495	0
10500 ACO Funds	9,359,998				9,359,998		0
10002 Total General	119,052,360	13,372,915	0	5,235	47,174,103	58,500,107	0
11010 Community Investment Fund	3,046,164			3,046,164			0
11050 Road	36,100,977	821,084	13,595,935	147,165	21,536,793		0
11100 Other Special Revenue Funds	98,552,708		98,552,708				0
11300 Public Safety Realignment	24,535,518		24,535,518				0
11400 Human Services Realignment	210,497		210,497				0
11500 Human Services Dept	21,291,112	3,056,415	18,234,697				0
11550 DCSS - Child Support Enforc.	19,675		19,675				0
11600 Dept of Health Services	18,139,268		18,139,268				0
11700 Public Health Funds	3,326,217		3,326,217				0
11800 Behavioral Health Funds	2,234,611		2,234,611				0
11900 Health Policy, Plan & Eval	15,799		15,799				0
11991 Health Realignment Funds 1991	10,523,582		10,523,582				0
11992 Mental Health Realignment 1991	423,564		423,564				0
11001 Total Special Revenue	218,419,692	3,877,499	189,812,071	3,193,329	21,536,793	0	0
21000 Total Capital Projects	14,379,637				14,379,637		0
31000 Total Debt Service	12,777,169		12,777,169				0
	364,628,858	17,250,414	202,589,240	3,198,564	83,090,533	58,500,107	0

\*Fund Balance Component Definitions (encumbrances are excluded):

- 1) Nonspendable - Not in spendable form or there is a requirement to maintain intact.
- 2) Restricted - Externally enforceable limitations from outside parties, constitutional provisions or enabling legislation.
- 3) Committed - Formal action required by the Board of Supervisors.
- 4) Assigned - Set aside for intended use by Board of Supervisors or designated body or official.

Description (Identified by Fund Balance Component*) (1)	Estimated Fund Balance June 30, 2018 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2019 (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
<b>General Fund - Nonspendable:</b>						
10005 Inventory	223,748					223,748
10005 General Fund - Prepaid Expenses	179,573					179,573
10005 General Fund - Advances to Funds	7,890,039					7,890,039
10015 IS Replacement Fund A - Advances	400,000					400,000
10060 PW Small Water Systems-Advances	116,610					116,610
10105 Tobacco Deallocation-Advances	4,562,945					4,562,945
Subtotal - Nonspendable	13,372,915	0	0	0	0	13,372,915
<b>General Fund - Assigned:</b>						
10005 State Mandates Reserve	1,755,688					1,755,688
10005 JMS System	500,000					500,000
10005 Tech Enhancement Fee	1,035,065					1,035,065
10005 FB Assigned - PRMD - Permits	90,120					90,120
10005 FB Assigned - Fire Svcs P172	568,851					568,851
10015 IS Replacement Fund A	5,072,212	968,278				4,103,934
10020 IS Replacement Fund B	1,299,186			294,529		1,593,715
10025 Technology Investment Fund	563,547	549,000				14,547
10035 County Ctr Parking Enforcement	23,423			24,176		47,599
10040 Sonoma County Energy Watch	112,321					112,321
10050 Equipmt Replacem. Fund - Regional Pks	143,066	59,000				84,066
10055 PW District Formation	57,745					57,745
10056 Cal-Am Franchise Fees	222,985			21,250		244,235
10060 PW Small Water Systems	400,402					400,402
10065 PW Road Maint. District Form.	1,279			15		1,294
10070 Sheriff Radio Replacement	216,042			500		216,542
10075 Sheriff Radio Infrastructure	352,979					352,979
10080 Probation Radio/Equip Replace	381,918					381,918
10085 Probation SAC Ops. and Maint.	943,632	231,700				711,932
10090 RDA Dissolution Distributions	8,187,469	1,856,481				6,330,988
10095 Graton Casino Mitigation	13,048,581			2,447,894		15,496,475
10100 Tribal Development Impact Mitigation	1,289,142					1,289,142
10110 Refuse Franchise Fees	767,291			801,626		1,568,917
10111 So Co Cannibis Program Fund	740,715			32,540		773,255
10120 Assessment Appeals	392					392
10130 Del Rio Woods	40,054			25,000		65,054
Subtotal - Assigned	37,814,105	3,664,459	0	3,647,530	0	37,797,176
<b>General Fund - Committed:</b>						
10045 ARM Mitigation Fund	5,235			1,382		6,617
<b>General Fund - Unassigned:</b>						
10005 General Fund - Unassigned	5,314,025					5,314,025
10105 Tobacco Deallocation	215,273	41,373				173,900
10010 ADA Program Fund	(14,350)			2		(14,348)
10055 PW District Formation	(69,060)	775				(69,835)
10510 Communications ACO	724			395,000		395,724
Subtotal Unassigned	5,446,612	42,148	0	395,002	0	5,799,466
Subtotal General Fund	56,638,867	3,706,607	0	4,043,914	0	56,976,174
10205 General Reserve - Unassigned:	53,053,495	2,730,951				50,322,544
<b>ACO Funds - Assigned:</b>						
10505 Fleet ACO	6,628,797	6,647				6,622,150
10515 County Facilities ACO	716,541	535,845				180,696
10520 Reprographics ACO	13					13
10525 Records ACO	239,515			2,000		241,515
10530 Registrar of Voters ACO	1,775,132	290,000				1,485,132
Subtotal ACO Funds	9,359,998	832,492	0	2,000	0	8,529,506
10002 Total General Fund	119,052,360	7,270,050	0	4,045,914	0	115,828,224

Description (Identified by Fund Balance Component*) (1)	Estimated Fund Balance June 30, 2018 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2019 (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
Community Investment Fund						
11015 Community Investment Fund	2,013,963	523,130				1,490,833
11015 Economic Uncertainties	1,032,201					1,032,201
Total Community Investment Grant Pgm	3,046,164	523,130	0	0	0	2,523,034
Road Fund - Nonspendable:						
11051 Roads Fund - Inventory	786,584					786,584
11051 Roads Fund - Prepaid Expenses	34,500					34,500
Road Fund - Restricted/Committed/Assigned:						
11051 Roads Fund - Restricted	5,438,556					5,438,556
11051 Roads Fund - Assigned	21,536,793	6,452,106				15,084,687
11051 Roads Fund - Committed	147,165					147,165
11052 State Tribal Casino Fund - Restricted	94,327					94,327
11053 Sonoma Valley Development Fee - Restr	1,048,449	347,000				701,449
11054 Countywide Development Fee - Restr	7,014,603			329,000		7,343,603
Total Road Fund	36,100,977	6,799,106	0	329,000	0	29,630,871
Other Special Rev Funds - Restricted:						
11101 Tidelands Leases Fund	342,519	213,420				129,099
11102 Assessor-Property Char Data	611,136	66,996				544,140
11103 Property Tax Admin Program	21,955	17,122				4,833
11104 Recorder-Modernization	6,928,811	12,923				6,915,888
11105 Recorder-Micrographics	1,159,927	12,870				1,147,057
11106 Clerk/Recorder VRIP	593,688	3,640				590,048
11107 Social Security Truncation	453,691	5,739				447,952
11108 Recorder Operations Fund	405,999	70,326				335,673
11109 Survey Monument Preservation	168,570			27,337		195,907
11110 PRMD Planning Administration	1,474,176	201,581				1,272,595
11111 Regional Parks Rstrd Donations	1,048,080	547,000				501,080
11112 Sonoma Coast Park Mit	61,801	43,252				18,549
11113 Cloverdale/Healdsburg Park Mit	279,281	273,474				5,807
11114 Russian Riv/Sebastopol Park Mit	520,403	381,119				139,284
11115 Santa Rosa Park Mit	320,764	317,697				3,067
11116 Petaluma/Rohnert Pk/Cotati Park Mit	335,309	315,735				19,574
11117 Sonoma Valley Park Mit	339,538	338,974				564
11118 Larkfield/Wikiup Park Mit	214,505	25,205				189,300
11119 PEG Access Fees	1,865,464	141,225				1,724,239
11120 Sheriff-AB1109 Fees	367,523	136,678				230,845
11121 Sheriff-AB709 Fees	264,326			1,333		265,659
11122 Sheriff-Federal Forf-DOJ	171,845	6,000				165,845
11123 Sheriff-Fed Forf-US Treas	5,674			25		5,699
11124 Sheriff-DMV ID Fee	2,098,073	372,927				1,725,146
11125 Asset Forfeiture Fund	1,255,193	173,434				1,081,759
11127 Detention-Jail Industries	111,764	24,238				87,526
11129 DA-Consumer Protection	3,622,662					3,622,662
11130 DA-SCATT	801,302					801,302
11131 DA-Family Justice Center	498,292	1				498,291
11132 DA-Asset Forfeiture - Justice	7,275					7,275
11134 DA-Treasury Forfeiture Fund	3,054					3,054
11136 Probation-CCPIF	2,950,507	18,226				2,932,281
11137 Recorder-eRecording	38,371	143				38,228
11138 Courthouse Construction	989,626	827,000				162,626

Description (Identified by Fund Balance Component*) (1)	Estimated Fund Balance June 30, 2018 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2019 (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
Other Spec Rev Funds - Restricted (cont):						
11139 Criminal Justice Construction	2,279,985	2,210,000				69,985
11142 Alternate Dispute Resolution	17,043			20		17,063
11143 W & M Transaction Verification	5,235	5,173				62
11144 Tobacco Securitization/Endowment A	10,272,235	10,272,235				0
11145 Open Space Spec Tax Account-Meas F	51,005,652	23,690,865				27,314,787
11146 Hazardous Material Fund	569,942			27,597		597,539
11147 Fish and Wildlife	151,909			1,750		153,659
11150 County Clerk Operations	76,135			2,403		78,538
11152 EV Charging Stations	883					883
11153 Communication Tower Leases	62					62
11154 Probation Trans Housing Grant	3,842,523	503,168				3,339,355
<b>Total Other Special Revenue Funds</b>	<b>98,552,708</b>	<b>41,228,386</b>	<b>0</b>	<b>60,465</b>	<b>0</b>	<b>57,384,787</b>
2011 Public Safety Realign - Restricted:						
11304 Probation-YOBG	3,019,877			173,018		3,192,895
11306 Probation-Juv. Prob & Camp	7,060,881	915,617				6,145,264
11308 Probation-JJCPA	2,237,245	7,480				2,229,765
11309 Local Innovation Subaccount	134,844					134,844
11310 AB109 Contingency	4,573,232	960,987				3,612,245
11314 District Attorney Revocation	77,107			726		77,833
11316 District Attorney LLES	68,959					68,959
11318 Public Defender Revocation	112,909	66,000				46,909
11320 Sheriff Trial Court Security	6,119,510					6,119,510
11322 Shf Local Law Enf Svc - Booking Fees	20,667					20,667
11324 Shf Local Law Enf Svc - ST COPS (LED)	516,465	438,300				78,165
11326 Shf Local Law Enf Svc - ST COPS (DD)	97,080			650		97,730
11328 Shf Local Law Enf Svc - CAL-EMA	88,882			300		89,182
11334 Behavioral Health Account 2011	407,860			0		407,860
<b>Total 2011 Public Safety Realignment</b>	<b>24,535,518</b>	<b>2,388,384</b>	<b>0</b>	<b>174,694</b>	<b>0</b>	<b>22,321,828</b>
Human Svcs Realign - Restricted:						
11410 Human Services CalWorks MOE	633					633
11415 AB 85 Family Support Fund	209,864					209,864
<b>Total Human Svcs Realignment</b>	<b>210,497</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>210,497</b>
Human Services Dept - Nonspendable:						
11505 Human Services - Prepaid Expenses	3,056,415					3,056,415
Human Services Dept - Restricted:						
11505 Human Services Dept	14,213,809			249,588		14,463,397
11510 WP-Federal Assistance Res.	165,141			1,956		167,097
11515 WP-Wraparound	3,069,450	730,000				2,339,450
11520 Dependent Child Fund	103,262					103,262
11525 Children's Fund	152,879	10,219				142,660
11530 Title I/ve Waiver Fund	530,156	506,540				23,616
<b>Total Human Services Dept</b>	<b>21,291,112</b>	<b>1,246,759</b>	<b>0</b>	<b>251,544</b>	<b>0</b>	<b>20,295,897</b>
Child Support Services - Restricted:						
11555 DCSS - Child Support Enforcement	19,675					19,675
Dept of Health Services:						
11605 Dept of Health Services - Restricted	0			4		4
11610 Intergovernmental Transfer - Restricted	4,190,566			2,757,317		6,947,883
11615 Audit Reserve - Restricted	3,250,713			456,326		3,707,039
11620 First 5 Sonoma County	10,697,989	2,456,960				8,241,029
<b>Total Dept of Health Services</b>	<b>18,139,268</b>	<b>2,456,960</b>	<b>0</b>	<b>3,213,647</b>	<b>0</b>	<b>18,895,955</b>

Description (Identified by Fund Balance Component*) (1)	Estimated Fund Balance June 30, 2018 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2019 (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
Public Health Funds - Restricted:						
11705 Animal Welfare Fund	410,124	230,544				179,580
11710 PH - Fee Stabiliation Fund	2,201,893	186,355				2,015,538
11720 Maddy Fund	139,601	60,000				79,601
11725 Maddy/Richie Fund	188,526	184,302				4,224
11730 Tobacco Tax - Education	43,118			145		43,263
11735 Hospital Preparedness Program	4					4
11740 Bioterrorism Program	33					33
11745 Vital Statistics Fund	233,524			16,461		249,985
11750 Solid Waste - EAG	177			100		277
11765 Tobacco Tax - Prop 56 Funds	109,217			450		109,667
<b>Total Public Health Funds</b>	<b>3,326,217</b>	<b>661,201</b>	<b>0</b>	<b>17,156</b>	<b>0</b>	<b>2,682,172</b>
Behavioral Health Funds - Restricted:						
11805 Driving Under The Influence	13,419	1				13,418
11810 Substance Use Memorial Fund	15,216	14,835				381
11815 Conditional Release Int. Fund	31,624	17,850				13,774
11820 Residential Trtmt & Detox	83					83
11825 Alcohol Abuse Educ/Revention	28,824					28,824
11830 Drug Abuse Educ/Prevention	1,665					1,665
11835 Alcohol and Drug Assessment	2					2
11840 MHSA-Community Services & Support	0			27,746		27,746
11845 MHSA-Capital	1,032					1,032
11850 MHSA-Early Intervention	1,002,270			19,056		1,021,326
11855 MHSA-Innovation	187,313			1,760		189,073
11860 MHSA-Prudent Reserve	953,163					953,163
<b>Total Behavioral Health Funds</b>	<b>2,234,611</b>	<b>32,686</b>	<b>0</b>	<b>48,562</b>	<b>0</b>	<b>2,250,487</b>
Health Policy, Plan & Eval - Restricted:						
11905 Child Safety Seats	15,799					15,799
1991 Realignment Funds - Restricted:						
11991 Health Realignment Fund 1991	10,523,582	2,157,587				8,365,995
11992 Mental Health Realignment 1991	423,564			581,001		1,004,565
<b>Total 1991 Realignment Funds</b>	<b>10,947,146</b>	<b>2,157,587</b>	<b>0</b>	<b>581,001</b>	<b>0</b>	<b>9,370,560</b>
11001 Total Special Revenue Funds	218,419,692	57,494,199	0	4,676,069	0	165,601,562
21000 Capital Projects (Assigned)	14,379,637	12,247,262				2,132,375
31000 Debt Service (Restricted)	12,777,169					12,777,169
<b>Total Governmental Funds</b>	<b>364,628,858</b>	<b>77,011,511</b>	<b>0</b>	<b>8,721,983</b>	<b>0</b>	<b>296,339,330</b>

Description (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
<b>Summarization By Source:</b>				
40000 Taxes:				
Property Taxes-CY Secured	220,259,948	227,016,751	230,358,679	
Property Taxes-CY Unsecured	5,848,729	5,689,019	5,615,000	
Property Taxes-CY Supplemental	3,011,226	3,161,787	2,960,000	
Property Taxes-PY Secured	(35,947)	42,405	5,204	
Property Taxes-PY Unsecured	297,662	144,064	0	
Property Taxes-PY Supplemental	(21,257)	(8,940)	0	
Sales and Use Tax	42,782,660	43,043,630	42,873,630	
Other Taxes	23,778,280	28,287,909	26,433,654	
	295,921,301	307,376,625	308,246,167	0
41000 Licenses, Permits and Franchises	28,366,732	31,878,031	35,176,911	
42000 Intergovernmental Revenues:				
Intergovernmental-State	310,712,158	371,729,707	382,858,810	
Intergovernmental-Federal	92,652,633	110,723,951	125,025,392	
Intergovernmental-Other	40,665,416	52,687,045	44,982,045	
	444,030,207	535,140,703	552,866,247	0
43000 Fines, Forfeitures and Penalties	12,995,009	12,582,002	12,297,021	
44000 Revenue From Use of Money and Property	6,989,188	9,373,916	7,082,392	
45000 Charges for Current Services	55,003,271	54,207,903	59,627,122	
46000 Miscellaneous Revenues	31,933,021	23,823,384	11,470,011	
47000 Other Financing Sources*	17,923,703	746,894	1,228,404	
48000 Special Items	0	568,091	382,280	
<b>Total Summarization by Source</b>	<b>893,162,432</b>	<b>975,697,549</b>	<b>988,376,555</b>	<b>0</b>

\*Excludes 2016-17 Actual transfers totalling \$103,963,739, 2017-18 Estimated transfers totalling \$144,391,755, and 2018-19 Recommended transfers totalling \$118,822,247.

County of Sonoma  
 State of California  
 Summary of Additional Financing Sources by Source and Fund  
 Governmental Funds  
 Fiscal Year 2018-19

Description (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
Summarization by Fund:				
10003 General	442,764,577	455,936,240	459,694,443	
10500 Accumulated Capital Outlay	1,708,764	1,610,003	1,436,978	
10002 General Fund	444,473,341	457,546,243	461,131,421	0
11010 Community Investment Grant Pgm	14,137,039	16,914,842	15,436,970	
11050 Roads	39,443,320	56,162,167	69,961,813	
11100 Other Special Revenue Funds	37,210,178	41,528,106	36,393,715	
11300 Public Safety Realignment	64,172,700	64,971,684	65,497,754	
11400 Human Services Realignment	36,270,699	38,362,069	38,316,000	
11500 Human Services Department	167,763,189	159,515,070	169,545,897	
11550 DCSS - Child Support Enforcement	12,313,664	12,770,666	14,725,904	
11600 Department of Health Services	53,959,610	69,181,727	67,026,651	
11700 Public Health Funds	11,229,358	14,013,670	7,941,188	
11800 Behavioral Health Funds	26,858,688	25,635,745	19,412,095	
11900 Health Policy, Plan & Eval	4,085	5,260	0	
11990 1991 Realignment Funds	36,447,577	41,551,559	33,483,567	
11001 Special Revenue Funds	499,810,107	540,612,565	537,741,554	0
20000 Capital Projects	15,862,121	80,832,364	80,315,165	
31000 Debt Service	11,918,716	7,503,500	7,506,000	
Subtotal	972,064,285	1,086,494,672	1,086,694,140	0
XX Transfers*	(78,901,853)	(110,797,123)	(98,317,585)	
Total Summarization by Fund	893,162,432	975,697,549	988,376,555	0

\*The following transfers within a fund have been eliminated from the above fund totals: 2016-17 Actuals - \$25,061,886, 2017-18 Estimated - \$33,594,632, and 2018-19 Recommended - \$20,504,662. Transfers between funds are included within the above funds and eliminated here before consolidating General County totals.

County of Sonoma  
 State of California  
 Detail of Additional Financing Sources by Account and Fund  
 Governmental Funds  
 Fiscal Year 2018-19

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
40000 <u>Taxes:</u>				
40001 Property Taxes-CY Secured:				
10003 General Fund	220,259,948	227,016,751	230,358,679	
	220,259,948	227,016,751	230,358,679	0
40100 Property Taxes-CY Unsecured	5,848,729	5,689,019	5,615,000	
40110 Property Taxes-CY Supplemental	3,011,226	3,161,787	2,960,000	
40200 Property Taxes-PY Secured:				
10003 General Fund	(35,947)	42,405	5,204	
	(35,947)	42,405	5,204	0
40210 Property Taxes-PY Unsecured	297,662	144,064	0	
40220 Property Taxes-PY Supplemental	(21,257)	(8,940)	0	
40300 Sales/Use Taxes:				
10003 General Fund	19,593,000	20,000,000	19,830,000	
11100 Other Special Revenue Funds	23,189,660	23,043,630	23,043,630	
	42,782,660	43,043,630	42,873,630	0
40400 Other Taxes:				
10003 General Fund	9,981,718	12,026,439	11,379,599	
11010 Community Investment Grant Pgm	13,796,562	16,261,470	15,054,055	
	23,778,280	28,287,909	26,433,654	0
40000 Total Taxes	295,921,301	307,376,625	308,246,167	0



Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
41000 Licenses, Permits and Franchises:				
41010 Animal Licenses:				
11600 Department of Health Services	594,980	580,000	618,996	
	594,980	580,000	618,996	0
41020 Business Licenses:				
10003 General Fund	1,128	1,254	1,000	
11600 Department of Health Services	9,097	12,464	12,465	
11700 Public Health Funds	3,083,383	3,533,638	3,765,151	
	3,093,608	3,547,356	3,778,616	0
41050 Construction Permits:				
10003 General Fund	10,191,804	11,249,001	17,487,120	
11050 Roads Fund	591,280	387,500	0	
	10,783,084	11,636,501	17,487,120	0
41080 Road Privileges/Permits	22,078	36,856	36,802	
41100 Franchises:				
10003 General Fund	7,650,265	7,242,516	6,375,954	
11100 Other Special Revenue Funds	367,482	352,950	352,950	
11600 Department of Health Services	290,600	303,822	309,900	
11700 Public Health Funds	426,775	707,366	508,898	
	8,735,122	8,606,654	7,547,702	0
41130 Other Licenses/Permits:				
10003 General Fund	1,021,690	1,394,604	1,408,880	
11050 Roads Fund	25,516	1,585,108	0	
11100 Other Special Revenue Funds	2,587,522	2,534,227	2,396,391	
11600 Department of Health Services	641,114	637,036	661,000	
11700 Public Health Funds	862,018	1,319,689	1,241,404	
	5,137,860	7,470,664	5,707,675	0
41000 Total Licenses, Permits and Franchises	28,366,732	31,878,031	35,176,911	0

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
42000 <u>Intergovernmental Revenues:</u>				
42010 State-Highway Users Tax:				
11050 Roads Fund	10,666,229	11,913,318	11,839,085	
	10,666,229	11,913,318	11,839,085	0
42100 Vehicle Lic. Fees, In-Lieu Tax:				
10003 General Fund	187,699	221,923	175,000	
11300 2011 Public Safety Realignment	4,998,982	5,040,775	7,045,347	
11400 Human Services Realignment	0	3,810,115	1,563,000	
11990 1991 Realignment Funds	16,097,205	15,333,285	14,749,100	
	21,283,886	24,406,098	23,532,447	0
42110 State-Other In-Lieu Tax	4,417	0	0	
42120 State-Public Assist Admin:				
11500 Human Services Department	23,825,161	20,556,002	19,704,364	
11550 DCSS-Child Support Enforcement	4,721,277	4,749,333	5,004,767	
11600 Department of Health Services	14,937,558	18,110,452	16,168,851	
	43,483,996	43,415,787	40,877,982	0
42130 State-Public Assist Programs:				
11500 Human Services Department	5,304,033	4,820,963	6,894,366	
	5,304,033	4,820,963	6,894,366	0
42140 State-Health Administration:				
10003 General Fund	(529)	(39)	0	
11600 Department of Health Services	923,888	0	0	
	923,359	(39)	0	0
42150 State-Mental Health:				
11600 Department of Health Services	392,370	702,644	99,125	
11990 1991 Realignment Funds	12,343,242	12,442,020	12,334,791	
	12,735,612	13,144,664	12,433,916	0
42160 State-CA Children Services:				
11600 Department of Health Services	1,501,007	1,418,754	1,350,720	
	1,501,007	1,418,754	1,350,720	0
42170 State-Other Health:				
11400 Human Services Realignment	34,604,476	32,146,338	36,747,260	
11500 Human Services Department	41,313,110	40,452,018	43,263,086	
11600 Department of Health Services	3,666,844	3,763,506	3,324,544	
11700 Public Health Funds	167,472	820,943	665,276	
11990 1991 Realignment Funds	1,088,050	1,200,000	1,200,000	
	80,839,952	78,382,805	85,200,166	0

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
42000 <u>Intergovernmental Revenues (cont.):</u>				
42200 State-Agriculture	2,855,520	2,637,580	2,927,085	
42250 State-Civil Defense	227,948	354,034	228,000	
42270 State-Corrections	240,420	220,415	210,062	
42280 State-Disaster Relief:				
10003 General Fund	35,995	257,133	7,000	
11050 Roads Fund	283	87,166	0	
	36,278	344,299	7,000	0
42285 State-Veterans Affairs:				
11500 Human Services Department	227,697	209,498	94,180	
	227,697	209,498	94,180	0
42290 State-Homeowners Prop Tax Relf	1,241,844	1,219,042	1,200,000	
42300 State-Prop 172 Public Safety	43,241,606	45,349,238	47,046,055	
42310 State-Trial Courts	459,651	528,365	468,620	
42350 State-Other:				
10003 General Fund	3,839,103	7,759,574	10,364,996	
11010 Community Investment Grant Pgm	50,394	114,484	52,156	
11050 Roads Fund	100,000	2,709,905	11,349,482	
11100 Other Special Revenue Funds	2,307,043	6,207,319	2,222,825	
11300 2011 Public Safety Realignment	55,409,041	55,042,122	58,010,712	
11500 Human Services Department	526,594	506,227	553,372	
11600 Department of Health Services	698,449	782,274	5,530,416	
11700 Public Health Funds	4,009,893	4,140,464	25,082	
11800 Behavioral Health Funds	16,607,213	21,901,373	16,867,264	
21500 Hall of Justice	200,546	0	0	
21600 Main Adult Detention Facility	0	40,000,000	40,000,000	
23000 Miscellaneous Capital Projects	200,861	233,192	216,328	
24000 Regional Parks	1,489,566	3,967,952	3,356,493	
	85,438,703	143,364,886	148,549,126	0
Total State Revenue	310,712,158	371,729,707	382,858,810	0
42400 Federal-Public Assistance Admin:				
10003 General Fund	38,539	19,426	17,326	
11500 Human Services Department	39,722,020	39,457,076	46,130,410	
	39,760,559	39,476,502	46,147,736	0

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
42000 <u>Intergovernmental Revenues (cont.):</u>				
42410 Federal-Public Assistance Program: 11500 Human Services Department	17,263,314	16,963,824	14,648,868	
42420 Federal-Health Admin: 11600 Department of Health Services	81,808	0	0	
42430 Federal-Construction: 11050 Roads Fund	2,044,782	6,360,771	21,354,150	
42440 Federal-Disaster Relief: 10003 General Fund 11050 Roads Fund	11,612 1,027	9,147,119 310,893	0 0	
	12,639	9,458,012	0	0
42450 Federal-In-Lieu Taxes	8,108	0	0	
42460 Federal-Other: 10003 General Fund 11050 Roads Fund 11100 Other Special Revenue Funds 11500 Human Services Department 11550 DCSS-Child Support Enforcement 11600 Department of Health Services 11700 Public Health Funds 24000 Regional Parks	3,540,276 12,397 302,335 6,008,502 7,583,356 15,709,588 64,521 260,448	2,926,093 16,138 472,222 6,271,351 8,008,023 20,420,664 112,507 237,844	2,595,764 0 472,222 9,845,510 9,715,137 19,981,946 26,215 237,844	
	33,481,423	38,464,842	42,874,638	0
Total Federal Revenue	92,652,633	110,723,951	125,025,392	0
42600 Other Government Agencies: 10003 General Fund 10500 Accumulated Capital Outlay 11010 Community Investment Grant Pgm 11050 Roads Fund 11500 Human Services Department 11600 Department of Health Services 11700 Public Health Funds 11990 1991 Realignment Funds 22300 Memorial Buildings 23000 Miscellaneous Capital Projects 24000 Regional Parks 31100 Special Assessments	22,947,039 75,763 5,454 3,803,215 196,077 6,212,928 322,455 5,831,866 0 1,053,710 214,909 0	22,229,327 62,129 0 2,856,216 259,530 6,513,225 445,535 11,339,503 425,808 2,389,648 6,166,124 0	23,792,820 62,649 15,000 3,077,937 40,434 5,213,687 12,956 4,083,175 425,808 2,134,118 6,123,461 0	
Total Other Revenue	40,663,416	52,687,045	44,982,045	0
42700 Prior Year Intergovernmental Revenues: 10003 General Fund	2,000	0	0	
Total Prior Year Intergovernmental Revenues	2,000	0	0	0
42000 Total Intergovernmental Revenues	444,030,207	535,140,703	552,866,247	0

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
43000 <u>Fines, Forfeitures and Penalties:</u>				
43001 Vehicle Code Fines:				
10003 General Fund	392,203	387,282	423,886	
11050 Roads Fund	405,700	311,451	410,000	
11700 Public Health Funds	0	0	5,000	
11900 Health Policy, Plan & Eval	1,226	1,371	0	
	799,129	700,104	838,886	0
43100 Other Court Fines:				
10003 General Fund	2,353,320	2,057,607	2,272,608	
11100 Other Special Revenue Funds	216,374	134,580	135,000	
11600 Department of Health Services	4,507	1,501	1,500	
11700 Public Health Funds	849,466	1,044,829	1,044,886	
11800 Behavioral Health Funds	98,758	25,375	69,833	
11900 Health Policy, Plan & Eval	93	57	0	
	3,522,518	3,263,949	3,523,827	0
43200 Forfeitures and Penalties:				
10003 General Fund	1,110,613	1,472,834	1,536,214	
11100 Other Special Revenue Funds	3,047,694	2,684,607	2,476,084	
11600 Department of Health Services	210,876	180,000	180,000	
11700 Public Health Funds	561,714	413,009	0	
11800 Behavioral Health Funds	3,455	2,529	3,000	
21100 Administration Center	0	125,960	0	
	4,934,352	4,878,939	4,195,298	0
43300 Penalties/Costs on Taxes	3,739,010	3,739,010	3,739,010	
43000 Total Fines, Forfeitures and Penalties	12,995,009	12,582,002	12,297,021	0
44000 <u>Revenue From Use of Money and Property:</u>				
44001 Investment Income:				
10003 General Fund	5,064,920	5,358,729	5,169,122	
10500 Accumulated Capital Outlay	42,443	161,757	72,000	
11010 Community Investment Grant Pgm	8,346	0	0	
11050 Roads Fund	184,534	462,150	213,000	
11100 Other Special Revenue Funds	426,014	1,310,810	574,079	
11300 2011 Public Safety Realignment	109,034	492,166	91,695	
11400 Human Services Realignment	12,891	14,923	5,740	
11500 Human Services Department	76,933	276,246	63,335	
11550 DCSS-Child Support Enforcement	9,031	13,318	6,000	
11600 Department of Health Services	(147,341)	(279,762)	(298,974)	
11700 Public Health Funds	84,000	278,284	14,815	
11800 Behavioral Health Funds	44,079	120,503	47,610	
11900 Health Policy, Plan & Eval	89	268	0	

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
44000 <u>Revenue From Use of Money and Property (cont.):</u>				
44001 Investment Income (cont.):				
11990    1991 Realignment Funds	88,426	238,264	118,014	
21100    Administration Center	(2,622)	0	0	
21500    Hall of Justice	(2,662)	0	0	
21600    Main Adult Detention Facility	8,119	0	0	
22100    Los Guilucos	(1)	0	0	
22300    Memorial Buildings	(421)	0	0	
23000    Miscellaneous Capital Projects	(21,036)	0	0	
24000    Regional Parks	(6,620)	0	0	
31100    Special Assessments	160	0	0	
31300    Bonds Debt Service	10,117	0	0	
31400    Tobacco Settlement Bonds	217,395	0	0	
	6,205,828	8,447,656	6,076,436	0
44100 Rents/Concessions:				
10003    General Fund	540,375	695,170	809,184	
10500    Accumulated Capital Outlay	(8,542)	0	0	
11050    Roads Fund	0	8,580	0	
11100    Other Special Revenue Funds	251,527	222,510	196,772	
	783,360	926,260	1,005,956	0
44000 Total Revenue From Use of Money and Property	6,989,188	9,373,916	7,082,392	0
45000 <u>Charges for Current Services:</u>				
45001 Assessment & Tax Collect Fees:				
10003    General Fund	6,839,988	7,629,596	7,522,176	
11100    Other Special Revenue Funds	23,244	20,544	22,500	
	6,863,232	7,650,140	7,544,676	0
45020 Auditing & Accounting Fees	77,500	97,300	67,000	
45030 Communication Services	7,310	0	25,373	
45040 Election Services	1,358,306	445,408	596,974	
45050 Legal Services	37,838	842,425	311,460	
45060 Planning & Engineering Services:				
10003    General Fund	2,623,996	2,900,385	2,990,548	
11050    Roads Fund	48,810	171,364	5,000	
11100    Other Special Revenue Funds	458,848	470,703	452,479	
11700    Public Health Funds	15,834	9,937	12,392	
	3,147,488	3,552,389	3,460,419	0

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
45000 <u>Charges for Current Services (cont.):</u>				
45070 Agricultural Services:				
10003 General Fund	797,259	960,975	951,548	
11600 Department of Health Services	16,718	14,624	14,624	
	813,977	975,599	966,172	0
45080 Civil Process Service:				
10003 General Fund	109,118	110,861	111,286	
11100 Other Special Revenue Funds	133,725	101,191	109,711	
	242,843	212,052	220,997	0
45090 Court Fees and Costs:				
10003 General Fund	299,540	266,416	312,480	
11100 Other Special Revenue Funds	80,735	75,000	45,000	
	380,275	341,416	357,480	0
45100 Estate Fees:				
11500 Human Services Department	93,125	148,203	110,656	
	93,125	148,203	110,656	0
45120 Humane Services:				
11600 Department of Health Services	223,358	297,043	297,043	
	223,358	297,043	297,043	0
45130 Law Enforcement Services:				
10003 General Fund	2,199,578	1,796,879	1,799,163	
	2,199,578	1,796,879	1,799,163	
45150 Recording Fees:				
10003 General Fund	435,136	627,315	550,000	
11100 Other Special Revenue Funds	2,032,733	1,880,494	1,960,333	
11500 Human Services Department	94,027	88,122	89,998	
11600 Department of Health Services	42,595	34,729	31,000	
11700 Public Health Funds	19,037	13,762	13,762	
	2,623,528	2,644,422	2,645,093	0
45170 Road and Street Services:				
10003 General Fund	473,863	457,021	541,460	
11050 Roads Fund	1,079,012	1,533,610	1,415,752	
	1,552,875	1,990,631	1,957,212	0

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
45000 <u>Charges for Current Services (cont.):</u>				
45180 Health Fees:				
10003 General Fund	158,254	277,720	226,852	
11600 Department of Health Services	260,408	423,444	1,160,371	
11700 Public Health Funds	(18,619)	0	0	
11800 Behavioral Health Funds	2,406,026	2,201,307	2,216,804	
	2,806,069	2,902,471	3,604,027	0
45190 Mental Health Services:				
11600 Department of Health Services	1,200,451	611,738	186,561	
	1,200,451	611,738	186,561	0
45200 California Childrens Services:				
11600 Department of Health Services	580	260	0	
	580	260	0	0
45250 Institutional Care and Services:				
10003 General Fund	458,298	164,289	136,606	
11600 Department of Health Services	3,411	3,410	0	
	461,709	167,699	136,606	0
45270 Educational Services	7,208	7,590	7,500	
45290 Park and Recreation Services:				
10003 General Fund	4,804,472	4,959,052	4,828,275	
11100 Other Special Revenue Funds	75,683	48,924	55,000	
	4,880,155	5,007,976	4,883,275	0
45300 Other Charges for Services:				
10003 General Fund	6,035,698	6,714,729	7,186,088	
10500 Accumulated Capital Outlay	257,282	214,324	275,000	
11010 Community Investment Grant Pgm	31,473	72,000	0	
11100 Other Special Revenue Funds	1,154,569	1,016,685	1,151,468	
11500 Human Services Department	1,159,868	1,237,190	916,692	
11600 Department of Health Services	964,074	1,050,434	1,055,780	
11700 Public Health Funds	116,911	92,104	92,104	
	9,719,875	10,397,466	10,677,132	0



Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
45000 <u>Charges for Current Services (cont.):</u>				
45400 Prior Year Revenue:				
10003 General Fund	653	120	0	
11600 Department of Health Services	0	15,199	0	
11700 Public Health Fund	0	2,740	0	
	653	18,059	0	0
45500 Interfund Revenue:				
10003 General Fund	16,117,261	13,931,928	19,589,424	
10500 Accumulated Capital Outlay	102,266	85,674	73,329	
11100 Other Special Revenue Funds	81,979	82,369	109,550	
11500 Human Services Department	2,309	466	0	
11600 Department of Health Services	1,523	300	0	
	16,305,338	14,100,737	19,772,303	0
45000 Total Charges for Current Services	55,003,271	54,207,903	59,627,122	0
46000 <u>Miscellaneous Revenues:</u>				
46001 Other Sales Revenue:				
10003 General Fund	679,428	607,058	587,059	
10500 Accumulated Capital Outlay	358,734	357,125	327,000	
11100 Other Special Revenue Funds	201,273	207,302	206,500	
11600 Department of Health Services	4,760	0	0	
	1,244,195	1,171,485	1,120,559	0
46010 Tobacco Settlement:				
31400 Tobacco Settlement Bonds	4,289,502	0	0	0
	4,289,502	0	0	0
46020 Miscellaneous Revenues:				
10003 General Fund	6,570,495	7,241,404	3,735,884	
10500 Accumulated Capital Outlay	30,818	128,994	27,000	
11010 Community Investment Grant Pgm	205,115	199,088	114,000	
11050 Roads Fund	1,136,413	179,810	1,250,000	
11100 Other Special Revenue Funds	75,849	236,146	222,280	
11300 2011 Public Safety Realignment	3,655,643	4,396,621	350,000	
11400 Human Services Realignment	1,653,332	2,390,693	0	
11500 Human Services Department	8,286,803	2,267,694	975,786	
11550 DCSS-Child Support Enforcement	0	(8)	0	
11600 Department of Health Services	(3,499,083)	2,564,876	2,139,027	
11700 Public Health Funds	469,826	665,425	150,000	
11800 Behavioral Health Funds	7,699,157	1,040,537	10,000	
11900 Health Policy, Plan & Eval	2,677	3,564	0	
11990 1991 Realignment Funds	301	0	0	
21100 Administration Center	50,000	0	0	
24000 Regional Parks	61,978	1,337,055	1,375,475	
	26,399,324	22,651,899	10,349,452	0
46000 Total Miscellaneous Revenues	31,933,021	23,823,384	11,470,011	0

Financing Source Category, Account and Fund (General Fund Unless Otherwise Indicated) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
47000 <u>Other Financing Sources:</u>				
47001 Capital Assets:				
11050 Roads Fund	4,814	0	0	
47XXX Operating/Residual Equity Transfers:				
10003 General Fund	519,652	661,843	223,404	
11050 Roads Fund	60,000	0	0	
11100 Other Special Revenue Funds	34,237	0	0	
11600 Department of Health Services	0	57,801	0	
24000 Regional Parks	80,000	25,000	5,000	
	693,889	744,644	228,404	0
47110 Long Term Debt Proceeds:				
10003 General Fund	17,225,000	0	0	
	17,225,000	0	0	0
47120 Other Financing Sources	0	2,250	1,000,000	
47000 Total Other Financing Sources*	17,923,703	746,894	1,228,404	0
48000 <u>Residual Equity Transfers In</u>				
48001 Special & Extraordinary Items:				
10003 General Fund	0	568,091	382,280	
	0	568,091	382,280	0
48000 Total Residual Equity Transfers In	0	568,091	382,280	0
Total All Governmental Funds	893,162,432	975,697,549	988,376,555	0

\*Excludes 2016-17 Actual transfers totaling \$103,963,739, 2017-18 Estimated transfers totaling \$144,391,755, and 2018-19 Recommended transfers totaling \$118,822,247.

County of Sonoma  
 State of California  
 Summary of Financing Uses by Function and Fund  
 Governmental Funds  
 Fiscal Year 2018-19

Description (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
<b>Summarization By Function:</b>				
General/Capital Projects	150,539,554	241,232,273	240,771,730	
Public Protection	291,248,889	311,569,991	322,839,842	
Public Ways/Facilities	55,814,998	61,162,878	77,473,247	
Health/Sanitation	135,377,736	150,643,776	132,384,801	
Public Assistance	236,386,082	238,116,990	251,048,332	
Education	1,087,283	1,171,090	1,207,648	
Recreation/Cultural Services	16,604,361	17,904,842	18,434,484	
Debt Service	9,290,086	7,503,500	7,506,000	
<b>Total Financing Uses by Function</b>	<b>896,348,989</b>	<b>1,029,305,340</b>	<b>1,051,666,084</b>	<b>0</b>
<b>Appropriations for Contingencies:</b>				
10003 General	0	1,072,884	5,000,000	
<b>Subtotal Financing Uses</b>	<b>896,348,989</b>	<b>1,030,378,224</b>	<b>1,056,666,084</b>	<b>0</b>
<b>Increases to Fund Balance:</b>				
10003 General			3,648,914	
10200 General Reserve - County			0	
10500 ACO Funds			397,000	
11010 Community Investment Grant Pgm			0	
11050 Road			329,000	
11100 Other Special Revenue Funds			60,465	
11300 2011 Public Safety Realignment			174,694	
11500 Human Svcs Dept			251,544	
11600 Dept of Health Services			3,213,647	
11700 Public Health Funds			17,156	
11800 Behavioral Health Funds			48,562	
11990 1991 Realignment Funds			581,001	
21000 Capital Projects			0	
<b>Total Increases to Fund Balance</b>	<b>0</b>	<b>0</b>	<b>8,721,983</b>	<b>0</b>
<b>Total Financing Uses</b>	<b>896,348,989</b>	<b>1,030,378,224</b>	<b>1,065,388,067</b>	<b>0</b>

County of Sonoma  
 State of California  
 Summary of Financing Uses by Function and Fund  
 Governmental Funds  
 Fiscal Year 2018-19

Description (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
<b>Summarization By Fund:</b>				
10003 General	439,904,247	477,432,733	463,401,050	
10200 General Reserve	0	0	2,730,951	
10500 Accumulated Capital Outlay	694,103	2,105,172	2,269,470	
<b>10002 Total General</b>	<b>440,598,350</b>	<b>479,537,905</b>	<b>468,401,471</b>	<b>0</b>
11010 Community Investment Grant Pgm	14,897,213	18,544,249	15,960,100	
11050 Roads	55,395,029	60,089,723	76,760,919	
11100 Other Special Revenue Funds	35,399,944	60,428,083	77,622,101	
11300 2011 Public Safety Realignment	61,253,291	63,277,910	67,886,138	
11400 Human Services Realignment	36,565,934	38,373,613	38,316,000	
11500 Human Services Department	162,336,484	159,138,581	170,792,657	
11550 DCSS-Child Support Enforcement	12,316,383	12,840,871	14,725,904	
11600 Department of Health Services	53,922,426	68,262,923	69,483,611	
11700 Public Health Funds	12,831,331	15,627,149	8,602,389	
11800 Behavioral Health Funds	27,814,411	24,577,522	19,444,781	
11900 Health Policy, Planning & Evaluation Funds	5,003	4,849	0	
11990 1991 Realignment Funds	36,568,297	40,660,620	35,641,154	
<b>11001 Total Special Revenue</b>	<b>509,305,746</b>	<b>561,826,093</b>	<b>595,235,754</b>	<b>0</b>
20000 Total Capital Projects	16,026,150	92,307,849	92,562,427	
31000 Total Debt Service	9,320,597	7,503,500	7,506,000	
<b>Subtotals</b>	<b>975,250,843</b>	<b>1,141,175,347</b>	<b>1,163,705,652</b>	<b>0</b>
XX Operating Transfers*	(78,901,854)	(110,797,123)	(98,317,585)	
<b>Total Financing Uses</b>	<b>896,348,989</b>	<b>1,030,378,224</b>	<b>1,065,388,067</b>	<b>0</b>

\*The following transfers within a fund have been eliminated from the above fund totals: 2016-17 Actuals -\$25,061,886, 2017-18 Estimated - \$33,594,632 and 2018-19 Recommended - \$20,504,662. Transfers between funds are included within the above funds and eliminated here before consolidating General County totals.

Description (Function, Activity and Budget Unit) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
<u>General:</u>				
<u>Legislative/Administrative</u>				
Board of Supervisors 150101XX	3,244,270	3,591,689	4,150,065	
County Administrator 1502001X	3,440,377	3,846,607	3,885,142	
Office of Recovery & Resiliency 15990600	0	116,283	1,594,698	
General Services Admin 210101XX	976,799	1,030,128	1,060,702	
Total Legislative/Administrative	7,661,446	8,584,707	10,690,607	0
<u>Finance</u>				
Assessment Appeals Board 15010200	3,499	375	0	
Purchasing 21030100	1,528,351	1,288,656	1,077,532	
Assessor 13020100	9,531,716	10,013,094	10,289,303	
Administrative Services 13020200	132	(2)	0	
Assessor-Prop Character Data 13020300	21,400	54,312	101,027	
Assessor-Prop Tax Admin 13020400	9,984	22,411	22,108	
Auditor-Controller 110101XX	6,799,333	7,233,148	7,137,489	
Treasurer-Tax Collector 110102XX	4,026,096	4,396,412	4,291,473	
ACTTC-Audit 11010300	1,059,201	994,913	1,028,429	
ACTTC-Administration 11010400	1,117,721	1,074,550	1,044,257	
Total Finance	24,097,433	25,077,869	24,991,618	0
<u>Counsel</u>				
County Counsel 17010100	5,268,083	7,283,499	6,553,449	
Total Counsel	5,268,083	7,283,499	6,553,449	0
<u>Human Resources</u>				
Human Resources 230101XX	4,402,270	4,305,973	4,267,098	
Total Human Resources	4,402,270	4,305,973	4,267,098	0
<u>Elections</u>				
Registrar of Voters 13030100	4,557,798	4,074,990	4,254,221	
Registrar of Voters ACO 13030200	0	0	63,000	
Total Elections	4,557,798	4,074,990	4,317,221	0
<u>Communications</u>				
Communications-Telephone 25010134	122,724	449,779	195,476	
Communications ACO 25011400	25,500	0	0	
Total Communications	148,224	449,779	195,476	0
<u>Property Management</u>				
Energy Division 21030300	25,762,252	8,702,447	8,652,717	
Real Estate Program 21020300	3,035,858	3,138,146	1,599,582	
Facilities Operations 21020400	5,742,128	7,381,198	6,680,286	
County Facilities ACO 21040100	63,747	0	0	
SCEW-Administration 21040301	206,720	315,016	321,125	
Tidelands Leases Fund 21040500	25,133	30,998	115,420	
Communication Towers - Lease 21040700	0	41,772	41,772	
Total Property Management	34,835,838	19,609,577	17,410,902	0

Description (Function, Activity and Budget Unit) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
<u>General (Cont):</u>				
<u>Capital Improvements</u>				
Capital Improvements 40000000	16,025,889	91,995,998	92,382,427	
Total Capital Improvements	16,025,889	91,995,998	92,382,427	0
<u>Promotion</u>				
Economic Development 19010100	2,911,348	3,211,370	3,417,107	
Tourism Council 19010200	3,117,576	3,117,576	2,107,840	
Creative Sonoma 19010300	0	590,466	721,713	
Community Investment Grant Pgm 16030100	4,475,040	5,033,199	6,775,264	
Total Promotion	10,503,964	11,952,611	13,021,924	0
<u>Other General</u>				
Insurance 23010500	1,394,095	1,516,912	1,600,000	
ADA Program 23011000	330,012	388,139	379,998	
ISD Administration 25010111	56,674	134,899	72,464	
Applications-Maintenance 2501012X □	4,108,859	6,634,544	5,953,493	
Technical Services 2501013X	4,147,479	4,771,040	7,719,867	
Records 25010151	1,043,513	1,002,615	995,061	
Electronic Document Mgmt System 25010141	145,858	344,658	354,285	
Reprographics 25010161	120,672	122	0	
Radio 25010171	(360)	0	(1)	
IS Replacement-B 25011100	31,778	65,155	220,845	
Architect 21020100	410,427	869,510	125,137	
Architect-Local Projects 21020200	1,125,232	80,073	79,335	
Fleet 210304XX □	2,648,384	3,717,184	3,554,551	
Fleet ACO 21040200	480,907	748,524	753,976	
EV Charging Stations 21040601	0	9,787	12,974	
Survey Monument Preservation 26010300	898	42,626	9,409	
Employee Benefits 16020100	3,401,814	3,748,177	3,632,250	
Other General Government 16020200	(1,288,243)	(4,350,825)	(8,261,609)	
Other Financing Sources/Uses 16021200	1,360,671	3,414,924	2,455,860	
So Co Cannabis Program Fund 16021400	0	104,869	149,620	
DR - October Fires 17-18 16021500	0	14,260,514	0	
Courthouse Construction 36020200	444,377	448,449	0	
Refuse Franchise Fees 16020400	985,092	948,895	960,328	
RDA Dissolution Distribution Fund 16021100	4,638,645	4,609,520	4,584,520	
Tribal Mitigation - Graton 16020800	1,597,260	1,962,102	1,990,150	
Tribal Mitigation - Dry Creek 16020900	30,000	40,000	40,000	
Open Space Spec Tax Account-Measure F 16040400	15,824,565	22,384,857	39,558,495	
Total Other General	43,038,609	67,897,270	66,941,008	0
Total General	150,539,554	241,232,273	240,771,730	0

Description (Function, Activity and Budget Unit) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
<u>Public Protection:</u>				
<u>Judicial</u>				
Sheriff-Court Security 30014700	373,898	492,917	520,392	
DA - Criminal 18010101	19,828,035	20,616,368	20,687,551	
DA - Victim Witness 18010102	1,701,761	2,200,339	2,289,434	
DA - Consumer Protection Fund 18010400	974,677	1,239,116	1,442,584	
DA - SCATT 18010500	757,800	850,401	914,642	
DA - Family Justice Center 18010600	332,220	200,931	685,664	
PSR - DA Revocation 18013000	159,954	114,100	152,166	
PSR - DA Local Law Enforcement Services 18013500	114,749	210,719	141,500	
Public Defender 28010100	10,978,030	11,142,915	10,994,234	
Public Defender Revocation 28010200	80,250	157,000	185,000	
Grand Jury 36010100	97,973	92,408	95,148	
Court Support Operations 36010200	8,488,402	8,488,403	8,488,403	
Alternate Defense Counsel 36010300	2,361,182	2,579,600	2,475,900	
Courts-Alternate Dispute Resolutions 36020100	83,809	60,060	45,000	
Total Judicial	46,332,740	48,445,277	49,117,618	0
<u>Police Protection</u>				
Sheriff-Admin 30010100	10,341,348	11,418,280	10,727,603	
Law Enforcement-Admin 30010200	4,326,606	4,908,620	4,394,013	
Sheriff-Training 30010300	2,251,839	1,969,348	1,804,334	
Sheriff-Dispatch 30012000	4,192,588	4,076,849	4,149,029	
Sheriff-Telecommunication 30012300	1,154,389	1,463,975	1,649,330	
Sheriff-Helicopter 30014300	1,861,654	4,893,762	2,193,286	
Sheriff-Civil Bureau 30012100	754,218	755,199	808,309	
Sheriff-Marine Unit 30014400	1,098,532	986,446	1,033,476	
Sheriff-Patrol 30014000	31,482,137	34,364,754	33,145,852	
Sheriff-Windsor 30014100	5,312,664	5,424,784	5,925,577	
Sheriff-Sonoma 30014200	3,401,202	3,344,437	3,661,796	
Sheriff-Investigation 30014500	8,343,540	7,782,343	7,563,185	
Sheriff-Records 30012200	2,290,192	2,259,553	2,304,564	
PSR-Trial Court Security 30016400	6,826,377	7,335,545	8,157,289	
PSR-Local Law Enf-ST COPS (LED) 30016500	120,000	120,000	658,300	
PSR-Local Law Enf-CAL-EMA 30016600	227,764	243,403	262,807	
PSR-Local Corr-AB 109 (LED) 30016700	393,817	0	0	
DMV Fee/CAL ID 30017400	517,862	307,330	688,140	
Total Police Protection	84,896,729	91,654,628	89,126,890	0

Description (Function, Activity and Budget Unit) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
<u>Public Protection (Cont):</u>				
<u>Detention &amp; Correction</u>				
Sheriff-Transportation 30014800	1,710,194	1,800,990	1,791,282	
Detention-North County Detention Facility 30020400	5,235,537	5,642,415	5,364,544	
Detention-Main Adult Detention Facility 30020300	29,598,874	31,599,046	34,258,052	
Detention-Administration 30020100	23,705,072	24,568,460	24,658,919	
Detention-Jail Industries 30020500	165,582	183,663	191,238	
Detention-Training 30020200	1,351,961	1,210,749	1,191,280	
PSR-Local Law Enf-Booking Fees 30026000	791,066	791,066	791,066	
PSR-Local Law Enf-ST COPS (DD) 30026100	130,000	168,260	168,050	
PSR-Local Corr AB 109 (DD) 30026200	4,140,721	0	0	
Adult Supervision Section 27011100	6,606,314	7,457,975	7,878,814	
Probation-Juvenile Supervision Section 27012100	3,774,003	3,004,726	3,101,286	
Probation-Administration 27010100	4,943,696	5,446,775	5,450,189	
Adult Realignment Section 27011200	3,994	(2,718)	5,749	
Adult Grant Funds 27011300	0	111,200	0	
Probation-Juvenile Justice Crime Prev 27012200	21,052	13,171	2,179	
Probation-Juvenile Grant Funds 27012300	929,785	467,659	259,492	
Adult Investigations Section 27011000	2,238,007	2,378,285	2,584,624	
Juvenile Investigations Section 27012000	1,802,009	1,865,641	1,927,179	
Probation Replacement Fund 27016000	(47,779)	0	0	
Probation-CCPIF 27017000	558,974	706,828	839,401	
CCP Probation 27017100	7,671,019	0	0	
Probation Trans Housing Grant 27017300	0	187,373	503,168	
YOBG Section 27017500	1,093,987	1,127,769	1,227,861	
Probation JJCPA 27017600	1,440,097	1,499,101	1,726,240	
Probation JPCF 27017700	434,593	2,146,081	3,507,405	
Local Innovation Subaccount 27017800	15,234	0	0	
CCP (AB109) Special Revenue Fund 27017200	2,080,880	13,136,211	13,335,353	
Juvenile Hall Section 27014000	13,094,795	13,130,583	13,929,101	
Probation Camp 27014500	2,149,849	2,612,594	2,092,985	
Supervised Adult Crews 27013000	896,131	940,122	1,173,155	
SAC/Camp Ops & Replacement 27016300	828,055	1,366,064	1,224,200	
<b>Total Detention &amp; Correction</b>	<b>117,363,702</b>	<b>123,560,089</b>	<b>129,182,812</b>	<b>0</b>
<u>Protection Inspection</u>				
Agricultural Commissioner 10010100	5,341,442	5,359,574	5,582,020	
Weights & Measures 10010200	853,581	997,095	970,755	
W & M Transaction Verification 10010300	1,383	5,099	5,273	
<b>Total Protection Inspection</b>	<b>6,196,406</b>	<b>6,361,768</b>	<b>6,558,048</b>	<b>0</b>
<u>Other Protection</u>				
County Center Parking Enforcement 21040400	113,562	138,455	195,424	
Recorder Modernization 13010300	239,155	464,462	634,998	
Recorder Micrographics 13010400	41,596	64,451	89,000	
Clerk/Recorder-VRIP Program 13010500	7,050	32,031	51,141	
Social Security Truncation Prog 13010600	7,814	18,435	11,239	
Recorder - eRecording 13010700	96,896	124,091	116,587	
Recorder Operations 13010100	1,895,787	1,860,738	1,985,086	
County Clerk Operations 13010200	806,411	851,248	858,831	



Description (Function, Activity and Budget Unit) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
<u>Public Protection (Cont):</u>				
<u>Other Protection (Cont)</u>				
PRMD Section 260101XX	20,412,124	22,376,896	24,478,017	
ARM Mitigation 26010200	0	16,723	0	
PRMD Planning Admin Fund 26010400	89,568	603,557	645,765	
2017 Fire - General Costs 26990400	0	1,286,317	6,209,666	
Coroner 30014600	2,546,928	2,688,743	2,567,516	
2017 Fire - Insured Losses 30990300	0	725,000	0	
IOLERO - Admin 32010100	683,475	543,954	597,350	
PH Animal Care & Control 22020106	5,524,290	6,149,077	6,501,345	
PH Animal Welfare Fund 22020200	228,292	341,348	380,544	
Fish & Wildlife 10010400	30,780	35,727	35,950	
Emergency Management 20010100	1,643,595	1,547,372	1,192,500	
Operations Area Grants 20010200	443,197	36,693	581,227	
Hazardous Materials Fund 20010300	1,648,792	1,642,911	1,722,288	
Total Other Protection	36,459,312	41,548,229	48,854,474	0
Total Public Protection	291,248,889	311,569,991	322,839,842	0
<u>Public Ways/Facilities:</u>				
<u>Public Ways</u>				
Road Administration 340101XX	55,095,950	60,041,007	76,383,239	
PW Special Projects 34020100	123,089	151,166	119,583	
PW District Formation 34020200	555,787	451,500	451,500	
PW Small Water Systems 34020300	37,787	280	0	
PW PEG Fund 34020500	0	514,175	514,175	
Cal-Am Franchise Fees 34020600	2,385	4,750	4,750	
Total Public Ways	55,814,998	61,162,878	77,473,247	0
Total Public Ways/Facilities	55,814,998	61,162,878	77,473,247	0
<u>Health/Sanitation:</u>				
<u>Health</u>				
HS Administration 22010101	1,554,864	661,956	888,817	
First 5 Sonoma County 22010300	0	0	6,757,371	
Special Projects 22010102	0	0	975,998	
PH Environmental Health 22020102	735,599	1,007,126	926,332	
PH Program Support 22020101	(5,671,907)	(6,472,197)	(7,787,289)	
PH Disease Control 22020107	2,536,046	2,615,433	3,412,588	
PH Family Health 22020103	4,874,213	4,837,769	5,645,443	
PH Women Infants & Children 22020104	2,364,621	2,608,729	2,569,706	

Description (Function, Activity and Budget Unit) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
<u>Health/Sanitation (Cont):</u>				
<u>Health (Cont)</u>				
PH Special Clinical Services 22020108	249,238	298,263	286,393	
PH Emergency Medical Services 22020109	1,120,108	1,418,055	1,249,788	
PH Health Care Coordination 22020105	6,937,506	7,559,936	7,402,754	
PH Clinical Laboratory 22020110	1,090,544	1,253,798	1,267,184	
PH Preparedness 22020111	1,208,775	935,761	1,141,578	
Healthy Communities 22020112	0	0	2,860,857	
BH Program Support 22030101	(11,790,567)	(10,722,028)	1,600,071	
BH Acute/Forensic Services 22030102	9,620,731	11,503,778	3,633,235	
BH Adult Contracted Services 22030103	13,032,317	14,253,579	1,957,315	
BH Youth & Family Services 22030104	5,735,559	5,929,256	3,508,313	
BH Mental Health Services Act 22030105	(1,922,480)	10,239,108	12,039,748	
BH Substance Use Disorders 22030106	8,137,039	9,204,932	9,112,333	
HPPE Policy, Strategy & Eval 22040103	2,575,571	2,915,585	(1)	
HPPE Healthy Communities 22040102	3,190,509	2,780,643	(1)	
HPPE Program Support 22040101	(2,029,049)	(1,532,498)	0	
Tobacco Tax-Education 22050600	213,410	150,000	150,000	
PH First 5 Sonoma County 22020300	6,779,649	7,959,845	0	
PH Maddy Fund 22020500	327,023	447,914	458,813	
PH Maddy/Richie Fund 22020600	542,926	725,243	837,625	
Child Safety Seats 22020800	0	0	5,137	
Solid Waste Enforcement 22051000	25,130	25,082	25,082	
Residential Tx & Detox 22051200	37,431	0	29,268	
Alcohol Abuse Educ/Prev 22051300	65,550	0	42,411	
Drug Abuse Educ/Prev 22051400	4,366	0	3,199	
Alcohol & Drug Assessment Prog 22051500	0	0	1,000	
PH Fee Stabilization Fund 22020400	4,603,434	5,324,531	6,121,644	
HPPE Child Safety Seats 22040200	5,003	4,849	0	
MHSA - Community Svcs & Support 22051600	19,787,297	16,901,996	12,647,342	
MHSA - Early Intervention 22051800	4,068,026	3,932,490	3,420,000	
MHSA - Innovation 22051900	1,470,025	1,207,378	800,000	
BH Memorial Fund 22030300	0	0	14,910	
BH Interim Fund 22030400	461	360	25,000	
Hospital Preparedness Program 22050700	8,274	0	0	
Health Realignment 1991 22050100	20,226,242	25,637,564	20,181,989	
Behavioral Health Account 2011 22050200	10,365,503	8,818,000	10,275,207	
Mental Health Realignment 1991 22050300	16,342,056	15,023,056	14,878,164	
BH Driving Under the Influence 22030200	2,381,255	2,535,298	2,413,089	
Vital Statistics Fund 22050900	95,000	91,112	91,112	
Bioterrorism Program 22050800	8,193	0	0	
Intergovernmental Transfer 22050500	4,472,245	0	0	
Tobacco Tax - Prop 56 Funds 22052200	0	562,074	515,276	
Total Health	135,377,736	150,643,776	132,384,801	0
Total Health/Sanitation	135,377,736	150,643,776	132,384,801	0

Description (Function, Activity and Budget Unit) (1)	Actual 2016-17 (2)	Estimated 2017-18 (3)	Recommended 2018-19 (4)	Adopted by the Board of Supervisors 2018-19 (5)
<u>Public Assistance:</u>				
<u>Administration</u>				
County Mandated MOE	24010200	0	353,270	342,117
WP-Realignment	24030610	(275,227)	0	0
WP-Aid to Adoption	24030640	5,382,840	5,830,941	5,395,179
WP-Case Service	24030641	4,294,796	293,024	394,080
WP-Adult Other Case Services	24030650	224,212	271,967	286,048
WP-IHSS & PA Program	24030651	22,190,524	24,187,258	25,235,534
WP-Refugees	24030621	19,356	9,312	0
WP-Wraparound Services	24039100	3,603,486	58,937	750,000
AB 85 Family Support Fund	24020300	1,743,779	2,008,977	1,902,500
HS Realignment Operating	24020100	28,843,503	32,398,587	32,016,000
CalWorks MOE	24020400	5,978,652	3,966,049	4,397,500
Pub Safety Realign AB 118 - HS	24020200	25,167,280	27,410,655	27,123,200
Title IVe Waiver Fund	24020700	10,097,532	10,122,612	10,619,222
Human Services - Program Administration	240301XX	105,502,213	103,436,192	112,027,713
Total Administration		212,772,946	210,347,781	220,489,093
				0
<u>Aid Programs</u>				
WP-Foster Care	24030642	1,516,078	2,082,341	1,980,000
WP-Temp Assist Needy Families	24030630	2,074,115	6,589,226	7,700,000
Dependent Child Fund	24020500	40,495	108,343	104,916
Total Aid Programs		3,630,688	8,779,910	9,784,916
				0
<u>General Relief</u>				
WP-General Assistance	24030622	515,448	402,772	645,165
Total General Relief		515,448	402,772	645,165
				0
<u>Veterans Services</u>				
Veterans Services	24030155	978,575	470,807	514,406
Total Veterans Services		978,575	470,807	514,406
				0
<u>Other Assistance</u>				
Area Agency on Aging	24030153	3,277,795	3,101,528	2,920,421
MSSP - Senior Services	24030154	1,546,419	821,041	749,460
PA/PG/PC	24030156	1,206,317	1,199,112	1,061,967
CAPIT	24030143	141,511	153,168	157,000
Child Support Services	12010100	12,316,383	12,840,871	14,725,904
Total Other Assistance		18,488,425	18,115,720	19,614,752
				0
Total Public Assistance		236,386,082	238,116,990	251,048,332
				0



District Name (1)	Total Financing Sources				Total Financing Uses		
	Unallocated Fund Balance June 30,2018 (2)	Decreases to Fund Balance (3)	Additional Financing Sources (4)	Total Financing Sources (5)	Financing Uses (6)	Increases to Fund Balance (7)	Total Financing Uses (8)
<u>County Service Areas:</u>							
13105-13130 #40-Fire Services	0	464,525	6,179,799	6,644,324	6,644,324		6,644,324
15XXX #41-Lighting	0	897,730	2,139,414	3,037,144	3,037,144		3,037,144
15XXX #41-Parks	0	2,344	160,156	162,500	162,500		162,500
Total County Service Areas	0	1,364,599	8,479,369	9,843,968	9,843,968	0	9,843,968
13015 Rio Nido GHAD	0	9,403	597	10,000	10,000		10,000
13305-13325 Community Facilities	0		253,300	253,300	253,300		253,300
13335-13360 Permanent Road Districts	0	55,794	67,465	123,259	113,056	10,203	123,259
<u>Sonoma County Water Agency:</u>							
14015 General Fund	0	1,813,194	19,384,421	21,197,615	21,197,615		21,197,615
14020 Spring Lake Park	0	115,940	3,045,039	3,160,979	3,160,979		3,160,979
14025 Waste/Recycled Water Loan	0		9,450	9,450		9,450	9,450
14030 Sustainable/Renewable Energy	0	204,243	775,057	979,300	979,300		979,300
14105-14135 Special Revenue Funds	0	4,334,749	16,299,357	20,634,106	20,601,805	32,301	20,634,106
34105 Warm Springs Dam Debt Serv.	0	5,064,993	1,220,580	6,285,573	6,285,573		6,285,573
Total Sonoma County Water Agency	0	11,533,119	40,733,904	52,267,023	52,225,272	41,751	52,267,023
13395 IHSS Public Authority	0		1,380,580	1,380,580	1,380,580		1,380,580
13605-13635 Open Space District	0	573,137	51,169,810	51,742,947	51,169,811	573,136	51,742,947
Total Special Districts & Other Agencies	0	13,536,052	102,085,025	115,621,077	114,995,987	625,090	115,621,077

Fund Name (1)	Total Estimated Fund Balance June 30, 2018 (2)	Less: Obligated Fund Balance				Less: Unassigned Fund Balance (7)	Total Unallocated Fund Balance June 30, 2019 (8)
		Nonspendable (3)	Restricted (4)	Committed (5)	Assigned (6)		
<u>County Service Areas:</u>							
131XX #40-Fire Services	2,189,129		2,189,129				0
15XXX #41-Lighting	7,586,197		7,586,197				0
15XXX #41-Parks	183,492		183,492				0
Total County Service Areas	9,958,818	0	9,958,818	0	0	0	0
13015 Rio Nido GHAD	113,919		113,919				0
13305-13325 Community Facilities	82,401		82,401				0
13335-13360 Permanent Road Districts	777,088		777,088				0
<u>Sonoma County Water Agency:</u>							
14015 General Fund	20,852,354		20,852,354				0
14020 Spring Lake Park	2,398,615		2,398,615				0
14025 Waste/Recycled Water	605,778		605,778				0
14030 Sustainability Fund	367,114		367,114				0
14105-14135 Special Revenue Funds	20,621,187		20,621,187				0
34105 Warm Springs Dam Debt Serv.	11,952,946		11,952,946				0
Total Sonoma County Water Agency	56,797,994	0	56,797,994	0	0	0	0
13395 IHSS Public Authority	503,221		503,221				0
13605-13635 Open Space District	6,942,549		6,942,549				0
Total Special Districts & Other Agencies	75,175,990	0	75,175,990	0	0	0	0

\*Fund Balance Component Definitions (encumbrances are excluded):

- 1) Nonspendable - Not in spendable form or there is a requirement to maintain intact.
- 2) Restricted - Externally enforceable limitations from outside parties, constitutional provisions or enabling legislation.
- 3) Committed - Formal action required by the Board of Supervisors.
- 4) Assigned - Set aside for intended use by Board of Supervisors or designated body or official.

	Estimated Fund Balance June 30, 2018 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2019 (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
<u>County Service Areas:</u>						
13105 #40-Fire Services	1,780,894	464,525				1,316,369
13115 #40-Fire-Dry Creek	175,687					175,687
13125 #40-Fire-Fitch Mountain	1,332					1,332
13130 #40-Fire-Wilmar	231,216					231,216
Subtotal CSA #40	2,189,129	464,525	0	0	0	1,724,604
15015 #41-Lighting - Roseland	502,167					502,167
15025 #41-Lighting - Meadowlark	19,437	5,000				14,437
15035 #41-Lighting - ALW Zone 5	9,951	9,822				129
15045 #41-Parks-Sonoma Valley	183,111	2,344				180,767
15050 #41-Parks-SV-Ernie Smith	0					0
15055 #41-Parks-SV-Larsen	381					381
15065 #41-Airport Center Light	56,295					56,295
15101-15201 #41-Lighting Services	6,998,347	882,908				6,115,439
Subtotal CSA #41	7,769,689	900,074	0	0	0	6,869,615
Total County Service Areas	9,958,818	1,364,599	0	0	0	8,594,219
<u>Hazardous Abatement:</u>						
13015 Rio Nido GHAD	113,919	9,403				104,516
Total Hazardous Abatement	113,919	9,403	0	0	0	104,516
<u>Community Facilities:</u>						
13305 CFD #4 Wilmar	12,751					12,751
13315 CFD #5 Dry Creek	14,719					14,719
13325 CFD #7 Mayacamas	54,931					54,931
Total Community Facilities	82,401	0	0	0	0	82,401
<u>Permanent Roads:</u>						
13335-13355 Permanent Roads	255,583	9,235		10,203		256,551
13360 Canon Manor Maint. Ops.	521,505	46,559				474,946
Total Permanent Roads	777,088	55,794	0	10,203	0	731,497

	Estimated Fund Balance June 30, 2018 (2)	Decreases or Cancellations		Increases or New		Total Estimated Fund Balance June 30, 2019 (7)
		Recommended (3)	Adopted by the Board of Supervisors (4)	Recommended (5)	Adopted by the Board of Supervisors (6)	
<u>Sonoma County Water Agency:</u>						
14015 General	20,602,354	1,813,194				18,789,160
14015 General-Restricted Assets	250,000					250,000
14020 Spring Lake Park	2,398,615	115,940				2,282,675
14025 Waste/Recycled Water Loan	605,778			9,450		615,228
14030 Sustainable/Renewable Energy	367,114	204,243				162,871
14105 Laguna Mark (1A)	6,382,031	416,074				5,965,957
14110 Petaluma (2A)	3,943,059	481,125				3,461,934
14115 Valley of the Moon (3A)	3,019,721			32,301		3,052,022
14120 Lower Russian River (5A)	1,738,243	216,989				1,521,254
14125 North Coast (7A)	64,926	12,077				52,849
14130 South Coast (8A)	2,492,158	52,511				2,439,647
14135 Warm Springs Dam	2,981,049	3,155,973				(174,924)
34105 Warm Springs Dam Debt Serv.	11,952,946	5,064,993				6,887,953
Total Sonoma County Water Agency	56,797,994	11,533,119	0	41,751	0	45,306,626
<u>IHSS Public Authority:</u>						
13395 IHSS Public Authority	503,221					503,221
Total IHSS Public Authority	503,221	0	0	0	0	503,221
<u>Open Space District:</u>						
13605 SCAPOSD-Restricted Assets	1,584,698			573,136		2,157,834
13610 SCAPOSD-Fiscal Oversight Commission	13,527					13,527
13620 SCAPOSD-Cooley Reserve	138,202					138,202
13635 SCAPOSD-O & M - Reserved	5,206,122	573,137				4,632,985
Total Open Space District	6,942,549	573,137	0	573,136	0	6,942,548
<u>Total Special Districts &amp; Other Agencies</u>						
	75,175,990	13,536,052	0	625,090	0	62,265,028



## CROSS REFERENCE OF COUNTY SERVICES TO STATE FUNCTION CATEGORIES

DEPARTMENT OR DIVISION BUDGETS (as presented in this document)	STATE FUNCTION CATEGORY								
	General	Public Protection	Public Ways/ Facilities	Health/ Sanitation	Public Assistance	Education	Recreation/ Cultural	Debt Service	
<b>ADMINISTRATIVE AND FISCAL SERVICES</b>									
Board of Supervisors/County Administrator	X								
County Counsel	X								
Human Resources	X								
General Services	X								
Information Systems	X								
Non-Departmental	X								
Auditor-Controller-Treasurer-Tax Collector	X								
County Clerk/Assessor	X								
Recorder		X							
Retirement of Long-Term Debt								X	
<b>JUSTICE SERVICES</b>									
Court Support		X							
Grand Jury		X							
Probation		X							
District Attorney		X							
Public Defender		X							
Sheriff		X							
Independent Office of Law Enforcement & Outreach		X							
<b>HEALTH &amp; HUMAN SERVICES</b>									
Health Services				X					
Human Services					X				
In-Home Supportive Services Public Authority (IHSS)					X				
Child Support Services					X				
<b>DEVELOPMENT SERVICES</b>									
Permit and Resources Management		X							
Fire and Emergency Services		X							
Transportation and Public Works			X						
Economic Development	X								
<b>NATURAL RESOURCES &amp; AGRICULTURE</b>									
Regional Parks							X		
Agricultural Commissioner		X							
University of California Cooperative Extension						X			
<b>CAPITAL IMPROVEMENTS</b>									
Capital Improvements	X								

**Budget vs Actuals**  
**FY14-15 through FY16-17**

<b>Functional Group/ Department</b>	<b>FY14-15 Revised Budget</b>	<b>FY14-15 Year End Actuals</b>	<b>FY14-15 Actuals vs Budget (under)/over</b>	<b>FY15-16 Revised Budget</b>	<b>FY15-16 Year End Actuals</b>	<b>FY15-16 Actuals vs Budget (under)/over</b>	<b>FY16-17 Revised Budget</b>	<b>FY 16-17 Year End Actuals</b>	<b>FY16-17 Actuals vs Budget (under)/over</b>
<b>Administrative Support &amp; Fiscal Services</b>									
<b>Board of Supervisors/ County Administrator</b>									
All Expense/Expenditure Accts	5,342,411	5,012,806	(329,605)	6,250,777	6,388,402	137,625	7,109,257	6,708,026	(401,230)
All Revenues	1,133,231	1,125,458	(7,773)	1,441,060	1,613,387	172,327	1,652,928	1,450,398	(202,530)
Net Cost	4,209,180	3,887,348	(321,832)	4,809,718	4,775,016	(34,702)	5,456,329	5,257,628	(198,701)
<b>County Counsel</b>									
All Expense/Expenditure Accts	4,975,524	5,089,382	113,858	5,134,203	5,176,314	42,111	5,793,553	5,288,871	(504,682)
All Revenues	3,081,822	3,520,961	439,139	2,897,245	2,937,405	40,160	3,412,742	3,143,188	(269,554)
Net Cost	1,893,702	1,568,421	(325,281)	2,236,958	2,238,909	1,951	2,380,811	2,145,684	(235,127)
<b>Human Resources</b>									
All Expense/Expenditure Accts	61,474,313	43,842,696	(17,631,617)	64,608,435	47,433,216	(17,175,219)	62,778,967	41,229,741	(21,549,226)
All Revenues	39,854,416	34,014,322	(5,840,094)	36,642,938	35,279,014	(1,363,924)	38,201,293	39,082,030	880,737
Net Cost	21,619,897	9,828,374	(11,791,523)	27,965,497	12,154,202	(15,811,295)	24,577,674	2,147,711	(22,429,962)
<b>General Services</b>									
All Expense/Expenditure Accts	27,741,154	23,062,109	(4,679,045)	26,846,840	22,477,458	(4,369,382)	45,443,193	43,064,027	(2,379,167)
All Revenues	8,283,713	6,525,044	(1,758,669)	7,563,310	6,696,004	(867,306)	25,187,825	24,117,979	(1,069,846)
Net Cost	19,457,441	16,537,065	(2,920,376)	19,283,530	15,781,454	(3,502,076)	20,255,368	18,946,048	(1,309,320)
<b>Information Systems</b>									
All Expense/Expenditure Accts	29,996,892	20,485,526	(9,511,366)	21,802,820	14,526,272	(7,276,549)	24,018,034	13,756,626	(10,261,409)
All Revenues	24,545,802	18,549,433	(5,996,369)	19,774,919	14,513,891	(5,261,029)	22,606,868	14,932,851	(7,674,017)
Net Cost	5,451,090	1,936,093	(3,514,997)	2,027,901	12,381	(2,015,520)	1,411,166	(1,176,226)	(2,587,392)
<b>Non-Departmental</b>									
All Expense/Expenditure Accts	124,792,518	77,572,969	(47,219,549)	204,899,231	150,433,131	(54,466,099)	117,523,010	83,754,201	(33,768,809)
All Revenues	296,310,706	319,406,654	23,095,948	342,559,764	364,121,288	21,561,524	323,442,581	337,525,925	14,083,344
Net Cost	(171,518,188)	(241,833,685)	(70,315,497)	(137,660,534)	(213,688,157)	(76,027,624)	(205,919,571)	(253,771,723)	(47,852,153)
<b>Auditor-Controller-Treasurer-Tax Collector</b>									
All Expense/Expenditure Accts	155,221,194	136,547,451	(18,673,744)	248,375,791	226,207,302	(22,168,489)	157,509,155	146,374,021	(11,135,134)
All Revenues	124,729,881	136,402,390	11,672,509	225,548,205	221,857,446	(3,690,758)	146,975,492	134,005,534	(12,969,958)
Net Cost	30,491,314	145,061	(30,346,253)	22,827,586	4,349,856	(18,477,730)	10,533,663	12,368,487	1,834,824
<b>County Clerk-Recorder-Assessor</b>									
All Expense/Expenditure Accts	21,740,329	17,742,974	(3,997,355)	22,307,462	16,431,130	(5,876,331)	22,210,747	17,411,955	(4,798,792)
All Revenues	5,769,293	5,396,354	(372,939)	8,237,501	6,225,380	(2,012,121)	5,235,756	6,596,319	1,360,563
Net Cost	15,971,036	12,346,620	(3,624,416)	14,069,961	10,205,750	(3,864,210)	16,974,991	10,815,636	(6,159,355)

**Budget vs Actuals**  
**FY14-15 through FY16-17**

<b>Functional Group/ Department</b>	<b>FY14-15 Revised Budget</b>	<b>FY14-15 Year End Actuals</b>	<b>FY14-15 Actuals vs Budget (under)/over</b>	<b>FY15-16 Revised Budget</b>	<b>FY15-16 Year End Actuals</b>	<b>FY15-16 Actuals vs Budget (under)/over</b>	<b>FY16-17 Revised Budget</b>	<b>FY 16-17 Year End Actuals</b>	<b>FY16-17 Actuals vs Budget (under)/over</b>
<b>Justice Services</b>									
<b>Court Support &amp; Grand Jury</b>									
All Expense/Expenditure Accts	0	0	0	0	0	0	15,319,192	12,650,371	(2,668,821)
All Revenues	0	0	0	0	0	0	4,927,294	4,615,186	(312,108)
Net Cost	0	0	0	0	0	0	10,391,898	8,035,185	(2,356,713)
<b>Probation</b>									
All Expense/Expenditure Accts	52,234,629	45,353,318	(6,881,312)	52,505,869	46,363,821	(6,142,047)	55,589,411	50,676,155	(4,913,256)
All Revenues	17,904,268	17,550,653	(353,615)	18,900,610	20,021,918	1,121,308	18,634,626	20,651,726	2,017,100
Net Cost	34,330,361	27,802,665	(6,527,697)	33,605,259	26,341,904	(7,263,355)	36,954,785	30,024,428	(6,930,356)
<b>District Attorney</b>									
All Expense/Expenditure Accts	22,069,259	21,505,858	(563,401)	23,486,878	22,465,361	(1,021,518)	25,748,964	24,116,521	(1,632,443)
All Revenues	7,924,244	9,808,991	1,884,747	8,647,367	8,164,180	(483,188)	9,534,263	9,958,742	424,479
Net Cost	14,145,015	11,696,867	(2,448,148)	14,839,511	14,301,181	(538,330)	16,214,701	14,157,779	(2,056,922)
<b>Public Defender</b>									
All Expense/Expenditure Accts	9,615,081	9,607,426	(7,655)	10,283,039	10,277,056	(5,982)	11,081,677	11,105,974	24,297
All Revenues	200,783	204,114	3,331	230,070	253,674	23,604	237,880	270,590	32,710
Net Cost	9,414,298	9,403,313	(10,985)	10,052,969	10,023,382	(29,587)	10,843,797	10,835,384	(8,413)
<b>Sheriff</b>									
All Expense/Expenditure Accts	149,235,038	141,077,986	(8,157,052)	149,609,878	144,745,453	(4,864,426)	163,897,212	155,397,186	(8,500,026)
All Revenues	67,217,237	68,133,452	916,215	67,928,115	69,693,694	1,765,578	71,854,853	70,033,547	(1,821,306)
Net Cost	82,017,801	72,944,534	(9,073,267)	81,681,763	75,051,759	(6,630,004)	92,042,359	85,363,640	(6,678,719)
<b>Independent Office of Law Enforcement Review &amp; Outreach</b>									
All Expense/Expenditure Accts	0	0	0	90,706	56,833	(33,873)	827,335	683,476	(143,859)
All Revenues	0	0	0	0	0	0	0	0	0
Net Cost	0	0	0	90,706	56,833	(33,873)	827,335	683,476	(143,859)
<b>Health &amp; Human Services</b>									
<b>Health Services</b>									
All Expense/Expenditure Accts	221,919,367	211,193,737	(10,725,630)	173,419,715	150,499,225	(22,920,490)	174,262,621	152,060,352	(22,202,269)
All Revenues	206,955,629	193,846,791	(13,108,838)	162,266,173	146,100,896	(16,165,277)	154,420,688	139,794,370	(14,626,318)
Net Cost	14,963,738	17,346,946	2,383,208	11,153,542	4,398,329	(6,755,214)	19,841,933	12,265,982	(7,575,951)
<b>Human Services</b>									
All Expense/Expenditure Accts	244,515,924	228,925,145	(15,590,779)	250,788,336	233,277,046	(17,511,290)	258,190,251	247,614,614	(10,575,637)
All Revenues	215,254,127	201,784,071	(13,470,056)	228,780,236	220,986,468	(7,793,768)	234,306,473	229,340,213	(4,966,260)
Net Cost	29,261,797	27,141,073	(2,120,724)	22,008,101	12,290,579	(9,717,522)	23,883,778	18,274,401	(5,609,377)
<b>In Home Support Services (IHSS)</b>									
All Expense/Expenditure Accts	0	0	0	0	0	0	1,444,599	1,225,158	(219,441)
All Revenues	0	0	0	0	0	0	1,091,330	934,519	(156,811)
Net Cost	0	0	0	0	0	0	353,269	290,639	(62,630)

**Budget vs Actuals**  
**FY14-15 through FY16-17**

<b>Functional Group/ Department</b>	<b>FY14-15 Revised Budget</b>	<b>FY14-15 Year End Actuals</b>	<b>FY14-15 Actuals vs Budget (under)/over</b>	<b>FY15-16 Revised Budget</b>	<b>FY15-16 Year End Actuals</b>	<b>FY15-16 Actuals vs Budget (under)/over</b>	<b>FY16-17 Revised Budget</b>	<b>FY 16-17 Year End Actuals</b>	<b>FY16-17 Actuals vs Budget (under)/over</b>
<b>Health &amp; Human Services (Cont'd)</b>									
<b>Child Support Services</b>									
All Expense/Expenditure Accts	14,430,385	11,355,221	(3,075,163)	14,693,867	11,575,681	(3,118,187)	14,693,865	12,316,383	(2,377,482)
All Revenues	14,486,203	11,355,221	(3,130,982)	14,693,867	11,576,249	(3,117,618)	14,693,867	12,313,663	(2,380,204)
Net Cost	(55,819)	0	55,819	0	(568)	(569)	(2)	2,719	2,721
<b>Development Services</b>									
<b>Permit Sonoma</b>									
All Expense/Expenditure Accts	22,683,503	17,915,987	(4,767,516)	24,807,999	20,466,642	(4,341,357)	26,919,492	21,150,059	(5,769,433)
All Revenues	17,882,572	15,962,536	(1,920,036)	18,023,711	18,581,867	558,156	19,682,572	18,355,835	(1,326,737)
Net Cost	4,800,931	1,953,451	(2,847,480)	6,784,289	1,884,775	(4,899,514)	7,236,920	2,794,224	(4,442,696)
<b>Community Development Comm.</b>									
All Expense/Expenditure Accts	49,714,845	38,968,099	(10,746,746)	56,354,142	39,386,388	(16,967,754)	61,933,327	45,931,210	(16,002,117)
All Revenues	39,240,054	47,989,035	8,748,981	51,422,915	42,362,255	(9,060,659)	58,765,828	52,904,389	(5,861,439)
Net Cost	10,474,791	(9,020,936)	(19,495,727)	4,931,227	(2,975,867)	(7,907,094)	3,167,499	(6,973,179)	(10,140,678)
<b>Fire and Emergency Services</b>									
All Expense/Expenditure Accts	12,690,896	10,756,437	(1,934,460)	13,229,231	11,426,560	(1,802,671)	11,651,398	10,651,056	(1,000,342)
All Revenues	11,794,119	10,330,931	(1,463,188)	11,509,105	10,523,822	(985,283)	9,756,421	9,918,427	162,006
Net Cost	896,777	425,505	(471,272)	1,720,126	902,739	(817,388)	1,894,978	732,630	(1,162,348)
<b>Transportation &amp; Public Works</b>									
All Expense/Expenditure Accts	206,493,027	113,589,475	(92,903,552)	144,003,991	74,058,199	(69,945,792)	154,669,301	104,361,213	(50,308,088)
All Revenues	172,333,459	136,677,328	(35,656,131)	127,665,872	98,532,951	(29,132,921)	112,358,494	91,918,789	(20,439,705)
Net Cost	34,159,568	(23,087,852)	(57,247,421)	16,338,118	(24,474,752)	(40,812,870)	42,310,807	12,442,424	(29,868,383)
<b>Economic Development Dept.</b>									
All Expense/Expenditure Accts	5,736,977	5,131,449	(605,528)	6,308,193	5,564,776	(743,417)	6,463,133	6,042,631	(420,502)
All Revenues	1,293,320	1,095,543	(197,777)	1,341,070	826,621	(514,449)	339,214	349,937	10,723
Net Cost	4,443,657	4,035,906	(407,751)	4,967,123	4,738,155	(228,968)	6,123,919	5,692,694	(431,225)
<b>Natural Resources</b>									
<b>Sonoma County Water Agency</b>									
All Expense/Expenditure Accts	240,500,882	142,921,792	(97,579,090)	246,405,943	147,640,370	(98,765,573)	259,523,717	154,432,182	(105,091,535)
All Revenues	141,161,551	137,406,224	(3,755,327)	156,890,226	152,898,782	(3,991,444)	167,862,649	159,651,275	(8,211,374)
Net Cost	99,339,331	5,515,568	(93,823,763)	89,515,717	(5,258,412)	(94,774,129)	91,661,068	(5,219,093)	(96,880,161)
<b>Regional Parks</b>									
All Expense/Expenditure Accts	20,447,804	17,963,609	(2,484,195)	20,815,706	18,090,751	(2,724,955)	23,007,050	19,871,617	(3,135,433)
All Revenues	14,254,640	14,041,216	(213,424)	14,656,522	14,114,805	(541,717)	15,997,659	15,473,774	(523,885)
Net Cost	6,193,164	3,922,393	(2,270,771)	6,159,184	3,975,946	(2,183,238)	7,009,391	4,397,842	(2,611,549)

**Budget vs Actuals**  
**FY14-15 through FY16-17**

<b>Functional Group/ Department</b>	<b>FY14-15 Revised Budget</b>	<b>FY14-15 Year End Actuals</b>	<b>FY14-15 Actuals vs Budget (under)/over</b>	<b>FY15-16 Revised Budget</b>	<b>FY15-16 Year End Actuals</b>	<b>FY15-16 Actuals vs Budget (under)/over</b>	<b>FY16-17 Revised Budget</b>	<b>FY 16-17 Year End Actuals</b>	<b>FY16-17 Actuals vs Budget (under)/over</b>
<b>Natural Resources (Cont'd)</b>									
<b>Ag Preservation/Open Space Dist.</b>									
All Expense/Expenditure Accts	36,247,579	11,783,291	(24,464,287)	51,109,271	25,252,129	(25,857,142)	40,291,060	22,584,957	(17,706,104)
All Revenues	33,687,362	12,374,319	(21,313,043)	36,821,236	13,852,134	(22,969,102)	37,457,778	22,415,974	(15,041,804)
Net Cost	2,560,217	(591,027)	(3,151,244)	14,288,035	11,399,995	(2,888,040)	2,833,282	168,983	(2,664,299)
<b>Agriculture/Weights &amp; Measures</b>									
All Expense/Expenditure Accts	5,807,109	5,705,531	(101,578)	6,093,835	5,831,013	(262,822)	6,629,810	6,247,693	(382,117)
All Revenues	3,904,075	4,026,846	122,771	4,100,663	4,155,227	54,564	3,943,650	4,167,846	224,196
Net Cost	1,903,034	1,678,685	(224,349)	1,993,172	1,675,786	(317,386)	2,686,160	2,079,848	(606,312)
<b>U. C. Cooperative Extension</b>									
All Expense/Expenditure Accts	883,594	840,493	(43,101)	1,053,412	1,036,772	(16,640)	1,149,014	1,092,544	(56,470)
All Revenues	94,961	53,787	(41,174)	41,600	46,955	5,355	24,940	39,584	14,644
Net Cost	788,633	786,707	(1,926)	1,011,812	989,817	(21,995)	1,124,074	1,052,960	(71,114)
<b>Capital Projects</b>									
<b>Capital Projects</b>									
All Expense/Expenditure Accts	55,630,202	18,272,356	(37,357,846)	56,548,760	22,550,601	(33,998,159)	61,317,472	21,813,374	(39,504,098)
All Revenues	44,281,693	22,114,061	(22,167,632)	46,395,464	20,452,581	(25,942,883)	49,261,902	21,649,345	(27,612,557)
Net Cost	11,348,509	(3,841,705)	(15,190,214)	10,153,296	2,098,020	(8,055,275)	12,055,570	164,029	(11,891,541)

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Date: June \_\_, 2018

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4/5 Vote Required

**Resolution Of The Board Of Supervisors Of The County Of Sonoma, State Of California, and all Public Entities for which the Board Of Supervisors Acts as the Board Of Directors or Commissioners, Adopting the Fiscal Year 2018-2019 Budget for all Governmental Entities within its Jurisdiction; Addressing ADA Requirements; Authorizing the County Administrator and Human Resources Director to make technical changes to departmental position allocation; Authorizing the County Administrator and Auditor-Controller-Treasurer-Tax Collector to:**

**(1) authorized to complete any necessary budgetary and accounting transfers and adjustments to implement the adopted FY 2018-2019 budget, re-establish valid prior year encumbrances; and adjustments in the Capital Projects fund to match actual year-end available balances (2) complete any necessary budgetary and accounting adjustments necessary to assign year-end actual fund balances, and to close out the fiscal year; (3) temporarily transfer funds during the last thirty days of Fiscal Year 2017-2018 to ensure service delivery continuation for mandated services; (4) transfer to the Sonoma County Employee Retirement Association (SCERA ) up to the maximum annual amount allowed to prepay Fiscal Year 2018-2019 and future year FY 2019-20 employer contributions; (4) implement the Fiscal Year 2018-2019 employer and employee contribution rates as adopted by SCERA; and (6) establish rates necessary to make the annual payment on Pension Obligation Bonds (POB) issued by the County, and to meet annual Other Post-Employment Benefits (OPEB) annual contribution. And, the Sonoma County Water Agency Board making findings and issuing orders as it relates to the Warm Springs Dam/Russian River Project**

**Whereas**, the Board of Supervisors of the County of Sonoma ("Board"), as the governing body of the County and as the Directors and Commissioners of its Internal Service and Enterprise Funds, Special Districts, and Community Development Commission, has made available for public review the recommended budget for Fiscal Year 2018-2019 for the governmental entities within its jurisdiction ("Fiscal Year 2018-2019 Recommended Budget"), in accordance with Section 29080 of the Government Code, State of California, and

**Whereas**, the Board has completed Budget Hearings, as required by Sections 29080 and 29081 of the Government Code, State of California, and

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**Whereas**, the Board has reviewed the Recommended Fiscal Year 2018-2019 Budget and made recommendations and revisions thereto as authorized by Section 29088 of the Government Code, State of California, and

**Whereas**, at this time, it is the desire of the Board to adopt a Fiscal Year 2018-2019 Budget by reference for all governmental entities within its jurisdiction, and

**Whereas**, the Federal Americans with Disabilities Act of 1990 (ADA) is wide-ranging legislation intended to make American Society more accessible to people with disabilities, and

**Whereas**, the County has an updated ADA Transition Plan with a multi-year schedule for additional ADA barrier removal that is addressed in the Fiscal Year 2018-2019 Recommended Budget reviewed in the Budget Hearings.

**Now, Therefore, Be It Resolved and Ordered** that the Fiscal Year 2018-2019 Recommended Budget, adjusted for 1) the attached increases/decreases changes and direction listed in Exhibit A, and 2) Supplemental Adjustments - Tab 8, of the Budget Hearing Materials and Reports Materials, be adopted by reference as the Fiscal Year 2018-2019 Adopted Budget for the governmental entities listed in Exhibit B, in accordance with Sections 29088 through 29092 of the Government Code, State of California.

**Be It Further Resolved** that the Human Resources Director, with the concurrence of the County Administrator, is authorized to make technical changes to departmental position allocation lists to conform to the position allocation changes included in Exhibit C, as updated by Board direction in the Budget Hearings, and all previous Board actions. Such changes shall also include the adjustment of the term of any time limited positions necessary to complete projects continued into the 2018-2019 fiscal year per the adopted budget and authorized adjustments thereto.

**Be It Further Resolved** that the County Auditor-Controller-Treasurer-Tax Collector and the County Administrator are authorized to make changes and adjustments to the Recommended 2018-2019 Fiscal Year Budget and related appropriations resolution to conform the Adopted Fiscal Year 2018-2019 Budget to the recommendations and revisions made by the Board during the hearing process in accordance with Section 29088 of the Government Code.

**Be It Further Resolved** that the County Auditor-Controller-Treasurer-Tax Collector and the County Administrator are authorized to complete any necessary budgetary and accounting transfers and adjustments to implement the adopted

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FY 2018-2019 budget and to re-establish valid prior year encumbrances in FY 2018-2019. Such adjustments shall include but not be limited to decreasing appropriations in any and all funds associated with projects initiated prior to the 2017-2018 fiscal year-end to meet actual available resources. Authority includes budgetary adjustments necessary to the FY 2018-2019 appropriations in the Capital Projects fund to match actual year-end available balances once the FY 2017-2018 fiscal year is closed.

**Be It Further Resolved** that the County Auditor-Controller-Treasurer-Tax Collector and the County Administrator are authorized to complete any necessary budgetary and accounting adjustments necessary to assign year-end actual fund balances, and increasing or decreasing appropriations to close out the FY 2017-2018 fiscal year for previously approved projects, operations and maintenance expenses.

**Be It Further Resolved** that the County Auditor-Controller-Treasurer-Tax Collector and the County Administrator are authorized to establish new funds and complete any necessary budgetary and accounting transfers and adjustments to comply with Generally Accepted Accounting principles (GAAP). This authority applies to FY 2017-2018 and includes adjustments made during the year-end close period as well as to post audit adjustments as the Comprehensive Annual Financial Report (CAFR) is being compiled.

**Be It Further Resolved** that the County Auditor-Controller-Treasurer-Tax Collector and the County Administrator are authorized to temporarily transfer cash between certain County funds during the last thirty days of the current fiscal year subject to all applicable laws and government accounting standards and principles as necessary in order to maintain appropriate levels of working capital to ensure service delivery continuation for mandated services. This authorization covers permissible temporary cash transfers within the governmental fund types of the general fund, enterprise funds, internal service funds and special revenue funds as well as from any of the first three of these fund types to any of the other specified fund types, to the extent allowable under law.

**Be It Further Resolved** that the Board authorizes County Administrator and the Auditor-Controller-Treasurer-Tax Collector to transfer to the Sonoma County Employee Retirement Association (SCERA) up to the maximum annual amount allowed to prepay Fiscal Year 2018-2019 and future Fiscal Year 2019-2020 employer contributions covering normal and unfunded liability costs per the SCERA policy to be retained on deposit.



**Be It Further Resolved** that the Board, in accordance with California Government Code Section 31454, authorizes County payroll to implement the Fiscal Year 2018-2019 employer and employee retirement system contribution rates previously adopted by the Sonoma County Employees' Retirement Association (SCERA) Board of Retirement on March 22, 2018, via Resolution #142.

**Be It Further Resolved** that the Board directs that the future rates established by the County Administrator and the Auditor-Controller-Treasurer-Tax Collector to collect the necessary appropriations to make the annual payment on Pension Obligation Bonds (POB) issued by the County, and authorizes County Payroll to collect appropriations to meet annual Other Post-Employment Benefits (OPEB) obligations, be adopted through their inclusion in the annual Budget.

**Be It Further Resolved** that the Board declares its intent to continue allocating funds in future years to identify and remove physical and programmatic barriers to County services, and

**Be It Further Resolved** that the Board directs all department and agency heads of the County to examine all possible programmatic and operational means to ensure accessibility of their programs and services to avoid more costly and time-consuming construction or remodeling projects to remove barriers.

**Be it Further Resolved** that with respect to the Sonoma County Water Agency ("Water Agency") this Board hereby finds, determines, declares and orders as follows:

1. The Warm Springs Dam/Russian River Project ("the Project") was approved by the United States Congress (Public Law 516, 81<sup>st</sup> Congress, 2<sup>nd</sup> Session), by the California Legislature (Water Code sections 12699 and 12700) and the Water Agency's indebtedness arising from the Project ("the indebtedness") was approved by the Water Agency's voters in elections held in 1955, 1974 and 1979. The Water Agency levies a tax at a rate necessary to pay the indebtedness so as to ensure a continuation of the benefits of the Project.

2. Costs associated with the Project include the contractual obligations owed to the federal government and other public agencies as identified and discussed in the August 2001 "Report to the Board of Directors of the Sonoma County Water Agency on Financing the Costs of the Russian River Project" ("the Report"). Additional obligations include the obligations relating to the operation of Warm Springs Dam and the Russian River Project that will be imposed on the Water Agency during Fiscal Year 2018-2019 under the Biological Opinion issued by the National Marine Fisheries Service in September 2008. Other Water Agency

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revenues are not reasonably available to fund these increased costs due to the need to fund other obligations identified in the Recommended Budget, including but not limited to funding other Water Agency non-Project obligations and programs.

3. The rate of the tax levied for the indebtedness for fiscal year 2018-2019 is a rate reasonable, necessary and appropriate to discharge the Water Agency's voter-approved indebtedness, including an amount appropriate for necessary reserves, after taking into account funds available from the Water Agency's General Fund and other Water Agency funds. Accordingly, this Board concludes that the Water Agency's taxes for the Project have been and are levied in full compliance with the requirements of Article 13 A, section 1(b)(1), Revenue & Taxation Code section 96.31 and Government Code section 29100.

4. The County Counsel is directed to advise this Board and the General Manager as to lawful appropriations that can be made from taxes levied for the Project to pay the indebtedness.

**Supervisors:**

Gorin:

Rabbitt:

Zane:

Hopkins:

Gore:

Ayes:

Noes:

Absent:

Abstain:

**So Ordered.**

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Date:

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Date: June \_\_, 2018

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2/3 Vote Required

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**Resolution Of The Board Of Directors Of The Sonoma Valley County Sanitation District Adopting the Fiscal Year 2018-2019 Budget and Authorizing the County Administrator and Auditor-Controller-Treasurer-Tax Collector to Make Necessary Budgetary Adjustments.**

**Whereas**, the Board of Directors has completed Budget Hearings as required by Sections 29080 and 29081 of the Government Code, State of California, and

**Whereas**, it is the desire of the Board of Directors to approve the Fiscal Year 2018-2019 Budget by reference for the Sonoma Valley County Sanitation District,

**Now, Therefore, Be It Resolved** and ordered that the Fiscal Year 2018-2019 Recommended Budget, adjusted for (1) any increases/decreases listed in the Budget Hearings materials, and (2) in attached Exhibit "A", be adopted by reference as the Fiscal Year 2018-2019 Budget, for the Sonoma Valley County Sanitation District in accordance with Sections 29088 through 29091 of the Government Code, State of California.

**Be It Further Resolved** that after the adoption of the budget and the end of the 2017-2018 fiscal year, the County Auditor-Controller-Treasurer-Tax Collector and the County Administrator are authorized to complete any necessary budgetary and accounting transfers and adjustments necessary to close the FY 2017-2018 transactions budget and to re-establish valid prior year encumbrances in FY 2018-2019. Such adjustments shall include, but not be limited to, adjusting appropriations for any and all funds associated with projects, budgetary, and accounting adjustments necessary to assign year end actual fund balances. This authority applies to FY 2017-2018 and includes adjustments made during the year-end close period as well as to post audit adjustments as the Comprehensive Annual Financial Report (CAFR) is being compiled.

**Directors:**

Gorin:	Zane:	Agrimonti:
Ayes:	Noes:	Absent:
		Abstain:

**So Ordered.**

## Budget Adoption Resolution Exhibit A Budget Hearings Actions

FY 2018-2019 Budget Hearings Actions/Directions			Other	Gen. Fund Contingency
ID	Description	FTE		5,000,000
			<i>ON-GOING</i>	<i>ONE-TIME</i>
1				
2				
3				
4				
	Available Balance--->		-	5,000,000

	Directions to Staff:
A	
B	
C	
D	
E	
F	

## GOVERNMENTAL AGENCIES INCLUDED WITHIN THE FY 2018-2019 BUDGET

1. Under the Board of Supervisors Jurisdiction:
  - A. County of Sonoma - (Including individual budgets and information in the following functional areas)
    - Administration & Fiscal Services
    - Justice Services
    - Health & Human Services
    - Development Services
    - Natural Resources and Agriculture
    - Capital Projects
    - Reserves / Designations
  - B. Internal Service/Enterprise Funds
    - Airport Enterprise Fund
    - ERP System Administration - ISF
    - Heavy Equipment Internal Service Fund
    - Mason Marina Enterprise Fund
    - Refuse Disposal Enterprise Fund
    - Self-Funded Insurance – ISF
    - So Co Employee Retirement fund - ISF
    - Sonoma County Energy Independence Program
    - Sport Fishing Center Enterprise Fund
    - Spud Point Marina Enterprise Fund
    - Transit Enterprise Fund
    - Unemployment Insurance - ISF
  - C. Special Districts
    1. County Service Areas
      - a. #40 County Fire Services
      - b. #41 Multi-Services
    2. South Santa Rosa Lighting/Landscaping District
    3. Community Facilities Districts
      - a. #4 Wilmar
      - b. #5 Dry Creek
      - c. #7 Mayacamas
    4. Lighting Districts
 

<ol style="list-style-type: none"> <li>a. CSA #41 County-Wide</li> <li>c. Airport Business Center</li> <li>e. CSA #41 Meadowlark</li> </ol>	<ol style="list-style-type: none"> <li>b. Airport/Larkfield/Wikiup</li> <li>d. Roseland</li> </ol>
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    5. Permanent Roads
 

<ol style="list-style-type: none"> <li>a. Bittner Lane</li> <li>c. Mirabel Heights</li> <li>e. Peaks Pike</li> </ol>	<ol style="list-style-type: none"> <li>b. Mill Creek Lane</li> <li>d. Monte Rosa</li> <li>f. Canon Manor</li> </ol>
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2. Under the Board of Directors Jurisdiction:
  - A. Special Districts
    1. Sonoma County Water Agency and Zones
    2. Sanitation Districts
      - a. Occidental
      - b. Russian River
      - c. Sonoma Valley
      - d. South Park
    3. Sonoma County Agricultural Preservation/Open Space District
    4. IHSS Public Authority
    5. Rio Nido Geologic Hazard Abatement District
3. Under the Board of Commissioners Jurisdiction:
  - A. Community Development Commission

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
<b>AGRICULTURAL COMMISSIONER</b>							
AGRICULTURAL COMMISSIONER	OFFICE ASSISTANT II	0.80		0.80		0.80	
AGRICULTURAL COMMISSIONER	SENIOR OFFICE ASSISTANT	2.00		2.00		2.00	
AGRICULTURAL COMMISSIONER	RECEPTIONIST	1.00		1.00		1.00	
AGRICULTURAL COMMISSIONER	ACCOUNT CLERK II	0.00		0.00		0.00	
AGRICULTURAL COMMISSIONER	SENIOR ACCOUNT CLERK	2.00		2.00		2.00	
AGRICULTURAL COMMISSIONER	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
AGRICULTURAL COMMISSIONER	DEPARTMENT ANALYST	1.00		1.00		1.00	
AGRICULTURAL COMMISSIONER	ADMINISTRATIVE SERVICES OFFICER I	1.00		1.00		1.00	
AGRICULTURAL COMMISSIONER	ENVIRONMENTAL SPECIALIST	1.00		1.00		1.00	
AGRICULTURAL COMMISSIONER	ENGINEERING TECHNICIAN IV	1.00		1.00		1.00	
AGRICULTURAL COMMISSIONER	SENIOR ENGINEER	1.00		1.00		1.00	
AGRICULTURAL COMMISSIONER	AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST III	8.70		8.70		8.70	
AGRICULTURAL COMMISSIONER	SENIOR AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST	3.00		3.00		3.00	
AGRICULTURAL COMMISSIONER	DEPUTY AGRICULTURAL COMMISSION	3.00		3.00		3.00	
AGRICULTURAL COMMISSIONER	CHIEF DEPUTY AGRICULTURAL COMMISSIONER	1.00		1.00		1.00	
AGRICULTURAL COMMISSIONER	ASSISTANT AGRICULTURAL COMMISSIONER	1.00		1.00		1.00	
AGRICULTURAL COMMISSIONER	AGRICULTURAL COMMISSIONER-SEALER	1.00		1.00		1.00	
AGRICULTURAL COMMISSIONER	WILDLIFE SPECIALIST	1.00		1.00		1.00	
SEALER OF WEIGHTS & MEASURES	CHIEF DEPUTY SEALER	1.00		1.00		1.00	
SEALER OF WEIGHTS & MEASURES	AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST III	4.00		4.00		4.00	
SEALER OF WEIGHTS & MEASURES	SENIOR AGRICULTURAL BIOLOGIST-STANDARD SPECIALIST	1.00		1.00		1.00	
<b>10-AGC Total</b>		<b>36.50</b>		<b>36.50</b>		<b>36.50</b>	

<b>AUDITOR CONTROLLER TAX COLLECTOR</b>							
ACTTC GENERAL ACCOUNTING	BUSINESS SYSTEMS ANALYST	1.00		1.00		1.00	
ACTTC GENERAL ACCOUNTING	DEPARTMENT INFORMATION SYSTEMS MANAGER	1.00		1.00		1.00	
ACTTC GENERAL ACCOUNTING	ACCOUNT CLERK II	1.00		1.00		1.00	
ACTTC GENERAL ACCOUNTING	SENIOR ACCOUNT CLERK	3.00		3.00		3.00	
ACTTC GENERAL ACCOUNTING	ACCOUNTING ASSISTANT	4.00		4.00		4.00	
ACTTC GENERAL ACCOUNTING	ACCOUNTANT II	3.00		3.00		3.00	
ACTTC GENERAL ACCOUNTING	ACCOUNTANT III	2.00		2.00		2.00	
ACTTC GENERAL ACCOUNTING	SUPERVISING ACCOUNTANT	3.00		3.00		3.00	
ACTTC GENERAL ACCOUNTING	ACCOUNTANT-AUDITOR II	4.00		4.00		4.00	
ACTTC GENERAL ACCOUNTING	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	2.00		2.00		2.00	
ACTTC GENERAL ACCOUNTING	ASSISTANT AUDITOR-CONTROLLER	1.00		1.00		1.00	
ACTTC GENERAL ACCOUNTING	DEPARTMENT ANALYST	0.00		0.00		0.00	
ACTTC GENERAL ACCOUNTING	DEPT INFO SYSTEMS SPECIALIST I CONFIDENTIAL	1.00		1.00		1.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
ACTTC CLIENT ACCOUNTING	SENIOR ACCOUNT CLERK	2.00		2.00		2.00	
ACTTC CLIENT ACCOUNTING	ACCOUNTING TECHNICIAN	1.00		1.00		1.00	
ACTTC CLIENT ACCOUNTING	ACCOUNTING ASSISTANT	2.00		2.00		2.00	
ACTTC CLIENT ACCOUNTING	ACCOUNTANT II	5.00		5.00		5.00	
ACTTC CLIENT ACCOUNTING	SUPERVISING ACCOUNTANT	2.00		2.00		2.00	
ACTTC CLIENT ACCOUNTING	ACCOUNTANT-AUDITOR II	1.00		1.00		1.00	
ACTTC CLIENT ACCOUNTING	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	1.00		1.00		1.00	
ACTTC-PROPERTY TAX	ACCOUNTING TECHNICIAN	1.00		1.00		1.00	
ACTTC-PROPERTY TAX	ACCOUNTING ASSISTANT	1.00		1.00		1.00	
ACTTC-PROPERTY TAX	ACCOUNTANT II	2.00		2.00		2.00	
ACTTC-PROPERTY TAX	ACCOUNTANT-AUDITOR II	1.00		1.00		1.00	
ACTTC-PROPERTY TAX	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	1.00		1.00		1.00	
ACTTC-PAYROLL	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	1.00		1.00		1.00	
ACTTC-PAYROLL	ACCOUNTANT II	0.00		0.00		0.00	
ACTTC-PAYROLL	SUPERVISING ACCOUNTANT	1.00		1.00		1.00	
ACTTC-PAYROLL	ACCOUNTANT-AUDITOR II	1.00		1.00		1.00	
ACTTC-PAYROLL	ACCOUNTING MANAGER AUDITOR CONTROLLER'S OFFICE	1.00		1.00		1.00	
ACTTC-PAYROLL	DEPT INFO SYSTEMS SPECIALIST II CONFIDENTIAL	2.00		2.00		2.00	
ACTTC-PAYROLL	AUDITORS PAYROLL TECHNICIAN CONFIDENTIAL	6.00		6.00		6.00	
ACTTC-PAYROLL	ACCOUNTANT II CONFIDENTIAL	2.00		2.00		2.00	
ACTTC-TREASURY	ACCOUNTING TECHNICIAN	1.00		1.00		1.00	
ACTTC-TREASURY	ACCOUNTANT II	0.00		0.00		0.00	
ACTTC-TREASURY	SUPERVISING ACCOUNTANT	0.00		0.00		0.00	
ACTTC-TREASURY	ACCOUNTANT-AUDITOR II	1.00		1.00		1.00	
ACTTC-TREASURY	TREASURY MANAGER	1.00		1.00		1.00	
ACTTC-TREASURY	ASSISTANT TREASURER-TAX COLLECTOR	0.00		0.00		0.00	
ACTTC-TREASURY	ASSISTANT AUDITOR-CONTROLLER	1.00		1.00		1.00	
ACTTC-TAX COLLECTION	ACCOUNT CLERK II	3.00		3.00		3.00	
ACTTC-TAX COLLECTION	SENIOR ACCOUNT CLERK	5.00		5.00		5.00	
ACTTC-TAX COLLECTION	ACCOUNTING TECHNICIAN	1.00		1.00		1.00	
ACTTC-TAX COLLECTION	ACCOUNTING ASSISTANT	1.00		1.00		1.00	
ACTTC-TAX COLLECTION	ACCOUNTANT-AUDITOR II	1.00		1.00		1.00	
ACTTC-TAX COLLECTION	TAX COLLECTION MANAGER	1.00		1.00		1.00	
ACTTC-INVESTMENT & DEBT	SENIOR ACCOUNT CLERK	3.00		3.00		3.00	
ACTTC-INVESTMENT & DEBT	ACCOUNTING ASSISTANT	2.00		2.00		2.00	
ACTTC-INVESTMENT & DEBT	ACCOUNTANT II	1.00		1.00		1.00	
ACTTC-INVESTMENT & DEBT	SUPERVISING ACCOUNTANT	1.00		1.00		1.00	
ACTTC-INVESTMENT & DEBT	ACCOUNTANT-AUDITOR II	1.00		1.00		1.00	
ACTTC-INVESTMENT & DEBT	INVESTMENT AND DEBT OFFICER	1.00		1.00		1.00	
ACTTC-INVESTMENT & DEBT	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
ACTTC-INVESTMENT & DEBT	ADMINISTRATIVE AIDE CONFIDENTIAL	1.00		1.00		1.00	
ACTTC-INVESTMENT & DEBT	DEPARTMENT ANALYST	1.00		1.00		1.00	



Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
ACTTC - AUDIT	SUPERVISING ACCOUNTANT	1.00		1.00		1.00	
ACTTC - AUDIT	ACCOUNTANT-AUDITOR II	5.00		5.00		5.00	
ACTTC - AUDIT	AUDIT MANAGER	1.00		1.00		1.00	
ACTTC-ADMINISTRATION	ADMINISTRATIVE AIDE CONFIDENTIAL	1.00		1.00		1.00	
ACTTC-ADMINISTRATION	DEPARTMENT ANALYST	2.00		2.00		2.00	
ACTTC-ADMINISTRATION	ADMINISTRATIVE SERVICES OFFICER I	0.00		0.00		0.00	
ACTTC-ADMINISTRATION	AUDITOR CONTROLLER-TREASURER-TAX COLLECTOR	1.00		1.00		1.00	
ACTTC-ADMINISTRATION	ADMINISTRATIVE SERVICES OFFICER II	1.00		1.00		1.00	
<b>11-AUD Total</b>		<b>100.00</b>		<b>100.00</b>		<b>100.00</b>	

<b>DEPT CHILD SUPPORT SERVICES</b>							
DCSS-CHILD SUPPORT	LEGAL SECRETARY II	1.00		1.00		1.00	
DCSS-CHILD SUPPORT	LEGAL PROCESSOR II	11.00		11.00		11.00	
DCSS-CHILD SUPPORT	SENIOR LEGAL PROCESSOR	10.00		10.00		10.00	
DCSS-CHILD SUPPORT	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	2.00		2.00		2.00	
DCSS-CHILD SUPPORT	PAYROLL CLERK	1.00		1.00		1.00	
DCSS-CHILD SUPPORT	ACCOUNT CLERK II	1.00		1.00		1.00	
DCSS-CHILD SUPPORT	CHILD SUPPORT FINANCIAL WORKER II	4.00		4.00		4.00	
DCSS-CHILD SUPPORT	SENIOR CHILD SUPPORT FINANCIAL WORKER	1.00		1.00		1.00	
DCSS-CHILD SUPPORT	CHILD SUPPORT OFFICER II	32.00		32.00		32.00	
DCSS-CHILD SUPPORT	CHILD SUPPORT OFFICER III	12.50		12.50		12.50	
DCSS-CHILD SUPPORT	CHILD SUPPORT SERVICES SUPERVISOR	9.00		9.00		9.00	
DCSS-CHILD SUPPORT	ADMINISTRATIVE SERVICES OFFICER II	1.00		1.00		1.00	
DCSS-CHILD SUPPORT	ASSISTANT DIRECTOR CHILD SUPPORT SERVICES	1.00		1.00		1.00	
DCSS-CHILD SUPPORT	DIRECTOR OF CHILD SUPPORT SERVICES	1.00		1.00		1.00	
DCSS-CHILD SUPPORT	PROGRAM PLANNING AND EVALUATION ANALYST	1.00		1.00		1.00	
DCSS-CHILD SUPPORT	PROGRAM DEVELOPMENT MANAGER	1.00		1.00		1.00	
DCSS-CHILD SUPPORT	HUMAN SERVICES SECTION MANAGER	2.00		2.00		2.00	
DCSS-CHILD SUPPORT	CHILD SUPPORT ATTORNEY IV	4.00		4.00		4.00	
DCSS-CHILD SUPPORT	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	1.00		1.00		1.00	
<b>12-DCS Total</b>		<b>96.50</b>		<b>96.50</b>		<b>96.50</b>	

<b>CLERK RECORDER ASSESSOR</b>							
RECORDER OPERATIONS FUND	RECEPTIONIST	1.00		1.00		1.00	
RECORDER OPERATIONS FUND	MICROGRAPHIC TECHNICIAN II	0.00		0.00		0.00	
RECORDER OPERATIONS FUND	SUPERVISING MICROGRAPHIC TECHNICIAN	0.00		0.00		0.00	
RECORDER OPERATIONS FUND	DOCUMENT RECORDER II	0.00		0.00		0.00	
RECORDER OPERATIONS FUND	DOCUMENT RECORDER III	0.00		0.00		0.00	
RECORDER OPERATIONS FUND	CHIEF DEPUTY COUNTY CLERK-RECORDER	1.00		1.00		1.00	
RECORDER OPERATIONS FUND	CLERK RECORDER ASSESSOR SPECIALIST II	3.00		3.00		3.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
RECORDER OPERATIONS FUND	SENIOR CLERK RECORDER ASSESSOR SPECIALIST	6.00		6.00		6.00	
RECORDER OPERATIONS FUND	CLERK RECORDER ASSESSOR SUPERVISOR	2.00		2.00		2.00	
CRA-CLERK OP FND	LEGAL PROCESSOR II	0.00		0.00		0.00	
CRA-CLERK OP FND	SENIOR LEGAL PROCESSOR	0.00		0.00		0.00	
CRA-CLERK OP FND	LEGAL STAFF SUPERVISOR	0.00		0.00		0.00	
CRA-CLERK OP FND	CLERK RECORDER ASSESSOR SPECIALIST II	3.00		3.00		3.00	
CRA-CLERK OP FND	SENIOR CLERK RECORDER ASSESSOR SPECIALIST	1.00		1.00		1.00	
CRA-CLERK OP FND	CLERK RECORDER ASSESSOR SUPERVISOR	1.00		1.00		1.00	
ASSESSOR	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	2.75		2.75		2.75	
ASSESSOR	CLERK RECORDER ASSESSOR SPECIALIST II	5.00		5.00		5.00	
ASSESSOR	ASSESSMENT CLERK	5.00		5.00		5.00	
ASSESSOR	ASSESSMENT PROCESS SPECIALIST	9.00		9.00		9.00	
ASSESSOR	ASSESSMENT PROCESS SUPERVISOR	2.00		2.00		2.00	
ASSESSOR	ASSESSORS CHANGE OF OWNERSHIP SUPERVISOR	1.00		1.00		1.00	
ASSESSOR	ASSESSMENT PROCESS MANAGER	1.00		1.00		1.00	
ASSESSOR	AUDITOR-APPRAISER II	6.00		6.00		6.00	
ASSESSOR	SUPERVISING AUDITOR-APPRAISER	1.00		1.00		1.00	
ASSESSOR	APPRAISER AIDE	4.00		4.00		4.00	
ASSESSOR	APPRAISER III	19.00		19.00		19.00	
ASSESSOR	APPRAISER IV	4.00		4.00		4.00	
ASSESSOR	CHIEF APPRAISER	1.00		1.00		1.00	
ASSESSOR	CHIEF OF ASSESSMENT STANDARDS	1.00		1.00		1.00	
ASSESSOR	CHIEF DEPUTY ASSESSOR	1.00		1.00		1.00	
ASSESSOR	CADASTRAL MAPPING TECHNICIAN II	3.00		3.00		3.00	
ASSESSOR	CADASTRAL MAPPING SUPERVISOR	1.00		1.00		1.00	
ADMINISTRATIVE SERVICES	DEPARTMENT INFORMATION SYSTEMS MANAGER	1.00		1.00		1.00	
ADMINISTRATIVE SERVICES	ACCOUNT CLERK II	1.00		1.00		1.00	
ADMINISTRATIVE SERVICES	ACCOUNTANT II	1.00		1.00		1.00	
ADMINISTRATIVE SERVICES	DEPARTMENT ANALYST	0.00		0.00		0.00	
ADMINISTRATIVE SERVICES	ADMINISTRATIVE SERVICES OFFICER I	2.00		2.00		2.00	
ADMINISTRATIVE SERVICES	EXECUTIVE SECRETARY CONFIDENTIAL	1.00		1.00		1.00	
ADMINISTRATIVE SERVICES	ACCOUNTANT II CONFIDENTIAL	1.00		1.00		1.00	
ADMINISTRATIVE SERVICES	COUNTY CLERK-RECORDER-ASSESSOR	1.00		1.00		1.00	
REGISTRAR OF VOTERS-ELECTIONS	CHIEF DEPUTY REGISTRAR OF VOTERS	1.00		1.00		1.00	
REGISTRAR OF VOTERS-ELECTIONS	DEPARTMENT INFORMATION SYSTEMS TECHNICIAN II	1.00		1.00		1.00	
REGISTRAR OF VOTERS-ELECTIONS	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	0.00		0.00		0.00	
REGISTRAR OF VOTERS-ELECTIONS	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	1.00		1.00		1.00	
REGISTRAR OF VOTERS-ELECTIONS	ELECTION SPECIALIST II	5.00		5.00		5.00	
REGISTRAR OF VOTERS-ELECTIONS	SENIOR ELECTION SPECIALIST	3.00		3.00		3.00	
REGISTRAR OF VOTERS-ELECTIONS	ELECTION SERVICES SUPERVISOR	0.00		0.00		0.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
REGISTRAR OF VOTERS-ELECTIONS	STOREKEEPER	1.00		1.00		1.00	
REGISTRAR OF VOTERS-ELECTIONS	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
REGISTRAR OF VOTERS-ELECTIONS	SPECIAL PROJECTS DIRECTOR PROJECT	1.00		1.00		1.00	
REGISTRAR OF VOTERS-ELECTIONS	PROGRAM DEVELOPMENT MANAGER	1.00		1.00		1.00	
<b>13-CRA Total</b>		<b>107.75</b>		<b>107.75</b>		<b>107.75</b>	

<b>COMMUNITY DEVELOPMENT COMMISSION</b>							
COMMUNITY DEVELOPMENT	OFFICE ASSISTANT II	4.00		4.00		4.00	
COMMUNITY DEVELOPMENT	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
COMMUNITY DEVELOPMENT	SENIOR OFFICE SUPPORT SUPERVISOR	1.50		1.50		1.50	
COMMUNITY DEVELOPMENT	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	1.00		1.00		1.00	
COMMUNITY DEVELOPMENT	ACCOUNT CLERK II	1.00		1.00		1.00	
COMMUNITY DEVELOPMENT	ACCOUNTING TECHNICIAN	2.00		2.00		2.00	
COMMUNITY DEVELOPMENT	ACCOUNTANT II	1.00		1.00		1.00	
COMMUNITY DEVELOPMENT	SUPERVISING ACCOUNTANT	1.00		1.00		1.00	
COMMUNITY DEVELOPMENT	ADMINISTRATIVE AIDE	2.00		2.00		2.00	
COMMUNITY DEVELOPMENT	ADMINISTRATIVE SERVICES OFFICER I	1.00		1.00		1.00	
COMMUNITY DEVELOPMENT	SPECIAL PROJECTS DIRECTOR PROJECT	1.00		1.00		1.00	
COMMUNITY DEVELOPMENT	EXECUTIVE SECRETARY CONFIDENTIAL	1.00		1.00		1.00	
COMMUNITY DEVELOPMENT	EXECUTIVE DIRECTOR SONOMA COUNTY CDC	1.00		1.00		1.00	
COMMUNITY DEVELOPMENT	COMMUNITY DEVELOPMENT MANAGER	1.00		1.00		1.00	
COMMUNITY DEVELOPMENT	CONTROLLER-CDC	1.00		1.00		1.00	
COMMUNITY DEVELOPMENT	HOUSING REHABILITATION SPECIAL	3.00		3.00		3.00	
COMMUNITY DEVELOPMENT	HOUSING NEGOTIATOR-INSPECTOR	1.00		1.00		1.00	
COMMUNITY DEVELOPMENT	AFFORDABLE HOUSING ASSISTANT MANAGER	1.00		1.00		1.00	
COMMUNITY DEVELOPMENT	COMMUNITY DEVELOPMENT ASSISTANT MANAGER	1.00		1.00		1.00	
COMMUNITY DEVELOPMENT	ASSISTANT EXECUTIVE DIRECTOR CDC	1.00		1.00		1.00	
COMMUNITY DEVELOPMENT	EMPLOYMENT HOUSING COUNSELOR	1.00		1.00		1.00	
COMMUNITY DEVELOPMENT	COMMUNITY DEVELOPMENT ASSOCIATE	6.00		6.00		6.00	
COMMUNITY DEVELOPMENT	SUPERVISING COMMUNITY DEVELOPMENT SPECIALIST	1.00		1.00		1.00	
COMMUNITY DEVELOPMENT	SENIOR COMMUNITY DEVELOPMENT SPECIALIST	4.00		4.00		4.00	
COMMUNITY DEVELOPMENT	COMMUNITY DEVELOPMENT SPEC II	7.00		7.00		7.00	
<b>14-CDC Total</b>		<b>46.50</b>		<b>46.50</b>		<b>46.50</b>	

<b>BOARD OF SUPERVISORS</b>							
BOARD OF SUPERVISORS DISTRICT ONE	BOARD OF SUPERVISORS AIDE	2.00		2.00		2.00	
BOARD OF SUPERVISORS DISTRICT ONE	BOARD OF SUPERVISORS STAFF ASSISTANT	1.00		1.00		1.00	
BOARD OF SUPERVISORS DISTRICT ONE	SUPERVISOR	1.00		1.00		1.00	
BOARD OF SUPERVISORS DISTRICT TWO	BOARD OF SUPERVISORS AIDE	2.00		2.00		2.00	
BOARD OF SUPERVISORS DISTRICT TWO	BOARD OF SUPERVISORS STAFF ASSISTANT	1.00		1.00		1.00	
BOARD OF SUPERVISORS DISTRICT TWO	SUPERVISOR	1.00		1.00		1.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
BOARD OF SUPERVISORS DISTRICT THREE	BOARD OF SUPERVISORS AIDE	2.00		2.00		2.00	
BOARD OF SUPERVISORS DISTRICT THREE	BOARD OF SUPERVISORS STAFF ASSISTANT	1.00		1.00		1.00	
BOARD OF SUPERVISORS DISTRICT THREE	SUPERVISOR	1.00		1.00		1.00	
BOARD OF SUPERVISORS DISTRICT FOUR	BOARD OF SUPERVISORS AIDE	2.00		2.00		2.00	
BOARD OF SUPERVISORS DISTRICT FOUR	BOARD OF SUPERVISORS STAFF ASSISTANT	1.00		1.00		1.00	
BOARD OF SUPERVISORS DISTRICT FOUR	SUPERVISOR	1.00		1.00		1.00	
BOARD OF SUPERVISORS DISTRICT FIVE	BOARD OF SUPERVISORS AIDE	2.00		2.00		2.00	
BOARD OF SUPERVISORS DISTRICT FIVE	BOARD OF SUPERVISORS STAFF ASSISTANT	1.00		1.00		1.00	
BOARD OF SUPERVISORS DISTRICT FIVE	SUPERVISOR	1.00		1.00		1.00	
BOARD OF SUPERVISORS	CHIEF DEPUTY CLERK OF THE BOARD	1.00		1.00		1.00	
BOARD OF SUPERVISORS	ADMINISTRATIVE AIDE	0.00		0.00		0.00	
BOARD OF SUPERVISORS	ADMINISTRATIVE AIDE CONFIDENTIAL	2.00		2.00		2.00	
BOARD OF SUPERVISORS	SENIOR OFFICE ASSISTANT CONFIDENTIAL	0.00		0.00		0.00	
BOARD OF SUPERVISORS	SECRETARY CONFIDENTIAL	3.00		3.00		3.00	
<b>15-BOS Total</b>		<b>26.00</b>		<b>26.00</b>		<b>26.00</b>	

<b>COUNTY ADMINISTRATOR</b>							
COUNTY ADMINISTRATOR	ASSISTANT TO THE COUNTY ADMINISTRATOR	1.00		1.00		1.00	
COUNTY ADMINISTRATOR	ADMINISTRATIVE AIDE CONFIDENTIAL	3.00		3.00		3.00	
COUNTY ADMINISTRATOR	DEPUTY COUNTY ADMINISTRATOR	3.00		3.00		3.00	
COUNTY ADMINISTRATOR	ADMINISTRATIVE ANALYST III	6.00		6.00		6.00	
COUNTY ADMINISTRATOR	PRINCIPAL ADMINISTRATIVE ANALYST	3.00		3.00		3.00	
COUNTY ADMINISTRATOR	ASSISTANT COUNTY ADMINISTRATOR	1.00		1.00		1.00	
COUNTY ADMINISTRATOR	COUNTY ADMINISTRATOR	1.00		1.00		1.00	
COUNTY ADMINISTRATOR	COUNTY PUBLIC INFORMATION OFFICER	1.00		1.00		1.00	
LAFCO	ADMINISTRATIVE AIDE	0.75	-0.25	0.50		0.50	
LAFCO	ADMINISTRATIVE ANALYST III	0.80	0.90	1.70		1.70	
LAFCO	LAFCO EXECUTIVE OFFICER	1.00		1.00		1.00	
OFFICE OF RECOVERY & RESILIENCY	ADMINISTRATIVE ANALYST III - PROJECT	3.00		3.00		3.00	
<b>15-CAO Total</b>		<b>24.55</b>	<b>0.65</b>	<b>25.20</b>		<b>25.20</b>	

<b>COUNTY COUNSEL</b>							
COUNTY COUNSEL	ADMINISTRATIVE AIDE CONFIDENTIAL	0.00		0.00		0.00	
COUNTY COUNSEL	DEPARTMENT ANALYST	1.00		1.00		1.00	
COUNTY COUNSEL	ADMINISTRATIVE SERVICES OFFICER I	1.00		1.00		1.00	
COUNTY COUNSEL	CHIEF DEPUTY COUNTY COUNSEL	4.00		4.00		4.00	
COUNTY COUNSEL	ASSISTANT COUNTY COUNSEL	1.00		1.00		1.00	
COUNTY COUNSEL	DEPUTY COUNTY COUNSEL IV	25.75		25.75		25.75	
COUNTY COUNSEL	COUNTY COUNSEL	1.00		1.00		1.00	
COUNTY COUNSEL	LEGAL ASSISTANT CONFIDENTIAL	7.75		7.75		7.75	
COUNTY COUNSEL	LEGAL SECRETARY II CONFIDENTIAL	1.00		1.00		1.00	
COUNTY COUNSEL	RECEPTIONIST CONFIDENTIAL	1.00		1.00		1.00	
COUNTY COUNSEL	ACCOUNTING TECHNICIAN CONFIDENTIAL	0.00		0.00		0.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
COUNTY COUNSEL	SENIOR ACCOUNT CLERK CONFIDENTIAL	1.00		1.00		1.00	
<b>17-CNS Total</b>		<b>44.50</b>		<b>44.50</b>		<b>44.50</b>	

<b>DISTRICT ATTORNEY</b>							
DISTRICT ATTORNEY	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	1.00		1.00		1.00	
DISTRICT ATTORNEY	DEPARTMENT ANALYST	1.00		1.00		1.00	
DISTRICT ATTORNEY	ADMINISTRATIVE SERVICES OFFICER II	1.00		1.00		1.00	
DISTRICT ATTORNEY	CHIEF DEPUTY DISTRICT ATTORNEY	5.00		5.00		5.00	
DISTRICT ATTORNEY	ASSISTANT DISTRICT ATTORNEY LIMITED TERM	1.00		1.00		1.00	
DISTRICT ATTORNEY	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	1.00		1.00		1.00	
DISTRICT ATTORNEY	SENIOR ACCOUNT CLERK CONFIDENTIAL	1.00		1.00		1.00	
DISTRICT ATTORNEY	ACCOUNTING TECHNICIAN CONFIDENTIAL	1.00		1.00		1.00	
DISTRICT ATTORNEY	DISTRICT ATTORNEY	1.00		1.00		1.00	
DISTRICT ATTORNEY	DEPUTY DISTRICT ATTORNEY IV	38.00		38.00		38.00	
DISTRICT ATTORNEY	DEPUTY DISTRICT ATTORNEY IV	5.00		5.00		5.00	
DISTRICT ATTORNEY	LEGAL ASSISTANT	1.00		1.00		1.00	
DISTRICT ATTORNEY	LEGAL SECRETARY II	1.00		1.00		1.00	
DISTRICT ATTORNEY	LEGAL PROCESSOR II	1.00		1.00		1.00	
DISTRICT ATTORNEY	LEGAL ASSISTANT	1.00		1.00		1.00	
DISTRICT ATTORNEY	SECRETARY	0.00		0.00		0.00	
DISTRICT ATTORNEY	DISTRICT ATTORNEY INVESTIGATOR II	12.00		12.00		12.00	
DISTRICT ATTORNEY	SENIOR DISTRICT ATTORNEY INVESTIGATOR	1.00		1.00		1.00	
DISTRICT ATTORNEY	CHIEF CRIMINAL INVESTIGATOR	1.00		1.00		1.00	
DISTRICT ATTORNEY	DEPUTY DISTRICT ATTORNEY IV	2.00		2.00		2.00	
DISTRICT ATTORNEY	LEGAL SECRETARY II	1.00		1.00		1.00	
DISTRICT ATTORNEY	LEGAL ASSISTANT	1.00		1.00		1.00	
DISTRICT ATTORNEY	LEGAL SECRETARY II	5.00		5.00		5.00	
DISTRICT ATTORNEY	SECRETARY	1.75		1.75		1.75	
DISTRICT ATTORNEY	LEGAL PROCESSOR II	18.00		18.00		18.00	
DISTRICT ATTORNEY	SENIOR LEGAL PROCESSOR	2.00		2.00		2.00	
DISTRICT ATTORNEY	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
DISTRICT ATTORNEY	LEGAL STAFF SUPERVISOR	2.00		2.00		2.00	
DISTRICT ATTORNEY	DEPARTMENT ANALYST	2.00		2.00		2.00	
DA-VICTIM WITNESS	LEGAL ASSISTANT	2.00		2.00		2.00	
DA-VICTIM WITNESS	LEGAL PROCESSOR II	2.00		2.00		2.00	
DA-VICTIM WITNESS	VICTIM CLAIMS SPECIALIST II	2.00		2.00		2.00	
DA-VICTIM WITNESS	VICTIM CLAIMS SUPERVISOR	1.00		1.00		1.00	
DA-VICTIM WITNESS	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
DA-VICTIM WITNESS	DEPARTMENT PROGRAM MANAGER	1.00		1.00		1.00	
DA-VICTIM WITNESS	SENIOR VICTIM WITNESS ADVOCATE	1.00		1.00		1.00	
DA-VICTIM WITNESS	VICTIM WITNESS ADVOCATE II	8.00		8.00		8.00	
DISTRICT ATTORNEY	ADMINISTRATIVE AIDE	1.50		1.50		1.50	
DISTRICT ATTORNEY	BUSINESS DEVELOPMENT MANAGER	1.00		1.00		1.00	
<b>18-DAO Total</b>		<b>130.25</b>		<b>130.25</b>		<b>130.25</b>	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
<b>ECONOMIC DEVELOPMENT BOARD</b>							
ECONOMIC DEVELOPMENT BOARD	EXECUTIVE DIRECTOR ECONOMIC DEVELOPMENT BOARD	1.00		1.00		1.00	
ECONOMIC DEVELOPMENT BOARD	ADMINISTRATIVE AIDE	3.75		3.75		3.75	
ECONOMIC DEVELOPMENT BOARD	DEPARTMENT ANALYST	1.00		1.00		1.00	
ECONOMIC DEVELOPMENT BOARD	BUSINESS DEVELOPMENT MANAGER	2.00		2.00		2.00	
ECONOMIC DEVELOPMENT BOARD	DEPARTMENT PROGRAM MANAGER	3.75		3.75		3.75	
EDB CREATIVE SONOMA	ADMINISTRATIVE AIDE	1.00	-1.00	0.00		0.00	
EDB CREATIVE SONOMA	DEPARTMENT ANALYST	1.00		1.00		1.00	
EDB CREATIVE SONOMA	BUSINESS DEVELOPMENT MANAGER	1.00		1.00		1.00	
<b>19-EDB Total</b>		<b>14.50</b>	<b>-1.00</b>	<b>13.50</b>		<b>13.50</b>	

<b>FIRE &amp; EMERGENCY SERVICES</b>							
EMERGENCY PLANNING	DEPUTY EMERGENCY SERVICES COORDINATOR	2.00		2.00		2.00	
EMERGENCY PLANNING	EMERGENCY SERVICES COORDINATOR	1.00		1.00		1.00	
EMERGENCY PLANNING	SPECIAL PROJECTS DIRECTOR PROJECT	0.00		0.00		0.00	
EMERGENCY PLANNING	DEPARTMENT PROGRAM MANAGER	1.00		1.00		1.00	
EMERGENCY PLANNING	MAINTENANCE WORKER II	1.50		1.50		1.50	
F S HAZARDOUS MATERIALS	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
F S HAZARDOUS MATERIALS	FIRE SERVICES OFFICER	1.00		1.00		1.00	
F S HAZARDOUS MATERIALS	FIRE INSPECTOR II	4.00		4.00		4.00	
FIRE ADMINISTRATION	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
FIRE ADMINISTRATION	SENIOR ACCOUNT CLERK	1.00		1.00		1.00	
FIRE ADMINISTRATION	ADMINISTRATIVE AIDE	1.75		1.75		1.75	
FIRE ADMINISTRATION	ADMINISTRATIVE SERVICES OFFICER I	1.00		1.00		1.00	
FIRE OPERATIONS	MATERIALS HANDLER	1.00		1.00		1.00	
FIRE OPERATIONS	SENIOR STOREKEEPER	1.00		1.00		1.00	
FIRE OPERATIONS	SENIOR FIRE INSPECTOR	1.00		1.00		1.00	
FIRE OPERATIONS	ASSISTANT FIRE CHIEF	1.00		1.00		1.00	
FIRE MANAGEMENT	DIRECTOR OF FIRE AND EMERGENCY SERVICES	1.00		1.00		1.00	
FIRE PREVENTION DIVISION	SENIOR FIRE INSPECTOR	1.00		1.00		1.00	
FIRE PREVENTION DIVISION	ASSISTANT FIRE CHIEF	1.00		1.00		1.00	
FIRE PREVENTION DIVISION	FIRE INSPECTOR II	2.00		2.00		2.00	
<b>20-ESO Total</b>		<b>25.25</b>		<b>25.25</b>		<b>25.25</b>	

<b>GENERAL SERVICES</b>							
GENERAL SERVICES-ADMINISTRATIO	SENIOR OFFICE ASSISTANT	0.00		0.00		0.00	
GENERAL SERVICES-ADMINISTRATIO	SECRETARY	0.00		0.00		0.00	
GENERAL SERVICES-ADMINISTRATIO	DEPARTMENT ANALYST	1.00		1.00		1.00	
GENERAL SERVICES-ADMINISTRATIO	ADMINISTRATIVE SERVICES OFFICER II	1.00		1.00		1.00	
GENERAL SERVICES-ADMINISTRATIO	GENERAL SERVICES DEPUTY DIRECTOR	1.00		1.00		1.00	
GENERAL SERVICES-ADMINISTRATIO	GENERAL SERVICES DIRECTOR	1.00		1.00		1.00	
GENERAL SERVICES-ADMINISTRATIO	EXECUTIVE SECRETARY CONFIDENTIAL	1.00		1.00		1.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
GENERAL SERVICES-ACCOUNTING	ACCOUNT CLERK II	2.00		2.00		2.00	
GENERAL SERVICES-ACCOUNTING	SENIOR ACCOUNT CLERK	1.00		1.00		1.00	
GENERAL SERVICES-ACCOUNTING	ACCOUNTING TECHNICIAN	1.00		1.00		1.00	
GENERAL SERVICES-ACCOUNTING	SUPERVISING ACCOUNTANT	1.00		1.00		1.00	
GENERAL SERVICES-ACCOUNTING	PAYROLL CLERK CONFIDENTIAL	1.00		1.00		1.00	
ARCHITECT	SENIOR OFFICE ASSISTANT	0.00		0.00		0.00	
ARCHITECT	BUSINESS SYSTEMS ANALYST	1.00		1.00		1.00	
ARCHITECT	ADMINISTRATIVE AIDE	3.00		3.00		3.00	
ARCHITECT	GENERAL SERVICES DEPUTY DIRECTOR	1.00		1.00		1.00	
ARCHITECT	ASSISTANT PROJECT SPECIALIST	1.00		1.00		1.00	
ARCHITECT	PROJECT SPECIALIST	4.00		4.00		4.00	
ARCHITECT	SENIOR PROJECT SPECIALIST	3.00		3.00		3.00	
ARCHITECT	CAPITAL PROJECT MANAGER	3.00		3.00		3.00	
ARCHITECT	SENIOR CAPITAL PROJECT MANAGER	2.00		2.00		2.00	
REAL PROPERTY MANAGEMENT	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
REAL PROPERTY MANAGEMENT	SECRETARY	0.00		0.00		0.00	
REAL PROPERTY MANAGEMENT	REAL ESTATE MANAGER	1.00		1.00		1.00	
REAL PROPERTY MANAGEMENT	DEPARTMENT ANALYST	2.00		2.00		2.00	
REAL PROPERTY MANAGEMENT	DEPARTMENT PROGRAM MANAGER	1.00		1.00		1.00	
FACILITIES OPERATIONS	OFFICE ASSISTANT II	1.00		1.00		1.00	
FACILITIES OPERATIONS	SENIOR OFFICE ASSISTANT	2.00		2.00		2.00	
FACILITIES OPERATIONS	ADMINISTRATIVE AIDE	2.00		2.00		2.00	
FACILITIES OPERATIONS	DEPARTMENT ANALYST	1.00		1.00		1.00	
FACILITIES OPERATIONS	PROJECT SPECIALIST	2.00		2.00		2.00	
FACILITIES OPERATIONS	COMMUNITY SERVICES OFFICER II	1.00		1.00		1.00	
FACILITIES OPERATIONS	JANITORIAL SERVICES SUPERVISOR	1.00		1.00		1.00	
FACILITIES OPERATIONS	BUILDING MECHANIC II	24.00		24.00		24.00	
FACILITIES OPERATIONS	ASSISTANT BUILDING SUPERINTENDENT	3.00		3.00		3.00	
FACILITIES OPERATIONS	ASSISTANT FACILITY MANAGER	1.00		1.00		1.00	
PURCHASING AGENT	SENIOR OFFICE ASSISTANT	0.00		0.00		0.00	
PURCHASING AGENT	BUYER	4.00		4.00		4.00	
PURCHASING AGENT	ASSISTANT PURCHASING AGENT	2.00		2.00		2.00	
PURCHASING AGENT	PURCHASING AGENT	1.00		1.00		1.00	
PURCHASING AGENT	DEPARTMENT ANALYST	1.00		1.00		1.00	
VETERANS/COMMUNITY BUILDINGS - SONOMA	SENIOR OFFICE ASSISTANT	0.50		0.50		0.50	
VETERANS/COMMUNITY BUILDINGS - SONOMA	EVENT SERVICES WORKER	0.50		0.50		0.50	
VETERANS/COMMUNITY BUILDINGS - SONOMA	EVENTS SERVICES SUPERVISOR	1.00		1.00		1.00	
VETERANS/COMMUNITY BUILDINGS - SONOMA	DEPARTMENT PROGRAM MANAGER	1.00		1.00		1.00	
GENERAL SERVICE ENERGY DIV	SENIOR OFFICE ASSISTANT	2.50		2.50		2.50	
GENERAL SERVICE ENERGY DIV	ADMINISTRATIVE AIDE	4.00		4.00		4.00	
GENERAL SERVICE ENERGY DIV	DEPARTMENT ANALYST	4.00		4.00		4.00	
GENERAL SERVICE ENERGY DIV	DEPARTMENT PROGRAM MANAGER	1.00		1.00		1.00	
GENERAL SERVICE ENERGY DIV	ENERGY & SUSTAINABILITY PROGRAM MANAGER	1.00		1.00		1.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
FLEET OPERATIONS	SENIOR OFFICE ASSISTANT	3.00		3.00		3.00	
FLEET OPERATIONS	DEPARTMENT ANALYST	1.00		1.00		1.00	
FLEET OPERATIONS	ASSISTANT FLEET MANAGER	1.00		1.00		1.00	
FLEET OPERATIONS	FLEET MANAGER	1.00		1.00		1.00	
FLEET OPERATIONS	MOTOR POOL ATTENDANT	1.00		1.00		1.00	
FLEET OPERATIONS	AUTOMOTIVE TECHNICIAN	5.00		5.00		5.00	
FLEET OPERATIONS	LEAD AUTOMOTIVE TECHNICIAN	1.00		1.00		1.00	
FLEET OPERATIONS	AUTO FLEET MAINTENANCE SUPERVISOR	1.00		1.00		1.00	
FLEET OPERATIONS	WELDER	1.00		1.00		1.00	
FLEET OPERATIONS	HEAVY EQUIPMENT MECHANIC II	6.00		6.00		6.00	
FLEET OPERATIONS	SENIOR HEAVY EQUIPMENT MECHANIC	1.00		1.00		1.00	
FLEET OPERATIONS	HEAVY EQUIPMENT FLEET MAINTENANCE SUPERVISOR	1.00		1.00		1.00	
<b>21-GSO Total</b>		<b>118.50</b>		<b>118.50</b>		<b>118.50</b>	

<b>DEPT OF HEALTH SERVICES</b>							
HEALTH SVCS ADMINISTRATION	SENIOR OFFICE ASSISTANT	2.00		2.00		2.00	
HEALTH SVCS ADMINISTRATION	SECRETARY	1.00		1.00		1.00	
HEALTH SVCS ADMINISTRATION	RECEPTIONIST	1.00		1.00		1.00	
HEALTH SVCS ADMINISTRATION	SYSTEMS SOFTWARE ANALYST	1.00		1.00		1.00	
HEALTH SVCS ADMINISTRATION	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	0.00		0.00		0.00	
HEALTH SVCS ADMINISTRATION	DEPARTMENT INFORMATION SYSTEMS MANAGER	0.00		0.00		0.00	
HEALTH SVCS ADMINISTRATION	STOREKEEPER	2.00		2.00		2.00	
HEALTH SVCS ADMINISTRATION	PAYROLL CLERK	3.00		3.00		3.00	
HEALTH SVCS ADMINISTRATION	ACCOUNT CLERK II	3.00		3.00		3.00	
HEALTH SVCS ADMINISTRATION	SENIOR ACCOUNT CLERK	4.50		4.50		4.50	
HEALTH SVCS ADMINISTRATION	ACCOUNTING TECHNICIAN	4.00		4.00		4.00	
HEALTH SVCS ADMINISTRATION	ACCOUNTANT II	10.00		10.00		10.00	
HEALTH SVCS ADMINISTRATION	ACCOUNTANT III	1.00		1.00		1.00	
HEALTH SVCS ADMINISTRATION	SUPERVISING ACCOUNTANT	2.00		2.00		2.00	
HEALTH SVCS ADMINISTRATION	DEPARTMENT ACCOUNTING MANAGER	1.00		1.00		1.00	
HEALTH SVCS ADMINISTRATION	ADMINISTRATIVE AIDE	5.00		5.00		5.00	
HEALTH SVCS ADMINISTRATION	DEPARTMENT ANALYST	10.00		10.00		10.00	
HEALTH SVCS ADMINISTRATION	ADMINISTRATIVE SERVICES OFFICER I	2.00		2.00		2.00	
HEALTH SVCS ADMINISTRATION	ADMINISTRATIVE SERVICES OFFICER II	3.00		3.00		3.00	
HEALTH SVCS ADMINISTRATION	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	1.00		1.00		1.00	
HEALTH SVCS ADMINISTRATION	HEALTH CARE COMPLIANCE/PRIVACY AND SECURITY OFFICE	2.00		2.00		2.00	
HEALTH SVCS ADMINISTRATION	SPECIAL PROJECTS DIRECTOR PROJECT	1.00		1.00		1.00	
HEALTH SVCS ADMINISTRATION	BUSINESS DEVELOPMENT MANAGER	0.00		0.00		0.00	
HEALTH SVCS ADMINISTRATION	PROGRAM PLANNING AND EVALUATION ANALYST	1.00		1.00		1.00	
HEALTH SVCS ADMINISTRATION	PATIENT CARE ANALYST	2.00		2.00		2.00	
HEALTH SVCS ADMINISTRATION	HEALTH OFFICER	1.00		1.00		1.00	



Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
HEALTH SVCS ADMINISTRATION	ASSISTANT DIRECTOR OF HEALTH SERVICES	1.00		1.00		1.00	
HEALTH SVCS ADMINISTRATION	DIRECTOR OF HEALTH SERVICES	1.00		1.00		1.00	
HEALTH SVCS ADMINISTRATION	SECRETARY CONFIDENTIAL	1.00		1.00		1.00	
HEALTH SVCS ADMINISTRATION	EXECUTIVE SECRETARY CONFIDENTIAL	1.00		1.00		1.00	
PH PROGRAM SUPPORT	SENIOR OFFICE ASSISTANT	1.80		1.80		1.80	
PH PROGRAM SUPPORT	VITAL STATISTICS TECHNICIAN	3.00		3.00		3.00	
PH PROGRAM SUPPORT	ADMINISTRATIVE AIDE	0.00		0.00		0.00	
PH PROGRAM SUPPORT	DEPARTMENT ANALYST	0.00		0.00		0.00	
PH PROGRAM SUPPORT	ADMINISTRATIVE SERVICES OFFICER I	1.00		1.00		1.00	
PH PROGRAM SUPPORT	ADMINISTRATIVE SERVICES OFFICER II	1.00		1.00		1.00	
PH PROGRAM SUPPORT	PROGRAM PLANNING AND EVALUATION ANALYST	1.00		1.00		1.00	
PH PROGRAM SUPPORT	HEALTH SERVICES DIVISION DIRECTOR	1.00		1.00		1.00	
PH PROGRAM SUPPORT	HEALTH INFORMATION SPECIALIST II	1.00		1.00		1.00	
PH PROGRAM SUPPORT	HEALTH PROGRAM MANAGER	0.00		0.00		0.00	
PH ENVIRONMENTAL HEALTH	OFFICE ASSISTANT II	0.00		0.00		0.00	
PH ENVIRONMENTAL HEALTH	SENIOR OFFICE ASSISTANT	3.00		3.00		3.00	
PH ENVIRONMENTAL HEALTH	SECRETARY	0.00		0.00		0.00	
PH ENVIRONMENTAL HEALTH	ACCOUNT CLERK II	0.50		0.50		0.50	
PH ENVIRONMENTAL HEALTH	SENIOR ACCOUNT CLERK	1.00		1.00		1.00	
PH ENVIRONMENTAL HEALTH	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
PH ENVIRONMENTAL HEALTH	PROGRAM PLANNING AND EVALUATION ANALYST	1.00		1.00		1.00	
PH ENVIRONMENTAL HEALTH	ENVIRONMENTAL HEALTH TECHNICIAN	0.00		0.00		0.00	
PH ENVIRONMENTAL HEALTH	ENVIRONMENTAL HEALTH SPECIALIST II	1.72		1.72		1.72	
PH ENVIRONMENTAL HEALTH	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	2.26		2.26		2.26	
PH ENVIRONMENTAL HEALTH	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	0.69		0.69		0.69	
PH ENVIRONMENTAL HEALTH	ENVIRONMENTAL HEALTH PROGRAM MANAGER	1.00		1.00		1.00	
PH ENVIRONMENTAL HEALTH	DIRECTOR OF ENVIRONMENTAL HEALTH	1.00		1.00		1.00	
PH MCH	SENIOR OFFICE ASSISTANT	3.00		3.00		3.00	
PH MCH	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
PH MCH	PROGRAM PLANNING AND EVALUATION ANALYST	1.00		1.00		1.00	
PH MCH	PUBLIC HEALTH NURSE II	14.80		14.80		14.80	
PH MCH	SENIOR PUBLIC HEALTH NURSE	2.00		2.00		2.00	
PH MCH	SUPERVISING PUBLIC HEALTH NURSE	3.00		3.00		3.00	
PH MCH	FAMILY HEALTH SECTION MANAGER	0.90		0.90		0.90	
PH MCH	HEALTH INFORMATION SPECIALIST II	1.00		1.00		1.00	
PH MCH	HEALTH PROGRAM MANAGER	1.00		1.00		1.00	
PH MCH	SOCIAL SERVICE WORKER III	5.00		5.00		5.00	
PH MCH	SOCIAL SERVICE SUPERVISOR I	0.00		0.00		0.00	
PH MCH	PUBLIC HEALTH ASSISTANT	0.00		0.00		0.00	
PH MCH	COMMUNITY HEALTH WORKER SPECIALIST	1.80		1.80		1.80	
PH WIC	SENIOR OFFICE ASSISTANT	0.90		0.90		0.90	
PH WIC	NUTRITIONIST	3.10		3.10		3.10	
PH WIC	SUPERVISING NUTRITIONIST	1.00		1.00		1.00	
PH WIC	SUPERVISING PUBLIC HEALTH NURSE	0.00		0.00		0.00	

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PH WIC	FAMILY HEALTH SECTION MANAGER	0.10		0.10		0.10	
PH WIC	SENIOR LACTATION CONSULTANT	0.90		0.90		0.90	
PH WIC	HEALTH PROGRAM MANAGER	1.00		1.00		1.00	
PH WIC	PUBLIC HEALTH AIDE II	0.00		0.00		0.00	
PH WIC	PUBLIC HEALTH ASSISTANT	0.00		0.00		0.00	
PH WIC	COMMUNITY HEALTH WORKER II	2.50		2.50		2.50	
PH WIC	COMMUNITY HEALTH WORKER SPECIALIST	6.90		6.90		6.90	
PH-CHILDRENS MEDICAL SVC	OFFICE ASSISTANT II	0.00		0.00		0.00	
PH-CHILDRENS MEDICAL SVC	SENIOR OFFICE ASSISTANT	5.80		5.80		5.80	
PH-CHILDRENS MEDICAL SVC	SECRETARY	2.00		2.00		2.00	
PH-CHILDRENS MEDICAL SVC	ACCOUNT CLERK II	0.00		0.00		0.00	
PH-CHILDRENS MEDICAL SVC	SENIOR ACCOUNT CLERK	1.50		1.50		1.50	
PH-CHILDRENS MEDICAL SVC	MEDICAL SECRETARY	0.75		0.75		0.75	
PH-CHILDRENS MEDICAL SVC	MEDICAL RECORD CLERK III	1.00		1.00		1.00	
PH-CHILDRENS MEDICAL SVC	OCCUP THERAPIST II CHILD THERAPY PROGRAM	5.00		5.00		5.00	
PH-CHILDRENS MEDICAL SVC	PHYS THERAPIST II CHILD THERAPY PROGRAM	5.35		5.35		5.35	
PH-CHILDRENS MEDICAL SVC	SUPERVISING PEDIATRIC THERAPIST	2.00		2.00		2.00	
PH-CHILDRENS MEDICAL SVC	CHIEF THERAPIST CHILDREN'S THERAPY PROGRAM	0.00		0.00		0.00	
PH-CHILDRENS MEDICAL SVC	MEDICAL THERAPY PROGRAM MANAGER	1.00		1.00		1.00	
PH-CHILDRENS MEDICAL SVC	PUBLIC HEALTH PHYSICIAN	0.70		0.70		0.70	
PH-CHILDRENS MEDICAL SVC	PUBLIC HEALTH NURSE II	9.75		9.75		9.75	
PH-CHILDRENS MEDICAL SVC	SENIOR PUBLIC HEALTH NURSE	9.00		9.00		9.00	
PH-CHILDRENS MEDICAL SVC	SUPERVISING PUBLIC HEALTH NURSE	3.00		3.00		3.00	
PH-CHILDRENS MEDICAL SVC	HEALTH PROGRAM MANAGER	1.00		1.00		1.00	
PH-CHILDRENS MEDICAL SVC	HEALTH SERVICES SECTION MANAGER	0.00		0.00		0.00	
PH-CHILDRENS MEDICAL SVC	SOCIAL SERVICE WORKER II	1.00		1.00		1.00	
PH-CHILDRENS MEDICAL SVC	SOCIAL SERVICE WORKER IV	1.00		1.00		1.00	
PH-CHILDRENS MEDICAL SVC	SOCIAL SERVICE SUPERVISOR I	1.00		1.00		1.00	
PH-CHILDRENS MEDICAL SVC	PUBLIC HEALTH AIDE II	0.00		0.00		0.00	
PH-CHILDRENS MEDICAL SVC	PUBLIC HEALTH ASSISTANT	0.00		0.00		0.00	
PH-CHILDRENS MEDICAL SVC	COMMUNITY HEALTH WORKER SPECIALIST	4.50		4.50		4.50	
ANIMAL CARE & CONTROL	ACCOUNT CLERK II	4.00		4.00		4.00	
ANIMAL CARE & CONTROL	ADMINISTRATIVE AIDE	2.00		2.00		2.00	
ANIMAL CARE & CONTROL	PROGRAM PLANNING AND EVALUATION ANALYST	0.00		0.00		0.00	
ANIMAL CARE & CONTROL	HEALTH PROGRAM MANAGER	1.00		1.00		1.00	
ANIMAL CARE & CONTROL	ANIMAL CONTROL OFFICER II	11.00		11.00		11.00	
ANIMAL CARE & CONTROL	ANIMAL HEALTH TECHNICIAN	5.50		5.50		5.50	
ANIMAL CARE & CONTROL	ANIMAL CARE ASSISTANT	6.00		6.00		6.00	
ANIMAL CARE & CONTROL	SUPERVISING ANIMAL CONTROL OFFICER	2.00		2.00		2.00	
ANIMAL CARE & CONTROL	LEAD ANIMAL CARE ASSISTANT	0.00		0.00		0.00	
ANIMAL CARE & CONTROL	ANIMAL CARE AND CONTROL DIRECTOR	1.00		1.00		1.00	
PH DISEASE CONTROL & SURV	SENIOR OFFICE ASSISTANT	0.87		0.87		0.87	
PH DISEASE CONTROL & SURV	ADMINISTRATIVE AIDE	1.25		1.25		1.25	
PH DISEASE CONTROL & SURV	PROGRAM PLANNING AND EVALUATION ANALYST	0.00		0.00		0.00	

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PH DISEASE CONTROL & SURV	PUBLIC HEALTH NURSE II	4.90		4.90		4.90	
PH DISEASE CONTROL & SURV	SENIOR PUBLIC HEALTH NURSE	1.00		1.00		1.00	
PH DISEASE CONTROL & SURV	SUPERVISING PUBLIC HEALTH NURSE	1.00		1.00		1.00	
PH DISEASE CONTROL & SURV	PUBLIC HEALTH INVESTIGATOR	1.00		1.00		1.00	
PH DISEASE CONTROL & SURV	HEALTH PROGRAM MANAGER	1.00		1.00		1.00	
PH DISEASE CONTROL & SURV	DEPUTY PUBLIC HEALTH OFFICER	1.00		1.00		1.00	
PH SPECIAL CLINICAL SERVICES	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
PH SPECIAL CLINICAL SERVICES	CLINIC CLERK	0.00		0.00		0.00	
PH SPECIAL CLINICAL SERVICES	NURSE PRACTITIONER-PHYSICIAN'S ASSISTANT	1.00		1.00		1.00	
PH SPECIAL CLINICAL SERVICES	STAFF NURSE II	3.55		3.55		3.55	
PH SPECIAL CLINICAL SERVICES	BEHAVIORAL HEALTH CLINICIAN	2.75		2.75		2.75	
PH SPECIAL CLINICAL SERVICES	FORENSIC PSYCHIATRIST	0.50		0.50		0.50	
PH SPECIAL CLINICAL SERVICES	HEALTH PROGRAM MANAGER	1.00		1.00		1.00	
PH EMS	ADMINISTRATIVE AIDE	0.75		0.75		0.75	
PH EMS	EMERGENCY MEDICAL SERVICES COORDINATOR	3.00		3.00		3.00	
PH EMS	ADVANCED LIFE SUPPORT COORDINATOR	1.00		1.00		1.00	
PH EMS	REGIONAL EMERGENCY MEDICAL SERVICES MANAGER	1.00		1.00		1.00	
PH CLINICAL LAB	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
PH CLINICAL LAB	PUBLIC HEALTH LABORATORY TECHNICIAN II	3.00		3.00		3.00	
PH CLINICAL LAB	PUBLIC HEALTH MICROBIOLOGIST II	2.50		2.50		2.50	
PH CLINICAL LAB	PUBLIC HEALTH LABORATORY DIRECTOR	1.00		1.00		1.00	
PH PREPAREDNESS	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
PH PREPAREDNESS	DEPARTMENT ANALYST	1.00		1.00		1.00	
PH PREPAREDNESS	PROGRAM PLANNING AND EVALUATION ANALYST	1.00		1.00		1.00	
PH PREPAREDNESS	PUBLIC HEALTH MICROBIOLOGIST II	1.50		1.50		1.50	
CHILDREN & FAMILIES FIRST	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
CHILDREN & FAMILIES FIRST	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
CHILDREN & FAMILIES FIRST	PROGRAM PLANNING AND EVALUATION ANALYST	1.00		1.00		1.00	
CHILDREN & FAMILIES FIRST	HEALTH INFORMATION SPECIALIST II	3.00		3.00		3.00	
CHILDREN & FAMILIES FIRST	HEALTH PROGRAM MANAGER	1.00		1.00		1.00	
CHILDREN & FAMILIES FIRST	FIRST 5 SECTION MANAGER	1.00		1.00		1.00	
PH-FEE STABILIZATION FUND	ENVIRONMENTAL HEALTH SPECIALIST II	11.78		11.78		11.78	
PH-FEE STABILIZATION FUND	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	5.74		5.74		5.74	
PH-FEE STABILIZATION FUND	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	2.31		2.31		2.31	
PH-FEE STABILIZATION FUND	ENVIRONMENTAL HEALTH PROGRAM MANAGER	1.00		1.00		1.00	
PH-FEE STABILIZATION FUND	DAIRY INSPECTOR	2.00		2.00		2.00	
MH PROGRAM SUPPORT	SENIOR OFFICE ASSISTANT	2.00		2.00		2.00	
MH PROGRAM SUPPORT	SECRETARY	0.00		0.00		0.00	
MH PROGRAM SUPPORT	ACCOUNT CLERK II	2.00		2.00		2.00	
MH PROGRAM SUPPORT	SENIOR ACCOUNT CLERK	3.50		3.50		3.50	
MH PROGRAM SUPPORT	ACCOUNTING TECHNICIAN	2.00		2.00		2.00	
MH PROGRAM SUPPORT	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
MH PROGRAM SUPPORT	DEPARTMENT ANALYST	1.50		1.50		1.50	

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MH PROGRAM SUPPORT	ADMINISTRATIVE SERVICES OFFICER I	0.00		0.00		0.00	
MH PROGRAM SUPPORT	ADMINISTRATIVE SERVICES OFFICER II	0.50		0.50		0.50	
MH PROGRAM SUPPORT	MEDICAL RECORD CLERK III	1.00		1.00		1.00	
MH PROGRAM SUPPORT	PATIENT CARE ANALYST	5.00		5.00		5.00	
MH PROGRAM SUPPORT	BEHAVIORAL HEALTH CLINICAL SPECIALIST	1.00		1.00		1.00	
MH PROGRAM SUPPORT	MENTAL HEALTH MEDICAL DIRECTOR	0.55		0.55		0.55	
MH PROGRAM SUPPORT	HEALTH SERVICES SECTION MANAGER	0.00		0.00		0.00	
CRISIS STABILIZATION AND FORENSICS	SENIOR OFFICE ASSISTANT	4.00		4.00		4.00	
CRISIS STABILIZATION AND FORENSICS	ELIGIBILITY WORKER II	0.00		0.00		0.00	
CRISIS STABILIZATION AND FORENSICS	MEDICAL UNIT CLERK	1.00		1.00		1.00	
CRISIS STABILIZATION AND FORENSICS	NURSE PRACTITIONER-PHYSICIAN'S ASSISTANT	0.50		0.50		0.50	
CRISIS STABILIZATION AND FORENSICS	LICENSED VOCATIONAL NURSE II	3.50		3.50		3.50	
CRISIS STABILIZATION AND FORENSICS	CLIENT CARE MANAGER	1.00		1.00		1.00	
CRISIS STABILIZATION AND FORENSICS	PSYCHIATRIC TECHNICIAN	1.00		1.00		1.00	
CRISIS STABILIZATION AND FORENSICS	PSYCHIATRIC NURSE	3.50		3.50		3.50	
CRISIS STABILIZATION AND FORENSICS	SENIOR CLIENT SUPPORT SPECIALIST	2.00		2.00		2.00	
CRISIS STABILIZATION AND FORENSICS	BEHAVIORAL HEALTH CLINICIAN	19.33		19.33		19.33	
CRISIS STABILIZATION AND FORENSICS	BEHAVIORAL HEALTH CLINICAL SPECIALIST	0.00		0.00		0.00	
CRISIS STABILIZATION AND FORENSICS	ACUTE FORENSICS SECTION MANAGER	1.00		1.00		1.00	
CRISIS STABILIZATION AND FORENSICS	STAFF PSYCHIATRIST	0.50		0.50		0.50	
CRISIS STABILIZATION AND FORENSICS	FORENSIC PSYCHIATRIST	0.00		0.00		0.00	
CRISIS STABILIZATION AND FORENSICS	SOCIAL SERVICE WORKER II	1.00		1.00		1.00	
MH YOUTH & FAMILY SERVICES	SENIOR OFFICE ASSISTANT	3.00		3.00		3.00	
MH YOUTH & FAMILY SERVICES	RECEPTIONIST	0.00		0.00		0.00	
MH YOUTH & FAMILY SERVICES	LICENSED VOCATIONAL NURSE II	0.50		0.50		0.50	
MH YOUTH & FAMILY SERVICES	CLIENT CARE MANAGER	1.00		1.00		1.00	
MH YOUTH & FAMILY SERVICES	PSYCHIATRIC NURSE	1.00		1.00		1.00	
MH YOUTH & FAMILY SERVICES	BEHAVIORAL HEALTH CLINICIAN	17.05		17.05		17.05	
MH YOUTH & FAMILY SERVICES	CLINICAL PSYCHOLOGIST	1.00		1.00		1.00	
MH YOUTH & FAMILY SERVICES	ADULT YOUTH AND FAMILY SERVICES SECTION MANAGER	1.00		1.00		1.00	
MH YOUTH & FAMILY SERVICES	STAFF PSYCHIATRIST	2.20		2.20		2.20	
MH YOUTH & FAMILY SERVICES	FORENSIC PSYCHIATRIST	0.00		0.00		0.00	
MH YOUTH & FAMILY SERVICES	HEALTH PROGRAM MANAGER	2.00		2.00		2.00	
MH YOUTH & FAMILY SERVICES	AODS COUNSELOR II	0.75		0.75		0.75	
MENTAL HEALTH SERVICES ACT	SENIOR OFFICE ASSISTANT	6.00		6.00		6.00	
MENTAL HEALTH SERVICES ACT	SECRETARY	3.00		3.00		3.00	
MENTAL HEALTH SERVICES ACT	RECEPTIONIST	0.00		0.00		0.00	
MENTAL HEALTH SERVICES ACT	ELIGIBILITY WORKER II	0.00		0.00		0.00	
MENTAL HEALTH SERVICES ACT	ELIGIBILITY WORKER III	0.00		0.00		0.00	
MENTAL HEALTH SERVICES ACT	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
MENTAL HEALTH SERVICES ACT	DEPARTMENT ANALYST	0.50		0.50		0.50	
MENTAL HEALTH SERVICES ACT	ADMINISTRATIVE SERVICES OFFICER II	0.50		0.50		0.50	
MENTAL HEALTH SERVICES ACT	PROGRAM PLANNING AND EVALUATION ANALYST	1.00		1.00		1.00	
MENTAL HEALTH SERVICES ACT	NURSE PRACTITIONER-PHYSICIAN'S ASSISTANT	0.80		0.80		0.80	
MENTAL HEALTH SERVICES ACT	SUPERVISING STAFF NURSE	1.00		1.00		1.00	

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MENTAL HEALTH SERVICES ACT	CLIENT CARE MANAGER	1.00		1.00		1.00	
MENTAL HEALTH SERVICES ACT	PSYCHIATRIC TECHNICIAN	0.00		0.00		0.00	
MENTAL HEALTH SERVICES ACT	PSYCHIATRIC NURSE	9.60		9.60		9.60	
MENTAL HEALTH SERVICES ACT	PATIENT CARE ANALYST	1.00		1.00		1.00	
MENTAL HEALTH SERVICES ACT	CLIENT SUPPORT SPECIALIST	0.00		0.00		0.00	
MENTAL HEALTH SERVICES ACT	SENIOR CLIENT SUPPORT SPECIALIST	18.00		18.00		18.00	
MENTAL HEALTH SERVICES ACT	BEHAVIORAL HEALTH CLINICIAN	32.35		32.35		32.35	
MENTAL HEALTH SERVICES ACT	BEHAVIORAL HEALTH CLINICAL SPECIALIST	7.00		7.00		7.00	
MENTAL HEALTH SERVICES ACT	COMMUNITY MENTAL HEALTH SECTION MANAGER	1.00		1.00		1.00	
MENTAL HEALTH SERVICES ACT	STAFF PSYCHIATRIST	3.08		3.08		3.08	
MENTAL HEALTH SERVICES ACT	MENTAL HEALTH MEDICAL DIRECTOR	0.45		0.45		0.45	
MENTAL HEALTH SERVICES ACT	HEALTH SERVICES DIVISION DIRECTOR	1.00		1.00		1.00	
MENTAL HEALTH SERVICES ACT	HEALTH PROGRAM MANAGER	5.00		5.00		5.00	
MENTAL HEALTH SERVICES ACT	HEALTH SERVICES SECTION MANAGER	0.00		0.00		0.00	
MENTAL HEALTH SERVICES ACT	AODS COUNSELOR II	1.00		1.00		1.00	
MENTAL HEALTH SERVICES ACT	AODS SPECIALIST	1.00		1.00		1.00	
MENTAL HEALTH SERVICES ACT	SOCIAL SERVICE WORKER II	1.00		1.00		1.00	
SUBSTANCE USE DISORDERS	SENIOR OFFICE ASSISTANT	2.00		2.00		2.00	
SUBSTANCE USE DISORDERS	ADMINISTRATIVE AIDE	0.00		0.00		0.00	
SUBSTANCE USE DISORDERS	BEHAVIORAL HEALTH CLINICIAN	1.00		1.00		1.00	
SUBSTANCE USE DISORDERS	HEALTH INFORMATION SPECIALIST II	1.00		1.00		1.00	
SUBSTANCE USE DISORDERS	HEALTH PROGRAM MANAGER	0.30		0.30		0.30	
SUBSTANCE USE DISORDERS	AODS ASSISTANT II	0.00		0.00		0.00	
SUBSTANCE USE DISORDERS	AODS ASSISTANT III	0.00		0.00		0.00	
SUBSTANCE USE DISORDERS	AODS COUNSELOR II	4.00		4.00		4.00	
SUBSTANCE USE DISORDERS	AODS SPECIALIST	4.50		4.50		4.50	
SUBSTANCE USE DISORDERS	SUBSTANCE USE DISORDER & COMM RECVRY SVCS SECT MGR	1.00		1.00		1.00	
AODS-DUI PROGRAM	OFFICE ASSISTANT II	2.00		2.00		2.00	
AODS-DUI PROGRAM	SENIOR OFFICE ASSISTANT	0.00		0.00		0.00	
AODS-DUI PROGRAM	ACCOUNT CLERK II	1.00		1.00		1.00	
AODS-DUI PROGRAM	AODS INTAKE INTERVIEWER	2.00		2.00		2.00	
AODS-DUI PROGRAM	HEALTH PROGRAM MANAGER	0.70		0.70		0.70	
AODS-DUI PROGRAM	AODS COUNSELOR II	3.50		3.50		3.50	
AODS-DUI PROGRAM	AODS SPECIALIST	1.00		1.00		1.00	
HEALTH POLICY, PLANNING & EVALUATION PROG SUPPORT	OFFICE ASSISTANT II	0.00		0.00		0.00	
HEALTH POLICY, PLANNING & EVALUATION PROG SUPPORT	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
HEALTH POLICY, PLANNING & EVALUATION PROG SUPPORT	ADMINISTRATIVE AIDE	1.50		1.50		1.50	
HEALTH POLICY, PLANNING & EVALUATION PROG SUPPORT	DEPARTMENT ANALYST	1.80		1.80		1.80	
HEALTH POLICY, PLANNING & EVALUATION PROG SUPPORT	ADMINISTRATIVE SERVICES OFFICER I	1.00		1.00		1.00	
HEALTH POLICY, PLANNING & EVALUATION PROG SUPPORT	PROGRAM PLANNING AND EVALUATION ANALYST	6.00		6.00		6.00	

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HEALTH POLICY, PLANNING & EVALUATION PROG SUPPORT	BIostatistician	2.00		2.00		2.00	
HEALTH POLICY, PLANNING & EVALUATION PROG SUPPORT	HEALTH PROGRAM MANAGER	1.00		1.00		1.00	
HEALTH POLICY, PLANNING & EVALUATION PROG SUPPORT	DIRECTOR OF HEALTH PROGRAM PLANNING AND EVALUATION	0.00		0.00		0.00	
HEALTH SERVICES - HEALTHY COMMUNITIES	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
HEALTH SERVICES - HEALTHY COMMUNITIES	PROGRAM PLANNING AND EVALUATION ANALYST	1.00		1.00		1.00	
HEALTH SERVICES - HEALTHY COMMUNITIES	HEALTH INFORMATION SPECIALIST II	3.00		3.00		3.00	
HEALTH SERVICES - HEALTHY COMMUNITIES	HEALTH PROGRAM MANAGER	2.00		2.00		2.00	
HEALTH SERVICES - HEALTHY COMMUNITIES	SENIOR HEALTH INFORMATION SPECIALIST	2.00		2.00		2.00	
HEALTH SERVICES - HEALTHY COMMUNITIES	HEALTHY COMMUNITIES SECTION MANAGER	1.00		1.00		1.00	
POLICY, STRATEGY & EVALUATION	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
POLICY, STRATEGY & EVALUATION	ADMINISTRATIVE AIDE	0.50		0.50		0.50	
POLICY, STRATEGY & EVALUATION	PROGRAM PLANNING AND EVALUATION ANALYST	1.00		1.00		1.00	
POLICY, STRATEGY & EVALUATION	BIostatistician	2.00		2.00		2.00	
POLICY, STRATEGY & EVALUATION	HEALTH INFORMATION SPECIALIST II	2.00		2.00		2.00	
POLICY, STRATEGY & EVALUATION	HEALTH PROGRAM MANAGER	3.80		3.80		3.80	
POLICY, STRATEGY & EVALUATION	SENIOR HEALTH INFORMATION SPECIALIST	0.00		0.00		0.00	
POLICY, STRATEGY & EVALUATION	COMMUNITY HEALTH WORKER II	1.00		1.00		1.00	
<b>22-DHS Total</b>		<b>543.38</b>		<b>543.38</b>		<b>543.38</b>	

<b>HUMAN RESOURCES</b>							
ADMINISTRATION	DEPUTY HUMAN RESOURCES DIRECTOR	1.00		1.00		1.00	
ADMINISTRATION	ASSISTANT HUMAN RESOURCES DIRECTOR	0.00		0.00		0.00	
ADMINISTRATION	DIRECTOR HUMAN RESOURCES	1.00		1.00		1.00	
ADMINISTRATION	ADMINISTRATIVE SERVICES OFFICER I	0.00		0.00		0.00	
ADMINISTRATION	DEPARTMENT ANALYST	1.00		1.00		1.00	
ADMINISTRATION	ADMINISTRATIVE SERVICES OFFICER II	1.00		1.00		1.00	
ADMINISTRATION	COMMISSION COORDINATOR	1.00		1.00		1.00	
ADMINISTRATION	SENIOR OFFICE ASSISTANT CONFIDENTIAL	1.00		1.00		1.00	
ADMINISTRATION	EXECUTIVE SECRETARY CONFIDENTIAL	1.00		1.00		1.00	
ADMINISTRATION	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	2.00		2.00		2.00	
RECRUITMENT	HUMAN RESOURCES ANALYST III PROJECT	0.00		0.00		0.00	
RECRUITMENT	HUMAN RESOURCES ANALYST III	6.00		6.00		6.00	
RECRUITMENT	SUPERVISING HUMAN RESOURCES ANALYST	2.00		2.00		2.00	
RECRUITMENT	RECRUITMENT & CLASSIFICATION MANAGER	1.00		1.00		1.00	
RECRUITMENT	DEPARTMENT PROGRAM MANAGER	1.00		1.00		1.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
RECRUITMENT	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	3.00		3.00		3.00	
TRAINING	HUMAN RESOURCES ANALYST III	1.00		1.00		1.00	
TRAINING	TRAINING MANAGER	1.00		1.00		1.00	
TRAINING	SENIOR OFFICE ASSISTANT CONFIDENTIAL	1.00		1.00		1.00	
HRMS	DEPARTMENT INFORMATION SYSTEMS MANAGER	0.00		0.00		0.00	
HRMS	HUMAN RESOURCES INFORMATION SYSTEMS MANAGER	1.00		1.00		1.00	
HRMS	DEPT INFO SYSTEMS SPECIALIST II CONFIDENTIAL	3.00		3.00		3.00	
LABOR RELATIONS	HUMAN RESOURCES ANALYST III	3.00		3.00		3.00	
LABOR RELATIONS	EMPLOYEE RELATIONS MANAGER	1.00		1.00		1.00	
LABOR RELATIONS	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	1.00		1.00		1.00	
HUMAN RESOURCES - ADA COMPLIANCE	HUMAN RESOURCES ANALYST III	1.00		1.00		1.00	
SELF FUNDED INS PROG ADMIN	ACCOUNTANT III	1.00		1.00		1.00	
SELF FUNDED INS PROG ADMIN	RISK MANAGER	1.00		1.00		1.00	
SELF FUNDED INS PROG ADMIN	RISK MANAGEMENT ANALYST II	11.00		11.00		11.00	
SELF FUNDED INS PROG ADMIN	RISK MANAGEMENT ANALYST III	3.00		3.00		3.00	
SELF FUNDED INS PROG ADMIN	DEPUTY HUMAN RESOURCES DIRECTOR	1.00		1.00		1.00	
SELF FUNDED INS PROG ADMIN	EQUAL EMPLOYMENT OPPORTUNITY MANAGER	1.00		1.00		1.00	
SELF FUNDED INS PROG ADMIN	DEPARTMENT ANALYST	1.00		1.00		1.00	
SELF FUNDED INS PROG ADMIN	EMPLOYEE BENEFITS MANAGER	1.00		1.00		1.00	
SELF FUNDED INS PROG ADMIN	SENIOR OFFICE ASSISTANT CONFIDENTIAL	1.00		1.00		1.00	
SELF FUNDED INS PROG ADMIN	SENIOR ACCOUNT CLERK CONFIDENTIAL	2.00		2.00		2.00	
SELF FUNDED INS PROG ADMIN	HUMAN RESOURCES TECHNICIAN CONFIDENTIAL	6.00		6.00		6.00	
<b>23-HRD Total</b>		<b>64.00</b>		<b>64.00</b>		<b>64.00</b>	

<b>HUMAN SERVICES/IHHS</b>							
OFFICE OF DIRECTOR	ASSISTANT DIRECTOR HUMAN SERVICES	1.00		1.00		1.00	
OFFICE OF DIRECTOR	DIRECTOR OF HUMAN SERVICES	1.00		1.00		1.00	
OFFICE OF DIRECTOR	EXECUTIVE SECRETARY CONFIDENTIAL	1.00		1.00		1.00	
HR/ORG DEVE	ADMINISTRATIVE SERVICES OFFICER I	2.00		2.00		2.00	
HR/ORG DEVE	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
HR/ORG DEVE	PAYROLL CLERK	3.00		3.00		3.00	
HR/ORG DEVE	ADMINISTRATIVE AIDE	2.00		2.00		2.00	
HR/ORG DEVE	ADMINISTRATIVE AIDE CONFIDENTIAL	1.00		1.00		1.00	
HR/ORG DEVE	ADMINISTRATIVE SERVICES OFFICER I	1.00		1.00		1.00	
HR/ORG DEVE	ADMINISTRATIVE SERVICES OFFICER II	1.00		1.00		1.00	
HR/ORG DEVE	PROGRAM DEVELOPMENT MANAGER	1.00		1.00		1.00	
HR/ORG DEVE	PAYROLL CLERK CONFIDENTIAL	1.00		1.00		1.00	
HR/ORG DEVE	PROGRAM SPECIALIST	3.00		3.00		3.00	
HR/ORG DEVE	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
HR/ORG DEVE	SENIOR OFFICE ASSISTANT	0.00		0.00		0.00	
HR/ORG DEVE	DEPARTMENT ANALYST	1.00		1.00		1.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
HR/ORG DEVE	PROGRAM PLANNING AND EVALUATION ANALYST	3.00		3.00		3.00	
INFORM TECH	OFFICE SUPPORT SUPERVISOR	1.00		1.00		1.00	
INFORM TECH	SUPERVISING PUBLIC ASSISTANCE SYSTEMS TECHNICIAN	1.00		1.00		1.00	
INFORM TECH	PUBLIC ASSISTANCE SYSTEMS TECHNICIAN	3.00		3.00		3.00	
INFORM TECH	OFFICE SUPPORT SUPERVISOR	1.00		1.00		1.00	
INFORM TECH	MICROGRAPHIC TECHNICIAN I	4.00		4.00		4.00	
INFORM TECH	MICROGRAPHIC TECHNICIAN II	4.00		4.00		4.00	
INFORM TECH	DEPARTMENT INFORMATION SYSTEMS TECHNICIAN II	1.00		1.00		1.00	
INFORM TECH	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	6.00		6.00		6.00	
INFORM TECH	DEPARTMENT INFORMATION SYSTEMS MANAGER	3.00		3.00		3.00	
INFORM TECH	SENIOR DEPARTMENT INFORMATION SYSTEMS MANAGER	1.00		1.00		1.00	
INFORM TECH	HUMAN SERVICES NETWORK ANALYST	3.00		3.00		3.00	
INFORM TECH	HUMAN SERVICES SYSTEMS & PROGRAMMING ANALYST	6.00		6.00		6.00	
INFORM TECH	PUBLIC ASSISTANCE SYSTEMS MANAGER	1.00		1.00		1.00	
INFORM TECH	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	3.00		3.00		3.00	
INFORM TECH	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
PLANNING/UPSTREAM	SECRETARY	1.00		1.00		1.00	
PLANNING/UPSTREAM	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	0.00		0.00		0.00	
PLANNING/UPSTREAM	ADMINISTRATIVE AIDE	0.00	1.00	1.00		1.00	
PLANNING/UPSTREAM	PROGRAM PLANNING AND EVALUATION ANALYST	8.75		8.75		8.75	
PLANNING/UPSTREAM	PROGRAM DEVELOPMENT MANAGER	2.00		2.00		2.00	
PLANNING/UPSTREAM	ASSISTANT DIRECTOR HUMAN SERVICES	1.00		1.00		1.00	
SPEC INV UNIT	SENIOR OFFICE ASSISTANT	0.00		0.00		0.00	
SPEC INV UNIT	ELIGIBILITY WORKER II	0.00		0.00		0.00	
SPEC INV UNIT	ELIGIBILITY WORKER III	10.00		10.00		10.00	
SPEC INV UNIT	ELIGIBILITY SUPERVISOR	2.00		2.00		2.00	
SPEC INV UNIT	OFFICE ASSISTANT II	1.00		1.00		1.00	
SPEC INV UNIT	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
SPEC INV UNIT	SOCIAL SERVICE WORKER IV	1.00		1.00		1.00	
SPEC INV UNIT	WELFARE FRAUD INVESTIGATOR II	4.00		4.00		4.00	
SPEC INV UNIT	CHIEF WELFARE FRAUD INVESTIGATOR	1.00		1.00		1.00	
SPEC INV UNIT	SENIOR WELFARE FRAUD INVESTIGATOR	1.00		1.00		1.00	
FISCAL	SENIOR ACCOUNT CLERK	2.00		2.00		2.00	
FISCAL	ACCOUNTING TECHNICIAN	1.00		1.00		1.00	
FISCAL	PROGRAM PLANNING AND EVALUATION ANALYST	1.00		1.00		1.00	
FISCAL	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	1.00		1.00		1.00	
FISCAL	ACCOUNT CLERK II	3.00	1.00	4.00		4.00	
FISCAL	SENIOR ACCOUNT CLERK	4.00		4.00		4.00	



Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
FISCAL	ACCOUNTING TECHNICIAN	2.00		2.00		2.00	
FISCAL	ACCOUNTANT II	2.00		2.00		2.00	
FISCAL	ACCOUNTANT III	2.00		2.00		2.00	
FISCAL	SUPERVISING ACCOUNTANT	1.00		1.00		1.00	
FISCAL	DEPARTMENT ACCOUNTING MANAGER	1.00		1.00		1.00	
FISCAL	ADMINISTRATIVE SERVICES OFFICER I	1.00		1.00		1.00	
FISCAL	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	1.00		1.00		1.00	
FISCAL	ACCOUNTANT II	1.00		1.00		1.00	
FISCAL	ACCOUNTANT III	1.00		1.00		1.00	
FISCAL	ACCOUNT CLERK II	4.00		4.00		4.00	
FISCAL	SENIOR ACCOUNT CLERK	3.00		3.00		3.00	
FISCAL	SENIOR OFFICE ASSISTANT	4.00		4.00		4.00	
FISCAL	OFFICE SUPPORT SUPERVISOR	1.00		1.00		1.00	
OPERATIONS	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
OPERATIONS	DEPARTMENT ANALYST	0.00		0.00		0.00	
OPERATIONS	ADMINISTRATIVE SERVICES OFFICER I	1.00		1.00		1.00	
OPERATIONS	PROGRAM PLANNING AND EVALUATION ANALYST	1.00		1.00		1.00	
OPERATIONS	PROGRAM DEVELOPMENT MANAGER	1.00		1.00		1.00	
OPERATIONS	OFFICE SUPPORT SUPERVISOR	2.00		2.00		2.00	
OPERATIONS	SENIOR OFFICE ASSISTANT	2.00		2.00		2.00	
OPERATIONS	STOREKEEPER	1.00		1.00		1.00	
OPERATIONS	SENIOR STOREKEEPER	1.00		1.00		1.00	
ECONOMIC ASSISTANCE	SECRETARY	1.00		1.00		1.00	
ECONOMIC ASSISTANCE	ADMINISTRATIVE AIDE	2.00		2.00		2.00	
ECONOMIC ASSISTANCE	ADMINISTRATIVE SERVICES OFFICER I	1.00	-1.00	0.00		0.00	
ECONOMIC ASSISTANCE	PROGRAM PLANNING AND EVALUATION ANALYST	4.00		4.00		4.00	
ECONOMIC ASSISTANCE	PROGRAM DEVELOPMENT MANAGER	0.00	1.00	1.00		1.00	
ECONOMIC ASSISTANCE	HUMAN SERVICES SECTION MANAGER	3.00		3.00		3.00	
ECONOMIC ASSISTANCE	HUMAN SERVICES DIVISION DIRECTOR	1.00		1.00		1.00	
ECONOMIC ASSISTANCE	ELIGIBILITY WORKER II	0.00		0.00		0.00	
ECONOMIC ASSISTANCE	ELIGIBILITY SPECIALIST	133.00		133.00		133.00	
ECONOMIC ASSISTANCE	SENIOR ELIGIBILITY SPECIALIST	32.00		32.00		32.00	
ECONOMIC ASSISTANCE	ELIGIBILITY SPECIALIST SUPERVISOR	21.00		21.00		21.00	
ECONOMIC ASSISTANCE	ELIGIBILITY WORKER III	0.00		0.00		0.00	
ECONOMIC ASSISTANCE	ELIGIBILITY SUPERVISOR	0.00		0.00		0.00	
ECONOMIC ASSISTANCE	SOCIAL SERVICE WORKER II	1.00		1.00		1.00	
ECONOMIC ASSISTANCE	SOCIAL SERVICE WORKER III	1.00		1.00		1.00	
ECONOMIC ASSISTANCE	SOCIAL SERVICE SUPERVISOR II	1.00		1.00		1.00	
ECONOMIC ASSISTANCE	OFFICE ASSISTANT II	18.00		18.00		18.00	
ECONOMIC ASSISTANCE	SENIOR OFFICE ASSISTANT	11.00		11.00		11.00	
ECONOMIC ASSISTANCE	OFFICE SUPPORT SUPERVISOR	6.00		6.00		6.00	
ECONOMIC ASSISTANCE	MATERIALS HANDLER	2.00		2.00		2.00	
ECONOMIC ASSISTANCE	STOREKEEPER	1.00		1.00		1.00	
ECONOMIC ASSISTANCE	HUMAN SERVICES AIDE II	14.00		14.00		14.00	
EMPLOYMENT AND TRAINING	ELIGIBILITY WORKER II	2.00		2.00		2.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
EMPLOYMENT AND TRAINING	SECRETARY	1.00		1.00		1.00	
EMPLOYMENT AND TRAINING	PROGRAM PLANNING AND EVALUATION ANALYST	7.00		7.00		7.00	
EMPLOYMENT AND TRAINING	PROGRAM DEVELOPMENT MANAGER	1.00		1.00		1.00	
EMPLOYMENT AND TRAINING	HUMAN SERVICES SECTION MANAGER	2.00		2.00		2.00	
EMPLOYMENT AND TRAINING	HUMAN SERVICES DIVISION DIRECTOR	1.00		1.00		1.00	
EMPLOYMENT AND TRAINING	OFFICE ASSISTANT II	4.00		4.00		4.00	
EMPLOYMENT AND TRAINING	SENIOR OFFICE ASSISTANT	6.00		6.00		6.00	
EMPLOYMENT AND TRAINING	OFFICE SUPPORT SUPERVISOR	2.00		2.00		2.00	
EMPLOYMENT AND TRAINING	HUMAN SERVICES AIDE II	3.00		3.00		3.00	
EMPLOYMENT AND TRAINING	SENIOR OFFICE ASSISTANT	2.00		2.00		2.00	
EMPLOYMENT AND TRAINING	COMPUTER LAB SUPPORT SPECIALST	1.00		1.00		1.00	
EMPLOYMENT AND TRAINING	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	1.00		1.00		1.00	
EMPLOYMENT AND TRAINING	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
EMPLOYMENT AND TRAINING	EMPLOYMENT & TRAINING SPECIALIST	30.50		30.50		30.50	
EMPLOYMENT AND TRAINING	SENIOR EMPLOYMENT & TRAINING SPECIALIST	5.00		5.00		5.00	
EMPLOYMENT AND TRAINING	SUPERVISING EMPLOYMENT & TRAINING SPECIALIST	5.00		5.00		5.00	
EMPLOYMENT AND TRAINING	EMPLOYMENT & TRAINING COUNSELOR II	18.00	3.00	21.00		21.00	
EMPLOYMENT AND TRAINING	EMPLOYMENT & TRAINING COORDINATOR	9.00		9.00		9.00	
EMPLOYMENT AND TRAINING	SUPERVISING EMPLOYMENT & TRAINING COUNSELOR	5.00		5.00		5.00	
FAMILY YOUTH AND CHILDREN	PROGRAM DEVELOPMENT MANAGER	2.00		2.00		2.00	
FAMILY YOUTH AND CHILDREN	SENIOR OFFICE ASSISTANT	3.00		3.00		3.00	
FAMILY YOUTH AND CHILDREN	OFFICE SUPPORT SUPERVISOR	0.00		0.00		0.00	
FAMILY YOUTH AND CHILDREN	ELIGIBILITY WORKER II	3.75		3.75		3.75	
FAMILY YOUTH AND CHILDREN	ELIGIBILITY SUPERVISOR	1.00		1.00		1.00	
FAMILY YOUTH AND CHILDREN	PROGRAM PLANNING AND EVALUATION ANALYST	0.00		0.00		0.00	
FAMILY YOUTH AND CHILDREN	SOCIAL SERVICE WORKER II	1.00		1.00		1.00	
FAMILY YOUTH AND CHILDREN	SOCIAL SERVICE WORKER III	1.00		1.00		1.00	
FAMILY YOUTH AND CHILDREN	SOCIAL SERVICE WORKER IV	100.50		100.50		100.50	
FAMILY YOUTH AND CHILDREN	SOCIAL SERVICE SUPERVISOR I	1.00		1.00		1.00	
FAMILY YOUTH AND CHILDREN	SOCIAL SERVICE SUPERVISOR II	17.00		17.00		17.00	
FAMILY YOUTH AND CHILDREN	HUMAN SERVICES SECTION MANAGER	1.00		1.00		1.00	
FAMILY YOUTH AND CHILDREN	SECRETARY	1.00		1.00		1.00	
FAMILY YOUTH AND CHILDREN	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	1.00		1.00		1.00	
FAMILY YOUTH AND CHILDREN	ADMINISTRATIVE AIDE	2.00		2.00		2.00	
FAMILY YOUTH AND CHILDREN	PROGRAM PLANNING AND EVALUATION ANALYST	3.00		3.00		3.00	
FAMILY YOUTH AND CHILDREN	HUMAN SERVICES SECTION MANAGER	4.00		4.00		4.00	
FAMILY YOUTH AND CHILDREN	HUMAN SERVICES DIVISION DIRECTOR	1.00		1.00		1.00	
FAMILY YOUTH AND CHILDREN	SENIOR OFFICE ASSISTANT	22.00		22.00		22.00	
FAMILY YOUTH AND CHILDREN	OFFICE SUPPORT SUPERVISOR	2.00		2.00		2.00	
FAMILY YOUTH AND CHILDREN	SENIOR LEGAL PROCESSOR	5.00		5.00		5.00	
FAMILY YOUTH AND CHILDREN	LEGAL STAFF SUPERVISOR	1.00		1.00		1.00	
FAMILY YOUTH AND CHILDREN	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
FAMILY YOUTH AND CHILDREN	SOCIAL WORK ASSISTANT	8.00		8.00		8.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
VOM CHILDRENS HOME	CHILDREN'S RESIDENTIAL CARE COUNSELOR II	19.00		19.00		19.00	
VOM CHILDRENS HOME	SUPERV CHILD RESIDENTIAL CARE COUNSELOR	6.00		6.00		6.00	
VOM CHILDRENS HOME	VALLEY OF THE MOON CHILDREN'S HOME MANAGER	1.00		1.00		1.00	
VOM CHILDRENS HOME	JUVENILE CORRECTIONAL COUNSELOR II	4.00		4.00		4.00	
VOM CHILDRENS HOME	JUVENILE CORRECTIONAL COUNSELOR IV	1.00		1.00		1.00	
VOM CHILDRENS HOME	RESIDENTIAL SERVICE WORKER	3.00		3.00		3.00	
VOM CHILDRENS HOME	COOK	0.00		0.00		0.00	
VOM CHILDRENS HOME	CHEF	1.00		1.00		1.00	
ADULT AND AGING ADMIN	PUBLIC ASSISTANCE SYSTEMS SPECIALIST	1.00		1.00		1.00	
ADULT AND AGING ADMIN	SENIOR ACCOUNT CLERK	0.00		0.00		0.00	
ADULT AND AGING ADMIN	PROGRAM PLANNING AND EVALUATION ANALYST	2.00		2.00		2.00	
ADULT AND AGING ADMIN	PROGRAM DEVELOPMENT MANAGER	1.00		1.00		1.00	
ADULT AND AGING ADMIN	HUMAN SERVICES SECTION MANAGER	1.00		1.00		1.00	
ADULT AND AGING ADMIN	HUMAN SERVICES DIVISION DIRECTOR	1.00		1.00		1.00	
ADULT AND AGING ADMIN	SECRETARY CONFIDENTIAL	1.00		1.00		1.00	
HUMAN SERVICES ADMINISTRATION	SENIOR OFFICE ASSISTANT	2.00		2.00		2.00	
HUMAN SERVICES ADMINISTRATION	OFFICE SUPPORT SUPERVISOR	1.00		1.00		1.00	
IHSS NP AUTHORITY	SOCIAL SERVICE WORKER II	0.00		0.00		0.00	
IHSS NP AUTHORITY	SOCIAL SERVICE WORKER III	38.50		38.50		38.50	
IHSS NP AUTHORITY	SOCIAL SERVICE WORKER IV	8.00		8.00		8.00	
IHSS NP AUTHORITY	SOCIAL SERVICE SUPERVISOR I	6.00		6.00		6.00	
IHSS NP AUTHORITY	SOCIAL SERVICE SUPERVISOR II	1.00		1.00		1.00	
IHSS NP AUTHORITY	HOME CARE SUPPORT SPECIALIST	4.00		4.00		4.00	
IHSS NP AUTHORITY	PUBLIC HEALTH AIDE II	2.00		2.00		2.00	
IHSS NON PUBLIC AUTHORITY	SENIOR OFFICE ASSISTANT	6.00		6.00		6.00	
IHSS NON PUBLIC AUTHORITY	OFFICE SUPPORT SUPERVISOR	1.00		1.00		1.00	
IHSS NON PUBLIC AUTHORITY	ACCOUNT CLERK II	6.00		6.00		6.00	
IHSS NON PUBLIC AUTHORITY	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
IHSS NON PUBLIC AUTHORITY	HOME CARE SUPPORT SPECIALIST	1.00		1.00		1.00	
IHSS NON PUBLIC AUTHORITY	SOCIAL WORK ASSISTANT	1.00		1.00		1.00	
ADULT PROTECTIVE SERVICES	SENIOR OFFICE ASSISTANT	2.00		2.00		2.00	
ADULT PROTECTIVE SERVICES	SOCIAL SERVICE WORKER III	0.00		0.00		0.00	
ADULT PROTECTIVE SERVICES	SOCIAL SERVICE WORKER IV	26.00	2.00	28.00		28.00	
ADULT PROTECTIVE SERVICES	SOCIAL SERVICE SUPERVISOR II	4.00		4.00		4.00	
ADULT PROTECTIVE SERVICES	HUMAN SERVICES SECTION MANAGER	1.00		1.00		1.00	
AREA AGENCY ON AGING	PROGRAM PLANNING AND EVALUATION ANALYST	1.00		1.00		1.00	
AREA AGENCY ON AGING	PROGRAM DEVELOPMENT MANAGER	1.00		1.00		1.00	
AREA AGENCY ON AGING	ACCOUNTANT III	1.00		1.00		1.00	
AREA AGENCY ON AGING	PROGRAM PLANNING AND EVALUATION ANALYST	1.00		1.00		1.00	
MSSP SENIOR SERVICES	SOCIAL SERVICE WORKER IV	4.00	3.00	7.00		7.00	
MSSP SENIOR SERVICES	SOCIAL SERVICE SUPERVISOR II	1.00	1.00	2.00		2.00	
MSSP SENIOR SERVICES	SENIOR OFFICE ASSISTANT	0.50		0.50		0.50	
MSSP SENIOR SERVICES	SENIOR ACCOUNT CLERK	1.00		1.00		1.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
VETERANS SERVICES	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
VETERANS SERVICES	VETERANS CLAIMS WORKER II	4.00		4.00		4.00	
VETERANS SERVICES	SENIOR VETERANS CLAIMS WORKER	1.00		1.00		1.00	
VETERANS SERVICES	VETERANS SERVICE OFFICER	1.00		1.00		1.00	
PA/PG/PC	SENIOR OFFICE ASSISTANT	2.00		2.00		2.00	
PA/PG/PC	SENIOR ACCOUNT CLERK	0.80		0.80		0.80	
PA/PG/PC	DEPUTY PUBLIC ADMINISTRATOR-GUARDIAN- CONSERVATOR	5.00		5.00		5.00	
PA/PG/PC	SUPERVISING PUBLIC ADMIN-GUARDIAN- CONSERVATOR	1.00		1.00		1.00	
PA/PG/PC	CHIEF DEPUTY PUBLIC ADMIN-GUARDIAN- CONSERVATOR	1.00		1.00		1.00	
IHSS PUBLIC AUTHORITY	IHSS PUBLIC AUTHORITY MANAGER	0.00		0.00		0.00	
IN HOME SUPPORT SERVICES PA	IHSS PUBLIC AUTHORITY MANAGER	1.00		1.00		1.00	
<b>24-HSD/IHSS Total</b>		<b>867.30</b>	<b>11.00</b>	<b>878.30</b>		<b>878.30</b>	

<b>INFORMATION SYSTEMS DEPT</b>						
ISD ADMINISTRATION	SENIOR OFFICE ASSISTANT	0.00		0.00		0.00
ISD ADMINISTRATION	INFORMATION SYSTEM DIRECTOR	1.00		1.00		1.00
ISD ADMINISTRATION	INFORMATION TECHNOLOGY ANALYST II	1.00		1.00		1.00
ISD ADMINISTRATION	INFORMATION TECHNOLOGY ANALYST III	1.00		1.00		1.00
ISD ADMINISTRATION	ADMINISTRATIVE AIDE	7.00		7.00		7.00
ISD ADMINISTRATION	DEPARTMENT ANALYST	3.00		3.00		3.00
ISD ADMINISTRATION	ADMINISTRATIVE SERVICES OFFICER I	2.00		2.00		2.00
ISD ADMINISTRATION	ADMINISTRATIVE SERVICES OFFICER II	1.00		1.00		1.00
ISD SYSTEMS & PROGRAMMING	SENIOR PROGRAMMER ANALYST	8.00		8.00		8.00
ISD SYSTEMS & PROGRAMMING	PROGRAMMER ANALYST	1.00		1.00		1.00
ISD SYSTEMS & PROGRAMMING	INFORMATION SYSTEMS PROJECT MANAGER	2.00		2.00		2.00
ISD SYSTEMS & PROGRAMMING	INFORMATION SYSTEM DIVISION DIRECTOR	1.00		1.00		1.00
ISD SYSTEMS & PROGRAMMING	SENIOR BUSINESS SYSTEMS ANALYST	0.00		0.00		0.00
ISD INFORMATION MANAGEMENT	SENIOR PROGRAMMER ANALYST	1.00		1.00		1.00
ISD INFORMATION MANAGEMENT	PROGRAMMER ANALYST	1.00		1.00		1.00
ISD INFORMATION MANAGEMENT	INFORMATION SYSTEMS PROJECT MANAGER	1.00		1.00		1.00
ISD INFORMATION MANAGEMENT	SENIOR BUSINESS SYSTEMS ANALYST	1.00		1.00		1.00
ISD INFORMATION MANAGEMENT	GEOGRAPHIC INFORMATION TECHNICIAN II	2.00		2.00		2.00
ISD SYSTEMS & PROGRAMMING	SYSTEMS SOFTWARE ANALYST	1.50		1.50		1.50
ISD SYSTEMS & PROGRAMMING	SENIOR PROGRAMMER ANALYST	5.50		5.50		5.50
ISD SYSTEMS & PROGRAMMING	PROGRAMMER ANALYST	2.00		2.00		2.00
ISD SYSTEMS & PROGRAMMING	INFORMATION SYSTEMS PROJECT MANAGER	2.00		2.00		2.00
ISD SYSTEMS & PROGRAMMING	SENIOR BUSINESS SYSTEMS ANALYST	1.00		1.00		1.00
ISD INFORMATION MANAGEMENT	SENIOR PROGRAMMER ANALYST	2.00		2.00		2.00
ISD INFORMATION MANAGEMENT	PROGRAMMER ANALYST	1.00		1.00		1.00
ISD INFORMATION MANAGEMENT	INFORMATION SYSTEMS PROJECT MANAGER	1.00		1.00		1.00
ISD INFORMATION MANAGEMENT	INFORMATION SYSTEM DIVISION DIRECTOR	1.00		1.00		1.00
ISD INFORMATION MANAGEMENT	INFORMATION TECHNOLOGY ANALYST II	3.00		3.00		3.00
ISD INFORMATION MANAGEMENT	SENIOR BUSINESS SYSTEMS ANALYST	1.00		1.00		1.00
ISD INFORMATION MANAGEMENT	GRAPHICS DESIGNER PHOTOGRAPHER	1.00		1.00		1.00

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
ISD TECHNICAL SUPPORT SERVICES	SYSTEMS SOFTWARE ANALYST	10.50		10.50		10.50	
ISD TECHNICAL SUPPORT SERVICES	SENIOR NETWORK ANALYST	1.00		1.00		1.00	
ISD TECHNICAL SUPPORT SERVICES	NETWORK ANALYST	2.00		2.00		2.00	
ISD TECHNICAL SUPPORT SERVICES	INFORMATION SYSTEMS PROJECT MANAGER	1.00		1.00		1.00	
ISD TECHNICAL SUPPORT SERVICES	INFORMATION SYSTEM DIVISION DIRECTOR	1.00		1.00		1.00	
ISD TECHNICAL SUPPORT SERVICES	INFORMATION TECHNOLOGY ANALYST II	1.00		1.00		1.00	
ISD TECHNICAL SUPPORT SERVICES	INFORMATION TECHNOLOGY ANALYST III	1.00		1.00		1.00	
ISD TECHNICAL SUPPORT SERVICES	SENIOR BUSINESS SYSTEMS ANALYST	0.00		0.00		0.00	
ISD TECHNICAL SUPPORT SERVICES	SENIOR NETWORK ANALYST	2.00		2.00		2.00	
ISD TECHNICAL SUPPORT SERVICES	NETWORK ANALYST	3.00		3.00		3.00	
ISD TECHNICAL SUPPORT SERVICES	INFORMATION SYSTEMS PROJECT MANAGER	1.00		1.00		1.00	
ISD TECHNICAL SUPPORT SERVICES	INFORMATION SYSTEMS PROJECT MANAGER	1.00		1.00		1.00	
ISD TECHNICAL SUPPORT SERVICES	INFORMATION TECHNOLOGY ANALYST II	12.00		12.00		12.00	
ISD TECHNICAL SUPPORT SERVICES	INFORMATION TECHNOLOGY ANALYST III	3.00		3.00		3.00	
ISD TECHNICAL SUPPORT SERVICES	STOREKEEPER	0.00		0.00		0.00	
ISD TECHNICAL SUPPORT SERVICES	SENIOR STOREKEEPER	1.00		1.00		1.00	
ISD TECHNICAL SUPPORT SERVICES	INFORMATION SYSTEMS PROJECT MANAGER	1.00		1.00		1.00	
ISD TECHNICAL SUPPORT SERVICES	SYSTEMS SOFTWARE ANALYST	2.00		2.00		2.00	
ISD TECHNICAL SUPPORT SERVICES	SENIOR PROGRAMMER ANALYST	1.00		1.00		1.00	
ISD TECHNICAL SUPPORT SERVICES	PROGRAMMER ANALYST	1.00		1.00		1.00	
ISD TECHNICAL SUPPORT SERVICES	INFORMATION SYSTEMS PROJECT MANAGER	1.00		1.00		1.00	
ISD TECHNICAL SUPPORT SERVICES	GEOGRAPHIC INFORMATION TECHNICIAN II	1.00		1.00		1.00	
ISD INFORMATION MANAGEMENT	INFORMATION SYSTEMS PROJECT MANAGER	1.00		1.00		1.00	
ISD INFORMATION MANAGEMENT	SENIOR OFFICE ASSISTANT	0.00		0.00		0.00	
ISD INFORMATION MANAGEMENT	RECORDS AND INFORMATION MANAGER	1.00		1.00		1.00	
ISD INFORMATION MANAGEMENT	MAIL MATERIALS AND RECORDS HANDLER II	7.00		7.00		7.00	
ISD INFORMATION MANAGEMENT	MAIL MATERIALS AND RECORDS SUPERVISOR	1.00		1.00		1.00	
ISD INFORMATION MANAGEMENT	MATERIALS EQUIPMENT SPECIALIST	1.00		1.00		1.00	
ISD INFORMATION MANAGEMENT	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
ABOLISHED	RECORDS AND INFORMATION MANAGER	0.00		0.00		0.00	
ABOLISHED	REPROGRAPHICS TECHNICIAN II	0.00		0.00		0.00	
ABOLISHED	REPROGRAPHICS TECHNICIAN III	0.00		0.00		0.00	
ABOLISHED	REPROGRAPHICS SUPERVISOR	0.00		0.00		0.00	
ABOLISHED	GRAPHICS DESIGNER PHOTOGRAPHER	0.00		0.00		0.00	
ABOLISHED	ADMINISTRATIVE AIDE	0.00		0.00		0.00	
ISD TECHNICAL SUPPORT SERVICES	SENIOR COMMUNICATIONS TECHNICIAN	1.00		1.00		1.00	
<b>25-ISD Total</b>		<b>116.50</b>		<b>116.50</b>		<b>116.50</b>	

<b>PERMIT &amp; RESOURCE MANAGEMENT DEPT</b>						
CUSTOMER SERVICE	OFFICE ASSISTANT II	1.00		1.00		1.00
CUSTOMER SERVICE	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00
CUSTOMER SERVICE	TELEPHONE OPERATOR	1.00		1.00		1.00
CUSTOMER SERVICE	PERMIT TECHNICIAN II	6.00		6.00		6.00
CUSTOMER SERVICE	CUSTOMER SERVICE SUPERVISOR	1.00		1.00		1.00
DEPARTMENT INFORMATION SYSTEMS	OFFICE ASSISTANT II	0.00		0.00		0.00
DEPARTMENT INFORMATION SYSTEMS	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00
DEPARTMENT INFORMATION SYSTEMS	TELEPHONE OPERATOR	0.00		0.00		0.00

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
DEPARTMENT INFORMATION SYSTEMS	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	4.00		4.00		4.00	
DEPARTMENT INFORMATION SYSTEMS	DEPARTMENT INFORMATION SYSTEMS MANAGER	1.00		1.00		1.00	
DEPARTMENT INFORMATION SYSTEMS	ADMINISTRATIVE SERVICES OFFICER I	0.00		0.00		0.00	
DEPARTMENT INFORMATION SYSTEMS	GEOGRAPHIC INFORMATION TECHNICIAN II	2.00		2.00		2.00	
DEPARTMENT INFORMATION SYSTEMS	SENIOR GEOGRAPHIC INFORMATION TECHNICIAN	1.00		1.00		1.00	
ADMIN-ACCOUNTING	SECRETARY	1.00		1.00		1.00	
ADMIN-ACCOUNTING	PAYROLL CLERK	1.00		1.00		1.00	
ADMIN-ACCOUNTING	ACCOUNT CLERK II	1.00		1.00		1.00	
ADMIN-ACCOUNTING	SENIOR ACCOUNT CLERK	1.00		1.00		1.00	
ADMIN-ACCOUNTING	ACCOUNTING TECHNICIAN	2.00		2.00		2.00	
ADMIN-ACCOUNTING	ACCOUNTANT III	1.00		1.00		1.00	
ADMIN-ACCOUNTING	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
ADMIN-ACCOUNTING	DEPARTMENT ANALYST	2.00		2.00		2.00	
ADMIN-ACCOUNTING	ADMINISTRATIVE SERVICES OFFICER II	1.00		1.00		1.00	
ADMIN-ACCOUNTING	PRMD DIVISION MANAGER	1.00		1.00		1.00	
ADMIN-ACCOUNTING	DIRECTOR PRMD	1.00		1.00		1.00	
ADMIN-ACCOUNTING	DEPARTMENT PROGRAM MANAGER	1.00		1.00		1.00	
ENGINEERING CONSTRUCTION ADMIN	SECRETARY	1.00		1.00		1.00	
ENGINEERING CONSTRUCTION ADMIN	DEPUTY DIRECTOR ENGINEERING CONSTRUCTION	1.00		1.00		1.00	
ENGINEERING & WATER	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
ENGINEERING & WATER	LICENSED LAND SURVEYOR	0.00		0.00		0.00	
ENGINEERING & WATER	ENGINEERING TECHNICIAN III	4.00		4.00		4.00	
ENGINEERING & WATER	ENGINEERING TECHNICIAN IV	1.00		1.00		1.00	
ENGINEERING & WATER	ENGINEER	2.00		2.00		2.00	
ENGINEERING & WATER	SENIOR ENGINEER	1.00		1.00		1.00	
ENGINEERING & WATER	ENGINEERING DIVISION MANAGER	1.00		1.00		1.00	
#N/A	ENGINEER	0.00		0.00		0.00	
#N/A	SENIOR ENGINEER	0.00		0.00		0.00	
WELL AND SEPTIC	SENIOR OFFICE ASSISTANT	2.00		2.00		2.00	
WELL AND SEPTIC	ENGINEERING TECHNICIAN III	2.00		2.00		2.00	
WELL AND SEPTIC	ENVIRONMENTAL HEALTH SPECIALIST II	4.00		4.00		4.00	
WELL AND SEPTIC	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	4.00		4.00		4.00	
WELL AND SEPTIC	SUPERVISING ENVIRONMENTAL HEALTH SPECIALIST	1.00		1.00		1.00	
SURVEYOR	LICENSED LAND SURVEYOR	1.00		1.00		1.00	
SURVEYOR	ENGINEERING TECHNICIAN III	2.00		2.00		2.00	
SURVEYOR	ENGINEER	1.00		1.00		1.00	
BUILDING	SENIOR OFFICE ASSISTANT	2.00		2.00		2.00	
BUILDING	ENGINEER	2.00		2.00		2.00	
BUILDING	SENIOR ENGINEER	1.00		1.00		1.00	
BUILDING	BUILDING DIVISION MANAGER	1.00		1.00		1.00	
BUILDING	BUILDING INSPECTOR II	7.00		7.00		7.00	
BUILDING	SENIOR BUILDING INSPECTOR	3.00		3.00		3.00	
BUILDING	BUILDING PLANS EXAMINER II	3.00		3.00		3.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
BUILDING	SENIOR BUILDING PLANS EXAMINER	3.00		3.00		3.00	
BUILDING	SUPERVISING BUILDING INSPECTOR	1.00		1.00		1.00	
CODE ENFORCEMENT	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
CODE ENFORCEMENT	SECRETARY	1.00		1.00		1.00	
CODE ENFORCEMENT	CODE ENFORCEMENT INSPECTOR II	5.00		5.00		5.00	
CODE ENFORCEMENT	SENIOR CODE ENFORCEMENT INSPECTOR	3.00		3.00		3.00	
CODE ENFORCEMENT	CODE ENFORCEMENT SUPERVISOR	1.00		1.00		1.00	
CODE ENFORCEMENT	PRMD DIVISION MANAGER	1.00		1.00		1.00	
PLANNING - ADMIN	SECRETARY	2.00		2.00		2.00	
PLANNING - ADMIN	DEPUTY DIRECTOR-PLANNING	1.00		1.00		1.00	
PROJECT REVIEW	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
PROJECT REVIEW	SECRETARY	1.00		1.00		1.00	
PROJECT REVIEW	PLANNING TECHNICIAN	1.00		1.00		1.00	
PROJECT REVIEW	PLANNER III	14.00		14.00		14.00	
PROJECT REVIEW	PRMD DIVISION MANAGER	1.00		1.00		1.00	
PROJECT REVIEW	SUPERVISING PLANNER	2.00		2.00		2.00	
PROJECT REVIEW	SENIOR ENVIRONMENTAL HEALTH SPECIALIST	1.00		1.00		1.00	
ENVIRONMENTAL REVIEW	SENIOR ENVIRONMENTAL SPECIALIST	5.00		5.00		5.00	
ENVIRONMENTAL REVIEW	PROFESSIONAL GEOLOGIST	1.00		1.00		1.00	
ENVIRONMENTAL REVIEW	PRMD DIVISION MANAGER	1.00		1.00		1.00	
COMPREHENSIVE PLANNING	PLANNER III	3.00		3.00		3.00	
COMPREHENSIVE PLANNING	PRMD DIVISION MANAGER	1.00		1.00		1.00	
COMPREHENSIVE PLANNING	SUPERVISING PLANNER	1.00		1.00		1.00	
<b>26-PRD Total</b>		<b>133.00</b>		<b>133.00</b>		<b>133.00</b>	

<b>PROBATION DEPT</b>							
PROBATION ADMINISTRATION - ADMINISTRATION	EXECUTIVE SECRETARY	0.00		0.00		0.00	
PROBATION ADMINISTRATION - ADMINISTRATION	DEPARTMENT ANALYST	1.00		1.00		1.00	
PROBATION ADMINISTRATION - ADMINISTRATION	ADMINISTRATIVE SERVICES OFFICER II	0.00		0.00		0.00	
PROBATION ADMINISTRATION - ADMINISTRATION	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	1.00		1.00		1.00	
PROBATION ADMINISTRATION - ADMINISTRATION	DEPARTMENT PROGRAM MANAGER	0.00		0.00		0.00	
PROBATION ADMINISTRATION - ADMINISTRATION	PROBATION OFFICER III	1.00		1.00		1.00	
PROBATION ADMINISTRATION - ADMINISTRATION	PROBATION DIVISION DIRECTOR II	1.00		1.00		1.00	
PROBATION ADMINISTRATION - ADMINISTRATION	DEPUTY CHIEF PROBATION OFFICER	2.00		2.00		2.00	
PROBATION ADMINISTRATION - ADMINISTRATION	CHIEF PROBATION OFFICER	1.00		1.00		1.00	
PROBATION ADMINISTRATION - ADMINISTRATION	EXECUTIVE LEGAL SECRETARY CONFIDENTIAL	1.00		1.00		1.00	
PROBATION ADMINISTRATION - FINANCE	ACCOUNT CLERK II	5.00		5.00		5.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
PROBATION ADMINISTRATION - FINANCE	SENIOR ACCOUNT CLERK	2.00		2.00		2.00	
PROBATION ADMINISTRATION - FINANCE	ACCOUNTING TECHNICIAN	1.00		1.00		1.00	
PROBATION ADMINISTRATION - FINANCE	ACCOUNTANT II	1.00		1.00		1.00	
PROBATION ADMINISTRATION - FINANCE	SUPERVISING ACCOUNTANT	1.00		1.00		1.00	
PROBATION ADMINISTRATION - HR/SAFETY	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
PROBATION ADMINISTRATION - HR/SAFETY	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
PROBATION ADMINISTRATION - HR/SAFETY	ADMINISTRATIVE SERVICES OFFICER I	1.00		1.00		1.00	
PROBATION ADMINISTRATION - INFORMATION SERVICES	BUSINESS SYSTEMS ANALYST	1.00		1.00		1.00	
PROBATION ADMINISTRATION - INFORMATION SERVICES	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	1.00		1.00		1.00	
PROBATION ADMINISTRATION - INFORMATION SERVICES	DEPARTMENT INFORMATION SYSTEMS MANAGER	1.00		1.00		1.00	
PROBATION PLANNING IMPLEMENTATION & EVALUATION	PROGRAM PLANNING AND EVALUATION ANALYST	3.00		3.00		3.00	
PROBATION PLANNING IMPLEMENTATION & EVALUATION	PROGRAM DEVELOPMENT MANAGER	1.00		1.00		1.00	
PROBATION PLANNING IMPLEMENTATION & EVALUATION	DEPARTMENT PROGRAM MANAGER	0.00		0.00		0.00	
ADULT INVESTIGATIONS - INVESTIGATIONS	PROBATION OFFICER II	3.00		3.00		3.00	
ADULT INVESTIGATIONS - INVESTIGATIONS	PROBATION OFFICER III	4.00		4.00		4.00	
ADULT INVESTIGATIONS - INVESTIGATIONS	PROBATION OFFICER IV	2.00		2.00		2.00	
ADULT INVESTIGATIONS COURT	PROBATION OFFICER II	3.00		3.00		3.00	
ADULT INVESTIGATIONS COURT	PROBATION OFFICER III	3.00		3.00		3.00	
ADULT SUPERVISION ADMINISTRATION	SECRETARY	1.00		1.00		1.00	
ADULT SUPERVISION ADMINISTRATION	LEGAL PROCESSOR II	3.00		3.00		3.00	
ADULT SUPERVISION ADMINISTRATION	SENIOR LEGAL PROCESSOR	4.00		4.00		4.00	
ADULT SUPERVISION ADMINISTRATION	LEGAL STAFF SUPERVISOR	1.00		1.00		1.00	
ADULT SUPERVISION ADMINISTRATION	PROBATION ASSISTANT	1.00		1.00		1.00	
ADULT SUPERVISION ADMINISTRATION	PROBATION DIVISION DIRECTOR II	2.00		2.00		2.00	
ADULT SUPERVISION FIELD SUPERVISION	SENIOR LEGAL PROCESSOR	1.00		1.00		1.00	
ADULT SUPERVISION FIELD SUPERVISION	PROBATION ASSISTANT	1.00		1.00		1.00	
ADULT SUPERVISION FIELD SUPERVISION	PROBATION OFFICER II	10.00		10.00		10.00	
ADULT SUPERVISION FIELD SUPERVISION	PROBATION OFFICER III	15.00		15.00		15.00	
ADULT SUPERVISION FIELD SUPERVISION	PROBATION OFFICER IV	3.00		3.00		3.00	
ADULT SUPERVISION GANG	PROBATION OFFICER III	1.00		1.00		1.00	
ADULT SUPERVISION DOMESTIC VIOLENCE	PROBATION OFFICER II	3.00		3.00		3.00	
ADULT SUPERVISION DOMESTIC VIOLENCE	PROBATION OFFICER III	4.00		4.00		4.00	
ADULT SUPERVISION DOMESTIC VIOLENCE	PROBATION OFFICER IV	1.00		1.00		1.00	
Adult Realignment	DEPARTMENT ANALYST	1.00		1.00		1.00	
PROBATION ADULT REALIGNMENT FIELD SUPERVISION	SENIOR LEGAL PROCESSOR	1.00		1.00		1.00	
PROBATION ADULT REALIGNMENT FIELD SUPERVISION	PROBATION OFFICER II	1.00		1.00		1.00	



Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
PROBATION ADULT REALIGNMENT FIELD SUPERVISION	PROBATION OFFICER III	9.00		9.00		9.00	
PROBATION ADULT REALIGNMENT FIELD SUPERVISION	PROBATION OFFICER IV	2.00		2.00		2.00	
PROBATION ADULT REALIGNMENT PRETRIAL	SENIOR LEGAL PROCESSOR	1.00		1.00		1.00	
PROBATION ADULT REALIGNMENT PRETRIAL	ADMINISTRATIVE AIDE	0.00		0.00		0.00	
PROBATION ADULT REALIGNMENT PRETRIAL	PROBATION OFFICER III	4.00		4.00		4.00	
PROBATION ADULT REALIGNMENT DUI	PROBATION OFFICER III	1.00		1.00		1.00	
PROBATION ADULT REALIGNMENT PROGRAMMING	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
PROBATION ADULT REALIGNMENT PROGRAMMING	PROBATION ASSISTANT	3.00		3.00		3.00	
PROBATION ADULT REALIGNMENT PROGRAMMING	PROBATION OFFICER II	4.00		4.00		4.00	
PROBATION ADULT REALIGNMENT PROGRAMMING	PROBATION OFFICER III	2.00		2.00		2.00	
PROBATION ADULT REALIGNMENT PROGRAMMING	PROBATION OFFICER IV	1.00		1.00		1.00	
PROBATION- TRANSITIONAL HOUSING GRANT	PROBATION OFFICER III	2.00		2.00		2.00	
JUVENILE INVESTIGATIONS ADMINISTRATION	SENIOR LEGAL PROCESSOR	2.00		2.00		2.00	
JUVENILE INVESTIGATIONS ADMINISTRATION	LEGAL STAFF SUPERVISOR	1.00		1.00		1.00	
JUVENILE INVESTIGATIONS INTAKE/DIVERSION	PROBATION OFFICER III	1.00		1.00		1.00	
JUVENILE INVESTIGATIONS - INVESTIGATIONS	PROBATION OFFICER II	2.00		2.00		2.00	
JUVENILE INVESTIGATIONS - INVESTIGATIONS	PROBATION OFFICER III	6.00		6.00		6.00	
JUVENILE INVESTIGATIONS - INVESTIGATIONS	PROBATION OFFICER IV	1.00		1.00		1.00	
JUVENILE INVESTIGATIONS COURT	PROBATION OFFICER III	1.00		1.00		1.00	
JUVENILE SUPERVISION ADMINISTRATION	SECRETARY	1.00		1.00		1.00	
JUVENILE SUPERVISION ADMINISTRATION	LEGAL PROCESSOR II	1.00		1.00		1.00	
JUVENILE SUPERVISION ADMINISTRATION	SENIOR LEGAL PROCESSOR	3.00		3.00		3.00	
JUVENILE SUPERVISION ADMINISTRATION	DEPARTMENT ANALYST	1.00		1.00		1.00	
JUVENILE SUPERVISION ADMINISTRATION	PROBATION DIVISION DIRECTOR II	1.00		1.00		1.00	
JUVENILE SUPERVISION FIELD SUPERVISION	PROBATION ASSISTANT	1.00		1.00		1.00	
JUVENILE SUPERVISION FIELD SUPERVISION	PROBATION OFFICER II	1.00		1.00		1.00	
JUVENILE SUPERVISION FIELD SUPERVISION	PROBATION OFFICER III	7.00		7.00		7.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
JUVENILE SUPERVISION FIELD SUPERVISION	PROBATION OFFICER IV	3.00		3.00		3.00	
JUVENILE SUPERVISION PLACEMENT	PROBATION OFFICER III	5.00		5.00		5.00	
JUVENILE SUPERVISION PLACEMENT	PROBATION OFFICER IV	1.00		1.00		1.00	
PROBATION GRANT FUNDS JABG and JJCPA ADMINISTRATIO	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
PROBATION GRANT FUNDS JABG and JJCPA FIELD SUP	PROBATION OFFICER II	4.00		4.00		4.00	
PROBATION GRANT FUNDS JABG and JJCPA FIELD SUP	PROBATION OFFICER III	1.00		1.00		1.00	
PROBATION GRANT FUNDS JABG and JJCPA GANG	PROBATION OFFICER III	3.00		3.00		3.00	
KEEP KIDS IN SCHOOL GRANT	DEPARTMENT PROGRAM MANAGER	1.00		1.00		1.00	
SUPERVISED ADULT CREWS	PROBATION INDUSTRIES CREW SUPERVISOR	7.00		7.00		7.00	
SUPERVISED ADULT CREWS	PROBATION INDUSTRIES FIELD SUPERVISOR	1.00		1.00		1.00	
SUPERVISED ADULT CREWS	PROBATION DIVISION DIRECTOR I	1.00		1.00		1.00	
JUVENILE HALL ADMINISTRATION	SECRETARY	1.00		1.00		1.00	
JUVENILE HALL ADMINISTRATION	PROBATION DIVISION DIRECTOR I	2.00		2.00		2.00	
JUVENILE HALL ADMINISTRATION	PROBATION DIVISION DIRECTOR II	1.00		1.00		1.00	
JUVENILE HALL PROGRAMMING	JUVENILE CORRECTIONAL COUNSELOR II	6.00		6.00		6.00	
JUVENILE HALL PROGRAMMING	JUVENILE CORRECTIONAL COUNSELOR III	10.00		10.00		10.00	
JUVENILE HALL PROGRAMMING	JUVENILE CORRECTIONAL COUNSELOR IV	0.00		0.00		0.00	
JUVENILE HALL INSTITUTION SUPERVISION UNITS	JUVENILE CORRECTIONAL COUNSELOR II	30.50		30.50		30.50	
JUVENILE HALL INSTITUTION SUPERVISION UNITS	JUVENILE CORRECTIONAL COUNSELOR IV	8.00		8.00		8.00	
JUVENILE HALL INTAKE/SECURITY/CENTRAL CONTROL	JUVENILE CORRECTIONAL COUNSELOR II	20.50		20.50		20.50	
JUVENILE HALL KITCHEN	RESIDENTIAL SERVICE WORKER	1.00		1.00		1.00	
JUVENILE HALL KITCHEN	COOK	4.00		4.00		4.00	
JUVENILE HALL KITCHEN	CHEF	1.00		1.00		1.00	
PROBATION CAMP ADMINISTRATION	SECRETARY	1.00		1.00		1.00	
PROBATION CAMP ADMINISTRATION	PROBATION DIVISION DIRECTOR I	1.00		1.00		1.00	
PROBATION CAMP FIELD SUPERVISION/AFTER CARE	JUVENILE CORRECTIONAL COUNSELOR III	1.00		1.00		1.00	
PROBATION CAMP FIELD SUPERVISION/AFTER CARE	PROBATION OFFICER III	0.00		0.00		0.00	
PROBATION CAMP PROGRAMMING	JUVENILE CORRECTIONAL COUNSELOR III	5.00		5.00		5.00	
PROBATION CAMP PROGRAMMING	JUVENILE CORRECTIONAL COUNSELOR IV	1.00		1.00		1.00	
PROBATION CAMP VOCATIONAL	PROBATION INDUSTRIES CREW SUPERVISOR	2.00		2.00		2.00	
PROBATION CAMP VOCATIONAL	JUVENILE CORRECTIONAL COUNSELOR III	1.00		1.00		1.00	
PROBATION CAMP INSTITUTION SUPERVISION (UNITS)	JUVENILE CORRECTIONAL COUNSELOR II	4.00		4.00		4.00	
PROBATION CAMP KITCHEN	CHEF	1.00		1.00		1.00	
<b>27-PRB Total</b>		<b>287.00</b>		<b>287.00</b>		<b>287.00</b>	
<b>PUBLIC DEFENDER</b>							

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
PUBLIC DEFENDER	LEGAL SECRETARY II	1.00		1.00		1.00	
PUBLIC DEFENDER	DEPUTY PUBLIC DEFENDER IV	2.00		2.00		2.00	
PUBLIC DEFENDER	LEGAL SECRETARY II	5.00		5.00		5.00	
PUBLIC DEFENDER	LEGAL PROCESSOR II	3.00		3.00		3.00	
PUBLIC DEFENDER	LEGAL STAFF SUPERVISOR	1.00		1.00		1.00	
PUBLIC DEFENDER	ACCOUNT CLERK II	1.00		1.00		1.00	
PUBLIC DEFENDER	ADMINISTRATIVE SERVICES OFFICER I	1.00		1.00		1.00	
PUBLIC DEFENDER	CHIEF DEPUTY PUBLIC DEFENDER	1.00		1.00		1.00	
PUBLIC DEFENDER	ASSISTANT PUBLIC DEFENDER	1.00		1.00		1.00	
PUBLIC DEFENDER	PUBLIC DEFENDER	1.00		1.00		1.00	
PUBLIC DEFENDER	DEPUTY PUBLIC DEFENDER IV	26.00		26.00		26.00	
PUBLIC DEFENDER	SENIOR PUBLIC DEFENDER INVESTIGATOR	1.00		1.00		1.00	
PUBLIC DEFENDER	PUBLIC DEFENDER INVESTIGATOR II	7.00		7.00		7.00	
<b>28-PDO Total</b>		<b>51.00</b>		<b>51.00</b>		<b>51.00</b>	

<b>REGIONAL PARKS</b>							
O and M OPERATIONS	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
O and M OPERATIONS	ADMINISTRATIVE AIDE CONFIDENTIAL	1.00		1.00		1.00	
O and M OPERATIONS	DEPARTMENT ANALYST	2.00		2.00		2.00	
O and M OPERATIONS	PLANNING TECHNICIAN	0.00		0.00		0.00	
O and M OPERATIONS	NATURAL RESOURCES MANAGER	1.00		1.00		1.00	
O and M OPERATIONS	PARK MANAGER	1.00		1.00		1.00	
O and M OPERATIONS	PARK RANGER I	11.00		11.00		11.00	
O and M OPERATIONS	PARK RANGER II	4.00		4.00		4.00	
O and M OPERATIONS	PARK RANGER III	3.00		3.00		3.00	
O and M MAINTENANCE	PARK RANGER I	0.00		0.00		0.00	
O and M MAINTENANCE	PARKS GROUNDS MAINTENANCE WORKER II	19.00		19.00		19.00	
O and M MAINTENANCE	PARKS GROUNDS MAINTENANCE SUPERVISOR	2.00		2.00		2.00	
PLANNING	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
PLANNING	PLANNING TECHNICIAN	1.00		1.00		1.00	
PLANNING	PARK PLANNER II	4.00		4.00		4.00	
PLANNING	SENIOR PARK PLANNER	1.00		1.00		1.00	
PLANNING	PARK PLANNING MANAGER	1.00		1.00		1.00	
PLANNING	DEPARTMENT PROGRAM MANAGER	1.00		1.00		1.00	
CE MARKETING and PARTNERSHIPS	MARKETING SPECIALIST	1.00		1.00		1.00	
CE MARKETING and PARTNERSHIPS	RECREATION AND EDUCATION SERVICES MANAGER	1.00		1.00		1.00	
CE MARKETING and PARTNERSHIPS	PARK PROGRAM ASSISTANT	1.00		1.00		1.00	
CE MARKETING and PARTNERSHIPS	DEPARTMENT PROGRAM MANAGER	1.00		1.00		1.00	
CE PROGRAMS	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
CE PROGRAMS	PARK PROGRAM SUPERVISOR	1.00		1.00		1.00	
CE PROGRAMS	DEPARTMENT PROGRAM MANAGER	0.00		0.00		0.00	
CE PROGRAMS	AQUATIC SPECIALIST	0.00		0.00		0.00	
ADMINISTRATION	OFFICE ASSISTANT II	0.00		0.00		0.00	
ADMINISTRATION	SENIOR OFFICE ASSISTANT	3.00		3.00		3.00	
ADMINISTRATION	OFFICE SUPPORT SUPERVISOR	1.00		1.00		1.00	
ADMINISTRATION	SECRETARY	0.00		0.00		0.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
ADMINISTRATION	PAYROLL CLERK	1.00		1.00		1.00	
ADMINISTRATION	ACCOUNT CLERK II	2.00		2.00		2.00	
ADMINISTRATION	SENIOR ACCOUNT CLERK	2.00		2.00		2.00	
ADMINISTRATION	ACCOUNTANT III	1.00		1.00		1.00	
ADMINISTRATION	DEPARTMENT ANALYST	1.00		1.00		1.00	
ADMINISTRATION	ADMINISTRATIVE SERVICES OFFICER II	1.00		1.00		1.00	
ADMINISTRATION	DEPUTY DIRECTOR REGIONAL PARKS	1.00		1.00		1.00	
ADMINISTRATION	DIRECTOR OF REGIONAL PARKS	1.00		1.00		1.00	
ADMINISTRATION	BOOKING & RESERVATION COORDINATOR	1.00		1.00		1.00	
ADMINISTRATION	EXECUTIVE SECRETARY CONFIDENTIAL	1.00		1.00		1.00	
SLP OPERATIONS	PARK RANGER I	3.00		3.00		3.00	
SLP OPERATIONS	PARK RANGER II	1.00		1.00		1.00	
SLP OPERATIONS	PARK RANGER III	1.00		1.00		1.00	
SLP MAINTENANCE	PARKS GROUNDS MAINTENANCE WORKER II	2.00		2.00		2.00	
SLP MAINTENANCE	PARKS GROUNDS MAINTENANCE SUPERVISOR	1.00		1.00		1.00	
SLP PROGRAMS	PARK PROGRAM SUPERVISOR	2.00		2.00		2.00	
SLP PROGRAMS	ENVIRONMENTAL DISCOVERY CENTER COORDINATOR	0.00		0.00		0.00	
SLP PROGRAMS	DEPARTMENT PROGRAM MANAGER	1.00		1.00		1.00	
SPUD POINT MARINA	SECRETARY	1.00		1.00		1.00	
SPUD POINT MARINA	BUILDING MECHANIC II	1.00		1.00		1.00	
SPUD POINT MARINA	MARINA ATTENDANT	1.00		1.00		1.00	
SPUD POINT MARINA	SENIOR MARINA ATTENDANT	1.00		1.00		1.00	
SPUD POINT MARINA	MARINA SUPERVISOR	1.00		1.00		1.00	
<b>29-PRK Total</b>		<b>92.00</b>		<b>92.00</b>		<b>92.00</b>	

<b>SHERIFF'S DEPT</b>							
SHERIFF ADMINISTRATION	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
SHERIFF ADMINISTRATION	SECRETARY	1.00		1.00		1.00	
SHERIFF ADMINISTRATION	EXECUTIVE ASST TO SHERIFF	1.00		1.00		1.00	
SHERIFF ADMINISTRATION	LEGAL PROCESSOR II	1.00		1.00		1.00	
SHERIFF ADMINISTRATION	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	5.00		5.00		5.00	
SHERIFF ADMINISTRATION	SENIOR DEPARTMENT INFORMATION SYSTEMS MANAGER	1.00		1.00		1.00	
SHERIFF ADMINISTRATION	STOREKEEPER	0.00		0.00		0.00	
SHERIFF ADMINISTRATION	SENIOR STOREKEEPER	1.00		1.00		1.00	
SHERIFF ADMINISTRATION	PAYROLL CLERK	2.00		2.00		2.00	
SHERIFF ADMINISTRATION	ACCOUNT CLERK II	1.00		1.00		1.00	
SHERIFF ADMINISTRATION	SENIOR ACCOUNT CLERK	3.00		3.00		3.00	
SHERIFF ADMINISTRATION	ACCOUNTANT II	1.00		1.00		1.00	
SHERIFF ADMINISTRATION	SUPERVISING ACCOUNTANT	1.00		1.00		1.00	
SHERIFF ADMINISTRATION	ADMINISTRATIVE AIDE	3.00		3.00		3.00	
SHERIFF ADMINISTRATION	DEPARTMENT ANALYST	7.00		7.00		7.00	
SHERIFF ADMINISTRATION	ADMINISTRATIVE SERVICES OFFICER I	1.00		1.00		1.00	
SHERIFF ADMINISTRATION	ADMINISTRATIVE SERVICES OFFICER II	2.00		2.00		2.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
SHERIFF ADMINISTRATION	DEPARTMENT ADMINISTRATIVE SERVICES DIRECTOR	1.00		1.00		1.00	
SHERIFF ADMINISTRATION	WATER AGENCY PUBLIC INFORMATION OFFICER	1.00		1.00		1.00	
SHERIFF ADMINISTRATION	DEPUTY SHERIFF II	2.00		2.00		2.00	
SHERIFF ADMINISTRATION	SHERIFFS SERGEANT	4.00		4.00		4.00	
SHERIFF ADMINISTRATION	SHERIFFS LIEUTENANT	2.00		2.00		2.00	
SHERIFF ADMINISTRATION	SHERIFFS CAPTAIN	1.00		1.00		1.00	
SHERIFF ADMINISTRATION	CORRECTIONAL DEPUTY II	1.00		1.00		1.00	
SHERIFF ADMINISTRATION	CORRECTIONAL SERGEANT	1.00		1.00		1.00	
SHERIFF ADMINISTRATION	SECRETARY CONFIDENTIAL	1.00		1.00		1.00	
SHERIFF ADMINISTRATION	PAYROLL CLERK CONFIDENTIAL	0.00		0.00		0.00	
SHERIFF ADMINISTRATION	SHERIFF-CORONER	1.00		1.00		1.00	
SHERIFF LAW ENFORCEMENT ADMIN	DEPARTMENT ANALYST	1.00		1.00		1.00	
SHERIFF LAW ENFORCEMENT ADMIN	COMMUNITY SERVICES OFFICER II	1.00		1.00		1.00	
SHERIFF LAW ENFORCEMENT ADMIN	ASSISTANT SHERIFF	1.00		1.00		1.00	
SHERIFF TRAINING	DEPUTY SHERIFF TRAINEE	0.00		0.00		0.00	
SHERIFF-DISPATCH	COMMUNICATIONS DISPATCHER II	19.50		19.50		19.50	
SHERIFF-DISPATCH	SENIOR COMMUNICATIONS DISPATCHER	2.00		2.00		2.00	
SHERIFF-DISPATCH	SUPERVISING COMMUNICATIONS DISPATCHER	4.00		4.00		4.00	
SHERIFF-DISPATCH	COMMUNICATIONS DISPATCH MANAGER	1.00		1.00		1.00	
SHERIFF-CIVIL	CIVIL BUREAU SPECIALIST	1.00		1.00		1.00	
SHERIFF-CIVIL	LEGAL PROCESSOR II	2.00		2.00		2.00	
SHERIFF-CIVIL	DEPARTMENT PROGRAM MANAGER	1.00		1.00		1.00	
SHERIFF-CIVIL	COMMUNITY SERVICES OFFICER II	1.00		1.00		1.00	
SHERIFF-SRVCS-RECORDS	LEGAL PROCESSOR II	6.00		6.00		6.00	
SHERIFF-SRVCS-RECORDS	SENIOR LEGAL PROCESSOR	4.00		4.00		4.00	
SHERIFF-SRVCS-RECORDS	LEGAL STAFF SUPERVISOR	3.00		3.00		3.00	
SHERIFF-SRVCS-RECORDS	SHERIFFS INFORMATION BUREAU MANAGER	1.00		1.00		1.00	
SHERIFF-SRVCS-RECORDS	COMMUNITY SERVICES OFFICER II	7.00		7.00		7.00	
SHERIFF-RADIO	COMMUNICATIONS TECHNICIAN II	3.00		3.00		3.00	
SHERIFF-RADIO	COMMUNICATIONS MANAGER	1.00		1.00		1.00	
SHERIFF-RADIO	SENIOR COMMUNICATIONS TECHNICIAN	1.00		1.00		1.00	
SHERIFF-PATROL	COMMUNITY SERVICES OFFICER II	3.00		3.00		3.00	
SHERIFF-PATROL	DEPUTY SHERIFF II	97.00		97.00		97.00	
SHERIFF-PATROL	SHERIFFS SERGEANT	10.00		10.00		10.00	
SHERIFF-PATROL	SHERIFFS LIEUTENANT	4.00		4.00		4.00	
SHERIFF-PATROL	SHERIFFS CAPTAIN	1.00		1.00		1.00	
SHERIFF-WINDSOR	LEGAL PROCESSOR II	1.00		1.00		1.00	
SHERIFF-WINDSOR	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
SHERIFF-WINDSOR	COMMUNITY SERVICES OFFICER II	1.00		1.00		1.00	
SHERIFF-WINDSOR	DEPUTY SHERIFF II	17.00		17.00		17.00	
SHERIFF-WINDSOR	SHERIFFS SERGEANT	3.00		3.00		3.00	
SHERIFF-WINDSOR	SHERIFFS LIEUTENANT	1.00		1.00		1.00	
SONOMA-SHERIFF	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
SONOMA-SHERIFF	COMMUNITY SERVICES OFFICER II	2.00		2.00		2.00	
SONOMA-SHERIFF	DEPUTY SHERIFF II	10.00		10.00		10.00	
SONOMA-SHERIFF	SHERIFFS SERGEANT	2.00		2.00		2.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
SONOMA-SHERIFF	SHERIFFS LIEUTENANT	1.00		1.00		1.00	
SHERIFF-HELICOPTER	HELICOPTER PILOT	2.00		2.00		2.00	
SHERIFF-HELICOPTER	DEPUTY SHERIFF II	1.00		1.00		1.00	
SHERIFF-HELICOPTER	SHERIFFS SERGEANT	1.00		1.00		1.00	
SHERIFF MARINE UNIT	DEPUTY SHERIFF II	2.00		2.00		2.00	
SHERIFF MARINE UNIT	SHERIFFS SERGEANT	1.00		1.00		1.00	
SHERIFF-INVESTIGATION	SENIOR OFFICE ASSISTANT	0.00		0.00		0.00	
SHERIFF-INVESTIGATION	SECRETARY	2.00		2.00		2.00	
SHERIFF-INVESTIGATION	DEPUTY SHERIFF II	22.00		22.00		22.00	
SHERIFF-INVESTIGATION	SHERIFFS SERGEANT	4.00		4.00		4.00	
SHERIFF-INVESTIGATION	SHERIFFS LIEUTENANT	1.00		1.00		1.00	
SHERIFF-CORONER	FORENSIC ASSISTANT	2.00		2.00		2.00	
SHERIFF-CORONER	DEPUTY SHERIFF II	4.00		4.00		4.00	
SHERIFF-CORONER	SHERIFFS SERGEANT	1.00		1.00		1.00	
SHERIFF COURT SECURITY	DEPUTY SHERIFF II	29.00		29.00		29.00	
SHERIFF COURT SECURITY	SHERIFFS SERGEANT	2.00		2.00		2.00	
SHERIFF COURT SECURITY	SHERIFFS LIEUTENANT	1.00		1.00		1.00	
SHERIFF COURT SECURITY	CORRECTIONAL DEPUTY II	6.00		6.00		6.00	
SHERIFF TRANSPORTATION	DEPUTY SHERIFF II	5.00		5.00		5.00	
SHERIFF TRANSPORTATION	SHERIFFS SERGEANT	1.00		1.00		1.00	
DETENTION ADMINISTRATION	SECRETARY	1.00		1.00		1.00	
DETENTION ADMINISTRATION	LEGAL PROCESSOR II	0.00		0.00		0.00	
DETENTION ADMINISTRATION	SHERIFFS INFORMATION BUREAU MANAGER	1.00		1.00		1.00	
DETENTION ADMINISTRATION	ADMINISTRATIVE AIDE	2.00		2.00		2.00	
DETENTION ADMINISTRATION	DETENTION SPECIALIST II	3.00		3.00		3.00	
DETENTION ADMINISTRATION	DETENTION ASSISTANT	16.00		16.00		16.00	
DETENTION ADMINISTRATION	SUPERVISING DETENTION ASSISTANT	2.00		2.00		2.00	
DETENTION ADMINISTRATION	ASSISTANT SHERIFF	1.00		1.00		1.00	
DETENTION ADMINISTRATION	SHERIFFS CAPTAIN CORRECTIONS	1.00		1.00		1.00	
DETENTION ADMINISTRATION	CORRECTIONAL DEPUTY II	16.00		16.00		16.00	
DETENTION ADMINISTRATION	CORRECTIONAL SERGEANT	3.00		3.00		3.00	
DETENTION ADMINISTRATION	CORRECTIONAL LIEUTENANT	3.00		3.00		3.00	
DETENTION ADMINISTRATION	JANITOR	6.00		6.00		6.00	
DETENTION ADMINISTRATION	COOK	13.00		13.00		13.00	
DETENTION ADMINISTRATION	CHEF	2.00		2.00		2.00	
DETENTION-MAIN JAIL	SECRETARY	1.00		1.00		1.00	
DETENTION-MAIN JAIL	LEGAL PROCESSOR II	0.00		0.00		0.00	
DETENTION-MAIN JAIL	SENIOR LEGAL PROCESSOR	0.00		0.00		0.00	
DETENTION-MAIN JAIL	LEGAL STAFF SUPERVISOR	0.00		0.00		0.00	
DETENTION-MAIN JAIL	DETENTION SPECIALIST II	22.60		22.60		22.60	
DETENTION-MAIN JAIL	SENIOR DETENTION SPECIALIST	3.00		3.00		3.00	
DETENTION-MAIN JAIL	DETENTION SPECIALIST SUPERVISOR	4.00		4.00		4.00	
DETENTION-MAIN JAIL	SHERIFFS CAPTAIN CORRECTIONS	1.00		1.00		1.00	
DETENTION-MAIN JAIL	CORRECTIONAL DEPUTY II	135.00		135.00		135.00	
DETENTION-MAIN JAIL	CORRECTIONAL SERGEANT	14.00		14.00		14.00	
DETENTION-MAIN JAIL	CORRECTIONAL LIEUTENANT	4.00		4.00		4.00	
DETENTION-HONOR FARM	LEGAL PROCESSOR II	0.00		0.00		0.00	
DETENTION-HONOR FARM	DETENTION SPECIALIST II	4.40		4.40		4.40	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
DETENTION-HONOR FARM	CORRECTIONAL DEPUTY II	22.00		22.00		22.00	
DETENTION-HONOR FARM	CORRECTIONAL SERGEANT	4.00		4.00		4.00	
<b>30-SHF Total</b>		<b>634.50</b>		<b>634.50</b>		<b>634.50</b>	

<b>AG PRESERVATION/OPEN SPACE</b>							
SC AG PRES OPEN SPACE	ACCOUNTING TECHNICIAN	1.00		1.00		1.00	
SC AG PRES OPEN SPACE	ADMINISTRATIVE AIDE	2.00		2.00		2.00	
SC AG PRES OPEN SPACE	OSD RECEPTIONIST	1.00		1.00		1.00	
SC AG PRES OPEN SPACE	OSD EXECUTIVE SECRETARY	0.00		0.00		0.00	
SC AG PRES OPEN SPACE	OSD GENERAL MANAGER	1.00		1.00		1.00	
SC AG PRES OPEN SPACE	OSD ADMINISTRATIVE-FISCAL MANAGER	1.00		1.00		1.00	
SC AG PRES OPEN SPACE	OSD EXECUTIVE SECRETARY CONFIDENTIAL	1.00		1.00		1.00	
PLANNING	OSD ASSOCIATE PLANNER	2.00		2.00		2.00	
PLANNING	OSD CONSERVATION GIS ANALYST	1.00		1.00		1.00	
PLANNING	OSD COMMUNITY RELATIONS SPECIALIST	1.00		1.00		1.00	
PLANNING	OSD PROGRAM MANAGER	1.00		1.00		1.00	
ACQUISITION	OSD ASSISTANT PLANNER	0.00		0.00		0.00	
ACQUISITION	OSD ASSOCIATE PLANNER	1.00		1.00		1.00	
ACQUISITION	OSD LAND ACQUISITION SPECIALIST	2.00		2.00		2.00	
ACQUISITION	OSD ACQUISITION ASSISTANT	1.00		1.00		1.00	
ACQUISITION	OSD PROGRAM MANAGER	1.00		1.00		1.00	
STEWARDSHIP	OSD PUBLIC INFORMATION SPECIALIST	1.00		1.00		1.00	
STEWARDSHIP	OSD ASSISTANT PLANNER	1.00		1.00		1.00	
STEWARDSHIP	OSD TECHNICIAN	4.00		4.00		4.00	
STEWARDSHIP	OSD ASSOCIATE PLANNER	2.50		2.50		2.50	
STEWARDSHIP	OSD STEWARD COORDINATOR	1.00		1.00		1.00	
STEWARDSHIP	OSD PROGRAM MANAGER	1.00		1.00		1.00	
<b>31-OSD Total</b>		<b>27.50</b>		<b>27.50</b>		<b>27.50</b>	

<b>INDEPENDENT OFFICE OF LAW ENFORCEMENT REVIEW &amp; OUTREACH</b>							
IND OFFICE OF LAW ENFORCEMENT REVIEW AND OUTREACH	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
IND OFFICE OF LAW ENFORCEMENT REVIEW AND OUTREACH	DIRECTOR INDEPENDENT OFF OF LAW ENF REV & OUTREA	1.00		1.00		1.00	
<b>32-LRO Total</b>		<b>2.00</b>		<b>2.00</b>		<b>2.00</b>	

<b>WATER AGENCY</b>							
ADMINISTRATION	ACCOUNT CLERK II	2.00		2.00		2.00	
ADMINISTRATION	SENIOR ACCOUNT CLERK	2.00		2.00		2.00	
ADMINISTRATION	ACCOUNTANT II	0.00		0.00		0.00	
ADMINISTRATION	ACCOUNTANT III	1.00		1.00		1.00	
ADMINISTRATION	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
WATER AGENCY	ACCOUNTING TECHNICIAN	1.00		1.00		1.00	
WATER AGENCY	ACCOUNTANT III	1.00		1.00		1.00	
WATER AGENCY	ADMINISTRATIVE SERVICES OFFICER II	1.00		1.00		1.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
WATER AGENCY	ENGINEERING TECHNICIAN III	0.00		0.00		0.00	
WATER AGENCY	ACCOUNTANT I	0.00		0.00		0.00	
WATER AGENCY	ACCOUNTANT II	1.00		1.00		1.00	
WATER AGENCY	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
WATER AGENCY	DEPARTMENT ANALYST	1.00		1.00		1.00	
WATER AGENCY	ADMINISTRATIVE SERVICES OFFICER I	2.00		2.00		2.00	
WATER AGENCY	TECHNICAL WRITING SPECIALIST	3.00		3.00		3.00	
WATER AGENCY	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
WATER AGENCY	PAYROLL CLERK	1.00		1.00		1.00	
WATER AGENCY	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
WATER AGENCY	ADMINISTRATIVE SERVICES OFFICER II	1.00		1.00		1.00	
WATER AGENCY	OFFICE ASSISTANT II	3.00		3.00		3.00	
WATER AGENCY	SENIOR OFFICE ASSISTANT	3.00		3.00		3.00	
WATER AGENCY	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
WATER AGENCY	DEPARTMENT ANALYST	1.00		1.00		1.00	
WATER AGENCY	RISK MANAGEMENT ANALYST II	1.00		1.00		1.00	
WATER AGENCY	RISK MANAGEMENT ANALYST III	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY RESOURCE PROGRAMS TECHNICIAN II	4.00		4.00		4.00	
WATER AGENCY	WATER AGENCY ENVIRONMENTAL SPECIALIST II	5.00		5.00		5.00	
WATER AGENCY	WATER AGENCY SENIOR ENVIRONMENTAL SPECIALIST	7.00		7.00		7.00	
WATER AGENCY	WATER AGENCY PRINCIPAL ENVIRONMENTAL SPECIALIST	4.00		4.00		4.00	
WATER AGENCY	WATER AGENCY ENVIRONMENTAL RESOURCES MANAGER	2.00		2.00		2.00	
WATER AGENCY	TECHNICAL WRITING SPECIALIST	0.00		0.00		0.00	
WATER AGENCY	ENGINEERING TECHNICIAN III	2.00		2.00		2.00	
WATER AGENCY	WATER AGENCY ENGINEER IV	2.00		2.00		2.00	
WATER AGENCY	WATER AGENCY HYDROGEOLOGIST IV	1.00		1.00		1.00	
WATER AGENCY	PROJECT SPECIALIST	2.00		2.00		2.00	
WATER AGENCY	WATER AGENCY PRINCIPAL ENGINEER	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY PRINCIPAL ENGINEER	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY ENGINEER IV	5.00		5.00		5.00	
WATER AGENCY	PROJECT SPECIALIST	1.00		1.00		1.00	
WATER AGENCY	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	1.00		1.00		1.00	
WATER AGENCY	ENGINEERING TECHNICIAN III	1.00		1.00		1.00	
WATER AGENCY	ENGINEERING TECHNICIAN IV	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY CAD-GIS COORDINATOR	1.00		1.00		1.00	
WATER AGENCY	GEOGRAPHIC INFORMATION TECHNICIAN II	1.00		1.00		1.00	
WATER AGENCY	SENIOR GEOGRAPHIC INFORMATION TECHNICIAN	1.00		1.00		1.00	
WATER AGENCY	DEPARTMENT ANALYST	1.00		1.00		1.00	
WATER AGENCY	DEPUTY CHIEF ENGINEER	1.00		1.00		1.00	
WATER AGENCY	DEPARTMENT ANALYST	0.00		0.00		0.00	
WATER AGENCY	DEPARTMENT ANALYST	0.00		0.00		0.00	



Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
WATER AGENCY	WATER AGENCY PRINCIPAL ENGINEER	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY ENGINEER IV	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY HYDROGEOLOGIST IV	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY PRINCIPAL HYDROGEOLOGIST	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY PRINCIPAL ENGINEER	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY ENGINEER IV	5.00		5.00		5.00	
WATER AGENCY	WATER AGENCY HYDROGEOLOGIST IV	0.00		0.00		0.00	
WATER AGENCY	WATER AGENCY PRINCIPAL HYDROGEOLOGIST	0.00		0.00		0.00	
WATER AGENCY	WATER AGENCY LAND SURVEYOR	1.00		1.00		1.00	
WATER AGENCY	ENGINEERING TECHNICIAN III	4.00		4.00		4.00	
WATER AGENCY	RIGHT OF WAY AGENT II	1.00		1.00		1.00	
WATER AGENCY	SUPERVISING RIGHT OF WAY AGENT	1.00		1.00		1.00	
WATER AGENCY	TECHNICAL WRITING SPECIALIST	3.00		3.00		3.00	
WATER AGENCY	TECHNICAL WRITING MANAGER	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY SENIOR TECHNICAL WRITING SPECIALIST	1.75		1.75		1.75	
WTR-ER-WUE	WATER AGENCY PROGRAMS SPECIALIST II	2.00		2.00		2.00	
WTR-ER-WUE	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	1.00		1.00		1.00	
WTR-ER-WUE	WATER AGENCY SENIOR PROGRAMS SPECIALIST	2.00		2.00		2.00	
WTR-ERPAD-ER	WATER AGENCY RESOURCE PROGRAMS TECHNICIAN II	0.00		0.00		0.00	
WTR-ERPAD-ER	WATER AGENCY ENVIRONMENTAL SPECIALIST II	0.00		0.00		0.00	
WTR-ERPAD-ER	WATER AGENCY SENIOR ENVIRONMENTAL SPECIALIST	0.00		0.00		0.00	
WTR-ERPAD-ER	WATER AGENCY PRINCIPAL ENVIRONMENTAL SPECIALIST	0.00		0.00		0.00	
WTR-ERPAD-ER	WATER AGENCY ENVIRONMENTAL RESOURCES MANAGER	0.00		0.00		0.00	
WTR-ERPAD-PA	WATER AGENCY GOVERNMENTAL AFFAIRS MANAGER	0.00		0.00		0.00	
WTR-ERPAD-PA	WATER AGENCY SENIOR PROGRAMS SPECIALIST	0.00		0.00		0.00	
WTR-ERPAD-PA-AW	WATER AGENCY PROGRAMS SPECIALIST II	0.00		0.00		0.00	
WTR-ERPAD-PA-AW	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	0.00		0.00		0.00	
WTR-ERPAD-PA-AW	WATER AGENCY SENIOR PROGRAMS SPECIALIST	0.00		0.00		0.00	
WTR-ERPAD-WED	WATER AGENCY PROGRAMS SPECIALIST II	0.00		0.00		0.00	
WTR-ERPAD-WED	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	0.00		0.00		0.00	
WTR-ERPAD-WED	WATER AGENCY SENIOR PROGRAMS SPECIALIST	0.00		0.00		0.00	
WTR-ERPAD-WTR	WATER AGENCY PROGRAMS SPECIALIST II	0.00		0.00		0.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
WTR-ERPAD-WTR	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	0.00		0.00		0.00	
WTR-ERPAD-WUE	WATER AGENCY PROGRAMS SPECIALIST II	0.00		0.00		0.00	
WTR-ERPAD-WUE	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	0.00		0.00		0.00	
WTR-ERPAD-WUE	WATER AGENCY SENIOR PROGRAMS SPECIALIST	0.00		0.00		0.00	
WATER AGENCY	SECRETARY	1.00		1.00		1.00	
WATER AGENCY	ADMINISTRATIVE AIDE CONFIDENTIAL	1.00		1.00		1.00	
WATER AGENCY	ADMINISTRATIVE SERVICES OFFICER II	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY DIVISION MGR ADMINISTRATIVE SERVICES	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY CHIEF ENGINEER-DIR OF GRNDWATER MGT	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY GENERAL MANAGER	1.00		1.00		1.00	
WATER AGENCY	EXECUTIVE SECRETARY CONFIDENTIAL	0.00		0.00		0.00	
WATER AGENCY	WATER AGENCY ASSISTANT GENERAL MANAGER	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY ASSISTANT GENERAL MANAGER	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY COORDINATOR	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY MAINTENANCE WORKER II	2.00		2.00		2.00	
WATER AGENCY	WATER AGENCY MAINTENANCE WORKER III	2.00		2.00		2.00	
WATER AGENCY	WATER AGENCY LEAD MAINTENANCE WORKER	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY ENVIRONMENTAL COMPLIANCE INSPECTOR	2.00		2.00		2.00	
WATER AGENCY	WATER AGENCY MAINTENANCE WORKER II	2.00		2.00		2.00	
WATER AGENCY	ACCOUNT CLERK II	0.00		0.00		0.00	
WATER AGENCY	ENGINEERING TECHNICIAN III	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY ENGINEER IV	1.00		1.00		1.00	
WATER AGENCY	VEGETATION CONTROL ADVISOR	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY COORDINATOR	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY MAINTENANCE WORKER II	5.00		5.00		5.00	
WATER AGENCY	WATER AGENCY MAINTENANCE WORKER III	6.00		6.00		6.00	
WATER AGENCY	WATER AGENCY LEAD MAINTENANCE WORKER	2.00		2.00		2.00	
WATER AGENCY	WATER AGENCY MECHANIC	1.00		1.00		1.00	
WATER AGENCY	MATERIALS EQUIPMENT SPECIALIST	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY COORDINATOR	3.00		3.00		3.00	
WATER AGENCY	WATER AGENCY LEAD MAINTENANCE WORKER	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY MECHANIC	17.00		17.00		17.00	
WATER AGENCY	WATER AGENCY LEAD MECHANIC	6.00		6.00		6.00	
WATER AGENCY	AUTOMOTIVE MECHANIC	1.00		1.00		1.00	
WATER AGENCY	HEAVY EQUIPMENT MECHANIC II	2.00		2.00		2.00	
PUBLIC AFFAIRS	WATER AGENCY DIV MGR - ENVIR RES & PUBLIC AFFAIRS	1.00		1.00		1.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
PUBLIC AFFAIRS - COMMUNITY AFFAIRS	WATER AGENCY PROGRAMS SPECIALIST II	1.00		1.00		1.00	
PUBLIC AFFAIRS - COMMUNITY AFFAIRS	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	1.00		1.00		1.00	
PUBLIC AFFAIRS - COMMUNITY AFFAIRS	WATER AGENCY PROGRAMS SPECIALIST II	2.00		2.00		2.00	
PUBLIC AFFAIRS - COMMUNITY AFFAIRS	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	1.00		1.00		1.00	
PUBLIC AFFAIRS - COMMUNITY AFFAIRS	WATER AGENCY SENIOR PROGRAMS SPECIALIST	2.00		2.00		2.00	
PUBLIC AFFAIRS	WATER AGENCY GOVERNMENTAL AFFAIRS MANAGER	1.00		1.00		1.00	
PUBLIC AFFAIRS	WATER AGENCY PROGRAMS SPECIALIST II	1.00		1.00		1.00	
PUBLIC AFFAIRS	WATER AGENCY PRINCIPAL PROGRAM SPECIALIST	1.00		1.00		1.00	
PUBLIC AFFAIRS	WATER AGENCY SENIOR PROGRAMS SPECIALIST	1.00		1.00		1.00	
WATER AGENCY	SENIOR OFFICE ASSISTANT	0.00		0.00		0.00	
WATER AGENCY	ADMINISTRATIVE AIDE CONFIDENTIAL	0.00		0.00		0.00	
WATER AGENCY	WATER AGENCY PROGRAMS SPECIALIST II	0.00		0.00		0.00	
WATER AGENCY	WATER AGENCY DIV MGR - ENVIR RES & PUBLIC AFFAIRS	0.00		0.00		0.00	
WATER AGENCY	SENIOR PROGRAMMER ANALYST	1.00		1.00		1.00	
WATER AGENCY	PROGRAMMER ANALYST	3.00		3.00		3.00	
WATER AGENCY	ENGINEERING PROGRAMMING MANAGER	1.00		1.00		1.00	
WATER AGENCY	SENIOR NETWORK ANALYST	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY SENIOR NETWORK ANALYST	2.00		2.00		2.00	
WATER AGENCY	WATER AGENCY PRINCIPAL ENGINEER	1.00		1.00		1.00	
WATER AGENCY	ELECTRICIAN-INSTRUMENTATION TECHNICIAN	7.00		7.00		7.00	
WATER AGENCY	ENGINEERING TECHNICIAN III	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY COORDINATOR	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY CHEMIST	4.00		4.00		4.00	
WATER AGENCY	DEPARTMENT INFORMATION SYSTEMS SPECIALIST II	1.00		1.00		1.00	
WATER AGENCY	ENGINEERING TECHNICIAN III	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY PRINCIPAL ENGINEER	1.00		1.00		1.00	
WATER AGENCY	WATER AGENCY ENGINEER IV	5.00		5.00		5.00	
WATER AGENCY	WATER AGENCY COORDINATOR	3.00		3.00		3.00	
WATER AGENCY	WATER AGENCY SENIOR PLANT OPERATOR	16.00		16.00		16.00	
<b>33-WTR Total</b>		<b>231.75</b>		<b>231.75</b>		<b>231.75</b>	

<b>TRANSPORTATION &amp; PUBLIC WORKS</b>							
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE SUPERVISOR	0.50		0.50		0.50	
TRANSPORTATION/PUB WRKS ROAD	BRIDGE WORKER	4.00		4.00		4.00	
TRANSPORTATION/PUB WRKS ROAD	SENIOR BRIDGE WORKER	3.00		3.00		3.00	
TRANSPORTATION/PUB WRKS ROAD	BRIDGE SUPERVISOR	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE WORKER II	6.00		6.00		6.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE WORKER III	4.00		4.00		4.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE SUPERVISOR	1.00		1.00		1.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
TRANSPORTATION/PUB WRKS ROAD	OFFICE SUPPORT SUPERVISOR	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	YARD CLERK	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE WORKER II	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE WORKER III	2.00		2.00		2.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE WORKER II	2.00		2.00		2.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE WORKER III	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE SUPERVISOR	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE WORKER II	6.00		6.00		6.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE WORKER III	4.00		4.00		4.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE SUPERVISOR	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE WORKER II	6.00		6.00		6.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE WORKER III	3.50		3.50		3.50	
TRANSPORTATION/PUB WRKS ROAD	VEGETATION SPECIALIST	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE SUPERVISOR	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE WORKER II	6.00		6.00		6.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE WORKER III	4.00		4.00		4.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE SUPERVISOR	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	SENIOR OFFICE ASSISTANT	2.00		2.00		2.00	
TRANSPORTATION/PUB WRKS ROAD	OFFICE SUPPORT SUPERVISOR	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	DEPARTMENT INFORMATION SYSTEMS COORDINATOR	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	DEPARTMENT INFORMATION SYSTEMS MANAGER	0.00		0.00		0.00	
TRANSPORTATION/PUB WRKS ROAD	MATERIALS EQUIPMENT SPECIALIST	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	PAYROLL CLERK	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	SENIOR ACCOUNT CLERK	4.00		4.00		4.00	
TRANSPORTATION/PUB WRKS ROAD	DEPARTMENT ANALYST	4.00		4.00		4.00	
TRANSPORTATION/PUB WRKS ROAD	ADMINISTRATIVE SERVICES OFFICER I	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	ADMINISTRATIVE SERVICES OFFICER II	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	TECHNICAL WRITING SPECIALIST	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	LICENSED LAND SURVEYOR	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	ENGINEERING TECHNICIAN III	12.00		12.00		12.00	
TRANSPORTATION/PUB WRKS ROAD	ENGINEERING TECHNICIAN IV	4.00		4.00		4.00	
TRANSPORTATION/PUB WRKS ROAD	TRAFFIC SIGNAL TECHNICIAN	2.00		2.00		2.00	
TRANSPORTATION/PUB WRKS ROAD	ENGINEER	7.00		7.00		7.00	
TRANSPORTATION/PUB WRKS ROAD	SENIOR ENGINEER	4.00		4.00		4.00	
TRANSPORTATION/PUB WRKS ROAD	ENGINEERING DIVISION MANAGER	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	DEPUTY DIRECTOR TRANSPORTATION & OPERATIONS	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	DEPUTY DIRECTOR ENGINEERING & MAINTENANCE	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	DIRECTOR OF TRANSPORTATION & PUBLIC WORKS	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	RIGHT OF WAY MANAGER	0.00		0.00		0.00	
TRANSPORTATION/PUB WRKS ROAD	GEOGRAPHIC INFORMATION TECHNICIAN II	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	ROAD OPERATIONS DIVISION MANAGER	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	DEPARTMENT PROGRAM MANAGER	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	PUBLIC WORKS FLEET EQUIPMENT MANAGER	1.00		1.00		1.00	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
TRANSPORTATION/PUB WRKS ROAD	PUBLIC WORKS OPERATIONS COORDINATOR	2.00		2.00		2.00	
TRANSPORTATION/PUB WRKS ROAD	EXECUTIVE SECRETARY CONFIDENTIAL	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE WORKER II	3.00		3.00		3.00	
TRANSPORTATION/PUB WRKS ROAD	MAINTENANCE WORKER III	3.00		3.00		3.00	
TRANSPORTATION/PUB WRKS ROAD	VEGETATION CONTROL ADVISOR	1.00		1.00		1.00	
TRANSPORTATION/PUB WRKS ROAD	TRAFFIC PAINT & SIGN WORKER	4.00		4.00		4.00	
TRANSPORTATION/PUB WRKS ROAD	TRAFFIC MAINTENANCE SUPERVISOR	1.00		1.00		1.00	
AIRPORT ENTERPRISE	OFFICE ASSISTANT II	1.00		1.00		1.00	
AIRPORT ENTERPRISE	SENIOR OFFICE ASSISTANT	2.00		2.00		2.00	
AIRPORT ENTERPRISE	AIRPORT OPERATIONS SPECIALIST	7.00		7.00		7.00	
AIRPORT ENTERPRISE	AIRPORT OPERATIONS SUPERVISOR	1.00		1.00		1.00	
AIRPORT ENTERPRISE	ASSISTANT AIRPORT MANAGER	1.00		1.00		1.00	
AIRPORT ENTERPRISE	AIRPORT MANAGER	1.00		1.00		1.00	
AIRPORT ENTERPRISE	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
AIRPORT ENTERPRISE	ADMINISTRATIVE SERVICES OFFICER I	1.00		1.00		1.00	
AIRPORT ENTERPRISE	MARKETING SPECIALIST	1.00		1.00		1.00	
AIRPORT ENTERPRISE	RIGHT OF WAY AGENT II	1.00		1.00		1.00	
AIRPORT ENTERPRISE	MAINTENANCE WORKER II	1.00		1.00		1.00	
TRANSPORTATION P/W TRANSIT	OFFICE ASSISTANT II	1.00		1.00		1.00	
TRANSPORTATION P/W TRANSIT	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
TRANSPORTATION P/W TRANSIT	TRANSIT SPECIALIST II	2.00		2.00		2.00	
TRANSPORTATION P/W TRANSIT	TRANSIT SYSTEMS MANAGER	1.00		1.00		1.00	
TRANSPORTATION/PUB WRK REFUSE	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
TRANSPORTATION/PUB WRK REFUSE	DEPARTMENT ANALYST	1.00		1.00		1.00	
TRANSPORTATION/PUB WRK REFUSE	PROFESSIONAL GEOLOGIST	1.00		1.00		1.00	
TRANSPORTATION/PUB WRK REFUSE	INTEGRATED WASTE OPERATIONS DIVISION MGR	1.00		1.00		1.00	
TRANSPORTATION/PUB WRK REFUSE	WASTE MANAGEMENT SPECIALIST II	4.00		4.00		4.00	
TRANSPORTATION/PUB WRK REFUSE	REFUSE ENFORCEMENT SPECIALIST	1.00		1.00		1.00	
TRANSPORTATION/PUB WRK REFUSE	WASTE MANAGEMENT AGENCY EXECUTIVE DIRECTOR	1.00		1.00		1.00	
TRANSPORTATION/PUB WRK REFUSE	LANDFILL FACILITIES SPECIALIST	1.00		1.00		1.00	
ABOLISHED	SENIOR OFFICE ASSISTANT	0.00		0.00		0.00	
ABOLISHED	AIR QUALITY SPECIALIST III	0.00		0.00		0.00	
ABOLISHED	AIR QUALITY ENGINEER	0.00		0.00		0.00	
ABOLISHED	AIR QUALITY MANAGER	0.00		0.00		0.00	
<b>34-PWT Total</b>		<b>166.00</b>		<b>166.00</b>		<b>166.00</b>	

<b>UCC COOPERATIVE EXTENSION</b>							
UNIV OF CA COOP EXT	ADMINISTRATIVE AIDE	1.00		1.00		1.00	
UNIV OF CA COOP EXT	DEPARTMENT ANALYST	2.00		2.00		2.00	
UNIV OF CA COOP EXT	SENIOR AGRICULTURAL PROGRAM ASSISTANT	1.00		1.00		1.00	
UNIV OF CA COOP EXT	DEPARTMENT PROGRAM MANAGER	2.00		2.00		2.00	
<b>35-UCC Total</b>		<b>6.00</b>		<b>6.00</b>		<b>6.00</b>	

Department Defined	Title	FY 18/19 Recomm Total	FY18/19 Supp	FY 18/19 Totals with Supp	FY 18/19 Hearing actions	Final Adopted FY18/19	Notes
<b>SONOMA COUNTY FAIRGROUNDS</b>							
SONOMA COUNTY FAIRGROUNDS	STOREKEEPER	1.00		1.00		1.00	
SONOMA COUNTY FAIRGROUNDS	FAIRGROUNDS MAINTENANCE WORKER	2.00		2.00		2.00	
SONOMA COUNTY FAIRGROUNDS	SENIOR FAIRGROUNDS MAINTENANCE WORKER	3.00		3.00		3.00	
SONOMA COUNTY FAIRGROUNDS	HEAVY EQUIPMENT MECHANIC II	1.00		1.00		1.00	
SONOMA COUNTY FAIRGROUNDS	BUILDING MECHANIC II	3.00		3.00		3.00	
SONOMA COUNTY FAIRGROUNDS	FAIR GROUNDS BUILDING SUPERINTENDENT	1.00		1.00		1.00	
SONOMA COUNTY FAIRGROUNDS	SENIOR OFFICE ASSISTANT	1.00		1.00		1.00	
SONOMA COUNTY FAIRGROUNDS	SECRETARY	1.00		1.00		1.00	
SONOMA COUNTY FAIRGROUNDS	ACCOUNTING TECHNICIAN	2.00		2.00		2.00	
SONOMA COUNTY FAIRGROUNDS	FAIR MANAGER	1.00		1.00		1.00	
SONOMA COUNTY FAIRGROUNDS	MARKETING AND PROMOTIONS COORDINATOR	1.00		1.00		1.00	
SONOMA COUNTY FAIRGROUNDS	FAIR FINANCIAL SERVICES OFFICER	1.00		1.00		1.00	
SONOMA COUNTY FAIRGROUNDS	SIMULCAST ATTENDANT	0.75		0.75		0.75	
SONOMA COUNTY FAIRGROUNDS	SENIOR SIMULCAST ATTENDANT	1.00		1.00		1.00	
SONOMA COUNTY FAIRGROUNDS	SENIOR OFFICE ASSISTANT	0.00		0.00		0.00	
SONOMA COUNTY FAIRGROUNDS	SECRETARY	1.00		1.00		1.00	
SONOMA COUNTY FAIRGROUNDS	FAIRGROUNDS MAINTENANCE WORKER	2.00		2.00		2.00	
SONOMA COUNTY FAIRGROUNDS	SENIOR FAIRGROUNDS MAINTENANCE WORKER	3.00		3.00		3.00	
SONOMA COUNTY FAIRGROUNDS	DEPUTY FAIR MANAGER	1.00		1.00		1.00	
SONOMA COUNTY FAIRGROUNDS	INTERIM EVENTS COORDINATOR	1.00		1.00		1.00	
SONOMA COUNTY FAIRGROUNDS	BUILDING MECHANIC II	1.00		1.00		1.00	
SONOMA COUNTY FAIRGROUNDS	FAIRGROUND PREMIUM EXHIBIT ASSISTANT	1.00		1.00		1.00	
SONOMA COUNTY FAIRGROUNDS	PREMIUM AND EXHIBIT COORDINATOR	1.00		1.00		1.00	
<b>80-FGS Total</b>		<b>30.75</b>		<b>30.75</b>		<b>30.75</b>	

<b>4023.48</b>	<b>10.65</b>	<b>4034.13</b>	<b>0</b>	<b>4034.13</b>
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**Power Point Budget Hearing Presentations 2018-2019**

**Health & Human Services and Community Development Commission**

Health Services .....

Human Services .....

    In Home Support Services – Public Authority .....

Department of Child Support Services .....

Community Development Commission.....

**Justice Services**

Probation Department .....

District Attorney .....

Public Defender .....

Sheriff-Coroner .....

Independent Office of Law Enforcement Review & Outreach.....

**Natural Resources and Agriculture**

Sonoma County Water Agency.....

Regional Parks .....

*Capital Projects*.....

Agricultural Preservation & Open Space District .....

Agriculture/Weights Measures .....

U.C. Cooperative Extension .....

**Development Services**

Permit Sonoma .....

Fire and Emergency Services .....

Transportation and Public Works.....

Economic Development Department.....

**Administrative Support & Fiscal Services**

Board of Supervisors/County Administrator .....

County Counsel .....

Human Resources.....

General Services .....

*Capital Projects*.....

Information Systems .....

Auditor-Controller-Treasurer-Tax Collector .....

Clerk-Recorder-Assessor .....



# Recommended Budget

**Health & Human**

Department of Health Services





Budget Page 65 | Binder Tab 13

# Department of Health Services



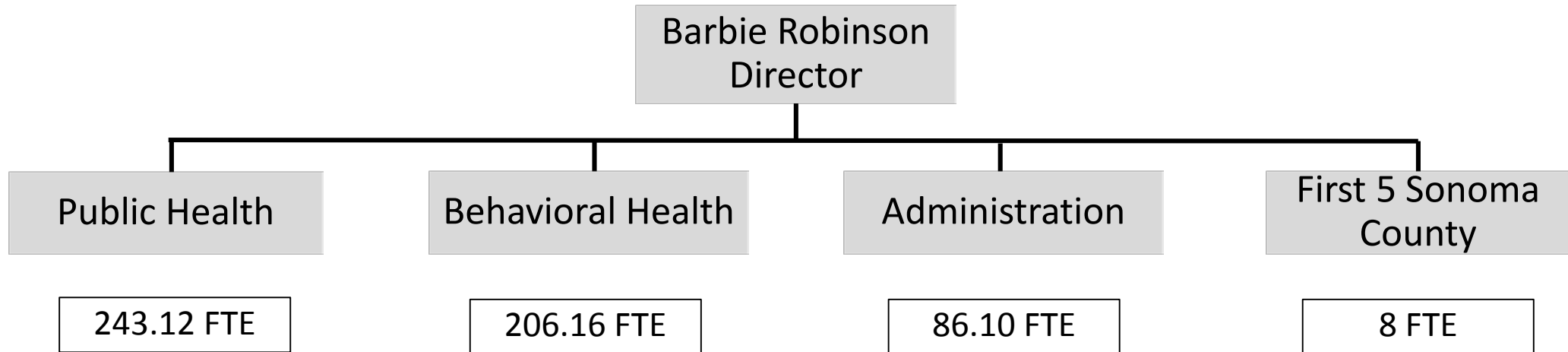
# Health Services Department Overview

FY 2017-18 ADOPTED: \$254,777,417

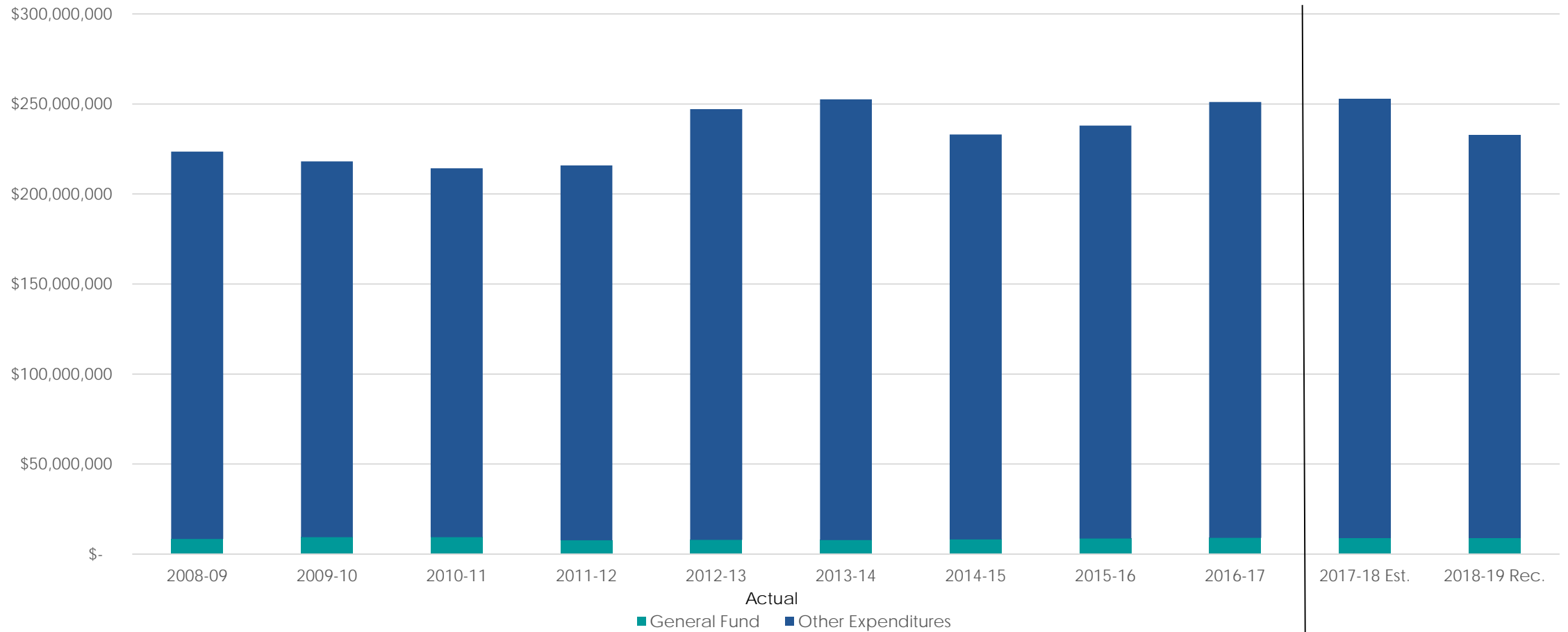
FY 2018-19 RECOMMENDED: \$232,890,302

NET CHANGE: \$(21,887,115)

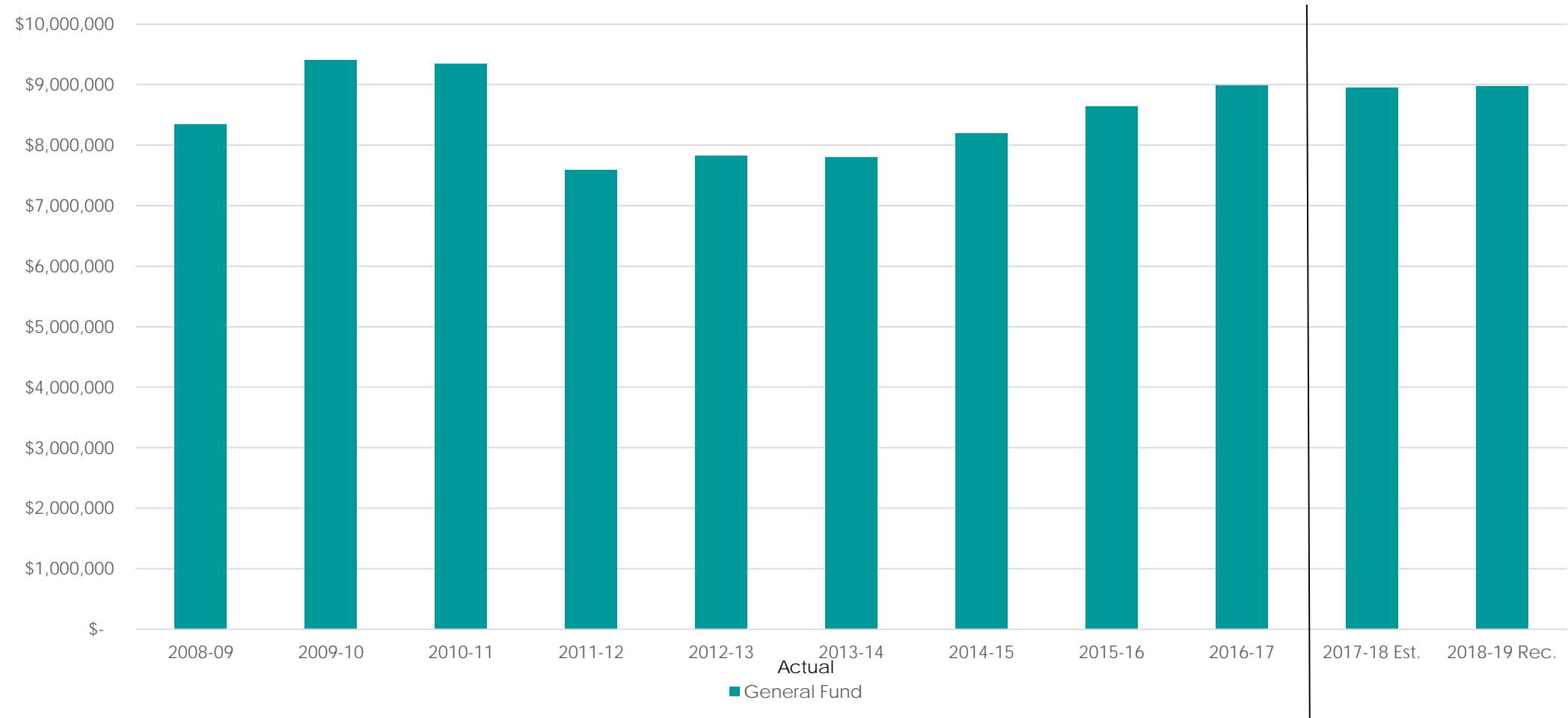
TOTAL FTE: 543.38



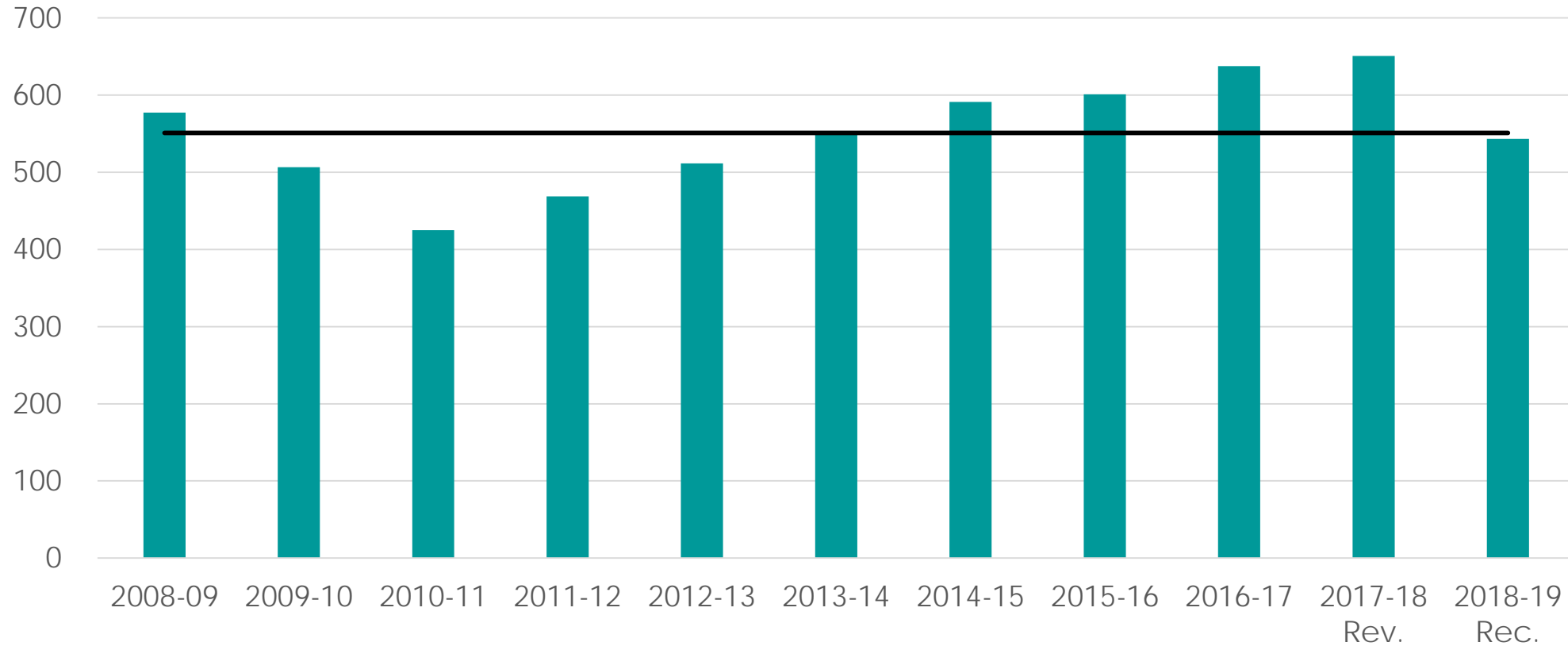
# All Funds Trend



# General Fund Trend



# Allocated Position Trend



# FY 2017-18 Accomplishments

- **Safety Net** – Partnered with other Departments to create the first Interdepartmental Multidisciplinary Team to coordinate services and care to the most vulnerable residents.
- **Measures of Health Report** – Published the first Summary Measures of Health Report describing Life expectancy and leading causes of death across Sonoma County.
- **Environmental Health** – Developed and implemented medical cannabis ordinance and permit program within the unincorporated areas of Sonoma County.
- **Dental Health Program** – Received a \$3.5 million award from the California Department of Health Care Services to increase preventative service utilization for Medi-Cal eligible children age six and under.
- **Community Support** – First 5 Commission directed nearly \$1,000,000 of funding to address short term impacts caused by the Sonoma Complex Fire.



# Health Services By the Numbers: FY 2017-18

## Public Health

377	Kindergarten Dental Assessments
2,458	School Sealant Program Participants
4,195	Death Certificates
78	Medical Marijuana Identification Cards
23,449	Public Health Lab Tests
6,671	Food Inspections conducted
3,689	Right of Entry Permits
6,571	Nurse and Social Worker Home visits

## Behavioral Health

500+	Individuals Received Responsible Beverage Training
650+	Mobile Support Team Clients
700+	Clients Served at Detox
1,450+	Mobile Support Team Encounters
1,800+	Individual's Provided Court Ordered DUI Classes
3,000+	Clients Provided SUD Services
4,000+	Individuals Provided Specialty Mental Health Services



# FY 2018-19 Objectives

- Establish a Psychiatric Health Facility
- Implement a fully integrated Electronic Health Record
- Improve its fiscal operations





# Public Health Division – Key Issues

- Expenditures: \$51,158,204      FTEs: 243.12
- The Public Health Divisions promotes optimal Health and quality of life for the people of Sonoma County through service, leadership, and community action.

## Key Issues

- Improve capacity to prepare for, respond to and recover from emergencies.
- Enhance systems of care and support to reduce untreated maternal mental health disorders for pregnant women and families with young children.
- Assess and prioritize essential public health services impacted by recent events, including the Sonoma Complex Fire.



# Behavioral Health Division – Key Issues

- Expenditures: \$78,721,696      FTEs: 206.16
- Behavioral Health programs provide for the recovery and wellness of children, youth, and adults in need of specialty mental health services and/or substance use disorder treatment.

## Key Issues

- Redesign of Mental Health System
- Staffing Decrease of 29.43 filled FTE and 77.89 vacant FTE
- State and Federal Compliance Issues



# First 5 – Key Issues

- Expenditures: \$6,853,427      FTEs: 8.0
- First 5 Sonoma champions the overarching goal that every child entering kindergarten is ready to succeed - investment in a broad range of services and programs that support early care and education, home visiting, developmental screening and support for parents.

## Key Issues

- State Prop 10 Funding continues to decline



# Administration – Key Issues

- Expenditures: \$19,771,239      FTEs: 86.10
- Administration Division supports the Department's operating divisions with accounting, budgeting, contracting, human resources, planning, information technology, compliance, and facilities.

## Key Issues

- Improve Administrative Infrastructure
- On going fire recovery efforts for reimbursement through FEMA for department costs



# Behavioral Health Restoration Plan

Board Binder, Tab 7



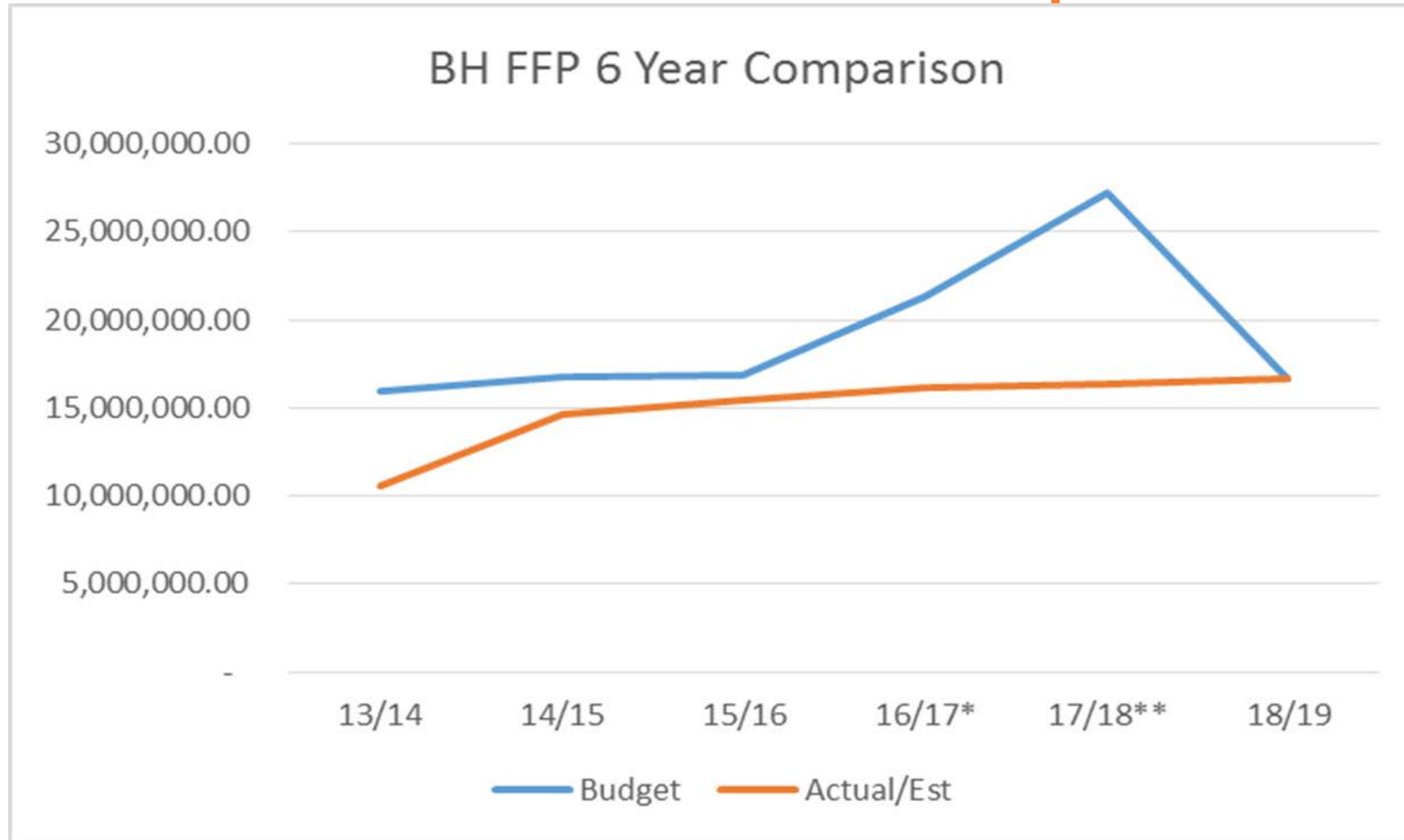
# Department FY 18-19 Fiscal Challenges

## Factors Contributing to \$19 Million Revenue Gap

- Over Projection of Federal Financial Participation
- Decreasing Revenue
- Crisis Stabilization Unit (CSU) – Limited Inpatient Beds for Vulnerable Populations



# Significant Fiscal Challenges – Over Projection of Federal Financial Participation



# Significant Fiscal Challenges Continued

## Factors Contributing to \$19 Million Revenue Gap

- Over Projection of Federal Financial Participation
- Decreasing Revenue
- Crisis Stabilization Unit (CSU) – Limited Inpatient Beds for Vulnerable Populations





# 2018-2019 Fiscal Strategies

- **Reduce Expenditures**
  - Staffing
  - Contracts
- **Increase Revenues**
  - Productivity
  - Operational Efficiencies and Improvements
  - Transfer Staff Into Revenue Generating Positions
- **Use of One-Time Funds**
- **System Redesign**



# Position/Program Change Requests

Change Request	Funding Sources	Cost	One-time / ongoing	CAO Recommendation
Add 1.00 Director of Public Health Nursing	91 Health Realignment & County Medi-Cal Administrative Activities (CMAA)	\$188,682	Ongoing	Recommended
Add 2.0 System Software Analysts	DHS Administrative Overhead	\$349,584	Ongoing	Recommended



# Behavioral Health System Redesign

- **Preserves Core Services for Most Impaired Mentally Ill Individuals**
- **Consolidates Services and Programs at Lakes Campus**
  - Enhanced Timeliness and Throughput
  - Prioritized Revenue Generation for Direct Service
  - Metrics for Fiscal, Quality and Regulatory Performance
- **The Village – A Multi-Service Integration Hub**
  - Evidence Based Model
  - ‘One Stop Shop’ for Diverse Services
- **Substantial Reductions to Direct Services and Contractors**



# Impacts of Proposed Behavioral Health Reductions

- Substance Use Disorder Programs
- Adult Mental Health Residential Treatment Services
- Transportation Services
- Youth and Family Services
- Oversight for Quality Management and Performance



# Proposed Restoration Funding Sources

Funding Source	Amount
SB 90 Children's Mental Health Mandate Repayment	\$6,520,000
Social Services Realignment Transfer	\$2,800,000
County Reinvestment and Revitalization Funds	\$2,400,000
Audit Reserve	\$1,700,000
Intergovernmental Transfer Fund Balance	\$2,800,000
Sheriff's Office Funding	\$400,000
Probation Funding	\$230,000
<b>Total</b>	<b>\$16,850,000</b>



# Proposed Use of Restoration Funding

- One-Time Funding
- Two Year Bridge to 2020 Ballot
- Behavioral Health Direct Services
- Staffing and Contracted Services



# Proposed Use of Restoration Funding - Staffing

## Summary of Proposed Staffing Changes

	<b>FY 18-19 Recommended Budget</b>	<b>Proposed Restorations</b>	<b>Net FTE Reductions</b>
Filled Positions	29.43 FTE	15.43 FTE	14.00 FTE
Vacant Positions	77.89 FTE	11.62 FTE	66.27 FTE
Total Impacted Staffing Allocations			80.27 FTE



# Proposed Use of Restoration Funding - Contractors

- Restore \$6.1 million in contracts
- Focused on Critical Behavioral Health Services
  - Substance Use Services
  - Adult Residential Services
  - Youth and Family Services







# Questions/Discussion





# Recommended Budget

**Health & Human Services**

Human Services Department

In Home Support Services



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# Human Services Department



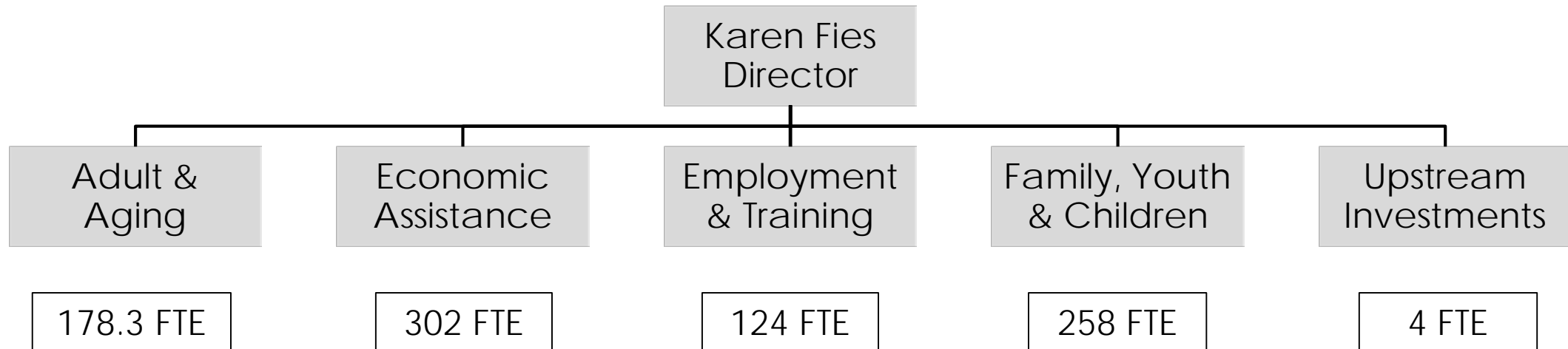
# Human Services Department Overview

FY 2017-18 ADOPTED: \$331,964,179

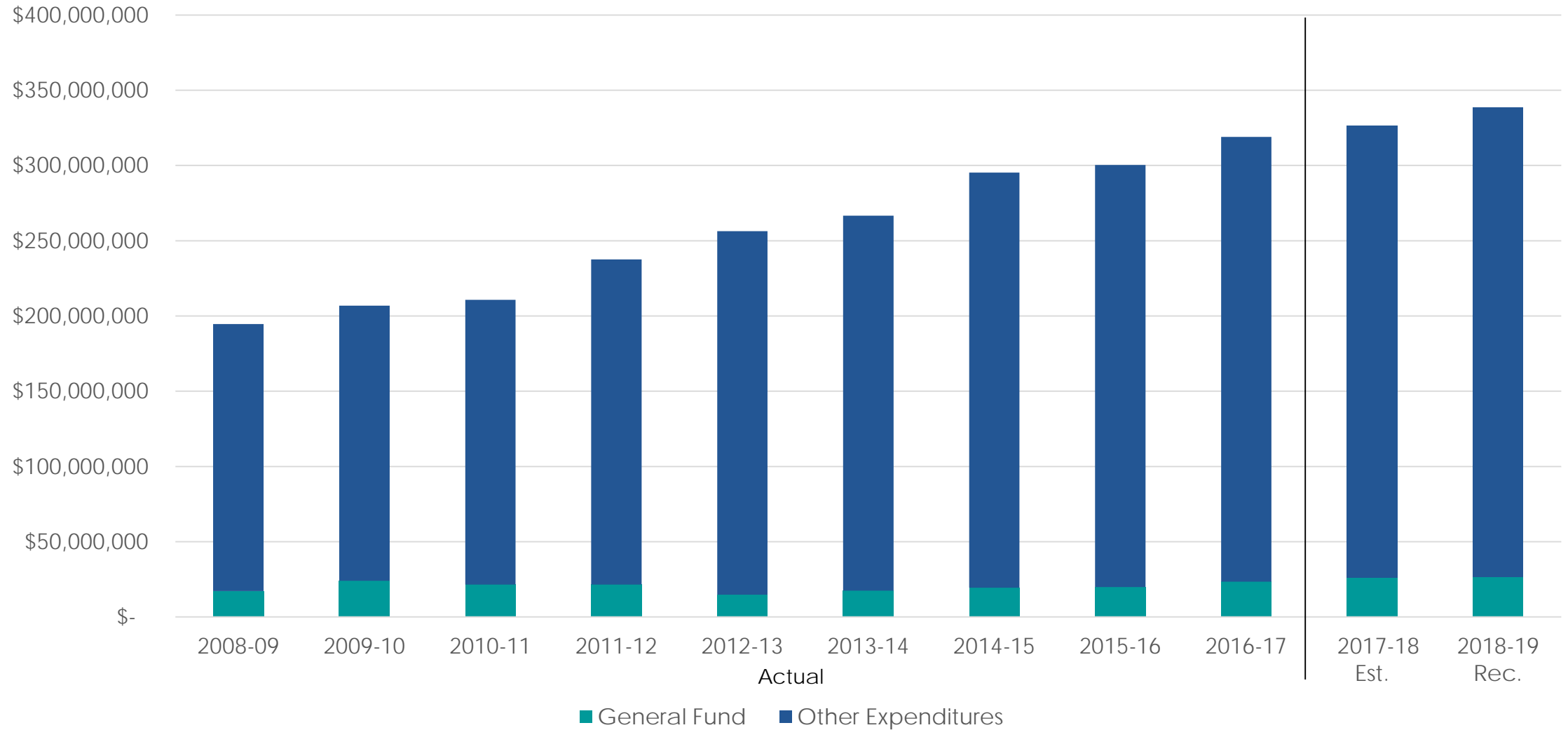
FY 2018-19 RECOMMENDED: \$338,748,895

NET CHANGE: \$6,784,716

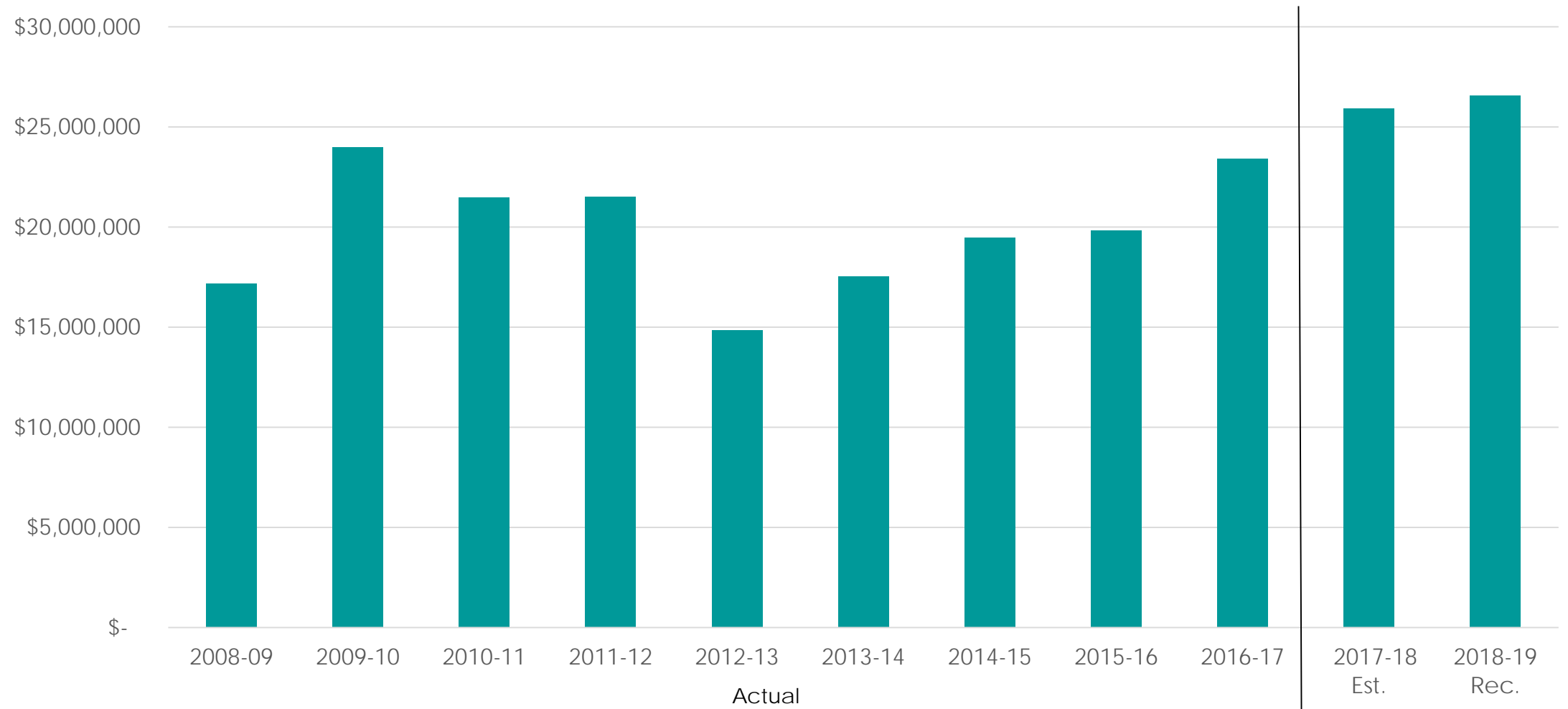
TOTAL FTE: 866.30



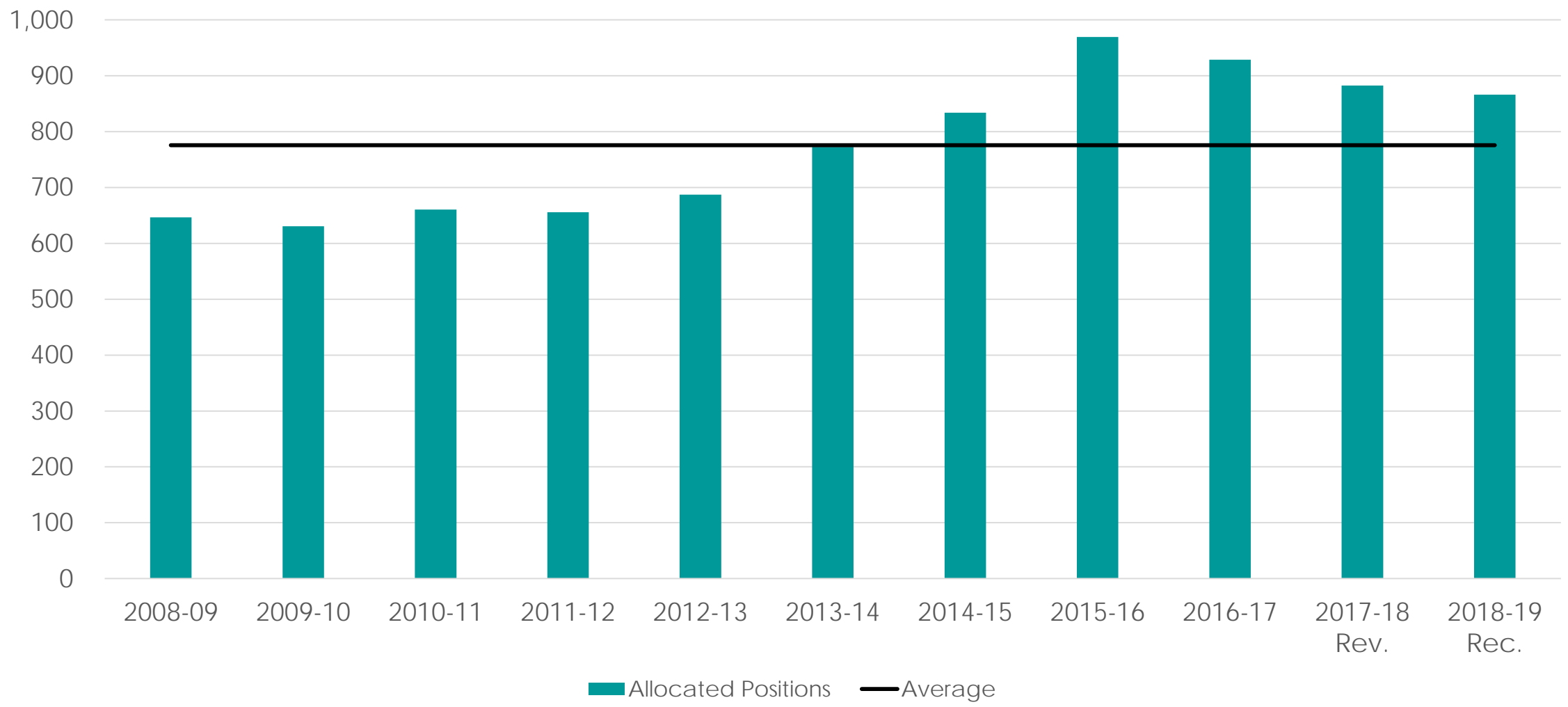
# All Funds Trend



# General Fund Trend



# Allocated Position Trend



# FY 2017-18 Accomplishments – Human Services

- **South County Center** – opened neighborhood/integrated service office
- **Adult and Aging** - grant to provide emergency housing to elder abuse victims
- **Family Youth and Children** – planning and preparation for transition of the Valley of the Moon Children’s Home to a short- term (ten day) residential facility
- **Employment and Training** – job fairs for employers and job seekers
- **Economic Assistance** – Disaster CalFresh
- **Planning Research Evaluation and Engagement** – Adverse Childhood Experiences and Resiliency Fellowship





# Human Services by the Numbers: FY 2017-18

## Individuals Receiving Assistance

Point in time: February 2018

<b>112,407</b>	Medi-Cal
<b>28,908</b>	CalFresh
<b>19,992</b>	Senior Meals
<b>5,887</b>	IHSS
<b>3,921</b>	CalWORKs
<b>469</b>	Foster Care
<b>269</b>	General Assistance

## Point in time: March 2018 Reports of Abused Received

**1,004**      **533**      **APS**  
**471**      \* **CPS**

## Veterans' Services

**107** Claims Filed

## Contracts with Community Partners

**\$17 Million**

\*Note: Last tally from Oct. 2017



# FY 2018-19 Objectives – Human Services

- **Adult and Aging** - Implement new grants for Housing Advocacy and Home and Community Based Alternatives Waiver
- **Family Youth and Children** - Complete System Improvement Plan and transition of Valley of the Moon facility to a 10-day shelter
- **Employment and Training** – Implement new provisions of CalWORKs 2.0
- **Economic Assistance** – Outreach and enrollment for Medi-Cal health insurance coverage.



# Adult & Aging

- Expenditures: \$62,939,399      FTEs: 178.3

The **A&A Division** helps to ensure the safety, independence and well-being of older adults, persons with disabilities and veterans and their families.

- Adult Protective Services
- Area Agency on Aging
- In-home Supportive Services
- Linkages
- Multipurpose Senior Services Program
- Public Administrator, Guardian, Conservator
- Veteran Services



# Economic Assistance

- Expenditures: \$43,133,191      FTEs: 302.0

The **EA Division** helps low-income and other individuals and families get medical insurance benefits, food purchasing assistance, financial help and other services to meet basic needs.

- Affordable Care Act
- CalFresh
- County Medical Services Program
- General Assistance
- Medi-Cal
- SSI Advocacy



# Employment & Training

- Expenditures: \$46,460,806      FTEs: 124.0

The **E&T Division** helps individuals and families with job search, employment and training services and financial assistance. Also assists employers find qualified workers and supports workforce development through community partnerships and the job center, Job Link

- CalWORKs
- Workforce Innovation and Opportunity Act
- Job Link
- Sonoma County Youth Ecology Corps
- Workforce Investment Board



# Family, Youth & Children

- Expenditures: \$83,829,989      FTEs: 258.0

The **FY&C Division** helps ensure the safety and well-being of children and teens that experience abuse, neglect or abandonment.

- Child Protective Services
- Adoptions
- Valley of the Moon Children's Center
- Redwood Children's Center



# Upstream Investments

- Expenditures: \$713,130      FTEs: 4.0

The **Upstream Investments** team provides recommendations on:

- Prevention-focused policies.
- Interventions to increase community equity.
- Reductions to monetary and social costs “downstream”.



# Human Services Department

## Key Issues

- Increased operating expenses **are greater** than revenues.
- State regulations for 2011 IHSS Maintenance of Effort (MOE) changed in FY 2017-18 resulting in reduced state revenues, redirected realignment funds and increased use of county general fund.
- Continuum of Care reform requires changes in services to vulnerable children





# Human Services Department

## Key Issues

13.0 FTE position reductions proposed across the Human Services Department:

- Adult & Aging = 1.0 FTE
- Economic Assistance = 4.5 FTE
- Family, Youth & Children = 6.5 FTE
- Administrative Services = 1.0 FTE



# Proposed Positions for Elimination FY 2018-19



Reduce positions to decrease operating costs by \$1.46M:

Position Title	FTE
Account Clerk II	2.0
Children's Residential Care Counselor I/II	3.0
Cook	2.0
Eligibility Specialist I/II	1.0
Eligibility Specialist Supervisor	1.0
Office Support Supervisor	0.5
Program Planning & Evaluation Analyst	1.0
Senior Eligibility Specialist	1.0
Senior Office Assistant	0.5
Social Service Worker III	1.0
<b>Total</b>	<b>13.0</b>





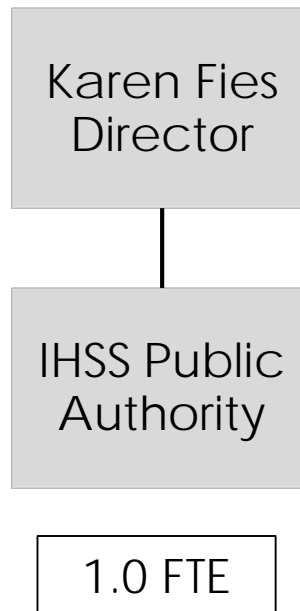
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# In-Home Supportive Services Public Authority

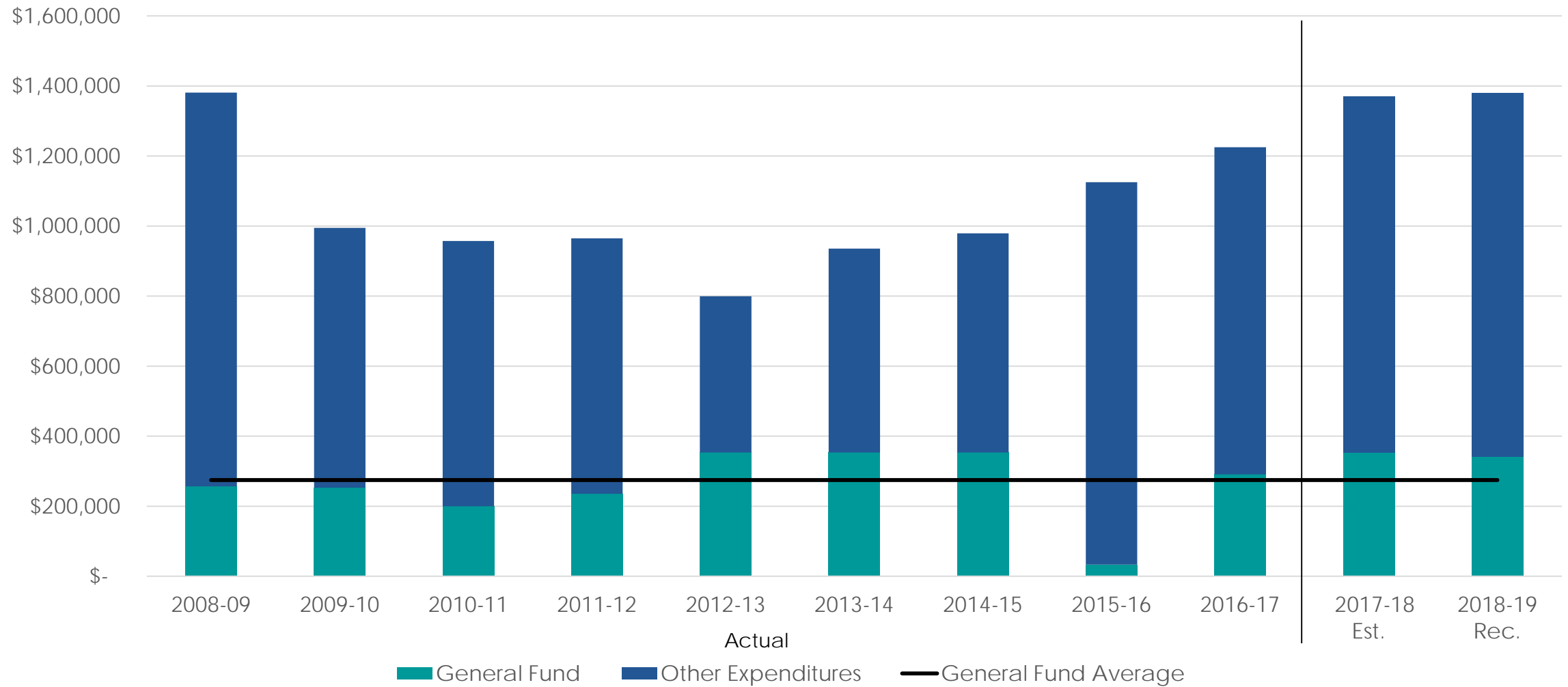


# IHSS Public Authority Department Overview

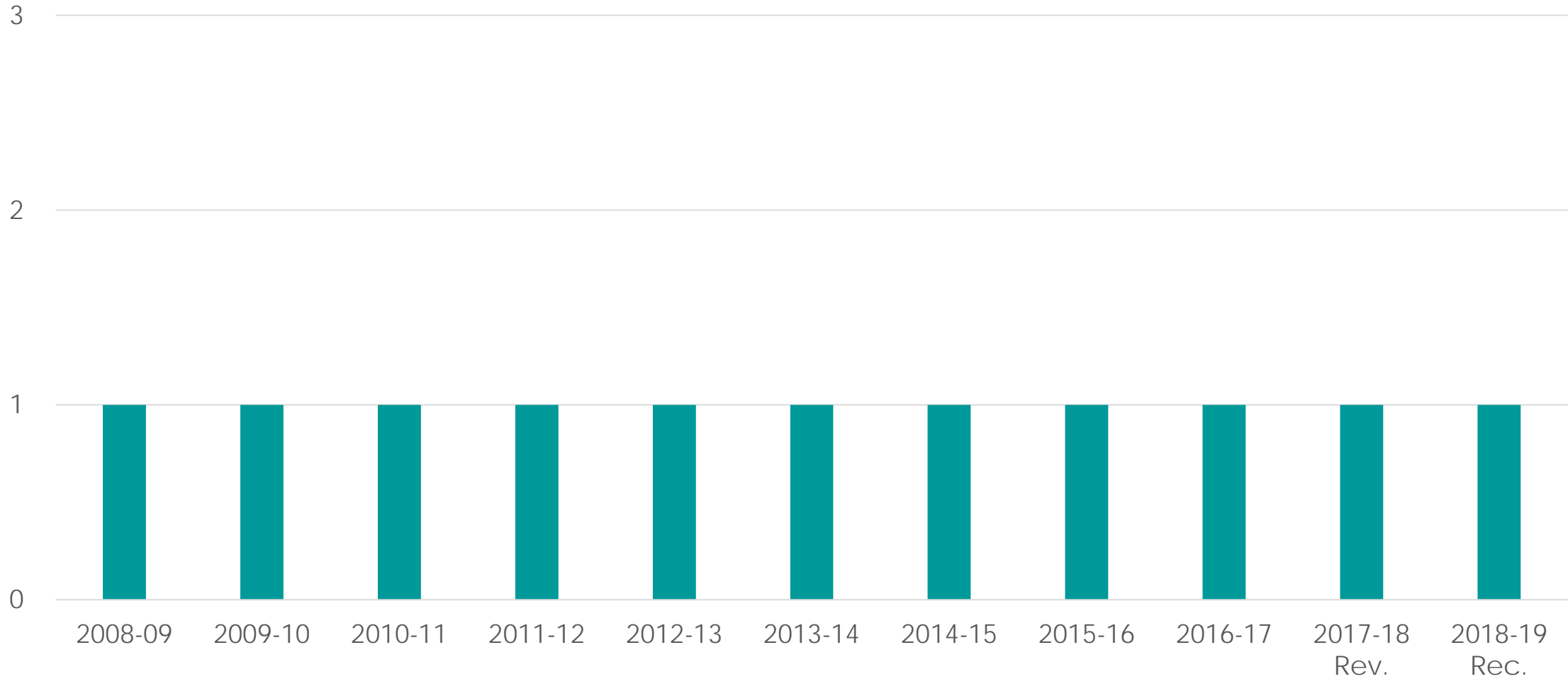
FY 2017-18 ADOPTED: \$1,436,100  
FY 2018-19 RECOMMENDED: \$1,380,580  
NET CHANGE: \$(55,519)  
TOTAL FTE: 1.0



# All Funds Trend



# Allocated Position Trend



# FY 2017-18 Accomplishments – IHSS Public Authority

- Provided orientation and approval to almost 1300 new IHSS care providers
- Added new care providers to the Public Authority Caregiver Registry
- Matched IHSS clients with a Registry caregiver
- Authorized replacement paychecks for IHSS Providers impacted by the fires
- Implemented Electronic Timesheets for IHSS Providers
- Implemented an Interactive Voice/Web Response to give IHSS caregivers a self-service option to access timesheet and paycheck information.



# IHSS Public Authority By the Numbers: FY 2017-18

- 1,290** New IHSS care providers
- 780** IHSS clients matched with a Registry caregiver
- 134** Caregivers added to the Registry
- 60+** Replacement checks for IHSS Providers affected by the fires
- 25%** IHSS Providers in Sonoma County enrolled to receive Electronic Timesheets





# FY 2018-19 Objectives – IHSS Public Authority

- Match 800 client requests for caregiver assistance with Registry caregivers.
- Add 150 new caregivers to the Registry.
- Implement Paid Sick Leave for IHSS Providers as required by Senate Bill 3.



# IHSS Public Authority

- Expenditures: \$1,380,580      FTEs: 1.0

## The Public Authority :

- Is an independent entity - members of the Board of Supervisors serving as the Public Authority's Board of Directors.
- Is the IHSS care providers' employer of record for the purpose of collective bargaining over wages, benefits, and other conditions of employment.
- Manages the IHSS care providers' application, orientation, background check, and enrollment
- Connects IHSS care providers' access to the state IHSS provider payroll system.



# IHSS Public Authority

## Key Issues

IHSS Maintenance of Effort(MOE) changes funding for Public Authority Administration

Provide disaster preparedness information to IHSS caregivers and clients.

Community coordination of disaster response planning focused on care coordination and support to persons with access and functional needs.





# Human Services Department & IHSS Public Authority Questions/Discussion





# Recommended Budget

Health & Human  
Child Support Services

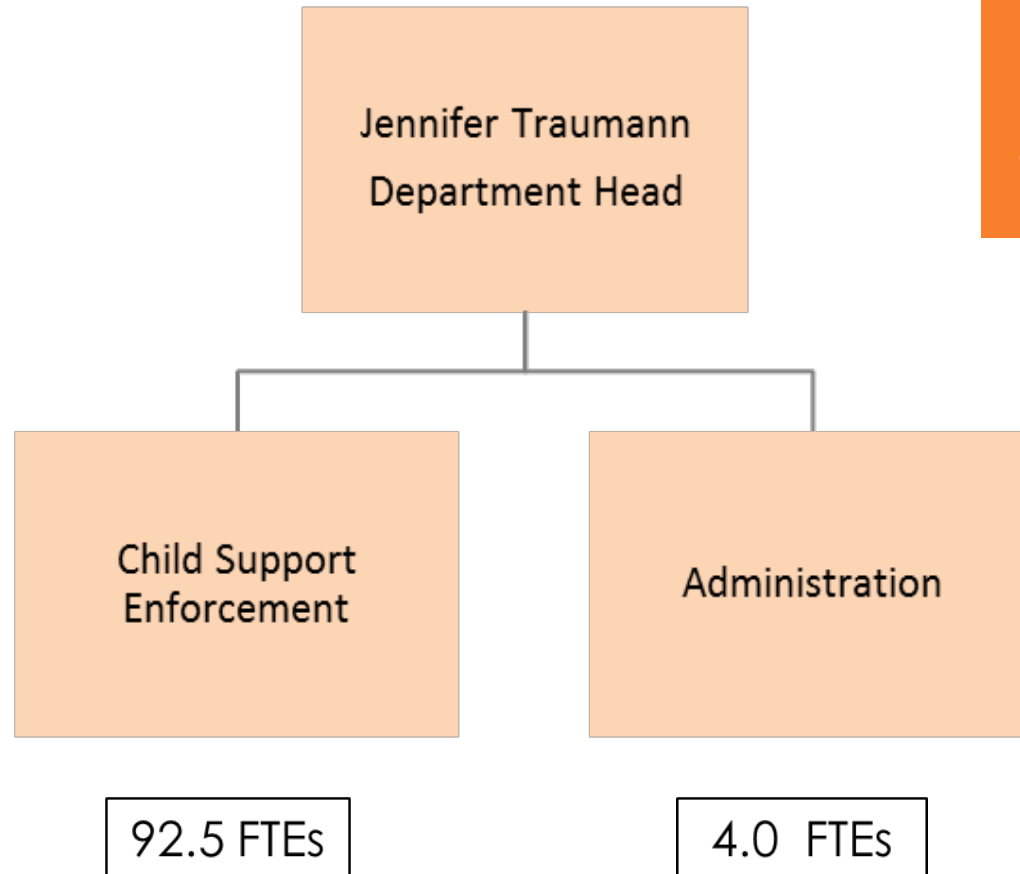
A silhouette of a person lifting a child into the air against a bright orange sunset sky. The person is on the left, and the child is being held high. The background is a gradient of orange and yellow, with some tree branches visible in the upper right and lower left.

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# Child Support Services



# Department Overview



FY 2017-18 ADOPTED: \$14,725,904

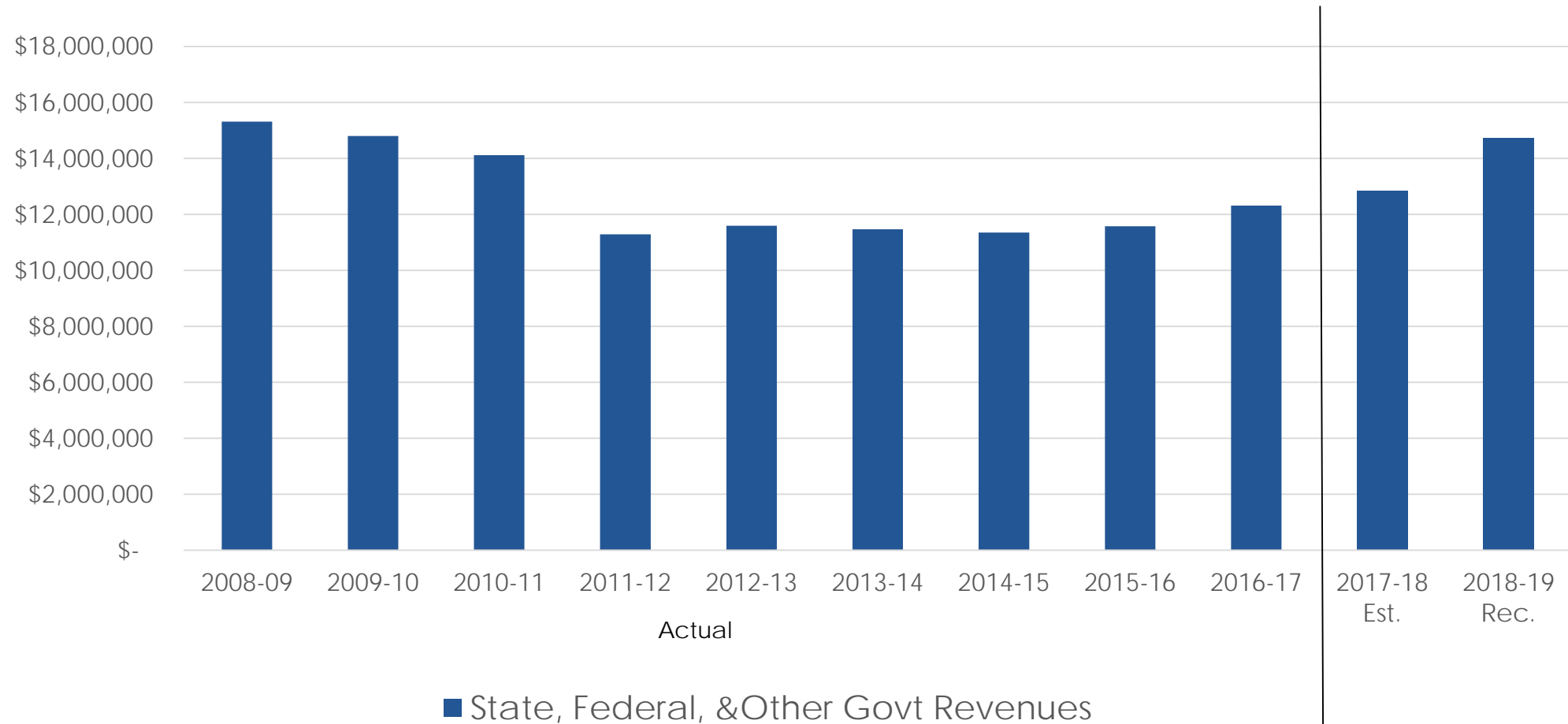
FY 2018-19 RECOMMENDED: \$14,725,904

NET CHANGE: \$0

TOTAL FTE: 96.5

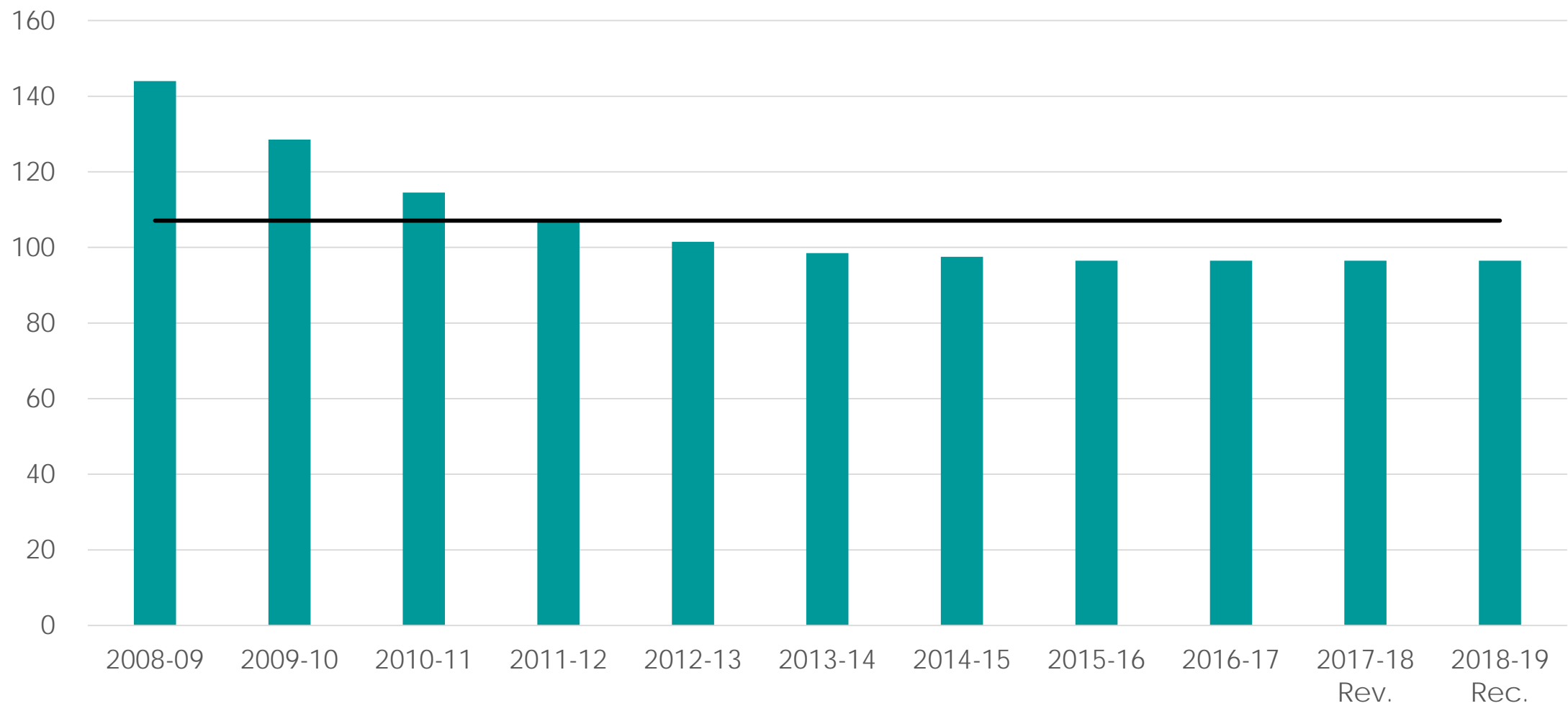


# All Funds Trend





# Allocated Position Trend



# FY 2017-18 Accomplishments

- Increased total collections by 9.8% for \$34.1 million - highest in all CA counties.
- Launched customer service gold standards.
- Ranked in Top 5 Counties in CA.
- Exceeded state average in all 5 Federal Performance Measures.
- State award for decreasing the number of days to deliver the first payment to families by 15 days.



# Regional Parks By the Numbers: FY 2017-18

## Child Support Cases

**34,119,746** Distributed Funds to Families

**25,300** Dependents

**18,200** Cases

**\$316** Average Child Support Amount

**5** State Performance Ranking

## Performance

**73%** Timely distributions for minor children

**61%** Negotiated Agreements Compared to 26% Statewide (#1 in CA)

## Customer Service

**9** Business Outreach Events

**24** Community Outreach Events



# FY 2018-19 Objectives

- Partner with ACCESS Sonoma County to assist families.
- Increase percentage of agreements with families with a goal of 60%.
- Continue to reduce the number of days to open a case and deliver first payments to families.
- Expand public outreach by attending 22 community events, hosting 3 participant events, and meeting 10 business partners.



# Child Support Enforcement

- Expenditures: \$13,982,506      FTEs: 92.5
- Paternity Establishment
- Establish Child Support Orders
- Enforce Child Support Orders
- Health Insurance Orders
- Collections
- Locate Services
- Legal Services



# Child Support Enforcement

## Key Issues

State of California is working to reform the current allocation methodology for child support funding to all counties.



# Administration

- Expenditures: \$743,398      FTEs: 4.0
- Fiscal Management
- Grant Reporting
- Contract Management
- Human Resources





# Questions/Discussion







# Recommended Budget

**Development Services**

Community Development Commission



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# Community Development Commission



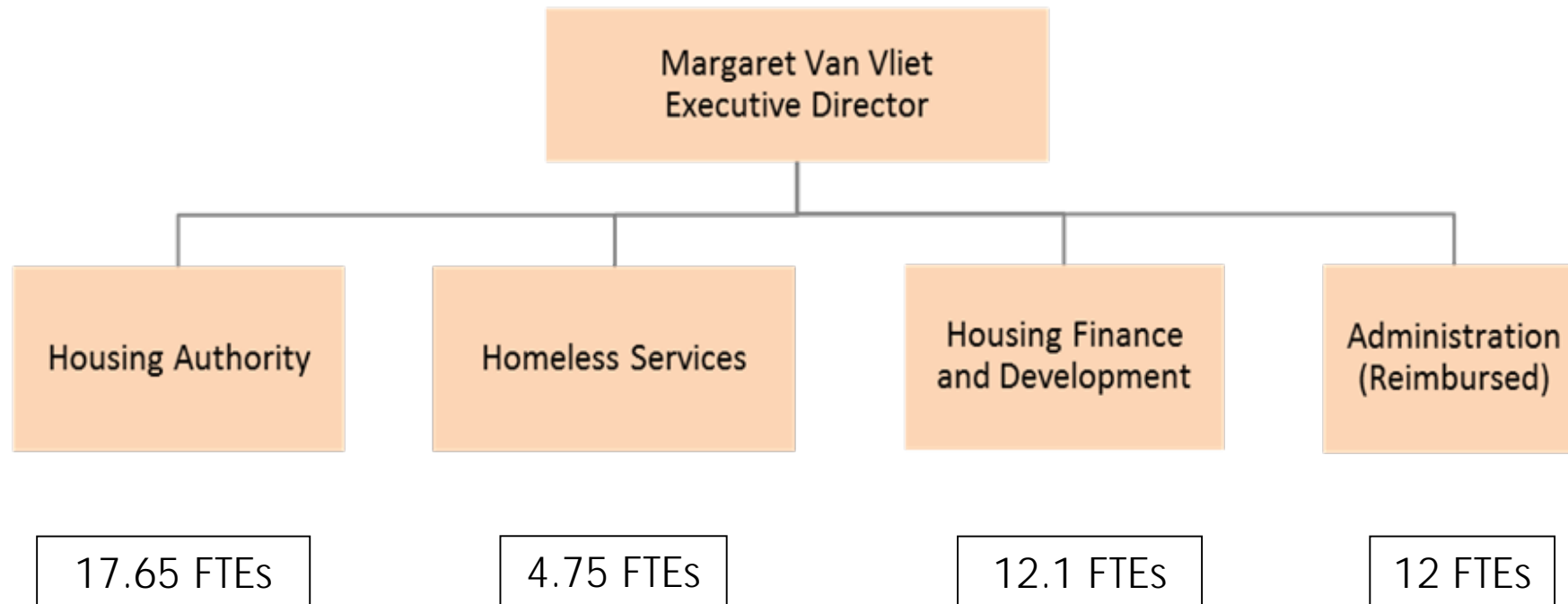
# Department Overview

FY 2017-18 ADOPTED: \$66,524,044

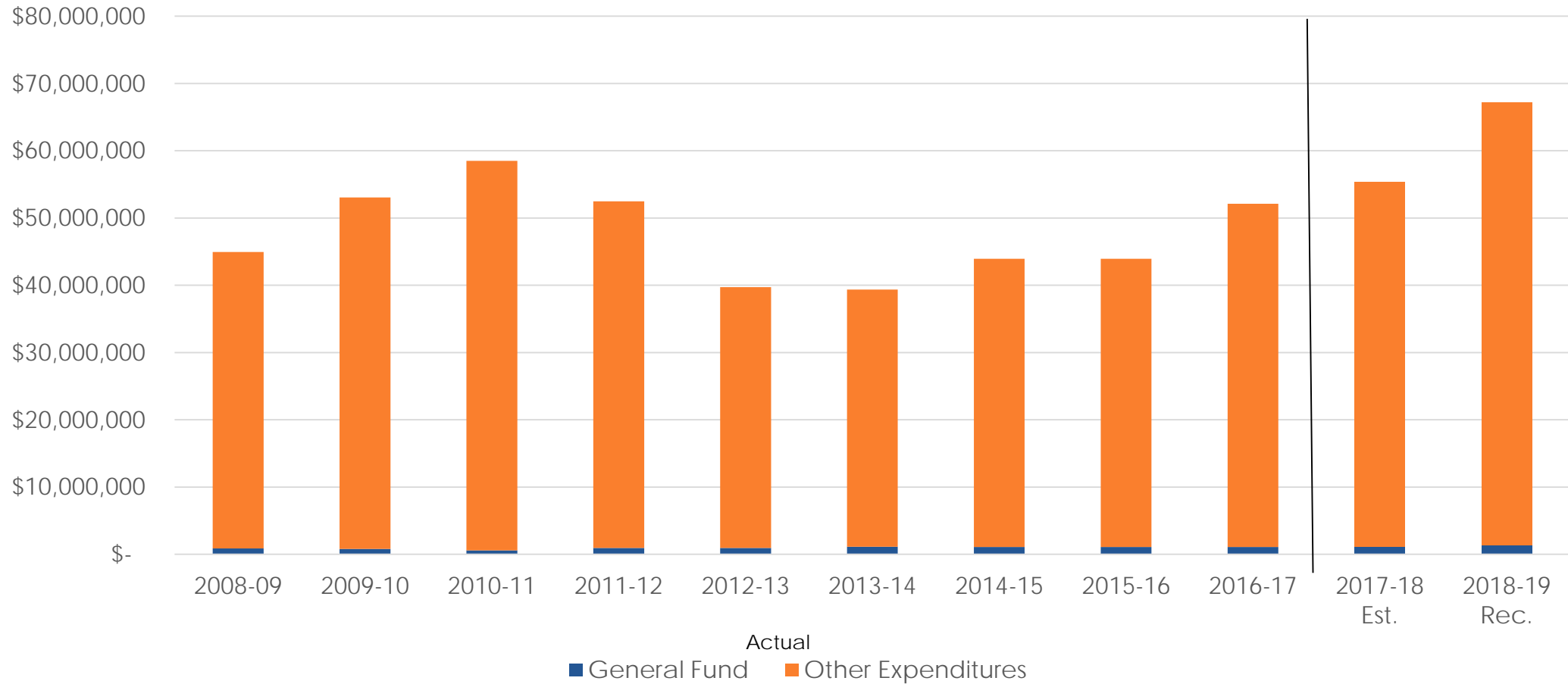
FY 2018-19 RECOMMENDED: \$67,134,744

NET CHANGE: \$610,700

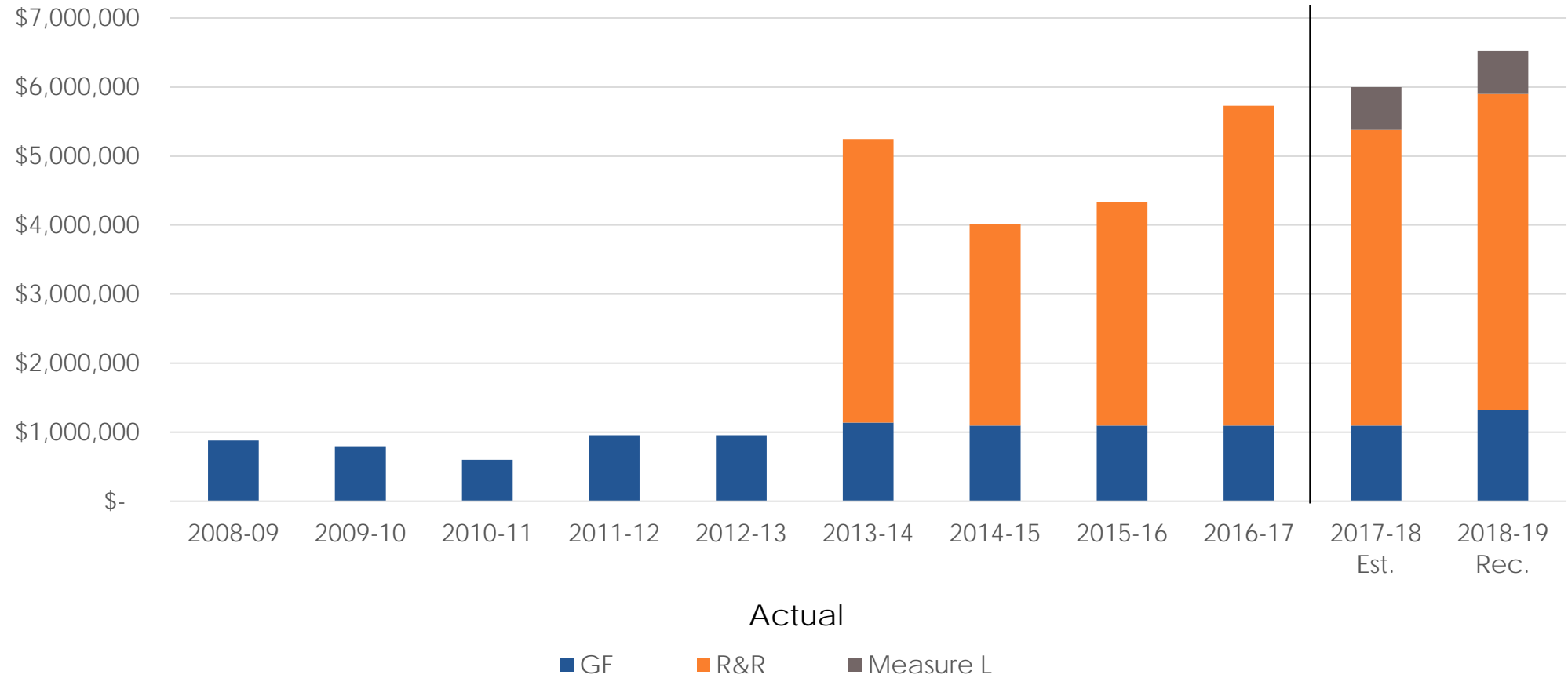
TOTAL FTE: 46.5



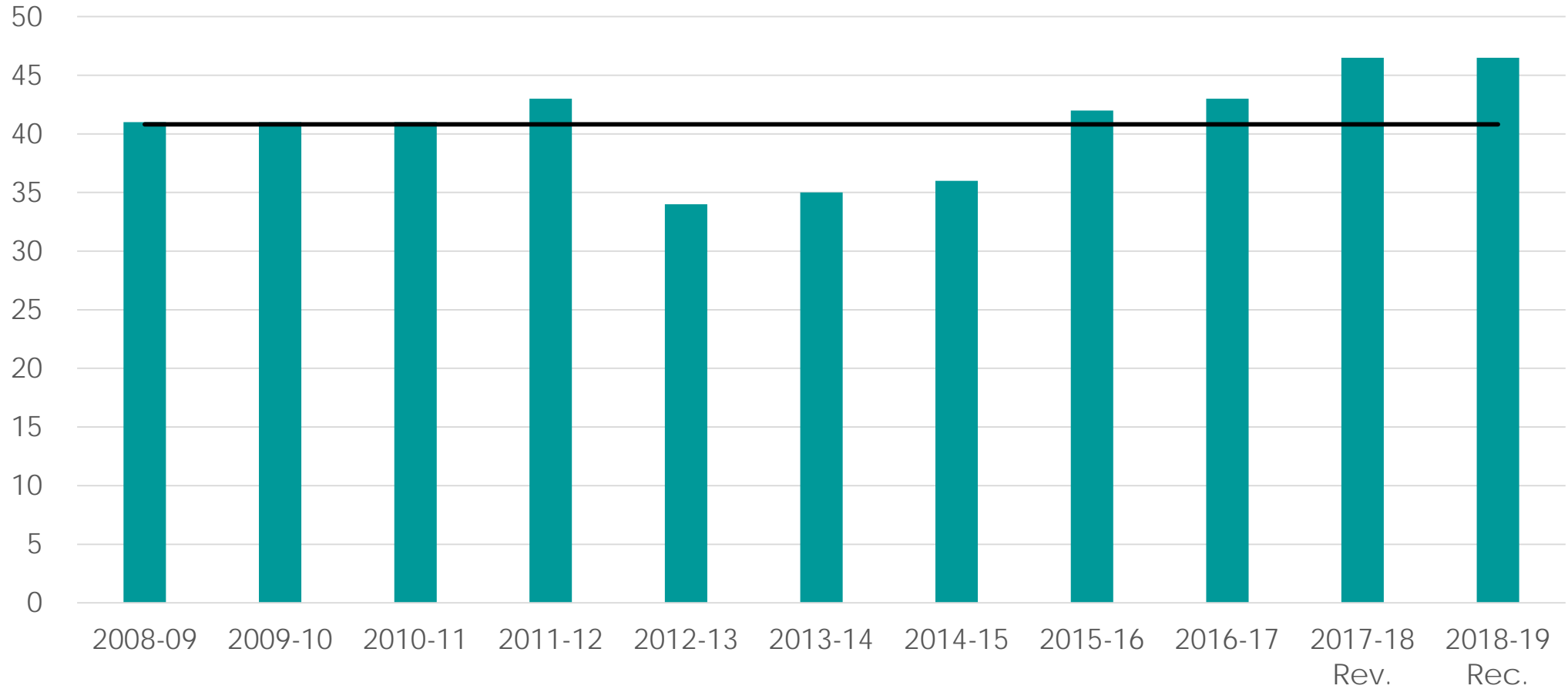
# All Funds Trend



# General Fund Trend



# Allocated Position Trend



# FY 2017-18 Accomplishments

- Provided financing resulting in completion of 60 new affordable housing units and 253 more under development.
- Enrolled 1,013 homeless individuals into the new Coordinated Entry program resulting in 255 placed in shelters and 43 in permanent housing.
- Pursued and received \$1.26M+ in grant funding for chronically homeless, persons with HIV/AIDS, and homeless youth with disabilities resulting in 140 eligible households receiving rental assistance.



# Community Development Commission

## By the Numbers: FY 2017-18

### Housing Authority

- 3,000** Tenants Receiving Rental Assistance
- 17** Years that the Housing Authority has been ranked as "High Performing"
- 5** Graduates from the Family Self-Sufficiency Program

### Homeless Services

- 1,013** Homeless people enrolled in Coordinated Entry
- 1,082** Homeless people placed into permanent housing

### Housing Finance & Development

- 4.5 M** Dollars Awarded
- 253** Affordable Units under development
- 60** Affordable Units built
- 21** Homes Rehabilitated
- 6** First-time Homebuyers assisted
- 5** Homes Protected from Flooding





# FY 2018-19 Objectives

- Complete redesign of the Homeless System of Care
- Undertake a robust landlord engagement effort & tenant education program
- Undertake a data system upgrade
- Further the development of Commission-owned properties at West College Avenue and Roseland Village Neighborhood Center
- New federal, state, and private financing will be maximized to leverage County investments and expand production of affordable homes



# Community Development Commission Programs

- Expenditures: \$67,134,744                      FTEs: 46.5
- The Commission is the lead agency for housing and homelessness for the County of Sonoma:
  - The **Housing Authority** administers ~3,000 federal Housing Choice Vouchers providing rent assistance to low-income households
  - **Homeless Services** leverages a blend of funding sources to support local non-profits working to prevent and end homelessness & hosts the Sonoma County Continuum of Care – a homeless services planning consortium on behalf of the cities of Petaluma and Santa Rosa and the County of Sonoma.
  - **Housing Finance & Development** administers gap funding and loans to create new affordable housing units, provide home ownership opportunities to qualified homebuyers, as well as preserve existing affordable housing



# Community Development Commission Programs

## Key Issues

Redesigning the Homeless system of care

Improving Housing Authority Service Delivery

Increasing access to capital for housing development

Improving the capacity of the organization's ability to deliver on its mission

Federal Budget support for the US Department of Housing and Urban Development (HUD) programs



# Housing Authority

- Expenditures: \$34,762,310      FTEs: 17.65
  - Programs Include
    - Housing Choice Voucher Program
    - Family Unification
    - Veterans Affairs Supportive Housing
    - HOME Tenant Based Rental Assistance
    - Continuum of Care Permanent Supportive Housing Programs
  - Additional Program Opportunities
    - Mainstream Voucher Program
    - Family Unification Program expansion



# Housing Authority

## Key Issues

Build stronger relationships with rental housing industry and recruit more landlords to participate in the program

Implement service delivery improvements as recommended by national consultant

Strategically project-base vouchers to facilitate development of new rental housing

Pursue additional funding opportunities for new and expanded rent assistance programs



# Housing Finance and Development

- Expenditures: \$19,875,770      FTEs: 12.1
  - Affordable Housing Programs Include;
    - Gap Lending supporting affordable housing development (County Fund for Housing)
    - Administration of Federal funding for affordable housing development and preservation (CDBG/HOME).
    - Re-development of Commission-owned real estate.
    - Loan underwriting and servicing for affordable single-family homeownership programs
    - Asset management and program compliance for Federal, State, Local housing programs
  - Construction Services Programs Include;
    - Grant Programs: Flood Elevation, Earthquake Resistant Bracing
    - Loan Programs: Housing Rehabilitation, CalHome Rehabilitation, Commercial Rehabilitation



# Housing Finance and Development

## Key Issues

Complete environmental remediation and begin infrastructure construction at Roseland Village

Select a developer for the West College Ave property and facilitate entitlements and community engagement

Coordinate with cities to support their development pipelines where feasible

Strengthen asset management systems

Increase through-put of home repair and hazard mitigation projects

Seek additional funding sources; prepare for the potential to administer bond proceeds



# Homeless Services

- Expenditures: \$4,818,686      FTEs: 4.75
- The Homeless Services team leads the County's efforts to end homelessness:
  - Hosts the Continuum of Care consortium of nonprofit and public agencies working to become a single system of care;
  - Manages the County's homeless data collection efforts, including the Annual Homeless Count and the Homeless Management Information System, which inform strategy and performance measurement for the system of care;
  - Administers approximately 60 federal, state and local funding agreements with community partners, providing technical assistance and monitoring compliance with a challenging blend of regulations; and
  - Provides critical support to the ACCESS Sonoma/Safety Net project, the Lower Russian River Task Force, the Homeless Outreach Service Team and other county initiatives.





# Homeless Services

## Key Issues

Complete the redesign of the system of care, including creation of a new governance structure

Deepen collaboration with all cities and non-profit service providers to close service gaps and serve greater numbers of people

Continue improving data systems to increase transparency



# Administration Services

- Expenditures: \$7,677,978      FTEs: 12
- The Commissions Administration Services team provides:
  - Executive management
  - Coordination with the Office of Recovery and Resilience
  - Budgeting and cost allocation analysis
  - Accounting, invoicing and bill paying services for the Commission
  - Audit compliance and reporting
  - Office management including facilities management, Human Resources support and Information Technology management for the Commission
  - Policy analysis, community engagement and public information
- The ~\$7.7M of Administration costs are allocated and charged to the Commission's specific programs. The Expenditures shown for each of the Commission's three program-delivery divisions include all allocated Administrative charges. The Commission's Budgeted Revenue includes intra-departmental reimbursements for these costs.



# Administration Services

## Key Issues

Provide shared leadership for the County housing strategy and coordination with the Office of Recovery and Resilience

Deepen community engagement and regional collaboration

Upgrade data systems

Improve capacity to track and report on state and federal funding sources



# Position/Program Change Requests

Change Request	Funding Sources	Cost	One-time/ongoing	CAO Recommendation
Sonoma Valley homeless service capacity building	R&R	\$250,000	One-Time	Recommended
Time-limited position to provide grant support for CDBG-DR funding	R&R	\$150,250	Ongoing	Recommend funding for 1 <sup>st</sup> year, Use CDBG-DR thereafter
Technology and data management improvement	R&R	\$1,000,000	One-time	Recommend \$100,000 to research and scope with ISD



# Questions/Discussion





# Recommended Budget

Justice Services  
PROBATION



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# Probation



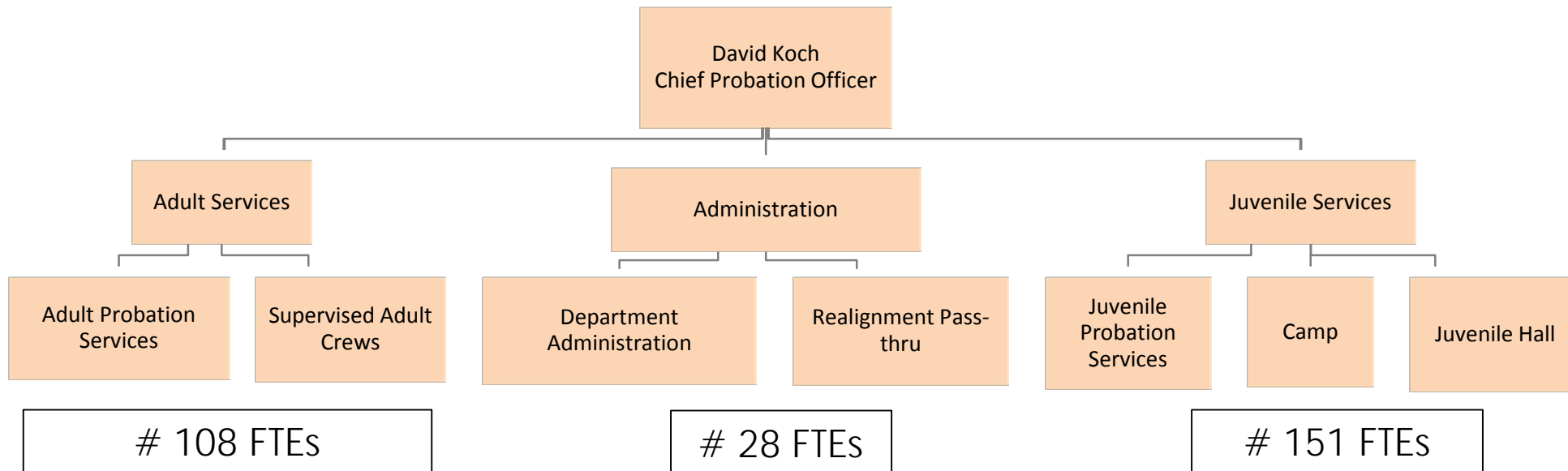
# Department Overview

FY 2017-18 ADOPTED: \$75,624,447

FY 2018-19 RECOMMENDED: \$78,414,156

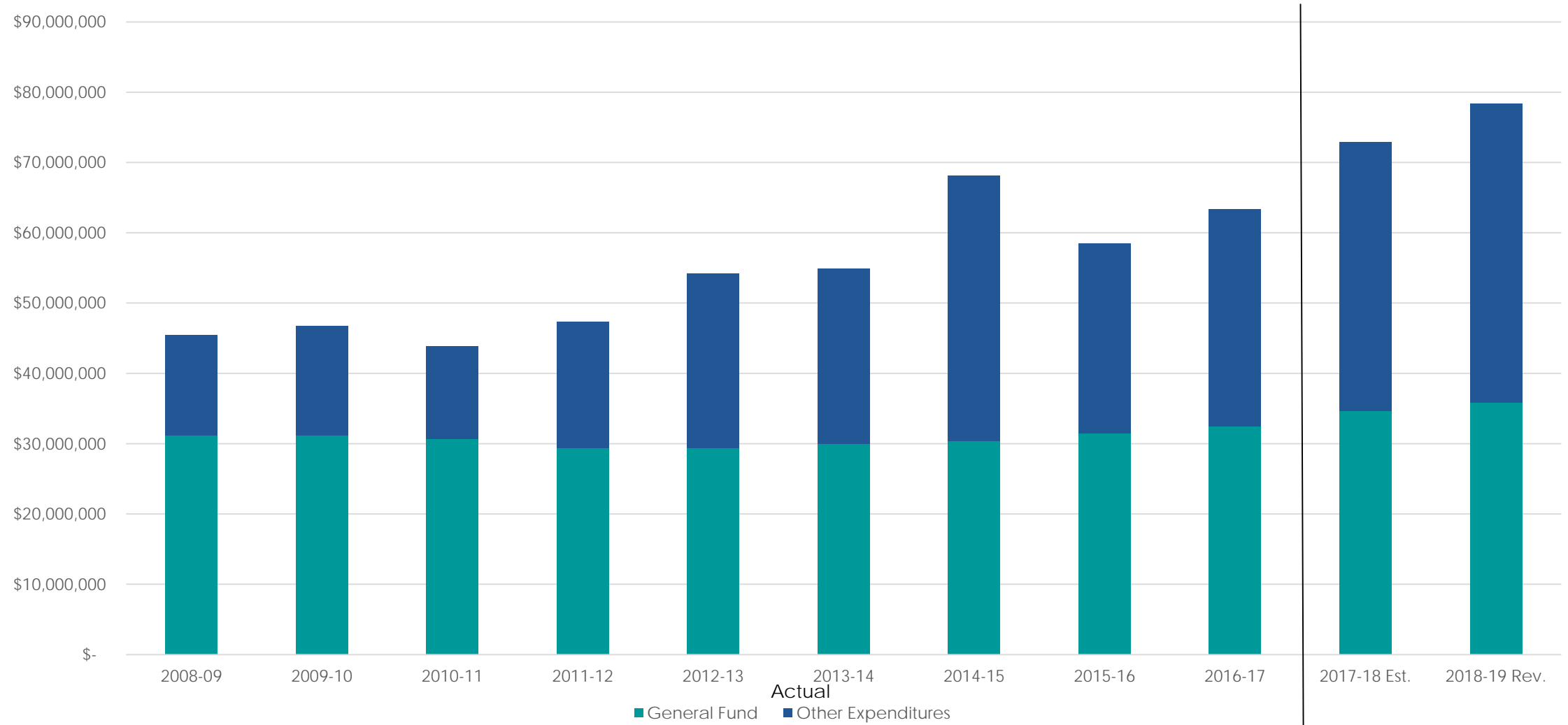
NET CHANGE: \$2,789,709

TOTAL FTE: 287

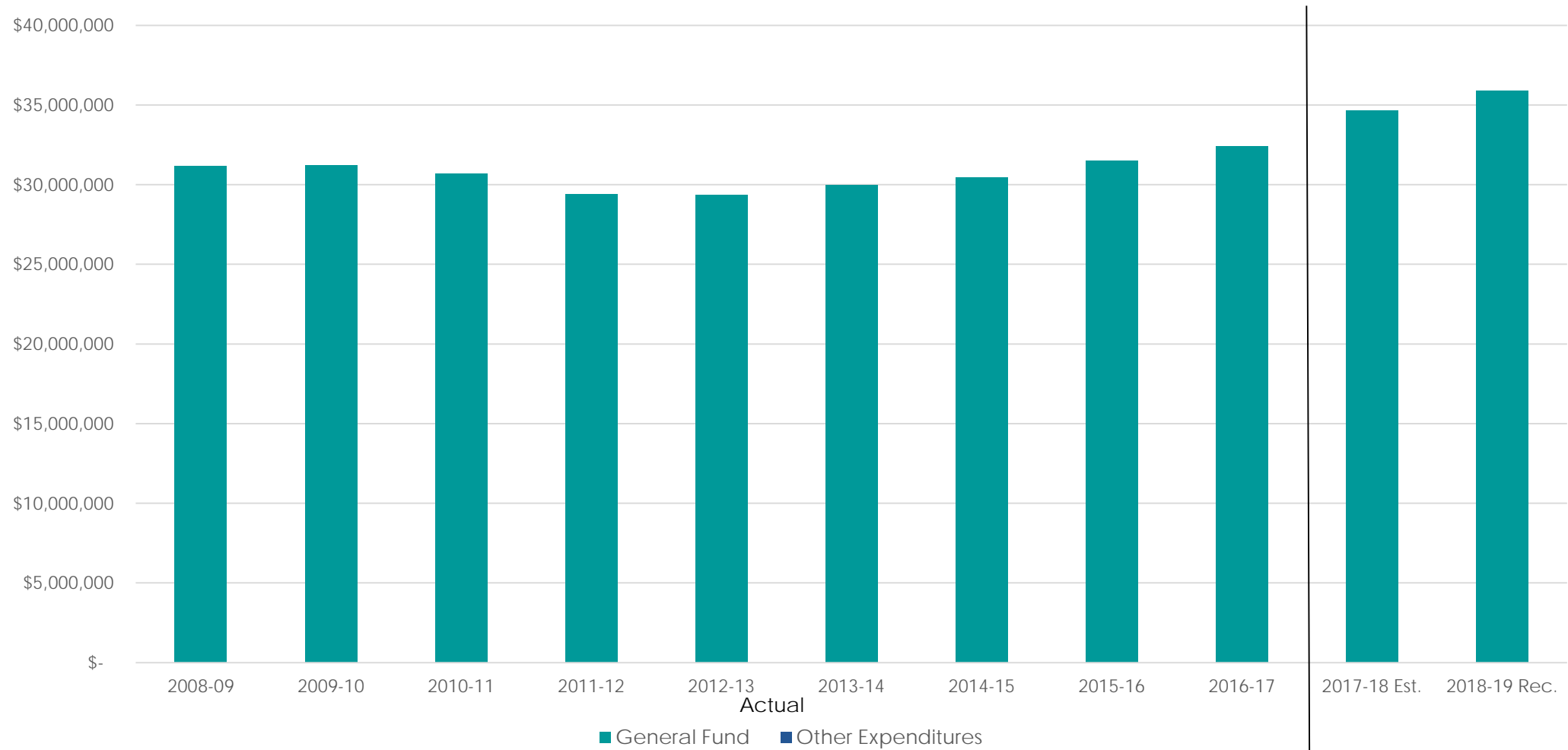




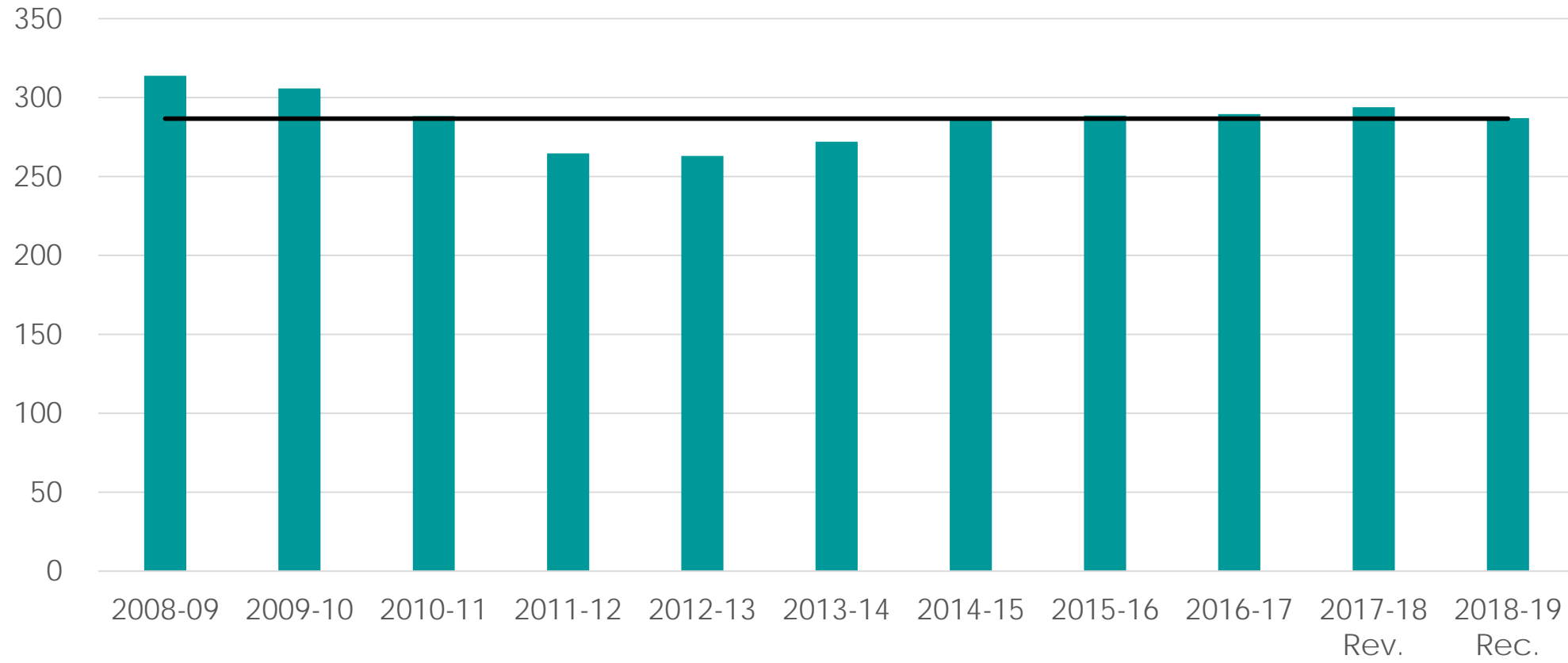
# All Funds Trend



# General Fund Trend



# Allocated Position Trend



# FY 2017-2018 Accomplishments

- Strategic Plan 2018-2021:
  - **Evidence-Based Practices and Data Driven Decisions**
  - **Internal Capacity and Effectiveness**
  - **County Safety Net**
  - **Collaboration with Partners and Community**
- Enhanced Planning, Implementation, and Evaluation
- Increased support for vulnerable populations
- Revamped performance management system
- Fire response



# Probation Department By the Numbers: FY 2017-2018

- 2,447** Adult Probation Clients
- 304** Juvenile Probation Clients
- 1,272** Adult Investigations Completed
- 211** Juvenile Investigation Reports
- 350** Youth Served by Diversion Programs
- 59,215** Supervised Adult Crews Hours Served
- 2,709** Juvenile Work Crews Hours Served

## Pre-Trial Program Clients

- 85.6%** No Failure to Appear for Court
- 97.2%** No New Offense



# FY 2018-2019 Objectives

- Using data, evaluate evidence based practices and programs
- Improve staff engagement and participation in departmental decisions
- Actively support ACCESS Sonoma County
- Collaborate with partners on diversion, housing and community based treatment services
- Implement “Response Grid” policies in the Adult and Juvenile Services Divisions
- Enhance Pretrial Supervision services for mentally ill defendants



# Adult Division

- Expenditures: \$21,126,827      FTEs: 108
- **Adult Services**, provides court services, community supervision, and referral to appropriate therapeutic services for adult clients, with specialty units for specific populations such as gang members, sex offenders, those with a high risk to reoffend, and mentally ill offenders. Supervised Adult Crews, is an alternative work program for adult offenders who are assigned to work crews where they complete meaningful projects throughout the county.



# Adult Division

## Key Issues

Pre-Trial services funding

Transitional release planning

Transitional housing

Effective programming and interventions for adults on supervision

Legislative changes

Implement Response Grid





# Juvenile Division

- Expenditures: \$29,761,207      FTEs: 151
- **Juvenile Services** includes the Juvenile Hall, to provide temporary, safe, and secure detention for youth in need of intensive supervision and rehabilitation in a structured environment. Probation Camp is designed to address anti-social or illegal behavior and thinking patterns in youth, while promoting acceptance of personal responsibility. Juvenile Investigations and Supervision consists of court services and community supervision including specialty services for delinquent foster youth in out-of-home placements, and mentally ill and gang affiliated youth and their families, utilizing a “wraparound” approach to supervision and services planning, as well as diversion and community based prevention and early intervention services.



# Juvenile Division

## Key Issues

Continuum of Care Reform and foster youth

Services and Housing for transitional age youth (18-24 years old)

Effective interventions and programming for delinquent youth

Legislative changes

Implement Response Grid



# Administration Division

- Expenditures: \$5,898,894      FTEs: 28
- **Administration** provides fiscal, human resources, training, information technology and workplace safety support for operations, as well as vital research, planning, implementation and evaluation of programs/practices, including those considered “evidence based”.



# Administration Division

## Key Issues

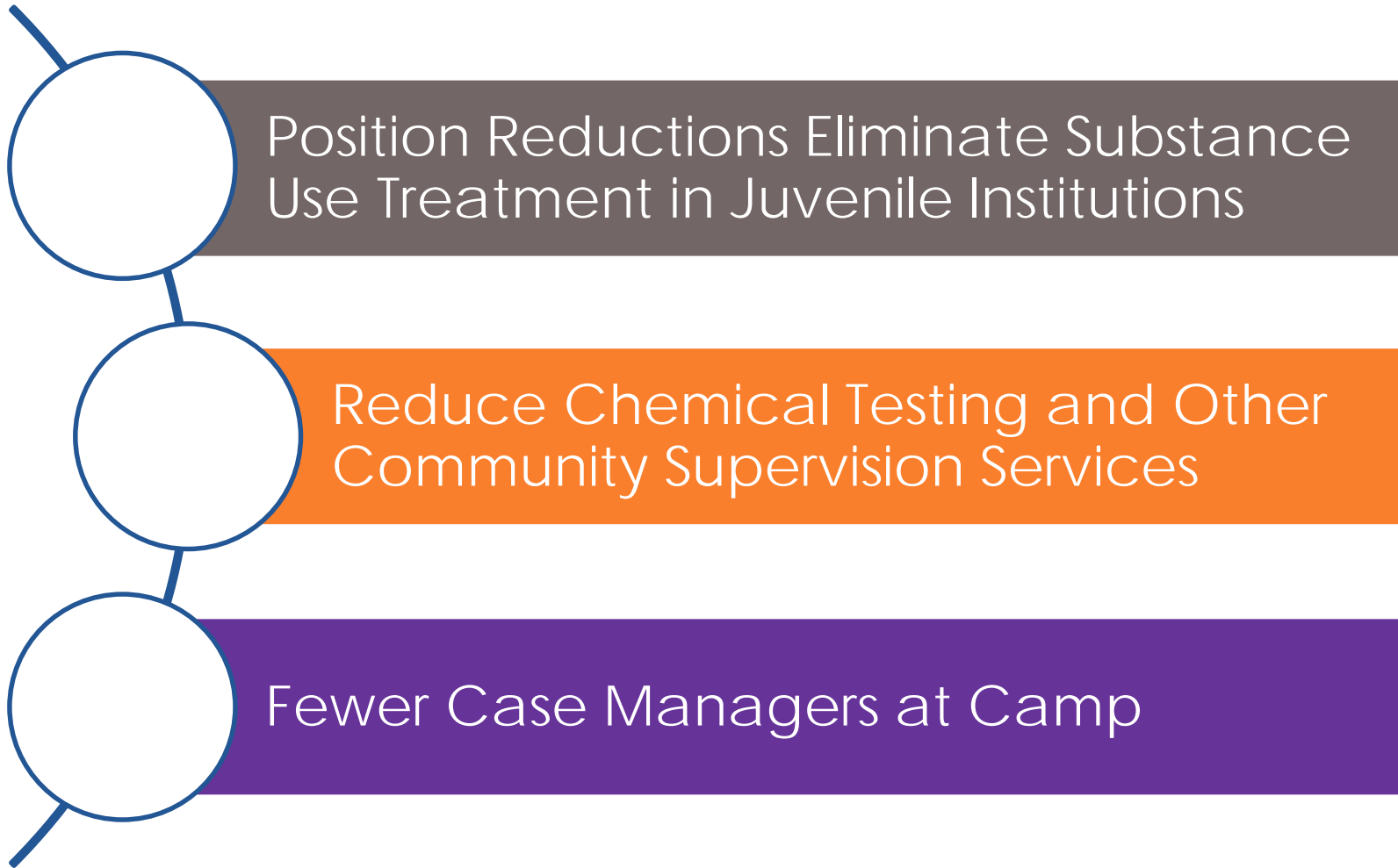
Updated Performance Evaluation Management System

Contracts management

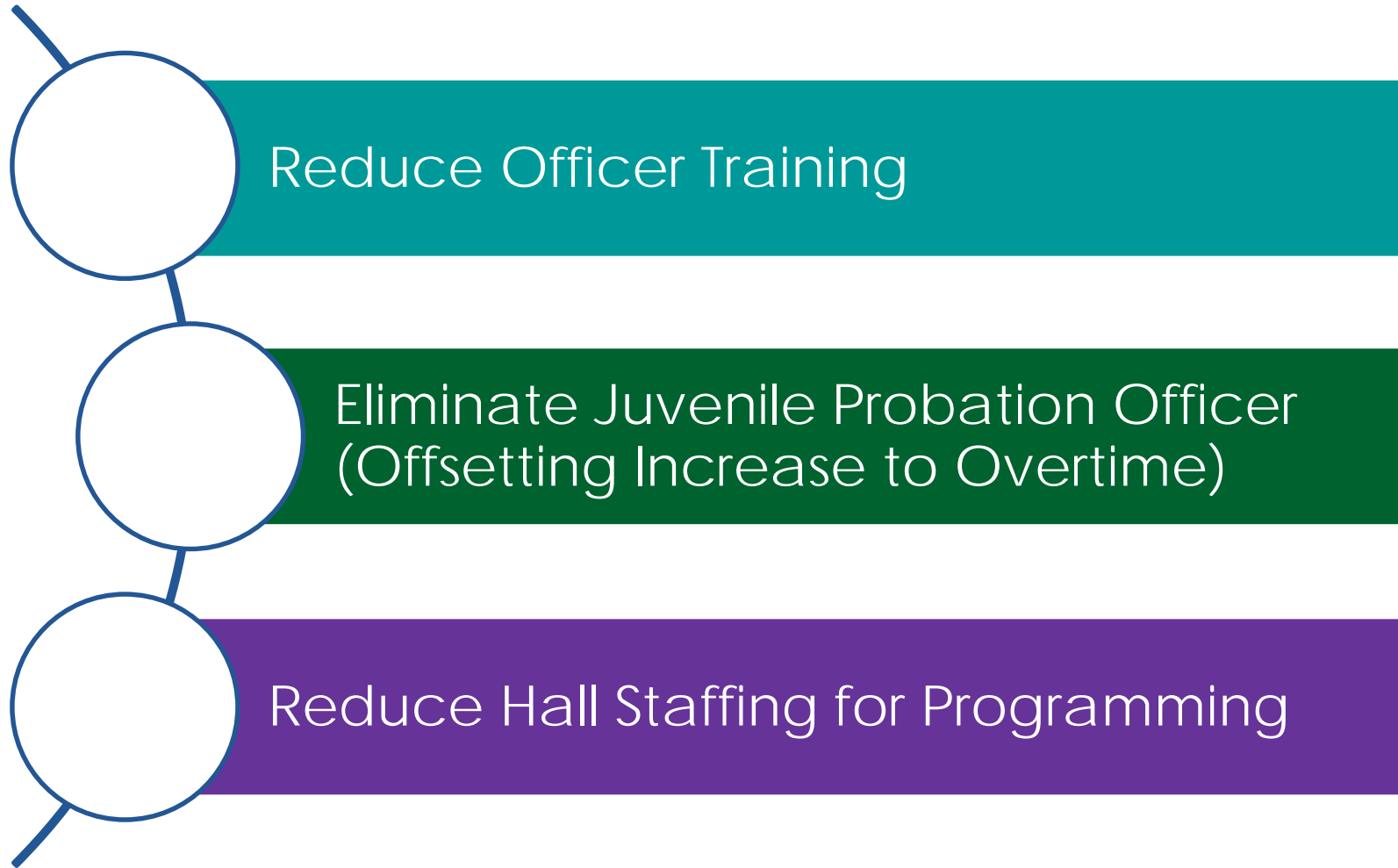
Program planning, implementation and evaluation



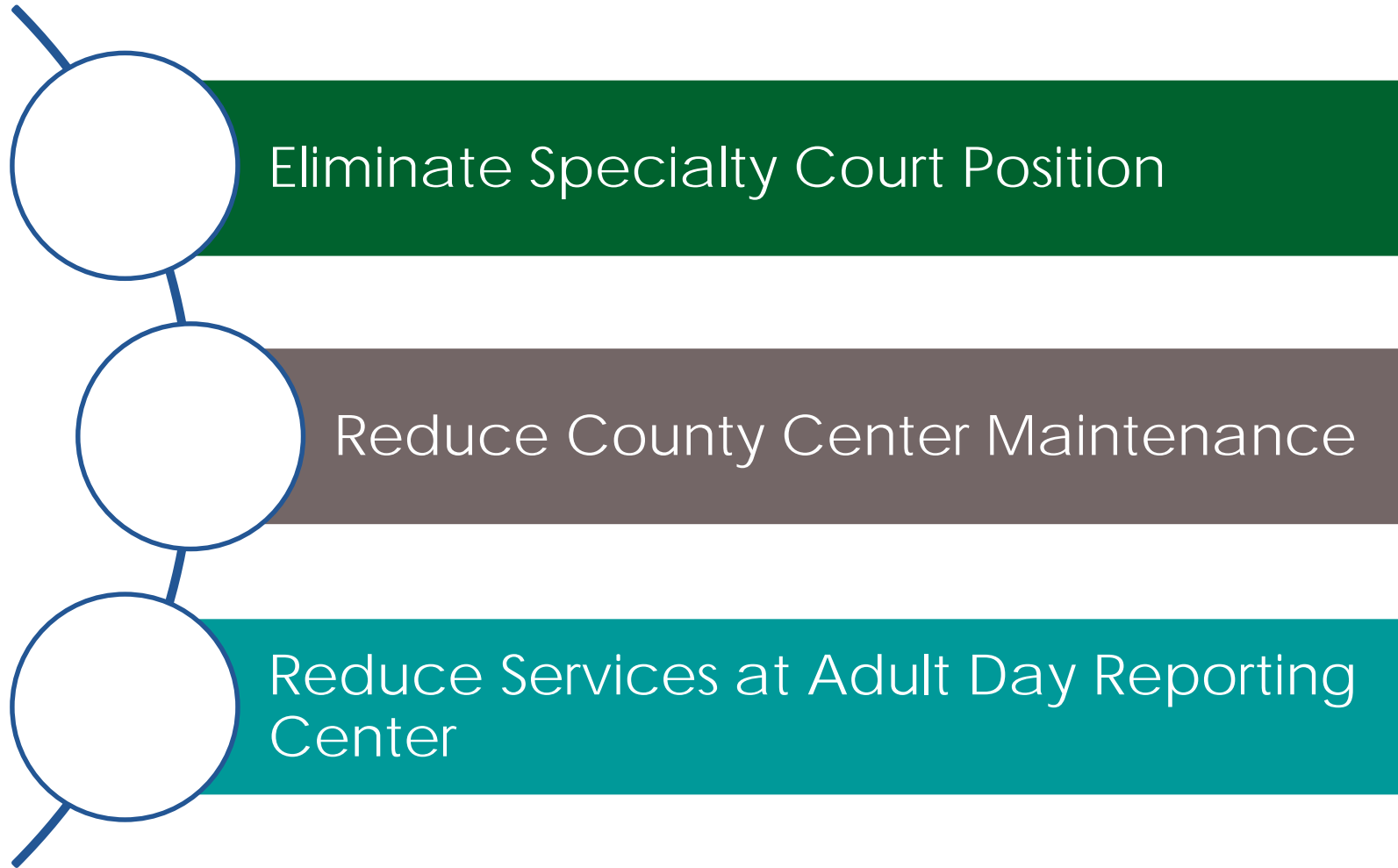
# General Fund 2% Reduction Impacts: \$701,552



# General Fund 4% Reduction Impacts: \$1,403,104



# General Fund 6% Reduction Impacts: \$2,104,656





# Questions/Discussion







# Recommended Budget

Justice Services  
District Attorney



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# District Attorney



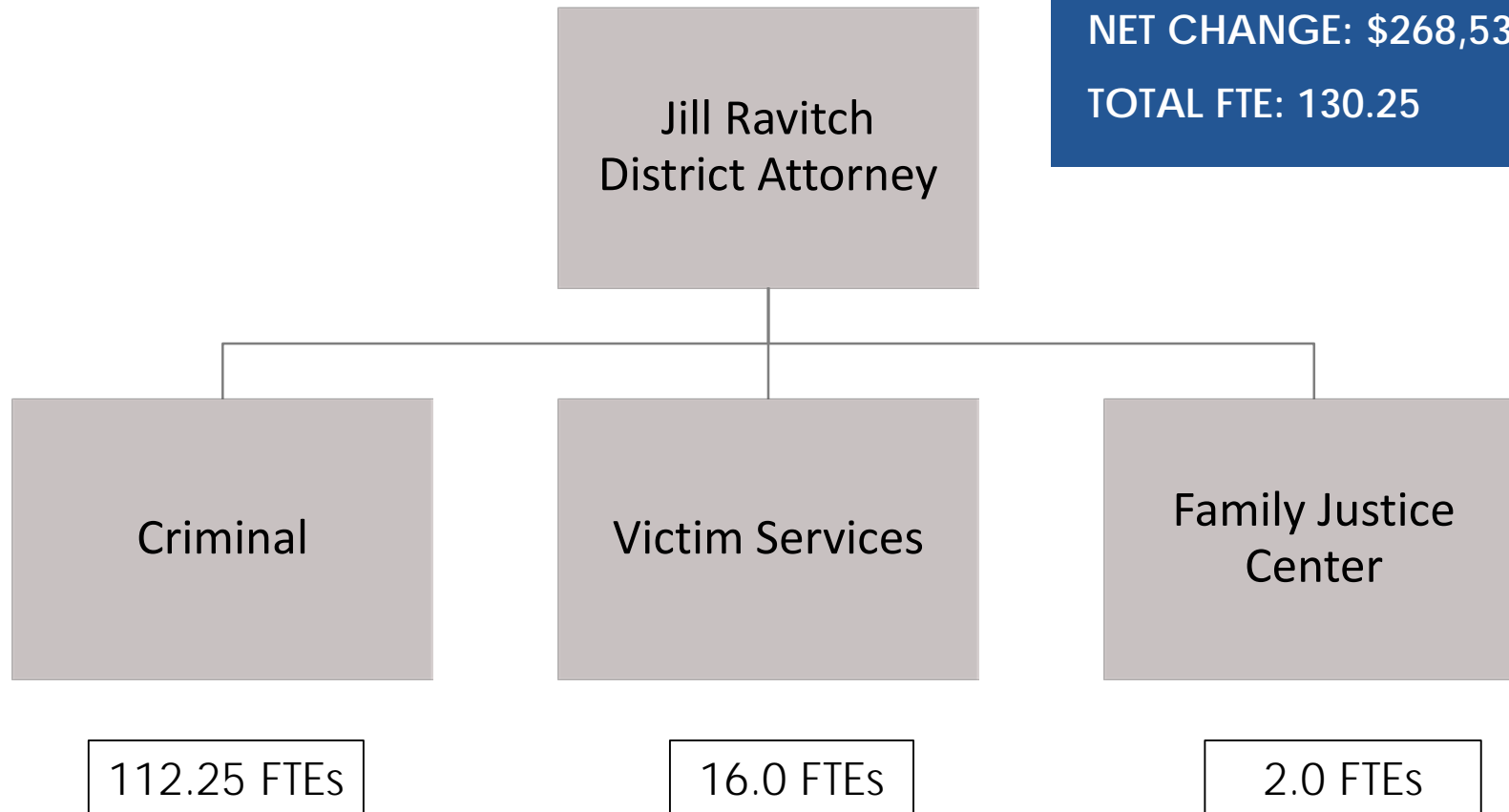
# Department Overview

FY 2017-18 ADOPTED: \$28,645,140

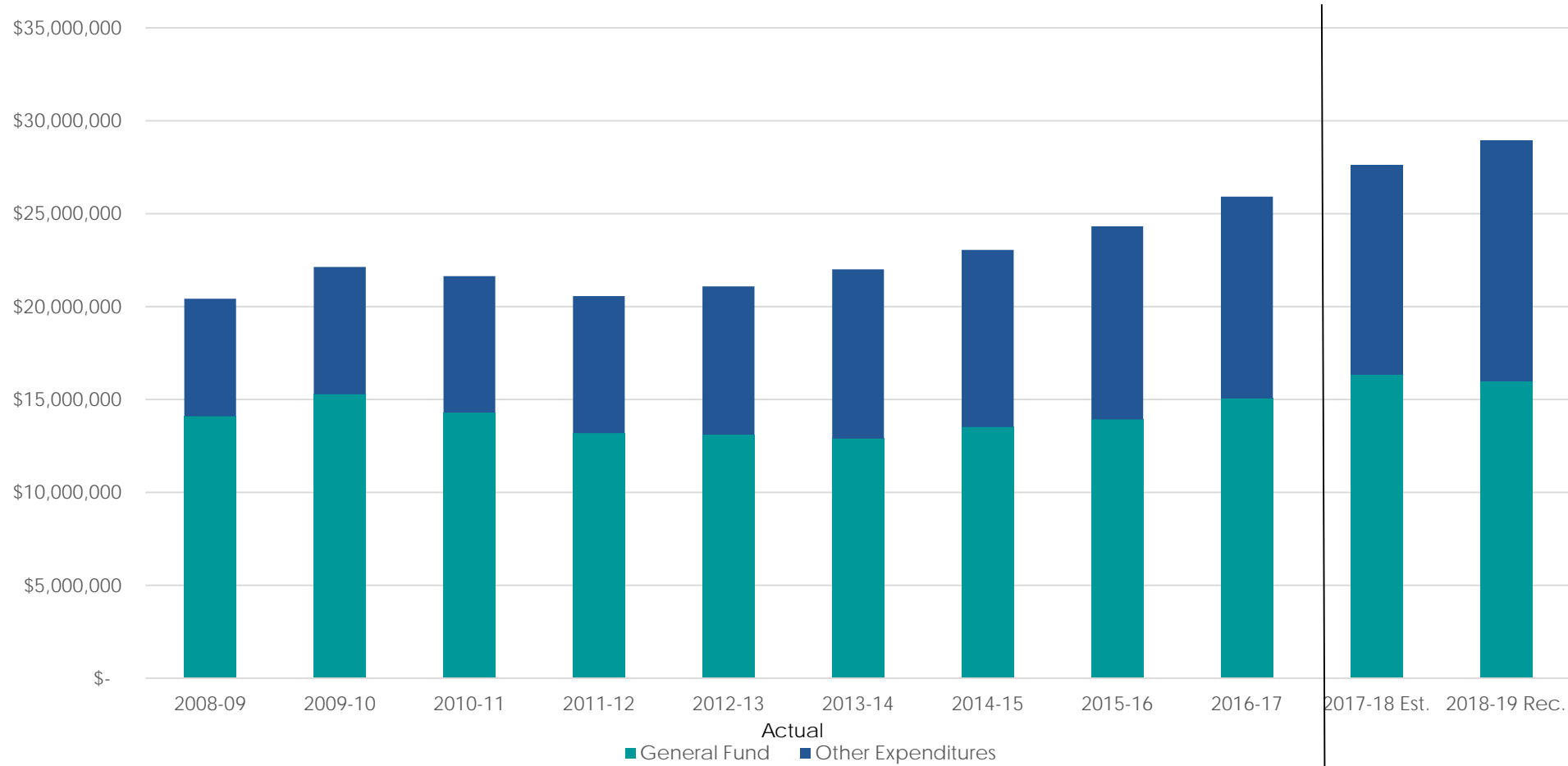
FY 2018-19 RECOMMENDED: \$29,913,673

NET CHANGE: \$268,533

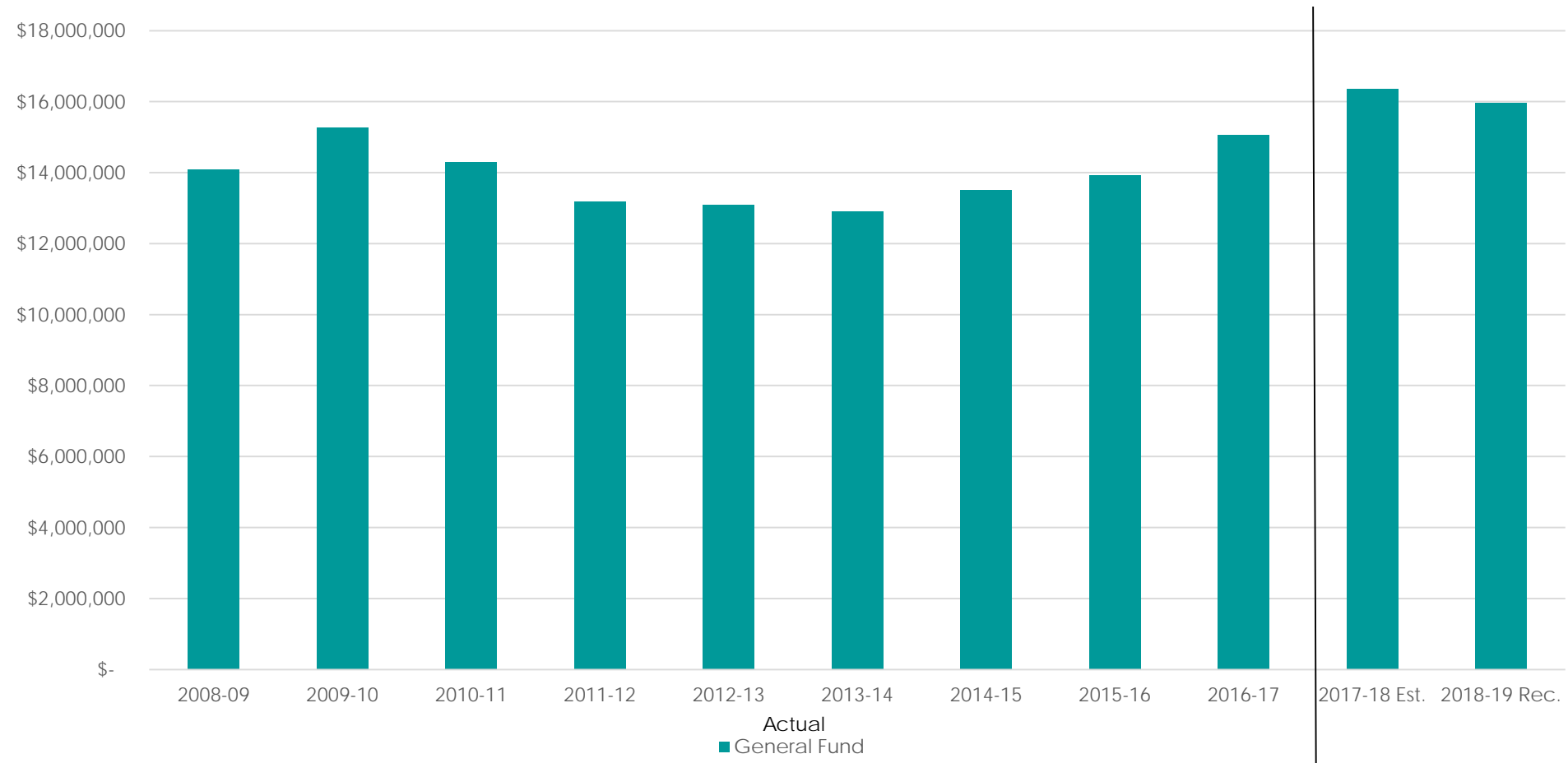
TOTAL FTE: 130.25



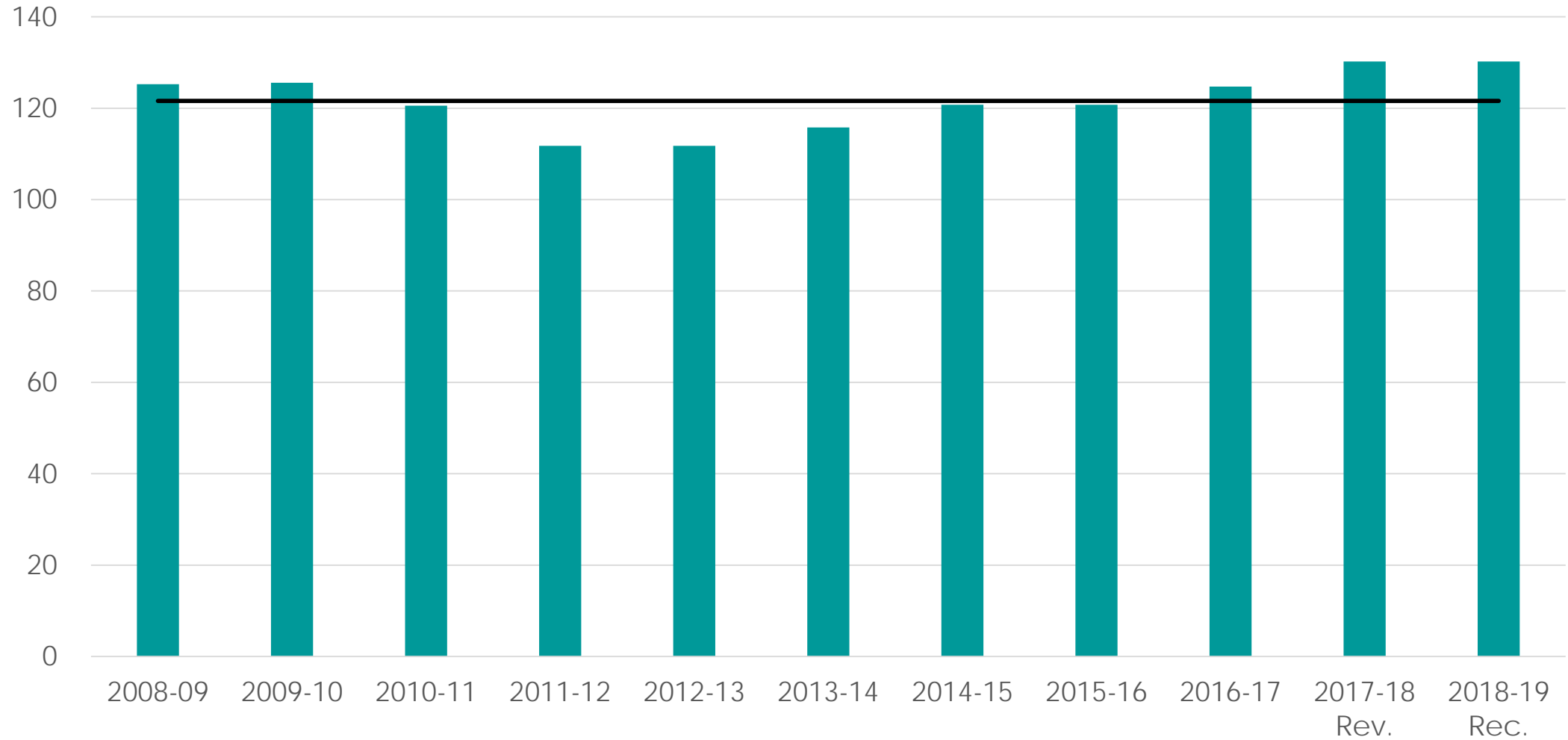
# All Funds Trend



# General Fund Trend



# Allocated Position Trend



# FY 2017-2018\*\* Accomplishments

- Filed 12,000+ new cases
- Reviewed 21,000+ police reports
- Served 2,800+ victims by the Victim Services Division
- Investigated 100+ price gouging complaints
- Integrated with Superior Court case management system
- Implemented digital transfer of crime reports from police agencies to DA's Office
- Served 7,000+ clients at the Family Justice Center since it opened in 2011
- Family Justice Center added 12 week counseling session for clients
- Relocated Elder Protection Unit to Family Justice Center



# DA's Office By the Numbers: FY 2017-2018\*\*

## Criminal Case Volume

- 21,000+** Cases Reviewed
- 12,000+** Cases filed
  - 7** Attempted Murder Cases
  - 17** Murder Cases
  - 8** Vehicular Manslaughter Cases

## Victim Services

- 2,800+** Served by Victim Services Division
- 7,000+** Clients Served by Family Justice Center Since Inception

## Fire-Related Issues

- 100+** Citizen Price Gouging Investigations
- 13** Cases Filed from Contractors' State Licensing Board Sting Op





# FY 2018-2019 Objectives

- Expand Environmental, Consumer and Major Fraud division to combat white collar crime, fire related fraud and environmental issues
- Expand gang unit to address the increase in violent crime associated with cannabis cultivation
- Implement an upgrade to our case management system and continue to work with Superior Court on integration issues
- Continue to collaborate with Justice Partners on pretrial services as well as sentencing options
- Continue focused prosecution of impaired drivers
- Continue community outreach in schools on gang resistance, gun safety and cyber bullying



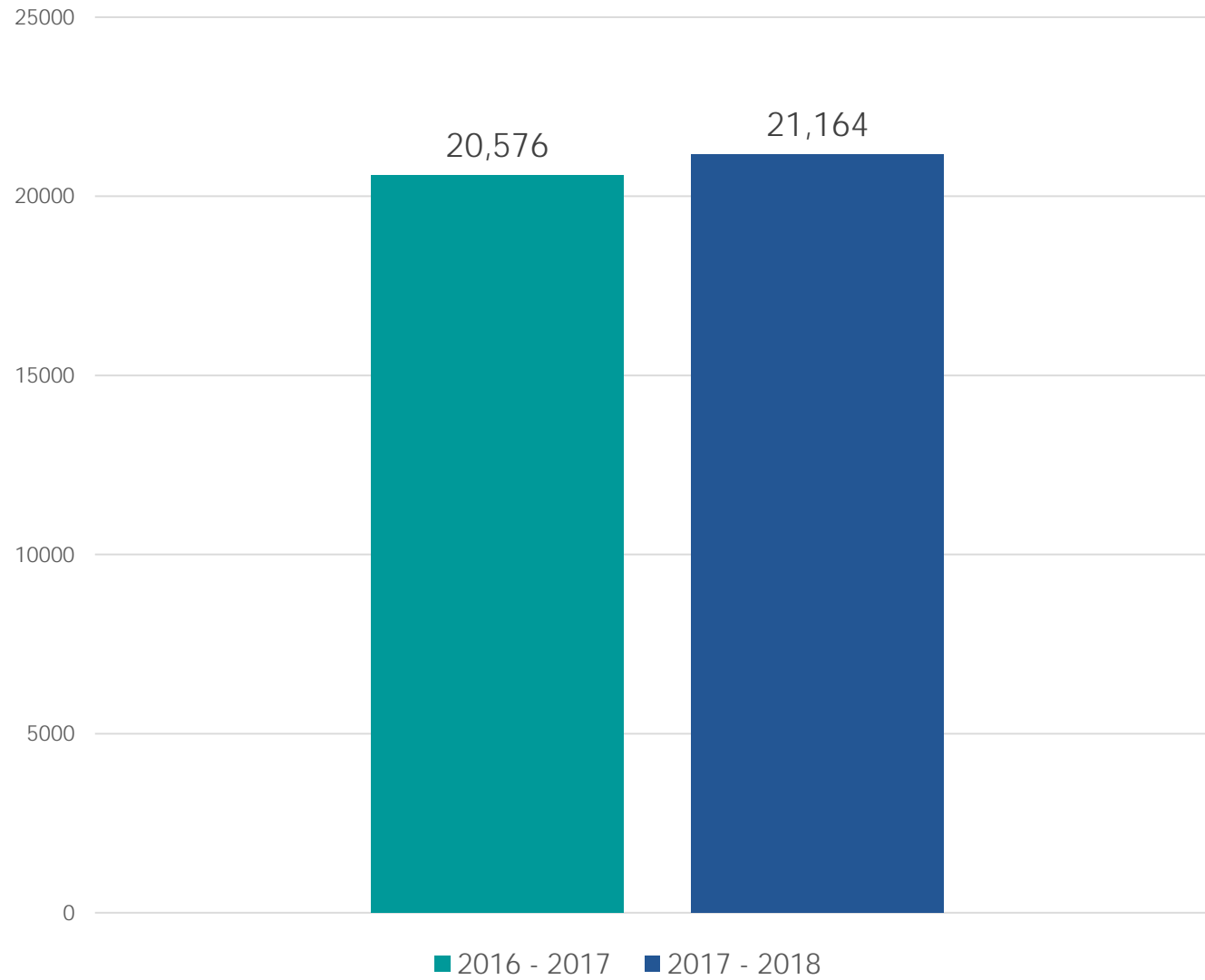
# District Attorney

## Key Issues

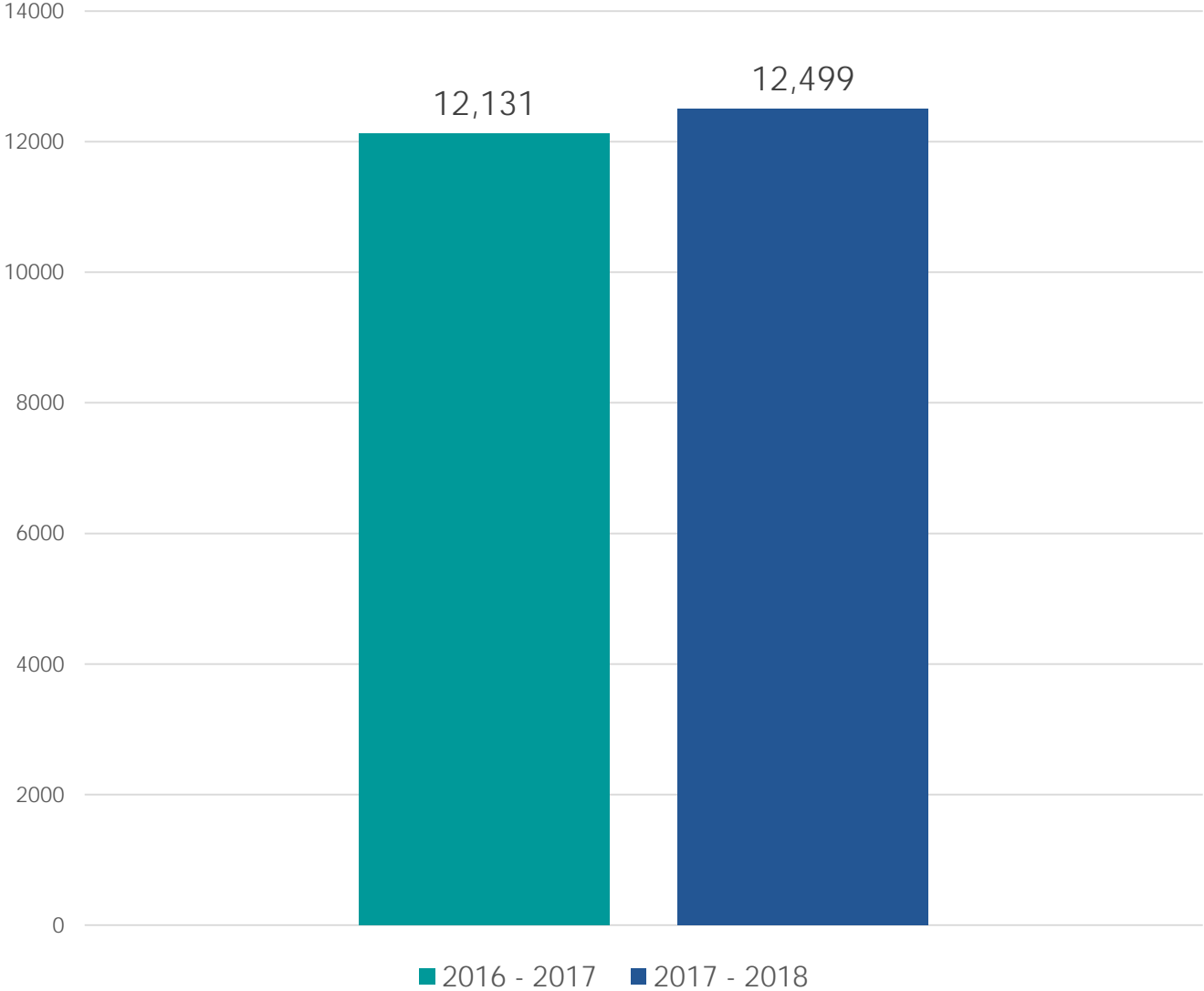
- Increase in case volume
- Increase in violent crime
- Twice as many murders this FY than last



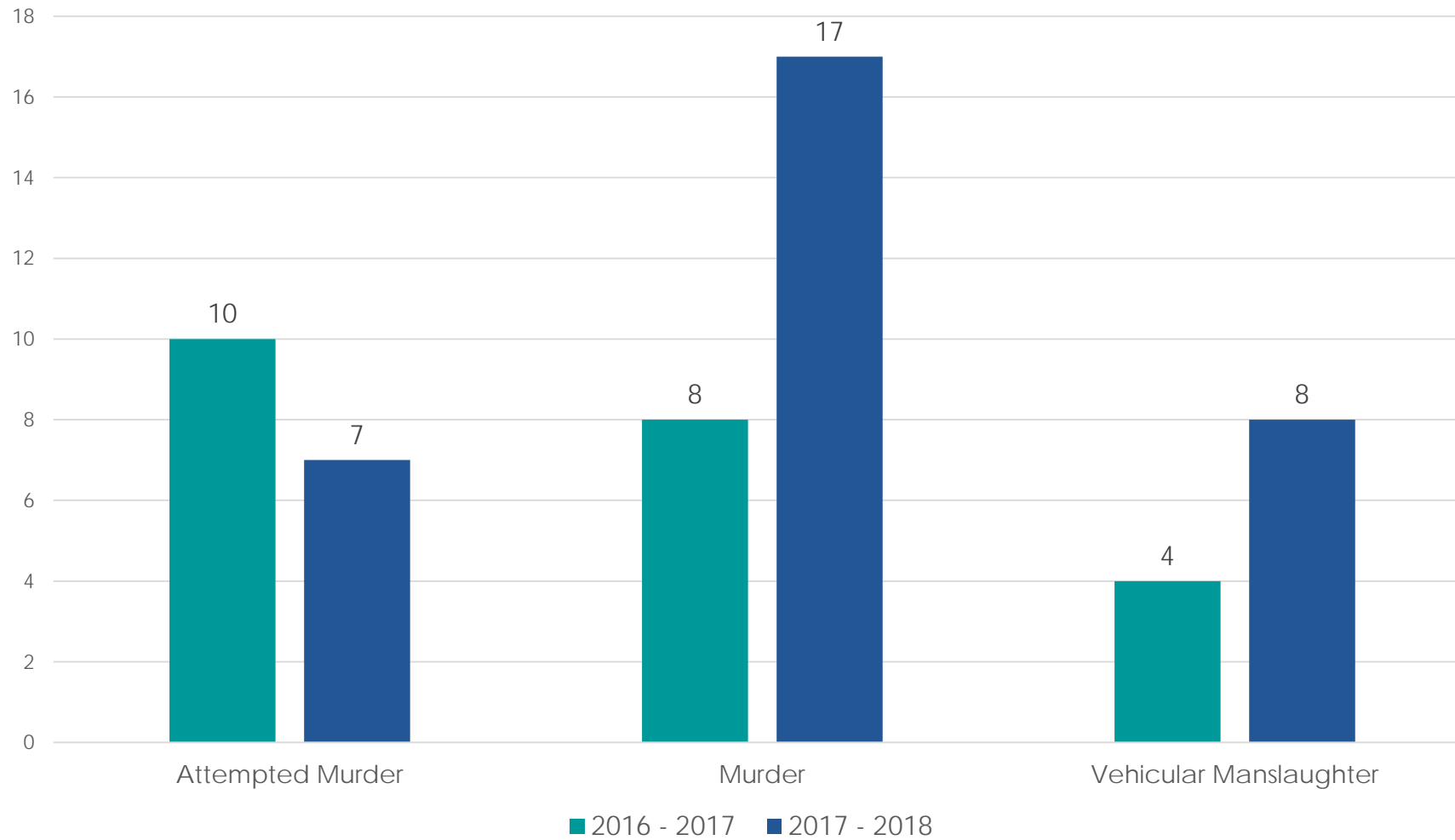
### DA's Office - New Referrals FY 2016-2017 & FY 2017-2018\*\*



### Complaints Filed FY 2016-2017 & 2017-2018\*\*



# Murder/Manslaughter Cases Filed FY 2017-2018\*\*





Please fund our Department!



# Questions/Discussion





# Recommended Budget

**Justice Services**

Law Office of the Public Defender





Budget Page 51 | Binder Tab 13

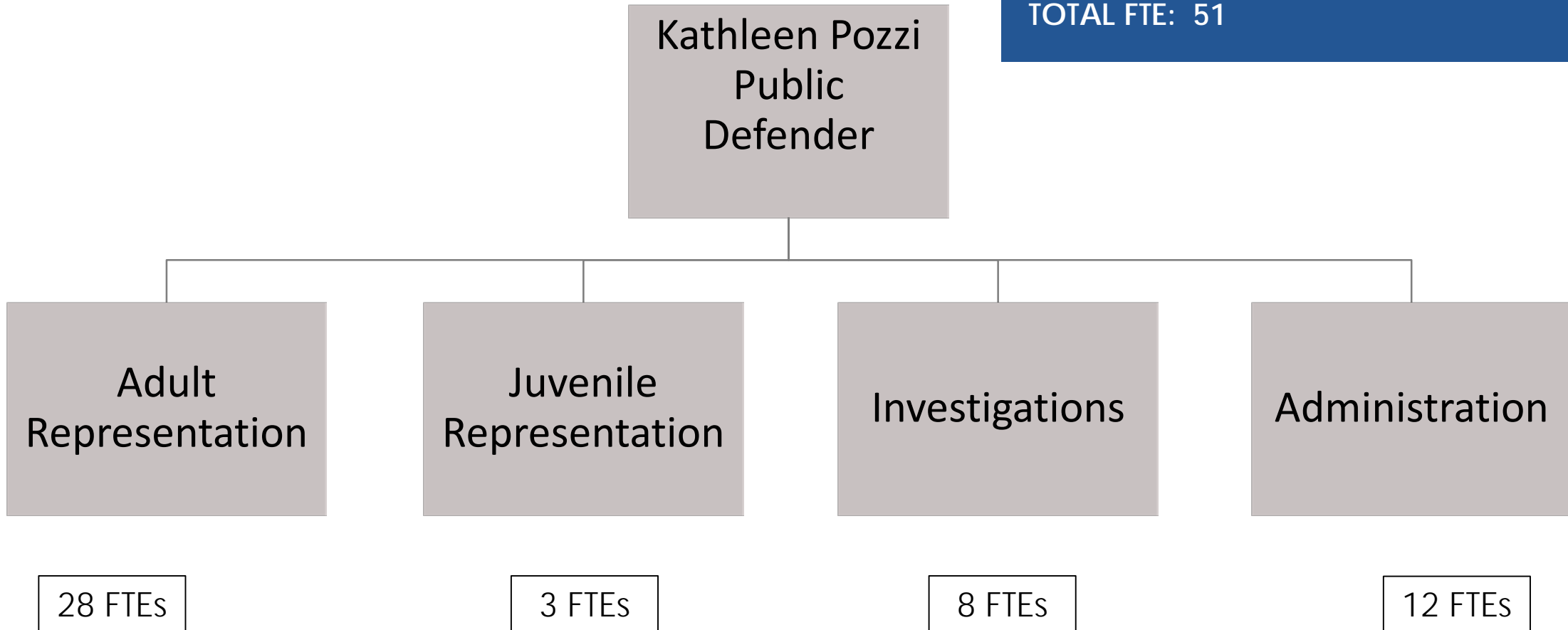
# Law Office of the Public Defender



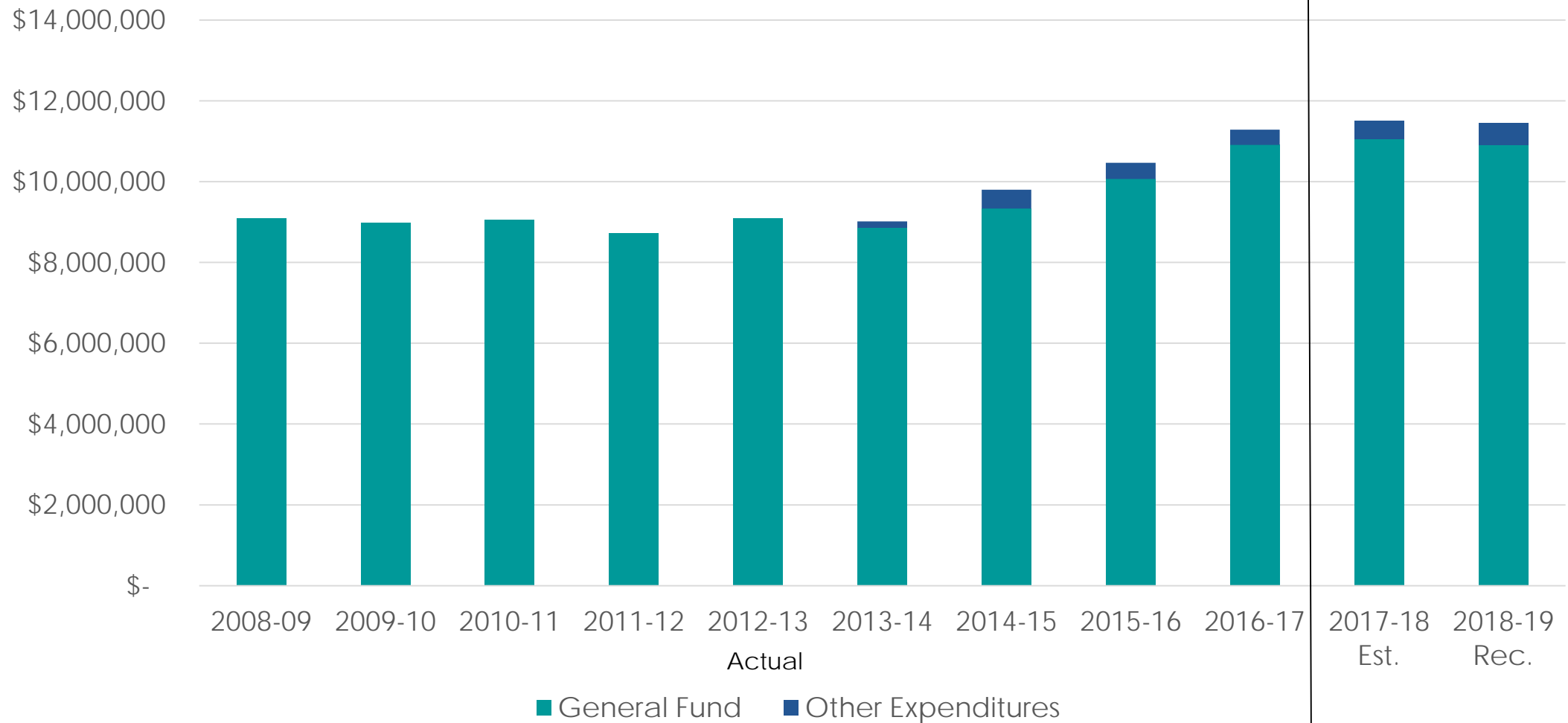
Justice Services

# Department Overview

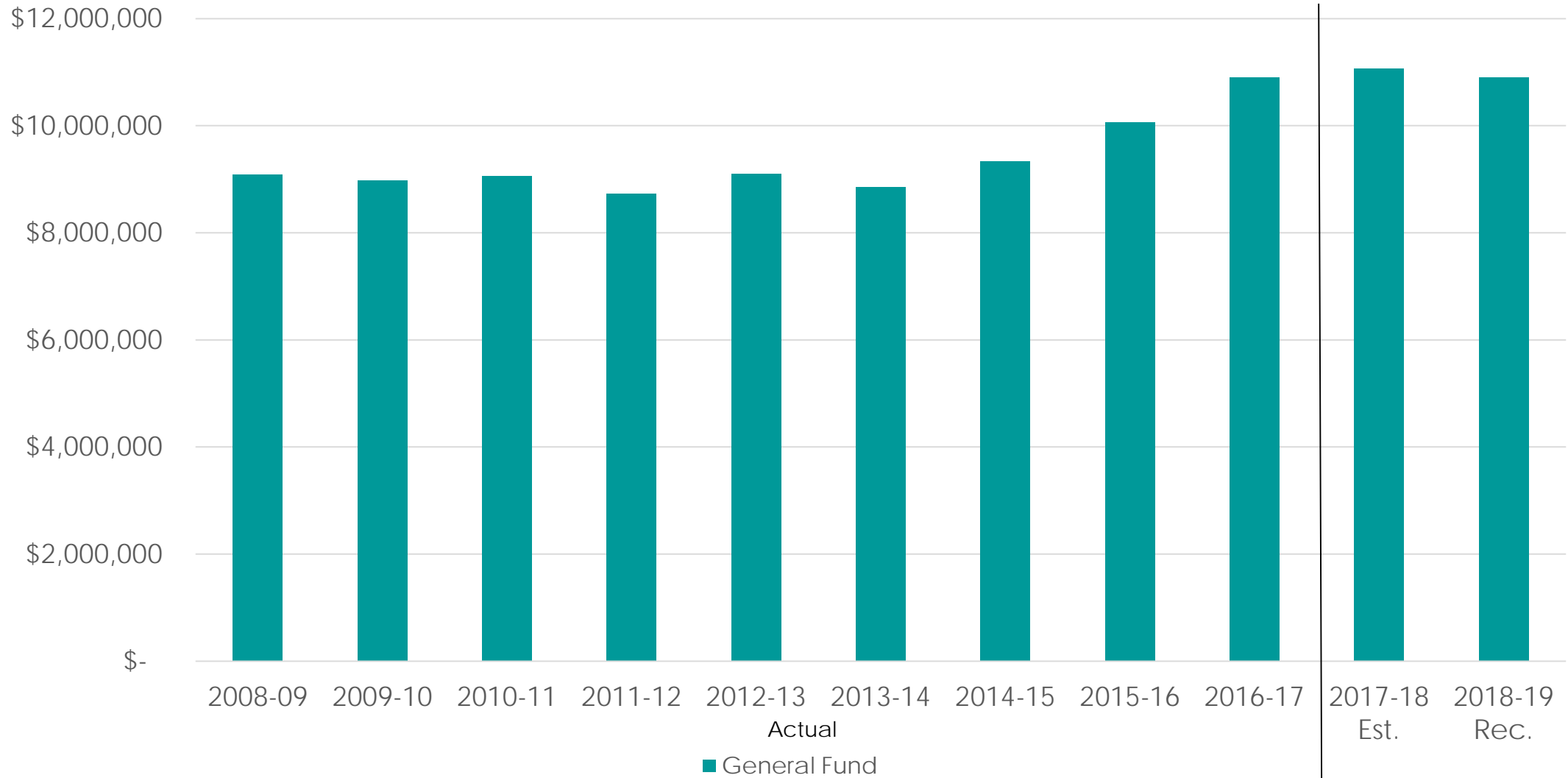
FY 2017-18 ADOPTED: \$11,536,915  
FY 2018-19 RECOMMENDED: \$11,452,416  
NET CHANGE: (\$84,499)  
TOTAL FTE: 51



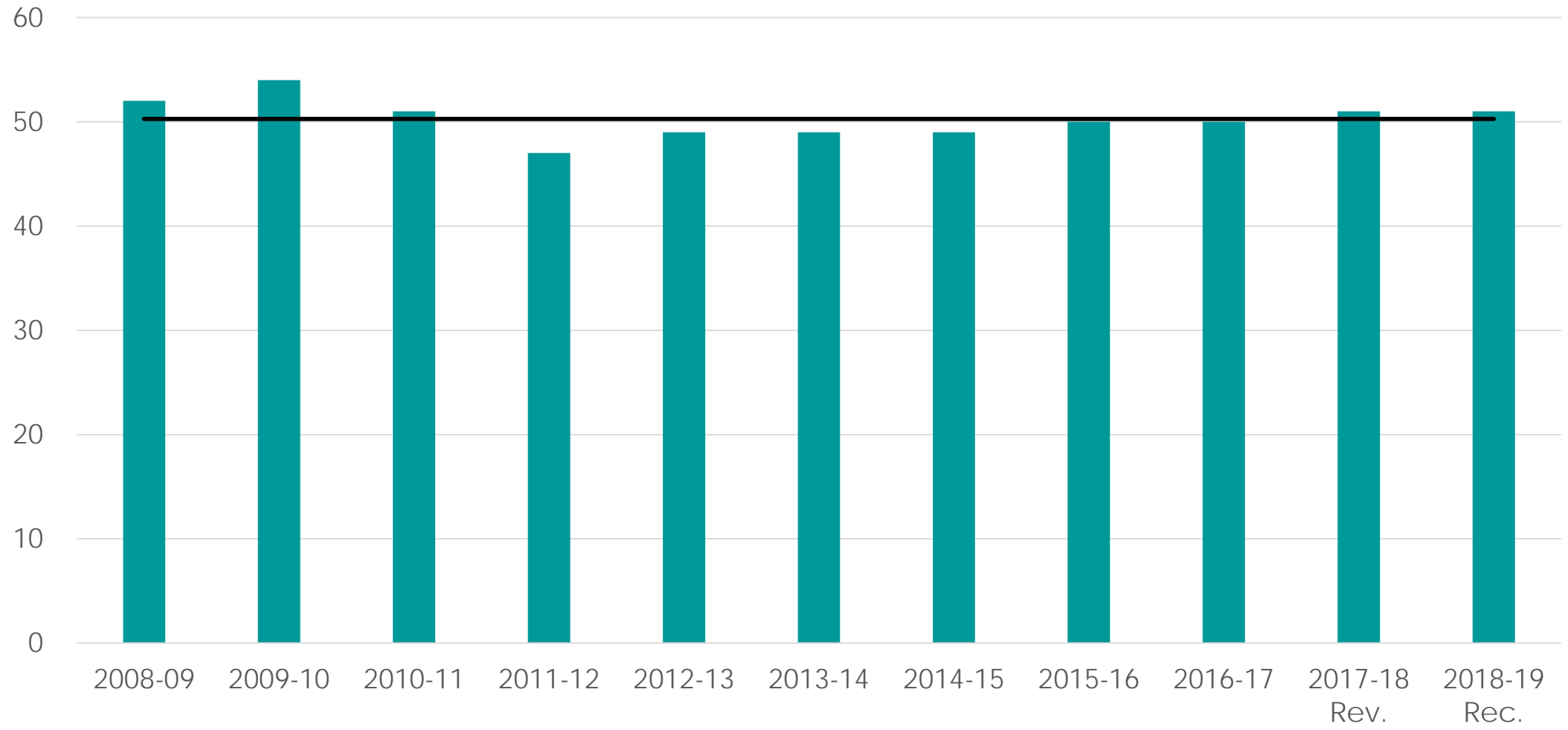
# All Funds Trend



# General Fund Trend



# Allocated Position Trend



# FY 2017-2018 Accomplishments

- Participated in Mentally Ill Offender Task Force
- Partnered in the Project Hope Task Force, Project Access and Homeless Court Collaborative
- Implemented Proposition 64 by representing clients eligible to dismiss or reduce the severity of past marijuana convictions
- Incorporated monthly staffing and participation in adult truancy court



# Public Defender By the Numbers: FY 2017-2018

## Annual Court Appearances

35,000	Felony Court
48,000	Misdemeanor Court
5,000	Juvenile Court
6,000	Domestic Violence Court
11,000	DUI/DRUG Court
165	Veteran Court
1,250	FACT (Mental Health Court)
950	Conservatorship
360	Contempt (child support)

## Felony

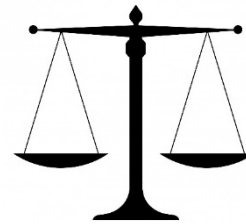
2,400-2,600 New Cases\*

## Misdemeanor

9-11,000 New Cases\*

## Other (quasi-civil)

1,800 New Cases\*



\*Includes all arraignments, newly assigned Violations of Probations and cases transferred from other parties



# FY 2018-2019 Objectives

- Implement a process to conduct Youth Parole Hearings pursuant to SB260, SB261 and California Courts of Appeal decisions.
- Continue partnerships with Criminal Justice Partners and Health and Human Services to implement wrap around services provided to the homeless and other at risk community members.
- Work with Superior Court to implement Court procedures relating to Proposition 63, relinquishment of firearms and ammunition.
- Collaborate with Superior Courts to improve the Superior Courts' new data management system and internal processes to ensure clients are provided with accurate and timely documentation of criminal proceedings.





# Public Defender Operations

- Expenditures: \$11,452,418      FTEs: 51
- Adult Representation ~focuses on the defense and holistic representation of indigent adults.
- Juvenile Representation ~ provides legal services to juveniles.
- Investigations ~ supports attorneys by providing investigative services required for any of our represented clients.
- Administration ~ provides administrative and legal processing support to the attorneys and investigative staff.



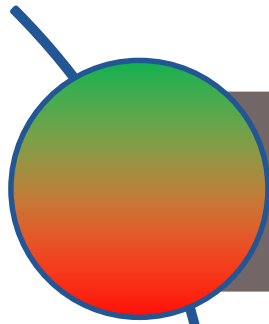
# Public Defender

## Key Issues

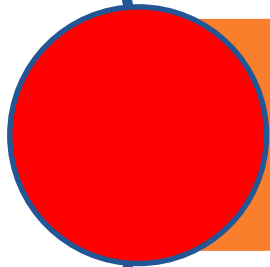
- Workload increases created by Court decisions, legislative enactments, and propositions
- Tracking and managing future legislative court decisions, legislative enactments, propositions that impact our programs and client services
- Federal administrative and legislative impacts to immigration status as it relates to potential consequences to criminal proceedings
- Working with social and criminal justice partners and community based organizations to secure housing for the homeless and those effected by the Sonoma County Wildfires



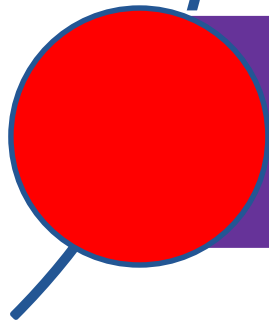
# General Fund 2% Reduction Impacts: \$219,000



Elimination of extra-help budget and reduction of 2 vehicles in the Investigation fleet.



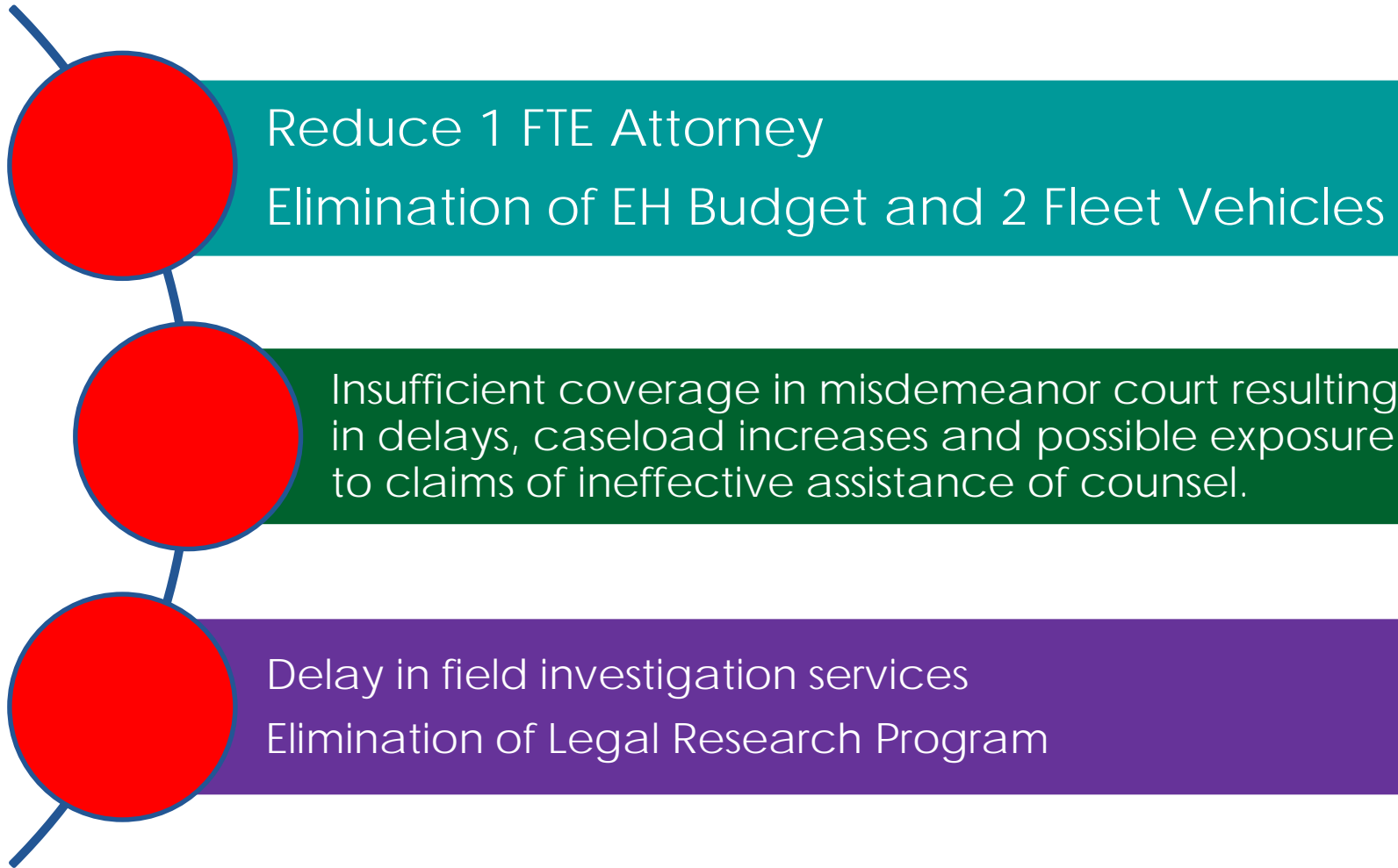
Law Clerk Legal Research program suspended resulting in possible exposure to claims of ineffective assistance of counsel.



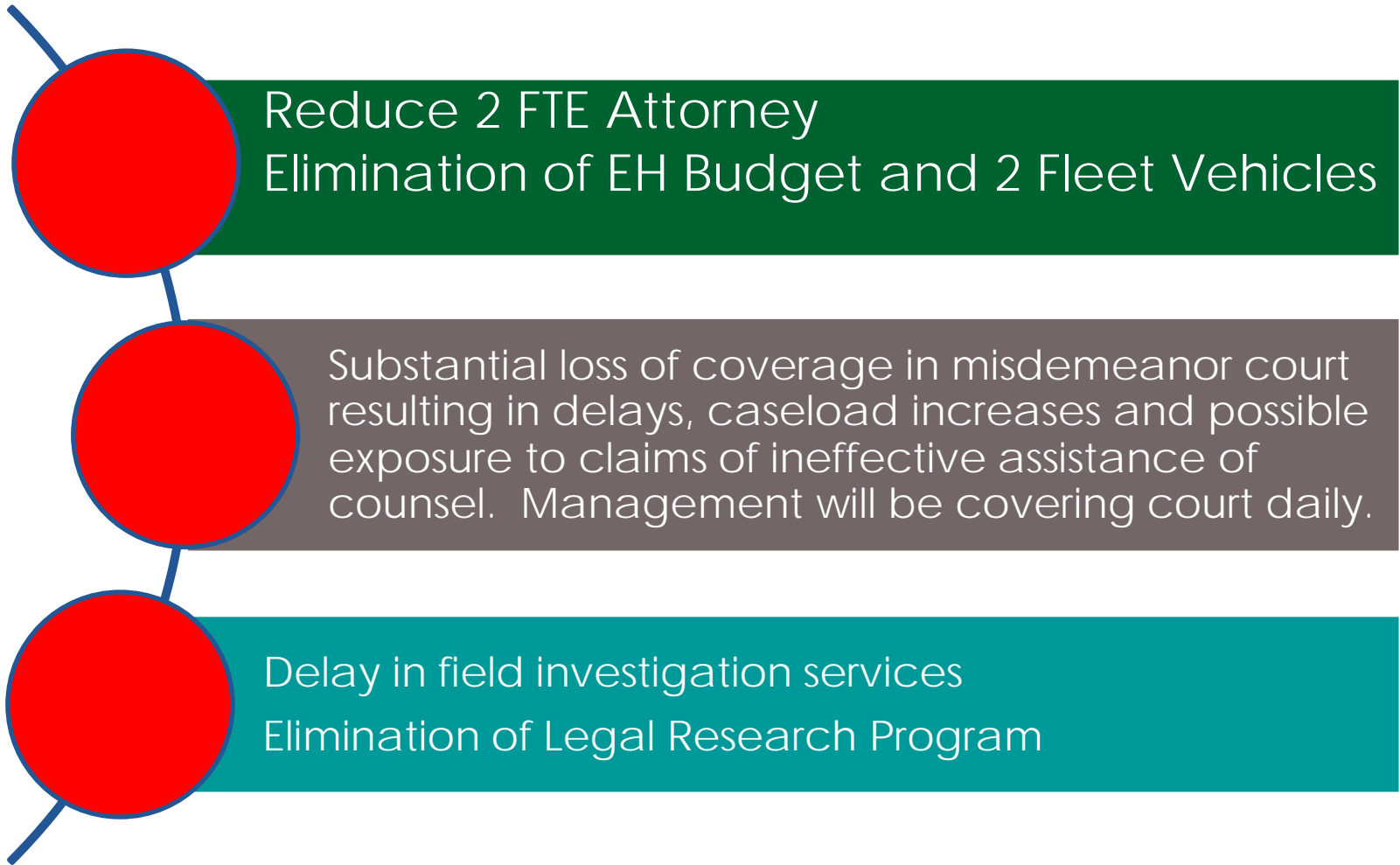
Delay in Field investigations including interviews, evidence or discovery retrieval and crime scene investigation resulting in possible claims of ineffective assistance of counsel.



# General Fund 4% Reduction Impacts: \$438,000



# General Fund 6% Reduction Impacts: \$657,000





# Questions/Discussion





# Recommended Budget

## Justice Services

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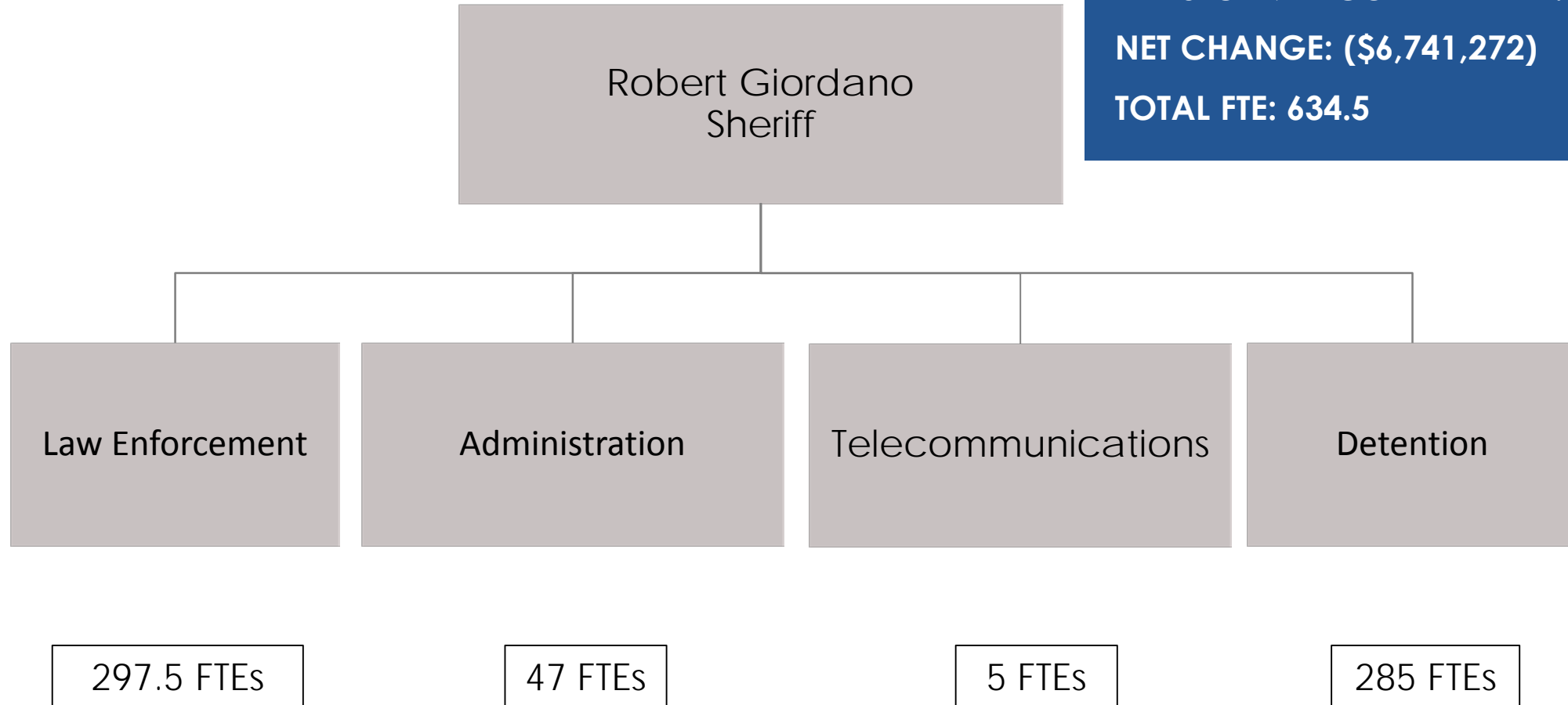
# Sheriff's Office



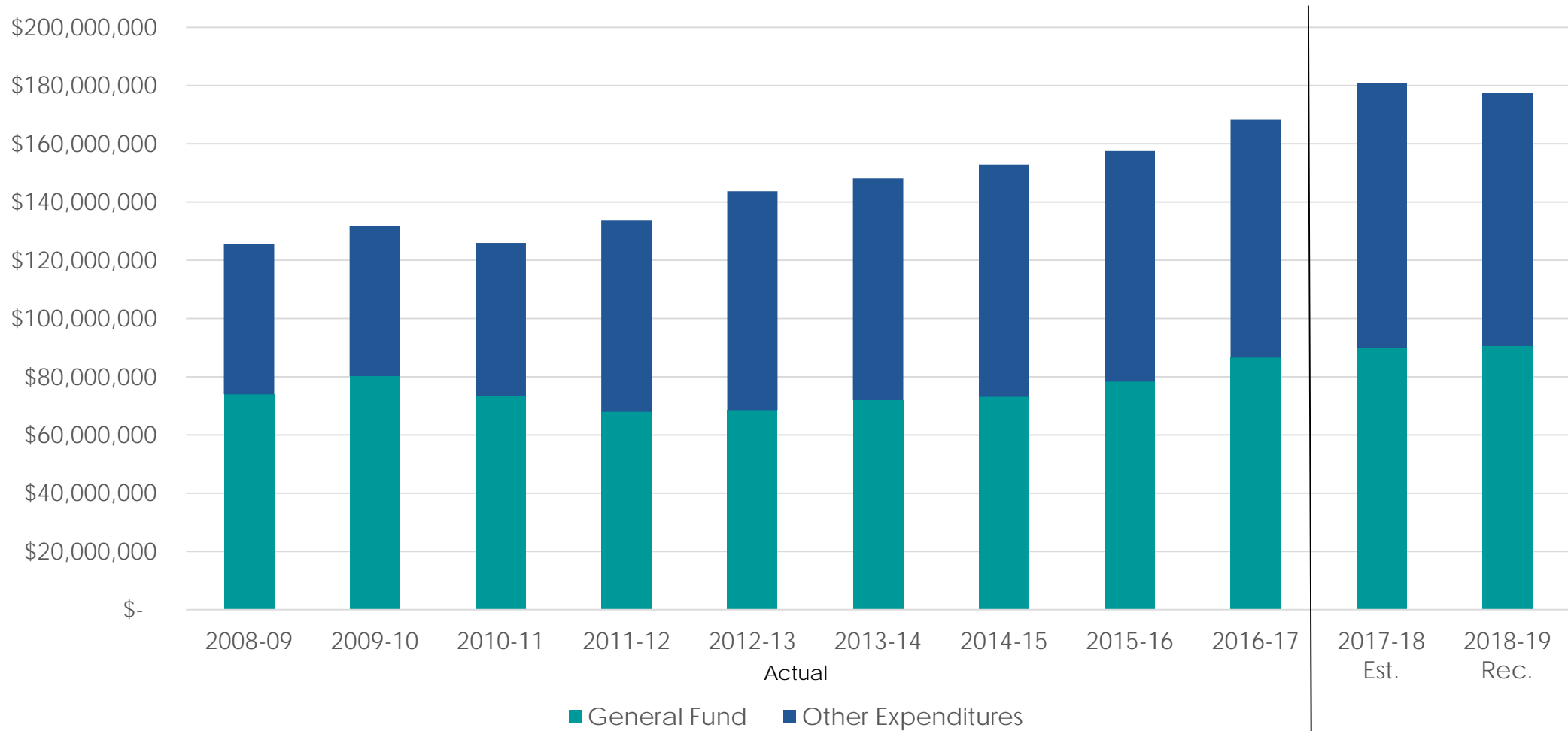


# Department Overview

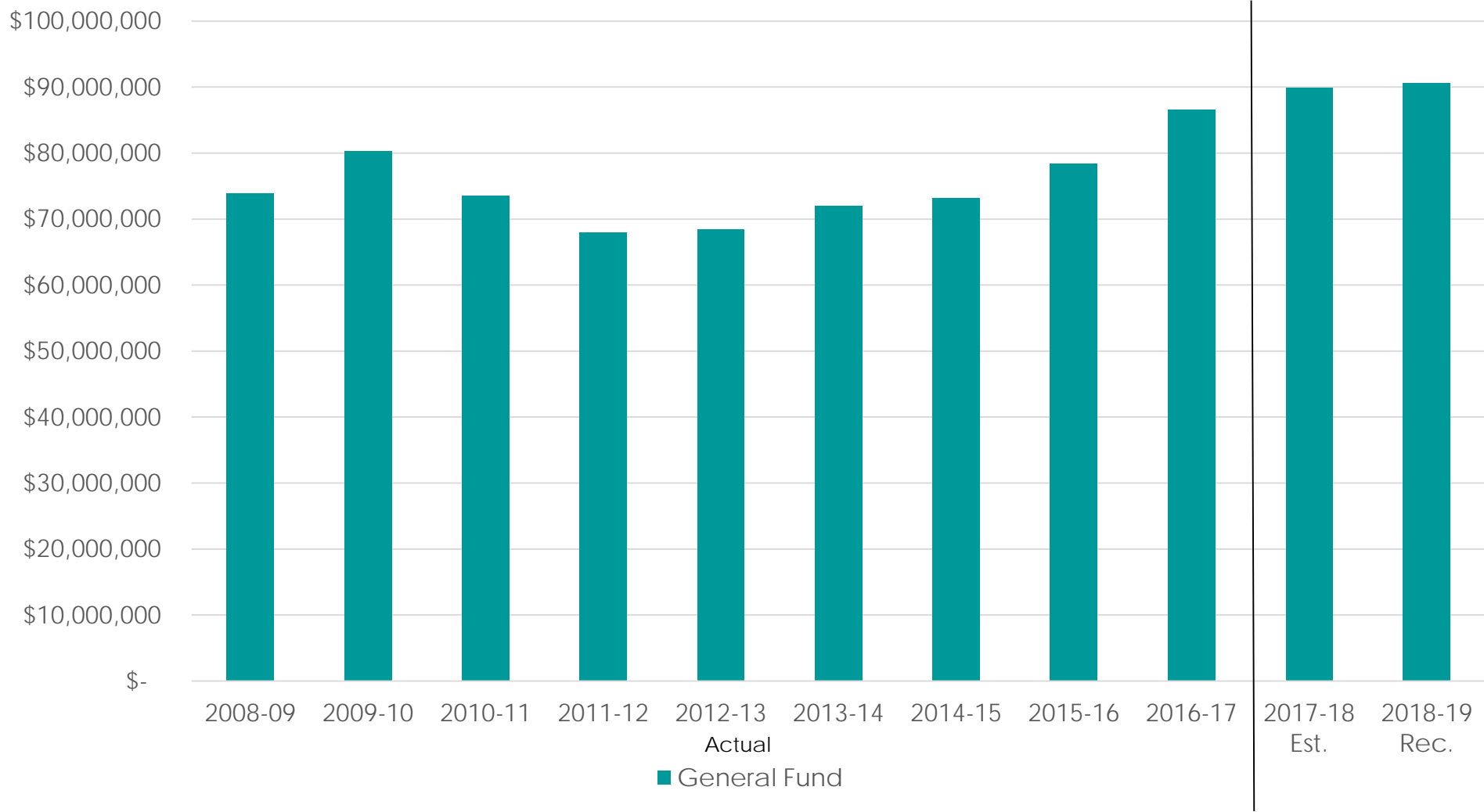
**FY 2017-18 ADOPTED: \$183,999,415**  
**FY 2018-19 RECOMMENDED: \$177,258,143**  
**NET CHANGE: (\$6,741,272)**  
**TOTAL FTE: 634.5**



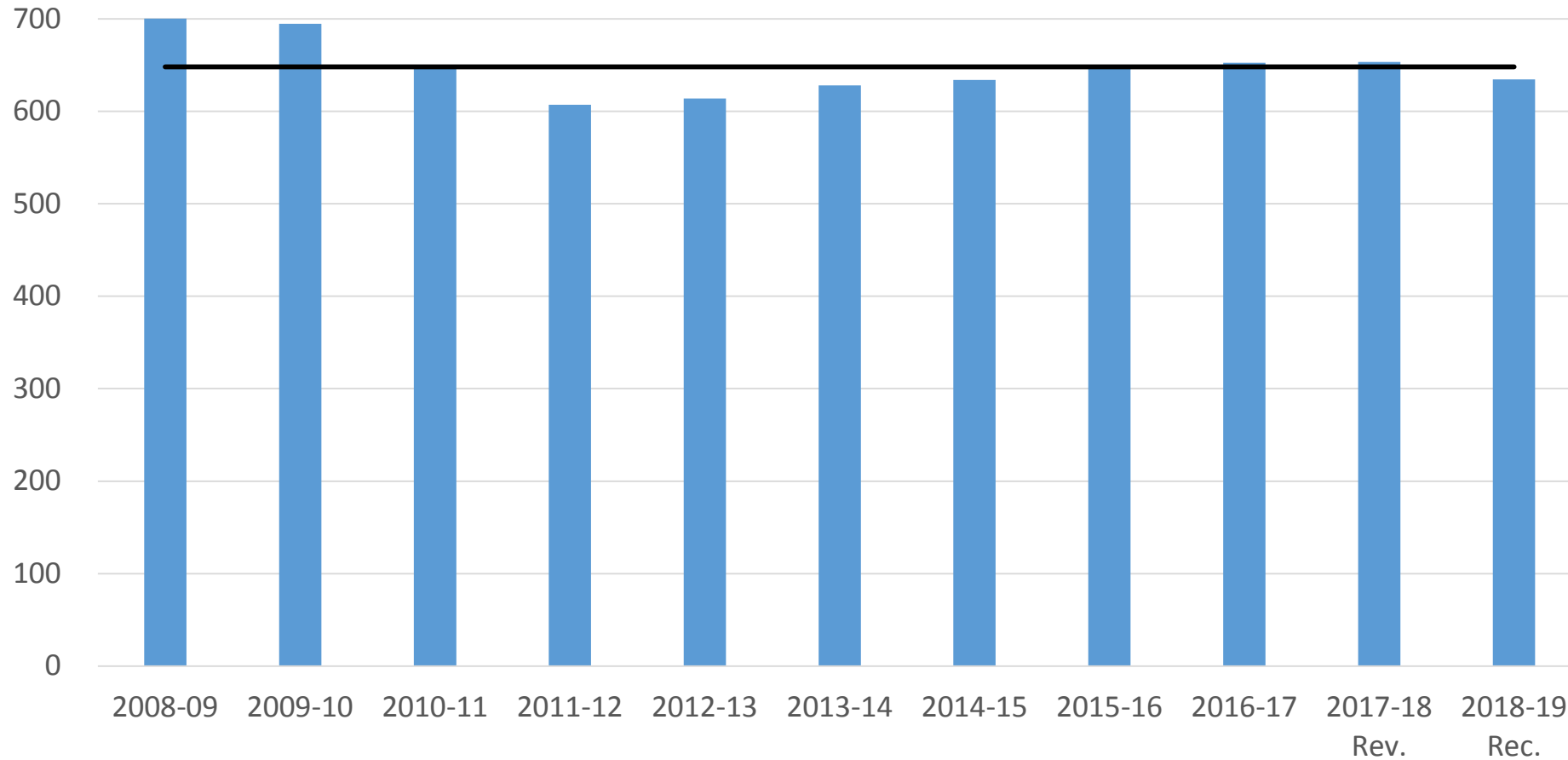
# All Funds Trend



# General Fund Trend



# Allocated Position Trend



# FY 2017-2018 Accomplishments

- Successfully implemented a felony Jail Based Competency Training Program including a rapid response module program designed to restore inmates to competency who have been deemed incompetent to stand trial.
- Hired over 70 new Sheriff's Office employees as part of our continued intensive hiring effort.
- Extended crisis intervention training to correctional deputies in the detention facilities resulting in all Sheriff's Office sworn staff having attended this critical training.
- Conducted customer service and implicit bias training for all deputy sheriffs in the Law Enforcement Division.



# Sheriff's Office By the Numbers: FY 2017-2018

## Law Enforcement

**62,711** Patrol Calls for Service

**3,818** Investigations Cases

**407** Autopsies

**821** Helicopter Responses

**1,239,765** Dispatch Transmissions

**1,193** Crime Prevention Activities

**7,800** Civil Services

**23,254** Inmates Transported

**28.4** Avg. Daily Courts Secured



# Sheriff's Office By the Numbers: FY 2017-2018

## Detention

<b>17,197</b>	Jail Bookings
<b>401,365</b>	Inmate days
<b>1,100</b>	Avg. Daily Population
<b>1,244,109</b>	Inmate Meals
<b>18,245</b>	Inmate Sick Calls
<b>17,469</b>	Inmate Releases
<b>29,492</b>	Inmate Programs

## Administration & Telecom

<b>585</b>	Personnel Backgrounds
<b>86</b>	Employees Hired
<b>200</b>	Security Checks
<b>73,071</b>	Facebook Followers
<b>1,525</b>	Telecom Work Orders



# FY 2018-2019 Objectives

- Expand treatment and educational programs for inmates, particularly for behavioral health inmates and establish continuity of care for inmates reentering the community including continued collaboration with community based organizations in order to provide a warm hand off of inmates in need of services and housing at the time of release.
- Develop a Sheriff's Office policy for the deployment and use of unmanned aerial vehicles (drones), which have become a valuable tool in a multitude of law enforcement situations such as search and rescue missions, active shooters, and hostage/barricaded subjects.
- Share our knowledge of officer safety by conducting personnel safety scenario training for Permit Sonoma Code Enforcement Inspectors.
- Further development of the Sheriff's Office Community Engagement Program to include direct involvement by deputies in the communities they are assigned and the initiation of Town Hall meetings surrounding major events and/or up ticks in crime in an area in order to maintain strong relationships with the communities we serve.





# Law Enforcement

Expenditures: **\$81,570,414**

FTEs: **298.5**

- **Investigations**
- **Dispatch**
- **Civil Bureau**
- **Coroner**
- **Court Security**
- **Transportation**
- **Marine Unit**
- **Windsor Contract**
- **Sonoma Contract**
- **Patrol**
  - Bomb Unit
  - Tac Team
  - Motorcycles
  - Vehicle Operations
  - Special Operations
- **Helicopter**
  - Search & Rescue
- **Law Enforcement Admin**
  - Public Safety Consortium
  - Crime Prevention
  - Crime Analysis
- **Records**
  - Property/Evidence
  - Discovery
  - Front Lobby



# Detention

Expenditures: **\$71,302,180**

FTEs: **285**

- **Detention Operations**

- Main Adult Detention Facility
- North County Detention Facility
- Special Operations
- Crisis Intervention
- Classification
- Medical & Mental Health

- **Detention Special Services**

- Inmate Programs
- Detention Alternatives
- Commissary
- Inmate Support Services
- Planning and Research
- Training & Compliance



# Administration & Telecommunications

Expenditures: **\$12,669,335**

FTEs: **51**

- **Information Technology**
- **Personnel Unit**
- **Professional Standards**
- **Community Outreach**
- **Fiscal Services**
  - Payroll
  - Accounting
  - Purchasing
  - Budget and Contracts
- **Telecommunications**
  - Operates and maintains the County's communication sites.
  - Service portable and mobile radios.
  - Radio tower construction.
  - Single point of contact for all radio communication requirements.



# Sheriff's Office

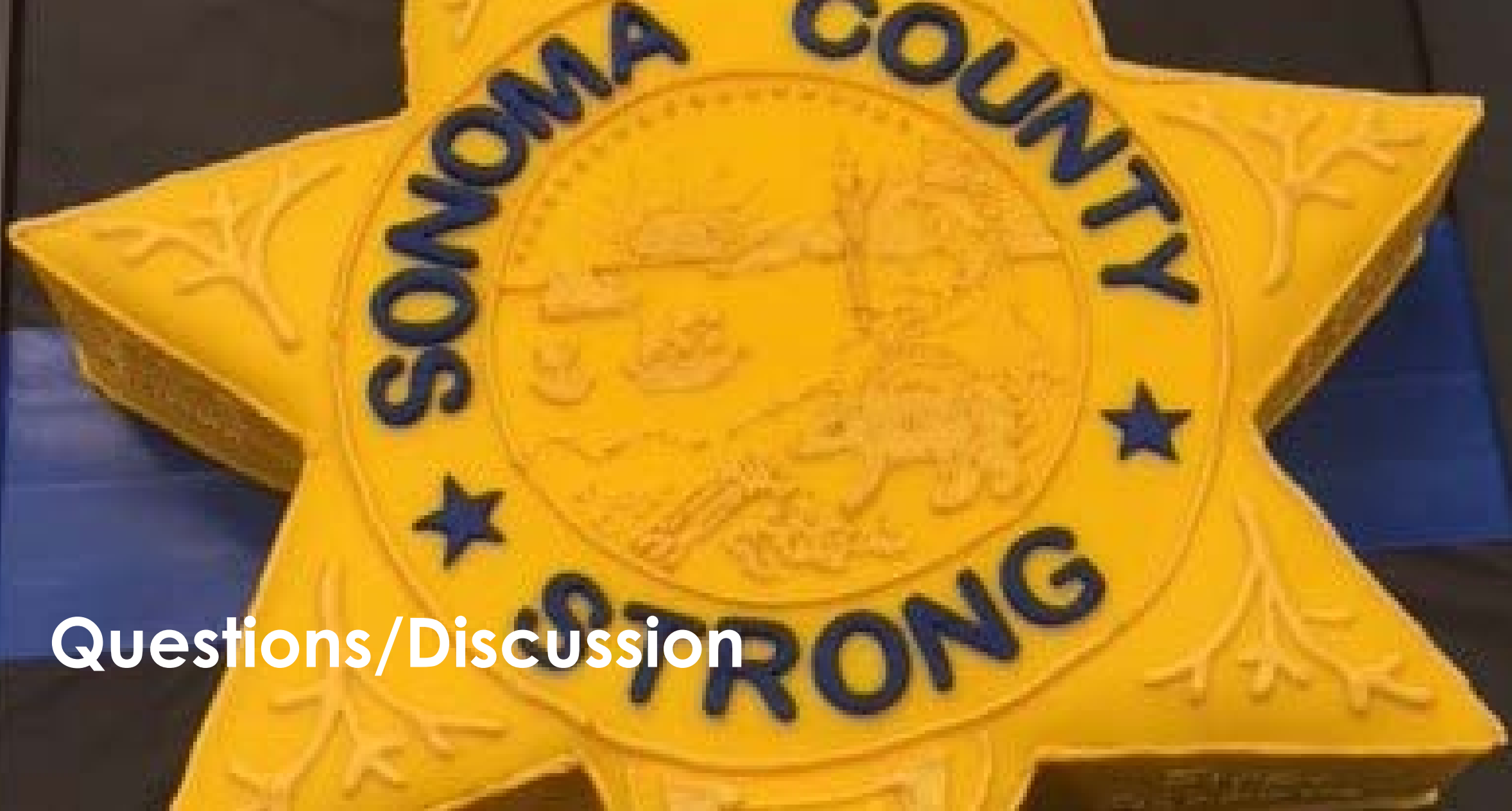
## Key Issues

Staffing

Communication and Outreach

Core Mission





# Questions/Discussion





# Recommended Budget

## Justice Services

Independent Office of Law Enforcement Review &  
Outreach (IOLERO)



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# Independent Office of Law Enforcement Review & Outreach (IOLERO)



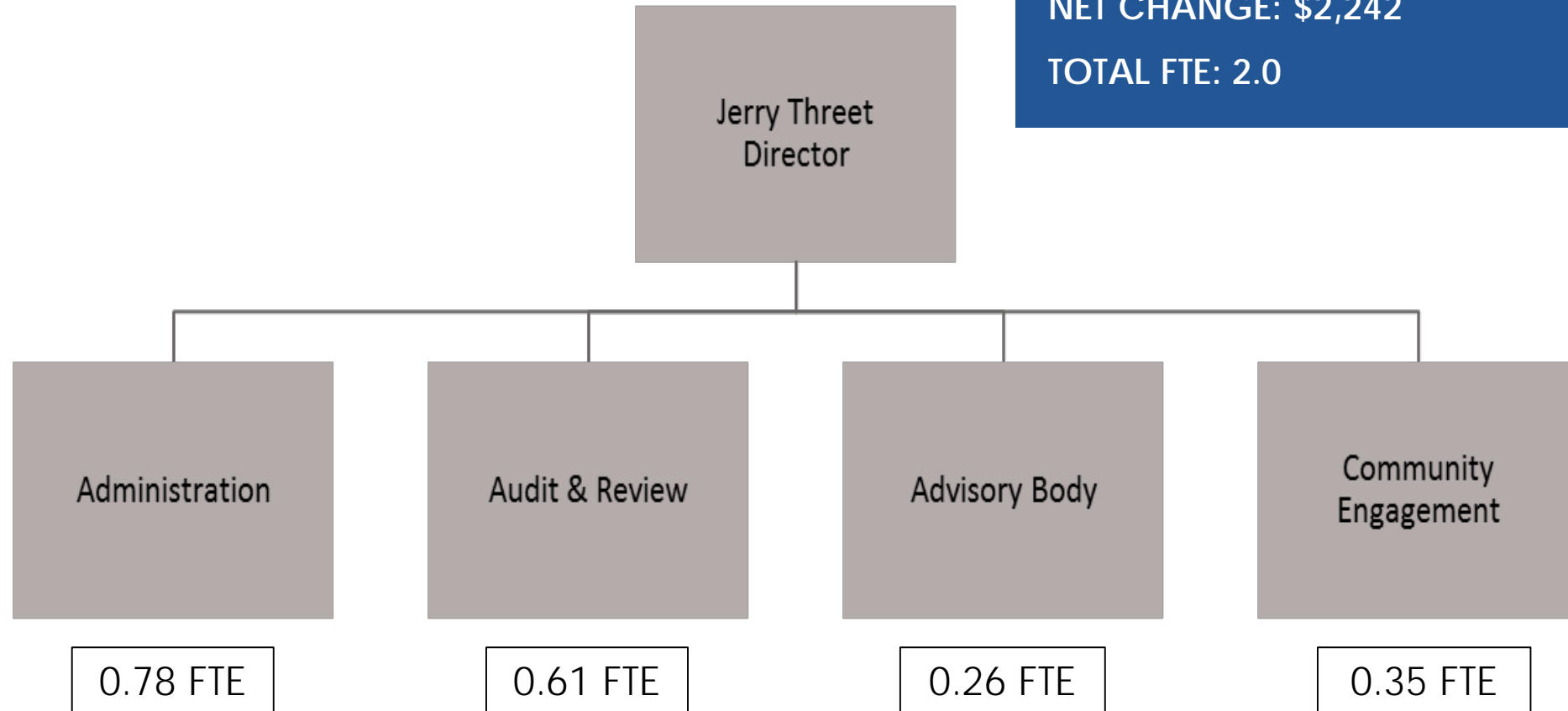
# Department Overview

FY 2017-18 ADOPTED: \$596,106

FY 2018-19 RECOMMENDED: \$598,348

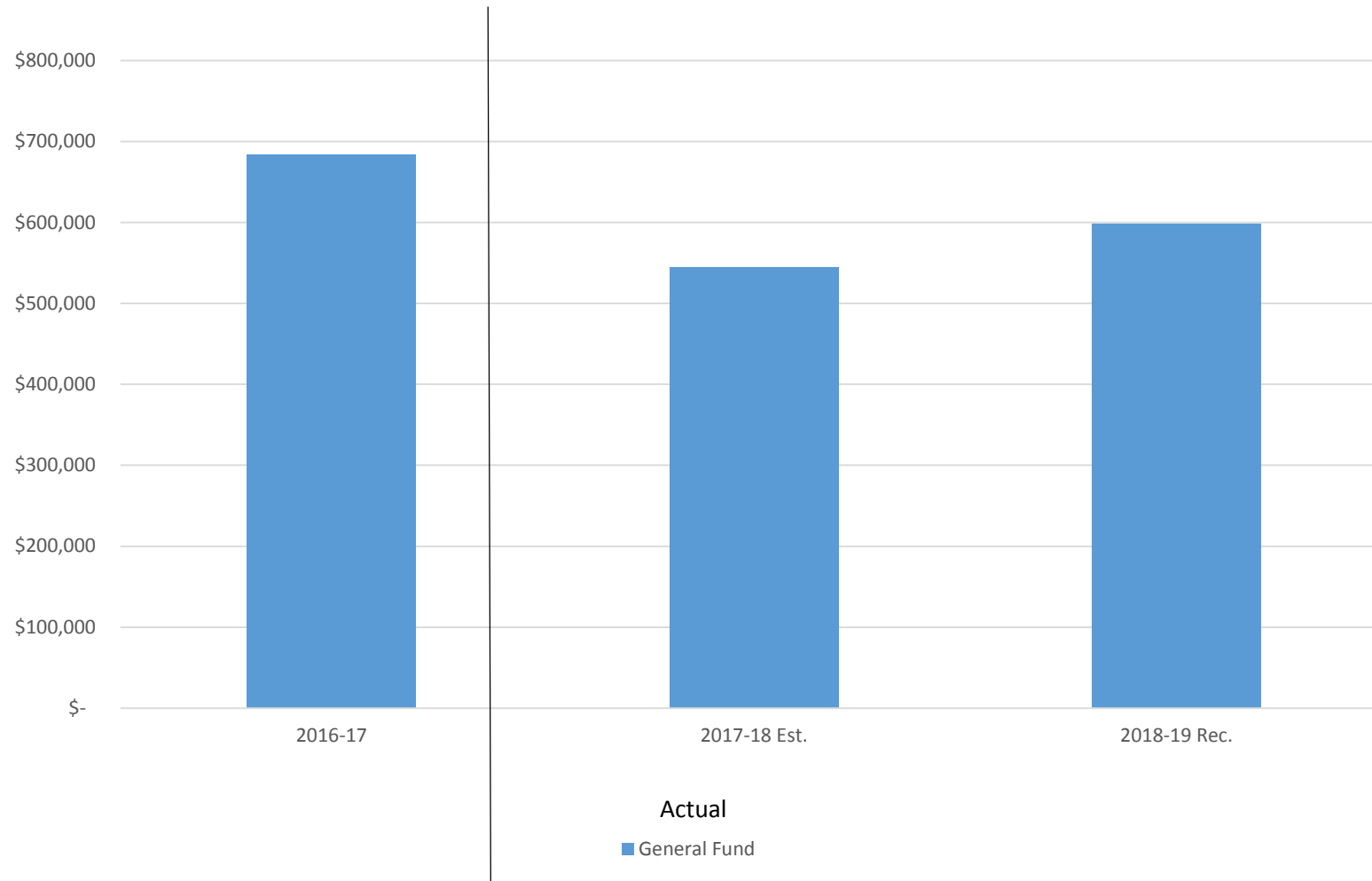
NET CHANGE: \$2,242

TOTAL FTE: 2.0

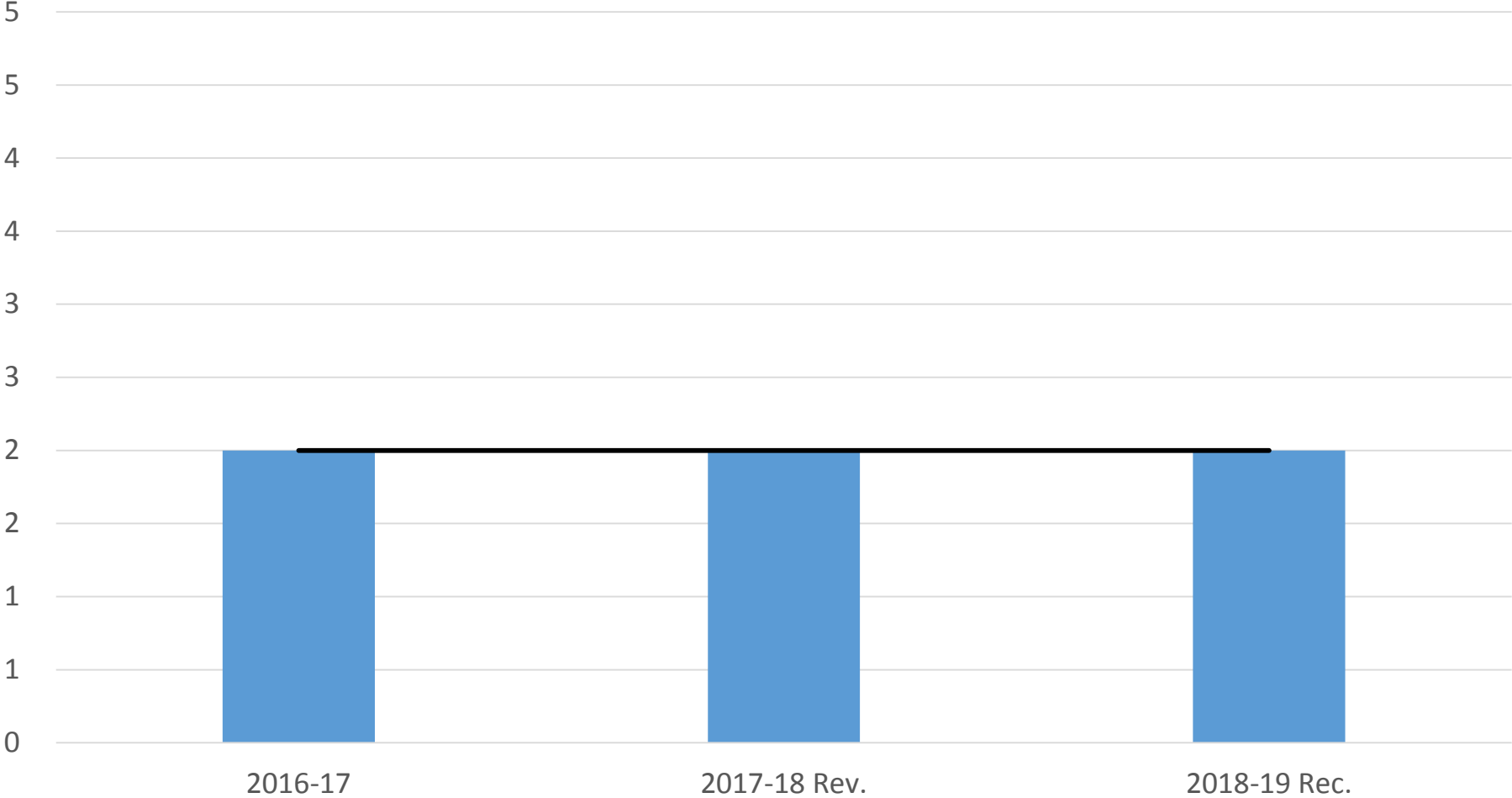




# All Funds Trend



# Allocated Position Trend



# IOLERO By the Numbers: FY 2017-2018

## Community Engagement

**40+** Community events & presentations

**1200+** Total individuals reached

**1120+** Community Members

**80+** Public officials, Sheriff's Office staff, etc.

## Advisory Bodies

**11** Public meetings & events

**460+** Public attendance at  
Advisory Body events

## Audit & Review

**13** Complaints filed with IOLERO

**10** Complaints forwarded by  
Sheriff's Office

**12** Audits Completed

**9** Referrals to Outside Agencies

(From July 1, 2017-May 11, 2018)



# FY 2017-2018 Accomplishments

- Issuance of and robust public hearing on IOLERO's first Annual Report, summarizing the activities and findings of the office for the period April 11, 2016 to July, 31, 2017.
- IOLERO staff and volunteers participated in over 40 community outreach events, such as the annual Roseland Cinco de Mayo celebration, "A Day ON, Not A Day Off" MLK Jr. event, the Santa Rosa Juneteenth Festival, and presentations to the SRJC Police Academy.
- Staffed 11 monthly meetings of the Community Advisory Council, which were attended by over 350 community members.
- Numerous policy recommendations from audits of complaint investigations, including: Body Worn Cameras & Jail Video, Conflict of Interest, and Administrative Investigation best practices.



# FY 2018-2019 Objectives

- Issue policy, training, and practice recommendations to the Sonoma County Sheriff's Office on Homelessness and Use of Force.
- Partner with county Information Systems Department to develop and release a free mobile telephone application for electronic filing of complaints and easy access to IOLERO online information.
- Continue to increase cooperation with Sheriff's Office, as well as expand access to information and staff of the agency.
- Complete and present at the Board the second Annual Report, under a new protocol that will facilitate a written response by the Sheriff's Office, similar to that of Grand Jury reports.
- Expand use of volunteers and Community Advisory Council members for community outreach.



# Administration

Expenditures: \$270,632      FTEs: 0.78

- Daily operations of department:
  - Update website, payroll duties, maintain office during hours of operation, budget development, vendor compliance and payments, etc.
- Logistical support for other program functions
- Includes administration of grant funding approved by the Board of Supervisors for Restorative Justice services



# Administration

## Key Issues

- Sufficient staffing for IOLERO remains a key issue.
- IOLERO's two-person staff is responsible for all the missions of IOLERO
  - Civilian review of a department that includes over 450 sworn officers
  - Engagement with the community throughout the county
  - Ensuring that the office is open to the public
  - Fulfilling all the administrative requirements imposed on every county department



# Audit & Review

Expenditures: \$162,834      FTEs: 0.61

- Independent review of administrative investigations conducted by the Sheriff's Office and intake and review of community complaints.
- IOLERO receives, processes, and forwards complaints to the Sheriff's Office for investigation.
- IOLERO Director audits administrative investigations for completeness, fairness, and timeliness, including an independent review of all findings.
- After auditing completed investigation, IOLERO Director may recommend appropriate changes to policies, procedures, strategies, training, and practices, in order to reduce incidents or allegations of law enforcement misconduct.





# Audit & Review

## Key Issues

- IOLERO continues to work towards expanded access both to relevant personnel information and to Sheriff's staff, in order to improve the efficacy and efficiency of the Office in achieving its missions.
- Greater access will help IOLERO provide better quality audits, increase transparency, and increase trust and understanding between IOLERO, the Sheriff's Office, and the communities we serve.
- In addition, sufficient staffing remains a key issues. The experience of this fiscal year has shown that the resources needed for audits are more significant than prior experience had suggested, making additional staff even more necessary.



# Advisory Bodies

Expenditures: \$ 61,902 FTEs: 0.26

- The Community Advisory Council is an eleven-member body that seeks to represent the geographical, cultural, and ideological diversity of Sonoma County.
- Each month, this groups holds monthly public meetings to solicit feedback from community members, and to review and make recommendations to the IOLERO Director on Sheriff's Office policies, training, and procedures to help ensure they are reflective of the community's desires and best practices.
- Increasingly, Community Advisory Council members seek to increase their participation in support of the community engagement function of IOLERO.



# Advisory Bodies

## Key Issues

The Community Advisory Council made recommendations to the IOLERO Director on Sheriff's Office policies and practices in the following areas during FY 2017-2018:

- Body Worn Cameras, Conflict of Interest, Homeless Individuals, and posting Sheriff's Office policies online.

The Community Advisory Council has begun their review of Use of Force policies and recommendations in this area are expected in FY 2019-2020.

The Community Advisory Council likely will continue to host public forums designed to educate the public on particular topics of interest.



# Community Engagement

Expenditures: \$ 102,980 FTEs: 0.35

- IOLERO meets with interested community members, non-profits, civic associations, media outlets, school groups, advocacy groups and faith-based organizations (among others), to share information about IOLERO and its mission.
- IOLERO staff and volunteers participated in over 40 community outreach events, and reached approximately 1200 individuals during FY 2017-2018.
- IOLERO hosted a well-attended, facilitated focus group with unhoused individuals residing near Guerneville as a special outreach to disadvantaged communities.



# Community Engagement

## Key Issues

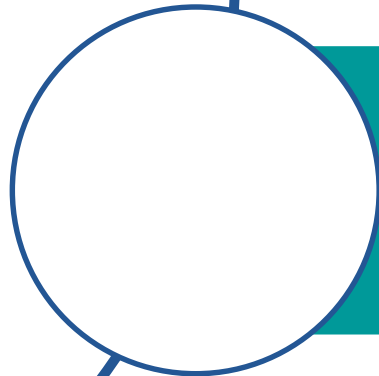
- Sufficient staffing for IOLERO remains a key issue and limits the Office's community engagement efforts. Prior to the October fires, IOLERO intended to request additional staff for FY 2018-2019.
- IOLERO's initial success in seeking a VISTA member for the 2018-2019 school year to assist with community engagement did not come to fruition, leaving a gap in planned activities for next year.
- Outreach to Latinx, Immigrant, and Homeless communities remain key goals in the next year, given the challenges and opportunities presented for these communities and law enforcement.



# General Fund 2% Reduction Impacts: \$11,922



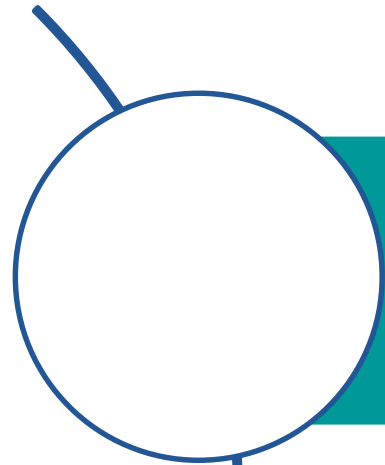
Reduce funding in Restorative Justice services agreement



Limited service impacts to vendor providing conflict resolution, accountability tools, and training on effective alternatives to existing punishment models in local public middle schools.



# General Fund 4% Reduction Impacts: \$23,844



Reduce funding in Restorative Justice services agreement.



Greater likelihood of service impacts on vendor, as this reduction represents 25% of the total contract value with vendor providing conflict resolution, accountability tools, and training on effective alternatives to existing punishment models in local public middle schools.



# General Fund 6% Reduction Impacts: \$35,766



Reduce funding in Restorative Justice services agreement.



Greater likelihood of service impacts on vendor, as this reduction represents 25% of the total contract value with vendor providing conflict resolution, accountability tools, and training on effective alternatives to existing punishment models in local public middle schools.







# Questions/Discussion





# Recommended Budget

**Natural Resources and Agriculture**  
Sonoma County Water Agency



# Sonoma County Water Agency

Budget Page 111 | Binder Tab 13



Natural Resources and Agriculture



# Department Overview

FY 2017-18 ADOPTED: \$214,653,281

FY 2018-19 RECOMMENDED: \$234,173,541

NET CHANGE: \$19,520,260

TOTAL FTE: 231.75

Grant Davis  
General Manager

Water Supply & Transmission

Flood Protection

Wastewater Treatment & Reuse

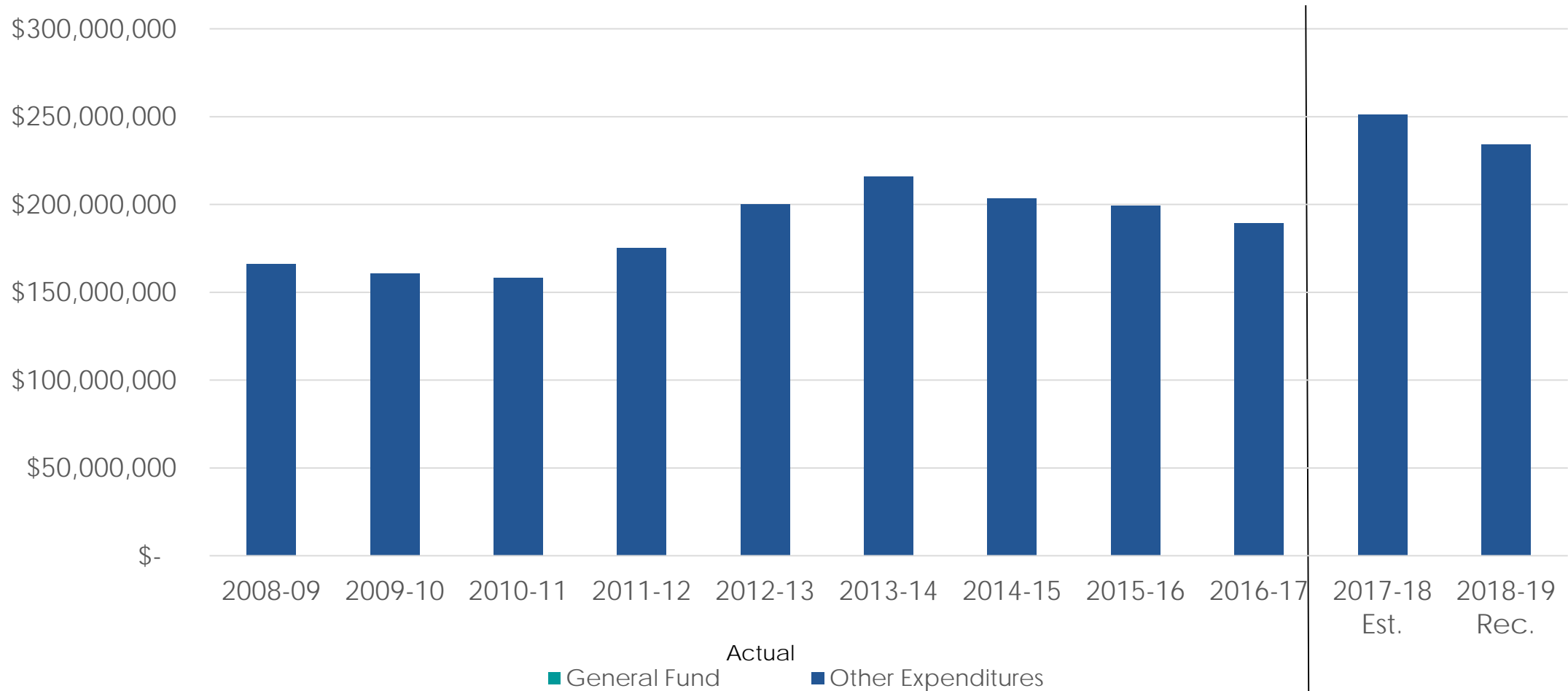
134.24 FTEs

23.98 FTEs

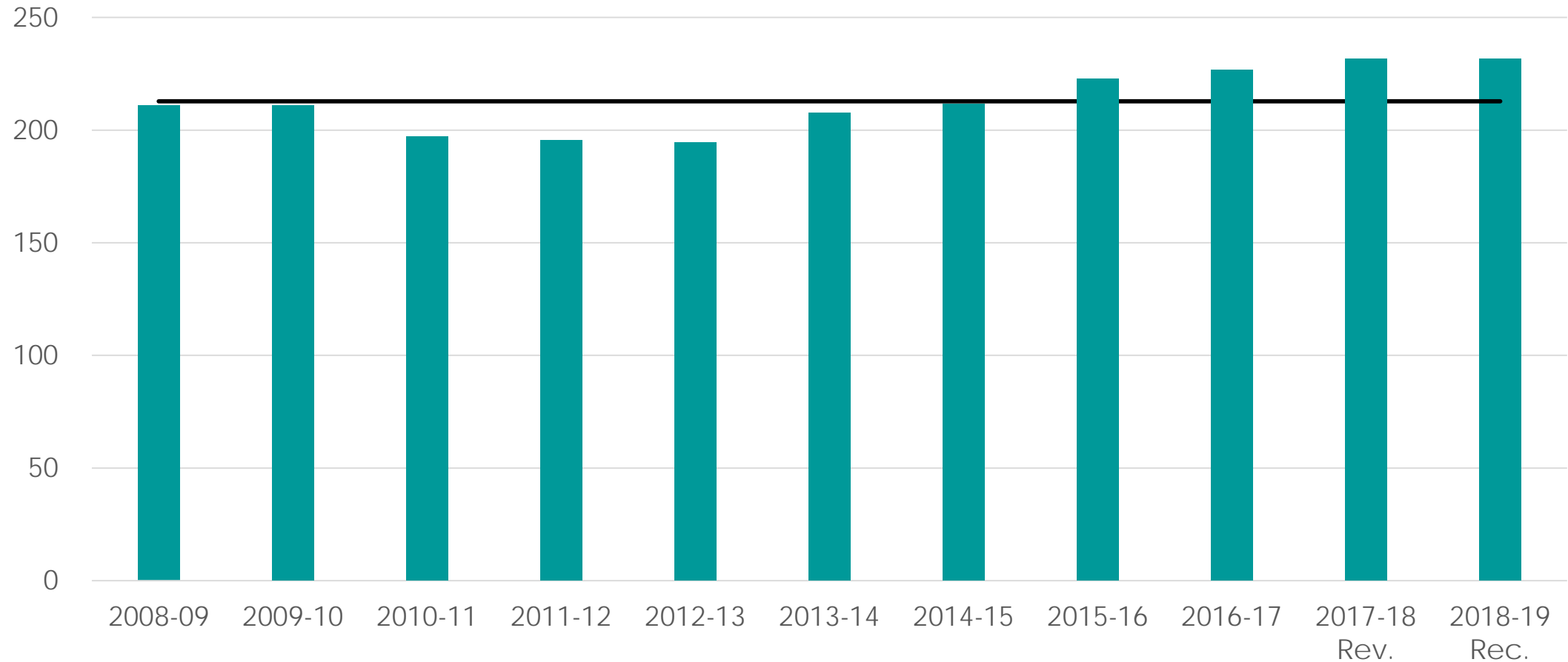
73.53 FTEs



# All Funds Trend



# Allocated Position Trend



# FY 2017-18 Accomplishments

- Constructed two major recycled water projects in Sonoma Valley using federal and state grants.
- Implemented phases 2 and 3 of the Russian River Biological Opinion Dry Creek Habitat Enhancement project.
- Conducted Preliminary Assessment demonstrating Lake Mendocino Forecast Informed Reservoir Operations can reliably achieve water supply objectives.
- Collaborated with the County to complete phase one of the Green Valley Creek Emergency 2017 Flood Restoration Project.



# Sonoma County Water Agency FY2017/2018 By The Numbers

## Carbon Free Water

99.7% Reduction in  
electricity CO<sub>2</sub> since 2006  
79% Hydropower  
7% Sonoma Clean Power  
8% Solar  
6% Landfill  
1% Wind

## Wastewater Treatment and Reuse

4,200AF of Recycled  
Water Distributed for  
Irrigation & Wetlands  
  
FREE recycled water for  
residents to use in their  
gardens

## Water

### *Grants:*

- \$5.34M for local hazard mitigation planning, groundwater, NOAA Russian River Habitat Blueprint, drought contingency planning, water-energy rebates for restaurants, watershed master planning, and flood repair and resiliency projects

*Biological Opinion:* Miles 2 & 3 Dry Creek  
Habitat Enhancement

*Water Ed:* 12,000 youth educated; curriculum  
materials for over 27,000 students, 61 teachers  
trained

*Water Use Efficiency:* 404,200 square feet of turf  
removed, 692 high efficiency fixtures installed,  
656,976 gallons of water saved

## Flood

- 27,000 cy of  
sediment removed
- 2,700 cubic yards of  
vegetation removed
- 38,600 cubic yards of  
trash removed
- 8,600 feet of streams  
maintained
- 500 riparian trees, 20  
native oaks, 1,400  
native grasses, and  
550 native perennials  
planted





# FY 2018-19 Objectives

- Conduct aquifer storage and recovery groundwater recharge pilot study in Sonoma Valley.
- Develop Energy Education Program with Sonoma Clean Power.
- Design the Larkfield Estates Sewer Collection System, and develop ordinance for low-interest financing program.
- Implement Private Sewer Lateral Ordinance in Sonoma Valley.
- Complete design of first two phases of Sonoma Valley Main Sewer Trunk.
- Construct Blackwell Tract Collection System Replacement Project.



# Water Supply and Transmission

- Expenditures: \$82,645,600      FTEs: 134.24



The Water Agency manages and maintains a water transmission system that provides naturally filtered Russian River water to nine cities and special districts that in turn delivers drinking water to more than 600,000 residents in portions of Sonoma and Marin counties.



# Water Supply and Transmission

## Key Issues

- Water Supply Reliability
- Groundwater Sustainability Planning
- Climate Adaptation
- Biological Opinion Compliance
- Carbon Free Energy



# Flood Protection

- Expenditures: \$13,328,319      FTEs: 23.97



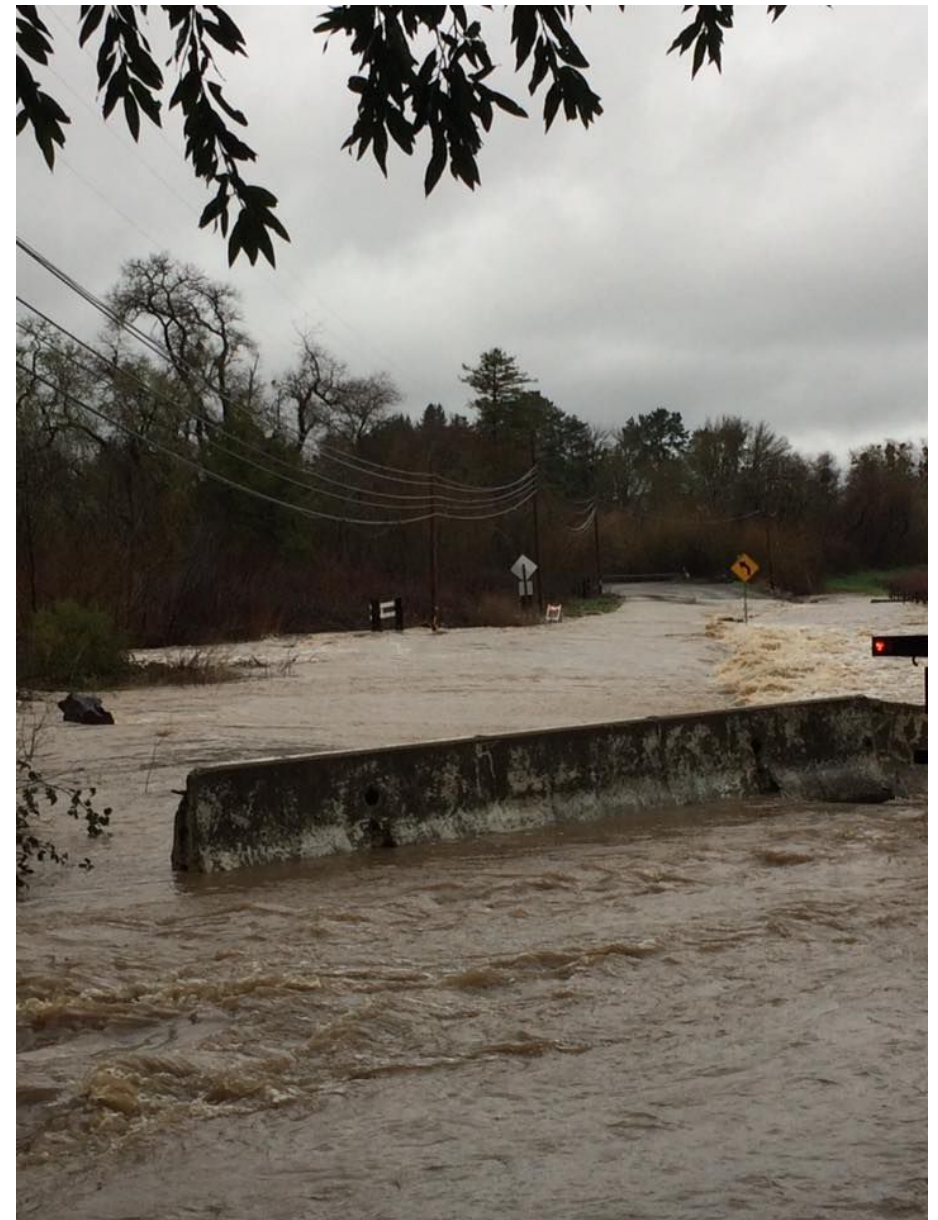
The Water Agency manages a proactive stream maintenance program that maintains more than 80 miles of creeks throughout our service area.



# Flood Protection

## Key Issues

- Santa Rosa Creek Vortex Tube Resurfacing Project
- Matanzas Reservoir Spillway Project
- Petaluma River Flood Management and Enhancement Project
- Penngrove Lift Station Flood Resiliency Project



# Wastewater Treatment and Reuse

- Expenditures: \$66,817,757      FTEs: 73.54

The Water Agency manages eight sanitation zones and districts, which provide wastewater collection and treatment, and recycled water distribution and disposal services for approximately 22,000 residences and businesses.



# Wastewater Treatment and Reuse

## Key Issues



- Larkfield Estates Sewer Main Extension
- Sonoma Valley Sewer Lateral Inspections
- Sonoma Valley Trunk Sewer Main Replacement Project
- Continue Transfer of South Park Operations to City of Santa Rosa





# Questions/Discussion







# Recommended Budget

**Natural Resources and Agriculture**  
Regional Parks

Budget Page 115 | Binder Tab 13

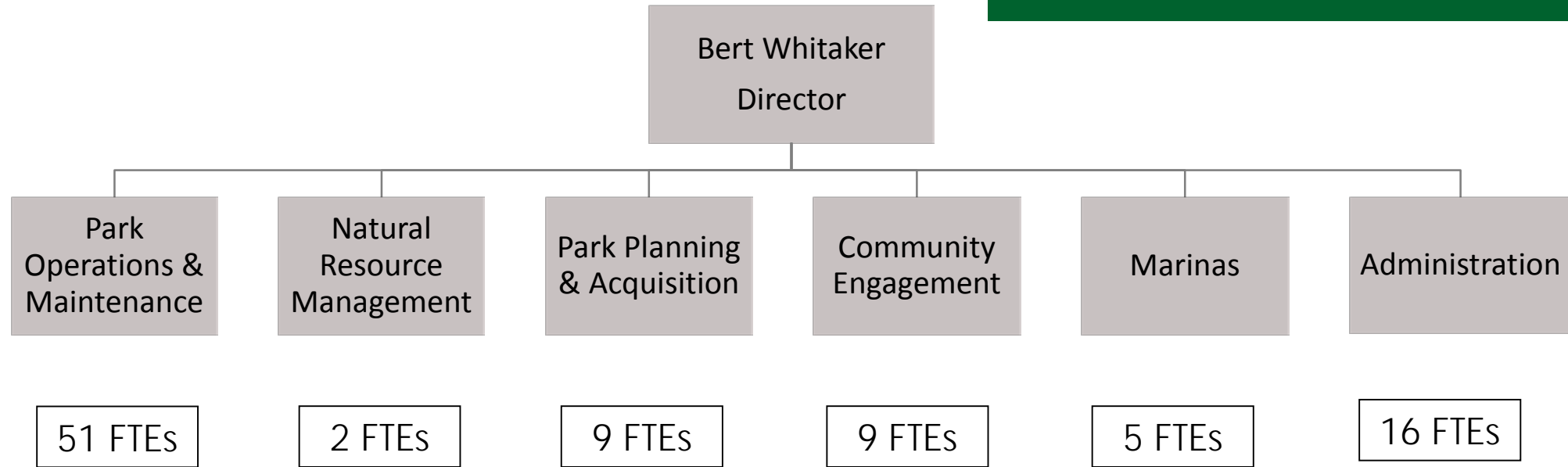
# Regional Parks



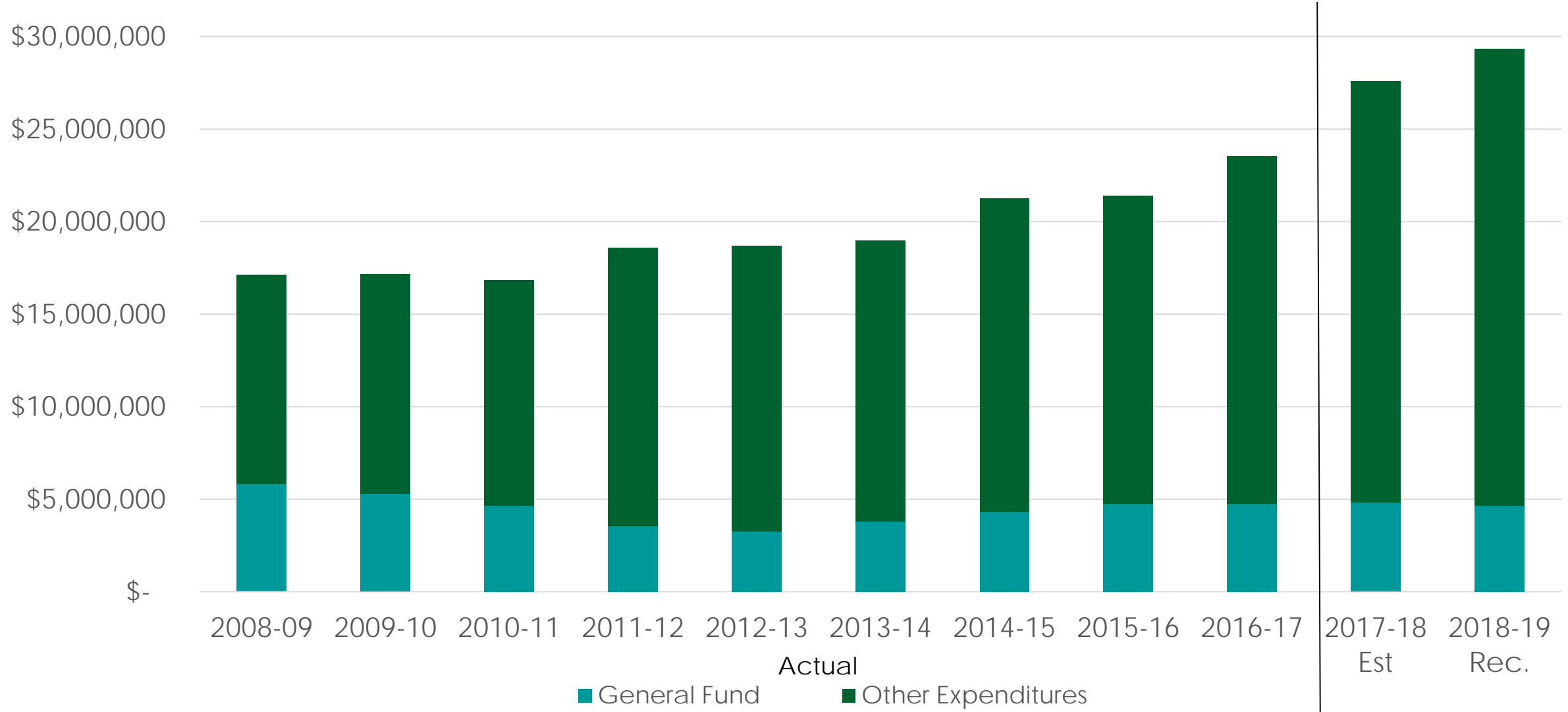
Natural Resources and Agriculture



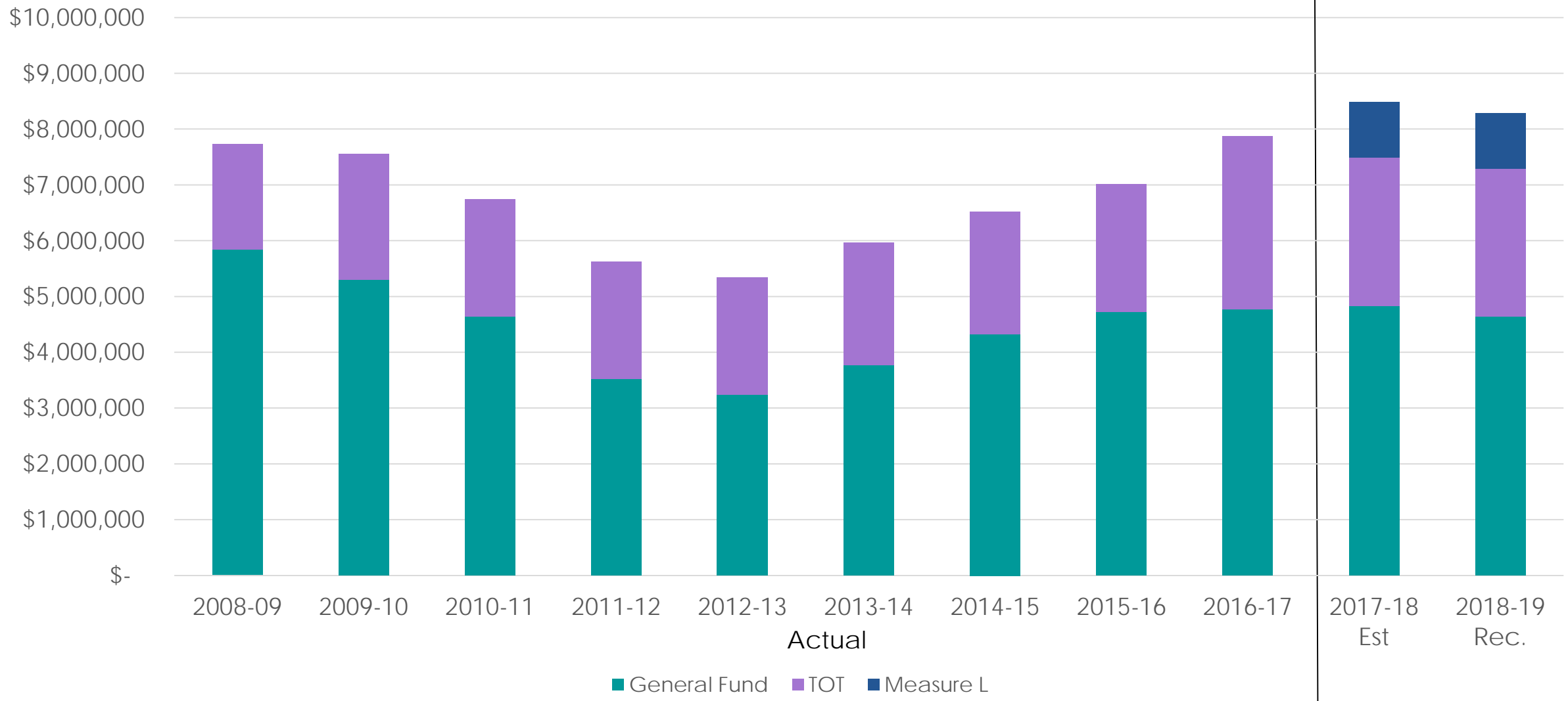
# Department Overview



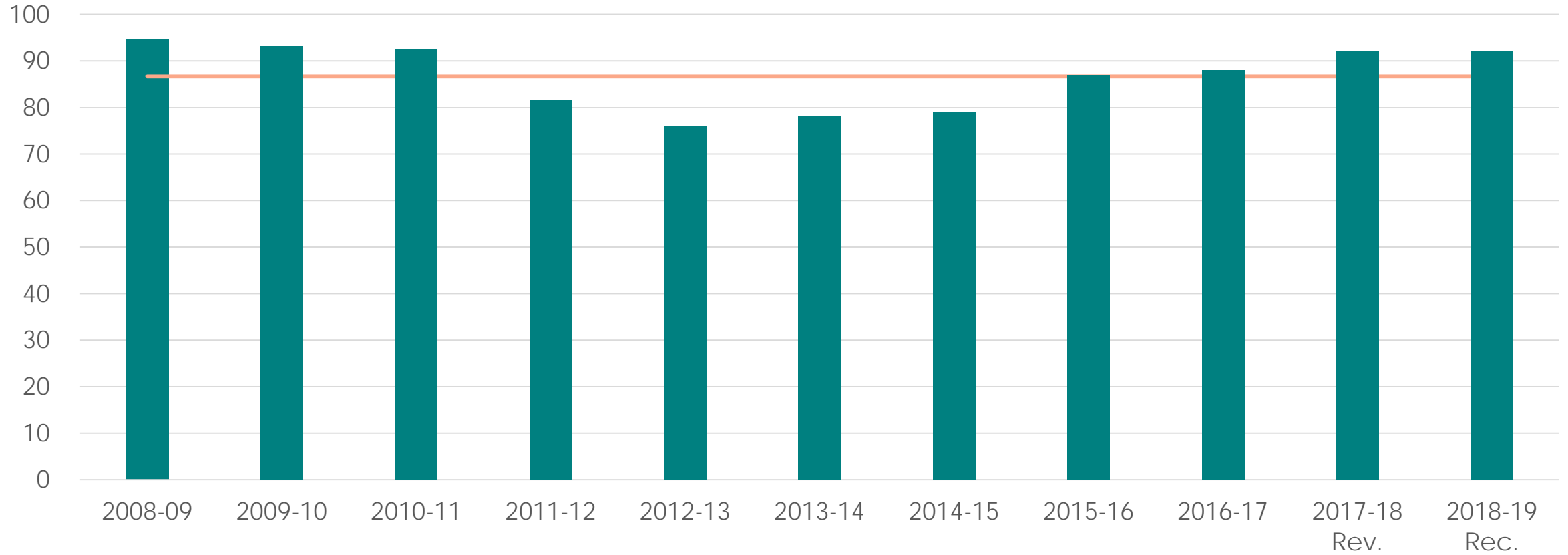
# All Funds Trend



# General Fund Trend



# Allocated Position Trend



# FY 2017-18 Accomplishments

- Andy's Unity Park
- YES Coast and Caminitos
- Del Rio Woods improvements
- New dock at Mason's Marina
- First Annual Parks Summit
- 50<sup>th</sup> Anniversary of Parks



# Regional Parks By the Numbers: FY 2017-18 Estimated

## Park Operations

**5.4 M** Park Visits

**11,071** Total Park Acres

## Natural Resource Management

**5,043** Acres Treated for Fuels Reduction

**2,698** Wildlife Observations

## Park Planning

**\$4.5 M** Construction Completed

## Community Engagement

**48,200** Volunteer Hours

**43,233** Lifeguards & River Patrol Contacts

**32,000** Education & Recreation Program Participants

**27,444** Memberships & Vehicle Access Passes

**16,950** Facebook Followers





# Impacts from October Fires



# FY 2018-19 Objectives

- Continue addressing deferred maintenance and park improvements at Doran and Putnam.
- Complete the transfer and open two Ag + Open Space Parks: Mark West and Carrington Ranch.
- Plan and implement improvements to Mason's and Spud Point Marinas.
- Launch an improved online system for camping reservations and membership sales.
- Expand bi-lingual programming



# Capital Projects

FY 2017-18 REVISED: \$13,608,897

FY 2018-19 RECOMMENDED: \$15,852,375

- Coastal and Waterway Access
- Parks
- Trails and Trailheads
- Off-road Bikeways
- Fire Repairs



# Growing Demand for Parks

- Growth over 5 years
  - Acres – 95%
    - 5,649 to 11,071
  - Memberships 37%
    - 18,618 to 25,451
  - Visitation 45.61%
    - 3.6 M visits to 5.4 M visits
  - Camping 23%
    - 57% to 80%



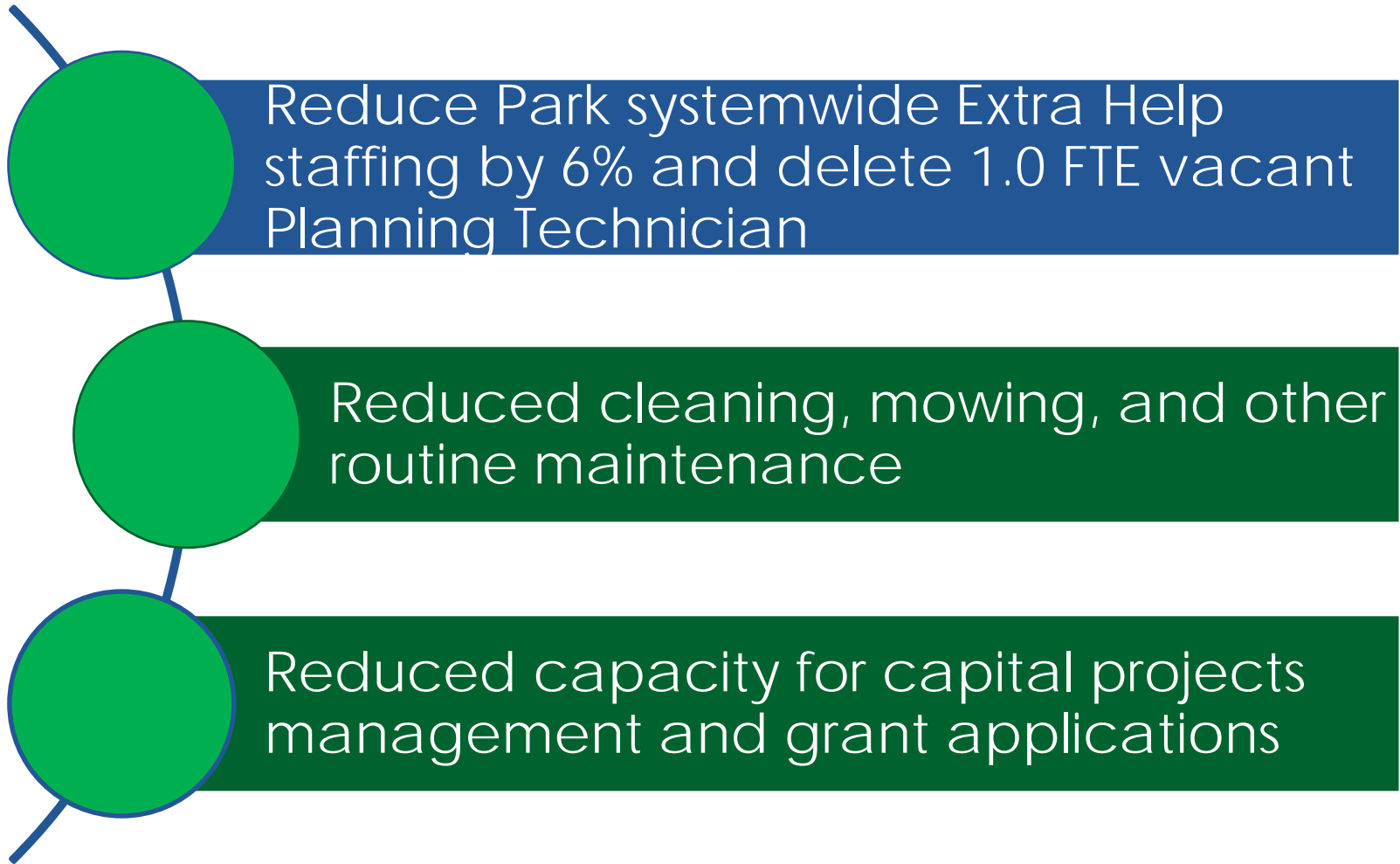
# Challenges

## Key Issues

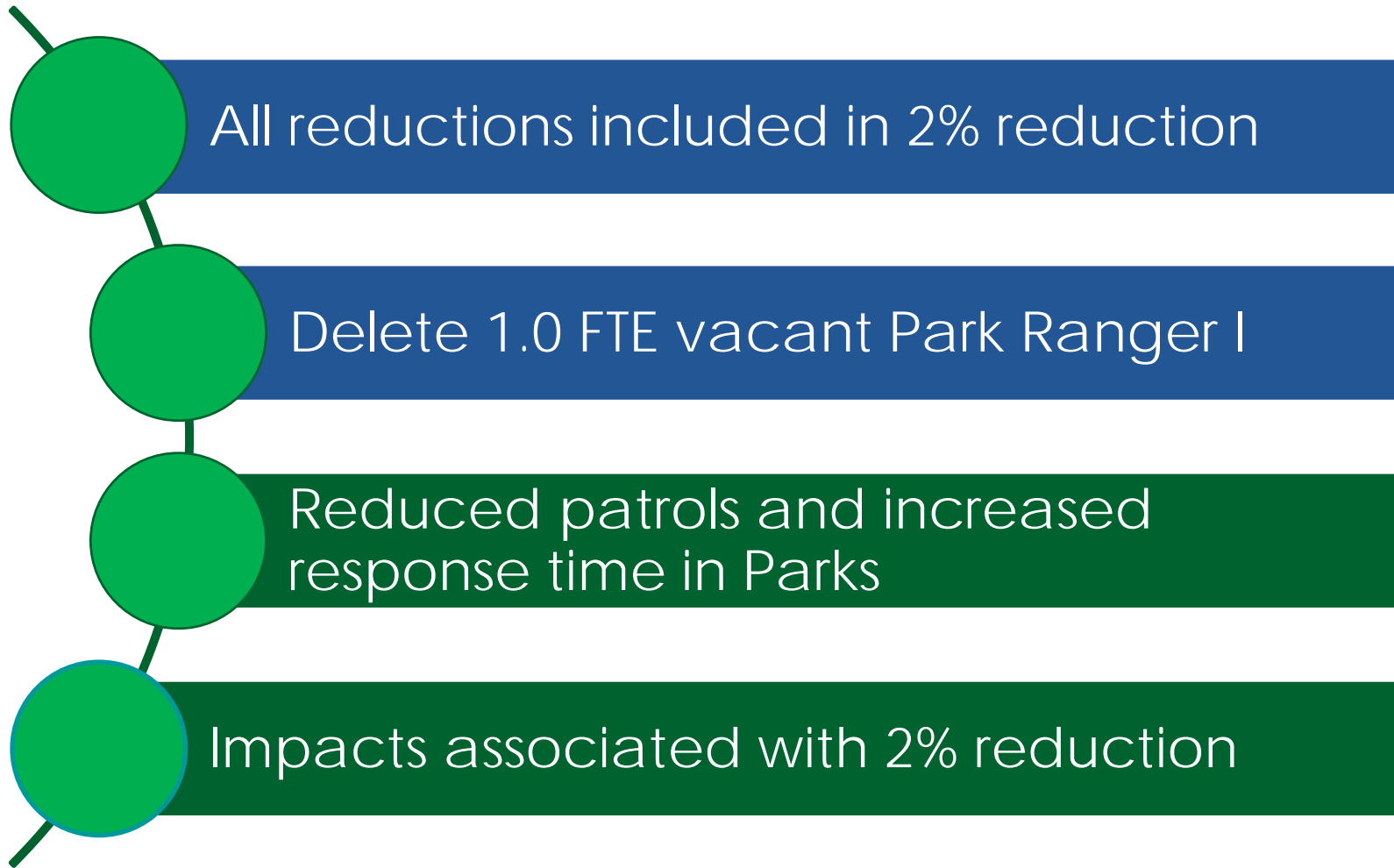
- Inadequate funding to keep up with growing demands.
- Aging facilities and trails with ability to only minimally maintain.
- Crucial natural resources are inadequately protected.
- Backlog of approved projects with insufficient funding to implement.
- Over the last decade, our acreage per Park Ranger has grown from 318 acres to 522 acres ... a 64% increase.



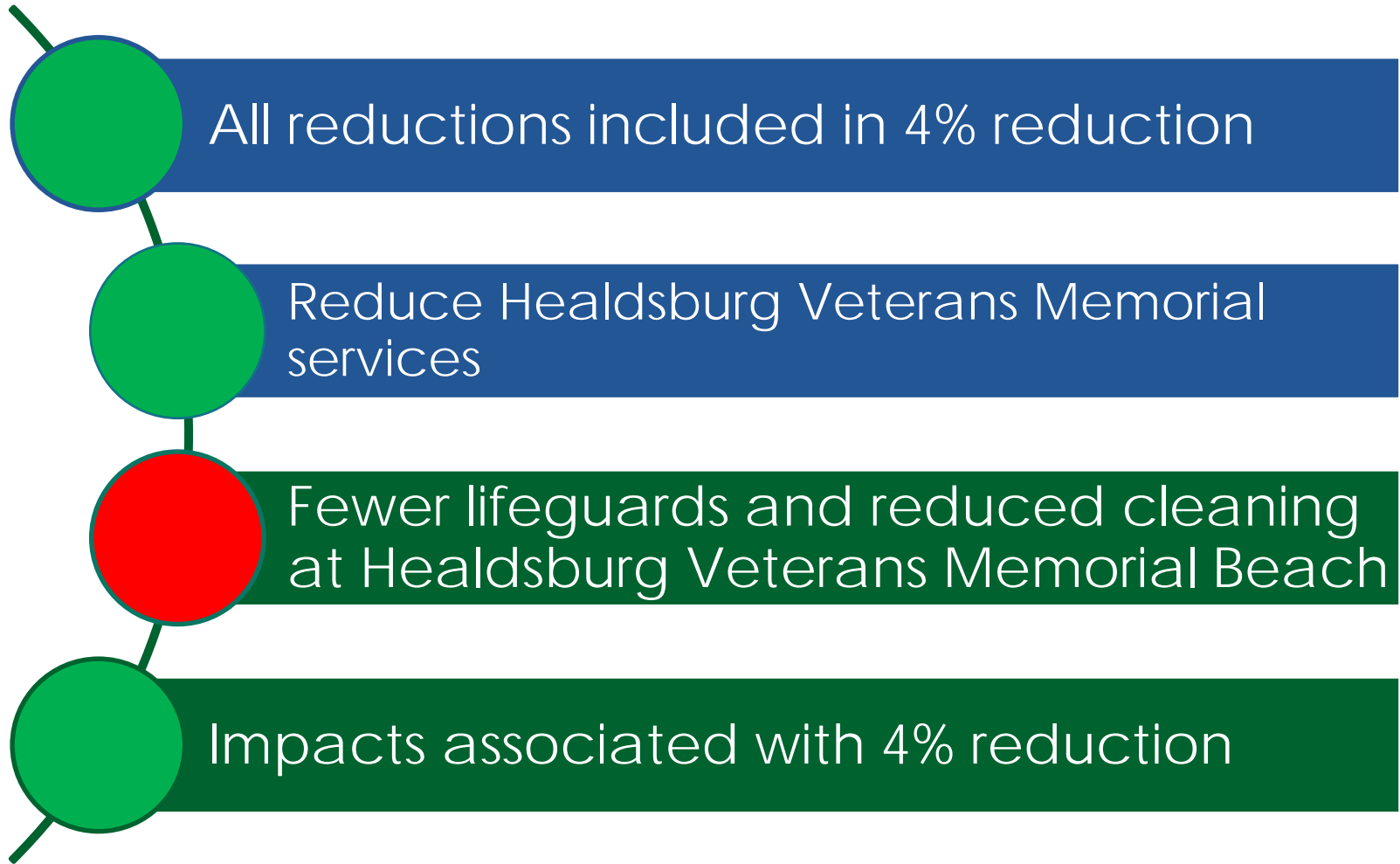
# General Fund 2% Reduction Impacts: \$92,768



# General Fund 4% Reduction Impacts: \$185,536



# General Fund 6% Reduction Impacts: \$278,304





# Questions/Discussion





# Recommended Budget

## Natural Resources and Agriculture

Agricultural Preservation and Open Space District

Budget Page XX | Binder Tab XX

# Functional Group



Natural Resources and Agriculture



AG +  
OPEN  
SPACE  
SONOMA COUNTY

# Department Overview

FY 2017-18 ADOPTED: \$38,847,563

FY 2018-19 RECOMMENDED: \$51,169,811

NET CHANGE: \$12,312,248

TOTAL FTE: 27.50

William Keene  
General Manager

Conservation Planning

Acquisition

Stewardship

Initial Public Access/ Operations and  
Maintenance

8.33 FTEs

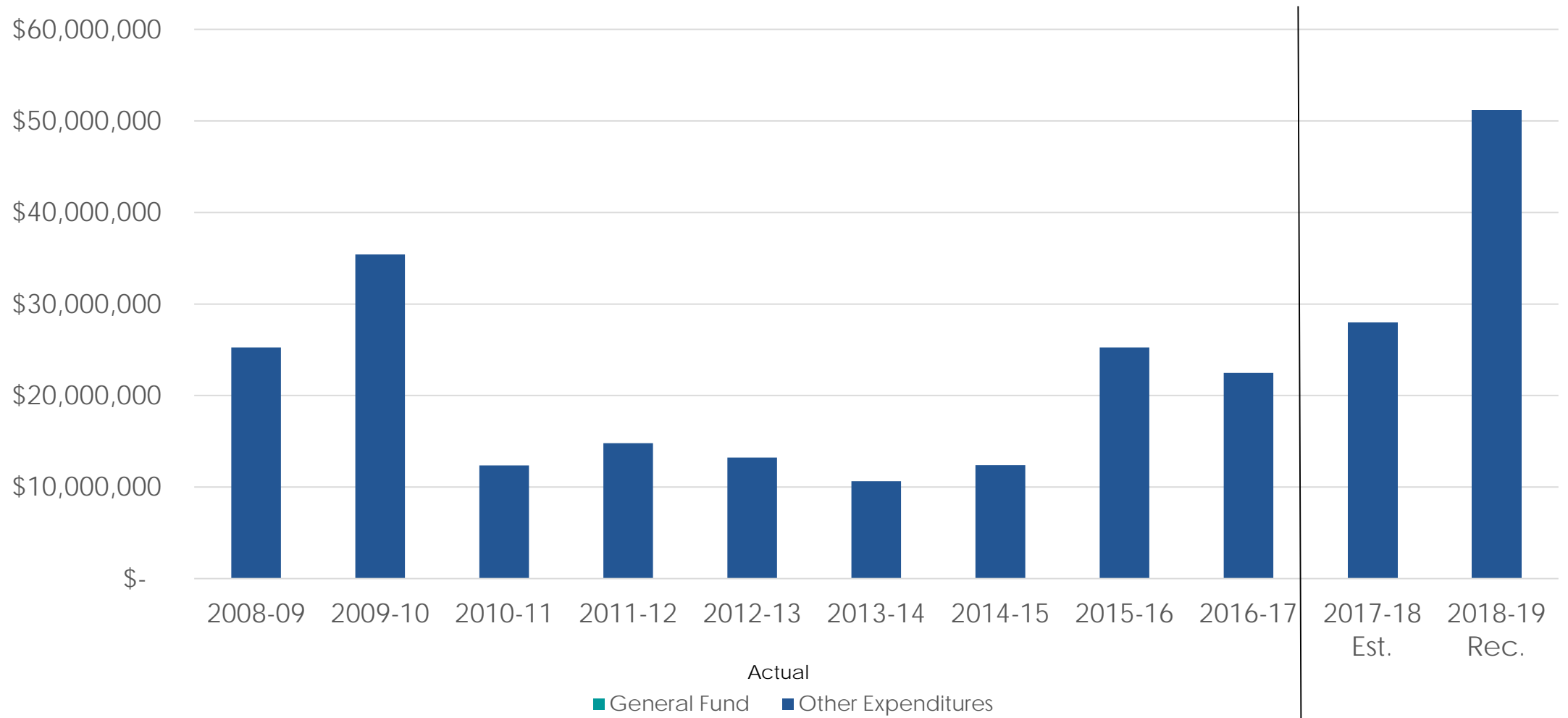
8.33 FTEs

10.83 FTEs

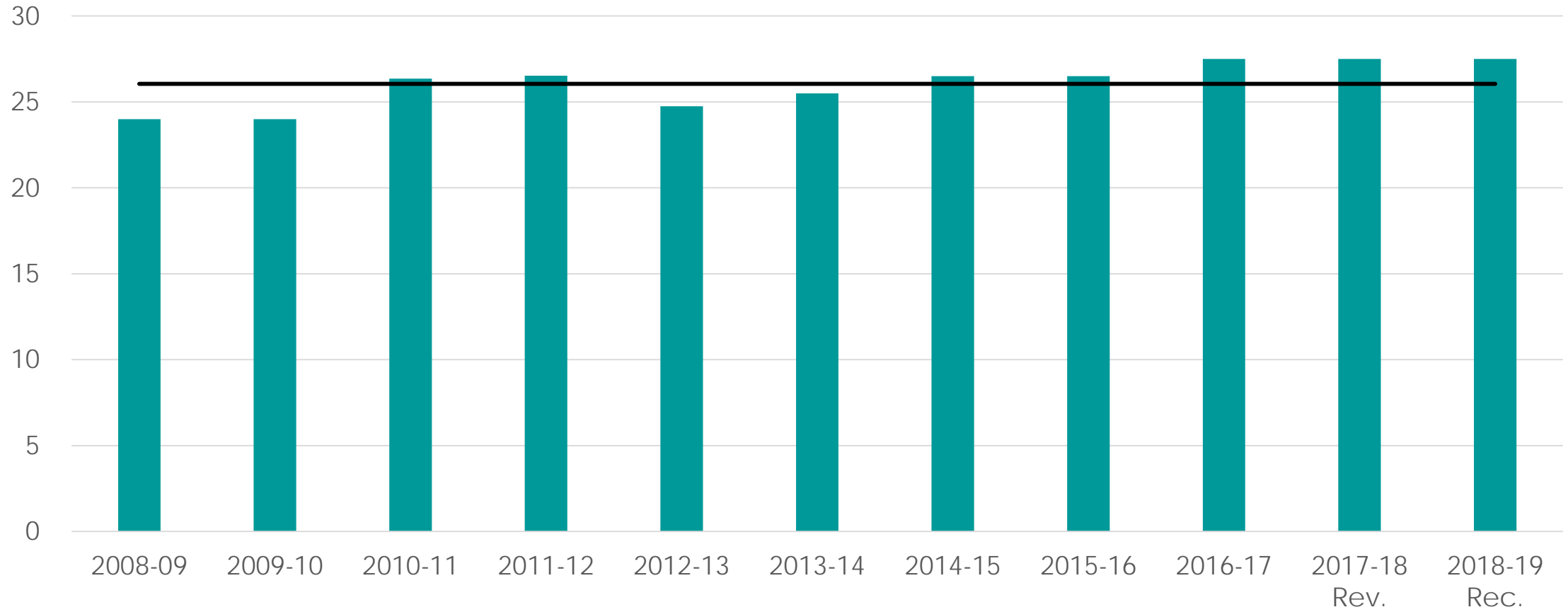
0 FTEs



# All Funds Trend



# Allocated Position Trend



# FY 2017-18 Accomplishments

- Addressed urgent damage to District-owned properties caused by 2017 Sonoma Complex fires.
- Completed development of Vital Lands Initiative.
- Acquired agricultural conservation easement over 330 acres of grazing land.
- Completed appraisals on two additional conservation easements to present to Board prior to the end of the fiscal year.
- Executed agreements for the Andy's Unity Park Matching Grant Project.
- Executed purchase contracts for two properties as additions to the future Mark West Creek Regional Park and Open Space Preserve.
- Began application period for \$4 million Matching Grant Program



# Ag + Open Space By the Numbers: FY 2017-18

## Protected Properties Primary Benefit

- 52** Greenbelt
- 40** Agricultural
- 41** Natural resources
- 37** Recreation
- 32** Matching Grant projects

## Acres of Protected Land

- 5,080** Acres of land managed
- 103,600** Acres of conservation easements stewarded
- 3,800** Acres of open space easements stewarded

## Vital Lands Initiative

- 90** Public meetings
- 4,000** Community comments

## Post-fire Watershed Collaborative

- 150** People participated in collaboration
- 65** Organizations represented





# Upcoming Acquisition Efforts by the Numbers

## Acquisition Projects

**13** Conservation Easements

**12,240** Acres in CE

**4** Land Purchases

**710** Acres in Fee

---

**12,950** Total Acres

## Matching Grant Projects

**24** Active Projects

**6** Incorporated Communities

**\$8,700,000** Total Funding Amount

## Agricultural Transfers

**2** Projects

**63** Acres on the urban edge

## Recreational Transfers

**9** Properties

**4** New Public Parks and Preserves

**4,050** Acres



# FY 2018-19 Objectives

- Execute key elements of the Vital Lands Initiative via Board approved implementation plan.
- Develop key data integration program.
- Acquire six conservation easements and insure District leverages funding partners contributions towards these acquisitions.
- Complete transfer of two future Regional Park and Open Space Preserves to Sonoma County Regional Parks while retaining conservation easements and recreation covenants.
- Recommend up to \$4.0 million in Matching Grants.
- Implement post-fire monitoring and land management practices on District properties.
- Determine a funding target for the Stewardship Reserve.



# Conservation Planning

- Expenditures: \$3,168,979      FTEs: 8.33
- Conservation Planning develops and analyzes data to ensure the highest value land is protected. It also coordinates District mapping requirements, management plans and targeted assessments, oversees community relations, education and the Vital Lands Initiative.



# Conservation Planning

## Key Issues

Finalization and implementation of the Vital Lands initiative.

Development of the data integration project that will provide greater access to District information.

Continue implementation of measures identified by the Watershed Collaborative.



# Acquisition

- Expenditures: \$39,333,924      FTEs: 8.33
- The Acquisition program purchases conservation easements and land to protect farmland, greenbelts, natural areas, and recreational lands. It also oversees the Matching Grants Program and manages all fee lands transfer agreements.



# Acquisition

## Key Issues

Purchase of lands in the Mark West Creek area that were expected to close in FY2017-18 but were delayed due to the fires.

Implementing \$4.0 million Matching Grants program expanded by more than \$1.0 million to support recovery efforts in fire-impacted communities.

Obtain conservation easement acquisitions as opportunities arise.

Transfer and/or resell District owned lands subject to a conservation easement



# Stewardship

- Expenditures: \$5,789,408 FTEs: 10.83



The Stewardship Program ensures that the conservation values of lands acquired with taxpayer funds are protected in perpetuity. District staff monitor and enforce conservation easements, and manage District owned properties. Some land management projects are eligible for reimbursement from the Initial Public Access, Operation and Maintenance Fund.



# Stewardship

## Key Issues

Land Management activities related to fire recovery and to increasing resiliency to future extreme events resulting from a changing climate.

Stewarding District-held conservation easements through monitoring and enforcement activities, use requests, and amendments.

Calculating a Stewardship Reserve Fund target balance to support stewardship work on District-protected lands beyond the sunset of the current sales tax measure.





# Initial Public Access Operations and Maintenance

- Expenditures: \$2,877,500
- Initial Public Access, Operation and Maintenance (IPAOM) reflects District-conducted land management work and negotiated payments to other agencies for eligible work on properties intended recreational use.



# Questions/Discussion





# Recommended Budget

**Natural Resources and Agriculture**

Agriculture, Weights and Measures



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# Agriculture, Weights and Measures



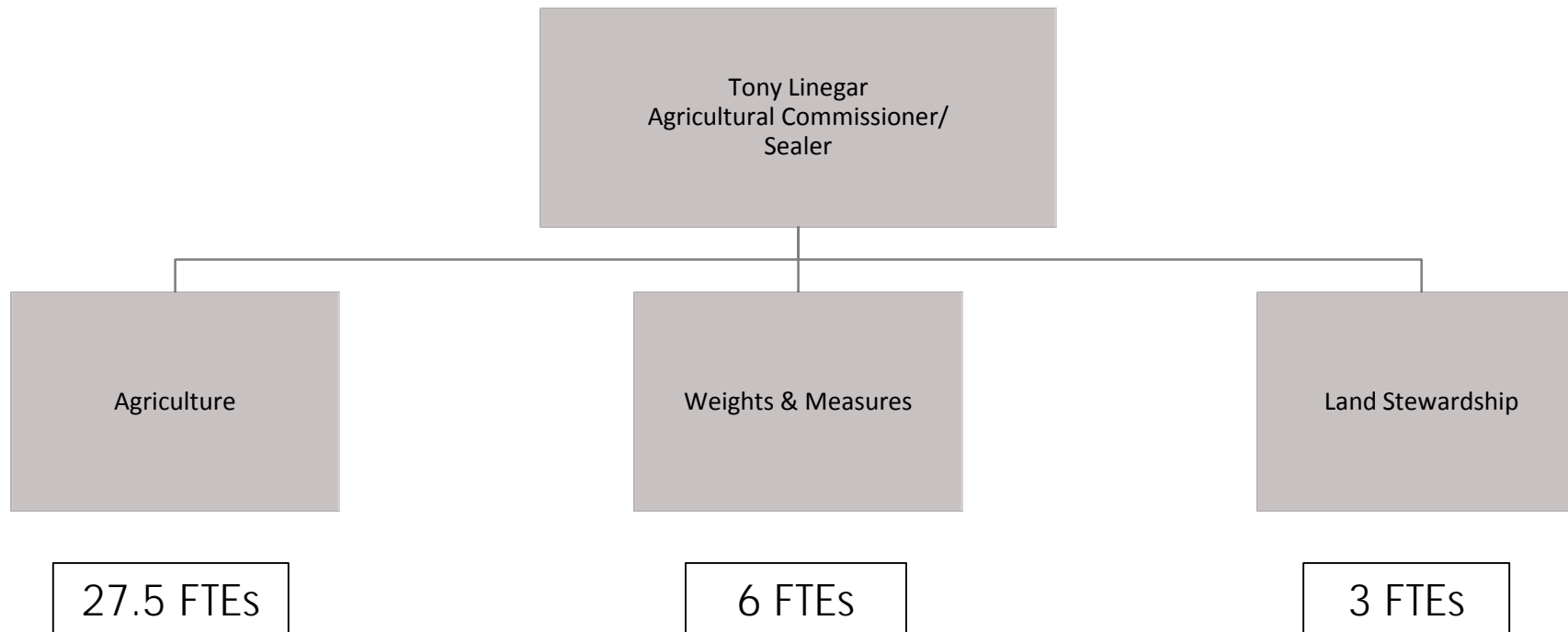
# Department Overview

FY 2017-18 ADOPTED: \$7,173,099

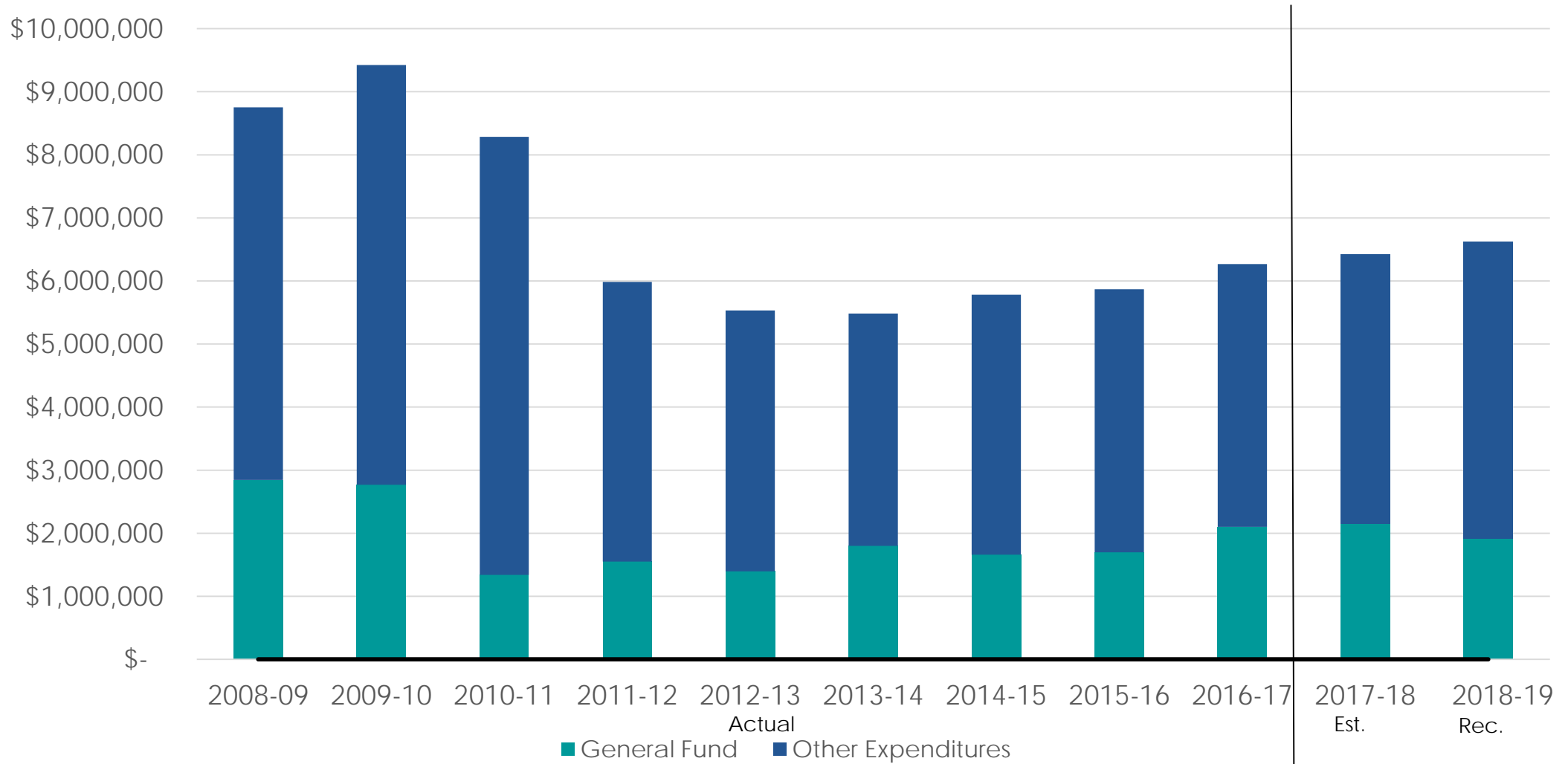
FY 2018-19 RECOMMENDED: \$6,616,654

NET CHANGE: (\$556,445)

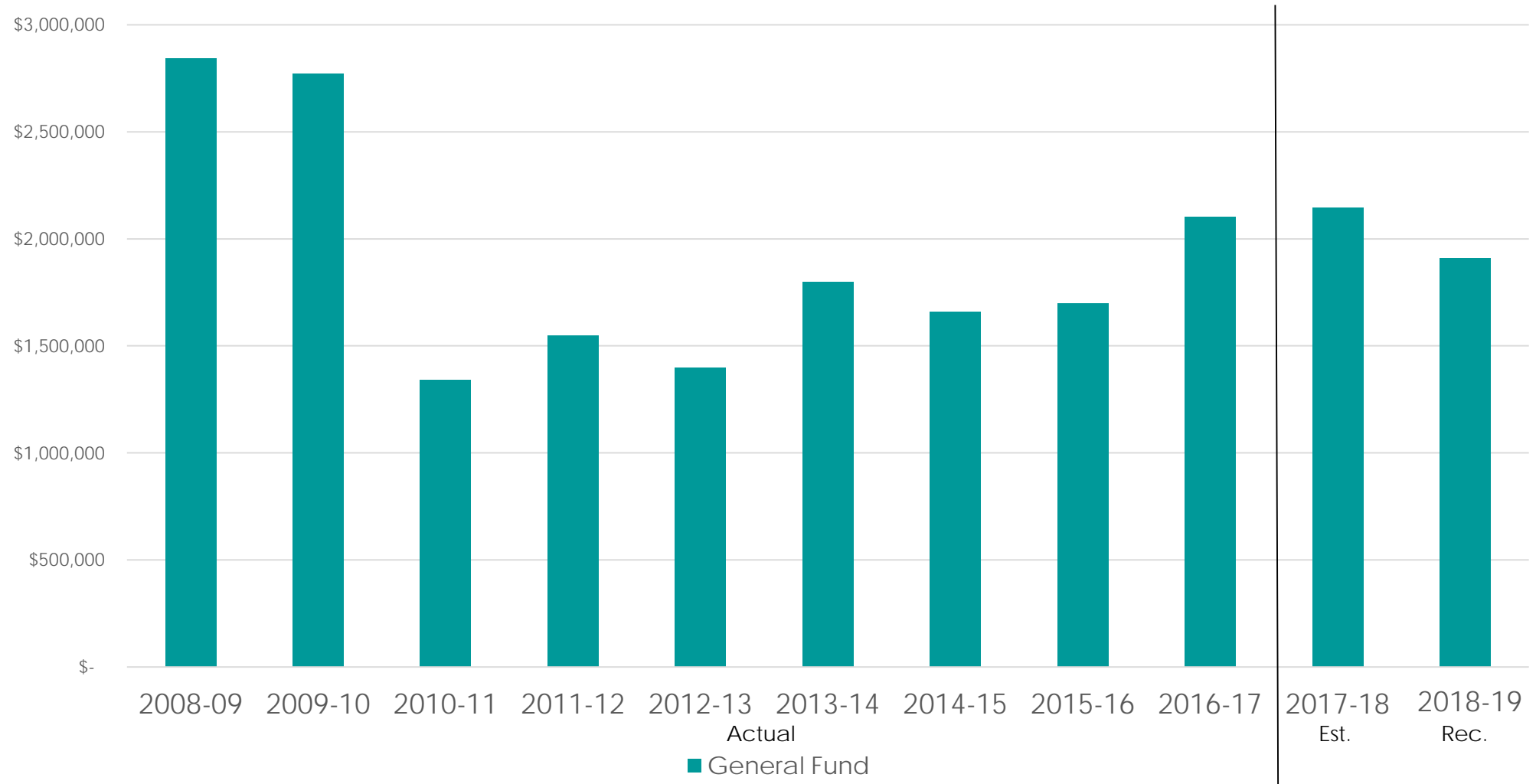
TOTAL FTE: 36.5



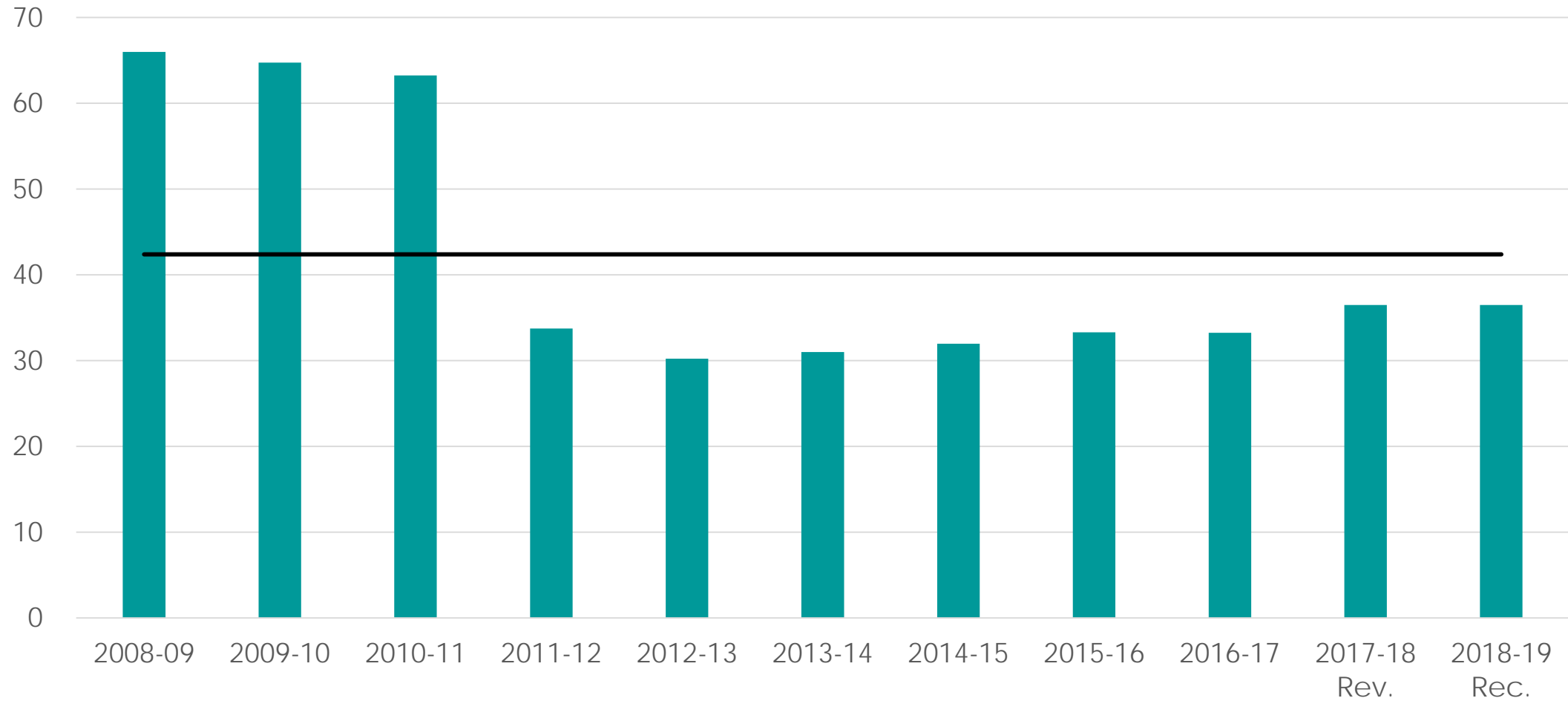
# All Funds Trend



# General Fund Trend



# Allocated Position Trend





# FY 2017-18 Accomplishments

- Worked with law enforcement agencies to develop a permit access program and provided access behind evacuation lines to local agriculture producers during the Sonoma Complex Fires.
- Implemented the County's Medical Cannabis Ordinance and best management practices, including developing the ministerial permitting process patterned after the Sonoma County Vineyard and Orchard Erosion Sediment Control (VESCO) ordinance.
- Collaborated with the California Department of Pesticide Regulation in development of the new Pesticide Use Near Schools state regulation and provided outreach to local growers.
- Under the Device Inspection Program, Weights & Measures registered 1,877 local businesses and device operators. Over 8,900 devices were inspected for accuracy, including gas pumps, deli and grocery store scales, and vehicle scales to ensure consumers get what they pay for.



# Agriculture/Weights & Measures By the Numbers: FY 2017-18

## Agriculture

- 6017** Plant Shipments Inspected
- 7870** Exotic Pest Traps Placed
- 476** Pesticide Permits Issued
- 68** Pesticide Monitoring Inspections
- 27** Certified Farmer's Markets Licensed
- 162** Certified Producer Certificates Issued
- 19,200** Pounds of Plastic Recycled
- 13** Pesticide Outreach Sessions
- 885** Public Attendees at these Sessions
- 2** Cannabis Cultivation Permits Issued

## Weights & Measures

- 1,897** Registered Local Businesses
- 8,907** Commercial Devices Inspected
- 836** Scanner Businesses Inspected
- 40** Administrative Actions Issued

## Land Stewardship

- 171** Total VESCO Projects Reviewed
- 62** New VESCO Projects
- 109** Replant VESCO Projects
- \$83k** NOPA/DA Penalties Assessed



# FY 2018-19 Objectives

- Work with the California Department of Food and Agriculture to perform local outreach and enforcement of the state's cannabis regulations and licensing program.
- Continue educating growers regarding the Pesticide Use Near Schools regulation, which was created to further protect children from pesticide exposure. Ensure compliance with this regulation through surveillance and inspections utilizing existing resources.
- Protect local consumers and ensure fairness in the marketplace through enforcement of the County's Automated Price Verification (Scanner) Program and testing commercial devices for accuracy.



# Agriculture

- Expenditures: \$5,055,679      FTEs: 27.50
- The ***Agriculture Division's*** functions include protecting public health and safety and the environment by enforcing pesticide regulations. It also protects agriculture and the environment by administering programs that minimize the introduction and spread of pests, promotes local foods by certifying local producers and farmers markets, and inspecting organic and egg operations. In FY 2017-2018, the Agriculture Division began working with other County departments on medical cannabis regulation and issuing permits for medical cannabis cultivation.



# Agriculture

## Key Issues

- Continue collaborating with other county departments during the second year of the County's Medical Cannabis Ordinance in developing and refining the county's permitting process while assisting growers in gaining compliance with the Ordinance and building a sustainable industry.
- Educate growers on the Pesticide Use Near Schools regulation and respond to complaints.



# Weights & Measures

- Expenditures: \$978,658      FTEs: 6.00
- The ***Weights & Measures Division*** protects the economy and consumers by ensuring fair and equitable business practices. The Weights & Measures Division accomplishes this by testing the accuracy of commercial weighing and measuring devices, verifying the accuracy of scanners, and checking the quantity of packaged commodities to ensure that consumers are getting what they paid for. The Division also investigates consumer complaints and collaborates with the District Attorney on major cases.



# Weights & Measures

## Key Issues

- Working with the state to develop protocols for testing of new weighing and measuring technologies, such as electric vehicle charging stations and hydrogen fuel dispensers.
- Keeping up with training and equipment for staff in the areas of these new technologies.



# Land Stewardship

- Expenditures: \$582,317      FTEs: 3.00
- The ***Land Stewardship Division's*** charge is to protect the environment and promote the agriculture-driven economy by enforcing local ordinances (Agricultural Grading and Drainage; Vineyard and Orchard Erosion Sediment Control (VESCO); Frost Protection; and Riparian Corridor) and providing best management practices guidance that aid the stewardship of private agricultural land.





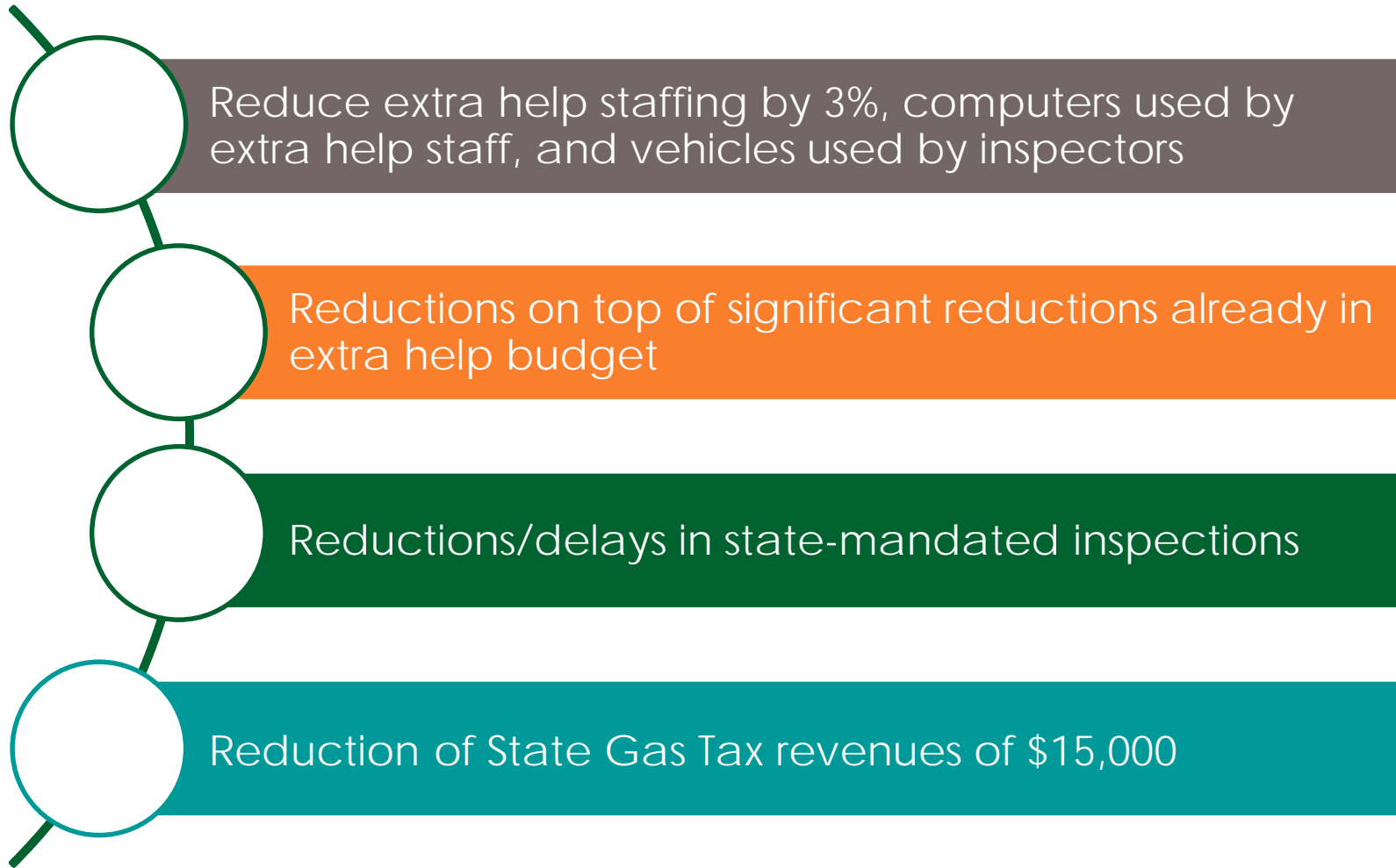
# Land Stewardship

## Key Issues

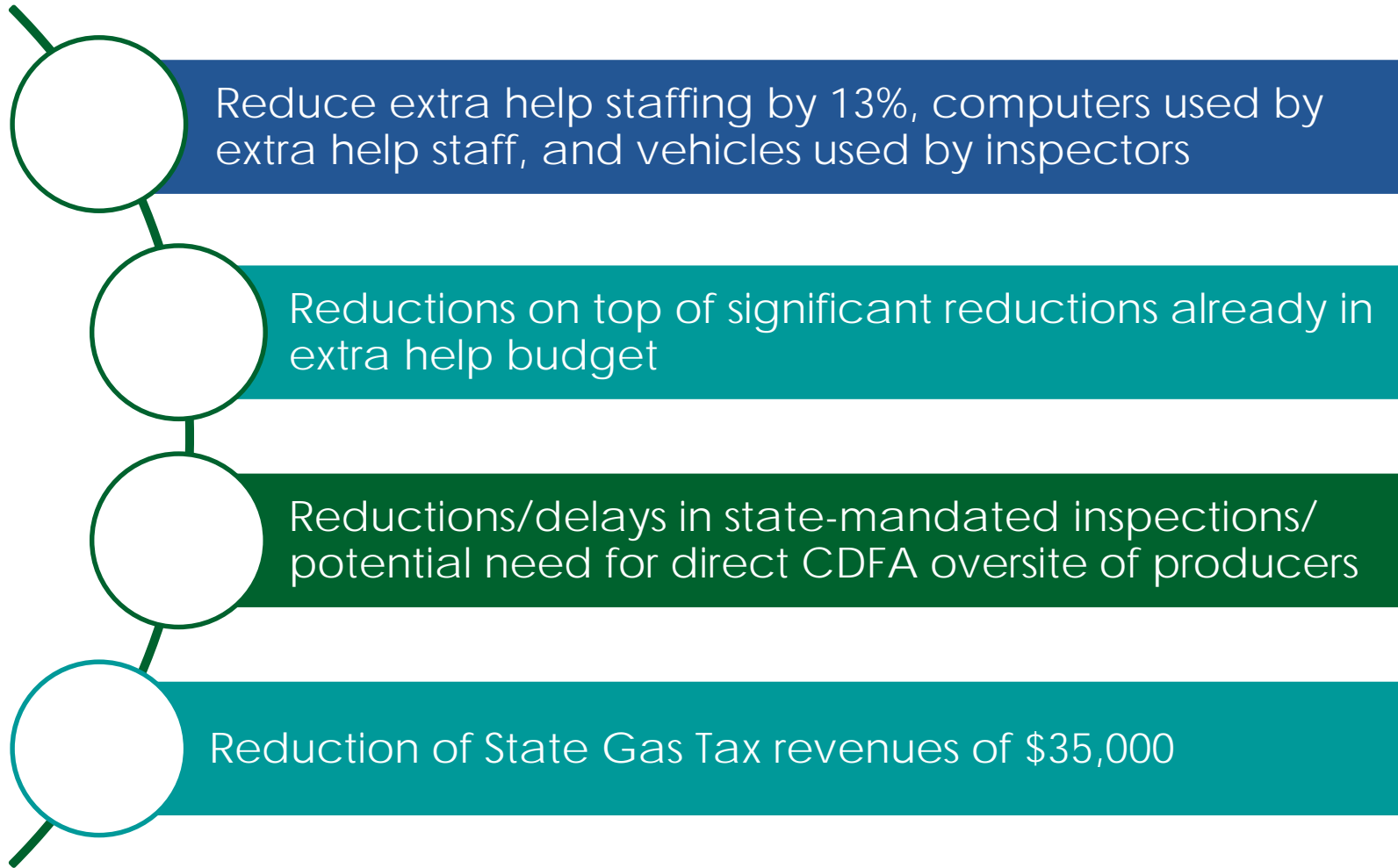
- Continue working with Permit Sonoma staff to update and refine biological assessment guidelines as well as wetland assessment/delineation guidelines that will be utilized in both VESCO and cannabis permitting programs. Educate VESCO project developers and industry biologists on new requirements.
- Continue working with County Counsel and Industry Stakeholders to update the ordinance and related best practices management manual.



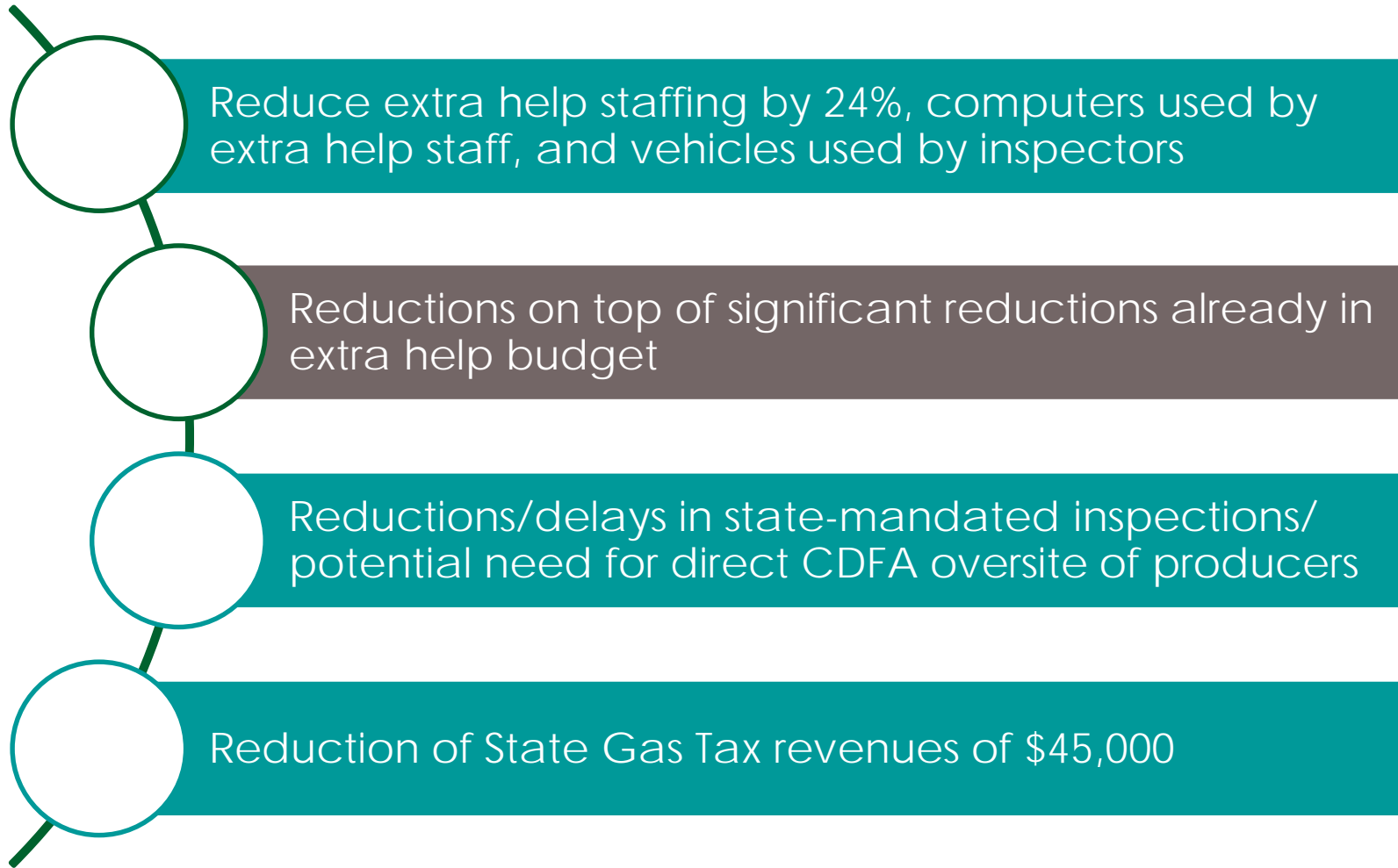
# General Fund 2% Reduction Impacts: \$38,149



# General Fund 4% Reduction Impacts: \$76,298



# General Fund 6% Reduction Impacts: \$114,447





# Questions/Discussion





# Recommended Budget

**Natural Resources and Agriculture**

University of California Cooperative Extension



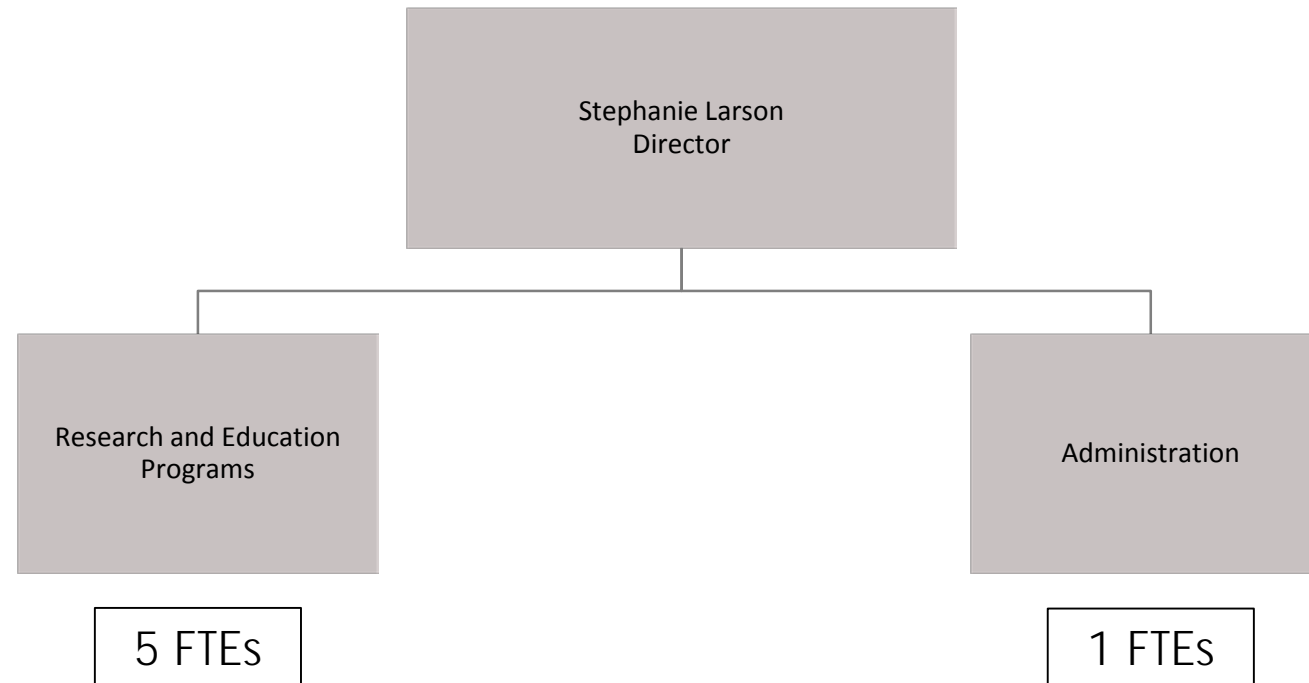
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# University of California Cooperative Extension



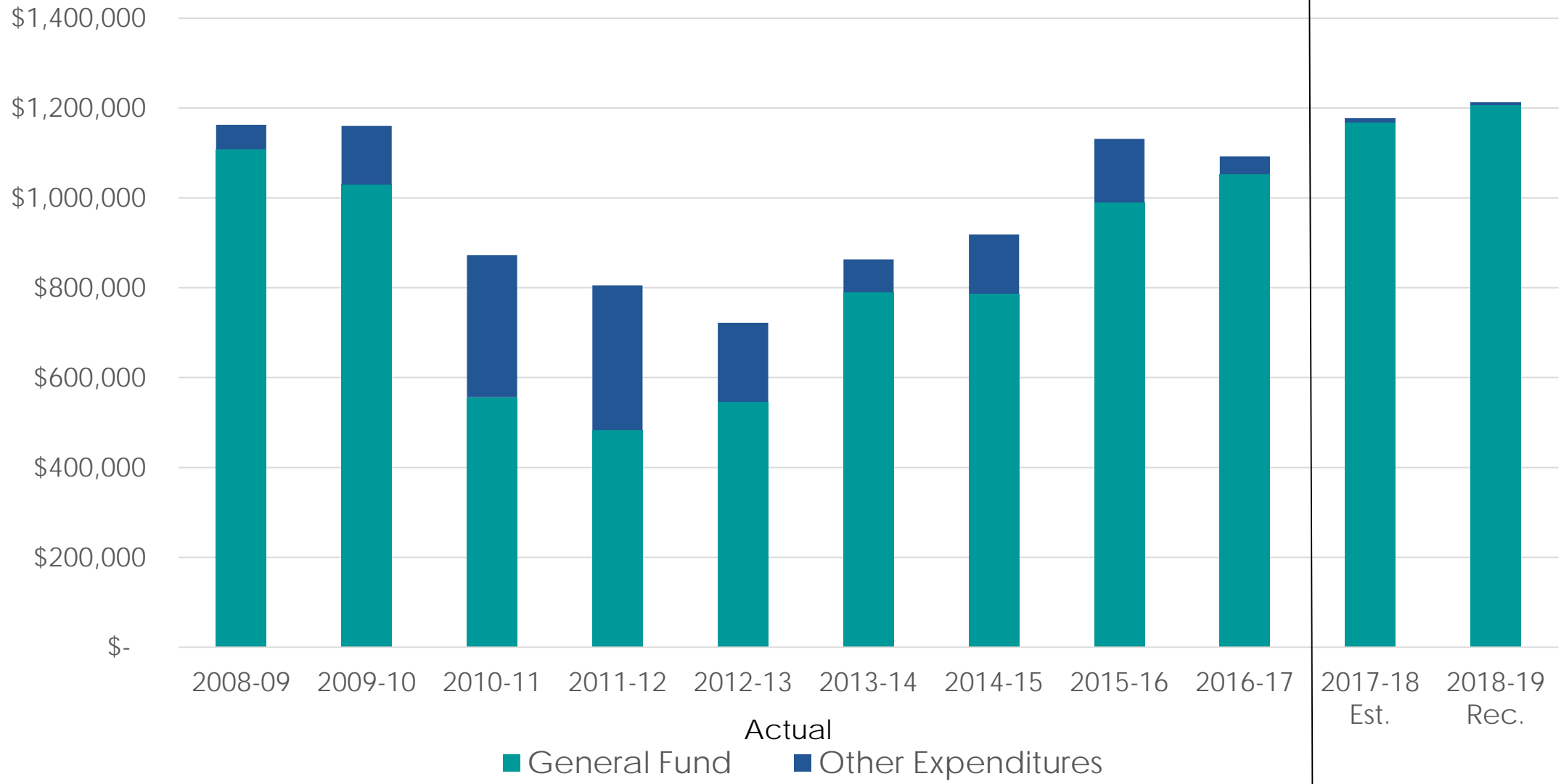
# Department Overview

FY 2017-18 ADOPTED: \$1,172,465  
FY 2018-19 RECOMMENDED: \$1,212,822  
NET CHANGE: \$40,357  
TOTAL FTE: 6

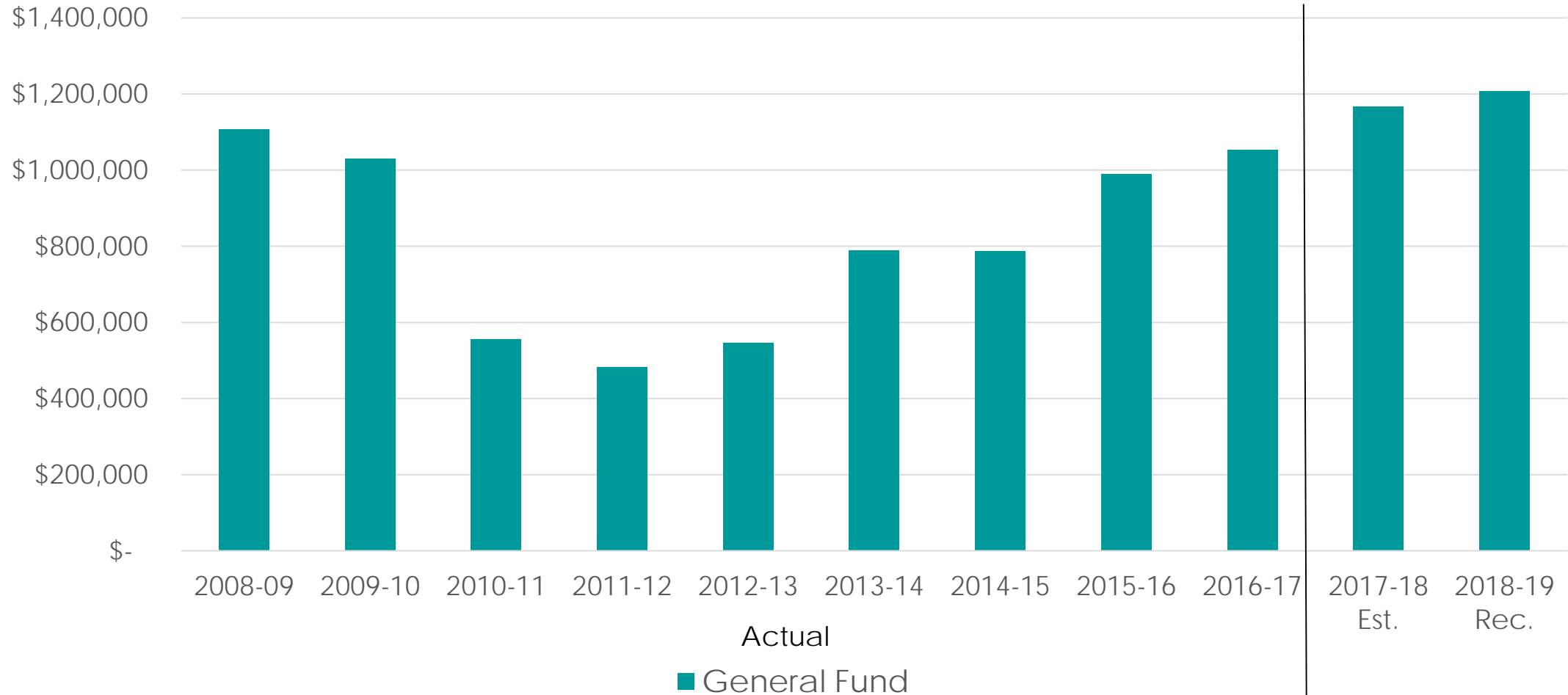




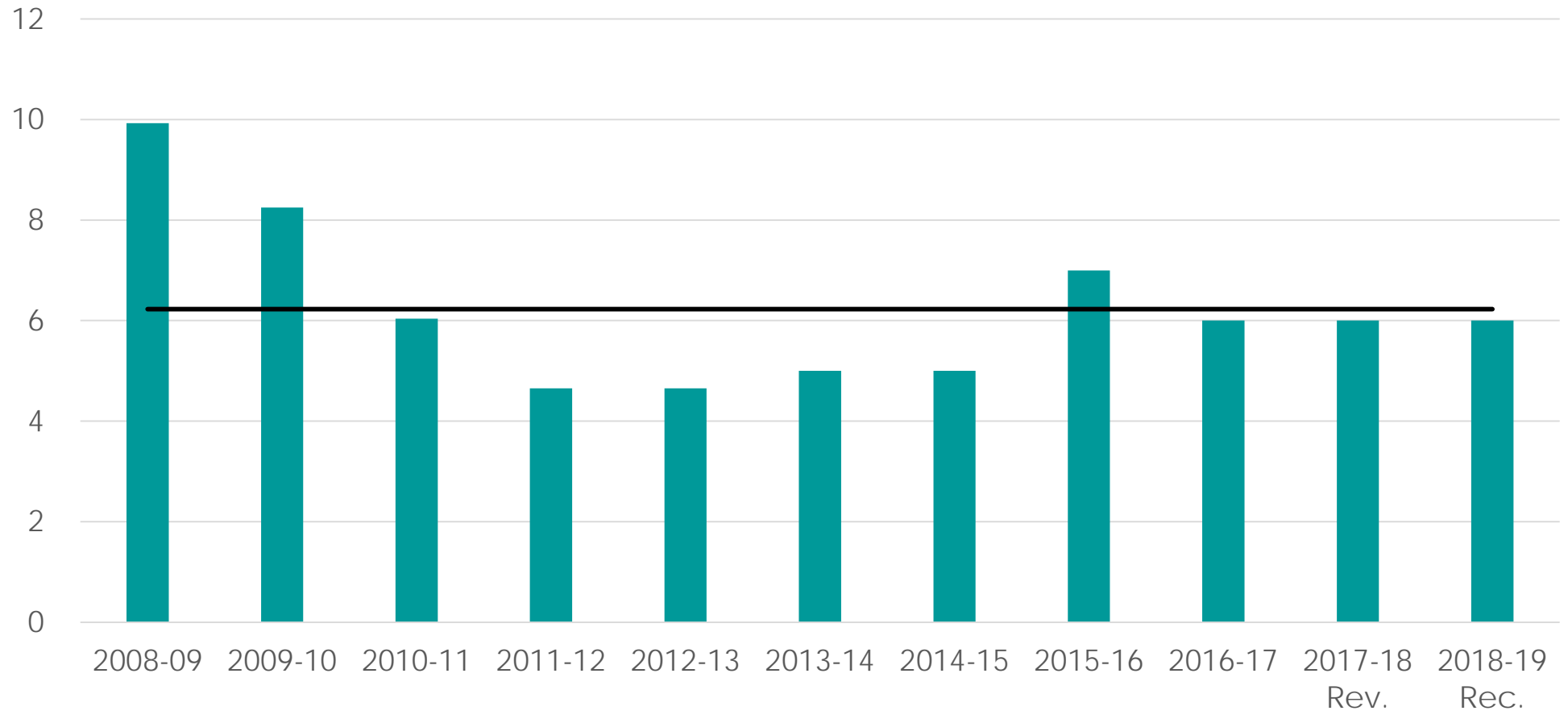
# All Funds Trend



# General Fund Trend



# Allocated Position Trend



# FY 2017-18 Accomplishments

- Continued UC outreach and education programs with the agriculture community, youth and home gardeners.
- Grant funds provided support to establish a working group for oversight of ongoing research projects and outreach related to fire, agriculture, water conservation, food waste reduction and increased food recovery.
- Provided immediate and ongoing support to vineyard and livestock producers in the wake of the fires.
- UC-funded Dairy Advisor hired to support dairy producers.



# UC Cooperative Extension By the Numbers: FY 2017-18

## Livestock, Rangeland, Food Systems

25% More awareness to land management (grazing); increasing ecosystem services to Sonoma County

100+ Queries to Ag Ombudsman

## Viticulture & IPM

\$523M Industry

60,000 Acres Winegrapes

Research & Education

Increased incidence of invasive pests / disease

## 4-H Youth Development

2,666 youth & 300 adult volunteers in 4-H program

22 Community Clubs

8 After-School Clubs (115 children, 18 teens & 6 adults)

1 High School Club ("Juntos" college readiness)

2 weeks of 4-H summer camp (210 youth)

short-term / special interest 4-H programs

263% increase in Latino participation this year

## Horticulture

308 Master Gardeners

15,500+ Volunteer Hours

10,000+ People Reached by MG



# FY 2018-19 Objectives

- Develop comprehensive resources and outreach programs on post-fire related issues such as produce and soil safety after urban wildfires.
- Develop fire fuel reduction best practices on rangeland and forests.
- Expand, grow and diversify 4-H youth participation.
- Connect local consumers and producers to ensure increased access to fresh, healthy, and sustainable food.
- In collaboration with the nursery industry and CA Dept. of Food & Agriculture, develop grapevine nursery production protocols to reduce incidence of invasive pests.



# Research and Education Programs

Expenditures: \$1,056,295

FTEs: 5 County

UC dollars \$1.7M

Program areas:

- Horticulture
- Livestock and Rangeland Management
- Viticulture
- Integrated Pest Management (IPM)
- 4-H Youth Development
- Dairy
- Food Systems



# Research and Education Programs

## Key Issues

- The Department held one position vacant in 2017-18 and 2018-19 in order to meet budget.
- In order to meet FY18-19 budget, a Dept. Analyst position will be held vacant.
- UCCE is seeking state support to offset the programmatic effects of this vacant position.





# Administration

Expenditures: \$156,527      FTEs: 1

Program administration:

- Budget
- Accounts payable/receivable
- Human resources
- Payroll



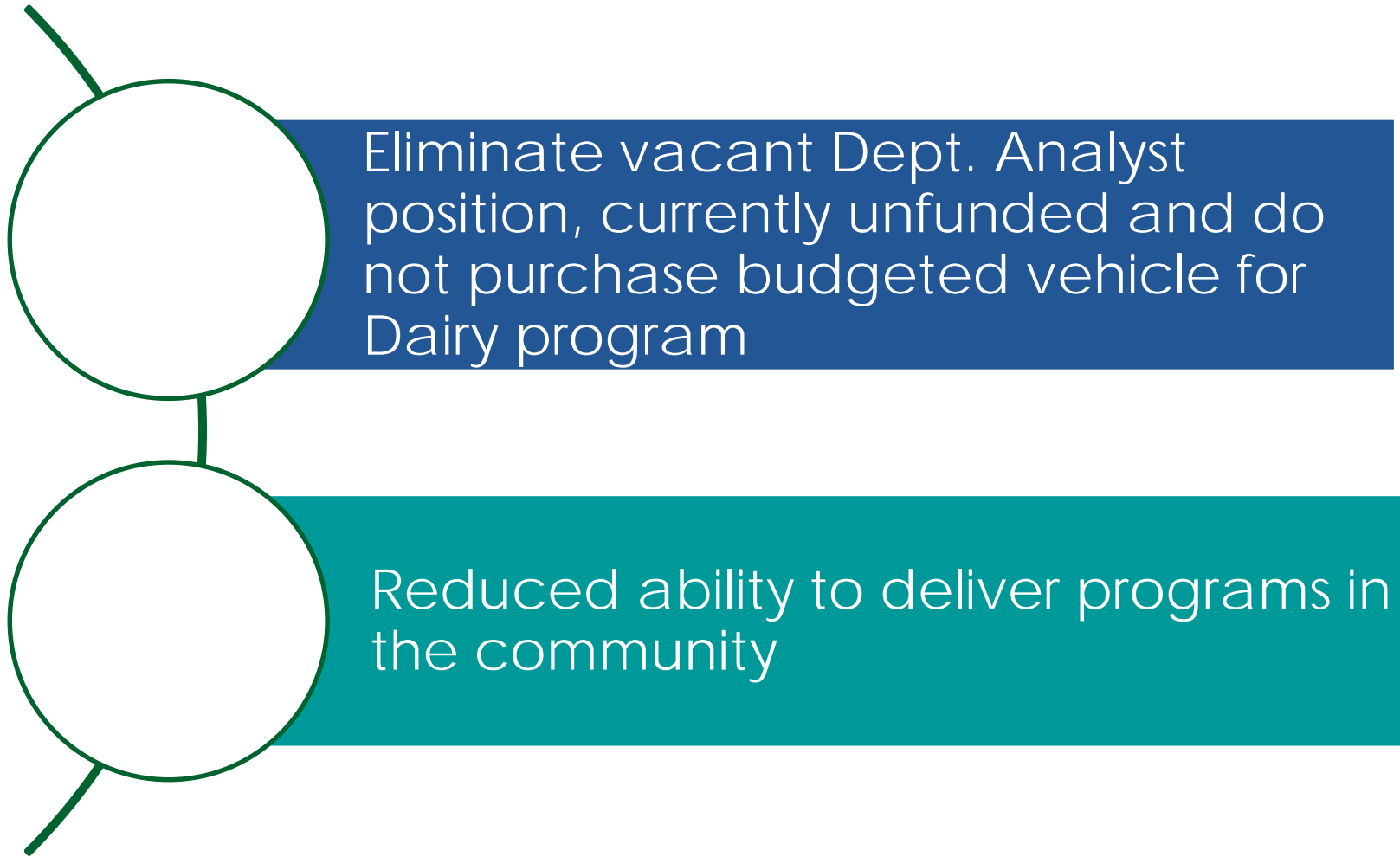
# Administration

## Key Issues

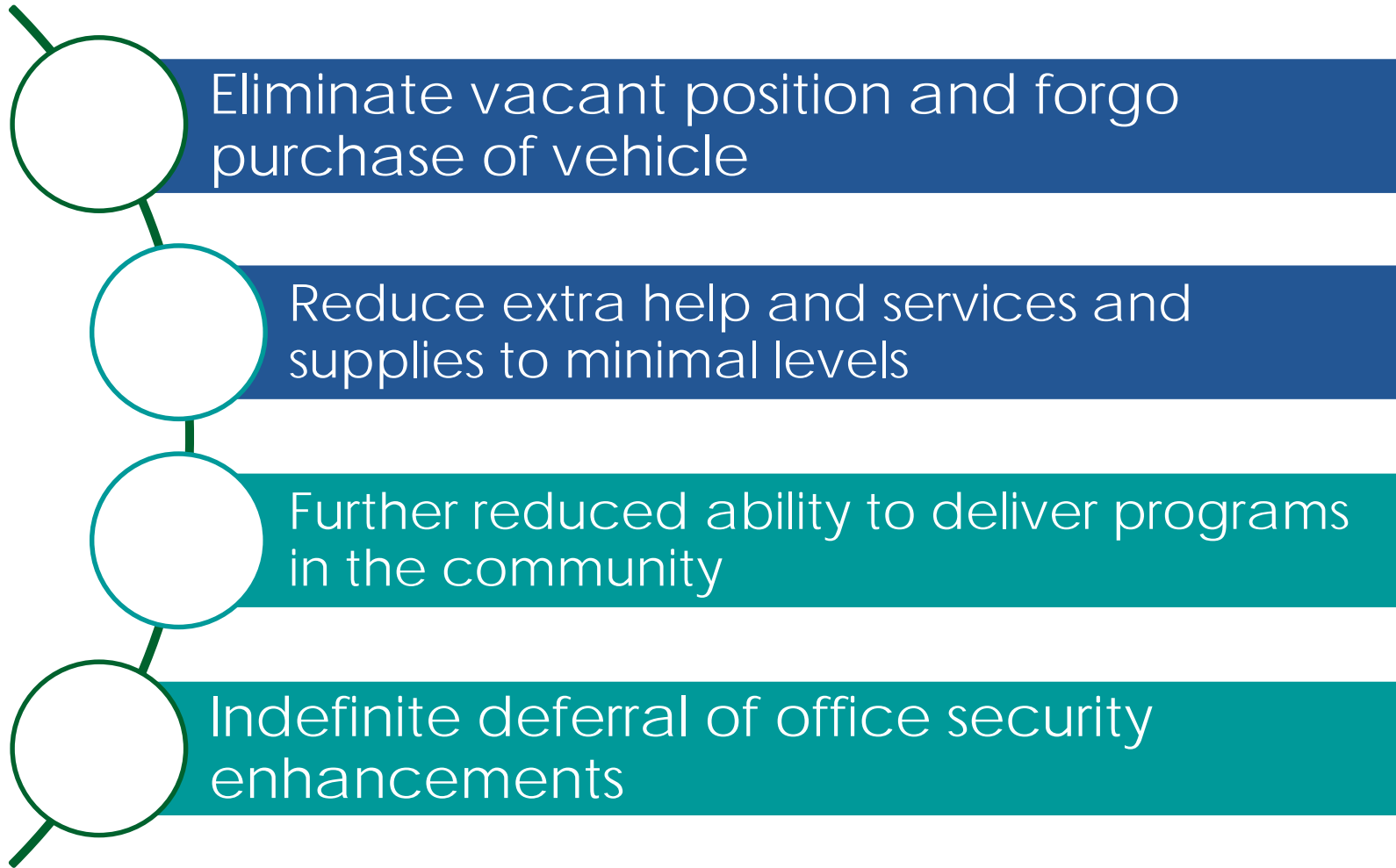
- As a small department, UCCE is highly vulnerable to fluctuations in services and supplies costs.
- Over the past two years, liability insurance costs based on claims experience has increased from \$68,000 to \$125,000 and now accounts for more than 10% of UCCE's budget, while rent and internal service costs have also increased.



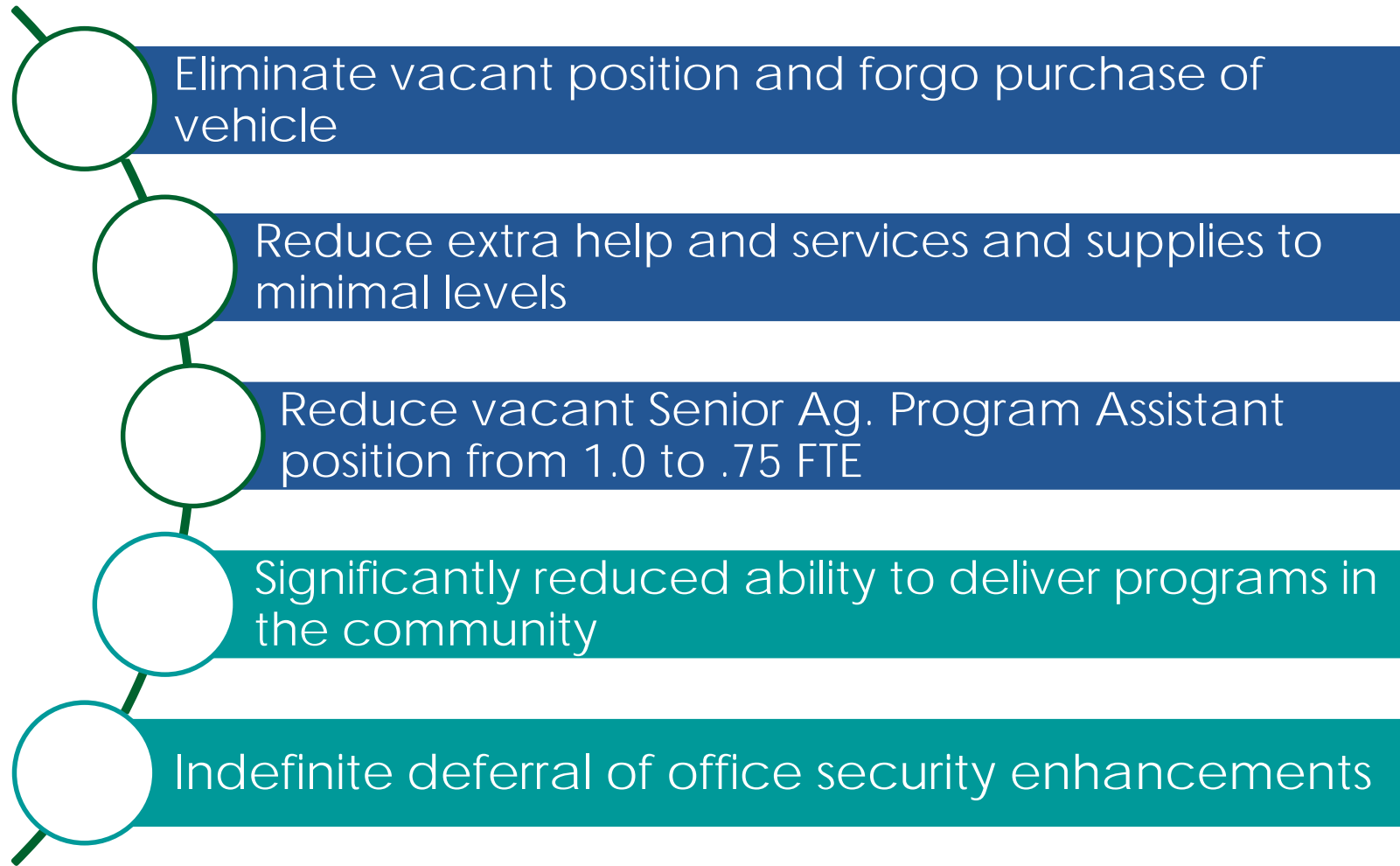
# General Fund 2% Reduction Impacts: \$24,157



# General Fund 4% Reduction Impacts: \$48,313



# General Fund 6% Reduction Impacts: \$72,470



# Questions/Discussion





# Recommended Budget

## Development Services

### Permit Sonoma

# ART OF WORK

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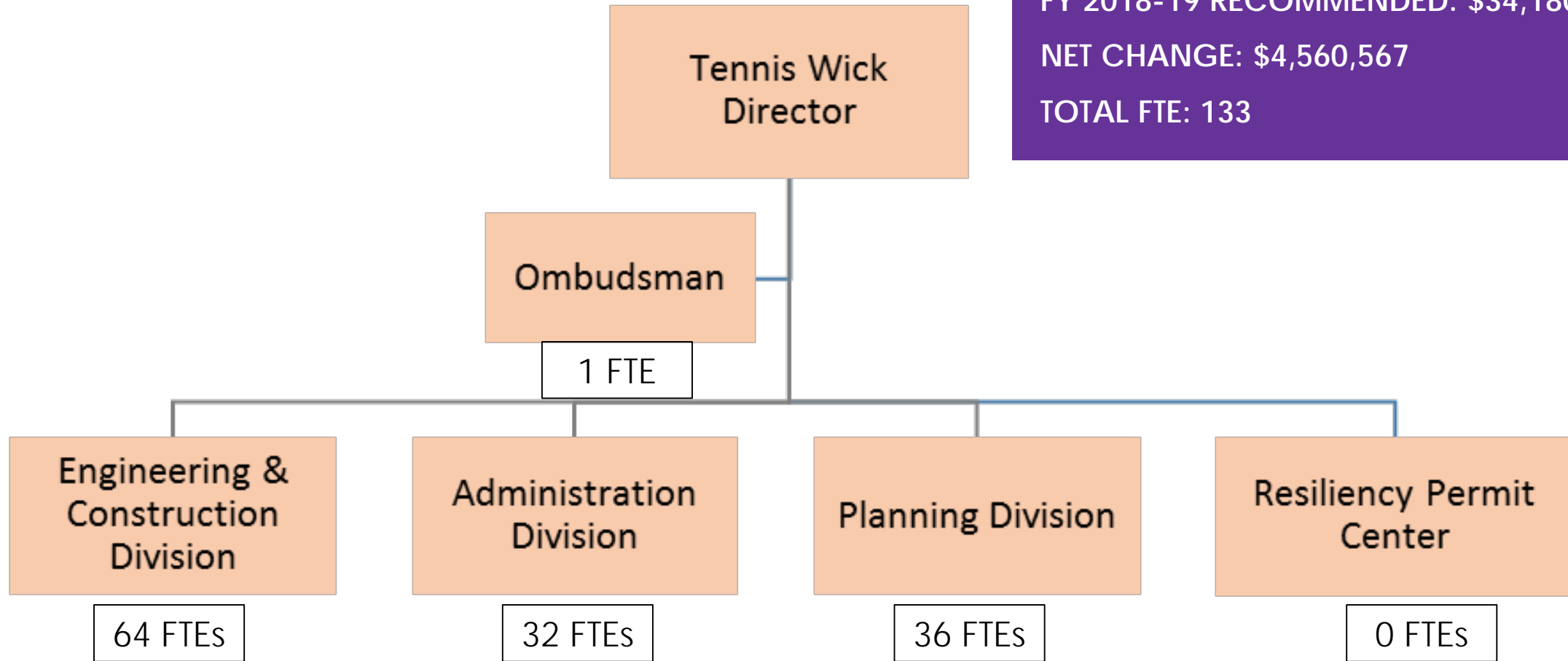
## Permit Sonoma



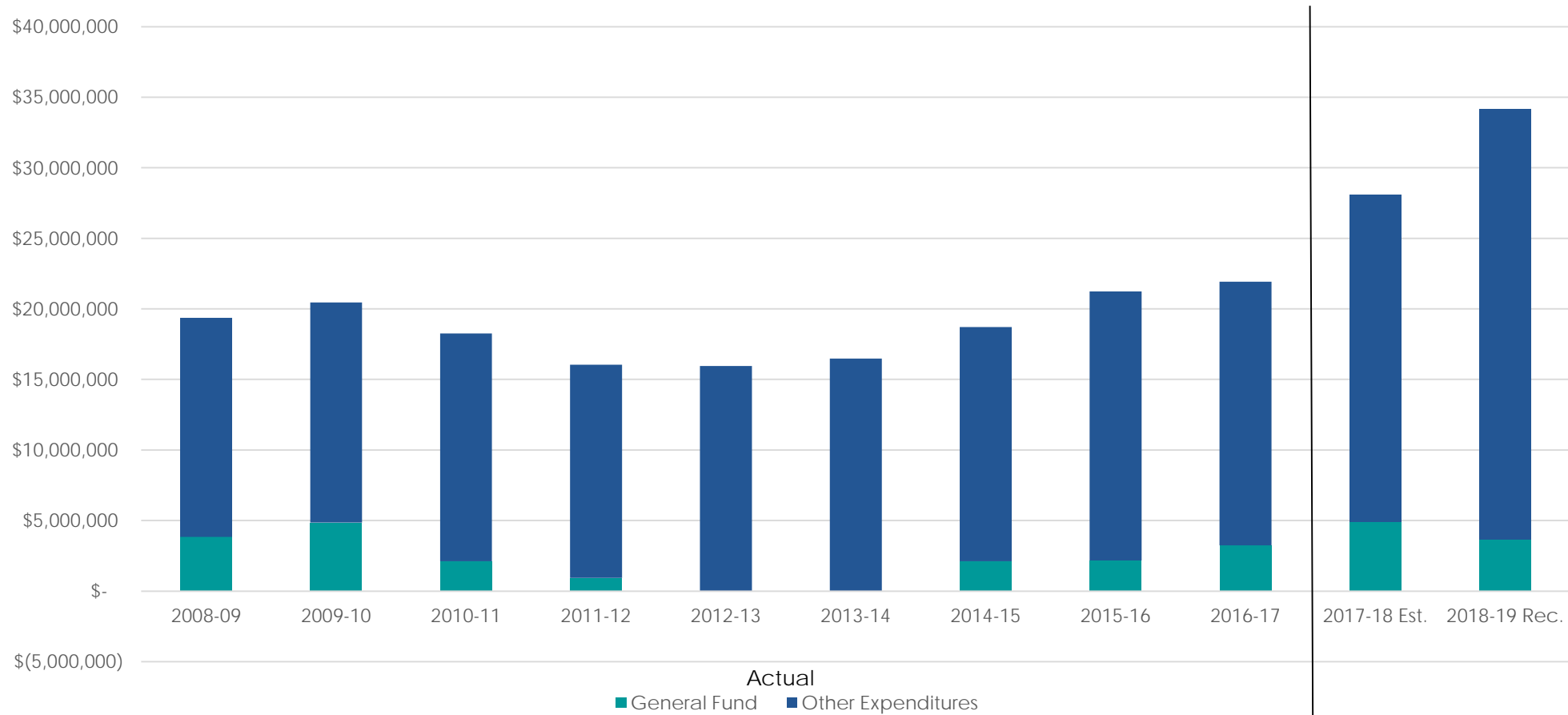


# Department Overview

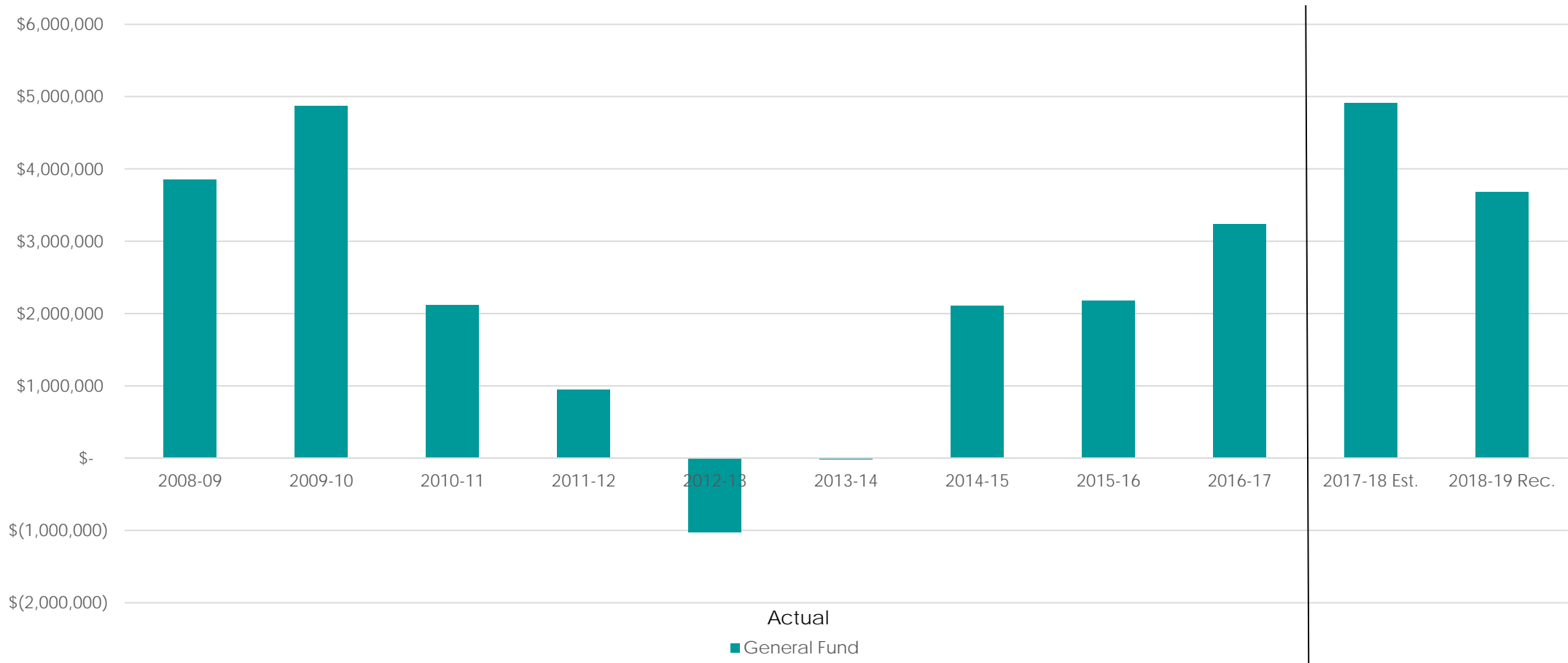
FY 2017-18 ADOPTED: \$29,619,577  
FY 2018-19 RECOMMENDED: \$34,180,144  
NET CHANGE: \$4,560,567  
TOTAL FTE: 133



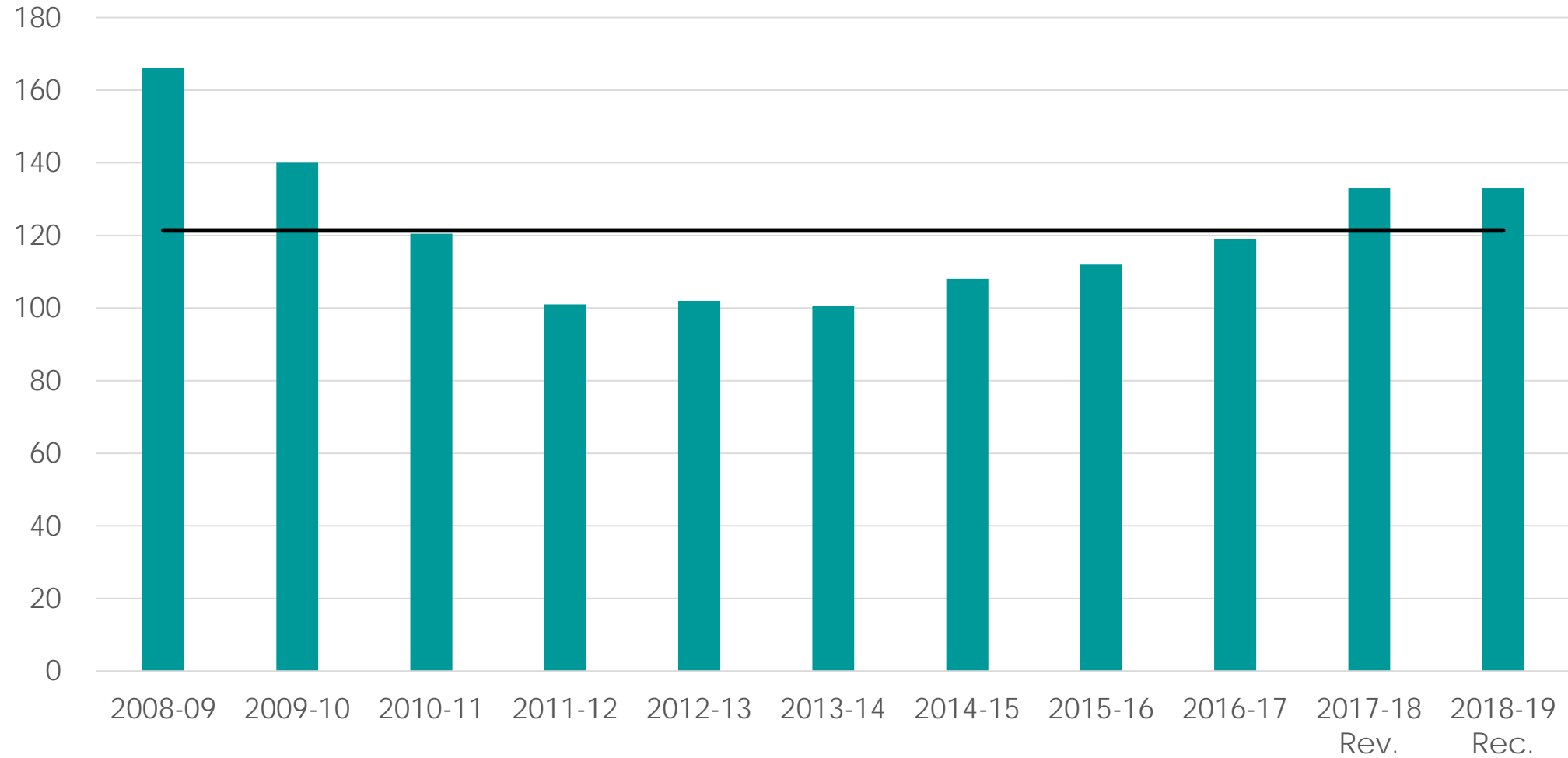
# All Funds Trend



# General Fund Trend



# Allocated Position Trend



# FY 2017-18 Accomplishments

- Created, staffed and opened Resiliency Permit Center to provide full service rebuild permitting services for fire survivors.
- Drafted housing legislation lowering barriers and costs of Accessory Dwelling Units (ADUs) mixed use, single occupancy and other types to meet Board challenge of 30,000 new units county wide by 2023).
- Collaborated with the Sonoma County Wine Grape Commission to develop additional year-round farmworker housing.
- Launched performance dashboard for agency metrics and accomplishments.
- Initiated digital scheduling and electronic plan submittal.
- Reduced code enforcement backlog by 25% while simultaneously addressing cannabis enforcement and legacy cases.
- Completed draft On-Site Waste Treatment System (septic system) Manual to revise and replace current regulations.



# Permit Sonoma By the Numbers: FY 2017-18

## Permits Initiated

12 Months ending April 2018

<b>11,105</b>	Building (With/Without Plan Check)
<b>2,352</b>	Well & Septic (Well, Septic, Operational)
<b>2,077</b>	Engineering (Encroachment, Grading, Sewer Construction, Storm Water, Transportation)
<b>2,283</b>	Planning (All Types)
<b>3,324</b>	Code Enforcement Complaints
<b>2,857</b>	Code Enforcement Violations

## Inspections Requested

**28,513** FY 16-17 | Q1-Q3

**35,019** FY 17-18 | Q1-Q3

## Post-Fire Rebuilding

**102** SFD Building Permits

**18** Bridge Permits



# FY 2018-19 Objectives

- Expedite housing projects to meet Board objectives.
- Initiate comprehensive General Plan update.
- Complete winery and recreation event regulation.
- Develop Phase II Cannabis Regulations to conform to adopted state regulations.
- Continue streamlining permit process by improving workflows and increasing efficiencies throughout agency.



# Ombudsman

- Expenditures: \$280,962      FTEs: 1
- Provides value added assistance to customers with complex permit issues.
- Facilitates process improvement ideas and policy improvements (bedroom definition, accessory structure policy, electric meter technical bulletin...)
- Expedites affordable housing projects
- Participates in fire recovery groups and neighborhood meetings
- Serves as an all staff resource for problem solving





# Ombudsman

## Key Issues

- Continue an open door access to customers needing assistance
- Staff Block/Neighborhood Captains meetings for fire survivors
- Work with Director on streamlining the building permit process using lessons learned from Resiliency Permit Center



# Engineering & Construction Division

- Expenditures: \$12,819,490      FTEs: 64
- The Engineering and Construction Division includes:
- Building and Safety: provides building plan review and inspections
- Code Enforcement: investigates complaints and seeks compliance for the department's codes and ordinances.
- Engineering: provides encroachment, drainage, grading, sanitation and transportation plan review and inspections services; and carries out County Surveyor functions.
- Well and Septic: provides plan review and inspection services for wells and septic systems.



# Engineering & Construction Division

## Key Issues

- Electronic Plan Review
- Cannabis Ordinance Implementation/Enforcement
- Canon Manor Resolution
- Septic System Policies
- Pathogen Total Maximum Daily Loads (Russian River and Petaluma River)



# Planning Division

- Expenditures: \$ 9,192,619      FTEs: 36
- Project Review: Reviews and issues permits for land use, subdivisions, lot line adjustments, design review/landmarks; and contracts for agricultural preserves.
- Comprehensive Planning: Administers the General Plan, Specific and Area Plans, and develops policy initiatives as directed by the Board.
- Natural Resources: Conducts environmental review and permitting for public and private projects.



# Planning Division

## Key Issues

- Initiate update of the General Plan & Traffic Model Update
- Revise/update Cannabis Regulations
- Complete two Specific Plans for the Springs and Airport Areas



# Administration Division

- Expenditures: \$5,677,407      FTEs: 32

The **Administration Divisions** provides Budget and Accounting, Customer Service and Permit Intake; Human Resources, and Information and Geographical Services to support the Department's operational divisions.



# Administration Division

## Key Issues

- Continue to collect permit and financial data within our permitting system to further improve existing models used for projecting business trends that relate to department activities.
- Continue streamlining the permitting process and related business practices.
- Continue to adjust service delivery and business practices to streamline support for fire recovery efforts.



# Resiliency Permit Center

- Expenditures: \$6,209,666.00      FTEs: 0

The **Resiliency Permit Center** provides full service permitting and inspections for fire survivors, including pre-application reviews. Permit Sonoma staff provide single point of contact for real time guidance to and monitoring of West Coast Code Consultants that staff the Resiliency Permit Center.





# Resiliency Permit Center

## Key Issues

- Continue Fire Rebuild Permit Processing
- Meet Contractual Processing Times



# Questions/Discussion





# Recommended Budget

Development Services

Fire and Emergency Services



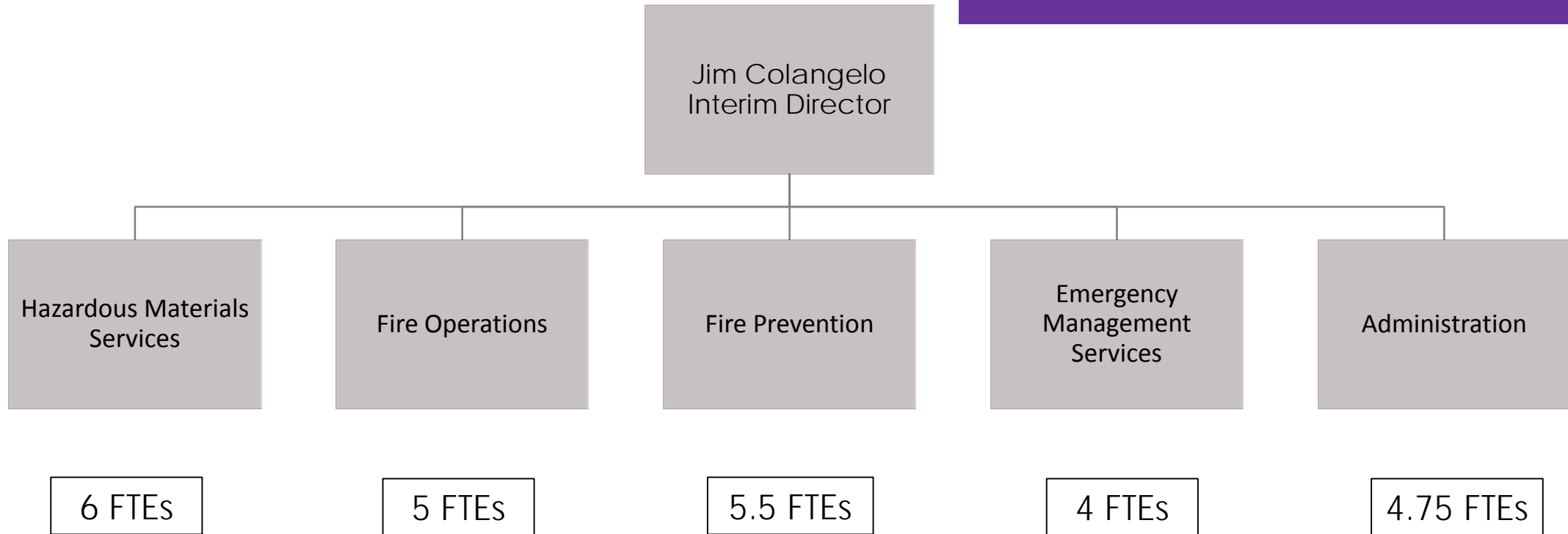
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# Fire and Emergency Services

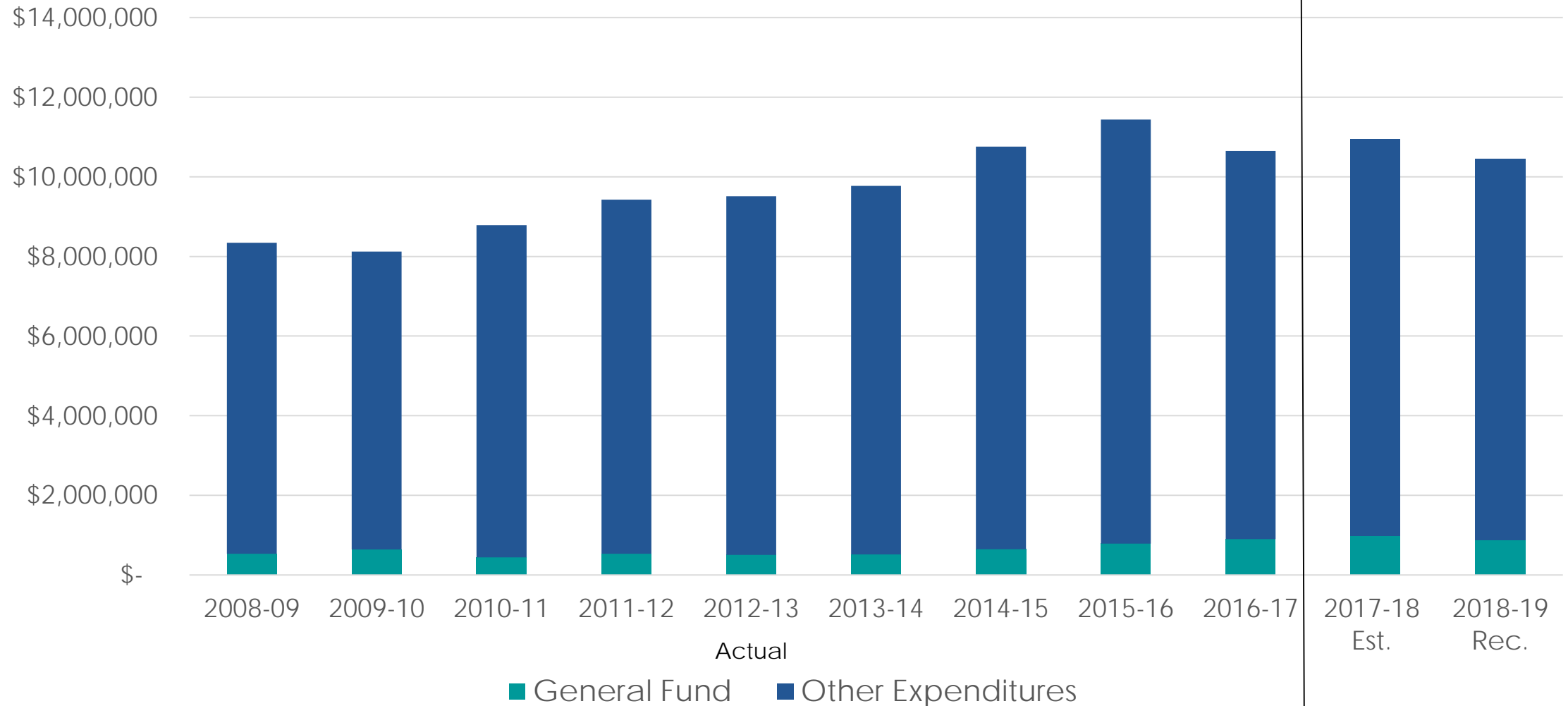


# Department Overview

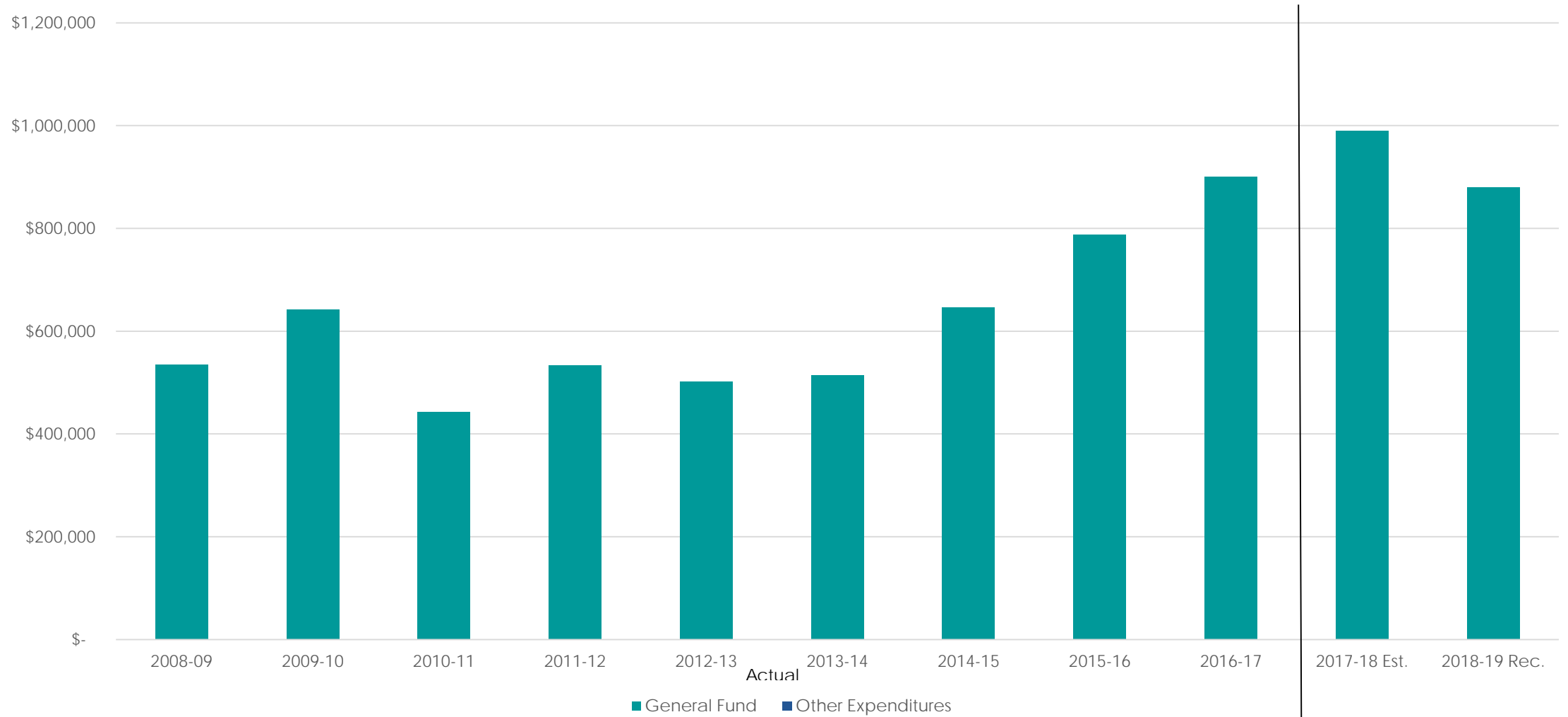
FY 2017-18 ADOPTED: \$10,492,174  
FY 2018-19 RECOMMENDED: \$10,449,023  
NET CHANGE: \$(43,151)  
TOTAL FTE: 25.25



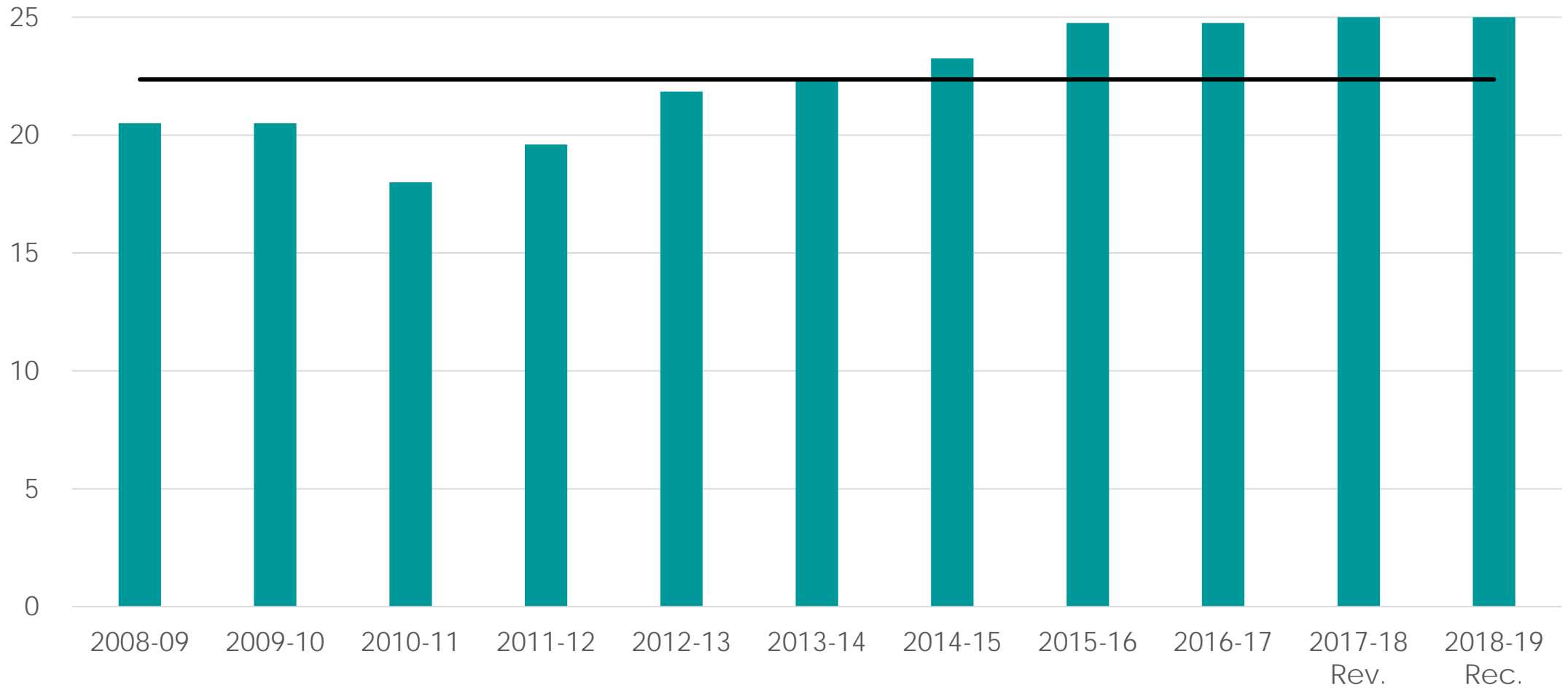
# General Fund Trend



# All Funds Trend



# Allocated Position Trend





# FY 2017-18 Accomplishments

- Supported response to the October 2017 Sonoma Operational Area stakeholders, initial leadership of the Watershed Task Force, coordination Complex Fires disaster including management of the Emergency Operations Center (EOC), coordination with of resident re-entry, and development of the EOC After Action Report.
- Applied for Federal Emergency Management Agency Hazard Mitigation Grants to protect communities through vegetation management. Coordinated with Fire Services ad hoc committee and Fire Services Advisory Council to develop draft models of improved service in the county. Final review by board and roadmap for implementation expected in summer of 2018.

Released Request for Proposals related to the provision of support services to Volunteer Fire Companies currently provided by the Fire Operations Division. Proposals are being evaluated, along with additional options, in order to determine the best and most efficient way to deliver fire response services to areas covered by the volunteer companies.

- Completed 3-year update of the Hazardous Materials Incident Response Area Plan



# Fire and Emergency Services By the Numbers: FY 2017-18

## Fire Operations and Administration

- 12,987** Volunteer Training Hours
- 1,063** Emergency Responses
- 231** Volunteers
- 59** New Volunteer Firefighter Academy Recruits

## Emergency Management

- \$795K** Homeland Security Op Area Grant Funds
- \$10B** Estimated Total Damage From Sonoma Complex Fires
- 41** Days County Emergency Operations Center (EOC) activated for Complex Fires

## Fire Prevention and HAZMAT

- 5,533** Construction Plans & Planning Referrals
- 1,117** New Construction Project Inspections
- 1,067** CUPA (Hazmat) & Fire Code Inspections
- 683** Vegetation Management Inspections
- 373** Sites Served by Chipping Program
- 92** Special Event Permits Issued
- 87** Overgrown Vegetation Complaints



# FY 2018-19 Objectives

- Develop a short-term and long-term strategy for the provision of fire and emergency response services in areas of the county covered by County Service Area #40.
- Working with the County Administrator's Office of Recovery and Resiliency, implement reorganization/realignment of the County's Emergency Management program in order to enhance the County's emergency response capabilities.
- Implement Board direction regarding development of a County Community Alert & Warning Program. Conduct a live test of all current emergency alert & warning systems.
- Determine the best ways to expand and enhance the County's vegetation management program, including expansion of the Vegetation Management Ordinance pilot program to include high-risk areas of the county and development of larger vegetation management program and potential.



# Fire Operations and Administration

- Expenditures: \$5,727,278      FTEs: 9.75
- Manages and supports fire and emergency response in County Service area #40 through oversight of 13 volunteer fire companies and contracts.
- Provides fiscal and administrative services to support the entire Department.
- Coordinates county-wide efforts, including staffing of Fire Service Advisory Council and distribution of Countywide funds including Graton Mitigation funds.



# Fire Operations and Administration

## Key Issues

The Department is evaluating how best to provide services in County Service Area #40.

The Department is coordinating with the Fire Service Ad Hoc and Fire Service Advisory Council to bring recommendations to improve fire and emergency services countywide.



# Emergency Management

- Expenditures: \$1,648,821      FTEs: 3.0
- Supports County Administrator's role as Director of Emergency Services
- Coordinates emergency preparedness among cities, special districts, and the state
- Lead development and implementation of County and Operational Area emergency response plans
- Lead Operational Area emergency preparedness coordination for the County, cities, special districts, community organizations and the private sector. Serve as the contact for state and federal emergency management agencies and programs



# Emergency Management

## Key Issues

An assessment of the County's alert & warning function was conducted during FY 2017-18 and presented to the Board on June 11. Based on direction from the Board, staff will develop and implement a comprehensive County Community Alert & Warning Program.

An assessment of the County's emergency management function was conducted during FY 2017-18 and presented to the Board on June 11. Based on direction from the Board, the County's emergency management program will be reorganized and realigned within the County structure.

Staff will incorporate lessons learned from the Sonoma Complex Fires disaster in revision of emergency response plans/procedures, training, and Operational Area coordination programs.



# Fire Prevention and Hazardous Materials

- Expenditures: \$3,072,419      FTEs: 11.5
- Fire Prevention:
  - Conducts code enforcement inspections and plan reviews to prevent fires and minimize harm to persons and property
  - Oversees the County's Vegetation Management Ordinance.
  - Conducts fire investigations
- Hazardous Materials:
  - Regulates storage and handling of hazardous materials to ensure safety and environmental protection
  - Responds to hazardous materials incidents





# Fire Prevention and Hazardous Materials

## Key Issues

The Sonoma Complex Fires have emphasized the need for a proactive vegetation management program, and the Department is working to determine how best to implement and fund such a program.

As the County evaluates the best ways to provide fire operations and emergency management services, it will be important to maintain and enhance the Fire Prevention and Hazardous Materials functions of the County.



# Questions/Discussion





# Recommended Budget

Development Services  
Transportation and Public Works





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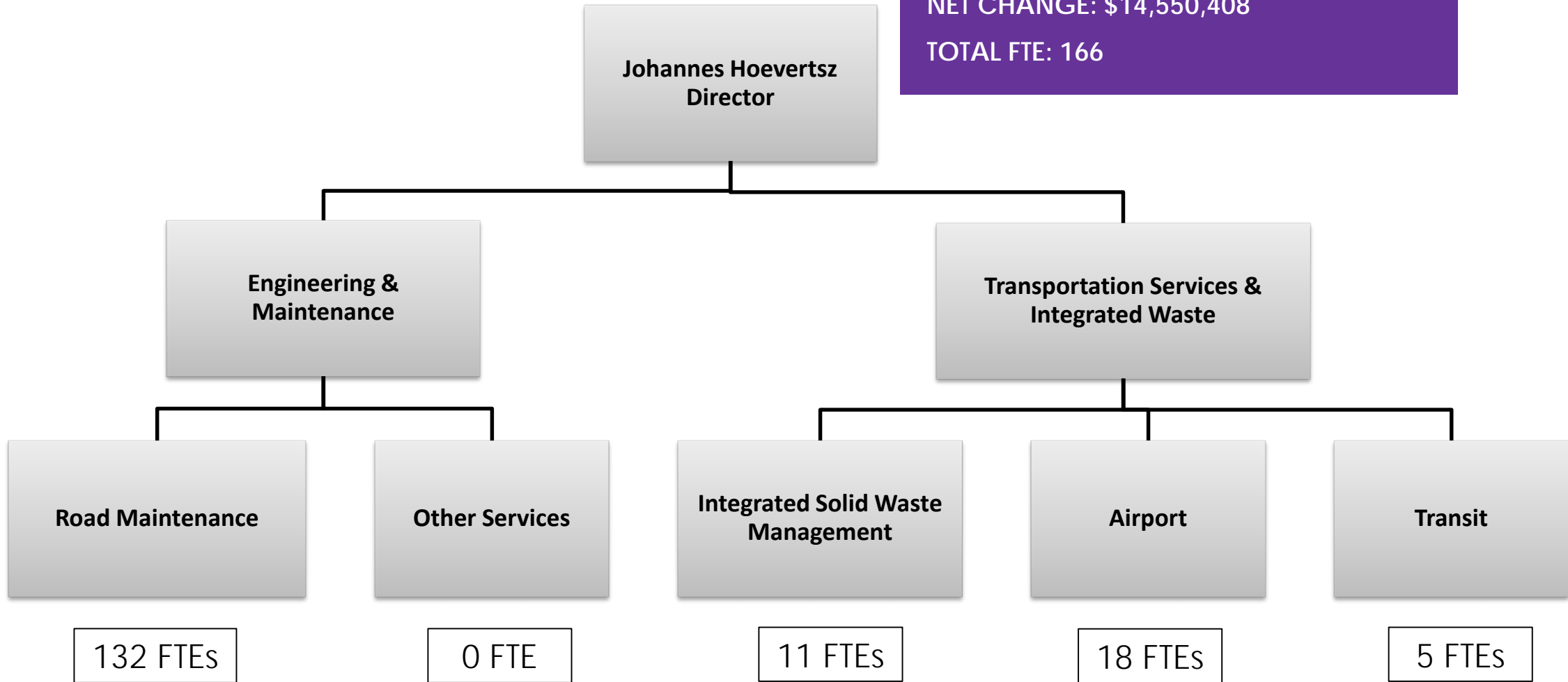
# Transportation and Public Works



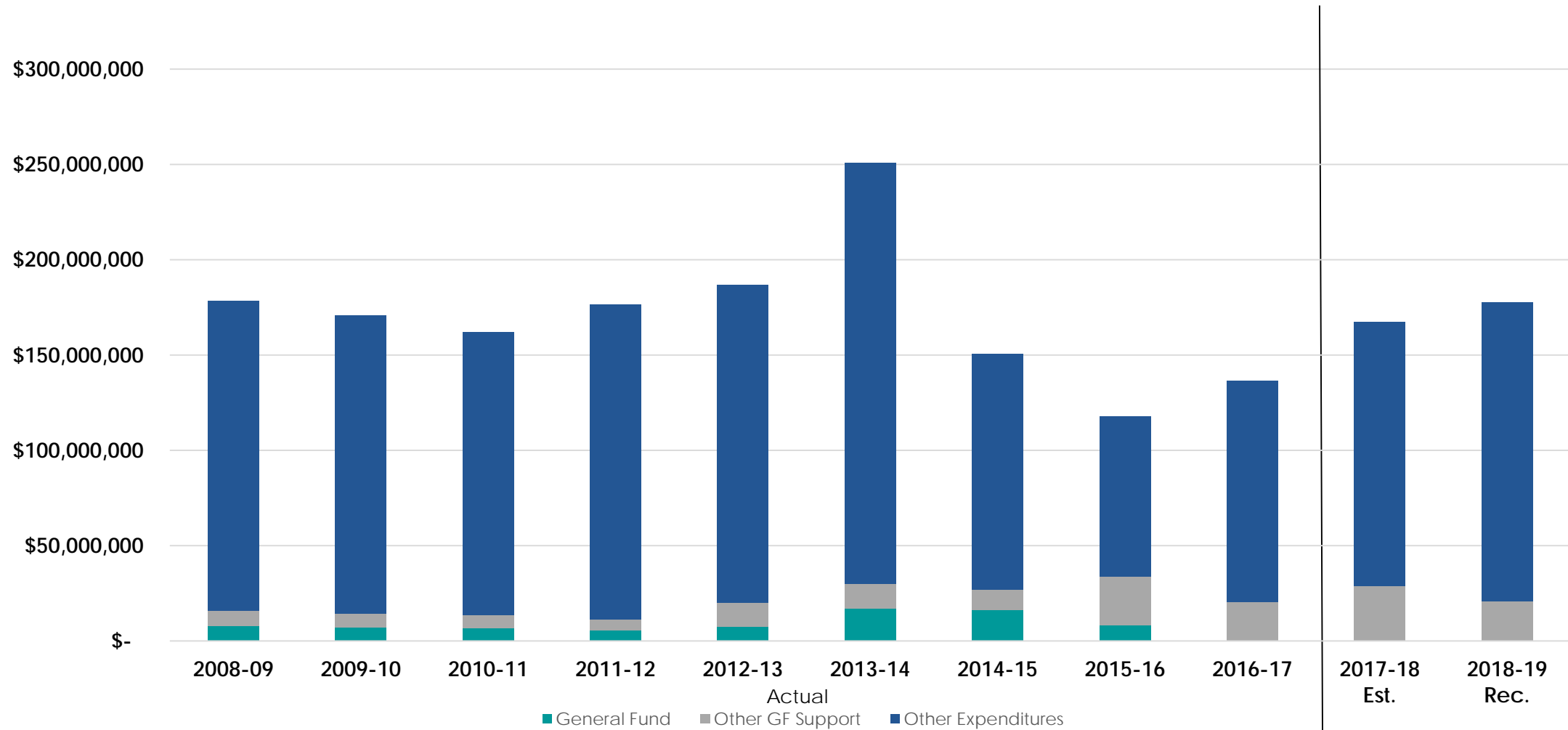
Development Services

# Department Overview

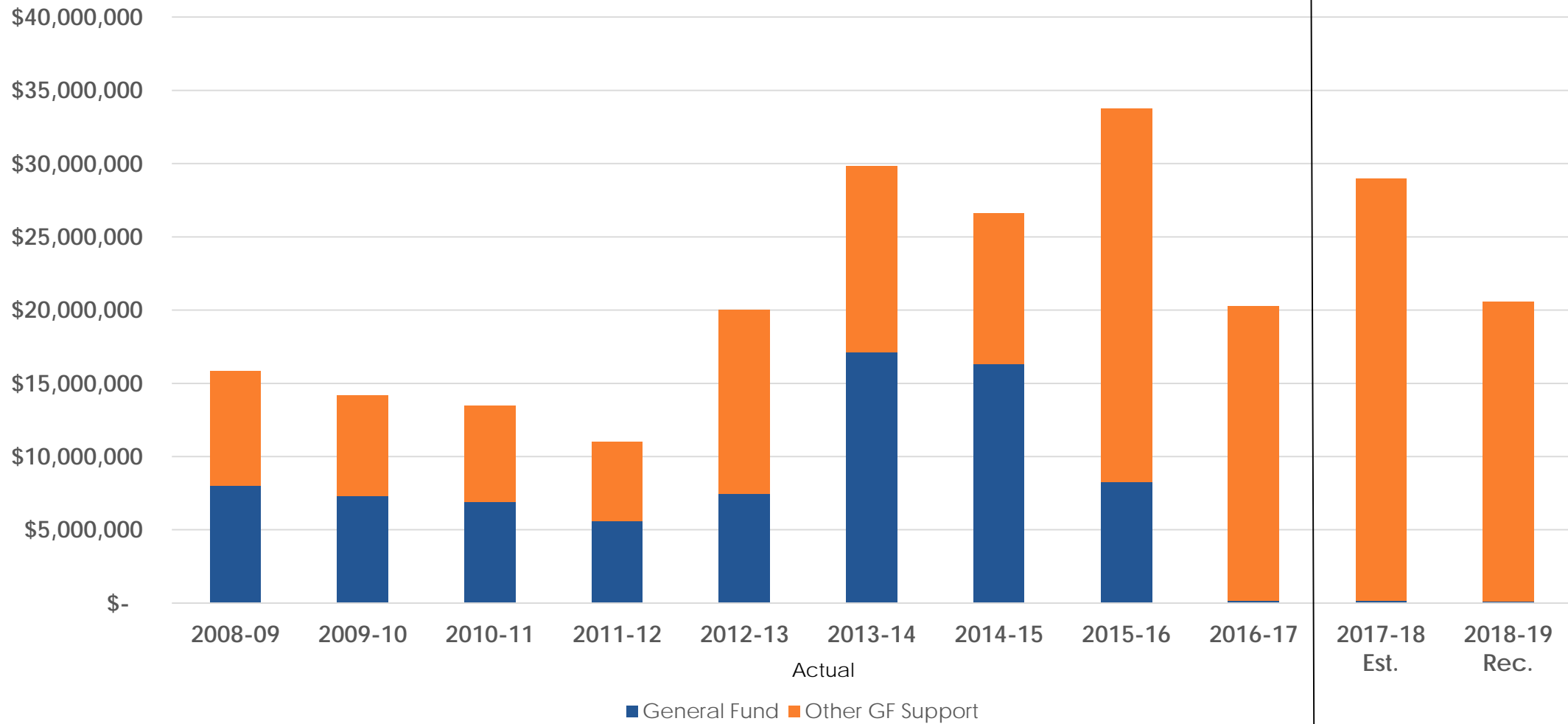
FY 2017-18 ADOPTED: \$142,419,222  
FY 2018-19 RECOMMENDED: \$156,969,630  
NET CHANGE: \$14,550,408  
TOTAL FTE: 166



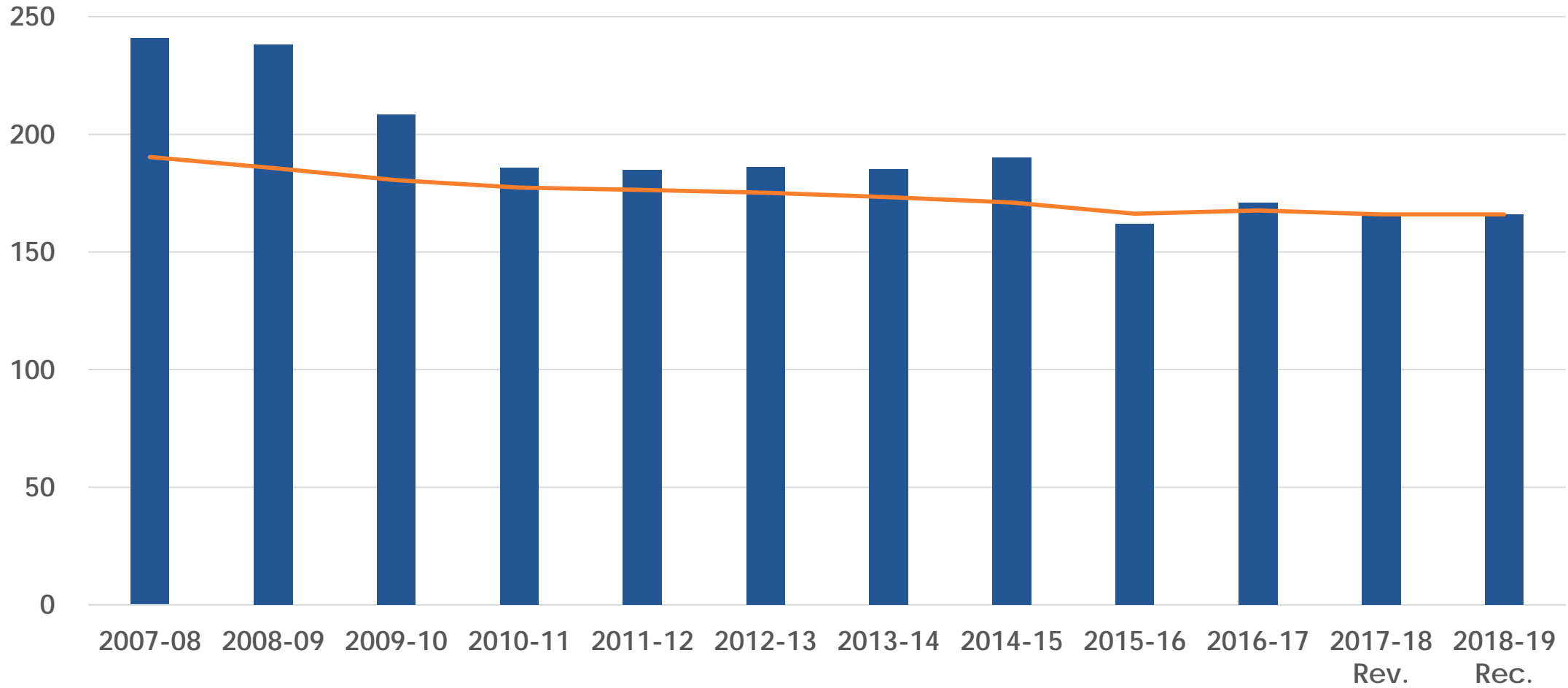
# All Funds Trend



# General Fund Trend



# Allocated Position Trend





# FY 2017-18 Accomplishments

- Fire Response and Recovery
- Winter Storms
- Engineering and Roads Projects
- Airport Improvements and Expansion
- Transit Route and Equipment Improvements



# Transportation and Public Works By the Numbers: FY 2017-18

**411,342** Airline Passengers

**112,000** Fixed Route Bus Hours

**58,000** Paratransit Hours

**1,368** Centerline Road Miles

**582** Water District Customers

**54** Road Miles Resurfaced in 2017

**11+** Commercial Flights Daily

**7** Closed Landfill Sites



# Department of Transportation and Public Works

## Public Education and Outreach

- So Co Report It
- Online Road Closures and Delays
- Community meetings
- Legislative impacts
- Social media



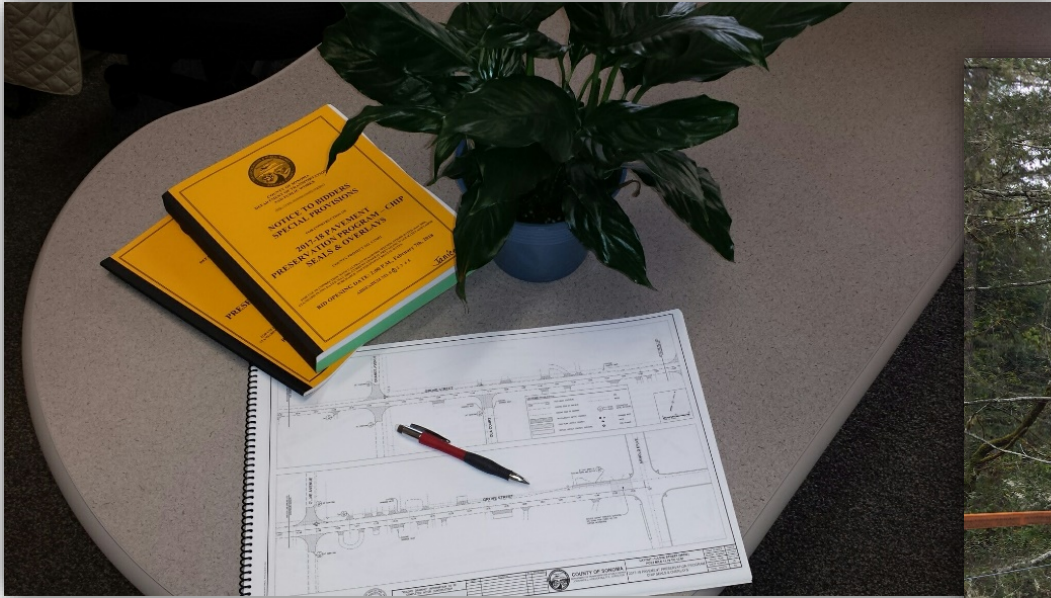
# FY 2018-19 Objectives

- 2017 Fire Recovery
- 2017 Winter Storm Recovery
- Pavement Preservation Program
- SMART Pedestrian and Traffic Safety Enhancements
- Traffic Impacts
- Smart Water Meter Installation
- Identify In-County Composting Site



# Engineering Division

Plans and designs road maintenance projects, bridges, and capital improvement projects.



# Road Maintenance & Improvements

Repair and preservation of County roads and bridges, and other maintenance projects.



# Airport Division

Operates and maintains the Charles M. Shultz - Sonoma County Airport, a commercial domestic service airport with facilities for airline passenger service and other operations including air cargo, private and corporate flights, military, search and rescue, firefighting, law enforcement, and pilot training.



# Transit Division

Provides public transit services throughout Sonoma County, including Cloverdale, Healdsburg, Windsor, Rohnert Park, Sebastopol, and Cotati. Services are also available to Sonoma State University, Santa Rosa Junior College, and connections to Sonoma Marin Area Rail Transit (SMART). In 2018, Transit introduced a mobile ticketing application for bus pass purchases.





# Other Services

Administration of several small districts including street lighting, permanent road, water, and assessment districts.

This section also includes the heavy equipment internal services fund, a Special Projects Division, which includes projects funded by cable franchise fees and district formation, Public, Educational, and Governmental (PEG) Access Channels, Cal American Water Company, and small water systems.



# Department of Transportation and Public Works

## Key Issues

### General Fund support decreased by \$2.2 million

- Completion of non-recurring projects and one-time funding

### Senate Bill (SB) 1, The Road Repair and Accountability Act

- Anticipate \$9.8 million in revenue to fund Maintenance and Capital Improvement Projects

### Three (3) Positions added to support increased operational needs

- 1 Airport Operations Specialist
- 1 Airport Maintenance Worker
- 1 Waste Management Specialist



# Position / Program Change Requests

Change Request	Funding Sources	Cost	One-time/ongoing	CAO Recommendation
<p>Add 1 Airport Operations Specialist and 1 Maintenance Worker II to provide direct support for commercial and general aviation operations at the Airport and maintain Federal Aviation Administration/Transportation Security Administration compliance, public safety, and Airport customer service standards.</p>	<p>Current Airport Fees</p>	<p>\$245,115</p>	<p>\$10,000 / \$235,115</p>	<p>Recommended</p>





# Questions/Discussion





# Recommended Budget

Development Services

Economic Development Department



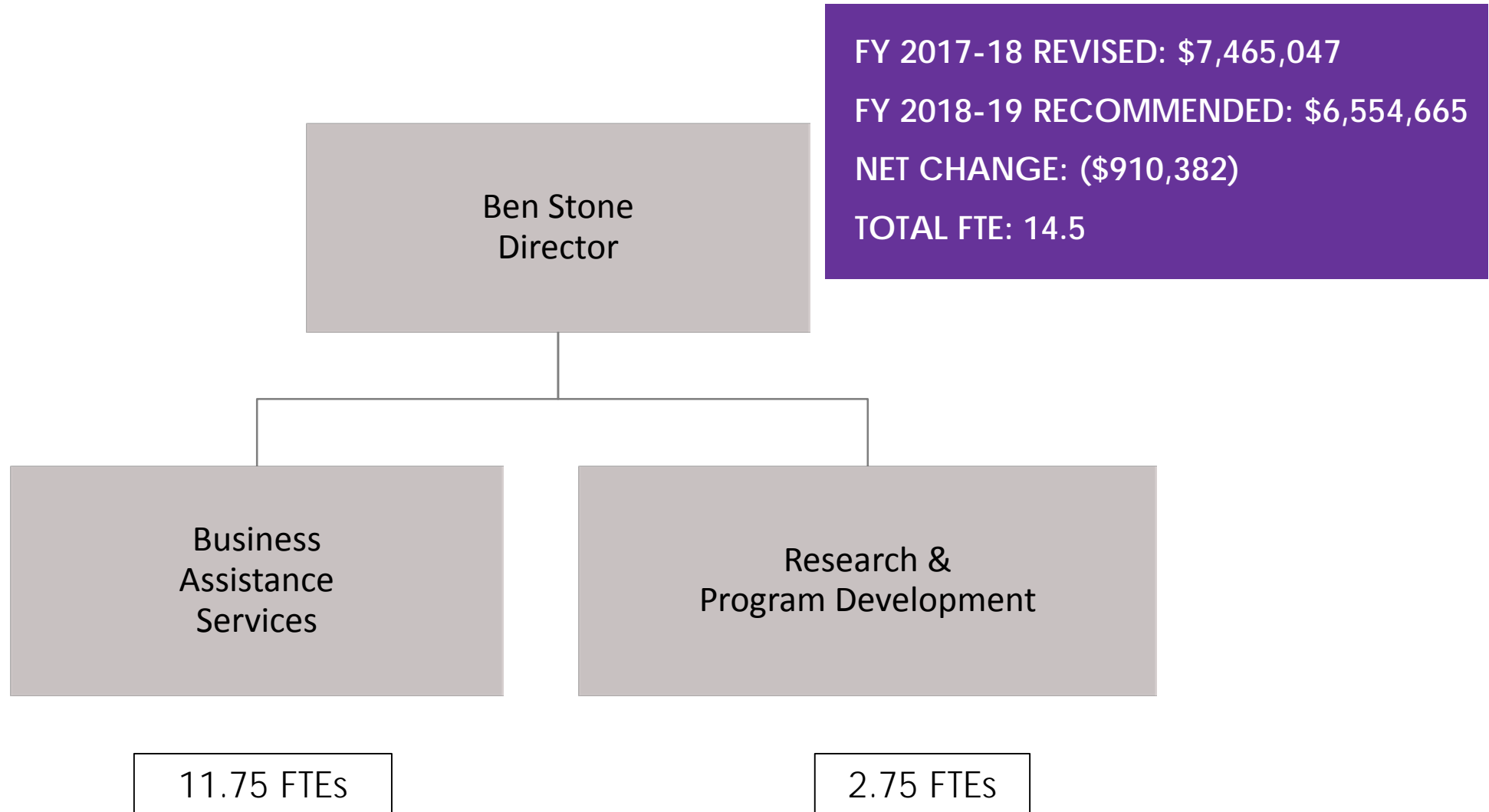
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# Economic Development Department

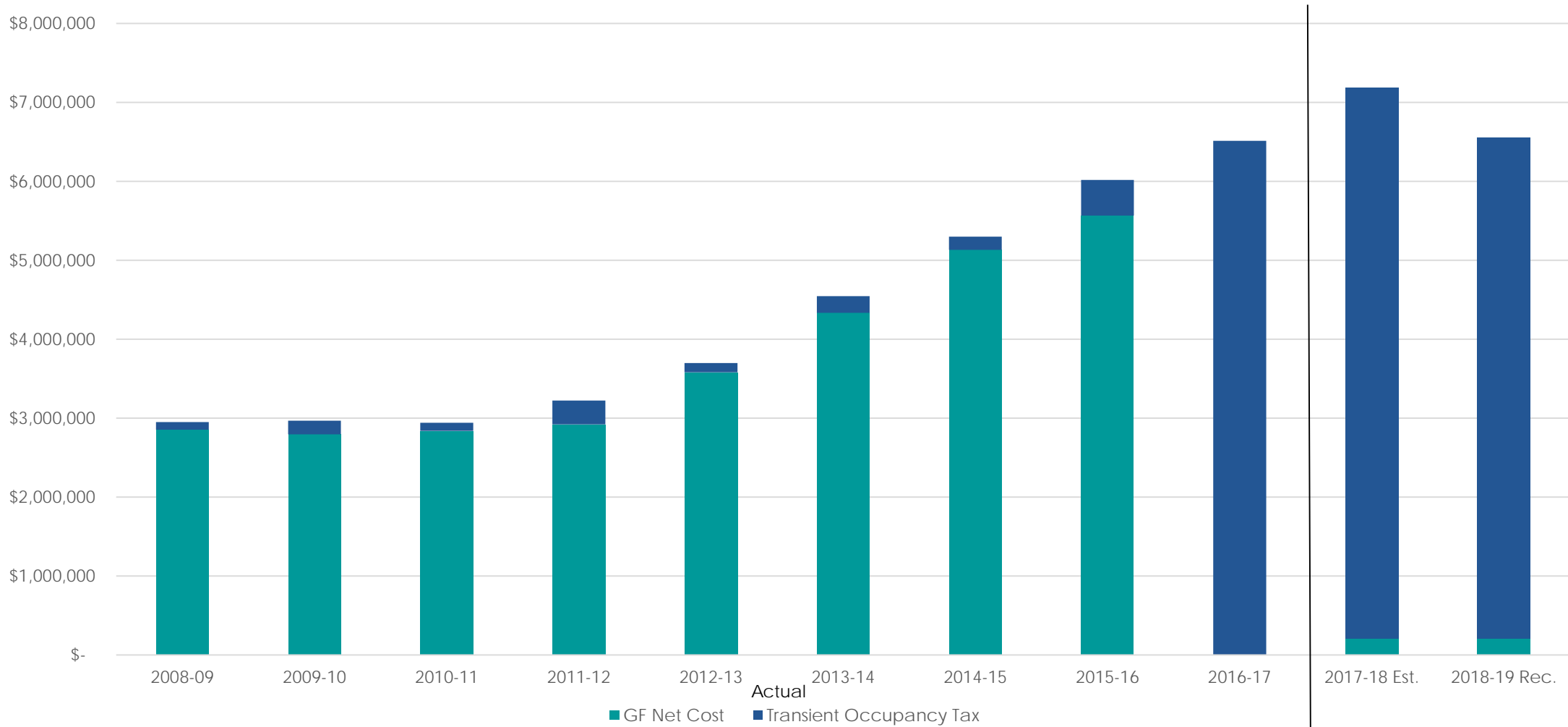


Development Services

# Department Overview

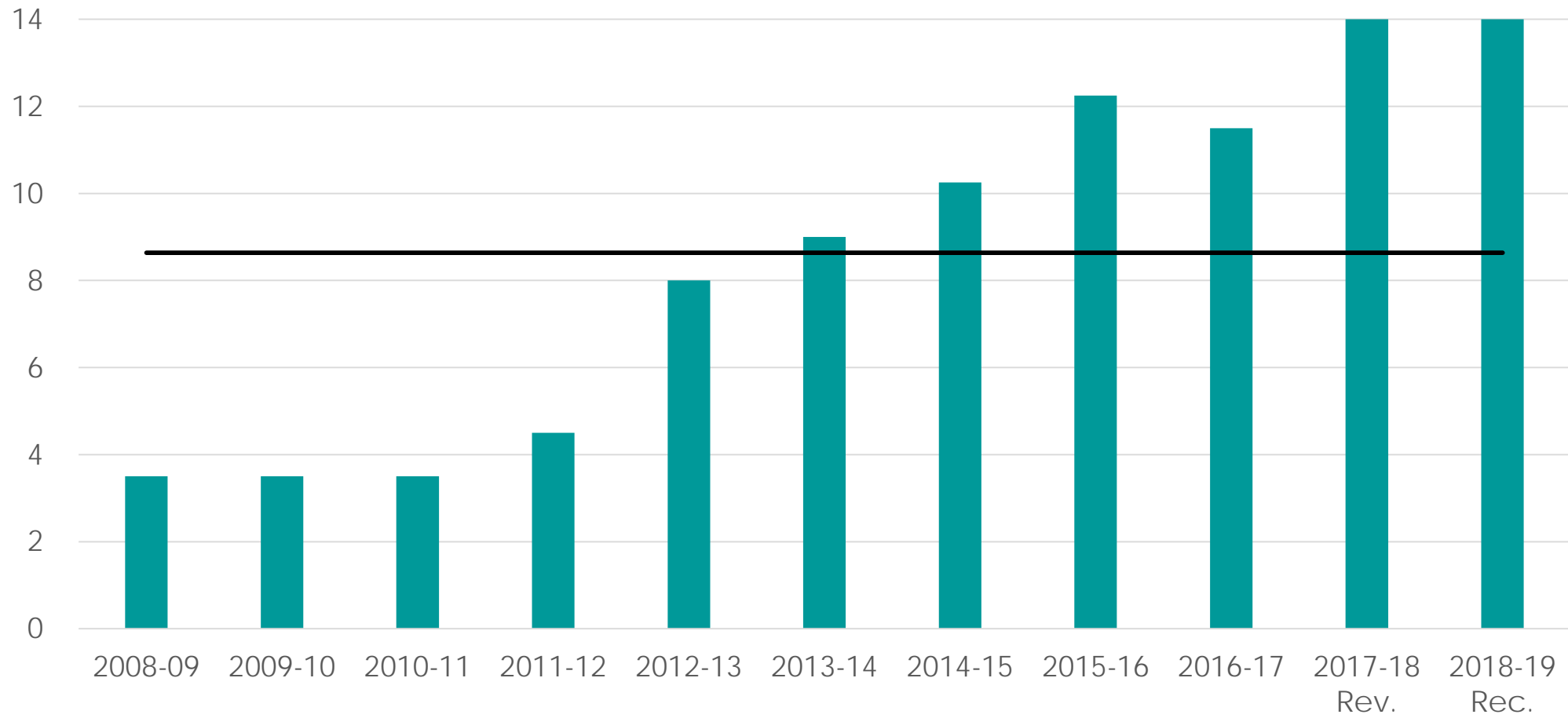


# General Fund Trend





# Allocated Position Trend



# FY 2017-2018 Accomplishments

- Implemented new Comprehensive Economic Development Strategy (CEDS).
- Received approval from US Economic Development Administration for Sonoma-Mendocino Counties Economic Development District (EDD)
- Partnered with key businesses and stakeholders to form an Outdoor Recreation Business Council .
- Celebrated the Year of the Senior in Sonoma County throughout 2017.
- Continued Creative Sonoma's assessment of the state of the arts education in Sonoma County.
- Initiated new cross-sector partnerships, for example focusing on agriculture and seniors.



# EDB By the Numbers: FY 2017-2018

## Economic Impact

- \$761M** Outdoor Rec economic impact
- \$3.4M** Pliny The Younger economic impact
- \$482Th** Visitor Centers, Chambers and Signage grants awarded
- \$100Th** 12 Summer Youth Arts Grants funded
- 255,300** Number of employed people in Sonoma County
- 134,321** Number of job postings

## Business Assistance

- \$1.5M** 64 Businesses have received micro loan funding to date
- \$1.5M** Amount in State Tax Credit Incentives
- 11** Job Fairs Carried Out

## Economic Outlook/Tourism

- >200Th** Visitors stopped by 11 centers
- >1,900** Attendees – 3 economic forecast conferences plus workshops



# FY 2018-2019 Objectives

- Adoption of the Strategic Sonoma 5-year Action Plan.
- Grow Impact Loan Fund providing microloans for small businesses
- Support Creative Sonoma Recovery Fund launched in response to the wildfires.
- Launch Talent Retention & Development Initiative to address labor shortages and industry-driven workforce development.
- Continue development of the Cannabis Program, ensuring the industry contributes positively to the economic vitality of the County.
- Promote entrepreneurship and economic diversification through Launch Sonoma website and expansion of Business Diversity Outreach Program.



# Business Assistance Services

- Expenditures: \$3,009,747      FTEs: 11.75
- *Business Retention and Expansion*: Assist local businesses to connect with resources they need to stay and grow in Sonoma County.
- *Entrepreneurship and Startup Services*: Provide a business hotline to help entrepreneurs find the resources and connections they need to understand the regulatory process, review business and marketing plans, locate financing, and navigate requirements to launch a new business.
- *Business Market Intelligence*: Provide customized market research, industry trends and tools to help businesses get to the next level.
- *Cannabis Program*: Help cannabis-related businesses navigate state and federal laws and complex state regulations.
- *Business Diversity Assistance*: Assist minority entrepreneurs and underserved communities to foster small business entrepreneurship development, create jobs, and promote capacity building.
- *Film Office*: Provide assistance and support for film crews seeking to film in the County.
- *Financing & Access To Capital*: Assist new and existing entrepreneurs to obtain financing through the Sonoma County Impact Loan Fund, state bond programs, loan guaranty programs and traditional bank lending products and loan guarantees.
- *Creative Sonoma*: Support and advance the creative community of Sonoma County, focusing on four key areas: Professional Development; Grant making; Marketing and Connecting; and Special Projects.



# Business Assistance Services

## Key Issues

**Access To Capital** – Challenges facing the businesses that applied to SBA for post-fires disaster financial assistance to secure loan approval, to reapply, or to redirect to other financing resources.

**Cannabis** - Uncertainty regarding the future regulatory environment for the Cannabis Program.

**Business Diversification** – Need for encouragement, guidance and resources for businesses to diversify and build resiliency for the County and local economy post-fires.



# Research and Program Development

- Expenditures: \$3,251,619      FTEs: 2.75
- *Workforce Development*: Working closely with the Workforce Investment Board, provide help for businesses to find qualified employees and develop customized training programs, researching salary information and development of job descriptions, identifying specific job candidates through countywide programs, and assisting setting up hiring events and industry-specific job fairs.
- *Research Reports*: Publish economic and regional reports to stay current on economic trends affecting local industries.
- *Workshops*: Bring noted economists to deliver county and state economic forecasts to apprise on current and future trends. Host the Napa-Sonoma Small Business Development Center which offers year-round business assistance workshops and coaching services.
- *Tourism Services*: Serve as a conduit for funding to Sonoma County Tourism to provide a comprehensive county-wide tourism destination marketing services and programs, and to local visitor centers that support our tourism and hospitality sector.



# Research and Program Development

## Key Issues

**Talent** - Low unemployment rate underscores the need to attract, recruit and retain talent to meet the workforce needs of local employers.

**Tourism** – Need for a strong marketing plan by So Co Tourism Bureau to encourage visitors to come back to Sonoma County after the fires.

**Construction** – Need for partnerships to expand the pool of construction workers to help with the reconstruction needs of the County and development of training programs and facilities.







# Economic Development Department



Development Services



# Recommended Budget

**Administrative Support  
and Fiscal Services**

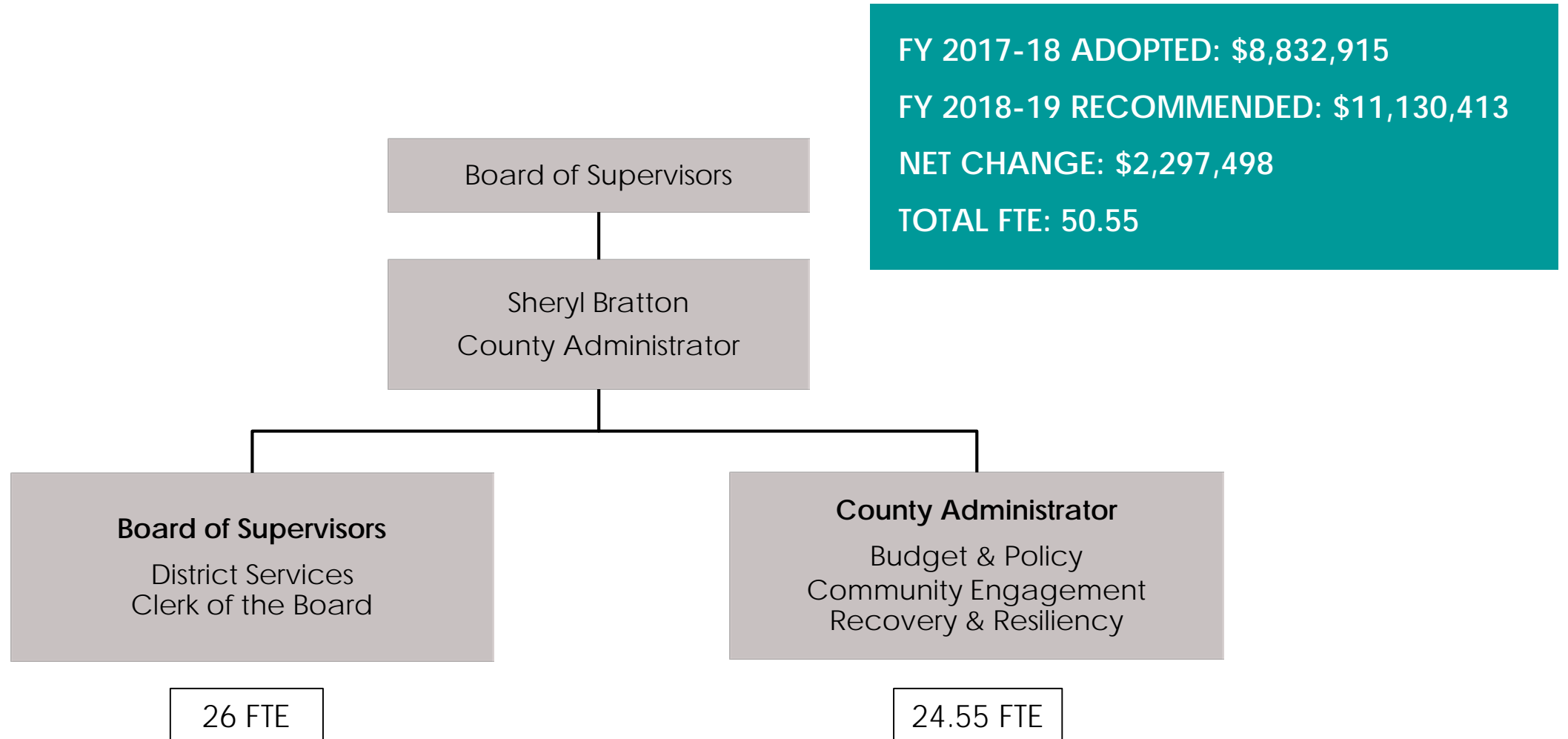
Board of Supervisors County Administrator

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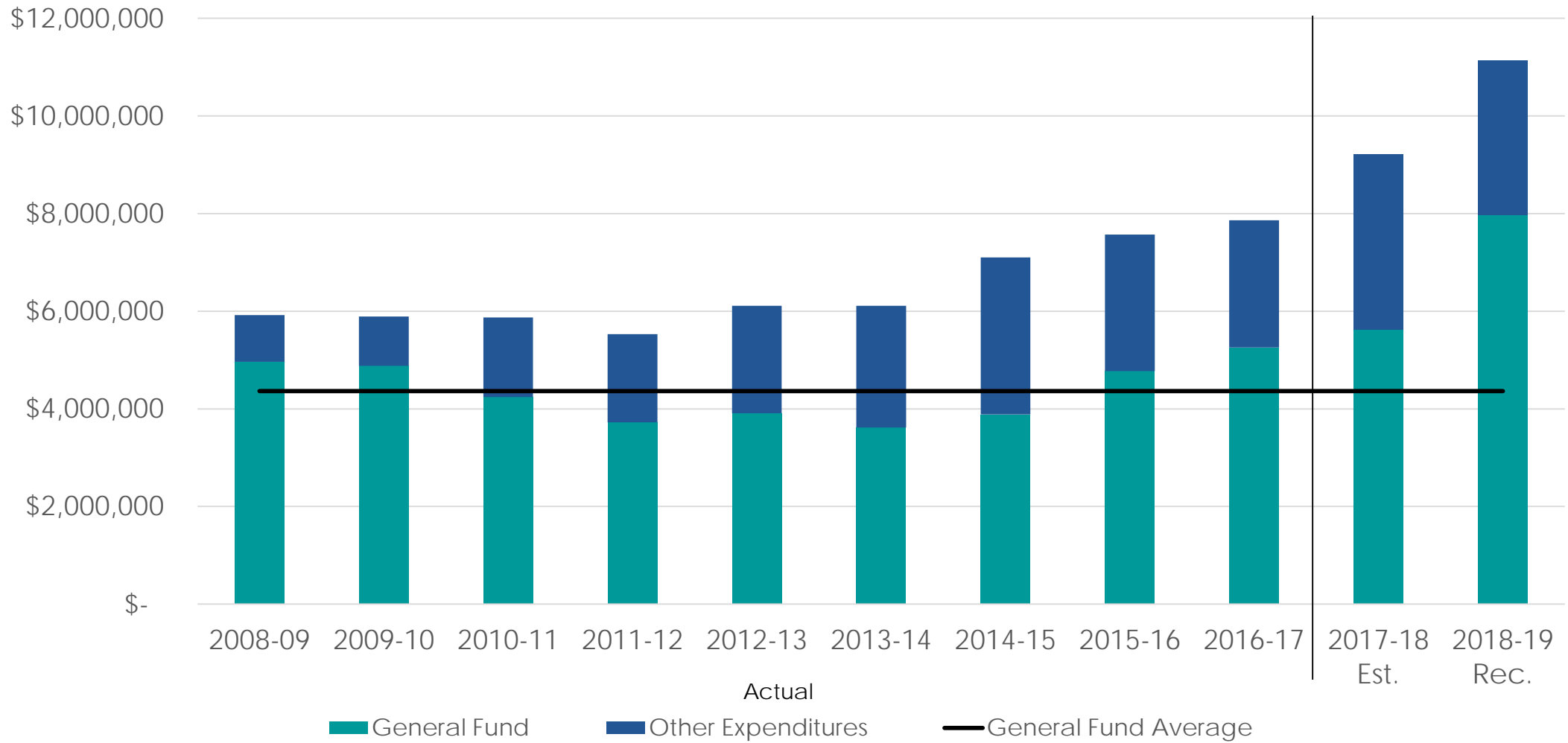
# Board of Supervisors County Administrator



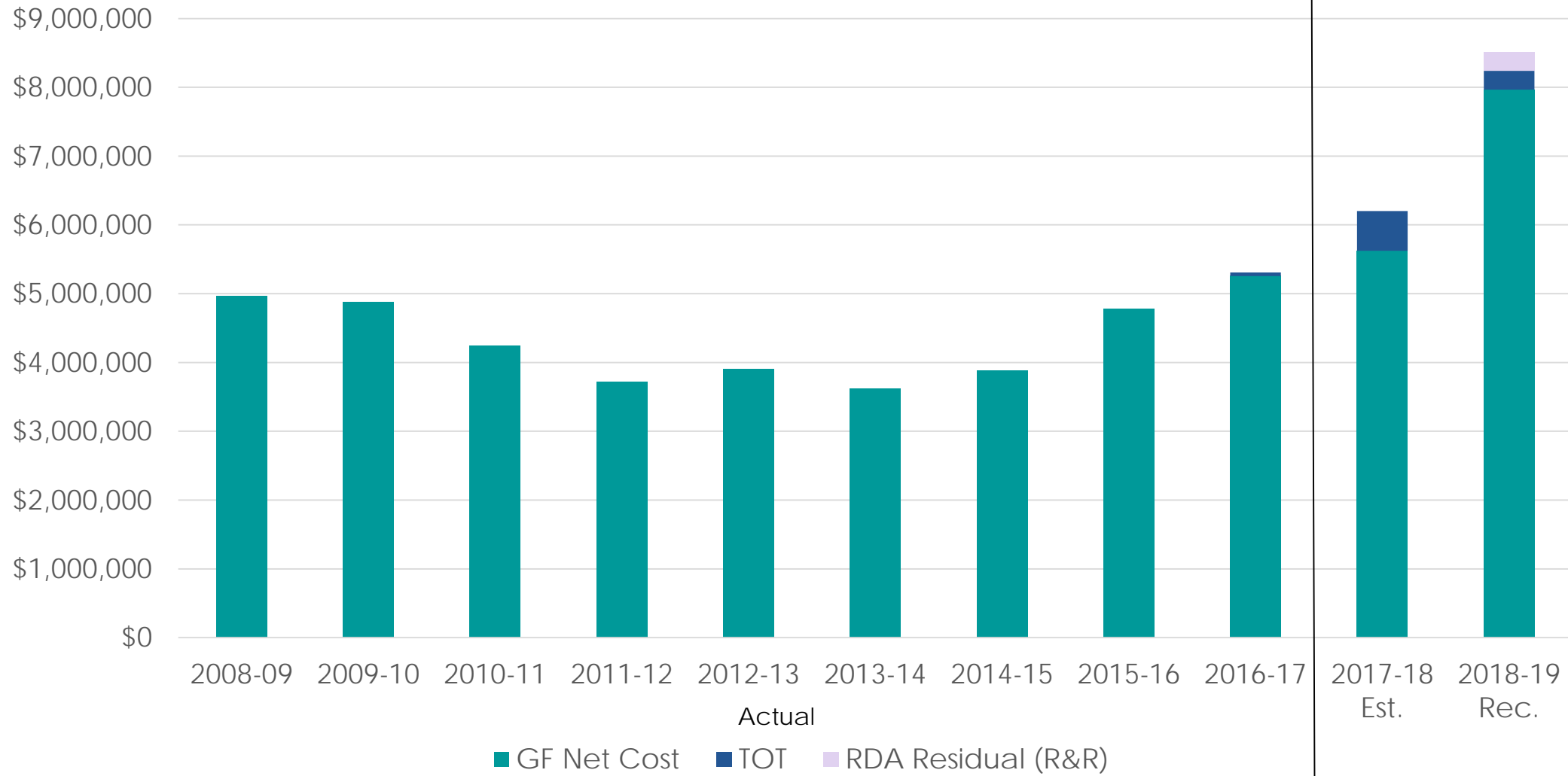
# Department Overview



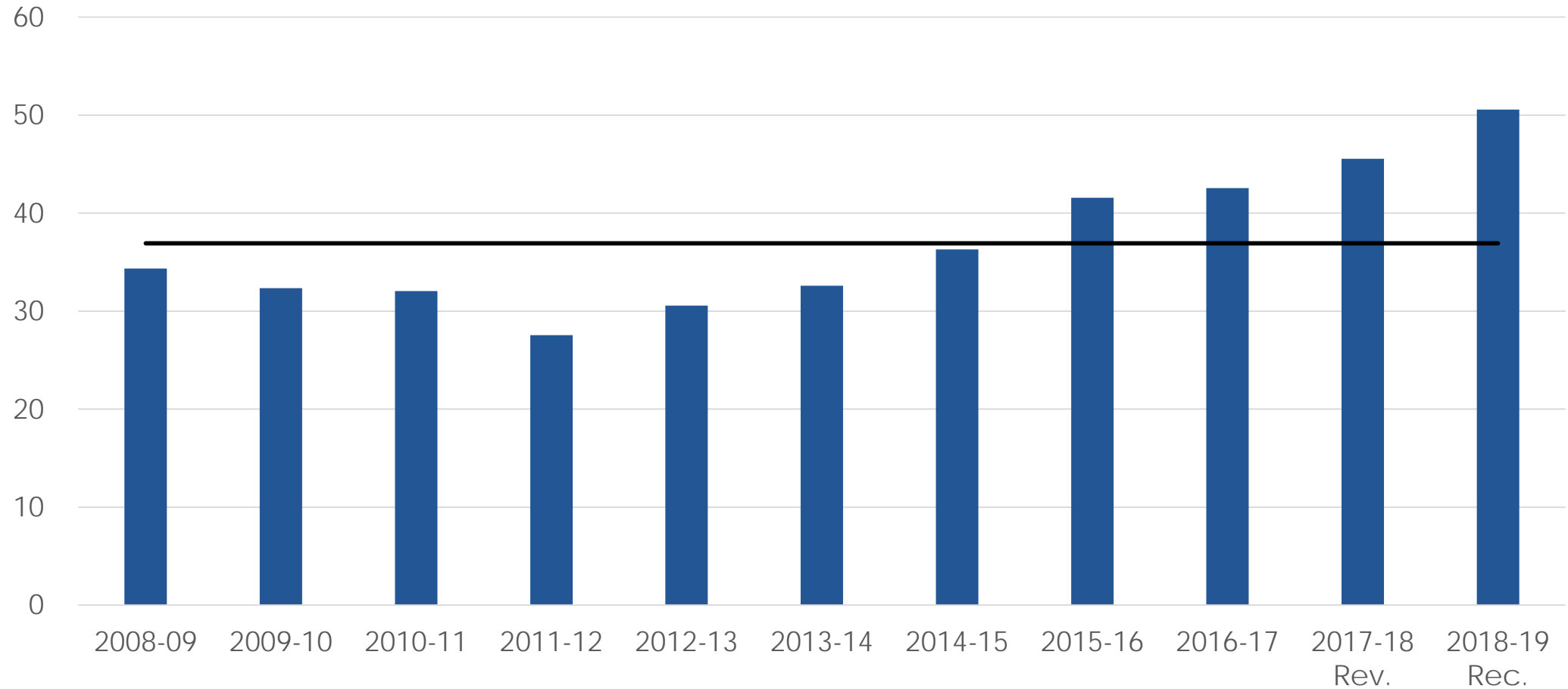
# All Funds Trend



# General Fund Trend



# Allocated Position Trend



# FY 2017-18 Accomplishments

- Established an Office of Recovery and Resiliency to support the community's comeback from the October 2017 Wildfire Disaster.
- Adopted new fiscal policies to strengthen fiscal planning.
- Improved use of budget system tools to increase efficiencies and accuracy in the budget development process.
- Developed citizen friendly communications informing the public of the new Cannabis program, enhanced Road investments, a Pension Fact Sheet, and the first Budget-at-a-Glance booklet.
- Expanded financial support to local fire agencies in coordination with the Fire Service Advisory Committee.





# BOS/CAO By the Numbers: FY 2017-18

## Board of Supervisors

**38** Board Meetings

**927** Board Items

**487** Resolutions

**17** Ordinances

**127** Member Appointments

**402** Assessment Appeals

**119** Boards, Commissions, Committees & Task Forces (Maddy Book)

## Community Investment Program - Local Events and Workforce Development Grants

**170** Applications Received

**140** Grants Awarded

**\$250,000** Total \$ Awarded

## County Administrator

**177** Press Releases

**120** Legislative Letters Issued

**6** Committees Staffed



# FY 2018-19 Objectives

- Coordinate the implementation of the Board approved post-disaster Recovery and Resiliency plan through community partnerships.
- Develop a County facilities financing and development plan, which may include a public-private arrangement to redevelop the County Administration campus.
- Automate the Board of Supervisors meeting agendas and materials process.
- Complete review of internal services cost allocations to improve fiscal planning.
- Implement a web-based platform to gather public input for local projects and policy development.



# Board of Supervisors

**Expenditures: \$4,512,569**

**Full Time Permanent Employees: 26.0**

- Elected legislative and executive body of Sonoma County and also the governing body for special districts.
- Major activities:
  - Supervisorial District services, including intake of residents' concerns;
  - Data research and the Community Investment Grant Program (formerly Advertising) grants facilitation; and
  - Clerk of the Board functions, such as record keeping and meeting coordination including Assessment Appeals.



# County Administrator

**Expenditures: \$5,023,146**

**Full Time Permanent Employees : 19.55**

- Carries out the policy direction of the Board of Supervisors and serves the public by supporting the County organization consistent with the County's Strategic Plan goals.
- Major activities include:
  - Overall County budget and policy coordination;
  - Strategic Plan Implementation;
  - Community Engagement through legislative advocacy, public information and community outreach; and
  - Managing Non-Departmental, Court Support Operations, and Capital Project budgets.



# Office of Recovery and Resiliency

**Expenditures: \$1,594,698**

**Full Time Permanent Employees : 5.0**

- Established following the October 2017 Wildfire disaster.
- Supports post-disaster recovery, rebuild, and long-term resilience.
- Executes the Board of Supervisors Recovery framework through integration and collaboration of public, private, and non-governmental Recovery efforts serving the community.



# Board of Supervisors/CAO

## Key Issues

- Increased General Fund contribution by 44% due to additional BOS and Office of Recovery and Resiliency (ORR) staffing, and one-time funds to implement the Board's Recovery and Resiliency plan.
- Added 8.0 FTE new positions approved during FY 2017-2018 for Board District services and to establish term-limited staffing resources for the new ORR unit.
- ORR foresees entering into several contracts in FY 2018-2019 to support fire recovery activities (anticipated \$2.5 - \$7.5 million), depending upon the amount of funding received from the federal government.



# General Fund 2% Reduction Impacts: \$122,000

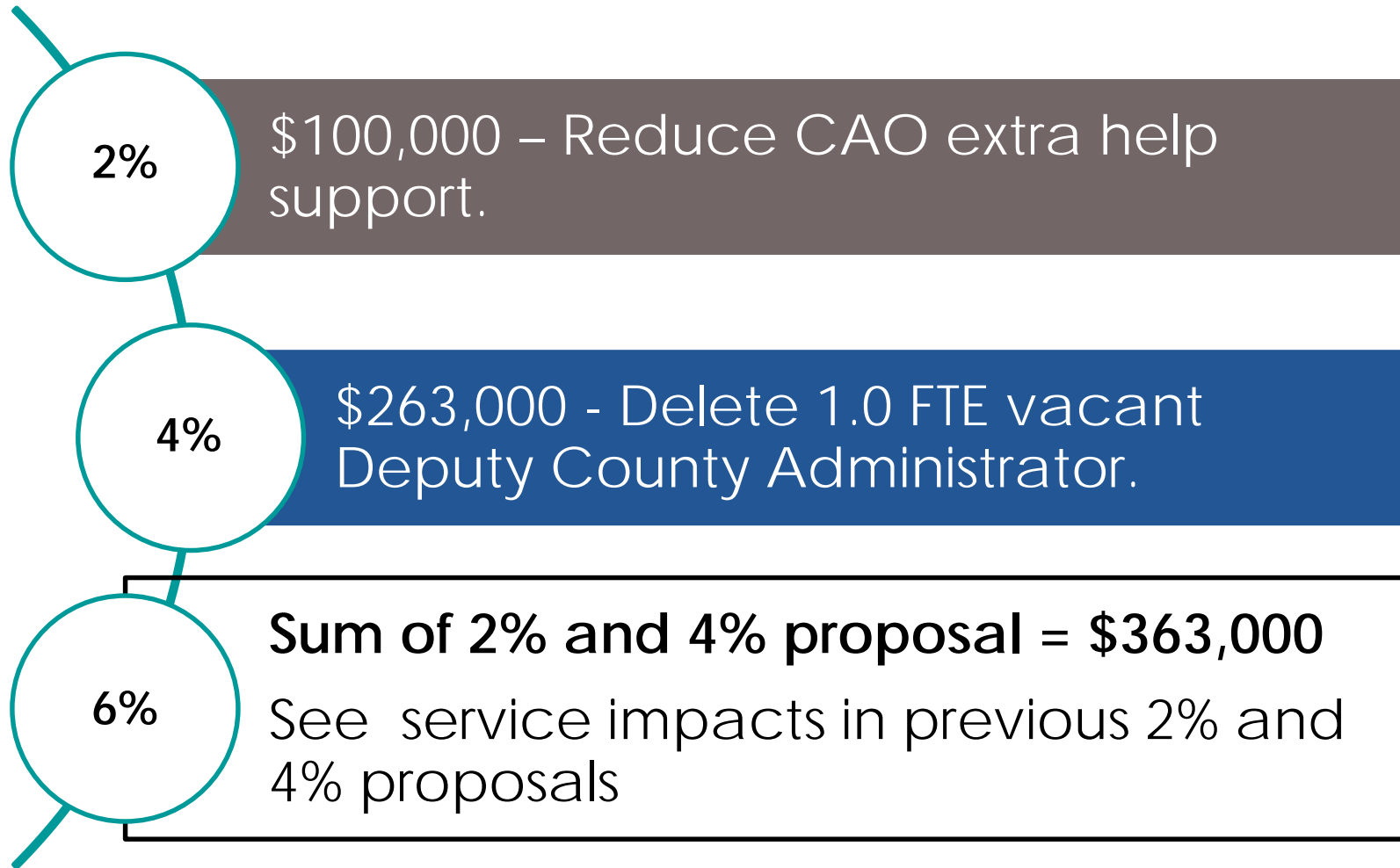


# General Fund 4% Reduction Impacts: \$263,000





# General Fund 6% Reduction Impacts: \$363,000



Board of Supervisors/County Administrator

# Questions/Discussion




Administrative Support and Fiscal Services



# Recommended Budget

**Administrative Support  
and Fiscal Services**  
County Counsel



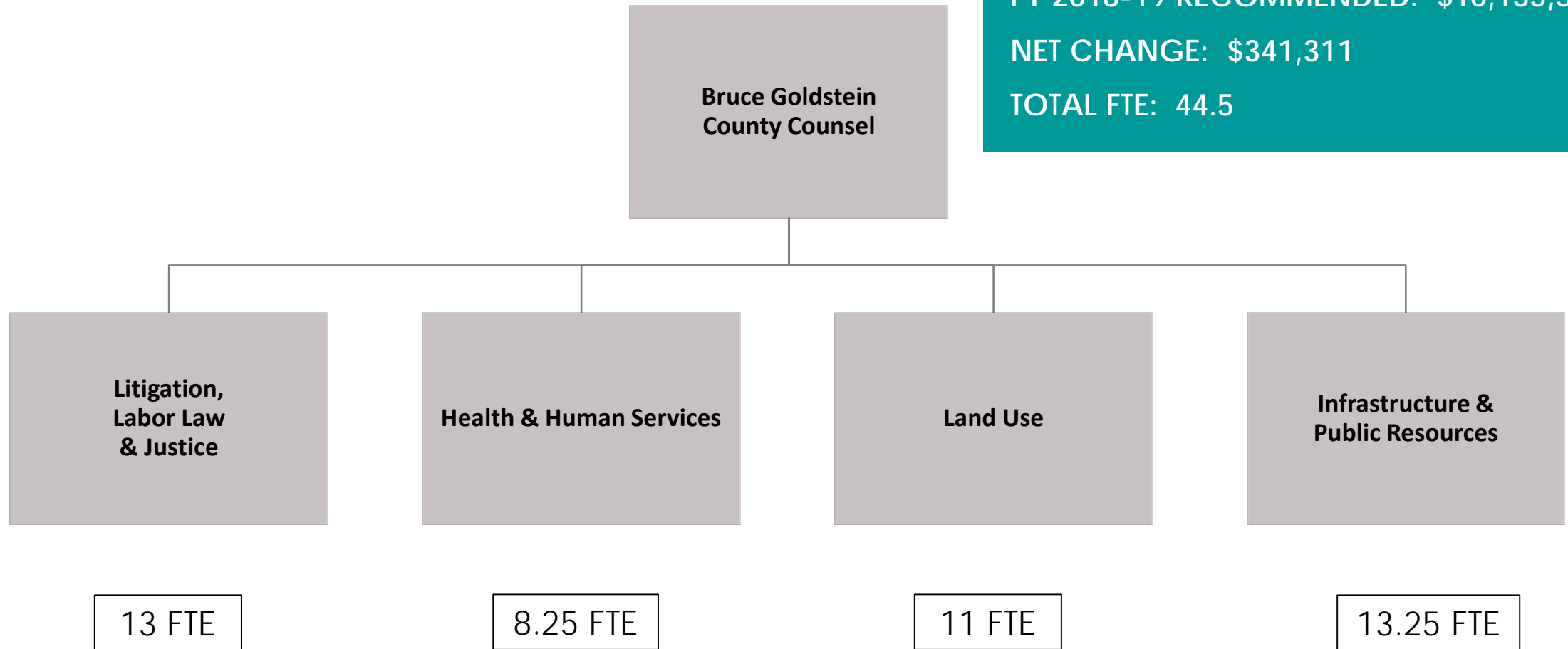
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# County Counsel

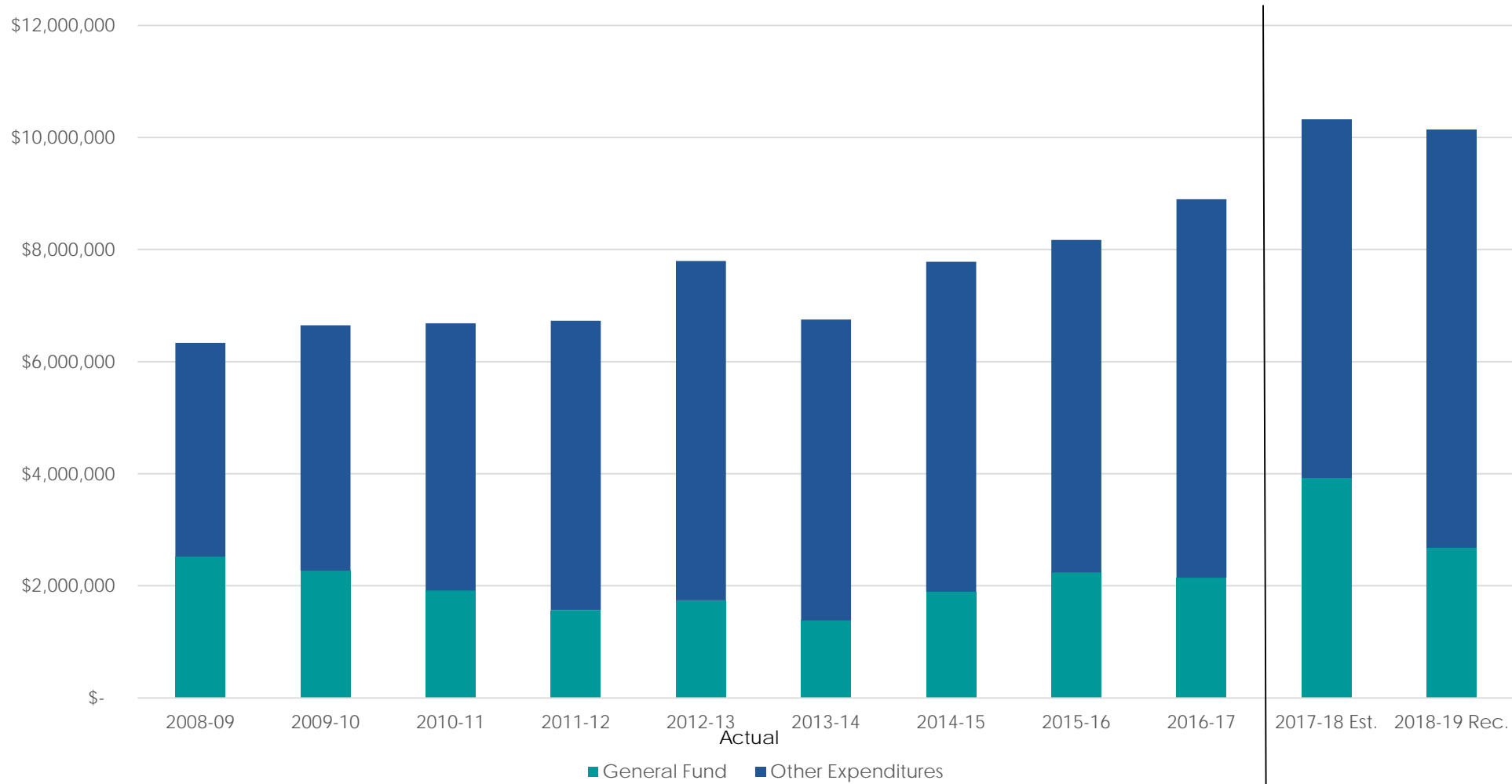


# Department Overview

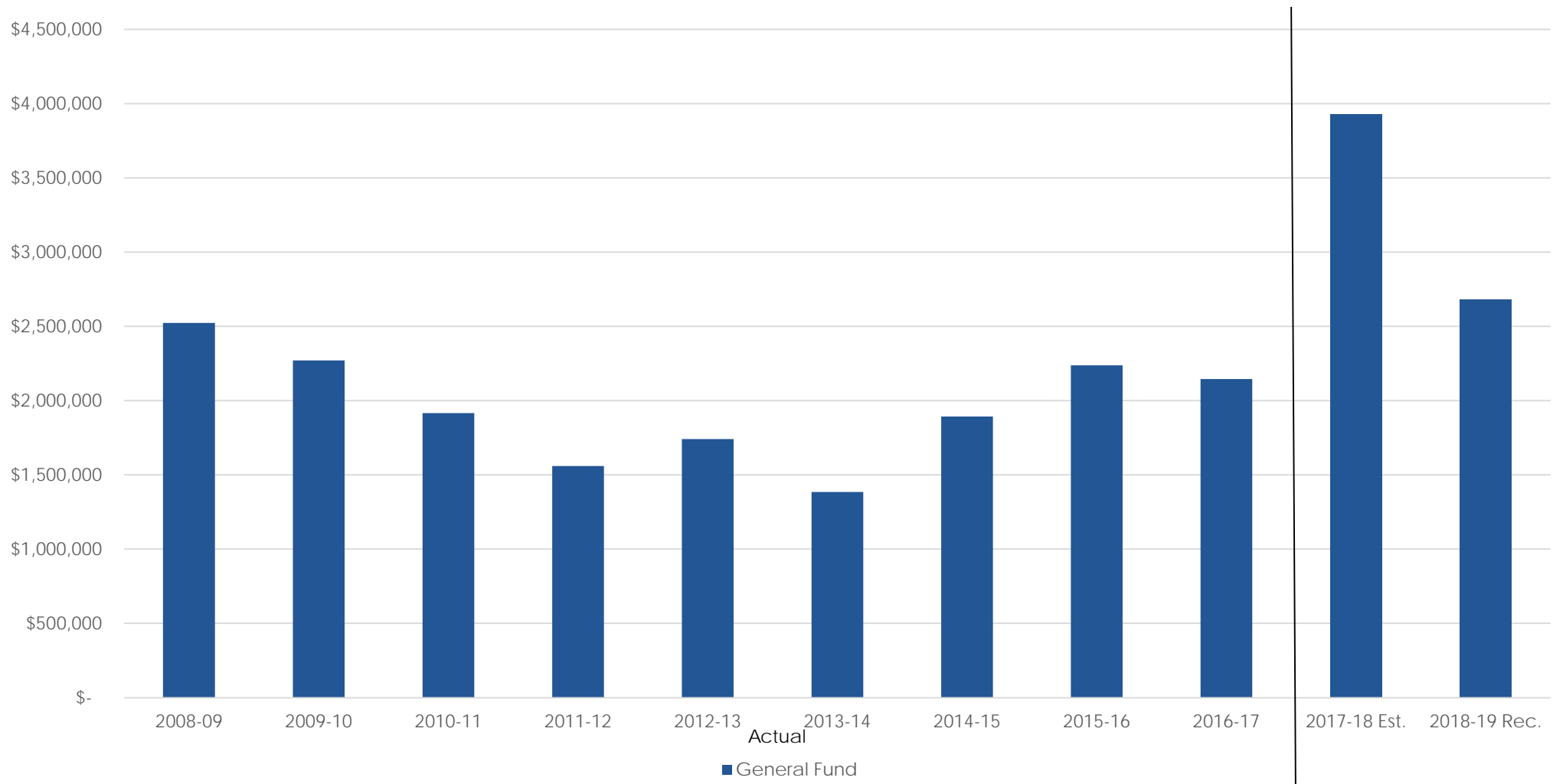
FY 2017-18 ADOPTED: \$9,794,201  
FY 2018-19 RECOMMENDED: \$10,135,512  
NET CHANGE: \$341,311  
TOTAL FTE: 44.5



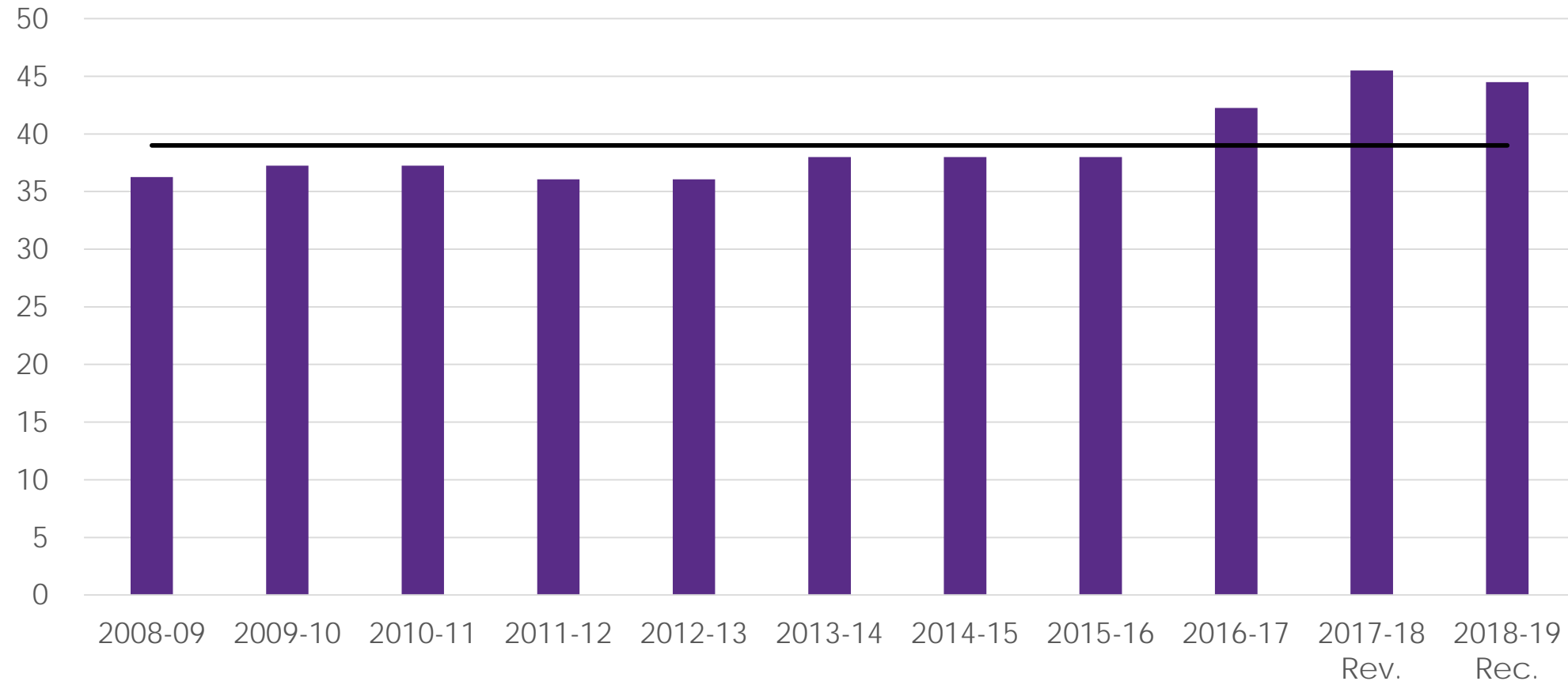
# All Funds Trend



# General Fund Trend



# Allocated Position Trend





# FY 2017-18 Accomplishments

- Negotiated agreement to sell Chanate campus to create an affordable mixed-use development.
- Advised on virtually all aspects of fire disaster response and established Recovery Practice Group.
- Provided legal support for ACCESS Sonoma County.
- Revised code provisions related to agricultural grading, drainage, and sediment control.
- Led County's Immigration Initiative and created Sonoma County Secure Families Fund.



# County Counsel By the Numbers: FY 2017-18

## Litigation - Risk Insured & General Non-Tort

**123** Active Litigation cases, including:

- 40** Code Enforcement
- 16** Civil Rights
- 5** Quiet Title
- 5** Vehicle & General Negligence
- 4** CEQA Challenges
- 4** Dangerous Conditions

## Litigation Oversight

- 106** Cases handled by County Counsel
- 17** Cases handled by Outside Counsel

## Child Protective Services

- 2,518** Court Appearances
- 300** New Cases Filed
- 191** Settlement Conferences
- 94** Trials



# County Counsel By the Numbers: FY 2017-18

## Resolved Litigation Cases

**23** Number of Cases Resolved, which include:

- 8** Code Enforcement litigation cases
- 4** Successful motions to dismiss
- 4** Settlement Agreements
- 4** Negotiated Voluntary Dismissals
- 2** CEQA Defense Cases
- 1** Affirmed on Appeal

## Significant Litigation Issues

- Wildfire Damages Recovery Action
- Chanate Campus Sale Defense
- Roseland Encampment Clearing
- Defend Approved Land Use Projects
- Public Record Act (PRA) Response Increases

## Additional Stats

- 4** Amicus Briefs Filed
- 4** Receiverships Obtained
- 3** Civil TRO/Injunctive Relief



# County Counsel By the Numbers: FY 2017-18

## Legal Hours Devoted to the Office of Recovery & Resiliency

<b>2,581</b>	Office of Recovery & Resiliency through 4/30/18, including the following:
<b>1,118</b>	Housing Task Force, Housing Bond, and Renewal Enterprise District
<b>466</b>	Debris Removal
<b>263</b>	Natural Resources/Watershed Protection

## Legal Hours Devoted to Other Client Recovery-Related Matters

**722**

Auditor, CAO, CDC, Fire & Emergency Services, General Services, Health, Ag. Preservation and Open Space, Parks, Sheriff, Transportation & Public Works, and SCWA.

## Fire Response

**2,206**

Emergency Operations Center and immediate disaster response.



# FY 2018-19 Objectives

- Legal support to facilitate finance, construction and permitting of replacement and new housing.
- Explore legal options for new County complex.
- Manage PG&E litigation to recover County damages from the Sonoma Complex Fires.
- Provide legal support for Permit Sonoma's comprehensive planning efforts.
- Revise Cannabis Land Use Ordinance and review new cannabis permit applications.
- Provide legal leadership in recovery response with respect to future disaster preparedness.



# Office of the County Counsel

- Expenditures: \$10,135,512      FTEs: 45.50
- Primary provider of legal services to all county departments and over 25 special districts.
- “Keepin’ it real and legal”
- Directly handles or coordinates outside counsel in the defense of all claims filed against the County, and proactively works to minimize risk and assist in policy development and implementation. Coordinates both the Sonoma County Secure Families Initiative and the Unaccompanied Child Deportation Defense Project.



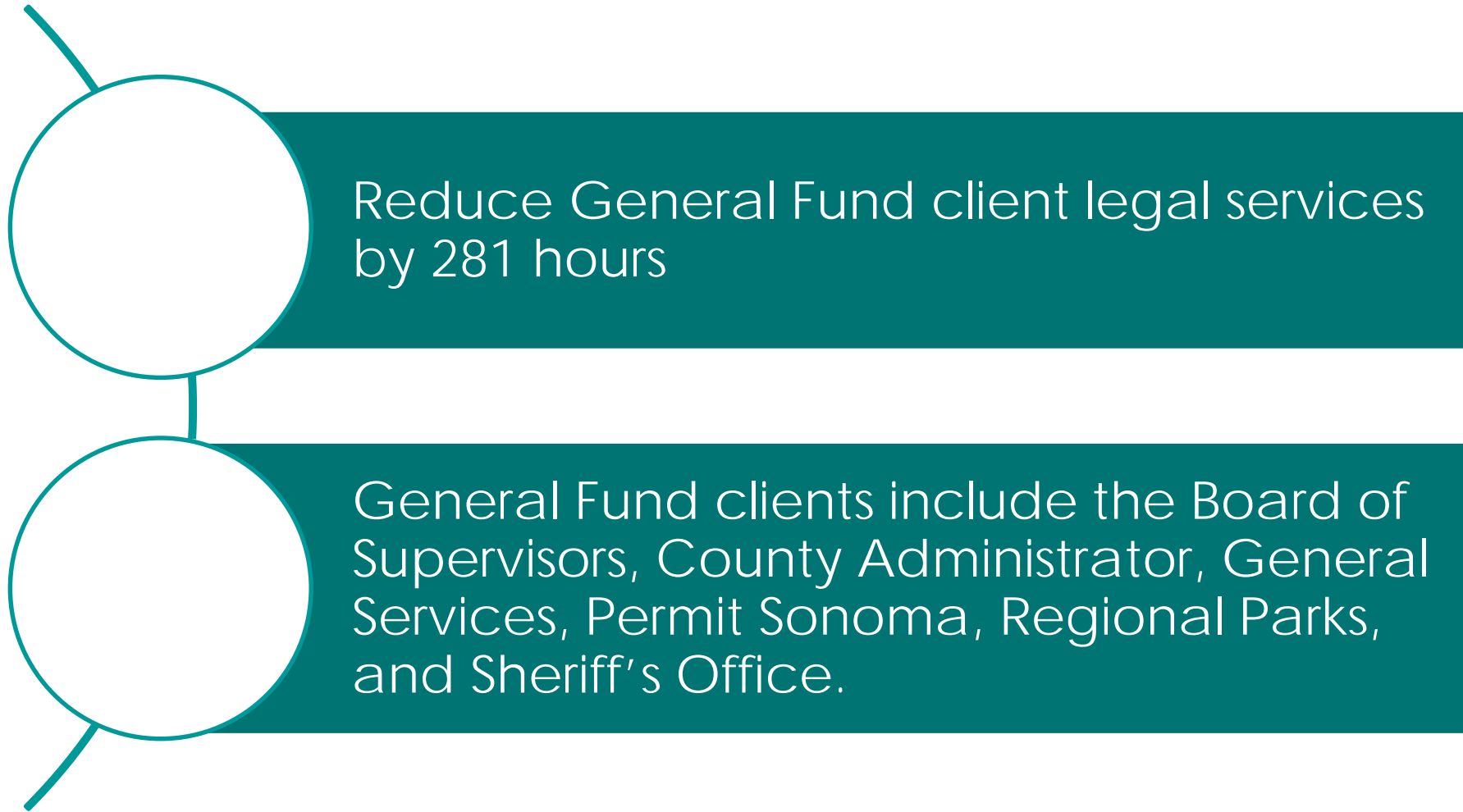
# Office of the County Counsel

## Key Issues

- Recovery - Recovery & Resiliency Plan development and implementation, including Community Preparedness, Housing, Economic Recovery, Natural Resources, Debris Removal
- Litigation - PG&E, Chanate Campus, Opioid
- Health & Human – Healthcare and Privacy Compliance
- Infrastructure - Housing, Homeless Encampments, Disaster Contracting & Compliance
- Land Use - Project Appeals, Housing Development, Cannabis Ordinance Implementation, Plan & Code Modernization
- Other – Immigration Initiative Support, Increased Public Records Act Request Management

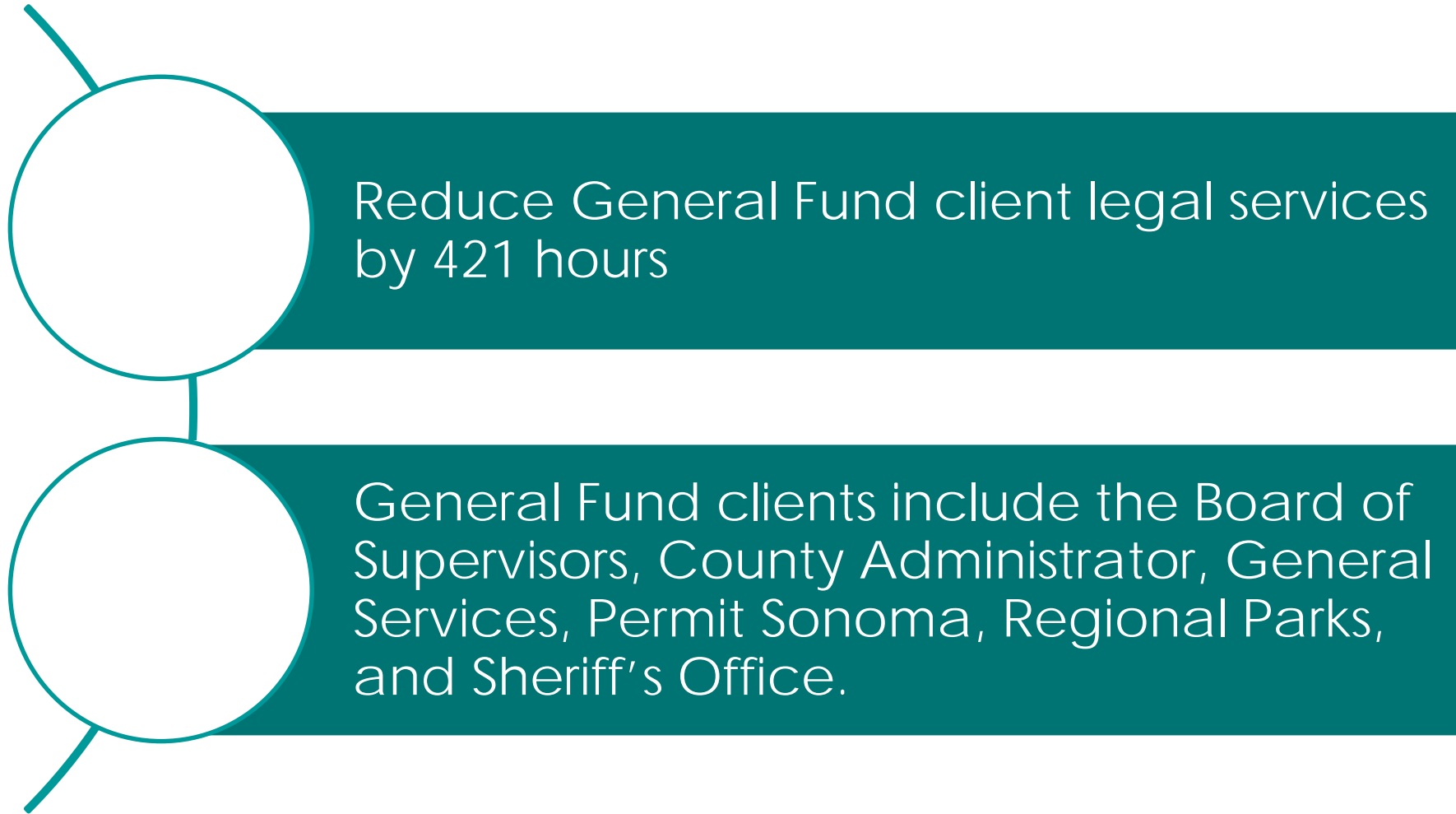


# General Fund 2% Reduction Impacts: \$71,838





# General Fund 4% Reduction Impacts: \$107,757



# General Fund 6% Reduction Impacts: \$179,594



Reduce General Fund client legal services by 702 hours



General Fund clients include the Board of Supervisors, County Administrator, General Services, Permit Sonoma, Regional Parks, and Sheriff's Office.





# Questions/Discussion





# Recommended Budget

**Administrative Support  
and Fiscal Services**

Human Resources Department

# Room to Move Room to Grow

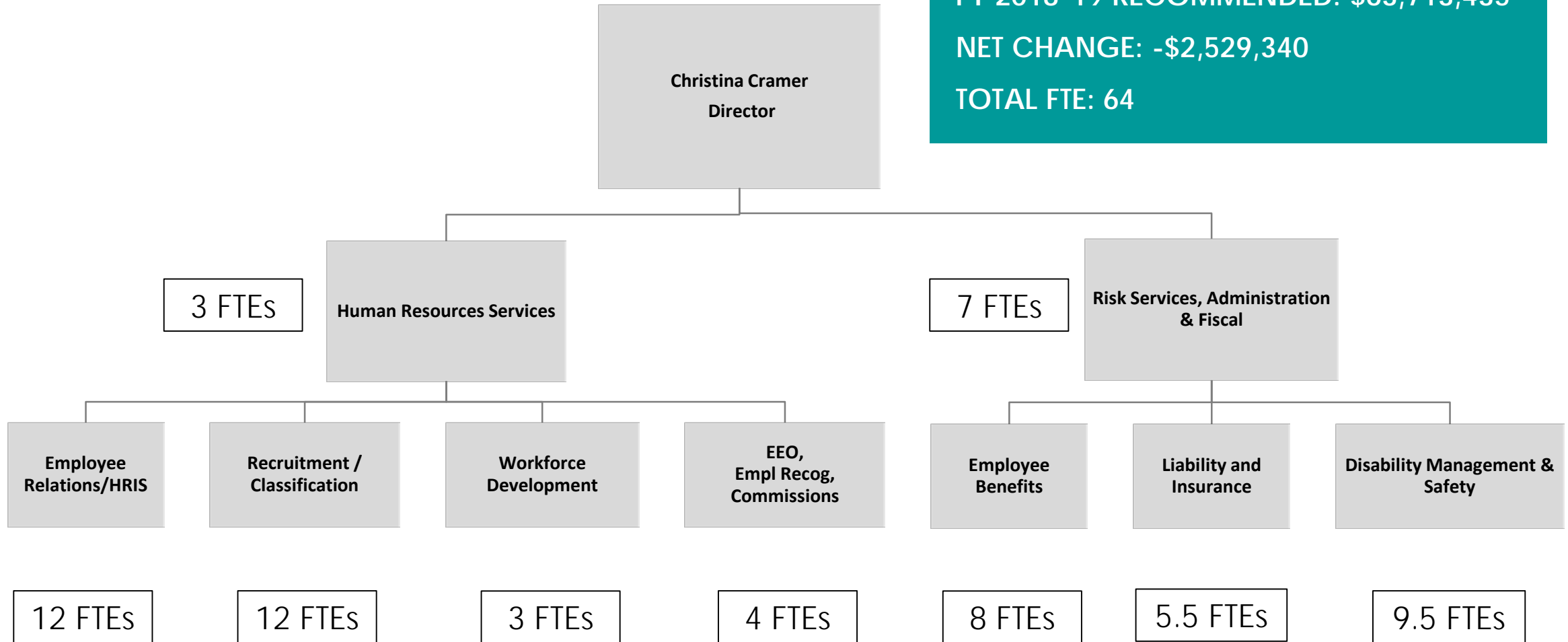
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Human Resources Department

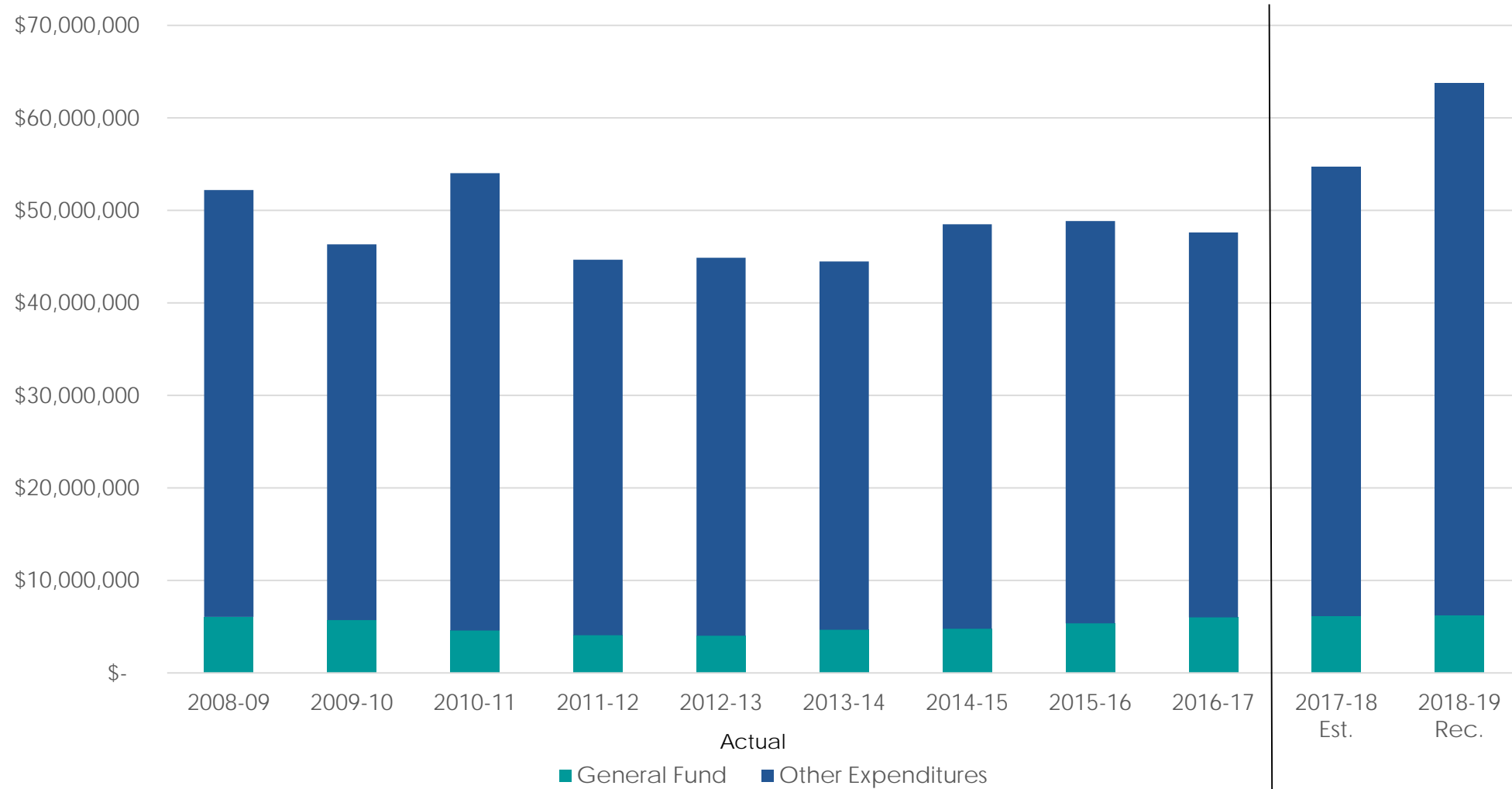


# Department Overview

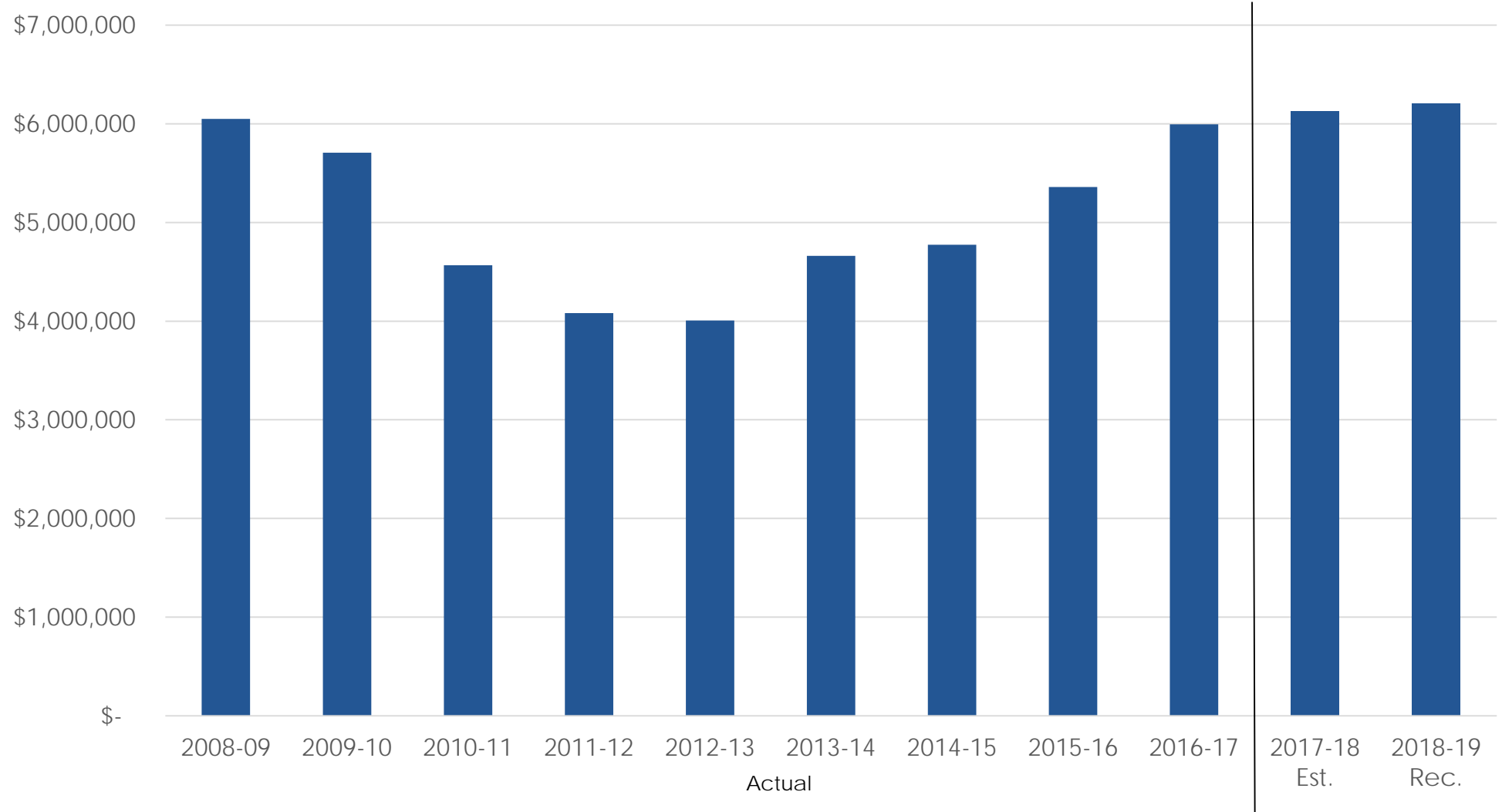
FY 2017-18 ADOPTED: \$66,242,775  
 FY 2018-19 RECOMMENDED: \$63,713,435  
 NET CHANGE: -\$2,529,340  
 TOTAL FTE: 64



# All Funds Trend

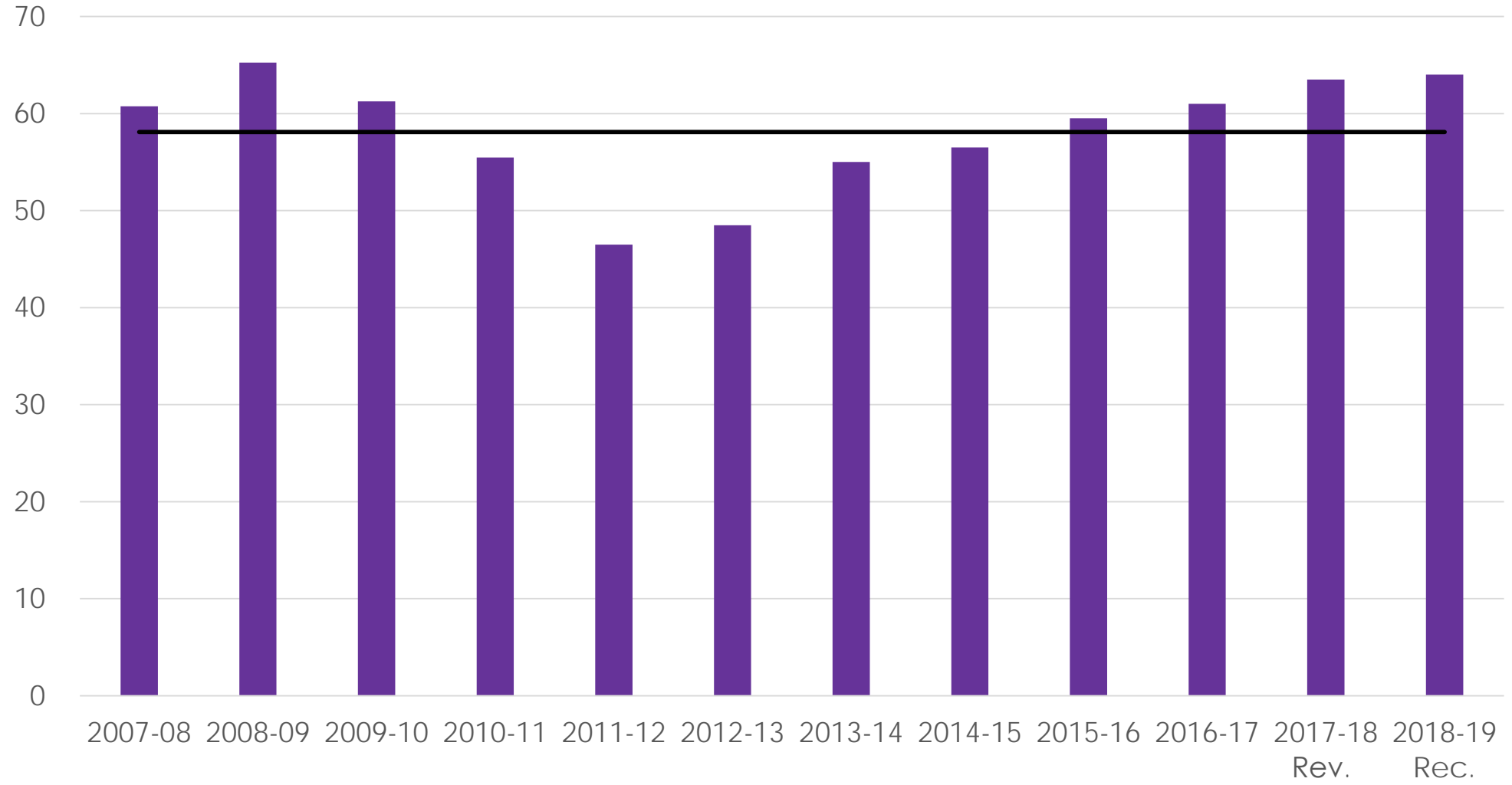


# General Fund Trend





# Allocated Position Trend



# FY 2017-2018 Accomplishments

- Provided support programs & services to over 1,600 fire-impacted employees
- Developed new countywide hiring policies/process uniformity & efficiencies
- Implemented enhanced information system for workers' compensation
- Improved staff development and wellness employee services - eForm
- Completed several Request for Proposals for various countywide HR services
- Launched a Cultural Intelligence and Inclusion course and a public oriented job search training program for County positions
- Successfully completed the California State Merit Systems Audit
- Graduated 50 County managers from "SOCO Higher", the County's leadership development program



# FY 2018-2019 Objectives

- Complete negotiations with all eleven unions for 1-year extensions
- Launch new employer brand initiative and promote through strategic recruitment marketing campaign
- Enhance Human Resources Information System (HRIS) functionality and complete Next Gen HRIS software upgrade
- Improve new employee on-boarding process and delivery model
- Complete learning management system Request for Qualifications & develop funding options for an integrated countywide system
- Continue support of fire recovery efforts
- Continue efforts toward diversity awareness and inclusion





# Human Resources Services Division

- Expenditures: \$7.2 million                      FTEs: 34
- Human Resources Services Division:
  - **Employee Relations, Human Resources Information System (HRIS)** - negotiates and administers MOU's, advises county agencies on employee relations and organizational performance; provides countywide system resources through the County's Human Resources Information System (HRIS)
  - **Recruitment and Classification** – supports Countywide recruitment, job classification, and compensation services
  - **Workforce Development**- administers County-wide training and organizational development
  - **Equal Employment Opportunity, Employee Recognition, and Commissions** - oversees compliance with local, state, and federal laws; administers employee and volunteer recognition and engagement programs; provide staff support to the BOS Human Rights and Status of Women commissions



# Human Resource Services Division

## Key Issues

- Strategic approach to recruiting in difficult labor market
  - FY 18/19 work towards implementing strategic recruitment advertising program
  - Continued efforts to diversify the workforce
- Developing the workforce for succession planning; ensuring career paths are a reality
- Securing sufficient resources to implement human resource management solutions so the organization can be more effective
  - FY 18/19 work towards securing resources to implement a countywide Learning Management System



# Risk, Administration and Fiscal Division

- **Expenditures: \$ 56.5 million      FTEs: 30**
- **Risk, Administration and Fiscal Division:** supports self-insured and purchased insurance programs; provides fiscal and administrative support services to the department
  - **Employee Benefits** - manages all non-pension employee and retiree benefit programs
  - **Liability and Insurance** - administers self-insured tort claims and litigation filed against the County; maintains all insurance programs protecting County assets
  - **Disability Management and Safety** - manages self-insured Workers' Compensation and leave management programs; provides support and guidance to County safety and risk mitigation programs in compliance with Cal-OSHA



# Risk, Administration and Fiscal Division

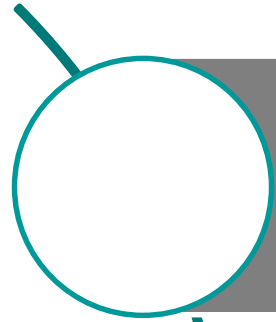
## Key Issues

- Within existing resources, continue support for Fire recovery
  - Manage ongoing disaster leave program
  - County's property losses and recovery
- Continue implementation of new GASB 74/75 requirements related to Other Post Employment Benefits (OPEB)
- Closely monitor workers compensation services impacts
  - Impact of GF reduction of \$271K
- Continue efforts to provide high quality, affordable medical benefits to employees and retirees





# General Fund 2% Reduction Impacts: \$127,700



Reduce 1.0 FTE Commission Coordinator



Eliminates administrative support to Commissions on the Status of Women and Human Rights. Guidance and oversight responsibilities would be re-assigned to the Department Program Manager.



The Commissions will require additional time commitment from volunteer Commissioners as administrative responsibilities are added to their workloads. Change could lead to more difficulty recruiting and retaining Commissioners due to time requirements to participate. The Commissions may face challenges in achieving their objectives.



# General Fund 4% Reduction Impacts: \$289,700



Reduce 1.0 FTE Commission Coordinator

**Reduce 1.0 FTE Department Program Manager -**  
Eliminates Employee Volunteer & Employee Recognition programs. Programs that rely on volunteers will be impacted. Events seen as employee retention efforts will be significantly reduced.



# General Fund 6% Reduction Impacts: \$372,446

Reduce 1.0 FTE Commission Coordinator and 1.0 FTE Department Program Manager

**Reduce .25 FTE HR Technician** - Increases workload in the department with distribution to other support staff. Less technical staff resources available to provide support to analysts, managers, and customers. Service response times reduced.

**Eliminate Commissions (CHR/CSW) operating budgets** - No fiscal resources to carry out any objectives, significantly impacting the mission of the Commission. May result in a decreased presence in the community.

**Reduce Extra Help by \$33,000** – Limits ability to augment staff resources for strategic or necessary projects, during peak workload periods, or to backfill leaves/vacancies. May be necessary to shift staff to projects and/or existing employees must work extra workload into existing duties. Services will be impacted/slow.





# Questions/Discussion





# Recommended Budget

**Administrative Support  
and Fiscal Services**

General Services Department

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# General Services Department



Administrative Support and Fiscal Services

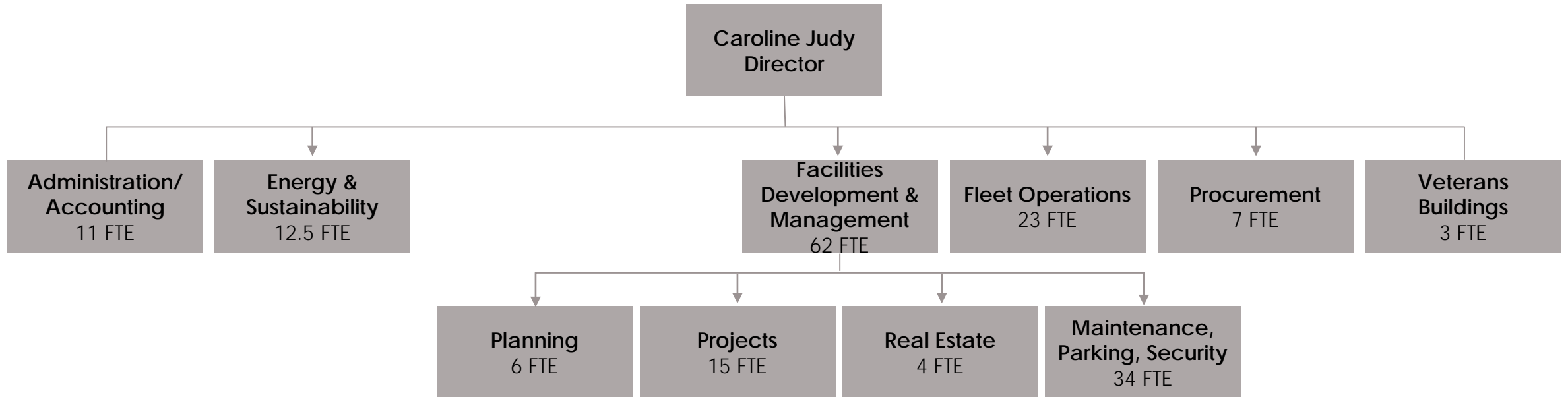
# Department Overview

FY 2017-18 ADOPTED: \$41,384,495

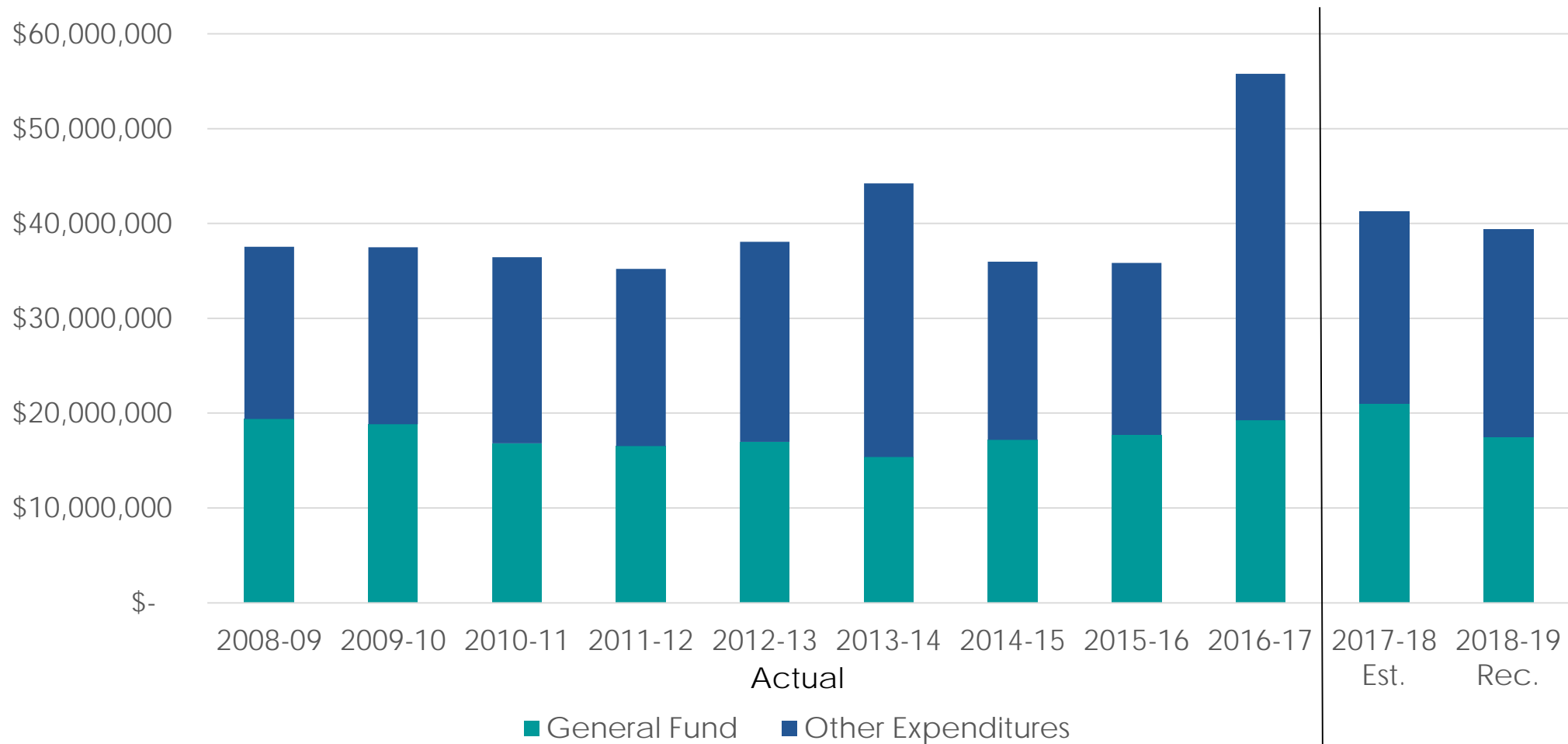
FY 2018-19 RECOMMENDED: \$39,387,699

NET CHANGE: (\$2,402,611)

TOTAL FTE: 118.5

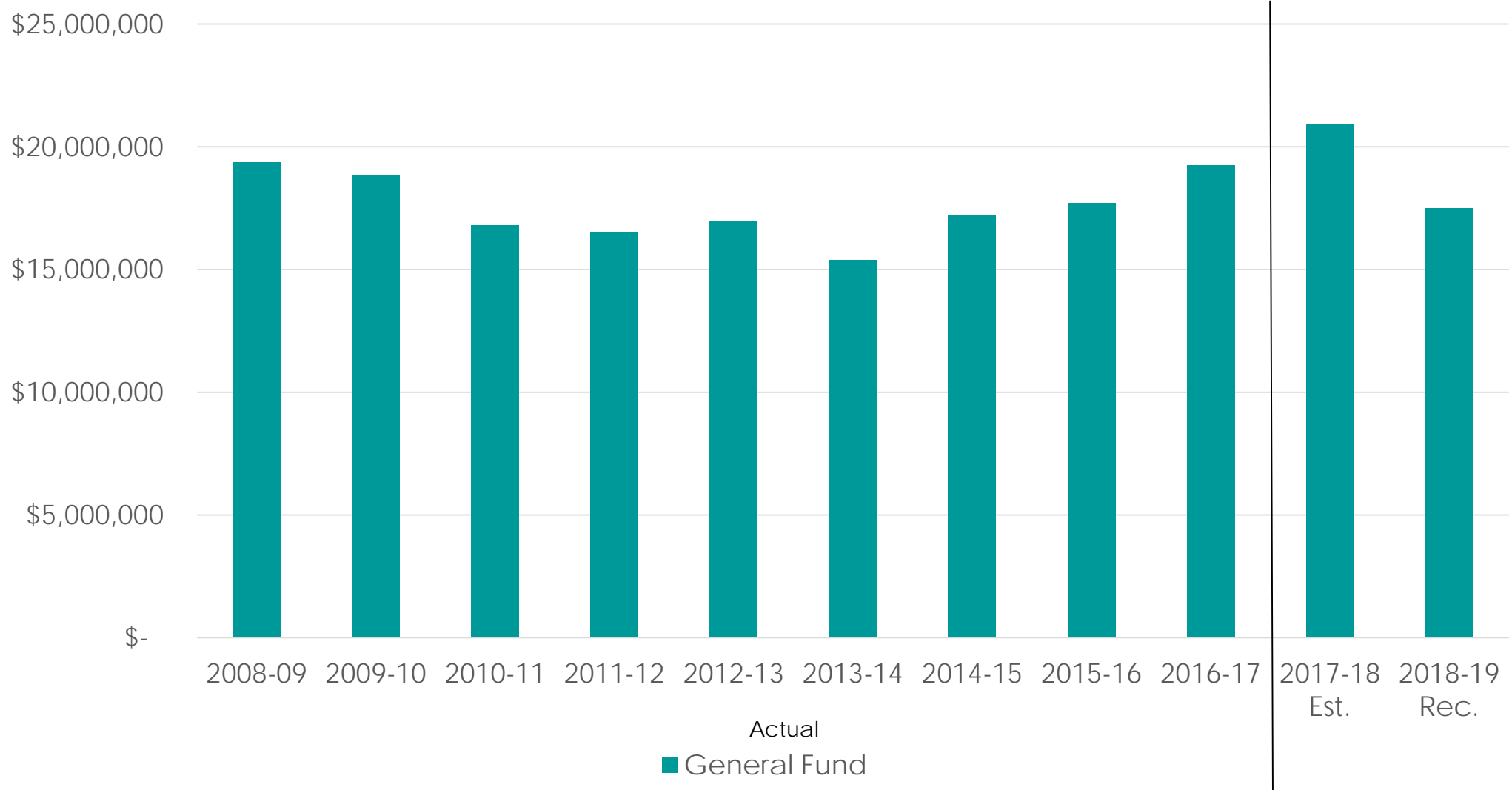


# All Funds

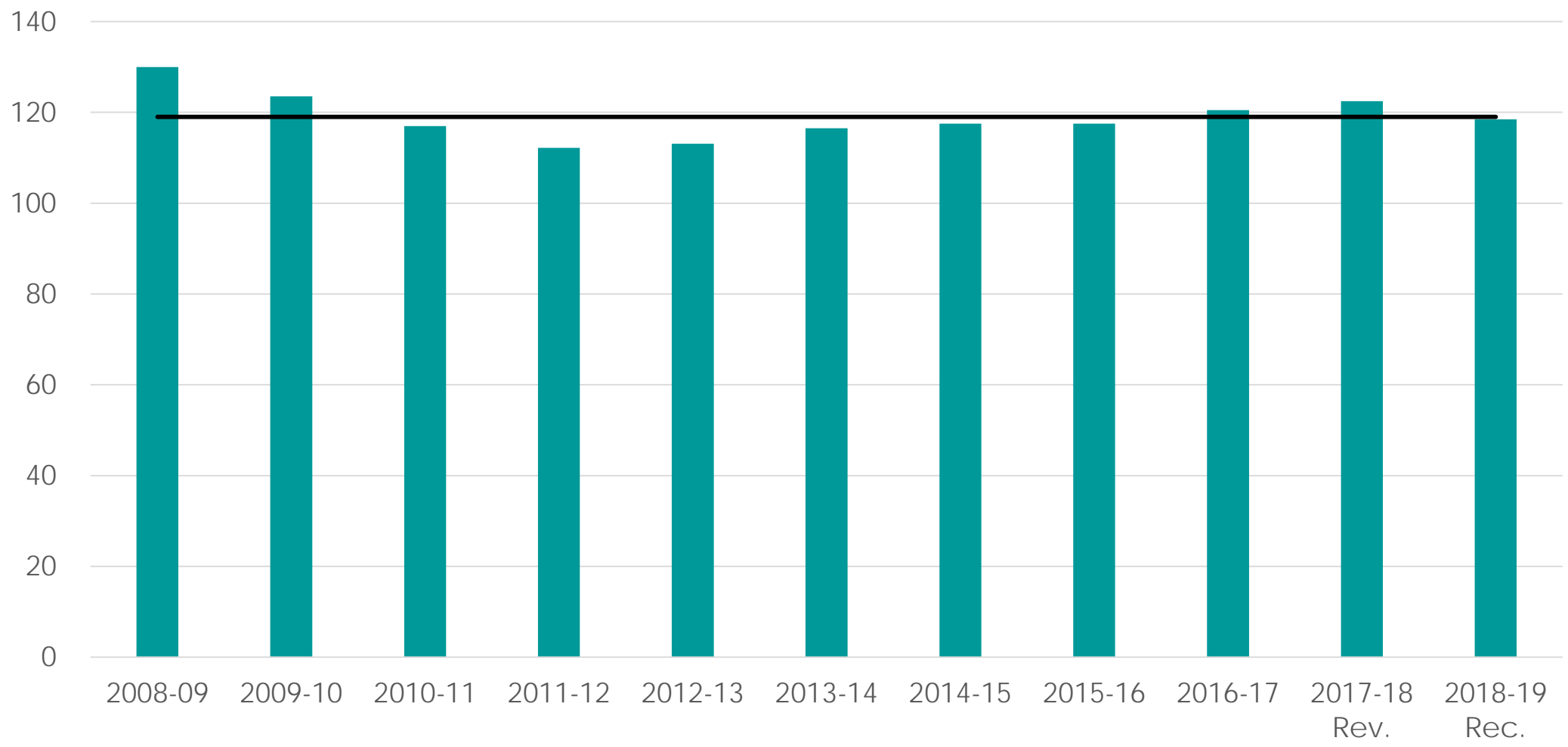




# General Fund Trend



# Allocated Position Trend



# FY 2017-18 Accomplishments

## Resiliency | Stewardship | Community

- Established 48 evacuation shelters, supplying masks and bedding
- Secured 187 potential sites for FEMA transitional housing
- Negotiated over \$6 million in combined rent savings
- Modernized service delivery
  - Piloted Salesforce customer relationship management tool
  - Created 24/7 access to Fleet vehicles
  - Launched online system for managing insurance certificates
- Added new service contracts
  - Sonoma-Marín Area Rail Transit (SMART)
  - Town of Windsor
  - Sonoma County Employees' Retirement Association (SCERA)
  - Sonoma County Agricultural Preservation and Open Space District (APOSD)





# FY 2018-19 Objectives

## Resiliency

- Maximize County's ability to obtain FEMA reimbursement
- Implement After-Action Report recommendations for improved Logistics support
- Reduce the risk and liability of County operations by addressing the County Government Center's \$258 million deferred maintenance backlog

## Stewardship

- Improve the efficiency and effectiveness of service delivery through the modernization of the service delivery model and tools via a Salesforce implementation
- Increase non-general fund resources by identifying County-owned surplus properties for sale
- Obtain Sonoma Green Business certification for the Light Equipment Fleet Maintenance Facility

## Community

- Continue improving access to public services countywide
- Launch web-accessible Socrata platform for the \$74 million GSD-managed capital program
- Complete the Chanate sale and identify new opportunities to use County property for housing



# Resiliency, Stewardship, Community

## Key Issues

- Providing strategic and actionable solutions advancing the Board's vision for housing, infrastructure, and our safety net
- Ensuring financial and environmental stewardship of the County's property and fleet assets
- Partnering with County departments to maximize their operational resources
- Providing safe, healthy workspaces for County employees and constituents



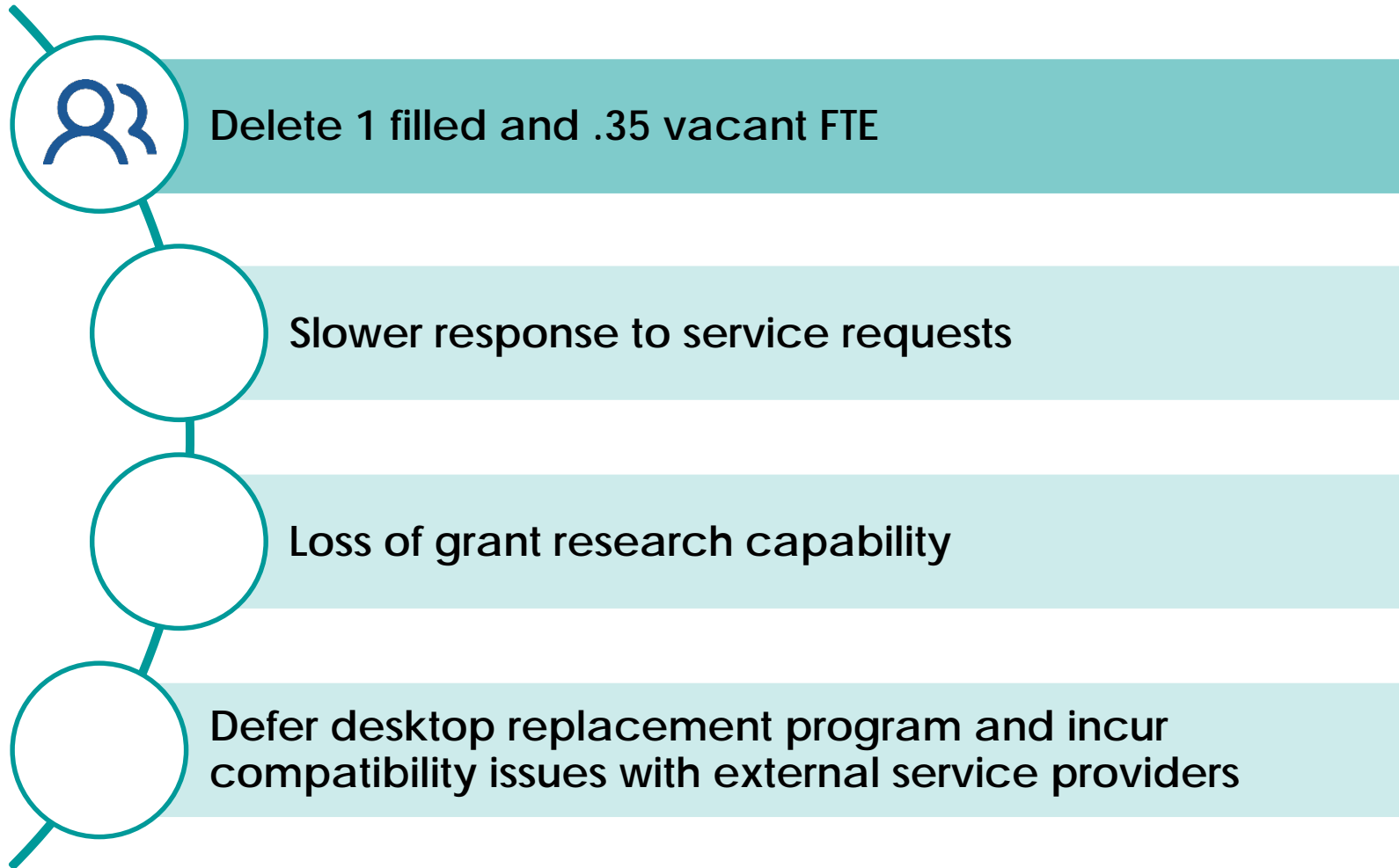
# Capital Projects

FY 17-18 ADOPTED: \$75,067,541  
FY 18-19 RECOMMENDED: \$77,260,052

- Microwave Radio Equipment
- Accessibility Projects
- Main Adult Detention Facility Connector
- Sheriff 911 Dispatch
- County Government Center
- ISD Data Center Power Improvements
- ISD 2615 Paulin Drive Space Improvements
- Old Fleet Demolition

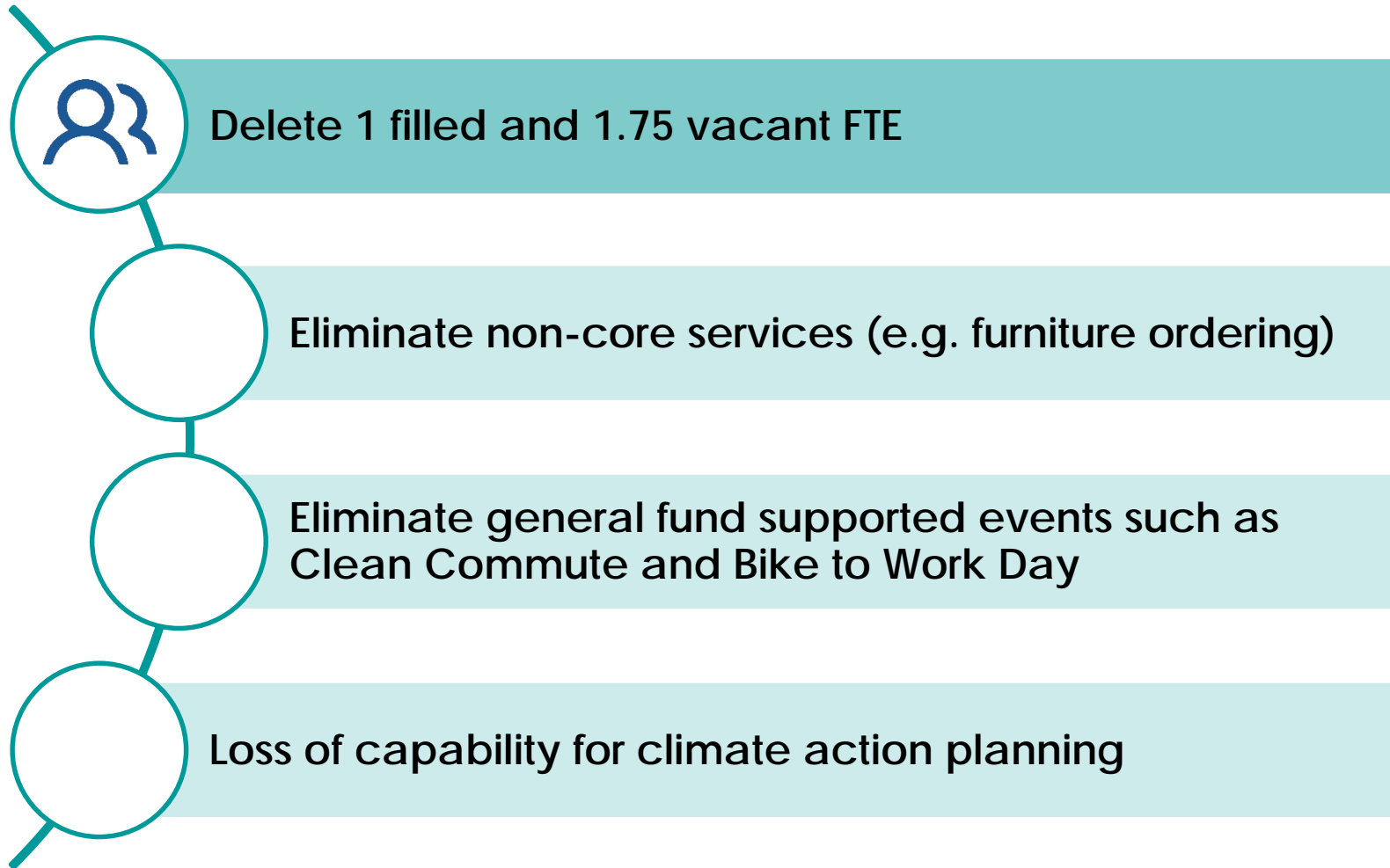


# General Fund 2% Reduction Impacts: \$178,237

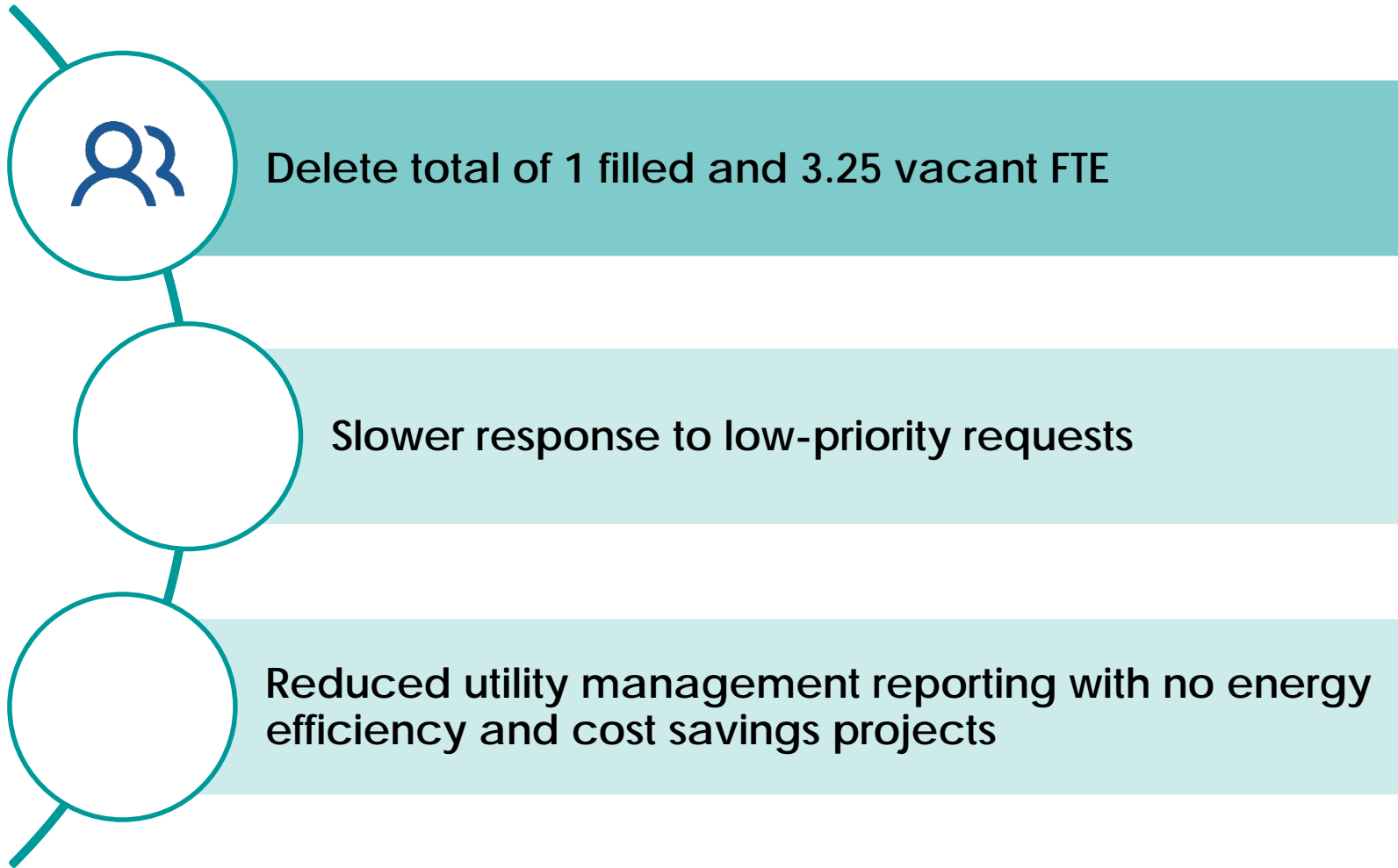




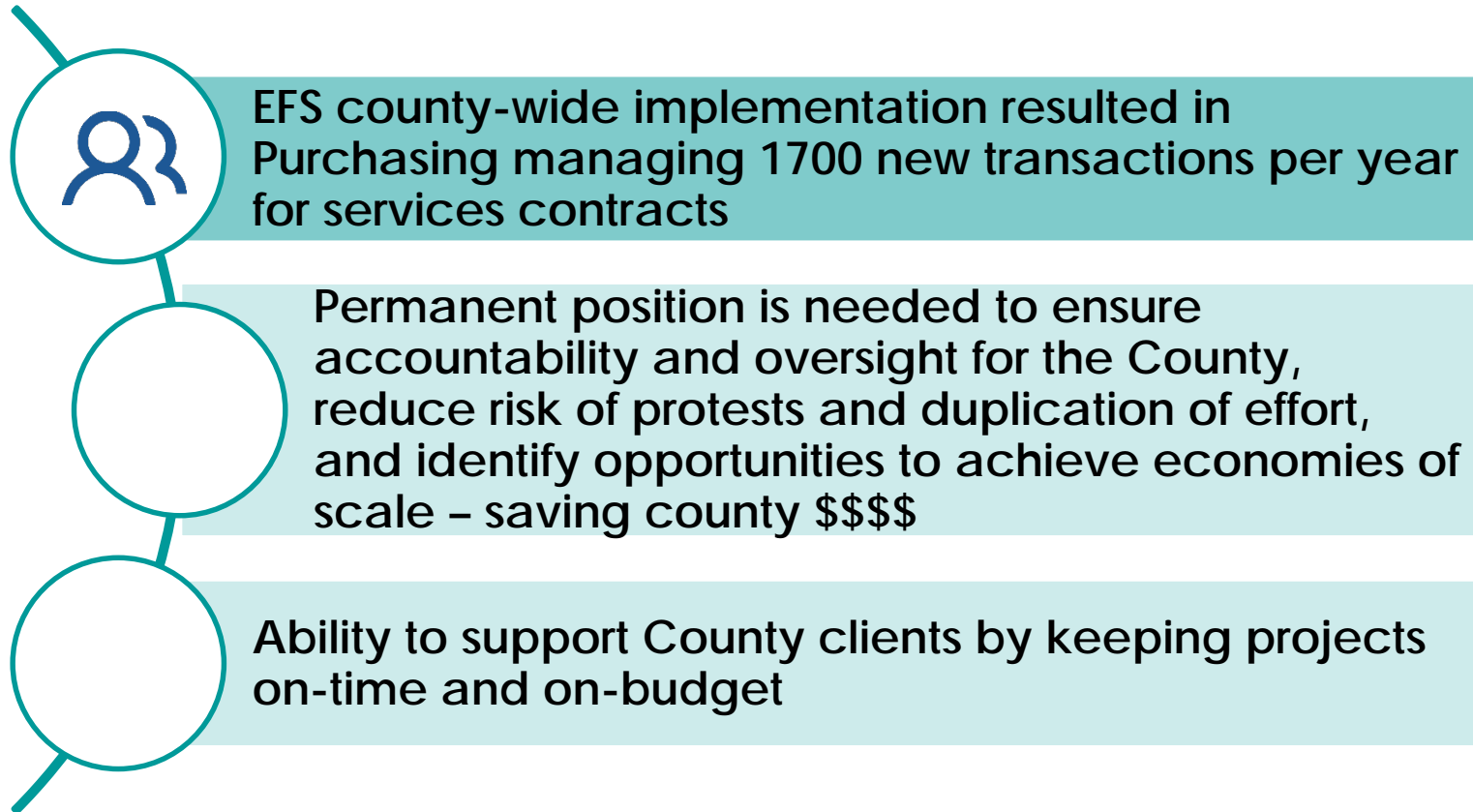
# General Fund 4% Reduction Impacts: \$356,474



# General Fund 6% Reduction Impacts: \$534,711



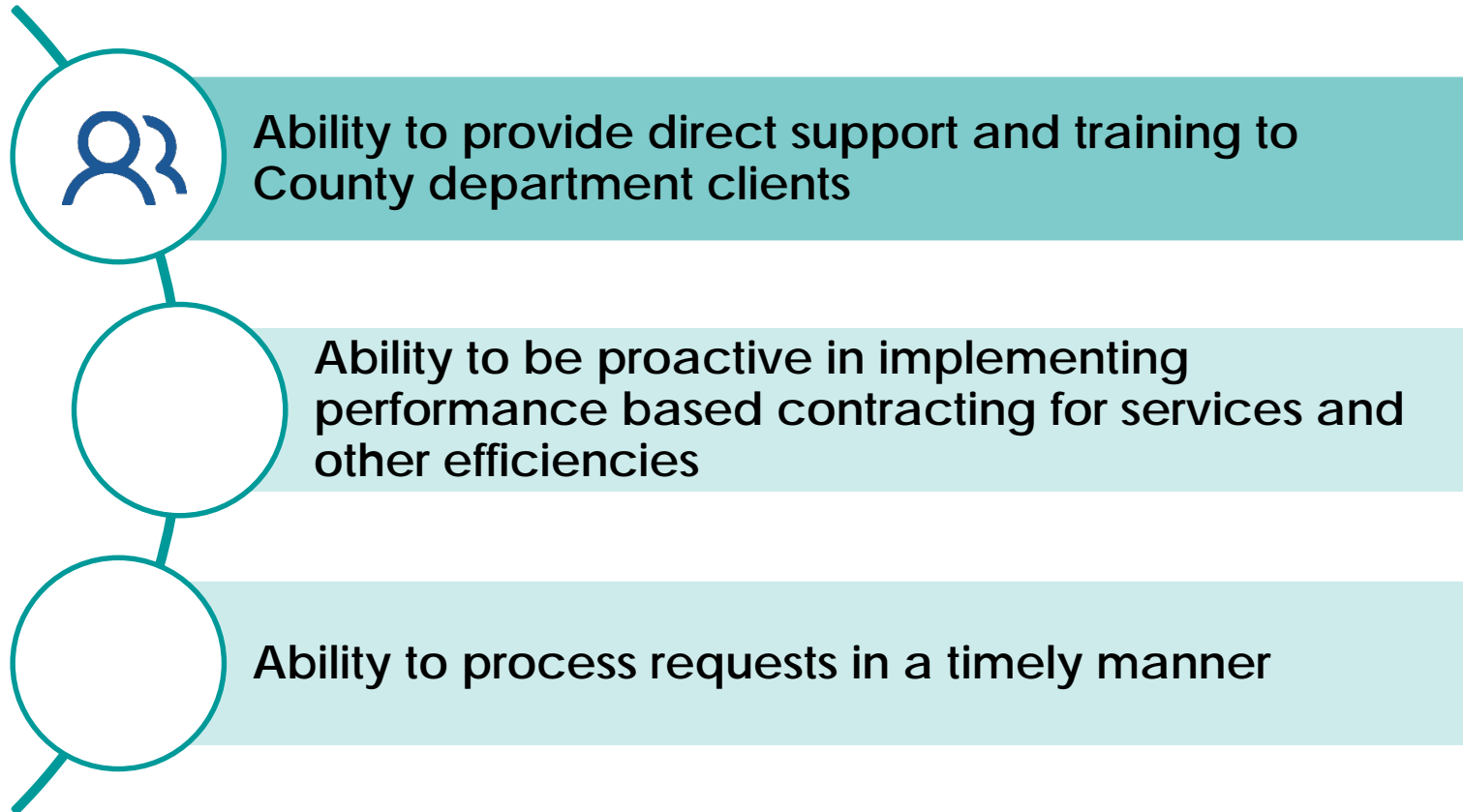
# Restore 1 FTE Contract & Procurement Specialist permanent allocation: \$169,711



82% increase in professional services transactions since EFS implementation



# Restore 1 FTE Buyer permanent allocation: \$126,747



# Questions/Discussion





# Recommended Budget

**Administrative Support  
and Fiscal Services**

Information Systems



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# Information Systems



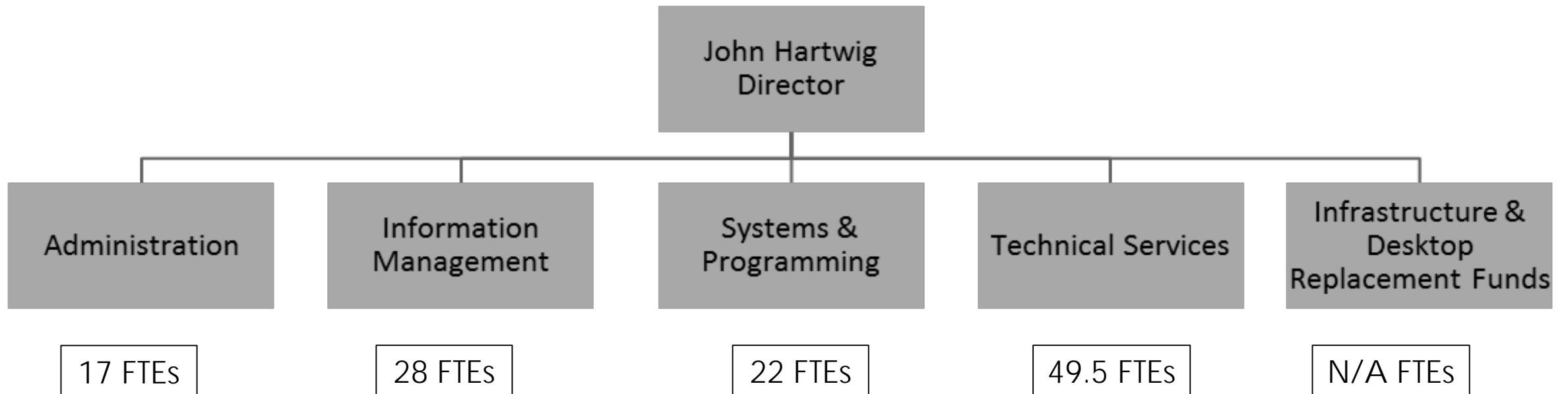
# Department Overview

FY 2017-18 ADOPTED: \$47,062,177

FY 2018-19 RECOMMENDED: \$46,799.454

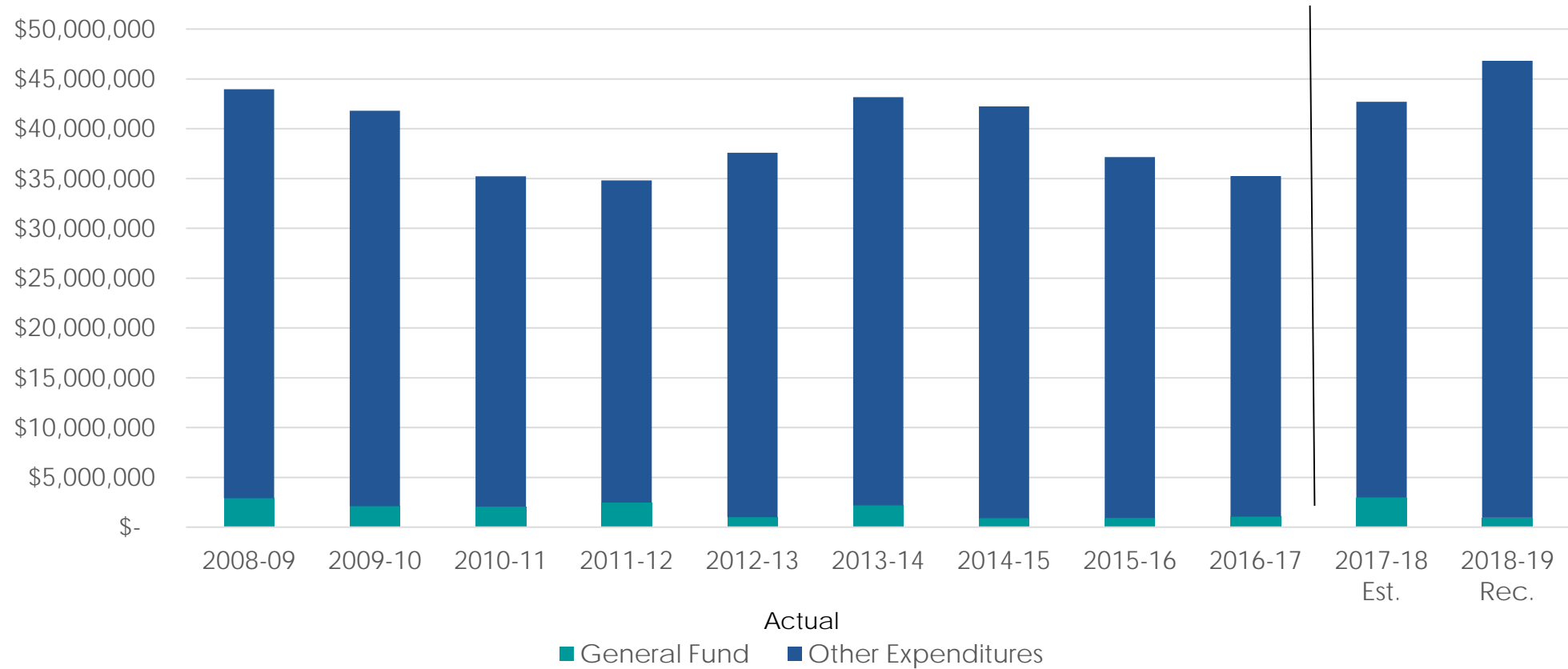
NET CHANGE: (\$262,723)

TOTAL FTE: 116.50

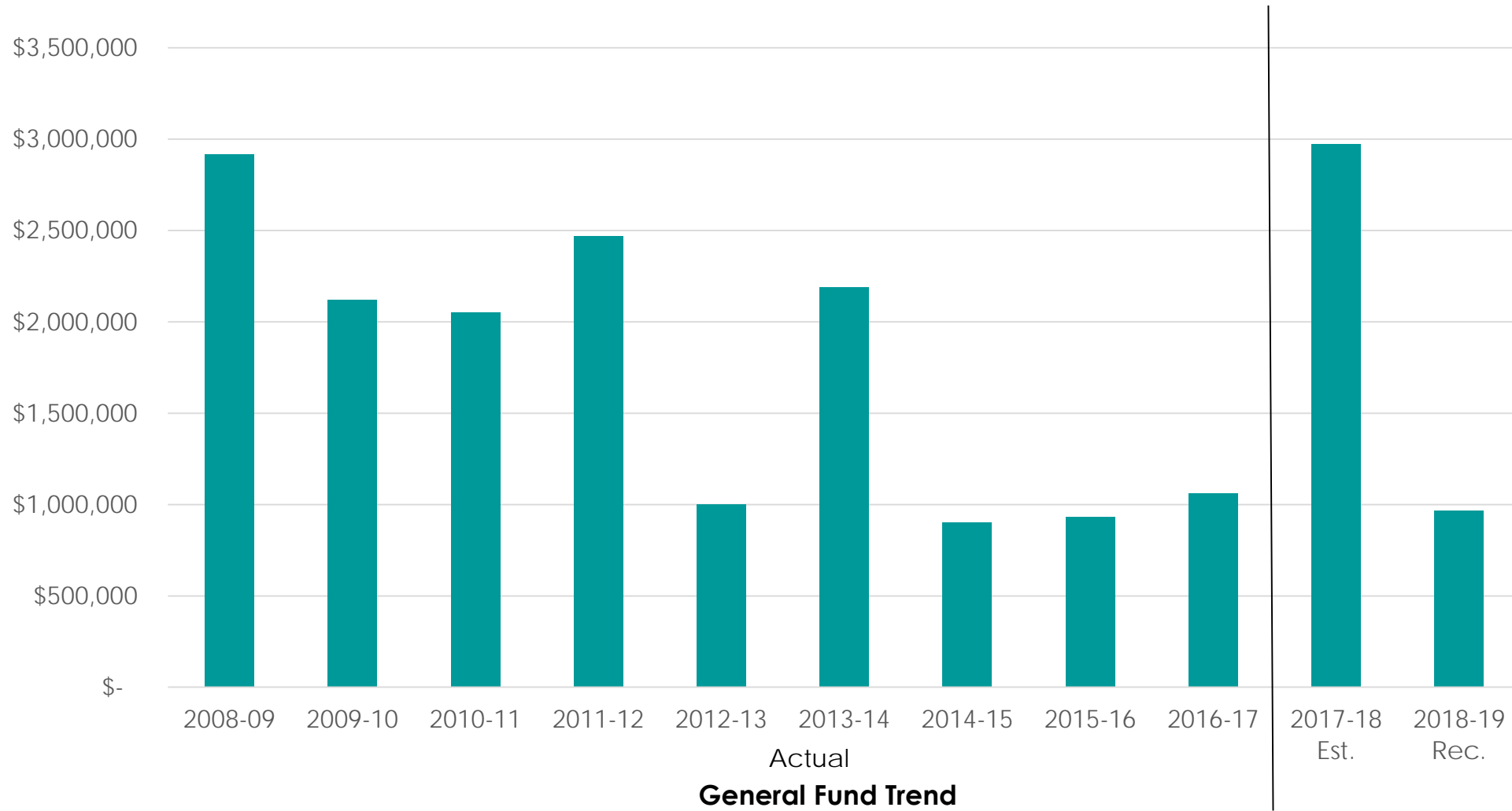




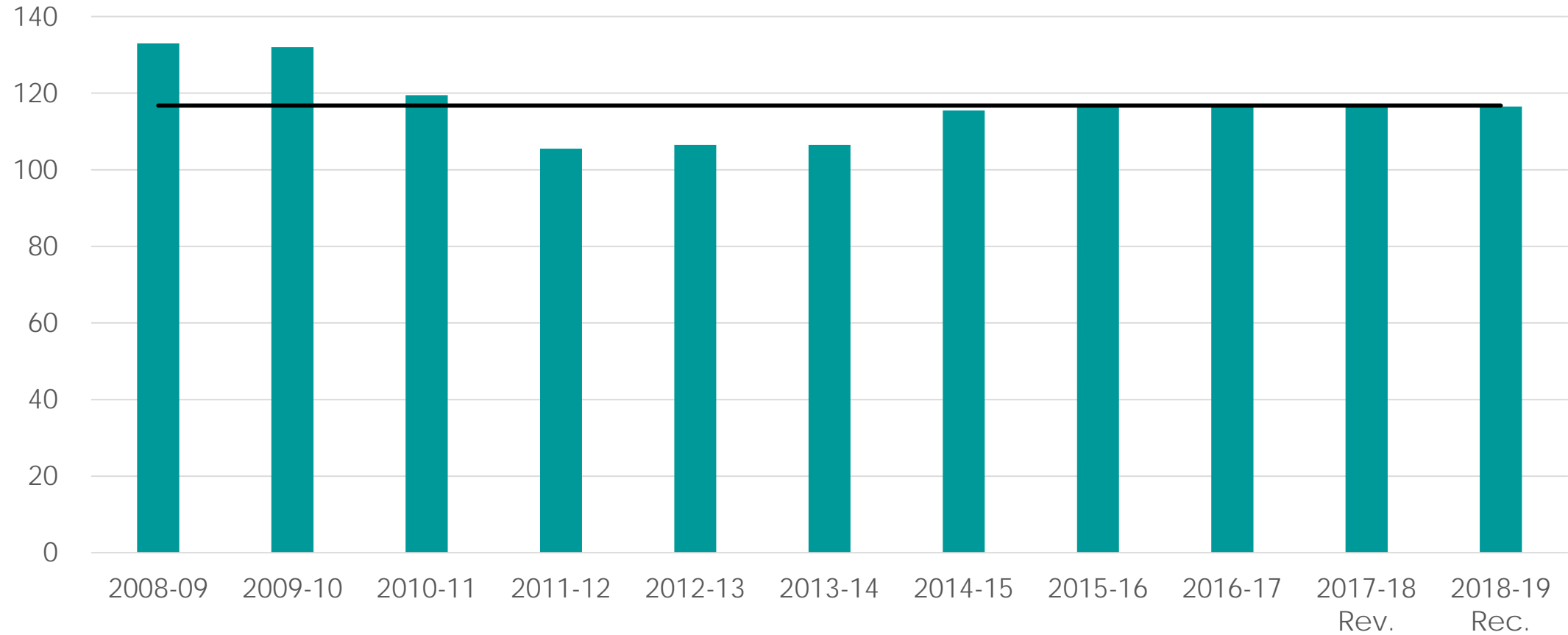
# All Funds Trend



# General Fund Trend



# Allocated Position Trend



# FY 2017-2018 Accomplishments

- Established data integration team to support ACCESS Sonoma County.
- Implemented data exchanges between Court and County Systems.
- Created new business applications including several related to Disaster & Recovery activities.
- Enhanced aerial photography and associated Geographic Information System Data.
- Completed several electronic forms pilot projects.
- Updated core technology, cyber security infrastructure, and replaced 650 desktop computers.



# Information Systems By the Numbers: FY 2017-2018

<b>133,364,796</b>	Emails
<b>81,762,473</b>	Spam blocked
<b>12,581,066</b>	E-doc pages
<b>7,335,840</b>	Web Views
<b>2,000,000</b>	Pieces of Mail
<b>1,623,972</b>	Web Visitors
<b>36,912</b>	Work Requests
<b>11,750</b>	Scanned Files
<b>5,000</b>	Records Requests
<b>2,626</b>	SoCo Report It! Items
<b>4.95 / 5.0</b>	<b>Satisfaction Score</b>

- Help Desk Institute Customer Satisfaction Elite 50 - 3 Years Running



- Digital Counties Survey 2017 - 2nd Place Nationally, Top 5 - 4 Years Running



# FY 2018-2019 Objectives

- Identify and support Recovery & Resiliency efforts and priorities.
- Provide support to the ACCESS Sonoma County Project.
- Replace the current Enterprise Web Content Management System.
- Enhance accessibility to Board of Supervisors Meetings & Agendas.
- Continue efficiency efforts between Courts and County Departments.
- Assess the Integrated Justice System to establish a roadmap to guide further enhancements/upgrades.
- Invest in technology infrastructure to improve the resiliency and availability of County applications and communication systems.



# Administration

- Expenditures: **\$2,651,571**      FTEs: **17**
- Maintains financial and internal administrative functions for all divisions.  
Activities support:
  - operational and project budgeting;
  - procurement and expense management;
  - fair and equitable cost recovery;
  - contracts and RFP support;
  - and human resource functions.



# Information Management

- Expenditures: **\$6,511,209**      FTEs: **28**
- Provides technical and system integration services to meet departments' needs relating to the creation, organization, storage, collection, management, and distribution of County electronic information.

Work teams provide key services such as:

- web hosting, content design, document remediation;
- geographical information systems;
- and document and records management systems and services.





# Systems & Programming

- Expenditures: **\$3,980,357**      FTEs: **22**
- Creates and maintains application software programs for both countywide and department specific needs. Work teams develop, support, and maintain a variety of systems, including:
  - Integrated Justice System;
  - Enterprise Financial and Human Resources systems
  - SoCo Open Data, Report It, Alerts, Budget, etc.



# Technical Services

- Expenditures: **\$18,651,310**      FTEs: **49.5**
- Designs, builds, and supports the core technology infrastructure that helps County workers communicate with their clients, partner agencies, and coworkers. Key infrastructure includes data centers, networks, telecommunications, server farms, storage systems, computers, mobile devices, and software.

Work teams perform a variety of functions:

- maintain reliable and secure access to information;
- provide remote and on-site technical support to customers;
- and providing support to the multi-agency public safety consortium.



# Infrastructure & Desktop Replacement Funds

- Expenditures: **\$5,653,330**      FTEs: **N/A**
- Provides planned replacement of computers, servers, network routers, software, storage, and telephone systems to ensure assets are replaced before failure, forming a secure, reliable, affordable, and sustainable technology foundation for service delivery.
  - ~\$1.5M to replace 600+ Desktops
  - ~\$4.1M for planned investment to maintain technology infrastructure.



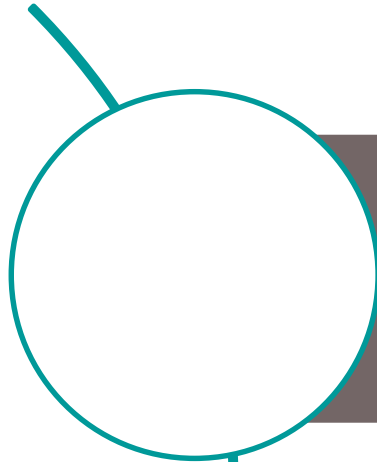
# Information Systems

## Key Issues

1. Balancing focus on recovery and resiliency priorities while maintaining technology operations and customer service.
2. Mitigate future disaster risks to improve availability, redundancy and service delivery during and after disasters.
3. Recruiting and retaining information technology professionals.
4. Evolving technology offers opportunities to improve - current operational and fiscal challenges makes implementation difficult but even more necessary.



# General Fund 2% Reduction Impacts: \$19,349



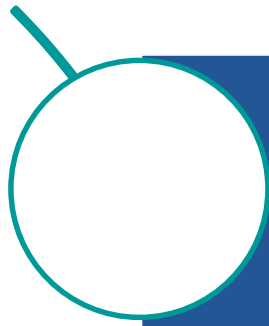
\$9,240-Eliminate purchase of legal reference material related to Records Management.



\$10,109-Reduce use of technology consultants with expertise not available internally.



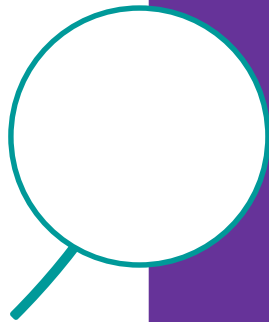
# General Fund 4% Reduction Impacts: \$38,749



\$9,240-Eliminate purchase of legal reference material related to Records Management.



\$13,159-Reduce use of technology consultants with expertise not available internally.



\$16,350-Reduce training and education in technology as well as cross-training for support of the mandated Records Function.



# General Fund 6% Reduction Impacts: \$48,444

- \$9,240-Eliminate purchase of legal reference material related to Records Management.
- \$13,159-Reduce use of technology consultants with expertise not available internally.
- \$22,350-Reduce training and education in technology as well as cross-training for support of the mandated Records Function.
- \$3,695-Reduce record, courier and mail supplies provided to County Departments.



# Reduction Impacts

- Increased rates
- Legal reference materials for Public Records research will be reduced
- Access to outside technical expertise for Integrated Justice Services will be limited
- Reduces staff education in new technology





# Position/Program Change Requests

Change Request	Funding Sources	Cost	FTE	One-time/ongoing	CAO Recommendation
EDMS FTE for digitizing forms and providing electronic signature workflows	General Fund	\$356,475	2.0	Ongoing	CAO Supports the concept and feels this should be evaluated by the Internal Services Committee.
ADA Remediation Resource	General Fund	\$217,445	1.0	Ongoing	CAO Supports the concept and feels this should be evaluated by the Internal Services Committee.





## Questions/Discussion





# Recommended Budget

**Administrative Support and Fiscal  
Services**

Auditor-Controller-Treasurer-Tax Collector

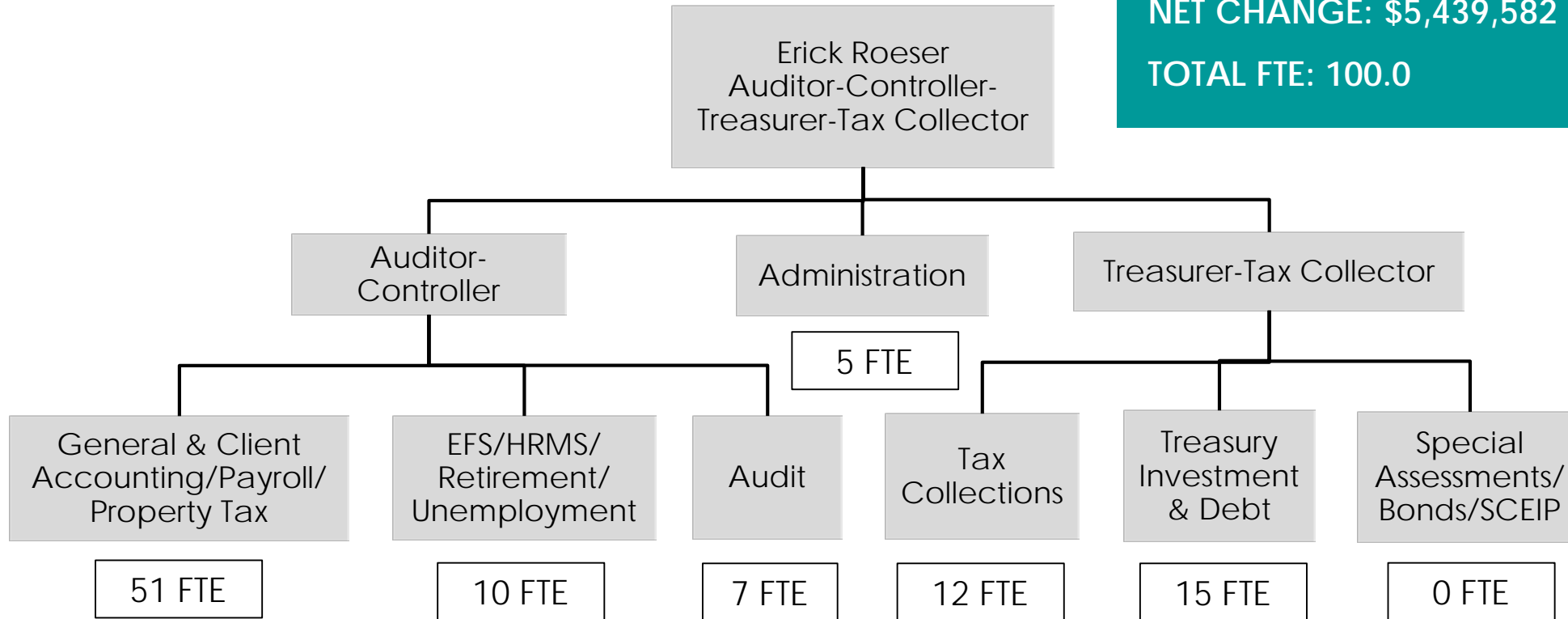
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# Auditor-Controller-Treasurer-Tax Collector

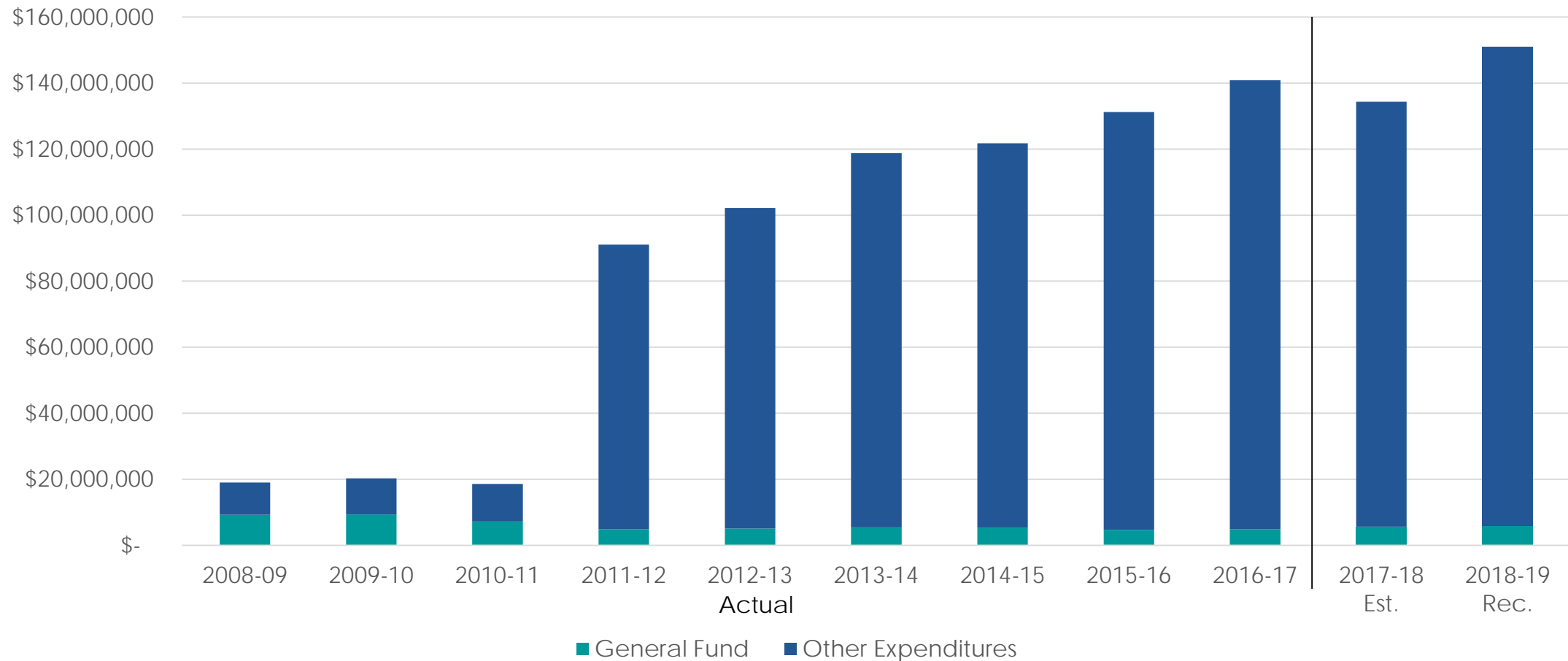


# Department Overview

FY 2017-18 ADOPTED: \$153,065,352  
FY 2018-19 RECOMMENDED: \$158,504,934  
NET CHANGE: \$5,439,582  
TOTAL FTE: 100.0



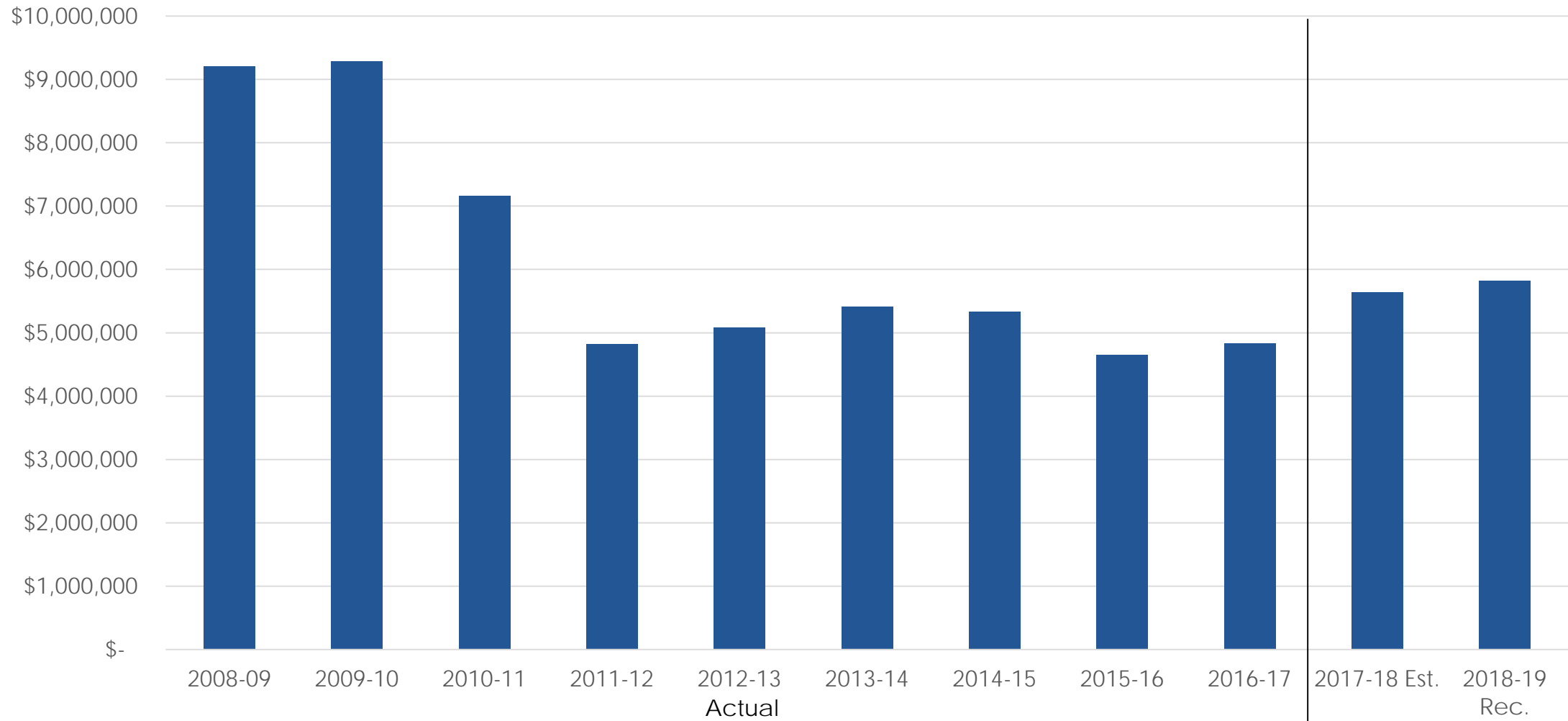
# All Funds Trend



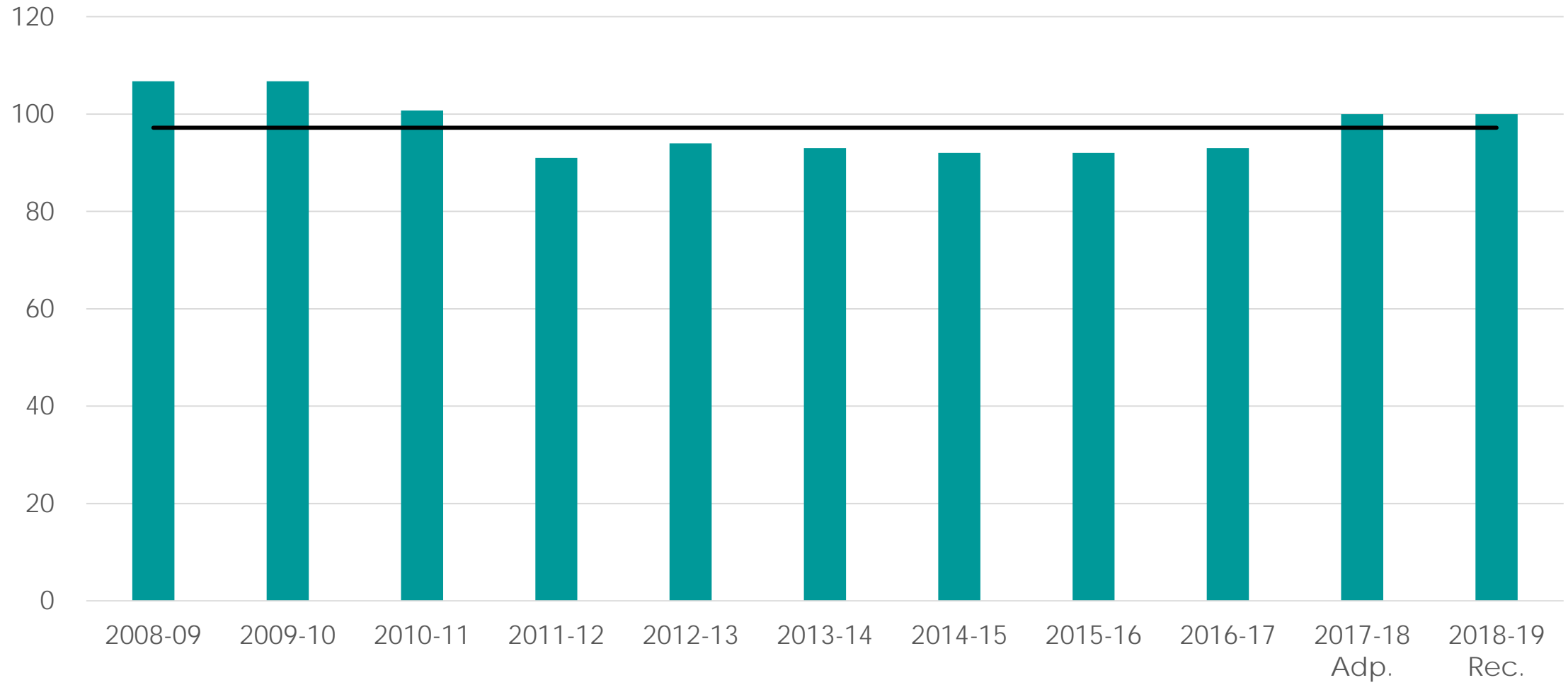
*\*Table excludes the Debt Service department, which is included in the Financial Summary Table in the budget book. Debt Service actuals fluctuate significantly year over year and would therefore make a long term view of departmental actuals less clear as to trends and changes over time.*



# General Fund Trend



# Allocated Position Trend





# FY 2017-18 Accomplishments

- Completed the Sonoma County Water Agency's first Comprehensive Annual Financial Report. The Water Agency issued audited financial reports in previous years.
- Reviewed rental platforms to improve the collection of Transient Occupancy Taxes.
- Established a countywide Oversight Board for all Successor Agencies in Sonoma County, to commence July 1, 2018.
- Issued ~5,200 revised property tax bills as a result of the 2017 Sonoma Complex Fires. This item required staff to work closely with the Assessor and process calamity reassessment tax roll reductions.
- Provided training and mentoring opportunities to new managers and executive level leaders, including required continuing education courses for staff with CPA licenses.
- Implemented a web-based version of the Treasury cashiering software used to track portfolio balances, generate inventory reports, and process transactions.



# ACTTC By the Numbers: FY 2017-18

## Office Workload Indicators

<b>246,462</b>	Claims checks issued
<b>117,158</b>	Direct deposits and paychecks issued*
<b>111,654</b>	Vouchers processed
<b>28,237</b>	Advice of deposits*
<b>5,383</b>	W2s issued*
<b>390</b>	Verifications of employment*

\* Based on calendar year 2017

## Property Tax Roll

<b>\$1.03B</b>	Tax roll size
<b>92.5%</b>	Taxes collected
<b>178,045</b>	Secured tax bills issued

## Other Statistics

<b>\$20.2M</b>	Transient Occupancy Tax
<b>\$2.32B</b>	Treasury Investment Pool
<b>8</b>	Audits issued



# FY 2018-19 Objectives

- Upgrade the Human Resources Management System, which allows the County to track employee and payroll data, calculate payroll, produce annual W-2s for tax filings, and capture and calculate the provisions of the Memoranda of Understanding.
- Train County staff on required accounting standards and best practices, including the implementation of Government Accounting Standards Board Statement No. 75 – accounting and financial reporting for postemployment benefits other than pensions.
- Obtain the Government Finance Officers Association's awards for the Comprehensive Annual Financial Report, Popular Annual Financial Report, and Adopted Budget.
- Provide training and mentoring opportunities to staff to prepare the next generation of managers and leaders, address succession planning, and ensure staff are adequately trained to continue to meet the required mandates of the office.
- Collaborate on the development of a cannabis tax enforcement process with County Counsel, CAO, Permit Sonoma, Agricultural Commissioner, Health & Human Services, and the Sheriff's Office.



# Auditor-Controller

- Expenditures: \$142,977,751      FTEs: 68.0
- **General and Client Accounting, Payroll, and Property Tax:** provide essential accounting services to departments and local government agencies, including payroll processing, check issuances, budget schedules compilation, property tax distribution, debt administration, cost plan development, and financial statement preparation.
- **Internal Service Funds:** support the Enterprise Financial System, Human Resources Management System, self-insured unemployment program, and retirement-related activities including assets, liabilities, and employer retirement contributions.
- **Audit:** performs risk-based internal audits and consultative services; provides financial audit services.



# Auditor-Controller

## Key Issues

Disaster Finance Team created in wake of October 2017 fires pulled 4.0 FTEs from Internal Audit division and will require at least 2.0 FTEs of Internal Audit staffing on an ongoing basis. Non-mandated audits have been postponed.

Implement new governmental accounting standards, including GASB 75, Accounting and Financial Reporting of Postemployment Benefits Other Than Pensions.

Internal Service Fund (ISF) salaries and benefits increase by \$35 million due to accounting changes caused by Governmental Accounting Standards Board Statement No. 68, which changes how pension liabilities are reported.



# Treasurer-Tax Collector

- Expenditures: \$14,436,004      FTEs: 27.0
- **Tax Collection:** performs the collection of local property taxes and delinquent accounts for County departments.
- **Treasury:** manages the safe investment and cash flow needs of the Pooled Investment Fund on behalf of the County, schools, and special districts.
- **Investment and Debt:** collects Transient Occupancy and cannabis taxes, manages parking citation administration and the Deferred Compensation program, and maintains County debt policy and ratings.
- **Special Assessments/Bonds/SCEIP:** facilitates financing for energy and water conservation improvements to qualifying property owners under the Sonoma County Energy Independence Program.



# Treasurer-Tax Collector

## Key Issues

Improve Transient Occupancy Tax (TOT) program with a database/collection system.

Management and safekeeping of the Treasury investment portfolio with enhanced investment support

Added 2.0 FTEs to support collection of Transient Occupancy Taxes. These FTEs were approved by the Board effective October 3, 2017.

\$4.5 million reduction to Other Expenses and Other Governmental Revenue due to change in how Business Improvement Area taxes are reported.

\$1.2 million reduction to Other Expenses and Other Departmental Revenue due to change in how SCEIP interest and expenses are reported.



# Administration

- Expenditures: \$1,091,179      FTEs: 5.0
- Responsible for overseeing department-wide budget, operations, and human resources matters.





# Position/Program Change Requests

Change Request	Funding Sources	Cost	One-Time/ Ongoing	CAO Recommendation
Implement Shared TOT Database	Transient Occupancy Tax	\$87,500	\$75,000 one-time \$12,500 ongoing	Recommended
Add 1.0 FTE Treasury Pool Investment Manager	Treasury Admin Fee	\$212,000	Ongoing	Recommended



Auditor-Controller-Treasurer-Tax Collector

# Questions/Discussion





# Recommended Budget

## Administrative Support and Fiscal Services

County Clerk – Recorder – Assessor - Registrar of Voters

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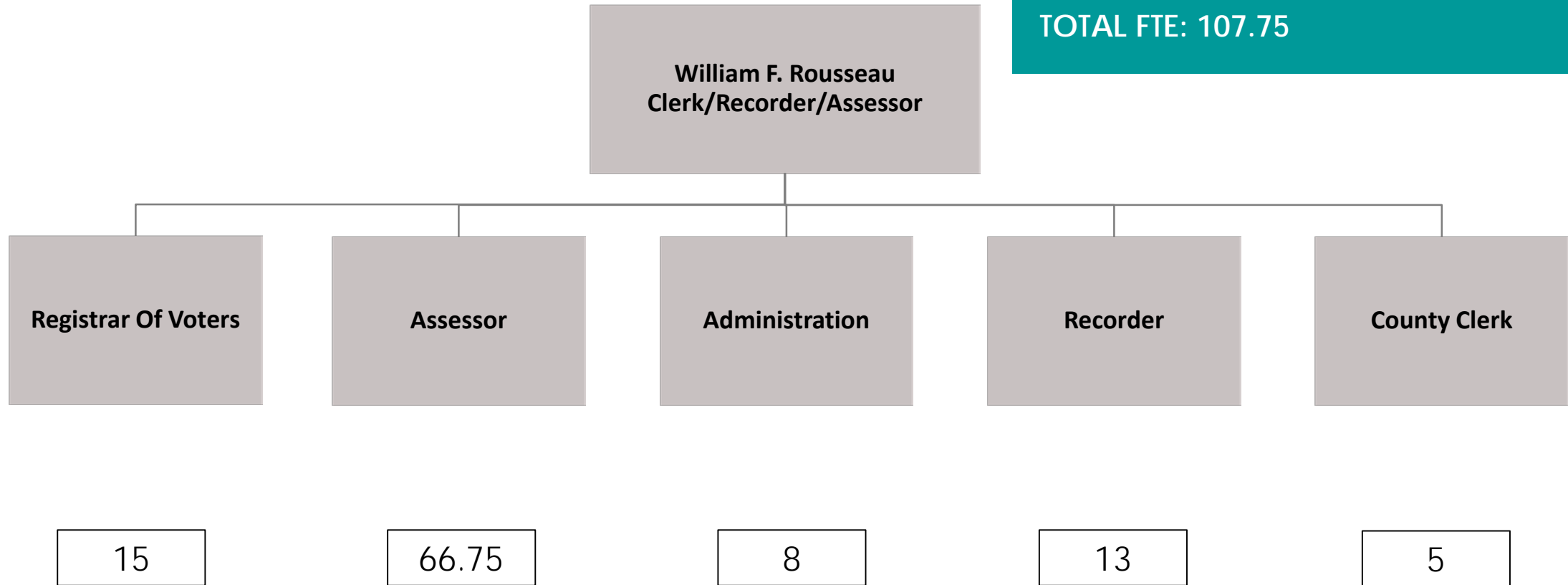
# County Clerk – Recorder – Assessor – Registrar of Voters



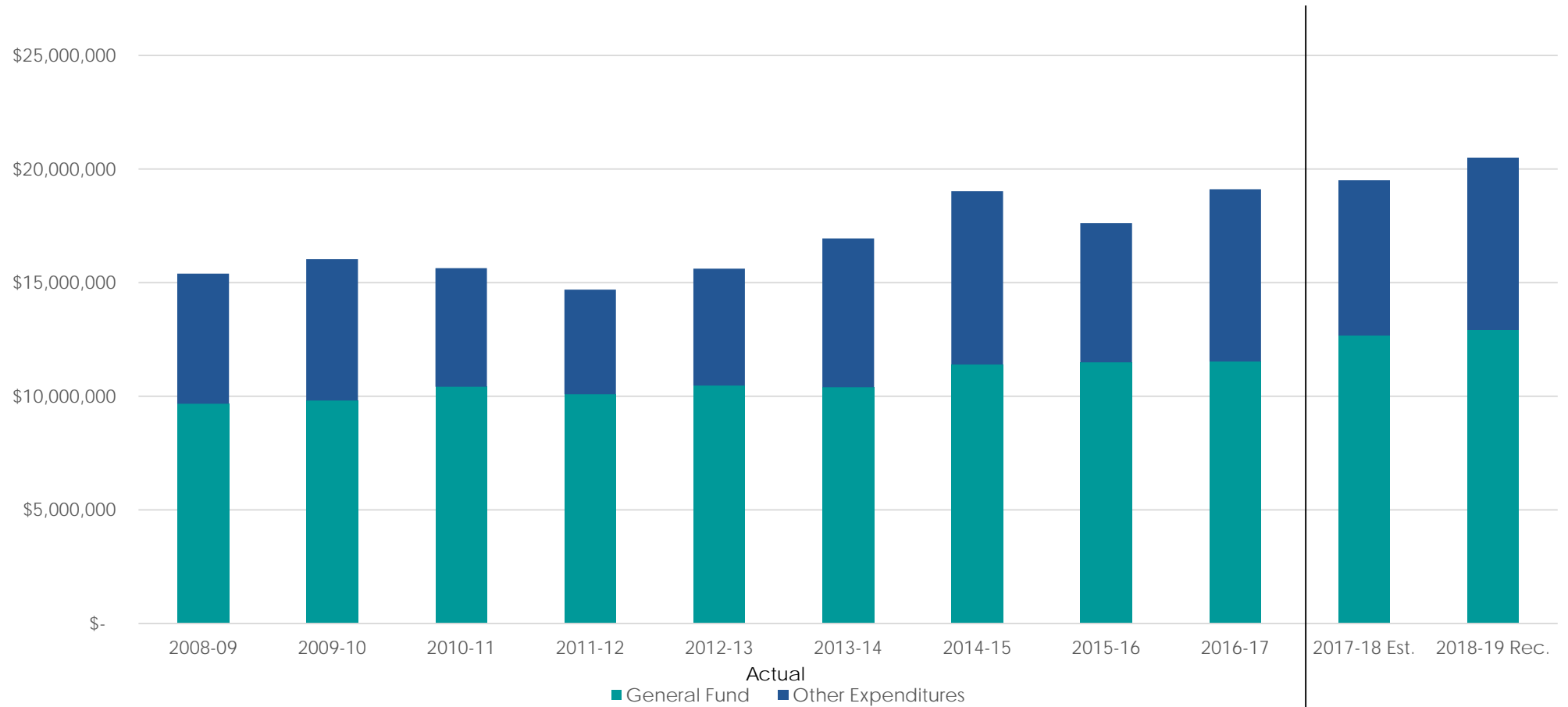
Administrative Support and Fiscal Services

# Department Overview

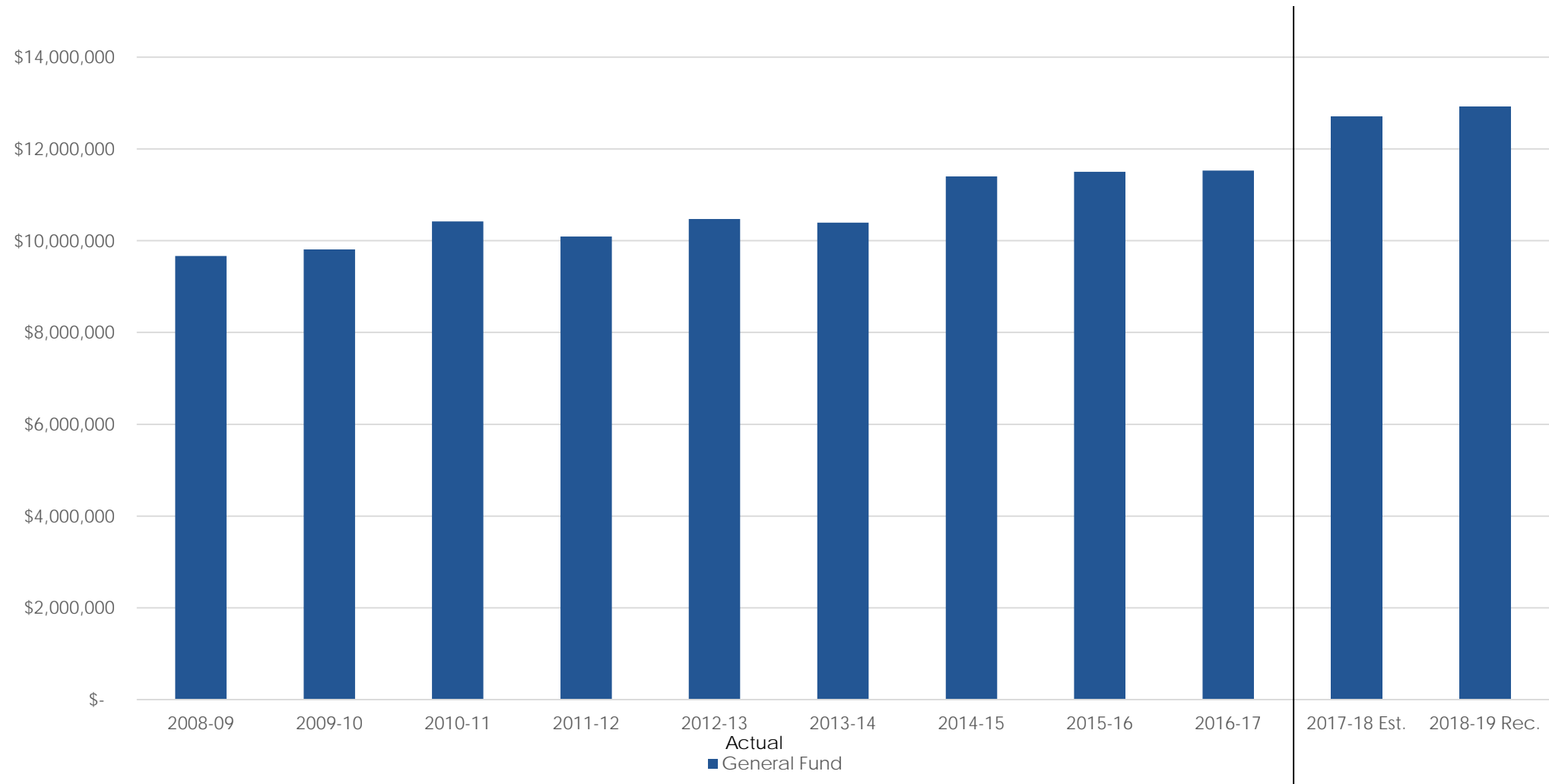
FY 2017-18 ADOPTED: \$19,876,486  
FY 2018-19 RECOMMENDED: \$20,473,791  
NET CHANGE: \$597,305  
TOTAL FTE: 107.75



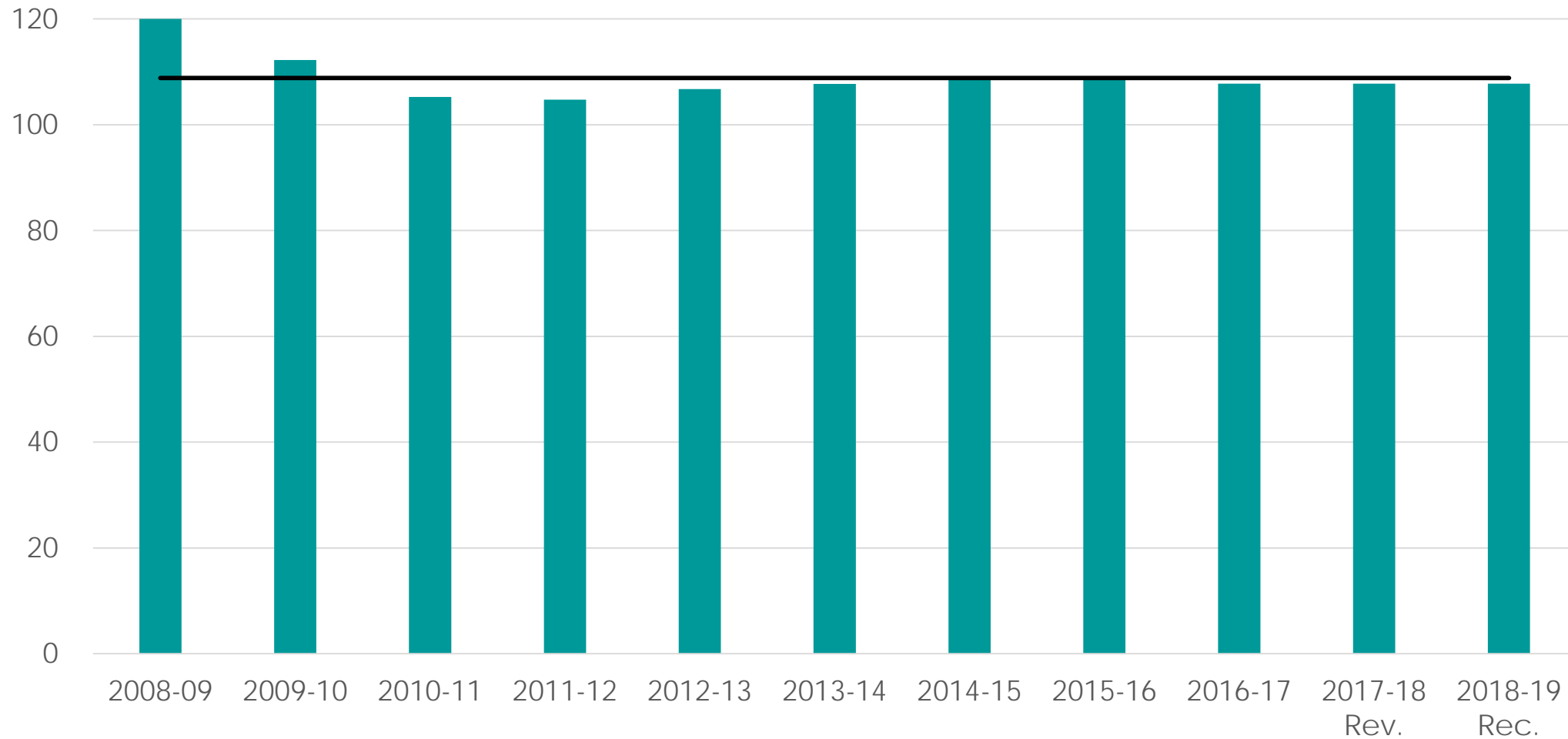
# All Funds Trend



# General Fund Trend



# Allocated Position Trend





# FY 2017-18 Accomplishments

- Successfully co-located Clerk and Recorder
- Completed classification study for Clerk, Recorder, and Assessor divisions
- Provided public with an online purchase option for copies of Official Public Records and various filed clerk documents
- Added option for online identity verification in lieu of notarized sworn statements for purchases of vital records
- Launched department-wide process improvement program



# Clerk-Recorder-Assessor By the Numbers: FY 2017-18

## Clerk & Recorder

**101,567** Documents Recorded

**24,683** Vital Statistics Copies

**4,094** Fictitious Name Filings

**3,033** Marriage Licenses

**975** Marriages Performed

## Registrar of Voters

**268,738** Registered Voters

**194,820** Permanent Vote by Mail

**33,223** Registrations

## Assessor

**29,767** Title Transfers Reviewed

**11,277** Prop 8 Reassessments

**13,740** Permits Processed



# FY 2018-19 Objectives

- Increase number of electronically recorded documents
- Decrease backlog of assessments and prepare for upcoming re-appraisable events due to the October 2017 fires.
- Research funding options and secure remaining funds for purchase of a new voting system.
- Conduct voter outreach and obtain feedback from stakeholders regarding purchase or lease of new voting system



# Clerk & Recorder

- Expenditures: \$3.3M      FTEs: 18
- Marriage licenses and ceremonies
- Fictitious business name statements
- Birth, Death and Marriage Certificates (Vital Statistics)
- Land Records



# Clerk & Recorder

## Key Issues

### Online Services

- Identity verification and authentication for vital records
- Online credit card purchases

### Convert Clerk division back to the General Fund

- Converted to Special Revenue Fund in FY 2013-2014
- Costs of mandated core functions are not covered by fees
- Currently supplemented by general fund



# Assessor

- Expenditures: \$9.8M      FTEs: 66.75
- Creates annual assessment roll by identifying and assessing taxable business and real property, and determining eligibility for exemptions and exclusions.



# Assessor

## Key Issues

### Fire Impacts and Recovery

- Created an initial 5,300 new calamity damaged assessments
- Assessment roll – loss of 1.8 billion to 2018-19 roll value
- Added multiple re-appraisable events
- Created backlog
- Roll close will be delayed
- Need “limited term” positions to recover



# Registrar of Voters

- Expenditures: 4M            FTEs: 15
- Conducts federal, state and local elections, receives campaign statements and filings, maintains voter registration, and conducts voter outreach.
- Conducted an Online Voter Survey for Voting System Replacement
- Conducted voting system “Demo Day” for key stakeholders
- Issued a Request For Proposal for new system





# Registrar of Voters

## Key Issues

### Voting System Replacement

- Secure additional funds needed to purchase or lease new system
- Need to select a system vendor and award a contract
- Conduct voter outreach and education



# Position / Program Change Requests

Change Request	Funding Sources	Cost	One-time/ongoing	CAO Recommendation
Add 3 term-limited positions in FY 2018-19 and 3 in FY 2019-20 to address assessment and re-assessment volume	General Fund	FY18-19: \$206,700  FY19-20: \$401,900	FY18-19: \$8,000 / \$198,700  FY19-20: \$18,000 / \$383,900	Recommended





# Questions/Discussion





# Recommended Budget

**Justice Services**

Law Office of the Public Defender



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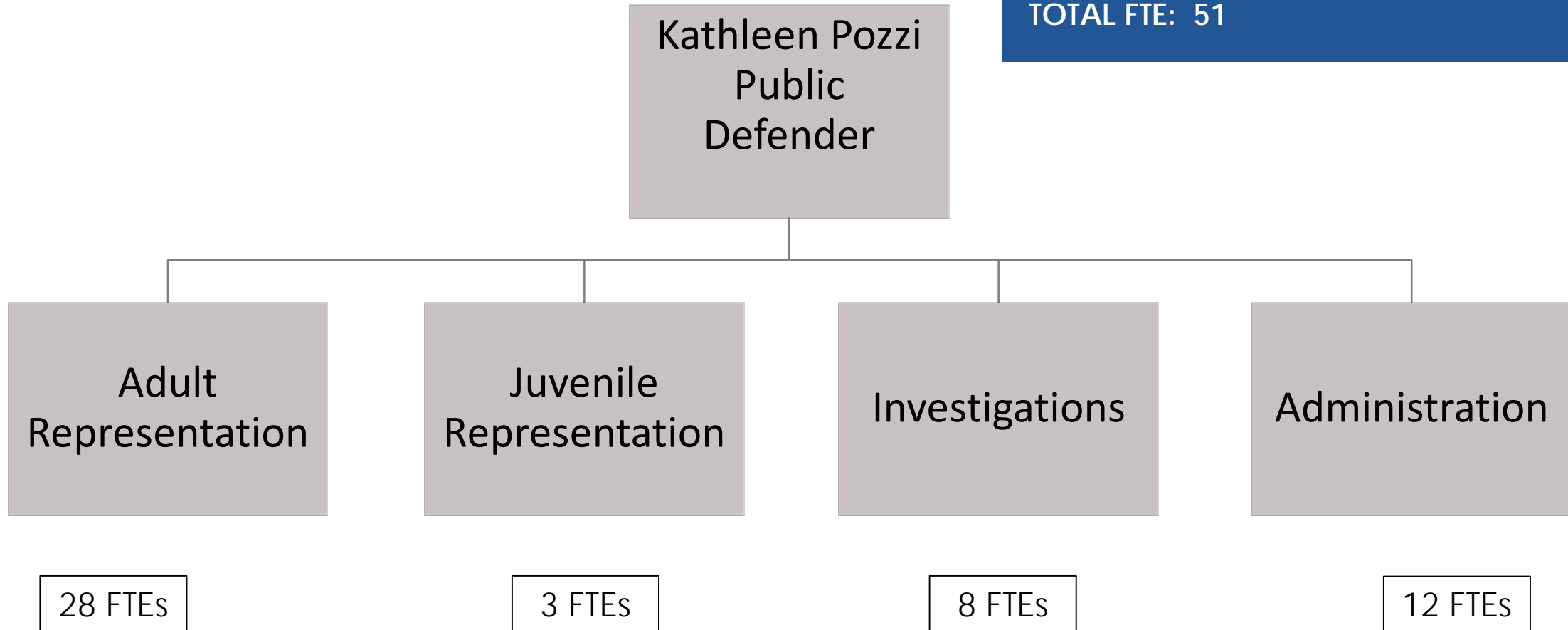
# Law Office of the Public Defender



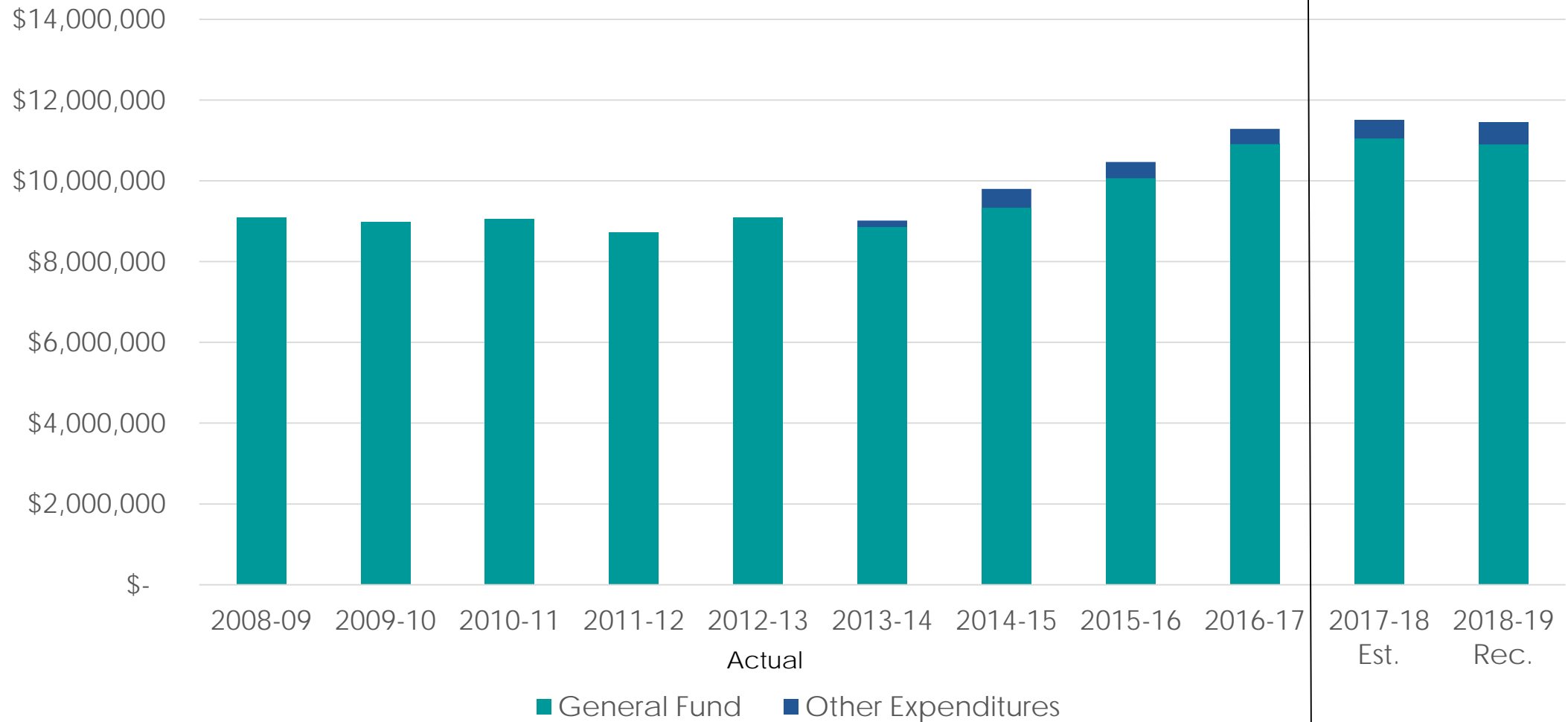
Justice Services

# Department Overview

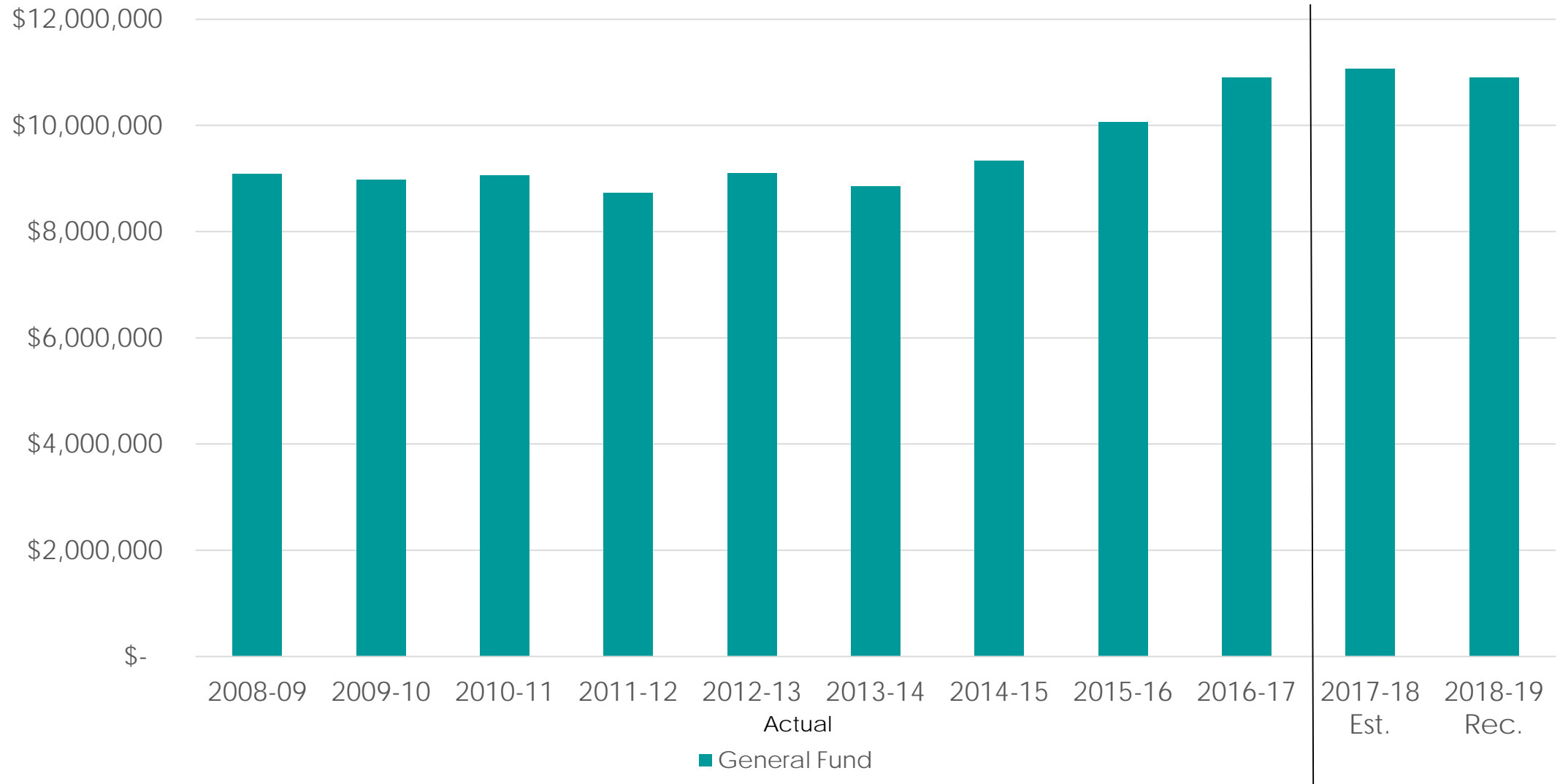
FY 2017-18 ADOPTED: \$11,536,915  
FY 2018-19 RECOMMENDED: \$11,452,416  
NET CHANGE: (\$84,499)  
TOTAL FTE: 51



# All Funds Trend

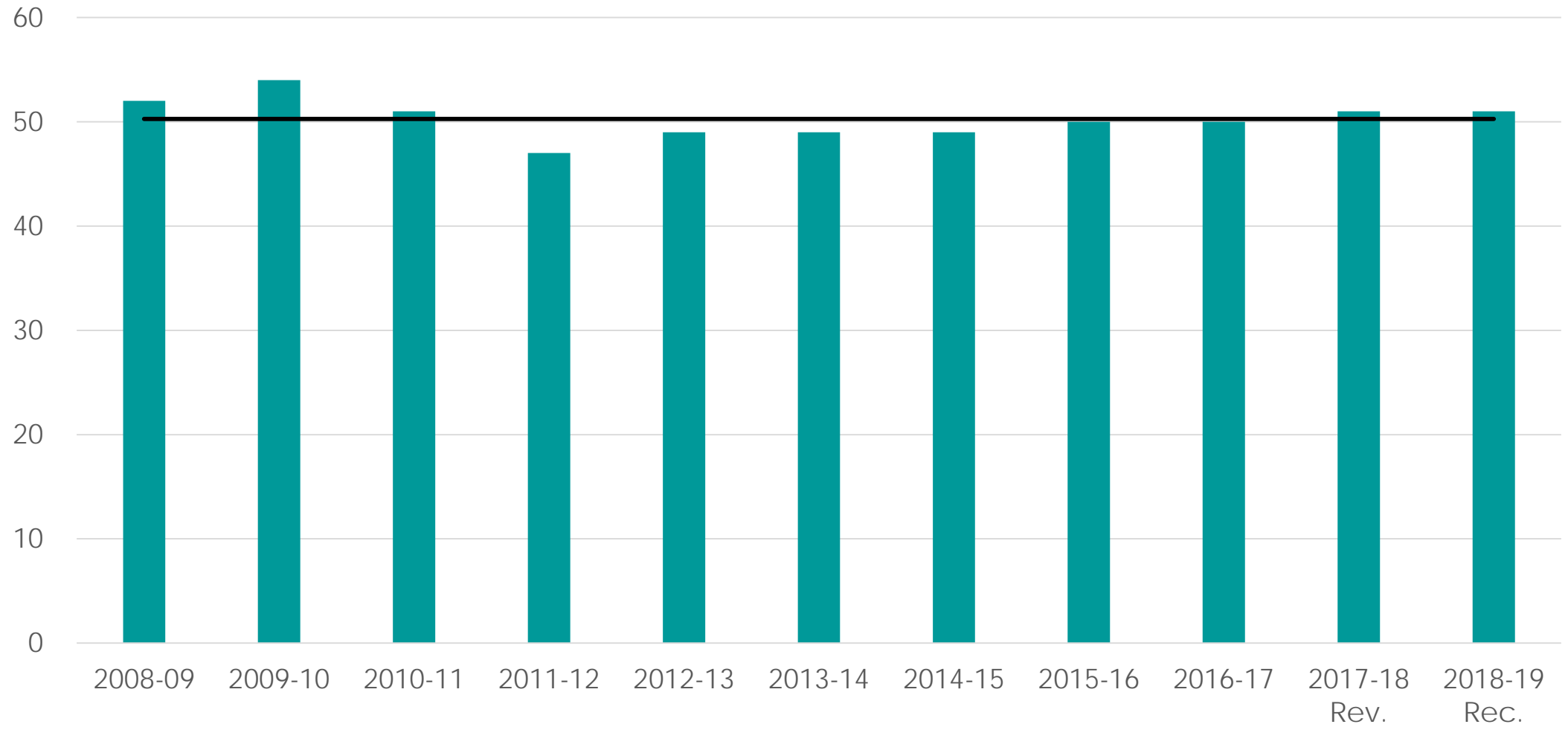


# General Fund Trend





# Allocated Position Trend



# FY 2017-2018 Accomplishments

- Participated in Mentally Ill Offender Task Force
- Partnered in the Project Hope Task Force, Project Access and Homeless Court Collaborative
- Implemented Proposition 64 by representing clients eligible to dismiss or reduce the severity of past marijuana convictions
- Incorporated monthly staffing and participation in adult truancy court



# Public Defender By the Numbers: FY 2017-2018

## Annual Court Appearances

35,000	Felony Court
48,000	Misdemeanor Court
5,000	Juvenile Court
6,000	Domestic Violence Court
11,000	DUI/DRUG Court
165	Veteran Court
1,250	FACT (Mental Health Court)
950	Conservatorship
360	Contempt (child support)

## Felony

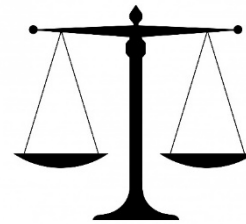
2,400-2,600 New Cases\*

## Misdemeanor

9-11,000 New Cases\*

## Other (quasi-civil)

1,800 New Cases\*



\*Includes all arraignments, newly assigned Violations of Probations and cases transferred from other parties



# FY 2018-2019 Objectives

- Implement a process to conduct Youth Parole Hearings pursuant to SB260, SB261 and California Courts of Appeal decisions.
- Continue partnerships with Criminal Justice Partners and Health and Human Services to implement wrap around services provided to the homeless and other at risk community members.
- Work with Superior Court to implement Court procedures relating to Proposition 63, relinquishment of firearms and ammunition.
- Collaborate with Superior Courts to improve the Superior Courts' new data management system and internal processes to ensure clients are provided with accurate and timely documentation of criminal proceedings.



# Public Defender Operations

- Expenditures: \$11,452,418      FTEs: 51
- Adult Representation ~focuses on the defense and holistic representation of indigent adults.
- Juvenile Representation ~ provides legal services to juveniles.
- Investigations ~ supports attorneys by providing investigative services required for any of our represented clients.
- Administration ~ provides administrative and legal processing support to the attorneys and investigative staff.



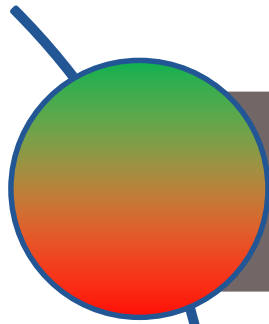
# Public Defender

## Key Issues

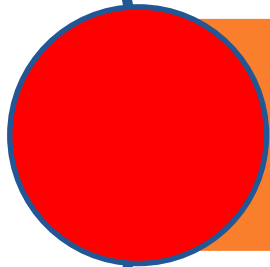
- Workload increases created by Court decisions, legislative enactments, and propositions
- Tracking and managing future legislative court decisions, legislative enactments, propositions that impact our programs and client services
- Federal administrative and legislative impacts to immigration status as it relates to potential consequences to criminal proceedings
- Working with social and criminal justice partners and community based organizations to secure housing for the homeless and those effected by the Sonoma County Wildfires



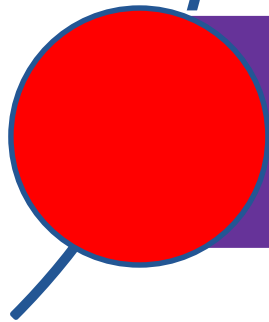
# General Fund 2% Reduction Impacts: \$219,000



Elimination of extra-help budget and reduction of 2 vehicles in the Investigation fleet.



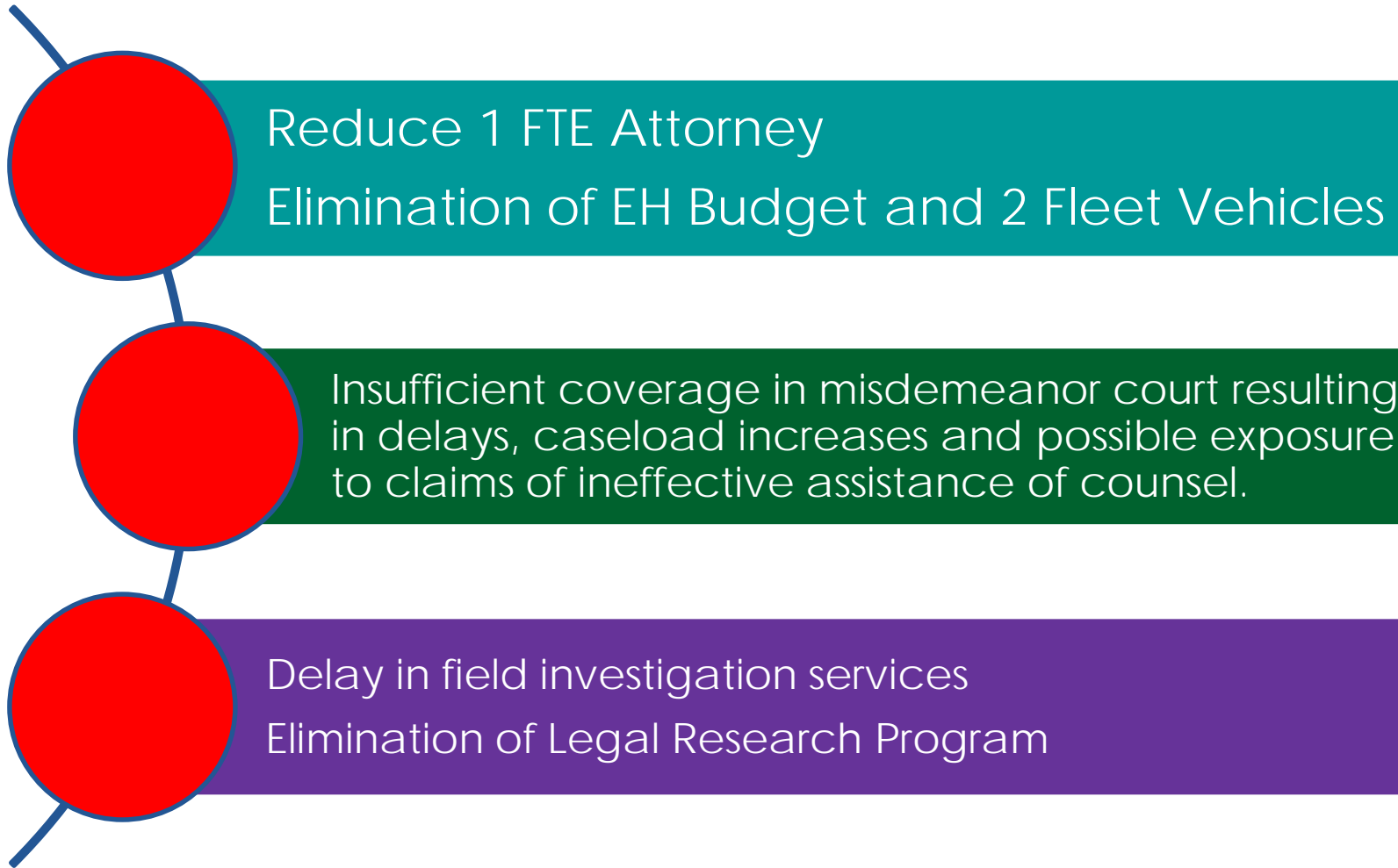
Law Clerk Legal Research program suspended resulting in possible exposure to claims of ineffective assistance of counsel.



Delay in Field investigations including interviews, evidence or discovery retrieval and crime scene investigation resulting in possible claims of ineffective assistance of counsel.

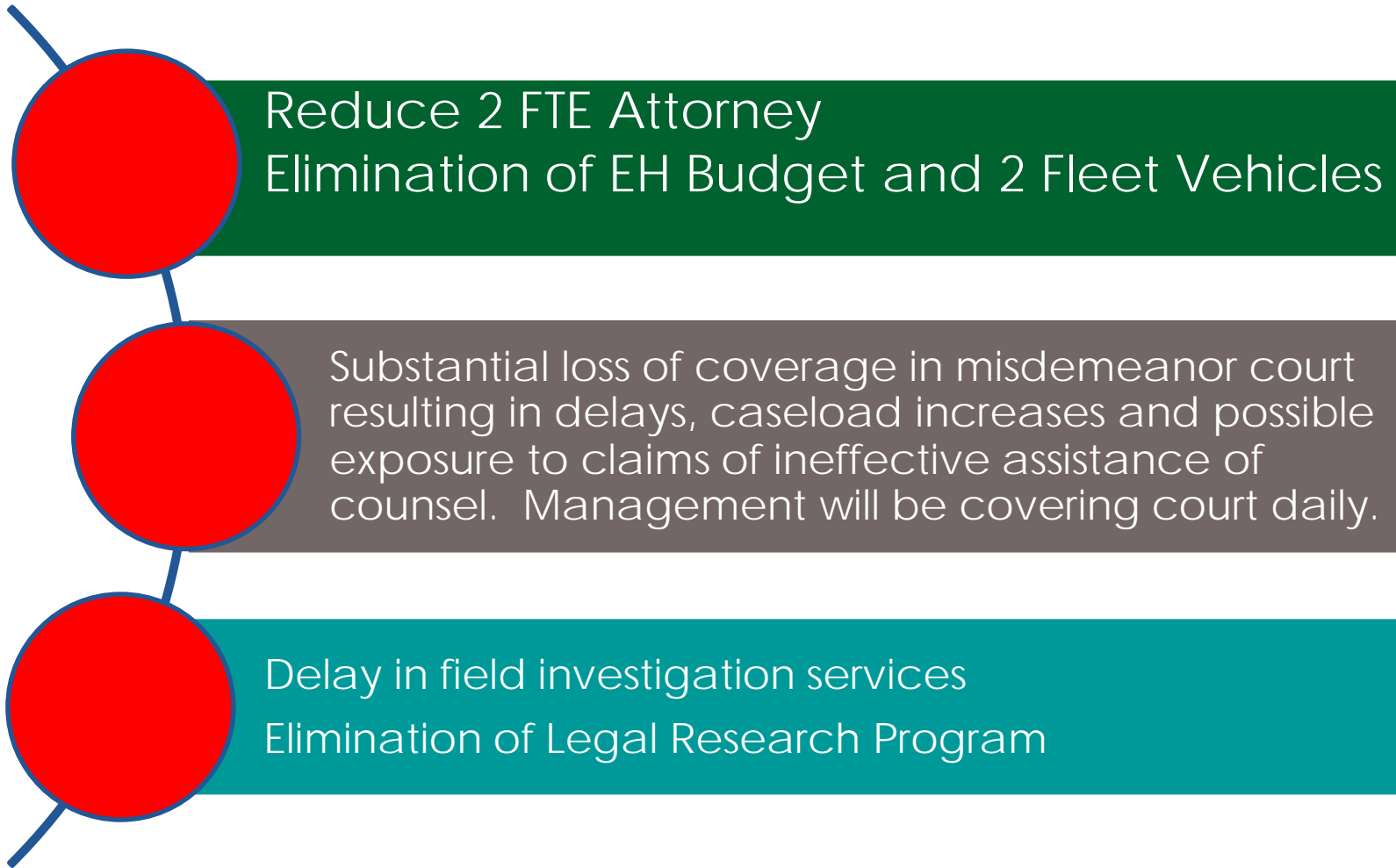


# General Fund 4% Reduction Impacts: \$438,000





# General Fund 6% Reduction Impacts: \$657,000





# Questions/Discussion

