



SONOMA COUNTY
**HOMELESS
COALITION**

**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 1 (Consent Calendar)
Subject: October 23, 2024, Sonoma County Homeless Coalition Board Meeting Agenda
Meeting Date: October 23, 2024
Staff Contact: Araceli Rivera, Araceli.Rivera@Sonoma-County.org

SUMMARY

This staff report presents the October 23, 2024, Sonoma County Homeless Coalition Board Meeting proposed agenda. The agenda contains all proposed items that will be discussed by the Board. The proposed agenda is attached as Attachment A.

RECOMMENDED ACTION(S)

Approve October 23, 2024, agenda.

ATTACHMENT A
Sonoma County Homeless Coalition
Board Meeting Agenda
October 23, 2024
1:00pm-5:00pm Pacific Time

Public Zoom Link:

<https://sonomacounty.zoom.us/j/97657584390?pwd=bkdNcjFnM2dhcE5GWkZuRE4zUzZjUT09>

Phone: +16694449171 Webinar ID: 976 5758 4390 Passcode: 047199

#	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	<i>Note: Items 1-4 below are proposed for adoption via one motion as the Consent Calendar.</i>	N/A		
1.	10/23/24 Agenda <i>(Consent Calendar)</i>	Draft Agenda	Staff	1:05pm
2.	Minutes from 9/25/24 & 10/9/24 <i>(Consent Calendar)</i>	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) <i>(Consent Calendar)</i>	Summary of Follow-ups	Staff	
4.	Reports for Standing Committee Updates <i>(Consent Calendar)</i> <ul style="list-style-type: none"> • CEA Committee • Funding & Evaluation Committee • HMIS Committee • Strategic Planning Committee • Lived Experience Advisory & Planning Board (LEAP) 	Staff Report for Standing Committees	Staff	
5.	Housing First Presentation; Alignment with Support Services & Safety. Potential ACTION ITEM	Staff Report	Presenter: Helene Schneider	1:25pm
6.	Reports from Lead Agency Staff Potential ACTION ITEM <ul style="list-style-type: none"> • Heart Team Information • Transitional Age Youth (TAY) Seat 	Staff Report	Staff	2:10pm

	<ul style="list-style-type: none"> Funding Priorities and Next steps Point in Time Count 			
7.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	2:40pm
8.	MOU Between Sonoma County Homeless Coalition and Lead Agency Potential ACTION ITEM	Staff Report	Staff	2:50
9.	Word from the LEAP Board Potential ACTION ITEM		LEAP Board Chair	3:20pm
10.	10-minute break			3:30pm
11.	Homeless Coalition Committees	Staff Report	Board Chair	3:40pm
12.	Review Agenda for November Coalition Board Meeting Potential ACTION ITEM <ul style="list-style-type: none"> Lead Agency Designation MicKenny-Vento-Sonoma County Office of Education (SCOE)-Presentation Joanna Paun Homelessness Prevention Keep People Housed Program Overview 	Staff Report for DRAFT Agenda	Board Chair	4:10pm
13.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	4:20pm
14.	Public Comment on Items not on the Agenda		Board Chair	4:25pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email Araceli.Rivera@sonoma-county.org. Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers



**Sonoma County Homeless Coalition
Minutes Staff Report**

Item No: 2 (Consent Calendar)

Subject: Meeting Minutes from 9/25/2024 & 10/9/2024

Meeting Date: 10/23/2024

Staff Contact: Kim Holden, Senior Office Assistant, Kim.Holden@Sonoma-County.org

SUMMARY

This staff report briefly summarizes the September 25, 2024, Sonoma County Homelessness Coalition Meeting Minutes. The attached meeting minutes contain all items discussed by the Sonoma County Homeless Coalition Board at the September 25, 2024, Sonoma County Homelessness Coalition Meeting, and all of the items discussed at the October 9, 2024, Sonoma County Homelessness Coalition Special Meeting.

RECOMMENDED ACTION(S)

Approve Sonoma County Homeless Coalition Minutes from the 9/25/2024, Sonoma County Homeless Coalition Board Meeting and the 10/9/2024, Sonoma County Homelessness Coalition Special Meeting.



Sonoma County Homeless Coalition Board

Homeless Coalition Board Meeting Minutes

Wednesday, September 25, 2024

1:00 – 5:00 PM, Pacific Time – Meeting held via Zoom

Zoom Recording:

<https://sonomacounty.zoom.us/rec/share/YszhM0GqIgaRVNC-bZqFhgpk0c4XSW17b-ewwX-sWe0AKno4z-EvqQ0yacxsPpQ3.RGEI2c-u1DCz0uqM>

Passcode: Gjz=b

Welcome and Roll Call Introductions (00:05:40– 00:08:23)

Jennielynn Holmes called the meeting to order at 1:01 pm and went over the Zoom rules regarding public comment and Brown Act guidelines.

Present: Jennielynn Holmes, Catholic Charities | Ben Leroi, Santa Rosa Community Health | Natalie Rogers, City of Santa Rosa | Dennis Pocekay, City of Petaluma | Chris Coursey, Sonoma County Board of Supervisors | Dot Norton, proxy for Martha Cheever, Community Development Commission | Una Glass, City of Sebastopol | Dannielle Danforth, West County Community Services | Margaret Sluyk, Reach For Home | Chessy Etheridge, Lived Experience Advisory Board (LEAP) | Chris Cabral, Committee on the Shelterless (COTS) | Salvina Norris, Sonoma County Indian Health Project (SCHIP) | Dave Cade, proxy for Kristi Lozinto, Member At-Large | Ron Wellander, City of Sonoma | Jackie Elward, City of Rohnert Park | Aaron Mello, LEAP Board

Absent: Martha Cheever, Community Development Commission | Cheyenne McConnell, TAY Representative | Angelica Smith, Tribal Seat | Kristi Lozinto, Member At-large

A quorum was present.

1 - 4. Approval of Consent Calendar (00:08:24 – 00:10:12)

- Jennielynn Holmes, CoC Board Chair, presented the consent calendar items:
 1. 9/25/24 meeting agenda
 2. 8/28/24 meeting minutes
 3. Summary of Follow-ups from Previous Meeting(s)
 4. Reports for Standing Committee Updates
- **Public Comment:** None
- **Motion:** Una Glass moves to approve the Consent Calendar.

Second: Margaret Sluyk seconds the motion.

Abstentions or Objections: None.

Motion passes. The consent calendar is approved.

5. Reports from Lead Agency Staff (00:10:13 – 1:02:55)

- Website Update: Michael Gause reported that the County is working on rebranding the new Homeless Coalition website and is expected to be completed by November or December. A new data dashboard will be embedded as well.
- MOU Between Lead Agency and SHCH: Jennifer Solito, DHS Interim Director, reported that she has reviewed the draft MOU and it is now under review by County Counsel. The MOU is planned to be an agenda item for the October 23rd Homeless Coalition Board Meeting.

Comments included requests that a discussion to explore whether the County should continue to be the Lead Agency be agendized for a future meeting.

- HEART Team Information: James Alexander, DHS Homelessness Services Division Director, reported that he has scheduled individual meetings with HC Board members, and has been enjoying becoming acquainted with them. He will also be conducting a large group meeting for members of the street outreach teams on October 7th, 2024, with a focus on collaborative efforts.
- SCHC Transitional Age Youth Lived Experience Seat: Details are available in Item #5 of the Lead Agency staff report, which is included in the meeting materials packet.

Due to recurring absences by the current HC Board TAY representative, a process and timeline for seating an interim replacement this year was discussed, as regular HC Board member elections will take place in January 2025, including for the TAY representative seat.

The TAY seat has typically been challenging to fill. Chair Holmes encourages all to begin to identify people in the community who might be interested in that seat and begin to acquaint them with the HC Board meetings and process, either for an appointment this year if feasible, or in preparation for the January elections. Names and contact information of interested parties can be provided to Michael Gause or Araceli Rivera for follow-up.

- SCHC Board Member Election Process: Araceli Rivera reported that the 2025 HC Board elections will be held virtually, as in previous years. Voting will be conducted through email or drop-off ballots. A run-off election will be initiated in the event of a tie. A special membership HC Board meeting is planned for December 2024.

- CoC Builds NOFO: Michael Gause provided a description and details for a new Notice of Funding Opportunity (NOFO) from the U.S. Department of Housing and Urban Development (HUD), entitled CoC Builds. The Lead Agency plans to release a Notice of Funding Availability (NOFA) this week with a short 3-week turnaround for a decision. Submissions are due to HUD by November 21, 2024. A special HC Board meeting may be necessary in November. Details are available in Item #5 of the Agenda Report in the meeting packet of materials.
 - **Motion:** Supervisor Coursey moves for the Lead Agency to release the NOFA, review the resultant applications, and subsequently present a recommendation for the funding award directly to the HC Board for approval at the appropriate time.
 - **Second:** Dennis Pocekay seconds.
 - **Abstentions or Objections:** None
 - **Motion is approved.**
- **Public Comment** on all Lead Agency staff reports: None.

6. Service Provider Roundtable Update: (01:03:01 – 1:21:51)

- Margaret Sluyk reviewed news from the Service Provider Roundtable, including that the Service Providers:
 - decided to limit the number of items presented to the HC Board to two or three a month, and to also provide advance notice of the topics to be presented,
 - support making the Safety Initiative a priority, which led to input from HC Board members about safety concerns and training needs, with more discussion to follow at the October 23, 2024 meeting,
 - are in favor of adding a “Black, Indigenous, and People of Color” (BIPOC) seat to the HC Board, with consensus that it should not replace a current advocacy seat, but should instead be created as an additional HC Board seat.
- **Public Comment:** Ludmilla Bade

7. Coordinated Entry Assessment Prioritization Redesign: Use of Rapid Rehousing (01:21:52 – 02:21:38)

- Thai Hilton presented an update of the Coordinated Entry Assessment Prioritization Redesign process. The redesign working group is nearing completion of the Permanent Supportive Housing (PSH) prioritization and now seeks direction from the HC Board

regarding how Rapid Rehousing (RRH) interventions and resources will be prioritized. An in-depth pro/con analysis of options was presented and is also provided in Item # 7 “Executive Summary,” in the meeting materials packet.

The Coordinated Entry Advisory (CEA) Committee recommends that the HC Board direct the Assessment and Prioritization (A & P) Redesign working group to develop a prioritization process for lower acuity individuals. If the HC Board chooses to explore this option, staff recommends a working group be created to begin identifying action steps needed to develop a model and for soliciting a proposal for an agency to pilot this approach.

- **Public Comment:** Hunter Scott, Teddie Pierce
- **Motion:** Dennis Pocekay makes, upon friendly amendment from Ben Leroi and Jennielynn Holmes, a two-pronged motion:
 1. Accept the CEA Committee’s recommendation to have minimal overlap between the prioritization of Rapid Rehousing and Permanent Supportive Housing. The A & P working group would develop how RRH prioritization should look, potentially with a carve-out for a specific population like Transitional Age Youth (TAY).
 2. Create a work group that can explore a potential pilot, but with the focus on the ongoing redesign of the RRH system, with or without inclusion of a pilot.

Second: Jackie Elward seconds the motion.

Abstentions or Objections: None.

Motion is approved.

Please Note: In the interest of time, Item #9, 10-Minute Break, occurred prior to Item #8, Word from the LEAP Board.

9. 13-Minute Break: 3:17 – 3:30 PM (02:22:09 – 02:35:31)

8. Word from the LEAP Board: (02:35:50 – 02:46:02)

- Chessy Etheridge informed the HC Board of a Lived Experience Conference occurring over November 11th-13th, featuring 127 speakers and 56 presentations. Chessy Etheridge and Rebekah Sammet have been awarded full scholarships to attend.
- Rebekah Sammet reported that boulders on the Joe Rodota Trail had been turned into a work of art with names inscribed as a memorial to the unsheltered who had passed away, but the Parks Department painted over the artwork last week. Efforts are being initiated by the LEAP Board to explore obtaining a permit to reestablish the memorial.

- The LEAP Board is conducting surveys about winter services needs and possible collaboration among agencies for providing aid to the homeless during the cold months.
- **Public Comment:** Adrienne Lauby

10. SCHC Governance Charter Revisions & Additions, Part 1: (02:46:44 – 00:37:34, 2nd recording)

- Karissa White presented slides depicting Homeless Coalition Governance Charter recommendations as approved by an ad hoc group thus far. Full details of the recommended changes are available in the Item #10 Executive Summary provided in the meeting materials packet.
- **Public Comment:** Gregory Fearon, Ludmilla Bade, Teddie Pierce, Hunter Scott, Adrienne Lauby
- Discussion proceeded in exploration of the pros and cons of replacing the advocacy seat on the HC Board with a Black, Indigenous and People of Color (BIPOC) seat, as recommended by the ad hoc committee, versus adding a new seat for BIPOC representation
- **Motion:** Chair Holmes moves to approve the recommended charter changes to date, including a change that the BIPOC seat will replace an at-large seat. The homeless advocacy seat will also be more broadly defined to include service provider language.

Second: Mayor Natalie Rogers seconds the motion.

Abstentions/Objections: None

Motion is approved.

11. Funding Priorities Next Steps: (00:37:47 – 01:08:13)

- Michael Gause recapped the Funding & Evaluation (F&E) Committee's recommendations for the framework of the FY 2025-2026 Local Homeless Services Notice of Funding Availability (NOFA), which were developed subsequent to direction by the HC Board in August 2024. An overview of the identified process for developing and disseminating the NOFA is provided in the Agenda Report for Item #11, "Funding Priorities Next Steps," in the packet of meeting materials.

The recommended action is to approve the basic framework for the FY 2025-2026 Local Homeless Services NOFA as presented in the agenda report, and as described by Michael Gause.

- **Public Comment:** Teddy Pierce
- **Motion:** Supervisor Coursey moves to approve the NOFA language as presented by staff.
Second: Dennis Pocekay seconds the motion.
Abstentions/Objections: None.
Motion is approved.

12. Point in Time (PIT) Count: Full Report:

- Due to time constraints, the PIT Count report will be postponed to a future meeting.

13. October Quarterly Membership Meeting Approval: (1:08:37 – 1:10:26)

- Araceli Rivera presented the agenda for the October 17, 2024 meeting of the Homeless Coalition Quarterly Membership Meeting.
- **Public Comment: None.**
- **Motion:** Una Glass moves to approve the agenda for the October 17th, 2024 Homeless Coalition Quarterly Membership Meeting.
Second: Chessy Etheridge seconds the motion.
Abstentions/Objections: None.
Motion is approved.

14. Review Agenda for October Homeless Coalition Board Meeting: (01:10:28 – 01:13:09)

- The draft agenda for the October 23, 2024, HC Board meeting was presented for review.
- **Public Comment:** None.

15. Board Member Questions and Comments: (01:13:13 – 01:13:57)

- Michael Gause notes that the Measure O NOFA has just been released, and provides some funding targeted toward youth. There will be a pre-bid conference on October 7, 2024. Questions may be directed to DHS-Procurement@sonoma-county.org.
- **Public Comment:** None.

16. Public Comment on Items not on the Agenda: (1:13:59 – 01:16:44)

- Teddie Pierce, Gregory Fearon

Adjournment: Chair Holmes adjourned the meeting at 5:25 PM.



Sonoma County Homeless Coalition Board

Homeless Coalition Board Special Meeting Minutes Continuum of Care Program Priority Listing

Wednesday, October 9, 2024
1:00 – 2:30 PM, Pacific Time – Meeting held via Zoom

Zoom Recording:

https://sonomacounty.zoom.us/rec/share/2SSAm6c-tnm50xlcgSR5keHW5Uvqj2W-waXTRaiytc-13YpAQuww0okv_-Lq0N9q.H3yay5114KQ5wqrQ

Passcode: 49By\$Xw3

Welcome and Roll Call: (00:04:11 – 00:07:46)

Homeless Coalition Board Chair Jennielynn Holmes has self-recused for the purposes of this meeting. Vice-Chair Una Glass called the meeting to order at 1:02 PM and went over the Zoom rules regarding public comment and the Brown Act guidelines.

Present: Ben Leroi, Santa Rosa Community Health | Natalie Rogers, City of Santa Rosa | Dennis Pocekay, City of Petaluma | Sean Hamlin, proxy for Chris Coursey, Sonoma County Board of Supervisors | Martha Cheever, Community Development Commission | Una Glass, City of Sebastopol | Laura Sparks, proxy for Jackie Elward, City of Rohnert Park | Dannielle Danforth, West County Community Services | Margaret Sluyk, Reach For Home | Rebekah Sammet, proxy for Chessy Etheridge, Lived Experience Advisory Board LEAP) | Chris Cabral, Committee on the Shelterless (COTS) | Salvina Norris, Sonoma County Indian Health (SCHIP) | Kristi Lozinto, Member At-large | Ron Wellander, City of Sonoma | Angelica Smith, Tribal Seat

Absent: | Jennielynn Holmes, Catholic Charities | Jackie Elward, City of Rohnert Park | Chessy Etheridge, Lived Experience Advisory Board LEAP) | Cheyenne McConnell, TAY Representative | Aaron Mello, LEAP Board

A quorum was present.

1. Approval of Consent Calendar (00:07:50 – 00:10:12)

- Una Glass presented the Consent Calendar, which consists of only one item:
 1. 10/09/24 meeting agenda

Emergency items to be added to today's agenda: None.

- **Public Comment:** None
- **Motion:** Dennis Pocekay moves to approve the Consent Calendar. Martha Cheever seconds the motion.

Abstentions/Objections: None.

Motion is approved.

2. Continuum of Care (CoC) Competition Overview and New Project Proposed Review: (00:10:18 – 00:36:18)

- Una Glass requested that HC Board members with a conflict of interest for today's proceedings recuse themselves and that they be moved out of the virtual meeting room. A quorum of nine members remained.
- The purpose of today's meeting is to approve the final priority rankings of new and renewed projects.

Karissa White presented an overview of available Housing and Urban Development (HUD) funding for CoC projects, covered the timeline for the CoC Competition application process, and also described the applications and scores for new projects. Details are available in the Summary for Agenda Item #2, which is included in the meeting materials packet

The recommendation of the Continuum of Care Evaluation (CCE) Workgroup is that all of the new project proposals that were reviewed for the 2024 Continuum of Care funding competition, as recommended and scored by the CCE Workgroup on September 27, 2024, be accepted into the priority listing.

- **Public Comment:** Celeste Austin
- **Motion:** Natalie Rogers moves to approve staff recommendations. Ron Wellander seconds.

Roll Call Vote (non-recused members):

Yes - Dennis Pocekay, Natalie Rogers, Sean Hamlin (proxy for Chris Coursey), Margaret Sluyk, Kristi Lozinto, Rebekah Sammet (proxy for Chessy Etheridge), Una Glass, Laura Sparks (proxy for Jackie Elward, Ron Wellander

No - None

- **Motion is approved.**

3. 2024 CoC Competition Final Priority Listing Recommendation - New and Renewal Projects: (00:36:24 – 01:07:42)

- Karissa White presented an overview of the competitive process, the HUD Tier 1 and Tier 2 funding and submission details, and the application review considerations of the CCE Workgroup. Details are available in the Agenda Item Summary for Item #3 in the meeting packet of materials.

The priority listing recommendations, with numerical scores, were presented to the HC Board for review. The list is also provided in the meeting packet of materials.

The recommended action is for the HC Board to approve the CoC Final Priority Listing for renewal and new projects as recommended by the CCE Workgroup.

- **Motion:** Natalie Rogers moves to approve the final recommendation as staff presented, and as described in the Agenda Item Summary for Item #3. Dennis Pocekay seconds.
- **Public Comment:** Celeste Austin
- **Roll Call Vote** (non-recused members):

Yes: Dennis Pocekay, Natalie Rogers, Sean Hamlin (proxy for Chris Coursey), Kristi Lozinto, Rebekah Sammet (proxy for Chessy Etheridge), Una Glass, Laura Sparks (proxy for Jackie Elward, Ron Wellander, Margaret Sluyk

No: None.

- **Motion is approved.**

Recused HC Board members were returned to the meeting.

4. Public Comment on Items not on the Agenda: (01:08:30 – 01:09:04)

- None.

Adjournment: Vice-Chair Una Glass adjourned the meeting at 2:13 PM.

Sonoma County Homeless Coalition Follow-ups Staff Report

Item No: 3 (Consent Calendar)
Subject: Summary of Follow-ups from the Previous Meeting(s)
Meeting Date: October 23, 2024
Staff Contact: Michael Gause, Michael.Gause@sonoma-county.org

Summary

At the previous meeting, Coalition Board members and others asked for the Lead Agency staff to follow up on specific items. Staff summarized responses to present at the February Sonoma County Homeless Coalition Board meeting.

Recommended Action(s)

Receive and file.

Discussion

At the previous meeting, Coalition Board members and others asked for the Lead Agency staff to follow up on the following questions or comments:

- 1. Homeless Coalition Governance Charter:** On September 25, 2024, the Homeless Coalition Board approved a number of charter changes, with the understanding that there were a few items that still needed attention and revision. The remaining items will be brought back to the board once reviewed by the Governance Charter Ad Hoc Committee. The revised Charter with the incorporated changes to date was provided to the board on October 10, 2024. The revised document can also be located on our website using the following link: <https://sonomacounty.ca.gov/health-and-human-services/health-services/divisions/homelessness-services/sonoma-county-homeless-coalition/coc-governance-and-compliance>
- 2. Coordinated Entry, Rapid Rehousing Workgroup timeline:** Currently staff does not have capacity to start this working group. Staff will start this group in March or April 2025 when the Coordinated Entry redesign work has concluded.

- 3. Runaway Youth Shelter** – Efforts continue to identify a possible operator for a shelter for youth under age 18 who are experiencing homelessness after the closure of the Coffee House shelter with Social Advocates for Youth earlier in 2024. The Lead Agency is in contact with interested parties and will provide updates as they occur.

Sonoma County Homeless Coalition Board Agenda Report

Item No: 4 (Consent Calendar)
Subject: Reports from the Coalition's Standing Committees and the LEAP Board
Meeting Date: October 23, 2024
Staff Contact: Michael Gause, Michael.Gause@sonoma-county.org

Summary

This agenda item contains summaries of Standing Committees' work in the recent month, as well as information from the Lived Experience Advisory Planning Board (LEAP). Committee Chairs were asked to prepare brief summaries for their respective Committee.

Recommended Action(s)

No recommended action

Discussion

1.Coordinated Entry Advisory Committee (CEA):

In the October CEA committee, meeting the CEA approved new policies for the Rapid Rehousing (RRH) and Permanent Supportive Housing (PSH) standards. These policies were related to absences from units and appropriate unit sizes for tenant-based interventions.

Absence from unit: This policy defines when someone is considered permanently absent and differentiates when someone is absent due to institutionalization. The policy provides guidance on how to determine someone is absent, how long rental assistance/leasing payments can be made on behalf of the client and how to address remaining household members. This policy is needed because providers have reached out to the lead agency for guidance on these situations. Additionally, the guidance from HUD on these situations states that communities need local policies.

Unit size: This policy covers tenant-based PSH and RRH. It provides guidance on how to determine the appropriate size of a unit. The policy follows HUD's guidance on unit size.

Recommendation: Approve the changes to the RRH and PSH standards.

2.Funding & Evaluation Committee (F&E): The Funding and Evaluation Committee did not meet during the month of October. More information will be available regarding the F&E Committee's work during the next Homeless Coalition Board meeting.

3.HMIS Committee:

The HMIS Committee met in October to discuss some upcoming policy changes that we expect to be brought back in November for approval. The committee also directed staff to gather initial information on potentially switching HMIS vendors in the future.

4.Strategic Planning Committee: The Strategic Planning Committee did not meet during the month of October. The next Strategic Planning Committee meeting will be on November 1, 2024, at 9AM. Strategic Planning Year 2 Efforts Update located here: <https://share.sonoma-county.org/link/REzegBd2NTQ/>

5.Lived Experience Advisory & Planning Board (LEAP):

- Currently made up of 11 board members. 3 new board seats available
- Collaborating with the Homeless Services Division Communications team to build webpage for LEAP Board
- Established a new public email for the LEAP Board: leap.board.sonoma@gmail.com
- Submitted a letter of support on behalf of the Sonoma County CoC
- Continuing discussions about how to best address grievances and advocacy on behalf of lived experience community members
- Working with COAD to organize Mobile Winter/Warming Services
- Working on creative ideas/solutions to fill future TAY seat on Homeless Coalition Board
- Working to create de-identified surveys to evaluate shelter residents' experiences at funded shelters
- 2 members received scholarships to attend the Destination Home Conference

Sonoma County Homeless Coalition Board Agenda Report

Item No: 5

Subject: Housing First presentation; Alignment with Support Services and Safety

Meeting Date: October 23, 2024

Staff Contact: Michael Gause, Ending Homelessness Manager, Michael.Gause@sonoma-county.org

Summary

Helene Schneider, a Senior Regional Advisor for the United States Interagency Council on Homelessness (USICH) will provide an overview of Housing First policy and procedure to assist in advancing discussions on Housing First and safety procedures.

Recommended Action(s)

No recommended action

Discussion

A copy of the presentation on Housing First policy (both federal and local as outlined in SB 1380 in California) will be provided after the meeting. Additional resources may be found here from a previous training on Housing First that also can be informative for issues related to safety and state and federal funding regulations that govern most homelessness services in Sonoma County:

<https://www.usich.gov/guidance-reports-data/federal-guidance-resources/housing-first-training-putting-plans-practice>

Additional discuss may be added to future agendas after this discussion and presentation from our partners at USICH.



**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 6
Subject: Report from the Lead Agency
Meeting Date: October 23, 2024
Staff Contacts: Michael Gause, Michael.Gause@sonoma-county.org

1 – HEART Team Information – The Interim HEART team manager is coordinating monthly meetings with Street Outreach teams throughout Sonoma County. This aligns with the objective of outreaching to individuals experiencing homelessness and assisting to transition them from unsheltered to sheltered. The concerted efforts and collaboration by the Street Outreach teams will bring about a more focused approach and less duplication of services.

2 – SCHC Transitional Age Youth Lived Experience Seat- During the HC Board meeting on September 25, 2024, the topic of the Transitional Age Youth (TAY) Seat was addressed. The board identified the importance of implementing a tracking mechanism to inform staff and board members when absences occur, thereby initiating outreach from staff.

As a result, an attendance tracking sheet has been developed. This will enable staff to effectively monitor the number of missed meetings for TAY and all other seats, in addition to tracking the instances of proxy representation.

3 – Funding Priorities and Next Steps – The Lead Agency proposes the following steps for the 2024-2025 Local Homelessness Services Notice of Funding Availability (NOFA):

- Staff will release the NOFA in early-mid December 2024 with a due date in late January.
- Up to 20% of total funds will be available for new projects with no less than 80% of funds going toward renewing projects based on performance.
- Strengthening current projects will be a priority based on the Strategic Plan.
- Scoring will be closely aligned with the Federal Continuum of Care Competition process.
- Staff will compile scores and work in conjunction with the Funding and Evaluation Committee or an Ad Hoc of that Committee to provide initial recommendations to the Homeless Coalition Board.

- The Funding and Evaluation Committee has largely completed scoring schemas for the NOFA that staff will utilize in scoring projects.

4 – Point in Time Count – The results of the 2024 Point in Time Count were released in September 2024. Results of jurisdictional numbers were shared with cities before the full release of the Count. Several jurisdictions and one unincorporated area had different numbers than what were reported via the Count app and the consultant providing data collection for the Count. Staff and the consultant, Applied Survey Research, have continued to explore possible reasons for the discrepancy in several areas to continue to refine Count methodology on a year-to-year basis. The Count consultant and Lead Agency staff will convene a meeting in November to plan and brainstorm for more training and coordination in advance of the 2025 Count in late January 2025.

Sonoma County Homeless Coalition Board Agenda Report

Item No: 8

Subject: MOU (Memorandum of Understanding) between Lead Agency/Collaborative Applicant and the Homeless Coalition

Meeting Date: October 23, 2024

Staff Contact: Michael Gause, Ending Homelessness Manager, Michael.Gause@sonoma-county.org

Summary

In this item, staff present slight revisions to the MOUs between the Lead Agency and Collaborative Applicant (Sonoma County Department of Health Services) and the Sonoma County Homeless Coalition.

Recommended Action(s)

Review and approve the MOU(s) between the Lead Agency/Collaborative Applicant and the Sonoma County Homeless Coalition.

Discussion

In late 2022, Memorandums of Understanding (MOUs) were developed by the then Lead Agency of the Sonoma County Homeless Coalition (Sonoma County Community Development Coalition) and representatives from the Coalition Board. They were approved by the Homeless Coalition in late 2022. However, the Lead Agency then changed to the Sonoma County Department of Health Services in 2023. During this transition, there was a delay in reviewing the MOUs with County Counsel and new leadership at DHS. While not required by HUD, MOUs are helpful in laying out roles and responsibilities of both parties with DHS serving as both the Lead Agency and designated Collaborative Applicant for the annual CoC Competition.

The DHS Interim Director, Homelessness Services Director, and County Counsel have now reviewed both MOUs and have slight edits/suggested changes to each. No major changes to the structure and intent of the MOUs are proposed. The MOUs are attached and will be shared by the DHS Interim Director at the October 23, 2024, Board meeting.

Attachments:

Lead Agency MOU and Collaborative Applicant MOU

Attachment 1 –Lead Agency - DRAFT

MEMORANDUM OF UNDERSTANDING

BETWEEN

THE SONOMA COUNTY HOMELESS COALITION ACTING AS THE SONOMA COUNTY
CONTINUUM OF CARE (CA-504)

AND

THE COUNTY OF SONOMA DEPARTMENT OF HEALTH SERVICES

WHEREAS, the Sonoma County Homeless Coalition acting as the local Sonoma County Continuum of Care (hereinafter, “CoC”) shall serve the geographic area of the SONOMA COUNTY CONTINUUM OF CARE (CA-504), which encompasses all of Sonoma County, to:

- Create a unified, coordinated, equitable, and integrated system with a clear vision across the community to reduce homelessness;
- Develop a system of care that ensures that all persons experiencing homelessness have a safe, supportive and permanent place to call home;
- Build a future in which there are sufficient resources, political leadership, and community involvement to end homelessness as a permanent fixture in our social landscape;
- Ensure quick access to permanent housing, stable and increased income for participants, strength-based consumer relationships (those relationships which focus on an individuals’ strengths and not deficits), effective and financially responsible services and programing, coordination and collaboration with community partners, policy and resource advocacy, and comprehensive community education;
- Collaborate with the Lead Agency and other local partners and agencies in order to ensure there are sufficient programming and services in all regions of Sonoma County;
- Support policies that address disparities in Sonoma County which may be contributing factors to homelessness;
- Commit to principles of equity and inclusion and strive to engage all community members, regardless of background, throughout Sonoma County, especially those whose voices have been traditionally marginalized;
- Pursue upstream investments before problems occur, to reduce overall societal costs, including: diverting those at imminent risk of homelessness, engaging and empowering people who are experiencing homelessness to regain housing stability and their own financial independence, avoiding high criminal justice and hospital costs and negative health outcomes with appropriate housing, income, and access to health services, and aligning public and private efforts to address the problems we share; and

WHEREAS, the CoC adopted a governance charter on December 29, 2021, which included policies and procedures conforming to the U.S. Department of Housing and Urban Development

requirements detailed in 24 CFR part 578 to designate an eligible organization to serve as the Lead Agency to provide services outlined in this Memorandum of Understanding; and

WHEREAS, the CoC is represented by its governing body, the Homeless Coalition Board (“The Board”), and the Board is authorized to sign and execute this MOU on its behalf; and

WHEREAS, the Board finds that the County of Sonoma’s Department of Health Services (“County”) has extensive experience and is capable of serving as the “Lead Agency” to execute the roles and provide the services set forth herein;

NOW, THEREFORE, the parties agree to the following:

ROLES AND RESPONSIBILITIES OF THE DEPARTMENT OF HEALTH SERVICES, IN ITS ROLE AS THE LEAD AGENCY:

1. To the best of its ability the Lead Agency will provide staffing support for CoC mandated activities as long as such staff are available and funded, and that there are no conflicts with Lead Agency internal policies, practices or processes including but not limited to:
 - a. Membership meetings - scheduling, noticing, logistics, agendas, minutes
 - b. CoC Board meetings - scheduling, noticing, logistics, agendas, minutes
 - c. Committee meetings - scheduling, noticing, logistics, agendas, minutes
2. Provides Board and member support, as long as such staff are available and funded, with a particular focus on upholding the CoC’s equity goals and strategies, including:
 - a. Maintaining membership lists
 - b. Engaging and inviting potential new members
 - c. Facilitating and supporting Board election processes
 - d. Providing Board and member development and onboarding
3. Maintains all CoC-related documents and recordkeeping functions
4. Engages within and to the community regarding CoC activities
5. Reviews and approves the alignment of local public and private funds, state funds, and federal funds to prevent and end homelessness
6. Partners with the Homeless Management Information System (HMIS) Lead to establish appropriate performance targets by population and program in consultation with the CoC and Emergency Solutions Grant (ESG) Program Grantee and sub-recipients
7. Updates and maintains any CoC-related social media (Facebook, etc.)
8. Updates and maintains the CoC website
9. Completes and submits State of California mandated reporting in alignment with standard Lead Agency practices
10. Collect and submit the annual HUD CoC Registration
11. Supports CoC planning efforts, including the development and implementation of a strategic plan
12. Supports the CoC in establishing a vision and pursuing strategic goals for how to carry out the coordination of homeless services across the CoC’s geographic area
13. Supports the CoC in setting priorities, allocating resources, and aligning short-term operations and program management with long-term goals and objectives
14. Coordinates and facilitates collaboration among agencies to ensure successful planning and partnership within the CoC geographic area
15. Researches and produces planning materials, including analysis of best practices
16. Provides and/or arranges for training and technical assistance on topics of relevance to the CoC and for agencies not meeting HUD-mandated CoC performance standards

17. Coordinate with the CoC to produce a Point-in-Time Count Census at least once every two years, as well as a Housing Inventory Count
18. Upholds and implements the CoC's equity goals and strategies while maintaining compliance with County policies, practices, and procedures, within the activities outlined above
19. In the event there are conflicts or performance issues between the Lead Agency and the CoC, the following steps will be taken:
 - a. Every effort should be expended by both parties, in good faith, to resolve conflicts and performance issues at the start; else those issues should be escalated to the next level:
 - b. Either party should communicate such elevated conflicts or performance issues on either side to both the Director of the Department of Health Services and the Chair of the Homeless Coalition for resolution.
 - c. At the request of a majority of the CoC Board, the County (including the County Executive and Department of Health Services Director) will meet and confer discuss with the CoC Board or its designated representatives to discuss and seek resolution of performance issues related to this MOU, which could include specific issues with staff.

ROLES AND RESPONSIBILITIES OF THE CONTINUUM OF CARE WITH REGARD TO THE LEAD AGENCY:

1. Approve policies and procedures for performance monitoring, evaluation, corrective plans and reporting for all CoC Program and ESG Program recipients and subrecipients, in alignment with the Lead Agency policies, practices and procedures
2. Ensure that any potential or perceived conflicts of interest are addressed in an effective, open, and timely manner and that those conflicts are communicated and resolved in collaboration with the Director of the Lead Agency or designee(s).
3. Collaborate to secure and align local public and private funds, state funds, and federal funds to prevent and end homelessness.
4. Secure, approve and allocate sufficient annual funding to support Lead Agency staff in their support work of the CoC.
5. Review and approve project applications for state and federal funding, in alignment with the Lead Agency policies, practices and procedures
- 6.
7. Approve CoC performance targets appropriate for each population and program type.
8. Conduct an annual performance review of the CoC Lead Agency.
9. Review the annual HUD CoC Program Consolidated Application as approved by the Collaborative Applicant, the Point-in-Time Count, and the Housing Inventory Count.
10. Complete an annual review of the CoC Governance Charter.
11. Ensure staff from the Lead Agency are not eligible to vote with the CoC Board.
12. Coordinate with the Director of the Lead Agency or designee(s) prior to requesting support or assistance with activities or projects not outlined in this MOU.

DURATION AND RENEWAL

Except as provided in the TERMINATION section, upon mutual execution, this MOU shall be effective through **December 31, 2024**, and will renew automatically on January 1st of each year thereafter unless either party gives notification pursuant to the TERMINATION section.

GRANTS & FINANCIAL SUPPORT

1. **HUD CoC Program Grant.** A separate MOU may designate the Department of Health Services as the Collaborative Applicant. If approved, this means that the Department of Health Services will be eligible for a grant of CoC planning funds.
2. **CoC Program Planning Grant.** The Department of Health Services, if named the CoC's Collaborative Applicant, is the only entity that may apply to HUD for CoC planning costs.
3. **County General Fund.** Historically, the County has used General Fund monies to subsidize the cost of some of the Lead Agency functions and roles. Following the first year of this agreement, the Department of Health Services Fiscal Unit will provide the CoC Board with a financial overview of the cost to operate the Lead Agency function, which may include the associated costs to operate any other CoC functions such as the Collaborative Applicant, the HMIS Lead, and/or the Coordinated Entry Lead. This overview will include a breakdown of funding sources. The County and the CoC will then use this analysis to determine the best strategy for funding the Lead Agency function, as well as any other related CoC functions. Every effort should be made by all parties to prioritize and ensure administrative costs are fully covered for all support work associated with this MOU and its related Collaborative Applicant MOU.

COMPLIANCE

Both Parties agree to adhere to and comply with HUD's rules and regulations overseeing the Continuum of Care. The Parties agree to update, within the HUD-specified timeframe for such change, this MOU and other operational documents, as well as practices and procedures, in order to comply with any updates to HUD regulations, notices, standards, and other applicable laws that HUD dictates in notices or other HUD guidelines.

AMENDMENTS AND NOTICES

The MOU may only be amended in writing, and any amendment must be mutually agreed upon and signed by both parties to take effect. Notices shall be mailed, emailed or delivered to:

1. Chair of the Sonoma County CoC Board of Directors
2. Director of the Department of Health Services as head of the Lead Agency

TERMINATION

Either party, the CoC and/or the County of Sonoma, may terminate this MOU at a date prior to the renewal date specified in the MOU by giving 180 days written notice to the other party. The termination shall be effective on the date specified in the notice of termination.

SIGNATURES:

Attachment 2 –Collaborative Applicant - DRAFT

MEMORANDUM OF UNDERSTANDING

BETWEEN

**THE SONOMA COUNTY HOMELESS COALITION ACTING AS THE SONOMA COUNTY
CONTINUUM OF CARE (CA-504)**

AND

THE COUNTY OF SONOMA DEPARTMENT OF HEALTH SERVICES

WHEREAS, the Sonoma County Homeless Coalition acting as the local Sonoma County Continuum of Care (hereinafter, “CoC”) shall serve the geographic area of the SONOMA COUNTY CONTINUUM OF CARE (CA-504), which encompasses all of Sonoma County, to:

- Create a unified, coordinated, equitable, and integrated system with a clear vision across the community to reduce homelessness;
- Develop a system of care that ensures that all persons experiencing homelessness have a safe, supportive and permanent place to call home;
- Build a future in which there are sufficient resources, political leadership, and community involvement to end homelessness as a permanent fixture in our social landscape;
- Ensure quick access to permanent housing, stable and increased income for participants, strength-based consumer relationships(those relationships which focus on an individuals’ strengths and not deficits), effective and financially responsible services and programing, coordination and collaboration with mainstream partners, policy and resource advocacy, and comprehensive community education;
- Collaborate with the Lead Agency and other local partners and agencies in order to ensure there are sufficient programming and services in all regions of Sonoma County;
- Supports policies that address disparities in Sonoma County which may be contributing factors to homelessness;
- Commit to principles of equity and inclusion and strive to engage all community members, regardless of background, throughout Sonoma County, especially those whose voices have been traditionally marginalized.
- Pursue upstream investments before problems occur, to reduce overall societal costs, including: diverting those at imminent risk of homelessness, engaging and empowering people who are experiencing homelessness to regain housing stability and their own financial independence, avoiding high criminal justice and hospital costs and negative health outcomes with appropriate housing, income, and access to health services, and aligning public and private efforts to address the problems we share; and

WHEREAS, the CoC adopted a governance charter on December 29, 2021, which included policies and procedures conforming to the U.S. Department of Housing and Urban Development

requirements detailed in 24 CFR part 578 to designate an eligible organization to serve as the “Collaborative Applicant” to provide services outlined in this Memorandum of Understanding; and

WHEREAS, the CoC is represented by its governing body, the Homeless Coalition Board, and the Board is authorized to sign and execute this MOU on its behalf; and

WHEREAS, the Board finds that the County of Sonoma’s Department of Health Services (“County”) has extensive experience and is capable of serving as the Collaborative Applicant to execute the roles and provide the services set forth herein; and

WHEREAS, the Department of Health Services, as the Collaborative Applicant, is the sole eligible applicant for HUD CoC Planning Grant funds, shall manage the required HUD process on behalf of the CoC to ensure the maximum amount of funds are received by the CoC jurisdiction, and will ensure that the CoC is in compliance with all applicable HUD rules and regulations;

NOW, THEREFORE, the parties agree to the following:

ROLES AND RESPONSIBILITIES OF THE DEPARTMENT OF HEALTH SERVICES, IN ITS ROLE AS COLLABORATIVE APPLICANT:

1. Conducts the HUD CoC Program grant process, in a way which is compliant with County formal solicitation practices, which will include but is not limited to:
 - a. Designing, operating and following a collaborative, fair, and transparent process for developing applications and approving submission of applications in response to a CoC Program Notice of Funding Opportunity (NOFO).
 - b. Staffing a performance, scoring, and ranking committee that:
 - i. Establishes CoC priorities that align with HUD's priorities, as stated in the NOFO or related materials;
 - ii. Scores projects using an objective set of criteria based on CoC priorities, performance, and such other objective criteria deemed appropriate; and
 - iii. Ranks projects according to the NOFO's instructions.
 - c. Analyzing the NOFO Score from HUD and identifying ways to improve such score to maximize funding.
 - d. Determining if one or more applications will be submitted, and if more than one, designate the Collaborative Applicant.
 - e. Developing an application timeline and project proposal process consistent with the requirements of the HUD CoC NOFO.
 - f. Preparing and approving the CoC Program Consolidated Application on behalf of the CoC.
 - g. Submitting the consolidated application to HUD.
2. Applies for HUD planning dollars and is able to provide the match required for the planning grant.
3. Develops, in cooperation with CoC committees, performance targets appropriate for each population and program type based on HUD performance standards identified in HUD guidance, NOFOs and notices.
4. Conducts performance monitoring, evaluation and reporting of all CoC program and Emergency Solutions Grant (ESG) program recipients and subrecipients.

5. Develops a quality improvement plan (QIP), and completes a DHS Pre-Award Risk Assessment (PARA) process, and provides technical assistance for underperforming projects including all mitigation efforts required by PARA.
6. Provides required reports to HUD.
7. In collaboration with CoC committees and the CoC Board, establishes written standards for funding recipients and subrecipients.
8. Serves as the liaison between CoC-funded projects and the local HUD Field Office located in San Francisco, CA.
9. Upholds and implements the CoC's equity goals and strategies while maintaining compliance with County policies, practices, and procedures within the activities outlined above.
10. In the event there are conflicts or performance issues between the Lead Agency and the CoC, the following steps will be taken:
 - A. Every effort should be expended by both parties, in good faith, to resolve conflicts and performance issues at the start; else those issues should be escalated to the next level:
 Either party should communicate such elevated conflicts or performance issues on either side to both the Director of the Department of Health Services and the Chair of the Homeless Coalition for resolution. C. At the request of a majority of the CoC Board, the County (including the County Executive and Department of Health Services Director) will meet and confer discuss with the CoC Board or its designated representatives to discuss and seek resolution of performance issues related to this MOU, which could include specific issues with staff.

ROLES AND RESPONSIBILITIES OF THE CONTINUUM OF CARE WITH REGARD TO THE COLLABORATIVE APPLICANT:

1. Approve policies and procedures for performance monitoring, evaluation, corrective plans and reporting for all CoC Program and ESG recipients and sub-recipients, in alignment with the Department of Health Services policies, practices and procedures.
2. Ensure that any potential or perceived conflicts of interest are addressed in compliance with the CoC's conflict of interest policy in alignment with the Department of Health Services policies, practices and procedures..
3. Works collaboratively with the Department of Health Services to secure, align, and leverage local public and private funds, state funds, and federal funds to prevent and end homelessness.
4. Review the annual CoC Program Consolidated Application submission and response to HUD's annual CoC Program NOFO for homelessness assistance resources.
5. Approve CoC performance targets appropriate for each population and program type.
6. Approve written standards for HUD-funded and state-funded homeless projects.
7. Conduct an annual performance review of the Collaborative Applicant.
8. Ensure staff from the Collaborative Applicant are not eligible to vote with the CoC Board.
9. Coordinate with the Authorized Representative(s) from the Collaborative Applicant prior to requesting support or assistance with activities or projects not outlined in this MOU.

DURATION AND RENEWAL

Except as provided in the TERMINATION section, upon mutual execution, this MOU shall be effective through **December 31, 2024**, and will renew automatically on January 1st of each year thereafter unless either party gives notification pursuant to the TERMINATION section.

GRANTS & FINANCIAL SUPPORT

1. **HUD CoC Program Grant.** This MOU designates the Department of Health Services as the Collaborative Applicant, which means that the Department of Health Services will be eligible for a grant of CoC planning funds.
2. **CoC Planning Program Grant.** The Department of Health Services, as the Collaborative Applicant, is the only entity that may apply to HUD for CoC planning costs.
3. **County General Fund.** Historically, the County has used General Fund monies to subsidize the cost of the Collaborative Applicant function. Following the first year of this agreement, the Department of Health Services Fiscal Unit will provide the CoC Board with a financial overview of the cost to operate the Collaborative Applicant function, which may include the associated costs to operate any other CoC functions such as the Lead Agency, the HMIS Lead, and/or the Coordinated Entry Lead. This overview will include a breakdown of funding sources. The Department of Health Services and the CoC will then use this analysis to determine the best strategy for funding the Collaborative Applicant function, as well as any other related CoC functions. Every effort should be made by all parties to prioritize and ensure administrative costs are fully covered for all support work associated with this MOU and the Lead Agency MOU.

COMPLIANCE

Both Parties agree to adhere to and comply with HUD's rules and regulations overseeing the Continuum of Care. The Parties agree to update, within the HUD-specified timeframe for such change, this MOU and other operational documents, as well as practices and procedures, in order to comply with any updates to HUD regulations, notices, standards, and other applicable laws that HUD dictates in notices or other HUD guidelines.

AMENDMENTS AND NOTICES

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1. Chair of the Sonoma County CoC Board of Directors
2. Director of the Department of Health Services as the head of the Lead Agency

TERMINATION

Either party, the CoC and/or the County of Sonoma, may terminate this MOU at a date prior to the renewal date specified in the MOU by giving 180 days written notice to the other party. The termination shall be effective on the date specified in the notice of termination.

SIGNATURES:

Sonoma County Homeless Coalition Board Agenda Report

Item No: 11
Subject: Homeless Coalition Committees
Meeting Date: October 23, 2024
Staff Contact: Araceli Rivera, Araceli.Rivera@sonoma-County.org

Summary

The Homeless Coalition has four standing committees currently meeting:

Funding & Evaluation Committee, Strategic Planning Committee, Homeless Management Information Systems (HMIS) Data Committee, Coordinated Entry Advisory Committee.

Jennielynn Holmes, Homeless Coalition Board Chair will lead a discussion focused on prioritizing the work of committees and restructuring of framework.

Recommended Action(s)

DISCUSSION

**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 12
Subject: November 20, 2024, Homeless Coalition Board Meeting Draft Agenda
Meeting Date: October 23, 2024
Staff Contact: Araceli Rivera, Araceli.Rivera@Sonoma-County.org

SUMMARY

This staff report briefly summarizes the November 20, 2024, Sonoma County Homeless Coalition Board Meeting proposed agenda. The draft agenda contains all proposed items that will be discussed by the Board at the November 20, 2024, meeting. The draft agenda is attached as **Attachment A**.

RECOMMENDED ACTION(S)

None – an informational item only.

ATTACHMENT A
Sonoma County Homeless Coalition
Board Meeting Agenda
November 20, 2024
1:00pm-4:30pm Pacific Time

Public Zoom Link:

<https://sonomacounty.zoom.us/j/97657584390?pwd=bkdNcjFnM2dhcE5GWkZuRE4zUzZjUT09>

Phone: +16694449171 Webinar ID: 976 5758 4390 Passcode: 047199

#	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	<i>Note: Items 1-4 below are proposed for adoption via one motion as the Consent Calendar.</i>	N/A		
1.	10/23/24 Agenda <i>(Consent Calendar)</i>	Draft Agenda	Staff	1:05pm
2.	Minutes from 9/25/24 & 10/9/24 <i>(Consent Calendar)</i>	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) <i>(Consent Calendar)</i>	Summary of Follow-ups	Staff	
4.	Reports for Standing Committee Updates <i>(Consent Calendar)</i> <ul style="list-style-type: none"> • CEA Committee • Funding & Evaluation Committee • HMIS Committee • Strategic Planning Committee • Lived Experience Advisory & Planning Board (LEAP) 	Staff Report for Standing Committees	Staff	
5.	Mickenny-Vento-Sonoma County Office of Education (SCOE)		Presentation Joanna Paun	

6.	Reports from Lead Agency Staff Potential ACTION ITEM	Staff Report	Staff	1:25pm
7.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	2:00pm
8.	Lead Agency Designation Potential ACTION ITEM	Staff Report	Staff	2:10pm
9.	Word from the LEAP Board Potential ACTION ITEM		LEAP Board Chair	3:00pm
10.	10-minute break			3:10pm
11.	Homelessness Prevention Keep People Housed Program Overview Potential ACTION ITEM:	Staff Report	Chris Cabral	3:20pm
12.	Review Agenda for November Coalition Board Meeting Potential ACTION ITEM	Staff Report for DRAFT Agenda	Board Chair	4:00pm
13.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	4:20pm
14.	Public Comment on Items not on the Agenda		Board Chair	4:25pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email Araceli.Rivera@sonoma-county.org. Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers

ACRONYMS & COMMON TERMS – Updated 11-2-2022

AAF	Annual Adjustment Factor	CTAC	Cities and Towns Advisory Committee
ACC	Annual Contributions Contract	DCSS	Department of Child Services
ADA	Americans with Disabilities Act	DDA	Disposition and Development Agreement
AFFH	Affirmatively Furthering Fair Housing	DHCS	Dept of Health Care Services (State dept)
AHA	Affordable Housing Agreement	DHS	Department of Health Services (County dept)
AHDA	Affordable Housing Development Assistance (Santa Rosa)	DSLCL	Disability Services and Legal Center
AHP	Affordable Housing Program (FHLB)	DST	Downtown Streets Team (Petaluma)
AMI	Area Median Income	EA	Environmental Assessment
APE	Area of Potential Effect	EIR	Environmental Impact Report (State)
ASHC	Affordable Housing and Sustainable	EIS	Environmental Impact Statement (Federal)
BHDC	Burbank Housing Development Corporation	ELI	Extremely Low Income
CalHFA	California Home Finance Agency	ENA	Exclusive Negotiating Agreement
Cal-ICH	CA Interagency Council on Homelessness	EOP	End of Participation
CAPIT	Child Abuse Prevention, Intervention and Treatment Fund	ERAP	Emergency Rental Assistance Program
CAPSC	Community Action Partnership Sonoma County	ESG	Emergency Solutions Grants (formerly Emergency Shelter Grants)
CASp	Certified Access Specialist	ESL	English as a Second Language
CBDO	Community-Based Development Organization	FEMA	Federal Emergency Management Agency
CCC	Center for Community Change	FESG	Federal Emergency Shelter Grants Program
CCOC	Cloverdale Community Outreach Committee	FHA	Federal Housing Administration
CCofSR	Catholic Charities of Santa Rosa	FHANC	Fair Housing Advocates of Northern California
CDBG	Community Development Block Grant	FHIP	Fair Housing Initiatives Program
CDBG-CV	CDBG for Coronavirus Response	FHLB	Federal Home Loan Bank
CDBG-DR	CDBG for Disaster Recovery	FHP	Fair Housing Plan
CDC	Community Development Commission	FMR	Fair Market Rent
CE	Coordinated Entry	FONSI	Finding of No Significant Impact
CEF	California Equity Fund	FSS	Family Self-Sufficiency Program
CEQA	California Environmental Quality Act	FY	Fiscal Year
CFH	County Fund for Housing	FYE	Fiscal Year End
CFR	Code of Federal Regulations	GAO	Government Accounting Office
CHAS	Comprehensive Housing Affordability Strategy	GR	Gross Rent
CHD	California Human Development Corporation	GSE	Government-Sponsored Enterprises
CHDC	California Housing Development Corporation	HAC	Housing Assistance Committee
CHDO	Community Housing Development Organization	HAP	Housing Assistance Plan
CHFA	California Home Finance Agency	HAS	Homeless Action Sonoma
CHRB	Community Housing Resource Board	HCD	Housing and Community Development (State of California)
CHRP-O	California Housing Rehabilitation Program for Owner-Occupied Housing	HCDA	Housing and Community Development Act
CHSC	Community Housing Sonoma County	HCV	Housing Choice Voucher
CIF	Community Investment Funds (FHLB)	HDS	Housing Discrimination Study
CLG	Centro Laboral de Graton (Graton Labor Center)	HEART	Homeless Encampment Access and Resource Team (County)
C of O	Certificate of Occupancy	HEAP	Homeless Emergency Assistance Program
CoC	Continuum of Care	HELP	Housing Enabled by Local Partnerships (funded by CalHFA)
COOP	Continuity of Operations	HERO	Helping Enrich Resource Opportunity
COTS	was "Committee on the Shelterless"	HEROS	HUD Environmental Review Online System
CPI	Child Parent Institute	HHAP	Homeless Housing, Assistance and Prevention
CRI	Community Resources for Independence	HHIP	Homeless Housing Incentive Program
CRLP	Commercial Rehabilitation Loan Program	HHSC	Health and Human Services Committee
CSF	Community Services Fund	HMDA	Home Mortgage Disclosure Act
CSHHP	California Self-Help Housing Program	HMIS	Homeless Management Information System
CSN	Community Support Network	HOME	Home Investment Partnerships Program
		HOPWA	Housing Opportunities for People with AIDS
		HOST	Homeless Outreach Service Team

ACRONYMS & COMMON TERMS – Updated 11-2-2022

HPRP	Housing Prevention Rapid Re-Housing Program	NIMBY	“Not in My Back Yard”
HQS	Housing Quality Standards	NOFA	Notice of Funding Availability
HSD	Human Services Department (County dept)	NOFO	Notice of Funding Opportunity
HUD	US Department of Housing and Urban Development	NOI-RROF	Notice of Intent to Request Release of Funds
HUD/202/811	HUD New Construction for Elderly/Handicapped	NPLH	No Place Like Home
HUD/236	HUD Mortgage Insurance & Interest Reduction Payment for Multi-Family Rental Projects	NSCS	North Sonoma County Services
HUD/8	HUD Section 8 New Construction Program	NSP	Neighborhood Stabilization Program
IG	Inspector General	OMB	Office of Management and Budget
IGR	Independent Group Residence	PASS	Plan for Achieving Self-Support
IIG	Infill and Infrastructure Grant	PBV	Project-Based Voucher
IMD	Institute of Mental Disease	PCC	Program Coordination Committee
IMDT	Interdepartmental Multi-Disciplinary Team	PHA	Public Housing Authority
InRESPONSE	Mental Health Response Team (Santa Rosa)	PHADA	Public Housing Authorities Directors Association
IOLERO	Independent Office of Law Enforcement Review and Outreach (County agency)	PHC	Partnership Health Plan California
IPA	Independent Public Accountant	PHM	Public Housing Manager
JPA	Joint Powers Authority	PHRA	Public Housing Reform Act of 1998
JRT	Joe Rodota Trail	PIC	Public and Indian Housing Information Center
LASC	Legal Aid of Sonoma County	PIH	Public and Indian Housing
LHA	Local Housing Authority	PI	Public Infrastructure (County department)
LI	Low Income	PII	Personal Identifiable Information
LIA	Live-In Aide	PJ	Participating Jurisdiction
LIHF	Low Income Housing Fund (San Francisco-based Fund Source)	PLHA	Permanent Local Housing Allocation
LISC	Local Initiatives Support Corporation	PMSA	Primary Metropolitan Statistical Area Established by the US Census
LMIHAF	Low and Moderate-Income Housing Asset Fund	PPSC	Petaluma People’s Service Center
LSA	Longitudinal Systems Analysis (HMIS)	PRA	Public Records Act
MAI	Member of the Appraisal Institute	PRMD	Permit & Resource Management Department (Sonoma County)
MAR	Monthly Activities Report	PS	Payment Standard
Measure O	¼ Cent Sales tax for housing/homelessness	PSA	Purchase and Sale Agreement
MHP	Multi-Family Housing Project (HCD)	PSH	Permanent Supportive Housing
MITCS	Multi-Family Tenant Characteristics System	PSIF	Preliminary Site Information Form (Part of the RECD Process)
MRBP	Mortgage Revenue Bond Program	PUD	Planned Unit Development
MSA	Metropolitan Statistical Area	QC	Quality Control
MSS	Mobile Supportive Services	QFHO	Qualified Fair Housing Organization
MWBE	Minority and Women’s Business Enterprises	QHWRA	Quality Housing and Work Responsibility Act of 1998
MYFS	Mendocino Youth & Family Services	R&R	Reinvestment and Revitalization Fund
NAHB	National Association of Home Builders	RCAC	Rural Communities Assistance Corporation
NAHRO	National Association of Housing and Redevelopment Officials	RCF	Residential Care Facility
NAMI SC	National Alliance on Mental Illness Sonoma County	RDIP	Rental Development Incentive Program
NAREB	National Association of Real Estate Brokers	REAC	Real Estate Assessment Center (HUD)
NBOP	North Bay Organizing Project	RECDS	Rural Economic Community Development Service
NBVR	North Bay Veterans Resource Center	REFB	Redwood Empire Food Bank
NCCLF	Northern California Community Loan Fund	RFH	Reach for Home
NDP	Neighborhood Development Program	RFP	Request for Proposals
NEPA	National Environmental Policy Act	RFQ	Request for Qualifications
NFHA	National Fair Housing Alliance	RHCP	Rental Housing Construction Program (State of California)
		RRH	Rapid Re-Housing
		RRP	Rental Rehabilitation Program
		RTA	Request for Tenancy Approval

ACRONYMS & COMMON TERMS – Updated 11-2-2022

SAHA	Satellite Affordable Housing Associates
SAMHSA	US Substance Abuse and Mental Health Services Administration
SAVS	Sonoma Applied Village Services
SAY	Social Advocates for Youth
SCPEO	Sonoma County People for Economic Opportunity
SCFBOP	Sonoma County Faith-Based Organizing Project
SCRIMS	Sonoma County Rental Information and Mediation Services
SEMAP	Section 8 Management Assessment Program
SHPO	State Historic Preservation Office
SLE	Sober Living Environment
SMI	Severe Mental Illness
SMSA	Standard Metropolitan Statistical Area
SOS	Sonoma Overnight Support
SPARC	Site Plan and Architectural Review Committee (Petaluma)
SPMs	System Performance Measurements (HMIS)
SRO	Single Room Occupancy
SSA	Social Security Administration
SSI	Supplemental Security Income
Stella M	HUD online tool to assist in homelessness response system effectiveness
Stella P	HUD program using LSAs to show system performance
SVDP	St. Vincent de Paul
TANF	Temporary Assistance for Needy Families
TAT	Threat Assessment Team
TBA	Tenant-Based Assistance
TBRA	Tenant-Based Rental Assistance
TCAC	Tax Credit Allocation Committee
TLC	TLC Child and Family Services
TLR	The Living Room
TOD	Transit-Oriented Development
TOT	Transit Occupancy Tax (Advertising Fund)
TR	Tenant Rent
TTP	Total Tenant Payment
UA	Utility Allowance
UDAG	Urban Development Action Grant
URP	Utility Reimbursement Payment
USDA-RD	United States Department of Agriculture – Rural Development
VAMA	Voluntary Affirmative Marketing Agreements
VASH	Veterans Affairs Supportive Housing (voucher)
VAWA	Violence Against Women Reauthorization Act of 2005
VCA	Voluntary Compliance Agreement
VLI	Very Low Income
VVC	Vietnam Veterans of California
WCCS	West County Community Services
WPC	Whole Person Care
WRS	Women's Recovery Service
YIMBY	Yes in My Backyard