



Sonoma County Community Development Commission
1440 Guerneville Road, Santa Rosa, CA 95403-4107

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Commission*

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Director

To: Organizations funded for Homeless Services projects in FY 20-21

From: Chuck Mottern; Homeless Services Funding Coordinator

CC: Felicity Gasser; Equity and Compliance Team Manager,
Stephanie Hershberger; Quality and Compliance Specialist,
Michael Gause, Ending Homeless Team Manager,
Tina Rivera; Assistant Executive Director,
Barbie Robinson; Interim Executive Director

Date: June 15, 2020

Re: Expectation of Other Funds per Section 8.2 Funding Policies for Homeless Services

In Fiscal Year 2020-2021, the Sonoma County Community Development Commission (SCCDC) requests that organizations with Homeless Services Funding Agreements provide evidence of other funds brought to their projects funded through HOME Sonoma. Section 8.2 of the 2019-2020 Funding Policies for Homeless Services, which remain in effect for Fiscal Year 2020-2021, state the expectation that organization will seek additional funds that contribute to project budgets.

The ability to demonstrate financial support outside dollars allocated through HOME Sonoma is essential in increasing administrative capacity, ensuring successful execution of Funding Agreements, and provides adequate resources for ongoing operations of the projects serving Sonoma County's most vulnerable.

In Fiscal Year 2020-2021, the SCCDC request organizations submit copies of any award letters or evidence of application for funds that contribute to projects funded through HOME Sonoma County. This request will change to an expectation during Fiscal Year 21-22. If an organization splits the acquired dollars between multiple projects, a breakdown of percentages for each project should accompany the submission. Organizations will be required to report on fundraising dollars contributing to each project on the organization letterhead, signed by the Executive Director due June 1, 2021. Letters or evidence of applications can be sent to the SCCDC throughout the fiscal year, electronically in PDF format. The inclusion of any amounts and sources of other funds should be identifiable in General Ledger and reported on in the 'Summary of Other Sources' report, which is due for each project along with the 4th Quarterly Report on July 10 of each year.

Given the unpredictability of funding amounts available from Federal, State, and Local sources, the requirement to provide evidence of other funds, as described in Section 8.2, will be enforced. This strategy will be reviewed and refined for subsequent fiscal years and will be part of the SCCDC's ongoing monitoring. The demonstration of leveraged funds supporting the needs of each project and funded organizations will strengthen the homeless services system of care in Sonoma County.

