

Sonoma County  
Avatar Procedure  
**Location of Service Definitions**

**Directions:** Each Specialty Mental Health Service must have a service location identified in the corresponding Progress Note. Below is a list of the service locations to describe where the specialty mental health service was provided:

**LOCATION CODE FOR SONOMA COUNTY BEHAVIORAL STAFF (SCBH) ONLY**

**1. Crisis Stabilization-**

Crisis Stabilization is a service delivered in a certified location that lasts less than 24 hours with the purpose of diagnosing and treating urgent or emergency Mental Health conditions. The Crisis Stabilization location code can only be used by SCBH Crisis Stabilization staff. All other staff is to use Field or Phone when providing services to a client located in the Crisis Stabilization certified location.

**2. Field -**

Field is any location where face-to-face specialty mental health services are provided outside of the office **except** when providing services located at:

- a) Health Clinic/ER/Medical Hospital
- b) Home of the client
- c) Homeless Shelter or Emergency Shelter
- d) Inpatient Psychiatric Facility
- e) Jail/Juvenile Hall
- f) Phone
- g) Residential Care-Adults
- h) Residential Care-Children
- i) School

**Please note:** Field should be used as the location for services provided from a staff person's home that are not via telehealth or telephone (e.g., completing an assessment write-up based on a previous client interview).

**3. Health Clinic/ER/Medical Hospital**

Health Clinic/ER/Medical Hospital is used as the location when face-to-face specialty mental health services are delivered in a Health Clinic, Emergency Room or Medical Hospital.

**4. Home**

Home is the location used when face-to-face specialty mental health services are delivered in the client's private residence that is not a Residential Care Facility. Home includes Board and Care Homes and Room & Boards. (Home should not be used to indicate the provider's home. See "Field" above.)

**5. Homeless Shelter or Emergency Shelter**

Homeless Shelter or Emergency Shelter is used when face-to-face specialty mental health services are delivered in a Homeless Shelter or Emergency Shelter.

**6. Inpatient Psychiatric Facility**

Inpatient Psychiatric Facility is the location used when face-to-face specialty mental health services are delivered in a Psychiatric Hospital that provides inpatient psychiatric services for the diagnosis and treatment of a mental illness on a 24-hour basis under the supervision of a physician.

## **7. Jail/Juvenile Hall**

Jail/Juvenile Hall is used when face-to-face specialty mental health services are delivered in Jail or a Juvenile Hall facility.

## **8. Office**

Office is used when face-to-face specialty mental health services are delivered in a facility where health professionals routinely provide specialty mental health services; including mental health assessments, diagnosis and treatment. Office also includes Day Treatment services. Office does not include providers working from home; please see Field, Phone, and Telehealth.

## **9. Phone**

Phone is used as the location code when specialty mental health services are provided by telephone to or on behalf of a client. Phone is used for all telephone services, regardless of where the provider or client was physically located during the phone call.

## **10. Residential Care-Adults (18 years and older)**

Residential Care-Adults is used when face-to-face specialty mental health services are delivered in 24-hour residential facilities where the adult is receiving treatment. This includes Institutes for Mental Disease (IMDs), Social Rehabilitation Facilities, Skilled Nursing Facilities (SNFs), Mental Health Rehabilitation Centers (MHRC's) and Group Homes.

## **11. Residential Care-Children (Under 18 years old)**

Residential Care-Children is used as the location when face-to-face specialty mental health services are delivered in 24-hour residential facilities where the child is receiving treatment. This includes Group Homes, Social Rehabilitation Facilities and Skilled Nursing Facilities.

## **12. School**

School is used as the location when face-to-face specialty mental health services are provided in any facility that has the primary purpose of education.

## **13. Telehealth**

Telehealth is used as the location when specialty mental health services are provided through a telecommunication system with real-time video and audio connection. Any service code with telehealth in the description has to have a Telehealth location code. Telehealth is used for all telehealth services, regardless of where the provider or client was physically located during the encounter.