



**Sonoma County Continuum of Care Board
Agenda Report
Addendum**

Item No: 5

Subject: Report from the Lead Agency

1. CoC Funding Competition Application Submission
2. CoC Board & Membership Meeting Schedule

Meeting Date: September 27, 2023

Staff Contacts: Karissa White, Karissa.White@sonoma-county.org

1 – CoC Funding Competition Application Submission:

Funding Source: Continuum of Care Program, Federal HUD Funding

The CoC Consolidated Application is a requirement of the Collaborative Applicant, Sonoma County Department of Health Services, to receive CoC Program federal funds and details work that the CoC has done since the 2022 competition. On Friday, September 22, 2023, staff sent out the FY 2023 Continuum of Care Program Consolidated Application and approved Priority Listing to the CoC Board, the CoC Listserv, CoC Applicants and posted it on our website. Staff have been working diligently, for the last 30 days to complete the application, which covers the work of the CoC within the last 12 months.

Staff has found in detailed instructions that the CoC must formally designate specific authority to approve and submit this application. HUD provided detailed examples of this, for the first time, that noted the CoC can designate the CoC Board, a Committee, or the Collaborative Applicant for this approval. Sonoma County CoC's Collaborative Applicant has historically held this authority and has always sent the application to the board and community for public review and met the required deadline, without a formal action item to "approve" the application prior to posting.

Given the new instructions and the fact that this item is listed as a "potential action item" for Agenda Item 5 on the September 27th, 2023 meeting agenda, we will ask that the CoC Board approve this application on September 27th to submit by the HUD-required deadline of the 28th. The application must be submitted by the deadline with no exceptions. We will bring forth a Charter recommendation later in the year that would allow the Board to consider formally authorizing the Collaborative Applicant to make this submittal in the future.

The Application and project listing ranking and review process takes an extraordinary amount of time, all within just 30 days. If the CoC designated the Collaborative Applicant as the submitting entity, this would ensure staff have enough time to do a thorough review prior to the submission deadline, do a complete review of all the projects for funding, and submit the most accurate application as possible.

Recommended Action: Approve the FY 2023 CoC Consolidated Application to submit to HUD.

2 – CoC Board & Membership Meeting Schedule:

The November and December CoC Board meetings are being move up by one week due to their original proximity to major holidays. The November meeting will be held on **Wednesday, November 15th from 1:00pm-5:00pm** and the December meeting will be held on **Wednesday, December 20th from 1:00pm-5:00pm**.

Additionally, a Special CoC Membership meeting, with Board member elections, will be scheduled for **Wednesday, December 13th from 1:00pm-3:00pm**. This meeting will be held online.

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